



AGENDA

Lake Park Town Commission
 Town of Lake Park, Florida
 Regular Commission Meeting
 Wednesday, May 2, 2007, 7:30 P.M.
 Lake Park Town Hall
 535 Park Avenue

Paul Castro	—	Mayor
Edward Daly	—	Vice-Mayor
G. Chuck Balius	—	Commissioner
Jeff Carey	—	Commissioner
Patricia Osterman	—	Commissioner
<hr style="border-top: 1px dashed black;"/>		
Maria V. Davis	—	Town Manager
Thomas J. Baird, Esq.	—	Town Attorney
Vivian Mendez	—	Town Clerk

PLEASE TAKE NOTICE AND BE ADVISED, that if any interested person desires to appeal any decision of the Town Commission, with respect to any matter considered at this meeting, such interested person will need a record of the proceedings, and for such purpose, may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. *Persons with disabilities requiring accommodations in order to participate in the meeting should contact the Town Clerk's office by calling 881-3311 at least 48 hours in advance to request accommodations.*

- A. **CALL TO ORDER**
- B. **INVOCATION**
- C. **PLEDGE OF ALLEGIANCE**
- D. **ROLL CALL**
- E. **ADDITIONS/DELETIONS - APPROVAL OF AGENDA**

F. **PROCLAMATION:**
 Historical Society Archive Committee

G. **PUBLIC and OTHER COMMENT**
 This time is provided for audience members to address items that **do not** appear on the Agenda. Please complete a comment card and provide it to the Town Clerk so speakers may be announced. Please remember, comments are limited to a **TOTAL** of three minutes.

H. **COMMISSIONER COMMENTS, TOWN ATTORNEY, TOWN MANAGER:**

I. BOARD MEMBERSHIP APPLICATION(S):

J. CONSENT AGENDA: All matters listed under this item are considered routine and action will be taken by one motion. There will be no separate discussion of these items unless a Commissioner or person so requests, in which event the item will be removed from the general order of business and considered in its normal sequence on the Agenda. Any person wishing to speak on an Agenda item is asked to complete a public comment card located in the rear of the Chambers and give it to the Town Clerk. Cards must be submitted before the item is discussed.

For Approval:

- | | |
|--|-------|
| 1. Regular Commission Meeting minutes of April 4, 2007 | Tab 1 |
| 2. Regular Commission Meeting minutes of April 18, 2007 | Tab 2 |
| 3. Drainage Improvements in the Neighborhood Target Area – Phase IIG | Tab 3 |
| 4. Florida Inland Navigation District Grant Application | Tab 4 |
| 5. Scanning & Indexing Equipment for the Town Clerk’s Office | Tab 5 |
| 6. Comprehensive Plan Letter from the Planning & Zoning Board | Tab 6 |
| 7. Resolution No. 36-05-07 Lien Search Rate Increase | Tab 7 |

K. PUBLIC HEARING(S)

RESOLUTION(S):

**8. RESOLUTION NO. 37-05-07 County Charter Amendment regarding Home Rule
A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF LAKE PARK, FLORIDA (THE “TOWN”) FINDING THAT THE EXPENDITURE OF MONEY IN SUPPORT OF THE PROPOSED AMENDMENT TO THE PALM BEACH COUNTY CHARTER REGARDING HOME RULE SERVES A PUBLIC PURPOSE; PROVIDING THAT THE DISSEMINATION OF INFORMATION CONCERNING THE IMPACTS OF THIS AMENDMENT ON THE CITIZENS OF THE COUNTY AND THE TOWN IS ESSENTIAL TO THE HEALTH, SAFETY, PROTECTION AND WELFARE OF THE TOWN AND ITS CITIZENS; AND PROVIDING AN EFFECTIVE DATE. Tab 8**

**9. RESOLUTION NO. 39-05-07 Corradino Group Consultant Contract
A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF LAKE PARK, FLORIDA AWARDDING A CONSULTANT CONTRACT FOR PLANNING AND RELATED PROFESSIONAL SERVICES FOR THE PREPARATION OF THE TOWN’S EVALUATION AND APPRAISAL REPORT (“EAR”) BASED AND OTHER COMPREHENSIVE PLAN AMENDMENTS TO THE CORRADINO GROUP INC., AND AUTHORIZING AND DIRECTING THE MAYOR TO EXECUTE THE CONTRACT BETWEEN THE TOWN OF LAKE PARK AND THE CORRADINO GROUP INC., WITH THE TOTAL CONTRACT AMOUNT NOT TO EXCEED \$27,500.00; AND PROVIDING AN EFFECTIVE DATE. Tab 9**

QUASI-JUDICIAL HEARING(S):

10. RESOLUTION NO. 38-05-07 Stewart Toyota request of extension of Jasmine Drive abandonment

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF LAKE PARK, FLORIDA, AMENDING CONDITION NO. 2 OF RESOLUTION NO. 43-07-04 DATED AUGUST 4, 2004, TO PROVIDE A SIX MONTH EXTENSION OF TIME UNTIL FEBRUARY 4, 2008 BY WHICH EARL STEWART TOYOTA MUST OBTAIN ALL AMENDMENTS TO THE TOWN'S COMPREHENSIVE LAND USE PLAN AND THE TOWN'S LAND DEVELOPMENT REGULATIONS THAT ARE NECESSARY FOR THE EXPANSION OF THE EXISTING COMMERCIAL PLANNED UNIT DEVELOPMENT (AUTOMOTIVE DEALERSHIP) TO INCLUDE THE PROPERTY CURRENTLY OCCUPIED BY THE JOURNEY'S INN; AND PROVIDING FOR AN EFFECTIVE DATE. Tab 10

11. RESOLUTION NO. 40-05-07 Bank of America Site Plan

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF LAKE PARK, FLORIDA, APPROVING A SITE PLAN FOR THE CONSTRUCTION OF A BANK WITH DRIVE-THROUGH ISLES, SUBJECT TO CONDITIONS OF APPROVAL, TO BE LOCATED ON 1.31 ACRES OF PROPERTY, OWNED BY BANK OF AMERICA AND LOCATED AT 105 NORTH CONGRESS AVENUE; AND PROVIDING FOR AN EFFECTIVE DATE. Tab 11

L. DISCUSSION AND POSSIBLE ACTION:

12. Rescheduling of July meeting. Tab 12

13. Volunteer Dinner Tab 13

M. ADJOURNMENT:

Proclamation

**Town of Lake Park Town Commission
Agenda Request Form**

Meeting Date: May 2, 2007

Agenda Item No.

- | | |
|--|---|
| <input type="checkbox"/> PUBLIC HEARING | <input type="checkbox"/> RESOLUTION |
| <input type="checkbox"/> Ordinance on Second Reading | <input type="checkbox"/> DISCUSSION |
| <input type="checkbox"/> Public Hearing | <input type="checkbox"/> BID/RFP AWARD |
| <input type="checkbox"/> ORDINANCE ON FIRST READING | <input type="checkbox"/> CONSENT AGENDA |
| <input type="checkbox"/> APPROVAL OF ITEM | |
| <input checked="" type="checkbox"/> Proclamation | |

SUBJECT: Proclamation commending the Historical Society Archive Committee.

RECOMMENDED MOTION/ACTION: Approve proclamation

Approved by Town Manager

W. Davis

Date:

4/18/07

Verian Mendez
Name/Title

4/18/07
Date of Actual Submittal

Originating Department: Town Clerk	Costs: \$ Funding Source: Acct. #	Attachments:
Department Review: <input type="checkbox"/> City Attorney _____ <input type="checkbox"/> Community Affairs _____ <input type="checkbox"/> Community Development _____	<input type="checkbox"/> Finance _____ <input type="checkbox"/> Fire Dept _____ <input type="checkbox"/> Library _____ <input type="checkbox"/> Marina _____ <input type="checkbox"/> PBSO _____	<input type="checkbox"/> Personnel _____ <input type="checkbox"/> Public Works _____ <input checked="" type="checkbox"/> Town Clerk <i>VM</i> <input type="checkbox"/> Town Manager _____
Advertised: Date: _____ Paper: _____ <input checked="" type="checkbox"/> Not Required	All parties that have an interest in this agenda item must be notified of meeting date and time. The following box must be filled out to be on agenda.	Yes I have notified everyone _____ OR Not applicable in this case _____: Please initial one.

Summary Explanation/Background: The Historical Society's Archive Committee plays a vital role in the preservation of the Town's rich history. The information that the Committee archived is distributed to schools so that students can learn and appreciate the attributes of the Town of Lake Park. The time and effort dedicated to the Town by the committee is appreciated by all.

**PROCLAMATION BY THE TOWN OF LAKE PARK
COMMENDING THE HISTORICAL SOCIETY'S ARCHIVE COMMITTEE**

WHEREAS; the members of the Archive Committee have generously given of their personal time to ensure the Town's future by preserving its rich history; and

WHEREAS; the members of the Archive Committee have worked towards promoting the restoration, preservation and maintenance of the Town's historical artifacts, buildings, sites and places; and

WHEREAS; the members of the Archive Committee have worked to educate, inform and foster interest in appreciation of the history, culture and inhabitants of the Town of Lake Park; and

WHEREAS; the members of the Archive Committee catalog and archive documents, photographs and maps acquired by the Town, as well as those obtained by the Lake Park Historical Society; and

WHEREAS; the members of the Archive Committee converted those documents into digital format to distribute to local schools and libraries; and

NOW, THEREFORE, on behalf of the Town Commission of the Town of Lake Park, I, Paul W. Castro, Mayor of the Town of Lake Park, do hereby publicly commend the members of the Historical Society's Archive Committee for their dedication which have earned the respect and admiration of the Community, Commission and their peers.

IN WITNESS WHEREOF, I have hereto set my hand and caused the official Seal of the Town of Lake Park, Florida to be affixed this 2nd day of May, 2007.

By: _____

Mayor Paul W. Castro

ATTEST:

Vivian Mendez, Town Clerk

Board Membership

**Town of Lake Park Town Commission
Agenda Request Form**

Meeting Date: May 2, 2007 Agenda Item No. _____

- | | |
|--|--|
| <input type="checkbox"/> PUBLIC HEARING | <input type="checkbox"/> RESOLUTION |
| <input type="checkbox"/> Ordinance on Second Reading | |
| <input type="checkbox"/> Public Hearing | <input checked="" type="checkbox"/> DISCUSSION |
| <input type="checkbox"/> ORDINANCE ON FIRST READING | <input type="checkbox"/> BID/RFP AWARD |
| <input type="checkbox"/> GENERAL APPROVAL OF ITEM | <input type="checkbox"/> CONSENT AGENDA |
| <input type="checkbox"/> Other: _____ | |

SUBJECT: Board Appointments

RECOMMENDED MOTION/ACTION: To reappoint members to the Planning & Zoning Board.

Approved by Town Manager W. Davis Date: 4/23/07
Jessie Shepherd 4/23/07
 Name/Title Deputy Clerk Date of Actual Submittal

Originating Department: Town Clerk	Costs: \$ Funding Source: Acct. #	Attachments: Memo.
Department Review: <input type="checkbox"/> City Attorney _____ <input type="checkbox"/> Community Affairs _____ <input type="checkbox"/> Community Development _____	<input type="checkbox"/> Finance _____ <input type="checkbox"/> Fire Dept _____ <input type="checkbox"/> Library _____ <input type="checkbox"/> PBSO _____	<input type="checkbox"/> Personnel _____ <input type="checkbox"/> Public Works _____ <input checked="" type="checkbox"/> Town Clerk <u>WKS</u> <input type="checkbox"/> Town Manager _____
Advertised: Date: _____ Paper: _____ <input type="checkbox"/> Not Required	All parties that have an interest in this agenda item must be notified of meeting date and time. The following box must be filled out to be on agenda.	Yes I have notified everyone _____ OR Not applicable in this case _____: Please initial one.

Summary Explanation/Background: The attached applicants' board memberships will expire on May 1, 2007. They have requested that they be considered for reappointment to the Planning & Zoning Board.



LAKE PARK TOWN HALL

NATIONAL HISTORIC SITE

"Jewel of the Palm Beaches"

The Town of Lake Park

Application to Serve on Town Boards and Committees

This application serves as an information file of the skills, talents and interests of citizens who are willing to serve on advisory boards and committees for the *Town of Lake Park*. When an opening occurs on one of the Boards on which you have indicated a desire to serve, your application will be submitted to the Town Commission. You will be notified by mail when appointment has been made.

Please print the following information:

Name: BLAKELY JEFF D
Last First Middle

Address: 105 PARK AVENUE

Telephone: home 844 1108 work 621 6149 cell _____

- Are you a resident of Lake Park Yes No
- Are you a non-resident business owner in Lake Park
- Are you a registered voter (Response to this question is not mandatory)
- Do you currently serve on a Town Board or Committee
- If so, which one(s): PLANNING & ZONING
- Have you been convicted of a crime (PREVIOUS APPLICATION)
- If so, when? 1974 (SEE PREVIOUS APPLICATION) where? W. P. B., FL

Please indicate your preference by number "1" through "5" of no more than five boards on which you wish to serve, with #1 being the most desired and #5 being the least desired.

