



**Minutes
Town of Lake Park, Florida
Library Board Meeting
Tuesday, May 7, 2019, 6:30 p.m.
Town Hall Commission Chamber, 535 Park Avenue**

The Library Board met for the purpose of a regular Library Board meeting on Tuesday, May 7, 2019 at 6:42 p.m. Present were Board Chair Tony Bontrager, Board Members Lupe Lawrence, and Robert Shelton, Library Director Karen Mahnk, Librarian II Judith Cooper, Children’s Services Assistant Ileana Bell and Town Clerk Vivian Mendez.

Chair Bontrager lead in the pledge of allegiance and Town Clerk Mendez performed the roll call.

Appointment of Chair

Motion: Board Member Shelton moved to appoint Lupe Lawrence as the Chair; Board Member Bontrager seconded the motion.

Vote on Motion:

Board Member	Aye	Nay	Other
Board Member Bontrager	X		
Board Member Lawrence	X		
Board Member Shelton	X		

Motion passed 3-0

Appointment of Vice-Chair

Motion: Board Member Shelton moved to appoint Tony Bontrager as Vice-Chair; Chair Lawrence seconded the motion.

Vote on Motion:

Board Member	Aye	Nay	Other
Board Member Bontrager	X		
Chair Lawrence	X		
Board Member Shelton	X		

Motion passed 3-0

Minutes:

1. Library Board Meeting Minutes of April 19, 2018.

Motion: Board Member Shelton moved to approve the Library Board Meeting Minutes of April 19, 2018; Board Member Bontrager seconded the motion.

Vote on Motion:

Board Member	Aye	Nay	Other
Board Member Bontrager	X		
Chair Lawrence	X		
Board Member Shelton	X		

Motion passed 3-0

Library Director's Report:

2. Presentation of Library Director's Report.

Library Director Mahnk gave a presentation on the Director's Report (see Exhibit "A"). Chair Lawrence asked what age group uses the Teen Room. Library Director Mahnk stated between the ages of 10-12-years old. She explained that the Library was seeking volunteers to assist patrons with computers. She made a correction to the last bullet point indicating that Guaridan Credit Union presented Improve Your Life with Better Money Management.

3. Copy of the May and June Library Calendars

Librarian II Cooper explained the programs at the Library. She stated that Bow Wow Tails begins on May 18, 2019 and children will read to the dogs for 15-minutes. Two special guest will speak during the summer.

Events:

4. Presentation and preview of the 2019 Summer Reading Program and Overview of current library programs by Librarian, Judith Cooper and Youth Services Assistant, Ileana Bell.

Youth Services Assistant Ileana Bell gave a presentation regarding the Children's Department (see Exhibit "B"). Chair Lawrence asked what types of books the children are reading. Ms. Bell explained that they are reading anything that are on their level or above. She explained that they have a system called Whisper Phones in which the children are able to read outloud into the Whisper Phones and they are able to hear themselves without disturbing the other readers in the room. It has shown that students that read outloud improve their reading skills.

Chair Lawrence asked if after some of the special guest come to the Library this summer, will the Library stock books on the topics the speakers discussed. Youth Services Assistant Bell stated that they have begun to showcase the types of books that speakers will discuss as well as topics that she has been discussing with the children.

Chair Lawrence shared some suggestions on books to have for the Teen Room. She suggested self-esteem books, drug prevention, and dealing with peer pressure. She also suggested using altered-books and turning them into journals. She offered to come to the Library and show staff how it was done. She stated that they use this method at one of her schools. Library Director Mahnk took Chair Lawrence up on her offer to show staff how to turn books into alter-books and then into journals.

Board Member Shelton asked how the Library Budget was doing. Library Director Mahnk stated that they are working through the budget and making improvements to the Library.

BOARD MEMBER COMMENTS:

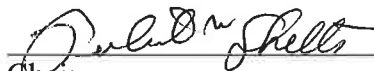
No Board member comments.

Schedule of next Library Board Meeting

The Board requested that staff check in with the members sometime later in the year to schedule a meeting in November or December 2019.

