



**Minutes  
Town of Lake Park, Florida  
Regular Commission Meeting Minutes  
Wednesday, December 16, 2020 7:30 PM  
Town Hall Commission Chamber,  
535 Park Avenue, Lake Park, Florida 33403**

The Town Commission met for the purpose of a Regular Commission Meeting on Wednesday, December 16, 2020 at 7:30 p.m. Present were Mayor O’Rourke, Vice-Mayor Kimberly Glas-Castro, Commissioners John Linden, Roger Michaud, Town Manager John D’Agostino, Attorney Thomas Baird, and Town Clerk Vivian Mendez. Commissioner Erin Flaherty was absent.

Town Clerk Mendez performed the roll call. The pledge of allegiance was conducted earlier in the evening during the Accessory Dwelling Units Workshop.

**SPECIAL PRESENTATION/REPORT:                   None**

**PUBLIC COMMENT:                               None**

**CONSENT AGENDA:**

- 1. December 2, 2020 Commission Workshop Minutes**
- 2. December 2, 2020 Regular Commission Meeting Minutes**
- 3. Resolution 84-12-20 Supporting the Development of a Food Production Facility and the Filing of an Application for Grant Funding to the U.S. Department of Commerce, Economic Development Administration.**

**Motion: Vice-Mayor Glas-Castro moved to approve the consent agenda; Commissioner Michaud seconded the motion.**

Vote on Motion:

Commission Member	Aye	Nay	Other
Commissioner Flaherty			Absent
Commissioner Linden	X		
Commissioner Michaud	X		
Vice-Mayor Glas-Castro	X		
Mayor O’Rourke	X		

Motion passed 4-0.

**PUBLIC HEARING – ORDINANCE ON FIRST READING:                   None**

**PUBLIC HEARING – ORDINANCE ON SECOND READING:                   None**

**NEW BUSINESS:**

- 4. Resolution 75-10-20 Authorizing and Directing the Mayor to Execute a Contract with C.A.P. Government, Inc. for Building Official/Inspection Services.**

Town Manager D’Agostino explained the item. Vice-Mayor Glas-Castro asked which C.A.P. Government staff member would be assigned to the Town. Mr. Judson Dulany, Quality Control Manager introduced himself and explained that he was assigned to Palm Beach County and Shane Kittendorf would be the primary Building Official. Vice-Mayor Glas-Castro explained her experiencing using C.A.P. Government services in the Village of Palm Springs. Mayor O’Rourke asked if there would be any negative impacts switching to another Building Inspector with all the projects currently underway. Community Development Director DiTommaso explained that staff was confident that using the electronic plan review system utilized by C.A.P. would not only streamline the process but that the turnaround time would be quicker. She explained that the system was web-based allowing staff and an applicant electronic access to the application.

**Motion: Commissioner Linden moved to approve Resolution 75-10-20; Commissioner Michaud seconded the motion.**

Vote on Motion:

Commission Member	Aye	Nay	Other
Commissioner Flaherty			Absent
Commissioner Linden	X		
Commissioner Michaud	X		
Vice-Mayor Glas-Castro	X		
Mayor O’Rourke	X		

Motion passed 4-0.

**5. Legislative Priority List for State Funding.**

Town Lobbyist Ellen Bogdanoff was conferenced in to the meeting. She gave overview of what took place at the House during the upcoming session due to COVID-19. She explained that it was anticipated that there was a \$2-4 Billion shortfall. She explained that there was a strategical amount of funding that was not spent because there are many strings attached to using those funds. She stated that during the upcoming Presidential Administration the strings attached to those funds might change allowing the funds to be used. She stated that priorities would be water quality, sea level rise, as well as economic development and infrastructure. She provided some suggestion to the Commission on projects to go into a five-year work plan so that the projects could be funded by the State. She felt that the smaller municipalities could have access to the funds due to need and not political clout. She suggested that the Town narrow down the projects to one or two and a decision made before the President-Elect was sworn-in.

She also explained a critical piece of information regarding funding. She explained that the House of Representatives have enacted a new rule, which states that if a request was made for a certain amount (example \$1-Billion) and the budget is for a lower amount (example \$400,000), it would be deemed “Out of Order”. If what you get was 50%, less than what was requested then it would be deemed Out of Order and the House would not fund it.

