



**TOWN OF LAKE PARK**  
**INVITATION TO BID (ITB) Number 107-2019**  
**Pavement Marking Improvement Program**

**NOTICE IS HEREBY GIVEN** that the Town of Lake Park is seeking Bids from qualified firms who can provide striping and pavement marking improvements, as fully detailed within the solicitation document and associated project manual. The winning Bidder is expected to provide service for a period of (3) years. Work shall generally be applying paint, thermoplastic striping, removing old and installing new reflective pavement markers to Town maintained roads in order to maintain the existing longitudinal striping. The work will be completed in several phases: The roads to be striped for program will be determined by the town. The work site is the Town of Lake Park, Florida. A Bid bond equal to 5% of the base bid must be included, and can be a certified check or cashier's check as more fully described in the ITB. Bidders must be able to demonstrate as least three (3) years of successful completion of projects of similar size and scope in the South Florida region.

Invitation to Bid documents are available beginning August 25, 2019 between 8:30 AM and 5:00 PM local time by contacting the Town Clerk's Office at 561.881.3311, for a no fee bid set. All documents will be emailed to requesters. Bids shall be submitted hardcopy, in triplicate, on the forms provided.

Sealed responses must be clearly marked "ITB No.107-2019," with the bidder's name and address listed, and be delivered to the Office of the Town Clerk at 535 Park Avenue, Lake Park, Florida, 33403. The deadline for submission of Bids is **Monday, September 23, 2019 at 10:30 a.m.** local time. At that time, the Bids will be publicly opened and read aloud in the Town Hall Commission Chambers, 535 Park Avenue, Lake Park, Florida, 33403.

Late Bids or Bids delivered to any other office other than the Town Clerk will not be accepted and will be returned to the sender unopened. Receipt of a Proposal by any Town office, receptionist, or personnel, other than the Office of the Town Clerk shall not constitute "submittal" as required by this solicitation. The Town Clerk's time stamp shall be conclusive as to the timeliness of each submittal.

It is the responsibility of the Bidder to ensure all pages are included in the submission. All Bidders are advised to closely examine the solicitation package, and to become familiar with the project manual, all of which will become part of any contract resulting from this solicitation. Any questions regarding the completeness or substance of the solicitation package or scope of services must be submitted in writing via email to [townclerk@lakeparkflorida.gov](mailto:townclerk@lakeparkflorida.gov). no later than Monday, September 16, 2019 by 5:00 PM.

The Town of Lake Park is exempt from Federal and State Taxes for tangible personal property tax.

The Town of Lake Park reserves the right to accept or reject any or all Bids, in whole or in part, with or without cause, to waive any irregularities and/or technicalities, and to award the resultant contract on such coverage and terms it deems will best serve the interests of the Town. All proposed prices shall be guaranteed firm for 90 calendar days from Monday, September 23, 2019.

Any Bidder who withdraws his or her Bid within 90 calendar days after Monday, September 23, 2019 shall forfeit its Bid bond.

A Bid bond is required to be submitted with your Bid in an amount equal to five percent (5%) of the proposed project cost. The Town accepts, as fulfillment of this requirement, a certified check, or a cashier's check made out to the TOWN OF LAKE PARK. In addition, if a contract is awarded, the winning firm may be required to submit performance and payment bonds, as further described in the ITB documents.

All Bidders are advised that the Town has not authorized the use of the Town seal by individuals or entities responding to Town invitations to bid, and that any such use by unauthorized persons or entities constitutes a second degree misdemeanor pursuant to Section 165.043, Florida Statutes. All Bidders are further advised that the Town will not supply or sell materials to Bidders in connection with submission or preparation of Bids, or any other matter, including but not limited to envelopes, labels, or tape.

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Vivian Mendez, MMC  
Town Clerk  
TOWN OF LAKE PARK, FLORIDA  
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