



**Town of Lake Park, Florida
Stormwater Policy Committee
Meeting Minutes**

**Tuesday, December 17, 2019 6:00 PM
535 Park Avenue, Lake Park, Florida 33403**

CALL TO ORDER:

The meeting was called to order at 6:03 p.m.

ROLL CALL:

John D'Agostino, Town Manager	Present
Richard Scherle, Public Works Director	Present
Raul Mercado, Certified Floodplain Manager	Present
Ronnie Lee Cohen, Committee Member	Present
Dena Davis, Committee Member	Absent

Town Clerk Vivian Mendez was also in attendance.

PLEDGE OF ALLEGIANCE:

Public Works Director Richard Scherle led the Pledge of Allegiance.

CONSENT AGENDA:

Stormwater Policy Committee Meeting Minutes of November 19, 2019.

Motion: Committee Member D'Agostino moved to approve the consent agenda; Committee Member Cohen seconded the motion.

Vote on Motion:

Committee Member	Aye	Nay	Other
Cohen	X		
D'Agostino	X		
Davis			Absent
Mercado	X		
Scherle	X		

Motion passed 4-0.

NEW BUSINESS:

Introduce Floodplain Management Plan (FMP) Planning Meeting Topics

There are three (3) Public Outreach Components in the FMP process.

- Website
- Flood Preparedness Public Survey
- Public Outreach Meetings and Open Houses

In compliance with Floodplain Management Plan (Activity 512), the topic of the meeting will continue to be related to steps 4 and 5 of the of the FPM planning process.

Step 1 – Assess the hazard

Step 2 – Assess the problem

Step 3 – Set goals

Step 4 – Review possible activities

Step 5 – Draft an action plan

At the October 29, 2019 meeting the Steering Committee addressed the *Flood Preparedness Public Survey* Component of the Public Outreach plan. In this meeting the Steering Committee will continue drafting an Outreach *Action Plan* and will refine possible activities related to the *Website and Public Meetings and Open Houses* components of the plan.

REVIEW POSSIBLE ACTIVITIES & DRAFT AN ACTION PLAN

Website

The Steering Committee will discuss the implementation of the first Survey Monkey questionnaire through the Town's website and further address the placement of educational Stormwater Master Plan (SWMP) material in the website.

Mr. Mercado explained the steps the Committee has taken to date. He asked that a separate Stormwater page be added to the website so that as information becomes available it could be uploaded and viewed by the public. Town Manager D'Agostino stated that a separate page could be integrated for Stormwater.

Public Outreach Meetings and Open Houses

The Steering Committee will discuss type and timetable of public outreach meetings and educational material to introduce the FMP process to the public.

Public Works Director Scherle explained that the survey resulted in 40 response. He stated that the results varied as it pertained to how people are aware of climate change and how it could impact the Town. He noticed that about half the people were interested in rain barrels. Mr. Mercado explained that the gap between climate change and how it impacts residents needs to be bridged. The bridge could be done by educating residents. The next two surveys would accomplish this gap.

- **First Workshop Meeting and Presentations**
- The Steering Committee will discuss the type of public meeting and presentations to be implemented as part of the action plan. The following formats will be considered:
- Special Meeting Town Commission Workshop (or other)
- This will be an introduction of the SWMP to the public via Power Point (PP) presentation to:
- take place early February 2020.
- Presentation of SWMP to Realtors/Chamber of Commerce audience in March 2020.
- Presentations of SWMP at local meetings with property owners and homeowner associations along shoreline (to feature upcoming seawall structural assessment project).

Mr. Mercado requested a workshop to the Town Commission sometime in February 2020 to update the Commission and request funding to move forward with the project. Discussion ensued regarding what would be the best way to provide the message to the community and elected officials. The goal of the workshop would be to provide the community with information. Public Works Director Scherle suggested an informal presentation to the Commission and then ask the Commission to schedule a workshop.

Ms. Karen Sjöholm, resident of the Town suggested having concrete samples and plans for the community to review before having a workshop.

