

AGENDA

Lake Park Town Commission

Town of Lake Park, Florida

SPECIAL CALL TOWN COMMISSION MEETING

Wednesday, September 22, 2004 at 7:30 p.m.

Lake Park Town Hall

535 Park Avenue

Paul Castro	—	Mayor
G. Chuck Balius	—	Vice Mayor
Paul Garretson	—	Commissioner
Jeff Carey	—	Commissioner
Edward Daly	—	Commissioner

.....

Doug Drymon	—	Town Manager
Thomas J. Baird, Esq.	—	Town Attorney
Stephanie Thomas	—	Interim Town Clerk

PLEASE TAKE NOTICE AND BE ADVISED, that if any interested person desires to appeal any decision of the Town Commission, with respect to any matter considered at this meeting, such interested person will need a record of the proceedings, and for such purpose, may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. *Persons with disabilities requiring accommodations in order to participate in the meeting should contact the Town Clerk's office by calling 881-3311 at least 48 hours in advance to request accommodations.*

- A. CALL TO ORDER
- B. INVOCATION
- C. PLEDGE OF ALLEGIANCE
- D. ROLL CALL
- E. ADDITIONS/DELETIONS - APPROVAL OF AGENDA
- F. PRESENTATIONS

None.

G. PUBLIC and OTHER COMMENT

This time is provided for audience members to address items that do not appear on the Agenda. Please complete a comment card and provide it to the Town Clerk so speakers may be announced. Please remember, comments are limited to a TOTAL of three minutes.

- H. CONSENT AGENDA** All matters listed under this item are considered to be routine and action will be taken by one motion. There will be no separate discussion of these items unless a Commissioner or person so requests, in which event the item will be removed from the general order of business and considered in its normal sequence on the Agenda. Any person wishing to speak on an Agenda item is asked to complete a public comment card located in the rear of the Chambers and give it to the Town Clerk. Cards must be submitted before the item is discussed.

For Approval:

Commission Minutes from August 18, 2004.

TAB 1

I. ORDINANCES FIRST READING

PUBLIC HEARINGS:

1. ORDINANCE NO. 18-2004

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF LAKE PARK, FLORIDA, ADOPTING A MILLAGE RATE FOR THE TOWN OF LAKE PARK FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2004 AND ENDING SEPTEMBER 30, 2005; STATING THE ROLLED-BACK RATE FOR THE TOWN OF LAKE PARK; STATING THE PERCENT BY WHICH THE TOWN MILLAGE RATE EXCEEDS, IF ANY, THE ROLLED-BACK MILLAGE RATE; AND LEVYING FOR AD VALOREM TAXES ON ALL TAXABLE REAL AND TANGIBLE PERSONAL PROPERTY IN THE TOWN OF LAKE PARK FOR FISCAL YEAR 2004/2005; PROVIDING FOR AN EFFECTIVE DATE.

TAB 2

2. ORDINANCE NO. 19-2004

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF LAKE PARK, FLORIDA, ADOPTING THE TOWN BUDGET AND APPROPRIATING VARIOUS FUNDS FOR MUNICIPAL PURPOSES FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2004 AND ENDING SEPTEMBER 30, 2005; PROVIDING FOR AN EFFECTIVE DATE.

TAB 3

RESOLUTION(S)

3. RESOLUTION NO. 51-09-2004

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF LAKE PARK OF LAKE PARK, FLORIDA, AUTHORIZING THE TOWN OF LAKE PARK TO ADOPT THE REVISED UNIFIED PALM BEACH COUNTY LOCAL MITIGATION STRATEGY PLAN; PROVIDING AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.

TAB 4

J. DISCUSSION AND POSSIBLE ACTION

4. Special Call Meeting Date for the Second Reading/Adoption of the Budget. **TAB 5**
5. Consensus to Extend Special Pay One through September 7, 2004 for Lake Park Emergency Staff. **TAB 6**
6. Board Appointments for One Vacancy on the Lake Harbor Marina Advisory Board. Jerry Krape, Jim Knox and Kelleen Allen. **TAB 7**
7. Authorize the Mayor to sign the State Financial Report. **TAB 8**

K. COMMENTS BY COMMISSION, TOWN MANAGER, TOWN ATTORNEY

FUTURE AGENDA ITEMS

- Discussion of Boys and Girls Club (Second Meeting in September)
- Abandonment of South 8th Street Between Park Avenue and the Alleyway.
- Venetian Isles

L. ADJOURNMENT

CONSENT AGENDA

TAB 1

Town of Lake Park Town Commission
Agenda Request Form

Meeting Date: September 1, 2004 Agenda Item No.

[] PUBLIC HEARING [] RESOLUTION
 [] Ordinance on Second Reading
 [] Public Hearing [] DISCUSSION

[] ORDINANCE ON FIRST READING [] BID/RFP AWARD

[] GENERAL APPROVAL OF ITEM [XX] CONSENT AGENDA

[] Other:

SUBJECT: Regular Commission Meeting Minutes of August 18, 2004.

RECOMMENDED MOTION/ACTION: Approval Regular Commission Meeting Minutes of August 18, 2004 with corrections and/or deletions to the transcribed text.

Approved by Town Manager *[Signature]* Date: 8/27/04

Originating Department: Clerks Office	Costs: \$ Funding Source: Acct. #	Attachments:
Department Review: [X] City Attorney _____ [] Community Affairs _____ [] Community Development _____	[] Finance _____ [] Fire Dept _____ [] Library _____ [] PBSO _____	[] Personnel _____ [] Public Works _____ [✓] Interim Town Clerk <u>ST</u> [] Town Manager _____
Advertised: Date: _____ Paper: _____ [X] Not Required	All parties that have an interest in this agenda item must be notified of meeting date and time. The following box must be filled out to be on agenda.	Yes I have notified everyone <u>✓</u> or Not applicable in this case <u>ST</u> : Please initial one.

Summary Explanation/Background:

Minutes
Town of Lake Park, Florida
Town Commission Meeting
August 18, 2004, 7:30 p.m.
Town Commission Chambers, 535 Park Avenue

The Town Commission met for the purpose of a Regular Town Commission Meeting on Wednesday August 18, 2004 at 7:35 PM. Present were Mayor Castro, Vice Mayor Balius, Commissioners Carey, Daly and Garretson, Town Manager Doug Drymon, Town Attorney Tom Baird and Interim Town Clerk Stephanie Thomas.

Vice-Mayor Balius led the Invocation.
Commissioner Daly led the Pledge of Allegiance.
Interim Town Clerk Stephanie Thomas performed the Roll Call.

ADDITIONS/DELETIONS

None

Motion: **A motion was made by Commissioner Garretson to approve the August 18, 2004 Agenda; Commissioner Daly made the second.**

Vote on Motion:

Commission Member	Yes	No	Other
Commissioner Garretson	X		
Commissioner Daly	X		
Commissioner Carey			Not present at time of roll call.
Vice-Mayor Balius	X		
Mayor Castro	X		

Motion passed 4-0.

PRESENTATIONS:

Gehring Group Presentation on the Insurance Plan

Jason Nunemaker explained that the renewal rate for the Town's health insurance plan came in at 4½%, which is much lower than in past years. Overall the increase is \$13,000.00. The Dental is at a 13% increase with no benefit changes. The employees will be able to enjoy the same benefits at no extra charge to them.

Mayor Castro asked if action on this presentation was needed. The Town manager explained that no action was needed, it was just a presentation.

Palm Beach County Sheriff's Office on communication enhancements for dispatch services

Major Musco with the PBSO proposed three options to enhance telephone communications between the Lake Park citizens and PBSO Communications division.

Option #1: Full time dispatchers would require seven (7) personnel with a budget increase of \$469,478. Placement of these personnel and dispatch center in the Town of Lake Park the cost of equipment, licensing and set up is estimated at \$213,856 with recurring yearly charges. The total yearly cost of this option is \$683,334.

Option #2: If the Town were to locate the dispatch personnel in the PBSO headquarters Communications Division, the cost is inclusive of dispatch personnel and a cost for a separate dispatch radio console and designated radio talk group. Total cost of this option is \$504,478.

Option #3: A dedicated direct seven-digit phone line into the PBSO Communications Division for the Town of Lake Park. This line would be only used for non-emergency calls. Phone line priority would be placed one level below 911 calls. The cost of the dedicated Lake Park "881" number is \$60.00 per month and would be increased in the annual police services budget costing yearly \$720.00 or PBSO can assign a dedicated "688" number at no additional cost to the contract.

