



AGENDA

Lake Park Town Commission
Town of Lake Park, Florida
Regular Commission Meeting
Wednesday, November 1, 2006, 7:30 P.M.
Lake Park Town Hall
535 Park Avenue

Paul Castro	—	Mayor
Edward Daly	—	Vice-Mayor
G. Chuck Balius	—	Commissioner
Jeff Carey	—	Commissioner
Patricia Osterman	—	Commissioner
.....		
Cynthia R. Sementelli	—	Interim Town Manager
Thomas J. Baird, Esq.	—	Town Attorney
Vivian Mendez	—	Town Clerk

PLEASE TAKE NOTICE AND BE ADVISED, that if any interested person desires to appeal any decision of the Town Commission, with respect to any matter considered at this meeting, such interested person will need a record of the proceedings, and for such purpose, may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. *Persons with disabilities requiring accommodations in order to participate in the meeting should contact the Town Clerk's office by calling 881-3311 at least 48 hours in advance to request accommodations.*

- A. CALL TO ORDER
- B. INVOCATION
- C. PLEDGE OF ALLEGIANCE
- D. ROLL CALL
- E. ADDITIONS/DELETIONS - APPROVAL OF AGENDA
- F. PUBLIC and OTHER COMMENT
This time is provided for audience members to address items that do not appear on the Agenda. Please complete a comment card and provide it to the Town Clerk so speakers may be announced. Please remember, comments are limited to a TOTAL of three minutes.
- G. COMMISSIONER COMMENTS, TOWN ATTORNEY, TOWN MANAGER:

H. BOARD MEMBERSHIP APPOINTMENT:

Board application for Planning & Zoning Board.

- I. CONSENT AGENDA: All matters listed under this item are considered routine and action will be taken by one motion. There will be no separate discussion of these items unless a Commissioner or person so requests, in which event the item will be removed from the general order of business and considered in its normal sequence on the Agenda. Any person wishing to speak on an Agenda item is asked to complete a public comment card located in the rear of the Chambers and give it to the Town Clerk. Cards must be submitted before the item is discussed.**

For Approval:

- | | |
|---|------|
| 1. Regular Commission Meeting Minutes of October 4, 2006. | Tab1 |
| 2. Special Call Commission Meeting Minutes of October 11, 2006. | Tab2 |
| 3. Regular Commission Meeting Minutes of October 18, 2006. | Tab3 |
| 4. Purchase of Tymco 435 Street Sweeper. | Tab4 |
| 5. Resolution No. 63-11-06 Curtain for Mirror Ballroom. | Tab5 |

J. PUBLIC HEARING(S)

ORDINANCES ON SECOND READING:

- 6. ORDINANCE NO. 12-2006 Board member termination.**

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF LAKE PARK, FLORIDA, AMENDING THE CODE OF ORDINANCES OF THE TOWN OF LAKE PARK, CHAPTER 2, ARTICLE IV, DIVISION 1, SECTION 2-112 ENTITLED "MEMBERSHIP ON CERTAIN BOARDS AND COMMITTEES TERMINATED FOR MISSING MEETINGS, FILLING OF VACANCIES"; PROVIDING FOR THE REPEAL OF LAWS IN CONFLICT; PROVIDING FOR SEVERABILITY; PROVIDING FOR CODIFICATION AND PROVIDING FOR AN EFFECTIVE DATE.

Tab6

- 7. ORDINANCE NO. 13-2006 Outdoor Storage.**

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF LAKE PARK, FLORIDA, AMENDING CHAPTER 68, SECTION 68-3 ENTITLED "OUTDOOR STORAGE FOR SINGLE-FAMILY AND DUPLEX SITES;" PROVIDING FOR SEVERABILITY; PROVIDING FOR THE REPEAL OF LAWS IN CONFLICT; PROVIDING FOR CODIFICATION; AND PROVIDING FOR AN EFFECTIVE DATE.

Tab 7

- 8. ORDINANCE NO. 14-2006 Expiration of Land Development Approvals.**

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF LAKE PARK, FLORIDA AMENDING CHAPTER 67 "THE LAND DEVELOPMENT CODE" ARTICLE II, TO CREATE NEW SECTION 67-42 TO BE ENTITLED "EXPIRATION OF LAND DEVELOPMENT APPROVALS"; AND TO CREATE NEW SECTION 67-43 TO BE ENTITLED "RECONSIDERATION AFTER DENIAL;" PROVIDING FOR SEVERABILITY; PROVIDING FOR THE REPEAL OF ALL LAWS IN CONFLICT; PROVIDING FOR CODIFICATION; AND PROVIDING FOR AN EFFECTIVE DATE.

Tab8

- 9. ORDINANCE NO. 15-2006 Prohibited Parking.**

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF LAKE PARK, FLORIDA, AMENDING THE CODE OF ORDINANCES OF THE TOWN OF LAKE PARK, CHAPTER 30, ENTITLED "TRAFFIC AND MOTOR VEHICLES", ARTICLE I, "IN GENERAL", SECTION 30-2 ENTITLED "PROHIBITED PARKING"; PROVIDING FOR SEVERABILITY; PROVIDING FOR THE REPEAL OF LAWS IN CONFLICT; PROVIDING FOR CODIFICATION; AND PROVIDING FOR AN EFFECTIVE DATE. Tab9

K. RESOLUTION(S)

10. RESOLUTION NO. 64-11-06 Facilities Rental Fees.

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF LAKE PARK, FLORIDA APPROVING THE REVISED FEES FOR THE USE OF TOWN MEETING FACILITIES; AND PROVIDING AN EFFECTIVE DATE. Tab10

11. RESOLUTION No. 65-11-06 Operations Technician 1.

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF LAKE PARK, FLORIDA, REVISING THE TOWN CLASSIFICATION AND PAY PLAN TO PROVIDE FOR THE POSITION OF OPERATIONS TECHNICIAN I; PROVIDING FOR THE PUBLICATION OF AN UPDATED CLASSIFICATION AND PAY PLAN; PROVIDING FOR AN EFFECTIVE DATE. Tab11

L. DISCUSSION AND POSSIBLE ACTION:

12. Identification of goals and interview questions for Town Manager candidates. Tab12

13. Ball field policies. Tab13

14. Marina Security Contract extension. Tab14

M. ADJOURNMENT:

Board Membership Appointment

**Town of Lake Park Town Commission
Agenda Request Form**

Meeting Date: November 1, 2006 Agenda Item No.

- | | |
|---|--|
| <input type="checkbox"/> PUBLIC HEARING
<input type="checkbox"/> Ordinance on Second Reading
<input type="checkbox"/> Public Hearing

<input type="checkbox"/> ORDINANCE ON FIRST READING

<input type="checkbox"/> GENERAL APPROVAL OF ITEM

<input type="checkbox"/> Other: | <input type="checkbox"/> RESOLUTION

<input checked="" type="checkbox"/> DISCUSSION

<input type="checkbox"/> BID/RFP AWARD

<input type="checkbox"/> CONSENT AGENDA |
|---|--|

SUBJECT: Board Appointment to the Planning & Zoning Board.

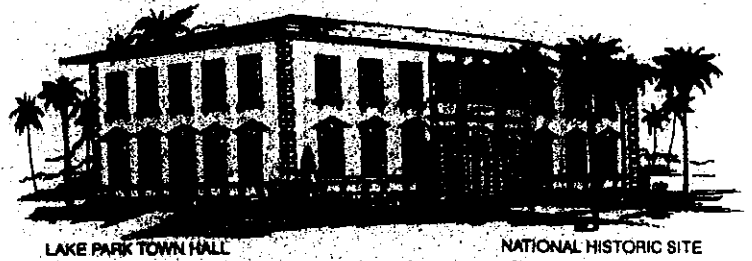
RECOMMENDED MOTION/ACTION: To appoint a member to the Planning & Zoning Board as second alternate.

Approved by Town Manager Cathia Rementes **Date:** 10/26/06
Verion Mendez 10/26/06
 Name/Title Date of Actual Submittal

Originating Department: Town Clerk	Costs: \$ _____ Funding Source: _____ Acct. # _____	Attachments: Application
Department Review: <input type="checkbox"/> City Attorney _____ <input type="checkbox"/> Community Affairs _____ <input type="checkbox"/> Community Development _____	<input type="checkbox"/> Finance _____ <input type="checkbox"/> Fire Dept _____ <input type="checkbox"/> Library _____ <input type="checkbox"/> PBSO _____	<input type="checkbox"/> Personnel _____ <input type="checkbox"/> Public Works _____ <input checked="" type="checkbox"/> Town Clerk <u>VM</u> <input type="checkbox"/> Town Manager _____
Advertised: Date: _____ Paper: _____ <input type="checkbox"/> Not Required	All parties that have an interest in this agenda item must be notified of meeting date and time. The following box must be filled out to be on agenda.	Yes I have notified everyone _____ OR Not applicable in this case _____: Please initial one.

Summary Explanation/Background: The attached applicants applied for board membership to the Planning & Zoning Board as second alternate. The Planning & Zoning Board has one opening for second alternate position. The Planning & Zoning Board serves the Town as a five member board with two alternates. The term of alternate membership is for one year renewable May 1 of each year.

The Town of Lake Park



LAKE PARK TOWN HALL

NATIONAL HISTORIC SITE

"Jewel" of the Palm Beaches

Application to Serve on Town Boards and Committees RECEIVED

This application serves as an information file of the skills, talents and interests of citizens who are willing to serve on advisory boards and committees for the Town of Lake Park. When an opening occurs on one of the Boards on which you have indicated a desire to serve, your application will be submitted to the Town Commission. You will be notified by mail when appointment has been made.

OCT 21 2006
TOWN OF LAKE PARK

Please print or type the following information:

Name: DRY TODD W,
Last First Middle Initial

Address: 1060 Coral Way Riviera Beach FL, 33404

Telephone: 863-1592 home 248-8308 cell work

- | | Yes | No |
|---|-------------------------------------|-------------------------------------|
| Are you a resident of Lake Park | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Are you a non-resident business owner in Lake Park | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Are you a registered voter (Response to this question is not mandatory) | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Do you currently serve on a Town Board or Committee | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| If so, which one(s): _____ | | |
| Have you been convicted of a crime | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| If so, when? _____ where? _____ | | |

Please indicate your preference by numbers "1" through "5" of no more than five boards on which you wish to serve, with #1 being the most desired and #5 being the least desired.

Choice #	Board	Choice #	Board
<input checked="" type="checkbox"/> 5	Board of Adjustment*	<input type="checkbox"/>	Pension Trust Fund (Fire)
<input checked="" type="checkbox"/> 2	Code Compliance*	<input type="checkbox"/>	Pension Trust Fund (Police)
<input type="checkbox"/>	Education Advisory Board	<input checked="" type="checkbox"/> 4	Planning & Zoning/ Historic Preservation Board *
<input type="checkbox"/>	Library Board	<input type="checkbox"/>	Town Tree Board
<input checked="" type="checkbox"/> 2	CRA Board	<input type="checkbox"/>	Merit Board*
<input checked="" type="checkbox"/> 4	Marina Development Control Bd.	<input type="checkbox"/>	Other _____

Please note: Membership on these (*) Boards requires members to complete an annual financial disclosure form pursuant to F.S. 112.3145(1)(a), (2)(b), (7)

Your Name: TODD W. DRY

Please indicate the reason for your interest in your first and second choices:

I would like to serve on PIZ in order to help with the comp plan for the city. I enjoy this city + feel it has a lot to offer + with proper zoning choices should be able to attract more health business to Lake Park. Same goes for the CRA choice.

Number of Meetings of the above boards you have attended in the past six months: 3+

Your Educational Background: (High School, College, Graduate School or other training)
2 year Associate Degree Louisburg College + 4 year BA in Communications from University of N.C. at Wilmington + A Fla. State General Contractor.

What is/was your profession or occupation? Real Estate + Construction

How long? 15+ years in Fla

Please indicate employment experience that you feel relates to your desired service on an Advisory Board or Committee: Good knowledge of Northern PB County developments along with

my own business of buying property in this area over the years along with my construction knowledge allows me to understand land usages + zoning requirements + their proper designations.

Please indicate other general experience or community involvement that you feel qualifies you to serve on the boards you have chosen:

I am familiar with the process involved by having my own properties rezoned + subdivided etc. I have watch areas in PB county go through rapid growth over the past 5+ years with the proper planning + rezoning in specific areas of PB County.

Feel free to attach additional sheets if required. Also, please attach your resume, if available.

Please return your completed form to the Office of the Town Clerk, 535 Park Avenue, Lake Park, Florida 33403

I HEREBY CERTIFY THAT THE STATEMENTS AND ANSWERS PROVIDED ARE TRUE AND ACCURATE. I UNDERSTAND THAT ANY FALSE STATEMENTS MAY BE CAUSE FOR REMOVAL FROM A BOARD OR COMMITTEE, IF APPOINTED.

Signature: Todd W. Dry

Date: 10-26-06

The Town of Lake Park



LAKE PARK TOWN HALL

NATIONAL HISTORIC SITE

"Jewel" of the Palm Beaches

Application to Serve on Town Boards and Committees

This application serves as an information file of the skills, talents and interests of citizens who are willing to serve on advisory boards and committees for the Town of Lake Park. When an opening occurs on one of the Boards on which you have indicated a desire to serve, your application will be submitted to the Town Commission. You will be notified by mail when appointment has been made.

Please print or type the following information:

Name: Penchansky Jeremy
Last First Middle Initial

Address: 518 W. Jasmine Dr. Lake Park FL

Telephone: 561-317-2284 home 561-848-1036 work

	Yes	No
Are you a resident of Lake Park	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Are you a non-resident business owner in Lake Park	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Are you a registered voter (Response to this question is not mandatory)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Do you currently serve on a Town Board or Committee	<input type="checkbox"/>	<input checked="" type="checkbox"/>
If so, which one(s): _____		
Have you been convicted of a crime	<input type="checkbox"/>	<input checked="" type="checkbox"/>
If so, when? _____ where? _____		

Please indicate your preference by numbers "1" through "5" of no more than five boards on which you wish to serve, with #1 being the most desired and #5 being the least desired.

<u>Choice #</u>	<u>Board</u>	<u>Choice #</u>	<u>Board</u>
<input checked="" type="checkbox"/>	Board of Adjustment*	<input type="checkbox"/>	Pension Trust Fund (Fire)
<input type="checkbox"/>	Code Compliance*	<input type="checkbox"/>	Pension Trust Fund (Police)
<input type="checkbox"/>	Education Advisory Board	<input checked="" type="checkbox"/>	Planning & Zoning/ Historic Preservation Board *
<input type="checkbox"/>	Library Board	<input type="checkbox"/>	Town Tree Board
<input type="checkbox"/>	CRA Board	<input type="checkbox"/>	Merit Board*
<input type="checkbox"/>	Marina Development Control Bd.	<input type="checkbox"/>	Other _____

Please note: Membership on these (*) Boards requires members to complete an annual financial disclosure form pursuant to F.S. 112.3145(1)(a), (2)(b), (7)

Your Name: Jeremy Penchansky

Please indicate the reason for your interest in your first and second choices:

Board of Adjustment / Planning & Zoning

Number of Meetings of the above boards you have attended in the past six months: 0

Your Educational Background: (High School, College, Graduate School or other training)

College Graduate

What is/was your profession or occupation? Real Estate Professional
How long? _____

Please indicate employment experience that you feel relates to your desired service on an Advisory Board or Committee: I worked for PBCC as a

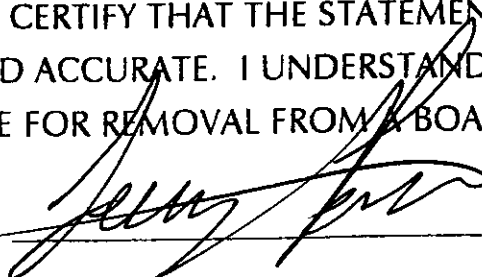
Student Ambassador. I also worked under the Lobbyist in Tallahassee.

Please indicate other general experience or community involvement that you feel qualifies you to serve on the boards you have chosen: I have lived and worked in Lake Park for over 3 years. I manage numerous properties in the town and I would like to help improve the quality of life here.

Feel free to attach additional sheets if required. Also, please attach your resume, if available.

Please return your completed form to the Office of the Town Clerk, 535 Park Avenue, Lake Park, Florida 33403

I HEREBY CERTIFY THAT THE STATEMENTS AND ANSWERS PROVIDED ARE TRUE AND ACCURATE. I UNDERSTAND THAT ANY FALSE STATEMENTS MAY BE CAUSE FOR REMOVAL FROM A BOARD OR COMMITTEE, IF APPOINTED.

Signature: 

Date: 10.19.06

Consent Agenda

TAB 1



Minutes
Town of Lake Park, Florida
Regular Commission Meeting
October 4, 2006 7:30 p.m.

Town Commission Chambers, 535 Park Avenue

The Town Commission met for the purpose of a Regular Commission Meeting on Wednesday, October 4, 2006 at 7:30 p.m. Present were Mayor Castro, Vice-Mayor Daly, Commissioners Balius, Carey, and Osterman, Interim Town Manager Cynthia Sementelli, Attorney Karen Roselli, and Town Clerk Vivian Mendez.

Vivian Mendez led the Invocation.

Vice-Mayor Daly led the Pledge of Allegiance.

Town Clerk Vivian Mendez performed the Roll Call.

ADDITIONS/DELETIONS/APPROVAL OF AGENDA

Request for Special Call Meeting to narrow list of new Town manager candidates to five (5) or (6) candidates added to Discussion and Possible Action as item number fourteen (14).

Motion: A motion was made by Commissioner Balius to approve the agenda as modified; Vice-Mayor Daly made the second.

Vote on Motion:

Commission Member	Aye	Nay	Other
Commissioner Balius	X		
Commissioner Carey	X		
Commissioner Osterman	X		
Vice-Mayor Daly	X		
Mayor Castro	X		

Motion passed 5-0.

PRESENTATION:

Update from Mariner's Key

Dodi Glass on behalf of Mariner's Key, stated there have been changes made to project management staff. She introduced two (2) members of Principle Design Group, Harry McDonald, Senior Project Manager and Bill Hughes, Senior Architectural Project Manager.

Harry McDonald, Senior Project Manager stated that he understood the Mariner Key Project had languished and they have been hired to get the project moving forward. He stated that previous construction documents provided to the Commission needed embellishment and refinement. He stated that they took the original drawings and reviewed them for design details, constructability

and structural entities. He stated that they refined the drawings so that they could be reasonably approved by permitting.

Mayor Castro asked for a website address from Mr. McDonald.

Mr. McDonald stated that the website address was marinerskey.com and stated that he would confirm that address. He stated that the website was being updated to reflect the new changes.

Bill Hughes, Senior Architectural Project Manager stated that they wanted to keep the Key West Style of the project. He reviewed and explained the architectural refinements that were made to the project to make it more constructively viable. He stated that they added exterior balconies with water views.

Mr. McDonald stated that a Dutch hip was added to the project's roof. He stated that they would be submitting the documents to permitting and review on October 15, 2006. He stated that roof work would begin in three (3) to four (4) weeks.

Mayor Castro stated that the changes to the elevations are substantial and stated that the project must be reviewed by the Planning and Zoning Board.

Patrick Sullivan, Community Development Director stated that in his opinion the changes to the Mariners Key project were not substantial.

Mr. McDonald stated that they refined the details of the project to make it constructible.

Mayor Castro stated that the changes made to Mariners Key was an improvement. He expressed concern over the administrative procedure to go forward with the project.

Patrick Sullivan, Community Development Director stated that there were no changes to the parking or to any other site issues on the Mariners Key project that would impact the community as a whole.

Mayor Castro stated that there were major changes made to the elevation of the Mariners Key project.

Commissioner Balius expressed concern over delaying the Mariners Key project.

Vice-Mayor Daly stated the he showed neighbors the past pictures of the Mariners Key project and the project has now changed.

Dodi Glas stated the main issue for the Mariners Key project was the constructability. She stated approved plans are not always 100% in terms of maintaining colors, and materials.

Mayor Castro stated that it was not Patrick Sullivan, Community Development Director's decision to make when it came to making changes to the elevation of a project.

Dodi Glas stated that Patrick Sullivan, Community Development Director recommended bringing the changes to the Mariner's Key project before the Commission.

Mayor Castro stated that the elevations that were approved were the approved elevations and

should have been part of the Resolution.

Dodi Glas stated that it was not uncommon for materials to change during construction plan review.

Mayor Castro stated that those types of changes do not happen during the construction phase of a project. He stated that the Mariners Key project must go through the process of being approved by the Planning & Zoning Board.

Vice-Mayor Daly agreed with Mayor Castro's comments and stated that the Mariners Key project should be reviewed by the Planning & Zoning Board.

Patrick Sullivan, Community Development Director stated that the Mariners Key project would be delayed approximately two (2) months.

Attorney Karen Roselli stated that she would have to review the Resolution related to the Mariners Key project to see if a review by the Planning & Zoning Board is required.

Commissioner Balius recommended a Special Call Meeting for the Planning & Zoning Board to discuss the changes to the Mariners Key Project.

Attorney Karen Roselli stated that she would speak with Patrick Sullivan, Community Development Director regarding her findings upon reviewing the Resolution relating to the Mariners Key Project.

PUBLIC and OTHER COMMENT

Christina Catusus, 102 6th St. – stated that she was walking her dog and saw a Lake Park Shark urinating on the wall at the ball field. She stated that the young man was a Lake Park Shark and was wearing a black shirt. She stated that she had pictures (see Exhibit "A") she had taken of the Lake Park Sharks on Saturday, September 30, 2006 in which there were nine (9) games played on the field and there was no police present for crowd control or traffic control.

Mayor Castro asked Ms. Catusus if she reported the young man who urinated on the wall to the Sheriff's Department.

Ms. Catusus stated that she reported the incident to the Sheriff's Office.

Commissioner Osterman asked for clarification on how many games were played by the Lake Park Sharks on September 30, 2006.

Ms. Catusus stated that two (2) or three (3) of the games were played by the Lake Park Sharks. She stated that the other games were played by West Palm Beach, Port Saint Lucie, Fort Pierce, Riviera Beach and Stuart.

Commissioner Balius expressed concern over the sod on the ball field being destroyed.

Interim Town Manager Cynthia Sementelli stated that the Pop Warner League uses the ball field and they rotate the use of other ball fields for teams from other municipalities to play on.

Genane Doughty, 1008 7th St. – stated that books for election close on October 10, 2006. She stated that a little under twenty-five (25%) of eligible voters in Lake Park are registered. She stated that there are four (4) precincts. She expressed concern and commented over the lack of voter participation.

Tanya Smith, 731 W. Ilex Dr. – stated that the issue over the ball field is getting ridiculous. She stated that parents cannot watch the basketball players in addition to their own children playing football. She stated that the police are called if there is an incident. She stated that they cannot monitor everyone. She stated that the Lake Park Sharks do not wear black jerseys. She stated that the Lake Park Sharks wear blue and yellow jerseys.

Desca Dubois, 516 Sabal Palm Dr. - stated that as she drove to the Lake Park Post office she saw that the One Park Place project on Park Ave. was a mess. She asked for the status of the project and how long it would remain in its present condition.

Bert Bostrum, 1451 Flagler Blvd. – stated that there were nine (9) games played on September 30, 2006. She stated that she resented the fact that she had to share the ball field with teams from other cities. She stated that the final game on Saturday, September 30, 2006 ended at 9:15 pm. She expressed concern of overuse of the ball field.

Diane Munroe, Hawthorne Dr. – asked about fees for ball games on the ball field and asked if fees were collected for the games that were played on Saturday, September 30, 2006.

Robert Drew, 527 Palmetto Rd. – stated that he attended a football game on Saturday, September 30, 2006. He stated that he observed people taking pictures from on top of the pump house and people hanging on dugouts. He stated that there was no police supervision. He stated that staff should be out at the ball fields supervising when games are taking place. He suggested that parents keep back from the sidelines when football games are taking place.

Commissioner Osterman stated that she would like to know how much money was collected for the games that took place on September 30, 2006.

Mayor Castro requested a motion to approve moving the Commissioner Comment portion of the agenda to take place after Public Comment.

Motion: A motion was made by Commissioner Balius to move the Commissioner Comment portion of the Agenda to take place after Public Comment; Vice-Mayor Daly made the second.

Vote on Motion:

Commission Member	Aye	Nay	Other
Commissioner Balius	X		
Commissioner Carey	X		
Commissioner Osterman	X		
Vice-Mayor Daly	X		

Mayor Castro	X		
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Motion passed 5-0.

Richard Ahrens, 1461 Kinetic Rd. – updated the Commission on the status of the One Park Place Project. He stated that code enforcement violations would be addressed and taken care of by the end of the week. He stated that he was following the agreement that he made with the Town.

Mayor Castro explained to the audience Public Comment and its procedures.

Public Comment Closed.