The Commission discussed options of projects that would generate jobs and tied to water quality or flooding. Town Manager D’Agostino explained that a 50% match would be necessary.

**Motion: Commissioner Linden moved to approve the Lake Shore Drive Drainage Improvement Project; Commissioner Michaud seconded the motion.**

Vote on Motion:

Commission Member	Aye	Nay	Other
Commissioner Flaherty			Absent
Commissioner Linden	X		
Commissioner Michaud	X		
Vice-Mayor Glas-Castro	X		
Mayor O’Rourke	X		

Motion passed 4-0.

**6. Resolution 80-11-20 Authorizing and Directing the Mayor to Sign an Agreement with Foster Marine Contractors, Inc. for the Lake Shore Drive Drainage Improvements Project and Inter-local Agreement with Seacoast Utility Authority for Joint Participation and Project Funding for the Lake Shore Drive Drainage Improvements Project Bid Number 106-2020.**

**Motion: Vice-Mayor Glas-Castro moved to approve Resolution 80-11-20; Commissioner Linden seconded the motion**

Vote on Motion:

Commission Member	Aye	Nay	Other
Commissioner Flaherty			Absent
Commissioner Linden	X		
Commissioner Michaud	X		
Vice-Mayor Glas-Castro	X		
Mayor O’Rourke	X		

Motion passed 4-0.

**7. Resolution 81-12-20 Budget Amendment for the 64-Gallon Recycle Container Purchase.**

This item was pulled from the agenda.

**8. Approval of 64-Gallon Recycling Container Purchase.**

This item was pulled from the agenda.

**9. Resolution 83-12-20 Point and Pay – Payment Online.**

**Motion: Vice-Mayor Glas-Castro moved to approve Resolution 83-12-20; Commissioner Michaud seconded the motion**

Vote on Motion:

Commission Member	Aye	Nay	Other

Commissioner Flaherty			Absent
Commissioner Linden	X		
Commissioner Michaud	X		
Vice-Mayor Glas-Castro	X		
Mayor O'Rourke	X		

Motion passed 4-0.

**10. Discussion to Extend Temporary Provisions related to Outdoor Seating/Food Truck/Allowing Indoor Operations Outdoors.**

The Commission discussed extending the temporary provision for an additional 6-month.

**Motion: Commissioner Linden moved to extend the provision related to outdoor seating/food truck/allowing indoor operations outdoors from January 2021 to June 2021; Commissioner Michaud seconded the motion.**

Vote on Motion:

Commission Member	Aye	Nay	Other
Commissioner Flaherty			Absent
Commissioner Linden	X		
Commissioner Michaud	X		
Vice-Mayor Glas-Castro	X		
Mayor O'Rourke	X		

Motion passed 4-0.

**11. Allowing the Re-Plat of Property Located within the C-3 Zoning District.**

**Motion: Commissioner Michaud moved to allow the re-plat of property located within the C-3 Zoning District; Commissioner Linden seconded the motion.**

Vote on Motion:

Commission Member	Aye	Nay	Other
Commissioner Flaherty			Absent
Commissioner Linden	X		
Commissioner Michaud	X		
Vice-Mayor Glas-Castro	X		
Mayor O'Rourke	X		

Motion passed 4-0.

**PUBLIC COMMENT:      None**

**FUTURE AGENDA SUGGESTIONS:      None**

**TOWN ATTORNEY, TOWN MANAGER, COMMISSIONER COMMENTS:**

**Town Attorney Baird** explained the tax deed sale on 2<sup>nd</sup> Court property. He stated that the Town would need to pay the 2018 and 2019 taxes on the property, which are about \$15,000.

**Motion: Vice-Mayor Glas-Castro moved to direct staff to acquire the tax deed on the subject property and take all actions necessary to further foreclose and acquire the property; Commissioner Michaud seconded the motion.**

Vote on Motion:

Commission Member	Aye	Nay	Other
Commissioner Flaherty			Absent
Commissioner Linden	X		
Commissioner Michaud	X		
Vice-Mayor Glas-Castro	X		
Mayor O'Rourke	X		

Motion passed 4-0.

