



**PUBLIC NOTICE  
TOWN OF LAKE PARK  
Regular Commission Meeting  
Wednesday, September 16, 2020,  
6:30 P.M.**

**Commission Chamber, Town Hall  
535 Park Avenue, Lake Park, FL 33403**

All interested persons are hereby advised that the Town of Lake Park Commission will have a Regular Commission Meeting on **Wednesday, September 16, 2020 6:30 p.m.** The meeting will take place in the Town Hall Commission Chamber, 535 Park Avenue, Lake Park, Florida 33403.

Notice pursuant to Section 286.0105, Florida Statutes, if applicable, is hereby incorporated by reference.

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**Vivian Mendez  
Town Clerk**

In accordance with the Americans with Disabilities Act of 1990, all persons who are disabled and who need special accommodations to participate in this meeting because of that disability should contact the office of the Town Clerk at 561-881-3311.

Anyone wishing to appeal any decision made by the Lake Park Town Commission with respect to any matter considered at such meeting or hearing will need a record of the proceedings and, for such purpose, may need to ensure that a verbatim record of the proceeding is made, which record includes the testimony and evidence upon which the appeal is to be based.

One or more Town Commissioners and/or Board members may be present at this meeting.

Posted: September 8, 2020



# AGENDA

Lake Park Town Commission  
Town of Lake Park, Florida  
Regular Commission Meeting  
Wednesday, September 16, 2020, 6:30 PM  
Town Hall Commission Chamber,  
535 Park Avenue, Lake Park, FL 33403

<b>Michael O'Rourke</b>	—	<b>Mayor</b>
<b>Kimberly Glas-Castro</b>	—	<b>Vice-Mayor</b>
<b>Erin T. Flaherty</b>	—	<b>Commissioner</b>
<b>John Linden</b>	—	<b>Commissioner</b>
<b>Roger Michaud</b>	—	<b>Commissioner</b>
<hr style="border-top: 1px dashed black;"/>		
<b>John O. D'Agostino</b>	—	<b>Town Manager</b>
<b>Thomas J. Baird, Esq.</b>	—	<b>Town Attorney</b>
<b>Vivian Mendez, MMC</b>	—	<b>Town Clerk</b>

PLEASE TAKE NOTICE AND BE ADVISED, that if any interested person desires to appeal any decision of the Town Commission, with respect to any matter considered at this meeting, such interested person will need a record of the proceedings, and for such purpose, may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. *Persons with disabilities requiring accommodations in order to participate in the meeting should contact the Town Clerk's office by calling 881-3311 at least 48 hours in advance to request accommodations.*

A. **CALL TO ORDER/ROLL CALL**

B. **PLEDGE OF ALLEGIANCE**

C. **SPECIAL PRESENTATION/REPORT:**

1. Proclamation in Honor of the 100<sup>th</sup> Anniversary of the 19<sup>th</sup> Amendment. Tab 1

2. Proclamation in Honor of Richard G. Scherle. Tab 2

D. **PUBLIC COMMENT:**

This time is provided for addressing items that do not appear on the Agenda. Please complete a comment card and provide it to the Town Clerk so speakers may be announced. Please remember comments are limited to a TOTAL of three minutes.

E. **CONSENT AGENDA:** All matters listed under this item are considered routine and action will be taken by one motion. There will be no separate discussion of these items unless a Commissioner or person so requests, in which event the item

will be removed from the general order of business and considered in its normal sequence on the agenda. Any person wishing to speak on an agenda item is asked to complete a public comment card located on either side of the Chambers and given to the Town Clerk. Cards must be submitted before the item is discussed.

3. September 2, 2020 Virtual Regular Commission Meeting Minutes. Tab 3

4. Resolution 62-09-20 Authorizing and Directing the Mayor to Sign, and the Town Clerk to Sign and Affix the Town Seal to, the Grant Agreement with Palm Beach County for Funding Through the Community Development Block Grant Program for the Purchase of Playground Equipment for Lake Shore Park. Tab 4

F. PUBLIC HEARING(S) - ORDINANCE ON FIRST READING:  
None

G. PUBLIC HEARING(S) - ORDINANCE ON SECOND READING:  
None

H. NEW BUSINESS:  
5. Resolution 63-09-20 Authorizing and Directing the Town Manager to Obtain for Fiscal Year 2021 the Employee Medical Insurance through CIGNA Open Access Plus; and, to Renew the Employee Dental Insurance with MetLife. Tab 5

6. Resolution 64-09-20 Authorizing and Directing the Town Manager to Renew Property and Casualty Insurance Coverage through the Florida Municipal Insurance Trust for Fiscal Year 2021. Tab 6

7. Town-Wide Budget Update. Tab 7

I. PUBLIC COMMENT:  
This time is provided for addressing items that do not appear on the Agenda. Please complete a comment card and provide it to the Town Clerk so speakers may be announced. Please remember comments are limited to a TOTAL of three minutes.

J. TOWN ATTORNEY, TOWN MANAGER, COMMISSIONER COMMENTS:

K. REQUEST FOR FUTURE AGENDA ITEMS:

L. ADJOURNMENT:

Next Scheduled Regular Commission Meeting will be held on October 2, 2020

# **Proclamations**

# TAB 1



**Town of Lake Park Town Commission**

**Agenda Request Form**

**Meeting Date: September 16, 2020**

**Agenda Item No.**

**Agenda Title: Proclamation in Honor of the 100<sup>th</sup> Anniversary of the 19<sup>th</sup> Amendment to the United States Constitution.**

- SPECIAL PRESENTATION/REPORTS**     **CONSENT AGENDA**  
 **BOARD APPOINTMENT**     **OLD BUSINESS**  
 **PUBLIC HEARING ORDINANCE ON FIRST READING**  
 **NEW BUSINESS**  
 **OTHER:** \_\_\_\_\_

**Approved by Town Manager** *J. D'Agostino*    **Date:** 9-01-2020

***Vivian Mendez, Town Clerk***

Name/Title		
<b>Originating Department:</b>  <p align="center"><b>Town Clerk</b></p>	<b>Costs: \$ 0.00</b> <b>Funding Source:</b> <b>Acct. #</b> <input type="checkbox"/> Finance _____	<b>Attachments:</b> <b>Email Request from The Constitution Committee Chair Susan Ellen Earle</b>  <b>Proclamation</b>
<b>Advertised:</b> Date: _____ Paper: _____ <input checked="" type="checkbox"/> <b>Not Required</b>	All parties that have an interest in this agenda item must be notified of meeting date and time. The following box must be filled out to be on agenda.	Yes I have notified everyone <u>VM</u> OR Not applicable in this case ____  <b>Please initial one.</b>

**Summary Explanation/Background:** The Town Clerk's Office received the following email from The Constitution Committee Chair explaining their request for a Proclamation in support of a Proclamation recognizing September 17-23 as Constitution Week. The email is attached as reference. At the July 15, 2020 Regular Commission Meeting, Town Manager D'Agostino asked the Commission if they wished to support such a proclamation, which they did unanimously. The proclamation has been sent to Ms. Susan Earle in advance of the meeting.

**Recommended Motion:** Proclamation recognizing September 17-23 as Constitution Week.

## Vivian Mendez

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**From:** Susan Earle <susacita@hotmail.com>  
**Sent:** Thursday, July 9, 2020 11:09 AM  
**To:** Vivian Mendez  
**Subject:** 100th Anniversary of 19th Amendment & Constitution Week Proclamations  
**Attachments:** Mayor Lake Park Proclamation in Honor of the 100th Anniversary of.docx; Sample Constitution Proclamation 2020\_0.pdf

**CAUTION: This email originated from outside of the Town of Lake Park. Do not click links or open attachments unless you recognize the sender and know the content is safe!**

Good morning Vivian,

I am requesting two proclamations from Mayor Michael O'Rourke:

Constitution Week September 17-23 Proclamation to be used in displays

And

100<sup>th</sup> Anniversary of the 19<sup>th</sup> Amendment (August 26) Proclamation also to be used in displays.

Enclosed are 3 sample constitution proclamations.

1 sample 100<sup>th</sup> Anniversary Proclamation. They can be modified if you desire.

I would like to receive the proclamations if approved about one week before their respective celebration.

Thank you,  
Susan Ellen Earle  
Chair Constitution Committee



Seminole Chapter, NSDAR

## Proclamation in Honor of the 100<sup>th</sup> Anniversary of the 19<sup>th</sup> Amendment to the United States Constitution

**Whereas**, the year 2020 marks the 100<sup>th</sup> anniversary of the ratification of the 19<sup>th</sup> Amendment to the United States Constitution, guaranteeing and protecting women's right to vote; and

**Whereas**, this centennial offers an opportunity to commemorate a milestone of democracy; that the right of citizens of the United States to vote shall not be denied or abridged by the federal or state governments on account of sex; and

**Whereas**, we honor the women who led this movement, whose stories must not be lost to history. Florida's Ella C. Chamberlain, Tampa: 1892, began Woman's Suffrage Movement in Florida; Mary A. Nolan, Jacksonville: who picketed the White House in 1917, the oldest suffrage prisoner and "Night of Terror" survivor; and Julia (Harrison) Norris, Tampa: Chair of the NAWSA's Legislative Committee; and

**Whereas**, Florida holds a special place in women's suffrage history as thousands of Florida women advocated for the right to vote on the streets, in the newspapers, in the state capital and throughout this great state; and

**Now, therefore**, be it resolved that I, Michael O'Rourke, Mayor of Lake Park hereby recommend that residents and civic institutions honor the role of the ratification of the 19<sup>th</sup> Amendment in further promoting the core values of our democracy as promised by the Constitution of the United States;

Reaffirm the opportunity for students and adults to learn about and commemorate the efforts of the women's suffrage movement and the role of women in our democracy; and

Reaffirm our desire to continue to strengthen democratic participation and to inspire future generations to cherish and preserve the historic precedent established under the 19<sup>th</sup> Amendment.

**IN WITNESS THEREOF**, I, **Michael O'Rourke**, Mayor of the Town of Lake Park, Florida, have hereto set my hand and caused the official Seal of the Town of Lake Park, Florida to be affixed this 16<sup>th</sup> day of September, 2020.

Mayor, Michael O'Rourke



Town Clerk, Vivian Mendez



# TAB 2



**Town of Lake Park Town Commission**

**Agenda Request Form**

**Meeting Date: September 16, 2020**

**Agenda Item No.**

**Agenda Title: Proclamation in Honor of Richard G. Scherle**

- SPECIAL PRESENTATION/REPORTS
- BOARD APPOINTMENT
- PUBLIC HEARING
- NEW BUSINESS
- OTHER: **Proclamation**
- CONSENT AGENDA
- OLD BUSINESS
- ORDINANCE ON FIRST READING

Approved by Town Manager

*[Handwritten Signature]*

Date: 9-07-2020

Name/Title

*Assistant Town MGR/HUMAN RESOURCES DIRECTOR*

<b>Originating Department:</b>  <b>Human Resources</b>	Costs: \$ 0.00 Funding Source: Acct. # <input type="checkbox"/> Finance _____	<b>Attachments:</b>  <b>Copy of Proclamation</b>
<b>Advertised:</b> Date: _____ Paper: _____ <input checked="" type="checkbox"/> Not Required	All parties that have an interest in this agenda item must be notified of meeting date and time. The following box must be filled out to be on agenda.	<b>Yes I have notified everyone <u>BMT</u></b> OR Not applicable in this case ____  <b>Please initial one.</b>

**Summary Explanation/Background:**

**Recommended Motion:**

**PROCLAMATION  
OF THE TOWN OF LAKE PARK, FLORIDA  
IN HONOR OF RICHARD G. SCHERLE**

**WHEREAS;** *Richard G. Scherle* commenced his employment with the Town of Lake Park on December 23, 2013 as the Assistant to the Public Works Director; and

**WHEREAS;** because of his willingness to take on a higher level of responsibility and assume more complex assignments within the Public Works Department, on October 1, 2015 *Richard G. Scherle* was promoted to the position of Operations Manager where he served with distinction; and

**WHEREAS;** on July 7, 2017 *Richard G. Scherle* was appointed to serve as the Interim Public Works Director and because of the high caliber of leadership and management skills that he demonstrated in this position, on April 5, 2018 *Richard G. Scherle* was promoted to the position of Public Works Director; and

**WHEREAS;** *Richard G. Scherle's* accomplishments as Public Works Director ranged broadly. Not only did he adeptly manage and motivate his staff, but he also spearheaded several important public works projects which included a major critical guaranteed energy saving infrastructure renewal project in all Town owned facilities, a \$1.6 million project which was completed on time and on budget; management of the Lake Shore Drive grant program which positioned the Town into receipt of a \$3.5 million grant; and, work on the Stormwater Master Plan and the establishment of citizen engagement committees – to name a few; and

**WHEREAS,** on December 30, 2019, *Richard G. Scherle* distinguished himself by obtaining his Master of Public Administration Degree from Florida Atlantic University; and

**WHEREAS,** throughout his employment with the Town of Lake Park, *Richard G. Scherle* demonstrated himself to be not only a high performing professional, but also a friend and valued colleague to all who have come to know him; and

**WHEREAS;** the Town of Lake Park wishes to publicly recognize *Richard G. Scherle* not only for his accomplishments but also for his contributions to the citizens of the Town of Lake Park.

**NOW, THEREFORE,** on behalf of the Commission of the Town of Lake Park, I, Michael O'Rourke, Mayor of the Town of Lake Park, do hereby publicly recognize and commend *Richard G. Scherle* for his achievements and dedication to duty and wish him well in his future endeavors.

**IN WITNESS WHEREOF,** I have hereto set my hand and caused the official Seal of the Town of Lake Park, Florida to be affixed this 16<sup>th</sup> day of September 2020.

By: \_\_\_\_\_  
Mayor Michael O'Rourke



ATTEST:

\_\_\_\_\_  
Vivian Mendez, Town Clerk

# **Consent Agenda**

# TAB 3



**Town of Lake Park Town Commission**

**Agenda Request Form**

**Meeting Date: September 16, 2020**

**Agenda Item No.**

**Agenda Title: September 2, 2020 Virtual Regular Commission Meeting Minutes.**

- SPECIAL PRESENTATION/REPORTS  **CONSENT AGENDA**
- BOARD APPOINTMENT  OLD BUSINESS
- PUBLIC HEARING ORDINANCE ON FIRST READING
- NEW BUSINESS
- OTHER: \_\_\_\_\_

**Approved by Town Manager** *John A. [Signature]* **Date:** 9-9-2020

*Shaquita Edwards* 09/04/20

**Shaquita Edwards, MPA, MMC**

<b>Originating Department:</b>  <p style="text-align: center;"><b>Town Clerk</b></p>	<b>Costs: \$ 0.00</b> <b>Funding Source:</b> <b>Acct. #</b> <input type="checkbox"/> Finance _____	<b>Attachments:</b> <b>-Minutes</b> <b>-Exhibits "A-B"</b>
<b>Advertised:</b> Date: _____ Paper: _____ <input type="checkbox"/> <b>Not Required</b>	All parties that have an interest in this agenda item must be notified of meeting date and time. The following box must be filled out to be on agenda.	Yes I have notified everyone _____ or Not applicable in this case <i>S.E.</i> <b>Please initial one.</b>

**Recommended Motion:** To approve the September 2, 2020 Virtual Regular Commission Meeting Minutes.



**Minutes  
Town of Lake Park, Florida  
Virtual Regular Commission  
Meeting Minutes  
Wednesday, September 2, 2020, 7:00 PM  
Via Zoom**

The Town Commission met for the purpose of a Regular Commission Meeting on Wednesday, September 2, 2020 at p.m. Present were Mayor Michael O'Rourke, Vice-Mayor Kimberly Glas-Castro, Commissioners Erin Flaherty, John Linden, and Roger Michaud, Town Manager John O. D'Agostino, Attorney Thomas Baird, and Town Clerk Vivian Mendez.

Town Clerk Mendez performed the roll call; the pledge of allegiance was recited during the CRA Board Meeting.

**SPECIAL PRESENTATION/REPORT:**

**None**

**PUBLIC COMMENT:**

**None**

**CONSENT AGENDA:**

- 1. August 19, 2020 Regular Commission Meeting Minutes.**
- 2. Lake Park Public Library Long Range Strategic Plan for 2021 - 2024.**
- 3. Lake Park Public Library Annual Plan of Services for 2021.**
- 4. Resolution 58-09-20 Authorizing and Directing the Mayor to Sign the Grant Agreement with the University of Florida Board of Trustees for Funding Through its Florida Sea Grant College Program to Assess the Current Condition of the Southern Outfall Pipe System and Assess the Increasing Impact of Sea Level Rise and Other Factors on the Pipe.**

**Motion: Vice-Mayor Glas-Castro moved to approve the consent agenda; Commissioner Linden seconded the motion.**

Vote on Motion:

Commission Member	Aye	Nay	Other
Commissioner Flaherty	X		
Commissioner Linden	X		
Commissioner Michaud	X		
Vice-Mayor Glas-Castro	X		
Mayor O'Rourke	X		

Motion passed 5-0.

**PUBLIC HEARING – ORDINANCE ON FIRST READING: None**

**PUBLIC HEARING – ORDINANCE ON SECOND READING: None**

**NEW BUSINESS:**

**5. Notification of Priority Stormwater Pipe Issue: Analysis of the 72 inch  
“Southern Outfall” Condition and Criticality, and Old Lake Shore Bridge.**

Town Manager D’Agostino provided a summary explanation of the agenda item. Raul Mercado presented to the Commission (see Exhibit “A”). Town Manager D’Agostino explained the importance of a financial contribution from the Florida Department of Transportation. Discussion ensued regarding a formal request of participation from the Florida Department of Transportation.

**Motion: Commissioner Michaud moved to request the Florida Department of Transportation be involved in the solution to this problem; Vice-Mayor Glas-Castro seconded the motion.**

Commissioner Linden requested to review the letter that would be forwarded to the Florida Department of Transportation. Vice-Mayor Glas-Castro suggested that the item be brought before the Commission at a future Regular Commission Meeting as a Resolution. Town Manager D’Agostino agreed with the suggestion.

Vote on Motion:

Commission Member	Aye	Nay	Other
Commissioner Flaherty	X		
Commissioner Linden	X		
Commissioner Michaud	X		
Vice-Mayor Glas-Castro	X		
Mayor O’Rourke	X		

Motion passed 5-0.

**6. Resolution 59-09-20 Approve work Authorization to Water Resource Management Associates (WRMA) for Work Associated with Grant Agreement R2210 with the Department of Environmental Protection for Funding through Florida’s Resilient Coastline Program (FRGP) for Seawall Survey and Assessment and Vulnerability Assessment of Infrastructure along the Lake Worth Lagoon Waterfront.**

Town Manager D’Agostino and Raul Mercado explained that the Town of Lake Park had been awarded a grant of \$75,000 from the Department of Environmental Protection’s Resilient Coastline Program. Town Manager D’Agostino explained that the grant agreement is for a seawall survey and assessment and a vulnerability assessment of the infrastructure along the Lake Worth Lagoon waterfront.

**Motion: Vice-Mayor Glas-Castro moved to approve Resolution 59-09-20; Commissioner Linden seconded the motion.**

Vote on Motion:



Commission Member	Aye	Nay	Other
Commissioner Flaherty	X		
Commissioner Linden	X		
Commissioner Michaud	X		
Vice-Mayor Glas-Castro	X		
Mayor O'Rourke	X		

Motion passed 5-0.

**7. 16<sup>th</sup> Addendum to the Palm Beach County Sheriff's Office with the Town of Lake Park.**

Town Manager D'Agostino provided a summary explanation of the agenda item.

**Motion: Vice-Mayor Glas-Castro moved to approve the PBSO Addendum Sixteen for \$3,047,056.00 ; Commissioner Michaud seconded the motion.**

Mayor O'Rourke suggested a future agenda item to request additional mental health training hours for the Palm Beach County Sheriff's Officers.

Vote on Motion:

Commission Member	Aye	Nay	Other
Commissioner Flaherty	X		
Commissioner Linden	X		
Commissioner Michaud	X		
Vice-Mayor Glas-Castro	X		
Mayor O'Rourke	X		

Motion passed 5-0.

**PUBLIC COMMENT:     None**

**FUTURE AGENDA SUGGESTIONS: Mental Health Training for PBSO Officers.**

**TOWN ATTORNEY, TOWN MANAGER, COMMISSIONER COMMENTS:**

**Town Attorney Baird** had no comments.

**Town Manager D'Agostino** announced comments within Exhibit "B".

**Commissioner Linden** had no comments.

**Commissioner Michaud** had no comments.

**Commissioner Flaherty** had no comments.

**Vice-Mayor Glas-Castro** questioned the anticipated schedule of the Lake Shore Drive Drainage Project. Town Manager D'Agostino explained that the schedule would be determined per the conclusion of the Request for Proposals process. He explained that the project might conclude over an eleven-month period. Vice-Mayor Glas-Castro requested

an update on Dover-Cole. Town Manager D'Agostino explained that the Town was in negotiations with Dover-Cole. Vice-Mayor Glas-Castro questioned if the Town Commission was ready to meet in-person as a result of Palm Beach County's Phase 2 transition. Town Manager D'Agostino explained that social distancing requirements would be adhered to and the in-person meetings would have limited seating. Per Consensus, the Commission agreed to meet in-person with social distancing requirements for the September 16, 2020 Regular Commission Meeting.

**Mayor O'Rourke** had no comments.

**ADJOURNMENT**

There being no further business to come before the Commission; the meeting adjourned at 8:17 p.m.

\_\_\_\_\_  
Mayor Michael O'Rourke

\_\_\_\_\_  
Town Clerk, Vivian Mendez, MMC

\_\_\_\_\_  
Deputy Town Clerk, Shaquita Edwards, MPA, MMC

Town Seal

Approved on this \_\_\_\_\_ of \_\_\_\_\_, 2020

Exhibit "A"



Town of Lake Park Town Commission

Agenda Request Form

Meeting Date: September 2, 2020

Agenda Item No.

Agenda Title: Notification of Priority Stormwater Pipe Issue: Analysis of the 72inch "Southern Outfall" Condition and Criticality, and Old Lake Shore Bridge

- Special Presentation/Reports, Board Appointment, Public Hearing Ordinance, New Business, Other, Consent Agenda, Old Business

Approved by Town Manager [Signature] Date: 8-25-2020

John D'Agostino, Town Manager

Table with 3 columns: Originating Department (Public Works), Costs (TBD), Attachments (Technical Memorandum, WRMA Presentation), Advertised (Not Required), and notification status.

Summary Explanation/Background:

Last meeting, this agenda item was on consent. However, to provide critical information to the Commission staff has decided to bring this item back for discussion and a motion to approve that accomplishes what needs to be done to move this project forward.

On August 6, 2020, the Public Works Department received the attached technical memorandum from the Town's professional Stormwater engineering consultant – Water Resources Management Associates – as prepared by Raul Mercado, PE, CFM. The purpose of this agenda item is to provide notification to the Commission of the receipt of this technical memorandum, when reviewed in its entirety, will require the Commission to take necessary steps to avert failure of our drainage system should the bridge collapse. **Raul Mercado, PE, CFM, will be present to discuss the attached technical report, which he prepared, and to help the Commission consider the appropriate path forward towards rehabilitation of the critical infrastructure assets summarized below and within the attached report:**

The memorandum describes newly performed condition and criticality analyses of the “Southern Outfall” and old Lake Shore Bridge, which is located just north of the marina entryway. The analyses completed as part of the Town's new Stormwater Master Plan project, and presented new information that requires urgent attention. There are critical infrastructure components that are at “high-risk” of future failure, partially due to the age of these assets. These assets have high criticality in terms of the consequences of failure, discussed in more detail in the attached Technical Memorandum. As such, our engineers are recommending that the Town take immediate action to mitigate the known risk. The attached technical memorandum includes details on the analysis, with recommendations for an expedited design for rehabilitation.

It is important to note that the Florida Department of Transportation shares a percentage responsibility with respect to this infrastructure, because the outfall is shared by their Stormwater discharge system, which currently services the US1 corridor. This discharge system into a protected waterbody, Lake Worth Lagoon is untreated. Per the analysis performed by the Town's consultants, it has been determined to be reasonable and appropriate to apportion a 50% responsibility to FDOT on all costs related to the treatment and repair of the critical infrastructure. Communication with FDOT commenced immediately upon receipt of this technical memorandum. James Poole from FDOT is evaluating the cost sharing requirements between the municipality and the agency. FDOT completed an internal meeting regarding this issue on Monday August 24, 2020.

In FY2020-2021, the Town had planned to budget funds (approximately \$360,000) to address upstream rehabilitation of the 60” trunk line that flows through the Southern Outfall. Our engineers are recommending that these funds be reallocated/re-budgeted to this new rehabilitation project, which is deemed to be rank a higher priority due to the recently completed condition and criticality assessment.

**By virtue of this item on consent, the initial motion was to authorize emergency work to WRMA to begin the design of this project. Further, additional information was obtain that provides a better historical reference of when the bridge was constructed. The presentation by WRMA's Raul Mercado, PE, CFM will bring the Commission up to date on what steps are required to get this critical infrastructure repaired.**

**Recommended Motion: The Commission may wish to authorize emergency work to WRMA to begin design work, pending Commission discussion.**

# TOWN OF LAKE PARK STORMWATER MASTERPLAN

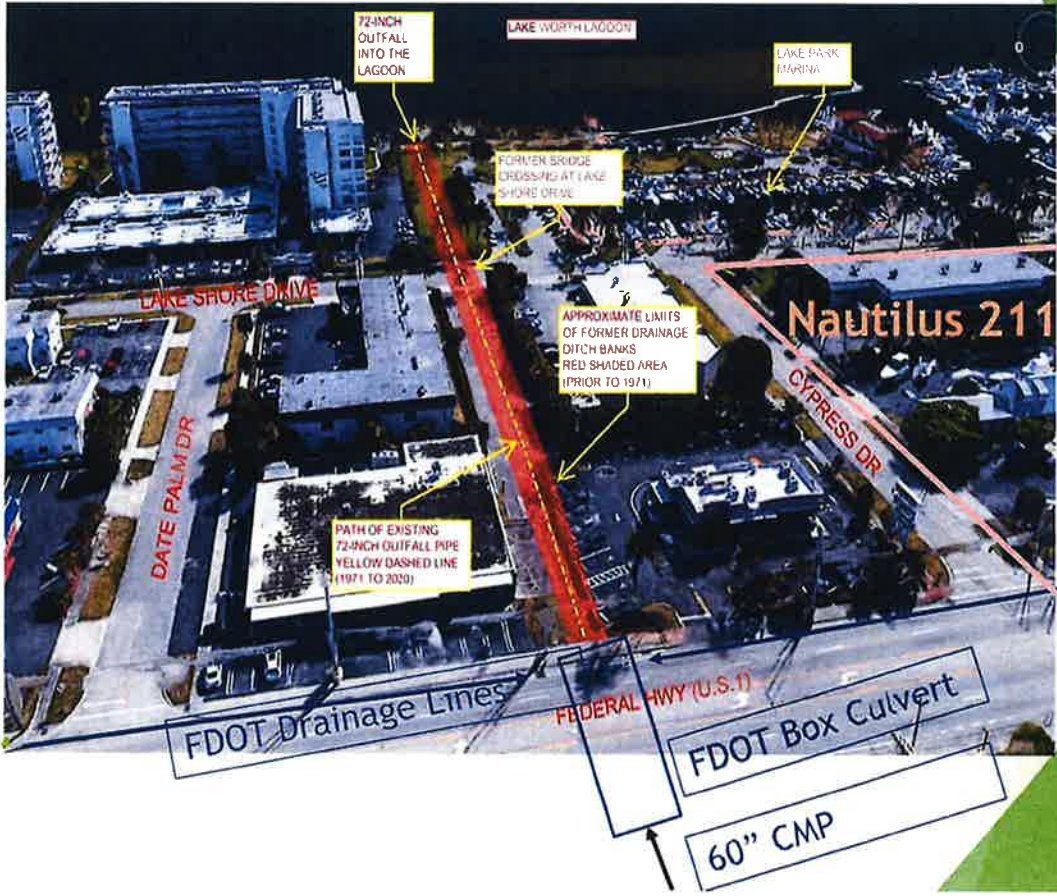


## 72"CAP SOUTHERN OUTFALL PRIORITY REHABILITATION PROJECT

Raul Mercado, PE, CFM  
WRMA, INC.

September 2, 2020

# 72" CAP SOUTHERN OUTFALL AND FORMER DITCH ALIGNMENT



**72" CAP SOUTHERN OUTFALL  
30-FEET SEGMENT POINT REPAIR @ MARINA  
(March - April 2020)**

**Cost: \$57,700**

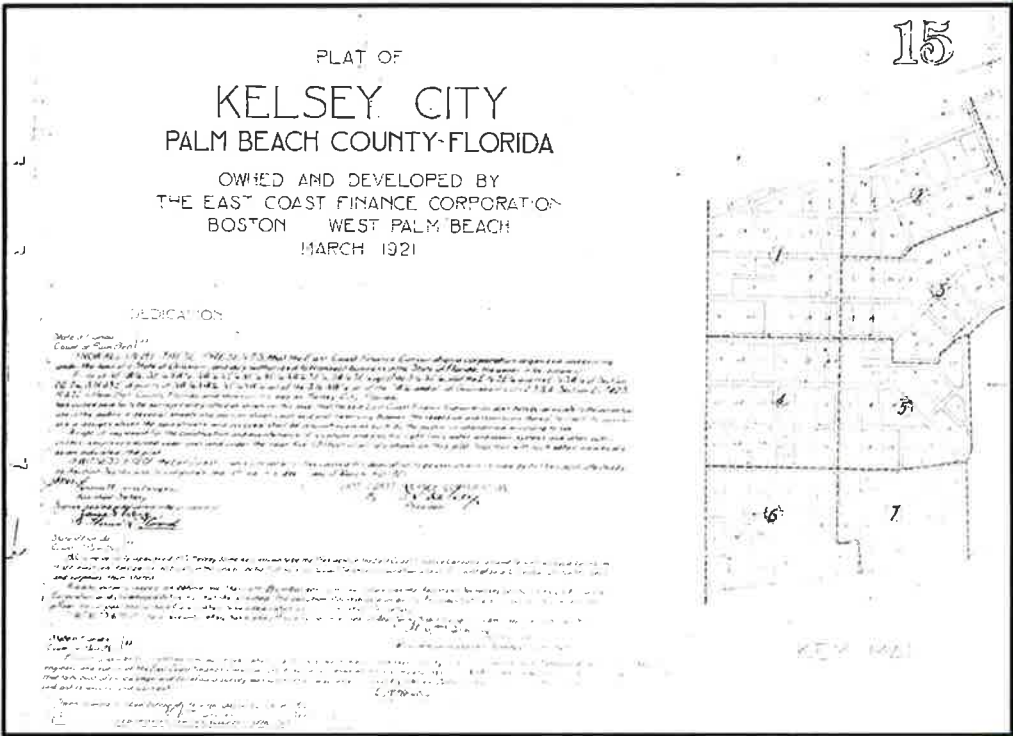




## OLD LAKE SHORE DRIVE BRIDGE RAILINGS How Old is the Bridge?

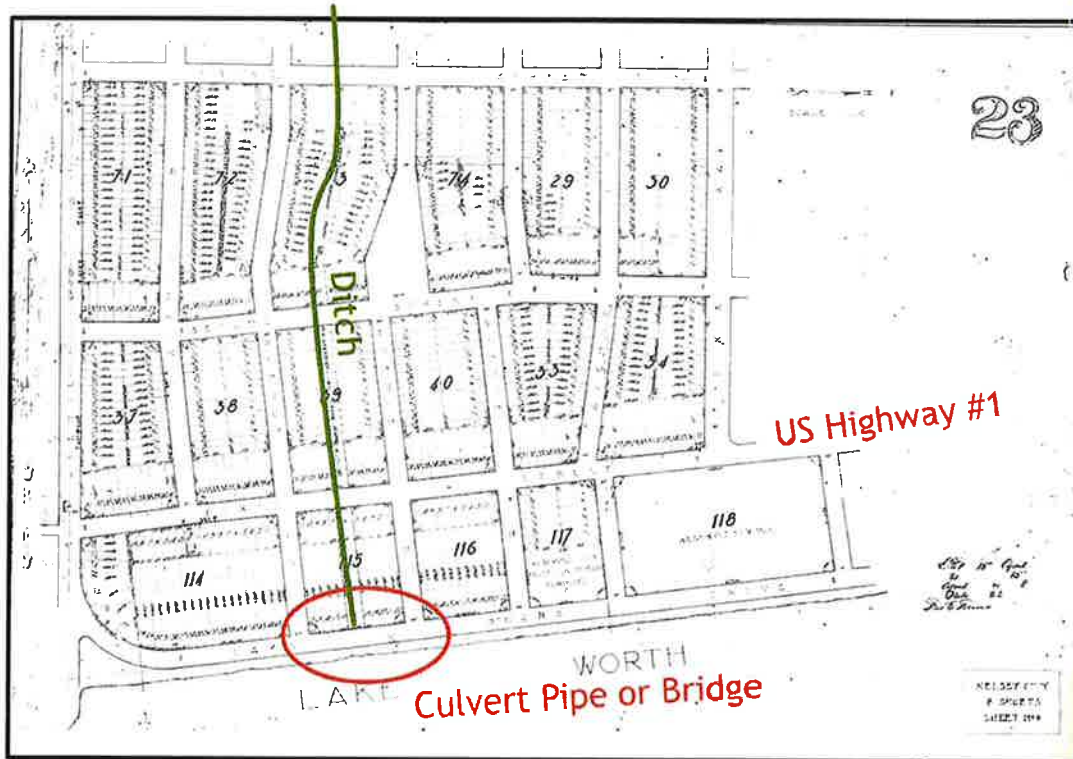


# HOW OLD IS THE BRIDGE? KELSEY CITY PLAT OF MARCH 1921



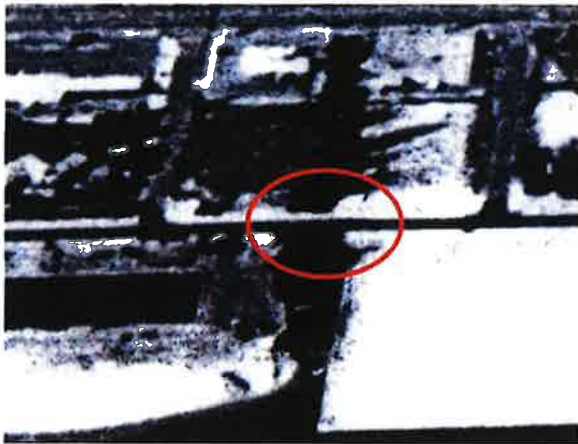
Courtesy: L J Parker, Town Historian

**HOW OLD IS THE BRIDGE?**  
**SHEET #6 OF 1921 PLAT**  
**DITCH CROSSING & LAKE SHORE**



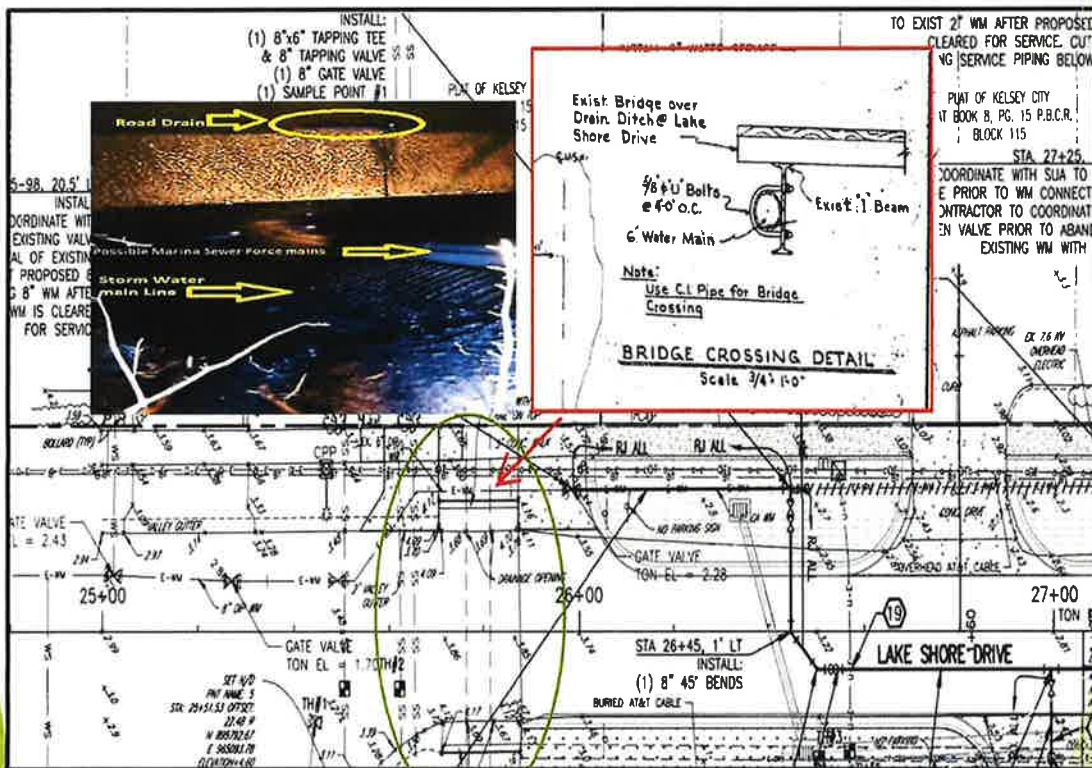
**HOW OLD IS THE BRIDGE?**  
**72" CAP SOUTHERN OUTFALL**  
**MARINA BACKFILLING (1950's -1960s)**

**Lake Shore Drive Bridge**  
**Ditch Crossing**



# KNOWN RISKS - LAKE SHORE DRIVE BRIDGE REMNANTS

## 6" WATERMAIN "U" BOLTED TO I-BEAM



# KNOWN RISKS - 72" CAP SOUTHERN OUTFALL ROUND TO ARCH/ARCH TO ROUND RIVETED TRANSITION

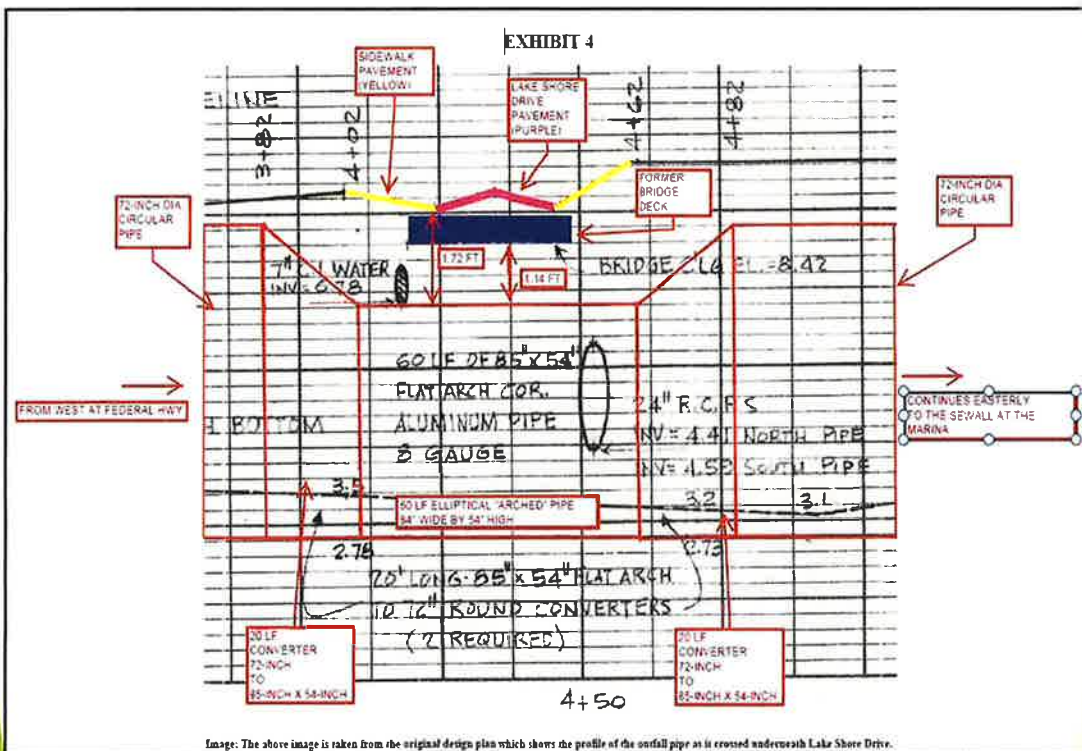
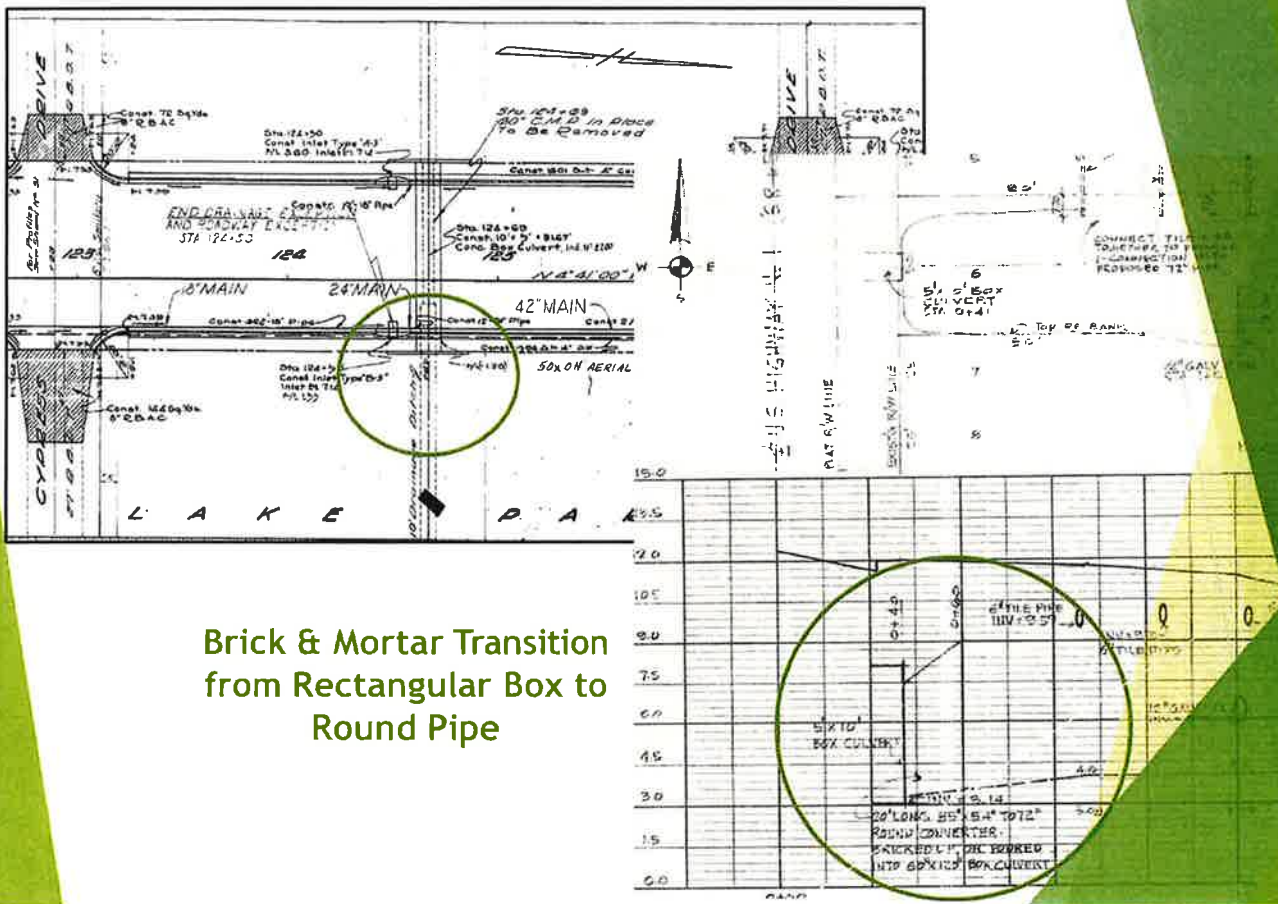


Image: The above image is taken from the original design plan which shows the profile of the outfall pipe as it crosses underneath Lake Shore Drive.

