



**Minutes  
Town of Lake Park, Florida  
Regular Commission Meeting Minutes  
Wednesday, March 4, 2020, 9:14 PM  
Town Commission Chamber, 535 Park Avenue**

The Town Commission met for the purpose of a Regular Commission Meeting on Wednesday, March 4, 2020 at 9:14 p.m. Present were Mayor Michael O’Rourke, Vice-Mayor Kimberly Glas-Castro, Commissioners Erin Flaherty, John Linden, Roger Michaud, Town Manager John O. D’Agostino, Attorney Thomas Baird, and Town Clerk Vivian Mendez.

Town Clerk Mendez performed the roll call and Jonathan Marcella of JETSETV F.C. led the pledge of allegiance.

**SPECIAL PRESENTATION/REPORT:**

**1. Proclamation Declaring March 2020 as Florida Bicycle Month.**

Vice-Mayor Glas-Castro presented Village of Palm Springs Village Manager Richard Reed with the Proclamation.

**PUBLIC COMMENT:      None**

**CONSENT AGENDA:**

- 2. February 19, 2020 Accessory Dwelling Units Workshop Minutes**
- 3. February 19, 2020 Regular Commission Meeting Minutes.**
- 4. Accepting the Community Redevelopment Agency Annual Report**

**Motion: Commissioner Michaud moved to approve the consent agenda; Commissioner Linden seconded the motion.**

Vote on Motion:

Commission Member	Aye	Nay	Other
Commissioner Flaherty	X		
Commissioner Linden	X		
Commissioner Michaud	X		
Vice-Mayor Glas-Castro	X		
Mayor O’Rourke	X		

Motion passed 5-0.

**PUBLIC HEARING – ORDINANCE ON FIRST READING:    None**

**PUBLIC HEARING – ORDINANCE ON SECOND READING:      None**

**NEW BUSINESS:**

- 5. Review of Applications Submitted to the Town Grantmaking Program by JETSETV F.C. and Operation Hope.**

Grant Writer Merrell Angstreich explained the grant recipients programs and the amounts they would receive. She suggested that the grant recipients receive the following: JETSETV F. C. \$20,000 and Operation Hope \$5,000. Commissioner Linden asked why JETSETV F.C. would receive more than they requested. Grant Writer Angstreich explained that the Town has a total of \$25,000 budgeted for the grant and JETSETV F.C. requested \$19,000. She explained that JETSETV F.C. serves many more people and they have more than 100% match.

**Motion: Commissioner Michaud moved to award JETSETV F.C. \$20,000 and Operation Hope \$5,000; Commissioner Linden seconded the motion**

Vote on Motion:

Commission Member	Aye	Nay	Other
Commissioner Flaherty	X		
Commissioner Linden	X		
Commissioner Michaud	X		
Vice-Mayor Glas-Castro	X		
Mayor O'Rourke	X		

Motion passed 5-0.

Mayor O'Rourke invited Mr. Marcella to the podium. Mr. Jonathan Marcella, President of JETSETV F.C. introduced himself and thanked the Commission for their support. He invited the Commission to speak to the children about the values they are teaching them. Commissioner Linden thanked him for participating during the Census Event in Town.

**6. Volunteer Reception.**

Town Manager D'Agostino explained the item. Commissioner Linden asked how many people were being invited. Town Clerk Mendez explained that the invitee list was provided and staff was requested that the Commission review the list and indicated if they would like additional organizations invited or removed from the list. Town Manager D'Agostino reviewed the list of invitees. The Commission requested that JETSETV F. C. Jonathan Marcella be invited and The Lords Place on US-1. The Commission came to consensus to host the event on Friday, May 1, 2020 from 6:00 p.m. - 8:00 p.m. in the Mirror Ballroom of Town Hall.

**PUBLIC COMMENT:      None**

**FUTURE AGENDA SUGGESTIONS:**

**TOWN ATTORNEY, TOWN MANAGER, COMMISSIONER COMMENTS:**

**Town Attorney Baird** had no comments.

**Town Manager D'Agostino** provided his comments (see Exhibit "A"). The Commission discussed several topics that appear on the Exhibit.

**Commissioner Linden** thanked the Town Manager for the recent increase in communication with the Commission. He noticed that the Community Watch Meetings were not posted on the Town's website calendar. The schedule was provided for notice placement on the website. He had a great time at the Census Event.

**Commissioner Michaud** enjoyed the last Sunset Celebration. Thanked the Special Events Department for the great event. He announced the Lake Park Kiwanis garage sale would be conducted on March 28, 2020 from 7:00 a.m. – 10:00 a.m. at 355 E. Ilex Drive. He announced that on March 29, 2020 the Lake Park Bicycle Tour would begin at 1:30 p.m., peddles up at 2:00 p.m. The event would begin at Town Hall and end at The Brew House Gallery or Coastal Karma. He thanked Lake Park Bicycles and On Your Mark Performance Center for their support of the event.

