



Minutes
Town of Lake Park, Florida
Regular Commission Meeting Minutes
Wednesday, October 21, 2020, 6:45 PM
Town Hall Commission Chamber, 535 Park Avenue
Lake Park, Florida 33403

The Town Commission met for the purpose of a Regular Commission Meeting on Wednesday, October 21, 2020 at 6:45 p.m. Present were Mayor O'Rourke, Vice-Mayor Kimberly Glas-Castro, Commissioners Erin Flaherty, John Linden, Roger Michaud, Town Manager John D'Agostino, Attorney Thomas Baird, and Town Clerk Vivian Mendez.

Town Clerk Mendez performed the roll call and Fire Chief Mike Wells led the pledge of allegiance.

PUBLIC COMMENT:

None

CONSENT AGENDA:

- 1. October 7, 2020 Regular Commission Meeting Minutes**
- 2. Resolution 73-10-20 Approving the Submission and Authorizing the Mayor To Sign the Library's Annual State Aid to Libraries Grant Agreement.**
- 3. Resolution 74-10-20 Authorizing and Directing the Mayor to sign an Agreement with West Construction, Inc. for the Design and Construction of a Parking Lot on the Community Redevelopment Agency (CRA) Property located off Foresteria Drive behind the 700 Block of Park Avenue.**

Motion: Commissioner Michaud moved to approve the consent agenda; Commissioner Linden seconded the motion.

Vote on Motion:

Commission Member	Aye	Nay	Other
Commissioner Flaherty	X		
Commissioner Linden	X		
Commissioner Michaud	X		
Vice-Mayor Glas-Castro	X		
Mayor O'Rourke	X		

Motion passed 5-0.

PUBLIC HEARING – ORDINANCE ON FIRST READING:

None

PUBLIC HEARING – ORDINANCE ON SECOND READING:

None

NEW BUSINESS:

4. Resolution 75-10-20 Award of Contract for Building Official Services.

Town Manager D’Agostino explained that the Award of Contract for Building Services would be postponed until further notice. He explained that the Town had received a Bid Protest in response to the Intent to Award Letter. Town Attorney Baird explained that the agenda item would be revisited upon the conclusion of the protest process.

5. Resolution 76-10-20 Authorizing and Directing the Mayor to Execute an Extension Of the Town’s Contract with Hy-Byrd, Inc. for Building Official/Inspection Services.

Town Manager D’Agostino provided a summary explanation of the item.

Motion: Commissioner Michaud moved to approve Resolution 76-10-20; Commissioner Linden seconded the motion.

Vote on Motion:

Commission Member	Aye	Nay	Other
Commissioner Flaherty	X		
Commissioner Linden	X		
Commissioner Michaud	X		
Vice-Mayor Glas-Castro	X		
Mayor O’Rourke	X		

Motion passed 5-0.

PUBLIC COMMENT:

None

FUTURE AGENDA SUGGESTIONS:

None

TOWN ATTORNEY, TOWN MANAGER, COMMISSIONER COMMENTS:

Town Attorney Baird had no comments.

Town Manager D’Agostino announced the following comments within Exhibit “A”. Discussion ensued regarding the extension of temporary outdoor seating.

Motion: Commissioner Linden moved to extend temporary outdoor seating in the Town of Lake Park and revisit the issue in January 2021; Commissioner Michaud seconded the motion.

Vote on Motion:

Commission Member	Aye	Nay	Other
Commissioner Flaherty	X		
Commissioner Linden	X		
Commissioner Michaud	X		

Vice-Mayor Glas-Castro	X		
Mayor O'Rourke	X		

Motion passed 5-0.

Commissioner Linden recognized Jen Lacobucci of the Special Events Departments for her assistance with the Senior Give-Away during the Business at Breakfast Event. He expressed anticipation for the Town of Lake Park Trunk or Treat Event. He announced that the Diversity Council Meeting regarding Racial Equity was rescheduled to October 27, 2020, 5:30 p.m. - 8:00 p.m.