- | | | | |
|--------------------------|--|-------------------------------------|---|
| <u>Choice #</u> | <u>Board</u> | <u>Choice #</u> | <u>Board</u> |
| <input type="checkbox"/> | Code Compliance * | <input type="checkbox"/> | Pension Trust Fund (Police) |
| <input type="checkbox"/> | CRA Board (Community Redevelopment Agency) | <input checked="" type="checkbox"/> | Planning & Zoning/Historic Preservation Board * |
| <input type="checkbox"/> | Harbor Marina Advisory Board | <input type="checkbox"/> | Tree Board |
| <input type="checkbox"/> | Library Board | <input type="checkbox"/> | Other: _____ |
| <input type="checkbox"/> | Market Board | | |

Please note: Membership on these (*) Boards require members to complete an annual financial disclosure form pursuant to F.S. 112.3145 (1)(a).

535 Park Avenue, Lake Park, Florida 33403
Lake Park Board Application

(561) 881-3311 Fax: (561) 881-3313

page 2

Your Name: JEFF BLAKELY

Please indicate the reason for your interest in your first and second choices:

I HAVE SERVED ON THIS BOARD FOR MANY YEARS AND
WOULD LIKE TO CONTINUE MY SERVICE.

Number of Meetings of the above boards you have attended in the past six months: 6+

Your educational background: (High school, College, Graduate School or other training)

GRADUATED SCHOOL, BFA, FLORIDA ATLANTIC UNIV. 1968
M.S., FLORIDA STATE UNIVERSITY, 1971

What is/was your profession or occupation: LANDSCAPE ARCHITECT & LAND
How long: 30 YRS. PLANNER

Please indicate employment experience that you feel relates to your desired service on an advisory board or committee: SEE ABOVE

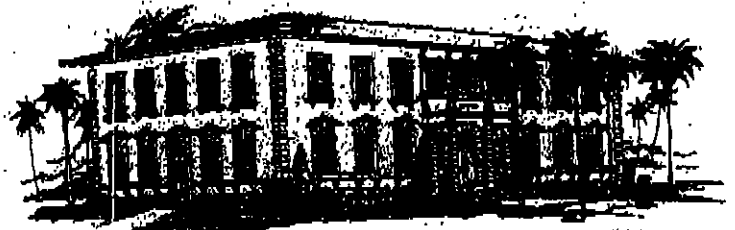
Please indicate other general experience or community involvement that you feel qualifies you to serve on the boards you have chosen: AS A REPRESENTATIVE OF CLIENTS BEHIND
BOARDS LIKE OURS IN COMMUNITIES THROUGHOUT THE COUNTY

Feel free to attach additional sheets if required. Also, please attach your resume, if available. Please return your completed form to the Office of the Town Clerk, 535 Park Avenue, Lake Park, Florida 33403

I HEREBY CERTIFY THAT THE STATEMENT AND ANSWERS PROVIDED ARE TRUE AND ACCURATE. I UNDERSTAND THAT ANY FALSE STATEMENTS MAY BE CAUSE FOR REMOVAL FROM A BOARD OR COMMITTEE, IF APPOINTED:

Signature: Jeff Blakely Date: 4/20/07

The Town of Lake Park



LAKE PARK TOWN HALL

NATIONAL HISTORIC SITE

"Jewel" of the Palm Beaches

Application to Serve on Town Boards and Committees

This application serves as an information file of the skills, talents and interests of citizens who are willing to serve on advisory boards and committees for the Town of Lake Park. When an opening occurs on one of the Boards on which you have indicated a desire to serve, your application will be submitted to the Town Commission. You will be notified by mail when appointment has been made.

Please print or type the following information:

Name: Stevens Tim L
Last First Middle Initial

Address: 133 Foresteria Dr

Telephone: 386-3056 ~~home~~ 833 5787 Ext 3111 work
cell

	Yes	No
Are you a resident of Lake Park	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Are you a non-resident business owner in Lake Park	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Are you a registered voter (Response to this question is not mandatory)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Do you currently serve on a Town Board or Committee	<input type="checkbox"/>	<input checked="" type="checkbox"/>
If so, which one(s): _____		
Have you been convicted of a crime	<input type="checkbox"/>	<input checked="" type="checkbox"/>
If so, when? _____ where? _____		

Please indicate your preference by numbers "1" through "5" of no more than five boards on which you wish to serve, with #1 being the most desired and #5 being the least desired.

Choice #	Board	Choice #	Board
<input type="checkbox"/>	Board of Adjustment*	<input type="checkbox"/>	Pension Trust Fund (Fire)
<input type="checkbox"/>	Code Compliance*	<input type="checkbox"/>	Pension Trust Fund (Police)
<input type="checkbox"/>	Education Advisory Board	<input checked="" type="checkbox"/>	Planning & Zoning/ Historic Preservation Board *
<input type="checkbox"/>	Library Board	<input type="checkbox"/>	Town Tree Board
<input checked="" type="checkbox"/> 2	CRA Board	<input type="checkbox"/>	Merit Board*
<input checked="" type="checkbox"/> 3	Marina Development Control Bd.	<input type="checkbox"/>	Other _____

Please note: Membership on these (*) Boards requires members to complete an annual financial disclosure form pursuant to F.S. 112.3145(1)(a), (2)(b), (7)

Lake Park Board Application

Page 2

Your Name: Tim Stevens

Please indicate the reason for your interest in your first and second choices:

1) Planning & Zoning: as a resident of Lake Park I have a vested interest in shaping new development while preserving the town's history

2) CRA: again, I want to help shape new development in Lake Park
Number of Meetings of the above boards you have attended in the past six months: 0

Your Educational Background: (High School, College, Graduate School or other training)
Law School

What ~~is~~ was your profession or occupation? lawyer
How long? 2 1/2 years

Please indicate employment experience that you feel relates to your desired service on an Advisory Board or Committee: analyzing documents, critical

thinking, working well w/ others, negotiating agreements, drafting legal documents

Please indicate other general experience or community involvement that you feel qualifies you to serve on the boards you have chosen: I have a long history of helping

others: student government, environmental organizations, public interest law, human rights organizations

Feel free to attach additional sheets if required. Also, please attach your resume, if available. I updated an old 2003 resume with a pen,

Please return your completed form to the Office of the Town Clerk, 535 Park Avenue, Lake Park, Florida 33403

I HEREBY CERTIFY THAT THE STATEMENTS AND ANSWERS PROVIDED ARE TRUE AND ACCURATE. I UNDERSTAND THAT ANY FALSE STATEMENTS MAY BE CAUSE FOR REMOVAL FROM A BOARD OR COMMITTEE, IF APPOINTED.

Signature: Tim Stevens

Date: 4/20/06

TIMOTHY STEVENS~~281 Cory Village #12, Gainesville, FL 32608~~

timlstevens@hotmail.com

~~352-646-5956~~

133 Foresteria Dr, Lake Park FL 33403

561-386-3056

EDUCATION**University of Florida College of Law** Gainesville, FL

- J.D. ~~anticipated~~, May 2003 GPA ~~3.05/4.0~~ **3.14/4.0**
- Honors, Legal Research and Writing, Spring 2000
- Honors, Appellate Advocacy, Fall 2000
- Florida Journal of International Law, Senior Editor
- Association of Public Interest Law, Vice President
- Law College Counsel Representative
- Law School Democrats, Treasurer
- University Senator

University of Central Florida Orlando, FL

- B.A. in Psychology With University Honors May 1998
- Summa Cum Laude GPA 3.9/4.0
- Dean's List and President's List 1994-1998
- Full Academic Scholarships (4yrs)

WORK EXPERIENCE**Legal Aid Society of Palm Beach County.**

06/01-08/01 & 05/02-08/02 & August 2003 to present

- *Florida Bar Foundation Summer Fellow:* conducted client intake and drafted legal documents in the Elder Care Unit: consumer, public benefits, housing, and guardianship issues.
- *Staff Attorney - Foster Children's Project* ➤ *Supervising Attorney Relative Caregiver Project*

Southern Legal Counsel. Gainesville, FL

08/01-05/02

- *Center for Governmental Resources Fellow:* conducting legal research and writing legal memorandum: mental health, education, and housing issues.

Legal Research and Writing Center. Gainesville, FL

01/01-12/01

- *Teaching Assistant:* teaching law students how to write legal documents, perform oral arguments, and conduct legal research.

Florida Public Interest Research Group. Tallahassee, FL

05/01-06/01

- *Legal Intern:* conducted a Campaign Finance Reform study and participated in various grassroots environmental campaigns.

Red Cross/Doctors Without Borders. Lhasa, Tibet

03/99-09/99

- *Program Assistant:* implemented sanitation and hygiene projects
- *ESL Teacher:* taught English to staff and volunteers
- *1999 Nobel Peace Prize:* awarded to Doctors Without Borders staff

The Ninth District State Attorney's Office. Orlando, FL

01/98-05/98

- *Victim Advocate:* assisted victims and attorneys in the Felony Division during a 350 hour internship: domestic violence, battery, and elder abuse issues.

VOLUNTEER EXPERIENCE

- **RESULTS:** creating the political will to end poverty and hunger
- **ESTEEM:** providing poor children with tutorial instruction and recreational opportunities
- **Boggy Creek Camp:** counseling children with cancer and AIDS
- **Alzheimer Respite Center:** supervising, talking and dancing with outpatients

Consent Agenda

TAB 1

Town of Lake Park Town Commission Agenda Request Form

Meeting Date: May 2, 2007

Agenda Item No.

- | | |
|---|--|
| <input type="checkbox"/> PUBLIC HEARING
<input type="checkbox"/> Ordinance on Second Reading
<input type="checkbox"/> Public Hearing

<input type="checkbox"/> ORDINANCE ON FIRST READING

<input type="checkbox"/> GENERAL APPROVAL OF ITEM

<input type="checkbox"/> Other: _____ | <input type="checkbox"/> RESOLUTION

<input type="checkbox"/> DISCUSSION

<input type="checkbox"/> BID/RFP AWARD

<input checked="" type="checkbox"/> CONSENT AGENDA |
|---|--|

SUBJECT: Regular Commission Meeting Minutes of April 4, 2007.

RECOMMENDED MOTION/ACTION: Approve the Minutes from the Regular Commission Meeting of April 4, 2007.

Approved by Town Manager W. Davis Date: 4/18/07
Jessie Shepherd 4/18/07
 Name/Title Date of Actual Submittal

Originating Department: Town Clerk	Costs: \$ N/A Funding Source: Acct. #	Attachments: Application, memo
Department Review: <input type="checkbox"/> City Attorney <input type="checkbox"/> Community Affairs _____ <input type="checkbox"/> Community Development	<input type="checkbox"/> Finance _____ <input type="checkbox"/> Fire Dept _____ <input type="checkbox"/> Library _____ <input type="checkbox"/> PBSO _____	<input type="checkbox"/> Personnel _____ <input type="checkbox"/> Public Works _____ <input checked="" type="checkbox"/> Town Clerk (JMS) <input type="checkbox"/> Town Manager _____
Advertised: Date: _____ Paper: _____ <input type="checkbox"/> Not Required	All parties that have an interest in this agenda item must be notified of meeting date and time. The following box must be filled out to be on agenda.	Yes I have notified everyone _____ or Not applicable in this case ___x___: Please initial one.

Summary Explanation/Background:



**Minutes
Town of Lake Park, Florida
Regular Commission Meeting
April 4, 2007 7:43 p.m.**

Town Commission Chambers, 535 Park Avenue

The Town Commission met for the purpose of a Regular Commission Meeting on Wednesday, April 4, 2007 at 7:43 p.m. Present were Vice-Mayor Daly, Commissioners Balius, Carey, and Osterman, Town Manager Maria Davis, Attorney Thomas Baird, and Town Clerk Vivian Mendez. Mayor Castro was absent.

Vivian Mendez led the Invocation.
Vice-Mayor Daly led the Pledge of Allegiance.
Town Clerk Vivian Mendez performed the Roll Call.

ADDITIONS/DELETIONS/APPROVAL OF AGENDA

Remove #24 from Agenda – Village Shoppe Presentation

Motion: A motion was made by Commissioner Carey to approve the Agenda as modified; Commissioner Balius made the second.

Vote on Motion:

Commission Member	Aye	Nay	Other
Commissioner Balius	X		
Commissioner Carey	X		
Commissioner Osterman	X		
Vice-Mayor Daly	X		
Mayor Castro	Absent		

Motion passed 4-0.

PRESENTATION:

Proclamations to Cynthia Sementelli

Vice-Mayor Daly read and presented two proclamations to Cynthia Sementelli.

Cynthia Sementelli thanked the Commission for their support and stated that Lake Park had been a wonderful place to work, had given her great professional and personal growth, and it was an honor to serve both the Commission and residents of Lake Park.

Motion: A motion was made by Commissioner Osterman to approve both proclamations to Cynthia Sementelli; Commissioner Balius made the second.

Vote on Motion:

Commission Member	Aye	Nay	Other
Commissioner Balius	X		
Commissioner Carey	X		
Commissioner Osterman	X		
Vice-Mayor Daly	X		
Mayor Castro	Absent		

Motion passed 4-0.

PUBLIC and OTHER COMMENT

Katherine Lampkin, Date Palm Dr. – stated that approximately three weeks ago she witnessed two young men shooting off fireworks by the basketball court. She stated that it was a hazard and a problem for dogs. She asked if fireworks could be banned in the Town.

Commissioner Balius stated that fireworks were already banned in the Town.

Vice-Mayor Daly stated that they were banned in the Town but fireworks were for sale everywhere. He recommended that Ms. Lampkin call 911 if she witnessed someone setting off fireworks again. He stated that it was a law enforcement issue.

William McDow, 220 U.S. Hwy. One – proposed April 28, 2007 as the date to conduct a children’s fishing tournament at the Marina’s one year anniversary of its grand opening. He requested the Commission’s approval.