COMMENTS BY COMMISSION, TOWN MANAGER, TOWN ATTORNEY

Mayor Castro

Mayor Castro recommended that the ball field issue be made an agenda item to be discussed at the next regularly scheduled Commission meeting.

Mayor Castro recognized Ed Dunbar who is terminally ill and in the hospital. He expressed condolences and prayers to his family.

Mayor Castro stated that he was disappointed that the search for the new town manager has not progressed much since it was started in July.

Mayor Castro stated to Interim Town Manager Cynthia Sementelli that there needed to be better communication with staff on all levels in terms of issues such as the ball field, and Mariners Key.

Mayor Castro stated there needs to be better supervision at the ball fields and monitoring of the parking on swales and residential areas.

Mayor Castro stated that he received phone calls regarding weekend plays in terms of Sundays. He stated that there were high school football and soccer players out on Sunday. He stated that there needed to be better supervision from the Sheriff's office.

Mayor Castro stated that the Town should improve on maintaining its own public properties and alleyways.

Mayor Castro asked what the status of FPL restoring broken street lights in the Town.

Mayor Castro stated that the One Park Place Project was being addressed.

Mayor Castro asked why Lake Park was not mentioned as sponsors in the boat parade.

Mayor Castro stated that the Town won litigation against the Fire Rescue Pension.

Commissioner Carey

Commissioner Carey stated that the trooper at the ball field was dressed in full fatigues. He stated that he had a black long sleeved shirt, black pants, a black hat and black boots. He stated that he had an emblem on the front of his shirt.

Commissioner Carey stated that he attended the football games on September 30, 2006. He stated that he left at approximately 10:15 pm. He stated that the lights were left on so that garbage could be picked up.

Commissioner Carey stated that the Town could not police everyone who attends a football game.

Commissioner Carey stated that the Commission has said that they want more recreation programs but at the same time making decisions and comments that state otherwise.

Commissioner Carey recommended that police be on the streets, not in the current Recreation Building.

Commissioner Carey recommended that the Recreation Station be utilized for the children not as a police station.

Commissioner Carey stated that he believed there were other options for the Recreation Department and that the Commission's decisions were harming not helping the children of Lake Park.

Commissioner Osterman

Commissioner Osterman addressed Ms. Smith regarding pattern of use for the ball field. She stated that practices have been running on Saturdays and the field has never looked like it did in the pictures she reviewed from Ms. Catasus. She stated that she is frustrated about the ball field issue. She stated that it is embarrassing and unacceptable. She stated that the commission has given clear direction and it has yet to be handled. She stated that the level of disrespect toward the Commission, residents, and audience was appalling. She asked Interim Town Manager Cynthia Sementelli how much money was received from the games that took place on September 30, 2006. She asked Interim Town Manager Cynthia Sementelli to ask Dale Dougherty, Recreation Department Director to come to the podium and state how much money was received from the games on September 30, 2006.

Commissioner Osterman expressed concern over the illegal parking at the ball fields and the lack of police supervision.

Dale Dougherty, Recreation Department Director

Dale Dougherty, Recreation Department Director stated that there was a state trooper at the football games that took place on September 30, 2006. He stated that the money could not go through him for security purposes. He stated that he was at the ball field the entire time and was there to turn the lights on and then off at 9:30 pm.

Commissioner Balius

Commissioner Balius recommended a letter be sent to the FEC Railroad asking them to cut the grass surrounding the railroads and to copy the letter to the governor and the Department of Transportation. He stated that the grass had not been cut for approximately five (5) months.

Commissioner Balius asked how the Town can request a quiet zone.

Commissioner Balius stated that he was still looking for a Code Enforcement Report.

Commissioner Balius stated that the street lights at Lake Shore Park were still down. He stated that parking after sundown has not been enforced.

Commissioner Balius stated that he received complaints about commercial vehicles parked in residential areas.

Commissioner Balius stated that there was a commercial vehicle parked on 10th St. for one (1) month and just received a ticket from code enforcement.

Commissioner Balius inquired about the League of Cities Florida City Government week which is taking place the week of October 15-23, 2006 and whether or not the Town was going to do a Resolution.

Commissioner Balius recommended that the Commission review the Comprehensive Plan.

Commissioner Balius stated that he did not believe the ball field could support a football team. He recommended that the games be played in moderation.

Commissioner Balius stated that it was his understanding that one code enforcement officer works on Saturday and the other on Sunday.

Commissioner Balius stated that he received a phone call that a meeting was held at the Police Station.

Commissioner Balius stated that the Town of Lake Park is one of a few towns that leave their ball fields open to the public. He stated that he made phone calls to the thirty-seven (37) municipalities in Palm Beach County.

Vice-Mayor Daly

Vice-Mayor Daly stated that the Commission was not against the Lake Park Sharks playing on the ball fields. He stated that he blamed the Recreation Department for not making the Commission aware of what goes on at the ball field. He stated that the issue was determining a pattern to follow for playing games on the ball field. He stated that there is not adequate parking for the amount of people that show up for games. He stated that the maintenance staff is shorthanded. He expressed concern about overuse of the ball field. He stated that it was the Recreation Department's responsibility to have supervision on the ball field. He commented on the fire that took place at the pavilion at Lake Shore Park and stated that the door had been left open and children were coming in and out of the building.

Vice-Mayor Daly addressed Dale Dougherty, Recreation Department Director and stated that if he was doing his job the Commission would not have to deal with all of the issues that have been presented related to the ball field. He stated that Dale Dougherty, Recreation Department Director was not communicating to the Commission.

Vice-Mayor Daly asked if the trooper that was at the ball field was dressed in uniform.

Vice-Mayor Daly stated that police supervision at the ball field should be identifiable.

Vice-Mayor Daly asked if the attorney's fees would be paid in the suit against the Fire Rescue Pension.

Interim Town Manager Cynthia Sementelli

Interim Town Manager Cynthia Sementelli stated that Venetian Isles had a new manager, new gates had been ordered and they are working hard to resolve code enforcement violations.

Interim Town Manager Cynthia Sementelli addressed residents and asked them to place their trash outside before 7 am.

Interim Town Manager Cynthia Sementelli stated that a commercial van was cited and the dumpster in the swale issue was resolved.

Interim Town Manager Cynthia Sementelli stated that there was staff and security present at the ball games that occurred on Saturday, September 30, 2006.

Interim Town Manager Cynthia Sementelli stated that tickets were written by the Sheriff's department on Saturday, September 30, 2006. She addressed residents and asked them to call the non-emergency Sheriff's department at 688-3466 regarding issues on the ball field.

Interim Town Manager Cynthia Sementelli stated that staff is working internally on reorganizing the Recreation Department. She reviewed the different events and programs to be implemented in the coming months.

Interim Town Manager Cynthia Sementelli recommended that residents watch Channel 18.

Attorney Karen Roselli

None

CONSENT AGENDA:

- Commission Meeting Minutes of September 20, 2006.

Public Comment Open.

None

Public Comment Closed.

Motion: A motion was made by Vice-Mayor Daly to approve the Commission Meeting Minutes of September 20, 2006; Commissioner Balius made the second.

Vote on Motion:

Commission Member	Aye	Nay	Other
Commissioner Balius	X		
Commissioner Carey	X		
Commissioner Osterman	X		
Vice-Mayor Daly	X		
Mayor Castro	X		

Motion passed 5-0.

PUBLIC HEARING(S)

ORDINANCE NO. 12-2006 – Board Member Termination

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF LAKE PARK, FLORIDA, AMENDING THE CODE OF ORDINANCES OF THE TOWN OF LAKE PARK, CHAPTER 2, ARTICLE IV, DIVISION 1, SECTION 2-112 ENTITLED “MEMBERSHIP ON CERTAIN BOARDS AND COMMITTEES TERMINATED FOR MISSING MEETINGS, FILLING OF VACANCIES”; PROVIDING FOR THE REPEAL OF LAWS IN CONFLICT; PROVIDING FOR SEVERABILITY; PROVIDING FOR CODIFICATION AND PROVIDING FOR AN EFFECTIVE DATE.

Mayor Castro stated that he received several phone calls regarding the lack of board member attendance. He stated that there are only certain situations in which a board member can miss a meeting.

Commissioner Osterman read a portion of the current ordinance related to board member absences. She stated that she had an issue with the wording of the current ordinance related to board member absences.

Commissioner Balius read a portion of the current ordinance related to board member absences.

Commissioner Osterman suggested that an objective person such as the town clerk, be in charge of keeping attendance records for boards and making decisions on excused and unexcused absences.

Mayor Castro suggested a protocol in writing ahead of time.

Commissioner Balius stated that he served on six (6) town boards and that in the past it would be the board’s chairman’s responsibility to inform the town clerk of any member absences.

Public Comment Open.

None

Public Comment Closed.

Motion: A motion was made by Commissioner Osterman to make changes to Ordinance 12-2006 and to defer first reading to the next Commission Meeting of October 18, 2006; Commissioner Balius made the second.

Vote on Motion:

Commission Member	Aye	Nay	Other
Commissioner Balius	X		
Commissioner Carey	X		
Commissioner Osterman	X		
Vice-Mayor Daly	X		
Mayor Castro	X		

Motion passed 5-0.

RESOLUTION NO. 48-09-06

A RESOLUTION OF THE TOWN COMMISSION OF LAKE PARK, FLORIDA, APPROVING THE NEW CLASSIFICATION AND PAY PLAN FOR THE LAKE PARK PUBLIC WORKS DEPARTMENT; AND PROVIDING FOR AN EFFECTIVE DATE.

Interim Town Manager Cynthia Sementelli explained and clarified Resolution 48-09-06. She stated that it was a classification plan that needed to be adopted.

Public Comment Open.

None

Public Comment Closed.

Motion: A motion was made by Vice Mayor Daly to approve Resolution 48-09-06.; Commissioner Carey made the second.

Vote on Motion:

Commission Member	Aye	Nay	Other
Commissioner Balius	X		
Commissioner Carey	X		
Commissioner Osterman	X		
Vice-Mayor Daly	X		
Mayor Castro	X		

Motion passed 5-0.

RESOLUTION NO. 52-09-06 – Ramp hours

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF LAKE PARK, FLORIDA AMENDING THE HOURS OF OPERATION FOR THE BOAT LAUNCHING RAMP AT THE LAKE PARK HARBOR MARINA AND AUTHORIZING THE MAYOR TO EXECUTE ALL NECESSARY DOCUMENTS TO REFLECT SUCH AMENDMENT; AND PROVIDING AN EFFECTIVE DATE.

Interim Town Manager Cynthia Sementelli explained the ramp hours at the Lake Park Harbor Marina. She stated that the operation is from 6 am to 9 pm. She stated that if the ramp could close at 6 pm the Lake Park Harbor Marina could have security.

Vice-Mayor Daly expressed concern over seeing staff sitting in front of the Lake Park Harbor Marina with nothing to do. He suggested that staff take time to clean up the marina instead of sending them home early.

Commissioner Balius agreed with Vice-Mayor Daly and stated that hiring security would just be switching from town labor to contract labor. He stated that the Lake Park Harbor Marina currently has a security problem. He expressed concern over shortening ramp hours at the Lake Park Harbor Marina. He stated that a salary of \$9.31 per hour was a good salary for a dock attendant.

Mayor Castro agreed with Commissioner Balius and stated that daylight hours would change with Daylight Savings Time. He stated that help would be needed at the boat ramps should any boaters have problems with their boats.

Commissioner Osterman recommended setting boat ramp hours to cease at sunset.

David Hinamin, Harbor Marina Manager addressed the security issue at the Lake Park Harbor Marina. He stated that one of the thefts that occurred was a smash and grab that occurred during daylight hours. He stated that the golf cart theft occurred when one of his employees had called in sick and another employee stayed on for eleven (11) hours. He stated that the employee called the dock master and asked if he could leave because there was no activity. He was allowed to leave and the marina was unattended for two (2) hours and in that time frame the golf cart was stolen.

Vice-Mayor Daly stated that the Lake Park Harbor Marina was being watched.

David Hiniman, Harbor Marina Manager stated that the month of July was the marina's busiest time of year. He stated that amount of money between salaries and contract labor would be a wash. He stated the need for part-time employees who are available from mid-afternoon to 9 pm. He stated that because of the wind, staff has been picking up more trash from the water.

Vice-Mayor Daly asked David Hiniman, Harbor Marina Manager what he would suggest to get quality employees working at the Lake Park Harbor Marina.

David Hiniman, Harbor Marina Manager stated that raising the salaries may alleviate the problems with obtaining quality employees working at the Lake Park Harbor Marina.

Vice-Mayor Daly stated that he knew people who were interested in obtaining a good quality job such as those offered at the Lake Park Harbor Marina.

David Hiniman, Harbor Marina Manager explained and described the background check process that the Town implements in hiring a new employee.

Public Comment Open.

None

Public Comment Closed.

Motion: A motion was made by Vice-Mayor Daly to refer Resolution 52-09-06 to the Lake Park Harbor Marina Advisory Board to review and make recommendations; Commissioner Osterman made the second.

Vote on Motion:

Commission Member	Aye	Nay	Other
Commissioner Balias	X		
Commissioner Carey	X		
Commissioner Osterman	X		
Vice-Mayor Daly	X		
Mayor Castro	X		

Motion passed 5-0.

RESOLUTION NO. 57-09-06 – Canopy Repair

A RESOLUTION BY THE TOWN COMMISSION OF THE TOWN OF LAKE PARK, FLORIDA AUTHORIZING AND DIRECTING THE MAYOR TO EXECUTE THE CONTRACT WITH BROWNING & BECKER CONSTRUCTION , INC. TO PROVIDE CONSTRUCTION SERVICES TO ERECT A REPLACEMENT CANOPY STRUCTURE AT THE PUBLIC WORKS GARAGE FACILITY IN THE TOWN OF LAKE PARK, FLORIDA AND PROVIDING AN EFFECTIVE DATE.

Interim Town Manager Cynthia Sementelli explained Resolution No. 57-09-06 and stated that the resolution was authorizing the Mayor to sign a contract to replace the canopy at Public Works that was lost in Hurricane Wilma.

Public Comment Open.

None

Public Comment Closed.

Motion: A motion was made by Vice-Mayor Daly to approve Resolution No. 57-09-06; Commissioner Carey made the second.

Vote on Motion:

Commission Member	Aye	Nay	Other
Commissioner Balias	X		
Commissioner Carey	X		
Commissioner Osterman	X		
Vice-Mayor Daly	X		
Mayor Castro	X		

Motion passed 5-0.

RESOLUTION No. 59-10-2006

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF LAKE PARK, FLORIDA AMENDING RESOLUTION 34-09-05, TO AMEND A CONDITION OF THE DEVELOPMENT ORDER WHICH REQUIRED THAT THE OWNER INITIATE DEVELOPMENT WITHIN ONE YEAR OF THE APPROVAL OF THE PROJECT KNOWN AS "VILLA LIANA" LOCATED ON LOTS 17 TO 28 OF BLOCK 47, ON THE EAST SIDE OF 10TH STREET, SOUTH OF PARK AVENUE AND APPROXIMATELY 211 FEET SOUTH OF EVERGREEN DRIVE, IN THE TOWN OF LAKE PARK; AND PROVIDING FOR AN EFFECTIVE DATE.

As for having any Ex-Parte communication prior to this Quasi Judicial Hearing the members stated as follows:

Mayor Castro – stated that he had a brief discussion regarding the concrete fence with Interim Town Manager Cynthia Sementelli.

Vice-Mayor Daly - none

Commissioner Balias – none

Commissioner Osterman – none

Commissioner Carey – none

Richard Ahrens, owner of the Villa Liana project read the conditions he received from Patrick Sullivan, Community Development Director and stated that he was confused.

Mayor Castro stated that Patrick Sullivan, Community Development Director would have an opportunity to address Mr. Ahrens concerns and questions regarding the Villa Liana project.

Mr. Ahrens explained and reviewed the requirements set forth in Resolution No. 34-09-05 (see Exhibit "B"). He expressed his concerns over each requirement and explained the time it would take him in order to begin construction on the Villa Liana project. He expressed concern with the six (6) month time limit to obtain a permit.

Patrick Sullivan, Community Development Director stated that he based the six (6) month time frame to obtain a permit on the fact that the project had already taken twelve (12) months. He stated that the project had all approvals and the next step

would be to apply for a permit and break ground.

Mayor Castro stated that it was hard to apply for a permit and break ground on a project in six (6) months.

Patrick Sullivan, Community Development Director recommended a concrete fence verses a wooden fence to be placed between Villa Liana and the surrounding single-family homes. He stated that Mr. Ahren's satisfied the conditions from previous resolutions and the conditions have not changed.

Public Comment Open.

Rick Goodsell, 410 9th St. -- stated that the Villa Liana Project is located behind his home. He stated that the project was originally zoned as an R-2 District. He stated that the zoning was changed to a C-2 District. He stated that he had attended Planning & Zoning Meetings regarding the Villa Liana projects. He stated that the project has proceeded as an R-2 District when it was zoned as a C-2 District. He expressed concern over the fact that a sign posted on the project stated that they were selling town homes not condos. He stated that he has not observed any maintenance on the project and expressed concern over the property being surrounded by commercial property. He recommended that the property be rezoned to be a C-2 District.

Vice-Mayor Daly asked Mr. Goodsell if he would be satisfied with documents showing an association for condominiums at the Villa Liana project.

Mr. Goodsell stated that he would not be totally satisfied with documents. He stated that he liked the plan that staff presented to Mr. Ahrens stating time limits on a permit and requiring a concrete fence.

Mayor Castro stated that he sympathized with Mr. Ahrens, but he had one (1) year to get the project off the ground and resolve any issues. He agreed with staff's requirement of a six (6) month extension to obtain a permit. He stated that the town attempted to rezone the property to a C-2 District but it was never officially rezoned. He expressed concern over the fact that the property is located in a light industrial area. He stated that his concern was the maintenance of the property.

Commissioner Balius stated he did not mind giving Mr. Ahrens a six (6) month extension on the Villa Liana project.

Commissioner Carey agreed with giving Mr. Ahrens a six (6) months extension the Villa Liana project.

Commissioner Osterman agreed with giving Mr. Ahrens a six (6) months extension the Villa Liana project.

Mr. Ahrens expressed concern over a six (6) month extension. He stated that it would be a great monetary risk for him.

Public Comment Closed.

Motion: A motion was made by Commissioner Balius to approve Resolution No. 59-10-06; Commissioner Carey made the second.

Vote on Motion:

Commission Member	Aye	Nay	Other
Commissioner Balius	X		
Commissioner Carey	X		
Commissioner Osterman	X		
Vice-Mayor Daly	X		
Mayor Castro	X		

Motion passed 5-0.

RESOLUTION NO. 60-10-06

A RESOLUTION BY THE TOWN COMMISSION OF THE TOWN OF LAKE PARK, FLORIDA AUTHORIZING AND DIRECTING THE MAYOR TO EXECUTE THE CONTRACT WITH SHEENAN TURF CARE INC. TO PROVIDE FERTILIZATION AND HERBICIDE SERVICES FOR TURF AND TREE CARE IN THE TOWN OF LAKE PARK, FLORIDA AND PROVIDING AN EFFECTIVE DATE.

Joseph Kroll, Public Works Director stated that Resolution No. 60-10-06 would authorize a contract for the fertilizing of all exotic palm trees and lawns throughout the town.

Commissioner Carey asked if the ball fields would be fertilized.

Joseph Kroll, Public Works Director stated that the ball fields are included in the contract and would be fertilized.

Interim Town Manager, Cynthia Sementelli stated that staff was planning on hiring an irrigation specialist to look at Lakeshore Park and replace its sod.

Vice-Mayor Daly stated that there was no reason to delay the irrigation and sod for Lakeshore Park.

Public Comment Open.

None

Public Comment Closed.

Motion: A motion was made by Commissioner Balius to approve Resolution No. 60-10-06; Vice-Mayor Daly made the second.

Vote on Motion:

Commission	Aye	Nay	Other

Member			
Commissioner Balius	X		
Commissioner Carey	X		
Commissioner Osterman	X		
Vice-Mayor Daly	X		
Mayor Castro	X		

Motion passed 5-0.

Discussions and Possible Action

Board appointment to code compliance

Commissioner Osterman recommended that board appointments to be moved on the agenda to follow the Commissioner Comment section.

Mayor Castro agreed with Commissioner Osterman’s recommendation.

The Commission appointed the following person as a member to the Code Compliance Board: Alvin Feinstein – 1st alternate member.

Fireworks bid award

Mayor Castro recommended awarding the fireworks bid to the fireworks company who supplied fireworks for the town last year. He stated that the company would give the town a \$1000.00 credit.

Interim Town Manager Cynthia Sementelli stated that the fireworks company would also provide a barge.

Public Comment Open.

Gary Jackson, 1210 Gateway Rd. – expressed concern over the Town of Lake Park Firework Festival. He stated that if it is a 4th of July celebration it should be named as such and celebrated on the 4th of July, not merely named a Firework Festival and celebrated on a different day.

Public Comment Closed.

Motion: A motion was made by Commissioner Balius to award the Town of Lake Park fireworks bid to Creative Fireworks Co.; Vice-Mayor Daly made the second.

Vote on Motion:

Commission Member	Aye	Nay	Other
Commissioner Balius	X		
Commissioner			

Carey	X		
Commissioner Osterman	X		
Vice-Mayor Daly	X		
Mayor Castro	X		

Motion passed 5-0.

Sale of alcohol at fireworks festival

Motion: A motion was made by Commissioner Balius to approve the sale of alcohol at the Town of Lake Park Fireworks Festival; Vice-Mayor Daly made the second.

Vote on Motion:

Commission Member	Aye	Nay	Other
Commissioner Balius	X		
Commissioner Carey	X		
Commissioner Osterman	X		
Vice-Mayor Daly	X		
Mayor Castro	X		

Motion passed 5-0.

Sale of alcohol at Irish Fest

Motion: A motion was made by Commissioner Balius to approve the sale of alcohol at the Town of Lake Park Irish Fest.; Commissioner Carey made the second.

Vote on Motion:

Commission Member	Aye	Nay	Other
Commissioner Balius	X		
Commissioner Carey	X		
Commissioner Osterman	X		
Vice-Mayor Daly	X		
Mayor Castro	X		

Motion passed 5-0.

Site plan for trailer

Interim Town Manager, Cynthia Sementelli stated that a facility was needed to provide open recreation for the children who need aftercare. She stated that cost for a trailer would be approximately \$18,000.00 to set up with a yearly cost of approximately \$9,000.00.

Vice-Mayor Daly asked if there were any used trailers could be purchased. He stated that a trailer could be used in the future for a natural disaster.

Commissioner Balius stated that there was a place in Florida that had stored many trailers.

Mayor Castro directed Interim Town Manager Cynthia Sementelli to look into the purchase of a used trailer and to look into the process of creating a recreational facility/community center.

Discussion of new town bus

Interim Town Manager, Cynthia Sementelli explained past discussions regarding a new town bus. She stated that Public Works has tried to repair the current town bus but the bus was not repairable. She stated that the Town has been receiving phone calls inquiring about bus trips. She stated that a new bus would cost approximately \$56,000.00 and the old bus could be auctioned for \$10,000.00. She stated that a new bus would cost the town approximately \$46,000.00. She stated that she looked into the option of renting a bus for the bus trips and stated that it would cost approximately \$9,000.00 per year.

Vice-Mayor Daly stated that he reviewed the prices of new buses. He stated that he looked at the old town bus and concluded that it averaged 6000 miles per year. He stated that the bus was in very bad condition and if a new town bus was purchased it must be better taken care of.

Commissioner Osterman stated that her recollection of the budget meetings showed that the Commission was not interested in purchasing a new town bus. She stated that school buses are 1/3 the cost to rent and do not have air conditioning. She stated that children are used to riding on buses without air conditioning. She stated that a new town bus should be considered when a new recreational facility was in place.

Commissioner Carey stated that if money for a new town bus was budgeted, it should be spent while the money is allotted.

Commissioner Osterman recommended that the money allotted for a new town bus be used to purchase a trailer for the ball fields.

Public Comment Open.

Gary Jackson, 1210 Gateway Rd. - stated that a new town bus was not justifiable. He stated that the current town bus was not taken care of or maintained properly. He stated that the police department vehicles average 170,000 miles because they are properly taken care of and maintained and are capable of reaching 250,000 to 300,000 miles.

Public Comment Closed.

Commissioner Balius stated that it was brought up in the past that it would cost \$4,000.00 to replace the air conditioning in the bus. He stated that the cost was excessive and he believed the town was taken advantage of in the repair to the town bus' air conditioning. He recommended fixing the compressor on the bus instead of purchasing a new town bus.

Commissioner Osterman stated that the Commission has made it clear that there is no interest in purchasing a new town bus.

Commissioner Balius expressed concern over the low mileage of the bus compared with the condition of the bus.

Motion: A motion was made by Vice-Mayor Daly to decline the purchase of a new town bus; Commissioner Balius made the second.