Mayor Castro suggested we wait until a new Sheriff comes on board to discuss communication as a whole as apposed to just Lake Park and what there plans are for communications.

PUBLIC COMMENTS

The following person(s) addressed the Commission:

John Johnson, 189 Bobwhite Road Royal Palm Beach - Firefighters Pension.

Carl Caradonna, 366 S.E. Naranja Ave ~~11111~~ - Firefighters Pension.

Joel Brier, 2328 Congress Ave - Firefighters Pension.

William H. Snow, 142 Foresteria Drive - Code Compliance.

Keith Maitland, 1000 Park Ave. - Firefighters Pension.

Rafael Vazquez, - Firefighters Pension.

Don Franklin, 133 Waters Edge - misrepresenting property and zoning.

CONSENT AGENDA

Commission Meeting Minutes of August 4, 2004

Workshop Minutes of July 28, 2004

Change Order for West Construction

Motion: **A motion was made by Commissioner Garretson to approve items #1 and #2 on the Consent Agenda; Commissioner Daly made the second.**

Vote on Motion:

Commission	Yes	No	Other
------------	-----	----	-------

Member			
Commissioner Garretson	X		
Commissioner Daly	X		
Commissioner Carey	X		
Vice-Mayor Balius	X		
Mayor Castro	X		

Motion passed 5-0

Motion: A motion was made by Vice-Mayor Balius to have staff explain the change order for West Construction; Commissioner Daly made the second.

Vote on Motion:

Commission Member	Yes	No	Other
Commissioner Garretson	X		
Commissioner Daly	X		
Commissioner Carey	X		
Vice-Mayor Balius	X		
Mayor Castro	X		

Motion passed 5-0

Public Works Directory Paul Carlisle explained the changes and the additional charges to the change order for West Construction.

Motion: A motion was made by Commissioner Daly to approve the change order for West Construction; Vice-Mayor Balius made the second.

Vote on Motion:

Commission Member	Yes	No	Other
Commissioner Garretson	X		
Commissioner Daly	X		
Commissioner			

Carey	X		
Vice-Mayor Balius	X		
Mayor Castro	X		

Motion passed 5-0

**ORDINANCES SECOND READING/ ADOPTION
ORDINANCE NO. 15-2004**

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF LAKE PARK, CREATING ARTICLE V, SECTION 1, TO BE ENTITLED NAMING OF TOWN FACILITIES IN THE TOWN CHARTER; PROVIDING FOR CODIFICATION; PROVIDING FOR SEVERABILITY; PROVIDING FOR THE REPEAL OF LAWS IN CONFLICT; AND PROVIDING FOR AN EFFECTIVE DATE.

Motion: A motion was made by Vice-Mayor Balius to approve Ordinance 15-2004; Commissioner Carey made the second.

Vote on Motion:

Commission Member	Yes	No	Other
Commissioner Garretson	X		
Commissioner Daly	X		
Commissioner Carey	X		
Vice-Mayor Balius	X		
Mayor Castro	X		

Motion passed 5-0

**ORDINANCE ON FIRST READING
ORDINANCE NO. 17-2004**

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF LAKE PARK, FLORIDA, AMENDING THE TOWN BUDGET FOR FISCAL YEAR 2003-2004 AS PREVIOUSLY ADOPTED BY ORDINANCE NO. 15-2003; PROVIDING FOR SEVERABILITY; PROVIDING FOR THE REPEAL OF LAWS IN CONFLICT; AND PROVIDING AN EFFECTIVE DATE.

Motion: A motion was made by Vice-Mayor Balius to approve Ordinance 17-2004; Commissioner Garretson made the second.

Vote on Motion:

Commission	Yes	No	Other

Member			
Commissioner Garretson	X		
Commissioner Daly	X		
Commissioner Carey	X		
Vice-Mayor Balius	X		
Mayor Castro	X		

Motion passed 5-0

Cindy Sementelli provided clarification to the Commission as it pertains to the receipt of additional revenue from the Bellsouth Tower.

RESOLUTION NO. 50-08-04

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF LAKE PARK, FLORIDA, ABANDONING A UTILITY EASEMENT LOCATED ALONG THE EAST FIVE FEET OF LOTS 1 THROUGH 11, BLOCK 121 AND THE WEST FIVE FEET OF LOTS 12 THOROUGH 22, BLOCK 121, KELSEY CITY, WITHIN THE PROPERTY KNOWN AS THE JOURNEY'S INN.

Motion: A motion was made by Vice-Mayor Balius to approve Resolution 50-08-04; Commissioner Garretson made the second.

Vote on Motion:

Commission Member	Yes	No	Other
Commissioner Garretson	X		
Commissioner Daly	X		
Commissioner Carey	X		
Vice-Mayor Balius	X		
Mayor Castro	X		

Motion passed 5-0

Attorney Richard Harris, representing the property owner was available to answer questions. Jamie Gentile of Calvin-Giordano explained that it is not up to the Town to abandon or release the easement.

QUASI-JUDICIAL PUBLIC HEARING(S):

Declaration of ex-parte communications

Interim Town Clerk Stephanie Thomas swore in the witnesses.

The following Commissioners had no exparte communications to be declared.

Commissioner Carey

Commissioner Garretson

Commissioner Daly

Vice Mayor Balius

Mayor Castro

RESOLUTION

RESOLUTION NO. 49-08-04

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF LAKE PARK, FLORIDA, APPROVING A SITE PLAN FOR A 1.40-ACRE PARCEL OF LAND, OWNED BY WASHINGTON MUTUAL, GENERALLY LOCATED AT THE SOUTHWEST CORNER OF THE INTERSECTION OF US-1 AND NORTHLAKE BOULEVARD, FOR A FINANCIAL INSTITUTION TOTALING APPROXIMATELY 4,000 SQUARE FEET WITH THREE DRIVE-THRU LANES; AND PROVIDING FOR AN EFFECTIVE DATE.

Motion: A motion was made by Vice-Mayor Balius to approve Resolution 49-08-04 and Commissioner Daly made the second.

Vote on Motion:

Commission Member	Yes	No	Other
Commissioner Garretson	X		
Commissioner Daly	X		
Commissioner Carey	X		
Vice-Mayor Balius	X		
Mayor Castro	X		

Motion passed 5-0

Jamie Gentile of Calvin-Giordano & Associates gave a brief explanation on the joint project with North Palm Beach. *Jim Fargner, H&T Consultant Engineers*, representing Washington Mutual was available to respond to questions posed by the Town Commission.

DISCUSSION AND POSSIBLE ACTION:

Library State Aid/Long Range Plan

Town Manager Doug Drymon explained that in the past the Town had applied for the State Aid through the Library Cooperative of Palm Beach County, this year and going forward the Town will be applying for these funds directly to the State. The State aid that is available for the Lake Park Library is \$12,500.00.

Motion: A motion was made by Vice-Mayor Balius to approve; Commissioner Garretson made the second.

Vote on Motion:

Commission Member	Yes	No	Other
Commissioner Garretson	X		
Commissioner Daly	X		
Commissioner Carey	X		
Vice-Mayor Balius	X		
Mayor Castro	X		

Motion passed 5-0

Revised Lease Agreement between Town of Lake Park and Trust Lake Park Two, Ltd, for a Sheriff Department sub-station in Venetian Isles.

Motion: A motion was made by Vice-Mayor Balius to approve; Commissioner Daly made the second.

Vote on Motion:

Commission Member	Yes	No	Other
Commissioner Garretson	X		
Commissioner Daly	X		
Commissioner Carey	X		
Vice-Mayor Balius	X		
Mayor Castro	X		

Motion passed 5-0

Request for Support for Referendum Regarding Discretionary .5 Sales Tax for School Construction and Renovations.

The Commission came to a unanimous decision not to support this referendum.

Future Agenda Items

Boys & Girls Club of the Palm Beach County will be scheduled to appear in September

Evaluation Appraisal and Report (October 2004) - a workshop will need to be scheduled at the next Commission meeting.

COMMENTS BY COMMISSION, TOWN MANAGER AND TOWN ATTORNEY

Mayor Castro

Mayor Castro wanted to know what we were doing for the victims of Hurricane Charley. Town Manager Doug Drymon explained that we want to send two or three of our crews over to help. Mayor Castro asked the Town Manager to find out first where we are needed and then send help.

Commissioner Garretson

None.

Commissioner Daly

None.