Vice-Mayor Daly stated that it was his understanding that the Commission already approved the children’s fishing tournament.

Town Manager Maria Davis stated that the approval for the fishing tournament was discussed and would not conflict with the Maritime Academy fishing tournament which was taking place in May.

William McDow stated that it was his understanding that the Commission just approved the Maritime Academy fishing tournament. He stated that the April 28, 2007 tournament was to commemorate the anniversary of the opening of the Lake Park Harbor Marina. He stated that the tournament would be the same as the last one. Fishing rods and reels for the children would be provided as well as food and drinks. He stated that he would like to continue the tournament on an annual basis.

Commissioner Balius stated that he always envisioned a real fishing tournament on the anniversary of the Lake Park Harbor Marina.

Vice-Mayor Daly stated that the Commission could come to consensus for the April 28, 2007 fishing tournament and Mr. McDow could return next year to get approval on the next tournament.

The Commission came to consensus on approval of a children's fishing tournament to take place on April 28, 2007 at the Lake Park Harbor Marina.

COMMENTS BY COMMISSION, TOWN MANAGER, TOWN ATTORNEY

Mayor Castro

Absent

Commissioner Osterman – stated that a Marina Board Meeting letter recommending a boat slip for the Sea Scouts needed to be brought up for discussion at the next Commission Meeting of April 18, 2007. She requested a report on the Public Works auction.

Commissioner Balius – asked for the outcome of the Public Works auction. He stated that the Kiwanis Club was having a breakfast at Lake Shore Park on Sunday morning for the sunrise services. He stated that it was \$5.00 for all you can eat and started at 6:30 a.m. He asked for the status of the Volunteer Dinner.

Commissioner Carey

None

Attorney Thomas Baird – requested a motion for approval from the Commission to start foreclosure proceedings if necessary on Venetian Isles for their \$90,000 code enforcement lien.

Motion: A motion was made by Commissioner Balius to approve the commencement of foreclosure proceedings against Venetian Isles by Town Attorney Thomas Baird; Commissioner Carey made the second.

Vote on Motion:

Commission Member	Aye	Nay	Other
Commissioner Balius	X		
Commissioner Carey	X		
Commissioner Osterman	X		
Vice-Mayor Daly	X		
Mayor Castro	Absent		

Motion passed 4-0.

Town Manager Maria Davis – stated that she would bring the Volunteer Dinner item to the next Commission Meeting of April 18, 2007 to discuss and establish a date. She announced Michael Klingensmith as the new manager of the Lake Park Harbor Marina. She stated that the

engineer for the Marina was nearing completion on the design for wave attenuation baffles on the east west alignment of the fishing pier. She stated that it would greatly reduce the wave action entering the basin from a northeast wind generated and boat induced wake. In conjunction the engineer was designing baffles to reduce the flushing openings on the northern breakwater segment. DEP had informed them that permits were not needed for the work. Construction plans for both items would be ready in less than thirty days. The engineer sent a letter to the Florida Fish and Wildlife Commission justifying the need to extend the temporary no wake zone status. The engineer was revising the design to move the breakwater back to its original position and also had reapplied to construct the southernmost breakwater along the original alignment. She stated that the construction would not eliminate any boat slips.

She stated that the brick pavers were received for the marina. She asked the Commission for direction on where to install the brick pavers at the Marina.

Commissioner Balius recommended placing the brick pavers near Jim Knox's brick paver.

Town Manager Maria Davis proposed that the bricks be installed along the seawall which was the eastern walkway along the water. She stated that once the bricks were installed and advertised at the store, more bricks would be purchased.

Commissioner Carey recommended installing the brick pavers. He stated that if they needed to be moved, they could be moved in the future.

The Commission came to consensus to begin installing the brick pavers in front of the ship store at the Lake Park Harbor Marina.

CONSENT AGENDA:

1. Regular Commission Meeting Minutes of March 21, 2007.
2. Authorized the Mayor to execute an Interlocal Agreement with Palm Beach County for Traffic Engineering Service.
3. Purchase of playground equipment for Lake Shore Park
4. Purchase of ADA compliant mulch playground surface for Lake Shore Park.
5. Purchase of exercise trail equipment for Lake Shore Park.
6. Expenditure approval for benches, picnic tables and trash receptacles for Lake Shore Park.
7. Expenditure approval for lighting for Lake Shore Park
8. Expenditure approval for excavation and fill for Lake Shore Park.
9. Expenditure approval for relocation of Public Works two way radio system to American Tower (Lodestar)
10. Resolution 25-04-07 Revise job description for Code Compliance Officer.
11. Resolution 26-07-07 Revise job description for Community Development Director
12. Resolution 27-04-07 Support of Bioscience.
13. Resolution 30-04-07 Community Development Block Grant Amendment 001 Improvements in the Neighborhood Target Area.
14. Resolution 32-04-07 Electronic Transfers.
15. Proclamation for Arbor Day
16. Proclamation declaring April as Water Conservation Month.

Commissioner Osterman requested that items 3 and 6 be pulled from the Consent Agenda.

Commissioner Carey requested that item 9 be pulled from the Consent Agenda.

Public Comment Open.

None

Public Comment Closed.

Motion: A motion was made by Commissioner Balius to approve the Consent Agenda with the exception of items 3, 6, and 9; Commissioner Carey made the second.

Vote on Motion:

Commission Member	Aye	Nay	Other
Commissioner Balius	X		
Commissioner Carey	X		
Commissioner Osterman	X		
Vice-Mayor Daly	X		
Mayor Castro	Absent		

Motion passed 4-0.

Commissioner Osterman stated that she checked the website of the playground equipment provider Gametime. She stated that her concern was that the equipment chosen was for the 5 to 12 year age group. She stated that the proposal was for four different sections for Lake Shore Park. She stated that there were sections available for the 0 to 2 year age group and the 2 to 5 year age group. She recommended either spreading the \$25,000 allotted over all the age groups or changing one section to accommodate all ages.

Town Manager Maria Davis stated that Ms. Osterman had an excellent idea and there was no problem with substituting some of the equipment. She stated that the surface beneath the equipment would also be substituted with handicap ready mulch instead of a synthetic turf.

Commissioner Osterman stated that one section of the playground included a swing set. She stated that the proposed swing set included only one seat out of the six that was adaptable to an infant. She recommended that two adaptable seats be placed on the swing set side by side so that larger children are not up against the smaller infants and toddlers. She stated that the company also provided spray parks. She stated that there were prepackaged setups. One of the setups was a circular pattern that would mimic the fountain in Kelsey Park. She stated that it would cost approximately \$100,000. She stated that she knew that the Town did not have \$100,000 for that equipment but the company offered a service that would search for grant money for towns that need playground equipment. She stated that they have discussed approaching Commissioner Karen Marcus to request grant money toward the playground at Lake Shore Park.

Commissioner Balius stated that he liked the idea and that a letter could be written to

Commissioner Karen Marcus.

Commissioner Carey asked about possible liability issues with a spray park.

Town Manager Maria Davis stated that she would have to research liability issues with a spray park further.

Vice-Mayor Daly stated that a letter could be sent to Commissioner Karen Marcus. He stated that he and Community Development Director Patrick Sullivan would be at a meeting with her in two weeks and they could approach her in person about the Town's request.

Commissioner Osterman stated that she read on the Gametime website that \$300,000 was given away for each of 20 different parks. She addressed item #6 and stated that there were no bike racks proposed for Lake Shore Park and recommended that a bike rack be added.

Town Manager Maria Davis stated that Lake Shore Park definitely needed bike racks. She stated that they could come up with a great design for bike racks.

Commissioner Balius asked about the benches that would be placed at Lake Shore Park.

Town Manager Maria Davis stated that there were pictures of the benches in the agenda packet and that the benches would be hunter green.

Commissioner Osterman stated that she was at Loggerhead Park and observed their pavilions. She described the pavilions and stated that they were able to provide shade.

Commissioner Carey asked if Nextel was paying for the entire transfer of the tower at Public Works.

Town Manager Maria Davis stated that Nextel contributed \$40,000 of the \$52,000 for the generator at Public Works.

Finance Director Cynthia Sementelli stated that \$7,500 was contributed and would be reimbursable.

Motion: A motion was made by Commissioner Carey to approve items 3, 6, and 9; Commissioner Osterman made the second.

Vote on Motion:

Commission Member	Aye	Nay	Other
Commissioner Balius	X		
Commissioner Carey	X		
Commissioner Osterman	X		
Vice-Mayor Daly	X		

Mayor Castro	Absent		
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Motion passed 4-0.

PUBLIC HEARING(S)

ORDINANCE ON 2ND READING

ORDINANCE 07-2007 – Mid-Year Budget

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF LAKE PARK, FLORIDA, AMENDING THE TOWN BUDGET FOR FISCAL YEAR 2006-2007 AS PREVIOUSLY ADOPTED BY ORDINANCE NO. 9-2006 ; PROVIDING FOR SEVERABILITY; PROVIDING FOR THE REPEAL OF LAWS IN CONFLICT; AND PROVIDING AN EFFECTIVE DATE.

Town Attorney Thomas Baird read Ordinance 07-2007 by caption only

Public Comment Open.

None

Public Comment Closed.

Motion: A motion was made by Commissioner Balius to approve Ordinance 07-2007 on 2nd reading; Commissioner Carey made the second.

Vote on Motion:

Commission Member	Aye	Nay	Other
Commissioner Balius	X		
Commissioner Carey	X		
Commissioner Osterman	X		
Vice-Mayor Daly	X		
Mayor Castro	Absent		

Motion passed 4-0.

RESOLUTION NO. 29-04-07- Overtime provision for non-exempt employees

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF LAKE PARK, FLORIDA, AMENDING THE TOWN OF LAKE PARK EMPLOYEE POLICY/HANDBOOK TO REVISE THE OVERTIME PROVISION FOR NON-EXEMPT EMPLOYEES; AND PROVIDING AN EFFECTIVE DATE.

Town Manager Maria Davis stated that employees were treated two different ways as it related to overtime. She explained the current criteria for overtime in the Employee Handbook and gave an example of how an employee in the bargaining unit would receive overtime if they worked a week that included a

holiday. She stated that there was a segment of employees in which the same rules did not apply and they would not receive overtime in the same instance. She stated that she felt that it was not fair to treat one class of employee differently than the other. She stated that she had finance do an analysis and the difference to the budget was \$100.

Commissioner Balius asked if the overtime was regarding town business or doctor's appointments.

Town Manager Maria Davis stated that general employees would not get paid overtime in the same instances as other employees. She requested that the Commission approve modification of the Employee Handbook so that all employees would be treated equally.

Public Comment Open:

None

Public Comment Closed

Motion: A motion was made by Commissioner Balius to approve Resolution No. 29-04-07; Commissioner Carey made the second.

Vote on Motion:

Commission Member	Aye	Nay	Other
Commissioner Balius	X		
Commissioner Carey	X		
Commissioner Osterman	X		
Vice-Mayor Daly	X		
Mayor Castro	Absent		

Motion passed 4-0.

**QUASI-JUDICIAL HEARING
RESOLUTION NO. 28-04-07**

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF LAKE PARK, FLORIDA, APPROVING A LANDSCAPE PLAN AND LANDSCAPE MITIGATION PLAN SUBJECT TO CONDITIONS OF APPROVAL FOR THE BEV SMITH FORD AUTOMOBILE DEALERSHIP LOCATED ON A 5.9 ACRE PARCEL AT 1210 NORTHLAKE BLVD. AT THE SOUTHEAST CORNER OF NORTHLAKE BOULEVARD AND OLD DIXIE HIGHWAY; AND PROVIDING FOR AN EFFECTIVE DATE.

As for having any ex-parte communication as it relates to Resolution No. 28-04-07, the Commission stated as follows:

Mayor Castro - absent
Vice-Mayor Daly – none
Commissioner Balius – none
Commissioner Osterman – none
Commissioner Carey – stated that he spoke with Community Development
Director Patrick Sullivan last week regarding Resolution 28-04-07.

Town Clerk Vivian Mendez swore in all witnesses.

See (Exhibit “A”)

Community Development Director Patrick Sullivan stated that in February 2006, the Commission approved a major redevelopment of the Bev Smith Ford site. One of the conditions of the approval was for the applicant to provide an approved landscape plan in order to receive a permanent Certificate of Occupancy. The permanent Certificate of Occupancy was needed soon since Seacoast Utilities would not turn on their water until it's received. The landscape plan was reviewed by the Planning & Zoning Board and there were conditions that the Planning & Zoning Board wanted the Commission to consider in their review. The Bev Smith property is in the C-1 Business District and the Northlake Boulevard Overlay Zoning District (NBOZ). He stated that it was clear in the code that a land redevelopment project of that size was required to bring its site into compliance with the landscaping requirements of the code. He stated that there were sites that were not able to come into full compliance with the code. The code recognizes those situations and provides for mitigation if the applicant is unable to comply with the code. He stated that the code was not clear on what the term “unable” means. He stated that staff believed that “unable” meant there was some physical feature on or about the site that would make it extremely difficult or impossible to comply with the regulations. He gave examples of situations that would be unable to comply with the code. He stated that the NBOZ District offered a waiver if the required landscaping would reduce required parking or would substantially restrict the operation of the business. He stated that there were reasonable measurable guidelines to judge whether the applicant was unable to provide the required landscaping. He stated that if the cost of a building is out of proportion to a building project then mitigation was appropriate. The code states that the applicant must provide mitigation for all the criteria they were unable to meet. He stated that the process of the Bev Smith Ford application did not meet consensus. He stated that the applicant did not agree to most of the conditions that were set by the Planning & Zoning Board. He stated that staff had two major concerns which were the south side of the building along Old Dixie Highway and the east side of the building along Northlake Boulevard and the FEC Railroad. Both sides had a considerable visual impact.