**Commissioner Flaherty** asked for clarification regarding the road closure on Silver Beach Road. Town Manager D'Agostino explained that Palm Beach County was working on the road. Over the next few weeks the railroad crossing on Silver Beach Road and Park Avenue would be closed as Virgin Rail (formerly Brightline) would be upgrading the tracks. The closure would be expected to last a few days at each location. Commissioner Flaherty asked for an update on the Dedicated IT project on Park Avenue. Town Manager D'Agostino stated that Dedicated IT continues to work on the project, including funding. Commissioner Flaherty apologized for not being available to attend the Census Event.

**Vice-Mayor Glas-Castro** expressed enjoyment about the Census Event. The Commission enjoyed discussing a Chili Cook-Off between the Commissioners for April 5, 2020 at the Brew House Gallery.

**Mayor O'Rourke** suggested that the Mirror Ballroom stage be renamed to "The Bert Reynolds Stage" in honor of actor Bert Reynolds, who began his stage career in the Town Hall Mirror Ballroom stage. The Commission did not make a decision regarding the suggestion.

**ADJOURNMENT**

There being no further business to come before the Commission and after a motion to adjourn by Commissioner Michaud and seconded by Commissioner Flaherty, and by unanimous vote, the meeting adjourned at 10:00 p.m.



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Mayor Michael O'Rourke



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Town Clerk, Vivian Mendez, MMC



Approved on this 18 of March, 2020

**TOWN MANAGER COMMENTS**

**MARCH 4, 2020 – TOWN COMMISSION MEETING**

**SEACOAST UTILITIES BOIL WATER NOTICES**

There are currently three boil water notifications in effect in Lake Park. The first impacts **1045 through 1211 (excluding 1061) Silver Beach Road**, the second impacts **109 through 125 Reed Road and 1061 Silver Beach Road**, and the third impacts **108 – 133 Miller Way; 210, 212 and 1009 Newman Road, and 207-210 Brant Road**. The three notifications affect a total of approximately 80 customers. Notifications were placed on the Town's website and on Channel 18 as soon as they were received from Seacoast Utility Authority, and rescission notifications will be similarly posted as soon as they are received.

**FOLLOWING THE STATUS OF THE CORONAVIRUS IN THE U.S. AND FLORIDA**

The Town of Lake Park is being very proactive in following the status of the coronavirus here in the United States and in Florida. We have included a link on the homepage of our official website to the Florida League of Cities Coronavirus Updates page which provides up-to-date information on how the coronavirus is impacting Florida as well as other resources for additional information. This page provides links to the Centers for Disease Control and Prevention (the CDC), the World Health Organization, the Florida Department of Health, as well as other downloadable materials. Additionally, as we are able to obtain any additional information as to steps that need to be taken to help safeguard our community, we will be sure to let you know.

**COMMUNITY DEVELOPMENT – BUILDING DIVISION**

New Application Intake Hours now in effect. **Monday – Thursday\* 8:30 a.m.-3:30 p.m. and Friday\* 8:30 a.m. 12:3:30 p.m. \*Excluding Holidays**. These hours will be strictly adhered to for all application submittals. Please arrive at least 15 minutes in advance of the application cutoff time each day if you would like to submit an application.

**PROCLAMATION REQUEST**

Recommendation that the Commission present Public Works employee Kelvin Anderson (Maintenance Worker II) with a proclamation at an upcoming Commission meeting to honor him for his 31 years of service to the Town. He is retiring and his last day of work will be **March 12, 2020**.

## LAKE PARK BALLOT LANGUAGE - PRESIDENTIAL PREFERENCE PRIMARY ELECTION & UNIFORM MUNICIPAL ELECTIONS

Election Day is **Tuesday, March 17<sup>th</sup>, 7 a.m.-7 p.m.** There is a Town of Lake Park ballot question on the ballot regarding Taxation.

*“Shall the Town Commission be authorized pursuant to section 3 Article VII of the state constitution to grant an ad valorem property tax exemption of taxes to be paid to the town for qualified new businesses proposing to locate in the town, or existing qualified businesses proposing to locate in the town, or for the expansion of existing qualified businesses in the Town?”*

A “Yes” vote will allow for the Town to grant tax exemptions. A “No” vote will NOT allow for the Town to grant tax exemptions.

Town residents are encouraged to vote at their designated precinct found on their voting card. The Town of Lake Park precinct voting locations are:

- **Lake Park Town Hall**, 535 Park Avenue, Lake Park
- **PBC Fire Rescue Station #68**, 1000 Park Avenue, Lake Park
- **St. John Lutheran Church**, 241 Cypress Drive, Lake Park

## U.S. HIGHWAY ONE DEVELOPMENT JOINT TOWN OF LAKE PARK COMMISSION/CITY OF RIVIERA BEACH COUNCIL MEETING

Proposed joint meeting for **Wednesday, April 29, 2020, 5:30 p.m.-8:30 p.m.** at the Riviera Beach Marina Village Event Center, 190 East 13<sup>th</sup> Street, Riviera Beach.

### COMMISSION DAY TRIP

Invitation by a developer to take a day trip to Celebrations Food Truck Park, Naples, FL and Fort Meyers to the newly completed fully automated boat storage facility.