Vice-Mayor Balius

Vice-Mayor Balius was told that the people at home can not see the Commissioners faces. A complaint regarding screened outdoor storage was made to him. One person has to screen there outside storage where someone else does not. The Town must be consistent as to how we enforce the code. There was a complaint about two (2) dead trees on the 200 block of Palmetto Drive. Vice-Mayor Balius complemented the Public Works department for all their work on the 2nd Street Park. It looks 1000% better.

Commission Carey

Commissioner Carey reminded everyone that next Friday is the Cancer Relay for Life at Kelsey City Park.

Town Attorney

None.

Town Manager

Town Manager Doug Drymon asked for approval from the Commission to go ahead and execute the Gehring Group insurance agreement.

Motion: A motion was made by Vice-Mayor Balias to approve the Gehring Group insurance agreement; Commissioner Garretson made the second.

Vote on Motion:

Commission Member	Yes	No	Other
Commissioner Garretson	X		
Commissioner Daly	X		
Commissioner Carey	X		
Vice-Mayor Balias	X		
Mayor Castro	X		

Motion passed 5-0

ADJOURNMENT

There being no further business to come before the Commission and after a motion to adjourn by Vice-Mayor Balius and seconded by Commissioner Daly, and by unanimous vote, the meeting adjourned at 8:50 PM.

Mayor Paul Castro

Interim Town Clerk Stephanie Thomas

Vivian Mendez, Recording Secretary

Approved on this 22nd day of September 2004.

TAB 2

**Town of Lake Park Town Commission
Agenda Request Form**

Meeting Date: September 15, 2004 Agenda Item No.

- | | |
|--|---|
| <input type="checkbox"/> PUBLIC HEARING | <input type="checkbox"/> RESOLUTION |
| <input type="checkbox"/> Ordinance on Second Reading | <input type="checkbox"/> DISCUSSION |
| <input type="checkbox"/> Public Hearing | <input type="checkbox"/> BID/RFP AWARD |
| <input checked="" type="checkbox"/> ORDINANCE ON FIRST READING | <input type="checkbox"/> CONSENT AGENDA |
| <input type="checkbox"/> GENERAL APPROVAL OF ITEM | |
| <input type="checkbox"/> Other: | |

SUBJECT:

RECOMMENDED MOTION/ACTION: Adoption of the millage rate for fiscal year 2004-2005

Approved by Town Manager *[Signature]* **Date:** 9/9/04

Originating Department: <i>Finance</i>	Costs: \$ <i>n/a</i> Funding Source: Acct. #	Attachments:
Department Review: <input type="checkbox"/> City Attorney <input type="checkbox"/> Community Affairs _____ <input type="checkbox"/> Community Development _____	<input checked="" type="checkbox"/> Finance <i>CRS</i> <input type="checkbox"/> Fire Dept _____ <input type="checkbox"/> Library _____ <input type="checkbox"/> PBSO _____	<input type="checkbox"/> Personnel _____ <input type="checkbox"/> Public Works _____ <input type="checkbox"/> Town Clerk _____ <input type="checkbox"/> Town Manager _____
Advertised: Date: _____ Paper: _____ <input type="checkbox"/> Not Required	All parties that have an interest in this agenda item must be notified of meeting date and time. The following box must be filled out to be on agenda.	Yes I have notified everyone _____ OR Not applicable in this case _____: Please initial one.

Summary Explanation/Background: Adoption of millage rate for 2004-2005

ORDINANCE NO. 18-2004

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF LAKE PARK, FLORIDA, ADOPTING A MILLAGE RATE FOR THE TOWN OF LAKE PARK FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2004 AND ENDING SEPTEMBER 30, 2005; STATING THE ROLLED-BACK RATE FOR THE TOWN OF LAKE PARK; STATING THE PERCENT BY WHICH THE TOWN MILLAGE RATE EXCEEDS, IF ANY, THE ROLLED-BACK MILLAGE RATE; AND LEVYING FOR AD VALOREM TAXES ON ALL TAXABLE REAL AND TANGIBLE PERSONAL PROPERTY IN THE TOWN OF LAKE PARK FOR FISCAL YEAR 2004/2005; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, pursuant to Article VIII, §2 of the Florida Constitution the Town of Lake Park has the governmental, corporate and proprietary powers to conduct municipal government; and

WHEREAS, these powers include the power to adopt millage rates to be levied by the Town of Lake Park on all taxable real and tangible personal property within the Town each fiscal year; and

WHEREAS, the Town Commission has on this date held a properly advertised public hearing pursuant to the requirements of Section 200.065, *F.S.*, to adopt a millage rate for the Town's 2004/2005 Fiscal Year; and

WHEREAS, the Town Commission has discussed "the percentage increase in millage over the rolled-back rate necessary to fund the budget, if any, and the specific purposes for which ad valorem tax revenues are being increased"; and

WHEREAS, the public has been allowed to speak and ask questions regarding the tentative millage rate prior to adoption and the Town Commission has explained the reasons for the increase over the rolled-back rate; and

NOW THEREFORE, BE IT ORDAINED BY THE TOWN COMMISSION OF THE TOWN OF LAKE PARK, FLORIDA:

Section 1. The whereas clauses are true and correct and incorporated herein.

Section 2. In order to fund the budget of the Town of Lake Park, a millage rate is hereby adopted and levied by the Town Commission of the Town of Lake Park, pursuant to the Laws and Constitution of the State of Florida, as follows:

A. Upon first reading hereof, the proposed millage rate computed to fund the Town's tentative budget is hereby approved and adopted in the sum of 8.35 mills. For each \$1,000.00 of assessed valuation, said millage rate will raise a tax of \$8.35.

B. Upon second reading hereof, the final millage rate computed to fund the Town's final budget is hereby approved and adopted in the sum of XXX mills. For each 1,000.00 of assessed valuation, the millage rate will raise a tax of \$XXX.

Section 3. The rolled-back millage rate computed by the Town of Lake Park pursuant to the instructions furnished by the Palm Beach County Property Appraiser for the fiscal year 2004-2005 is 7.1449 mills. The percentage, if any, by which the above specified millage rate to be levied by the Town of Lake Park exceeds the rolled-back rate, are as follows:

A. The proposed millage rate exceeds the rolled-back millage rate by 16.8667 percent. This figure is declared to be the percentage increase, if any, in property taxes for the Town of Lake Park proposed to be adopted by the Town Commission.

B. The final millage rate exceeds the rolled-back millage rate by XXXX percent. This figure is declared to be the percentage increase, if any, in property taxes for the Town of Lake Park actually adopted by the Town Commission.

Section 4. In order to fund the voter approved debt service for the Town of Lake Park, a millage rate of 1.90 is hereby adopted by the Town Commission of the Town of Lake Park pursuant to the Laws and Constitution of the State of Florida.

Section 5. Pursuant to the millage rate aforesaid, the following amount of ad valorem taxes shall be raised and collected by the Town of Lake Park for municipal purposes and expenses for the fiscal year beginning October 1, 2004 and ending September 30, 2005, to-wit:

Under the proposed millage rate:	\$3,397,685
Under the final millage rate:	\$XXXXXXXX

Section 6. Pursuant to the applicable provisions of the Constitution and Laws of the State of Florida and the Charter of the Town of Lake Park, there is hereby levied a general municipal millage rate as above stated, respectively, upon the dollar amount of the assessed valuation of all taxable real and tangible personal property in the Town of Lake Park as returned by the Palm Beach County Property Appraiser in the Town's behalf and fixed by the Town Commission as shown by the 2004 tax roll for the Town of Lake Park, allowing the homestead and all other lawful exemptions as shown therein.

Section 7. The millage hereby levied, as above stated, respectively, is hereby approved and certified by the Town Commission of the Town of Lake Park, pursuant to the laws of the State of Florida.

Section 8. The ad valorem taxes hereby levied are for the purpose of raising funds, revenues and moneys to be used, set aside and expended for the functions and purposes of the municipal government of the Town of Lake Park pursuant to the Constitution and

Laws of the State of Florida and the Town Charter.

Section 9. The ad valorem taxes which are hereby levied are in excess of and above all other revenues to be received by the Town of Lake Park and are to be collected during the fiscal year beginning October 1, 2004 and ending September 30, 2005. All such ad valorem taxes so specified and levied are ordered to be extended upon the tax rolls, books and records of Palm Beach County in the proper millage in proportion to the valuation of such property as returned by the Palm Beach County Property Appraiser and fixed by the Town Commission of the Town of Lake Park.

Section 10. The Town Clerk is hereby directed to furnish a certified copy of this Ordinance upon first and second readings, respectively, to the Palm Beach County Property Appraiser, the Palm Beach County Tax Collector and the Department of Revenue of the State of Florida, as required by Law.