Vote on Motion:

Commission Member	Aye	Nay	Other
Commissioner Balius	X		
Commissioner Carey		X	
Commissioner Osterman	X		
Vice-Mayor Daly	X		
Mayor Castro	X		

Motion passed 4-1.

Special Call Commission Meeting to narrow down new town manager candidates

Mayor Castro stated that a Special Call Meeting could be held on Wednesday, October 11, 2006 to narrow down the list of new town manager candidates.

Interim Town Manager, Cynthia Sementelli stated that consensus was needed to cut off the management assessments at noon on Friday, October 6, 2006.

Consensus was reached by the Commission to hold a Special Call Meeting on Wednesday, October 11, 2006.

Motion: A motion was made by Commissioner Balius to hold a Special Call Meeting on Wednesday, October 11, 2006 to narrow down the list of new town manager candidates; Vice-Mayor Daly made the second.

Vote on Motion:

Commission Member	Aye	Nay	Other
Commissioner Balius	X		
Commissioner			

Carey	X		
Commissioner Osterman	X		
Vice-Mayor Daly	X		
Mayor Castro	X		

Motion passed 5-0.

ADJOURNMENT

There being no further business to come before the Commission and after a motion to adjourn by Commissioner Balius and seconded by Commissioner Carey, and by unanimous vote, the meeting adjourned at 10:30 p.m.

Mayor Paul Castro


Deputy Clerk Jessica Shepherd

Town Clerk Vivian Mendez

Town Seal

Approved on this ____ of _____, 2006.

TAB 2



**Minutes
Town of Lake Park, Florida
Special Call Commission Meeting
October 11, 2006 7:30 p.m.**

Town Commission Chambers, 535 Park Avenue

The Town Commission met for the purpose of a Special Call Commission Meeting on Wednesday, October 11, 2006 at 7:33 p.m. Present were Mayor Castro, Vice-Mayor Daly, Commissioners Balius, Carey, and Osterman, Interim Town Manager Cynthia Sementelli, Attorney Thomas Baird, and Recording Secretary Linda Otto.

Mayor Castro led the Invocation.
Vice-Mayor Daly led the Pledge of Allegiance.
Recording Secretary Linda Otto performed the Roll Call.

ADDITIONS/DELETIONS/APPROVAL OF AGENDA

None.

**Motion: A motion was made by Commissioner Balius to approve the agenda;
Vice-Mayor Daly made the second.**

Vote on Motion:

Commission Member	Aye	Nay	Other
Commissioner Balius	X		
Commissioner Carey	X		
Commissioner Osterman	X		
Vice-Mayor Daly	X		
Mayor Castro	X		

Motion passed 5-0.

PUBLIC and OTHER COMMENT

None.

Discussions and Possible Action

Short list candidates for Town Manager position.

Mayor Castro asked for a brief explanation of the business before the Commission from the Personnel Director Bambi McKibbon-Turner. Bambi McKibbon-Turner explained briefly how the Commission had arrived at reviewing the specific applicants and the evaluation process administered by P.I. Associates. The management assessment survey was given to the seventeen (17) applicants approved by the Commission. Two (2) applicants dropped out of the process for personal reasons.

Mayor Castro explained that several other resumes were delivered to the Commission after the assessment survey was administered. Mayor Castro asked for a brief explanation of the procedure taken to determine the finalist.

Bambi McKibbon-Turner explained all applicants had to meet the criteria set in the advertisement and the three (3) main criteria that were established by the Commission, which were, education, five (5) years of Public Administration responsibilities, and two (2) years of progressive management responsibilities such as a Town or City manager.

Commission Osterman pointed out that one application, that had just been given to the Commission, met all the criteria, although not on her short list, the person did meet the criteria.

Bambi McKibbon-Turner concluded by explaining the management assessment survey that had been administered to the fifteen (15) applicants, as well as the survey sent to the Commissioners, would be discussed to determine the final applicants to be interviewed.

Commissioner Osterman stated that Mr. Dennis Sparks application only reflected his job experience through 2002, but his resume reflected all his experience, which did meet the criteria.

Mayor Castro explained that his role was to facilitate the discussion with a result of five (5) or six (6) final applicants which will be interviewed.

Motion: A motion was made by Commissioner Balius to accept the fifteen (15) applicants based on all the applications presented to the Commission for Town Manager position; Vice-Mayor Daly made the second.

Vote on Motion:

Commission Member	Aye	Nay	Other
Commissioner Balius	X		
Commissioner Carey	X		
Commissioner Osterman	X		
Vice-Mayor Daly	X		
Mayor Castro	X		

Motion passed 5-0.

Bambi McKibbon-Turner introduced Mr. Victor Coppola, C.E.O. of P.I. Associates. Mr. Coppola explained how the management assessment evaluation survey determined the needs of the Town.

Commissioner Osterman asked how many questions were on the survey taken by the applicants to determine their profile. Mr. Coppola explained that to determine the profile of the applicant they had a choice of 86 words out of 172 in total, and they had to pick a certain amount of words

to make the graph. The graphs represent the behavior. An overview of Town manager candidates behavior evaluation is included as Exhibit "A".

Mr. Coppola explained each candidates behavior evaluation to the Commission as follows:

Candidate number 1 – Socially interested, calm, patient, accommodating, low attention to detail, interested in making everyone happy rather than making the tough call, strong communicator.

Candidate number 2 – Controls outcome, very detail oriented, does not delegate, things stay on desk, analytical and technical, calm.

Both of these candidates move to the beat of their own drum, not to someone else's drum.

Candidate number 3 – Relational, lubricator, influential, highly promotional, accommodating, team player, someone who will work with groups of people, less than average attention to detail, in management capacity can be relied on, might be too impulsive, strong communicator.

Commissioner Osterman pointed out that this candidate was short listed by all the Commissioners.

Candidate number 4 – Highly relational, collaborative, accommodating, wants to get along with everyone, service oriented, gives undivided attention, helpful to all, proactive, strong communicator.

Candidate number 5 – Analytical and technical, reserved, does not like change unless has time to analysis it, somewhat flexible, not a leader, task oriented, most often a supervisor, prefers to manage small groups of people.

Candidate number 6 – same as number 4, lower level of energy, needs direction, strong communicator.

Candidate number 7 – Analytical and technical, high sense of urgency, high degree of procession and accuracy, will review 2-3 times for accuracy, a specialist in a technical area, deep diving for all details before making a decision, very careful.

Candidate number 8 – Analytical and technical, calm, patient, march to the beat of their own drum with a lot of detail, do not like change unless it is mandatory, do not make quick decisions.

Candidate number 9 – like number 4 and 6 relational, more energy, needs more information before making a decision, strong communicator.

Candidate number 10 – like number 3, Self promoter, not as empathic as number 3, not as impulsive as number 3, more balanced in logic and emotion at decision making, very likeable, strong communicator.

Mayor Castro informed everyone that number 9 was interviewed by the Commission once before.

Candidate number 11 – driven, persuasive, low level of attention to detail, strong communicator, visionary.

Candidate number 12 – like number 9, less attention to detail, strong communicator.

Candidate number 13 – team builder, warm, friendly, talkative, outgoing, cheerful, can be task orientated or service oriented depending on the situation, collaborator, very impatient, above average attention to detail, empathic, strong communication.

Candidate number 14 – classic manager of projects, high need to drive towards a goal, deliver on deadlines, deliver on budget, not interested in political capital rather on accomplishing the goal, stay on plan, does not like to get off plan, not very flexible.

Candidate number 15 – technical, makes sure things are run right, very reserved, does not like to work with others, does not want responsibility for someone else’s job just their own, not a leader.

Mr. Coppola stated that if any member of the Commission needs assistance with questions, he will be available. Mr. Coppola stated that he will give Ms. Turner his list of pros and any other information requested by the Commission.

Mr. Coppola suggested a phone screen first before having the applicants visit for a formal interview.

Mayor Castro suggested having Mr. Coppola work with the Commission on establishing a list of interview questions. Mr. Coppola asked the Commission to come to consensus on what would be spectacular achievements for the applicants in the first six (6) months to twelve (12) months as Town Manager, no more than five (5) questions. Mr. Coppola gave a few examples of some questions that can be asked depending on the goal of the Commission.

Mayor Castro reviewed the process that the Commission would start to eliminate the candidates and be left with a finalist list. Each Commissioner would pick a total of five (5) candidates and after discussion should come to consensus on the finalist.

Commissioner Carey choose 1,3,4,10 and 13
Commissioner Balias choose 3, 6, 11,12, and 13
Commissioner Osterman choose 3,4,9,10, and 13
Vice-Mayor Daly choose 1,3,7, and 13

Mayor Castro explained to the audience the process the Commission had taken since September, when the resumes were given to them. The Commission had reviewed the resumes, evaluation, and interaction with the facilitator.

Commissioner Osterman stated that candidate number 6 and 12 changed positions very often, which was a concern.

Mayor Castro asked each Commissioner to choose one more.

Commissioner Carey 9
Commissioner Balias 6
Commissioner Osterman 9
Vice-Mayor Daly 7

Mr. Coppola explained the best types of questions to ask during an interview to obtain the best fit candidate for the Town. Mayor Castro suggested a staff member give a tour of the Town to the candidates before the interview process. Mr. Coppola made other suggestions of what to look for in a candidate.

Bambi McKibbon-Turner announced the six (6) finalists as follows:

Henry Angelo, Mitchell Bobowski, Maria Davis, Mark Kutney, Michael Nagy, Hector Rivera Sr.

The Commission came to consensus on having the candidates come to Lake Park on Saturday, November 18, 2006 for interviewing in the morning, a Special Call Public Meeting in the afternoon, and a reception at the Evergreen House in the evening.

ADJOURNMENT

There being no further business to come before the Commission and after a motion to adjourn by Commissioner Balias and seconded by Commissioner Carey, and by unanimous vote, the meeting adjourned at 9:28 p.m.

Mayor Paul Castro

Town Clerk Vivian Mendez

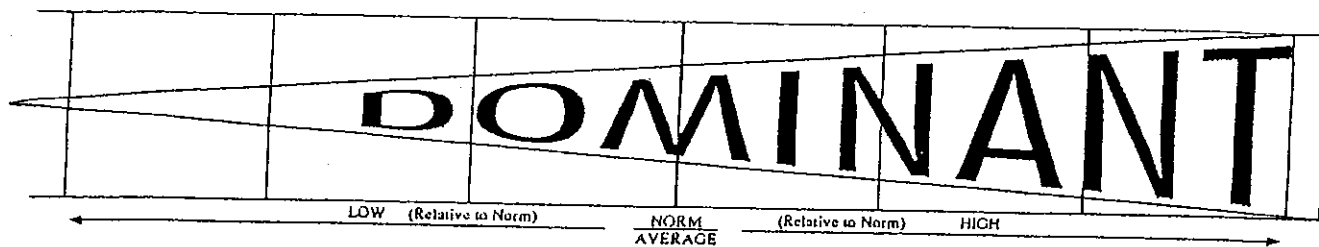
Town Seal

Approved on this ____ of _____, 2006.

OVERVIEW OF LAKE PARK TOWN MANAGER CANDIDATES

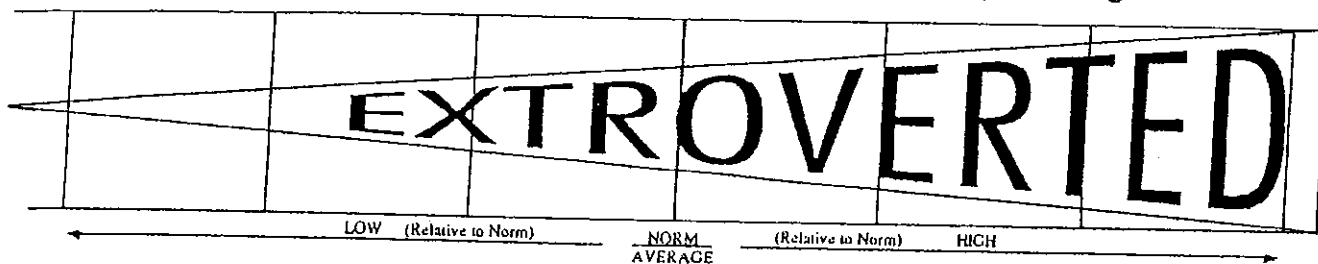
<u>Type</u>	<u>Description</u>
A.	<p>Tend to provide movement in organizations. Generally very visible when they are doing their thing. If kept under too tight control they become frustrated and will react quickly to every opportunity to step-up, take charge and make the organization move.</p> <p>They are typically a force that must be balanced by an opposing force that lends stability and tends to stay on the pre-set course. If this is not done, they will cause the organization to either hit bumps and/or drift aimlessly or perhaps hit obstacles. By themselves can tend to get into trouble of some sort because they can move with limited adherence to protocols or procedures.</p> <p>Candidates who tend to behave in this manner include: 11</p>
B.	<p>They are stable and have direction-keeping qualities. They tend to do this in a quiet, unassuming manner, and are often not visible as they act. In a very real way, they are the opposing force to the A group. Tension and sometimes even friction can exist between the A's and B's.</p> <p>Candidates who tend to behave in this manner include: 5 and 7</p>
C.	<p>Provide flex or lubrication preventing opposing forces from becoming destructive. This is done with flexibility and collaboration. Tend to communicate well and altruistically understand the needs of the A's and B's. They use these skills to lubricate the organization through understanding and persuasive communication and tend to be listened to because they are well liked by others.</p> <p>Candidates who tend to behave in this manner include: 1, 3, 4, 6, 9, 10, 12 and 13</p>
D.	<p>Function in a different way than do the C's but often achieve the same results. Their inclination is to limit friction, finding compromises using their analytical capabilities. They tend to be gruff in their proposals at times, but are listened to because their ideas are respected by others.</p> <p>Candidates who tend to behave in this manner include: 2, 8, 14 and 15</p>

Predictive Index Factors



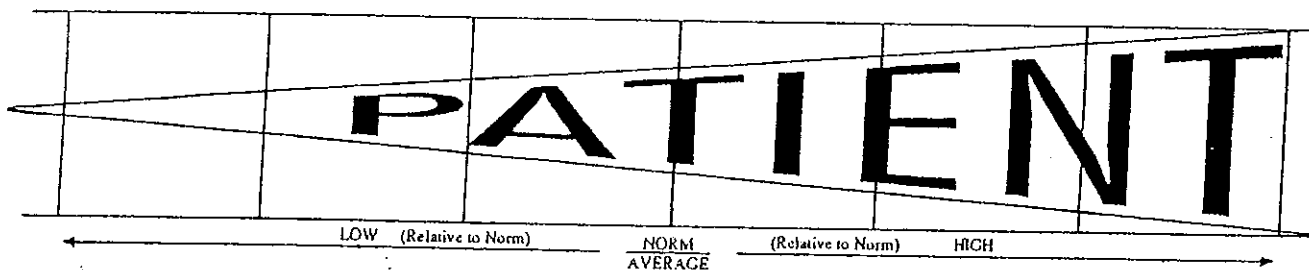
Cooperative, team member, service oriented, modest, seeks harmony rather than conflict, prefers stable environment, suppresses opinions.

Confident, independent, assertive, doer, competitive, self-starter, creates change, ego driven, authoritative, demanding.



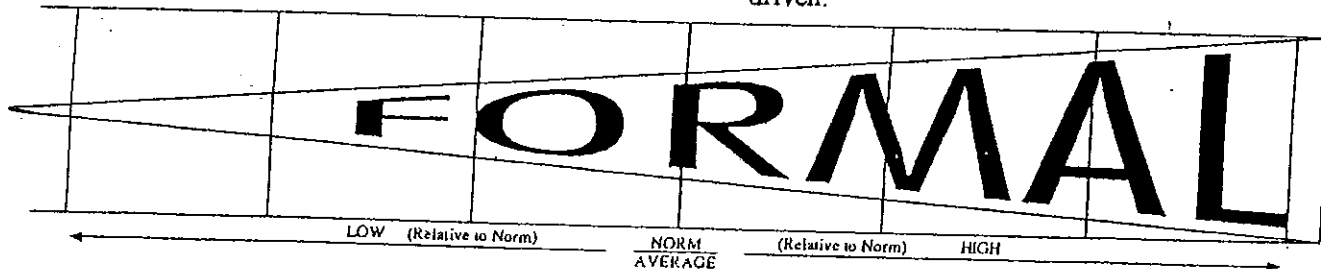
Introspective, analytical, serious, skeptical, more comfortable with things, needs privacy, imaginative, thoughtful.

Outgoing, persuasive, sociable, optimistic, enthusiastic, delegates, motivator, needs to be liked, intuitive.



Sense of urgency, tense, impatient, multiple tasks, sets tight schedules, communicates pressure, results oriented.

Patient, steady, deliberate, one-task, slow to change, listener, needs predictability, process driven.



Informal, handles rejection, persistent, unworried, less respect for authority, non-conforming, avoids structure.

Structured, by the book, detailed, conscientious, tight control, careful, high standards, self-disciplined.

TAB 3



**Minutes
Town of Lake Park, Florida
Regular Commission Meeting
October 18, 2006 7:30 p.m.**

Town Commission Chambers, 535 Park Avenue

The Town Commission met for the purpose of a Regular Commission Meeting on Wednesday, October 18, 2006 at 7:30 p.m. Vice-Mayor Daly, Commissioners Balius, Carey, and Osterman, Interim Town Manager Cynthia Sementelli, Attorney Thomas Baird, and Town Clerk Vivian Mendez. Mayor Castro was absent at commencement of the meeting, but then arrived at 7:45 p.m.

Vivian Mendez led the Invocation.
Vice-Mayor Daly led the Pledge of Allegiance.
Town Clerk Vivian Mendez performed the Roll Call.

ADDITIONS/DELETIONS/APPROVAL OF AGENDA

None.

**Motion: A motion was made by Commissioner Osterman to approve the agenda;
Vice-Mayor Daly made the second.**

Vote on Motion:

Commission Member	Aye	Nay	Other
Commissioner Balius	X		
Commissioner Carey	X		
Commissioner Osterman	X		
Vice-Mayor Daly	X		
Mayor Castro	Absent		

Motion passed 4-0.

PUBLIC and OTHER COMMENT

Diane Sophinos, 338 Bayberry Dr. – stated that she was the President of the Lake Park Historical Society. She announced that the Historical Society would have a Lake Park Holiday Historical Home Tour on Sunday, December 3, 2006 from 2pm to 6pm. She stated that the Historical Home Tour normally took place in the spring but because of damage to the homes during the past hurricane seasons, the tour was postponed to December. She stated that there would be thirteen (13) historical homes, two (2) gardens, a trolley and a walking tour. She explained the logistics and schedule of the tours. She stated that there would be different forms of holiday entertainment, refreshments, and a tent set up in front of Town Hall.

Commissioner Osterman recommended that the Lake Park Historical Home Tour be advertised on Channel 18.

Diane Sophinos stated that the Historical Society was in the preliminary stages of putting together the Historical Home Tour and that advertising would be taken into consideration. She stated that tickets purchased in advance would cost \$20.00 and tickets purchased at the door would cost \$25.00.

Public Comment Closed.

COMMENTS BY COMMISSION, TOWN MANAGER, TOWN ATTORNEY

Commissioner Balius

Commissioner Balius stated that he received complaints regarding the bulkhead and paver cones located at the Lake Park Harbor Marina. He stated that he explained to the complainants that the Town was in the process of repairing the area.

Commissioner Balius asked for the status on the bids for the landscaping project on 10th St.

Commissioner Balius stated that he had a copy of a narrative budget and stated that it was easier for the residents to read and understand.

Commissioner Balius stated that he was against the extension of Park Ave.

Mayor Castro

Mayor Castro asked for the status of the lighting in alleyways in the west part of the Town.

Mayor Castro commended the Commission for their work, time and effort.

Mayor Castro recommended the Commission attend the same Florida League of Cities conference that Commissioner Osterman recently attended.

Mayor Castro stated that he received a phone call from a large land developer asking what the Town's position was on the five (5) year Park Ave. extension plan. He stated that his position was that he did not want the Park Ave. extension.

Commissioner Carey

Commissioner Carey stated that the Town had written a letter to Palm Beach County discouraging an extension of Park Ave.

Commissioner Osterman

Commissioner Osterman asked for the status on the relocation of the police department.

Commissioner Osterman stated that she attended a three (3) day conference held by the Florida League of Cities and Institute of Government. She recommended that other council members attend a future conference. She stated that she received many good ideas such as the Town's charter and codes be placed on the Town's website, procedures for newly elected officials, and resident fees for use of different facilities. She expressed to the Commission that she would like the Town to explore those ideas. She stated that she also learned a lot about the Budget process and recommended having a budget cover letter. She recommended implementing a performance or program budget rather than a line item budget. She stated that box stores bring in money which is divided by county and it can cost the Town money depending on its location.

Commissioner Osterman stated that she had asked the Town Clerk, Vivian Mendez when the deadline was for any referendums to be added to the Town Charter. She stated that she was informed that the deadline was February 9, 2007. She stated that the Charter does not specifically state a resident's requirement for a member of the Commission.

Commissioner Osterman explained an example of measurability in the budget with relation to changes made in the Sheriff's Department. She stated that implementing measurability in the budget would indicate the intentions of the Commission.

Commissioner Osterman gave other examples of a narrative budget to the Commission.

Commissioner Osterman stated that she was against an extension of Park Ave. She recommended a creative solution to the extension of Park Ave.

Vice-Mayor Daly

Vice-Mayor Daly asked for clarification on the contract with the Sheriff's Department. He asked how a response time would be set up.

Vice-Mayor Daly stated that he was approached regarding the benches at the Lake Park Harbor Marina. He stated that it was long overdue to have benches to sit on at the Marina.

Vice-Mayor Daly stated that he received complaints regarding the bulkhead paver area of the Lake Park Harbor Marina.

Vice-Mayor Daly asked for a status on the trailer for the Recreation Department.

Vice-Mayor Daly requested a consensus to have a proclamation for Ed Dunbar who recently passed away.

Vice-Mayor Daly did not agree with an extension of Park Ave.

Interim Town Manager Cynthia Sementelli

Interim Town Manager Cynthia Sementelli stated that the Town was in the process of repairing the bulkhead paver area at the Lake Park Harbor Marina. She stated that she would have a report on the status of the project at the next Commission meeting.

Interim Town Manager Cynthia Sementelli stated that the Town did not receive any bids on the 10th St. landscaping project. She stated that the Town was in contact with contractors who came to the pre-bid conference to see if there were any issues with the landscaping design.

Interim Town Manager Cynthia Sementelli stated that she has been in contact with Captain Reese regarding the relocation of the police department and they are in the process of meeting with BellSouth and an IT (Information Technology) Representative to move the process along.

Interim Town Manager Cynthia Sementelli stated that benches for the Lake Park Harbor Marina were on order.

Interim Town Manager Cynthia Sementelli stated that the trailer for the Recreation Department would be discussed at the next Commission Meeting of November 1, 2006.

Interim Town Manager Cynthia Sementelli announced that Bingo would begin again on November 8, 2006 and the Egg Haunt would take place on October 28, 2006.

Interim Town Manager Cynthia Sementelli stated that goals and questions for the interview process for new town manager candidates would be discussed at the next Commission Meeting of November 1, 2006.

Interim Town Manager Cynthia Sementelli stated that the crime rate in the Town of Lake Park was down 56.3% from last year.

Interim Town Manager Cynthia Sementelli stated that the Town received the Cafer award for filing the budget within six (6) months and her goal was to have a narrative budget and receive a Distinguished Budget award. She stated that she did not have the time to do a narrative budget this year since she has had to take on the responsibility of Interim Town Manager.

Attorney Thomas Baird

None

CONSENT AGENDA:

None

Public Comment Open.

None

Public Comment Closed.

PUBLIC HEARING(S)

ORDINANCE NO. 12-2006 – Board Member Termination

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF LAKE PARK, FLORIDA, AMENDING THE CODE OF ORDINANCES OF THE TOWN OF LAKE PARK, CHAPTER 2, ARTICLE IV, DIVISION 1, SECTION 2-112 ENTITLED “MEMBERSHIP ON CERTAIN BOARDS AND COMMITTEES TERMINATED FOR MISSING MEETINGS, FILLING OF VACANCIES”; PROVIDING FOR THE REPEAL OF LAWS IN CONFLICT; PROVIDING FOR SEVERABILITY; PROVIDING FOR CODIFICATION AND PROVIDING FOR AN EFFECTIVE DATE.

Public Comment Open.

None

Public Comment Closed.

Attorney Thomas Baird read Ordinance 12-2006 by caption only.

Motion: A motion was made by Commissioner Balius to approve Ordinance No. 12-2006; Vice-Mayor Daly made the second.

Vote on Motion:

Commission Member	Aye	Nay	Other
Commissioner Balius	X		
Commissioner Carey	X		
Commissioner Osterman	X		
Vice-Mayor Daly	X		
Mayor Castro	X		

Motion passed 5-0.