Recommendation for the Town Commission to take a day trip to these locations in **mid-April**.

### TOWN MEETING COVERAGE

Bambi McKibbon-Turner, Assistant Town Manager, will cover Town Meetings normally attended by the Town Manager in the month of **March and April 2020** while the Town Manager is temporarily out of office beginning March 17, 2020.



# AGENDA

Lake Park Town Commission  
Town of Lake Park, Florida  
Regular Commission Meeting  
Wednesday, March 18, 2020, 6:30 P.M.  
Lake Park Town Hall  
535 Park Avenue

<b>Michael O'Rourke</b>	—	<b>Mayor</b>
<b>Kimberly Glas-Castro</b>	—	<b>Vice-Mayor</b>
<b>Erin T. Flaherty</b>	—	<b>Commissioner</b>
<b>John Linden</b>	—	<b>Commissioner</b>
<b>Roger Michaud</b>	—	<b>Commissioner</b>
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<b>John O. D'Agostino</b>	—	<b>Town Manager</b>
<b>Thomas J. Baird, Esq.</b>	—	<b>Town Attorney</b>
<b>Vivian Mendez, MMC</b>	—	<b>Town Clerk</b>

PLEASE TAKE NOTICE AND BE ADVISED, that if any interested person desires to appeal any decision of the Town Commission, with respect to any matter considered at this meeting, such interested person will need a record of the proceedings, and for such purpose, may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. *Persons with disabilities requiring accommodations in order to participate in the meeting should contact the Town Clerk's office by calling 881-3311 at least 48 hours in advance to request accommodations.*

A. **CALL TO ORDER/ROLL CALL**

B. **PLEDGE OF ALLEGIANCE**

C. **SPECIAL PRESENTATIONS/REPORTS**

1. Proclamation Honoring Kelvin Anderson Tab 1

2. Presentation of the 2019 Palm Beach Sheriff's Office District 10 Year in Review Tab 2

3. Stormwater Master Plan Presentation Tab 3

D. **PUBLIC COMMENT:**

This time is provided for addressing items that **do not** appear on the Agenda. Please complete a comment card and provide it to the Town Clerk so speakers may be announced. Please remember comments are limited to a **TOTAL** of three minutes.

E. **CONSENT AGENDA:** All matters listed under this item are considered routine and action will be taken by **one** motion. There will be no separate discussion of

these items unless a Commissioner or person so requests, in which event the item will be removed from the general order of business and considered in its normal sequence on the agenda. Any person wishing to speak on an agenda item is asked to complete a public comment card located on either side of the Chambers and given to the Town Clerk. Cards must be submitted before the item is discussed.

4. March 4, 2020 Regular Commission Meeting Minutes. Tab 4

5. May 2019 through March 2020 Annual Floodplain Management Progress Report. Tab 5

6. Resolution No. 25-03-20 Supporting the City of Palm Beach Gardens Mobility Fee. Tab 6

7. Resolution No. 26-03-20 Authorizing and Directing the Town Manager to Sign, And the Town Grant Writer to Submit, a Community Development Block Grant (CDBG) Program Application Requesting Funds for New Playground Equipment in Lake Shore Park. Tab 7

F. PUBLIC HEARING(S) - ORDINANCE ON FIRST READING:

8. Ordinance No. 03-2020 Amending its Comprehensive Plan Adopting Amendments to Update and Implement the 10-Year Water Supply Facilities Work Plan as Required by Florida State Statute 163.3177. Tab 8

G. PUBLIC HEARING(S) - ORDINANCE ON SECOND READING: None

H. NEW BUSINESS:

9. Resolution No. 27-03-18 Authorizing the Mayor to Proceed with Executing an Agreement for Provision of Utility Rate Advisor Services with Raftelis Financial Consultants, Inc. for the Town's Solid Waste Operation, per Martin County/Raftelis Financial Consultants, Inc. Contract (Cooperative Purchase) Tab 9

10. Notification of Emergency Procurement: Work Authorization to Water Resource Management for Professional Engineering Services Associated with Marina Outfall Pipe Analysis. Tab 10

11. Confirmation of Attendance by the Lake Park Town Commission at the April 29, 2020 Riviera Beach City Council Meeting. Tab 11

12. Discussion of Community Redevelopment Agency Parking Lot Options: How Do We Proceed from Here? Tab 12

13. Resolution No. 28-03-20 Amendment 1 Marina Security Services Contract to lock the restrooms at the Parks Tab 13

I. PUBLIC COMMENT:

This time is provided for addressing items that do not appear on the Agenda. Please complete a comment card and provide it to the Town Clerk so speakers may be announced. Please remember comments are limited to a TOTAL of three minutes.



J. TOWN ATTORNEY, TOWN MANAGER, COMMISSIONER COMMENTS:

K. REQUEST FOR FUTURE AGENDA ITEMS:

L. ADJOURNMENT:

Next Scheduled Regular Commission Meeting will be held on April 1, 2020