Section 11. This Ordinance shall take effect immediately upon adoption.

THE REST OF THIS PAGE HAS BEEN LEFT BLANK INTENTIONALLY.

Upon First Reading this _____ day of _____, 2004, the foregoing ORDINANCE was offered by _____ who moved its approval. The motion was seconded by _____, and being put to a vote, the result was as follows:

	AYE	NAY
MAYOR PAUL CASTRO	_____	_____
VICE MAYOR CHUCK BALIUS	_____	_____
COMMISSIONER PAUL GARRETSON	_____	_____
COMMISSIONER ED DALY	_____	_____
COMMISSIONER JEFF CAREY	_____	_____

Upon Second Reading this _____ day of _____, 2004, the foregoing ORDINANCE was offered by _____ who moved its adoption. The motion was seconded by _____, and being put to a vote, the result was as follows:

	AYE	NAY
MAYOR PAUL CASTRO	_____	_____
VICE MAYOR CHUCK BALIUS	_____	_____
COMMISSIONER PAUL GARRETSON	_____	_____
COMMISSIONER ED DALY	_____	_____
COMMISSIONER JEFF CAREY	_____	_____

The Mayor thereupon declared Ordinance No. _____ duly passed and adopted this _____ day of _____, 2004.

TOWN OF LAKE PARK, FLORIDA

BY: _____
Mayor Paul Castro

ATTEST:

Stephanie Thomas
Interim Town Clerk

Approved as to form and legal sufficiency:

Thomas J. Baird, Town Attorney

(Town Seal)

TAB 3

Town of Lake Park Town Commission Agenda Request Form

Meeting Date: September 15, 2004 Agenda Item No.

- PUBLIC HEARING RESOLUTION
- Ordinance on Second Reading
- Public Hearing DISCUSSION
- ORDINANCE ON FIRST READING BID/RFP AWARD
- GENERAL APPROVAL OF ITEM CONSENT AGENDA
- Other:

SUBJECT: ORDINANCE NO. 19-2004

RECOMMENDED MOTION/ACTION: To make a motion to approve Ordinance No. 19-2004; Adopting the fiscal budget for 2004-2005.

Approved by Town Manager *[Signature]* Date: 9/9/04

Originating Department: <u>Finance</u>	Costs: \$ <u>n/a</u> Funding Source: Acct. #	Attachments:
Department Review: <input checked="" type="checkbox"/> City Attorney <u><i>[Signature]</i></u> <input type="checkbox"/> Community Affairs <input type="checkbox"/> Community Development	<input checked="" type="checkbox"/> Finance <u>CRS</u> <input type="checkbox"/> Fire Dept <input type="checkbox"/> Library <input type="checkbox"/> PBSO	<input type="checkbox"/> Personnel <input type="checkbox"/> Public Works <input type="checkbox"/> Town Clerk <input type="checkbox"/> Town Manager
Advertised: Date: _____ Paper: _____ <input type="checkbox"/> Not Required	All parties that have an interest in this agenda item must be notified of meeting date and time. The following box must be filled out to be on agenda.	Yes I have notified everyone _____ OR Not applicable in this case _____ Please initial one.

Summary Explanation/Background:

It is vital for the Town to adopt the budget for the Town of Lake Park, Florida for the fiscal year beginning October 1, 2004 and ending September 30, 2005, in order to properly reflect actual revenues and required appropriations. See Attached Ordinance.

ORDINANCE NO. 19-2004

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF LAKE PARK, FLORIDA, ADOPTING THE TOWN BUDGET AND APPROPRIATING VARIOUS FUNDS FOR MUNICIPAL PURPOSES FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2004 AND ENDING SEPTEMBER 30, 2005; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, it is necessary to establish the budget for the Town of Lake Park for the fiscal year beginning October 1, 2004 and ending September 30, 2005, in order to properly reflect actual revenues and required appropriations; and

WHEREAS, the Town Commission has adopted and levied by Ordinance No. 18-2004 a tentative and final millage rate for the fiscal year 2004-2005; and

WHEREAS, the Town Commission deems it necessary and advisable to adopt the budget for the Town of Lake Park for fiscal year 2004-2005.

NOW THEREFORE, BE IT ORDAINED BY THE TOWN COMMISSION OF THE TOWN OF LAKE PARK, FLORIDA:

Section 1. The whereas clauses are true and correct and are incorporated herein.

Section 2. The budget of the Town of Lake Park has been duly prepared by the Town Manager and has been reviewed by the Town Commission, upon proper notice at public hearing, and the same is hereby adopted for the fiscal year beginning October 1, 2004 and ending September 30, 2005, as follows:

(A) A tentative budget is hereby approved and adopted in the sum of \$12,085,983, a copy of which is hereby incorporated by reference and made a part hereof, and which includes, among others, the following items:

	<u>Proposed 2004-2005</u>	
General Fund	\$	6,973,676
Community Redevelopment Agency Fund	\$	84,150
Streets and Roads	\$	406,194
1997 Bond Debt Service Fund	\$	859,977
Capitol Project	\$	1,056,500
Marina Fund	\$	1,263,886
Sanitation Fund	\$	1,441,600

(B) A final budget is hereby approved and adopted in the sum of \$XXXXXXX, a copy of which is incorporated by reference and made a part hereof and which includes, among others, the following items:

	<u>Adopted 2004-2005</u>
General Fund	\$
Community Redevelopment Agency Fund	\$
1997 Bond Debt Service Fund	\$
Streets and Roads	\$
Special Projects Fund	\$
Marina Fund	\$
Sanitation Fund	\$
	\$

Section 3. Pursuant to the applicable provisions of the Constitution and Laws of the State of Florida and the Charter and Code of the Town of Lake Park, the object and purpose of the appropriations provided for by this Ordinance and the amount of each function of the government of the Town is hereby fixed, made and appropriated in accordance with the terms, specification and details contained within the said budget.

Section 4. The Town Clerk shall furnish a certified copy of this Ordinance to the Palm Beach County Property Appraiser, the Palm Beach County Tax Collector and the Department of Revenue of the State of Florida, as required by law.

Section 5. The Town Manager is hereby authorized to amend/transfer authorizations between departmental accounts provided; however, that the total appropriated expenditures by fund do not exceed Commission authorized amounts.

Section 6. This Ordinance providing for said fiscal year shall become effective immediately upon adoption.

THE REST OF THIS PAGE HAS BEEN LEFT BLANK INTENTIONALLY.

Upon First Reading this _____ day of _____, 2004, the foregoing ORDINANCE was offered by _____ who moved its approval. The motion was seconded by _____, and being put to a vote, the result was as follows:

	AYE	NAY
MAYOR PAUL CASTRO	_____	_____
VICE MAYOR CHUCK BALIUS	_____	_____
COMMISSIONER PAUL GARRETSON	_____	_____
COMMISSIONER ED DALY	_____	_____
COMMISSIONER JEFF CAREY	_____	_____

Upon Second Reading this _____ day of _____, 2004, the foregoing ORDINANCE was offered by _____ who moved its adoption. The motion was seconded by _____, and being put to a vote, the result was as follows:

	AYE	NAY
MAYOR PAUL CASTRO	_____	_____
VICE MAYOR CHUCK BALIUS	_____	_____
COMMISSIONER PAUL GARRETSON	_____	_____
COMMISSIONER ED DALY	_____	_____
COMMISSIONER JEFF CAREY	_____	_____

The Mayor thereupon declared Ordinance No. _____ duly passed and adopted this _____ day of _____, 2004.

TOWN OF LAKE PARK, FLORIDA

BY: _____
Mayor Paul Castro

ATTEST:

Stephanie Thomas
Interim Town Clerk

Approved as to form and legal sufficiency:

Thomas J. Baird, Town Attorney

(Town Seal)

TAB 4

Town of Lake Park Town Commission
Agenda Request Form

Meeting Date:

Agenda Item No.

- | | |
|---|--|
| <input type="checkbox"/> PUBLIC HEARING
<input type="checkbox"/> Ordinance on Second Reading
<input type="checkbox"/> Public Hearing

<input type="checkbox"/> ORDINANCE ON FIRST READING

<input type="checkbox"/> GENERAL APPROVAL OF ITEM

<input type="checkbox"/> Other: | <input checked="" type="checkbox"/> RESOLUTION

<input type="checkbox"/> DISCUSSION

<input type="checkbox"/> BID/RFP AWARD

<input type="checkbox"/> CONSENT AGENDA |
|---|--|

SUBJECT: Local Mitigation Strategy Plan

RECOMMENDED MOTION/ACTION: The Town Commission make a motion adopting the resolution approving the Palm Beach County Local Mitigation Strategy Plan.