# KNOWN RISKS - 72" CAP SOUTHERN OUTFALL CONNECTION TO FDOT BOX CULVERT



Brick & Mortar Transition  
from Rectangular Box to  
Round Pipe

TECHNICAL MEMORANDUM  
TOWN OF LAKE PARK  
SOUTHERN 72-INCH OUTFALL PRIORITY REHABILITATION PROJECT

**Subject:** Analysis of the 72-inch Outfall Condition and Criticality  
**Date:** August 6, 2020  
**To:** Richard Scherle, Public Works Director  
**From:** Raul Mercado, PE, CFM (WRMA)  
**Copy to:** John Wylie, Stormwater Department

Dear Mr. Scherle,

During a routine O&M inspection in 2019, a localized soil subsidence was observed at a grassy area near the seawall at the Town's marina and in the vicinity of the 72" CMP outfall discharging through the seawall. Further investigations indicated that the substance was aligned with the outfall pipe conduit and a visual inspection or CCTV was commissioned to a third party (Underwater inspection contractor). The Southern Outfall and its contributory drainage area is shown in Figure 1.



Figure 1. Southern Outfall and Drainage Area

Figure 1 indicates that the Southern Outfall discharges untreated runoff from a 445.82-acre catchment area. The 72" CAP outfall drains approximately 45% of the Town's watershed area to the Lake Worth Lagoon.

Results of the visual and camera condition assessment inspection indicated that the soil substance was found to occur proximately 50 feet from the seawall due to a 17-inch soffit pipe joint separation that



allowed the pipe to exfiltrate and create the wetness. This stormwater asset defect was considered to be a localized structural defect with medium risk that required a point repair. Figure 2 is a WRMA plan sheet showing the location and extent of the of the 72" CAP point repair.

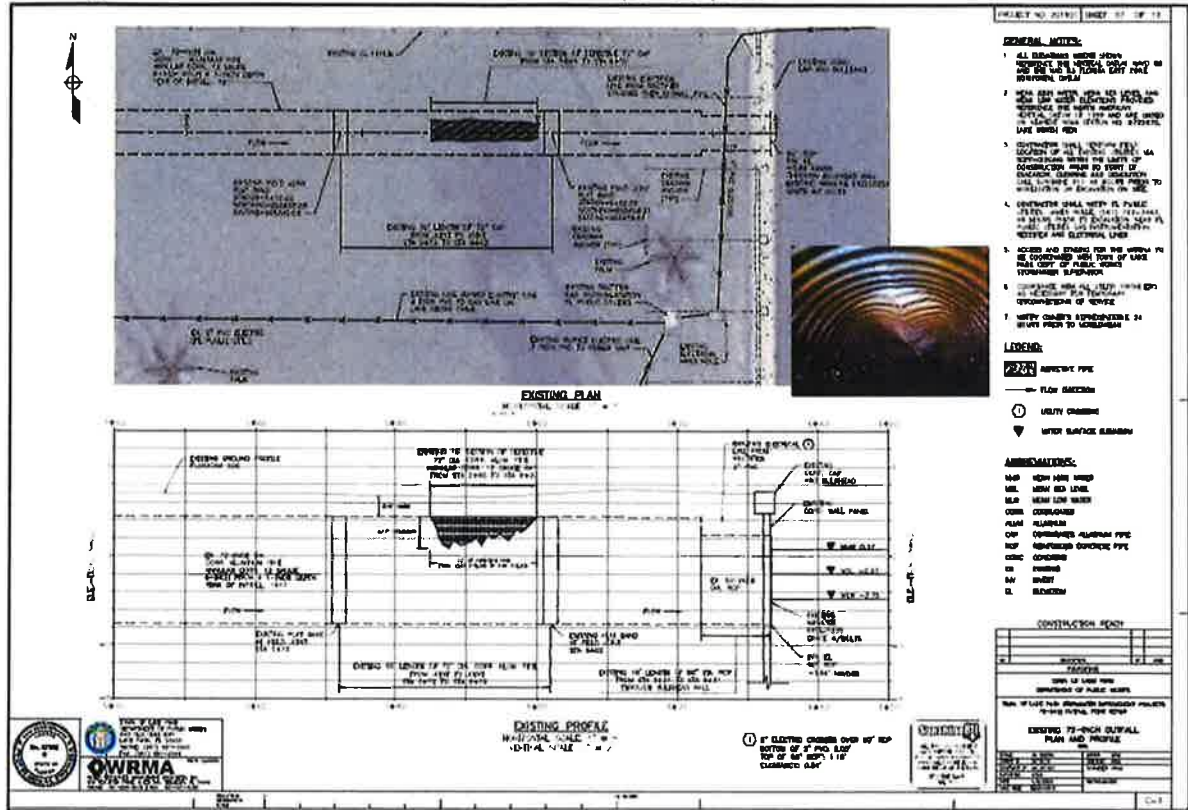


Figure 2. 72"CAP Point Repair Plans

The point repair was performed by replacement of the top quarter pipe with an in-kind corrugated metal pipe. The replacement section was bolted and welded to the existing pipe, overlaid with filter fabric, and backfilled to grade.

Further findings of the point repair condition assessment of the Southern Outfall required the preparation of a more detailed assessment of the outfall through the application of Asset Management-based Condition and Criticality methodology. As part of the Town's 2019 Stormwater Masterplan Update, WRMA is applying Asset Management principles for prioritization of Operations and Maintenance activities (O&M), and Capital Improvement Program (CIP) implementation of the Town's stormwater assets.

### Asset Management Planning Approach for Operations & Maintenance of Stormwater Assets

Strategic Asset Management (AM) provides a framework for the Town of Lake Park to adopt a systematic planning approach for dealing with problems related to Operations & Maintenance. Asset Management also provides the tools and rationale for asset renewal (Repair, Rehabilitation, or Replacement) by a determination of Condition and Criticality (C & C). In determining C & C, two questions are important.

1. How likely the asset is it to fail (Condition)?
2. What is the consequence if the asset does fail (Criticality)?

Asset Condition is one of the most important factors in determining an asset's likelihood of failure. As the asset's condition deteriorates, it will become much more likely to fail. Therefore, it is important, to make the best attempt possible to give the assets a reasonable condition assessment. The condition assessment should also be updated over time so that criticality can likewise be updated. Assets given a poor or fair condition rating are more likely to fail than those given an excellent or good rating. When the asset condition is combined with other factors, the community can begin to make predictions regarding the likelihood of a given asset failing.

Establishing the likelihood of asset failure entails determining the probability that an asset will fail by considering these key factors:

1. Asset Condition
2. Asset Age
3. Size, Type, & Material
4. Operational History
5. Capacity

#### 1. Condition Assessment of the Existing 72" CAP Southern Outfall

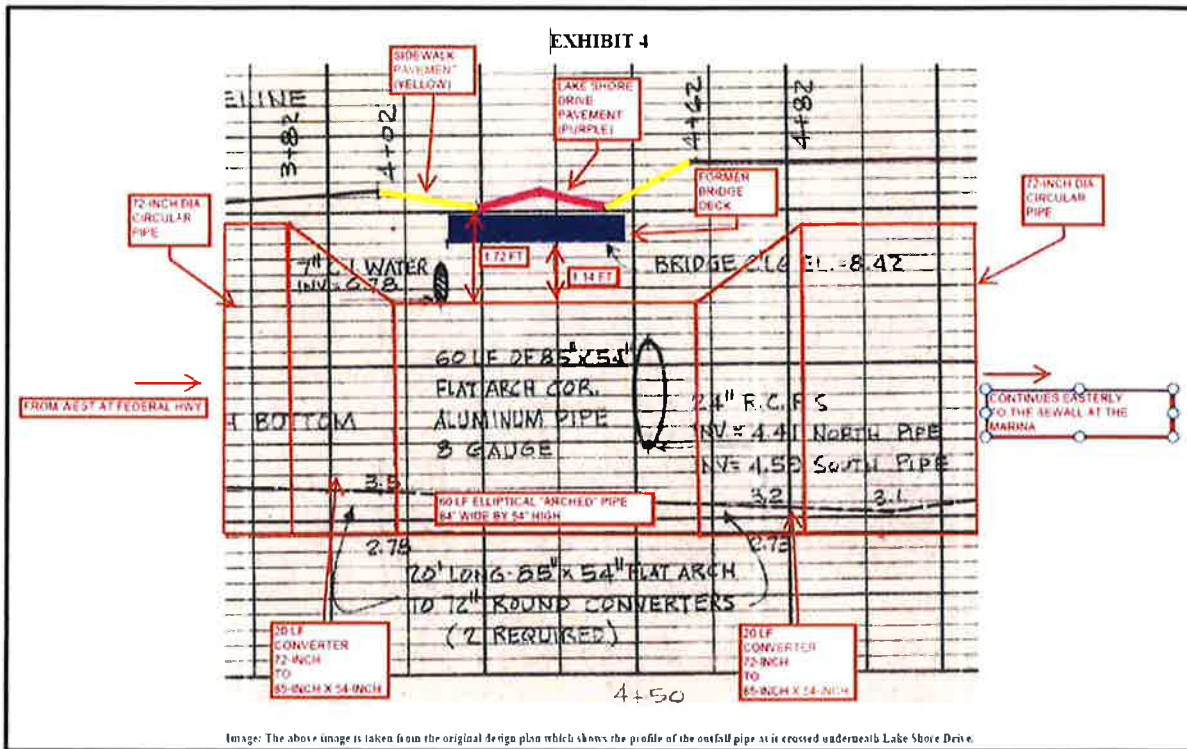
The CCTV Condition Assessment of the 72" CAP outfall was performed with a camera via CCTV and also via a walkthrough of the 72" outfall at low tide. The assessment indicated that that a 600 feet section of the outfall extending from just west of Lake Shore Drive to the seawall was found to have significant sub-structural and structural defects (Including the point repair above).

A more significant stormwater asset defect was located at the pipe crossing of Lake Shore Drive. The pipe was initially classified as having a 21-inch longitudinal deflection just before the Lake Shore Drive crossing. Further, As-Built investigations indicated that the longitudinal deflection was instead an arch transition prior to entering the remnants of a bridge at Lake Shore Drive (i.e. from round to arch). **Figure 3** shows the location of the buried bridge at Lake Shore Drive.



**Figure 3. Old Bridge Railings at Buried Lake Shore Dr Bridge**

Originally, the bridge was placed at the Lake Shore Drive crossing of a ditch discharging to the Lake Worth Lagoon in the 1940's. At some point in the early 1970's the ditch was filled and the 72- inch round outfall pipe was fitted through the bridge abutments and low chord which necessitated a transition from round to arch. A similar arch transition was found exiting the old bridge to a round 72- inch CAP. **Figure 4** shows the transitions found on plans (Circa 1970's).



**Figure 4. Round to Arch and Arch to Round Transitions at Lake Shore Drive Bridge Crossing**

The bridge remnants being underground, inspection of the bridge have not been performed by either the Florida Department of Transportation, Palm Beach County or the Town of Lake Park. No records or plans were found for the bridge but historical records indicate the its was built when Lake Shore Drive was extended south across an existing ditch in the 1940's or 1950's.

WRMA requested that the Town O&M perform a dig at the southeastern corner of the bridge abutment to observe the condition of the abutments and the deck. Results from the dig indicated that there was an empty space between the CAP crown and the low chord of the bridge. A 6" water utility main was observed fastened to the bridge low chord I-beam. There is a minimal 1.0 feet cover between the top of Lake Shore Drive and the bridge deck. **Figure 5** shows the water line in the empty space between the bridge low cord and the crown of the 72" CAP.

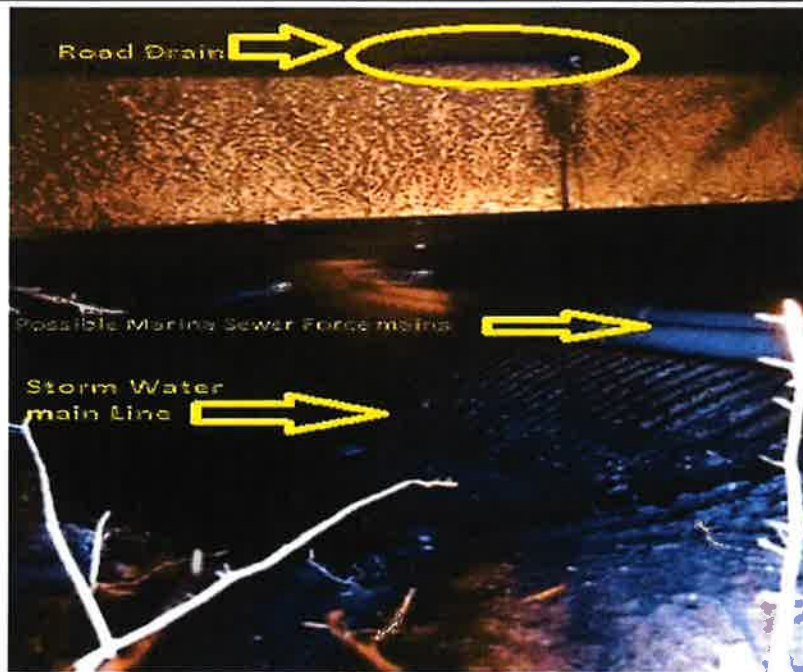
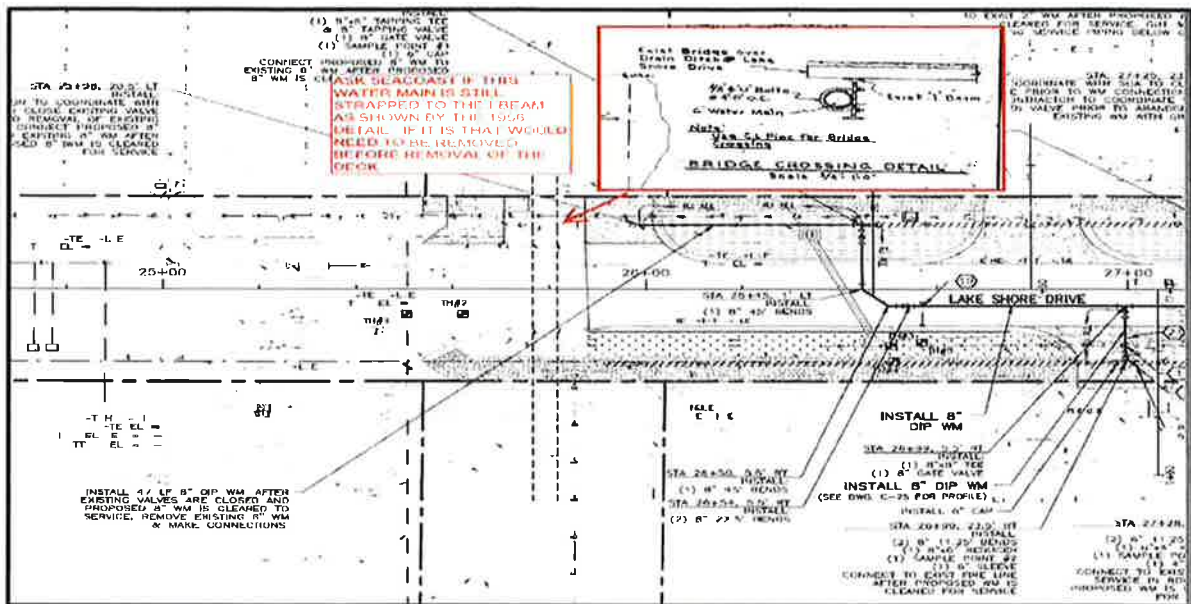


Figure 5. Underside of old Lake Shore Drive Bridge

Another key factor that will affect the condition of the 72" CAP outfall is the proposed construction of the Nautilus 211 Highrise Condominium (23 story) building less than 200 feet south of the 72" CAP pipe. Figures 6 and 7 shows the location and the type of building for the proposed Nautilus 211 project to be underway in the next 2-3 months.



Figure 6. Proposed Nautilus 211 Highrise Condominium Building

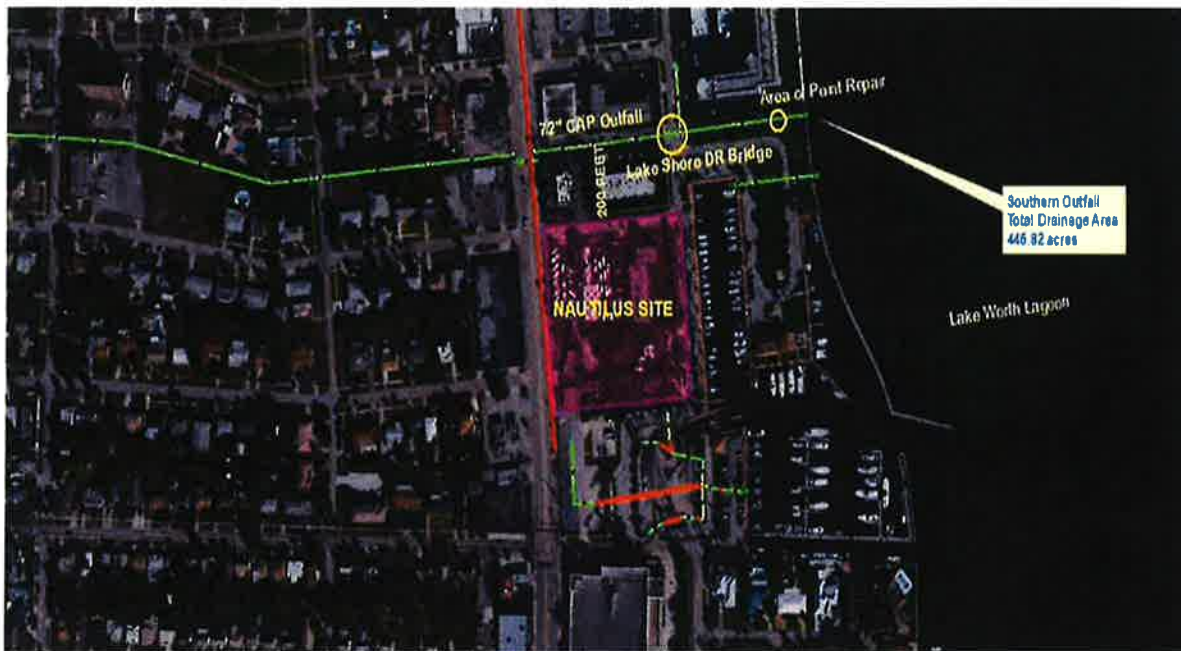


Figure 7. Site for the Proposed Nautilus 211 Highrise Condominium Building

WRMA will recommend that heavy truck traffic not be allowed along Lake Shore Drive at the crossing of the 72" CAP outfall. Even with the best proactive measures in place, it is expected that related Condo construction activities will impact the roadway and the linear sewer infrastructure in the area. Soil consolidation and vibration will have the potential of accelerating the 72" CAP Outfall condition structural degradation.

FDOT plans from 1969 indicate that the 72" CAP Outfall was connected to the then existing Box Culvert headwall with a brick and mortar transition (from rectangular to round). This is a 50-year old transition construction arrangement, highly exposed to nearby subsurface impacts of high-rise construction. The prefabricated round to arch metal transition and the old bridge deck, consisting of 75 year I-beams, could also be adversely affected by vibration from nearby high-rise construction activities.

## 2. Asset Age

The Southern Outfall segment was built at the time of enclosure of a ditch extending between US Highway 1 and the Lake Worth Lagoon (LWL) seawall in the early 1970's (Approximately 50 years). As best as it can be determined from historical records, the Lake Shore Drive Bridge was built between 1940 and 1950.

The oldest As Built plans record of the Town Marina, from the early 1970's, already show the buried Lake Shore Bridge over the ditch subsequently enclosed with the 72" CAP. Regardless, the bridge age is approximately 75 years (2020-1945), or at the end of the life of a steel I-beam with precast concrete deck bridge. **Figures 8 and 9** show the bridge and the ditch in the early 1970's.

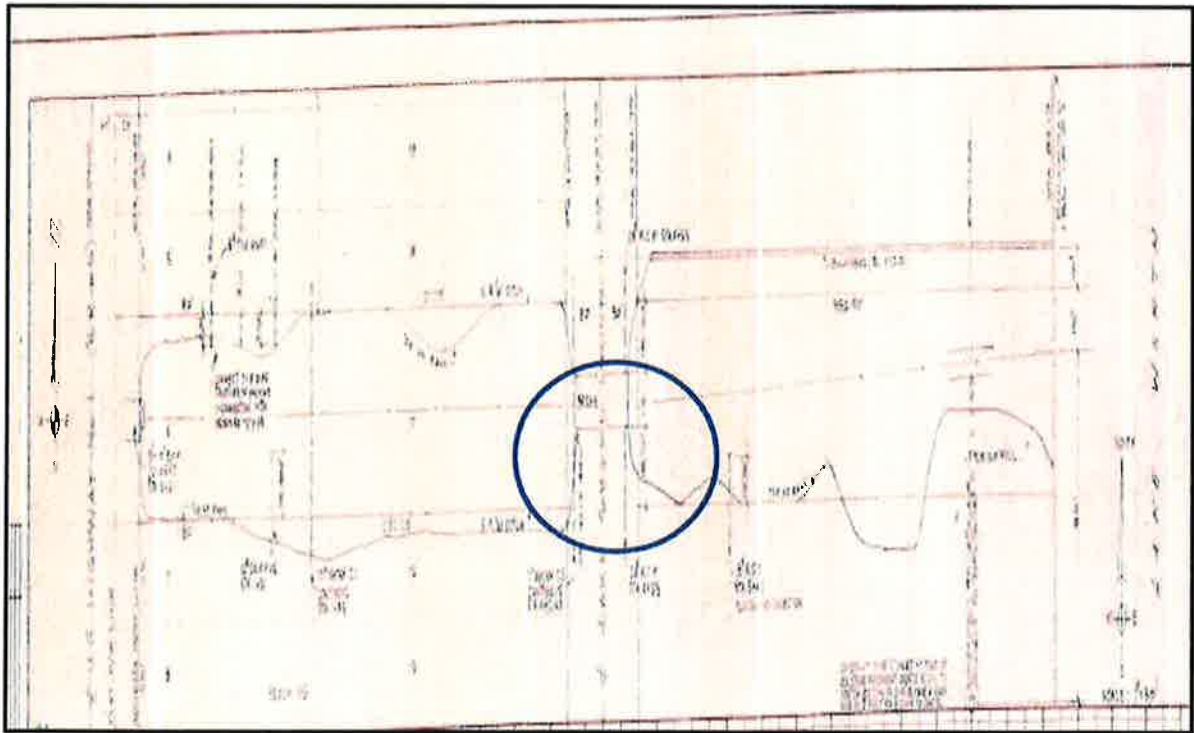


Figure 8. Bridge at Ditch Crossing of Lake Shore Drive

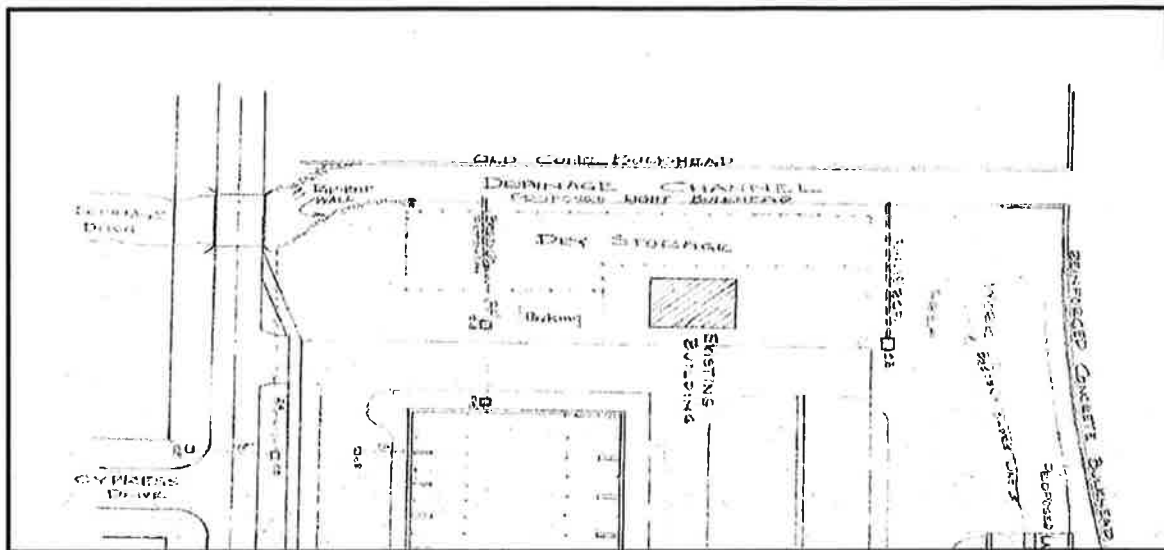


Figure 9. Drainage Channel at Lake Shore Drive Bridge

Further examination of Florida Department of Transportation (FDOT) As Built plans for US Highway#1 along the Town of Lake Park jurisdiction were requested to assess the crossing of the Southern Outfall through the US Highway 1 Right-of Way (ROW). Two sets were reviewed. A 2003 set of plans for resurfacing of the US Highway throughout the Town showed a 60" CMP outfall crossing the US Highway 1 ROW. However, a 1969 set of plans for the placement of stormsewers and inlets along US #1 along the Town of Lake Park jurisdiction indicates the removal of an existing 60" CMP and the construction of a 10' x 7' reinforced concrete box culvert with headwalls at the ditch location. Figure 10 shows the notation for the box culvert installation.

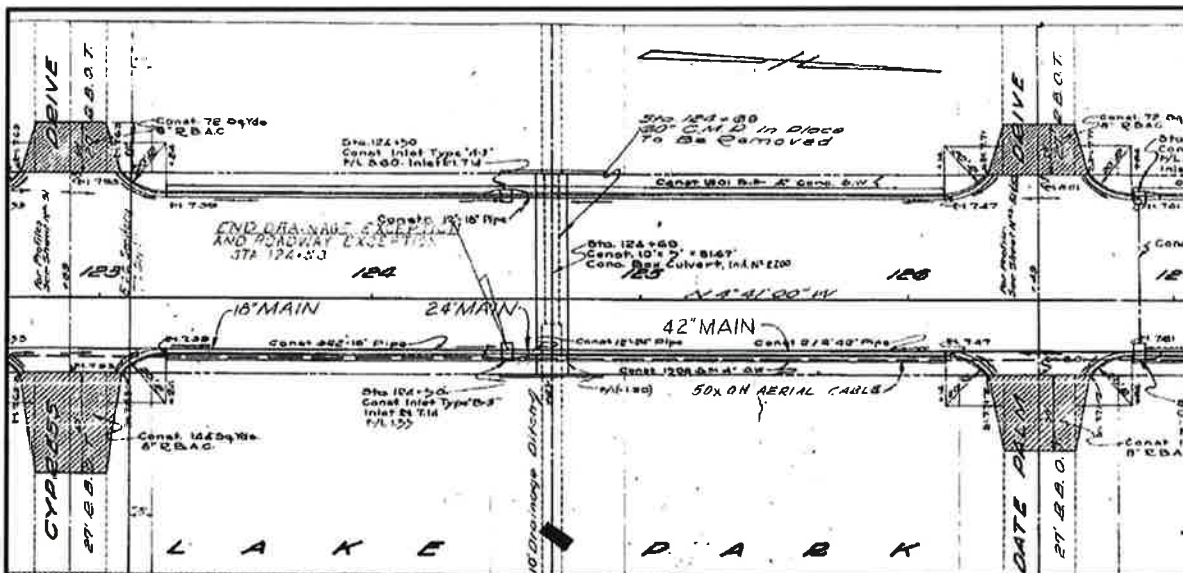


Figure 10. FDOT 1969 Plans for US Highway#1 Drainage Installation along Town of Lake Park

The FDOT 1969 plans confirmed that a box culvert was placed across US Highway #1 to discharge the Southern Outfall flows into an existing ditch. The age of the FDOT box culvert asset would be approximately 50 years (2020-1969).

### **3. Type (Size & Material)**

Size is an important element of C & C analysis because the larger the pipe the more flow is carried. Failure of a large diameter pipe is typically associated with major flow bypass costs and associated repairs.

Type of material relates to the ability of the conduit to withstand weather and soil chemistry adverse impacts. From most resistant to less, the following pipe materials perform better over time: RCP, HDPE, CAP, CMP.

The Southern Outfall is a 72" Corrugated Aluminum Pipe (CAP) conduit.

### **4. Operational History**

In C & C analysis, it is very important to know the number of repair work orders that have been issued to perform repairs of the stormwater asset under consideration. These are activities beyond the proactive inspections of the stormsewer system.

The Public Works Department is in the process of implementing a CIPP lining project for various segments of the Southern Outfall, upstream of the US Highway #1 right-of-way identified as having sub-structural defects. The PWD records indicate that the outfall portion east of the US Highway #1 right-of-way has undergone multiple unscheduled repairs mostly for illegal irrigation/stormwater connections as observed during the walkthrough inspection. The last incident involved the previously aforementioned point repair.

### **5. Capacity**

Capacity relates to the ability of the stormwater asset to pass/discharge a small or large flow. The larger the flow/discharge, the more critical is the condition of the stormwater asset. Outfalls are usually designed with large pipe diameters that can discharge the bulk of the upstream watershed area peak discharge. The Southern 72" CAP Outfall has the largest diameter in the system.

The ICPR4 model recently developed for the SWMP indicates that the Southern Outfall 72" CAP flows almost full for even small storm events, and under pressure for major ones. WRMA will perform a detailed investigation of the effects of pipe area changes in the transitions from the 60" upstream of US Highway#1, through a 10' x 7' Box Culvert under US Highway #1, and at the arch to round/round to arch Lake Shore Drive crossing. Initial H&H model results indicate significant head loss through these segments and the potential detrimental impact on the ability of the outfall to discharge the over 450 acres upstream watershed area

All the factors that have been addressed to establish the 72" CAP Southern Outfall condition have been included in a chart that represents the Condition side of the Condition & Criticality analysis matrix (**Table 1**). The Condition factors have been assigned a weight as some factors are more critical than others.



**Table 1. Condition Analysis Matrix and Scores**

CONDITION FACTORS					
Description	Data Source	Levels			
		Data Unit	Range	Score	Weighed Score
<b>1. Age</b> (From installation date) (weight = 0.3)	GIS Atlas Plan Records	Years of Remaining Life	1 >75 2 (60-75) 3 (45-60) 4 (20-45) 5 <20	<b>5</b>	<b>1.5</b>
<b>2. Type (Size)</b> (Outside Diameter) (weight = 0.05)	GIS Atlas Plan Records	Diameter (Inches)	0.5 <12-18 1 (18-30) 1.5 (30-42) 2 (42-60) 2.5 >72	<b>2.5</b>	<b>0.125</b>
<b>Type (Material)</b> (Outer Material) (weight = 0.05)	GIS Atlas Plan Records	Material	0.5 (RCP) 1 (HDPE) 1.5 (CMP) 2 (CAP) 2.5 (Other)	<b>2.0</b>	<b>0.1</b>
<b>3. Condition</b> (Structural) (weight = 0.3)	Visual & Camera Video	Based on Quick MACP/PACP O&M Rating	1= Good 2 = Fair 3 =Moderate 4 = Poor 5 = Failing	<b>4</b>	<b>1.2</b>
<b>4. Operational History</b> (Work Orders) (weight = 0.1)	Public Works Records	Based on Quick PACP O&M Rating	1 <2 2 (2-5) 3 (5-8) 4 (8-10) 5 >10	<b>3</b>	<b>0.3</b>
<b>5. Capacity</b> (Flow Conveyance) (weight = 0.2)	ICPR4 H&H Model Results	Cubic Feet Per Second (cfs)	1<25 2 (25-50) 3 (50-100) 4 (100-200) 5 >200	<b>5</b>	<b>1.0</b>
<b>Weighted Score</b>					<b>Total = 4.225</b>

The Condition Matrix score for the 72" CAP stormwater asset is 4.225

**Criticality Assessment of the Existing 72" CAP Southern Outfall**

*Criticality* relates to the consequence of not addressing the condition of an asset as it ages and deteriorates. It has several important functions, such as allowing a community to manage its risk and in

aiding in determining where to spend operation and maintenance dollars and capital expenditures. In terms of the consequence of failure, it is important to consider all the possible costs of failure. These include:

1. Cost of repair or replacement and repair/replacement costs related to collateral damage caused by the failure
2. Social cost associated with the loss of the asset
3. Legal costs related to additional damage caused by the failure
4. Environmental costs created by the failure
5. Reduction in level of service (LOS) cost

The consequence of failure can be high if any of these costs are significant or if there are several of these costs that will occur concurrently with a failure. The assets that have the greatest likelihood of failure and the greatest consequences associated with the failure will be the assets that are the most critical.

#### **1. Cost of repair or replacement & Collateral Cost**

##### **Cost of Replacement**

Given the stormwater asset age and per its condition assessment, it has been established that the existing 72" CAP outfall is or has experienced sub-structural and structural defects that precludes the possibility of trenchless CIPP lining or similar techniques to restore its conveyance function. Additionally, the remaining asset life (the 72" CAP is approximately 50 years old), does not warrant a trenchless temporary CIPP fix. An open cut replacement cost will be necessary and will require the design of the following components:

- Approximately 780 feet of 72" RCP (or other applicable type) conduit from the US Highway #1 ROW to the Lake Worth Lagoon seawall.
- A water quality treatment Biodetention Facility at the Marina (i.e. The 72" will discharge into the Biodetention facility).
- A control structure with future pump station to offset projected Sea Level Rise.

The costs of the proposed 72" Outfall replacement (and associated water quality/SLR facilities) cannot accurately be calculated until design plans and specifications become available. For purposes of planning and grant funding an estimated cost is provided:

- 72" CAP replacement (\$1.5 Million)
  - Includes demolition of existing outfall, 600 of RCP or equivalent with associated structures, mobilization, bypass pumping, etc.), Lake Shore Road reconstruction, conflict manholes, other control structures.
- Biodetention Facility (\$1.2 Million)
  - Includes Biodetention facility construction, planting, and inflow and outflow hydraulic structures with provision for future pump station.
- Total (Approximated) Cost: \$2.7 Million

### **Costs related to collateral damage caused by the failure**

The collateral damage associated with the failure of the 72" CAP outfall due to a potential cave in of the existing Lake Shore bridge deck and/or outfall conduit includes:

- Partial collapse of Lake Shore Drive road and interruption of water service to adjacent properties (i.e. an 6" water main is connected to the bridge-I-beam).
- Temporary loss of gas service as a gas line runs along the east side of the Lake Shore Drive ROW.
- Inundation of US Highway 1 right-of-way and adjacent residential and commercial properties due to the inability of the Southern Outfall to discharge to the Lake Worth Lagoon (i.e. Precluding the discharge for a 486-acre upstream watershed area including the US Highway 1 ROW.)

The aggregated costs of all these elements are:

- Loss of business at the Marina from closure at its main entrance for a period of 3-6 months.
- Increased costs for emergency mobilization of contractor to perform demolition and removal of debris, restore water service, and install temporary culvert connection.
- The lack of Southern Outfall conveyance of upstream flows would require temporary bypass of flows to the south or to marina area via pumping operations. At a minimum, 92-percentile flow is required for daily bypass during emergency culvert repair work. This would translate to the use of pumps with large (Over 15") discharge capacity at thousands of dollars per week cost.
- As previously indicated, the 10' x 7' Box Culvert under US Highway #1 is approximately 50 years and it has a hand-implemented brick and mortar connection to the 72" CAP conduit. The condition of this asset is unknown and WRMA is proposing to ascertain its condition by a CCTV/walkthrough as part of this project. A failure of this stormwater asset would present major challenges for bypass of upstream flows.

The combined effect of these losses would be in the hundreds of thousands of dollars as Lake Shore Drive and adjacent Marina areas would have to be closed for a minimum period of 3-6 months to perform emergency repairs.

### **2. Social cost associated with the loss of the asset**

The social cost is related to the inability of Town residents to use Lake Shore Drive for transportation as well as the use of the Marina for recreation. Local residents would also suffer temporary loss of water service.

US Highway #1 traffic could also be affected by the temporary flooding of the ROW due to the lack of discharge from the collapsed 72" Outfall (until a flow bypass scheme is adopted). This would disrupt commercial activities along the US Highway #1 corridor with temporary financial loss.

### **3. Legal costs related to additional damage caused by the failure**

Legal costs could be manifested in various ways:

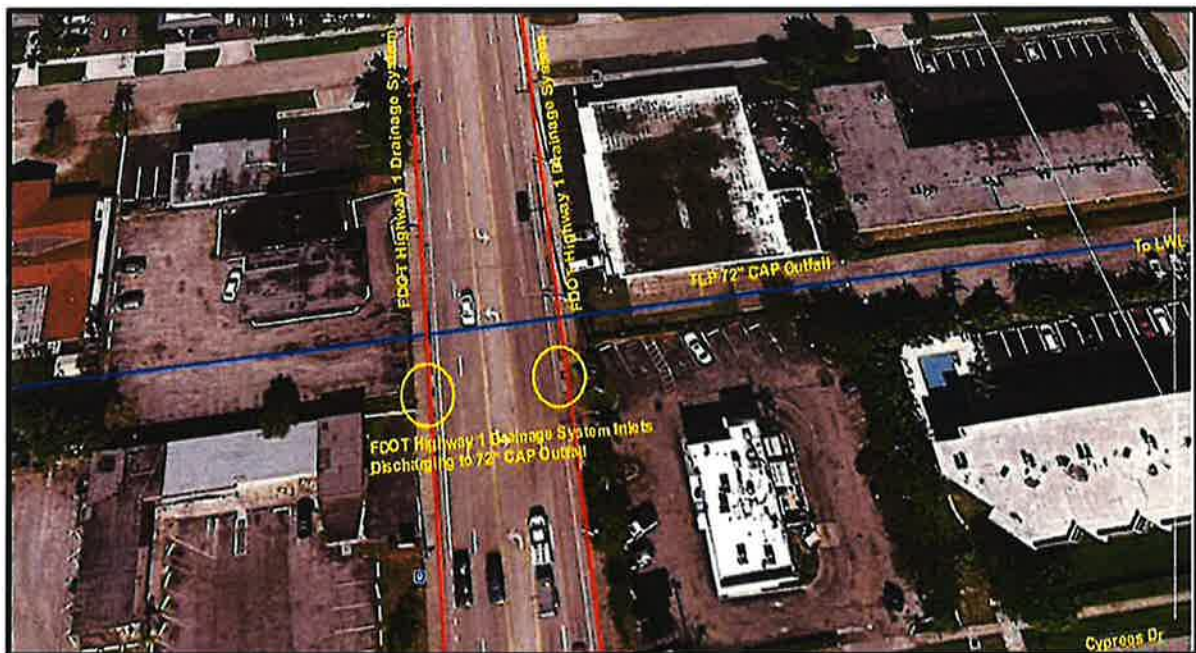
- Harm to pedestrian and vehicular traffic (if travelling over Lake Shore Drive at the time of collapse)
- Loss of use of Marina, residential or commercial flooded property

The length of time of the temporary road (and business) closures would almost inevitably lead to lawsuits and engagement by Town attorneys.

#### 4. Environmental costs created by the failure

Lake Shore Drive and the 72" CAP collapse could result in the discharge of soils, sediments and debris to the adjacent Lake Worth Lagoon. Furthermore, emergency operations and bypass of flows would add additional pollutants into the LWL.

The consequence of failure also includes the avoided environmental impact benefit opportunity loss to retrofit known and documented pollutants loads to the Lake Worth lagoon for the stormwater asset. The current 72" Outfall discharges untreated runoff to the LWL from the contributory catchment area. The US Highway#1 ROW, discharging through the 72" CAP outfall at four inlets 200 feet north of Cypress Drive also does not currently include any treatment facilities and none are proposed for the upcoming FDOT resurfacing plans. **Figure 11** shows the location of the US Highway #1 discharge into the Southern Outfall.



**Figure 11. US Highway #1 Discharge Inlets at the 72" CAP Outfall**

As a co-permittee of the Palm Beach County NPDES /MS4 permit program, where the Northern Palm Beach County Improvement District is the Lead Permittee, the Town of Lake Park collects quarterly ambient water quality data throughout the Town at four (4) designated sampling sites (**Figure 12**). Two of these sampling locations (#1 & #2) are located along the 72" CAP outfall to the LWL.

As required by the MS4 Permit, the Town utilizes a FDEP approved lab using NPDES-approved procedures to perform quarterly sampling at these locations for five test parameters, including Chlorophyll-A, Dissolved Oxygen (DO), Total Phosphorus (TP), Total Nitrogen (TN), and Total Suspended Solids (TSS). The four sampling locations were selected based on the type of water quality pollutant that could be generated by the land uses in the surrounding areas



**Figure 12. Town of Lake Park NPDES Sampling Location Sites**

➤ Location 1

148 Data Palm Drive – Basin 12, Structure #103. Google Earth: 26°47'41.25"N, 80°3'22.30"W (Samples pulled from 60" RCP outflow that leads to Lake Worth Lagoon). This sampling location is supposed to be representative of the residential district

➤ Location 2

301 Federal Hwy – Basin 12, Structure #131A. Google Earth: 26°47'41.93"N, 80°3'13.85"W (Samples are pulled from 72" CAP outflow discharging to Lake Worth Lagoon). This sampling location is supposed to be representative of the US Highway #1 discharge to the LWL.