ORDINANCE NO. 13-2006 – Outdoor Storage

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF LAKE PARK, FLORIDA, AMENDING CHAPTER 68, SECTION 68-3 ENTITLED “OUTDOOR STORAGE FOR SINGLE-FAMILY AND DUPLEX SITES;” PROVIDING FOR SEVERABILITY; PROVIDING FOR THE REPEAL OF LAWS IN CONFLICT; PROVIDING FOR CODIFICATION; AND PROVIDING FOR AN EFFECTIVE DATE.

Patrick Sullivan, Community Development Director explained the purpose of Ordinance 13-2006. He reviewed the equipment that would be prohibited from front yards and open areas.

Mayor Castro asked about the regulations of carports.

Patrick Sullivan, Community Development Director stated that the code indicated that household appliances were prohibited in carports.

Mayor Castro asked if the code prohibited storage of bookshelves, tires, paint cans, wood etc. in carports.

Attorney Thomas Baird explained the code as a permissive code.

Patrick Sullivan, Community Development Director stated that in relation to carports the code stated that outdoor storage shall be maintained in a clean, neat and presentable manner.

Commissioner Osterman asked if it was clear in the code whether or not swimming pools were allowed in the front yard.

Patrick Sullivan, Community Development Director stated that it was not clear in the code that a swimming pool was not allowed in the front yard.

Commissioner Osterman stated that she observed an above-ground swimming pool in the front yard of a quadriplex on Jasmine Dr. She asked if there would be safety regulations for such a pool.

Patrick Sullivan, Community Development Director stated that swimming pools may need to be added to the Outdoor Storage Code.

Attorney Thomas Baird recommended that pools be added to Section eight (8) of Ordinance 13-2006.

Public Comment Open.

None

Public Comment Closed.

Attorney Thomas Baird read Ordinance 13-2006 by caption only.

Motion: A motion was made by Vice-Mayor Daly to approve Ordinance 13-2006 on 1st reading and to bring it back with modifications; Commissioner Osterman made the second.

Vote on Motion:

Commission Member	Aye	Nay	Other
Commissioner Balius	X		
Commissioner Carey	X		
Commissioner			

Osterman	X		
Vice-Mayor Daly	X		
Mayor Castro	X		

Motion passed 5-0.

ORDINANCE NO. 14-2006

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF LAKE PARK, FLORIDA AMENDING CHAPTER 67 "THE LAND DEVELOPMENT CODE" ARTICLE II, TO CREATE NEW SECTION 67-42 TO BE ENTITLED "EXPIRATION OF LAND DEVELOPMENT APPROVALS"; AND TO CREATE NEW SECTION 67-43 TO BE ENTITLED "RECONSIDERATION AFTER DENIAL;" PROVIDING FOR SEVERABILITY; PROVIDING FOR THE REPEAL OF ALL LAWS IN CONFLICT; PROVIDING FOR CODIFICATION; AND PROVIDING FOR AN EFFECTIVE DATE.

Patrick Sullivan, Community Development Director explained the need for Ordinance No. 14-2006.

Mayor Castro asked for an explanation of the causes of Ordinance No. 14-2006

Attorney Thomas Baird explained that Ordinance No. 14-2006 recognizes the right of the developer to initiate development in a certain time frame and the right for the commission to take away that right or extend the development approval for an additional eighteen (18) months if the developer has a good reason for the delay of a development.

Commissioner Balius asked what would happen if the developer did not complete the development within three (3) years.

Attorney Thomas Baird explained that the development approval expires and would have to reapply and pay all of the necessary fees.

Mayor Castro asked if there was a provision in the code that a project must be done within a certain time frame.

Patrick Sullivan, Community Development Director stated that there was not a provision in the code that stated that a project must be done within a certain time frame.

Mayor Castro asked that a provision for a project to be done within a certain time frame be added to Ordinance No. 14-2006.

Attorney Thomas Baird further explained the causes for which Ordinance 14-2006 could be enforced. He suggested a more clarified provision be added to Ordinance 14-2006 and be brought back for 2nd reading.

Patrick Sullivan, Community Development Director stated that variances, special permits and special exceptions cannot be extended.

Attorney Thomas Baird stated he would review section 3B of Ordinance 14-2006.

Public Comment Open.

None

Public Comment Closed.

Attorney Thomas Baird read Ordinance No. 14-2006 by caption only.

Motion: A motion was made by Commissioner Balius to approve Ordinance 14-2006 on 1st reading and to bring it back with modifications; Vice-Mayor Daly made the second.

Vote on Motion:

Commission Member	Aye	Nay	Other
Commissioner Balius	X		
Commissioner Carey	X		
Commissioner Osterman	X		
Vice-Mayor Daly	X		
Mayor Castro	X		

Motion passed 5-0.

ORDINANCE NO. 15-2006 – Prohibited Parking

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF LAKE PARK, FLORIDA, AMENDING THE CODE OF ORDINANCES OF THE TOWN OF LAKE PARK, CHAPTER 30, ENTITLED “TRAFFIC AND MOTOR VEHICLES”, ARTICLE I, “IN GENERAL”, SECTION 30-2 ENTITLED “PROHIBITED PARKING”; PROVIDING FOR SEVERABILITY; PROVIDING FOR THE REPEAL OF LAWS IN CONFLICT; PROVIDING FOR CODIFICATION; AND PROVIDING FOR AN EFFECTIVE DATE.

Patrick Sullivan, Community Development Director explained the purpose of Ordinance No. 15-2006. He stated that code enforcement officers had gone out and cited people for parking on the swales at Miller Rd. and Reed Rd. He stated that the violators then parked their vehicles on the road, but it caused a problem with commercial vehicles such as 18 wheelers, ambulances etc. getting through the streets. He stated that he received calls from merchants in the area who complained that they could not get their 18 wheelers into their yards. He recommended limiting parking to one side of the road so that there was access for the emergency vehicles and commercial vehicles to get through. He explained that he reviewed areas that benefit from parking on one side of the road. He stated that he included a caveat in the Ordinance that allows trucks a thirty (30) minute time frame for loading and unloading.

Public Comment Open.

Felice Meyer, N. Killian - stated that she owned a warehouse on N. Killian Rd. She asked if trucks would be able to load and unload.

Mayor Castro stated that Ordinance No. 15-2006 will allow trucks to load and unload for a thirty (30) minute time frame.

Dan Coston, 15th St. – stated that he owns a lot on 15th St. He stated that he does not see a lot of cars parked on 15th St. He stated that there were police in the area for parking in the swale. He stated that his employees do not park on the swale. He asked for clarification on allowable parking.

Mayor Castro stated that cars can park on the east side of 15th St., but not on the west side.

Hodmud File, Killian Dr. - stated that he owns a business on Killian Dr. He stated that he does not see the need for an ordinance regarding parking on the street. He stated that he has owned the business for ten (10) years and never saw a problem with cars parking in the street. He stated that he has trucks parked at his business for hours unloading. He stated that he did not understand why parking on streets was now a problem when it never was before.

Mayor Castro stated that trucks parked on the street for hours would be a problem.

Mr. File stated that there are police cars parked in front of his business for hours using his wireless internet service.

Mayor Castro asked what the police officers were doing using a business owners internet service.

Captain Douglas Reese stated that police officers have their own laptops and use the internet to check their e-mails with the Sheriff's office and do their reports.

Patrick Sullivan, Community Development Director stated that there were mailboxes located on Killian Rd. that could be obstructed by parked vehicles.

Mr. File stated that Ordinance 15-2006 would negatively impact his business because of the thirty (30) minute limit for trucks that load and unload. He stated that it takes his trucks 2 to 3 hours to load and unload.

Patrick Sullivan, Community Development Director explained that trucks parked for a long period of time presented a safety issue.

Mayor Castro recommended setting time limits on trucks loading and unloading on a case by case basis. He recommended that the Ordinance be modified and be brought back for 2nd reading.

Public Comment Closed.

Attorney Thomas Baird read Ordinance No. 14-2006 by caption only.

Motion: A motion was made by Vice-Mayor Daly to approve Ordinance 15-2006 on 1st reading and to bring it back with modifications; Commissioner Osterman made the second.

Vote on Motion:

Commission Member	Aye	Nay	Other
Commissioner Balius	X		
Commissioner Carey	X		
Commissioner Osterman	X		
Vice-Mayor Daly	X		
Mayor Castro	X		

Motion passed 5-0.

RESOLUTION NO. 61-10-06

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF LAKE PARK, FLORIDA RECOGNIZING CITY GOVERNMENT WEEK, OCTOBER 15 - 21, 2006, AND ENCOURAGING ALL CITIZENS TO SUPPORT THE CELEBRATION AND CORRESPONDING ACTIVITIES; AND PROVIDING AN EFFECTIVE DATE.

Interim Town Manager Cynthia Sementelli explained the tours that took place during Government Week. She gave a slide show presentation of pictures that were taken of the children from Lake Park Baptist that came to visit the Town Hall during Government Week. She thanked staff, Solid Waste Authority and Arthur Anderson for their participation and help with Government Week.

Public Comment Open.

None

Public Comment Closed.

Motion: A motion was made by Commissioner Balius to approve Resolution No. 61-10-06; Vice-Mayor Daly made the second.

Vote on Motion:

Commission Member	Aye	Nay	Other
Commissioner Balius	X		
Commissioner Carey	X		
Commissioner Osterman	X		
Vice-Mayor Daly	X		
Mayor Castro	X		

Motion passed 5-0.

RESOLUTION NO. 62-10-06

A RESOLUTION BY THE TOWN COMMISSION OF THE TOWN OF LAKE PARK, FLORIDA AUTHORIZING AND DIRECTING THE MAYOR TO EXECUTE THE CONTRACT WITH BROWNING & BECKER CONSTRUCTION , INC. TO PROVIDE CONSTRUCTION SERVICES TO REBUILD THE FLOOR AT THE 7TH STREET BALL FIELD CONCESSION STAND IN THE TOWN OF LAKE PARK, FLORIDA.

Public Comment Open.

None

Public Comment Closed.

Motion: A motion was made by Commissioner Balius to approve Resolution No. 62-10-06; Vice-Mayor Daly made the second.

Vote on Motion:

Commission Member	Aye	Nay	Other
Commissioner Balius	X		
Commissioner Carey	X		
Commissioner Osterman	X		
Vice-Mayor Daly	X		
Mayor Castro	X		

Motion passed 5-0.

Discussions and Possible Action

PADD Signage

Patrick Sullivan, Community Development Director explained the history of the PADD signs ordinance. He stated that a case was brought before the Magistrate. He stated that the hearing was postponed because other PADD signs were not cited. He explained that he went out on Park Ave. to observe signs and found that there were twenty-seven (27) signs that were in violation.

Mayor Castro explained that the PADD sign ordinance was implemented in 1997 and had been modified three (3) or four (4) years ago and certain signs in the Park Avenue Downtown District were grandfathered in.

Patrick Sullivan, Community Development Director explained that sign violators in the PADD had to remove their signs within five (5) years from 1997.

Commissioner Balius stated that he brought up the PADD sign ordinance at a Commission Meeting three (3) years ago and he was under the impression that it would be taken care of.

Mayor Castro stated that Calvin Giordano was supposed to be working on the PADD sign violations.

Vice-Mayor Daly stated that he recalled that there was an issue with the Mozart Theatre sign and it was determined that it was actually a banner not a sign.

Commissioner Balius stated that Mozart Theatre was cited for their sign and they covered their sign with a banner.

Mayor Castro stated that a banner was prohibited.

Patrick Sullivan, Community Development Director stated that he did not have a problem going out and enforcing PADD sign violators.

Commissioner Osterman asked for clarification of what is acceptable signage for the PADD.

Mayor Castro stated that free standing signs would be prohibited.

Public Comment Open

Bert Bostrum, 1451 Flagler Blvd. – stated that the PADD sign ordinance came up when Doug Dryman was the town manager. She stated that she had attended a meeting at the Blue Goose where they discussed the PADD signs and that was when the ordinance was changed.

Public Comment Closed

Mayor Castro stated that the ordinance may have been changed but never sent to Municipal Code Corporation for codification. He recommended staff research modifications the PADD sign ordinance dating back five (5) years.

Vice-Mayor Daly stated that there was a loud speaker set up behind Barbie's that was playing loud music.

Patrick Sullivan, Community Development Director that he was not aware of any complaints regarding loud music coming from behind Barbie's restaurant.

Mayor Castro asked that staff research the PADD ordinance and bring it back for discussion to the next Commission Meeting.

Commissioner Osterman thanked and commended Patrick Sullivan, Community Development Director for his effort in addressing issues in a fair and equitable way.

Holiday Boat Parade

Interim Town Manager Cynthia Sementelli explained that the Lake Park Harbor Marina pier would be used to load fireworks for the show. She stated that the marine industry and firework company are fully insured with full coverage of \$10,000,000.00. She stated that the Holiday Boat Parade would take place on December 2, 2006. She stated that the Town of Lake Park was a sponsor for the Holiday Boat Parade and made a \$250.00 donation.

Mayor Castro asked the Commission for a consensus to allow Marina Industry Associates to launch the Holiday Boat Parade from the Lake Park Harbor Marina pier.

The Commission came to consensus to allow Marina Industry Associates to launch the Holiday Boat Parade from the Lake Park Harbor Marina pier.

Clark Sales Proposal

Interim Town Manager Cynthia Sementelli explained that Clark Sales was hired last year to do the Town Christmas display. She stated that during the budget process she added an additional \$10,000.00 to pay for an additional Christmas display on 10th St. and a 34 foot Christmas tree for Lake Shore Park.

Commissioner Balius asked where the Christmas tree would be stored. He asked if the town was renting the tree for \$5,900.00.

Mayor Castro expressed that the \$5,900.00 would be excessive to rent a Christmas tree.

Vice-Mayor Daly asked Interim Town Manager Cynthia Sementelli to look into other options for having a Christmas tree at Lake Shore Park.

Mayor Castro asked Interim Town Manager Cynthia Sementelli to look into installing banners or lights on light poles for the holidays and certain events. He asked Interim Town Manager Cynthia Sementelli to contact the Department of Transportation to obtain a permit.

Commissioner Balius asked Interim Town Manager Cynthia Sementelli to contact Brett Druin at 432-4966.

The Commission came to consensus to have a Christmas display on 10th St.

Town manager short list and interview date

Motion: A motion was made by Commissioner Osterman to approve the new town manager short list; Commissioner Balius made the second.

Vote on Motion:

Commission Member	Aye	Nay	Other
Commissioner Balius	X		
Commissioner Carey	X		
Commissioner Osterman	X		
Vice-Mayor Daly	X		
Mayor Castro	X		

Motion passed 5-0.

Mayor Castro stated that he asked if the town manager interview date could be done

on a weekday, but realized that that would not work out.

Interim Town Manager Cynthia Sementelli stated that the new town manager interview date would be Saturday, November 18, 2006.

Commissioner Balius stated that he would like to start the interview process at 8 am.

ADJOURNMENT

There being no further business to come before the Commission and after a motion to adjourn by Commissioner Balias and seconded by Vice-Mayor Daly, and by unanimous vote, the meeting adjourned at 9:20 p.m.

Mayor Paul Castro


Deputy Clerk Jessica Shepherd

Town Clerk Vivian Mendez

Town Seal

Approved on this ___ of _____, 2006.

TAB 4

**Town of Lake Park Town Commission
Agenda Request Form**

Meeting Date: November 01, 2006

Agenda Item No.

- | | |
|---|--|
| <input type="checkbox"/> PUBLIC HEARING
<input type="checkbox"/> Ordinance on Second Reading
<input type="checkbox"/> Public Hearing

<input type="checkbox"/> ORDINANCE ON FIRST READING

<input type="checkbox"/> GENERAL APPROVAL OF ITEM

<input type="checkbox"/> Other: | <input type="checkbox"/> RESOLUTION

<input type="checkbox"/> DISCUSSION

<input type="checkbox"/> BID/RFP AWARD

<input checked="" type="checkbox"/> CONSENT AGENDA |
|---|--|

SUBJECT: Purchase a Tymco 435 Street Sweeper:

RECOMMENDED MOTION/ACTION: Authorize Mayor to execute contract

Approved by Town Manager *Cynthia R. Semerba* Date: 10/26/06

Originating Department: Public Works	Costs: \$ _____ Funding Source: _____ Acct. # _____	Attachments: Bids Attached _____
Department Review: <input type="checkbox"/> City Attorney _____ <input type="checkbox"/> Community Affairs _____ <input type="checkbox"/> Community Development _____	<input type="checkbox"/> Finance _____ <input type="checkbox"/> Fire Dept _____ <input type="checkbox"/> Library _____ <input type="checkbox"/> PBSO _____	<input type="checkbox"/> Personnel _____ <input checked="" type="checkbox"/> Public Works <u><i>OR</i></u> <input type="checkbox"/> Town Clerk _____ <input type="checkbox"/> Town Manager _____
Advertised: Date: _____ Paper: _____ <input checked="" type="checkbox"/> Not Required	All parties that have an interest in this agenda item must be notified of meeting date and time. The following box must be filled out to be on agenda.	Yes I have notified everyone _____ OR Not applicable in this case _____ Please initial one.

Summary Explanation/Background:

This is an approved budget expense for F/Y 2006-2007 for this item. Price for equipment is a piggy back off of the Florida Sheriff's Association and Florida Association of Counties bid award # 06-14-0821.



**FLORIDA SHERIFFS ASSOCIATION,
FLORIDA ASSOCIATION OF COUNTIES &
FLORIDA FIRE CHIEFS' ASSOCIATION**

**REGENERATIVE AIR STREET SWEEPER
SPECIFICATION #60**

2007 Elgin Crosswind (J-Plus)
2007 Schwarze A7000
2007 Tymco 600

ALL ITEMS FACTORY INSTALLED UNLESS OTHERWISE INDICATED

INSTRUCTIONS: Listed above, you will find the model numbers of the vehicles that will be included in this year's contract.

1. CAB & CHASSIS:

- a. Engine:
- b. 6 cylinder diesel, 200 HP
- c. Transmission:
- d. Allison 2000 series, 5-speed automatic
- e. Engine Equipment:
- f. Alternator: 12 volt 130 amp
- g. Fuel water separator
- h. Spin-on filters
- i. Cab:
- j. Cab over, steel cab, with rust preventative coating
- k. Dual operating position type cab to include: steering, controls, etc for sweeping from either side
 - l. Rubber floor mats
- m. Air ride suspension seats, both sides
- n. Pressurized cab with heat and air conditioning
- o. Instrumentation for truck - oil pressure, water temperature, voltmeter gauges
- p. Instrumentation for sweeper - tachometer, hourmeter, oil pressure, coolant temperature gauges
- q. Frame:
- r. Rail type 110,000 psi 17.21 section modulus
- s. Wheelbase - 152"
- t. Front steel bumper
- u. Fuel tank - 50 gallon
- v. Safety:
- w. West coast mirrors with lower mounted convex mirrors.
- x. Intermittent windshield wipers
- y. Daytime running lights
- aa. Backup alarm
- aa. Auto shutdown system for sweeper power plant
- ab. Axles:
- ac. Front axle: 12,000 lb. GVW
- ad. Rear axle: 21,000 lb. GVW
- ae. Single-speed rear axle
- af. 22.5 x 8.25 steel wheels - disc type
- ag. 11R x 22.5 14 ply tires
- ah. Brakes:
- ai. Antilock brakes

- aj. Front - 15 x 4 drum
- ak. Rear - 16.5 x 7 drum
- al. Automatic slack adjusters - front and rear
- am. Air dryer

2. MOUNTED SWEEPER BODY:

- a. Engine:
 - b. 4 cylinder turbocharged diesel 115 HP
 - c. Spin-on oil filter
 - d. Dual element air cleaner
 - e. Alternator - 12 volt 95 amp
- f. Blower:
 - g. Direct belt drive
 - h. Blower rating - 20,000 cfm
 - i. Blower housing construction of abrasion resistant steel
 - j. Blower housing rubber lined
- k. Pickup Head:
 - l. 90" OD
 - m. Hose size - 14" pressure, 12" suction
- n. Hydraulically raised and lowered
- o. Side Brooms:
 - p. Right and left side gutter brooms
 - q. Hydraulically raised and lowered
 - r. 42" diameter - segment type
 - s. Adjustable downward pressure
- t. Sweeper Body:
 - u. 7 yd. volume metric capacity
 - v. 50 degree dump angle or raker bar
- w. Centrifugal dust separator
- x. Hopper dump door to hydraulically open/close, lock and unlock
- y. Hopper screen - hinged, quick release
- aa. Hydraulic System:
 - aa. Hydraulic pump capacity - 7.7 gpm at 2500 rpm
 - ab. Direct drive hydraulic pump
 - ac. Reservoir - 23 gal.
 - ad. Spin-on 10 micron hydraulic filter
- ae. Water Spray Dust Control System:
 - af. Water tank construction - polyethylene
 - ag. 220 gallon capacity
 - ah. Fill hose - 16' long
 - ai. Diaphragm pump type with run dry capability
 - aj. Pump capacity - 5 gpm
 - ak. Pump pressure - 25 psi
 - al. 7 spray nozzles, 4" pickup head, 1" suction tube - 2 on each side of broom
 - am. Filter - 80 mesh cleanable

3. CONDITIONS

In addition to equipment specified, vehicle shall be equipped with all standard equipment as specified by the manufacturer for this model and shall comply with all EPA Emission Standards and all Motor Vehicle Safety Standards as established by the U.S. Department of Transportation regarding the manufacture of motor vehicles.

The successful bidder shall be responsible for delivering vehicles that are properly serviced, clean and in first class operating condition. Pre-delivery service, at a minimum, shall include the following:

- a. Complete lubrication.
- b. Check all fluid levels to assure proper fill.
- c. Adjustment of engine to proper operating condition.
- d. Inflate tires to proper pressure.
- e. Check to assure proper operation of all accessories, gauges, lights, and mechanical features.
- f. Focusing of headlights.
- g. Cleaning of vehicles, if necessary, and removal of all unnecessary tags, stickers, papers, etc. **DO NOT** remove

001 15 2000 00748 P.04/07
window price sticker or supplied line sheet.

An official listing of all add/delete options and their prices should be obtained from the awarded vendor. Customers may select from any published optional items within this bid contract, or from any unpublished options submitted to the purchaser by the manufacturer.



**FLORIDA SHERIFFS ASSOCIATION,
FLORIDA ASSOCIATION OF COUNTIES &
FLORIDA FIRE CHIEFS' ASSOCIATION**

**REGENERATIVE AIR STREET SWEEPER
SPECIFICATION #60**

2007 Tymco 600

The Tymco 600 purchased through this contract comes with all the standard equipment as specified by the manufacturer for this model and FSA's base vehicle specification(s) requirements which are included and made a part of this contract's vehicle base price as awarded by specification by zone.

ZONE:	★ Western	★ Northern	★ Central	★ Southern
BASE PRICE:	\$129,750.00	\$129,750.00	\$129,750.00	\$129,750.00

While the Florida Sheriffs Association, Florida Association of Counties and Florida Fire Chiefs' Association have attempted to identify and include those equipment items most often requested by participating agencies for full size vehicles, we realize equipment needs and preferences are going to vary from agency to agency. In an effort to incorporate flexibility into our program, we have created specific add/delete options which allow the purchaser to tailor the vehicle to their particular wants or needs.

The following equipment delete and add options and their related cost are provided here to assist you in approximating the total cost of the type vehicle(s) you wish to order through this program. Simply deduct the cost of any of the following equipment items you wish deleted from the base unit cost and/or add the cost of any equipment items you wish added to the base unit cost to determine the approximate cost of the type vehicle(s) you wish to order.

NOTE: An official listing of all add/delete options and their prices should be obtained from the appropriate dealer in your zone when preparing your order. Additional add/delete options other than those listed here may be available through the dealers, however, those listed here must be honored by the dealers in your zone at the stated prices.

