

TAB 5

**Town of Lake Park Town Commission
Agenda Request Form**

Meeting Date: 1/21/04

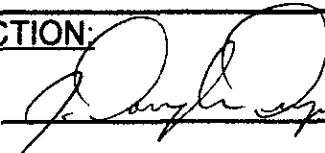
Agenda Item No. 6

- | | |
|--|---|
| <input type="checkbox"/> PUBLIC HEARING | <input type="checkbox"/> RESOLUTION |
| <input type="checkbox"/> Ordinance on Second Reading | <input type="checkbox"/> DISCUSSION |
| <input type="checkbox"/> Public Hearing | <input type="checkbox"/> BID/RFP AWARD |
| <input checked="" type="checkbox"/> ORDINANCE ON FIRST READING | <input type="checkbox"/> CONSENT AGENDA |
| <input type="checkbox"/> GENERAL APPROVAL OF ITEM | |
| <input type="checkbox"/> Other: | |

SUBJECT: Amend budget for cost of electrical work at the Ballfields

RECOMMENDED MOTION/ACTION:

Approved by Town Manager



Date:

1/12/04

Originating Department:	Costs: \$ Funding Source: Acct. #	
Department Review: <input checked="" type="checkbox"/> City Attorney <i>MB</i> <input type="checkbox"/> Community Affairs _____ <input type="checkbox"/> Community Development _____	<input checked="" type="checkbox"/> Finance <i>CS</i> <input type="checkbox"/> Fire Department _____ <input type="checkbox"/> Library _____ <input type="checkbox"/> PBSO _____	<input type="checkbox"/> Personnel _____ <input type="checkbox"/> Public Works _____ <input type="checkbox"/> Town Clerk _____ <input checked="" type="checkbox"/> Town Manager <i>700</i>
Advertised: Date: _____ Paper: _____ <input type="checkbox"/> Not Required	Finance Director Approval: <i>Carthia R Semertell</i>	Attachments:

Summary Explanation/Background:

To amend the budget for the cost of the electrical work at the ballfields

ORDINANCE NO: 04-2004

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF LAKE PARK, FLORIDA, AMENDING THE TOWN BUDGET FOR FISCAL YEAR 2003-3004 AS PREVIOUSLY ADOPTED BY ORDINANCE NO. 15-2003; PROVIDING FOR SEVERABILITY; PROVIDING FOR THE REPEAL OF LAWS IN CONFLICT; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Town Commission has previously established the budget for the Town of Lake Park for the fiscal year beginning October 1, 2003 and ending September 2004; and

WHEREAS, at the time of its adoption, the budget properly reflected expected revenues and appropriations; and

WHEREAS, to implement this budget, the Town Commission adopted and levied by Ordinance No.14-2003 a tentative and final millage rate for the fiscal year 2003-2004; and

WHEREAS, the Town Commission deems it necessary and advisable to amend the budget for the Town of Lake Park for fiscal year 2003-2004; which was adopted in Ordinance No. 15-2003

NOW THEREFORE, BE IT ORDAINED BY THE TOWN COMMISSION OF THE TOWN OF LAKE PARK FLORIDA:

Section 1. An amended final budget of the Town of Lake Park has been duly prepared by the Town Manager and has been reviewed by the Town Commission, upon proper notice at public hearing, and the same is hereby adopted for the fiscal year beginning October 1, 2003 and ending September 30, 2004 as follows:

An amended final budget is hereby approved and adopted in the sum of \$8,857,407.00, a copy of which is incorporated by reference along with approved budget amendments number 2003-03 which are made a part hereof and which include among others, the following items.

Amended Final Budget

Fiscal Year 2003-2004

General Fund

\$ 6,130,614.00

Community Redevelopment Agency Fund	\$ 128,000.00
Streets and Roads	\$ 398,878.00
Debt Service Fund	\$ 860,815.00
Special Project Fund	\$ 100,000.00
Sanitation Fund	\$ 1,239,100.00
Grand Total	\$ 8,857,407.00

Section 2. Pursuant to the applicable provisions of the Constitution and Laws of the State of Florida and the Charter and Code of the Town of Lake Park; the object and purpose of the appropriations provided for by this Ordinance and the amount of each function of the government of the Town is hereby fixed, made and appropriated in accordance with the terms, specification and details contained within the said budget.

Section 3. The Town Manager is hereby authorized to amend/transfer authorization between departmental accounts provided; however, that total appropriated expenditures by fund do not exceed Commission authorized amounts.