Monitoring data for these sampling locations indicates that the lack of any Best Management Practices (BMP's) in the form of detention/retention facilities for the 72" CAP 486 acre drainage area (including the US Highway #1 contributory drainage area), results in tons of pollutants reaching the Lake Worth lagoon.

The US Highway #1 drainage system discharging to the 72" CAP outfall flushes untreated runoff first as it is located the closest to the LW (i.e. Less than 800 feet). **Figure 13** shows the US Highway#1 drainage area discharging to the LWL via the 72" CAP outfall. FDOT relies on the Town of Lake Park NPDES to address pollutant discharges from its US Highway #1 ROW (i.e. The 72" CAP outfall is not part of the FDOT NPDES permit).

For these reasons, and to mitigate any avoided environmental opportunity loss as a consequence of failure, a Biodetention facility is proposed as part of this priority stormsewer asset rehabilitation project.



Figure 13. FDOT/US Highway 1 ROW Drainage Area Discharging to 72" CAP Outfall

A failure to address these pollutant loads in any retrofit design alternatives would lead to further discharge of pollutant loads to the LWL.

Lastly, Climate Change and Sea Level Rise will impact the ability of the outfall to discharge the watershed over time. The 72" CAP Outfall pipe invert is located at approximately -3.8 feet NAVD or significantly below the water. The outfall currently lacks a flap gate or valve to offset increasing SLR-induced tides and a retrofit design would have to address this situation by placement of a valve and pump station.

##### 5. Cost Related to reduction in level of service

The failure of the 72" CAP Outfall would represent a maximum reduction in level of service flooding protection. Flooding of roadways and residential/commercial property would occur in the immediate vicinity of US Highway #1 and upstream at the location where tributary stormsewers join the main trunk line.

The impacts resulting from the Southern Outfall lack of discharge would propagate upstream as far as 6<sup>th</sup> or 7<sup>th</sup> Street.

All the factor that have been addressed to establish the 72" CAP Southern Outfall criticality have been included in a chart that represents the Criticality side of the Condition & Criticality analysis matrix. The Criticality factors have been assigned a weight as some factors are more critical than others. **Table 2** shows the Criticality Matrix analysis and scores.

**Table 2. Criticality Matrix Analysis and Scores**

CRITICALITY FACTORS					
Description	Data Source	Levels			
		Data Unit	Range	Score	Weighed Score
<b>1. Cost</b> (Weight =0.2)	Utility & Industry Average Trade	Design, Construction & Permits	0.5 < \$50,000 1 (\$50k to \$100k) 1.5 (\$100k-\$250k) 2 (\$250k – \$500k) 2.5 > \$500k	<b>2.5</b>	<b>0.5</b>
<b>2. Collateral Cost</b> (Weight =0.2)	Analysis	Probability Of Occurrence	0.5 < 25% 1 (25 - 50%) 1.5 (50 -75%) 2 (75 - 90%) 2.5 > 90%	<b>2.5</b>	<b>0.5</b>
<b>3. Social Cost</b> (Weight = 0.05)	Analysis	Probability Of Occurrence	1 < 25% 2 (25 - 50%) 3 (50 -75%) 4 (75 - 90%) 5 > 90%	<b>4</b>	<b>0.2</b>
<b>4. Legal Cost</b> (Weight = 0.3)	Analysis	Probability Of Occurrence)	1 < 25% 2 (25 - 50%) 3 (50 -75%) 4 (75 - 90%) 5 > 90%	<b>5</b>	<b>1.5</b>
<b>5. Environmental Impact Cost</b> (weight = 0.05)	Analysis	Proximity To Waterways	1 > 1000 Feet 2 (500-1000 Ft) 3 (100-500 Ft) 4 (50-100 Ft) 5 < 50 Feet	<b>5</b>	<b>0.25</b>
<b>6. Reduction in Loss of Service Cost</b> (weight: 0.2)	H&H Preliminary Analysis	Flooding Depth (inches)	1 < 2 in 2 (2 to 4 in) 3 (4-6 in) 4 (6-8 in) 5 > 8 in	<b>5</b>	<b>1.0</b>
<b>Weighted Score</b>				<b>Total = 3.95</b>	

The Criticality score for the 72" CAP stormwater asset is 3.95

**Condition and Criticality Business Risk Exposure Matrix**

Once the Condition and Criticality assessment factors have been determined, a Business Risk Exposure (BRE) Analysis can be performed to make a decision for asset repair, rehabilitation and/or replacement. **Figure 14** shows a classic Business Risk Exposure Matrix.

Multiplied		Consequence of Failure (Criticality)				
		1	2	3	4	5
Probability of Failure (Condition)	1	1	2	3	4	5
	2	2	4	6	8	10
	3	3	6	9	12	15
	4	4	8	12	16	20
	5	5	10	15	20	25

Green: Low Risk  
 Tan: Medium Risk  
 Pink: High Risk

Figure 14. Business Risk Exposure Matrix

Asset Business Risk Exposure (BRE) = Condition x Criticality  
 Asset Risk = 4.225 x 3.95 = 16.69

The C vs. C BRE analysis Matrix indicate that the 72- inch outfall pipe asset has a **high risk** of failure and in need of immediate action (High Risk Zone). **Figure 15** is a criticality model that indicates the actions or strategy to be taken based on the BRE analysis results.

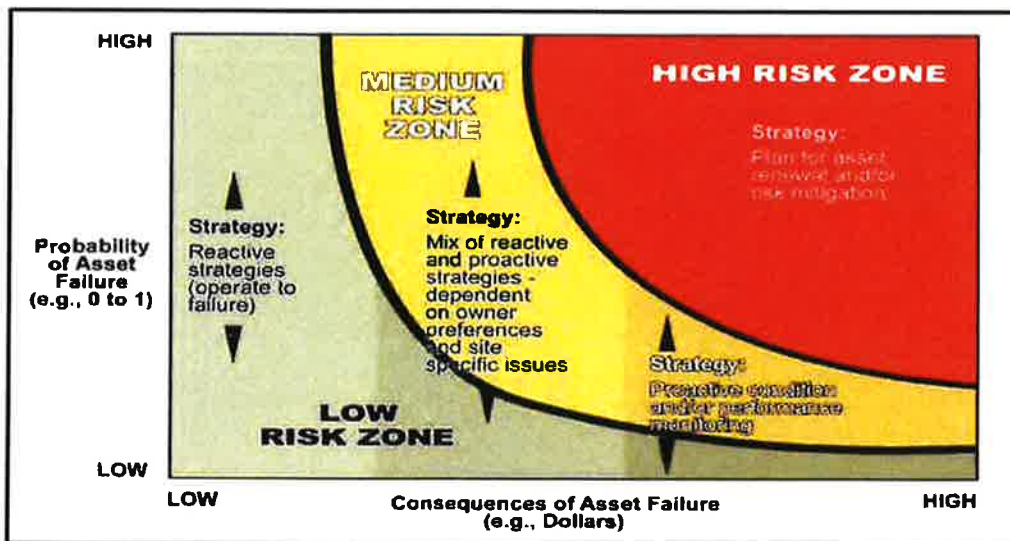


Figure 15. Criticality Strategy Model

Assets within the low risk zone can be maintained reactively (postponed), assets in the medium zone require more proactive maintenance, and assets in the red zone require immediate action (typically replacement).



### **Recommendation**

Based on the Asset Management based BRE analysis, WRMA recommends that the Town Management take immediate action to mitigate the known risk from this critical stormwater asset with a quantifiable likelihood of failure and financial threat to the Town.

The high-risk determination does not mean that the asset is in immediate danger of failure. The buried Lake Shore Drive Bridge and the 72" CAP Outfall could last months. However, the analysis has identified that the original bridge I-beam precast deck placed just above or on top of the outfall pipe crown is at or beyond the useful (75 years) life of the steel and reinforced concrete material and presents a high risk of failure. Likewise, the 72" Corrugated Aluminum Pipe (CAP) is near its useful life and is experiencing rapid deterioration that could be accelerated by the construction of a multistory high rise immediately to the south. Then, there is the 50-year old 10'x7' Box Culvert under US Highway 1 that has not received any maintenance by FDOT since being connected to the outfall underground.

The Asset Management-based BRE analysis indicates that the consequence of inaction could result in the stormwater asset failure, with and great financial loss to the Town in the range of \$0.25 to \$0.5 million in emergency repairs.

### **Proposed Expedited Design for Rehabilitation of the 72" CAP Outfall**

WRMA has completed the development of the Town Stormwater Masterplan (SWMP), and as part of the proposed 20 year Green Infrastructure/Low Impact Development (GI/LID) implementation phase, had already planned for the retrofit of the outfall and the placement of a Biodetention facility with Sea Level Rise pumps at the Town Marina. In fact, the Town has already prepared and submitted grants for the project implementation.

A FEMA/HMGP grant in the amount of \$3.0 million was submitted in FY2019 but it received a low score as the H&H model of the Southern Outfall watershed area had not be completed at the time by WRMA. This grant is being resubmitted in September for FY 2021. A second grant for the construction of the Marina Biodetention facility in the amount of \$700,000 was submitted successfully in FY2019 to the Lake Worth lagoon Initiative (LWLI). The grant award has been postponed until the FY2021 cycle due to Covid-19 and related Governor veto of State grant funding.

To address this newly identified BRE , and priority rehabilitation recommendation, WRMA has prepared a detailed cost estimate for the design of an alternative outfall and Biodetention water quality facility with pump station that will take into account future SLR conditions along the LWL. The total cost of the expedited design is \$276,200 (a detailed breakdown of the cost is provided in Attachment 1). The following cost breakdown applies:

- **WRMA Cost: \$111,200**
  - (Includes Data collection and site assessment, H&H detail modeling of alternatives, preliminary and final engineering design, plan preparation, and bidding assistance)
- **Subcontractor Cost: \$165,000**
  - (Includes Survey, Geotechnical engineering, Subsurface Utility Locations, CCTV inspection, landscape architecture design, mechanical/electrical engineering). The CCTV inspection of the US Highway #1 Box Culvert condition is included.

#### **Responsibility Costs**

WRMA has previously indicated that the 72" CAP Outfall is shared by the Florida Department of Transportation (FDOT) for discharge of its US Highway 1 ROW and adjacent drainage contributory areas.

Figure 13 indicates that the FDOT/US Highway 1 drainage area discharging to the 72" CAP Outfall is a significant portion of the entire 72" CAP Outfall 445.82 acres watershed area. Furthermore, the US Highway #1 ROW does not include any water quality treatment facilities.

For these reasons, it reasonable and appropriate to apportion the responsibility cost of the 72" CAP stormsewer asset in an equal 50% basis. The responsibility costs will be as follows:

- **Total Design Cost: \$276,200**
- **Town of Lake Park Responsibility: \$138,500 (50 %)**
- **FDOT: \$138,500 (50 %)**

FDOT would also be responsible for 50 % of applicable construction costs to be estimated at 60% design plans (Depending on the amount of grant funding received for the project implementation).

#### **Request**

Time is of the essence to expedite the preparation of engineering construction plans for the rehabilitation of the 72" CAP stormsewer asset identified as a quantifiable risk. Per this reason, WRMA requests that the Town allocate from its projected Stormwater Utility Funds the projected Town of Lake Park cost of the project (**\$276,200**) as a priority FY2021 project, and recommends that 50% of this cost be recovered from FDOT as an equal responsibility share.

The expedited design would be completed in 6 months or by summer FY 2021 when grant funding would become available and FDOT would contribute its share of the construction cost to bid the project and initiate construction.

## Vivian Mendez

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**From:** Poole, James <James.Poole@dot.state.fl.us>  
**Sent:** Friday, August 7, 2020 3:24 PM  
**To:** Raul M. Mercado, PE, CFM  
**Cc:** John D'Agostino; Richard Scherle; Michael R. Mercado, PE; Michel Abdelmessih  
**Subject:** Re: 72" CAP Outfall Condition Assessment and Rehabilitation at the Town of Lake Park

**CAUTION: This email originated from outside of the Town of Lake Park. Do not click links or open attachments unless you recognize the sender and know the content is safe!**

Raul,

Thanks for emailing and sharing the Tech Memo.

I'll need to first book an internal meeting at FDOT to see what our options would be for supporting an effort like this. Does this become a JPA??? I really don't know what the process would look like for this. We may need to do our own assessment of the outfall pipe.

Perhaps this was already on the radar of our maintenance office. I'll let you know what I find out for you. Stay tuned.

Thanks!

James Poole, P.E.  
District Drainage Engineer – District 4



Florida Department of Transportation  
3400 West Commercial Boulevard  
Fort Lauderdale, Florida 33309-3421  
(954) 777-4204 (office phone)  
(954) 609-4425 (cell phone)

Please Note: Florida has a very broad Public Records Law. Most written communications to or from State and Local Officials regarding State or Local business are public records available to the public and media upon request. Your email communications may therefore be subject to public disclosure.

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**From:** Raul M. Mercado, PE, CFM <raul.mercado@wrmaeng.com>  
**Sent:** Friday, August 7, 2020 2:32 PM  
**To:** Poole, James <James.Poole@dot.state.fl.us>  
**Cc:** John D'Agostino <jD'Agostino@lakeparkflorida.gov>; Richard Scherle <rscherle@lakeparkflorida.gov>; Michael R. Mercado, PE <mike.mercado@wrmaeng.com>; Michel Abdelmessih <mabdelmessih@lakeparkflorida.gov>  
**Subject:** 72" CAP Outfall Condition Assessment and Rehabilitation at the Town of Lake Park

**EXTERNAL SENDER: Use caution with links and attachments.**

James:

Attached is a Technical Memorandum Report prepared by WRMA for the 72" CAP Southern Outfall Priority Rehabilitation Project at the Town of Lake Park. In the process of addressing a point repair WRMA uncovered additional issues that required a more detailed Asset Management-based Condition & Criticality Assessment of the stormwater asset.

The 72" CAP Outfall is also used to discharge the FDOT US Highway #1 ROW (and contributory area) to the Lake Worth Lagoon, and the findings and recommendation of the report will include FDOT District 4 involvement and/or participation.

Please review the Tech Memo Report and let me know a convenient time, at your earliest convenience, to discuss its finding and recommendations with the Town's Manager and Public Works Director. The report is being presented to the Town Commission in the next two week so your input would be greatly appreciated. Thanks.

**Raul Mercado, PE, CFM**  
Principal Engineer



561.529.2075, Ext. 2003 office  
561.401.9385 fax

Water Resources Management Associates, Inc.  
250 Tequesta Drive, Suite 302  
Tequesta, FL 33469

[www.wrmaeng.com](http://www.wrmaeng.com)

*WRMA is an FDOT Pre-Qualified SBE/DBE Company*

**PROPOSED SCOPE OF SERVICES  
FOR TOWN OF LAKE PARK  
SOUTHERN OUTFALL REPLACEMENT & GREEN INFRASTRUCTURE PROJECT**

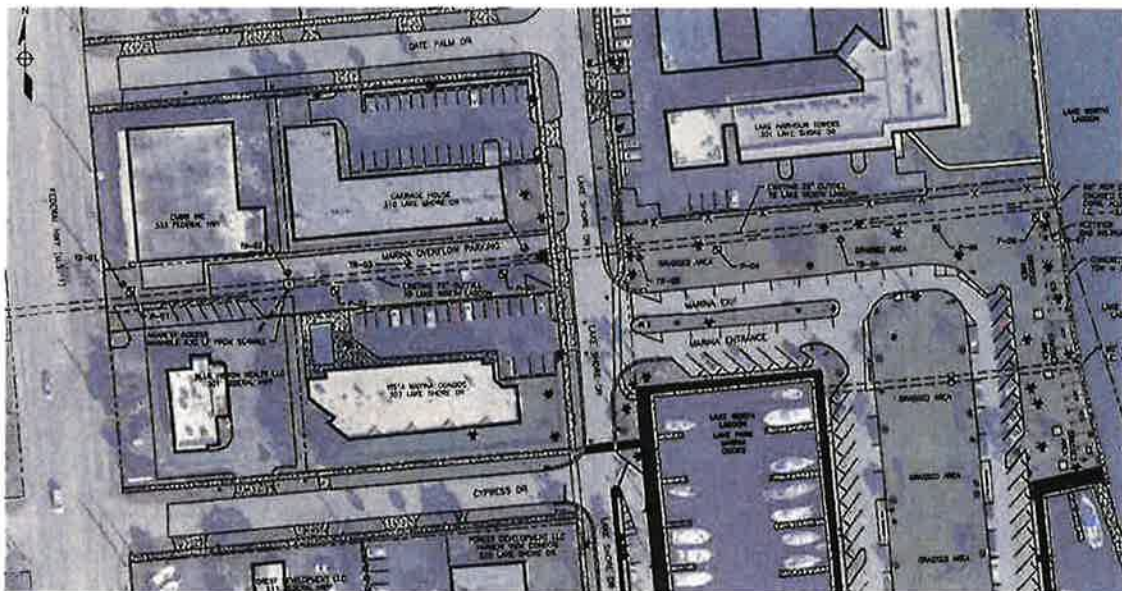
**PART 1.0 PROJECT OVERVIEW**

***Background***

The Town of Lake Park seeks to develop a scope of work to design a replacement of the existing 72-in Corrugated Aluminum Stormwater Outfall pipe, located near the Southern Boundary of the Town of Lake Park, between Federal Hwy (U.S. 1) and the Lake Worth Lagoon at the Lake Park Marina.

WRMA has previously performed a CCTV investigation and condition assessment of the southern outfall pipe which is known to have been constructed in late 1971 (approx. 50 years old). Previous point repairs to the outfall have also been performed.

The existing 72-in CAP outfall pipe is a major outfall of the Town's drainage collection system, and provides conveyance of substantial discharges of stormwater runoff collected from a large drainage area on the western half of the Town, as well as a significant portion of drainage from Federal Hwy (U.S. 1) within the FDOT Right of Way, in the Town of Lake Park.



***Southern Outfall Project Site***

Currently stormwater runoff collected from a large drainage area west of U.S. 1, as well as a significant volume of runoff from U.S. 1, are discharged via the Town's outfall pipe, into the Lake Worth Lagoon untreated.



**Southern Outfall Contributing Drainage Areas**

The purpose of the Southern Outfall project, is to engineer a design plan, to open-cut (excavate) and replace the existing aged outfall pipe, and provide water quality treatment for the removal of pollutants and heavy metals prior to discharge into the Lake Worth Lagoon, which is a pristine water body. This will be accomplished through an open cut excavation along the existing pipe alignment, removal and replacement with new pipe materials, and in the installation of a bio-retention basin, prior to discharge into the Lake Worth Lagoon.

In addition to the replacement of the outfall pipe, there is an existing former bridge (circa 1930's) located on Lake Shore Drive, which is currently located on top of the outfall. The old bridge deck and guard railings will need to be removed during the construction of the replacement outfall.



**Existing Former Bridge on Lake Shore Drive**

***Project Site Data Collection Requirements***

Topographic, Boundary and Tree Survey of the project limits shall be required to prepare the final design plans. Additionally, due to the breadth and depth of the proposed excavation and the proposed bridge deck removal on Lake Shore Drive, Quality Level B subsurface utility location will be required within the proposed project limits. Geotechnical sampling and testing will be needed in the form of SPT borings and permeability tests which shall be taken at select locations to determine the existing soil profile characteristics, ground water table fluctuation, and soil bearing capacities. Internal CCTV inspection of a portion of the existing pipe shall also be required to identify any potential issues which may impact the removal of the existing pipe.

***Regulatory Agency Coordination******FDEP***

The Florida Department of the Environment has regulatory authority to review all site plans and construction drawings for projects where construction and clearing of disturbed areas are greater than one acre prior to any NPDES Construction discharge permit being granted to the Owner. WRMA shall prepare and submit required FDEP applications with accompanying site plans for proposed construction activities requiring review by the Florida Department of the Environment. FDEP may also have review authority if the final proposed plans indicate impacts from construction to the lagoon.

***South Florida Water Management District***

The Southern Outfall was built before the SFWMD began issuing surface water management permits and no current SFWMD permit exists, however, it is anticipated that a new SFWMD ERP permit may be required. As part of WRMA's due diligence, WRMA shall meet with SFWMD to ensure that all proposed modifications are in compliance.

***FDOT***

FDOT owns and maintains a 5' x 10' concrete box culvert underneath Federal Hwy which is a component of the Southern Outfall. Although the project does not propose to replace the existing box culvert (at this time), coordination with the FDOT District 4 drainage engineer may be required in order to coordinate design alternatives and construction sequencing. FDOT also is a major stakeholder in the maintenance and funding of the Southern Outfall Project.

FDOT would also be involved in the proposed maintenance of traffic plans. The proposed replacement of the 72-inch outfall may require temporary closure of Lake Shore Drive. Consequently, a site specific traffic control plan may be required, in order to provide a detour for vehicular and pedestrian traffic on Lake Shore Drive. Said traffic control plans may require comments from FDOT staff since any proposed detour may involve U.S. Hwy 1.

***Army Corps of Engineers***

At present, no construction is proposed within limits of the Lake Worth Lagoon. However, should the proposed construction plans evolve to indicate that construction on the water side of the sea wall is necessary or required, then a permit application to the ACOE might be necessary.

*Palm Beach County*

Although the existing 72-inch outfall pipe is entirely located within the limits of the Town of Lake Park, coordination with Palm Beach County DERM and emergency response services will be needed. Should the site specific traffic control plans propose a partial or full closure of Lake Shore Drive, coordination with Palm Beach County would be needed to provide advance notice for County emergency services.

**Utility Coordination**

The proposed outfall replacement project will require continual coordination with multiple above and below ground utility services including:

- Electric - Florida Power and Light
- Cable - Comcast Cable
- Water and Sewer - Seacoast Utility Authority
- Gas - Florida Public Utilities
- Stormwater - Town of Lake Park
- Telephone - AT&T

The following Scope of Services is proposed to design the replacement of the outfall pipe.

**PART 2.0 SCOPE OF SERVICES TO BE PERFORMED BY WRMA ON THE PROJECT**

**Task 1 – Project Management**

**1.1 Project Management**

The WRMA project manager shall serve at the point of contact for the Town and manage the day to day design engineering tasks associated with this scope of services. The Project Manager will prepare a schedule for all engineering tasks in the scope, and provide bi-weekly updates on the ongoing progress of each task.

**1.2 Meetings and Inter-Agency Coordination**

Coordination with federal and state agencies is necessary for the development and planning of this project. The Project Manager shall attend all scheduled meetings either by phone, virtual or in person meetings with Town staff and coordinate with other agencies as necessary in order to move the project towards completion.

**Task 1 Deliverable**

WRMA will provide bi-weekly progress updates on design progress and inter-agency coordination.

**Task 2 – Site Analysis, Planning and Collection of As-Built Information**

**2.1 Collection and Analysis of Utility As-Built Data**

WRMA shall communicate with the Town, FDOT, FP&L and other utilities as necessary to obtain as-built information for existing utilities in or around the 72-inch outfall pipe. As-Built information will be



analyzed during the preliminary planning process to locate potential utility conflicts which could affect construction or impact services to customers. A quality level B utility designation will be performed.

### **2.2 Coordination of Field Survey Data Collection**

WRMA will coordinate with the surveyor, geotechnical engineer, and subsurface utility engineer in order to deploy and collect all pertinent field survey data in relation to above ground surface features and below ground soil characteristics and utility locations. Collection of field survey data will be necessary to create an accurate basemap of the existing conditions within the project limits, in order to provide information for detailed design engineering and for identifying the need for potential utility relocations or temporary service disruptions during construction. The survey shall establish control for the project.

### **2.3 Basemap Development**

WRMA shall develop a project basemap of the project site displaying all information collected including topographic, boundaries, Right-of-Way, soil profiles and utility information. The basemap shall be used for preliminary and final detailed engineering design. Exhibits of design concepts and alternatives, temporary maintenance of traffic plans and other exhibits shall be prepared for the Town using the basemap as needed.

#### **Task 2 Deliverable**

WRMA will provide the Town with a basemap plan drawing of the project site existing conditions, showing the topographic, soils and utility information collected.

## **TASK 3.0 HYDROLOGIC & HYDRAULIC ANALYSIS**

### **3.1 Hydrologic and Hydraulic Modeling**

The ICPR4 model of the Lake Park drainage system will be updated by WRMA to assess hydrology systems, hydraulic networks, and functions of the proposed replacement outfall and green infrastructure facility. The ICPR4 H&H model shall be used for the development of flood control GI/LID based design alternatives. The project GIS database will be extensively applied to delineate sub-basin boundaries and process the selected model hydrologic parameters. Upon generation of final catchment boundaries links and nodes corresponding to hydraulic drainage conveyance elements, flood staging locations will be coded into the ICPR4 model. Stage storage will be provided at selected locations to assess the level of runoff impoundment for various flood levels of service, including the 10-yr/24-hr, 25-yr/72-hr, and the 100-yr/72-hr design storm events.

### **3.2 Hydrologic and Hydraulic Pump Station Design**

WRMA shall perform H&H analysis and design to address the siting of a stormwater pump station that may be required to direct incoming flows from the outfall to the proposed GI water quality detention facility and to offset impacts from sea level rise.

### **3.3 SIMPLE Modeling and Pollutant Load Reduction**

WRMA will code the SIMPLE land use-based pollutant loading model for existing and future land use conditions for the proposed design alternatives using the latest EMC's estimates available from the NPBCID. Future (alternative BMP design) pollutant loadings for this portion of the Town's MS4 contributing area to the LWL receiving water shall be determined. This load reduction information is essential to secure grant funding from the SFWMD/FDEP or FDOT permitting agencies. The Clean Water

Act (CWA) Section 303(d) requires both the USEPA and the FDEP to identify water segments that are currently unable to (or are not expected to) meet water quality standards through the use of technology-based effluent limitations (Lake Worth Lagoon). Pollutant load reductions will be estimated for the proposed LID facilities and pollutant loading reductions will be subtracted from the estimates provided by the NPBCID NPDES program group, thus enhancing the Town's NPDES co-permittee participation program.

### **3.4 Conceptual/Preliminary Drainage Design Alternatives Analysis**

The objective of the conceptual drainage alternative analysis is to site and incorporate a green infrastructure bio-detention basin facility into the ICPR4 model, in order analyze the hydraulic affects of said facility. The GI facility will be designed to treat stormwater runoff from the outfall pipe prior to discharge into the Lake Worth Lagoon. Based on selected level of service criteria, WRMA shall evaluate preliminary drainage design alternatives including:

- Multiple Outfall Pipe Sizes
- Box Structure Configurations
- Outfall Structure Configurations
- Bio-Retention Based Configurations

As previously stated, the objective of the hydraulic modeling activity is to simulate the interception and treatment of a substantial amount of stormwater runoff in a proposed GI facility near the seawall at the Lake Worth Lagoon.

#### **Task 3 Deliverable**

WRMA will prepare a technical report for the proposed outfall replacement and GI facility, including all findings of the study and ICPR modeling information and data. The technical report shall provide the basis of design and proof-of-concept for final engineering design and/or development of grant applications in order to acquire funding for further project development, design engineering and construction implementation.

## **TASK 4.0 PRE-LIMINARY ENGINEERING**

### **4.1 Conceptual Site Planning and Layout**

Based on the results of the modeling activities, WRMA will design an engineering plan for the proposed open cut excavation and removal of the existing 72-inch outfall pipe. The concept plan will include plans, sections and profiles of the proposed outfall plan and GI facility. The plan will also identify potential impacts to vehicular and pedestrian traffic, utility relocations, as well as a temporary bypass pumping station. WRMA will prepare alternative site layouts showing the proposed temporary bypass, MOT plan alternatives, proposed pipe replacement and GI facility.

### **4.2 60% Plans Production**

Based on the selected design concept, WRMA will coordinate with the Town of Lake Park, to prepare a set of 60% plans. The selected alternative shall be refined further, and optimized with the H&H model to provide maximum benefits and cost efficiencies. Engineering design of plans, profiles and cross sections shall be developed on plans. The 60% plans shall be used for acquisition of grant funding applications and any applicable permit applications.

**4.3 InfraWorks Model Development and Planning Assessment**

Following completion of the 60% site plans for the Southern Outfall Replacement Project, WRMA will produce a 3D model in Infracore. The Infracore Model will provide Town Planning Staff and Officials with the ability to view a site rendering of the proposed project phases of construction.

**4.4 Engineer's Opinion of Probable Cost**

Following completion of the 60% plans, WRMA shall develop a cost estimate for the proposed construction of the replacement outfall pipe and proposed GI facility. The cost estimate will form the basis for grant funding requests from state or federal agencies.

**4.5 Utility Coordination**

WRMA will communicate and coordinate with existing utilities to determine or identify locations of existing utilities and/or potential utility conflicts with the proposed plans for construction of the outfall replacement project. Any conflicts identified will be explored and analyzed during final engineering.

**Task 4 Deliverable**

WRMA will provide a 60% plan set to the Town, a cost estimate for construction, and renderings of the proposed pipe replacement and GI facility, as well as a report on any potential utility conflicts, should any be identified. The 60% plans may also be used for acquiring permits or grant applications.

**TASK 5.0 FINAL ENGINEERING****5.1 90% Plans**

Following comments received from the Town, FDOT and other agencies, WRMA will refine the design plans with additional engineering detail. WRMA shall develop a sequence of construction and technical specifications for the project. Following detailed design, a 90% plan set will be developed. The 90% plans will include any identified utility conflicts, or relocations proposed, the final TTC plan, and temporary bypass plan. The 90% plans will provide, plans, sections and profiles of all proposed features and structures. The 90% plans will also provide a demolition and removal plan, for the former existing bridge located on top of the outfall pipe at Lake Shore Drive.

**5.2 Engineer's Opinion of Probable Cost**

Following completion of the 90% plans, WRMA shall develop a cost estimate for the proposed construction of the replacement outfall pipe and the GI facility.

**5.3 Utility Coordination**

WRMA will continue to communicate and coordinate with existing utilities during the final engineering phase to determine or identify locations of existing utilities and/or potential utility conflicts with the proposed plans for construction of the outfall replacement project. Any conflicts identified will be resolved during final engineering.

**5.4 Permitting and Grant Applications**

WRMA will submit all permit applications needed to construct the project. WRMA will assist with the development of grant applications to fund the construction of the project.

**5.5 Final Ready to Advertise Plans and Project Manual**

WRMA shall make any final revisions necessary to the construction plans, following a final comment period. All plans and technical specifications shall be compiled into a Project Manual, for inclusion into a bid package in preparation for advertisement during the contractor procurement phase.

**5.6 Pre-Bid and Contractor Procurement Technical Support**

WRMA will attend the pre-construction meeting for the project and address any contractor RFIs during the bidding process and if needed, assist in the evaluation of bids and determination of the lowest responsive bid. Construction phase services, while not included in this proposal, can be provided by WRMA, under separate proposal.

**Task 5 Deliverable**

WRMA will provide a Final Ready to Advertise Construction Plans and Technical Specifications, and the project Manual to the Town, including relevant permits, and a detailed cost estimate for construction.

**END OF SCOPE OF SERVICES**

**PART 3.0 OWNER RESPONSIBILITIES**

Provide WRMA, with any previous or current As-Built drawings for all areas within the project limits, as well other relevant property records, building permits and inspection documentation of any areas within the project limits. Provide Right-of-Entry to all Rights of Way, drainage, utility, maintenance, and Town owned easements and parcels.

**PART 4.0 PERIODS OF SERVICE**

August 21, 2020 through August 31, 2021 or until Notice of Final Completion of Services.

**PART 5.0 SCHEDULE**

<u>Task 1 Deliverables</u> Project Manager's Bi-Weekly Progress Reports	<u>Deliverable Due</u> Bi-Weekly
<u>Task 2 Deliverables</u> Project Site Basemap of Existing Conditions	<u>Deliverable Due</u> 60 Days from NTP
<u>Task 3 Deliverables</u> 72-in Outfall Replacement and GI Facility H&H Study (Technical Report)	<u>Deliverable Due</u> 90 Days from NTP
<u>Task 4 Deliverables</u> 60% Plans, Engineers Opinion of Probable Cost, Renderings	<u>Deliverable Due</u> 150 Days from NTP
<u>Task 5 Deliverables</u> Final RTA Plans and Specs, Engineers Opinion of Probable Cost, Permits	<u>Deliverable Due</u> 210 Days from NTP



**PART 7.0 FEES**

The proposed Not-to-Exceed fee for this project is \$276,200.00. This fee includes all direct labor and direct expenses.

A detailed fee schedule and task by task breakdown is attached to this proposal.

SOUTHERN OUTFALL REPLACEMENT AND GREEN INFRASTRUCTURE PROJECT

TASK ITEM AND DESCRIPTION	Sr Prj Mgr	Sr Engineer	Associate Engineer Prj Mgr	Staff Engineer	Engineering Design Technician	Field Inspector	Adrrin	Total Hours (hrs)	Total Labor Cost (hrs x rate)	Task Subtotal Fee
	\$ 125.00	\$ 115.00	\$ 110.00	\$ 85.00	\$ 65.00	\$ 80.00	\$ 65.00			
<b>1.0 PROJECT MANAGEMENT</b>										<b>\$ 17,640.00</b>
1.1 Project Management	40		40					80	\$ 9,400.00	
1.2 Meetings and Inter-Agency Coordination	24		24				40	88	\$ 8,240.00	
<b>2.0 SITE ANALYSIS, PLANNING &amp; COLLECTION OF AS-BUILT INFORMATION</b>										<b>\$ 31,680.00</b>
2.1 Collection and Analysis of Utility As-Built Data		8	8	16	40	2		82	\$ 6,800.00	
2.2 Coordination of Field Survey Data Collection		8	24	24		2		58	\$ 5,760.00	
2.3 Basemap Development		8	40	40	160			248	\$ 19,120.00	
<b>3.0 HYDROLOGIC &amp; HYDRAULIC ANALYSIS</b>										<b>\$ 39,400.00</b>
3.1 Hydrologic/Hydraulic Modeling		24	40	120				184	\$ 17,360.00	
3.2 Hydrologic/Hydraulic Pump Station Design		24	24	40				88	\$ 8,800.00	
3.3 SWPME Modeling and Pollutant Load Reduction		16	16					32	\$ 3,800.00	
3.4 Conceptual/Preliminary Drainage Design Alternatives Analysis		16	40	40				96	\$ 9,840.00	
<b>4.0 PRE-LIMINARY ENGINEERING</b>										<b>\$ 64,900.00</b>
4.1 Conceptual Site Planning and Layout		16	40	80				136	\$ 13,040.00	
4.2 80% Plans		24	40	120	160			344	\$ 27,760.00	
4.3 InfraWorks Model Development and Planning Assessment		8	40	80				128	\$ 12,120.00	
4.4 Engineers Opinion of Probable Cost		8	40	12				60	\$ 6,340.00	
4.5 Utility Coordination		8	40			4		52	\$ 5,640.00	
<b>5.0 FINAL ENGINEERING DESIGN</b>										<b>\$ 67,580.00</b>
5.1 90% Plans and Technical Specifications		24	40	80	200			344	\$ 28,960.00	
5.2 Engineers Opinion of Probable Cost		8	40	40				88	\$ 8,720.00	
5.3 Utility Coordination		4	40			8		52	\$ 5,500.00	
5.4 Permitting and Grant Application		24	40					64	\$ 7,160.00	
5.5 Final Ready To Advertise Plans and Project Manual		8	40	40	40		40	168	\$ 13,920.00	
5.6 Pre-Bid and Contractor Procurement Technical Support		8	40					48	\$ 5,320.00	
<b>SUBTOTAL DIRECT LABOR</b>										<b>\$ 221,200.00</b>
Subconsultant: Topographic, Boundary & Trees Survey									\$ 10,000.00	
Subconsultant: Geotechnical Sampling and Testing									\$ 12,000.00	
Subconsultant: Subsurface Utility Location									\$ 11,000.00	
Subconsultant: Internal CCTV Inspection									\$ 7,000.00	
Subconsultant: Landscape Architecture									\$ 15,000.00	
<b>SUBTOTAL DIRECT EXPENSES</b>										<b>\$ 55,000.00</b>
<b>TOTAL COST</b>										<b>\$ 276,200.00</b>

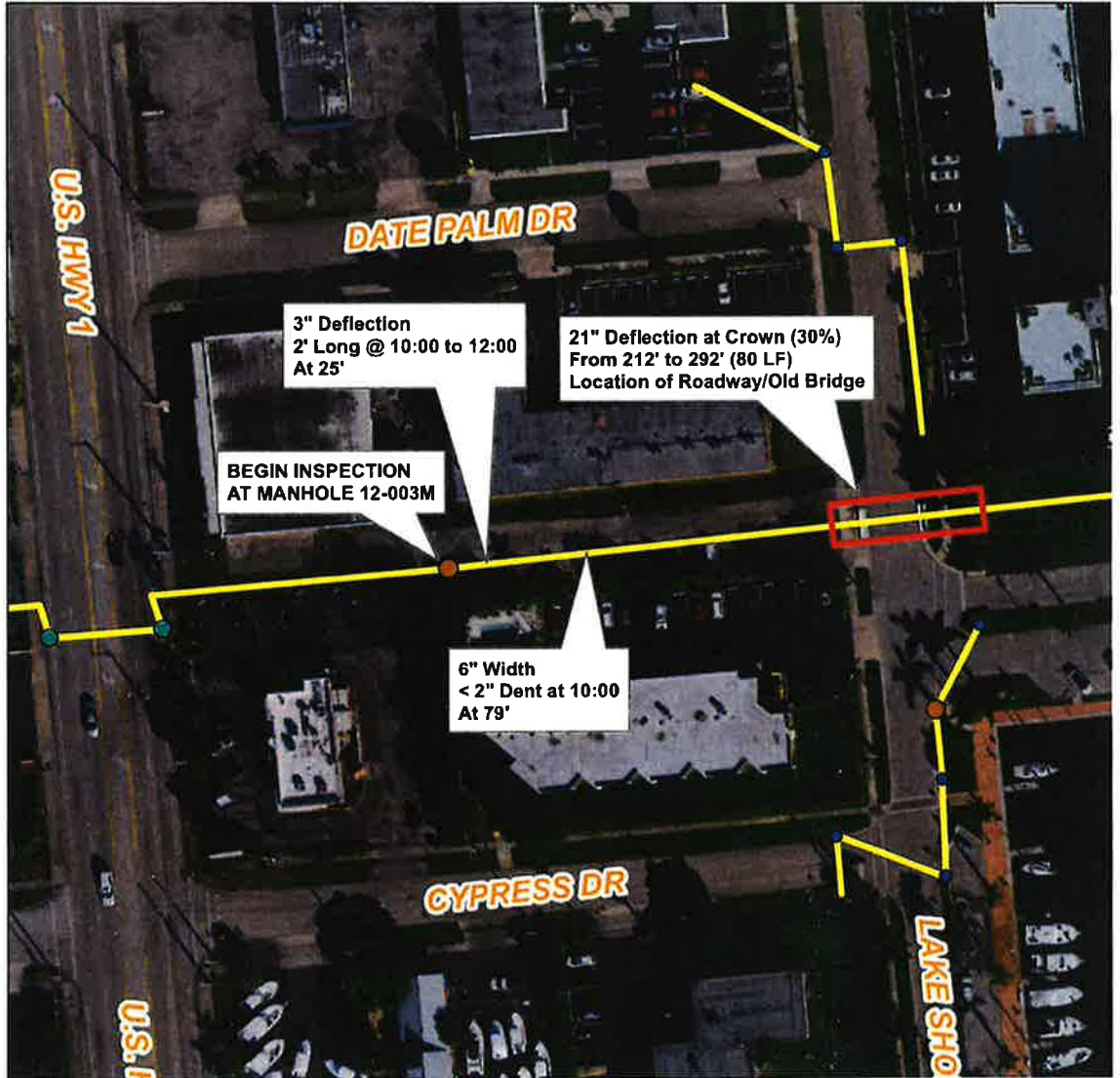


75 37.5 0 75 Feet

### Legend

#### Lake Park Stormwater Description

-  Headwall
-  Manhole
-  Curb Inlet
-  Gutter Inlet
-  Ditch Bottom Inlet
-  Straight Concrete Endwalls
-  Storm Pipe



# Exhibit "B"

## TOWN MANAGER COMMENTS

### SEPTEMBER 2, 2020 – TOWN COMMISSION MEETING

#### COVID-19 UPDATE

This is to let you know that according to the Florida Department of Health website there are 146 cases for the Town of Lake Park according to data through 9/1/2020 and as verified as of today at 1:15 a.m.

The Health Care District performed 34 COVID-19 tests at Lake Park Town Hall on Tuesday, September 1. While this number is significantly lower than the number of tests performed at Town Hall in July, it is in line with what the mobile unit has done recently (11 tests were performed on Monday, 55 were performed last Friday, 17 were performed last Thursday, 43 were performed last Wednesday, and 29 were performed last Tuesday; there were no tests performed by the mobile unit on Monday).

#### COMMUNITY DEVELOPMENT

754 Park Avenue (Dedicated IT/NOBO): On September 1, staff was informed that the contractor was paying the County impact fees and would have the plans back to us in a couple of days. Assuming this is so, the master permit can be issued at the end of this week and full build-out can commence.

Census: The Town has taken many steps to promote the Census. As of 08/31/20, Lake Park's response rate was 57.9%; Palm Beach County 62.2% and the State of Florida 61.6%. Town staff is working on a last push effort. This effort targets our single-family areas that represent the lowest response rates. A trilingual flyer will be mailed to each single-family household within the next week or so with important Census information. The same trilingual flyer will also be distributed to our local Schools, Churches and Non-profits that serve as Census Committee Members, so that they can distribute internally also. Gift cards are also being purchased from local merchants and those who complete the Census will be eligible to win. THE TIME IS NOW! The Census only comes around every TEN YEARS! Let's not miss our opportunity of being granted the necessary funding to support ALL our residents. RESPOND TO THE CENSUS TODAY! It's IMPORTANT, QUICK and completely CONFIDENTIAL!

Boat Sales along Northlake Boulevard: Following the last update provided to the Town Commission, Staff looked into our ability to provide flexibility in our underlying Code a little deeper per the desires to move this forward quickly. With the Northlake Boulevard Overlay in place, Staff has been unable to develop a mechanism that works in conjunction with the Overlay, rather than against it. Consequently, this change must be initiated through the Overlay and Staff is working through this process that will likely take around 3 months from initial scheduling of an Overlay TaskForce meeting to final approval by the Town Commission. The request will be to consider eliminating the minimum 3-acre lot size for boat sale uses. Staff is also working internally with the Town Attorney to determine if the existing 'vehicle sales' definition can be extended to the proposed boat



sales operator for 572 Northlake Boulevard in order to secure this deal and move this project forward quicker.