He presented slides of the property to the Commission to observe and review. He explained the slides and reviewed the improvements and conditions that the Planning & Zoning Board recommended to the applicant. He reviewed areas on the property such as the wall along the property. He stated that the Planning & Zoning Board suggested plantings such as vines along the wall and trees on the backside of the property. He reviewed additional conditions that the Planning & Zoning Board recommended which were: \$17,500 be assessed for landscaping, a ficus vine with drip irrigation along the entire east side of the wall, the addition of 10 Royal Palms to be placed on the property, all Foxtails planted along Northlake Blvd. should be triple headed, improve the south side wall with some type of architectural detail, all Magnolias planted on the site be DD Blanchard variety, and all dumpsters to be fully screened from view along Northlake Blvd.

Jim Brindell of Gunster, Yoakley, & Stuart reviewed the history of Bev Smith Ford and gave a presentation of the landscaping project. He stated that there were currently 16 trees on the site. There would be an addition of 88 trees and 1857 shrub and ground cover plants. He reviewed a plan of the existing landscaping and the proposed landscaping plan. He stated that the plan that was proposed does what the resolution directed and closely adheres with the landscape code. The south and east perimeters presented some problems. On the east side, there was only a foot between the wall and property line. He stated it would not be practical to plant within a foot. He stated that the Collision Center to the south was at a lower elevation than the Bev Smith Ford site. There was a drainage runoff problem, and there was a 4 foot wide area which was an engineered 3 feet gravel drainage area. Placing plants in the drainage would defeat the purpose of the drain field. The Northlake Boulevard and Old Dixie Highway perimeters have additional problems as they relate to Seacoast Utility. The Northlake frontage was only 12 feet wide which 6 feet of was Seacoast Utilities easement. Their consultants met with Seacoast and an accommodation was reached to allow Foxtail plantings in that area. The same situation exists on Old Dixie Highway and the same approach was taken for that area. The two areas together resulted in all of the trees and plants required by the code that was generated by the two street perimeters. The Resolution did not address the requirement to ask for any particular waivers through the Northlake Boulevard Overlay Zone.

Attorney Thomas Baird stated that in a Quasi Judicial Hearing, staff receives 20 minutes to present their item, the applicant receives 20 minutes, then questions are asked. Following the question period, if there was any time leftover, staff and the applicant could make additional comments. He stated that by his calculation, Community Development Director Patrick Sullivan had 5 minutes remaining and Bev Smith Ford had 10 minutes remaining.

Jamie Gentile of Gentile & Holloway explained and reviewed the proposed landscaping plan. He stated that they proposed to plant triple Foxtail Palms along Northlake Blvd. He reviewed the slides showing the existing site and what it would look like with the Foxtail Palms planted.

Jim Brindell stated that the entire site would be repainted. The east wall along the FEC Railroad track would be painted at the same time. Instead of the \$17,500 mitigation, they proposed \$26,840 in mitigation which is based upon the analysis by Gentile & Holloway.

Jamie Gentile discussed the pros and cons of utilizing different types of Palm Trees at the Bev Smith Ford site. He stated that 4 DD Blanchard Magnolias would be added to the site and he explained the benefits of those plantings. He also reviewed the dumpster area and explained that they would be screened from view.

Mr. Bev Smith explained that the drainage area on the south area of the site needed to be developed because there was severe water intrusion into the Body Shop building. He stated that it was engineered and constructed to have the 3 foot deep gravel pathway along the south side. He stated that they were told that any plantings in that area would inhibit the drainage.

Vice-Mayor Daly asked if there was any piping under the gravel.

Mr. Smith stated that to his knowledge it was a natural gravity drainage.

Vice-Mayor Daly addressed Mr. Smith and stated that the Commission worked with him to expedite his project. He stated that the Commission received a letter criticizing the Commission

for holding up the project. He stated that at least one Commissioner wanted the project expedited. He stated that he believed that the Commission went above and beyond in trying to assist him with the project and he was not happy to receive that letter.

Commissioner Carey stated that he liked the landscaping. He recommended architecture on the wall instead of painting.

Commissioner Balius asked if a simple expression line could be implemented on the wall.

Jim Brindell stated that they were discussing different options to make the wall aesthetically pleasing.

Mr. Bev Smith stated that they were trying to incorporate more contemporary colors in the overall design. He stated that the color they have used which was a rich beige would be eventually painted on all of the buildings.

Commissioner Osterman stated that the drainage looked terrible and asked what could be done to make the area look nicer.

Mr. Smith stated that he had to run an effective business and they have been a good citizen of the community. He stated that they have made significant improvements in their landscaping. He stated that they received accolades and awards from the Town of Lake Park for the look and maintenance of their facilities.

Conversation ensued between the Commissioners regarding the recommendation of improving the drainage area at the Bev Smith Ford site.

Commissioner Osterman recommended using a colored rock for the drainage area.

Mr. Smith stated that he did not know what cost would be involved to paint the rocks that were currently in the drainage area. He asked if the Town went back to the original mitigation amount the extra funds could be used to accomplish the additional requests that the Commission made.

Community Development Director Patrick Sullivan explained and reviewed the differences between the two mitigation amounts.

Commissioner Osterman asked where the picture of the dumpster was taken from.

Community Development Director Patrick Sullivan stated that the picture of the dumpster was taken from Old Dixie Hwy.

Jamie Gentile stated that the mitigation amount of \$39,500 included vegetation that was to be included along the interior perimeter buffer to the site. There were 84 trees total for the perimeters and interior. He stated that the dumpster was within an enclosed service area. There was a concern about trucks going in and out of the area. He stated that the configuration works with the Public Works Department and they were trying to screen that whole area with the vegetation provided in the interior landscape.

Commissioner Osterman asked for the height of the Foxtail Palms.

Jamie Gentile stated that the Foxtail Palms would be 12 feet at the time of planting and reach 35 to 40 feet at full growth.

Vice-Mayor Daly stated that he had a problem with seeing the dumpsters from the road.

Mr. Smith stated that the dumpster would not be emptied if it was shrouded or the truck would damage or destroy the gates or walls in front of it.

Vice-Mayor Daly stated that the Commission was trying to meet the code with regards to the dumpster area.

Jamie Gentile stated that the existing location of the dumpsters did not impact the current operations on the site. He stated that changing it may have an impact on the current operations on the site.

Commissioner Osterman asked Attorney Thomas Baird if a provisional waiver could be set in place stating that the Town would allow them not to screen the dumpster providing that the proposed landscaping screens the dumpster, if it did not they would have to place screening around the dumpster.

Attorney Thomas Baird stated that he did not know if the code provided any waivers.

Community Development Director Patrick Sullivan stated that the only provision for waiver was if it reduced required parking or substantially restricted the operation of the business.

Attorney Thomas Baird stated that the applicant's position was that the requirement of the screened enclosure prohibits business because there were vehicles on site that could potentially be damaged by sanitation trucks. He stated that if the Commission finds that the applicant's position was correct, then the Commission could waive the screen enclosure.

Commissioner Osterman asked if they could put a provisional waiver in place.

Attorney Thomas Baird stated that the only reason for a waiver would be for finding whether it takes away parking or was a hardship for the business. He stated that the Commission had to either agree with the applicant and waive the screen enclosure or not agree and keep the requirement.

Public Comment Open:

Diane Munroe, Hawthorne Dr. - recommended an in-kind contribution toward W. Ilex Park. She recommended that funds be allotted to W. Ilex Park for improvements.

Vice-Mayor Daly stated that the W. Ilex Park would be discussed and determined at a later date.

Public Comment Closed.

Commissioner Balias stated that he was unsure on how to make a motion on Resolution No.28-04-07. He asked for clarification on the plantings proposed for the property.

Community Development Director Patrick Sullivan stated that the code required plantings around the whole property. He stated that more could be planted than required by the code.

Commissioner Osterman asked if Mr. Smith was willing to paint the east side wall.

Mr. Bev Smith stated that they were willing to paint the east side wall. He stated they had a plan in place between the next 12 to 18 months to paint the buildings that were not part of the renovation project to match the showroom building. He stated that FEC Railroad property has been severely neglected and asked the Commission to address those issues.

Jim Brindell stated that he was confused about the dumpster. He stated that the physical enclosure of the dumpster was a site plan issue not a landscape issue. He asked how the physical enclosure of the dumpster tied in with the landscape issue.

Vice-Mayor Daly stated that in past discussions the Commission decided to address the dumpster issue along with the landscape issue.

Attorney Thomas Baird gave direction and guidance to the Commission on how to proceed with making a motion on Resolution No. 28-04-07.

Discussion ensued between the Commission on how to proceed with a motion.

Mr. Brindell reviewed and discussed the conditions in Resolution No. 28-04-07 that needed to be revised.

Community Development Director Patrick Sullivan stated that there was a provision in the code that stated that if a dumpster was located in an industrial area where it cannot be seen from the road, it could be modified.

The Commission agreed to remove the requirement of a screen enclosure on the dumpster area of Bev Smith Ford.

Commissioner Osterman stated that she wanted to see the FEC Railroad wall painted.

Discussion ensued between the Commission on the explanation of the difference between regular Magnolias and DD Blanchard Magnolia trees.

Jamie Gentile explained that the DD Blanchard Magnolia tree would grow approximately 70 feet in height at maturity.

Vice-Mayor Daly stated that there were a variety of species of trees and plants that if not maintained would grow out of control and too large. He stated that he wanted to go with Jeff Blakely of the Planning & Zoning Board's recommendation because he was a landscape expert and knew what he was doing.

Discussion ensued between the Commission regarding the mitigation amount.

Commissioner Balius stated that the mitigation amount offered was \$26,840.

Motion: A motion was made by Commissioner Balius to approve the Bev Smith Ford site plan with the conditions set forth in Resolution No. 28-04-07 with the exception of the mitigation amount, the Ficus Hedge along the east wall, painting of the east wall, DD Blanchard Magnolias planted, screening of the dumpster eliminated, substitution of Foxtail trees for Royal Palms, painting of a mural on the south wall subject to approval from Community Development, and install ground cover for planting at the base of the wall eliminated; Commissioner Carey made the second.

Vote on Motion:

Commission Member	Aye	Nay	Other
Commissioner Balius	X		
Commissioner Carey	X		
Commissioner Osterman	X		
Vice-Mayor Daly	X		
Mayor Castro	Absent		

Motion passed 4-0.

General Approval of Item

Professional engineering services to design additional mooring piles for Marina.

Town Manager Maria Davis explained that there was a problem at the Lake Park Harbor Marina where there were not enough pilings. She recommended that the coastal engineer review the marina, the pilings and the size of boats currently there and to recommend the amount of additional pilings needed. She stated that it would also include construction administration and all pre bid-conferences and quality control.

Commissioner Carey asked if the Town would pay the cost up front and the Marina would reimburse through the Enterprise Fund.

Town Manager Maria Davis stated that Commissioner Carey was correct.

Public Comment Open:

None

Public Comment Closed.

Motion: A motion was made by Commissioner Balius to approve professional engineering services to design additional mooring piles for the Marina; Commissioner Carey made the second.

Vote on Motion:

Commission Member	Aye	Nay	Other
Commissioner Balius	X		
Commissioner Carey	X		
Commissioner Osterman	X		
Vice-Mayor Daly	X		
Mayor Castro	Absent		

Motion passed 4-0.

Discussion and possible action

Fund raising benefit for Leukemia in Kelsey Park

Commissioner Balius stated that once a door is opened it will have to be opened every time.

Commissioner Carey stated that he did not have a problem with the fund raiser except for having alcohol at the event.

Commissioner Osterman expressed concern and stated that a clear policy was needed. She stated that when it came to a benefit or non-profit organization the Town should be willing to do it as long as it did not create hardship on the Town. She agreed that alcohol was inappropriate at the event.

Vice-Mayor Daly asked what the fee was to rent the facility at Kelsey Park.

Town Manager Maria Davis stated that the fee was \$200 for the rental facility.

Vice-Mayor Daly stated that he would pay the fee for the rental facility.

Commissioner Carey asked for the hours of the event.

Mrs. Potter explained that the hours of the event were 1 pm to 5 pm and that Officer Spears was willing to donate his time to the event. She stated that the event would take place on April 29, 2007.

Town Manager Maria Davis made a correction and stated that the rental facility was \$200 for 4 hours plus tax for a total of \$213.

Commissioner Osterman recommended that a security deposit be obtained for the rental facility so that the Town would be protected. She recommended making a final decision on a policy for rental facilities.

Vice-Mayor Daly asked Town Maria Davis to place discussion for creation of a policy for rental

facilities on the agenda for a future Commission meeting.

Public Comment Open.

None

Public Comment Closed.

Motion: A motion was made by Commissioner Osterman to waive the fee of the rental facility for the fund raising benefit for Leukemia in Kelsey Park; Commissioner Carey made the second.

Vote on Motion:

Commission Member	Aye	Nay	Other
Commissioner Balius	X		
Commissioner Carey	X		
Commissioner Osterman	X		
Vice-Mayor Daly	X		
Mayor Castro	Absent		

Motion passed 4-0.

Designation of voting delegate & alternate to Palm Beach County League of Cities

Motion: A motion was made by Commissioner Balius to appoint the Mayor as voting delegate and Vice-Mayor Daly as alternate; Commissioner Carey made the second.