Approved by Town Manager *J. Douglas Dupuis* Date: 9/15/04

Originating Department:	Costs: \$ 0.00 Funding Source: Acct. #	Attachments: LMS Plan
Department Review: <input checked="" type="checkbox"/> City Attorney <i>JMB</i> <input type="checkbox"/> Community Affairs _____ <input type="checkbox"/> Community Development _____	<input type="checkbox"/> Finance _____ <input type="checkbox"/> Fire Dept _____ <input type="checkbox"/> Library _____ <input type="checkbox"/> PBSO _____	<input type="checkbox"/> Personnel _____ <input checked="" type="checkbox"/> Public Works <i>9/14/04</i> <input type="checkbox"/> Town Clerk _____ <input type="checkbox"/> Town Manager _____
Advertised: Date: _____ Paper: _____ <input checked="" type="checkbox"/> Not Required	All parties that have an interest in this agenda item must be notified of meeting date and time. The following box must be filled out to be on agenda.	Yes I have notified everyone _____ OR Not applicable in this case ___XXX___: Please initial one.

Summary Explanation/Background: As the Town of Lake Park is part of the Palm Beach County Local Mitigation Strategy for hurricane loss prevention and has participated in the development of the county mitigation strategy plan for all of Palm Beach County we are required to adopt the plan in order to be compliant with the Federal Emergency Management Agency for disaster assistance. Staff recommends approval of this Resolution.

RESOLUTION NO. 51-09-04

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF LAKE PARK OF LAKE PARK, FLORIDA, AUTHORIZING THE TOWN OF LAKE PARK TO ADOPT THE REVISED UNIFIED PALM BEACH COUNTY LOCAL MITIGATION STRATEGY PLAN; PROVIDING AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.

WHEREAS, Palm Beach County and its 37 municipalities, worked together in 1998 and 1999 to develop a multi-jurisdictional strategy known as the Unified Local Mitigation Strategy Plan to create a more disaster resistant community; and

WHEREAS, the Federal Disaster Mitigation Act of 2000 (DMA2000) and the Federal Emergency Management Agency (FEMA) require communities to adopt a hazard mitigation plan in order to be eligible to receive pre-disaster and post-disaster federal funding for mitigation purposes; and

WHEREAS, Palm Beach County and its 37 municipalities have participated in the Unified Local Mitigation Strategy (LMS) program since its inception in 1999 and a majority of the 37 municipalities approved an Interlocal Agreement with Palm Beach County concerning the LMS program (the "LMS Interlocal"); and

WHEREAS, the County and its 37 municipalities coordinated a public process to revise and amend the Unified LMS plan to bring it into full compliance with new federal guidelines established in response to DMA2000 (the "Revised LMS Plan"); and

WHEREAS, Palm Beach County's Revised LMS plan was reviewed and approved by FEMA and the Florida Department of Community Affairs contingent upon the inclusion of mutually acceptable changes and the adoption of same by the Palm Beach County and the municipalities; and

WHEREAS, the LMS Steering Committee recommends the formal adoption of the Revised LMS plan by resolution pursuant to the terms of the LMS Interlocal.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COMMISSION OF THE TOWN OF LAKE PARK, FLORIDA, THAT:

Section 1. The Town of Lake Park hereby approves and adopts the Revised Unified Local Mitigation Strategy Plan in its entirety, as revised and approved by the Local Mitigation Steering Committee (the "Revised LMS Plan") and agrees to be governed by the Revised LMS Plan attached hereto and incorporated herein as Exhibit "A" (set forth on CD-ROM); and, as applicable, further agrees to be governed by the Revised LMS Plan which shall hereafter amend any LMS Interlocals previously approved by Town of Lake Park.

Section 2. The Town of Lake Park authorizes the appropriate Town of Lake Park Officials to pursue available funding opportunities for implementation of proposals designated therein, and will, upon receipt of such funding or other necessary resources, seek to implement the actions contained in the mitigation strategies.

Section 3. The Town of Lake Park will continue to participate in the multi-jurisdictional LMS planning process, including reporting of progress as required by FEMA, the Florida Department of Community Affairs, and the LMS Steering Committee.

Section 4. The Town Commission directs the Clerk to transmit an original of the executed Resolution to the Palm Beach County Division of Emergency Management, attention Senior Mitigation Planner (Tel. 712-6325), to be forwarded for filing in the Office of the Circuit Court.

The foregoing RESOLUTION NO. 51 as offered by _____
who moved its approval. The motion was seconded by _____ and being put to a v

AYE

NAY

MAYOR PAUL CASTRO
VICE MAYOR CHUCK BALIUS
COMMISSIONER PAUL GARRETSON
COMMISSIONER JEANINE LONGTIN
COMMISSIONER BILL OTTERSON

The Mayor thereupon declared Resolution No. 51 duly passed and adopted this ___ day
of September, 2004.

BY: _____
Mayor Paul Castro

ATTEST:

Approved as to form and legal sufficiency

Stephanie Thomas
Interim Town Clerk


Thomas J. Baird, Town Attorney

(Town Seal)

TAB 5

**Town of Lake Park Town Commission
Agenda Request Form**

Meeting Date: September 1, 2004

Agenda Item No.

- | | |
|--|--|
| <input type="checkbox"/> PUBLIC HEARING | <input type="checkbox"/> RESOLUTION |
| <input type="checkbox"/> Ordinance on Second Reading | <input checked="" type="checkbox"/> DISCUSSION |
| <input type="checkbox"/> Public Hearing | |
| <input type="checkbox"/> ORDINANCE ON FIRST READING | <input type="checkbox"/> BID/RFP AWARD |
| <input type="checkbox"/> GENERAL APPROVAL OF ITEM | <input type="checkbox"/> CONSENT AGENDA |
| <input type="checkbox"/> Other: | |

SUBJECT: *Special call meeting*

RECOMMENDED MOTION/ACTION: Recommend September 29, 2004 for the second reading of the Budget-Need to call special meeting


Approved by Town Manager *[Signature]* **Date:** *8/26/04*

Originating Department: <i>Finance</i>	Costs: \$ <i>00</i> Funding Source: Acct. #	Attachments: <i>N/A</i>
Department Review: <input type="checkbox"/> City Attorney <input type="checkbox"/> Community Affairs <input type="checkbox"/> Community Development	<input checked="" type="checkbox"/> Finance <i>CRS</i> <input type="checkbox"/> Fire Dept <input type="checkbox"/> Library <input type="checkbox"/> PBSO	<input type="checkbox"/> Personnel <input type="checkbox"/> Public Works <input type="checkbox"/> Town Clerk <input type="checkbox"/> Town Manager
Advertised: Date: _____ Paper: _____ <input type="checkbox"/> Not Required	All parties that have an interest in this agenda item must be notified of meeting date and time. The following box must be filled out to be on agenda.	Yes I have notified everyone <i>N/A CRS</i> or Not applicable in this case <i>N/A CRS</i> Please initial one.

Summary Explanation/Background

MEMORANDUM

To: Mayor Castro and Town Commissioners
Doug Drymon, Town Manager

From: Cindy Sementelli, Finance Director 

Date: August 27, 2004

RE: Special Meeting September 29, 2004

Staff is requesting that a special meeting be called on September 29, 2004 in order to do the second public hearing on the budget. In order to be TRIM (Truth in Millage) Compliance, it requires two public hearings for open discussion of the millage rate and the budget. The first public hearing is advertised on the Notice of Proposed Property taxes and is mailed to taxpayers by the county property appraisers. On our notice we have advertised that the first public hearing would be September 1, 2004, unfortunately, we recently found out that it had to be on or after September 3, 2004. We will be advertising the correction on August 31, 2004 with a new date of September 15, 2004. In order to stay in the State's guidelines, we must have a second hearing before October 1, 2004.

TAB 6

**Town of Lake Park Town Commission
Agenda Request Form**

Meeting Date: September 22, 2004

Agenda Item No. _____

- | | |
|--|--|
| <input type="checkbox"/> PUBLIC HEARING
<input type="checkbox"/> Ordinance on Second Reading
<input type="checkbox"/> Public Hearing | <input type="checkbox"/> RESOLUTION

<input checked="" type="checkbox"/> DISCUSSION

<input type="checkbox"/> BID/RFP AWARD

<input type="checkbox"/> GENERAL APPROVAL OF ITEM

<input type="checkbox"/> CONSENT AGENDA

<input type="checkbox"/> Other: |
|--|--|

SUBJECT:

RECOMMENDED MOTION/ACTION: Extend extra pay for employees who worked during Hurricane Frances to Tuesday September 7, 2004.