ADJOURNMENT:

There being no further business to come before the Library Board and after a motion to adjourn by Board Member Shelton and seconded by Board Member Bontrager, and by unanimous vote, the meeting adjourned at 7:08 p.m.


Chair


Town Clerk, Vivian Mendez, MMC



Approved on this 3 of December, 2020



The Lake Park Public Library

529 Park Avenue
Lake Park, FL 33403
561 881-3330

www.lakepark-fl.gov

Town of Lake Park
Lake Park, FL 33403
561-881-3330

Library Board Agenda

Thursday, May 7, 2019
6:30 p.m.
Commission Chamber, Town Hall
535 Park Avenue

PLEASE TAKE NOTICE AND BE ADVISED, that if any interested person desires to appeal any decision of the Town Commission, with respect to any matter considered at this meeting, such interested person will need a record of the proceedings, and for such purpose, may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based (F.S. 286.0105). *Persons with disabilities requiring accommodations in order to participate in the meeting should contact the Town Clerk's office by calling 881-3311 at least 48 hours in advance to request accommodations.*

A. Roll Call:

B. Pledge of Allegiance:

C. Appointment of Chair

D. Appointment of Vice-Chair

E. Minutes:

1. Library Board Meeting Minutes of April 19, 2018.

F. Library Director's Report:

2. Presentation of Library Director's Report
3. Copy of the May and June Library Calendars

G. Events:

4. Presentation and preview of the 2019 Summer Reading Program and overview of current library programs by Librarian, Judie Cooper and Youth Services Assistant, Iliana Bell

H. Board Member Comments:

I. Schedule next Library Board meeting:

J. Adjournment:

- **DIVISION 2. - LIBRARY BOARD**⁽⁶⁾ **Modified**

- **Sec. 2-151. - Established.**

There is hereby established a library board for the town.

(Ord. No. 5-1968, § I, 4-15-1968; Code 1978, § 12-16)

- **Sec. 2-152. - Composition.**

The library board shall consist of five members who shall be appointed by the town commission.

(Ord. No. 5-1968, § I, 4-15-1968; Code 1978, § 12-17)

- **Sec. 2-153. - Qualifications.**

Members of the library board shall be residents of the town; however, neither the mayor nor any member of the town commission shall be eligible to be a member of the library board.

(Ord. No. 5-1968, § II, 4-15-1968; Code 1978, § 12-18)

- **Sec. 2-154. - Term of members.**

Members of the library board shall be appointed for a term of three years or until their successors have been appointed and qualified.

(Ord. No. 5-1968, § I, 4-15-1968; Code 1978, § 12-19; Ord. No. 05-2010, § 2, 6-2-2010)

- **Sec. 2-155. - Removal of members.**

Members of the library board may be removed by an affirmative vote of a majority of the total members of the town commission.

(Ord. No. 5-1968, § VI, 4-15-1968; Code 1978, § 12-20)

- **Sec. 2-156. - Vacancies.**

In the case of vacancy on the library board by resignation, removal or otherwise, the town commission shall fill such vacancy for the unexpired term.

(Ord. No. 5-1968, § I, 4-15-1968; Code 1978, § 12-21)



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Public Library

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LIBRARY

Exhibit "A"

MONTHLY REPORT
for
April 2019

The following activities and items of significance
occurred during April, 2019.

- Our new full-time Children's Services Assistant, Ileana Bell began the first week of February. Ileana is assisting Judie with planning children's programming and conducting children's activities and programs for our youth. We're very pleased to welcome Ileana to our department. Please stop by and say hello if you haven't already done so.
- During April, we presented two very informative sessions on Financial Planning and the new Tax Law revisions --- sponsored by the Florida Bar
- April's featured Lunch & Learn was all about Medicare
- AARP sponsored Tax assistance on Saturdays has ceased and will resume next February for the 2019 tax season.
- We are seeking volunteers to assist patrons with computer related needs and who can provide weekly or monthly classes as well as shelving and assisting with programs.
- Presented a program for youth on understanding Epilepsy sponsored by Epilepsy Florida
- The Gold Coast Credit Union/ *Gardens* GCU presented *Improve Your Life with Better Money Management*

April Significant Statistics

During our current Youth Reading Challenge, "*Read for Pizz-azz*" over 300 books were read.