Nautilus: This landmark mixed-use project is moving forward on schedule. They already received demolition permits and this is in progress. Fencing and signage permits have also been issued. The barge/model is moving forward as well. The master permit for full build-out is still estimated for October or November 2020 however, just recently Staff has been informed that there is an overwhelmingly high demand for luxury mother-in-law suites, that would essentially be standalone units purchased in conjunction with regular units, for family members. Staff has always believed that 'extended units (*also referred to as accessory dwelling units*)' were (and are) in high demand. It has been confirmed by the Nautilus project team that they are also in demand at the higher price points for the luxury units. Consequently, the team will likely submit a site plan amendment soon that will aim to increase the number of units in the project, while keeping the overall square footage, design, heights, the same as originally approved. The units will simply be reconfigured to accommodate an additional 10-15, standalone, mother-in-law units. The parking counts will be updated as well. The overall project value will remain the same and is still estimated to be \$180M.

Sewer Special Assessment: Staff is working with Seacoast on identifying the relevant data for all parcels located in our industrial areas that are still on Septic. Special assessments are 'assessed' on a parcel by parcel basis based on the linear feet of frontage of each parcel. There are 55 parcels currently on septic that are being analyzed for these calculations. Once this information is available (within the next two weeks or so), the adequate outreach process will be created and initiated. This is not a quick process, but it has endless economic development benefits once implemented and is long overdue.

# TAB 4



**Town of Lake Park Town Commission**

**Agenda Request Form**

**Meeting Date: September 16, 2020**

**Agenda Item No.**

**Agenda Title: Resolution Authorizing and Directing Mayor to Sign, and the Town Clerk to Sign and Affix the Town Seal to, the Grant Agreement with Palm Beach County for Funding Through the Community Development Block Grant Program for the Purchase of Playground Equipment for Lake Shore Park**

- SPECIAL PRESENTATION/REPORTS  **CONSENT AGENDA**
- BOARD APPOINTMENT  OLD BUSINESS
- PUBLIC HEARING ORDINANCE ON \_\_\_\_\_ READING
- NEW BUSINESS
- OTHER: \_\_\_\_\_

**Approved by Town Manager** *Mervell Angstreich* **Date:** 9-2-2020

*Mervell Angstreich, Grant Writer/Public Information Officer*

Name/Title

<b>Originating Department:</b>  <b>Town Manager</b>	Costs: \$0 Funding Source: Acct. # <input type="checkbox"/> Finance _____	<b>Attachments:</b> *Resolution No. <u>62</u> -09-20 *Contract
<b>Advertised:</b> Date: _____ Paper: _____ <input checked="" type="checkbox"/> Not Required	All parties that have an interest in this agenda item must be notified of meeting date and time. The following box must be filled out to be on agenda.	Yes I have notified everyone _____ OR Not applicable in this case <i>MA</i> <b>Please initial one.</b>

**Summary Explanation/Background:** The Town of Lake Park has been awarded a grant of \$49,767 from Palm Beach County, through the Community Development Block Grant program. The grant is for the purchase of ADA-compliant playground equipment in Lake Shore Park.

Under the terms of the grant agreement, the Town will retain an engineering consultant to provide design services and create plans and specifications for the purchase and

installation of ADA-compliant playground equipment at Lake Shore Park; prepare, obtain and review bids; and purchase and install the playground equipment as a result of the bid process. The grant period begins on October 1, 2020 and ends September 30, 2021.

It is required for the Town to enter into a grant agreement with Palm Beach County for such grant. The purpose of this agenda item is to authorize and direct the Mayor to sign, and the Town Clerk to sign and affix the Town seal to, such grant.

**Recommended Motion:** I move to approve Resolution No. 62-09-20

**RESOLUTION NO. 62 -09-20**

**A RESOLUTION OF THE TOWN COMMISSION OF  
THE TOWN OF LAKE PARK, FLORIDA TO  
AUTHORIZE THE MAYOR TO SIGN A GRANT  
AGREEMENT WITH PALM BEACH COUNTY FOR  
THE PURCHASE OF PLAYGROUND EQUIPMENT  
FOR LAKE SHORE PARK**

**WHEREAS**, the Town of Lake Park (“Town”) is a municipal corporation of the State of Florida with such power and authority as has been conferred upon it by the Florida Constitution and Chapter 166, Florida Statutes; and

**WHEREAS**, the Town desires to implement strategies that will improve the quality of life for residents and visitors in the community; and

**WHEREAS**, Palm Beach County has granted the Town \$49,767 for the purpose of acquiring ADA-compliant playground equipment for Lake Shore Park; and

**WHEREAS**, it is necessary for the Town of Lake Park to enter into a grant agreement with Palm Beach County for such grant; and

**WHEREAS**, the Town Commission has reviewed the grant agreement and has determined that it is the best interest of the Town to authorize the Mayor to sign the grant agreement.

**NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COMMISSION  
OF THE TOWN OF LAKE PARK, FLORIDA:**

**SECTION 1.** The foregoing recitals are incorporated herein.

**SECTION 2.** The Town Commission hereby authorizes and directs the Mayor to sign the grant agreement with Palm Beach County, a copy of which is attached hereto as Agenda Exhibit A.

**SECTION 3.** This Resolution shall take effect immediately upon its adoption.

**AGREEMENT BETWEEN PALM BEACH COUNTY**

**AND**

**TOWN OF LAKE PARK**

**THIS AGREEMENT**, with an effective date of **October 1, 2020**, by and between Palm Beach County, a political subdivision of the State of Florida, for the use and benefit of its Community Development Block Grant Program, and the **Town of Lake Park**, a Municipality duly organized and existing by virtue of the laws of the State of Florida, having its principal office at 535 Park Avenue, Lake Park, FL 33403.

**WHEREAS**, Palm Beach County has entered into an agreement with the United States Department of Housing and Urban Development for a grant for the execution and implementation of a Community Development Block Grant Program in certain areas of Palm Beach County, pursuant to Title I of the Housing and Community Development Act of 1974 (as amended); and

**WHEREAS**, Palm Beach County, in accord with the annual Action Plan, and the **Town of Lake Park**, desire to provide the activities specified by this Agreement; and

**WHEREAS**, Palm Beach County desires to engage the **Town of Lake Park** to implement such undertakings of the Community Development Block Grant Program, as a Subrecipient.

**NOW, THEREFORE**, in consideration of the mutual promises and covenants herein contained, it is agreed as follows:

**1. DEFINITIONS**

- (A) "County" means Palm Beach County.
- (B) "CDBG" means the Community Development Block Grant Program of Palm Beach County.
- (C) "HES" means Palm Beach County Department of Housing & Economic Sustainability
- (D) "Subrecipient" means the **Town of Lake Park**, a Subrecipient as defined in 2 CFR 200
- (E) "HES Approval" means the written approval of the HES Director or his designee.
- (F) "U.S. HUD" means the Secretary of Housing and Urban Development or a person authorized to act on its behalf.
- (G) "Low and Moderate Income Persons" means the definition set by U.S. HUD.

**2. PURPOSE**

The purpose of this Agreement is to state the covenants and conditions under which the Subrecipient will implement the Scope of Services set forth in this Agreement.

**3. CDBG ELIGIBLE ACTIVITIES AND NATIONAL OBJECTIVE**

The Subrecipient shall implement the herein described playground improvements which activities have been determined to be **Public Facilities and Improvements**, under 24 Code of Federal Regulations (CFR) 570.201(c). Both Parties acknowledge that the eligible activities carried out under this Agreement, as described in the scope of work in Exhibit "A", will benefit **Low and Moderate Income Persons on an Area-Wide Basis** and meet the National Objective as defined in 24 CFR 570.208(a)(1)(i).

**4. GENERAL COMPLIANCE**

The Subrecipient shall comply with the requirements of Title 24 of the Code of Federal Regulations, Part 570 (the U.S. Housing and Urban Development regulations concerning Community Development Block Grants (CDBG)), including subpart K of these regulations, except that (1) the Subrecipient does not assume the County's environmental responsibilities described in 24 CFR 570.604 and (2) the Subrecipient does not assume the County's responsibility for initiating the review process under the provisions of 24 CFR Part 52. The Subrecipient also agrees to comply with all other Federal, state and local laws, regulations, and policies governing the funds provided under this contract.

The Subrecipient further agrees to utilize funds available under this Agreement to supplement rather than supplant funds otherwise available. Any legal action necessary to enforce this Agreement will be held in a state court of competent jurisdiction located in Palm Beach County, Florida.

**5. SCOPE OF SERVICES**

The Subrecipient shall, in a satisfactory and proper manner as determined by HES, perform the tasks necessary to conduct the program outlined in Exhibit "A" as attached hereto and made a part hereof.

**6. MAXIMUM COMPENSATION**

The Subrecipient agrees to accept as full payment for services rendered pursuant to this Agreement the actual amount of budgeted, eligible, and HES Director or designee-approved expenditures and encumbrances made by the Subrecipient under this Agreement, which shall not be unreasonably withheld. These services shall be performed in a manner satisfactory to HES and U.S. HUD. In no event shall the total compensation or reimbursement to be paid hereunder exceed the maximum and total authorized sum of **\$49,767** for the period of October 1, 2020, through and including July 31, 2021. Any funds not expended by the expiration date of this Agreement shall automatically revert to the County.

**7. TIME OF PERFORMANCE**

The effective date of this Agreement and all rights and duties designated hereunder are contingent upon the timely release of funds for this project by U. S. HUD. The effective date shall be the date of execution of this Agreement, and the services of the Subrecipient shall be undertaken and completed in light of the purposes of this Agreement. In any event, services required herein shall be completed by the Subrecipient prior to July 31, 2021.

**8. METHOD OF PAYMENT**

The County agrees to make payments and to reimburse the Subrecipient for all budgeted costs permitted by Federal, State, and County guidelines. The Subrecipient shall not request reimbursement for work performed and/or payments made by the Subrecipient, before the effective date of this Agreement, nor shall it request reimbursement for payments made after the expiration date of this Agreement, and in no event shall the County provide advance funding to the Subrecipient or any subcontractors hereunder. The Subrecipient shall request payments or reimbursements from the County by submitting to HES proper documentation of expenditures consisting of originals of invoices, receipts, or other evidence of indebtedness, and when original documents cannot be presented, the Subrecipient may furnish copies if deemed acceptable by HES. Each request for payment or reimbursement submitted by the Subrecipient shall be accompanied by a letter from the Subrecipient, provided on the Subrecipient's letterhead, referencing the name of the project funded herein, the date of this Agreement and/or its document number, and containing a statement requesting the payment or reimbursement and its amount, as well as the name and signature of the person making the request. Payment shall be made by the Palm Beach County Finance Department upon presentation of the aforesaid proper documentation of expenditures as approved by HES. The Subrecipient may at any time after the expiration of this agreement request from the County reimbursement for payments made by the Subrecipient during the term of this Agreement by submitting to HES the aforesaid proper documentation of expenditures, and the Palm Beach County Finance Department shall make payment as stated above, provided that HES has determined that the funds allocated to the Subrecipient through this agreement are still available for payment, and provided that HES approves such payment.

**9. CONDITIONS FOR PROJECT IMPLEMENTATION**

- (A) IMPLEMENTATION OF PROJECT ACCORDING TO REQUIRED PROCEDURES  
The Subrecipient shall implement this Agreement in accordance with applicable Federal, State, County, and local laws, ordinances and codes. The Federal, State, and County laws, ordinances and codes are minimal regulations supplemented by more restrictive guidelines set forth by HES. The Subrecipient shall prepare a cost allocation plan for all project funding and submit such plan to the HES Director or designee.

Should a project receive additional funding after the commencement of this Agreement, the Subrecipient shall notify HES in writing within thirty (30) days of receiving notification from the funding source and submit a revised cost allocation plan to the HES Director or designee within forty-five (45) days of said official notification.

(B) FINANCIAL ACCOUNTABILITY

The County may have a financial systems analysis and/or an audit of the Subrecipient or of any of its subcontractors, performed by an independent auditing firm employed by the County or by the County Internal Audit Department at any time the County deems necessary to determine if the project is being managed in accordance with the requirements of this Agreement.

(C) SUBCONTRACTS

Any work or services subcontracted hereunder shall be specifically by written contract, written agreement, or purchase order. All subcontracts shall be subject to the requirements of this Agreement. This includes Subrecipient ensuring that all consultant contracts and fee schedules meet the minimum standards as established by Palm Beach County and HUD. Contracts for architecture, engineering, survey, and planning shall be fixed fee contracts. All additional services shall have prior written approval with support documentation detailing categories of persons performing work plus hourly rates including benefits, number of drawings required, and all items that justify the "Fixed Fee Contract." Reimbursable items will be at cost.

(D) PURCHASING

All purchasing of services and goods, including capital equipment, shall be made by purchase order or by a written contract and in conformity with the procedures prescribed Subrecipient's purchasing code and 2 CFR Part 200, which is incorporated herein by reference.

(E) REPORTS, AUDITS, AND EVALUATIONS

Payment will be contingent on the timely receipt of complete and accurate reports required by this Agreement, and on the resolution of monitoring or audit findings identified pursuant to this Agreement.

(F) ADDITIONAL HES, COUNTY, AND U.S. HUD REQUIREMENTS

HES shall have the right via this Agreement to suspend/terminate payments if after fifteen (15) days written notice the Subrecipient has not complied with any additional conditions that may be imposed, at any time, by HES, the County, or U.S. HUD.

(G) PROGRAM - GENERATED INCOME

All income earned by the Subrecipient from activities financed, in whole or in part, by funds provided hereunder must be reported and returned annually to HES. Such income shall only be used to undertake the activities authorized by this Agreement. HES must verify and approve the eligibility and reasonableness of all expenses which the Subrecipient requests to be deducted. Accounting and disbursement of such income shall comply with 2 CFR 200 and other applicable regulations incorporated herein by reference.

The Subrecipient may request that said program income be used to fund other eligible uses, subject to HES approval, and provided that the Subrecipient is in compliance with its obligations as contained within this Agreement (including the attached Exhibits herein). The Subrecipient shall only use such program income to fund "basic eligible activities" as defined by Federal Community Development Block Grant Regulations (24 CFR Part 570). The Subrecipient hereby agrees that the provisions of this Agreement shall also apply to these "basic eligible activities" as funded with the Subrecipient's program income.

**The requirements of this section shall survive the expiration or early termination of this Agreement.**



**10. CIVIL RIGHTS COMPLIANCE AND NON-DISCRIMINATION POLICY**

The Subrecipient acknowledges that the County is committed to assuring equal opportunity in the award of grants or contracts and complies with all laws prohibiting discrimination. Pursuant to Palm Beach County Resolution R2017-1770, as may be amended, the Subrecipient warrants and represents that throughout the term of this Agreement, including any renewals thereof, all of its employees shall be treated equally during employment with regard to race, color, ancestry, disability, national origin, religion, age, familial status, marital status, sex, gender, sexual orientation, gender identity and expression, or genetic information. Failure to meet this requirement shall be considered cause for termination of this Agreement.

In furtherance of such policy, the Subrecipient shall not, on the basis of race, color, ancestry, disability, national origin, religion, age, familial status, marital status, sex, gender, sexual orientation, gender identity and expression, or genetic information, exclude any person from the benefits of, or subject any person to discrimination under, any activity carried out by the performance of this Agreement. Upon receipt of evidence of such discrimination, the County shall have the right to terminate this Agreement.

**11. OPPORTUNITIES FOR RESIDENTS AND SMALL/MINORITY/WOMEN-OWNED BUSINESS ENTERPRISES**

To the greatest extent feasible, lower-income residents of the project areas shall be given opportunities for training and employment; and to the greatest feasible extent eligible business concerns located in or owned in substantial part by persons residing in the project areas shall be awarded contracts in connection with the project. The Subrecipient shall comply with the Section 3 Clause of the Housing and Community Development Act of 1968.

In the procurement of supplies, equipment, construction, or services to implement this Agreement, the Subrecipient shall make a positive effort to utilize small business and minority/women-owned business enterprises for supplies and services, and provide these sources the maximum feasible opportunity to compete for contracts to be performed pursuant to this Agreement. To the maximum extent feasible these small business and minority/women-owned business enterprises shall be located in or owned by residents of the CDBG areas designated by Palm Beach County in the CDBG Annual Consolidated Plan approved by U.S. HUD.

**12. PROGRAM BENEFICIARIES**

At least fifty-one percent (51%) of the beneficiaries of a project funded through this Agreement must be Low- and Moderate- Income Persons. If the project is located in an entitlement city, as defined by U.S. HUD, or serves beneficiaries countywide, at least fifty-one percent (51%) of the beneficiaries directly assisted through the use of funds under this Agreement must reside in unincorporated Palm Beach County or in municipalities participating in the County's Urban County Qualification Program. The project funded under this Agreement shall assist beneficiaries as defined above for the time period designated in this Agreement. Upon request from HES, the Subrecipient shall provide written verification of compliance.

**13. EVALUATION AND MONITORING**

The Subrecipient agrees that HES will carry out periodic monitoring and evaluation activities as determined necessary by HES and that payment, reimbursement, or the continuation of this Agreement is dependent upon satisfactory evaluation conclusions based on the terms of this Agreement. The Subrecipient agrees to furnish upon request to HES, or the County's designees copies of transcriptions of such records and information as is determined necessary by HES. The Subrecipient shall submit status reports required under this Agreement on forms approved by HES to enable HES to evaluate progress. The Subrecipient shall provide information as requested by HES to enable HES to complete reports required by the County or HUD. The Subrecipient shall allow HES, or HUD to monitor the Subrecipient on site. Such visits may be scheduled or unscheduled as determined by HES or HUD.

**14. AUDITS AND INSPECTIONS**

At any time during normal business hours and as often as HES, the County, U.S. HUD, or the Comptroller General of the United States may deem necessary, Subrecipient shall make available to HES, HUD, or the Comptroller General for examination all its records with respect to all matters covered by this Agreement.

**15. REPAYMENT PROVISIONS**

In the event the Subrecipient fails to comply in whole or in part with the terms and conditions of this Agreement and/or the referenced regulations pertaining to the use of CDBG funds, and where HES, the County, or U. S. HUD as determined that the County or Subrecipient has a repayment obligation required due to the Subrecipient's performance or lack thereof, the Subrecipient shall be responsible to reimburse the County in the amount requested by the County within 60 days of the date of written notification from the County to the Subrecipient.

**The requirements of this Section shall survive the early termination or expiration of the Agreement.**

**16. UNIFORM ADMINISTRATIVE REQUIREMENTS**

The Subrecipient agrees to comply with the applicable uniform administrative requirements as described in Federal CDBG Regulations 24 CFR 570.502.

**17. REVERSION OF ASSETS**

Upon expiration of this Agreement, the Subrecipient shall transfer to the County any CDBG funds on hand at the time of expiration and any accounts receivable attributable to the use of CDBG funds. Any real property under the Subrecipient's control upon expiration of this Agreement which was acquired or improved in whole or part with CDBG funds must either be used to meet one of the national objectives in Federal Community Development Block Grant Regulations 24 CFR 570.508 for a period of five years after expiration of this Agreement (unless a longer period is specified elsewhere in this Agreement), or, the Subrecipient shall pay the County an amount equal to the current market value of the property less any portion of the value attributable to expenditures of non-CDBG funds for the acquisition of, or improvements to, the property. This provision shall survive the expiration or termination of this Agreement.

**18. DATA BECOMES COUNTY PROPERTY**

All reports, plans, surveys, information, documents, maps, and other data prepared, assembled, or completed by the Subrecipient for the purpose of this Agreement shall be made available to the County at any time upon request by the County, HES, or the Palm Beach County Inspector General's office, as indicated herein. Upon completion of all work contemplated under this Agreement copies of all documents and records relating to this Agreement shall be surrendered to HES if requested. In any event, the Subrecipient shall keep all documents and records for five (5) years after expiration of this Agreement.

**19. INDEMNIFICATION**

Each party to this Agreement shall be liable for its own actions and negligence and, to the extent permitted by law, the County shall indemnify, defend, and hold harmless the Subrecipient against any actions, claims, or damages arising out of the County's negligent or intentional acts in connection with this Agreement, and the Subrecipient shall indemnify, defend, and hold harmless the County against any actions, claims, or damages arising out of the Subrecipient's negligent or intentional acts in connection with this Agreement. The foregoing indemnification shall not constitute a waiver of sovereign immunity beyond the limits set forth in Florida Statute, section 768.28, nor shall the same be construed to constitute agreement by either party to indemnify the other party for such other party's negligent, willful or intentional acts or omissions. The Subrecipient shall hold the County harmless and shall indemnify the County for funds which the County is obligated to refund the Federal Government arising out of the conduct of activities and administration of the Subrecipient.

The provisions of this indemnification clause shall survive the expiration and/or early termination of this Agreement.

**20. INSURANCE BY SUBRECIPIENT (MUNICIPALITY):**

Without waiving the right to sovereign immunity as provided by section 768.28, Florida Statutes, (Statute), the MUNICIPALITY represents that it is self-insured with coverage subject to the limitations of the Statute, as may be amended.

If MUNICIPALITY is not self-insured, MUNICIPALITY shall, at its sole expense, purchase and maintain in full force and effect at all times during the life of this contract, insurance coverage at limits not less than those contained in the Statute.

Should MUNICIPALITY purchase excess liability coverage, MUNICIPALITY agrees to include COUNTY as an Additional Insured.

The MUNICIPALITY agrees to maintain or to be self-insured for Workers' Compensation insurance in accordance with Chapter 440, Florida Statutes.

Should MUNICIPALITY contract with a third-party (Contractor) to perform any service related to the AGREEMENT, MUNICIPALITY shall require the Contractor to provide the following minimum insurance:

- Commercial General Liability insurance with minimum limits of \$500,000 combined single limit for property damage and bodily injury per occurrence. Such policy shall be endorsed to include MUNICIPALITY and COUNTY as Additional Insureds. MUNICIPALITY shall also require that the Contractor include a Waiver of Subrogation against COUNTY.
- Business Automobile Liability insurance with minimum limits of \$500,000 combined single limits for property damage and bodily injury per occurrence.
- Workers' Compensation insurance in compliance with Chapter 440, Florida Statutes, and which shall include coverage for Employer's Liability.

When requested, the MUNICIPALITY shall provide an affidavit or Certificate of Insurance evidencing insurance or self-insurance.

Compliance with the foregoing requirement shall not relieve the MUNICIPALITY of its liability and obligations under this Agreement.

**21. MAINTENANCE OF EFFORT**

The intent and purpose of this Agreement is to increase the availability of the Subrecipient's services. This Agreement is not to substitute for or replace existing or planned projects or activities of the Subrecipient. The Subrecipient agrees to maintain a level of activities and expenditures, planned or existing, for projects similar to those being assisted under this Agreement which is not less than that level existing prior to this Agreement.

**22. CONFLICT OF INTEREST**

The Subrecipient covenants that no person who presently exercises any functions or responsibilities in connection with the Project, has any personal financial interest, direct or indirect, in the target area or any parcel therein, which would conflict in any manner or degree with the performance of this Agreement and that no person having any conflict of interest shall be employed by or subcontracted by the Subrecipient. Any possible conflict of interest on the part of the Subrecipient or its employees shall be disclosed in writing to HES provided, however, that this paragraph shall be interpreted in such a manner so as not to unreasonably impede the statutory requirement that maximum opportunity be provided for employment of and participation of low and moderate-income residents of the project area.

**23. CITIZEN PARTICIPATION**

The Subrecipient shall cooperate with HES in the implementation of the Citizen Participation Plan by establishing a citizen participation process to keep residents informed of the activities the Subrecipient is undertaking in carrying out the provisions of this Agreement. Representatives of the Subrecipient shall attend meetings and assist HES in the implementation of the Citizen Participation Plan, as requested by HES.

**24. RECOGNITION**

All facilities purchased or constructed pursuant to this Agreement shall be clearly identified as to funding source. The Subrecipient will include a reference to the financial support herein provided by HES in all publications and publicity. In addition, the Subrecipient will make a good faith effort to recognize HES's support for all activities made possible with funds made available under this Agreement.

**25. AGREEMENT DOCUMENTS**

The following documents are herein incorporated by reference and made a part hereof, and shall constitute and be referred to as the Agreement; and all of said documents taken as a whole constitute the Agreement between the parties hereto and are as fully a part of the Agreement as if they were set forth verbatim and at length herein:

- (A) This Agreement, including its Exhibits, which the County may revise from time to time, as required, and to be provided for use by the Subrecipient;
- (B) 2 CFR Part 200: Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards;
- (C) Title VI of the Civil Rights Act of 1964, the Age Discrimination Act of 1975, and Title II of the Americans with Disabilities Act of 1990;
- (D) Executive Orders 11246, 11478, 11625, 12432, the Davis Bacon Act, and Section 3 of the Housing and Community Development Act of 1968, and the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended;
- (E) Executive Orders 11063, 12259, 12892, the Fair Housing Act of 1988, and Section 109 of the Housing and Community Development Act of 1974, as amended;
- (F) Florida Statutes, Chapter 112;
- (G) Palm Beach County Purchasing Code;
- (H) Federal Community Development Block Grant Regulations (24 CFR Part 570), and Federal Consolidated Plan Regulations (24 CFR Part 91), as amended;
- (I) The Subrecipient's personnel policies and job descriptions; and
- (J) The Subrecipient's Certificate of Insurance.

The Subrecipient shall keep an original of this Agreement, including its Exhibits, and all Amendments thereto, on file at its principal office.

**26. TERMINATION AND SUSPENSION**

In the event of early termination, the Subrecipient shall not be relieved of liability to the County for damages sustained by the County by virtue of any breach of the Agreement by the Subrecipient, and the County may withhold any payment to the Subrecipient until such time as the exact amount of damages due to the County from the Subrecipient is determined.

**(A) TERMINATION FOR CAUSE**

If, through any cause, either party shall fail to fulfill in a timely and proper manner its obligations under this Agreement, or if either party shall violate any of the covenants, agreements, or stipulations of this Agreement, either party shall thereupon have the right to terminate this Agreement or suspend payments, in whole or part, by giving written notice to the other party of such termination or suspension and specifying the effective date of termination or suspension. Upon early termination, the County, at its sole discretion, may reimburse the Subrecipient for eligible costs incurred that are in compliance with this Agreement up to and including the date of termination.

**(B) TERMINATION FOR CONVENIENCE**

At any time during the term of this Agreement, either party may, at its option and for any reason, terminate this Agreement upon ten (10) working days written notice to the other party. Upon early termination, the County, at its sole discretion, may reimburse the Subrecipient for eligible costs incurred that are in compliance with this Agreement up to and including the date of termination.

(C) **TERMINATION DUE TO CESSATION**

In the event the Grant to the County under Title I of the Housing and Community Development Act of 1974 (as amended) is suspended or terminated, this Agreement shall be suspended or terminated effective on the date U.S. HUD specifies.

In the event the Subrecipient ceases to exist, or ceases or suspends its operation for any reason, this Agreement shall be suspended or terminated on the date the County specifies. The determination that the Subrecipient has ceased or suspended its operation shall be made solely by the County, and the Subrecipient, its successors or assigns in interest agrees to be bound by the County's determination. Upon early termination, the County, at its sole discretion, may reimburse the Subrecipient for eligible costs incurred that are in compliance with this Agreement up to and including the date of termination.

**27. SEVERABILITY OF PROVISIONS**

If any provision of this Agreement is held invalid, the remainder of this Agreement shall not be affected thereby if such remainder would then continue to conform to the terms and requirements of applicable law.

**28. AMENDMENTS**

The County may, at its discretion, amend this Agreement to conform with changes required by Federal, State, County, or U.S. HUD guidelines, directives, and objectives. Such amendments shall be incorporated by written amendment as a part of this Agreement and shall be subject to approval of the Palm Beach County Board of County Commissioners. Except as otherwise provided herein, no amendment to this Agreement shall be binding on either party unless in writing, approved by the Board of County Commissioners and the governing body of the Subrecipient, and signed by both parties.

**29. NOTICES**

All notices required to be given under this Agreement shall be sufficient when delivered to HES at its office at 100 Australian Avenue, Suite 500, West Palm Beach, Florida 33406, and to the Subrecipient when delivered to its address on page one (1) of this Agreement.

**30. INDEPENDENT AGENT AND EMPLOYEES**

The Subrecipient agrees that, in all matters relating to this Agreement, it will be acting as an independent agent and that its employees are not Palm Beach County employees and are not subject to the County provisions of the law applicable to County employees relative to employment, hours of work, rates of compensation, leave, unemployment compensation and employee benefits.

**31. NO FORFEITURE**

The rights of the County under this Agreement shall be cumulative and failure on the part of the County to exercise promptly any rights given hereunder shall not operate to forfeit or waive any such rights.

**32. PUBLIC ENTITY CRIMES**

As provided in F.S. 287.133 by entering into this Agreement or performing any work in furtherance hereof, the Subrecipient certifies that it, its affiliates, suppliers, subcontractors and consultants who will perform hereunder, have not been placed on the convicted vendor list maintained by the State of Florida Department of Management Services within the thirty six (36) months immediately preceding the date hereof. This notice is required by F.S. 287.133 (3)(a).

**33. PALM BEACH COUNTY OFFICE OF THE INSPECTOR GENERAL**

Palm Beach County has established the Office of Inspector General in Palm Beach County Code, Section 2-421 - 2-440, as may be amended. The Inspector General's authority includes, but is not limited to, the power to review past, present and proposed County contracts, transactions, accounts and records, to require the production of records, and to audit, investigate, monitor, and inspect the activities of the Subrecipient, its officers, agents, employees, and lobbyists in order to ensure compliance with contract requirements and detect corruption and fraud. Failure to cooperate with the Inspector General or interfering

with or impeding any investigation shall be in violation of Palm Beach County Code, Section 2-421 to 2-440, and punished pursuant to Section 125.69, Florida Statutes, in the same manner as a second degree misdemeanor.

**34. EXCLUSION OF THIRD PARTY BENEFICIARIES**

No provision of this Agreement is intended to, or shall be construed to, create any third party beneficiary or provide any rights to any person or entity not a party to this Agreement, including but not limited to any citizen or employees of the County and/or the Subrecipient.

**35. SOURCE OF FUNDING**

This Agreement and all obligations of County hereunder are subject to and contingent upon receipt of funding from U.S. HUD. Nothing in this Agreement shall obligate the Palm Beach County Board of County Commissioners to provide funding from the County's annual budget and appropriations.

**36. INCORPORATION BY REFERENCE**

Exhibits attached hereto and referenced herein or in Exhibit "A" shall be deemed to be incorporated into this Agreement by reference.

**37. PUBLIC RECORDS**

Notwithstanding anything contained herein, as provided under Section 119.0701, F.S., if the Subrecipient: (i) provides a service; and (ii) acts on behalf of the County as provided under Section 119.011(2) F.S., the Subrecipient shall comply with the requirements of Section 119.0701, Florida Statutes, as it may be amended from time to time. The Subrecipient is specifically required to:

- A. Keep and maintain public records required by the County to perform services as provided under this Agreement.
- B. Upon request from the County's Custodian of Public Records, provide the County with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in Chapter 119 or as otherwise provided by law. The Subrecipient further agrees that all fees, charges and expenses shall be determined in accordance with Palm Beach County PPM CW-F-002, Fees Associated with Public Records Requests, as it may be amended or replaced from time to time.
- C. Ensure that public records that are exempt, or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the Agreement term and following completion of the Agreement, if the Subrecipient does not transfer the records to the County.
- D. Upon completion of the Agreement the Subrecipient shall transfer, at no cost to the County, all public records in possession of the Subrecipient unless notified by County's representative/liaison, on behalf of the County's Custodian of Public Records, to keep and maintain public records required by the County to perform the service. If the Subrecipient transfers all public records to the County upon completion of the Agreement, the Subrecipient shall destroy any duplicate public records that are exempt, or confidential and exempt from public records disclosure requirements. If the Subrecipient keeps and maintains public records upon completion of the Agreement, the Subrecipient shall meet all applicable requirements for retaining public records.

All records stored electronically by the Subrecipient must be provided to County, upon request of the County's Custodian of Public Records, in a format that is compatible with the information technology systems of County, at no cost to County.

Failure of the Subrecipient to comply with the requirements of this article shall be a material breach of this Agreement. County shall have the right to exercise any and all remedies available to it, including but not limited to, the right to terminate for cause. Subrecipient acknowledges that it has familiarized itself with the requirements of Chapter 119, F.S., and other requirements of state law applicable to public records not specifically set forth herein.

IF THE SUBRECIPIENT HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE SUBRECIPIENT'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS AGREEMENT, PLEASE CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT RECORDS REQUEST, PALM BEACH COUNTY PUBLIC AFFAIRS DEPARTMENT, 301 N. OLIVE AVENUE, WEST PALM BEACH, FL 33401, BY E-MAIL AT [RECORDSREQUEST@PBCGOV.ORG](mailto:RECORDSREQUEST@PBCGOV.ORG) OR BY TELEPHONE AT 561-355-6680.

**38. COUNTERPARTS OF THE AGREEMENT**

This Agreement, which includes the Exhibits referenced herein, may be executed in counterparts, each of which shall be deemed to be an original, and such counterparts will constitute one and the same instrument. A copy of this Agreement shall be filed with the Clerk of the Circuit Court in and for Palm Beach County.

**39. ENTIRE UNDERSTANDING**

This Agreement and its provisions merge any prior agreements, if any, between the parties hereto and constitutes the entire understanding. The parties hereby acknowledge that there have been and are no representations, warranties, covenants, or undertakings other than those expressly set forth herein.

WITNESS our Hands and Seals on this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

(SUBRECIPIENT SEAL BELOW)

**TOWN OF LAKE PARK**

By: \_\_\_\_\_  
Michael O'Rourke, Mayor

By: \_\_\_\_\_  
Vivian Mendez, MMC, Town Clerk

By: \_\_\_\_\_  
Attorney for Subrecipient  
(Signature Optional)

**PALM BEACH COUNTY, FLORIDA, a  
Political Subdivision of the State of Florida**

**BOARD OF COUNTY COMMISSIONERS**

By: \_\_\_\_\_  
Jonathan B. Brown, Director  
Dept. of Housing & Economic Sustainability

Approved as to Form and  
Legal Sufficiency

Approved as to Terms and Conditions  
Dept. of Housing & Economic Sustainability

By: \_\_\_\_\_  
Howard J. Falcon III  
Chief Assistant County Attorney

By: \_\_\_\_\_  
Sherry Howard  
Deputy Director



**EXHIBIT "A"**  
**WORK PROGRAM NARRATIVE**

**1. SUBRECIPIENT OBLIGATIONS:**

- A. PROFESSIONAL SERVICES:** The Subrecipient shall retain an engineering consultant (a Florida Professional Engineer) to provide design services to create plans and specifications for the purchase and installation of ADA compliant playground equipment at Lake Shore Park in the Town of Lake Park. Additionally, the Subrecipient and consultant shall prepare, obtain and review bids, prepare contract documents, inspect work in progress, recommend payment to contractors, and provide other professional services customarily provided by similar professionals for this type of project. The consultant shall also coordinate the design and construction work with the asbestos abatement contractor, should abatement become necessary.

*Alternatively, the Subrecipient shall have the option of performing any portion of the consultant's services described above by its own staff provided such staff possesses the necessary competency to do so. All costs associated with the above services shall be paid for by the Subrecipient.*

- B. PROJECT SCOPE:** The scope of the playground improvements at Lake Shore Park shall include the purchase and installation of ADA playground equipment along with restoration of any areas disturbed by the construction. Other items consistent with park/playground improvement projects are also deemed eligible.

Should the Subrecipient use a brand name or multiple brand names in its bid package/drawings/ specifications for this project, then these documents shall:

- (a) Clearly note that specified brand name(s) are used for descriptive purposes only,
- (b) State that "equal" equipment or materials will be accepted, and
- (c) Identify the minimum requirements to establish equality.

(2) The Subrecipient shall prepare a bid package complete with drawings, specifications, and any items required for a competitive bid of the project. The bid process shall not allow for any local procurement preferences with regard to contract award.

The Subrecipient's advertisement for bid shall contain language noting that the project is federally funded through funds provided by Palm Beach County via of the US Department of HUD, and that Davis-Bacon and Related Acts and wage rates apply. The advertisement shall also encourage participation by MBE/WBE and Section 3 businesses.

Following the bid process, the Subrecipient shall submit to HES a copy of the bid document package including any addendums, a notice of contract award, a copy of the executed construction contract, and documentation regarding any protests filed regarding the bids.

Prior to the Subrecipient's first reimbursement, HES shall review the Subrecipient's procurement process and contract award to determine compliance with 2 CFR 200 and all procurement regulations applicable to CDBG funding and this Agreement.

(3) The Subrecipient shall prioritize the work in the project, and shall bid such work in a manner that requires the receipt of itemized costs from bidders. This would then allow the award of items that can be funded by the budget provided that the extent of work awarded will result in a functioning facility in the opinion of HES.

(4) The Subrecipient shall not award the construction contract for the project until sufficient funding is available to complete the established scope of work. All construction work shall be included in one contract.

(5) Should the amount of eligible costs exceed the amount to be funded by the County through this Agreement, then the Subrecipient shall fund all amounts in excess of the amount to be funded by the County.

(6) The Subrecipient shall inform HES of any environmental findings or conditions discovered during project implementation. Applicable mitigation measures must be incorporated into the project by the Subrecipient in order to proceed with the project. Such mitigation measures may affect the total project cost. Where funds are not available from the CDBG allocation contained herein, the Subrecipient shall be responsible for all costs of mitigation.

(7) The Subrecipient shall recognize Palm Beach County as a funding participant in the project's implementation and shall affix the County's logo to any project sign on the project site during the construction process. The Subrecipient shall also acknowledge the County's participation whenever the situation presents itself.

**The Subrecipient further agrees that HES, in consultation with any parties it deems necessary, shall be the final arbiter on the Subrecipient's compliance with this Agreement's requirements and shall make the final determination of the Subrecipient's compliance with applicable regulations governing the CDBG funding of this project.**

**C. ASBESTOS REQUIREMENTS:** The Subrecipient shall comply with all applicable requirements contained in Exhibit "C", attached hereto, for construction work in connection with the project funded through this Agreement.

**D. DAVIS-BACON AND RELATED ACTS (DBRA):**

The Subrecipient shall request from the County a copy of the Requirements for Federally Funded Projects and the applicable DBRA Wage Decision for the project PRIOR to advertising the construction work. The Subrecipient shall incorporate a copy of the DBRA Wage Decision and the Requirements for Federally Funded Projects in its bid documents and shall include these documents as part of the construction contract. The Subrecipient shall require the contractor to include these in all subcontracts for the work performed under the construction contract.

The Subrecipient shall perform all tasks required for DBRA compliance, including, but not limited to the following:

- Contractor and sub-contractor debarment clearance
- Obtaining contractor and subcontractor certified payrolls
- Review of certified payrolls and documentation related thereto
- Compliance actions for payroll related issues
- Employee/worker interviews and follow-up review of certified payrolls
- Ensure restitution due underpaid workers has been paid prior to project completion

The Subrecipient shall certify, at the time they request a reimbursement from HES that payrolls from the contractor and sub-contractors are current, have been reviewed and approved by Subrecipient staff, and that any DBRA compliance issues have been or are in the process of being resolved.

The Subrecipient shall review and approve payrolls through the Labor Compliance Reporting System prior to submitted a reimbursement request to HES.

The Subrecipient shall certify, at the time they request final reimbursement from HES that payrolls from the contractor and sub-contractors are current, have been reviewed and approved by Subrecipient staff, and shall certify to HES that the project meets DBRA compliance and all workers have been paid in accordance with DBRA requirements.

HES may monitor the Subrecipient, its contractors, and subcontractors for DBRA compliance at any time per Section 13 of this Agreement.

**Required Use of the Labor Compliance Reporting System (LCRS)**

As part of the County's commitment to assist the Subrecipient and its contractors/subcontractors to comply with legal and contractual requirements including Davis Bacon and Related Acts (DBRA), the Department of Housing & Economic Sustainability has established a Labor Compliance Reporting System ("LCRS") for this

project. The Subrecipients contractors/subs will no longer be required to submit paper copies of fringe benefits statements, weekly-certified payroll reports and/or work performance reports, and shall instead use the LCRS for all DBRA reporting and tracking. The LCRS is available for use 24-hours a day, 7 days a week, at no cost for reporting weekly certified payrolls and labor compliance related documents. Utilization of this system should also prove helpful in expediting the process of reviewing payrolls, approving progress payments to contractors and reimbursement payments to subrecipients/developers.

#### **User Responsibilities**

1. Subrecipients, and its contractors/subs shall NOT create internet links to the Service or Frame or mirror any content on any other server or wireless or internet-based device.
2. Subrecipient and its contractors/subs are responsible for all activity occurring under User account and shall abide by all applicable local, state, national laws, treaties and regulations in connection with the use of the service, including those related to data privacy, international communications and the transmission of technical data. The LCRS Web Address for contractors/subs use will be provided by DHES, along with Federal Requirements and Wage Decision(s).
3. Subrecipient shall require its contractor and subs to register through the Labor Compliance Reporting System. This language shall be contained in the Subrecipient's Bid and Construction documents.
4. Subrecipient shall require All fringe benefits statements, weekly-certified payroll reports to be submitted through the LCRS and this language shall be contained in the Subrecipient's Bid and Construction documents.

#### **Disclaimer of Warranties for LCRS**

County makes no representation, warranty, or guaranty as to the reliability, timeliness, quality, suitability, truth, availability, accuracy or completeness of the service or any content. County does not represent or warrant that:

- A. The use of the service will be secure, timely, uninterrupted or error-free or operate in combination with any other hardware, software, system or data.
- B. The service will meet Subrecipient's Requirements or expectations.
- C. Any stored data will be accurate or reliable.
- D. The quality of any products, services, information or other material purchased or obtained by Subrecipient through the service will meet Subrecipient's requirements or expectations.
- E. Errors or defects will be corrected.
- F. The service or the servers that make the service available are free of viruses or other harmful components.

All content is provided to Subrecipient strictly on an "AS IS" basis. All conditions, representations and warranties, whether expressed or implied, statutory or otherwise, including, without limitation, any implied warranty of merchantability or fitness for a particular purpose are hereby disclaimed to the maximum extent permitted by applicable law by County.

- E. BONDING REQUIREMENTS:** The Subrecipient shall comply with the requirements of 2 CFR 200 in regard to bid guarantees, performance bonds, and payment bonds. For contracts exceeding the current Simplified Acquisition Threshold, the Subrecipient shall require a bid guarantee from each bidder equivalent to five percent (5%) of the bid price. The "bid guarantee" shall consist of a firm commitment such as a bid bond, certified check, or other negotiable instrument accompanying a bid as assurance that the bidder will, upon acceptance of the bid, execute such contractual documents as may be required within the time specified. In addition, for contracts exceeding the current Simplified Acquisition Threshold, the Subrecipient shall also require a performance bond on the part of the contractor for 100 percent (100%) of the contract price and a payment bond on the part of the contractor for 100 percent (100%) of the contract price. A "performance bond" is one executed in connection with a contract to secure fulfillment of all the contractor's obligations under such contract. A "payment bond" is one executed in connection with a contract to assure payment as required by law of all persons supplying labor and material in the execution of the work provided for in the contract. All bonds shall be executed by a

corporate surety company of recognized standing, authorized to do business in the State of Florida. The Subrecipient may follow its own requirements relating to bid guarantees, performance bonds, and payment bonds for contracts for less than the current Simplified Acquisition Threshold.