Approved by Town Manager _____ Date: _____


Originating Department:	Costs: \$ <u>n/a</u> Funding Source: Acct. #	Attachments:
Department Review: <input type="checkbox"/> City Attorney <input type="checkbox"/> Community Affairs _____ <input type="checkbox"/> Community Development _____	<input checked="" type="checkbox"/> Finance <u>ARS</u> <input type="checkbox"/> Fire Dept _____ <input type="checkbox"/> Library _____ <input type="checkbox"/> PBSO _____	<input type="checkbox"/> Personnel _____ <input type="checkbox"/> Public Works _____ <input checked="" type="checkbox"/> Town Clerk <u>S. Thomas</u> <input type="checkbox"/> Town Manager _____
Advertised: Date: _____ Paper: _____ <input type="checkbox"/> Not Required	All parties that have an interest in this agenda item must be notified of meeting date and time. The following box must be filled out to be on agenda.	Yes I have notified everyone _____ OR Not applicable in this case <input checked="" type="checkbox"/> : Please initial one.

Summary Explanation/Background:

See attached

MEMORANDUM

To: Mayor Castro and Town Commissioners
Doug Drymon, Town Manager

From: Cindy Sementelli, Finance Director 

Date: September 17, 2004

RE: Pay for Hurricane Frances

Staff is recommending that the commission extend the double pay for employees that worked during Hurricane Frances until Tuesday September 7, 2004. Staff feels that the employees that were required to report to work should be compensated for the additional duties when the remaining staff was at home.

TAB 7

BOARD APPOINTMENTS

11Aiii

TOWN OF LAKE PARK
TOWN MANAGER'S OFFICE
535 PARK AVENUE, LAKE PARK, FL 33403

VOLUNTEER PROFILE SHEET
REQUEST TO SERVE ON TOWN BOARDS AND COMMITTEES

The *Talent Bank* serves as an information file of the skills, talents and interests of Lake Park Residents who are willing to serve on citizen advisory boards and committees for the Town of Lake Park. The *Talent Bank* information will be utilized when vacancies occur on boards and committees. You will be contacted when your application is being considered.

Please print or type the following information and return to the Town Clerk's Office, 535 Park Avenue, Lake Park, Florida 33403

Name: Kimberly R. Davis
(last, first, middle initial)

Address: 414 Lakeside Drive, Lake Park, FL 33403

Telephone Number: (Home) _____ (Work) _____

Social Security No. _____ (Date of Birth) _____

	YES	NO
Are you a registered voter in the Town of Lake Park?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Are you currently on a Town board or committee?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Have you ever been convicted of a crime other than a minor traffic infraction	<input type="checkbox"/>	<input checked="" type="checkbox"/>
If so when? <u>N/A</u> Where? <u>N/A</u>		

Please indicate by number your preference of no more than five of the advisory boards or committees on which you would like to serve (1= most desired, 5= least desired).

Appt 6/00
Appt 6/00

- | | <u>Alternate</u> | <u>Member</u> |
|--|--------------------------|-------------------------------------|
| <input type="checkbox"/> Board of Adjustment * | <input type="checkbox"/> | <input type="checkbox"/> |
| <input checked="" type="checkbox"/> Code Enforcement Board * | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| <input type="checkbox"/> Education Committee | <input type="checkbox"/> | <input type="checkbox"/> |
| <input type="checkbox"/> Library Board | <input type="checkbox"/> | <input type="checkbox"/> |
| <input checked="" type="checkbox"/> Marina Development/Control Board | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| <input type="checkbox"/> Merit Board * | <input type="checkbox"/> | <input type="checkbox"/> |
| <input type="checkbox"/> Pension Trust Fund (Fire) | <input type="checkbox"/> | <input type="checkbox"/> |
| <input type="checkbox"/> Pension Trust Fund (Police) | <input type="checkbox"/> | <input type="checkbox"/> |
| <input type="checkbox"/> Planning & Zoning Board * | <input type="checkbox"/> | <input type="checkbox"/> |
| <input type="checkbox"/> Town Tree Board | <input type="checkbox"/> | <input type="checkbox"/> |

CRA Board

Other

* NOTE: Membership on these committees require applicant to fill out a financial disclosure form per F.S. 112.3145(1)(a),(2)(b),(7)

Your Name: JAMES R. KWOK

Please indicate the reason for your interest in your 1st and 2nd choice:

I believe I can contribute responsible organization, leadership & sound management to these two districts

Number of meetings of the above group(s) you have attended in the last six months:

0

Education Background (High School, College, Graduate School or other training):

U. OF South FL - Degrees in English, Business & math

What is/was your profession/occupation? Self - Self Employed How long? 50+ yrs.

Please indicate employment experience that you feel relates to your desired service on an Advisory Board

or Committee:

MANAGER 50 MILLION + sales - PB County area, employed 50+ men & women; currently operate a small business in LP.

Please indicate other general community involvement and other factors you feel qualify you to serve on the boards that you have chosen:

Past President of Property Owners Assoc. NPB - 9 yrs. ml

Captains Key for 6+ years. Baseball & soccer coach.

Feel free to attach an extra sheet if required. Also, please attach your resume, if available. Fill in and return form to the Office of the Town Clerk.

I HEREBY CERTIFY THAT THE STATEMENTS AND ANSWERS PROVIDED ARE TRUE AND ACCURATE. I UNDERSTAND THAT ANY FALSE STATEMENTS MAY BE CAUSE FOR REMOVAL FROM A BOARD OR COMMITTEE IF APPOINTED.

SIGNATURE: J.R.K. DATE: 4-6-01

The Town of Lake Park



"Jewel" of the Palm Beaches

Consent/Release Form (TO INVESTIGATE BACKGROUND INFORMATION)

Applicant's Name: James R. Knox

Applicant's Address: 414 Lakewood Drive

Lake Park FL 33409

The undersigned does hereby authorize the Town of Lake Park, a municipal corporation, and its agents, to conduct a background investigation of the undersigned, consisting of a criminal history record check with the Florida Department of Law Enforcement and a driving record check, with the Florida Department of Motor Vehicles. The information obtained from the background check is to assist the Town in its determination of my suitability for the position I am seeking.

I hereby authorize the legal entities referenced above to furnish background information upon me as requested by the Town of Lake Park, and I hereby release the Town of Lake Park and the persons and legal entities providing background information from liability or damage. A photocopy of this waiver is as valid as the original.

Name: (printed) James R. Knox

Signature: J.R.K.

Date: 6-6-01

a:\forms\consent

Non Resident Business
Owner

TOWN OF LAKE PARK
TOWN MANAGER'S OFFICE
535 PARK AVENUE, LAKE PARK, FL 33403

VOLUNTEER PROFILE SHEET
REQUEST TO SERVE ON TOWN BOARDS AND COMMITTEES

The *Talent Bank* serves as an information file of the skills, talents and interests of Lake Park Residents who are willing to serve on citizen advisory boards and committees for the Town of Lake Park. The *Talent Bank* information will be utilized when vacancies occur on boards and committees. You will be contacted when your application is being considered.

Please print or type the following information and return to the Town Clerk's Office, 535 Park Avenue, Lake Park, Florida 33403

Name: KRAPE JERRY W.
(last, first, middle initial)
Address: 100 DORY RD. SOUTH NORTH PALM BEACH, FL.
700 U.S. HWY 1.
Telephone Number: (Home) _____ Work) _____
Social Security No. _____ (Date of Birth) _____

	YES	NO
Are you a registered voter in the Town of Lake Park? <u>no</u>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Are you currently on a Town board or committee?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Have you ever been convicted of a crime other than a minor traffic infraction If so when? _____ Where? _____	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Please indicate by number your preference of no more than five of the advisory boards or committees on which you would like to serve (1= most desired, 5= least desired).

	<u>Alternate</u>	<u>Member</u>
<input type="checkbox"/> Board of Adjustment *	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Code Enforcement Board *	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Education Committee	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Library Board	<input type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/> Marina Development/Control Board	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Merit Board *	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Pension Trust Fund (Fire)	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Pension Trust Fund (Police)	<input type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/> Planning & Zoning Board *	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Town Tree Board	<input type="checkbox"/>	<input type="checkbox"/>

CRA Board

Other

* NOTE: Membership on these committees require applicant to fill out a financial disclosure form per F.S. 112.3145(1)(a),(2)(b),(7)

Your Name: _____

Please indicate the reason for your interest in your 1st and 2nd choice:

I would like to see the town encourage a business friendly atmosphere & deal fairly with all the citizens of Lake Park & protect the older people in Lake Park.