Over 100 children's books were given out during the Easter Egg Hunt compliments of patron donations and the Friends of the LP Library

During May library staff will be working on the following:

- Making final preparations for our 2019 Summer Reading Program.
- Presenting a CPR/AED Seminar
- Completing the upgrades to the Schuyler Room
- Beginning our Read to the Dog children's program
- May's Morning Story Time & Activity will be *Yoga Bug: Simple Poses for Little Ones*

Please refer to the attached brochures for more programs and details,

Karen Mahnk, Library Director

Lake Park Public Library Children's Department Update

"Because the child who reads will be the adult who thinks!"

-Anonymous



What we've been up to this year:

- ▶ Re-evaluating the layout of the room, book inventory, etc.
- ▶ Getting to know the children that visit regularly.
- ▶ Observing what programs work and which don't.
- ▶ Reinstating Story Times both on-site and off-site (outreach to local Daycares),
- ▶ Creating a room that feels (and is) "used" and most definitely LOVED,
- ▶ implementing programs, activities, and contests to increase child participation,
- ▶ interaction, excitement about being at our library, and most importantly... building a life-long love for READING!



Exhibit "B"

Seeing is Believing...new improvements in the Children's Room:

Need a good book? Just Ask!



Clear signage helps everyone!



Taste The Rainbow



One of the activities we're most proud of in the Children's room is the section we've developed called: Taste the Rainbow. This is a section where parents, teachers, tutors, or children can go to get exactly what they need.

This section combines the school's current reading system (letters A-Z) with Lexile levels, and grade level books that are best for the child. (see inset pictures above)

Now each student can know with confidence that they are reading at or above their grade/letter/Lexile level. This new design has made things just a bit more simplified for everyone who's trying to improve children's reading!

Reading with Pizza-ZZ!

Another activity that has been a great success this year is our Reading With Pizzazz contest!

We set a goal for the children to read 300 books before May 31st (last day of school); this was a team and individual contest. Every 5 books a student reads will earn them a prize, as well as getting them that much closer to the Pizza Party planned at activity's end!

We have already reached that goal in the 3rd week of April!

Thus, we've implemented "extension goals".

Now they read for "extras" at their party such as: extra toppings on the pizzas, and cupcakes, and maybe even ice cream party!

-Reading With Pizzazz Party is scheduled for May 31st @ 3pm-



Because we *whisper* in the Library

After reviewing this concept, we opted to "give it a go".

Whisper Phones is what they're called.

The concept is a simple one: the child grabs their book, takes a "phone", and is able to read aloud (which they ALL seem to do, even the older ones still).

You'll see the Reading Logs we have on hand new as well, for those who want to log their time, books, and keep track of their reading progress in general.

What do they do and why bother?

Whisper phones can be especially useful for younger children who struggle with pronunciation or fluency. They can be used to help kids hear the difference between similar sounds, like /t/ and /d/ and /s/ and /m/ to make /sm/

Whisper phones can also help kids develop reading fluency. That's, because kids practice a sentence several times until it sounds natural. Practicing with a whisper phone can also help build confidence in kids who don't like reading aloud in class.

That's just some of the benefits of Whisper Phones.

To learn more go to:

<https://www.understood.org/en/school-learning/learning-at-home/encouraging-reading-writing/whisper-reading-what-it-is-and-how-it-works>



LPPL Summer Reading Program Goals are:

- To motivate children to read,
- Develop positive attitudes about reading and books,
- Enable children to maintain their reading skills during summer vacation,
- Encourage regular use of the library and attract new users to the library,
- Promote our library's services and materials throughout the community, while offering great experiences through which children can learn!





A Sneak Peek at what to expect:

The summer will be filled with all things books, crafts, learning, and exploring the world around us every day!

We've also got a few guests coming from great places like:



Any Questions?



@ Your Neighborhood Library