Section 4. **SEVERABILITY.** If any section, subsection, sentence, clause, phase or portion of the Ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision and such holding shall not affect the validity of the remaining portions thereof.

Section 5. **Repeal of Laws in Conflict.** All ordinances, including but not limited to Ordinance No. 14-2003 and/or parts of ordinances in conflict herewith are hereby repealed to the extent of such conflict.

Section 6. **Effective Date.** This ordinance shall take effect immediately upon adoption.

Upon First Reading this 21st day of January, 2004 the foregoing ORDINANCE was offered by Commissioner Garretson who moved its approval. The motion was seconded by Commissioner Balius, and being put to a vote, the result was as follows:

AYE

NAY

MAYOR PAUL CASTRO
VICE MAYOR CHUCK BALIUS
COMMISSIONER PAUL GARRETSON
COMMISSIONER JEANINE LONGTIN
COMMISSIONER BILL OTTERSON

Upon Second Reading this day of February, 2004 the foregoing ORDINANCE was offered by Commissioner _____ who moved its adoption. The motion was seconded by Commissioner _____, and being put to a vote, the result was as follows:

AYE

NAY

MAYOR PAUL CASTRO
VICE MAYOR CHUCK BALIUS
COMMISSIONER PAUL GARRETSON
COMMISSIONER JEANINE LONGTIN
COMMISSIONER BILL OTTERSON

The Mayor thereupon declared Ordinance No.02-2004 duly passed and adopted this day of January, 2004

TOWN OF LAKE PARK, FLORIDA

BY: _____
Mayor Paul Castro

ATTEST:

Approved as to form and legal sufficiency:

Carol Simpkins, Town Clerk
(Town Seal)

Thomas J. Baird, Town Attorney

The Town of Lake Park



LAKE PARK TOWN HALL

NATIONAL HISTORIC SITE

"Jewel" of the Palm Beaches

MEMORANDUM

Date: January 12, 2004
To: Doug Drymon, Town Manager
From: Paul E. Carlisle, Director of Public Works
Subject: Budget Amendment
CC: Cindy Sementelli, Finance Director

Staff has obtained the following quotes for the repair of the Ball Field lighting:

- | | |
|----------------------------|-------------|
| 1. Kasper Electric | \$9,500.00 |
| 2. Tamber Contracting Inc. | \$9,760.00 |
| 3. Current Connections | \$30,000.00 |
| 4. Global Electric | \$No Bid |

Staff is recommending that the award go to Kasper Electric. Staff also recommends that the amount of the Budget Amendment be \$12,000.00. The funding sources will be \$6,500.00 from the monies received through the contract with Coca Cola and the additional \$5,500.00 be transferred from the general fund.

The additional funds from the above quote amount are for unforeseen items, as the lights have not been operational for some time and there may be repairs to the lighting fixtures that cannot be determined until the system is energized.

Department of Public Works

PROPOSAL

Page No. _____ of _____ Pages

TAMBER CONTRACTING, INC.

ER0012460
311 Kennedy Street
JUPITER, FL 33458
(561) 301-4922

PROPOSAL SUBMITTED TO Town of Lake Park		PHONE 881-3345	DATE 11/13/03
STREET 650 Old Dixie Highway		JOB NAME Ball Field Lighting	
CITY, STATE and ZIP CODE Lake Park FL 33403		JOB LOCATION	
ARCHITECT	DATE OF PLANS	JOB PHONE	

We hereby submit specifications and estimates for:

1. Extend existing 2" PVC conduit to 16 light poles and terminate in WP junction boxes at the base of each pole.
2. Install new wiring to each pole and splice to existing wiring going up the pole to the lights.
3. We will use #6 THHN or #8 THHN cu. wire according to voltage drop requirements.
4. This proposal does not include any wiring going up the pole or any work on the lights.
5. This proposal does not include any underground work further than 10 feet from the base of each pole.
6. This proposal includes drawings and plans as required for permitting purposes and applicable fees.

We Propose hereby to furnish material and labor — complete in accordance with above specifications, for the sum of:

Nine Thousand Seven Hundred Sixty and xx/100 _____ dollars (\$ 9760.00).

Payment to be made as follows:

Progressive draws.

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workman's Compensation Insurance.

Authorized Signature _____

Note: This proposal may be withdrawn by us if not accepted within 30 days.

Acceptance of Proposal — The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature _____

Date of Acceptance: _____

Signature _____

Current Connections, Inc.