Commissioner Michaud had no comments.

Commissioner Flaherty had no comments.

Vice-Mayor Glas-Castro had no comments.

Mayor O'Rourke welcomed Fire Chief Mike Wells to address the Commission. Chief Wells provided an update of the continuous COVID-19 practices at the Town of Lake Park Fire Station.

ADJOURNMENT

There being no further business to come before the Commission and after a motion to adjourn by Commissioner Michaud and seconded by unanimous vote, the meeting adjourned at 7:17 p.m.

Mayor Michael O'Rourke

Town Clerk, Vivian Mendez, MMC

Deputy Town Clerk, Shaquita Edwards, MPA, MMC



FLORIDA

Approved on this 19 of November, 2020

TOWN MANAGER COMMENTS

TOWN COMMISSION MEETING

OCTOBER 21, 2020

COVID-19 UPDATE

During my Town Manager comments, I always provide an update on the number of positive COVID-19 cases to date for the Town of Lake Park. Unfortunately, I am unable to do so this evening because the Florida Department of Health COVID-19 website did not update its numbers today. According to today's Palm Beach Post, no reason has been given for the lack of an update today; however, staff will continue to check for updates and advise the Commission by email of the latest numbers for the Town of Lake Park.

The most recent information I have to provide to the Commission and to the general public this evening from the Florida Department of Health COVID-19 website is that as of according to data through 10/19/2020 and as verified on 10/20/2020 at 9:25 a.m., there were 164 cases for the Town of Lake Park.

COMMUNITY DEVELOPMENT

C-3 Area: Throughout the summer months, the Managers, Staff and Attorneys in Lake Park and North Palm Beach have been discussing the C-3 area on the southeast corner of Northlake and US-1. As the Town Commission may recall, we hired Dover Kohl to carry us through this process. This process was stalled at around the 60% mark since it was determined that while the regulations developed for North Palm and Lake Park were quite similar, that the Town had its own preferences for the C-3 area, particularly since we have recently developed a mixed-use area along US-1 that has worked well so far thereby presenting an ability to incorporate similar provisions to the C-3 area. The Town Commission also enacted a zoning in progress in April 2020 to provide the time needed to work through the regulations. These discussions led to the Managers of both municipalities agreeing that before anything additional is worked on, that a market study is performed in partnership with the Treasure Coast Regional Planning Council and their consultant, WT-L, so as to identify emerging uses and other development variables that the market will bear in the C-3 area, in an attempt to put a regulatory plan in place that facilitates investment. In addition, the market study would look at the parking structure concept in an effort to determine adequate revenue sharing between the municipalities and market based uses for development that would support it. The Managers agreed to share the cost of this study, contingent on elected body approvals. A proposal was presented to the Town however, the Manager in North Palm communicated to the Town that he would be working on an Interlocal Agreement with the Treasure Coast Regional Planning Council that would facilitate the process for the market study, which will take approximately 4-5 months to complete after approved. This is still in progress and a call is scheduled between the Managers, Staff and Treasure on Friday, October 23. It is anticipated that the Comp Plan and LDRs will then take another 4-5 months to complete after the market study is completed therefore, it is estimated that the entire process will likely be concluded around September 2021.

Temporary Outdoor Seating due to COVID-19: The Town Commission previously approved a temporary solution to the limited capacity scenario caused by COVID-19, by allowing temporary outdoor seating. In addition, the Commission also allowed the temporary ability to bring indoor operations, outdoors as it relates to outdoor entertainment...as well as the ability to allow a licensed food truck to help boost sales. The Governor announced the ability to revert back to 100% capacity and Palm Beach County issued a similar order as well on September 29 which is applicable to restaurants. Would the Town Commission like to extend these temporary outdoor seating and food truck provisions for the time being and possibly revisit them in January 2021, as businesses work through their recovery over the next few months (if so, establishments can still not exceed their 100% approved occupancy between the indoor and outdoor spaces)? Currently, three locations have taken advantage of these temporary provisions: The Kelsey Theatre; Costal Karma and Southern Kitchen.