★ = Specification Low Bid

VEHICLE:	600	600	600	600
DEALER:	SSES, Inc. dba Southern Sewer Equipment Sales	SSES, Inc. dba Southern Sewer Equipment Sales	SSES, Inc. dba Southern Sewer Equipment Sales	SSES, Inc. dba Southern Sewer Equipment Sales
ZONE:	*Western	*Northern	*Central	*Southern
BASE PRICE:	\$129,750.00	\$129,750.00	\$129,750.00	\$129,750.00

Order Code	Delete Options	All Zones
	Delete dual operator controls	NC
	Conventional Chassis in lieu of Cabover Chassis <i>International 4200 Chassis</i> ¹	(\$5,100.00) ¹
	Single Left Hand Steering in lieu of Dual Steering	(\$1,350.00)
	Single Gutter Broom in lieu of Dual Gutter Brooms	(\$900.00)
	Amber Strobe Light (Cab Mounted with Limb Guard)	(\$300.00)

Order Code	Add Options	All Zones
	2-speed rear axle	\$550.00
	Warning beacons <i>One Strobe Light with Guard is Standard</i> ¹	Std ¹
	Amber strobe light (additional)	\$200.00
	Rear flood lights	Std
	Light guards <i>For Additional Strobe Light(s)</i> ¹	\$100.00 ¹
	Wandering hose <i>Auxiliary hand hose - eight inch diameter, 10 foot long hose with 52 inch nozzle (includes manual boom assembly)</i> ¹	\$1,100.00 ¹
	Caster wheels for pickup head	NA
	Automatic lubrication system <i>No Grease Points Required on Tynco 600</i> ¹	NA ¹
	Hopper lining	\$1,500.00
	Stainless steel hopper	\$14,500.00
	High dump hopper assembly mounted on conventional chassis <i>Mounted on International 4200 chassis</i> ¹	\$40,000.00 ¹
	Broom in pickup head	\$4,200.00
	High pressure washdown	\$750.00
	Abrasion protection package	\$900.00
	Air purge	\$175.00
	Auxiliary fuse panel; 12VDC fused power source panel for additional electrical components	\$275.00
	Auxiliary hand hose - eight inch diameter, 10 foot long hose with 52 inch nozzle	\$1,100.00
	Auxiliary hand hose with hydraulic boom assist (includes auxiliary hydraulic system)	\$3,800.00
	Auxiliary hydraulic system	\$1,100.00
	Dustless filtration system	\$57,000.00
	Arrowstick	\$675.00
	Reverse pick-up head chains	\$400.00
	Magnet assembly: 84" magnet, electromechanically activated (2-10 inch adjustment)	\$10,000.00

VEHICLE:	600	600	600	600
DEALER:	SSES, Inc. dba Southern Sewer Equipment Sales	SSES, Inc. dba Southern Sewer Equipment Sales	SSES, Inc. dba Southern Sewer Equipment Sales	SSES, Inc. dba Southern Sewer Equipment Sales
ZONE:	* Western	* Northern	* Central	* Southern
BASE PRICE:	\$129,750.00	\$129,750.00	\$129,750.00	\$129,750.00

Linear actuator - pressure bleeder	\$160.00
Lateral air flow nozzle <i>Price includes left gutter broom deletion</i>	\$2,600.00 ¹
Hopper screen vibrator - pneumatic	\$1,000.00
Hopper screen stainless (exchange)	\$1,400.00
Hopper screen-chip seal/milling hopper screen	\$400.00
Hopper load indicators	\$400.00
Hopper drain system	\$450.00
Hopper deluge system	\$450.00
High capacity dust separator	\$700.00
Hi/low pressure washdown system	\$750.00
Gutter broom tilt adjuster <i>Price per side</i>	\$650.00 ¹
Gutter broom - drop down (requires gutter broom tilt adjuster) each <i>Price per side</i>	\$800.00 ¹
Extra water capacity - 440 gallons total (requires cabover chassis)	\$1,350.00
Dump switch in cab	\$200.00
Broom assist pick-up head (BAH) <i>Same as Broom in Pick Up Head</i>	\$4,200.00 ¹
Extended warranty <i>4 year total warranty (includes standard warranty) Extended warranty for chassis, chassis engine, auxiliary engine (\$250 deductible), transmission, axles, sweeper unit (includes towing). Unless noted, all warranties are \$0 deductible.</i>	\$11,990.00 ¹
5 % Discount <i>Discount percentage off manufacturer's current published retail prices for non-specified options and any optional models bid. (The discount is applied to the manufacturer's current published retail prices.) 5% Discount</i>	\$5.00 ¹

SOUTHERN SEWER EQUIPMENT SALES
3409 INDUSTRIAL 27TH STREET
FT PIERCE, FL 34946
PHONE: (800) 782-4134
FAX: (772) 595-9171

FACSIMILE TRANSMITTAL SHEET

To: **Joseph Kroll**

From: **Jenny Mitchem**

Company: **Town of Lake Park**

Date: **10/19/2006**

Fax: **(561) 881-3349**

Total No. of Pages Including Cover:
7

Subject: **Florida Sheriff's Bid**

Mr. Kroll,

My apologies for the delay.

Please feel free to call me at (800) 782-4134, if you need any further information.

Thank you,

Jenny Mitchem

TAB 5

Town

*Cover:
Cindy - put it
on - Consent
Agenda*

Commission

Meeting Date:

Agenda Item No.

- PUBLIC HEARING
- Ordinance on Second Reading
- Public Hearing
- ORDINANCE ON FIRST READING
- GENERAL APPROVAL OF ITEM
- Other:
- RESOLUTION
- DISCUSSION
- BID/RFP AWARD
- CONSENT AGENDA

SUBJECT: Mirror Ballroom Curtain

RECOMMENDED MOTION/ACTION: Authorize the Town Manager to execute the letter of intent to purchase the Mirror Ballroom Curtain.

Approved by Town Manager *Christina Sementes* Date: *10/20/06*

CRS
Name/Title

10/20/06
Date of Actual Submission

Originating Department:	Costs: \$ <u><i>Grant</i></u> Funding Source: Acct #	Attachments:
Department Review: <input type="checkbox"/> City Attorney <u><i>JAB</i></u> <input type="checkbox"/> Community Affairs <input type="checkbox"/> Community Development	<input type="checkbox"/> Finance <input type="checkbox"/> Fire Dept <input type="checkbox"/> Library <input type="checkbox"/> Marina <input type="checkbox"/> PBSO	<input type="checkbox"/> Personnel <input type="checkbox"/> Public Works <input type="checkbox"/> Town Clerk <input type="checkbox"/> Town Manager
Advertised: Date: _____ Paper: _____ <input type="checkbox"/> Not Required	All parties that have an interest in this agenda item must be notified of meeting date and time. The following box must be filled out to be on agenda.	Yes I have notified everyone _____ OR Not applicable in this case _____: Please initial one.

Summary Explanation/Background: Last Year the Town received a \$100,000 grant to upgrade the sound system, lighting and to add a curtain to the stage. The Town went out to bid for the project and we did not receive a single bid. We have separated the three components and trying to get prices on each individually and the price that the curtain came in at \$27,280.00. We need to order ASAP in order to meet the deadline for the grant.



MAINSTAGE THEATRICAL SUPPLY, INC.

Products for the Entertainment Industry

8804 B Grow Street - Pensacola, Florida 32514 - (850) 434-2080 - FAX (850) 434-6046

From the Desk of:
Devon Ferguson

September 27, 2006

PROJECT: Curtains
QUOTE: 41396

Dear Hoa Hoang,

Thank you for contacting Mainstage Theatrical Supply for your curtain needs. This letter includes our quotation for the Stage Curtains you requested. Our pricing is as follows:

Main- 2 panels 12'h x 15'w of Majestic 24oz. velour with 100% fullness and with jute, grommets, bitsnaps and chain pocket bottom. Attached to H & H 416 series rope drawn track.

Valance- 1 panel 3'4"h x 23'w of Majestic 24oz. velour with 100% fullness and with jute, grommets and tie line. Attached to 1 ½ pipe.

Borders- 2 panels 3'4"h x 26'w of Majestic 24oz. velour with 75% fullness and with jute, grommets and tie line. Attached to 1 ½ pipe.

Legs- 4 panels 12'h x 5'w of Majestic 24oz. velour with 75% fullness and with jute, grommets and tie line. Attached to 1 ½ pipe.

Rear- 2 panels 12'h x 15'w of Majestic 24oz. velour with 75% fullness and with jute, grommets, bitsnaps and chain pocket bottom. Attached to H & H 416 series rope drawn track.

Window Coverings- 12 panels (for 6 doors) 10'2"h x 3'w of Majestic 25oz. velour with muslin lining and with 100% fullness. Tacked to curved wood and with Velcro on the sides.

Stage Drapery- 6 panels (2) 3'h x 8'w, (2) 3'h x 6'w and (2) 3'h x 5'w of Majestic 25oz. velour with 50% fullness. Attached under stage lip by Velcro.

Curtains/Equipment- \$16,780.00

Labor/ Site Visit- \$10,500.00

Grand Total- \$27,280.00

Mainstage standard insurance policies are included in this quotation. Insurance requirements beyond these limits shall be charged accordingly. Prices are firm for 60 days. **Sales/Use Taxes are not included in this quotation.** Terms are Net 30 days. Lead-time for custom curtains is typically 8 to 10 weeks from receipt of purchase order AND final color selection. Please visit our web site at www.mainstage.com.

If you have any questions please contact me directly.

Sincerely,

Devon Ferguson

MAINSTAGE THEATRICAL SUPPLY, INC.

Products for the Entertainment Industry

8804 B Grow Street - Pensacola, Florida 32514 - (850) 434-2080 - FAX (850) 434-6046



Letter of Intent

Between supplier Mainstage Theatrical Supply, Inc., of 8804 B. Grow Drive, Pensacola, FL 32505 and Purchaser Town of Lake Park of 535 Lake Park Ave. Lake Park, FL. 33403 for Curtains and Installation.

This letter serves as an agreement to proceed with Mainstage Theatrical Supply, Inc. 41396 dated Thursday September 28, 2006, in the amount of \$27,280.00 (see attached quote letter). This is a final quotation; changes must be agreed upon in writing by both parties.

The following additions to this letter of intent apply:

- Furnish sales tax resale or exempt certificate, otherwise sales tax applies
• Terms: Net 30
• After receipt of Purchase Order a site visit will take place within 2 weeks. Following the site visit the curtains will be fabricated within 6-8 weeks and installed within 3 weeks following the fabrication.

Please sign and return this original, along with applicable information requested above.

I certify that I am authorized to accept the above agreement:

Purchaser Name here

Name - Printed

Name - Signature

Date

Mainstage Theatrical Supply, Inc.

Devon Ferguson

Salesperson Name

Sales Specialist

Title

9/28/06

Date

MAINSTAGE THEATRICAL SUPPLY, INC.

Products for the Entertainment Industry

8804 B Grow Drive - Pensacola, Florida 32514 - (850) 434-2080 - FAX (850) 434-6046

RESOLUTION NO. 63-11-06

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF LAKE PARK, FLORIDA AUTHORIZING AND DIRECTING THE TOWN MANAGER TO EXECUTE THE AGREEMENT BETWEEN THE TOWN OF LAKE PARK AND MAINSTAGE THEATRICAL SUPPLY INC. TO INSTALL STAGE CURTAINS IN THE MIRROR BALLROOM; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Town of Lake Park (“Town”) is a municipal corporation of the State of Florida with such power and authority as has been conferred upon it by the Florida Constitution and Chapter 166, Florida Statutes; and

WHEREAS, the Town having received a grant to redo the Mirror Ballroom; and

WHEREAS, the Town desires to enter into an Agreement with Mainstage Theatrical Supply Inc, to supply the stage curtain for the Mirror Ballroom

WHEREAS, the Town Commission has determined that it is in the best interests for the citizens of the Town to enter into an Agreement with the Mainstage Theatrical Supply Inc.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COMMISSION OF THE TOWN OF LAKE PARK:

SECTION 1.

The whereas clauses are hereby incorporated herein as true and correct as the findings of fact and conclusions of law of the Town Commission.

SECTION 2.

That the Town Manager is hereby authorized and directed to execute the Agreement for the Mirror Ballroom Curtain that will be supplied by Mainstage Theatrical Supply Inc.

SECTION 3.

This Resolution shall take effect immediately upon its adoption.

The Town of Lake Park



"Jewel" of the Palm Beaches

MEMORANDUM

To: Cindy Sementelli
Interim Town Manager

From: Hoa Hoang
Assistant to Town Manager

Date: October 16, 2006

Subject: *Mirror Ballroom Theatrical Improvement Project – Bid #02-2006 – Grant Number 06-9031*

As you know, in August 21, 2006, we received the above project for bidding after the Architect completed the drawings and specifications. Unfortunately, we have no one interested to bid the project which is to be completed before April of 2007, for us to receive the grant from State of Florida.

I have searched the Internet, other municipality contractors, asked the previous Contractor of the Town Hall renovation if he would like to work for us on this project, but he declined. This leaves me with very few options to complete this project within the deadline for the Grant. After a discussion with the Architect, we decided to break the project into 3 parts to be able to find contractors.

A. STAGE CURTAINS :

The following companies were asked to give a proposal.

1. Kenny Drape - Danny Kemp 305-895-2224
Drapers, Acoustical Panels & Theatrical Lighting
2. Georgia Stage, Inc. (Contractor for Kravis Center in West Palm Beach)
4153 Lawrence Ville Hwy, Suite 12
Lilburn, GA 30047

*Here is the response from Georgia Stage, Inc.: I finally got a chance to open up the drawings and specification that you sent us. The work looks straight forward and the curtains and track on the stage are definitely what we do, but the building is just too far away for us to submit a competitive bid. The expense for travel alone is approximately \$10,000.00. So, we will not be submitting a bid on this project.
Thanks - Michael J. Duba, Ph 770-931-1600, Fax 770-717-6474*

535 Park Avenue, Lake Park, Florida 33403 * (561) 881-3300 * Fax: (561) 881-3314

Web Site: www.lakeparkflorida.gov

Mirror Ballroom Theatrical Improvement Project
Bid #02-2006 – Grant Number 06-9031
(Continued)

3. Mainstage Theatrical Supply, Inc.

Only Mainstage has given back the proposal and letter of intent to finish the stage curtains. I am attaching a list of their previous projects for your references. Their website is <http://www.mainstage.com/>

B. ELECTRICAL AND LIGHTING

1. Davco - 888-338-6847

C. SOUND SYSTEMS

1. Cypress Communications
2. Muzak
3. Pearson Audio

At this time, I would recommend we award the stage curtains contract to Mainstage at the cost of **\$27,280.00**. At a later date, we will submit for Commission approval the electrical, lighting and sound systems as soon as we receive the quotes. The specifications and plans were sent to these companies via FedEx or by hand delivery.

Attachment



[Home](#) | [Our Projects](#) | [Online Store](#) | [Catalogs](#) | [Free Info](#) | [Site Search](#) | [Links](#) | [Contacts](#)

Sharon Lynne
Wilson

Pensacola
Cultural Center

Theatrical Facilities

Mainstage Theatrical Supply is the theatrical community's one stop shop for all their consumable and small equipment needs. Theatrical makeup, wigs, prop and scenery making products, lighting accessories, backstage personnel aides, and various fog, snow, and foam fluids are just some of the consumable supplies that can be found at Mainstage. Mainstage's curtain fabrication services maintain an emphasis on quality and precision, making your new or replacement curtain exactly to your specifications. We work closely with you and your architects or engineers to help you budget, specify, and bid new lighting equipment, dimming systems, curtains, or rigging equipment. Mainstage provides a practical viewpoint on technical aspects of new or renovated performance spaces. We also provide recommendations on safety corrections for existing equipment, lamp stocking, maintenance of equipment, and repair services. Shown below is a small selection of completed curtain, dimming, rigging, and lighting projects. For other types of venues, please go [here](#).

Nashville Childrens Theater

Crista Phillips
615-254-9103
724 2nd Avenue South
Nashville, Tennessee 53721

Consultant: John Wolf
Completion: December 1997

Details: Renovation of theatre. Work included: supply and supervision for installation of lighting/dimming system. Equipment consisted of ETC Sensor dimming System, lighting and distribution package.

Sharon Lynne Wilson
Center for the Arts
262-781-9470
19805 West Capitol Drive
Brookfield, WI 53045

Architect: Engburg Anderson
Consultant: Mainstage
Theatrical Supply, Inc

Purchase Center



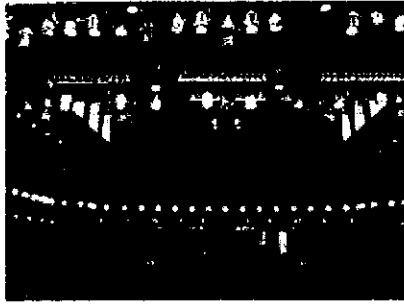
[Clearance Items](#)

[Mainstage Catalogs](#)

[NEW!!! Lacey
Costume Wigs!!!](#)

Announcements

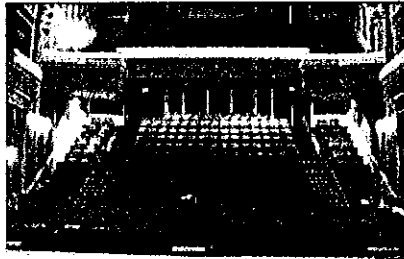
[MTS Job Openings](#)
(updated 10/10/06)



Completion: December 2002

[Click Here](#) for more pictures!

Details: Design/build for performance theatre. Work included: design of rigging and lighting systems, supply and supervision for installation of lighting/dimming system, fabrication and installation of curtain/rigging system.



Pensacola Cultural Center

Jim Culton
850-434-0257
400 Jefferson Street
Pensacola, Florida 32501

Architect: Quina-
Grundhoefer-Royal -
Pensacola, FL

Theatre Consultant:
Mainstage Theatrical Supply,
Inc.

Completion: January 1996

[Click Here](#) for more pictures!

Details: Design/Build for performance theatre built with-in jail area in old courthouse. Work included: design of Rigging and Lighting systems, supply and supervision for installation of lighting/dimming system, fabrication and installation of curtain/rigging system. Equipment consisted of ETC Insight control console, ETC Sensor dimmer rack, lighting and distribution package, Mainstage custom curtains and tracks, H&H Specialties Single Purchase - Reverse Operation - Compound counterweight rigging system using all Nylatron components.

Theatre Tuscaloosa

Paul Looney
205-391-2329
Shelton State Community College
Old Greensboro Road
Tuscaloosa, Alabama

Architect: David Volkert & Assocs. - Mobile, AL

Theatre Consultant: Mainstage Theatrical Supply, Inc.

Completion: September 1998

Details: Design/Build project for new construction. This project included a complete Curtain/Rigging System from Mainstage. ETC Sensor dimmer rack, Express 250 Console, SSRC distribution, High End Systems moving light fixtures, Clay Paky Shadow DMX

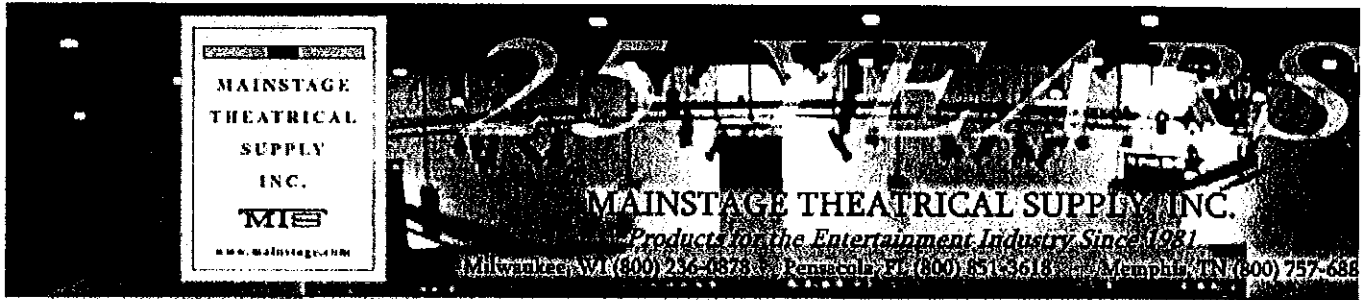
Controlled Followspots, LeMaitre' G300 Haze Machine, ETC Source
Four Ellipsoidals and Pars, Altman Fresnels, and L&E Broad Cyc's.



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Mainstage Theatrical Supply, Inc., Pensacola, Florida
ssternke@mainstage.com

[Web Site Design](#)

[Company Login](#)



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Morningview
Elementary

UWPlatt

UWStevens

Educational Facilities

Mainstage Theatrical Supply has over 24 years of experience in theatrical equipment design and supply for educational facilities. We have worked on every type of school, from private to public, elementary to college. We offer free consultations on Rigging, Track, Lighting, Dimming, and new or replacement Stage Curtains as well as the manufacturing of Stage Curtains to any specification. Mascots or Lettering can be easily and effectively displayed on gym or theatre curtains. Mainstage offers quality and cost-effective solutions to many theatrical lighting and dimming needs in school theaters. Many schools have turned to Mainstage for safety matters such as fireproof testing of their curtains and diagnostics of theatrical equipment. Shown below is a small selection of completed curtain, dimming, rigging, and lighting projects. For other types of venues, please go [here](#).

Purchase Center



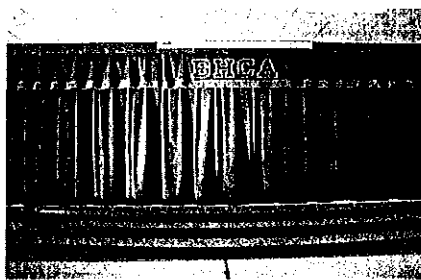
[Clearance Items](#)

[Mainstage Catalogs](#)

[NEW!!! Lacey
Costume Wigs!!!](#)

Announcements

[MTS Job Openings
\(updated 10/10/06\)](#)



Bayhaven Charter Academy

Dr. Tim Kitts
850-248-3500
2501 Hawks Landing Blvd
Panama City, FL 32405

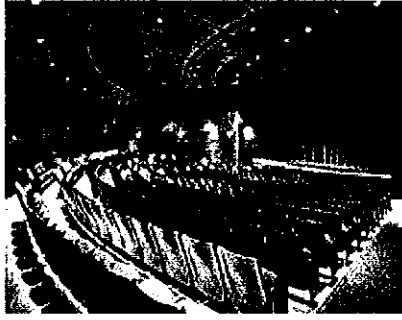
Theatre Consultant:

Mainstage Theatrical Supply
Completion: January 2006

Details: Mainstage Designed and Fabricated the Front Draw and Valance Curtains for this facility. Mainstage also provided Installation of curtains, H&H 100-Series draw track, and custom rigging to create hanging points for curtains over stage. Curtains were manufactured from IFR Encore Velour. This is also an example of a Custom Valance with 14-Inch Chenille Letters.

Cardinal Stritch College

Dave Krajec
414-410-4170
Department of
Communications
Milwaukee, Wisconsin 53217



Architect: Zimmerman
Design Group - Milwaukee,
WI
Theatre Consultant:
Mainstage Theatrical Supply
Completion: October 1997

Details: Design/Build for new college theatre. Work included: layout of storage area mechanicals, supply and supervision for installation of lighting/dimming system, fabrication and installation of curtain/rigging system. Equipment consisted of ETC Sensor dimmer rack, lighting and distribution package, curtains and tracks, counterweight rigging system.

Community School of Naples

Mary Ann Smiley
941-597-7575
3251 Pine Ridge Road
Naples, Florida 34109

Theatre Consultant: Mainstage Theatrical Supply
Completion: September 1997

Details: Design/Build Project. ETC Sensor System, Express 48/96, Source Four Ellipsoidal and Pars, L&E Broad Cyc's, Altman 65Q Fresnels and complete Curtain Package.

Florida State University - Dance Department

Montgomery Gym
Russell Sandifer
850-644-9973
Tallahassee, Florida 32306

Completion: January 2000

Details: Installation of ETC Sensor dimmer racks for FSU Dance.

Lurleen B. Wallace Community College

Jerry Padgett
334-222-6591
1735 East Bypass
Andalusia, Alabama 36120

Consultant: Mainstage Theatrical Supply, Inc.
Completion: September 1998

Details: New ETC Sensor Dimming System with Dimmer Doublers, Express Console, Distribution equipment, High End moving lights,

Wybron Color Changers, G300 Haze Machine, Source Four Ellipsoidals and Pars, and stage curtains.



Morningview Elementary

Jerry Hooks
334-223-6800
Montgomery, Alabama

Theatre Consultant:
Mainstage Theatrical Supply
Completion: March 2005

[Click Here](#) for more pictures!

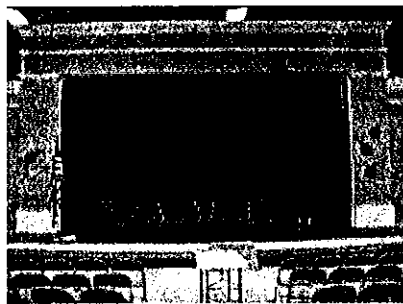
Details: Manufacture and Installation of Curtain and Rigging System in a Montgomery Elementary School. Curtain choice included two complimentary colors of Encore and Icon with fringe bullion on bottom. Full curtain set and rigging design and installation.

N.B. Cook Elementary School

Jean Odom
850-595-6826
1310 North 12th Avenue
Pensacola, Florida 32503

Theatre Consultant: Mainstage Theatrical Supply
Completion: March 2000

Details: New construction of arts specialty grade school. Work included supply and supervision for installation of lighting/dimming system. Equipment consisting of ETC Sensor Dimming System, lighting, and distribution package. Fire Curtain and complete stage curtain package.



St. James Elementary

Jim Terry
334-277-8033
Montgomery, Alabama

Theatre Consultant:
Mainstage Theatrical Supply
Completion: March 2005

Details: Manufacture and Installation of Curtain and Rigging System in a Montgomery Elementary School. Consultation for replacement done through Mainstage - Pensacola Office.