Town Attorney Baird wished everyone a Merry Christmas, Happy Hanukkah and Happy New Year.

**Town Manager D'Agostino** (see Exhibit "A"). He provided an update on the Remo-Halo Air Purification system and how grant funds would be made available to Lake Park businesses. The Commission discussed that the funds would be primarily for restaurants and entertainment establishments.

**Motion: Vice-Mayor Glas-Castro moved to approve allocation of \$100,000 for the air filtration grant of 50% to Town businesses to fiscal year 2020-2021; Commissioner Michaud seconded the motion.**

Vote on Motion:

Commission Member	Aye	Nay	Other
Commissioner Flaherty			Absent
Commissioner Linden	X		
Commissioner Michaud	X		
Vice-Mayor Glas-Castro	X		
Mayor O'Rourke	X		

Motion passed 4-0.

The Commission expressed all their concerns with the Literacy Coalition of Palm Beach County regarding the Read for the Record participation.

**Commissioner Linden** expressed his delight of the Santa Sleigh drive around Town and other events around Town. He expressed concern with the need for additional street lighting in Town.

**Commissioner Michaud** expressed concern that the Town's website still states that the Town Public Library was closed until further notice. He asked residents to be vigilant and mindful during the holiday season of theft. He expressed joy during the holiday season.

**Commissioner Flaherty** was absent.

**Vice-Mayor Glas-Castro** expressed concern that not all the elected officials were included in the holiday events in Town and notified well in advance of the events. She stated that the Commission should be included as judges of the holiday decoration contest. Many more homes in Town were decorated for the holiday season than in past years.

Vice-Mayor Glas-Castro wanted a friendly completion again Mayor O'Rourke for a Chili Cook-Off in 2021.

**Mayor O'Rourke** stated that the Treasurer Coast Regional Council had \$3million to lend/loan to businesses. Requested that a proclamation recognizing the owner of Lake Park Auto & Fleet Repair for donating a car to a Lake Park family. He expressed concern regarding letters sent to the Commission regarding discrimination. He wanted to discuss these letters at a future meeting.

**Vice-Mayor Glas-Castro** wanted the Code Compliance Officers to know that they were appreciated and that it was known that their job was not easy.

**ADJOURNMENT**

There being no further business to come before the Commission the meeting adjourned at 9:20 p.m.



Mayor Michael O'Rourke



Town Clerk, Vivian Mendez, MMC



Approved on this 6 of January, 2021

TOWN COMMISSION MEETING  
WEDNESDAY, DECEMBER 16, 2020

TOWN MANAGER COMMENTS

COVID-19 UPDATE

According to the Florida Department of Health website, there are 217 cases for the Town of Lake Park according to data through 12/15/2020 and as verified today at 9:25 a.m.

SEACOAST UTILITIES

Seacoast crews will be working well into the evening tonight to address a sewer backup at the Kelsey Park Restroom.

READ FOR THE RECORD

The Town of Lake Park has received a Read for Record certificate from the Literacy Coalition of Palm Beach County as a 2020 Participating Municipality for Read for the Record This year's book was *Evelyn Del Rey is Moving Away* by Meg Medina.

HOLIDAY OFFICE CLOSING SCHEDULE

- Friday, December 18, 2 p.m. – Early Release Offices Closed
- Monday, December 21 – Lake Park Library closes at 5 p.m.
- Tuesday, December 22-Friday, December 25 – Offices Closed in Observance of Christmas Holiday
- Saturday, December 26 – Lake Park Library Closed
- Friday, January 1 – Offices Closed – News Year's Day
- Saturday, January 2 – Lake Park Library Closed

HOLIDAY SANITATION SCHEDULE

**Christmas Holiday:**

- Residential: Garbage and Vegetation collection on **Monday, December 21<sup>st</sup>**, Recycling collection on **Wednesday, December 23<sup>rd</sup>**, and Garbage and Bulk collection on **Thursday, December 24<sup>th</sup>**.
- No Residential or Commercial Sanitation service on **Friday, December 25<sup>th</sup>** in observance of Christmas Day.

**New Year's Day 2021:**

- Residential - No service on **Friday, January 1<sup>st</sup>**
- Commercial - There will be no changes to service on New Year's Day **Friday, January 1<sup>st</sup>**.