The Committee came to consensus that it was too soon to hold a workshop. Instead they would provide the Commission with a presentation and then a workshop would be scheduled later in the year.

Educational Materials & Events

- Discuss the implementation of a Rain Garden Pilot Project at the Town Hall site (When, where, and select project leader). The link below includes a video of how to build a rain garden.
<http://jamescitycountyva.gov/stormwater>
- Discuss upcoming Town events and SWMP showcase opportunities.
- Discuss criteria for press releases, as needed, for the Town's Public Information Officer and Mayor's office (Possible first quarter 2020 Palm Beach Post article about Green Infrastructure and Climate Change in Palm Beach County)

Mr. Sjöholm provided a list of rain garden plants for the Town to consider (see Exhibit "A"). Town Hall would be used as a pilot area for the rain garden. Public Works Director Scherle volunteer Public Works staff to assist with the project.

Mr. Mercado suggested having volunteers in creating a rain garden. Ms. Sjöholm volunteered. Town Clerk Mendez explained that if any members of the Committee volunteered to the rain garden project each time they met or worked together on the rain garden it would need to be publicly noticed and an agenda created and minutes taken. If there was more than one member of the Committee meeting with another member and the meeting was not properly noticed it would be a violation of the Sunshine Law.

Mr. Mercado suggested creating list of volunteer's rain garden plants.

Mr. Young suggested using social media to community to the public. Town Manager D'Agostino explained the use of social media and suggested changes that may work for this project.

The next meeting was proposed for Tuesday, January 28, 2020 at 6:00 p.m.

COMMITTEE MEMBER COMMENTS:

Committee Member Cohen had no comments.

Committee Member D'Agostino had no comments.

Committee Member Davis was absent.

Committee Member Mercado had no comments.

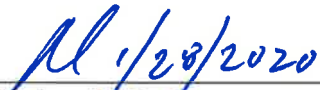
Committee Member Scherle had no comments.

PUBLIC COMMENT:

Karen Sjolholm and Jeff Young, Town resident made suggested as it related to rain plants and use of social media.

ADJOURNMENT

There being no further business to come before the Stormwater Policy Committee and by unanimous vote, the meeting adjourned at 7:06 p.m.



Chair, Richard Scherle



Vivian Mendez, Committee Clerk

Approved on this 28 of January, 2020

Exhibit "A"

South Florida - Rain Garden Plant List

Trees	
Scientific Name	Common Name
<i>Quercus virginiana</i>	Live Oak
<i>Quercus laurifolia</i>	Laurel Oak
<i>Taxodium</i> spp.	Cypress
<i>Acer rubrum</i>	Red Maple
<i>Magnolia virginica</i>	Sweetbay Magnolia
<i>Ilex cassine</i>	Dahoon Holly
<i>Bursera simaruba</i>	Gumbo Limbo
<i>Coccoloba diversifolia</i>	Pigeon Plum
<i>Annona glabra</i>	Pond Apple
<i>Persea borbonia</i>	Red Bay
<i>Sabal palmetto</i>	Cabbage palm
Shrubs	
<i>Myrica cerifera</i>	Wax Myrtle
<i>Lyonia lucida</i>	Shiny Lyonia
<i>Cephalanthus occidentalis</i>	Buttonbush
<i>Chrysobalanus icaco</i> 'horizontalis'	Horizontal Cocoplum
<i>Myrsine cubana</i>	Myrsine
<i>Citharexylum spinosum</i>	Fiddlewood
<i>Hamelia patens</i>	Firebush
<i>Viburnum obovatum</i>	Walter's Viburnum
<i>Forestiera segregata</i>	Florida Privet
<i>Psychotria nervosa</i>	Wild Coffee
<i>Zamia pumila/floridana</i>	Coontie
<i>Itea virginica</i>	Virginia Willow
<i>Ilex glabra</i>	Gallberry
<i>Serenoa repens</i>	Saw palmetto
Perennials	
<i>Canna flaccida</i>	Yellow Canna
<i>Spartina bakerii</i>	Cord grass
<i>Iris hexagona</i>	Blueflag Iris
<i>Muhlenbergia cappillaris</i>	Muhly grass
<i>Hymenocallis</i>	Spider Lily
<i>Eragrostis</i> spp.	Love grass
<i>Bacpa monnieri</i>	Water Hyssop
<i>Helianthus angustifolius</i>	Swamp Sunflower
<i>Aristida stricta</i> var. <i>beyrichiana</i>	Wiregrass
<i>Osmunda cinnamomea</i>	Cinnamon Fern
<i>Solidago</i> spp.	Goldenrod
<i>Phyla nodiflora</i>	Frog-fruit
<i>Asclepias</i> spp.	Milkweed