Southeast Alabama Arts Alliance:
Southside Elementary
Larry P. Williams
Dothan, AL 36301

Completion: November 2002
Theatre Consultant:
Mainstage Theatrical Supply, Inc

Details: Fabrication of Front, Rear, Border, and Leg Curtains. Installation of curtains, H&H track, and Uni-Strut to create connection points for lighting and curtains over stage. Installation of ETC SR48 Sensor Dimmer Rack, ETC Express 48-96 Memory Console, and Lighting Control Stations with Panic Stations. Installation of SSRC Pigtail Boxes. Lighting Fixtures included ETC Source Four Jr. Zoom Ellipsoidals, L&E Fresnels, and L&E Runts.

Portage High School
Mike Powers
608-296-2141
Portage, Wisconsin

Architect: Bray & Associates - Sheboygan, WI
Theatre Consultant: Mainstage Theatrical Supply, Inc.
Completion: November 1997

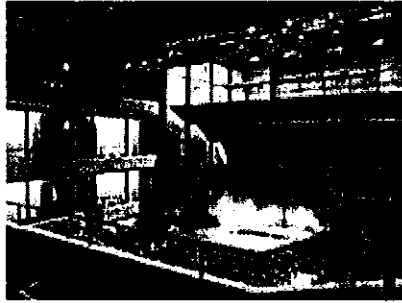
Details: Design/Build for construction of new high school theatre. Work included: layout of storage area mechanicals, supply and supervision for installation of lighting/dimming system, fabrication and installation of curtain/rigging system. Equipment consisted of Strand CD80SV dimming system, lighting and distribution package, curtains and tracks, and electric winches.

University of Wisconsin - Madison
Madison Dance
Lathrop Hall
608-262-1641
1050 University Avenue
Madison, Wisconsin 53706

Architect: Uihlein Architects - Milwaukee, WI
Theatre Consultant: Schuler & Shook - Chicago, IL
Completion: February 1998

Details: Supply and supervision for installation of lighting/dimming system, fabrication and installation of curtain/pipe grid system. Equipment consisted of ETC Sensor dimmer rack system, lighting and distribution package, curtains and tracks, custom pipe grid.

University of Wisconsin -



Platteville

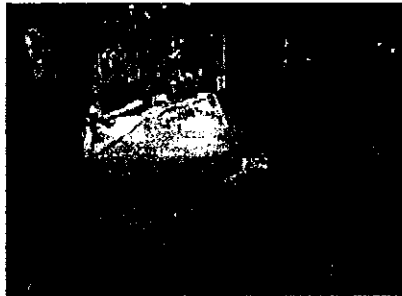
Fritz Bernstein
608-342-1494
Center for the Arts, Concert
Hall
Platteville, Wisconsin 53818

Theatre Consultant:
Mainstage Theatrical Supply,
Inc.

Completion: June 1998

[Click Here](#) for more pictures!

Details: Rent supply and supervision for installation of lighting/dimming system, fabrication and installation of curtain/pipe grid system. Equipment consisted of ETC Sensor dimmer rack system, lighting and distribution package, curtains and tracks, custom pipe grid.



**University of Wisconsin -
Stevens Point**

Gary Olson
715-346-4836
Jenkins Theatre, Michelson
Concert Hall,
College of Fine Arts Building
1801 Franklin Street
Stevens Point, Wisconsin
54481

Theatre Consultant:
Mainstage Theatrical Supply,
Inc.

Completion: June 1998

[Click Here](#) for more pictures!

Details: Renovation of existing lighting/dimming system. Supply and supervision for installation of lighting/dimming system. Equipment consisted of ETC Sensor AF dimmer rack system, lighting, Unison house control system, ETC custom distribution package and fixtures by Altman and ETC.

Wabash College

Doug Boedt
765-361-6438
Theatre Department
Crawfordsville, Indiana 47933

Theatre Consultant: John Wolf

Completion: August 1997

Details: Renovation of college theatre. Work included: supply and supervision for installation of lighting/dimming system, fabrication and installation of rigging system. Equipment consisted of ETC Insight control console, ETC Sensor dimmer rack, lighting and distribution package.



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Mainstage Theatrical Supply, Inc., Pensacola, Florida
ssternke@mainstage.com

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PCC
Frazer UMC
Central Baptist

Religious Facilities

In 1981 Mainstage Theatrical Supply aspired to consistently provide the high quality products, personable service, and attention to detail that religious facilities need. We have exceeded that goal by offering free consultations, one-on-one interactions, and hundreds of manufacturing lines from which to choose. We offer quality and cost-effective solutions to many sanctuary lighting and dimming needs while keeping in mind the peace and tranquility that many religious facilities require by placing an emphasis on the quietness of the equipment. Our commitment to service doesn't stop with lighting, dimming, track, and rigging, however; we also offer in-house manufactured curtains, fire-proof testing of existing curtains for the protection of parishioners, and diagnostic testing of existing theatrical equipment to insure reliability throughout the year. Below is a small selection of completed curtain, dimming, rigging, and lighting projects. For other types of venues, please go [here](#).

[Purchase Center](#)



[Clearance Items](#)

[Mainstage Catalog](#):

[NEW!!! Lacey Costume Wigs!!!](#)

[Announcements](#)

[MTS Job Openings](#)
(updated 10/10/06)



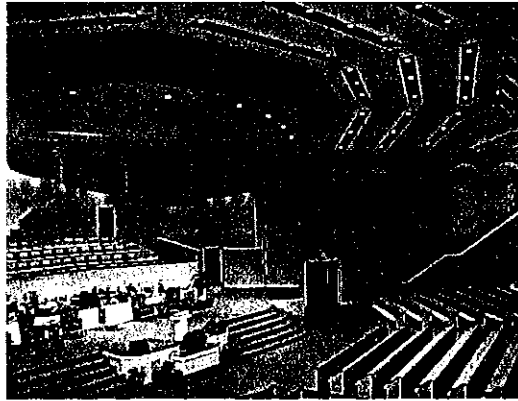
Central Baptist Church
Hixson, TN

Architect: Rardin & Carroll Architects
Consultant: Mainstage Theatrical Supply (Design/Build)
Completion: December 2005

[Click Here](#) for more pictures!

Details: New Sanctuary. Mainstage designed and installed a modified Austrian Style curtain 45'0" tall x 116'0" wide and two sets of Divider curtains 26'6" tall x 165'0" wide. The modified Austrian curtain is "free floating" and hides the platform area from the main section of the sanctuary. Since there is no formal Proscenium Arch it was not possible to use the typical guide wires on each end of the curtain. The modification includes a 116'0" pipe at the bottom of the curtain to create a rigid backbone for the 16 aircraft cables used to guide the rise and fall of the curtain. The pipe is flown using a J. R. Clancy motorized winch, loft and mule blocks. In addition to the Austrian style curtain two section of Divider curtain were installed to close off two seating areas. Each curtain was 150' long and installed on a 165' long section of H&H Specialties 600 Series Walk-Along track. The fabric selected for all curtains was the Encore 22 oz. velour

manufactured by Milliken & Co. The curtains were sewn in our Mainstage Pensacola Office. The installation was done by the Mainstage Memphis office.



Eastern Shore Baptist Church

Tom Nolan
251-626-5550
6847 Park Drive
Daphne, AL 36526

Architect: Bay Area Architects
Consultant: Walthall & Associates
Completion: September 2004

Details: Mainstage assisted in Value-Engineering this project, and supplied the entire Theatrical Lighting System and Architectural Lighting Control System for this new construction project. This project contains 30 ETC Source Four fixtures, custom distribution panels, over 100 ETC Sensor Dimmers, an ETC Unison Architectural Control System, and a custom, MTS-Designed DMX Routing and Distribution system.



Frazer Memorial United Methodist Church

Steve Wolfe
334-272-8622
6000 Atlanta Highway
Montgomery, AL 36117

Architect: H&H Architects
Consultant: Acoustic Dimensions
Completion: July 2005

[Click Here](#) for more pictures!

Details: Wesley Hall, Discoveryland Childrens Theatre, Surge Children's Theatre. Mainstage supplied the entire Theatrical Lighting System, Architectural Lighting Control System, Stage Curtain and Rigging System for this new construction and renovation project. The project consists of three theatres: a 2,000 seat Performing Arts Center - known as Wesley Hall - which will be used for contemporary worship service as well as other events, and two smaller children's theatres - one known as Surge and the other is known as Discoveryland. Overall, the project contains nearly 300 ETC Sensor and Unison Dimmers, 150 ETC Source Four Par and Ellipsoidal fixtures, 6 High End Color Command Fixtures, a substantial ETC Unison Architectural Control System, a High End HOGPC Console, a distributed DMX system

distributed to over 50 points, and a full set of stage curtains.

Immanuel Baptist Church

850-995-0077
4187 Hwy 90
Pace, FL 32573

Architect: Carlan Kiliam Architects
Theatre Consultant: Mainstage Theatrical Supply
Completion: October 2003

Details: Value Engineering Package containing an ETC Sensor Dimming System, Master & Panic Stations, and a Rosco/ET Horizon Control System. Lighting Fixtures included Colortran 5/50 Ellipsoidals and Altman 165Q 6" Fresnels.



Pensacola Christian College: Crowne Centre
Greg Moses
850-478-8496
Brent Lane
Pensacola, Florida 32523

Architect: Strobel & Hunter, Inc
Consultant: Mainstage Theatrical Supply, Inc
Completion: March 2002

[Click Here](#) for more pictures!

Details: Design/Build for new construction of 6000 seat Sanctuary. Work included the supply and supervision for installation of the lighting and dimming systems for both architectural and production use. Supply and installation of acoustic and performance curtains. Supply and installation of custom line of shaft winch system for lighting, curtains, and acoustic shells. Equipment consisted of Strand 550i control consoles, Entertainment Technologies Capio Dimmer Racks and IPS Dimmer Bars, custom SSRC Distribution Equipment, Strand SL Ellipsoidals quartz and CDM versions, ETC Source Four Pars, and Altman CDM Star Pars. Mainstage custom curtains and tracks. Peter Albrecht custom line shaft winch assemblies.



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Mainstage Theatrical Supply, Inc., Pensacola, Florida
ssternke@mainstage.com

TAB 6

Town of Lake Park Town Commission Agenda Request Form

Meeting Date: November 1, 2006 Agenda Item No.

- PUBLIC HEARING
- Ordinance on Second Reading
- Public Hearing
- ORDINANCE ON ~~SECOND~~ READING
- GENERAL APPROVAL OF ITEM
- Other:
- RESOLUTION
- DISCUSSION
- BID/RFP AWARD
- CONSENT AGENDA

SUBJECT: Adopting and enacting a new board termination for missing meeting, Ordinance 12-2005.

RECOMMENDED MOTION/ACTION: Approving and adopting new board termination for missing meeting.

Approved by Town Manager Arthur P. Semerka Date: 9/29/06
Union Mendez 9/28/06
Name/Title Date of Actual Submittal

Originating Department: Town Clerk	Costs: \$ Funding Source: Acct. #	Attachments: New Municipal Code Book
Department Review: <input type="checkbox"/> City Attorney <u>KCR</u> <input type="checkbox"/> Community Affairs _____ <input type="checkbox"/> Community Development _____	<input type="checkbox"/> Finance _____ <input type="checkbox"/> Fire Dept _____ <input type="checkbox"/> Library _____ <input type="checkbox"/> Marina _____ <input type="checkbox"/> PBSO _____	<input type="checkbox"/> Personnel _____ <input type="checkbox"/> Public Works _____ <input checked="" type="checkbox"/> Town Clerk <u>VM</u> <input type="checkbox"/> Town Manager _____
Advertised: Date: _____ Paper: _____ <input type="checkbox"/> Not Required	All parties that have an interest in this agenda item must be notified of meeting date and time. The following box must be filled out to be on agenda.	Yes I have notified everyone _____ Or Not applicable in this case _____: Please initial one.

Summary Explanation/Background:

ORDINANCE NO. 12-2006

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF LAKE PARK, FLORIDA, AMENDING THE CODE OF ORDINANCES OF THE TOWN OF LAKE PARK, CHAPTER 2, ARTICLE IV, DIVISION 1, SECTION 2-112 ENTITLED "MEMBERSHIP ON CERTAIN BOARDS AND COMMITTEES TERMINATED FOR MISSING MEETINGS, FILLING OF VACANCIES"; PROVIDING FOR THE REPEAL OF LAWS IN CONFLICT; PROVIDING FOR SEVERABILITY; PROVIDING FOR CODIFICATION AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Town of Lake Park, Florida ("Town") is a duly constituted municipality having such power and authority conferred upon it by the Florida Constitution and Chapter 166, Florida Statutes; and

WHEREAS, the Town Commission has adopted general provisions pertaining to membership on Town boards and committee in the Town's Code of Ordinances, which have been codified in Chapter 2, Section 2-112 of the Code of Ordinances; and

WHEREAS, certain provisions of Code Section 2-112 of the Town Code of Ordinances require amendment, repeal, modification, or revision; and

WHEREAS, Town staff has recommended to the Town Commission that Section 2-112 (a), (b), (c) and (d) be amended, and

WHEREAS, the Town Commission has reviewed this recommendation and has determined that amending Section 2-112 (a), (b), (c), and (d), of the Town's Code of Ordinances to provide for the termination of membership on any such board or committee due to having missed three meetings in 365 days ~~any given~~ (any one year term) of the member, is necessary to further the public's health, safety and welfare.

NOW THEREFORE, BE IT ORDAINED BY THE TOWN COMMISSION OF THE TOWN OF LAKE PARK, FLORIDA:

Section 1. The whereas clauses are incorporated herein as true and correct and as the findings of the Town Commission.

Section 2. Chapter 2, Article IV, Divisions 1 , (a), (b), (c), and (d) of the Code of Ordinances of the Town of Lake Park, Florida is hereby amended and repealed as follows:

Sec. 2-112. Membership on certain boards and committees terminated for missing meetings; filling vacancies.

(a) For the purposes of this section, the following words, terms and phrases shall have the meanings herein ascribed to them:

- (1) *Board* shall mean any board or committee whose members are appointed by the town commission.
- (2) *Valid excuse* shall mean one of the following:
 - a. Illness of a board member or other person for whom the member is a caregiver;
 - b. Death of a member's relative;
 - e. ~~Emergency as approved by a majority of the board; or~~
 - c-d. Scheduled absence approved in advance in writing by the ~~chairman~~ town clerk.

(b) *Recording of attendance.* The secretary of each board ~~as set forth above~~ shall record ~~shall set down~~ the names of the board members who are present and absent at each board meeting, and shall include in the minutes of the meeting, the name of any member who has missed ~~a meeting~~ a meeting without a valid excuse, including regular and special meetings of such board.

(c) *Termination of membership.* Membership on a town board ~~the boards of the town, as set forth below,~~ shall be automatically terminated for any member who, without valid excuse, misses three (3) board meetings both regular and special in any consecutive 365 day period (any one year term of the member). ~~of: the tree board, library board, marina and development control board, Lake Park Harbor Marina advisory board, board of adjustment, planning and zoning board, the historical preservation board, the merit and code compliance board.~~

(d) *Review of minutes.* The town clerk shall be responsible for reviewing the minutes of each board to determine when a vacancy has occurred because of lack of attendance. When it appears from the minutes that a vacancy has occurred, the town clerk shall confirm the unexcused absences of

the member with the board secretary and once confirmed shall subsequently publish notice of the vacancy in an newspaper of general circulation in the town. The town commission shall fill the vacancy no sooner than two weeks after the publication of such notice. The term of a board member who is removed from office for lack of attendance shall end at the close of the ~~second consecutive~~ third meeting which the member failed to attend and which absence was not excused.

Section 3. **Severability.** If any section, subsection, sentence, clause, phrase or portion of this Ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision and such holding shall not affect the validity of the remaining portions thereof.

Section 4. **Repeal of Laws in Conflict.** All ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of such conflict.

Section 5. **Codification.** The sections of the Ordinance may be made a part of the Town Code of Laws and Ordinances and may be renumbered or re-lettered to accomplish such, and the word "ordinance" may be changed to "section," "article," or any other appropriate word.

Section 6. **Effective Date.** This Ordinance shall take effect immediately upon adoption.

TAB 7

Town of Lake Park Town Commission Agenda Request Form

Meeting Date: *November 1, 2006*

Agenda Item No.

- PUBLIC HEARING
 - Ordinance on Second Reading
 - Public Hearing
- ORDINANCE ON FIRST READING
- GENERAL APPROVAL OF ITEM
- Other:
- RESOLUTION
- DISCUSSION
- BID/RFP AWARD
- CONSENT AGENDA

SUBJECT: An amendment to Chapter 68-3 of the Town of Lake Park Code of Ordinances that prohibits the storage of playsets and like items along with household furniture in front yards, open carports, and open porches.

RECOMMENDED MOTION/ACTION: a motion to approve an ordinance that regulates the storage of outdoor playsets in the front yard.

Approved by Town Manager *Cynthia J. Gementes* Date: *10/06/06*

Originating Department: Administrative Services	Costs: N/A Funding Source: Acct. #	Attachments: Copy of ordinance Staff report
Department Review: <input checked="" type="checkbox"/> Town Attorney <i>MB</i> <input type="checkbox"/> Community Affairs <input checked="" type="checkbox"/> Community Development <i>MB</i>	<input type="checkbox"/> Finance _____ <input type="checkbox"/> Fire Dept _____ <input checked="" type="checkbox"/> Library _____ <input type="checkbox"/> PBSO _____	<input type="checkbox"/> Personnel _____ <input type="checkbox"/> Public Works _____ <input type="checkbox"/> Town Clerk _____ <input type="checkbox"/> Town Manager _____
Advertised: Date: _____ Paper: _____ <input type="checkbox"/> Not Required	All parties that have an interest in this agenda item must be notified of meeting date and time. The following box must be filled out to be on agenda.	Yes I have notified everyone _____ <i>MB</i> Or Not applicable in this case _____: Please initial one.

Summary Explanation/Background: This ordinance will address the storage of playsets and like items along with household furniture that is not element sensitive from being stored in front yards, driveways, open carports, and open porches. There are no existing regulations that prohibit such storage.

ORDINANCE NO. 13-2006

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF LAKE PARK, FLORIDA, AMENDING CHAPTER 68, SECTION 68-3 ENTITLED "OUTDOOR STORAGE FOR SINGLE-FAMILY AND DUPLEX SITES;" PROVIDING FOR SEVERABILITY; PROVIDING FOR THE REPEAL OF LAWS IN CONFLICT; PROVIDING FOR CODIFICATION; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Town of Lake Park, Florida ("Town") is a duly constituted municipality having such power and authority conferred upon it by the Florida Constitution and Chapter 166, Florida Statutes; and

WHEREAS, the Town Commission has adopted general provisions pertaining to Outdoor Storage which have been codified in Chapter 68, Article of the Code of Ordinances of the Town of Lake Park; and

WHEREAS, Town staff has recommended to the Town Commission that Town Code Section 68-3 be amended to provide for additional regulations pertaining to the outdoor storage of play sets and household furniture within the Town; and

WHEREAS, the Town Commission, after due notice and public hearings, deems it to be in the interest of the public health, safety and general welfare to amend the Town's Code to provide for such additional regulations and procedures;

WHEREAS, the amendment of Section 68-3 would further the public's health, safety and general welfare; and would preserve and enhance property values within the Town, generally; and

WHEREAS, the purpose and intent of the amendment of this Code Section is to regulate the outdoor storage of play-sets and household furniture within the Town.

NOW THEREFORE, BE IT ORDAINED BY THE TOWN COMMISSION

OF THE TOWN OF LAKE PARK, FLORIDA:

Section 1. The whereas clauses are hereby incorporated as true and correct findings of fact of the Town Commission.

Section 2. Chapter 34, Article I, Section 68-3 of the Code of Ordinances of the Town of Lake Park, Florida is hereby amended to read as follows:

Sec. 68-3 Prohibited outdoor storage in ~~for single-family and duplex~~ residential zoning districts. sites.

(8) Outdoor storage of play-sets, gyms, slides, swing sets and similar equipment is prohibited in the front yard in any residential zoning district.

- a. In the rear or side yards, play-sets gyms, slides, swing sets and similar equipment shall be screened from abutting properties and adjacent streets by an obscuring fence, wall, or hedge, wherever possible.
- b. Freestanding basketball backboards are exempt from this restriction as long as they are placed in the driveway.

(9) Appliances and household furniture that are not designed for exterior use are prohibited in front yards, open front porches, and open carports.

(10) Private swimming pools, to include in or above ground swimming pools, shall be prohibited in front yards.

Section 4. Severability. If any section, paragraph, sentence, clause, phrase or word of this Ordinance is for any reason held by a Court to be unconstitutional, inoperative or void, such holding shall not affect the remainder of this Ordinance.

Section 5. Repeal of Laws in Conflict. All Ordinances or parts of Ordinances in conflict herewith are hereby repealed.

Section 6. **Codification.** The provision of this Ordinance shall become and be made a part of the Code of Ordinances for the Town of Lake Park. The Sections of the ordinance maybe renumbered or re-lettered to accomplish such.

Section 7. **Effective date.** This Ordinance shall take effect immediately upon passage.

TAB 8

Town of Lake Park Town Commission Agenda Request Form

Meeting Date: *November 1, 2006*

Agenda Item No.

- PUBLIC HEARING
- Ordinance on Second Reading
- Public Hearing
- ORDINANCE ON FIRST READING
- GENERAL APPROVAL OF ITEM
- Other:
- RESOLUTION
- DISCUSSION
- BID/RFP AWARD
- CONSENT AGENDA

SUBJECT: An amendment to Chapter 67-42 of the Town of Lake Park Code of Ordinances that provides for a mechanism to implement time limitations upon the initiation of land development, to ensure that public facilities and services shall be available concurrent with the impacts of development.

RECOMMENDED MOTION/ACTION: a motion to approve an ordinance that provides for time limitations on the initiation of land development.

Approved by Town Manager *Cynthia Semeretz* Date: *10/6/06*

Originating Department: Administrative Services	Costs: N/A Funding Source: Acct. #	Attachments: Copy of ordinance Staff report
Department Review: <input checked="" type="checkbox"/> Town Attorney <i>[Signature]</i> <input type="checkbox"/> Community Affairs <input checked="" type="checkbox"/> Community Development <i>[Signature]</i>	<input type="checkbox"/> Finance <input checked="" type="checkbox"/> Fire Dept <input type="checkbox"/> Library <input type="checkbox"/> PBSO	<input type="checkbox"/> Personnel <input type="checkbox"/> Public Works <input type="checkbox"/> Town Clerk <input type="checkbox"/> Town Manager
Advertised: Date: _____ Paper: _____ <input type="checkbox"/> Not Required	All parties that have an interest in this agenda item must be notified of meeting date and time. The following box must be filled out to be on agenda.	Yes I have notified everyone _____ OR Not applicable in this case _____ Please initial one.

Summary Explanation/Background: This ordinance will ensure that there are reasonable time limits placed on the initiation of land development. There are also provisions for that provide for accountability, definitions of initiation of development and how to request an extension. These regulations do not exist and the Commission does not have the necessary guidance from the Code when placing time limitations and reviewing extensions. This will cure that.

ORDINANCE NO. 14-2006

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF LAKE PARK, FLORIDA AMENDING CHAPTER 67 "THE LAND DEVELOPMENT CODE" ARTICLE II, TO CREATE NEW SECTION 67-42 TO BE ENTITLED "EXPIRATION OF LAND DEVELOPMENT APPROVALS"; AND TO CREATE NEW SECTION 67-43 TO BE ENTITLED "RECONSIDERATION AFTER DENIAL;" PROVIDING FOR SEVERABILITY; PROVIDING FOR THE REPEAL OF ALL LAWS IN CONFLICT; PROVIDING FOR CODIFICATION; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Town of Lake Park, Florida ("Town") is a duly constituted municipality having such power and authority conferred upon it by the Florida Constitution and Chapter 166, Florida Statutes; and

WHEREAS, the Town Commission has adopted a Land Development Code which has been codified in Chapter 67 of the Code of Ordinances of the Town of Lake Park, and which includes in Article II of that Code, provisions pertaining to platting, and development plan approvals; and

WHEREAS, Town staff has recommended to the Town Commission, that Sections 67-42 and 67-43 in Chapter 67, Article II be created to provide for specific time limitations on the validity of land development approvals and limitations on re-application for development approval after denial; and

WHEREAS, the Town Commission, after due notice and public hearings, deems it to be in the interest of the public health, safety and general welfare to amend the Town's Code to provide for time limitations for specific land development approvals.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COMMISSION OF THE TOWN OF LAKE PARK, FLORIDA:

Section 1: The whereas clauses are hereby incorporated herein by reference.

Section 2. Chapter 67, Article II, Section 67-42 and 67-43 are hereby created to read as follows:

Sec. 67-42. Expiration of land development approvals.