F. **CONSTRUCTION PAYMENT RETAINAGE:** Throughout the term of this contract, the Subrecipient shall withhold retainage upon each progress draw at the maximum percentage allowed by Florida law as specified in the construction contract. The Subrecipient shall abide by Florida law and this Agreement regarding the payment of retainage funds and project closeout procedures. The Subrecipient shall certify to HES that the contractor and subcontractors have complied with the requirements of DBRA, that all wages and restitution due to workers has been paid, and that satisfactory project closeout documentation has been reviewed and approved by the Subrecipient prior to releasing retainage/final payment.

G. **PERFORMANCE REQUIREMENTS:** The time-frame for completion of the outlined activities shall be as follows:

Complete Construction by:	May 2021
Submit Final Reimbursement no later than:	June 2021
100% of CDBG Funds Expended by:	June 2021

If unforeseen circumstances occur that impact the accuracy of the performance dates and require revisions thereto, the Subrecipient shall request, in writing, that the dates used as performance requirements listed above be revised/amended. The County Administrator, or his/her designee may, at their sole discretion, revise/amend the performance dates via written notification to the Subrecipient. The Completion Date for all activities may be revised only by an Amendment to this Agreement.

**The Subrecipient may be subject to decrease and/or recapture of funds by the County if the above Performance Requirements are not met. Failure by the Subrecipient to comply with these requirements may negatively impact ability to receive future grant awards.**

H. **REPORTS:** The Subrecipient shall submit to HES a detailed Monthly Report in the form provided as Exhibit "B" to this Agreement, or other form as may be required by HES. Each Monthly Report must account for the total activity for which the Subrecipient is funded under this Agreement, and a Subrecipient representative must certify the accuracy of the Report. These Monthly Reports shall be submitted to HES beginning with the month of the effective date of the Agreement. They will be used by HES to assess the Subrecipient's progress in implementing the project.

I. **USE OF THE PROJECT FACILITY/PROPERTY:** The Subrecipient agrees in regard to the use of the facility/property whose acquisition or improvements are being funded in part or in whole by CDBG funds as provided by this Agreement, that for a period of five (5) years after the expiration date of this Agreement (as may be amended from time to time):

- (1) The Subrecipient shall properly maintain the facility/project, and may not change the use or planned use, or discontinue use, of the facility/property (including the beneficiaries of such use) from that for which the acquisition or improvements are made, unless the Subrecipient provides affected citizens with reasonable notice of, and opportunity to comment on, any such proposed change and either:
  - a. The new use of the facility/property qualifies as meeting one of the national objectives defined in the regulations governing the CDBG program, and is not a building for the general conduct of government; or
  - b. The requirements of paragraph (2) of this section are met.

- (2) If the Subrecipient determines, after consultation with affected citizens, that it is appropriate to change the use of the property to a use which does not qualify under paragraph (1) (a) of this section or discontinue the use of the facility/property, it may retain or dispose of the facility for such use if the County is reimbursed in the amount of the current fair market value of the facility/property less any portion thereof attributable to expenditures of non-CDBG funds for acquisition of, or improvements to the facility/property. The final determination of the amount of any such reimbursement to the County under this paragraph shall be made by the County.
- (3) Following the reimbursement of CDBG funds by the Subrecipient to the County pursuant to paragraph (2) above, the facility/property will then no longer be subject to any CDBG requirements.

**The provisions of this clause shall survive the expiration or early termination of this Agreement.**

- J. SECTION 3 REQUIREMENTS:** The Subrecipient agrees to comply with all Section 3 requirements applicable to contracts funded through this Agreement. Information on Section 3 is available at HES upon request. The Subrecipient shall include the following, referred to as the Section 3 Clause, in every solicitation and every contract for every Section 3 covered project:

**Section 3 Clause**

- (1) The work to be performed under this contract is subject to the requirements of Section 3 of the Housing and Urban Development Act of 1968, as amended, 12 U.S.C. 170 1u (Section 3). The purpose of Section 3 is to ensure that employment and other economic opportunities generated by HUD assistance or HUD-assisted projects covered by Section 3 shall, to the greatest extent feasible, be directed to low-and very low-income persons, particularly persons who are recipients of HUD assistance for housing.
- (2) The parties to this contract agree to comply with HUD's requirements in 24 CFR Part 135, which implement Section 3. As evidenced by their execution of this contract, the parties to this contract certify that they are under no contractual or other impediment that would prevent them from complying with the Part 135 regulations.
- (3) The contractor agrees to send to each labor organization or representative of workers with which the contractor has a collective bargaining agreement or other understanding, if any, a notice advising the labor organization or workers representative of the contractor's commitment under this Section 3 clause, and will post copies of the notice in conspicuous places at the work site where both employees and applicants for training and employment positions can see the notice. The notice shall describe the Section 3 preference, shall set forth minimum number and job titles subject to hire, availability of apprenticeship and training positions, the qualifications for each; and the name and location of the person(s) taking applications for each of the positions; and the anticipated date the work shall begin.
- (4) The contractor agrees to include this Section 3 clause in every subcontract subject to compliance with regulations in 24 CFR Part 135, and agrees to take appropriate action, as provided in an applicable provision of the subcontract or in this Section 3 clause, upon a finding that the subcontractor is in violation of the regulations in 24 CFR Part 135. The contractor will not subcontract with any subcontractor where the contractor has notice or knowledge that the subcontractor has been found in violation of the regulations in 24 CFR 135.
- (5) The contractor will certify that any vacant employment positions, including training positions, that are filled (1) after the contractor is selected but before the contract is executed, and (2) with persons other than those to whom the regulations of 24 CFR Part 135 require employment opportunities to be directed, were not filled to circumvent the contractor's obligations under 24 CFR Part 135.

- (6) Noncompliance with HUD's regulations in 24 CFR Part 135 may result in sanctions, termination of this contract for default, and debarment or suspension from future HUD assisted contracts.

**K. ENVIRONMENTAL CONDITIONS:** The County shall perform an Environmental Review (ER) of the project to assess existing conditions and identify all potential environmental impacts, whether beneficial or adverse, and any required conditions or mitigation measures that the Subrecipient must consider in the design and implementation of the project. The Subrecipient acknowledges that construction may not start until HES notifies the Subrecipient of the results of the ER and the Release of Funds from HUD. Where applicable, the Subrecipient shall submit to HES a plan of action and an implementation schedule for complying with any identified conditions requiring mitigation. Where applicable, mitigation measures shall be included in the bid documents. The Subrecipient shall comply with all requirements established by the County emanating from the completion of the ER.

ER costs incurred by the County may be charged to the project identified above. In addition, the Subrecipient shall immediately inform HES of any environmental findings or conditions discovered during activity implementation, and agrees that applicable mitigation measures, subject to HES approval, shall be incorporated in order to proceed with the project. The Subrecipient acknowledges that such mitigation measures may affect the total project cost and that Subrecipient may be responsible for implementation of corrective actions and the costs associated therewith.

**2. COUNTY OBLIGATIONS:**

- A.** Provide funding for the above-specified improvements as described above in "Project Scope", during the term of this Agreement, in the amount of **\$49,767**. However, the County shall not provide any funding for the construction work until the Subrecipient provides documentation showing that sufficient funds are available to complete the project.
- B.** County shall not provide any funding for the consulting and/or construction work until the Subrecipient provides documentation showing that Subrecipient's procurement of the consulting and/or construction contract has been made in compliance with applicable requirements for the CDBG funds provided under this Agreement.
- C.** Provide technical assistance to the Subrecipient when requested.
- D.** Monitor the Subrecipient at any time during the term of this Agreement. Visits may be announced or unannounced, as determined by HES, and will serve to ensure compliance with HUD regulations that planned activities are conducted in a timely manner, and to verify the accuracy of reporting to HES on program activities.
- E.** Allowable costs that may be paid by the County under this Agreement in addition to those stated in 2.A above:
  - (1) Costs of asbestos surveys, asbestos abatement, and abatement monitoring.
  - (2) Costs of any other services customarily associated with projects of the nature of the project contemplated by this Agreement.

The County shall review requests by the Subrecipient for expenditures on the above items prior to undertaking the services associated with them, and approve any such expenditure it deems appropriate for this project

**EXHIBIT "B"**  
**MONTHLY REPORT**

<b>Report For:</b>	Month: _____ Year: _____
<b>Subrecipient Name:</b>	TOWN OF LAKE PARK
<b>Project Name:</b>	Lake Shore Park Playground Improvements
<b>Report Prepared By:</b>	_____ Name Signature Date

**BUDGETING AND EXPENDITURE PROJECTIONS**

<b>MONTH/YR</b>	OCT 2020	NOV 2020	DEC 2020	JAN 2021	FEB 2021	MAR 2021
Projected Expenditure	\$	\$	\$	\$	\$	\$
<b>Actual Expenditure</b>	\$	\$	\$	\$	\$	\$
<b>MONTH/YR</b>	APR 2021	MAY 2021	JUN 2021	JUL 2021	AUG 2021	SEPT 2021
Projected Expenditure	\$	\$	\$	\$	\$	\$
<b>Actual Expenditure</b>	\$	\$	\$	\$	\$	\$

**Amounts Expended this Reporting Period:** CDBG Funds: \$ \_\_\_\_\_ Other Funds: \$ \_\_\_\_\_

**Amounts Expended to Date:**

FUNDING SOURCE	BUDGETED	EXPENDED	PERCENTAGE
CDBG Funds:	\$ 49,767.00	\$	%
Other Funds: _____	\$	\$	%
Other Funds: _____	\$	\$	%
<b>TOTAL:</b>	\$	\$	%

Describe any changes in budgeted amounts during this reporting period and the source of funds:

---

Describe your efforts to obtain any additional funds for the project during this reporting period (if your project is underfunded):

---

**PROJECT ACTIVITIES & SCHEDULE**

Describe your accomplishments and any problems encountered during this reporting period: \_\_\_\_\_

---

PROJECT PERFORMANCE PHASE	DATE
START DESIGN	Date
COMPLETE DESIGN	Date
ADVERTISE, ACCEPT BIDS	Date
AWARD CONTRACT	Date
START CONSTRUCTION	Date
SUBMIT 50% REIMBURSEMENT	Date
COMPLETE CONSTRUCTION	Date
SUBMIT 100% REIMBURSEMENT	Date

Send report to: Project Coordinator or Bud Cheney @ Department of Housing & Economic Sustainability  
100 Australian Avenue, Suite 500, West Palm Beach, FL 33406

**EXHIBIT "C"****ASBESTOS REQUIREMENTS**  
**SPECIAL CONDITIONS FOR DEMOLITION AND RENOVATION OF BUILDINGS**

The provisions of this part apply to all demolition and renovation work contemplated in this Agreement and described in Exhibit "A" of this Agreement.

**I. DEFINITIONS**

ACM:	Asbestos Containing Materials
ASHERA:	Asbestos Hazard Emergency Response Act
EPA:	Environmental Protection Agency
FLAC:	Florida Licensed Asbestos Consultant
HES:	Palm Beach County Department of Housing and Economic Sustainability
NESHAP:	National Emission Standards for Hazardous Air Pollutants
NRCA:	National Roofing Contractors Association
NVLAP:	National Voluntary Laboratory Accreditation Program
OSHA:	Occupational Safety & Health Administration
PBCAC:	Palm Beach County Asbestos Coordinator (in Risk Management)
PLM:	Polarized Light Microscopy
RACM:	Regulated Asbestos Containing Materials
TEM:	Transmission Electron Microscopy

**II. ASBESTOS SURVEYS**

All properties scheduled for renovation or demolition are required to have a comprehensive asbestos survey conducted by a Florida Licensed Asbestos Consultant (FLAC). The survey shall be conducted in accordance with ASHERA guidelines. Analysis must be performed by a NVLAP accredited laboratory.

For Renovation Projects (projects which will be reoccupied):

- Point counting should be conducted on all RACM indicating 1% - 10% asbestos by PLM analysis. If the asbestos content by PLM is less than 10%, the building owner/operator can elect to:
  1. Assume the material is greater than 1% and treat it as RACM, or
  2. Require verification by point counting
- Samples of resilient vinyl floor tile indicating asbestos not detected must be confirmed by transmission electron microscopy (TEM)
- Joint compound shall be analyzed as a separate layer
- Roofing material shall be sampled only if a renovation requires the roof to be disturbed. In lieu of sampling the roof, it will be presumed to contain asbestos

For Demolition Projects:

- Point counting should be conducted on all RACM indicating 1% - 10% asbestos by PLM analysis. If the asbestos content by PLM is less than 10%, the building owner/operator can elect to:
  1. Assume the material is greater than 1% and treat it as RACM, or
  2. Require verification by point counting
- Composite sample analysis is permitted for drywall systems (combining the drywall and joint compound constituents)
- All Category I and II non-friable materials, as defined in EPA/NESHAP, shall be sampled to determine asbestos content

If the Subrecipient has a recent asbestos survey report prepared by a Florida Licensed Asbestos Consultant, a copy may be provided to HES for review by the PBCAC to determine if the survey is adequate to proceed with renovation/demolition work. If no survey is available, a survey may be initiated by the Subrecipient or requested by HES. If the survey is through HES, a copy of the completed survey will be forwarded to the Subrecipient.



### III. ASBESTOS ABATEMENT

#### A. RENOVATION

- (a) Prior to a renovation, all asbestos containing materials that will be disturbed during the renovation, must be removed by a Florida Licensed Asbestos Contractor under the direction of a FLAC. Exceptions may be granted by HES prior to the removal. The Subrecipient must obtain approval for all exceptions from HES. HES will request the PBCAC to review and approve all exceptions.
- (b) Asbestos abatement work may be contracted by the Subrecipient or by HES upon request.
- (c) If the Subrecipient contracts the asbestos abatement, the following documents are required to be provided to the HES.
  - 1. An Asbestos Abatement Specification (Work Plan)
  - 2. Post Job submittals, reviewed and signed by the FLAC
- (d) If the Subrecipient requests HES to contract the asbestos abatement, HES will initiate the request through the PBCAC who will contract the asbestos abatement. HES will provide a copy of all contractor and consultant documents to the Subrecipient.
- (e) Materials containing <1% asbestos are not regulated by EPA/NESHAPS. However, OSHA compliance is mandatory. OSHA requirements include training, wet methods, prompt cleanup in leak tight containers, etc. The renovation contractor must comply with US Dept of Labor, OSHA Standard Interpretation, "Compliance requirements for renovation work involving material containing <1% asbestos", dated 11/24/2003. The renovation contractor must submit a work plan to HES prior to removal of the materials.

#### B. DEMOLITION

All RACM must be removed by a Florida Licensed Asbestos Contractor under the direction of an FLAC prior to demolition. Examples of RACM include: popcorn ceiling finish, drywall systems, felt or paper-backed linoleum, resilient floor tile which is not intact, asbestos cement panels/pipes/shingles ("transite").

NESHAP Category I non-friable materials, such as intact resilient floor tile & mastic and intact roofing materials, may be demolished with the structure, using adequate controls. The demolition contractor shall be made aware of the asbestos-containing materials and shall exercise adequate control techniques (wet methods, etc.). Any exceptions to these guidelines shall be requested through and approved by HES prior to the removal. Demolition work should be monitored by a FLAC to ensure proper control measures and waste disposal. This is the responsibility of the Subrecipient.

- (a) Asbestos Abatement work may be contracted by the Subrecipient or by HES upon request.
- (b) If the Subrecipient contracts the asbestos abatement, the following documents must be provided to the HES and reviewed by the PBCAC.
  - 1. An Asbestos Abatement Specification (Work Plan).
  - 2. Post Job submittals, reviewed and signed by the FLAC.

- (c) If the Subrecipient requests HES to contract the asbestos abatement, HES will initiate the request through the PBCAC who will contract the asbestos abatement. HES will provide a copy of all contractor and consultant documents to the Subrecipient.
- (d) Recycling, salvage or compacting of any asbestos containing materials or the substrate is strictly prohibited.
- (e) In all cases, compliance with OSHA "Requirements for demolition operations involving material containing <1% asbestos" is mandatory.
- (f) If suspect materials are discovered that were not previously sampled and identified in the survey, stop all work that will disturb these materials and immediately notify HES.

#### IV. NESHAP NOTIFICATION

##### A. RENOVATION

A NESHAP form must be prepared by the Subrecipient or its Contractor and submitted to the Palm Beach County Health Department at least ten (10) working days prior to an asbestos activity that involves removal of regulated asbestos containing material, including linoleum, greater than 160 square feet or 260 linear feet or 35 cubic feet. For floor tile removal greater than 160 square feet, the Subrecipient or its Contractor shall provide a courtesy NESHAP notification to the Palm Beach County Health Department at least three (3) working days prior to removal.

The Subrecipient shall provide a copy of the asbestos survey to the renovation contractor to keep onsite during the work activity.

##### B. DEMOLITION

A NESHAP form must be prepared by the Subrecipient or its Contractor and submitted to the Palm Beach County Health Department at least ten (10) working days prior to the demolition for projects demolished by the Subrecipient.

##### C. NESHAP FORM

The NESHAP form is available online through the Florida Department of Environmental Regulations. The notification shall be sent to the address shown below. A copy shall be included in the Subrecipient post job documentation submitted to HES. All fees shall be paid by the Subrecipient .

Palm Beach County Department of Health  
Asbestos Coordinator  
800 Clematis Street  
Post Office Box 29  
West Palm Beach, Florida 33402

**V. APPLICABLE ASBESTOS REGULATIONS/GUIDELINES**

The Subrecipient, through its demolition or renovation contractor, shall comply with the following asbestos regulations/guidelines. This list is *not* all inclusive:

- (a) Environmental Protection Subrecipient (EPA) NESHAP, 40 CFR Parts 61 Subpart M National Emission Standard for Asbestos, revised July 1991
- (b) Occupational Safety & Health Administration (OSHA) Construction Industry Standard, 29 CFR 1926.1101
- (c) EPA: A Guide to Normal Demolition Practices under the Asbestos NESHAP, September 1992
- (d) Demolition practices under the Asbestos NESHAP, EPA Region IV
- (e) Asbestos NESHAP Adequately Wet Guidance
- (f) Florida State Licensing and Asbestos Laws
  1. Title XVIII, Chapter 255, Public property and publicly owned buildings.
  2. Department of Business and Professional Regulations, Chapter 469 Florida Statute, Licensure of Asbestos Consultants and Contractors
- (g) Resilient Floor Covering Institute (RFCI), Updated Recommended Work Practices and Asbestos Regulatory Requirements, current version.
- (h) Florida Roofing Sheet Metal and Air Conditioning Contractors Association, NRCA, June 1995, or current version.
- (i) US Department of Labor, OSHA Standard Interpretation
  1. Application of the asbestos standard to demolition of buildings with ACM in Place, dated 8/26/2002.
  2. Requirements for demolition operations involving material containing <1% asbestos, dated 8/13/1999.
  3. Compliance requirements for renovation work involving material containing <1% asbestos, dated 11/24/2003.

# **New Business**

# TAB 5



**Town of Lake Park Town Commission**

**Agenda Request Form**

**Meeting Date: September 16, 2020**

**Agenda Item No.**

**Agenda Title: Resolution Authorizing and Directing the Town Manager to Obtain for Fiscal Year 2021 the Employee Medical Insurance through CIGNA Open Access Plus; and, to Renew the Employee Dental Insurance with MetLife.**

- SPECIAL PRESENTATION/REPORTS
- BOARD APPOINTMENT
- PUBLIC HEARING ORDINANCE ON \_\_\_ READING
- NEW BUSINESS**
- OTHER: \_\_\_\_\_

Approved by Town Manager

*[Handwritten Signature]*

Date: 9-09-2020

Name/Title:

*Assistant Town Manager/Human Resources Director*

<p><b>Originating Department:</b></p> <p>Human Resources</p>	<p><b>Costs:</b> \$ 129,868</p> <p><b>Funding Source:</b> Various</p> <p><b>Acct. #</b> Various as funded in FY 2021 budget</p> <p>Lourdes  <input checked="" type="checkbox"/> Finance <u>Caizeo</u></p>	<p><b>Attachments:</b></p> <p>Resolution; and, Gehring Group's Town of Lake Park August 12, 2020 Renewal Analysis attached hereto as Exhibit A.</p>
<p><b>Advertised:</b></p> <p>Date: _____</p> <p>Paper: _____</p> <p><input checked="" type="checkbox"/> <b>Not Required</b></p>	<p>All parties that have an interest in this agenda item must be notified of meeting date and time. The following box must be filled out to be on agenda.</p>	<p><b>Yes I have notified everyone</b> <u>BMT</u></p> <p>OR</p> <p>Not applicable in this case _____</p> <p><b>Please initial one.</b></p>

## Summary Explanation/Background

In anticipation of the need to renew employee benefits for Fiscal Year 2021 and at the request of staff, Gehring Group issued requests for proposals (RFP's) to the insurance marketplace for medical and dental insurance coverage. Attached as Exhibit A is the Town of Lake Park August 12, 2020 Renewal Analysis for Fiscal Year 2021 as provided by Gehring Group.

On page 2 of Exhibit is the listing of carriers to which requests for quotes were submitted and the outcomes. "DTQ" on that page means declined to quote.

### Medical Insurance:

The current provider of the Town's employee medical insurance is Florida Blue, which is due for renewal on October 1, 2020 for Fiscal Year 2021.

The current coverages are a Health Maintenance Organization (HMO) Blue Care 59 plan and a Preferred Provider Organization (PPO) 03769 plan as a buy-up option. At the direction of staff, and in order to obtain the most competitive renewal rates, Gehring Group submitted an RFP to the insurance marketplace, and requested quotes from Florida Blue for renewal of its in-network HMO plan and its in-network PPO plan.

### HMO

Gehring Group obtained from Florida Blue an initial in-network renewal rate for the HMO plan of a 14.8 percent increase over the expiring coverage for Fiscal Year 2020, which at the request of staff Gehring Group was able to negotiate down to Florida Blue's "best and final offer" of a 4.9 percent, or a \$63,631 increase over the expiring coverage. CIGNA Open Access Plus, however, was able to provide the Town with a minus 9.4 percent increase which represents a \$121,879 decrease over the expiring Florida Blue coverage. The CIGNA Open Access Plus is an open access plan which does not require a referral from a primary care physician and provides the same coverages as the current Florida Blue HMO plan.

### PPO

Although Gehring Group obtained renewal rates for various PPO plans, because the CIGNA Open Access plan does not require a referral from a primary care physician the Town will not be offering a PPO plan as a buy-up option for its employees in Fiscal Year 2021.

Detailed information regarding medical insurance renewal rates are set forth on pages 3 thru 9 of the attached Exhibit A. The CIGNA Open Access Plus plan is highlighted and identified as Alternative #1 on page 4 of Exhibit A.

*Based upon the final evaluation provided by Gehring Group, staff recommends that the employee medical insurance be obtained through CIGNA Open Access Plus for Fiscal Year 2021.*

### Dental Insurance:

The current provider of the Town's employee dental insurance is MetLife (a PPO) which is due for renewal on October 1, 2020.

MetLife PPO quoted a renewal rate which represents a 0 percent increase over the expiring coverage for Fiscal Year 2021 with no change in coverages. Detailed information regarding the MetLife renewal rate is highlighted and identified as Negotiated Renewal MetLife PDP Plus on page 10 of Exhibit A.

*Based upon the evaluation provided by Gehring Group, staff recommends that the dental insurance coverage for Town employees be renewed with MetLife.*

**Vision Insurance, and Basic Life and Accidental Death and Dismemberment, Supplemental Life, Short Term Disability and Long Term Disability Insurance:**

Humana is the current provider for the Town's employee vision insurance. The Hartford is the current provider for the Town's employee Basic Life and Accidental Death and Dismemberment, supplemental life, short term disability and long term disability insurance. Both Humana and The Hartford submitted a two year rate guarantee in 2019 which does not expire until 9/30/2021. *Therefore, such coverages will be continued with these providers for Fiscal Year 2021.*

**Recommended Motion:** I move to adopt Resolution 63-09-20.



**RESOLUTION NO. 63-09-20**

**RESOLUTION AUTHORIZING AND DIRECTING THE TOWN MANAGER TO OBTAIN FOR FISCAL YEAR 2021 THE EMPLOYEE MEDICAL INSURANCE THROUGH CIGNA OPEN ACCESS PLUS; AND, TO RENEW THE EMPLOYEE DENTAL INSURANCE WITH METLIFE; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, the Town of Lake Park (“Town”) is a municipal corporation of the State of Florida with such power and authority as has been conferred upon it by the Florida Constitution and Chapter 166, Florida Statutes; and

**WHEREAS**, the Town Commission has determined that it will provide the Town’s employees with medical insurance and dental insurance for Fiscal Year 2021, as well as vision insurance coverage, and basic life and accidental death and dismemberment insurance, short term disability and long term disability, supplemental life insurance. The premiums for supplemental life insurance are to be paid for by Town employees, and the vision insurance coverage, and basic life and accidental death and dismemberment insurance, short term disability and long term disability are not due for renewal for Fiscal Year 2021; and

**WHEREAS**, the Town Commission of the Town of Lake Park has reviewed the Gehring Group Town of Lake Park RFP Analysis for medical and dental insurance renewals effective October 1, 2020, a copy of which is attached hereto and incorporated herein as **Exhibit A**; and

**WHEREAS**, the Town Commission has determined that it is in the best interest of the Town of Lake Park to obtain for Fiscal Year 2021 the employee medical insurance through CIGNA Open Access Plus and to renew the employee dental insurance with MetLife; and

**WHEREAS**, the Town Commission of the Town of Lake Park has directed that adequate funds be allocated for such coverages in Fiscal Year 2021.

**NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COMMISSION OF THE TOWN OF LAKE PARK, FLORIDA AS FOLLOWS:**

**Section 1.** The whereas clauses are incorporated herein as true and correct and are hereby made a specific part of this Resolution.

**Section 2.** The Town Commission hereby authorizes and directs the Town Manager to obtain for Fiscal Year 2021 the employee medical insurance through CIGNA Open Access Plus and to renew the employee dental insurance with MetLife.

**Section 3.** This Resolution shall become effective immediately upon adoption.



**TOWN OF LAKE PARK  
RFP REVIEW MEETING  
AUGUST 12, 2020**

*Analysis Presented by:*



**4200 Northcorp Parkway, Suite 185**

**Palm Beach Gardens, Florida 33410**

**(561) 626-6797**

**[www.gehringgroup.com](http://www.gehringgroup.com)**

Town of Lake Park  
2020-2021 RFP Response List



Carrier	Medical & Pharmacy	Dental	DTQ	Comments
Aetna	✓			
Ameritas Group		✓		
AvMed	✓			
BrightBenefits			✓	No Response
Cigna	✓	✓		
Delta Dental		✓		
Florida Combined Life		✓		
Florida Dental			✓	No Response
FMIT			✓	DTQ
GPA			✓	No Response
The Guardian		✓		
Health First Health Plan			✓	DTQ - Outside Sales Area
Humana			✓	DTQ - Not Competitive
Liberty Dental Plan			✓	DTQ - Not Competitive
Lincoln Financial		✓		
MetLife			✓	No Response
Mutual of Omaha			✓	DTQ
Principal Financial Group		✓		
Reliance Standard			✓	DTQ
Renaissance Family		✓		
Roundstone Insurance Captive			✓	No Response
Solstice		✓		
The Standard		✓		
Sun Life Financial		✓		
United Concordia		✓		
United Healthcare		✓		
Unum		✓		

**Town of Lake Park**  
**Medical Insurance RFP Evaluation - HMO**  
**Effective Date: October 1, 2020**



Medical	CURRENT		RENEWAL		NEGOTIATED RENEWAL		BAFO - NEGOTIATED RENEWAL		
	Florida Blue Blue Care 59	Florida Blue Blue Care 59	Florida Blue Blue Care 59	Florida Blue Blue Care 59	Florida Blue Blue Care 59	Florida Blue Blue Care 59	Florida Blue Blue Care 59	Florida Blue Blue Care 59	
<b>Calendar Year Deductible (CYD)</b>	In Network ONLY		In Network ONLY		In Network ONLY		In Network ONLY		
Single	\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$500	
Family	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	
<b>Out of Pocket Maximum</b>	<i>Includes All Costs</i>		<i>Includes All Costs</i>		<i>Includes All Costs</i>		<i>Includes All Costs</i>		
Single	\$3,500	\$3,500	\$3,500	\$3,500	\$3,500	\$3,500	\$3,500	\$3,500	
Family	\$7,000	\$7,000	\$7,000	\$7,000	\$7,000	\$7,000	\$7,000	\$7,000	
Coinsurance	10%	10%	10%	10%	10%	10%	10%	10%	
<b>Office Visits</b>									
Physician Office Visit	\$15	\$15	\$15	\$15	\$15	\$15	\$15	\$15	
Specialist Visit	\$35	\$35	\$35	\$35	\$35	\$35	\$35	\$35	
Preventive Services (Wellness)	No Charge	No Charge	No Charge	No Charge	No Charge	No Charge	No Charge	No Charge	
Independent Clinical Lab	No Charge	No Charge	No Charge	No Charge	No Charge	No Charge	No Charge	No Charge	
X-ray at Indep. Diagnostic Center	\$35	\$35	\$35	\$35	\$35	\$35	\$35	\$35	
Advanced Imaging at Indep. Diagnostic Center	\$75	\$75	\$75	\$75	\$75	\$75	\$75	\$75	
Urgent Care Center	\$35	\$35	\$35	\$35	\$35	\$35	\$35	\$35	
<b>Hospital</b>									
Inpatient Facility (per admission)	\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$500	
Outpatient Surgery	\$350	\$350	\$350	\$350	\$350	\$350	\$350	\$350	
Physician Services at Hospital	No Charge	No Charge	No Charge	No Charge	No Charge	No Charge	No Charge	No Charge	
Emergency Room Visit	\$100	\$100	\$100	\$100	\$100	\$100	\$100	\$100	
<b>Mental Health / Substance Abuse</b>									
Inpatient Facility	No Charge	No Charge	No Charge	No Charge	No Charge	No Charge	No Charge	No Charge	
Outpatient Facility	No Charge	No Charge	No Charge	No Charge	No Charge	No Charge	No Charge	No Charge	
<b>Prescription Drugs</b>									
Value Generic	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
Generic	\$10	\$10	\$10	\$10	\$10	\$10	\$10	\$10	
Preferred Brand	\$50	\$50	\$50	\$50	\$50	\$50	\$50	\$50	
Non-Preferred Brand	\$80	\$80	\$80	\$80	\$80	\$80	\$80	\$80	
Specialty	Tiers 1-3	Tiers 1-3	Tiers 1-3	Tiers 1-3	Tiers 1-3	Tiers 1-3	Tiers 1-3	Tiers 1-3	
Mail Order (90-Day Supply)	2.5 x Retail	2.5 x Retail	2.5 x Retail	2.5 x Retail	2.5 x Retail	2.5 x Retail	2.5 x Retail	2.5 x Retail	
<b>Enroll</b>	<b>Monthly Rates</b>		<b>Monthly Rates</b>		<b>Monthly Rates</b>		<b>Monthly Rates</b>		
Employee	34	\$821.82	\$926.18	\$926.18	\$882.08	\$882.08	\$846.80	\$846.80	
Employee + Spouse	10	\$1,955.92	\$2,204.31	\$2,204.31	\$2,099.34	\$2,099.34	\$2,015.37	\$2,015.37	
Employee + Child(ren)	16	\$1,512.14	\$1,778.27	\$1,778.27	\$1,693.59	\$1,693.59	\$1,625.85	\$1,625.85	
Family	14	\$2,564.06	\$2,963.77	\$2,963.77	\$2,822.64	\$2,822.64	\$2,709.73	\$2,709.73	
<b>Total Monthly Premium</b>	<b>74</b>	<b>\$107,592</b>	<b>\$123,478</b>	<b>\$123,478</b>	<b>\$117,599</b>	<b>\$117,599</b>	<b>\$112,895</b>	<b>\$112,895</b>	
<b>Total Annual Premium</b>		<b>\$1,291,106</b>	<b>\$1,481,740</b>	<b>\$1,481,740</b>	<b>\$1,411,182</b>	<b>\$1,411,182</b>	<b>\$1,354,737</b>	<b>\$1,354,737</b>	
<b>\$ Increase</b>		<b>N/A</b>	<b>\$190,634</b>	<b>\$190,634</b>	<b>\$120,076</b>	<b>\$120,076</b>	<b>\$63,631</b>	<b>\$63,631</b>	
<b>% Increase</b>		<b>N/A</b>	<b>14.8%</b>	<b>14.8%</b>	<b>9.3%</b>	<b>9.3%</b>	<b>4.9%</b>	<b>4.9%</b>	
		<b>Town Cost</b>	<b>EE Cost</b>	<b>Town Cost</b>	<b>EE Cost</b>	<b>Town Cost</b>	<b>EE Cost</b>	<b>Town Cost</b>	<b>EE Cost</b>
Employee	34	\$821.82	\$0.00	\$926.18	\$0.00	\$882.08	\$0.00	\$846.80	\$0.00
Employee + Spouse	10	\$1,388.87	\$567.05	\$1,565.25	\$639.06	\$1,490.71	\$608.63	\$1,431.09	\$584.28
Employee + Child(ren)	16	\$1,166.98	\$345.16	\$1,352.23	\$426.04	\$1,287.84	\$405.75	\$1,236.33	\$389.52
Family	14	\$1,692.94	\$871.12	\$1,944.98	\$1,018.79	\$1,852.36	\$970.28	\$1,778.27	\$931.46
<b>Monthly Premium</b>	<b>74</b>	<b>\$84,203</b>	<b>\$23,389</b>	<b>\$96,008</b>	<b>\$27,470</b>	<b>\$91,436</b>	<b>\$26,162</b>	<b>\$87,779</b>	<b>\$25,116</b>
<b>Annual Premium</b>		<b>\$1,010,441</b>	<b>\$280,665</b>	<b>\$1,152,096</b>	<b>\$329,644</b>	<b>\$1,097,236</b>	<b>\$313,947</b>	<b>\$1,053,350</b>	<b>\$301,387</b>
<b>\$ Increase</b>		<b>N/A</b>	<b>N/A</b>	<b>\$141,655</b>	<b>\$48,979</b>	<b>\$86,795</b>	<b>\$33,282</b>	<b>\$42,909</b>	<b>\$20,722</b>
<b>% Increase</b>		<b>N/A</b>	<b>N/A</b>	<b>14.0%</b>	<b>17.5%</b>	<b>8.6%</b>	<b>11.9%</b>	<b>4.2%</b>	<b>7.4%</b>

Town of Lake Park  
 Medical Insurance RFP Evaluation - HMO  
 Effective Date: October 1, 2020



Medical	CURRENT		ALTERNATIVE #1		ALTERNATIVE #2		ALTERNATIVE #3		
	Florida Blue Blue Care 59		Cigna Open Access Plus		AvMed Achieve LH070-LG20		AvMed Achieve LH050-LG20		
<b>Calendar Year Deductible (CYD)</b>	In Network ONLY		In Network	Out of Network	In Network ONLY		In Network ONLY		
Single	\$500		\$500	\$1,500	\$500		\$250		
Family	\$1,000		\$1,500	\$3,000	\$1,000		\$500		
<b>Out of Pocket Maximum</b>	<i>Includes All Costs</i>				<i>Includes All Costs</i>		<i>Includes All Costs</i>		
Single	\$3,500		\$3,500	\$7,000	\$3,500		\$3,500		
Family	\$7,000		\$7,000	\$14,000	\$7,000		\$7,000		
Coinsurance	10%		10%	50%	10%		10%		
<b>Office Visits</b>									
Physician Office Visit	\$15		\$15	CYD + 50%	\$15		\$10		
Specialist Visit	\$35		\$35	CYD + 50%	\$30		\$20		
Preventive Services (Wellness)	No Charge		No Charge	CYD + 50%	No Charge		No Charge		
Independent Clinical Lab	No Charge		No Charge	CYD + 50%	No Charge		No Charge		
X-ray at Indep. Diagnostic Center	\$35		No Charge	CYD + 50%	\$50		CYD + 10%		
Advanced Imaging at Indep. Diagnostic Center	\$75		\$75	CYD + 50%	\$200		CYD + 10%		
Urgent Care Center	\$35		\$35	\$70	\$75		\$20		
<b>Hospital</b>									
Inpatient Facility (per admission)	\$500		\$500	CYD + 50%	CYD + 10%		CYD + 10%		
Outpatient Surgery	\$350		\$350	CYD + 50%	CYD + 10%		CYD + 10%		
Physician Services at Hospital	No Charge		No Charge	CYD + 50%	CYD + 10%		CYD + 10%		
Emergency Room Visit	\$100		\$100	\$100	\$250		\$100		
<b>Mental Health / Substance Abuse</b>									
Inpatient Facility	No Charge		No Charge	CYD + 80%	CYD + 10%		CYD + 10%		
Outpatient Facility	No Charge		No Charge	CYD + 50%	\$15		\$10		
<b>Prescription Drugs</b>									
Value Generic	N/A		N/A	N/A	\$15		\$15		
Generic	\$10		\$10	Not Covered	\$25		\$25		
Preferred Brand	\$50		\$50	Not Covered	\$40		\$40		
Non-Preferred Brand	\$80		\$80	Not Covered	\$80		\$80		
Specialty	Tiers 1-3		Tiers 1-3	Not Covered	CYD + 50%		CYD + 50%		
Mail Order (90-Day Supply)	2.5 x Retail		2.5 x Retail	Not Covered	2.5 x Retail		2.5 x Retail		
	<b>Enroll</b>	<b>Monthly Rates</b>	<b>Monthly Rates</b>		<b>Monthly Rates</b>	<b>Monthly Rates</b>		<b>Monthly Rates</b>	
Employee	34	\$821.82	\$744.24		\$774.31	\$814.48		\$814.48	
Employee + Spouse	10	\$1,955.92	\$1,771.30		\$1,842.87	\$1,938.45		\$1,938.45	
Employee + Child(ren)	16	\$1,512.14	\$1,369.39		\$1,424.74	\$1,498.64		\$1,498.64	
Family	14	\$2,564.06	\$2,322.01		\$2,415.86	\$2,541.17		\$2,541.17	
<b>Total Monthly Premium</b>	<b>74</b>	<b>\$107,592</b>	<b>\$97,436</b>		<b>\$101,373</b>	<b>\$106,631</b>		<b>\$106,631</b>	
<b>Total Annual Premium</b>		<b>\$1,291,106</b>	<b>\$1,169,226</b>		<b>\$1,216,477</b>	<b>\$1,279,577</b>		<b>\$1,279,577</b>	
<b>\$ Increase</b>		<b>N/A</b>	<b>-\$121,879</b>		<b>-\$74,628</b>	<b>-\$11,529</b>		<b>-\$11,529</b>	
<b>% Increase</b>		<b>N/A</b>	<b>-9.4%</b>		<b>-5.8%</b>	<b>-0.9%</b>		<b>-0.9%</b>	
		<b>Town Cost</b>	<b>EE Cost</b>	<b>Town Cost</b>	<b>EE Cost</b>	<b>Town Cost</b>	<b>EE Cost</b>	<b>Town Cost</b>	<b>EE Cost</b>
Employee	34	\$821.82	\$0.00	\$744.24	\$0.00	\$774.31	\$0.00	\$814.48	\$0.00
Employee + Spouse	10	\$1,388.87	\$567.05	\$1,257.77	\$513.53	\$1,308.59	\$534.28	\$1,376.47	\$561.98
Employee + Child(ren)	16	\$1,166.98	\$345.16	\$1,056.82	\$312.57	\$1,099.53	\$325.21	\$1,156.56	\$342.08
Family	14	\$1,692.94	\$871.12	\$1,533.13	\$788.88	\$1,595.09	\$820.77	\$1,677.83	\$863.34
<b>Monthly Premium</b>	<b>74</b>	<b>\$84,203</b>	<b>\$23,389</b>	<b>\$76,255</b>	<b>\$21,181</b>	<b>\$79,336</b>	<b>\$22,037</b>	<b>\$83,452</b>	<b>\$23,180</b>
<b>Annual Premium</b>		<b>\$1,010,441</b>	<b>\$280,665</b>	<b>\$915,058</b>	<b>\$254,169</b>	<b>\$952,034</b>	<b>\$264,443</b>	<b>\$1,001,419</b>	<b>\$278,158</b>
<b>\$ Increase</b>		<b>N/A</b>	<b>N/A</b>	<b>-\$95,383</b>	<b>-\$26,496</b>	<b>-\$58,407</b>	<b>-\$16,222</b>	<b>-\$9,022</b>	<b>-\$2,507</b>
<b>% Increase</b>		<b>N/A</b>	<b>N/A</b>	<b>-9.4%</b>	<b>-9.4%</b>	<b>-5.8%</b>	<b>-5.8%</b>	<b>-0.9%</b>	<b>-0.9%</b>

Town of Lake Park  
 Medical Insurance RFP Evaluation - HMO  
 Effective Date: October 1, 2020