Vote on Motion:

Commission Member	Aye	Nay	Other
Commissioner Balius	X		
Commissioner Carey	X		
Commissioner Osterman	X		
Vice-Mayor Daly	X		
Mayor Castro	Absent		

Motion passed 4-0.

Public Comment Open.

None

Public Comment Closed.

Parks & Recreation Department housing options

Town Manager Maria Davis stated that Lake Park Baptist School had offered the use of one of their buildings at 614 Greenbriar Dr. to house the Lake Park Summer Camp.

She reviewed the ongoing issues regarding the Recreation Department. She stated that she provided a report comparing FEMA trailers, versus new trailers, rental trailers, and modular buildings. She stated that she and Vice-Mayor Daly went to Port Saint Lucie to inspect FEMA trailers. There were approximately 20 trailers and of those there were 12 that were suitable for for housing the Parks & Recreation Program and staff. She reviewed the costs associated for acquisition and updating between the different types of trailers. She stated that she had a concern over bidding on the FEMA trailers. She stated that it was a bidding process that was done on the web and she would have to bid on more than one trailer. She stated that there was a 20% charge on the trailers that are won but not purchased.

Commissioner Carey expressed concern over the cost of the trailer and the children being in a confined space at the school without having a bus to take trips.

Commissioner Osterman stated that a school bus could be rented for \$100 per day.

Commissioner Balius stated that he would like to get the used FEMA trailer.

Motion: A motion was made by Commissioner Balius to approve the bid amount of \$16,000 for a FEMA trailer and the option of bidding on a second trailer if necessary; Commissioner Osterman made the second.

Vote on Motion:

Commission Member	Aye	Nay	Other
Commissioner Balius	X		
Commissioner Carey		X	
Commissioner Osterman	X		
Vice-Mayor Daly	X		
Mayor Castro	Absent		

Motion passed 3-1.

Public Comment Open.

None

Public Comment Closed.

ADJOURNMENT

There being no further business to come before the Commission and after a motion to adjourn by Commissioner Carey and seconded by Commissioner Balius, and by unanimous vote, the

meeting adjourned at 10:10 p.m.

Vice-Mayor Daly

Deputy Clerk Jessica Shepherd

Town Clerk Vivian Mendez

Town Seal

Approved on this ___ of _____, 2007.

TAB 2

**Town of Lake Park Town Commission
Agenda Request Form**

Meeting Date: May 2, 2007 Agenda Item No. _____

- | | |
|--|--|
| <input type="checkbox"/> PUBLIC HEARING | <input type="checkbox"/> RESOLUTION |
| <input type="checkbox"/> Ordinance on Second Reading | |
| <input type="checkbox"/> Public Hearing | <input type="checkbox"/> DISCUSSION |
| <input type="checkbox"/> ORDINANCE ON FIRST READING | <input type="checkbox"/> BID/RFP AWARD |
| <input type="checkbox"/> GENERAL APPROVAL OF ITEM | <input checked="" type="checkbox"/> CONSENT AGENDA |
| <input type="checkbox"/> Other: | |

SUBJECT: Regular Commission Meeting Minutes of April 18, 2007.

RECOMMENDED MOTION/ACTION: Approve the Minutes from the Regular Commission Meeting of April 18, 2007.

Approved by Town Manager W. Davis Date: 4/24/07

Annex Shaker
Name/Title Deputy Clerk

4/23/07
Date of Actual Submittal

Originating Department: Town Clerk	Costs: \$ N/A Funding Source: Acct. #	Attachments: Application, memo
Department Review: <input type="checkbox"/> City Attorney <input type="checkbox"/> Community Affairs <input type="checkbox"/> Community Development	<input type="checkbox"/> Finance <input type="checkbox"/> Fire Dept <input type="checkbox"/> Library <input type="checkbox"/> PBSO	<input type="checkbox"/> Personnel <input type="checkbox"/> Public Works <input checked="" type="checkbox"/> Town Clerk <u>(VM)</u> <input type="checkbox"/> Town Manager
Advertised: Date: _____ Paper: _____ <input checked="" type="checkbox"/> Not Required	All parties that have an interest in this agenda item must be notified of meeting date and time. The following box must be filled out to be on agenda.	Yes I have notified everyone _____ or Not applicable in this case <input checked="" type="checkbox"/> _____: Please initial one.

Summary Explanation/Background:



Minutes
Town of Lake Park, Florida
Regular Commission Meeting
April 18, 2007 7:30 p.m.

Town Commission Chambers, 535 Park Avenue

The Town Commission met for the purpose of a Regular Commission Meeting on Wednesday, April 18, 2007 at 7:30 p.m. Present were Mayor Castro, Vice-Mayor Daly, Commissioners Balius, Carey, and Osterman, Town Manager Maria Davis, Attorney Thomas Baird, and Town Clerk Vivian Mendez.

Vivian Mendez led the Invocation.
 Mayor Castro led the Pledge of Allegiance.
 Town Clerk Vivian Mendez performed the Roll Call.

ADDITIONS/DELETIONS/APPROVAL OF AGENDA

Item #4 Concrete Slab pulled from Consent Agenda

Motion: A motion was made by Commissioner Balius to approve the Agenda as modified; Vice-Mayor Daly made the second.

Vote on Motion:

Commission Member	Aye	Nay	Other
Commissioner Balius	X		
Commissioner Carey	X		
Commissioner Osterman	X		
Vice-Mayor Daly	X		
Mayor Castro	X		

Motion passed 5-0.

PRESENTATION:

Proclamation recognizing Public Works Week

Mayor Castro gave a brief statement and thanked the Public Works Department. He stated that the Public Works employees leave their homes and families to help the Town during emergencies. He read and presented the proclamation to Public Works Director Joseph Kroll.

Public Works Director Joseph Kroll thanked the Commission on behalf of the Public Works Department and stated that they would continue to do their best.

Mayor Castro stated that the proclamations were too long and directed Town Manager Maria Davis to take a look at them.

Motion: A motion was made by Commissioner Balius to approve the proclamation recognizing Public Works Week; Vice-Mayor Daly made the second.

Vote on Motion:

Commission Member	Aye	Nay	Other
Commissioner Balius	X		
Commissioner Carey	X		
Commissioner Osterman	X		
Vice-Mayor Daly	X		
Mayor Castro	X		

Motion passed 5-0.

PUBLIC and OTHER COMMENT

Genane Doughty, 1008 7th St. – thanked the Commission for allowing her to bring National Day of Prayer (See Exhibit “A”) to the meeting for discussion. She requested approval from the Commission for National Day of Prayer to be held at the Lake Park Town Hall front lawn on May 3, 2007.

The Commission came to consensus to approve National Day of Prayer to be held at the Lake Park Town Hall front lawn on May 3, 2007.

COMMENTS BY COMMISSION, TOWN MANAGER, TOWN ATTORNEY

Mayor Castro – stated that it had been a trying week for everyone in the U.S. and overseas. He stated that he felt for the community of Virginia and the tragedy at Virginia Tech. He stated that over 150 people were killed that day in Iraq. He stated that killings like that happened in Iraq every day and the loss of 30 people in the U.S. brought it home. It seemed like a shock to the U.S. He stated that he was watching the news regarding the tragedy and what was said by the perpetrator. He stated that it was surprising how one person could change the way our Universities, Elementary, Middle, and High Schools operated. He stated that he felt for the families and what happened in the U.S. and he also felt for what was happening around the world. He stated that the Virginia Tech incident was the only other major incident in the U.S. after the World Trade Center incident and the U.S. has been very blessed.

Commissioner Osterman – stated that the incident at Virginia Tech was very tragic. She stated that she received a call from a business owner who stated there was a street light damaged by Hurricane Wilma that was not yet repaired in the industrial area behind K-Mart on Old Dixie Hwy. and Killian Rd.

Town Manager Maria Davis stated that it was her understanding that all of the street light fixtures had been fixed by FPL. She stated that she would check into the light behind K-Mart at the gateway to Old Dixie Hwy.

Vice-Mayor Daly - None

Commissioner Balius – stated that he received a complaint from a woman regarding the condition of Lake Shore Park and that he informed her that it was under reconstruction. He stated that he had an easement behind his house. He stated that if a permit is issued to a utility company, an inspector should come out and re-inspect. He stated that when the work was done behind his home, they left a telephone pole in his yard for two weeks, they tore up his yard, and broke the sidewalk. He stated that they also went down the street and destroyed Ms. Bursey's sprinkler system. He stated that utility companies should tell residents that they are doing work before they come in. He stated that he was still receiving complaints about vehicles parking on sidewalks, and commercial vehicles parked in driveways in residential areas.

Town Manager Maria Davis asked Commissioner Balius to forward the information to her on the locations of the commercial vehicles parked on private property. She stated that shifts were adjusted for the Code Compliance Officers to work nights.

Commissioner Carey - None

Attorney Thomas Baird – stated that he reviewed the Historic Preservation Ordinance. He stated that there was reference to homes that were more than 50 years old but were non-designated properties. Even though they were non-designated, it was required for them to obtain a Certificate of Appropriateness in order to make any renovations or changes to the homes. He stated that the Ordinance presented a number of constitutional issues and he recommended that the Commission make corrections and embark upon a designation process for those properties or relieve them of the requirement to obtain a Certificate of Appropriateness. Otherwise those property owners have potential for claims as well as taking due process in other claims. He asked the Commission to address the issue.

Mayor Castro stated that there had been an aggressive Town Manager in 1995 or 1996 that was asked to designate homes as well as create an ordinance, and they overstepped the situation. He stated that if a person wanted to designate their home they should have the right to do so, but if their home was over 50 years old he did not think they should be required to obtain a Certificate of Appropriateness. He recommended that the ordinance be changed so that there be a public forum and due process for a home that needed to be designated.

Commissioner Osterman agreed and stated that most of the homes in Lake Park were built in the 50's and 60's.

The Commission came to consensus to make changes to the Historic Preservation Ordinance.

Town Manager Maria Davis- stated that they found an electrical issue at Lake Shore Park. The lines to the existing power poles were buried only 6 inches and code was 18 to 24 inches. While scraping, conduit was torn up and there were direct burial lines without conduit which is

extremely dangerous. She stated that the Public Works Director cut all of the lines and would have to go back in and rewire them properly.

Mayor Castro asked who the original contractor was for Lake Shore Park.

Town Manager Maria Davis stated that she did not know who the original contractor on Lake Shore Park was.

Mayor Castro stated that he wanted to document what happened and to go after the original contractor. He directed Town Manager Maria Davis to have the Town's building inspectors inspect all major building projects in the Town.

Town Manager Maria Davis stated they did not have adequate power at Lake Shore Park for proposed electrical that would be added. She stated that there was currently a 300 amp service and would be changing out to a 400 amp service. She stated that because of those two issues they would be going over budget a little. She stated that she did not know how much over budget it would be but would let the Commission know. There were 3 bids still pending that did not come in on time for this agenda. She stated that the Commission had 3 options. The first option was that they could wait for the next Commission meeting of May 2, 2007 to bring them in for award, the second option would be to call a special meeting for approximately 5 minutes the following Wednesday night to award the bids, and the final option would be to give her the authorization to award to the lowest bidders and she could bring them back on May 2, 2007 for confirmation.

Commissioner Osterman stated that she would like to give authorization to the Town Manager to award the lowest bids for the Lake Shore Park project.

Mayor Castro asked Town Manager Maria Davis if she would be choosing the lowest bids.

Town Manager Maria Davis stated that she would choose the lowest bids and bring them back to the Commission at the May 2, 2007 Commission Meeting for confirmation.

Motion: A motion was made by Commissioner Balius to give Town Manager Maria Davis authorization to award bids for the Lake Shore Park Project; Vice-Mayor Daly made the second.

Vote on Motion:

Commission Member	Aye	Nay	Other
Commissioner Balius	X		
Commissioner Carey	X		
Commissioner Osterman	X		
Vice-Mayor Daly	X		
Mayor			

Castro	X		
--------	---	--	--

Motion passed 5-0.

Town Manager Maria Davis stated that the Alleyway Project would be going out to bid next week. Work had commenced on the 10th St. Landscaping Project. A report on the results from the Public Works Auction was given to the Commission for their review. The wave attenuator drawings were complete for the north side of the Marina and the engineer was obtaining bids. She stated that she and the Vice-Mayor would be going to Port Saint Lucie the following day to look at FEMA trailers again. The first phase of the street lighting upgrade would begin the third week of May.

Mayor Castro thanked Vice-Mayor Daly for accompanying Town Manager Maria Davis to Port Saint Lucie to look at FEMA trailers.

CONSENT AGENDA:

1. Priorities Workshop Meeting Minutes of March 28, 2007.
2. Resolution accepting the Florida Department of Law Enforcement Grant
3. Closed Circuit Camera System project award to lowest bidder

Public Comment Open.

None

Public Comment Closed.

Motion: A motion was made by Vice-Mayor Daly to approve the Consent Agenda; Commissioner Balius made the second.

Vote on Motion:

Commission Member	Aye	Nay	Other
Commissioner Balius	X		
Commissioner Carey	X		
Commissioner Osterman	X		
Vice-Mayor Daly	X		
Mayor Castro	X		

Motion passed 5-0.

PUBLIC HEARING(S)

RESOLUTION 31-04-07 – Opposition of House Bill 529

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF LAKE PARK, FLORIDA EXPRESSING ITS OPPOSITION TO HOUSE BILL 529 (“CONSUMER CHOICE ACT OF 2007) AND URGING THE GOVERNOR, MEMBERS OF THE PALM BEACH COUNTY LEGISLATIVE DELEGATION, PALM BEACH COUNTY

MUNICIPALITIES, THE FLORIDA LEAGUE OF CITIES, AND THE PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS TO OPPOSE ITS ENACTMENT, AND PROVIDING AN EFFECTIVE DATE.