(a) Intent and purpose. The intent and purpose of this section shall include:

(1) In conformity with, and in furtherance of, the purpose of F.S. Ch. 163, Part II, entitled "The Local Government Comprehensive Planning and Land Development Regulation Act" (hereinafter "the act"), this section establishes and implements time limitations upon the initiation of development, to ensure that public facilities and services shall be available concurrent with the impacts of development. The provisions of this section ensure the efficient and equitable distribution of facilities and services to proposed developments, which due to their approval have necessarily caused the Town to reserve capacity for capital facilities, and to plan for the delivery of services to the proposed development within the time prescribed. In order to ensure that development has been initiated and is proceeding consistent with this section, the Town shall monitor and review approved building permits and other development orders, as defined in F.S. Ch. 163, to ensure consistency with the intent and purpose of this section, the goals, objectives and policies of the comprehensive plan, and compliance with the act by:

a. Preserving the availability of public facilities and services for other proposed developments by removing capacity reserved for developments that do not meet the requirements of this section regarding the initiation of development;

b. Minimizing the creation of an inventory of residential, commercial and industrial development which is artificially inflated;

c. Enhancing the value and use of land within the Town by identifying and providing a system to eliminate obsolete approvals which distort the official land use inventory; and

d. Encouraging compliance with amended performance and site design standards by requiring all approved developments, which have not initiated construction or other development within 18 months, to thereafter conform with any development standards adopted or amended subsequent to the original development approvals.

(2) To ensure compliance with the conditions of development approval, and with specific time requirements for the completion of activities associated with approvals as provided within this chapter, an administrative program is hereby created to monitor the initiation and progress of development and to authorize the extension of previously-approved developments within the time frames established pursuant to this section.

(3) To require a property owner to initiate new development within the time limits specified herein.

(b) Variances, special exceptions, and special permits shall be valid for the same time period as development orders and permits as set forth below. If an approved variance special exception, or special permit use is not initiated within specified time frame, the approval shall be null and void along with the development order and/ or permit.

(c) All development orders and permits including variances, special exceptions, and special permits) shall be subject to the following regulations:

(1) *Time limitation of approvals.*

a. Unless otherwise provided in this section, the owner of record or authorized agent shall initiate the bona fide and continuous development of the property within 18 months from the effective date of development approval.

b. Such development shall be completed within 18 months from the effective date of initiation of development as defined herein, unless otherwise provided for in the original development order.

c. Requests for extension of completion shall follow the procedure outlined in Section 67-42 (d) herein.

(2) *Accountability.* It shall be the responsibility of the owner of record or authorized agent to monitor and adhere to the time limitations imposed by this section. Failure of the owner of record or authorized agent to request an extension prior to the expiration of the approval, shall render the development approval null and void. In such instances, the owner of record or authorized agent shall be deemed to have waived the owner's right to seek an extension and shall be estopped from seeking any retroactive extensions of the time limitations imposed by subsection 67-42(c)(1) above.

(3) *Notification.* Notwithstanding that it is the owner's responsibility to monitor and adhere to the time limitations imposed by this section, the Department of Community Development may, at its sole discretion and without further responsibility, provide the owner of record or authorized agent a written courtesy notice of the pending expiration of a development approval. This notification is not intended to supplement state law or to provide the property owner with a basis to allege that the owner's rights to due process rights have been violated, if the owner does not receive a courtesy notice.

(4) *Initiation of development.* Initiation of development shall include receipt of a Town engineering or building permit, and approval receipt of the first building inspection with the Community Development Department.

(5) Continuation of development. Following initiation of development the owner of record must exhibit a good faith effort to continue development and shall be required, when requested by the Community Development Department to produce evidence that development is continuing. The information listed below shall be evidence of good faith continuation of development:

a. Receipts indicating a regular scheduling of inspections by the building official. No more than 2 months shall elapse between scheduled inspections.

b. If continuation is delayed or stopped by other government agency review or approvals evidence of application for such reviews shall be submitted to the Department of Community Development by the owner of record or authorized agent.

c. Affidavit from contractor, engineer or other professional associated with the proposed development certifying that construction is continuing.

(5) Items not considered initiation of development. These items may include, but are not limited to, those listed below.

a. Dividing, subdividing or re-subdividing a parcel of land.

b. Demolition of a structure.

c. Removal of vegetation or clearing of land whether pursuant to an appropriate permit or not.

d. Payment of impact fees, connection fees or other fees associated with obtaining development approval shall not individually indicate the initiation of development.

e. Dedication of property for a public purpose, including but not limited to rights-of-way, conservation easements, etc.

f. Performance of work by a highway or road agency or railroad company for the maintenance or improvement of a road or railroad track, if the work is carried out on land within the boundaries of the right-of-way.

g. Performance of work by governmental agencies or utilities and other persons engaged in the distribution or transmission of gas or water, for the purpose of inspecting, repairing, renewing or constructing on established rights-of-way any sewers, mains, pipes, cables, utility tunnels, power lines, towers, poles, tracks or the like.

h. Performance of work for the maintenance, renewal, improvement or alteration of any structure, if the work affects only the interior or the color of the structure or the decoration of the exterior of the structure.

i. Utilization of any structure or land devoted to dwelling uses for any purpose customarily incidental to enjoyment of the dwelling.

j. Utilization of any land for the purpose of growing plants, crops, trees and other agricultural or forestry products, raising livestock, or for other agricultural purposes.

k. Implementation of a change in use of land or structure from a use within a class specified in an ordinance or rule to another use in the same class.

l. Implementation of a change in the ownership or form of ownership of any parcel or structure.

m. Creation or termination of rights of access, riparian rights, easements, covenants concerning development of land, or other rights in land.

(d) Extension of time limitation. The procedure described below shall govern the review of an application to extend the time limit for development approvals.

(1) Following the receipt of an application to extend a development approval, Town staff shall determine whether or not the application contains sufficient information to evaluate the need for an extension. The application shall be evaluated based upon the standards of subsection 67-42(e) below, as well as any other information staff determines to be relevant.

(2) Upon completing a review of the information submitted, staff may schedule the request for a time extension for consideration by the Town Commission. The Town Commission may grant time extensions, in increments of up to 6 months, to a previously-approved development order. However, in no event shall the sum total of any extensions granted exceed 18 months. The time extension shall commence upon the date of the expiration of the previously-granted development approval.

(3) Any project which is subject to this section and which has received one or more development approval extensions totaling 18 months or more from the time of expiration of the originally-approved development order, shall not be eligible to apply for an extension of development approval pursuant to this section.

(4) Any project which has received one or more six-month extension shall only be eligible to apply for an extension which does not exceed 18 months, including any extensions previously granted prior to the amendment of this section. However, any project approved prior to the amendment of this section and which has not previously received an extension of development approval may be eligible for one or more development extension approvals of up to a total of 30 months, provided the initial development approval and all time extensions do not exceed a total of 48 months.

5) Any project which has received development approval prior to the effective date of this section, and which is not eligible for an extension and has not initiated development, may initiate development only upon the determination by the Town Commission that the owner or authorized

agent has relied in good faith upon the previously-rendered development order. Based upon this good-faith reliance, the owner or authorized agent has made such a substantial change in position or incurred such extensive obligations and expenses pursuing the development, it would be unjust to deny the property owner the right to continue development.

(6) At the discretion of the Director the Department of Community Development may issue one, 90-day administrative extension of a development approval expiration date, subject to the owner of record or authorized agent satisfying all criteria listed below.

a. The submission of a complete application for a "request for extension" at least 60 calendar days prior to the expiration date of the development approval. An application fee of \$500.00 shall be required to apply for an administrative extension.

b. The owner of record or authorized agent has submitted a building and engineering permit for the principal use or structure.

c. The Community Development Department has substantially completed its review of the building permit and intends to issue a building permit and/or engineering permit within 60 calendar days.

d. The submission of all receipts evidencing payment of applicable fees to the Town for the following:

1. Plan review;

2. Building permit;

3. Engineering permit;

4. Fees associated with an executed potable water service agreement.

(e) Information required to support an application for a development approval extension.

The information listed below, at a minimum, shall serve as evidence of an applicant's good

faith effort to initiate development, and shall be required with each application for a development approval extension. The existence or non-existence of such information shall be the basis of reviewing the merits of each application.

(1) Affidavits from architects, engineers or other professionals associated with the proposed development, regarding the expenditure of funds for the preparation of building and engineering construction plans. Each affidavit shall include written documentation such as the contract for hire, invoices paid-to-date, etc. The owner or authorized agent shall have substantially completed the engineering or building construction plans.

(2) If the development approval requires other local government agency reviews or approvals, evidence of application for applicable agency reviews or approvals shall be submitted to the Department of Community Development by the owner of record or authorized agent.

(3) Receipt evidencing payment of all applicable fees to the Town Public Works Department, pursuant to an executed water service agreement between the developer and that department.

(4) Receipt evidencing payment of all applicable, outstanding plan review fees.

(5) In order to receive a time extension, the owner of record or authorized agent must provide a notarized statement with the application for a development extension approval or by certified mail, return receipt requested, indicating agreement to comply with the minimum requirements of the various code provisions indicated below, as exist at the time of the application for the extension. These code provisions may include, but are not limited to:

a. Landscaping regulations;

b. Vegetation/environmental preservation regulations;

c. Sign regulations;

d. Off-street parking and loading regulations;

e. Palm Beach County and Town of Lake Park traffic performance standards;

and

f. Town of Lake Park Comprehensive Plan.

(6) The owner of record or authorized agent, upon Town Commission approval of the request for an extension of the development approval, shall submit to the Department of Community Development within 90 calendar days of the approval of the extension, any revised documents, plans, analyses, studies, etc., as may be required to comply with the time extension approval of the Town Commission or the extension shall be null and void.

(f) *Application requirements for extension.* The owner of record or authorized agent shall submit to the Department of Community Development an application for a "request for extension" for all time extensions of development approvals. The owner or authorized agent must submit a complete application together with the appropriate fee to the Department of Community Development a minimum of 60 calendar days prior to the expiration date of the development approval.

Sec. 67-42 Reconsideration after denial.

An applicant must wait a period of 180 consecutive days before re-applying for a development order or variance which was the subject (in whole or in part) of an application for a development order, which was previously denied by the Town Commission or the Town Planning & Zoning Board in the case of a variance, whichever is the applicable body with jurisdiction. The change in the name of the applicant shall not create an exemption to the requirements of this section.

Section 3. If any section, subsection, sentence, clause or provision of this Ordinance is held invalid, the remainder of this Ordinance shall not be affected by such invalidity.

Section 4. All ordinances or parts of ordinances in conflict with this Ordinance are hereby repealed to the extent of such conflict.

Section 5. This Ordinance shall become effective immediately upon adoption.

TAB 9

Town of Lake Park Town Commission Agenda Request Form

Meeting Date: *November 1, 2006*

Agenda Item No.

- PUBLIC HEARING
- Ordinance on Second Reading
- Public Hearing

- RESOLUTION
- DISCUSSION

ORDINANCE ON FIRST READING

BID/RFP AWARD

GENERAL APPROVAL OF ITEM

CONSENT AGENDA

Other:

SUBJECT: to amend the current parking regulations set forth in Section 30-2 of the Town Code, to prohibit the on-street parking of vehicles along the eastern side of Miller Way, Reed Road, Brant Road, 12th Street, 13th Street, 14th Street and 15th Street; the southern side of Newman Road, and Kinetic Road; to prohibit on-street parking along Watertower Road, Gateway Road, South Killian Drive, North Killian Drive, and West Killian Drive; to prohibit on-street parking along northern section of 10th Street from Park Ave to Northlake Blvd and 10th Court.

RECOMMENDED MOTION/ACTION: a motion to approve an ordinance that provides for no parking along certain streets in the C-4 and CLIC districts

Approved by Town Manager *Cynthia J. Jemmett* Date: 10/06/06

Originating Department: Administrative Services	Costs: N/A Funding Source: Acct #	Attachments: Copy of ordinance Staff report
Department Review: <input checked="" type="checkbox"/> Town Attorney <i>oab</i> <input type="checkbox"/> Community Affairs <input checked="" type="checkbox"/> Community Development	<input type="checkbox"/> Finance <input type="checkbox"/> Fire Dept <input type="checkbox"/> Library <input type="checkbox"/> PBSO	<input type="checkbox"/> Personnel <input type="checkbox"/> Public Works <input type="checkbox"/> Town Clerk <input type="checkbox"/> Town Manager
Advertised: Date: _____ Paper: _____ <input type="checkbox"/> Not Required	All parties that have an interest in this agenda item must be notified of meeting date and time. The following box must be filled out to be on agenda.	Yes I have notified everyone _____ OR Not applicable in this case _____ Please initial one.

Summary Explanation/Background: Parking on both sides of the street in the Miller Way and Reed Road area has created a situation whereby large trucks are unable to access businesses along the roadway. Limiting parking to one side will solve this problem. Other roadways in industrial areas have no prohibition on parking along the road and it is appropriate to codify restrictions so as not to impede the free flow of traffic along these roadways since we are visiting this issue at this time.

ORDINANCE NO. 15-2006

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF LAKE PARK, FLORIDA, AMENDING THE CODE OF ORDINANCES OF THE TOWN OF LAKE PARK, CHAPTER 30, ENTITLED "TRAFFIC AND MOTOR VEHICLES", ARTICLE I, "IN GENERAL", SECTION 30-2 ENTITLED "PROHIBITED PARKING"; PROVIDING FOR SEVERABILITY; PROVIDING FOR THE REPEAL OF LAWS IN CONFLICT; PROVIDING FOR CODIFICATION; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Town of Lake Park, Florida ("Town") is a duly constituted municipality having such power and authority conferred upon it by the Florida Constitution and Chapter 166, Florida Statutes; and

WHEREAS, the Town Commission has adopted general provisions pertaining to traffic and motor vehicles, including parking regulations and offenses, which have been codified at Chapter 30, Article I, of the Code of Ordinances; and

WHEREAS, the Town Commission has determined that it is in the best interests of the Town and the public safety and general welfare of its residents, to amend the current parking regulations set forth in Section 30-2 of the Town Code, to prohibit the on-street parking of vehicles along the eastern side of Miller Way, Reed Road, Brant Road, 12th Street, 13th Street, 14th Street and 15th Street; the southern side of Newman Road, and Kinetic Road; to prohibit on-street parking along Watertower Road, Gateway Road, South Killian Drive, North Killian Drive, and West Killian Drive; to prohibit on-street parking along 10th Street and 10th Court; and

WHEREAS, Town staff has recommended to the Town Commission that Code Sections 30-2 of Chapter 30, Article I, be amended to prohibit the on-street parking of vehicles along the eastern side of Miller Way, Reed Road, Brant Road, 12th Street, 13th Street, 14th Street and 15th Street; the southern side of Newman Road, and Kinetic Road; to prohibit on-street parking along Watertower

Road, Gateway Road, South Killian Drive, North Killian Drive, and West Killian Drive; to prohibit on-street parking along 10th Street from Park Ave to Northlake Blvd; and

WHEREAS, the Town Commission has reviewed the recommendations of the Town staff and has determined that amending Section 30-2 of Chapter 30, Article I, of the Town's Code of Ordinances is necessary to further the public health, safety and general welfare.

NOW THEREFORE, BE IT ORDAINED BY THE TOWN COMMISSION OF THE TOWN OF LAKE PARK, FLORIDA:

Section 1. The whereas clauses are incorporated herein as true and correct findings of fact and conclusions of law of the Town Commission.

Section 2. Chapter 30, Article I, Section 30-2 of the Code of Ordinances of the Town of Lake Park, Florida are hereby amended to read as follows:

Sec. 30-2. Prohibited parking.

(a) *Streets and service alleys.*

(1) The on-street parking on any portion of Park Avenue is strictly prohibited except in designated parking stalls or areas which are designated by town signage for the temporary stopping or standing of motor vehicles for the limited purpose of passenger drop-off and pick-up.

(2) No parking shall be permitted on the 100 block of East Jasmine Drive, between the hours of 6:00 a.m. and 6:00 p.m., except Sundays and holidays.

(3) No parking shall be permitted at any time within the 700, 800 and/or 900 block service alleys, except in designated parking stalls approved by the town commission.

(4) No parking shall be permitted at any time along the eastern side of Miller Way.

(5) No parking shall be permitted at any time along the eastern side of Reed Road.

(6) No parking shall be permitted at any time along the eastern side of Brant Road.

(7) No parking shall be permitted at any time along the eastern side of 12th Street.

- (8) No parking shall be permitted at any time along the eastern side of 13th Street.
- (9) No parking shall be permitted at any time along the eastern side of 14th Street.
- (10) No parking shall be permitted at any time along the eastern side of 15th Street.
- (11) No parking shall be permitted at any time along the southern side of Newman Road.
- (12) No parking shall be permitted at any time along the southern side of Kinetic Road.
- (13) No parking shall be permitted at any time on 10th Street between Park Avenue and Northlake Blvd.
- (14) No parking shall be permitted at any time on Watertower Road.
- (15) No parking shall be permitted at any time on Gateway Road.
- (16) No parking shall be permitted at any time on South Killian Drive.
- (17) No parking shall be permitted at any time on West Killian Drive.
- (18) No parking shall be permitted at any time on North Killian Drive.
- (19) No parking shall be permitted at any time on 10th Court.
- (20) Parking shall be permitted along 10th Street between Park Avenue and Silver Beach Road only in designated parking stalls or areas which are designated by town signage.

(b) *Parks, street medians and swales.*

- (1) No parking shall be permitted within public parks throughout the town except in designated parking areas.
- (2) No parking shall be permitted at any time on public median areas such as those on Seminole Boulevard, Flagler Boulevard, Sixth Street and Date Palm Drive.
- (3) No parking shall be permitted at any time in the swale area adjacent to a:
 - a. Commercial site;
 - b. Multi-family residential site other than a duplex; or
 - c. [Site] on public property where posted by the town.
- (4) No parking shall be permitted at any time in the swale area adjacent to any single family or duplex site within the one block area immediately west of U.S. Highway 1 between Palmetto

Road on the north and Silver Beach Road on the south. In other residential areas, parking in the swale area adjacent to a single family or duplex site is prohibited between 8:00 a.m. and 6:00 p.m.

(c) *Exemption.* The provisions of this section shall not apply to:

(1) Emergency vehicles such as police, fire or emergency medical vehicles;

(2) Vehicles of school crossing guards while on duty and parked adjacent to a school crossing; and

(3) Vehicles involved in servicing utility and infrastructure facilities such as roads, traffic signaling, water, sewer, electric, cable television and telephone services.

(4) In industrial areas with the exception of Watertower Road and 10th Street between Park Ave and Northlake Blvd delivery trucks with 6 wheels or more may stand or park for the sole purpose of loading, unloading or waiting to access an off street loading area. All such delivery trucks shall be attended while they stand or park. At no time shall a waiting truck block access to any driveway or limit the free flow of traffic along the street.

Section 3. **Severability.** If any section, subsection, sentence, clause, phrase or portion of this Ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision and such holding shall not affect the validity of the remaining portions thereof.

Section 4. **Repeal of Laws in Conflict.** All ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of such conflict.

Section 5. **Codification.** The sections of the Ordinance may be made a part of the Town Code of Laws and Ordinances and may be renumbered or re-lettered to accomplish such, and the word "ordinance" may be changed to "section," "article," or any other appropriate word.

Section 6. **Effective Date.** This Ordinance shall take effect immediately upon adoption.

TAB 10

**Town of Lake Park Town Commission
Agenda Request Form**

Meeting Date: November 1, 2006

Agenda Item No.

- | | |
|--|--|
| <input type="checkbox"/> PUBLIC HEARING | <input checked="" type="checkbox"/> RESOLUTION |
| <input type="checkbox"/> Ordinance on Second Reading | |
| <input type="checkbox"/> Public Hearing | <input type="checkbox"/> DISCUSSION |
| <input type="checkbox"/> ORDINANCE ON FIRST READING | <input type="checkbox"/> BID/RFP AWARD |
| <input type="checkbox"/> GENERAL APPROVAL OF ITEM | <input type="checkbox"/> CONSENT AGENDA |
| <input type="checkbox"/> Other: | |

SUBJECT: Facility Rental Fees

RECOMMENDED MOTION/ACTION: Approve the attached rental fees for Town Facilities

Approved by Town Manager Cynthia Sementelli Date: 10/23/06
Cindy Sementelli 10/23/06
 Name/Title Date of Actual Submittal

Originating Department:	Costs: \$ <u>N/A</u> Funding Source: Acct. #	Attachments:
Department Review: <input checked="" type="checkbox"/> City Attorney <u>[Signature]</u> <input type="checkbox"/> Community Affairs <input type="checkbox"/> Community Development	<input type="checkbox"/> Finance <input type="checkbox"/> Fire Dept <input type="checkbox"/> Library <input type="checkbox"/> Marina <input type="checkbox"/> PBSO	<input type="checkbox"/> Personnel <input type="checkbox"/> Public Works <input type="checkbox"/> Town Clerk <input type="checkbox"/> Town Manager
Advertised: Date: _____ Paper: _____ <input type="checkbox"/> Not Required	All parties that have an interest in this agenda item must be notified of meeting date and time. The following box must be filled out to be on agenda.	Yes I have notified everyone _____ OR Not applicable in this case _____: Please initial one.

Summary Explanation/Background: Staff is requesting increasing the deposit for Town Facilities due to unforeseen circumstances that required additional cleaning services etc.

Currently the deposit for the Mirror Ballroom is \$200.00 and we are requesting an increase to \$400.00. The Pavilion and Evergreen House deposit is also at \$200.00 and we are requesting an increase to \$250.00. Deposits are fully refundable if the facilities are left in original state.

RESOLUTION NO. 64-11-06

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF LAKE PARK, FLORIDA APPROVING THE REVISED FEES FOR THE USE OF TOWN MEETING FACILITIES; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Town of Lake Park ("Town") is a municipal corporation of the State of Florida with such power and authority as has been conferred upon it by the Florida Constitution and Chapter 166, Florida Statutes; and

WHEREAS, the Town Commission recognizes that periodic adjustments must be made to rental fees of Town Meeting Facilities in keeping with increased costs; and

WHEREAS, the Town Commission has determined that it is in the best interests of the Town to increase and implement the rental rates, which are set forth in the Rate Schedule which is attached hereto and incorporated herein as **Exhibit "A"**

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COMMISSION OF THE TOWN OF LAKE PARK:

SECTION 1.

The whereas clauses are hereby incorporated as true and correct as the findings of fact and of the Town Commission

SECTION 2.

The Town Commission hereby approves the revised Rental Fees of the Town Facilities Rate Schedule attached hereto as **Exhibit "A"**, and Town staff is directed to implement the fees set forth therein commencing with the Effective Date of this Resolution.

SECTION 3.

This Resolution shall take effect immediately upon its adoption.

Exhibit A

Fees for the use of Town facilities shall be as follows:

	CHARGE
A. <u>MIRROR BALLROOM</u>	
Per six (6) hour period or part thereof	
(1) Rental Fee	\$400.00
(2) Personnel/Security Fee	\$ 85.00
(3) Each Additional Hour (Includes Facility and Staff Fee) ..	\$ 70.00
(4) Alcohol/Police Officer Fee	\$100.00
(5) Security Deposit (refundable after event)	\$400.00
(6) Town sponsored groups and groups exempted from payment by action of the Town Commission	No Charge
(7) Overall Rules are governed by the Lake Park Rental Policies Handbook.	
B. <u>LAKE SHORE PARK PAVILION</u>	
Per four (4) hour period or part thereof	
(1) Rental Fee	\$200.00
(2) Each Additional Hour	\$ 50.00
(3) Alcohol/Police Officer Fee	\$100.00
(4) Security Deposit (refundable after event)	\$250.00
(5) Town sponsored groups and groups exempted from payment by action of the Town Commission	No Charge
(6) Overall Rules are governed by the Lake Park Rental Policies Handbook.	
C. <u>EVERGREEN HOUSE</u>	
Per six (6) hour period or part thereof	
(1) Rental Fee (0-20 People)	\$200.00
(2) Rental Fee (Additional people over 20)	\$ 10/per person
(3) Personnel/Security Fee	\$ 85.00
(4) Each Additional Hour (Includes Facility and Staff Fee) ...	\$ 70.00
(5) Alcohol/Police Officer Fee	\$100.00
(6) Security Deposit (refundable after event)	\$250.00
(7) Town sponsored groups and groups exempted from payment by action of the Town Commission	No Charge
(8) The Evergreen House rental fee does not include chairs and tables.	
(9) Overall Rules are governed by the Lake Park Rental Policies Handbook.	

Exhibit A page 2

D. KELSEY PARK GAZEBO

Per four (4) hour period or part thereof

- (1) Rental Fee \$ 25.00
- (2) Each Additional Hour \$ 5.00
- (3) No chairs and tables are permitted at the Kelsey Park Gazebo.
- (4) Town sponsored groups and groups exempted from
payment by action of the Town Commission No Charge
- (5) Overall Rules are governed by the Lake Park Rental Policies Handbook.