Medical	CURRENT		ALTERNATIVE #4		ALTERNATIVE #5		ALTERNATIVE #6		
	Florida Blue Blue Care 59		AvMed Agility MM070-LG20		AvMed Agility MM050-LG20		Aetna FL OAEPO 500 80%		
<b>Calendar Year Deductible (CYD)</b>	In Network ONLY		In Network		Out of Network		In Network ONLY		
Single	\$500		\$500	\$1,500	\$250	\$750	\$500		
Family	\$1,000		\$1,000	\$3,000	\$500	\$1,500	\$1,000		
<b>Out of Pocket Maximum</b>	<i>Includes All Costs</i>						<i>Includes All Costs</i>		
Single	\$3,500		\$3,500	\$10,500	\$3,500	\$10,500	\$4,000		
Family	\$7,000		\$7,000	\$21,000	\$7,000	\$21,000	\$8,000		
Coinsurance	10%		10%	30%	10%	20%	20%		
<b>Office Visits</b>									
Physician Office Visit	\$15		\$15	CYD + 30%	\$10	CYD + 20%	\$20		
Specialist Visit	\$35		\$30	CYD + 30%	\$20	CYD + 20%	\$40		
Preventive Services (Wellness)	No Charge		No Charge	CYD + 30%	No Charge	CYD + 20%	No Charge		
Independent Clinical Lab	No Charge		No Charge	CYD + 30%	No Charge	CYD + 20%	No Charge		
X-ray at Indep. Diagnostic Center	\$35		\$50	CYD + 30%	CYD + 10%	CYD + 20%	\$40		
Advanced Imaging at Indep. Diagnostic Center	\$75		\$200	CYD + 30%	CYD + 10%	CYD + 20%	\$300		
Urgent Care Center	\$35		\$75	CYD + 30%	\$20	CYD + 20%	\$50		
<b>Hospital</b>									
Inpatient Facility (per admission)	\$500		CYD + 10%	CYD + 30%	CYD + 10%	CYD + 20%	CYD + 20%		
Outpatient Surgery	\$350		CYD + 10%	CYD + 30%	CYD + 10%	CYD + 20%	\$600		
Physician Services at Hospital	No Charge		CYD + 10%	CYD + 30%	CYD + 10%	CYD + 20%	CYD + 20%		
Emergency Room Visit	\$100		\$250	\$250	\$100	\$100	\$400		
<b>Mental Health / Substance Abuse</b>									
Inpatient Facility	No Charge		CYD + 10%	CYD + 30%	CYD + 10%	CYD + 20%	CYD + 20%		
Outpatient Facility	No Charge		\$15	CYD + 30%	\$10	CYD + 20%	\$40		
<b>Prescription Drugs</b>									
Value Generic	N/A		\$15	Not Covered	\$15	Not Covered	N/A		
Generic	\$10		\$25	Not Covered	\$25	Not Covered	\$10/\$60		
Preferred Brand	\$50		\$40	Not Covered	\$40	Not Covered	\$30		
Non-Preferred Brand	\$80		\$80	Not Covered	\$80	Not Covered	\$60		
Specialty	Tiers 1-3		CYD + 50%	Not Covered	CYD + 50%	Not Covered	\$250/\$400		
Mail Order (90-Day Supply)	2.5 x Retail		2.5 x Retail	Not Covered	2.5 x Retail	Not Covered	2 x Retail		
<b>Enroll</b>	<b>Monthly Rates</b>		<b>Monthly Rates</b>		<b>Monthly Rates</b>		<b>Monthly Rates</b>		
Employee	34	\$821.82		\$860.01		\$914.85		\$955.00	
Employee + Spouse	10	\$1,955.92		\$2,046.83		\$2,177.33		\$2,272.00	
Employee + Child(ren)	16	\$1,512.14		\$1,582.42		\$1,683.32		\$1,833.00	
Family	14	\$2,564.06		\$2,683.23		\$2,854.32		\$3,055.00	
<b>Total Monthly Premium</b>	<b>74</b>	<b>\$107,592</b>		<b>\$112,593</b>		<b>\$119,772</b>		<b>\$127,288</b>	
<b>Total Annual Premium</b>		<b>\$1,291,106</b>		<b>\$1,351,111</b>		<b>\$1,437,262</b>		<b>\$1,527,456</b>	
<b>\$ Increase</b>		<b>N/A</b>		<b>\$60,005</b>		<b>\$146,156</b>		<b>\$236,350</b>	
<b>% Increase</b>		<b>N/A</b>		<b>4.6%</b>		<b>11.3%</b>		<b>18.3%</b>	
		<b>Town Cost</b>	<b>EE Cost</b>	<b>Town Cost</b>	<b>EE Cost</b>	<b>Town Cost</b>	<b>EE Cost</b>	<b>Town Cost</b>	<b>EE Cost</b>
Employee	34	\$821.82	\$0.00	\$860.01	\$0.00	\$914.85	\$0.00	\$955.00	\$0.00
Employee + Spouse	10	\$1,388.87	\$567.05	\$1,453.42	\$593.41	\$1,546.09	\$631.24	\$1,613.50	\$658.50
Employee + Child(ren)	16	\$1,166.98	\$345.16	\$1,221.22	\$361.20	\$1,299.09	\$384.23	\$1,394.00	\$439.00
Family	14	\$1,692.94	\$871.12	\$1,771.62	\$911.61	\$1,884.59	\$969.73	\$2,005.00	\$1,050.00
<b>Monthly Premium</b>	<b>74</b>	<b>\$84,203</b>	<b>\$23,389</b>	<b>\$88,117</b>	<b>\$24,476</b>	<b>\$93,736</b>	<b>\$26,036</b>	<b>\$98,979</b>	<b>\$28,309</b>
<b>Annual Premium</b>		<b>\$1,010,441</b>	<b>\$280,665</b>	<b>\$1,057,401</b>	<b>\$293,710</b>	<b>\$1,124,826</b>	<b>\$312,436</b>	<b>\$1,187,748</b>	<b>\$339,708</b>
<b>\$ Increase</b>		<b>N/A</b>	<b>N/A</b>	<b>\$46,960</b>	<b>\$13,045</b>	<b>\$114,385</b>	<b>\$31,771</b>	<b>\$177,307</b>	<b>\$59,043</b>
<b>% Increase</b>		<b>N/A</b>	<b>N/A</b>	<b>4.6%</b>	<b>4.6%</b>	<b>11.3%</b>	<b>11.3%</b>	<b>17.5%</b>	<b>21.0%</b>

**Town of Lake Park**  
**Medical Insurance RFP Evaluation - PPO**  
**Effective Date: October 1, 2020**



Medical	CURRENT		RENEWAL		NEGOTIATED RENEWAL		BAFO - NEGOTIATED RENEWAL		
	Florida Blue		Florida Blue		Florida Blue		Florida Blue		
	Blue Options 03769		Blue Options 03769		Blue Options 03769		Blue Options 03769		
	In Network	Out of Network	In Network	Out of Network	In Network	Out of Network	In Network	Out of Network	
<b>Calendar Year Deductible (CYD)</b>									
Single	\$500	\$1,500	\$500	\$1,500	\$500	\$1,500	\$500	\$1,500	
Family	\$1,500	\$4,500	\$1,500	\$4,500	\$1,500	\$4,500	\$1,500	\$4,500	
<b>Out of Pocket Maximum</b>									
Single	\$3,000	\$6,000	\$3,000	\$6,000	\$3,000	\$6,000	\$3,000	\$6,000	
Family	\$6,000	\$12,000	\$6,000	\$12,000	\$6,000	\$12,000	\$6,000	\$12,000	
Coinsurance	20%	50%	20%	50%	20%	50%	20%	50%	
<b>Office Visits</b>									
Physician Office Visit	\$25	CYD + 50%	\$25	CYD + 50%	\$25	CYD + 50%	\$25	CYD + 50%	
Specialist Visit	\$60	CYD + 50%	\$60	CYD + 50%	\$60	CYD + 50%	\$60	CYD + 50%	
Preventive Services (Wellness)	No Charge	50%	No Charge	50%	No Charge	50%	No Charge	50%	
Independent Clinical Lab	No Charge	CYD + 50%	No Charge	CYD + 50%	No Charge	CYD + 50%	No Charge	CYD + 50%	
X-ray at Indep. Diagnostic Center	\$50	CYD + 50%	\$50	CYD + 50%	\$50	CYD + 50%	\$50	CYD + 50%	
Advanced Imaging at Indep. Diagnostic Center	CYD + 20%	CYD + 50%	CYD + 20%	CYD + 50%	CYD + 20%	CYD + 50%	CYD + 20%	CYD + 50%	
Urgent Care Center	\$65	CYD + \$65	\$65	CYD + \$65	\$65	CYD + \$65	\$65	CYD + \$65	
<b>Hospital</b>									
Inpatient Facility (per admission)	CYD + 20%	CYD + 50%	CYD + 20%	CYD + 50%	CYD + 20%	CYD + 50%	CYD + 20%	CYD + 50%	
Outpatient Surgery	CYD + 20%	CYD + 50%	CYD + 20%	CYD + 50%	CYD + 20%	CYD + 50%	CYD + 20%	CYD + 50%	
Physician Services at Hospital	\$100	\$100	\$100	\$100	\$100	\$100	\$100	\$100	
Emergency Room Visit	\$300	\$300	\$300	\$300	\$300	\$300	\$300	\$300	
<b>Mental Health / Substance Abuse</b>									
Inpatient Facility	No Charge	50%	No Charge	50%	No Charge	50%	No Charge	50%	
Outpatient Facility	No Charge	50%	No Charge	50%	No Charge	50%	No Charge	50%	
<b>Prescription Drugs</b>									
Value Generic	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
Generic	\$10	50%	\$10	50%	\$10	50%	\$10	50%	
Preferred Brand	\$50	50%	\$50	50%	\$50	50%	\$50	50%	
Non-Preferred Brand	\$80	50%	\$80	50%	\$80	50%	\$80	50%	
Specialty	Tiers 1-3	50%	Tiers 1-3	50%	Tiers 1-3	50%	Tiers 1-3	50%	
Mail Order (90-Day Supply)	2.5 x Retail	50%	2.5 x Retail	50%	2.5 x Retail	50%	2.5 x Retail	50%	
<b>Enroll</b>	<b>Monthly Rates</b>		<b>Monthly Rates</b>		<b>Monthly Rates</b>		<b>Monthly Rates</b>		
Employee	2	\$951.34	\$1,083.82	\$1,032.21	\$990.92				
Employee + Spouse	0	\$2,264.20	\$2,579.48	\$2,456.65	\$2,358.38				
Employee + Child(ren)	0	\$1,750.48	\$2,080.93	\$1,981.84	\$1,902.57				
Family	0	\$2,968.19	\$3,468.21	\$3,303.06	\$3,170.94				
<b>Total Monthly Premium</b>	<b>2</b>	<b>\$1,903</b>	<b>\$2,168</b>	<b>\$2,064</b>	<b>\$1,982</b>				
<b>Total Annual Premium</b>		<b>\$22,832</b>	<b>\$26,012</b>	<b>\$24,773</b>	<b>\$23,782</b>				
<b>\$ Increase</b>		<b>N/A</b>	<b>\$3,180</b>	<b>\$1,941</b>	<b>\$950</b>				
<b>% Increase</b>		<b>N/A</b>	<b>13.9%</b>	<b>8.5%</b>	<b>4.2%</b>				
	<b>Town Cost</b>	<b>EE Cost</b>	<b>Town Cost</b>	<b>EE Cost</b>	<b>Town Cost</b>	<b>EE Cost</b>	<b>Town Cost</b>	<b>EE Cost</b>	
Employee	2	\$821.82	\$129.52	\$926.18	\$157.64	\$882.08	\$150.13	\$846.80	\$144.12
Employee + Spouse	0	\$1,388.87	\$875.33	\$1,565.25	\$1,014.23	\$1,490.71	\$965.94	\$1,431.09	\$927.29
Employee + Child(ren)	0	\$1,166.98	\$583.50	\$1,352.23	\$728.70	\$1,287.84	\$694.00	\$1,236.33	\$666.24
Family	0	\$1,692.94	\$1,275.25	\$1,944.98	\$1,523.23	\$1,852.36	\$1,450.70	\$1,778.27	\$1,392.67
<b>Monthly Premium</b>	<b>2</b>	<b>\$1,644</b>	<b>\$259</b>	<b>\$1,852</b>	<b>\$315</b>	<b>\$1,764</b>	<b>\$300</b>	<b>\$1,694</b>	<b>\$288</b>
<b>Annual Premium</b>		<b>\$19,724</b>	<b>\$3,108</b>	<b>\$22,228</b>	<b>\$3,783</b>	<b>\$21,170</b>	<b>\$3,603</b>	<b>\$20,323</b>	<b>\$3,459</b>
<b>\$ Increase</b>		<b>N/A</b>	<b>N/A</b>	<b>\$2,505</b>	<b>\$675</b>	<b>\$1,446</b>	<b>\$495</b>	<b>\$600</b>	<b>\$350</b>
<b>% Increase</b>		<b>N/A</b>	<b>N/A</b>	<b>12.7%</b>	<b>21.7%</b>	<b>7.3%</b>	<b>15.9%</b>	<b>3.0%</b>	<b>11.3%</b>



Town of Lake Park  
 Medical Insurance RFP Evaluation - PPO  
 Effective Date: October 1, 2020



Medical	CURRENT Florida Blue		ALTERNATIVE #1 Cigna		ALTERNATIVE #2 AvMed		ALTERNATIVE #3 AvMed		
	Blue Options 03769		Open Access Plus		Agility MM070-LG20		Agility MM050-LG20		
	In Network	Out of Network	In Network	Out of Network	In Network	Out of Network	In Network	Out of Network	
<b>Calendar Year Deductible (CYD)</b>									
Single	\$500	\$1,500	\$500	\$1,500	\$500	\$1,500	\$250	\$750	
Family	\$1,500	\$4,500	\$1,500	\$3,000	\$1,000	\$3,000	\$500	\$1,500	
<b>Out of Pocket Maximum</b>									
Single	\$3,000	\$6,000	\$3,500	\$7,000	\$3,500	\$10,500	\$3,500	\$10,500	
Family	\$6,000	\$12,000	\$7,000	\$14,000	\$7,000	\$21,000	\$7,000	\$21,000	
Coinsurance	20%	50%	10%	50%	10%	30%	10%	20%	
<b>Office Visits</b>									
Physician Office Visit	\$25	CYD + 50%	\$15	CYD + 50%	\$15	CYD + 30%	\$10	CYD + 20%	
Specialist Visit	\$60	CYD + 50%	\$35	CYD + 50%	\$30	CYD + 30%	\$20	CYD + 20%	
Preventive Services (Wellness)	No Charge	50%	No Charge	CYD + 50%	No Charge	CYD + 30%	No Charge	CYD + 20%	
Independent Clinical Lab	No Charge	CYD + 50%	No Charge	CYD + 50%	No Charge	CYD + 30%	No Charge	CYD + 20%	
X-ray at Indep. Diagnostic Center	\$50	CYD + 50%	No Charge	CYD + 50%	\$50	CYD + 30%	CYD + 10%	CYD + 20%	
Advanced Imaging at Indep. Diagnostic Center	CYD + 20%	CYD + 50%	\$75	CYD + 50%	\$200	CYD + 30%	CYD + 10%	CYD + 20%	
Urgent Care Center	\$65	CYD + \$65	\$35	\$70	\$75	CYD + 30%	\$20	CYD + 20%	
<b>Hospital</b>									
Inpatient Facility (per admission)	CYD + 20%	CYD + 50%	\$500	CYD + 50%	CYD + 10%	CYD + 30%	CYD + 10%	CYD + 20%	
Outpatient Surgery	CYD + 20%	CYD + 50%	\$350	CYD + 50%	CYD + 10%	CYD + 30%	CYD + 10%	CYD + 20%	
Physician Services at Hospital	\$100	\$100	No Charge	CYD + 50%	CYD + 10%	CYD + 30%	CYD + 10%	CYD + 20%	
Emergency Room Visit	\$300	\$300	\$100	\$100	\$250	\$250	\$100	\$100	
<b>Mental Health / Substance Abuse</b>									
Inpatient Facility	No Charge	50%	No Charge	CYD + 80%	CYD + 10%	CYD + 30%	CYD + 10%	CYD + 20%	
Outpatient Facility	No Charge	50%	No Charge	CYD + 50%	\$15	CYD + 30%	\$10	CYD + 20%	
<b>Prescription Drugs</b>									
Value Generic	N/A	N/A	N/A	N/A	\$15	Not Covered	\$15	Not Covered	
Generic	\$10	50%	\$10	Not Covered	\$25	Not Covered	\$25	Not Covered	
Preferred Brand	\$50	50%	\$50	Not Covered	\$40	Not Covered	\$40	Not Covered	
Non-Preferred Brand	\$80	50%	\$80	Not Covered	\$80	Not Covered	\$80	Not Covered	
Specialty	Tiers 1-3	50%	Tiers 1-3	Not Covered	CYD + 50%	Not Covered	CYD + 50%	Not Covered	
Mail Order (90-Day Supply)	2.5 x Retail	50%	2.5 x Retail	Not Covered	2.5 x Retail	Not Covered	2.5 x Retail	Not Covered	
	<b>Enroll</b>	<b>Monthly Rates</b>		<b>Monthly Rates</b>		<b>Monthly Rates</b>		<b>Monthly Rates</b>	
Employee	2	\$951.34		\$744.24		\$860.01		\$914.85	
Employee + Spouse	0	\$2,264.20		\$1,771.30		\$2,046.83		\$2,177.33	
Employee + Child(ren)	0	\$1,750.48		\$1,369.39		\$1,582.42		\$1,683.32	
Family	0	\$2,968.19		\$2,322.01		\$2,683.23		\$2,854.32	
<b>Total Monthly Premium</b>	<b>2</b>	<b>\$1,903</b>		<b>\$1,488</b>		<b>\$1,720</b>		<b>\$1,830</b>	
<b>Total Annual Premium</b>		<b>\$22,832</b>		<b>\$17,862</b>		<b>\$20,640</b>		<b>\$21,956</b>	
<b>\$ Increase</b>		<b>N/A</b>		<b>-\$4,970</b>		<b>-\$2,192</b>		<b>-\$876</b>	
<b>% Increase</b>		<b>N/A</b>		<b>-21.8%</b>		<b>-9.6%</b>		<b>-3.8%</b>	
		<b>Town Cost</b>	<b>EE Cost</b>	<b>Town Cost</b>	<b>EE Cost</b>	<b>Town Cost</b>	<b>EE Cost</b>	<b>Town Cost</b>	<b>EE Cost</b>
Employee	2	\$821.82	\$129.52	\$744.24	\$0.00	\$774.31	\$85.70	\$774.31	\$140.54
Employee + Spouse	0	\$1,388.87	\$875.33	\$1,257.77	\$513.53	\$1,308.59	\$738.24	\$1,308.59	\$868.74
Employee + Child(ren)	0	\$1,166.98	\$583.50	\$1,056.82	\$312.57	\$1,099.53	\$482.89	\$1,099.53	\$583.79
Family	0	\$1,692.94	\$1,275.25	\$1,533.13	\$788.88	\$1,595.09	\$1,088.14	\$1,595.09	\$1,259.23
<b>Monthly Premium</b>	<b>2</b>	<b>\$1,644</b>	<b>\$259</b>	<b>\$1,488</b>	<b>\$0</b>	<b>\$1,549</b>	<b>\$171</b>	<b>\$1,549</b>	<b>\$281</b>
<b>Annual Premium</b>		<b>\$19,724</b>	<b>\$3,108</b>	<b>\$17,862</b>	<b>\$0</b>	<b>\$18,583</b>	<b>\$2,057</b>	<b>\$18,583</b>	<b>\$3,373</b>
<b>\$ Increase</b>		<b>N/A</b>	<b>N/A</b>	<b>-\$1,862</b>	<b>-\$3,108</b>	<b>-\$1,140</b>	<b>-\$1,052</b>	<b>-\$1,140</b>	<b>\$264</b>
<b>% Increase</b>		<b>N/A</b>	<b>N/A</b>	<b>-9.4%</b>	<b>-100.0%</b>	<b>-5.8%</b>	<b>-33.8%</b>	<b>-5.8%</b>	<b>8.5%</b>

**Town of Lake Park**  
**Medical Insurance RFP Evaluation - PPO**  
**Effective Date: October 1, 2020**



Medical	CURRENT		ALTERNATIVE #4			ALTERNATIVE #5		
	Florida Blue		AvMed			AvMed		
	Blue Options 03769		Choice CM070-LG20			Choice CM050-LG20		
Calendar Year Deductible (CYD)	In Network	Out of Network	In Network	PHCS In-Network	Out of Network	In Network	PHCS In-Network	Out of Network
Single	\$500	\$1,500	\$500	\$500	\$1,500	\$250	\$250	\$750
Family	\$1,500	\$4,500	\$1,000	\$1,000	\$3,000	\$500	\$500	\$1,500
<b>Out of Pocket Maximum</b>								
Single	\$3,000	\$6,000	\$3,500	\$3,500	\$10,500	\$3,500	\$3,500	\$10,500
Family	\$6,000	\$12,000	\$7,000	\$7,000	\$21,000	\$7,000	\$7,000	\$21,000
Coinsurance	20%	50%	10%	10%	30%	10%	10%	20%
<b>Office Visits</b>								
Physician Office Visit	\$25	CYD + 50%	\$15	\$15	CYD + 30%	\$10	\$10	CYD + 20%
Specialist Visit	\$60	CYD + 50%	\$30	\$30	CYD + 30%	\$20	\$20	CYD + 20%
Preventive Services (Wellness)	No Charge	50%	No Charge	No Charge	CYD + 30%	No Charge	No Charge	CYD + 20%
Independent Clinical Lab	No Charge	CYD + 50%	No Charge	No Charge	CYD + 30%	No Charge	No Charge	CYD + 20%
X-ray at Indep. Diagnostic Center	\$50	CYD + 50%	\$50	\$50	CYD + 30%	CYD + 10%	CYD + 10%	CYD + 20%
Advanced Imaging at Indep. Diagnostic Center	CYD + 20%	CYD + 50%	\$200	\$200	CYD + 30%	CYD + 10%	CYD + 10%	CYD + 20%
Urgent Care Center	\$65	CYD + \$65	\$75	\$75	CYD + 30%	\$20	\$20	CYD + 20%
<b>Hospital</b>								
Inpatient Facility (per admission)	CYD + 20%	CYD + 50%	CYD + 10%	CYD + 10%	CYD + 30%	CYD + 10%	CYD + 10%	CYD + 20%
Outpatient Surgery	CYD + 20%	CYD + 50%	CYD + 10%	CYD + 10%	CYD + 30%	CYD + 10%	CYD + 10%	CYD + 20%
Physician Services at Hospital	\$100	\$100	CYD + 10%	CYD + 10%	CYD + 30%	CYD + 10%	CYD + 10%	CYD + 20%
Emergency Room Visit	\$300	\$300	\$250	\$250	\$250	\$100	\$100	\$100
<b>Mental Health / Substance Abuse</b>								
Inpatient Facility	No Charge	50%	CYD + 10%	CYD + 10%	CYD + 30%	CYD + 10%	CYD + 10%	CYD + 20%
Outpatient Facility	No Charge	50%	\$15	\$15	CYD + 30%	\$10	\$10	CYD + 20%
<b>Prescription Drugs</b>								
Value Generic	N/A	N/A	\$15	Not Covered	Not Covered	\$15	Not Covered	Not Covered
Generic	\$10	50%	\$25	Not Covered	Not Covered	\$25	Not Covered	Not Covered
Preferred Brand	\$50	50%	\$40	Not Covered	Not Covered	\$40	Not Covered	Not Covered
Non-Preferred Brand	\$80	50%	\$80	Not Covered	Not Covered	\$80	Not Covered	Not Covered
Specialty	Tiers 1-3	50%	CYD + 50%	Not Covered	Not Covered	CYD + 50%	Not Covered	Not Covered
Mail Order (90-Day Supply)	2.5 x Retail	50%	2.5 x Retail	Not Covered	Not Covered	2.5 x Retail	Not Covered	Not Covered
<b>Enroll</b>		<b>Monthly Rates</b>		<b>Monthly Rates</b>		<b>Monthly Rates</b>		<b>Monthly Rates</b>
Employee	2	\$951.34		\$886.02		\$941.78		
Employee + Spouse	0	\$2,264.20		\$2,108.73		\$2,241.44		
Employee + Child(ren)	0	\$1,750.48		\$1,630.28		\$1,732.88		
Family	0	\$2,968.19		\$2,764.39		\$2,938.36		
<b>Total Monthly Premium</b>	<b>2</b>	<b>\$1,903</b>		<b>\$1,772</b>		<b>\$1,884</b>		
<b>Total Annual Premium</b>		<b>\$22,832</b>		<b>\$21,264</b>		<b>\$22,603</b>		
<b>\$ Increase</b>		<b>N/A</b>		<b>-\$1,568</b>		<b>-\$229</b>		
<b>% Increase</b>		<b>N/A</b>		<b>-6.9%</b>		<b>-1.0%</b>		
		<b>Town Cost</b>		<b>Town Cost</b>		<b>Town Cost</b>		<b>EE Cost</b>
Employee	2	\$821.82	\$129.52	\$774.31	\$111.71	\$774.31	\$167.47	
Employee + Spouse	0	\$1,388.87	\$875.33	\$1,308.59	\$800.14	\$1,308.59	\$932.85	
Employee + Child(ren)	0	\$1,166.98	\$583.50	\$1,099.53	\$530.75	\$1,099.53	\$633.35	
Family	0	\$1,692.94	\$1,275.25	\$1,595.09	\$1,169.30	\$1,595.09	\$1,343.27	
<b>Monthly Premium</b>	<b>2</b>	<b>\$1,644</b>	<b>\$259</b>	<b>\$1,549</b>	<b>\$223</b>	<b>\$1,549</b>	<b>\$335</b>	
<b>Annual Premium</b>		<b>\$19,724</b>	<b>\$3,108</b>	<b>\$18,583</b>	<b>\$2,681</b>	<b>\$18,583</b>	<b>\$4,019</b>	
<b>\$ Increase</b>		<b>N/A</b>	<b>N/A</b>	<b>-\$1,140</b>	<b>-\$427</b>	<b>-\$1,140</b>	<b>\$911</b>	
<b>% Increase</b>		<b>N/A</b>	<b>N/A</b>	<b>-5.8%</b>	<b>-13.8%</b>	<b>-5.8%</b>	<b>29.3%</b>	

**Town of Lake Park**  
**Medical Insurance RFP Evaluation - PPO**  
**Effective Date: October 1, 2020**



Medical	CURRENT		ALTERNATIVE #6	
	Florida Blue		Aetna	
	Blue Options 03769		FL OAMC 500 80/50	
Calendar Year Deductible (CYD)	In Network	Out of Network	In Network	Out of Network
Single	\$500	\$1,500	\$500	\$2,000
Family	\$1,500	\$4,500	\$1,000	\$4,000
<b>Out of Pocket Maximum</b>				
Single	\$3,000	\$6,000	\$4,000	\$12,000
Family	\$6,000	\$12,000	\$8,000	\$24,000
Coinsurance	20%	50%	20%	50%
<b>Office Visits</b>				
Physician Office Visit	\$25	CYD + 50%	\$20	CYD + 50%
Specialist Visit	\$60	CYD + 50%	\$40	CYD + 50%
Preventive Services (Wellness)	No Charge	50%	No Charge	CYD + 50%
Independent Clinical Lab	No Charge	CYD + 50%	No Charge	CYD + 50%
X-ray at Indep. Diagnostic Center	\$50	CYD + 50%	\$40	CYD + 50%
Advanced Imaging at Indep. Diagnostic Center	CYD + 20%	CYD + 50%	\$300	CYD + 50%
Urgent Care Center	\$65	CYD + \$65	\$50	CYD + 50%
<b>Hospital</b>				
Inpatient Facility (per admission)	CYD + 20%	CYD + 50%	CYD + 20%	CYD + 50%
Outpatient Surgery	CYD + 20%	CYD + 50%	\$600	CYD + 50%
Physician Services at Hospital	\$100	\$100	CYD + 20%	CYD + 50%
Emergency Room Visit	\$300	\$300	\$400	\$400
<b>Mental Health / Substance Abuse</b>				
Inpatient Facility	No Charge	50%	CYD + 20%	CYD + 50%
Outpatient Facility	No Charge	50%	\$40	CYD + 50%
<b>Prescription Drugs</b>				
Value Generic	N/A	N/A	N/A	N/A
Generic	\$10	50%	\$10/\$60	50%
Preferred Brand	\$50	50%	\$30	50%
Non-Preferred Brand	\$80	50%	\$60	50%
Specialty	Tiers 1-3	50%	\$250/\$400	Not Covered
Mail Order (90-Day Supply)	2.5 x Retail	50%	2 x Retail	Not Covered
	<b>Enroll</b>	<b>Monthly Rates</b>		<b>Monthly Rates</b>
Employee	2	\$951.34	\$1,067.00	
Employee + Spouse	0	\$2,264.20	\$2,538.00	
Employee + Child(ren)	0	\$1,750.48	\$2,048.00	
Family	0	\$2,968.19	\$3,413.00	
<b>Total Monthly Premium</b>	<b>2</b>	<b>\$1,903</b>	<b>\$2,134</b>	
<b>Total Annual Premium</b>		<b>\$22,832</b>	<b>\$25,608</b>	
<b>\$ Increase</b>		<b>N/A</b>	<b>\$2,776</b>	
<b>% Increase</b>		<b>N/A</b>	<b>12.2%</b>	
		<b>Town Cost</b>	<b>EE Cost</b>	<b>Town Cost</b>
Employee	2	\$821.82	\$129.52	\$955.00
Employee + Spouse	0	\$1,388.87	\$875.33	\$1,613.50
Employee + Child(ren)	0	\$1,166.98	\$583.50	\$1,394.00
Family	0	\$1,692.94	\$1,275.25	\$2,005.00
<b>Monthly Premium</b>	<b>2</b>	<b>\$1,644</b>	<b>\$259</b>	<b>\$1,910</b>
<b>Annual Premium</b>		<b>\$19,724</b>	<b>\$3,108</b>	<b>\$22,920</b>
<b>\$ Increase</b>		<b>N/A</b>	<b>N/A</b>	<b>\$3,196</b>
<b>% Increase</b>		<b>N/A</b>	<b>N/A</b>	<b>16.2%</b>
				<b>\$224</b>
				<b>\$2,688</b>
				<b>-\$420</b>
				<b>-13.5%</b>

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DENTAL SCHEDULE OF BENEFITS Network	CURRENT MetLife PDP Plus		RENEWAL MetLife PDP Plus		NEGOTIATED RENEWAL MetLife PDP Plus		ALTERNATIVE #1 Solstice Custom DPPO 1 - Option #1	
	In-Network	Non-Network	In-Network	Non-Network	In-Network	Non-Network	In-Network	Non-Network
<b>Plan Basics</b>								
Calendar Year Maximum	\$1,500		\$1,500		\$1,500		\$1,500	
Annual Deductible								
Single	\$25	\$50	\$25	\$50	\$25	\$50	\$25	\$25
Family	\$75	\$150	\$75	\$150	\$75	\$150	\$75	\$75
Deductible Waived for Preventive Services	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
<b>Benefits</b>								
Preventive	100%	100%	100%	100%	100%	100%	100%	100%
Basic	95%	80%	95%	80%	95%	80%	95%	80%
Major	50%	50%	50%	50%	50%	50%	50%	50%
Orthodontia (up to age 19)	50%	50%	50%	50%	50%	50%	50%	50%
<b>Service Information</b>								
Out of Network Benefits Payable Level	90th UCR		90th UCR		90th UCR		90th UCR	
Waiting Period for Major Services (Timely Entrants)	None		None		None		None	
Endodontics/Periodontics Payable Level	Basic		Basic		Basic		Basic	
Orthodontic Lifetime Maximum	\$1,000		\$1,000		\$1,000		\$1,000	
Rate Guarantee Expiration Date	9/30/2020		9/30/2021		9/30/2021		9/30/2024	
<b>Monthly Rates</b>	<b>Enroll</b>							
Employee	39	\$32.82	\$35.45	\$32.82	\$29.52			
Employee + Family	14	\$101.62	\$109.75	\$101.62	\$91.42			
<b>Monthly Premium</b>	<b>53</b>	<b>\$2,703</b>	<b>\$2,919</b>	<b>\$2,703</b>	<b>\$2,431</b>			
<b>Annual Premium</b>		<b>\$32,432</b>	<b>\$35,029</b>	<b>\$32,432</b>	<b>\$29,174</b>			
<b>\$ Increase</b>		<b>N/A</b>	<b>\$2,597</b>	<b>\$0</b>	<b>-\$3,258</b>			
<b>% Increase</b>		<b>N/A</b>	<b>8.0%</b>	<b>0.0%</b>	<b>-10.0%</b>			

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DENTAL SCHEDULE OF BENEFITS Network	CURRENT MetLife PDP Plus		ALTERNATIVE #2 The Standard Ameritas Network		ALTERNATIVE #3 United Concordia P-Plan4WD		ALTERNATIVE #4 UNUM Active PPO	
	<i>In-Network</i>	<i>Non-Network</i>	<i>In-Network</i>	<i>Non-Network</i>	<i>In-Network</i>	<i>Non-Network</i>	<i>In-Network</i>	<i>Non-Network</i>
<b>Plan Basics</b>								
Calendar Year Maximum	\$1,500		\$1,500		\$1,500		\$1,500	
Annual Deductible								
Single	\$25	\$50	\$25	\$50	\$25	\$50	\$25	\$50
Family	\$75	\$150	\$75	\$150	\$75	\$150	\$75	\$150
Deductible Waived for Preventive Services	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
<b>Benefits</b>								
Preventive	100%	100%	100%	100%	100%	100%	100%	100%
Basic	95%	80%	95%	80%	90%	80%	95%	80%
Major	50%	50%	50%	50%	60%	50%	50%	50%
Orthodontia (up to age 19)	50%	50%	50%	50%	50%	50%	50%	50%
<b>Service Information</b>								
Out of Network Benefits Payable Level	90th UCR		90th UCR		90th UCR		90th UCR	
Waiting Period for Major Services (Timely Entrants)	None		None		None		None	
Endodontics/Periodontics Payable Level	Basic		Basic		Basic		Basic	
Orthodontic Lifetime Maximum	\$1,000		\$1,000		\$1,000		\$1,000	
Rate Guarantee Expiration Date	9/30/2020		9/30/2022		9/30/2022		9/30/2021	
<b>Monthly Rates</b>	<b>Enroll</b>							
Employee	39	\$32.82	\$29.54	\$32.10	\$30.27			
Employee + Family	14	\$101.62	\$91.46	\$87.00	\$93.47			
<b>Monthly Premium</b>	<b>53</b>	<b>\$2,703</b>	<b>\$2,433</b>	<b>\$2,470</b>	<b>\$2,489</b>			
<b>Annual Premium</b>		<b>\$32,432</b>	<b>\$29,190</b>	<b>\$29,639</b>	<b>\$29,869</b>			
<b>\$ Increase</b>		<b>N/A</b>	<b>-\$3,242</b>	<b>-\$2,793</b>	<b>-\$2,563</b>			
<b>% Increase</b>		<b>N/A</b>	<b>-10.0%</b>	<b>-8.6%</b>	<b>-7.9%</b>			

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DENTAL SCHEDULE OF BENEFITS Network	CURRENT MetLife PDP Plus		ALTERNATIVE #5 Solstice Custom DPPO 2 - Option #2		ALTERNATIVE #6 Sun Life Financial Sun Life Dental Network		ALTERNATIVE #7 UHC Passive PPO 1X796 CS9 - Option #1	
	In-Network	Non-Network	In-Network	Non-Network	In-Network	Non-Network	In-Network	Non-Network
<b>Plan Basics</b>								
Calendar Year Maximum	\$1,500		\$1,500		\$1,000		None	
Annual Deductible								
Single	\$25	\$50	\$25	\$25	\$25	\$50	\$50	\$50
Family	\$75	\$150	\$75	\$75	\$75	\$150	\$150	\$150
Deductible Waived for Preventive Services	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
<b>Benefits</b>								
Preventive	100%	100%	100%	100%	100%	100%	100%	100%
Basic	95%	80%	95%	80%	95%	80%	80%	80%
Major	50%	50%	50%	50%	50%	50%	50%	50%
Orthodontia (up to age 19)	50%	50%	50%	50%	50%	50%	50%	50%
<b>Service Information</b>								
Out of Network Benefits Payable Level	90th UCR		90th UCR		90th U&C		90th UCR	
Waiting Period for Major Services (Timely Entrants)	None		None		None		None	
Endodontics/Periodontics Payable Level	Basic		Basic		Basic		Basic/Major	
Orthodontic Lifetime Maximum	\$1,000		\$1,000		\$1,000		\$1,000	
Rate Guarantee Expiration Date	9/30/2020		9/30/2024		9/30/2021		9/30/2021	
<b>Monthly Rates</b>	<b>Enroll</b>							
Employee	39	\$32.82	\$30.51	\$30.98	\$39.50			
Employee + Family	14	\$101.62	\$94.45	\$94.97	\$139.77			
<b>Monthly Premium</b>	<b>53</b>	<b>\$2,703</b>	<b>\$2,512</b>	<b>\$2,538</b>	<b>\$2,581</b>			
<b>Annual Premium</b>		<b>\$32,432</b>	<b>\$30,146</b>	<b>\$30,454</b>	<b>\$30,966</b>			
<b>\$ Increase</b>		<b>N/A</b>	<b>-\$2,286</b>	<b>-\$1,978</b>	<b>-\$1,466</b>			
<b>% Increase</b>		<b>N/A</b>	<b>-7.0%</b>	<b>-6.1%</b>	<b>-4.5%</b>			

\*Has enhanced posterior composite filling benefit.

\*Rates may change.

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DENTAL SCHEDULE OF BENEFITS Network	CURRENT MetLife PDP Plus		ALTERNATIVE #8 Renaissance Family Basic EPOS - Option #1		ALTERNATIVE #9 Guardian DentalGuard Preferred		ALTERNATIVE #10 Lincoln Financial Group PPO	
	<i>In-Network</i>	<i>Non-Network</i>	<i>In-Network</i>	<i>Non-Network</i>	<i>In-Network</i>	<i>Non-Network</i>	<i>In-Network</i>	<i>Non-Network</i>
<b>Plan Basics</b>								
Calendar Year Maximum	\$1,500		\$1,000		\$1,500		\$1,500	
Annual Deductible								
Single	\$25	\$50	\$25	\$50	\$25	\$50	\$25	\$50
Family	\$75	\$150	\$75	\$150	\$75	\$150	\$75	\$150
Deductible Waived for Preventive Services	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
<b>Benefits</b>								
Preventive	100%	100%	100%	100%	100%	100%	100%	100%
Basic	95%	80%	95%	80%	100%	80%	95%	80%
Major	50%	50%	50%	50%	60%	50%	50%	50%
Orthodontia (up to age 19)	50%	50%	50%	50%	50%	50%	50%	50%
<b>Service Information</b>								
Out of Network Benefits Payable Level	90th UCR		90th UCR		90th UCR		90th UCR	
Waiting Period for Major Services (Timely Entrants)	None		None		None		None	
Endodontics/Periodontics Payable Level	Basic		Basic		Basic		Basic	
Orthodontic Lifetime Maximum	\$1,000		\$1,000		\$1,000		\$1,000	
Rate Guarantee Expiration Date	9/30/2020		9/30/2021		9/30/2021		9/31/2021	
<b>Monthly Rates</b>	<b>Enroll</b>							
Employee	39	\$32.82	\$32.29		\$32.10		\$32.82	
Employee + Family	14	\$101.62	\$99.97		\$101.02		\$101.62	
<b>Monthly Premium</b>	<b>53</b>	<b>\$2,703</b>	<b>\$2,659</b>		<b>\$2,666</b>		<b>\$2,703</b>	
<b>Annual Premium</b>		<b>\$32,432</b>	<b>\$31,907</b>		<b>\$31,994</b>		<b>\$32,432</b>	
<b>\$ Increase</b>		<b>N/A</b>	<b>-\$525</b>		<b>-\$438</b>		<b>\$0</b>	
<b>% Increase</b>		<b>N/A</b>	<b>-1.6%</b>		<b>-1.3%</b>		<b>0.0%</b>	

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DENTAL SCHEDULE OF BENEFITS	CURRENT		ALTERNATIVE #11		ALTERNATIVE #12		ALTERNATIVE #13	
	MetLife		Principal		Cigna		Renaissance Family	
	PDP Plus		Option #1		DPPO		Basic EPOS - Option #2	
Network	In-Network	Non-Network	In-Network	Non-Network	In-Network	Non-Network	In-Network	Non-Network
<b>Plan Basics</b>								
Calendar Year Maximum	\$1,500		\$1,000		\$1,500		\$1,500	
Annual Deductible								
Single	\$25	\$50	\$25	\$50	\$25	\$50	\$25	\$50
Family	\$75	\$150	\$75	\$150	\$75	\$150	\$75	\$150
Deductible Waived for Preventive Services	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
<b>Benefits</b>								
Preventive	100%	100%	100%	100%	100%	100%	100%	100%
Basic	95%	80%	95%	80%	95%	80%	95%	80%
Major	50%	50%	50%	50%	50%	50%	50%	50%
Orthodontia (up to age 19)	50%	50%	50%	50%	50%	50%	50%	50%
<b>Service Information</b>								
Out of Network Benefits Payable Level	90th UCR		90th UCR		90th UCR		90th UCR	
Waiting Period for Major Services (Timely Entrants)	None		None		None		None	
Endodontics/Periodontics Payable Level	Basic		Basic		Basic		Basic	
Orthodontic Lifetime Maximum	\$1,000		\$1,000		\$1,000		\$1,000	
Rate Guarantee Expiration Date	9/30/2020		9/30/2021		9/30/2022		9/30/2021	
<b>Monthly Rates</b>	<b>Enroll</b>							
Employee	39	\$32.82	\$33.67	\$36.78	\$36.91			
Employee + Family	14	\$101.62	\$104.26	\$113.86	\$114.27			
<b>Monthly Premium</b>	<b>53</b>	<b>\$2,703</b>	<b>\$2,773</b>	<b>\$3,028</b>	<b>\$3,039</b>			
<b>Annual Premium</b>		<b>\$32,432</b>	<b>\$33,273</b>	<b>\$36,342</b>	<b>\$36,471</b>			
<b>\$ Increase</b>		<b>N/A</b>	<b>\$841</b>	<b>\$3,910</b>	<b>\$4,039</b>			
<b>% Increase</b>		<b>N/A</b>	<b>2.6%</b>	<b>12.1%</b>	<b>12.5%</b>			



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DENTAL SCHEDULE OF BENEFITS Network	CURRENT		ALTERNATIVE #14		ALTERNATIVE #15		ALTERNATIVE #16	
	MetLife		Florida Combined Life		Principal		Florida Combined Life	
	PDP Plus		BlueDental Choice Plus - Option #1		Option #2		BlueDental Choice Plus - Option #2	
	<i>In-Network</i>	<i>Non-Network</i>	<i>In-Network</i>	<i>Non-Network</i>	<i>In-Network</i>	<i>Non-Network</i>	<i>In-Network</i>	<i>Non-Network</i>
<b>Plan Basics</b>								
Calendar Year Maximum		\$1,500		\$1,000		\$1,500		\$1,500
Annual Deductible								
Single	\$25	\$50	\$25	\$50	\$25	\$50	\$25	\$50
Family	\$75	\$150	\$75	\$150	\$75	\$150	\$75	\$150
Deductible Waived for Preventive Services	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
<b>Benefits</b>								
Preventive	100%	100%	100%	100%	100%	100%	100%	100%
Basic	95%	80%	90%	80%	95%	80%	90%	80%
Major	50%	50%	50%	50%	50%	50%	50%	50%
Orthodontia (up to age 19)	50%	50%	50%	50%	50%	50%	50%	50%
<b>Service Information</b>								
Out of Network Benefits Payable Level		90th UCR		90th UCR		90th UCR		90th UCR
Waiting Period for Major Services (Timely Entrants)		None		None		None		None
Endodontics/Periodontics Payable Level		Basic		Basic		Basic		Basic
Orthodontic Lifetime Maximum		\$1,000		\$1,000		\$1,000		\$1,000
Rate Guarantee Expiration Date		9/30/2020		9/31/2022		9/30/2021		9/31/2021
<b>Monthly Rates</b>	<b>Enroll</b>							
Employee	39	\$32.82		\$37.14		\$37.51		\$40.33
Employee + Family	14	\$101.62		\$114.99		\$116.15		\$124.87
<b>Monthly Premium</b>	<b>53</b>	<b>\$2,703</b>		<b>\$3,058</b>		<b>\$3,089</b>		<b>\$3,321</b>
<b>Annual Premium</b>		<b>\$32,432</b>		<b>\$36,700</b>		<b>\$37,068</b>		<b>\$39,853</b>
<b>\$ Increase</b>		<b>N/A</b>		<b>\$4,268</b>		<b>\$4,636</b>		<b>\$7,421</b>
<b>% Increase</b>		<b>N/A</b>		<b>13.2%</b>		<b>14.3%</b>		<b>22.9%</b>