South Florida - Rain Garden Plant List

Rhynchospora colorata	White-bracted Sedge
Acrostichum danaeifolium	Leather fern
Coreopsis spp.	Tickseed
Osmunda regalis	Royal fern
Lobelia spp.	Cardinal Flower
Juncus effuses	Soft rush
Mimosa strigillosa	Sunshine Mimosa
Rudbeckia hirta	Black eyed-susan
Liatris spicata	Blazing star
Tradescantia ohiensis	Ohio Spiderwort
Monardia punctata	Spotted Beebalm
Pluchea odorata	Sweetscent
Nephrolepis spp	Boston fern
Helianthus debilis	Dune Sunflower
Hypericum spp.	St. John'swort
Borrichia frutescens	Sea Oxeye Daisy
Salvia spp.	Tropical Sage
Trisacum floridana	Dwarf Fakahatchee grass



AGENDA

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Lake Park Town Hall
Commission Chambers
535 Park Avenue
Lake Park, FL 33403

John D’Agostino	—	Town Manager
Richard Scherle	—	Public Works Director
Raul Mercado	—	Certified Floodplain Manager
Ronnie Lee Cohen	—	Committee Member
Dena Davis	—	Committee Member
Vivian Mendez, MMC	—	Town Clerk

PLEASE TAKE NOTICE AND BE ADVISED, that if any interested person desires to appeal any decision of the Stormwater Policy Committee, with respect to any matter considered at this meeting, such interested person will need a record of the proceedings, and for such purpose, may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. *Persons with disabilities requiring accommodations in order to participate in the meeting should contact the Town Clerk’s office by calling 881-3311 at least 48 hours in advance to request accommodations.*

- A. CALL TO ORDER/ROLL CALL
- B. PLEDGE OF ALLEGIANCE
- C. Consent Agenda:
Stormwater Policy Committee Meeting Minutes of November 19, 2019.
- D. New Business:
 - 1) **Introduce Floodplain Management Plan (FMP) Planning Meeting Topic**

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E. PUBLIC COMMENT:

This time is provided for addressing items that do not appear on the Agenda. Please complete a comment card and provide it to the Town Clerk so speakers may be announced. Please remember comments are limited to a TOTAL of three minutes.

F. ADJOURNMENT:

Next Scheduled Stormwater Policy Committee Meeting TBA

Subject: **Reminder: Survey Participants Needed**
Date: 12/13/2019 4:52:34 PM Eastern Standard Time
From: vmendez@lakeparkflorida.gov
To: brs302@aol.com

 **E-News Header**

Hello,

The Town of Lake Park Public Works Department has begun an update of the Stormwater Management Plan for the Town of Lake Park. Collecting data on public perception of flood risks and climate change is a vital component of this process. By taking this survey you are helping to improve the management of floodplains. Please take our survey!

The survey should take only a few minutes to complete and can be accessed by clicking this link: <https://www.surveymonkey.com/r/V8V7PBF>

Thank you,
Your Public Works Team

The Town Lake Park | 535 Park Avenue, Lake Park, FL 33403

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new owners as of last
year -
Barbara & Bruce*