LIBRARY NEWS

The Lake Park Public Library is one of only 20 libraries to be awarded the American Library Association Community Connect grant. This grant will provide the library with five hotspots to loan to patrons, as well as a \$2,000 stipend that will support the library's provision of financial education programming to the public.

PBC EARLY VOTING INFORMATION

Early Voting for the 2020 General Election is Monday, October 19th through Sunday November 1, 2020. **The Lake Park Precinct that you are assigned to and normally vote at IS NOT AN EARLY VOTING LOCATION!** Registered voters in Palm Beach County can vote at any Early Voting location. The closest options to Lake Park are:

Early Voting Site and Mobile Van Ballot Drop Off:

Gardens Branch Library, 11303 Campus Dr., Palm Beach Gardens.
Wells Rec Community Center, 2409 Avenue H West, Riviera Beach

Secure Drop Box:

Supervisor of Elections Office North County Branch Office, Northeast County Courthouse, 3188 PGA Blvd., Room #2401, Palm Beach Gardens.

For a complete list of Early Voting Sites and Vote-by-Mail Ballot Drop Off Locations you may call the Palm Beach County Supervisor of Elections Office 561-656-6200 or visit www.pbcelections.org for additional information on Early Voting. The 2020 General Election date is Tuesday, November 3, 2020.

SPECIAL EVENTS

Florida City Government Week

October 19-25, 2020 is a time for municipalities to provide and foster civic education,

collaboration, volunteerism and more. Through Florida City Government Week, we hope to bring awareness to city government's role in enhancing the quality of life in communities.

Senior Resource Giveaway

The Town will host a **Senior Resource Giveaway Drive-Up Event** on **Friday, October 23**. This event will be held from **8:00 am – 10:00 am** at the **Lake Park Public Library**. Pre-registration is required. The first 100 eligible seniors will receive a resource bag filled with such items as soap, shampoo, toothpaste, toilet paper, laundry detergent and household cleaners, etc. To register, contact Kelley Vance at 561-290-9617. Event sponsors include Senior Dedicated Medical Center and Tree of Life Foundation International.

Trunk or Treat Drive-Up

The Town of Lake Park will host a **Trunk or Treat Drive-Up Event** on **Friday, October 30**. This event will be held from **6:00pm – 8:00 pm** at **Town Hall**. We are inviting residents, businesses and organizations to join in on the fun by registering for the event. All participants are asked to dress up in costume, decorate their vehicles and prepare to provide treats to an estimated 300 attendees. If you wish to participate in this family friendly event, please contact the Special Events Department at 561-840-0160 or specialevents@lakeparkflorida.gov.

Mask Competition

The Town of Lake Park will host a fashion mask competition (**#MaskUpLakePark**) to encourage Town residents to continue wearing their masks. Participants will have to take a photo of themselves with their masks on somewhere in the Town. All entries must be submitted via Facebook or to the Special Events Department by Monday, October 26 at 11:59 pm. Entries will be judged for being "Most Creative" and the top 3 participants will win Visa gift cards. The winners will be announced on Wednesday, October 28 and have the opportunity to join us as part of the Trunk or Treat Drive-Up Event.

Palm Beach County Early Voting Sites & Vote-By-Mail Ballot Drop Off Locations

Early Voting Is Monday, October 19, 2020 - Sunday, November 1, 2020. Polls are open from 7:00 a.m. to 7:00 p.m.