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DENTAL SCHEDULE OF BENEFITS Network	CURRENT MetLife PDP Plus		ALTERNATIVE #17 Delta Dental Delta Dental PPO		ALTERNATIVE #18 Ameritas Freedom of Choice	
	<i>In-Network</i>	<i>Non-Network</i>	<i>In-Network</i>	<i>Non-Network</i>	<i>In-Network</i>	<i>Non-Network</i>
<b>Plan Basics</b>						
Calendar Year Maximum	\$1,500		\$1,500		\$1,500	
Annual Deductible						
Single	\$25	\$50	\$50	\$50	\$25	\$25
Family	\$75	\$150	\$150	\$150	\$75	\$75
Deductible Waived for Preventive Services	Yes	Yes	Yes	Yes	Yes	Yes
<b>Benefits</b>						
Preventive	100%	100%	100%	100%	100%	100%
Basic	95%	80%	100%	100%	95%	80%
Major	50%	50%	50%	50%	50%	50%
Orthodontia (up to age 19)	50%	50%	50%	50%	50%	50%
<b>Service Information</b>						
Out of Network Benefits Payable Level	90th UCR		MPA		80th U&C	
Waiting Period for Major Services (Timely Entrants)	None		None		None	
Endodontics/Periodontics Payable Level	Basic		Basic		Basic	
Orthodontic Lifetime Maximum	\$1,000		\$1,000		\$1,000	
Rate Guarantee Expiration Date	9/30/2020		9/30/2022		9/30/2021	
<b>Monthly Rates</b>	<b>Enroll</b>					
Employee	39	\$32.82	\$42.52	\$136.88	\$57.00	\$155.56
Employee + Family	14	\$101.62	\$136.88	\$155.56	\$155.56	\$155.56
<b>Monthly Premium</b>	<b>53</b>	<b>\$2,703</b>	<b>\$3,575</b>	<b>\$4,401</b>	<b>\$4,401</b>	<b>\$4,401</b>
<b>Annual Premium</b>		<b>\$32,432</b>	<b>\$42,895</b>	<b>\$52,810</b>	<b>\$52,810</b>	<b>\$52,810</b>
<b>\$ Increase</b>		<b>N/A</b>	<b>\$10,463</b>	<b>\$20,378</b>	<b>\$20,378</b>	<b>\$20,378</b>
<b>% Increase</b>		<b>N/A</b>	<b>32.3%</b>	<b>62.8%</b>	<b>62.8%</b>	<b>62.8%</b>

**Town of Lake Park**  
**Medical Provider Geo Access Analysis**



**Aetna**

Provider Type	Standard	Population with Access	Average Distance to Provider (miles)	Population without Access	Average Distance to Provider (miles)
Hospital	1 in 10 miles	100.00%	2.2	0.00%	N/A
Adult PCP	2 in 10 miles	100.00%	1.2	0.00%	N/A
Pediatrician	2 in 10 miles	100.00%	1.5	0.00%	N/A
OB/Gyn	2 in 10 miles	100.00%	1.6	0.00%	N/A
Other Specialists	2 in 10 miles	100.00%	0.6	0.00%	N/A
<b>Overall Average</b>		<b>100.00%</b>	<b>1.42</b>	<b>0.00%</b>	<b>N/A</b>

**Cigna**

Provider Type	Standard	Population with Access	Average Distance to Provider (miles)	Population without Access	Average Distance to Provider (miles)
Hospital	1 in 10 miles	100.00%	2.2	0.00%	N/A
Adult PCP	2 in 10 miles	100.00%	0.8	0.00%	N/A
Pediatrician	2 in 10 miles	100.00%	0.5	0.00%	N/A
OB/Gyn	2 in 10 miles	100.00%	0.5	0.00%	N/A
Other Specialists	2 in 10 miles	100.00%	0.5	0.00%	N/A
<b>Overall Average</b>		<b>100.00%</b>	<b>0.90</b>	<b>0.00%</b>	<b>N/A</b>

**Town of Lake Park  
Dental Provider Geo Access Analysis**



**Cigna**

**The Guardian**

Provider Type	Standard	Population with Access	Average Distance to Provider (miles)	Population without Access	Average Distance to Provider (miles)	Population with Access	Average Distance to Provider (miles)	Population without Access	Average Distance to Provider (miles)
General Dentist	1 in 10 miles	100.00%	0.6	0.00%	N/A	100%	0.8	0.00%	N/A
Other Specialists	1 in 10 miles	100.00%	1.0	0.00%	N/A	100%	1.0	0.00%	N/A
Orthodontists	2 in 10 miles	100.00%	1.7	0.00%	N/A	100%	2.0	0.00%	N/A
<b>Overall Average</b>		<b>100.00%</b>	<b>1.10</b>	<b>0.00%</b>	<b>N/A</b>	<b>100.00%</b>	<b>1.27</b>	<b>0.00%</b>	<b>N/A</b>

**Lincoln Financial Group**

**Principal**

Provider Type	Standard	Population with Access	Average Distance to Provider (miles)	Population without Access	Average Distance to Provider (miles)	Population with Access	Average Distance to Provider (miles)	Population without Access	Average Distance to Provider (miles)
General Dentist	1 in 10 miles	100.00%	0.9	0.00%	N/A	100.00%	0.3	0.00%	N/A
Other Specialists	1 in 10 miles	100.00%	1.1	0.00%	N/A	100.00%	0.6	0.00%	N/A
Orthodontists	2 in 10 miles	100.00%	1.1	0.00%	N/A	100.00%	0.6	0.00%	N/A
<b>Overall Average</b>		<b>100.00%</b>	<b>1.03</b>	<b>0.00%</b>	<b>N/A</b>	<b>100.00%</b>	<b>0.50</b>	<b>0.00%</b>	<b>N/A</b>

**Renaissance Family**

**Solstice**

Provider Type	Standard	Population with Access	Average Distance to Provider (miles)	Population without Access	Average Distance to Provider (miles)	Population with Access	Average Distance to Provider (miles)	Population without Access	Average Distance to Provider (miles)
General Dentist	1 in 10 miles	100.00%	0.9	0.00%	N/A	100.00%	0.7	0.00%	N/A
Other Specialists	1 in 10 miles	100.00%	1.0	0.00%	N/A	100.00%	1.4	0.00%	N/A
Orthodontists	2 in 10 miles	100.00%	1.0	0.00%	N/A	100.00%	2.1	0.00%	N/A
<b>Overall Average</b>		<b>100.00%</b>	<b>0.97</b>	<b>0.00%</b>	<b>N/A</b>	<b>100.00%</b>	<b>1.40</b>	<b>0.00%</b>	<b>N/A</b>

**Sun Life**

**The Standard**

Provider Type	Standard	Population with Access	Average Distance to Provider (miles)	Population without Access	Average Distance to Provider (miles)	Population with Access	Average Distance to Provider (miles)	Population without Access	Average Distance to Provider (miles)
General Dentist	1 in 10 miles	100.00%	0.8	0.00%	N/A	100.00%	0.9	0.00%	N/A
Other Specialists	1 in 10 miles	100.00%	1.0	0.00%	N/A	100.00%	1.2	0.00%	N/A
Orthodontists	2 in 10 miles	100.00%	2.0	0.00%	N/A	100.00%	1.9	0.00%	N/A
<b>Overall Average</b>		<b>100.00%</b>	<b>1.27</b>	<b>0.00%</b>	<b>N/A</b>	<b>100.00%</b>	<b>1.33</b>	<b>0.00%</b>	<b>N/A</b>

**Town of Lake Park  
Dental Provider Geo Access Analysis**

**United Concordia**

Provider Type	Standard	Population with Access	Average Distance to Provider (miles)	Population without Access	Average Distance to Provider (miles)
General Dentist	1 in 10 miles	100.00%	0.7	0.00%	N/A
Other Specialists	1 in 10 miles	100.00%	1.4	0.00%	N/A
Orthodontists	2 in 10 miles	98.80%	2.2	1.20%	10.2
<b>Overall Average</b>		<b>99.60%</b>	<b>1.43</b>	<b>0.40%</b>	<b>10.20</b>

Loxahatchee (1)

Town of Lake Park  
 Summary of Caveats - Medical  
 Effective October 1, 2020

Carrier	Caveats
Aetna	<p>1. Participation Requirement: For Full Replacement sales at least 75% of eligible employees excluding spousal and parental waivers must enroll in the plan, but not less than 50% of all eligible employees regardless of spousal and parental waivers. For Option Sales at least 75% of eligible employees excluding spousal and parental waivers must enroll in the employer's plans.</p> <p>2. The proposed rates are illustrative and subject to change based upon underwriting review of the information listed and requested below. Any of the information listed below, which has not been provided, may be required prior to final approval of a sale.</p> <p>3. Aetna is relying on information from the Plan Sponsor and its representatives in establishing the rates and terms of this proposal. If any of this information is inaccurate or incomplete and has a material impact on the cost of the programs, Aetna reserves the right to adjust their rates and terms. For example, but without limitation, Aetna may change rates if there is a material deviation from the rate quotation assumptions or if the Plan Sponsor is unable to provide us with the requested information. As another example, if additional information related to this quotation is made available to Aetna at a later date, they reserve the right to reassess, and potentially revise, the quote based upon analysis of that information. For states that require approval of rate filings, the final rate may be different if the quoted rates are not approved by the effective date of coverage.</p> <p>4. The quoted insured medical rates are offered on a prospectively rated basis. No policy year accounting balance will be calculated for these coverages.</p> <p>5. Amount due is payable on the first day of the month covered by the invoice. If the amount due is not paid in full within 30 days, Aetna reserves the right to terminate the contract and/or assess late premium payment charges.</p> <p>6. Aetna reserves the right to change the quoted rating for coverage, or to decline to offer coverage if the Plan Sponsor funds the deductible in excess of 50%.</p> <p>7. Aetna reserves the right to revise the premium, modify the terms of the offer or terminate if:</p> <ul style="list-style-type: none"> <li>- The enrolled member to subscriber ratio increases or decreases by more than 10% from the 1.44 ratio assumed in this quote.</li> <li>- The actual enrollment in total or by plan changes by more than 10% compared with what was proposed. The plan sponsor offers coverage to employee previously not covered under the plan without prior notification. (Change in census is based on additions and subtractions--a 60 life group who adds 3 people and takes away 3 others has a 6 person change in census even though they stay at 60 lives).</li> <li>- Under Affordable Care Act (ACA) and state insurance regulations, a group health insurance policy may be non-renewed for certain reasons. Aetna reserves the right to non-renew for failure to comply with certain requirements such as participation and/or contribution rules.</li> <li>- The final benefit provisions, account structure, claim payment requirements or services change from those proposed.</li> <li>- The information provided is inaccurate and/or the demographics of the quoted group change resulting in +/- 5% premium difference.</li> <li>- A decision is not reached within 60 days from the time the quote is released</li> <li>- In dual or multi-option scenarios the rate spread between all plans should not exceed 50%; anything exceeding 50% may require rates to change.</li> <li>- The total number of COBRA enrollees exceeds 10% of the total enrolled group or the total number of COBRA enrollees increases by more than 5 percentage points from 0 lives which was assumed in this quote.</li> <li>- The total number of Retired enrollees exceeds 10% of the total enrolled group or the total number of Retiree enrollees increases by more than 5 percentage points from 0 lives which was assumed in this quote.</li> <li>- A material change in the plan of benefits offered, or a change in claim payment requirements or procedures, or a change in state premium taxes or assessments, or any other changes affecting the manner or cost of providing coverage that is required because of legislative or regulatory action.</li> </ul>
AvMed	<p>1. No significant caveats included.</p>
Cigna	<p>Cigna HealthCare may revise or withdraw this Proposal if:</p> <ol style="list-style-type: none"> <li>1. there is a change to the effective date of the quote.</li> <li>2. the policy will not be situated in FL.</li> <li>3. the Plan benefits are different than shown in the RFP or benefit modifications are requested.</li> <li>4. the census or experience provided by is deemed inaccurate.</li> <li>5. the group size differs from what was assumed at the time of quote based upon confirmation of employer group status on a State definition of small or large employer group, as applicable.</li> <li>6. enrollment in the Cigna HealthCare administered plan is less than 50% of the total eligible population identified as 62</li> <li>7. enrollment increases or decreases by 10% or more, by product or for the total account, from the enrollment assumptions used in establishing the rates, fees, funds and/or fee credits set forth herein.</li> <li>8. the final enrollment deviates from the quoted enrollment such that it results in a needed change in rates. Rates are based on final enrollment factors, including total number of enrollees, their age, sex, demographics, location and the distribution of enrollees by product or by customer tier.</li> <li>9. 100% of the medical underwriting forms are not completed as part of the enrollment process when required by Cigna.</li> <li>10. any of the information upon which these rates or benefits were based (including Medical History Information) changes or is inaccurate.</li> <li>11. it is not the exclusive provider of Medical / Pharmacy or like products for all of Town of Lake Park's employees in all worksites.</li> <li>12. the employer changes its level of contribution toward the cost of the coverage.</li> <li>13. it is requested to provide stop loss coverage different than what is outlined in this proposal.</li> <li>14. Federal, State or Local action impacts the benefit levels quoted herein or affects our ability to meet our obligations to you, to your covered employees/our customers or to our contracted providers. By way of illustration, such legislation or executive actions which impose controls or requirements that affect: our ability to determine rates; covered medical expenses or service benefits; providers' delivery of care or the fees they charge; or our contracts with providers, may be deemed to so affect our contractual obligations. Should this happen, Cigna HealthCare will make a good faith effort to work to reach a new agreement that equitably reflects the circumstances as altered by government action.</li> <li>15. there is any reimbursement arrangement ("gap" cards, etc.) that subsidizes or reduces the out-of-pocket obligation of covered persons under the policy.</li> <li>16. This proposal made by Cigna HealthCare is contingent upon:       <ul style="list-style-type: none"> <li>- Cigna HealthCare's receipt of the following information: -Completed medical history questionnaire 30 days prior to the policy effective date.</li> <li>- Cigna reserves the right to revise or withdraw this proposal if the required medical questionnaire is not received 30 days prior to the policy effective date.</li> </ul> </li> </ol>

Shown above is a high level summary of the key caveats taken from the respective proposals. Please refer to the proposals for a more detailed description.

Town of Lake Park  
 Summary of Caveats - Dental  
 Effective October 1, 2020

Carrier	Caveats
<p><b>Ameritas</b></p>	<ol style="list-style-type: none"> <li>1. Participation Requirements: The greater of 60% or 3 lives.</li> <li>2. Rates assume enrollment in their electronic certificate (eCert) program. If the Town chooses to receive paper certificates, monthly rates will increase.</li> <li>3. The proposal assumes that the Ameritas Life Insurance Corp. dental plan is the only plan offered for acceptance or consideration. If any other dental coverage is involved, such as a self-insured, DHMO or Prepaid plan, they would gladly provide another quote, as this one is no longer valid.</li> <li>4. This proposal assumes 0% of the benefit eligible employees are retirees. If this percentage changes, Ameritas Life Insurance Corp. reserves the right to revise the rates retroactive to the effective date of the dental benefits to accommodate this change.</li> <li>5. Some states require that producers be appointed with Ameritas Life Insurance Corp. before any presentation or solicitation of this plan design.</li> <li>6. This proposal is not a contract or a certificate of insurance. It contains proposed rates and benefits that are based on preliminary enrollment data. Such rates and benefits are subject to adjustment if final enrollment varies from the preliminary data.</li> <li>7. The rates are based on Standard Industry Code 922012.</li> <li>8. This proposal is based on the assumption it will be sold in conjunction with a bona fide cafeteria plan regulated by Section 125 of the Internal Revenue code, and it must meet all of the Section 125 requirements. Ameritas Life Insurance Corp. reserves the right to request a copy of the employer's Section 125 cafeteria plan. If the Town selects Ameritas Life Insurance Corp.'s plan and implement it through a cafeteria approach regulated by Section 125, they will require that all eligible employees and dependents requesting benefits: (a) make annual selections, and (b) remain in the plan for a minimum of one year. Changes in these selections will not be allowed except for certain "life event" or family status changes such as marriage, birth, death or termination of employment.</li> <li>9. This proposal assumes a Section 125 plan year of October 1, 2020 to October 1, 2021.</li> <li>10. Benefits could be available for all full-time, active employees working at least 30 hours per week and dependents who have completed the designated waiting period.</li> <li>11. This proposal is being made as a result of information provided in the request for a proposal. It is intended for informational purposes and is not an offer to contract. If Town of Lake Park wishes to apply for group insurance based upon this proposal, Town may complete a Preliminary Application for Group Insurance. The Application will be subject to review and approval by the Home Office of the Company. If the Application is accepted, the final rates and benefits will be based on verification of this information and final enrollment.</li> <li>12. Ameritas does not issue coverage to individuals residing in Europe.</li> <li>13. Dependent children are covered up to age 26 regardless of student status in the situs State of Florida.</li> <li>14. If a member does not elect to participate when initially eligible, the member may elect to participate at the policyholder's next enrollment period. This enrollment period will be held each year and those who elect to participate in this policy at that time will have their insurance become effective on October 1. If an employee does not enroll during the Town's open enrollment period, then they will be subject to the Late Entrant Provision.</li> <li>15. This plan is provided as part of the Policyholder's Section 125 Plan. Each employee has the option under the Section 125 Plan of participating or not participating in this plan. If an employee does not elect to participate when initially eligible, he/she may elect to participate at the Policyholder's next Annual Election Period. An employee who elects to participate at an election period other than the initial election period or annual open enrollment period will be a Late Entrant and subject to the Late Entrant provision.</li> </ol>
<p><b>Cigna</b></p>	<ol style="list-style-type: none"> <li>1. Cigna's Dental Proposal assumes the quoted Dental rates are valid only when Dental is packaged and sold alongside Cigna Medical and the Dental funding mirrors the funding on Medical.</li> <li>2. Cigna HealthCare may revise or withdraw this Dental Proposal if enrollment increases or decreases by 10% or more, from the enrollment assumptions used in establishing the rates and/or fees set forth.</li> <li>3. Cigna HealthCare may revise or withdraw this Proposal if:       <ul style="list-style-type: none"> <li>- there is a change to the effective date of the quote.</li> <li>- the policy will not be situated in FL.</li> <li>- benefits and any applicable experience do NOT match benefits with incumbent carrier; a review of the SPD may be required prior to implementation.</li> <li>- there is a change in any law, regulation, or required assessment or tax that changes Cigna HealthCare's costs in offering the plan.</li> <li>- the group size differs from what was assumed at the time of quote based upon confirmation of employer group status on a State definition of small or large employer group, as applicable.</li> <li>- participation is below 88%. This will be based on the total eligible employees, identified as.</li> <li>- enrollment increases or decreases by 10% or more, by product or for the total account, from the enrollment assumptions used in establishing the rates and/or fees set forth herein.</li> <li>- it is not the exclusive provider of Dental for all of Town of Lake Park's employees in all worksites.</li> <li>- it is requested to provide stop loss coverage different than what is outlined in this proposal.</li> <li>- Federal, State or Local action impacting the benefit levels quoted herein or affecting our ability to meet Cigna's obligations to the Town, to the Town's employees/Cigna's customers or to Cigna's contracted providers. By way of illustration, such legislation or executive actions which impose controls or requirements that affect: Cigna's ability to determine rates; covered dental expenses or service benefits; providers delivery of care or the fees they charge; or Cigna's contracts with providers, may be deemed to so affect their contractual obligations. Should this happen, Cigna HealthCare will make a good faith effort to work to reach a new agreement that equitably reflects the circumstances as altered by government action.</li> </ul> </li> </ol>
<p><b>Delta Dental</b></p>	<ol style="list-style-type: none"> <li>1. Participation Requirements: This quote assumes 75% of the eligible employees enroll.</li> </ol>

Town of Lake Park  
 Summary of Caveats - Dental  
 Effective October 1, 2020



Carrier	Caveats
Florida Combined Life	<ol style="list-style-type: none"> <li>1. The premiums in this proposal may include costs associated with the payment of compensation to independent, third parties for the sale of the products.</li> <li>2. Calculations are based upon data furnished. Estimated Monthly Premium is provided for illustrative purposes only.</li> <li>3. This proposal is only a summary of the benefits and provisions contained in the group master policies. Other benefits and restrictions may apply.</li> <li>4. Final rates and benefits will be based upon actual enrollment and participation and will be guaranteed for the twenty-four (24) months immediately following the Effective Date.</li> <li>5. Quoted rates anticipate the employer contributing a minimum of 50% of the cost of the employee coverage for all eligible employees.</li> <li>6. The greater of 50% of all eligible employees or 10 eligible employees must be enrolled in the Plan for it to be placed into effect, with the exception of any Community Rated (CR) plan which will require the greater of 50% of all eligible employees or 4 eligible employees. Quoted rates may be based upon a higher participation. Final rates will be based upon participation at time of sale.</li> <li>7. A 12-month waiting period may apply to all Major and Orthodontia services if an existing comparable insured dental plan is not being replaced.</li> <li>8. If Orthodontia Benefits are included, a minimum of 5 child/family units must be enrolled in the plan in order for Orthodontia coverage to be placed into effect.</li> <li>9. If dual option dental is selected, each plan must have the minimum enrollees required by that plan, with a combined total of at least 50% of all eligible employees enrolled in both plans. If Orthodontia benefits are included, Orthodontia must be offered on both plans.</li> <li>10. For plans with provider networks, (BlueDental Choice, BlueDental Choice Copayment and BlueDental Choice Plus), in-network deductible credits apply to out-of-network deductible and out-of-network deductible credits apply to in-network deductible.</li> <li>11. For BlueDental Choice and BlueDental Choice Plus plans, the total amount of benefits FCL will pay in a Plan Year is limited to the in-network plan year maximum. Benefits that apply toward the in-network plan year maximum also apply toward the out-of-network plan year maximum, and benefits that apply toward the out-of-network plan year maximum also apply toward the in-network plan year maximum.</li> <li>12. For BlueDental Choice and BlueDental Choice Plus plans, if orthodontia Benefits are included, the total amount FCL will pay in the insured's lifetime is limited to the in-network orthodontia lifetime maximum. Benefits that apply toward the in-network lifetime maximum also apply toward the out-of-network lifetime maximum, and benefits that apply toward the out-of-network lifetime maximum also apply toward the in-network lifetime maximum.</li> <li>13. For BlueDental Choice Plus, charges made by a Non-Participating Dentist that are in excess of their allowance will not be considered payable under the contract.</li> <li>14. One or more BlueDental plans quoted include Plan Year Rollover benefits (as indicated in the Benefits and Rates Summary). Where applicable, this benefit allows a portion of the employee's unused Plan Year Maximum to be carried over to the next Plan Year. Certain conditions must be met to qualify for the Rollover Benefit.</li> </ol>
The Guardian	<ol style="list-style-type: none"> <li>1. Rates and Premiums were determined using a census of employees and dependents currently enrolled for coverage at time of quote. If the provided information was missing additional office locations or census counts for office locations, the rates shown are illustrative only. Final rates and premiums will be produced when information regarding office locations and related census counts is received and will be based on the plan and employee/dependent data provided on the enrollment forms. State specific requirements apply.</li> <li>2. The Guardian reserves the right to adjust rates if actual participation is below assumed level. They also reserve the right to adjust rates if there is an average of more than 4 children per dependent unit (EE+CH or FAM).</li> <li>3. The Guardian reserves the right to withdraw this proposal if actual employee participation is below 25%; minimum of 5 enrolled employees. This requirement does not apply to any Managed Dental Care plans quoted.</li> <li>4. A Dental Prosthesis will not be covered when replacing a tooth or teeth lost or extracted before being covered under this Plan unless they were extracted while covered by the Prior Plan.</li> <li>5. Cleanings and Perio Maintenance Procedures share the frequency. Limited to a total of two cleanings or two perio maintenance procedures in any 12 consecutive month period.</li> <li>6. If the Town's plan includes Section 125/Flex Plan, open enrollment must be held the month prior to the renewal/anniversary date.</li> <li>7. Orthodontia, when covered, is for dependent children who are less than age 19 when active appliance is first placed.</li> </ol>
Lincoln Financial Group	<ol style="list-style-type: none"> <li>1. Participation Requirement: 100% of Eligible Employees &amp; 60% of Eligible Dependent Units.</li> <li>2. Quoted rates were developed based on the employer contribution and the minimum participation assumptions shown in the proposal. If these assumptions are not correct, rates may be adjusted or the proposal may be withdrawn. Final rates will be calculated based on: • the agreed-upon plan; • employer contribution (changing the percentage of employer contributions for employee and/or dependent coverage may affect quoted rates); • enrolled census; • employee location(s); • correct industry code (SIC); and • other pertinent underwriting factors.</li> <li>3. If there are changes in the above factors, the plan may be re-rated or coverage may be refused.</li> <li>4. All active, full-time permanent employees may be covered, unless otherwise specified in this proposal. "Active, full-time" means the employee works at least 20 hours per week. (Lower minimum hours may apply in certain states.) Retired, temporary and seasonal employees are not eligible, unless otherwise specified.</li> <li>5. The participation requirements shown in the proposal must be satisfied on the Policy's Effective Date. There are two exceptions to these requirements:       <ul style="list-style-type: none"> <li>- If an employee and/or dependent is covered by another group dental plan, that person(s) will not be counted as an eligible person, if a signed waiver card is submitted. However, if 30% or more of eligible employees do not enroll because of other coverage, the plan may be reevaluated and new rates illustrated.</li> <li>- When a husband and wife are employed by the same company and have dependent child to enroll, then either the husband or the wife may be coverage as a dependent of the other spouse.</li> </ul> </li> <li>6. In any event, a minimum of 10 employees must be enrolled.</li> <li>7. To include Orthodontic Coverage for children, the policyholder must have a minimum of 5 child dependent units enrolled on the Policy's Effective Date. If dependent enrollment in the group policy does not meet this minimum requirement, Orthodontic Coverage (Type IV Services) will not be issued. This requirement does not change the minimum participation requirements.</li> <li>8. Dental services will be covered, at the reimbursement rate quoted, after any deductible is satisfied.</li> <li>9. Employees who enroll within 31 days of the date they become eligible, coverage usually becomes effective on the later of:       <ul style="list-style-type: none"> <li>- the first of the month following the date the employee completes the eligibility waiting period established by the employer; or</li> <li>- the first of the month following the date the employee enrolls and makes any required premium contribution.</li> </ul> </li> <li>10. Newly hired employees will become eligible upon completion of the company's eligibility waiting period – for example, 30 days of full-time employment. New employees can be covered by the dental plan on the first of the month following completion of that eligibility waiting period, provided they enroll and make any required premium contributions within 31 days of the date they become eligible.</li> <li>11. Dependents eligible for coverage include the employee's lawful spouse and children as defined in this proposal. Additional State requirements may apply. Stepchildren are eligible if they live in the employee's home and are chiefly dependent upon the employee for support. Foster children may also be eligible under certain conditions.</li> <li>12. Dependents' coverage usually becomes effective on the same date as the employee's if they are enrolled. Dependents acquired after the employee's coverage begins may be enrolled immediately, subject to payment of any increase in premium.</li> <li>13. Employees and dependents who enroll more than 31 days after becoming eligible will be subject to the policy's late entrant limitation.</li> </ol>



Town of Lake Park  
 Summary of Caveats - Dental  
 Effective October 1, 2020



Carrier	Caveats
<b>Principal</b>	<ol style="list-style-type: none"> <li>1. Participation Requirements: 20% or 5 lives, whichever is greater. Minimum enrolled lives required for child orthodontia: 5</li> <li>2. Suggested premiums and benefits are provided for illustration purposes only.</li> <li>3. Acceptance of the Town, the final premium rates and actual benefits cannot be offered to until all necessary information about the group has been received and reviewed by home office underwriters of Principal Life and approved by an officer of Principal Life.</li> <li>4. Rates will be recalculated based on actual enrollment under the policy and are subject to change if the number of employees on the effective date varies by more than 15% from the sold proposal.</li> <li>5. Changes in assumptions, group demographics, policy design and policy effective date may also affect the rates.</li> <li>6. Final rates will apply for the period of time specified in the contract. Rates may increase on renewal in accordance with the terms of the policy.</li> <li>7. This proposal is a general description. It is not a policy and does not modify or change the provisions of any policy or rider. If there is a discrepancy, the policy is the final arbiter of the coverage. Policy definitions and provisions may vary by state, read the policy carefully for the exact definitions and provisions. Policy limitations and exclusions apply. Benefits are limited when living outside the United States.</li> </ol>
<b>Renaissance Family</b>	<ol style="list-style-type: none"> <li>1. Participation Requirements: 75% or 41 subscribers</li> <li>2. Premium Rate Guarantee: Renaissance Family will not increase the premium rates for any insurance provided by this policy prior to the stated rate guarantee period from the effective date of the policy, unless during the stated period: (a) This policy is amended to change the eligibility requirements and/or benefits; (b) The number of insured Employees changes by 25% or more; or (c) A new law or regulation, a change in any existing law or regulation, a court decision, or a change in the interpretation of a law or regulation which affects this policy, is enacted or adopted. Other rate guarantee provisions may apply if a subsidiary or affiliate is added to the policy or the number of insured individuals for the group drops below 10.</li> <li>3. Proposal subject to final underwriting approval. This proposal is not valid without all pages. This is not a policy and the descriptions of the policy(ies) are in summary form. If a discrepancy exists, the policy(ies) will control in all instances. For a complete description of benefits, exclusions, limitations, reduction of benefits, and/or terms under which the policy(ies) may be continued in force or discontinued, please refer to the policy(ies). Rates and Volumes quoted are based on the census provided. Final rates are determined by the Town's underwriting guidelines and final enrollment.</li> <li>4. The rates are based on the census data provided to Renaissance Family. If the census data changes by more than 10%, these rates are not valid.</li> <li>5. Rates do not include any applicable state claims taxes. The Rates are valid only for effective date noted above and are guaranteed for a one year nonretention contract</li> <li>6. Self-billing is not allowed and the Town agrees to pay as invoiced each month.</li> <li>7. Payment will not be made for procedures to replace a missing tooth or teeth that were lost prior to becoming a Certificate Holder or Eligible Dependent under this Policy. Oral Exams are payable once any 6 month period. Prophylaxes are payable once any 6 month period. Fluorides are payable once any Benefit Year up to age 14. People with specific at-risk health conditions may be eligible for additional prophylaxes (cleanings) or fluoride treatment. The patient should talk with his or her dentist about treatment. Bitewing Radiographs are payable once any Benefit Year and Full Mouth Radiographs are payable once any 5 year period. Sealants are payable only for the occlusal surface of first and second permanent molars once any 5 year period up to age 14. The surface must be free from decay and restorations. Space Maintainers are payable once a lifetime up to age 14. Crowns, Inlays, Bridgework, Dentures and Implants are payable once any 10 year period. Veneers are payable once any 7 year period.</li> </ol>
<b>Solstice</b>	<ol style="list-style-type: none"> <li>1. Quoted rates are valid until the listed effective date.</li> <li>2. Rates assume the Group's SIC Code to be 9111</li> <li>3. For PPO plans, the In- and Out-of-Network Annual Maximums are combined.</li> <li>4. For PPO plans, the In- and Out-of-Network Lifetime Ortho Maximums are combined.</li> <li>5. Solstice reserves the right to adjust the quoted rates should member to sub ratio exceed 1.67</li> <li>6. Rates and plans assume an employer/employee relationship exist between all parties.</li> <li>7. Rates provided assumes the plan design quoted. Rates may change, if plan design changes.</li> <li>8. Solstice reserves the right to adjust the quoted rates should enrollment fluctuate by +/- 10% from the quoted eligible/participating numbers at the time of enrollment or during the contract period.</li> <li>9. Deductibles and maximums are assumed on a calendar year basis unless otherwise stated.</li> <li>10. Rates assume full takeover for all dental lines of coverage</li> <li>11. Dependent age limitations are based on situs state requirements unless otherwise noted.</li> <li>12. Rates do not include cost of loading prior carrier history.</li> <li>13. Proposed rates are contingent on Solstice being the only dental plan(s) offered.</li> </ol>
<b>Sun Life</b>	<ol style="list-style-type: none"> <li>1. Participation Requirement: A minimum participation of 20% of eligible employees (10 life minimum).       <ul style="list-style-type: none"> <li>- Rates assume 54 eligible employees, with 52 participating or 96.3% participation. Upon sale, quoted rates and benefits may be adjusted based on achieved participation levels.</li> <li>- Sun Life reserves the right to adjust rates if final participation is more than 10% different than the participation.</li> </ul> </li> <li>2. Rates are based on the assumption that dental has been in force for 24+ months. Sun Life reserves the right to re-rate if coverage has been in force for less than 24 months.</li> <li>3. Prior dental plan certificates are required.</li> <li>4. Assumes direct employer-employee relationship.</li> <li>5. Sun Life is assumed to be the sole provider of dental insurance to the employer named in this proposal.</li> <li>6. Notification of any employer-completed merger or acquisition.</li> <li>7. Standard Sun Life policy language, as filed in the policyholder's situs state, is offered. No special language or state filings are included unless approved in advance and policy provisions are subject to state requirements and availability.</li> <li>8. An employee must be Actively at Work on his/her Effective Date for coverage to become effective. If an employee is not Actively at Work on his or her Effective Date, coverage will not become effective until the employee is again Actively at Work. Continuity of coverage may apply for takeover plans.</li> <li>9. Common ownership of the business units.</li> <li>10. Sun Life requires a final census, which includes participation information for contributory/voluntary benefits, before the point of sale and reserves the right to re-rate the proposal upon verification of dates of birth, genders, salaries, individual benefit elections, and occupations</li> <li>11. If post-enrollment review shows that the group did not meet all of the underwriting requirements, Sun Life reserves the right to re-rate retroactive to the Effective Date or terminate the contract.</li> <li>12. This quote is provided based on information provided with the proposal request. It is intended for informational purposes and is not an offer to contract. The Employer may apply for the group dental insurance shown in this proposal. If the application is accepted by Sun Life, the final rates and benefits will be based on the enrollment census and the verification of the information provided with the rate request.</li> <li>13. Rates assume the group does not currently have dental coverage with Sun Life.</li> </ol>

Town of Lake Park  
 Summary of Caveats - Dental  
 Effective October 1, 2020



Carrier	Caveats
<p><b>The Standard</b></p>	<ol style="list-style-type: none"> <li>1. Participation Requirement: All eligible employees.</li> <li>2. If the Town purchases group insurance through The Standard, the producer will receive compensation from The Standard. This compensation may include one or more of the following:             <ul style="list-style-type: none"> <li>- Commission or override commission based on customary or negotiated scales.</li> <li>- Subject to participation and eligibility requirements, contingent compensation based on performance factors, for example volume and persistency.</li> <li>- Fees for administrative or consulting services.</li> <li>- If the Town has any questions about the amount or type of compensation, please contact the producer.</li> </ul> </li> <li>3. Some states require that producers be appointed with The Standard before any presentation or solicitation of this plan design.</li> <li>4. This proposal is not a contract or a certificate of insurance. It contains proposed rates and benefits that are based on preliminary enrollment data. Such rates and benefits are subject to adjustment if final enrollment varies from the preliminary data.</li> <li>5. The rates are based on North American Industry Classification System Code 9211113.</li> <li>6. Benefits could be available for all full-time, active employees working at least 30 hours per week and dependents who have completed the designated waiting period.</li> <li>7. This proposal is being made as a result of information provided in the request for a proposal. It is intended for informational purposes and is not an offer to contract. If Town of Lake Park wishes to apply for group insurance based upon this proposal, Town of Lake Park may complete a Preliminary Application for Group Insurance. The Application will be subject to review and approval by the Home Office of The Standard. If the Application is accepted, the final rates and benefits will be based on verification of this information and final enrollment.</li> <li>8. Dependent children are covered up to age 26 regardless of student status in the State of Florida.</li> <li>9. The policyholder must contribute the entire premium cost for all eligible employees and eligible dependents who are not covered by another dental plan. (Employees and dependents who are covered by another dental plan may enroll if the appropriate premium is paid by the employee.)</li> <li>10. The Standard's proposal assumes that The Standard's dental plan is the only plan offered for acceptance or consideration. If any other dental coverage is involved, such as a self-insured, DHMO or Prepaid plan, they would gladly provide another quote, as this one is no longer valid.</li> <li>11. This proposal assumes 0% of the benefit eligible employees are retirees. If this percentage changes, Standard Insurance Company reserves the right to revise the rates retroactive to the effective date of the dental benefits to accommodate this change.</li> <li>12. If an employee does not elect to participate when initially eligible, he/she may elect to participate at the Policyholder's next Annual Election Period. An employee who elects to participate at an election period other than the initial election period or annual open enrollment period will be a Late Entrant and subject to the Late Entrant provision.</li> </ol>
<p><b>United Healthcare</b></p>	<ol style="list-style-type: none"> <li>1. Participation Requirement: 75% of Eligible Employees.</li> <li>2. United Healthcare reserves the right to adjust the proposed rates should enrollment or ACS fluctuate by +/- 10%.</li> <li>3. The In- and Out-of-Network Plan Deductibles, Maximums and Lifetime Ortho Maximums are combined.</li> <li>4. Quote assumes a complete product replacement.</li> <li>5. Rates listed above assume the plan designs quoted. Rates may change, if plan design changes.</li> <li>6. United Healthcare's contract covers only those procedures performed in the United States.</li> <li>7. This premium may include state and federal taxes and fees.</li> <li>8. Rates may increase on renewal in accordance with the terms of the policy.</li> <li>9. Employees must be U.S. citizens or residents regularly working and living in the U.S. Coverage for U.S. citizens working outside of the U.S. must be approved in writing by us. Approval depends on locale and length of assignment.</li> <li>10. Employer's assumed primary business is classified as 9111.</li> <li>11. Assumed contract situs is Florida.</li> <li>12. Rates assume standard administrative services including Claims &amp; Data processing, Enrollment &amp; Billing, Customer Service, Case Management, Provider Relations, and Reporting.</li> <li>13. Rates assume no changes in legislation or regulation that affects the benefits payable, eligibility or contract.</li> <li>14. United Healthcare reserves the right to change rates and/or plan provisions if the number of lives or volume of insurance change by more than 10% before, on, or after the effective date listed in the proposal or if factors used to generate this quote such as group demographics or effective date are changed, found to be incomplete or incorrect.</li> </ol>
<p><b>United Concordia</b></p>	<ol style="list-style-type: none"> <li>1. Rates assume 55 eligible employees, with 52 participating. Upon sale, quoted rates and benefits may be adjusted or coverage denied, based on achieved participation levels. Required participation must be met and maintained throughout the policy period.</li> <li>2. Rates are based upon Standard Industry Classification Code: 9111</li> <li>3. United Concordia's standard exclusions and limitations apply.</li> <li>4. Rates and benefits after the effective date must be approved by Underwriting.</li> <li>5. This plan cannot be offered in conjunction with another dental plan.</li> <li>6. All proposed rates, guarantees and caps assume no change to the proposed benefit design or effective date. United Concordia reserves the right to re-evaluate proposed rates and benefits if any state or federally mandated benefits or fees are imposed.</li> <li>7. United Concordia Dental is not available to accept business submitted by or pay commissions to producers who are not appointed. Any binder check or other premium payment collected from a group by non-appointed producers, and is then submitted for acceptance to United Concordia Dental directly or through United Concordia Dental sales personnel, will be rejected and returned to the non-appointed producer. The Town's quotation of rates to groups or submission of business to United Concordia Dental will constitute acceptance of and agreement to comply with these rules regarding appointment and commission payments.</li> <li>8. United Concordia Dental may pay the selling broker or benefit consultant ("producer") compensation for the promotion and sale of the products and services offered in this proposal. In addition to our standard compensation arrangements, we may make additional cash payments or reimbursements to selling producers in recognition of their marketing and distribution activities, persistency levels and volumes of business.</li> <li>9. Underwriting guidelines for any FFS plan, offering orthodontic coverage, are as follows:             <ul style="list-style-type: none"> <li>- If any FFS plan has 10-24 enrolled contracts, orthodontics is available on a takeover basis only. Groups that do not currently have orthodontic coverage are not eligible for this benefit. Proof of prior orthodontic coverage (prior carrier summary plan description) is required as part of the implementation package.</li> <li>- United Concordia Dental requires a minimum of 10 enrolled contracts on the FFS plan.</li> </ul> </li> </ol>

Town of Lake Park  
 Summary of Caveats - Dental  
 Effective October 1, 2020



Carrier	Caveats
UNUM	<p>1. Participation Requirement: 85% of the total eligible lives.</p> <p>2. Unum members whose dental plan includes coverage of crowns and bridges will have the options of choosing an endosteal implant to replace a missing tooth instead of a conventional fixed, 3-unit bridge, when a 3-unit bridge is approved for coverage. Crowns placed on implants will also be covered. Other implants or implant related services are not covered. The following services are not covered: 1) Any treatment which is elective or primarily cosmetic in nature and not generally recognized as a generally accepted dental practice by the American Dental Association, as well as any replacement of prior cosmetic restorations. 2) The correction of congenital malformations. 3) The replacement of lost or discarded or stolen appliances. 4) Replacement of bridges, dentures, crowns, inlays, onlays or dentures unless more than five (5) years old and cannot be made serviceable. 5) Appliances, services, or procedures relating to: (i) the change or maintenance of vertical dimensions; (ii) restoration of occlusion (iii) splinting; (iv) correction of attrition, abrasion, erosion, or a fracture; (v) bite regulation or (vi) bite analysis. 6) Charges for implants (except noted above), removal of implants, precision or semi-precision attachments, denture duplication, over dentures and any associated surgery, or other customized services or attachments, and related procedures. 7) Dentures for teeth missing prior to effective date of coverage; some exceptions apply and are detailed in the Certificate of Coverage 8) Multiple x-rays done on same date of service will be combined to a full-mouth x-ray. 9) Anesthesia is covered with complex oral surgery only. Charges are subject to review. Pre-treatment estimate is recommended. 10) Services provided for any type of temporomandibular joint (TMJ) dysfunction, muscular, skeletal deficiencies involving TMJ or related structures, myofascial pain, and 11) Cosmetic restorations on posterior permanent teeth and all primary teeth will be given alternate benefit.</p> <p>3. A copy of the group's current carry-over report must be provided at time of sale to apply takeover credit.</p> <p>4. This proposal is under no circumstances a contract for the insurance coverage described within. If this proposal is accepted, a contract outlining the coverage will be issued. This proposal is based on census data received by Unum. Actual costs will be based on the final enrollment data of employees insured under the plan on its effective date. Quote assumes coverage of employees who are in active employment in the United States with the employer working the minimum hours for eligibility. This quote will expire on the date listed on the first page and includes standard services only, unless otherwise expressly described herein. Important Information Concerning the Sale of these Benefits: State laws require that insurance brokers be licensed and appointed with the applicable Unum insurance subsidiary before engaging in the solicitation or sale of these benefits. Note that Unum cannot accept this business if the broker is not properly licensed and appointed before soliciting this proposal.</p>

*Shown above is a high level summary of the key caveats taken from the respective proposals. Please refer to the proposals for a more detailed description.*



# TAB 6



Town of Lake Park Town Commission

Agenda Request Form (REVISED)

Meeting Date: September 16, 2020

Agenda Item No.