Town Manager Maria Davis explained Resolution 31-04-07.

Mayor Castro stated that he did not see an explanation in the heading of the Resolution as to what was being opposed. He asked that the Resolution heading be more specific when printed in the Agenda in the future.

Motion: A motion was made by Commissioner Balius to approve Resolution 31-04-07; Vice-Mayor Daly made the second.

Vote on Motion:

Commission Member	Aye	Nay	Other
Commissioner Balius	X		
Commissioner Carey	X		
Commissioner Osterman	X		
Vice-Mayor Daly	X		
Mayor Castro	X		

Motion passed 5-0.

RESOLUTION NO. 35-04-07 – National City Corp.

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF LAKE PARK, FLORIDA, AUTHORIZING AND DIRECTING THE MAYOR TO EXECUTE DOCUMENTS DESIGNATING NATIONAL CITY CORPORATION AS THE TOWN’S DESIGNATED DEPOSITORY WITH REGARD TO THE TOWN’S BANK ACCOUNTS; AND PROVIDING AN EFFECTIVE DATE.

Mayor Castro explained Resolution 35-04-07.

Motion: A motion was made by Commissioner Carey to approve Resolution 35-04-07; Commissioner Balius made the second.

Vote on Motion:

Commission Member	Aye	Nay	Other
Commissioner Balius	X		
Commissioner Carey	X		

Commissioner Osterman	X		
Vice-Mayor Daly	X		
Mayor Castro	X		

Motion passed 5-0.

Discussions and Possible Action

Volunteer Dinner

Mayor Castro asked for the specifics on the Volunteer Dinner. He asked who was catering and what kind of food would be served.

Town Manager Maria Davis stated that she would bring back the information on a menu for the Volunteer Dinner. She stated that she was requesting the Commission to select a date and to review the list of invitees and make any changes they would like to make.

Discussion ensued among the Commission regarding the invitees of the Volunteer Dinner.

Mayor Castro requested that discussion of the Volunteer Dinner be brought back for discussion. He asked if the Commission would like the dinner to take place on May 14th or 18th.

Commissioner Osterman stated that she preferred the Volunteer Dinner take place on a Friday.

The Commission agreed to have the Volunteer Dinner on Friday, May 18, 2007.

Town Manager Maria Davis stated that she would bring back the details of the Volunteer Dinner back for discussion.

Performance Instrument for the Town Manager

Mayor Castro stated that he liked the Performance Instrument for the Town Manager.

Commissioner Osterman stated that she would like to add the following wording to the Community Relations heading in the Performance Instrument for the Town Manager: "Effectively informs residents of town news and developments through town produced media". She stated that she would like to see a more effective use of the Town newsletter and communication.

Mayor Castro stated that effective communication to the residents was one of Town Manager Maria Davis' five goals.

Commissioner Osterman stated she wanted to specifically add a reference to the Performance Instrument that referred to utilization of the Town newsletter.

Mayor Castro stated that he would like the categories on the Performance Instrument to be more

general and less specific. He stated that he would like to set up a meeting with the Town Manager to talk about the Performance Instrument and get it to her ahead of time.

Commissioner Balius stated that normally on a Performance Instrument he has seen reference to an average score.

Mayor Castro stated that the Performance Instrument was a guideline and could be modified.

The Commission came to consensus on approval of the Performance Instrument for the Town Manager.

BOARD MEMBERSHIP APPOINTMENT:

Board membership applications

The following persons were appointed to Board Membership:

James Dubois – Reappointed to the Planning & Zoning Board

Otto Fernandez – Regular Member of the Code Compliance Board

Robin Maibach – Regular Member of the Harbor Marina Advisory Board

Joseph Sibley – Reappointment to the Library Board

ADJOURNMENT

There being no further business to come before the Commission and after a motion to adjourn by Commissioner Balius and seconded by Commissioner Carey, and by unanimous vote, the meeting adjourned at 8:12 p.m.

Mayor Paul Castro

Deputy Clerk Jessica Shepherd

Town Clerk Vivian Mendez

Town Seal

Approved on this ___ of _____, 2007.

TAB 3

**Town of Lake Park Town Commission
Agenda Request Form**

Meeting Date: May 2, 2007

Agenda Item No.

- | | |
|---|---|
| <input type="checkbox"/> PUBLIC HEARING
<input type="checkbox"/> Ordinance on Second Reading
<input type="checkbox"/> Public Hearing

<input type="checkbox"/> ORDINANCE ON FIRST READING

<input type="checkbox"/> GENERAL APPROVAL OF ITEM

<input type="checkbox"/> Other: | <input checked="" type="checkbox"/> RESOLUTION

<input type="checkbox"/> DISCUSSION

<input type="checkbox"/> BID/RFP AWARD

<input checked="" type="checkbox"/> CONSENT AGENDA |
|---|---|

SUBJECT: Drainage improvements in the Neighborhood Target Area – Phase II G

RECOMMENDED MOTION/ACTION: Motion to adopt Resolution No. _____ awarding to low bidder, Alamazan Brothers, Inc. for the construction of drainage improvements starting from 7th court to 8th Street on Bayberry Drive.

Approved by Town Manager *W. Davis* Date: 4/26/07

Originating Department: Public Works	Costs: \$ 145,000.00 Funding Source: 45% Roads and drainage / 55% CDBG grant Acct. #	Attachments: Engineering documentation and recommendation
Department Review: <input type="checkbox"/> Attorney <input type="checkbox"/> Community Affairs _____ <input type="checkbox"/> Community Development _____	<input type="checkbox"/> Finance _____ <input type="checkbox"/> Fire Dept _____ <input type="checkbox"/> Library _____ <input type="checkbox"/> PBSO _____	<input type="checkbox"/> Human Resources <input checked="" type="checkbox"/> Public Works <i>J. S. Hill</i> <input type="checkbox"/> Town Clerk _____ <input type="checkbox"/> Town Manager _____
Advertised: Date: _____ Paper: _____ <input checked="" type="checkbox"/> Not Required	All parties that have an interest in this agenda item must be notified of meeting date and time. The following box must be filled out to be on agenda.	Yes I have notified everyone _____ OR Not applicable in this case _____: Please initial one.

Summary Explanation/Background:

See attached:

MEMORANDUM

TO: Mayor and Commission
FROM: Joseph S. Kroll, Public Works Director
DATE: April 17, 2007
RE: Drainage improvements / Bayberry Drive

.....

Dear Mayor and Commissioners;

The Public Works Department budgeted for FY 2006/2007 \$ 70,000.00 for drainage improvements in the Neighborhood Target Area to help fund an anticipated grant award from Palm Beach County Housing and Community Development. We were awarded a \$ 45,353 grant, which the Commission accepted in November of '06 and an additional \$ 30,000 grant, which the Commission accepted in March '07. Jeff Renault, PE with LBFH, Inc. designed the plans for construction and conducted the bid process for this project. Bids were opened on January 30, 2007, tabulated and reviewed. Alamazan Brothers, Inc. was the low bidder in the amount of \$ 145,000. This is within the scope of the engineers estimated cost for this project, which will run west from 7th court on Bayberry Drive to 8th Street. This project is a continuation of several projects over the past several years upgrading the drainage system in that area.

Staff recommends award to Alamazan Brothers, Inc. in the amount of \$ 145,000

RESOLUTION NO. 41-05-07

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF LAKE PARK, FLORIDA AWARING THE CONTRACT FOR THE CONSTRUCTION OF DRAINAGE IMPROVEMENTS IN THE "NEIGHBORHOOD TARGET AREA", FOR BAYBERRY STREET BETWEEN 7TH COURT AND 8TH COURT, TO THE LOWEST RESPONSIBLE AND RESPONSIVE BIDDER, ALAMAZAN BROTHERS, INC. FOR THE TOTAL CONTRACT AMOUNT OF \$145,000.00; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Town of Lake Park ("Town") is a municipal corporation of the State of Florida with such power and authority as has been conferred upon it by the Florida Constitution and Chapter 166, Florida Statutes; and

WHEREAS, the Town has received and accepted grant funding from Palm Beach County Housing and Community Development for assistance in funding the upgrading of drainage improvements in the Neighborhood Target Area, in the amounts of \$45,353.00 (received 11/06) and \$30,000.00 (received 03/07);and

WHEREAS, LBFH Inc., designed the plans for the construction of the required drainage improvements for the project area located on Bayberry Drive between 7th and 8th Courts ("Project"), and also conducted the Invitation to Bid process on behalf of the Town; and

WHEREAS, the bids were opened, tabulated, and reviewed on January 30, 2007, and Alamazan Brothers Inc., was determined to be the lowest responsible and responsive bidder with their total bid amount of \$145,000.00 for the Project; and

WHEREAS, Town staff recommends award of the construction contract for the drainage improvement Project to Alamazan Brothers Inc. The actual contract for the construction of the Project shall be submitted to the Town Commission at a later date for approval and execution by the Mayor; and

WHEREAS, no work shall be begun on the Project by Alamazan Brothers Inc., until the actual construction contract is approved as to form and legal sufficiency by the Town Attorney, and the contract is approved by Resolution of the Town Commission. If work is begun on the Project without said approvals of the contract, this award shall be null and void.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COMMISSION OF THE TOWN OF LAKE PARK:

Section 1. The whereas clauses are hereby incorporated herein as true and correct.

Section 2. The construction work for the Project as set forth in the Bid Documents for drainage improvements for Bayberry Drive between 7th and 8th Courts is hereby awarded to Alamazan Brothers Inc. No work shall be begun on the Project by Alamazan Brothers Inc., until the actual construction contract is approved as to form and legal sufficiency by the Town Attorney, and the contract is approved by Resolution of the Town Commission. If any work is begun on the Project by Alamazan Brothers Inc., or any of its agents, employees, contractors, sub-contractors, independent contractors, or other persons or entities, prior to and without said approvals of the contract, this award shall be null and void.

Section 3. This Resolution shall take effect immediately upon its adoption.

DRAINAGE IMPROVEMENTS IN THE NTA, PHASE I
TOWN OF LAKE PARK
Tabulation of Bids, January 30, 2007

Item	Description	Estimated Quantities	Unit Price	Almazan	Unit Price	Wynn	Unit Price	Chaz	Un
1	Clearing & Grading	Lump Sum		28,920.00		8,000.00		25,000.00	
2	15" HDPE Pipe	79 LF	30.00	2,370.00	100.00	7,900.00	60.00	4,740.00	
3	18" HDPE Pipe	670 LF	35.00	23,450.00	80.23	53,750.69	48.00	32,160.00	
4	Exfiltration Trench (3.5' W X 3' H)	210 LF	60.00	12,600.00	25.00	5,250.00	36.50	7,665.00	
5	Type "C" Inlet	4 Each	2,400.00	9,600.00	2,600.00	10,400.00	3,000.00	12,000.00	
6	Connect to Existing Structure	1 Each	2,000.00	2,000.00	2,500.00	2,500.00	1,000.00	1,000.00	
7	6" Stabilized Shoulder	795 SY	8.00	6,360.00	5.03	4,000.00	10.00	7,950.00	
8	Solid Sod	1,595 SY	5.00	7,975.00	6.00	9,570.00	8.00	12,760.00	
9	Concrete Sidewalk Reconstruction	150 SY	40.00	6,000.00	45.00	6,750.00	60.00	9,000.00	
10	Concrete Driveway Turnout Reconstruction	565 SY	45.00	25,425.00	55.00	31,075.00	65.00	36,725.00	
11	Replacing Existing Water Main with DJP	70 LF	200.00	14,000.00	100.00	7,000.00	100.00	7,000.00	
12	Pavement Replacement	105 SY	60.00	6,300.00	28.57	3,000.00	98.00	10,290.00	
	Bid Bond Included			✓		✓		✓	
	Substantially Complete			45 days		90 days		90 days	
	Complete			60 days				120 days	
	Total Amount Bid			\$145,000.00		\$149,195.69		\$166,290.00	

TAB 4

**Town of Lake Park Town Commission
Agenda Request Form**

Meeting Date: May 2, 2007

Agenda Item No.

- | | |
|--|--|
| <input type="checkbox"/> PUBLIC HEARING | <input type="checkbox"/> RESOLUTION |
| <input type="checkbox"/> Ordinance on Second Reading | <input type="checkbox"/> DISCUSSION |
| <input type="checkbox"/> Public Hearing | <input type="checkbox"/> BID/RFP AWARD |
| <input type="checkbox"/> ORDINANCE ON FIRST READING | <input checked="" type="checkbox"/> CONSENT AGENDA |
| <input type="checkbox"/> GENERAL APPROVAL OF ITEM | |
| <input type="checkbox"/> Other: | |

SUBJECT: Florida Inland Navigation District grant:

RECOMMENDED MOTION/ACTION: Authorize Manager to apply

Approved by Town Manager

[Signature]

Date:

4/24/07

Originating Department: Public Works <i>Town</i>	Costs: N/A Funding Source: Acct. #	Attachments: Bids Attached
Department Review <input checked="" type="checkbox"/> City Attorney <input type="checkbox"/> Community Affairs <input type="checkbox"/> Community Development	<input type="checkbox"/> Finance <input type="checkbox"/> Fire Dept <input type="checkbox"/> Library <input type="checkbox"/> PBSO	<input type="checkbox"/> Personnel <input checked="" type="checkbox"/> Public Works <input type="checkbox"/> Town Clerk <input type="checkbox"/> Town Manager
Advertised: Date: _____ Paper: _____ <input checked="" type="checkbox"/> Not Required	All parties that have an interest in this agenda item must be notified of meeting date and time. The following box must be filled out to be on agenda.	Yes I have notified everyone _____ OR Not applicable in this case _____ Please initial one.