Number of meetings of the above group(s) you have attended in the last six months:

Most City Council Meetings

Education Background (High School, College, Graduate School or other training):

4 YEARS JOHN CARROLL UNIV. + 2 YEARS CAPT. in Army Dental + 4 YEARS OHIO STATE DENTAL S

What is/was your profession/occupation? dentist How long? _____

Please indicate employment experience that you feel relates to your desired service on an Advisory Board or Committee:

HAVE LIVED IN LAKE PARK FOR 4 1/2 YRS. WORKED IN LAKE PARK FOR 28 YEARS.

Please indicate other general community involvement and other factors you feel qualify you to serve on the boards that you have chosen:

LOVE THIS TOWN - WANT IT TO PROSPER - WILL WORK IN BEST INTEREST FOR THE PEOPLE OF LAKE PARK.

Feel free to attach an extra sheet if required. Also, please attach your resume, if available. Fill in and return form to the Office of the Town Clerk.

I HEREBY CERTIFY THAT THE STATEMENTS AND ANSWERS PROVIDED ARE TRUE AND ACCURATE. I UNDERSTAND THAT ANY FALSE STATEMENTS MAY BE CAUSE FOR REMOVAL FROM A BOARD OR COMMITTEE IF APPOINTED.

SIGNATURE: Jerry W. Keape DATE: June 20, 2001

5/7/09
no changes

The Town of Lake Park



LAKE PARK TOWN HALL NATIONAL HISTORIC SITE

"Jewel" of the Palm Beaches

Application to Serve on Town Boards and Committees

This application serves as an information file of the skills, talents and interests of citizens who are willing to serve on advisory boards and committees for the Town of Lake Park. When an opening occurs on one of the Boards on which you have indicated a desire to serve, your application will be submitted to the Town Commission. You will be notified by mail when appointment has been made.

Please print or type the following information:

Name: Allen Kellean A.
Last First Middle Initial

Address: 302 Lake Shore Dr #5

Telephone: _____ home _____ work

	Yes	No
Are you a resident of Lake Park	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Are you a non-resident business owner in Lake Park	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Are you a registered voter (Response to this question is not mandatory)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Do you currently serve on a Town Board or Committee	<input type="checkbox"/>	<input checked="" type="checkbox"/>
If so, which one(s): _____		
Have you been convicted of a crime	<input type="checkbox"/>	<input checked="" type="checkbox"/>
If so, when? _____ where? _____		

Please indicate your preference by numbers "1" through "5" of no more than five boards on which you wish to serve, with #1 being the most desired and #5 being the least desired.

<u>Choice #</u>	<u>Board</u>	<u>Choice #</u>	<u>Board</u>
<input type="checkbox"/>	Board of Adjustment*	<input type="checkbox"/>	Pension Trust Fund (Fire)
<input type="checkbox"/>	Code Compliance*	<input type="checkbox"/>	Pension Trust Fund (Police)
<input type="checkbox"/>	Education Advisory Board	<input type="checkbox"/>	Planning & Zoning/ Historic Preservation Board *
<input type="checkbox"/>	Library Board	<input type="checkbox"/>	Town Tree Board
<input type="checkbox"/>	CRA Board	<input type="checkbox"/>	Merit Board*
<input checked="" type="checkbox"/>	Marina Development Control Bd.	<input type="checkbox"/>	Other _____

Please note: Membership on these (*) Boards requires members to complete an annual financial disclosure form pursuant to F.S. 112.3145(1)(a), (2)(b), (7)

Your Name: Kelleen A. Alton

Please indicate the reason for your interest in your first and second choices:

I am a resident accross the street from the Mania and ~~the~~ have an interest in its development.

Number of Meetings of the above boards you have attended in the past six months: 3

Your Educational Background: (High School, College, Graduate School or other training)

UCF BSBA 1982

FL CPA 1995

What is/was your profession or occupation? Senior Accountant

How long? 9

Please indicate employment experience that you feel relates to your ^{2 yrs} service on an Advisory Board or Committee: Constructive Mgmt Firm; Engineering

Firm; ^{2 yrs} Landscaping Contractor; Consulting Firm ^{2 yrs}

Please indicate other general experience or community involvement that you feel qualifies you to serve on the boards you have chosen: _____

Feel free to attach additional sheets if required. Also, please attach your resume, if available.

Please return your completed form to the Office of the Town Clerk, 535 Park Avenue, Lake Park, Florida 33403

I HEREBY CERTIFY THAT THE STATEMENTS AND ANSWERS PROVIDED ARE TRUE AND ACCURATE. I UNDERSTAND THAT ANY FALSE STATEMENTS MAY BE CAUSE FOR REMOVAL FROM A BOARD OR COMMITTEE, IF APPOINTED.

Signature: Kelleen Alton

Date: 1/29/03

TAB 8

Town of Lake Park Town Commission
Agenda Request Form

Meeting Date: August 18, 2004

Agenda Item No. _____

- | | |
|---|--|
| <input type="checkbox"/> PUBLIC HEARING
<input type="checkbox"/> Ordinance on Second Reading
<input type="checkbox"/> Public Hearing

<input type="checkbox"/> ORDINANCE ON FIRST READING

<input type="checkbox"/> GENERAL APPROVAL OF ITEM

<input type="checkbox"/> Other: _____ | <input type="checkbox"/> RESOLUTION

<input checked="" type="checkbox"/> DISCUSSION

<input type="checkbox"/> BID/RFP AWARD

<input type="checkbox"/> CONSENT AGENDA |
|---|--|

SUBJECT: _____

RECOMMENDED MOTION/ACTION: Authorize the Mayor to sign the State Financial Report.

Approved by Town Manager _____ Date: _____

Originating Department: <i>Finance</i>	Costs: \$ <u> — 0 — </u> Funding Source: Acct. #	Attachments: _____ _____ _____
Department Review: <input type="checkbox"/> City Attorney <input type="checkbox"/> Community Affairs _____ <input type="checkbox"/> Community Development _____	<input checked="" type="checkbox"/> Finance <i>CPB</i> <input type="checkbox"/> Fire Dept _____ <input type="checkbox"/> Library _____ <input type="checkbox"/> PBSO _____	<input type="checkbox"/> Personnel _____ <input type="checkbox"/> Public Works _____ <input type="checkbox"/> Town Clerk _____ <input type="checkbox"/> Town Manager _____
Advertised: Date: _____ Paper: _____ <input type="checkbox"/> Not Required	All parties that have an interest in this agenda item must be notified of meeting date and time. The following box must be filled out to be on agenda.	Yes I have notified everyone _____ OR Not applicable in this case <i>CPB</i> : Please initial one.

Summary Explanation/Background: See attached

Unit ID and Name: 200197 Lake Park
 Financial Officer Name: Cynthia R. Sementelli
 Financial Officer Title: Finance Director
 Mailing Address: 535 Park Avenue
 City Address: Lake Park
 State: FL
 Zip Code: 32403
 Email Address: esementelli@lakeparkflorida.gov
 Phone Number: (561) 881-3350
 Phone Extension:
 Contact Person's Name: Cynthia R. Sementelli
 Contact's Phone Number: (561) 881-3350
 Contact's Extension:
 FAX Number: (561) 881-3358

Was Annual Financial Report filed electronically?
 Yes No
 If yes indicate method:
 FTP Diskette
 Date completed Audit Report was received: / /
 Initials: _____ Date: _____
 AFR Tracked _____
 Audit Tracked _____
 Rev/Exp _____
 Complete _____

Has the local governmental entity reported herein expended any funds received from the State of Florida after July 1, 2002, for newspaper, magazine, direct, mail, radio, television, or outdoor advertising in support of, or in opposition to, any candidate or issue appearing on the ballot? (Reference Section 78, Chapter 2002-402, Laws of Florida. See memorandum dated August 5, 2002 included in this reporting package.) YES NO

Financial Condition Information
Amount of outstanding long-term debt: \$ 20,547,550
 (As of the end of fiscal year ended 09/30/2003. The term "long-term debt" means any agreement or series of agreements to pay money, which, at inception, contemplate terms of payment exceeding 1 year in duration)
Have you experienced a financial emergency in fiscal year ended 2003? Yes No
If yes, have you complied with Section 218.503(2), Florida Statutes? Yes No
 (ie: Have you reported a financial emergency if there has been one?)
 Use separate page for response if needed.