Agenda Title: Resolution Authorizing and Directing the Town Manager to Renew Property and Casualty Insurance Coverage through the Florida Municipal Insurance Trust for Fiscal Year 2021

- SPECIAL PRESENTATION/REPORTS
- BOARD APPOINTMENT
- PUBLIC HEARING ORDINANCE ON \_\_\_\_\_ READING
- NEW BUSINESS
- OTHER: \_\_\_\_\_

Approved by Town Manager *J. R. Gentry* Date: 9-14-2020

Name/Title *Bonnie McKibbin*  
ASSISTANT TOWN MGR/HUMAN RESOURCES DIRECTOR

<b>Originating Department:</b>  <b>Human Resources</b>	<b>Costs: \$ 189,368</b> <b>Funding Source:</b> <b>Acct. # Various as funded in the FY 2021 budget</b> <input type="checkbox"/> Finance <u>Lourdes</u> <u>Cariseo</u>	<b>Attachments:</b> <b>Resolution; Updated Gehring Group 2020/2021 Property Casualty &amp; Workers Compensation Insurance Renewal Evaluation (Exhibit A)</b>
<b>Advertised:</b> Date: _____ Paper: _____ <input checked="" type="checkbox"/> Not Required	All parties that have an interest in this agenda item must be notified of meeting date and time. The following box must be filled out to be on agenda.	<b>Yes I have notified everyone: <u>BMT</u></b> OR Not applicable in this case _____ <b>Please initial one.</b>

**Summary Explanation/Background:**

The incumbent carrier of the Town's property and casualty insurance coverage (which includes Flood, Inland Marine, Crime Coverage, General Liability, Network Security and Privacy Liability, Public Official Liability and Employment Practices Liability, Automobile Liability, and Workers' Compensation Insurance) is the Florida Municipal Insurance Trust (FMIT). Such coverage expires on September 30, 2020.

Since the original submittal of this agenda item, staff has now received an updated quote from FMIT which represents an additional reduction of \$5,038 or -3 percent to the overall premium for a revised increase of 14.8 percent or a \$24,380 increase over the expiring coverage (as opposed to the not-to-exceed increase of 17.8 percent as previously quoted).

Such updated quote is set forth as Exhibit A.

Based upon its review of the updated evaluation provided by Gehring Group, staff recommends that the Town Manager renew property and casualty insurance coverage for Fiscal Year 2021 through the Florida Municipal Insurance Trust based upon the updated quote as set forth in Exhibit A.

**Recommended Motion:** I move to adopt Resolution 64-09-20

64-09-20  
**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF LAKE PARK, FLORIDA AUTHORIZING AND DIRECTING THE TOWN MANAGER TO RENEW FOR FISCAL YEAR 2020 / 2021 THE TOWN'S PROPERTY AND CASUALTY INSURANCE THROUGH THE FLORIDA MUNICIPAL INSURANCE TRUST; AND PROVIDING AN EFFECTIVE DATE**

**WHEREAS**, the Town of Lake Park ("Town") is a municipal corporation of the State of Florida with such power and authority as has been conferred upon it by the Florida Constitution and Chapter 166, Florida Statutes; and

**WHEREAS**, the Town Commission has determined that it is in the best interest of the Town of Lake Park to provide for property and casualty insurance for Fiscal Year 2020/2021; and

**WHEREAS**, the Town Commission has reviewed the Gehring Group 2020/2021 Property and Casualty Insurance Evaluation, a copy of which is attached hereto and incorporated herein as **Exhibit "A"**, for the provision of property and casualty insurance; and

**WHEREAS**, the Town Commission has determined that it is in the best interest of the Town to renew property and casualty insurance coverage through the Florida Municipal Insurance Trust for Fiscal Year 2020/2021; and

**WHEREAS**, the Town Commission of the Town of Lake Park has directed that adequate funds be allocated for such coverage in Fiscal Year 2020/2021.

**NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COMMISSION OF THE TOWN OF LAKE PARK, FLORIDA AS FOLLOWS:**

**Section 1.** The whereas clauses are incorporated herein as true and correct and are hereby made a specific part of this Resolution.

**Section 2.** The Town Commission hereby authorizes and directs the Town Manager to renew for Fiscal Year 2020/2021 property and casualty insurance through the Florida Municipal Insurance Trust as outlined in the attached **Exhibit A**.

**Section 3.** This Resolution shall become effective immediately upon adoption.



EXHIBIT A (UPDATED)

Town of Lake Park  
 FMIT Property, Casualty & Workers Compensation Insurance  
 2020-2021 Renewal Evaluation



Coverage Type	2019-2020			2020-2021		
	Deductible	Coverage Limits	Premium	Deductible	Coverage Limits	Premium
Property	\$5,000 AOP, 5% Named Storm \$5,000 per occ. / \$500,000 A or V	\$ 16,701,095	\$ 71,205	\$5,000 AOP, 5% Named Storm \$5,000 per occ. / \$500,000 A or V	\$ 19,070,360	\$ 86,279
Flood	\$ 5,000	\$ 5,000,000	Included in Property	\$ 5,000	\$ 5,000,000	Included in Property
Earth Movement	\$ 5,000	\$ 5,000,000	Included in Property	\$ 5,000	\$ 5,000,000	Included in Property
Inland Marine	\$ 1,000	\$ 195,945		\$ 1,000	\$ 195,945	
Scheduled Equipment	\$ 500	\$ 1,000,000		\$ 500	\$ 1,000,000	
Unscheduled Equipment	\$ 250,000	\$ 250,000	Included in Property	\$ 250,000	\$ 250,000	Included in Property
Business Interruption	\$ 5,000	\$ 16,701,095	Included in Property	\$ 5,000	\$ 16,701,095	Included in Property
Equipment Breakdown						
Crime Coverage	\$ 1,000	\$ 100,000		\$ 1,000	\$ 100,000	
Employee Theft	\$ 1,000	\$ 100,000		\$ 1,000	\$ 100,000	
Faithful Performance of Duty	\$ 1,000	\$ 10,000		\$ 1,000	\$ 10,000	
Theft of Money & Securities: In/Out	\$ 1,000	\$ 50,000		\$ 1,000	\$ 50,000	
Computer Funds Transfer	\$ 1,000	\$ 50,000		\$ 1,000	\$ 50,000	
Forgery & Alteration	\$ 1,000	\$ 250,000		\$ 1,000	\$ 250,000	
Schedule Position - Finance Director						
<b>Total Property</b>			<b>\$ 71,205</b>			<b>\$ 86,279</b>
<b>General Liability</b>	\$ 25,000	\$ 2,000,000/Unlimited	\$ 33,359	\$ 25,000	\$ 2,000,000/Unlimited	\$ 35,511
Sexual Abuse & Molestation	\$ 25,000	\$ 2,000,000/Unlimited	Included in General Liability	\$ 25,000	\$ 2,000,000/Unlimited	Included in General Liability
Employee Benefits Liability	\$ 25,000	\$ 2,000,000/Unlimited	Included in General Liability	\$ 25,000	\$ 2,000,000/Unlimited	Included in General Liability
Network Security & Privacy Liability	\$ 25,000	\$ 1,000,000	Included in General Liability	\$ 25,000	\$ 1,000,000	Included in General Liability
No-Fault Sewer Back-up	\$ 25,000	\$ 10,000/\$200,000	Included in General Liability	\$ 25,000	\$ 10,000/\$200,000	Included in General Liability
Public Official Liability	\$ 25,000	\$ 2,000,000	Included in General Liability	\$ 25,000	\$ 2,000,000	Included in General Liability
Employment Practices Liability	\$ 25,000	\$ 2,000,000	Included in General Liability	\$ 25,000	\$ 2,000,000	Included in General Liability
Defense Costs		Outside Policy Limits			Outside Policy Limits	
Non-Monetary Expense	\$ -	\$ 100,000		\$ -	\$ 100,000	
Inverse Condemnation/Bert Harris	\$ 25,000	\$ 100,000		\$ 25,000	\$ 100,000	
<b>Auto Liability</b>	\$ 25,000	\$ 2,000,000/Unlimited	\$ 29,460	\$ 25,000	\$ 2,000,000/Unlimited	\$ 33,332
Personal Injury Protection	\$ 10,000	\$ 10,000		\$ 10,000	\$ 10,000	
Medical Payments	\$ 5,000	\$ 5,000		\$ 5,000	\$ 5,000	
Uninsured Motorists	\$ 20,000	\$ 20,000		\$ 20,000	\$ 20,000	
Hired Auto Physical Damage		Included			Included	
<b>Auto Physical Damage</b>			Included in Auto Liability			Included in Auto Liability
Comprehensive Coverage	\$ 25,000	Per Schedule		\$ 25,000	Per Schedule	
Collision Coverage	\$ 25,000	Per Schedule		\$ 25,000	Per Schedule	
<b>Total Liability &amp; Auto</b>			<b>\$ 62,819</b>			<b>\$ 68,844</b>
Workers' Compensation			\$ 30,964			\$ 34,246
Mod / Payroll		.72 / \$2,679,728			.78 / \$2,760,120	
Compulsory / Employer Liability		Statutory / \$ 1,000,000			Statutory / \$ 1,000,000	
<b>Total Workers Comp</b>			<b>\$ 30,964</b>			<b>\$ 34,246</b>
<b>Total Annual Premium:</b>			<b>\$ 164,988</b>			<b>\$ 189,358</b>
\$ Increase or Decrease			N/A			\$ 24,380
% Increase or Decrease			N/A			14.8%

Revised: 9/14/2020 BMT

# TAB 7



**Town of Lake Park Town Commission**

**Agenda Request Form**

**Meeting Date:** 9/16/2020 **Agenda Item No. -2020**

**Agenda Title:** FISCAL YEAR 2019/2020 BUDGET  
UPDATES FOR ALL BUDGETS

- SPECIAL PRESENTATION/REPORTS
- BOARD APPOINTMENT
- PUBLIC HEARING ORDINANCE ON \_\_\_\_\_ READING
- NEW BUSINESS
- OTHER: \_\_\_\_\_

**Approved by Town Manager** *J. M. Lighty* **Date:** 9-10-2020

**Lourdes Cariseo** **Finance Director** **Lourdes Cariseo**  
Digitally signed by Lourdes Cariseo  
 DN: cn=Lourdes Cariseo, o=Town of Lake Park, ou=Finance  
 Department, email=lcariseo@lakeparkflorida.gov, c=US  
 Date: 2020.09.10 12:18:52 -0400

<b>Originating Department:</b>  <b>FINANCE</b>	Costs: -0-Funding <input checked="" type="checkbox"/> Finance <i>LCariseo</i>	<b>Attachments:</b> <b>"A" "B"</b>
<b>Advertised:</b> Date: _____ Paper: _____ <input checked="" type="checkbox"/> Not Required	All parties that have an interest in this agenda item must be notified of meeting date and time. The following box must be filled out to be on agenda.	Yes I have notified everyone _____ or Not applicable in this case <u>LC</u> <b>Please initial one.</b>

**Summary Explanation/Background:**

The COVID 19 pandemic forced the State of Florida to reduce monthly revenues sent to Local Governments, Counties and Agencies. The Town is facing budgetary short falls related to the State of Florida Revenue funding and projections.

One of the strategies the Town Manager has applied is a "purchasing freeze" on non-essential items. Ongoing initiatives implemented by the Finance Department are the attached additional monthly analysis of current year to prior year's revenues and expenditures by month.

Based on the analysis of non-advalorem revenues there are decreases in revenues in all funds to date. The shortfalls in the General Fund, Special Projects Funds and Streets and Roads funds did not improve significantly in the month of August 2020. The Marina fund continues to face a severe shortfall in revenues due to the closing of the Marina for three months. Active collections of delinquent accounts for the Marina and Sanitation funds, have reduced revenue shortfalls. September revenues will provide additional analysis to formulate an estimate of the total budget amendment short falls by November for the prior fiscal year end 2019/2020.

**Recommended Motion:**

None needed (Informational)

General Fund (001)	Budget	YTD Actual	Current Month	YTD Percent
Revenue	\$ 9,208,659	\$ 8,417,895	\$ 366,928	91.4%
Expenditures	\$ 9,208,659	\$ 8,432,334	\$ 570,398	91.6%

General Fund Revenue	Budget	YTD Actual	Current Month	YTD Percent
Ad Valorem	\$ 3,695,936	\$ 3,719,771	\$ -	100.6%
Franchise Fees	\$ 632,000	\$ 413,812	\$ 51,581	65.5%
Utility Taxes	\$ 1,313,609	\$ 1,057,784	\$ 112,160	80.5%
Licenses & Permits	\$ 658,214	\$ 540,476	\$ 21,393	82.1%
Intergovernmental Revenue	\$ 1,084,302	\$ 864,225	\$ 88,464	79.7%
Internal Service Charges	\$ 342,000	\$ 313,500	\$ 28,500	91.7%
Charges for Services	\$ 41,700	\$ 18,519	\$ 848	44.4%
Fines & Forfeitures	\$ 414,960	\$ 648,169	\$ 2,585	156.2%
Interest Earned / Other	\$ 294,484	\$ 200,605	\$ 3,121	68.1%
Contribution from Enterprise Operations	\$ 731,454	\$ 641,035	\$ 58,276	87.6%
Total	\$ 9,208,659	\$ 8,417,895	\$ 366,928	91.4%

General Fund Expenditures	Budget	YTD Actual	Current Month	YTD Percent
Commission	\$ 123,798	\$ 76,067	\$ 4,047	61.4%
Town Manager	\$ 369,698	\$ 326,455	\$ 23,597	88.3%
Human Resources	\$ 219,686	\$ 181,463	\$ 14,673	82.6%
Town Clerk	\$ 300,718	\$ 186,230	\$ 16,203	61.9%
Legal	\$ 161,000	\$ 138,118	\$ 16,059	85.8%
Information Technology	\$ 237,529	\$ 225,704	\$ 14,385	95.0%
Finance	\$ 506,515	\$ 516,514	\$ 33,556	102.0%
Law Enforcement	\$ 3,136,251	\$ 3,138,866	\$ 255,406	100.1%
Disaster	\$ 1,000	\$ 15,306	\$ -	1530.6%
Public Works Administration	\$ 179,023	\$ 173,577	\$ 21,319	97.0%
PW Grounds Maintenance	\$ 418,946	\$ 348,290	\$ 20,475	83.1%
PW Facilities Maintenance	\$ 361,552	\$ 359,795	\$ 28,774	99.5%
PW Vehicle Maintenance	\$ 187,824	\$ 169,700	\$ 12,186	90.4%
Community Development	\$ 701,581	\$ 604,875	\$ 41,899	86.2%
Special Events	\$ 274,484	\$ 197,411	\$ 17,309	71.9%
Library	\$ 383,986	\$ 372,041	\$ 21,436	96.9%
Non-Departmental	\$ 1,645,068	\$ 1,401,923	\$ 29,072	85.2%
Total	\$ 9,208,659	\$ 8,432,334	\$ 570,396	91.6%

Includes

## Encumbrances

CRA (110)	Budget	YTD Actual	Current Month	YTD Percent
Revenue	\$ 1,206,307	\$ 1,208,031	\$ 0	100.1%
Expenditures	\$ 1,206,307	\$ 918,690	\$ 90,378	76.2%

Revenue	Budget	YTD Actual	Current Month	YTD Percent
Ad Valorem	\$ 423,201	\$ 424,923	\$ -	100.4%
Transfer from General Fund	\$ 783,106	\$ 783,106	\$ -	100.0%
Other	\$ -	\$ 2	\$ -	0.0%
Total	\$ 1,206,307	\$ 1,208,031	\$ -	100.1%

Expenditures	Budget	YTD Actual	Current Month	YTD Percent
Personal Services	\$ 193,237	\$ 177,133	\$ 16,104	91.7%
Operating Expenses	\$ 397,489	\$ 339,477	\$ 43,156	85.4%
Grants & Aids	\$ 354,770	\$ 163,003	\$ 9,385	45.9%
Debt Coverage	\$ 260,811	\$ 239,077	\$ 21,734	91.7%
Total	\$ 1,206,307	\$ 918,690	\$ 90,378	76.2%

Streets & Roads (190)	Budget	YTD Actual	Current Month	YTD Percent
Revenue	\$ 418,041	\$ 314,078	\$ 26,921	75.1%
Expenditures	\$ 418,041	\$ 364,990	\$ 24,441	87.3%

Revenue	Budget	YTD Actual	Current Month	YTD Percent
Gas Taxes	\$ 281,658	\$ 202,115	\$ 19,668	71.8%
Revenue Sharing	\$ 81,666	\$ 55,795	\$ 7,253	68.3%
Other	\$ 54,717	\$ 56,168	\$ -	102.7%
Total	\$ 418,041	\$ 314,078	\$ 26,921	75.1%

Expenditures	Budget	YTD Actual	Current Month	YTD Percent
Personal Services	\$ 160,464	\$ 136,383	\$ 10,213	85.0%
Operating Expenses	\$ 257,577	\$ 228,607	\$ 14,228	88.8%
Debt Coverage	\$ -	\$ -	\$ -	N/A
Total	\$ 418,041	\$ 364,990	\$ 24,441	87.3%

Marina (401)	Budget	YTD Actual	Current Month	YTD Percent
Revenue	\$ 1,541,868	\$ 1,216,689	\$ 119,408	78.9%
Expenditures	\$ 1,541,868	\$ 992,710	\$ 89,208	64.4%

Revenue	Budget	YTD Actual	Current Month	YTD Percent
Rental & related	\$ 1,047,868	\$ 850,544	\$ 73,114	81.2%
Parking Fees	\$ 30,000	\$ 14,709	\$ 1,346	49.0%
Fuel Sales	\$ 464,000	\$ 351,436	\$ 44,949	75.7%
Total	\$ 1,541,868	\$ 1,216,689	\$ 119,408	78.9%

Expenditures	Budget	YTD Actual	Current Month	YTD Percent
Personal Services	\$ 413,282	\$ 213,932	\$ 15,023	51.8%
Operating Expenses	\$ 757,618	\$ 653,740	\$ 72,102	86.3%
Total Debt	\$ 345,968	\$ 102,122	\$ (0)	29.5%
Debt Coverage	\$ 25,000	\$ 22,917	\$ 2,083	91.7%
Total	\$ 1,541,868	\$ 992,710	\$ 89,208	64.4%

Stormwater (402)	Budget	YTD Actual	Current Month	YTD Percent
Revenue	\$ 953,918	\$ 969,273	\$ 24,662	101.6%
Expenditures	\$ 953,918	\$ 740,809	\$ 30,779	77.7%

Revenue	Budget	YTD Actual	Current Month	YTD Percent
Assessments	\$ 878,818	\$ 916,590	\$ 24,662	104.3%
DEP - Lake Shore Appropriations Grant	\$ 75,000	\$ 52,500	\$ -	70.0%
Interest	\$ 100	\$ 183	\$ -	183.0%
Total	\$ 953,918	\$ 969,273	\$ 24,662	101.6%

Expenditures	Budget	YTD Actual	Current Month	YTD Percent
Personal Services	\$ 277,492	\$ 221,759	\$ 16,466	79.9%
Operating Expenses	\$ 626,426	\$ 519,050	\$ 14,313	82.9%
Debt Coverage	\$ 50,000	\$ -	\$ -	0.0%
Total	\$ 953,918	\$ 740,809	\$ 30,779	77.7%

Sanitation (404)	Budget	YTD Actual	Current Month	YTD Percent
Revenue	\$ 2,026,713	\$ 1,699,566	\$ 100,453	83.9%
Expenditures	\$ 2,026,713	\$ 1,569,652	\$ 114,870	77.4%

Revenue	Budget	YTD Actual	Current Month	YTD Percent
Commercial	\$ 874,000	\$ 849,057	\$ 74,151	97.1%
Residential	\$ 805,000	\$ 797,211	\$ 26,298	99.0%
Other	\$ 347,713	\$ 53,299	\$ 3	15.3%
Total	\$ 2,026,713	\$ 1,699,566	\$ 100,453	83.9%

Expenditures	Budget	YTD Actual	Current Month	YTD Percent
Personal Services	\$ 692,791	\$ 501,722	\$ 39,891	72.4%
Operating Expenses	\$ 721,725	\$ 716,936	\$ 53,313	99.3%
Transfer to General Fund	\$ 260,000	\$ 238,333	\$ 21,667	91.7%
Debt Coverage	\$ 327,747	\$ 112,661	\$ (0)	34.4%
Total	\$ 2,002,263	\$ 1,569,652	\$ 114,870	78.4%

Town of Lake Park  
 Historical Non-Ad valorem Revenues  
 FY 2014/15 - FY 2019/20

**Utility Tax - Electric  
 001-314.100**

	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	FY 2018/19	FY2019/20	% Inc/Dec Mo over Mo	Remainder FY19/20 Projected
October	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
November	\$ 72,936	\$ 69,457	\$ 72,700	\$ 85,225	\$ 77,177	\$ 76,633	-0.70%	
December	\$ 58,824	\$ 66,144	\$ 64,035	\$ 74,337	\$ 74,373	\$ 69,875	-6.05%	
January	\$ 64,406	\$ 63,873	\$ 58,181	\$ 63,357	\$ 63,108	\$ 63,848	1.17%	
February	\$ 52,385	\$ 57,680	\$ 60,184	\$ 63,366	\$ 59,705	\$ 58,155	-2.60%	
March	\$ 49,589	\$ 54,381	\$ 54,323	\$ 55,217	\$ 52,549	\$ 53,547	1.90%	
April	\$ 52,959	\$ 50,748	\$ 56,841	\$ 61,107	\$ 56,217	\$ 53,219	-5.33%	
May	\$ 56,230	\$ 54,021	\$ 53,985	\$ 48,476	\$ 58,363	\$ 56,449	-3.28%	
June	\$ 59,369	\$ 60,548	\$ 63,729	\$ 61,216	\$ 66,614	\$ 62,548	-6.10%	
July	\$ 66,691	\$ 64,706	\$ 71,650	\$ 65,870	\$ 67,120	\$ 67,291	0.25%	
August	\$ 70,048	\$ 69,883	\$ 74,638	\$ 73,011	\$ 76,281	\$ 70,432	-7.67%	
September	\$ 148,051	\$ 160,443	\$ 151,331	\$ 148,702	\$ 152,748			\$ 143,600
<b>Total</b>	<b>\$ 751,488</b>	<b>\$ 771,884</b>	<b>\$ 781,596</b>	<b>\$ 799,885</b>	<b>\$ 804,256</b>	<b>\$ 631,997</b>		<b>\$ 143,600</b>

Percentage Increase/Decrease

Year over Year	3%	1%	2%	1%
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Partial YTD % Inc/Dec - Thru June

-2.99%

Anticipated YTD % Inc/Dec

-3.56%



Town of Lake Park  
 Historical Non-Ad valorem Revenues  
 FY 2014/15 - FY 2019/20

**Utility Tax - Water**  
**001-314.300**

	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	FY 2018/19	FY2019/20	% Inc/Dec Mo over Mo	Remainder FY19/20 Projected
October	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
November	\$ 12,593	\$ 12,462	\$ 13,805	\$ 15,245	\$ 15,566	\$ 15,566	0.00%	
December	\$ 12,613	\$ 12,758	\$ 12,758	\$ 14,966	\$ 15,807	\$ 15,929	0.77%	
January	\$ 12,709	\$ 13,418	\$ 14,925	\$ -	\$ 15,888	\$ 16,160	1.72%	
February	\$ 12,415	\$ 12,953	\$ 14,348	\$ 14,933	\$ 16,101	\$ 14,998	-6.85%	
March	\$ 12,487	\$ 12,975	\$ 16,010	\$ 30,367	\$ 16,094	\$ 15,354	-4.59%	
April	\$ 12,631	\$ 12,803	\$ 14,905	\$ 15,396	\$ 15,286	\$ 15,471	1.21%	
May	\$ 12,620	\$ 13,074	\$ 13,666	\$ 15,062	\$ 14,752	\$ 15,683	6.31%	
June	\$ 14,230	\$ 13,913	\$ 15,301	\$ 15,734	\$ 15,785	\$ 16,636	5.39%	
July	\$ 13,222	\$ 13,462	\$ 15,293	\$ 14,782	\$ 14,676	\$ 15,820	7.80%	
August	\$ 13,526	\$ 14,011	\$ 14,973	\$ 15,183	\$ 15,842	\$ 15,724	-0.75%	
September	\$ 25,286	\$ 28,200	\$ 30,481	\$ 31,267	\$ 30,738			\$ 32,275
<b>Total</b>	<b>\$ 154,332</b>	<b>\$ 160,029</b>	<b>\$ 176,467</b>	<b>\$ 182,935</b>	<b>\$ 186,535</b>	<b>\$ 157,341</b>		<b>\$ 32,275</b>
Percentage Increase/Decrease								
Year over Year		4%	10%	4%	2%			
Partial YTD % Inc/Dec - Thru June						0.99%		
Anticipated YTD % Inc/Dec								1.65%

Town of Lake Park  
 Historical Non-Ad valorem Revenues  
 FY 2014/15 - FY 2019/20

**Communications Service Tax  
 001-315.100**

	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	FY 2018/19	FY2019/20	% Inc/Dec Mo over Mo	Remainder FY19/20 Projected
October	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
November	\$ 26,150	\$ 24,486	\$ 22,478	\$ 22,949	\$ 20,730	\$ 26,416	27.43%	
December	\$ 28,466	\$ 25,688	\$ 22,903	\$ 27,141	\$ 24,137	\$ 25,703	6.49%	
January	\$ 25,528	\$ 23,745	\$ 23,945	\$ 23,271	\$ 21,667	\$ 20,172	-6.90%	
February	\$ 26,773	\$ 25,493	\$ 22,895	\$ 23,436	\$ 21,424	\$ 23,182	8.20%	
March	\$ 26,339	\$ 23,880	\$ 20,308	\$ 23,499	\$ 22,002	\$ 23,787	8.11%	
April	\$ 26,819	\$ 24,935	\$ 21,841	\$ 21,357	\$ 22,194	\$ 21,110	-4.88%	
May	\$ 28,237	\$ 25,078	\$ 22,712	\$ 22,886	\$ 22,976	\$ 23,028	0.23%	
June	\$ 25,481	\$ 22,542	\$ 21,560	\$ 23,084	\$ 23,526	\$ 22,673	-3.63%	
July	\$ 25,973	\$ 23,040	\$ 22,752	\$ 23,122	\$ 25,433	\$ 21,827	-14.18%	
August	\$ 24,142	\$ 23,188	\$ 22,173	\$ 22,985	\$ 23,404	\$ 22,064	-5.73%	
September	\$ 51,416	\$ 44,608	\$ 52,670	\$ 45,187	\$ 46,956			\$ 46,415
<b>Total</b>	<b>\$ 315,322</b>	<b>\$ 286,682</b>	<b>\$ 276,237</b>	<b>\$ 278,915</b>	<b>\$ 274,449</b>	<b>\$ 229,960</b>		<b>\$ 46,415</b>

Percentage Increase/Decrease  
 Year over Year

-9%                  -4%                  1%                  -2%

Partial YTD % Inc/Dec - Thru June

1.08%

Anticipated YTD % Inc/Dec

0.70%

Town of Lake Park  
 Historical Non-Ad valorem Revenues  
 FY 2014/15 - FY 2019/20

**Business Tax Receipts  
 001-316.100**

	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	FY 2018/19	FY2019/20	% Inc/Dec Mo over Mo	Remainder FY19/20 Projected
October	\$ 289,749	\$ 297,124	\$ 280,785	\$ 250,720	\$ 271,291	\$ 245,595	-9.47%	
November	\$ 3,852	\$ 11,859	\$ 3,216	\$ 6,340	\$ 4,188	\$ 4,489	7.19%	
December	\$ 2,424	\$ 4,501	\$ 4,009	\$ 3,416	\$ 3,260	\$ 21,651	564.23%	
January	\$ 7,288	\$ 5,596	\$ 8,240	\$ 15,672	\$ 1,748	\$ 7,204	312.17%	
February	\$ 5,859	\$ 4,555	\$ 5,414	\$ 4,360	\$ 4,859	\$ 3,474	-28.49%	
March	\$ 5,569	\$ (8,627)	\$ 21,950	\$ 12,440	\$ 15,688	\$ 6,781	-56.77%	
April	\$ 5,126	\$ 5,419	\$ 5,351	\$ 8,158	\$ 4,696	\$ 1,268	-73.01%	
May	\$ 1,606	\$ 7,923	\$ 2,320	\$ 3,757	\$ 2,981	\$ 912	-69.40%	
June	\$ 5,565	\$ 1,558	\$ 1,427	\$ 1,144	\$ 10,422	\$ 2,467	-76.33%	
July	\$ 6,594	\$ 739	\$ 904	\$ 1,833	\$ 1,381	\$ 10,725	676.36%	
August	\$ 804	\$ 2,496	\$ 4,397	\$ 1,993	\$ 2,239	\$ 5,679	153.66%	
September	\$ 889	\$ 986	\$ 1,825	\$ 1,162	\$ 547			\$ 500
Total	\$ 335,325	\$ 334,129	\$ 339,839	\$ 310,996	\$ 323,299	\$ 310,246		\$ 500

Percentage Increase/Decrease

Year over Year	0%	2%	-8%	4%
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Partial YTD % Inc/Dec - Thru June

-3.87%

Anticipated YTD % Inc/Dec

-3.88%



Town of Lake Park  
 Historical Non-Ad valorem Revenues  
 FY 2014/15 - FY 2019/20

**Franchise Fees - Solid Waste  
 001-323.700**

	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	FY 2018/19	FY2019/20	% Inc/Dec Mo over Mo
October							
November							
December							
January	\$ 6,754	\$ 10,340	\$ 9,637	\$ 9,549	\$ 18,846	\$ 11,466	-39.16%
February							
March				\$ 1,500			
April	\$ 6,744	\$ 4,548	\$ 9,118	\$ 10,132	\$ 11,955	\$ 12,634	5.68%
May		\$ 4,525					
June							
July	\$ 5,449	\$ 8,172	\$ 10,101	\$ 10,836	\$ 10,410	\$ 9,978	-4.15%
August							
September	\$ 6,541	\$ 8,633	\$ 10,642	\$ 16,740	\$ 12,055		
Total	\$ 25,488	\$ 36,217	\$ 39,497	\$ 48,758	\$ 53,266	\$ 34,078	
Percentage Increase/Decrease Year over Year		42%	9%	23%	9%		
Partial YTD % Inc/Dec - Thru June						-17.31%	

Town of Lake Park  
 Historical Non-Ad valorem Revenues  
 FY 2014/15 - FY 2019/20

**State Revenue Sharing  
 001-335.120**

	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	FY 2018/19	FY2019/20	% Inc/Dec Mo over Mo	Remainder FY19/20 Projected
October	\$ 19,493	\$ -	\$ -	\$ -	\$ -	\$ -		
November	\$ 19,493	\$ 19,964	\$ 20,958	\$ 20,958	\$ 21,299	\$ 22,022	3.39%	
December	\$ 19,493	\$ 19,964	\$ 20,958	\$ 20,958	\$ 21,299	\$ 22,022	3.39%	
January	\$ 19,493	\$ 19,964	\$ 20,958	\$ 20,958	\$ 21,299	\$ 22,022	3.39%	
February	\$ 19,493	\$ 19,964	\$ 20,958	\$ 20,958	\$ 21,299	\$ 22,022	3.39%	
March	\$ 19,493	\$ 19,964	\$ 20,958	\$ 20,958	\$ 21,299	\$ 22,022	3.39%	
April	\$ 19,493	\$ 19,898	\$ 20,958	\$ 20,958	\$ 21,299	\$ 22,022	3.39%	
May	\$ 19,493	\$ 19,898	\$ 20,958	\$ 20,958	\$ 21,299	\$ 17,985	-15.56%	
June	\$ 19,493	\$ 19,898	\$ 20,958	\$ 20,958	\$ 21,299	\$ 17,985	-15.56%	
July	\$ 19,964	\$ 20,958	\$ 20,958	\$ 21,299	\$ 22,022	\$ 21,647	-1.70%	
August	\$ 22,827	\$ 20,958	\$ 25,661	\$ 27,834	\$ 33,246	\$ 28,304	-14.87%	
September	\$ 39,928	\$ 41,917	\$ 41,915	\$ 42,598	\$ 44,045			\$ 37,400
<b>Total</b>	<b>\$ 258,153</b>	<b>\$ 243,344</b>	<b>\$ 256,194</b>	<b>\$ 259,391</b>	<b>\$ 269,707</b>	<b>\$ 218,055</b>		<b>\$ 37,400</b>

Percentage Increase/Decrease

Year over Year	-6%	5%	1%	4%
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Partial YTD % Inc/Dec - Thru June

-3.37%

Anticipated YTD % Inc/Dec

-5.28%



Town of Lake Park  
 Historical Non-Ad valorem Revenues  
 FY 2014/15 - FY 2019/20

**Local Option Gas Tax**  
**190-312.410**

	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	FY 2018/19	FY2019/20	% Inc/Dec Mo over Mo	Remainder FY19/20 Projected
October	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
November	\$ 12,985	\$ 13,808	\$ 13,607	\$ 14,415	\$ 14,058	\$ 13,535	-3.72%	
December	\$ 14,459	\$ 14,333	\$ 15,066	\$ 14,532	\$ 11,225	\$ 14,621	30.25%	
January	\$ 13,156	\$ 13,746	\$ 14,347	\$ 14,363	\$ 18,656	\$ -	-100.00%	
February	\$ 14,178	\$ 14,254	\$ 15,621	\$ 15,431	\$ 15,972	\$ 30,342	89.97%	
March	\$ 14,567	\$ 13,298	\$ 15,464	\$ 14,513	\$ 15,258	\$ 13,577	-11.02%	
April	\$ 14,605	\$ 14,401	\$ 14,905	\$ 15,248	\$ 15,102	\$ 14,697	-2.68%	
May	\$ 15,632	\$ 16,460	\$ 18,015	\$ 18,393	\$ 16,448	\$ 15,559	-5.40%	
June	\$ 15,438	\$ 15,398	\$ 16,782	\$ 15,697	\$ 16,205	\$ 10,372	-35.99%	
July	\$ 15,142	\$ 17,758	\$ 15,979	\$ 15,385	\$ 15,836	\$ 12,296	-22.35%	
August	\$ 13,678	\$ 14,207	\$ 14,766	\$ 14,647	\$ 14,674	\$ 13,490	-8.06%	
September	\$ 27,724	\$ 28,259	\$ 29,202	\$ 29,456	\$ 30,952			\$ 24,000
<b>Total</b>	<b>\$ 171,564</b>	<b>\$ 175,923</b>	<b>\$ 183,754</b>	<b>\$ 182,082</b>	<b>\$ 184,386</b>	<b>\$ 138,490</b>		<b>\$ 24,000</b>
Percentage Increase/Decrease								
Year over Year		3%	4%	-1%	1%			
Partial YTD % Inc/Dec - Thru June						-9.74%		
Anticipated YTD % Inc/Dec								-11.87%



Town of Lake Park  
 Historical Non-Ad valorem Revenues  
 FY 2014/15 - FY 2019/20

**New Local Option Gas Tax**  
**190-312.420**

	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	FY 2018/19	FY2019/20	% Inc/Dec Mo over Mo	Remainder FY19/20 Projected
October	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
November	\$ 6,082	\$ 6,467	\$ 6,450	\$ 6,624	\$ 6,437	\$ 6,192	-3.79%	
December	\$ 6,818	\$ 6,699	\$ 7,366	\$ 6,742	\$ 4,966	\$ 6,617	33.25%	
January	\$ 6,378	\$ 6,904	\$ 6,714	\$ 6,605	\$ 8,772	\$ -	-100.00%	
February	\$ 6,623	\$ 6,285	\$ 7,095	\$ 7,211	\$ 7,950	\$ 14,089	77.23%	
March	\$ 7,064	\$ 6,418	\$ 7,480	\$ 7,046	\$ 7,475	\$ 6,522	-12.75%	
April	\$ 6,825	\$ 6,575	\$ 6,880	\$ 6,974	\$ 6,956	\$ 6,723	-3.35%	
May	\$ 7,065	\$ 7,396	\$ 8,223	\$ 8,582	\$ 7,236	\$ 7,245	0.13%	
June	\$ 7,209	\$ 6,970	\$ 7,797	\$ 7,096	\$ 7,362	\$ 4,614	-37.33%	
July	\$ 7,001	\$ 8,320	\$ 7,420	\$ 6,926	\$ 7,302	\$ 5,444	-25.45%	
August	\$ 6,277	\$ 6,538	\$ 6,832	\$ 6,697	\$ 6,728	\$ 6,177	-8.19%	
September	\$ 12,987	\$ 13,261	\$ 13,585	\$ 13,775	\$ 14,355			\$ 9,000
<b>Total</b>	<b>\$ 80,330</b>	<b>\$ 81,833</b>	<b>\$ 85,841</b>	<b>\$ 84,279</b>	<b>\$ 85,539</b>	<b>\$ 63,623</b>		<b>\$ 9,000</b>

Percentage Increase/Decrease

Year over Year	2%	5%	-2%	1%
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Partial YTD % Inc/Dec - Thru June

-10.62%

Anticipated YTD % Inc/Dec

-15.10%









Town of Lake Park  
 Historical Non-Ad valorem Revenues  
 FY 2014/15 - FY 2019/20

**Utility Charges**  
**401-347.614, 616**

	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	FY 2018/19	FY2019/20	% Inc/Dec Mo over Mo
October	\$ 2,749	\$ 3,944	\$ 5,837	\$ 6,646	\$ 8,380	\$ 8,679	3.57%
November	\$ 2,050	\$ 3,535	\$ 6,655	\$ 7,326	\$ 8,297	\$ 7,966	-3.99%
December	\$ 3,309	\$ 3,606	\$ 6,082	\$ 8,045	\$ 8,219	\$ 8,538	3.88%
January	\$ 3,008	\$ 3,777	\$ 8,957	\$ 9,602	\$ 8,981	\$ 7,848	-12.62%
February	\$ 2,917	\$ 4,613	\$ 6,256	\$ 8,241	\$ 8,799	\$ 7,470	-15.10%
March	\$ 3,547	\$ 3,652	\$ 7,518	\$ 8,442	\$ 9,062	\$ 7,740	-14.59%
April	\$ 2,966	\$ 3,311	\$ 7,608	\$ 9,597	\$ 8,101	\$ 7,270	-10.26%
May	\$ 2,713	\$ 3,598	\$ 6,986	\$ 7,917	\$ 8,040	\$ 6,820	-15.17%
June	\$ 3,474	\$ 3,232	\$ 6,231	\$ 7,751	\$ 8,557	\$ 7,500	-12.35%
July	\$ 4,049	\$ 5,900	\$ 5,898	\$ 7,468	\$ 5,396	\$ 7,334	35.93%
August	\$ 3,649	\$ 5,419	\$ 6,818	\$ 7,846	\$ 8,147	\$ 7,078	-13.12%
September	\$ 4,059	\$ 6,555	\$ 6,949	\$ 7,893	\$ 8,085		
<b>Total</b>	<b>\$ 38,491</b>	<b>\$ 51,143</b>	<b>\$ 81,794</b>	<b>\$ 96,773</b>	<b>\$ 98,063</b>	<b>\$ 84,242</b>	
<b>Percentage Increase/Decrease</b>							
<b>Year over Year</b>		<b>33%</b>	<b>60%</b>	<b>18%</b>	<b>1%</b>		
<b>Partial YTD % Inc/Dec - Thru June</b>						<b>-6.37%</b>	







Town of Lake Park  
 Historical Non-Ad valorem Revenues  
 FY 2014/15 - FY 2019/20

**Commercial User Fees - TLP**

<b>404-343.420</b>	<b>FY 2014/15</b>	<b>FY 2015/16</b>	<b>FY 2016/17</b>	<b>FY 2017/18</b>	<b>FY 2018/19</b>	<b>FY2019/20</b>	<b>% Inc/Dec Mo over Mo</b>	<b>Remainder FY19/20 Projected</b>
October	\$ 63,085	\$ 67,383	\$ 69,642	\$ 66,362	\$ 64,384	\$ 71,658	11.30%	
November	\$ 62,102	\$ 69,466	\$ 67,263	\$ 65,784	\$ 74,695	\$ 72,096	-3.48%	
December	\$ (50)	\$ 65,973	\$ 67,445	\$ 65,240	\$ 81,315	\$ 72,562	-10.76%	
January	\$ 125,552	\$ 63,765	\$ 65,632	\$ 59,992	\$ 69,193	\$ 71,605	3.49%	
February	\$ 63,957	\$ 62,796	\$ 66,943	\$ 64,319	\$ 70,684	\$ 58,298	-17.52%	
March	\$ 62,493	\$ 62,993	\$ 63,679	\$ 72,567	\$ 71,192	\$ 70,389	-1.13%	
April	\$ 63,549	\$ 63,139	\$ 56,939	\$ 66,092	\$ 66,778	\$ 70,851	6.10%	
May	\$ 63,324	\$ 64,150	\$ 64,721	\$ 66,954	\$ 71,384	\$ 66,622	-6.67%	
June	\$ 64,715	\$ 64,657	\$ 63,926	\$ 66,079	\$ 71,702	\$ 68,977	-3.80%	
July	\$ 62,750	\$ 64,711	\$ 63,780	\$ 65,354	\$ 87,402	\$ 69,723	-20.23%	
August	\$ 64,914	\$ 66,443	\$ 64,845	\$ 73,414	\$ 85,335	\$ 71,403	-16.33%	
September	\$ 67,540	\$ 67,174	\$ 92,854	\$ 56,762	\$ 73,372			\$ 69,700
<b>Total</b>	<b>\$ 763,931</b>	<b>\$ 782,652</b>	<b>\$ 807,669</b>	<b>\$ 788,921</b>	<b>\$ 887,436</b>	<b>\$ 764,186</b>		<b>\$ 69,700</b>

Percentage Increase/Decrease

Year over Year	2%	3%	-2%	12%
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Partial YTD % Inc/Dec - Thru June

-6.13%

Anticipated YTD % Inc/Dec

-6.03%