Summary Explanation/Background:

The original Resolution that was approved in the March 1, 2007 Commission meeting was not accepted by the grant application committee due to missing information and the Florida Navigation Inland District format. We are resubmitting the resolution in their format for re-approval.

**UNDER THE FLORIDA INLAND NAVIGATION DISTRICT
WATERWAYS ASSISTANCE PROGRAM**

WHEREAS, THE Town of Lake Park is interested in carrying out the following described project for the enjoyment of the citizenry of Lake Park and the State of Florida:

Project Title: Lake Shore Park Seawall

Total Estimated Cost \$410,000.00

Brief Description of Project: Replacement of the seawall along the eastern boundary of Lake Shore Park.

AND, Florida Inland Navigation District financial assistance is required for the program mentioned above,

NOW THEREFORE, be it resolved by the Town of Lake Park that the project described above be authorized,

AND, be it further resolved that said Town of Lake Park make application to the Florida Inland Navigation District in the amount of 50% of the actual cost of the project in behalf of said Town of Lake Park,

AND, be it further resolved by the Town of Lake Park that it certifies to the following:

1. That it will accept the terms and conditions set forth in FIND Rule 66B-2 F.A.C. and which will be a part of the Project Agreement for any assistance awarded under the attached proposal.

2. That it is in complete accord with attached proposal and that it will carry out the Program in the manner described in the proposal and any plans and specifications attached thereto unless prior approval for any change has been received from the District.

3. That it has the ability and intention to finance its share of the cost of the project and that the project will be operated and maintained at the expense of said Town of Lake Park for public use.

4. That it will not discriminate against any person on the basis of race, color or national origin in the use of any property or facility acquired or developed pursuant to this proposal, and shall comply with the terms and intent of the Title VI of the Civil Rights Act of 1964, P.L. 88-352 (1964) and design and construct all facilities to comply fully with statutes relating to accessibility by handicapped persons as well as other federal, state and local laws, rules and requirements.

5. That it will maintain adequate financial records on the proposed project to substantiate claims for reimbursement.

6. That it will make available to FIND if requested, a post-audit of expenses incurred on the project prior to, or in conjunction with, request for the final 10% of the funding agreed to by FIND.

This is to certify that the foregoing is a true and correct copy of a resolution duly and legally adopted by the Town of Lake Park at a legal meeting held on this 2nd day of May 2007.

Attest

Signature

Title

Title

TAB 5

**Town of Lake Park Town Commission
Agenda Request Form**

Meeting Date: May 2, 2007

Agenda Item No.

- | | |
|--|--|
| <input type="checkbox"/> PUBLIC HEARING | <input type="checkbox"/> RESOLUTION |
| <input type="checkbox"/> Ordinance on Second Reading | |
| <input type="checkbox"/> Public Hearing | <input type="checkbox"/> DISCUSSION |
| <input type="checkbox"/> ORDINANCE ON FIRST READING | <input type="checkbox"/> BID/RFP AWARD |
| <input type="checkbox"/> APPROVAL OF ITEM | <input checked="" type="checkbox"/> CONSENT AGENDA |
| <input type="checkbox"/> | |

SUBJECT: Scanning & Indexing quotes for Town Clerk's Office.

RECOMMENDED MOTION/ACTION: Approve low bid for scanning equipment for Town Clerk's Office.

Approved by Town Manager

W. Davis

Date:

4/23/07

Union Mendez
Name/Title

4/19/07

Date of Actual Submittal

Originating Department: Town Clerk	Costs: \$ 6,613 Funding Source: 900 Non-Departmental Acct. #	Attachments: Quotes from three vendors.
Department Review: <input type="checkbox"/> City Attorney _____ <input type="checkbox"/> Community Affairs _____ <input type="checkbox"/> Community Development _____	<input type="checkbox"/> Finance _____ <input type="checkbox"/> Fire Dept _____ <input type="checkbox"/> Library _____ <input type="checkbox"/> Marina _____ <input type="checkbox"/> PBSO _____	<input type="checkbox"/> Personnel _____ <input type="checkbox"/> Public Works _____ <input checked="" type="checkbox"/> Town Clerk <i>VM</i> <input type="checkbox"/> Town Manager _____
Advertised: Date: _____ Paper: _____ <input checked="" type="checkbox"/> Not Required	All parties that have an interest in this agenda item must be notified of meeting date and time. The following box must be filled out to be on agenda.	Yes I have notified everyone _____ or Not applicable in this case _____: Please initial one.

Summary Explanation/Background: The Town Clerk's Office has acquired three (3) quotes from Scanning and Indexing companies. Several years ago a scanning & indexing company was hired to place all the permanent information on a searchable system to improve productivity in the Clerk's Office. After several situations were encountered with the company, the Town Clerk's Office stopped using their services. All

information prior to 2003 has been scanned and indexed and accessible through their system. However all recent information (2003-current) must be searched manually when requests are received, which is a time consuming process. The Town Clerk's Office is requesting that the lowest bid be awarded to provide scanning and indexing services. This service will provide the Clerk's Office with the ability to search more than just Minutes, Resolutions and Ordinances. This equipment will be funded through non-departmental contingency.

Quote 1

Town of Lake Park

Electronic Document Management Projects
Laserfiche United EDMS

Presented by R&S Integrated
 April 27, 2007



Laserfiche

Laserfiche Document Management System

Product Code	Description	Qty	R&S Local Govt Costs	Project Costs
Laserfiche 'TEAM' Document Management System				
1a. LFS10	Laserfiche 'TEAM' Document Management System	1	\$1,980	\$1,980
1c. RS2004	Install, setup, configuration, basic security model established	2	\$114	\$228
<i>Includes software and support for Microsoft MSDE (Server, MS MSDE database licensing included)</i>				
Read/Write Licenses				
2c. LFULL	Laserfiche 'Client' Read/Write License for EDMS	1	\$484	\$484
2g. LFSS	Laserfiche 'SnapShot' Electronic Document Imaging 1 user	1	\$88	\$88
2i. LFEM	Laserfiche 'EMAIL', email documents as attachments from Laserfiche	1	\$70	\$70
Read Only Licenses				
3e. LFR	Laserfiche 'Viewer' Read Only License for EDMS	1	\$194	\$194
3i. LFEM	Laserfiche 'EMAIL', email documents as attachments from Laserfiche	1	\$70	\$70
Laserfiche Import Agent for the Electronic Document Management System				
4a. LFPI	Laserfiche Import Agent - used with Copy/Fax/Scan machines automates document importing within Laserfiche, particularly well-suited to work with multi-function peripherals	1	\$1,316	\$1,316
4c. RS2006	Sys setup, work process development, user and admin training	2	\$114	\$228
Professional Services - on-site EDMS professional services				
5a. RS2002	Systems and modules delivery, setup and configuration	2	\$114	\$228
5b. RS2016	EDMS work process development, user admin training	12	\$114	\$1,368

Laserfiche Document Management System - Software and Services Total \$4,344

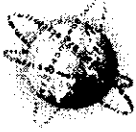
Above costs DO NOT include first year Annual Support and Upgrades, see costs below

Annual Support and Software Upgrades

Laserfiche 'TEAM' Document Management System				
1b. LFS10R	Laserfiche 'TEAM' Document Management System Support and Upgrades for one year	1	\$594	\$594
Read/Write Licenses				
2d. LFULLR	Laserfiche 'Client' Read/Write License for EDMS Support and Upgrades for one year	1	\$145	\$145
2h. LFSSR	Laserfiche 'SnapShot' Electronic Document Imaging 1 user Support and Upgrades for one year	1	\$26	\$26
2j. LFEMR	Laserfiche 'EMAIL', email documents as attachments from Laserfiche Support and Upgrades for one year	1	\$21	\$21
Read Only Licenses				
3f. LFRR	Laserfiche 'Viewer' Read Only License for EDMS Support and Upgrades for one year	1	\$58	\$58
3j. LFEMR	Laserfiche 'EMAIL', email documents as attachments from Laserfiche Support and Upgrades for one year	1	\$21	\$21
Laserfiche Import Agent for the Electronic Document Management System				
4a. LFPI	Laserfiche Import Agent - used with Copy/Fax/Scan machines			
4b. LFPIR	Basic - Support and Upgrades for one year	1	\$359	\$359

Annual Support and Software Upgrades Total \$1,224

Laserfiche Document Management System Grand Total \$7,478

**ADVANCED DATA SOLUTIONS, INC.**

141 Scarlet Boulevard, Suite A
Oldsmar, Florida 34677
727.810.1800 Sales
813.855.3545 Corporate
www.adsus.net

9/21/06

Proposal for Imaging System for the Town of Lake Park.

Executive Overview

Information is exploding in quantity. As much as 80% of the data you need today is unstructured - not found in a relational database. It can include images, paper-based documents, forms, CAD/engineering drawings, enterprise reports, e-mail, or any data that is hard-to-access and utilize. Alchemy Premium allows you to integrate and organize these many different data formats into a single, searchable location or repository. It also supports high-volume search and storage needs. Outstanding features that are standard with Alchemy include:

- ✓ **Very easy to use interface.**
- ✓ **Build database to CD/DVD for archival or information sharing.**
- ✓ **Email or Fax documents directly out of the Alchemy database.**
- ✓ **API Integration available**
- ✓ **Very scalable with no limitations on amount of documents stored in the system.**

Scale to meet your growing enterprise needs

Alchemy allows for multiple authorized Alchemy workstations and can build repositories simultaneously. In addition, it controls each connected user's access to the repository ensuring integrity of the data and high performance. You can also add build workstations or add search licenses as your organization grows.

Quickly find your information

Simply storing important enterprise data is often not enough. You must also be able to quickly find it again. Alchemy lets you find data immediately by entering search criteria into an easy to follow search form. Through this form you can perform searches of a word or phrase, or search by file type, file name, or date created. Alchemy also adds finding power by supporting searchable document profiles, folder profiles, and annotations. Search results are returned quickly and matching documents are displayed in a familiar tree structure, ranking the documents by relevancy. From here, you can view documents within the same screen or further refine your search. Data stored in Alchemy repositories is compressed by a ratio of up to 10:1, this means Alchemy not only searches fast but also rapidly retrieves the data you need, while saving space.

Store, access and view files in native format
Data is immediately useful

IMR Alchemy Software Overview

The IMR Alchemy software development team has extensive experience in the areas of information retrieval, document database management, archival technologies, imaging and COLD. As a result, we are uniquely able to produce complete solutions utilizing the latest technologies at affordable prices.

Our integrated software family helps business capture, index, store, retrieve, and share information from unstructured documents – quickly and cost effectively. Our Alchemy family of products helps businesses share and use information to streamline their internal processes and build better business-to-business and business-to-customer relationships.

Thousands of satisfied knowledge workers in businesses of all sizes and many industries rely on Alchemy to manage, access and share irreplaceable information assets. Over 7,000 companies and government agencies use Alchemy in mission-critical operations where instant access to information residing in unstructured documents saves them millions of dollars annually. Representative examples of large Alchemy customers are:

American Express
Boeing
Hartford Insurance
University of Cincinnati HR Department
CerTEgy
Tech Data
Bausch and Lomb

PRODUCT DESCRIPTIONS:

Alchemy Premium Server:

The Alchemy Premium Server provides a scalable and reliable database platform for multi-user applications.

- A full 32 bit MS Windows application.
- A multi-threaded database server to manage read and write access to Alchemy databases.
- Enables multiple users to concurrently add data to the same database.
- Supports multiple databases and users on the same server.
- Supports several methods of Alchemy end user access: the Alchemy Build database manager, the customized Alchemy Desktop interface, the Alchemy Search view-only user, the Alchemy APIs and the optional Scan2, DataGrabber and CAD2 modules.
- Supports database storage on RAID and CD/DVD jukeboxes.
- Manages concurrent Alchemy end user licenses.
- Administered through the Microsoft Management Console (MMC).
- Compatible with Windows NT 4.0 and Windows 2000 Server.
- Compatible with multi-processor servers.

Alchemy Extensions:

Alchemy Build

Serves as the administrative tool that is used to design Alchemy repositories, perform indexing and data management functions and has full access to all repository contents.

Alchemy Index Station

The Alchemy Index Station is a limited-Build license that provides for most of the build features – including adding files, scanning files (with the Scan Module), indexing, annotating, etc. Functionality provided by the full Build license, but not included in the Index Station are the ability to Create New Databases, Clear Databases, Delete Databases, Building Databases, Copy Databases, DataGrabber COLD Import, and Copy/Move features.

Alchemy Search

Provides search and view access to repositories. Alchemy Desktop, configurable by the application administrator, can be granted access to different functions ranging from the full capabilities of Alchemy Build to the restricted access of Alchemy Search.

Alchemy Scan

Scan is an extension for Alchemy® that operates popular scanners to capture documents and uses optical character recognition (OCR) to create searchable text from images.

SCAN is completely integrated with Alchemy. It is the easiest way to convert paper-based data into an electronic repository that is immediately accessible and searchable.