1620 Hill Avenue
Mangonia Park, Florida 33407
(561) 863-0010 Fax (561) 863-5380
State License EC-0001253

January 9, 2004

Mr. Paul Carlisle
Town of Lake Park
650 Old Dixie Highway
Lake Park, Fl 33403

Re: 6th Street Park Ball Field Lighting

Below is a Scope of Work and Budget for this project based on jobsite visit and information provided by The Town of Lake Park.

Scope of Work

Includes:

- Installation of new wiring in existing conduit to all ball field pole mounted light fixtures.
- Installation of ground rods at each pole.
- Installation of time clocks at each field.

Excludes:

- Provisions of breakers or lighting contactors, these items are assumed to be in place from previous system.
- Repair or replacement of any lighting fixtures or lamps, which are not in working order.

Note: This budget is based upon all circuits being 480V.

Total Budget.....\$30,000.00

Sincerely,

Scott Birdsong



KASPER ELECTRICAL INC. 1125 OLD DIXIE HWY #9
LAKE PARK, FL 33403 PHONE (561) 845-1660
LIC. # EC-0001409 FAX (561) 845-1575

PROPOSAL 04-3

TO: Town of Lake Park
 535 Park Ave
 Lake Park, FL 33403
 Attention: Paul Carlisle

FROM: Kasper Electrical Inc. EC0001409
 Jay Kasper

JOB NAME: Ball Park Lighting
DATE: 1-6-04
JOB LOCATION: Lake Park Baseball field
JOB PHONE: 881-3318

PROPOSAL TO INCLUDE:

We propose to complete the following as per a walk thru with Paul Carlisle. Installation of Brooks boxes, wire and fuses for the Ballpark lights using existing conduits as long as the conduit is in good shape. After power is installed and terminated. We will check lights and repair on a time and material basis. Bucket truck will be used if the lights are reachable. 1 Man and bucket truck charged out at 80.00 an hour.

No permit fees are included.

This bid includes 12,000 feet of wire any additional wire needed will be charge out extra at \$ 153.00 per thousand feet.

NOT INCLUDED IN PROPOSAL AMOUNT:

Permit fees
 No Cutting or patching of walls, floors, or ceilings.

TOTAL JOB COST FOR PROPOSAL \$ 9,500.00

**AUTHORIZED
SIGNATURE**

ACCEPTANCE OF PROPOSAL

CONDITIONS OF PROPOSAL

Net 30 Days

SIGNATURE _____

Signature Date _____

Tamber Contracting, Inc.

Electrical
ER0012460
CAC048044
PSL04-4469
SL Co. 20459

RECEIVED
1/1/04

December 29, 2003

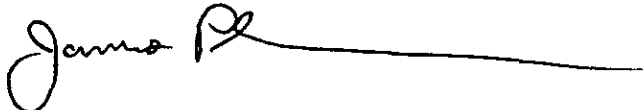
Paul Carlisle
The Town of Lake Park
650 Old Dixie Highway
Lake Park FL 33403

Dear Mr. Carlisle:

We regret to inform you that due to our relocation we will be unable to schedule any projects for The Town of Lake Park for the next several months.

We apologize for the inconvenience this may cause.

