



Minutes
Town of Lake Park, Florida
Tree Board Meeting Minutes
Tuesday, November 10, 2020, 6:00 PM
Town Hall Commission Chamber,
535 Park Avenue, Lake Park, Florida 33403

The Tree Board met for the purpose of a training session on Tuesday, November 10, 2020 at 6:10 p.m. Present were Board Member Pamela Frazier, Cynthia Grey, and Edward “Eddy” Viera. Town staff included Community Development Director Nadia DiTommaso, and Deputy Town Clerk Shaquita Edwards.

Deputy Town Clerk Edwards performed the roll call and Community Development Director DiTommaso led the pledge of allegiance.

Consent Agenda:

1. September 21, 2020 Tree Board Meeting Minutes.

Motion: Board Member Frazier moved to approved the Consent Agenda; Board Member Viera seconded the motion.

Vote on Motion:

Board Member	Aye	Nay	Other
Board Member Frazier	X		
Board Member Grey	X		
Board Member Viera	X		

Motion Passed 3-0

New Business:

2. Education Video on Florida Native Plants and Shrubs.

Community Development Director DiTommaso announced that staff had an educational video (anticipated to last about 45-minutes) to play for the Board. She explained that before playing the video she would read the summary that was included with the agenda packet (see attached).

Board Member Frazier asked if the Town’s consultant would attend the next Tree Board meeting. Community Development Director DiTommaso stated “yes”. Board Member Frazier asked if that presentation would be long. Community Development Director DiTommaso explained that staff could request the consultant to limit their presentation to 30-minutes or something similar to that timeframe. Board Member Frazier asked the Board Members if they agreed; the Board Members agreed. Board Member Frazier asked Board Member Viera the length of his presentation. Board Member Viera stated it would take about 10-minutes. Community Development Director DiTommaso explained that the Board could watch the video and afterwards could review the documents provided by Board Member Viera. Board Member Viera stated that it would be fine to wait until after the video to review his documents.

Community Development Director DiTommaso explained that the next Tree Board meeting would be a presentation by Water Resource Management Associates (WRMA), who are working on the Town's green infrastructure initiative. She explained that this video would assist to identify certain native plants in Florida. The video was filled with information, so following the meeting the Town Clerk's Office will send a link to the video in the event the Board would like to review or use certain portions of the video again. She explained that the training would be a step-by-step approach. The actual assignment would not be given to the Board until after the New Year. We are taking a few months to educate the Board with various resources. She explained that a handout was provided, which would be briefly reviewed at the end of the video, which provides additional resources and links that the Board are welcome to look into. There were also webinars that Mounts Botanica Garden offers on a regular basis that are extremely helpful.

Staff began the 45-minute video. The video was paused when Board Member Grey expressed to Community Development Director DiTommaso that the video was not helpful because it contained too much information related to plants. Discussion ensued between staff and the Board pertaining to the training the Board desired from staff.

It was determined that the Board wanted to receive a copy of the Tree Board Town Code, which includes the duties and responsibilities; a booklet, or some other type of written material that would contain Native Florida Trees with photos; and the possibility for a pilot program where the Board would work on one street, collect Tree data that would be placed in a main database. Community Development Director DiTommaso remind the Board that they cannot work together outside of a publicly noticed meeting. She encouraged that if they wanted to work on a pilot program as mentioned, and they felt comfortable in doing so, that they could work on that before the next meeting. The Town Clerk's Office would send the Board members the Town map and Town Code pertaining to the Tree Board.

3. Florida Native and Non-Native Plant Materials documents received from Board Member Viera (this agenda item will allow for open discussion between Board Member Viera and all Board Members as to review and explain the documents provided).

These documents were not reviewed.

PUBLIC COMMENT:

None

BOARD MEMBER COMMENTS:

Board Member Frazier had no additional comments.

Board Member Grey had no additional comments.

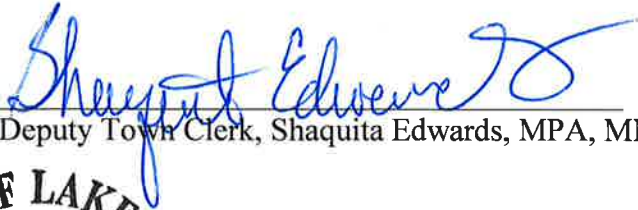
Board Member Viera had no additional comments.

ADJOURNMENT

There being no further business to come before the Board, and by unanimous vote, the meeting adjourned at 7:11 p.m.



Town Clerk, Vivian Mendez, MMC



Deputy Town Clerk, Shaquita Edwards, MPA, MMC



Approved on this 8 of December, 2020