-  **1** Jupiter Community Center
200 Military Trl, Jupiter
-  **2** Gardens Branch Library
11303 Campus Dr, Palm Beach Gardens
-  **3** Wells Rec Community Center
2409 Avenue H West, Riviera Beach
-  **4** Acreage Branch Library
15901 Orange Blvd, Loxahatchee
-  **5** WPB City Hall Flagler Gallery
401 Clematis St, West Palm Beach
-  **6** Main Library - Summit Blvd
3660 Summit Blvd, West Palm Beach
-  **7** Wellington Branch Library
1961 Royal Fern Dr, Wellington
-  **8** Greenacres Community Center
501 Swain Blvd, Greenacres
-  **9** Lantana Road Branch Library
4020 Lantana Rd, Lake Worth
-  **10** Ezell Heater Community Center
1901 N Seacrest Blvd, Boynton Beach
-  **11** Hagen Ranch Road Branch Library
14350 Hagen Ranch Rd, Delray Beach
-  **12** Delray Beach Community Center
50 NW 1st Ave, Delray Beach
-  **13** South County Civic Center
16700 Jog Rd, Delray Beach
-  **14** West Boca Branch Library
18585 State Road 7, Boca Raton
-  **15** Spanish River Library
1501 NW Spanish River Blvd, Boca Raton
-  **16** Florida Atlantic University
Housing & Residential Edu.
777 Glades Rd, Rm. 109, Boca Raton
-  **17** Belle Glade Branch Library
725 NW 4th St, Belle Glade
-  **18** SOE West County Branch Office *
2976 State Road #15, 2nd floor, Belle Glade



-  **19** Juno Beach Town Center
340 Ocean Dr, Juno Beach
-  **20** Loula V. York Branch Library
525 Bacom Point Rd, Pahokee
-  **21** Okeechobee Blvd Branch Library
5689 Okeechobee Blvd, West Palm Beach
-  **22** Osborne Community Center
1699 Wingfield St, Lake Worth
-  **23** Royal Palm Beach Town Hall
1050 Royal Palm Beach Blvd, RPB
-  **24** South Olive Community Center
345 Summa St, West Palm Beach
-  **25** Sugar Sand Park Community Center
300 S. Military Trl, Boca Raton
-  **26** West Boynton Beach Branch Library
9451 Jog Rd, Boynton Beach
-  **27** SOE Main Office *
240 S. Military Trl, West Palm Beach
-  **28** SOE North County Branch Office *
Northeast County Courthouse
3188 P.G.A. Blvd, RM #2401, PGG
-  **29** SOE South County Branch Office *
Southeast PGC Administrative Complex
345 S. Congress Ave, Delray Beach