Sincerely,



James A. Phillips
President

2333 S.W. Norton Street
Port St. Lucie FL 34953
772-873-0556

1522 S.E. Crown Street
Port St. Lucie FL 34983
772-528-7078

General Fund Revenue

001-

OBJECT NUMBER	DESCRIPTION	ACTUAL 2001-2002	BUDGET 2002-2003	June				
				ACTUAL 2002-2003	Requested 2003-2004	Recommended 2003-2004	Approved 2003-2004	
311.100	Ad Valorem Taxes	2,448,633	2,658,636	2,392,989	2,877,631	2,877,631	2,883,433	
311.115	Delinquent Ad Valorem Taxes	-	-	-	-	-	-	
311.120	TOTAL AD VALOREM TAXES	2,448,633	2,658,636	2,392,989	2,877,631	2,877,631	2,883,433	
312.410	Local Option Gas Tax	154,180	-	(12,683)	-	-	-	
312.420	New Local Option Gas Tax	72,760	-	(6,039)	-	-	-	
313.100	Franchise Fee - Electric	336,932	325,000	126,454	325,000	325,000	325,000	
313.200	Franchise Fee - Telephone	3,688	6,000	-	-	-	-	
313.400	Franchise Fee - Gas	6,824	4,000	1,048	4,000	4,000	4,000	
313.500	Franchise Fee - Cable TV	45,342	-	-	-	-	-	
313.700	Franchise Fee - Garbage	14,400	10,000	4,835	10,000	10,000	10,000	
314.100	Utility Tax - Electric	489,064	515,000	314,543	525,000	525,000	525,000	
314.300	Utility Tax - Water	90,888	100,000	60,121	110,000	110,000	110,000	
314.400	Utility Tax - Gas	3,098	3,000	1,380	3,000	3,000	3,000	
315.100	Utility Tax - Telecommunications	510,446	480,000	338,127	515,000	515,000	515,000	
	TOTAL OTHER TAXES	1,707,902	1,453,000	827,788	1,492,000	1,492,000	1,492,000	
321.000	Occupational Licenses	172,961	173,000	173,221	220,000	220,000	220,000	
321.110	Contractor Fees	8,208	1,500	1,617	2,000	2,000	2,000	
321.120	Occupational Licenses-Applications	12,904	4,000	3,690	4,000	4,000	4,000	
322.100	Building Permits	312,586	200,000	254,327	275,000	275,000	275,000	
329.100	Alarm Permits	2,304	4,000	2,307	4,000	4,000	4,000	
	TOTAL LICENSES & PERMITS	609,964	382,500	435,162	605,000	605,000	605,000	
331.250	Grant - Law Enforcement Block	-	-	-	-	-	-	
334.250	Grant - PBC Man Unit	-	20,000	-	-	-	-	
334.700	Grant-State Aid to Libraries	-	19,744	6,336	15,520	15,520	15,520	
335.120	State Revenue Sharing	174,668	170,000	115,331	173,059	173,059	173,059	
335.122	State Revenue Sharing - 6th Cent	96,003	-	-	-	-	-	
335.150	Alcoholic Beverage License Tax	5,387	5,000	9,855	10,000	10,000	10,000	
335.180	Half Cent Sales Tax	665,173	600,000	371,909	617,554	617,554	617,554	
335.190	Motor Fuel Tax Refund	3,794	5,000	2,352	5,000	5,000	5,000	
335.200	Firefighter Supplemental Compen.	947	-	(150)	-	-	-	
337.200	911 County Telephone	-	-	-	-	-	-	
337.701	Grant - PBC Parks R2001 1648	10,000	-	-	-	-	-	
338.110	Occupational Licenses County	15,153	22,000	23,484	25,000	25,000	25,000	
	TOTAL INTERGOVERNMENTAL REVENUE	971,325	841,744	529,119	846,133	846,133	846,133	
341.110	Administrative Fee-CRA Fund	-	24,925	24,925	24,925	24,925	24,925	
341.401	Administrative Fee - Marina Fund	30,000	-	-	30,000	30,000	30,000	
341.404	Administrative Fee - Sanitation Fund	80,000	80,000	80,000	80,000	80,000	80,000	
341.435	Administrative Fee - Park Ave Prop	10,000	-	-	-	-	-	

341,900	Copy / Tax Service	2,445		2,828	3,000	3,000	3,000
342,200	Fire Contract - P. B. Shores	130,609		-	-	-	-
342,500	Fire Inspections	33,328		-	-	-	-
342,510	Plan Review Fees	32,219	8,000	14,804	15,000	15,000	15,000
342,600	Ambulance Fees	124,676	10,000	5,806	2,500	2,500	2,500
347,100	Library Copy Charges	759	750	446	750	750	750
347,200	Recreation - Summer Camp	11,582	10,000	8,403	10,000	10,000	10,000
347,210	Recreation - Miscellaneous	1,432	3,000	2,943	3,000	3,000	3,000
347,220	Recreation - Tennis Program	300	1,800	2,100	1,800	1,800	1,800
347,230	Recreation - Ticket Sales	13,059					
347,500	Recreation - Facilities Rental	1,910	2,000	2,867	3,000	3,000	3,000
347,900	Recreation - Other Fees		5,000		1,000	1,000	1,000
347,910	Bingo Fees			2,205	7,000	7,000	7,000
347,930	Recreation-Festivals			3,171	8,000	8,000	8,000
349,100	Recreation-Ballroom Dancing			185	500	500	500
	Service Charge-Distorted Checks	30		89	100	100	100
	Advertising-Coca Cola						6,500
	TOTAL CHARGES FOR SERVICES	472,350	147,975	150,771	165,650	165,650	172,150
351,100	Fines and Forfeitures	41,862	20,000	18,802	25,000	25,000	25,000
352,100	Library Fines	2,684	2,800	2,340	2,800	2,800	2,800
354,100	Fines - Code Violations	14,884	8,000	12,715	15,000	15,000	15,000
354,105	Fines - Alarm Violations			4,348	4,500	4,500	4,500
354,110	Code Violations - Admin Cost	914	2,000	6,058	7,000	7,000	7,000
354,120	Occupational License Penalties	2,119	3,000	4,275	3,000	3,000	3,000
	TOTAL FINES & FORFEITURES	62,423	35,800	48,538	57,300	57,300	57,300
361,100	Interest Earnings	5,595	5,000	14,529	15,000	15,000	15,000
361,110	Interest from Tax Collector	11,076	6,500	2,625	4,000	4,000	4,000
361,120	Sales Tax Commissions	2		3			
361,200	Filing Fees	170		170			
362,100	Rent	120	120	90	120	120	120
362,110	Rent Building			1,427			
362,120	Rent - Bell South Communications		12,000				
364,100	Sale of Surplus Property	113,471	328,800	327,919			
369,100	Miscellaneous Revenue	32,633	5,000	9,483	10,000	10,000	15,500
381,302	Transfer from Capital Project Bond Fund			991			
381,305	Transfer from Renewal & Replacement	202,409			159,558	159,558	159,558
381,435	Transfer from Park Ave Property					159,558	159,558
	TOTAL MISCELLANEOUS	365,475	357,420	367,236	188,678	188,678	194,178
384,100	Loan Proceeds		52,000				
389,400	Donations	1,000		200			420
382,401	Contribution from Marina Fund	75,000					
382,404	Contribution from Sanitation Fund						
	TOTAL OTHER REVENUE	76,000	52,000	200			420
	TOTAL GENERAL FUND REVENUE	\$ 6,612,772	\$ 5,929,275	\$ 4,741,803	\$ 6,132,392	\$ 6,132,392	\$ 6,130,614