E. MARINA MEETING ROOM

Per six (6) hour period or part thereof

- (1) Rental Fee \$300.00
- (2) Each Additional Hour \$ 70.00
- (3) Alcohol/Police Officer Fee \$100.00
- (4) Security Deposit (refundable after event) \$200.00
- (5) Town sponsored groups and groups exempted from
payment by action of the Town Commission No Charge
- (6) Overall Rules are governed by the Lake Park Rental Policies Handbook.

All rental fees with also be taxed.

TAB 11

Town of Lake Park Town Commission Agenda Request Form

Meeting Date: November 1, 2006

Agenda Item No.

- PUBLIC HEARING
 - Ordinance on Second Reading
 - Public Hearing
- ORDINANCE ON FIRST READING
- GENERAL APPROVAL OF ITEM
- Other:
- RESOLUTION
- DISCUSSION
- BID/RFP AWARD
- CONSENT AGENDA

SUBJECT: A Resolution of the Town Commission of the Town of Lake Park, Florida to revise the Town of Lake Park Classification and Pay Plan to Include the Position of Operations Technician I

RECOMMENDED MOTION/ACTION: Approval of Resolution

Approved by Town Manager C. Chaffin Date: 10/19/06

Originating Department: Administrative Services	Costs: \$ -0- Funding Source: Acct. #	Attachments: Resolution and Job Description
Department Review: <input checked="" type="checkbox"/> Town Attorney <u>MB</u> <input type="checkbox"/> Community Affairs <input type="checkbox"/> Community Development	<input checked="" type="checkbox"/> Finance <u>CRS</u> <input type="checkbox"/> Fire Dept <input type="checkbox"/> Library <input type="checkbox"/> PBSO	<input checked="" type="checkbox"/> Personnel <u>BMT</u> <input type="checkbox"/> Public Works <input type="checkbox"/> Town Clerk <input type="checkbox"/> Town Manager
Advertised: Date: _____ Paper: _____ <input checked="" type="checkbox"/> Not Required	All parties that have an interest in this agenda item must be notified of meeting date and time. The following box must be filled out to be on agenda.	Yes I have notified everyone _____ OR Not applicable in this case <u>CRS</u> : Please initial one.

10/19/2006 15:30

5618813358

LAKE PARK FINANCE

Summary Explanation/Background:

At its October 4, 2006 meeting, the Commission approved Resolution 48-09-06 approving the new classification plan for the Public Works Department. Omitted from the revised classification plan was the position of Operations Technician I. The purpose of this resolution is to add to the Classification and Pay Plan the position of Operations Technician I with a salary range of \$28,500 to \$39,250 per year. The job description for this position is attached.

No additional financial burden will be placed on the Town of Lake Park as a result of this action, inasmuch as a current staff member will be vacating an existing position in order to be transferred into the position of Operations Technician I.

Attachment

RESOLUTION 65-11-06

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF LAKE PARK, FLORIDA, REVISING THE TOWN CLASSIFICATION AND PAY PLAN TO PROVIDE FOR THE POSITION OF OPERATIONS TECHNICIAN I; PROVIDING FOR THE PUBLICATION OF AN UPDATED CLASSIFICATION AND PAY PLAN; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Town of Lake Park is a duly constituted municipality organized and existing under the laws of the State of Florida and Chapter 166, Fla. Stat; and

WHEREAS, the Classification and Pay Plan is based upon similarity of duties performed and responsibilities assumed, so that the same qualifications are reasonably required for the same schedule of pay, and are equally applied to all positions in the same class; and

WHEREAS, it is necessary to provide an updated listing of certain current titles and classifications within the Town service,

NOW THEREFORE, BE IT RESOLVED BY THE TOWN COMMISSION OF THE TOWN OF LAKE PARK, AS FOLLOWS:

Section 1. The foregoing recitals are hereby incorporated as if fully set forth herein.

Section 2. The Classification and Pay Plan is revised to contain the position of Operations Technician I, a non-exempt position in the Public Works Department, which position shall become part of the Classification and Pay Plan of the Town of Lake Park. A copy of the job description for this position is attached as Exhibit A.

Section 3. This Resolution shall become effective immediately upon adoption.

OPERATIONS TECHNICIAN I

CLASSIFICATION CODE: 177
PAY GRADE: **
DEPARTMENT: PUBLIC WORKS

CHARACTERISTICS OF THE CLASS:

Performs semi-skilled, skilled, and technical level tasks and functions in support of all the divisions in the Public Works Department under the direction of the Public Work Director. According to work assignments, the employee in this classification will perform surveys and inspections, provide administrative assistance to staff, perform miscellaneous office functions, assist all divisions in many capacities during periods of peak demand or staff shortages. In addition, this employee shall assist maintenance in parts and inventory procedures and assist the Public Works Director in monitoring OHSA and safety regulations compliance. May be asked to participate in special projects and interact with other staffers outside of the Public Works Department. Employees in this classification function in an independent capacity as directed with minimal supervision, and may sometimes act in a lead position with other staff of the Public Works Department. Performs related duties as directed when such duties are a logical and appropriate assignment to the position. This is a non-exempt position.

EXAMPLES OF ESSENTIAL FUNCTIONS:

The list of essential functions, as outlined herein, is intended to be representative of the tasks performed within this classification. It is not necessarily descriptive of anyone position in the class. The omission of an essential function does not preclude management from assigning duties not listed herein if such functions are a logical assignment to the position.

1. Assists the maintenance division in the areas of inventory control and parts
2. Assists with the procurement of Public Works inventory and supplies.
3. Performs inspections on sidewalks and driveways for Code compliance
4. Ensures adherence to safety and OHSA requirements with spot and scheduled inspections, while maintaining proper logs on all inspections
5. Performs administrative duties in support of the Assistant to the Public Works Director, including answering incoming telephone calls, interoffice correspondence, filing, examining reports and invoices, vendor trips, information requests, and updating the Town Hall marquee
6. Supports the Sanitation Division as a driver during peak times and shortages
7. Performs swale and tree inspections
8. May assume various functions in the Facilities and Grounds Divisions on an as-needed basis

OPERATIONS TECHNICIAN I (page 2)

9. Works independently or as part of a team project effort, depending upon the area of assignment
10. May be assigned to special projects in support of the Public Works Director or the Operations Manager
11. Responds to emergency call-ins for all Town critical events

KNOWLEDGE, SKILLS AND ABILITIES:

High School Diploma or GED required, supplemented by two (2) years of experience in a Public Works related position. Valid Florida CDL license with Class B endorsement required. OSHA certification required or the ability to obtain OSHA certification within three months of hiring. Must possess knowledge of computer operations including Microsoft Outlook, Microsoft Word, and Excel. Must be familiar with inventory control and purchasing procedures.

PHYSICAL REQUIREMENTS:

Tasks involve irregular and very moderate physical effort. May involve some climbing and balancing. May also involve lifting, carrying, pushing or pulling objects 20-50 pounds in weight and the lifting of heavier objects on occasions.

ENVIRONMENTAL REQUIREMENTS:

Tasks may be performed with potential for exposure to adverse conditions such as dirt, heat, dust, pollen, odors, wetness, humidity, rain, machinery, animals/wildlife, and toxic/poisonous agents.

The Town of Lake Park is an Equal Opportunity Employer. In compliance with Equal Opportunity guidelines and the Americans with Disabilities Act, the Town of Lake Park provides reasonable accommodation to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

TAB 12

Town of Lake Park Town Commission
Agenda Request Form

Meeting Date: 11/1/06

Agenda Item No.

- | | |
|---|--|
| <input type="checkbox"/> PUBLIC HEARING
<input type="checkbox"/> Ordinance on Second Reading
<input type="checkbox"/> Public Hearing

<input type="checkbox"/> ORDINANCE ON FIRST READING

<input type="checkbox"/> GENERAL APPROVAL OF ITEM

<input type="checkbox"/> Other: | <input type="checkbox"/> RESOLUTION

<input checked="" type="checkbox"/> DISCUSSION

<input type="checkbox"/> BID/RFP AWARD

<input type="checkbox"/> CONSENT AGENDA |
|---|--|

SUBJECT: Commission Goals and Interview Questions for the New Town Manager

RECOMMENDED MOTION/ACTION: Approval of Commission Goals and Development of Interview Questions for the New Town Manager

Approved by Town Manager *Roberta R. Semerito* Date: 10/25/06

Originating Department: Administrative Services	Costs: \$ _____ Funding Source: _____ Acct. # _____	Attachments: None
Department Review: <input type="checkbox"/> Town Attorney <u>W/A</u> <input type="checkbox"/> Community Affairs _____ <input type="checkbox"/> Community Development _____	<input type="checkbox"/> Finance _____ <input type="checkbox"/> Fire Dept _____ <input type="checkbox"/> Library _____ <input type="checkbox"/> PBSO _____	<input checked="" type="checkbox"/> Personnel <u>BMT</u> <input type="checkbox"/> Public Works _____ <input type="checkbox"/> Town Clerk _____ <input type="checkbox"/> Town Manager _____
Advertised: Date: _____ Paper: _____ <input checked="" type="checkbox"/> Not Required	All parties that have an interest in this agenda item must be notified of meeting date and time. The following box must be filled out to be on agenda.	Yes I have notified everyone _____ OR Not applicable in this case <u>BMT</u> : Please initial one.

Summary Explanation/Background:

At the special call Commission meeting of October 11, 2006, the Commission agreed by consensus to develop goals for the new Town Manager to accomplish on which staff is to base the suggested questions for the one-on-one interviews with each candidate. Mr. Victor Coppola, of PI Associates, has suggested that the goals be centered around the general question of "what would be different in the Town if this particular person were to be hired".

The purpose of this item is to discuss the goals and obtain Commission approval of them, and to develop the interview questions for the Town Manager candidates.

TAB 13

**Town of Lake Park Town Commission
Agenda Request Form**

Meeting Date: November 1, 2006

Agenda Item No.

- | | |
|--|--|
| <input type="checkbox"/> PUBLIC HEARING | <input type="checkbox"/> RESOLUTION |
| <input type="checkbox"/> Ordinance on Second Reading | |
| <input type="checkbox"/> Public Hearing | <input checked="" type="checkbox"/> DISCUSSION |
| <input type="checkbox"/> ORDINANCE ON FIRST READING | <input type="checkbox"/> BID/RFP AWARD |
| <input type="checkbox"/> GENERAL APPROVAL OF ITEM | <input type="checkbox"/> CONSENT AGENDA |
| <input type="checkbox"/> Other: | |

SUBJECT: Ball field policies

RECOMMENDED MOTION/ACTION: Approve the new ball field policies

Approved by Town Manager Cynthia Sementelli Date: 10/25/06

Cindy Sementelli
Name/Title

10/25/06
Date of Actual Submittal

Originating Department: <u>Finance</u>	Costs: \$ <u>N/A</u> Funding Source: <u>0-</u> Acct. #	Attachments: <u>See attached</u>
Department Review: <input type="checkbox"/> City Attorney _____ <input type="checkbox"/> Community Affairs _____ <input type="checkbox"/> Community Development _____	<input type="checkbox"/> Finance _____ <input type="checkbox"/> Fire Dept _____ <input type="checkbox"/> Library _____ <input type="checkbox"/> Marina _____ <input type="checkbox"/> PBSO _____	<input type="checkbox"/> Personnel _____ <input type="checkbox"/> Public Works _____ <input type="checkbox"/> Town Clerk _____ <input type="checkbox"/> Town Manager _____
Advertised: Date: _____ Paper: _____ <input checked="" type="checkbox"/> Not Required	All parties that have an interest in this agenda item must be notified of meeting date and time. The following box must be filled out to be on agenda.	Yes I have notified everyone _____ OR Not applicable in this case <u>CS</u> : Please initial one.

Summary Explanation/Background: There has been concern on the rules and regulations of the ball fields. During the last two weeks I have asked recreation to accumulate different municipality's field policies. I was very surprised when I found out that a lot of them do not have any written rules on how the fields are handled. I have compiled different municipalities and compiled a list of rules that I feel will help maintain and control our fields.

TOWN OF LAKE PARK RECREATIONAL PERMIT APPLICATION

Organization Information:

Team Name: _____ Resident: (Y or N) _____

Primary Contact Person: _____ Title: _____

Phone: H - _____ W - _____ Email _____

Address: _____

Secondary Contact Person: _____ Title: _____

Phone: H - _____ W - _____ Email _____

Check all that apply to your group:

Youth Assoc ____ Certified Non-Profit ____ Social ____ Athletic ____ Adult ____ Private ____ Other: _____

Facility Information: Failure to Disclose Any Information Related to Your Event Will Result in Cancellation of the Permit.

Facility Information:

Facility Requested: _____

Circle Days Facility is Needed: Mon Tue Wed Thu Fri Sat Sun

Start Date: _____ Start Time: _____ End Time: _____

End Date: _____

Function Information:

Purpose: _____ Number of Participants & Coaches: _____

Check all that apply to your function:

____ Program Is Open to Anyone of Age

____ Admission Is Charged to Everyone

____ Food Will Be Served

____ There Will Be Bounce Houses

____ Program Is for Private Play Only

____ Only Donations Are Requested

____ We Will Use Tents/canopies

____ There Will Be Amplified Music

We Are Requesting:

Use of the Town Restrooms
 Use of the Town Concession Stand

Use of the Town Scoreboard for Games
 Use of the Concession Stand Meeting Room

Permit Fees:

\$ 50.00 Permit Fee (One-time per Season)
\$ 25.00 Background Check Fee per Person, per Year (Background check to Be Completed by the Town of Lake Park. This may be waived provided the Town is supplied with acceptable documentation constituting a National Comprehensive Background check on every coach and volunteer)
\$250.00 Security Deposit (Refundable - Forfeited If Facility Is Left Littered, Damaged, and/or Any Unruly Incident Takes Place)

Mandatory Game/Event Fees:

\$ 50.00 Fee Per Game Day, per game schedule (Includes Personnel, Paint/chalk Lines and Accessor.)
\$ PBSO P. B. C. Sheriff Security Fee per Game for groups over 100 people (Paid to PBC Sheriff Permit Office - 3 Hour Minimum)
\$ TBA Light Fee (To Be Determined)

Required Information to Be Submitted with Request Form, in Order to Be Considered for a Facility Permit:

Required Information:

1. Completed Recreational Permit Application.
2. A Written Description of the Event and the Type of Activity.
3. Copy of Certificate of Insurance, Listing the Town of Lake Park as Additional Insured. *
4. Copy of Corporate Charter, Certificate of Status, Organizational By-laws (As Applicable).
5. Copy of Organization Rules of Play, Code of Conduct (As Applicable).
6. Copy of Game Schedule - Changes to Be Considered by the Lake Park Recreation Department.
7. If Tax Exempt, Copy of 501(c)3 Tax Exempt Status Documentation.
8. Team Rosters Indicating Participants Name, Addresses and Telephone Numbers.
9. List of All Coaches and Volunteers, Indicating Names, Addresses and Telephone Numbers.
10. Background Consent Forms (Individually Filled out by All Coaches, Volunteers and Board Members to Have Their Backgrounds Checked by the Town of Lake Park.)
11. Permit Fee(s)

* Insurance Limits to be requested from the Town of Lake Park.

The above named group and I, the undersigned, on behalf of the said group, agree to indemnify, defend and save harmless the Town of Lake Park, Florida, its employees and appointed & elected officials from any and all injuries (including death), property damage and other claims, liabilities, losses & causes of action arising out any negligent act of omission by me or any person associated with said group during the permitted period and use of Lake Park Facilities. By my signature, said group and I agree to comply with all Town rules and regulations in addition to those that may develop during the duration of our activity. I understand that I, as applicant, am responsible for the actions of those associated with my group and non-compliance in any area may result in the loss of this permit, any subsequent permits, and any security deposits. No animals or alcohol is permitted in any of the Town of Lake Park's parks or recreation facilities.

Signature of Applicant: _____ Date: _____

Do not write below this line – office only.

FOR OFFICE USE ONLY:

Requirement by the Town of Lake Park: All fees, deposits and additional requirements must be satisfied prior to permit date(s), or the permit and the group's use of Lake Park facilities is null and void.

Date Received: _____ Permit Fee: _____ Ck #: _____

Check if received:

Recreational Permit Application ____	A Written Description ____	Certificate of Insurance ____
Applic. Organization Info ____	Applic. Organization Rules ____	Game Schedule ____
Tax Exempt Doc. ____	Roster of Coaches & Volunteers ____	Team Roster ____
Background Consent Forms ____	Monthly Fee ____	Game Fee: ____
Background Check Fees: ____	Sheriff Security Fee ____	Light Fee ____

TOWN OF LAKE PARK
FIELD POLICIES
For Groups of 10 or more participants

1. The Town of Lake Park Recreation Department will have priority scheduling of all athletic facilities and contracted areas for the purpose of conducting recreation programs, activities and events.
2. All Field usage must be requested and scheduled in writing through the Recreation Department. This will include all practices and games requested by users. "BLOCK" scheduling by groups will only be permitted during a users recognized season.
3. Tournament schedules must be submitted separately and may incur additional fees and charges if requested outside a user's "recognized season".
4. The Town of Lake Park requires to be notified in the event of any game or practice schedule changes at least (7) working days in advance for the purpose of personnel and maintenance issues.
5. The Town of Lake Park reserves the right to make changed without notice due to inclement weather or other factors, games take priority over practices.
6. No alcoholic beverages allowed in parks
7. No tobacco products allowed inside fenced areas of playing fields, restrooms facilities or concession areas.
8. Under NO circumstances are teams allowed to alter the fields in any way. This includes shoveling, trenching, adding dirt or any other action to try to get the field ready to play; this is the sole responsibility of the Recreation Department.
9. Any teams, individuals, or other user groups who damage, vandalize, alter, or destroy The Towns recreation facilities will

lose all rights to use any town facility. All privileges will be REVOKED and the individuals will be prosecuted to the full extent of the law.

10. Players, parents, coaches and spectators are expected to conduct themselves in manner that is conducive to a family atmosphere. Any person or persons not conducting themselves in a civil manner will be asked to leave or will be removed from the premises by proper authority.
11. Each organization must require participants to sign waivers indemnifying and releasing the Town of Lake Park from all liability and responsibility in the event of accident or injury.
12. Neighborhood pick-up games are permitted as long as the field is open. If a permit holder arrives, the field must be vacated.
13. Failure to utilize the chosen facility for practice or games during schedule times may result in the forfeiture of designated times.
14. Background checks for all youth activities (under 18 years of age) shall be completed by the Town of Lake Park. Alternatively, a group may submit documentation which is acceptable to the Town demonstrating that a National Comprehensive.
15. Due to facility maintenance and repair, the use of this permit and named activity, sponsored by the named group herein, shall not exceed more than 4 months in any one year period. Special circumstances may be considered with Town Manager approval.
16. No one group shall an exclusive right to any Town park or recreational facility. There may, at times, be two or more groups using the same location at the same time, but different areas of that facility.
17. Parking is permitted around the perimeter of the Ball field, that goes along 6th & 7th St and down on Bayberry. Parking is allowed on either side of the sidewalk as long as the sidewalk is kept clear. There is NO PARKING on the swale on the residential side of the street

TAB 14

**Town of Lake Park Town Commission
Agenda Request Form**

Meeting Date: November 1, 2006

Agenda Item No.

- | | |
|--|--|
| <input type="checkbox"/> PUBLIC HEARING | <input type="checkbox"/> RESOLUTION |
| <input type="checkbox"/> Ordinance on Second Reading | |
| <input type="checkbox"/> Public Hearing | <input checked="" type="checkbox"/> DISCUSSION |
| <input type="checkbox"/> ORDINANCE ON FIRST READING | <input type="checkbox"/> BID/RFP AWARD |
| <input type="checkbox"/> GENERAL APPROVAL OF ITEM | <input type="checkbox"/> CONSENT AGENDA |
| <input type="checkbox"/> Other: | |

SUBJECT: Advanced National Security

RECOMMENDED MOTION/ACTION: Authorize the Town Manager to send a letter extending the contract for one year with a 3% increase.

Approved by Town Manager: Cynthia R Sementell Date: 10/28/06
Cindy Sementell 10/28/06
 Name/Title Date of Actual Submittal

Originating Department: Finance	Costs: \$1375.92 Funding Source: Acct. # 401-34000	Attachments:
Department Review: <input type="checkbox"/> City Attorney _____ <input type="checkbox"/> Community Affairs _____ <input type="checkbox"/> Community Development _____	<input checked="" type="checkbox"/> Finance <u>CRS</u> <input type="checkbox"/> Fire Dept _____ <input type="checkbox"/> Library _____ <input type="checkbox"/> Marina _____ <input type="checkbox"/> PBSO _____	<input type="checkbox"/> Personnel _____ <input type="checkbox"/> Public Works _____ <input type="checkbox"/> Town Clerk _____ <input type="checkbox"/> Town Manager _____
Advertised: Date: _____ Paper: _____ <input type="checkbox"/> Not Required	All parties that have an interest in this agenda item must be notified of meeting date and time. The following box must be filled out to be on agenda.	Yes I have notified everyone _____ or Not applicable in this case _____: Please initial one.

Summary Explanation/Background: See attached

MEMORANDUM

To: Mayor Castro and Commissioners

From: Cynthia R. Sementelli, Interim Town Manager



RE: Advanced National Security

Date: October 25, 2006

Advance National Security contract is up for renewal on November 29, 2006 and we are requesting that the contract be renewed for additional year with an increase of 3%. Advance stated that they would hold to their current prices but have incurred additional expenses such as the cost of living raise and a bonus to the security officer for a job well done. They have asked for an increase and staff is suggesting an increase of 3%. This will have little impact on the budget and based on 9 hours a day, 7 days a week and 52 weeks a year the monetary change is only \$1375.92.

Staff is requesting authorization for the Town Manager to authorize an extension in writing with a 3% increase to Advanced National Security for a period not to exceed one year.



ADVANCED NATIONAL SECURITY & INVESTIGATIONS

Civil and Criminal Private Investigators

October 24, 2006

Lake Park Harbor Marina
105 Lake Shore Drive
Lake Park, FL 33403
Attention: Dave Hinaman

Re: Contract Renewal


Dear Mr. Hinaman:


We have had the pleasure of keeping Lake Park Harbor Marina safe with our security over the past year. In that time, we have not had any break-ins or incidents and we have gotten positive feedback from the surrounding neighbors of the Marina.

We would like to continue that security with a renewed contract with the Lake Park Harbor Marina. Due to the raise in cost of living, we are petitioning you for a raise in our contract. We have just given the Marina Security Officer a cost of living raise and a bonus for a job well done at the Marina. However, if a raise is not in your budget for this year's security we will understand and make do until next year.

Thank you for your continued patronage. Please contact me at (561) 389-2882 if you have any questions or concerns.

Sincerely,


Robert C. Wummer
Private Investigator/Manager


William R. Wummer
Private Investigator/Owner

CONTRACTOR must be licensed by the Florida department of Agriculture and consumer Services, Division of Licensing prior to commencing work under the Contract and must provide the TOWN with a current copy of such license.

1.3 The CONTRACTOR warrants to the TOWN that it has examined the Contract Documents and the site of the proposed work thoroughly before the CONTRACTOR submitted its Bid for the work contemplated. The CONTRACTOR must investigate the conditions to be encountered, as to the character, quality, and quantities of work to be performed and materials to be furnished and as to the requirements of the Contract. The CONTRACTOR warrants to the TOWN the CONTRACTOR'S Bid was based upon its own opinion of the conditions likely to be encountered. The CONTRACTOR'S submission of a bid or proposal shall constitute prima facie evidence that the CONTRACTOR has made the examinations described in this Article.

2.

CONTRACT TERM, PERIOD OF PERFORMANCE, NO DAMAGES FOR DELAY

2.1 Unless extended or terminated, the period of performance of this Contract shall commence upon the issuance of a Purchase Order by the TOWN and shall continue for a period not to exceed one (1) year.

2.2 The parties agree that the TIME IS OF THE ESSENCE, in the performance of each and every obligation under this Contract. The Contract may be changed only by a change order or written amendment.

2.3 THE CONTRACTOR SHALL NOT BE ENTITLED TO RECEIVE DAMAGES FOR ANY DELAY IN THE PERFORMANCE OR COMPLETION OF THE CONTRACT, REGARDLESS OF THE CAUSE OF THE DELAY. No claims for consequential or delay damages or any claim other than a request for an extension of time may be made or asserted against the TOWN by reason of any delays, regardless of the cause of the delay.

3. CONSIDERATION

3.1 The consideration for the full and complete performance under this Contract, subject only to such fines, penalties, additions and deductions as are agreed to by the parties in writing shall be: \$45,864.00.

3.2 The aggregate Contract price, as stated above, includes the specific indemnification consideration required under Section 725.06, Florida Statutes. By including such specific consideration in addition to other good and valuable considerations, paid by the TOWN, the receipt of which is acknowledged by the CONTRACTOR, the parties agree that they have complied with the requirements of Section 725.06, Florida Statutes, if applicable, for the indemnification agreement in Paragraph 10 of this Contract.