Certification
 We the undersigned certify, to the best of our knowledge, that the information reported herein or submitted electronically is accurate and complete.

 Name: Paul W. Castro

 Mayor

 Title

 X Signature of Chairman of Government Board (required)

 Name: Cynthia R. Sementelli

 Finance Director

 Title

 X Signature of Chief Financial Officer (required)

Mail Completed Forms and Required Attachments/Enclosures to
 Department of Financial Services
 Bureau of Accounting
 209 E. Gaines Street
 Tallahassee, Florida 32399-0354

State of Florida
Annual Local Government Financial Report
Fiscal Year 2002-2003

Counties and Municipalities Only

Enter the utility service tax rates for the following:

Electricity	10%
Telecommunications	7%
Water	10%
Natural Gas	1%
Cable Vision	
Fuel Oil	
Propane	
Other	

Revenues - Fiscal Year Ended 2002		Local Government Name: Lake Park		Page Number: 1								
Unit ID:	200197	Account	General	Special Revenue	Debt Service	Capital Projects	Enterprise	Internal Service	Pension	Trust and Agency	Component Units	Total
Account Description	Code	Account	General	Special Revenue	Debt Service	Capital Projects	Enterprise	Internal Service	Pension	Trust and Agency	Component Units	Memorandum
Ad Valorem	311000	2,448,033										3,216,740
Electricity	313100	336,932			768,107							336,932
Telecommunications	313200	3,688										3,688
Gas	313400	6,824										6,824
Cable Television	313500	45,342										45,342
Solid Waste	313700	14,400										14,400
Electricity	314100	469,064										469,064
Water	314300	90,888										90,888
Gas	314400	3,096										3,096
Occupational Licenses	321000	185,865										185,865
Building Permits	322000	312,586										312,586
Other Licenses, Permits, Fees	329000	10,512		25,762		42,129						10,512
Other Federal Grants	331900											67,891
Garbage/Solid Waste	334340											1,062,226
Cultural/Recreation	334700						9,305					9,305
Other State Grants	334900			21,679								21,679
State Revenue Sharing Proceeds	335120	1,673,212										1,673,212
Alcoholic Beverages Licenses	335150	5,587										5,587
Other General Government	335190	4,740										4,740
Other Local Grants	337900	10,000		63,385		770,401						843,786
Shared Rev fm Other Local Units	338000	15,153										15,153
Administrative Fees	341300	120,000										120,000
Fire Protection	342200	130,609										130,609
Protective Inspections	342500	33,328										33,328
Ambulance Fees	342600	124,676										124,676
Other Public Safety Charges and Fees	342900	32,219										32,219
Parks and Recreation	347200	26,263					49,792					78,075
Special Events	347400	3,235										3,235
Judgements & Fines	351000	41,862		2,594								44,456
Library	352000	17,897										17,897
Violations of Local Ordinances	354000	16,671		4,208								2,665
Interest	361100											152,909
Net Increase (Decrease) in Fair Val of Inv.	361300					8,442	3,058		(291,393)			(291,393)
Rents/Royalties	362000											363,267
Disposition of Fixed Assets	364000	113,471										113,471
Pension Fund Contributions	368000								392,968			392,968
Other Miscellaneous Revenues	369900	58,706										58,706
Inter Fund Transfers In	381000	202,409		1,157			10,724					214,290
Contributions from Enterprise Contributions	382000	75,000										75,000
Other Non-Op Sources-Proprietary	389900						150,616					150,616
Totals for Revenue		6,637,553		118,785	768,107	820,972	1,658,988		254,484			10,238,889

Expenditures - Fiscal Year Ended 2002	Local Government Name:		Lake Park		Fund Groups		Trust and Agency		Page Number:						
	Unit ID:	200197	Local	Government Name:	Obj	Code	General	Special Revenue	Debt Service	Capital Projects	Enterprise	Internal Service	Pension	Component Units	Total Memorandum
Legislative	511	10	32,250	-	-	-	-	-	-	-	-	-	-	-	32,250
Legislative	511	30	28,642	-	-	-	-	-	-	-	-	-	-	-	28,642
Executive	512	10	214,598	-	-	-	-	-	-	-	-	-	-	-	214,598
Executive	512	30	45,848	-	-	-	-	-	-	-	-	-	-	-	45,848
Executive	512	60	2,766	-	-	-	-	-	-	-	-	-	-	-	2,766
Executive	512	70	7,479	-	-	-	-	-	-	-	-	-	-	-	7,479
Financial and Administrative	513	10	331,879	-	-	-	-	-	-	-	-	-	-	-	331,879
Financial and Administrative	513	30	222,071	-	-	-	-	-	-	-	-	-	-	-	222,071
Legal Counsel	514	30	239,048	-	-	-	-	-	-	-	-	-	-	-	239,048
Comprehensive Planning	515	10	2,839	-	-	-	-	-	-	-	-	-	-	-	2,839
Debt Service Payments	517	70	-	-	-	768,107	-	-	-	-	-	-	-	-	768,107
Pension Benefits	518	30	-	-	-	-	-	-	-	-	-	2,988,732	-	-	2,988,732
Other General Government	519	10	80,281	-	-	-	-	-	-	-	-	-	-	-	80,281
Other General Government	519	30	22,026	-	-	-	-	-	-	-	-	-	-	-	22,026
Other General Government	519	60	-	-	-	-	-	-	365,281	-	-	-	-	-	365,281
Other General Government	519	80	-	-	-	-	-	-	-	-	-	-	-	-	-
Law Enforcement	521	10	110,778	-	-	-	-	-	-	-	-	-	-	-	110,778
Law Enforcement	521	30	1,663,360	-	-	-	-	-	-	-	-	-	-	-	1,663,360
Law Enforcement	521	70	8,089	-	-	-	-	-	-	-	-	-	-	-	8,089
Fire Control	522	10	735,544	-	-	-	-	-	-	-	-	-	-	-	735,544
Fire Control	522	30	499,597	-	-	-	-	-	-	-	-	-	-	-	499,597
Fire Control	522	70	89,590	-	-	-	-	-	-	-	-	-	-	-	89,590
Other Public Safety	529	10	213,271	-	-	-	-	-	-	-	-	-	-	-	213,271
Other Public Safety	529	30	151,223	-	-	-	-	-	-	-	-	-	-	-	151,223
Other Public Safety	529	60	10,535	-	-	-	-	-	-	-	-	-	-	-	10,535
Other Public Safety	529	70	7,479	-	-	-	-	-	-	-	-	-	-	-	7,479
Other Public Safety	529	80	-	-	-	-	-	-	-	-	-	-	-	-	-
Garbage/Solid Waste	534	10	-	-	-	-	-	-	-	-	-	-	-	-	-
Garbage/Solid Waste	534	30	-	-	-	-	-	-	-	-	-	-	-	-	-
Other Physical Environment	539	10	149,130	-	-	-	-	-	-	-	-	-	-	-	149,130
Other Physical Environment	539	30	21,623	-	-	-	-	-	-	-	-	-	-	-	21,623
Other Physical Environment	539	60	-	-	-	-	-	-	-	-	-	-	-	-	-
Other Physical Environment	539	70	1,460	-	-	-	-	-	85,016	-	-	-	-	-	1,460
Roads/Street Facilities	541	10	247,610	-	-	-	-	-	-	-	-	-	-	-	247,610
Roads/Street Facilities	541	30	169,451	-	-	-	-	-	-	-	-	-	-	-	169,451
Libraries	571	10	179,261	-	-	-	-	-	-	-	-	-	-	-	179,261
Libraries	571	30	36,786	-	-	-	-	-	-	-	-	-	-	-	36,786
Libraries	571	60	25,431	-	-	-	-	-	-	-	-	-	-	-	25,431
Parks/Recreation	572	10	269,633	-	-	-	-	-	-	-	-	-	-	-	269,633
Parks/Recreation	572	30	121,966	-	-	-	-	-	-	-	-	-	-	-	121,966
Parks/Recreation	572	60	-	-	-	-	-	-	-	-	-	-	-	-	-
Parks/Recreation	572	70	2,171	-	-	-	-	-	1,181,310	-	-	-	-	-	2,171
Parks/Recreation	572	80	-	-	-	-	-	-	-	-	-	-	-	-	-
Interfund Transfers Out	581	90	11,981	-	-	-	-	-	202,409	-	-	-	-	-	11,981
Totals for Expenses			5,955,595			768,107	92,069	1,834,016	1,494,830	2,988,732					13,133,370