DEPT: Community Affairs
001-67-672-800

COST CENTER: 600

OBJECT NUMBER	DESCRIPTION	ACTUAL				June YTD ACTUAL	APPROVED Budget	AMENDED BUDGET
		1999-2000	2000-2001	2001-2002	2002-2003			
46300	Vehicle Parts/Supplies	-	-	-	-	-	-	-
46400	Machinery Parts/Supplies	-	-	-	-	-	-	-
46500	Bldg. Grounds Maint Supplies	-	-	-	-	-	-	-
46800	Signs & Signage	-	-	-	-	-	-	-
47000	Printing	745	-	6	-	209	-	-
48000	Promotional Activity	72,508	72,218	17,319	33,400	23,981	39,400	39,400
48100	Advertising	-	495	1,324	500	2,098	2,000	2,000
49000	Other Current Charges	59	82	1,010	-	35	-	-
49100	Education & Training	-	-	175	-	-	-	-
49200	Conferences & Seminars	-	60	-	-	-	-	-
49300	Computer Software	-	-	-	-	-	-	-
49400	Uniforms & Clothing	-	402	-	550	-	500	500
49800	Bank Charges	-	-	5	-	-	-	-
51000	Office Supplies	1,530	1,085	355	800	397	800	800
52000	Operating Supplies	10,106	7,508	5,579	4,000	8,517	6,000	6,000
52100	Gasoline & Diesel Fuel	523	255	259	-	20	300	300
53000	Drainage/Streets/Sidewalks	-	-	-	-	-	-	-
54100	Books & Subscriptions	261	436	83	-	-	-	-
54200	Memberships, Dues, & Subscriptions	285	1,273	503	500	419	300	300
	TOTAL OPERATING COSTS	124,683	117,277	63,909	67,673	62,126	78,950	90,850
64100	Machinery & Equipment	4,140	-	-	-	-	-	-
66000	Library Materials	-	-	-	-	-	-	-
66100	Land	-	-	-	-	-	-	-
66900	Vehicles	-	-	-	-	-	-	-
	TOTAL CAPITAL OUTLAY	4,140	-	-	-	-	-	-
71000	Principal	-	-	-	-	-	-	-
71000	Principal	-	-	-	-	-	-	-
72000	Interest	-	-	-	-	-	-	-
72000	Interest	-	-	-	-	-	-	-
	TOTAL DEBT SERVICE	-	-	-	-	-	-	-
99110	Transfer to General Fund	-	-	-	-	-	-	-
99900	Emergency Reserve	-	-	-	-	2,026	7,000	7,000
99910	Bingo Expense	-	-	-	-	2,026	7,000	7,000
	TOTAL OTHER EXPENSES	-	-	-	-	2,026	7,000	7,000
	DEPARTMENT TOTAL	268,844	240,598	137,691	186,378	133,234	224,897	236,897