 **Early Voting site**

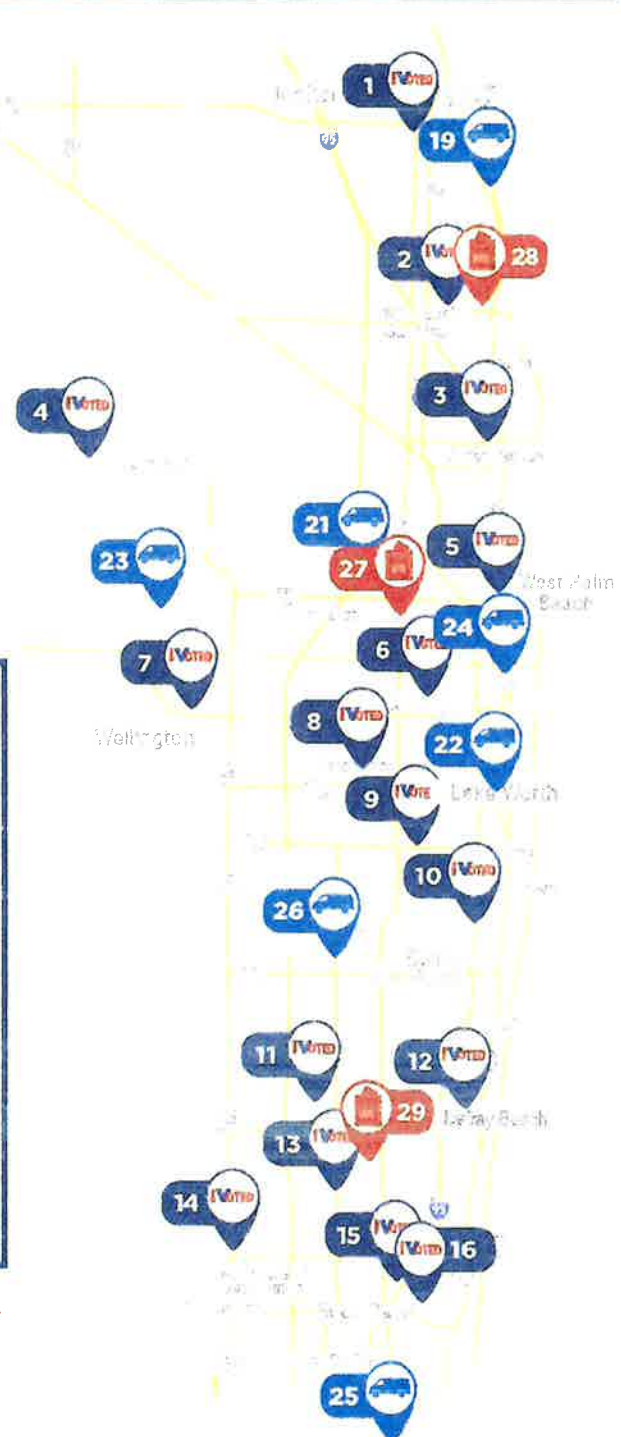
 **Secure drop box**

 **Mobile van ballot drop off**



* 24/7 Video Monitored Secure Drop Box

Vote-By-Mail ballots must be received by 7 p.m. at the Main SOE office on Tuesday, November 3rd



Registered voters in Palm Beach County can vote at any Early Voting location. All Early Voting locations have a mobile van or secure drop box for mail ballot drop off.

Wendy Sartory Link

Palm Beach County Supervisor of Elections

Main Office: 240 South Military Trail, WPB, FL 33415
P: (561) 656-6200 | F: (561) 656-6287
Hours for All Offices: M - F 8:30 AM - 5:00 PM



www.pbcelections.org 

Participants must be
64 years of age
or older.



Senior Resource Giveaway Drive-Up Event

Friday, October 23

8:00 am - 10:00 am

Lake Park Public Library

529 Park Avenue, Lake Park, FL 33403

PRE-REGISTRATION REQUIRED

CONTACT KELLEY VANCE at 561-290-9617



Sponsored By

DEDICATED SENIOR MEDICAL CENTER



TOWN OF LAKE PARK



DRIVE-UP EVENT

FRIDAY, OCTOBER 30

6:00 PM - 8:00 PM

TOWN HALL

535 PARK AVENUE
LAKE PARK, FL 33403

Admission is free for everyone. Attendees must remain in their vehicles at all times. Masks required for everyone including driver and passengers. Costumes are welcomed. Please bring your own treat bag and/or bucket.

For More Information On Sponsorship,
Becoming A Vendor Or Volunteer
Please Contact The Special Events Department
561-840-0160 or specialevents@lakeparkflorida.gov



MASK UP LAKE PARK



COMPETITION

OCTOBER 1 - 26

LAKE PARK IS OPEN and we need your help to continue protecting the health and safety of everyone here! Join our #MASKUPLAKEPARK Competition by wearing your mask around Town and showing us just how creative you are.

STEP 1: Snap a photo wearing your mask somewhere in Lake Park
(The mask can be handmade, decorated at home or purchased)

STEP 2: Upload the photo to Facebook using the hashtag #MASKUPLAKEPARK and tag the Town's Facebook page: [facebook.com/townoflakepark](https://www.facebook.com/townoflakepark)
Or simply email your photo to specialevents@lakeparkflorida.gov

**ENTRIES WILL BE JUDGED
FOR BEING MOST CREATIVE**
1ST PLACE - \$100.00 VISA GIFT CARD
2ND PLACE - \$50.00 VISA GIFT CARD
3RD PLACE - \$25.00 VISA GIFT CARD