SCAN gives you control over how scanned images are input into the Alchemy repository, allowing you to scan directly into folders. SCAN also allows you to fine-tune the image capture process, ensuring high quality images are captured and stored in an efficient manner. SCAN includes a powerful OCR (optical character recognition) process to 'read' the scanned image and create searchable text that is automatically linked to the image file. By capturing all of the text contained within an image, you can perform full context searches on scanned images, so you can find the data you need.

You can index scanned images using one of five methods: data entry, OCR zoning, OCR full-page, OCR drag and drop, or batch profiling. SCAN's unique drag and drop OCR feature populates a profile field with data.

Alchemy DataGrabber

DataGrabber, an optional extension for Alchemy® Gold, Premium and Pro, captures and imports ASCII and EBCDIC files created by relational databases, corporate reporting systems, or document management systems, directly into an Alchemy repository at very high speeds.

Information imported using DataGrabber is stored and indexed along with information from other data sources in the Alchemy repository. DataGrabber's high performance processing, up to 1 gigabyte of data per hour per workstation, allows users to search and retrieve the imported information instantly. DataGrabber provides a configurable data capture feature that allows you to customize it for each data source. It captures and imports data into Alchemy with no need for source code changes to legacy systems.

By breaking or parsing files into individual records or pages, DataGrabber tells Alchemy which data to index. It dynamically creates new fields in Alchemy and populates folder profile fields and folders to fully automate the Alchemy repository indexing process.

DataGrabber uses a simple but powerful scripting language to parse the ASCII file into pages, records and profile fields. Unlike other data capture tools that use rigid predefined templates, DataGrabber is fully configurable, enabling it to handle irregular, complex reports.

With DataGrabber, you can merge a data file containing image index fields with the image files, making it an ideal solution for converting obsolete imaging systems to Alchemy. DataGrabber and Alchemy give

Prepared by C.J. Rowland, Sales Representative for Advanced Data Solutions, Inc.

Contact: cjrowland@adsus.net or (727) 810-1800

you electronic access to the data you used to store only on Microfiche or batch paper reports, so you can find the data you need.

Here's how DataGrabber works. Using the scripting language, you create a definition file to describe what you want to capture and import into Alchemy. Then you define page and record breaks, the data to extract for profile fields, and regular expressions. You can also use the definition file to instruct Alchemy to copy files stored in a network path and match each file to its respective index field. You can also convert EBCDIC files to ASCII for processing with DataGrabber. Using the debug mode, you then test the definition file and make any necessary adjustments. One option is to add a bitmap form overlay to a set of records so the record is displayed in the form. Finally, run DataGrabber build in Alchemy to import, parse, compress and index the data file. We recommend selecting the full-text indexing option along with profile field indexing. During this stage, DataGrabber can also dynamically create new fields and populate folders. Now you have stored a fully indexed data file as individual records in Alchemy.

Alchemy Web

Description: Alchemy Web is a multi-user environment and can support up to several hundred concurrent users per server, depending on hardware. You must purchase the Alchemy Web Platform, Alchemy Server, and then add the number of concurrent client licenses (minimum of five) you need. If a customer already has an Alchemy Premium implementation and wishes to utilize the same Alchemy Server application, they must upgrade that application and they will not need to purchase another Alchemy Server. Also Alchemy Web offers an optional viewer module that converts 200+ file formats to an HTML/JPEG document that is viewable within a browser.

Utilize your data anytime, anywhere

Alchemy Web offers a fast and easy way to deploy business data to the Web, where it is easy to access, view and share. Enhance your intra-company communications with immediate Web-based access to your important data from anywhere around the world.

With Alchemy Web, you can create separate home pages for separate clients or departments and global users can browse, query and view the contents of an Alchemy repository via their browser. and store documents from any location.

Mailstore

The MailStore solution has three distinct modes of functionality, each designed to allow maximum flexibility for solving the unique problems encountered by each organization:

- 1) Server-based archiving and message records management. The purpose is to automatically copy a "snapshot" of messages sent and received through a server and store them into a central, secure archive repository. Automation and security are keys – no one can tamper with the process, an absolute must for meeting the burden of proof in legal situations.
- 2) Client-base access. The purpose is to give end users the tools to search and view the message archive without IT intervention.
- 3) Client-based archiving. The purpose is to enable Outlook end users to archive the contents of their PST files into a central, secure repository, often one that contains other types of documents.

Audit Logging

Alchemy Audit Logging extension for Alchemy Premium and Pro tracks and logs user activities in an Alchemy repository.

Alchemy Audit Logging records user activity information for every document stored in the Alchemy Database. With Audit Logging your organization keeps a close watch on highly sensitive information and conforms to government regulations for records management and compliance with detailed tracking of document access. The audit log contains all the relevant document access facts, the date and time, what was done to the document, and if any profile field value was changed.

The audit logs are controlled by the Alchemy Administrator to make sure each document is accessed only by authorized users. These logs can also measure user productivity, and be deployed for charge back or billing in high volume environments.

Roles Based Access Control (RBAC)

Alchemy Roles Based Access Control is an extension for Alchemy Premium and Pro to help you comply with legal and government privacy regulations.

Alchemy Role Based Access Control (RBAC) lets IT administrators implement access control policies and insure documents maintained in Alchemy repositories are tamper proof. An Alchemy system using RBAC is recommended for use in records management or where regulatory compliance is needed. And, RBAC complies with many of the new government privacy regulations now in place throughout the world.

RBAC increases the security and protection capabilities of Alchemy beyond current password protection, for even tighter control of access to any stored documents. RBAC allows the Administrator to set up Alchemy client program (Build, Search and the new Indexing Station) functions linking access to employee authorization. For example, an employee in an Accounts Payable department needs to find and read contracts and purchase orders but should not be able to print, email, extract, copy or annotate the documents.

Document Routing

Alchemy Document Routing, an extension for Alchemy Premium and Pro, automates your document flow processes.

Alchemy Document Routing deftly provides management of electronic paper flow in your organization resulting in greater productivity and cost savings. Documents or folders from within your Alchemy system, can be sent to specific people in the organization through user defined process flows to enable simple work processes.

Wherever you have a need to move electronic documents around in an organization, Alchemy Document Routing can help. For example, it can be used to easily manage the addition of documents to an Alchemy repository, through scanning and validation to approval. or for the processing of invoices, contracts or payments in an accounts receivable department.

API Software Development Kit

The Alchemy SDK extends the use of the popular Alchemy product line into other business applications by enabling the control of Alchemy database objects through industry-standard interfaces. This brings affordable document storage and retrieval solutions to more business applications and solves IT problems of compliance, security and information access to unstructured documents.

The Alchemy SDK provides a mechanism for developers to incorporate Alchemy functionality into a custom application using the Component Object Model (COM) specification. The Alchemy SDK consists of two parts.

1. Alchemy Objects provide the main functionality of Alchemy while allowing programmatic control and flexibility over how Alchemy is implemented in a custom application.
2. The Alchemy SDK provides a set of three ActiveX controls that may be added to an application by dropping a representation of the control from a development environment toolbox onto your

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Contact: cjrowland@adsus.net or (727) 810-1800

project's COM compliant container—typically a designer form of some type. Use these controls to provide visual display of a specific aspect of Alchemy's functionality.

WebEngine Platform

Sitting atop the Alchemy repository on an Alchemy Premium server, the Alchemy WebEngine Platform adds advanced distributed computing capability geared for custom web applications and enterprise application integration. The WebEngine Platform accepts and executes XML or Web Services requests for searching, adding, or retrieving documents. Documents and their associated metadata are provided to applications marked up with XML, making document sharing and integration a flexible, cross-platform reality.

For instance, a company stores its customer account statements in Alchemy repositories and wants to provide customer access to the documents via its own Web portal. Solution: they simply add XML or Web Services requests to the portal to provide customers with document search and retrieval capabilities. Behind the scenes, these requests are processed by the WebEngine Platform, resulting in seamless document access and retrieval. Result: The company can 'document-enable' its application and tap into the powerful search and retrieval capabilities of Alchemy – quickly and cost-effectively.

Remote Replication API

IMR Professional Services has created a custom application called Database (DB) Replication that will copy / move data from remote databases to centralized databases. Users at the remote locations will still use standard Alchemy products and extensions to capture and store data in local Alchemy databases. The DB Replication application will transfer the data captured at a remote facility to Alchemy databases stored at a centralized facility. This allows data centralization for organizations with multiple remote facilities.

The DB Replication is comprised of two modules, a Client Module and a Server Module.

The Client Module is installed at each remote location and is responsible for querying specified Alchemy databases for data that has been added since the last time the application ran. The results of the query are retrieved from the Alchemy database, compressed and transmitted to the Central site via FTP. Once the transmission is successful, the database is updated to indicate which documents were transmitted. The Client Module is a Windows executable that is intended to run unattended. It can be scheduled to run when there is little activity at the remote site.

The Server Module is installed at the central location and is responsible for processing the data received from the remote locations. For each transmission received, the Server Module will import the data into Alchemy databases based on rules established for each location. There are several scenarios that can be applied for each location:

1. All data received can be imported into a single Alchemy database
2. All data received from a single location can be imported into a single Alchemy database representing that location
3. All data received from a single location can be imported into the same named Alchemy database. If the database does not exist at the Central location, a new one will be created.

Alchemy System with Network Search Licenses

Product License	Qty		Total
Alchemy Gold Starter Kit Bundle which includes (1) Scan Module, (3) Concurrent Search Licenses and the first Years Annual Maintenance Plan (AMP's)	1	\$ 6,045.00	\$ 6,195.00
Concurrent Search Licenses	3	N/C	N/C
Concurrent Scan Modules	1	N/C	N/C
Annual Maintenance Plan - Includes technical support and product upgrades for as long as you renew!	18%	To be charged for all future years going forward. First year's fee is included in Bundle	N/C
Total Software Investment:			\$ 6,195.00

Optional Installation and Training (one day on site)

\$ 1,400.00

\$ 1,400.00

Fujitsu 5120C Scanner

\$ 985.00

\$ 985.00

Total Turnkey Package

\$ 8,580.00

The above Total Turnkey Package represents a \$12,415.00 Value, a savings of \$3,835.00

~~985.00~~
\$ 7595
 total.

C.J. Rowland

09/21/06

Above price is valid for 30 Days from noted date.

Alchemy Gold System Requirements

Alchemy Requirements

-Microsoft Windows 98, Windows 2000 Professional (SP2 recommended), Windows NT 4.0SP5 or SP6a or Windows XP Professional.

-Winsock 2.0 or higher

-Microsoft Windows 98, NT & 2000 normally include Winsock 2.0 or higher.

-Internet Explorer 5.0 or higher (required for the Alchemy HTML viewer)

Processor

700 MHz or higher Intel Pentium or Intel compatible processor.

Memory

-32 MB RAM, 64 MB recommended

Other

-At least 50 MB free hard disc space for programs (check the install screen for space requirements for Alchemy components)

-Free temporary space for building databases: at least twice the size of the database buffer setting

-For building databases to removable media, a supported CD writer or other media drive

-SCSI adapter recommended by drive vendor

- For PDF indexing: NT Workstation with 64 MB RAM highly recommended; Adobe Acrobat 5.0 or Acrobat Reader4.0 - Minimum resolution: 800x600x256 colors for images, 800x600x16 colors for text

-If scanning, scanner that supports ISIS or TWAIN drivers

Alchemy Search Requirements

32 MB RAM minimum, 64 MB recommended

NOTE: Viewing large files, e.g. multipage TIFF, PDFs, etc., might require the use of temporary hard disc space. A good practice is to reserve free disk space at least twice as large as the largest file in the database that you will open for viewing. For example, if the largest file is 10 MB, keep at least 20 MB free on the hard disk.

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Benefits of Alchemy

Productivity, Efficiency, Flexibility

With 10 years of experience, and over 10,000 installations worldwide, Alchemy is an industry leader for document imaging archival and retrieval solutions.

- ✓ **•Fast retrieval** Alchemy lets you find documents quickly without leaving your desk. Paper and microfiche are slower because users must go to files and search manually.
 - ✓ **•Flexible indexing** Alchemy can index documents in several different ways simultaneously. Indexing paper and microfilm in more than one way is awkward, costly and time-consuming.
 - ✓ **•Full-text search** Alchemy systems can retrieve files by any word or phrase in the document, a capability that is impossible with paper or microfiche.
 - ✓ **•No lost files** Imaged documents remain in their folders when being viewed, so none are lost or misplaced. Plus, index template and full-text searches can find documents if they are accidentally moved. Lost documents are expensive and time-consuming to replace.
 - Digital Archiving** The risk of loss or damage to paper or electronic records is reduced with a document Alchemy system. Keeping archival versions of documents in an Alchemy system helps protect paper documents from overhandling and keeps electronic documents in their native file format.
 - ✓ **•Share files easily** Alchemy makes it easy to share documents electronically with colleagues and clients over a network, on CD or through the Web. Paper documents usually require photocopying to be shared, and microfilm requires conversion to paper.
 - ✓ **•Improved security** Alchemy can provide better, more flexible control over sensitive documents. Alchemy controls security at the folder, document or individual word level for different groups and individuals. In contrast, all paper documents in a filing cabinet or filing room have the same level of security.
 - ✓ **•Save space** Alchemy will help recover valuable office space that was previously taken up by bulky paper files.
 - ✓ **•Disaster recovery** Alchemy provides an easy way to back-up documents for offsite storage and disaster recovery. Paper is a bulky and expensive way to back-up records and is vulnerable to fire, flood and theft.
-



Information Access Systems, Inc.
 Glenn Walther
 900 South Goldenrod Road, Suite C
 Orlando, FL 32822
 407-839-1477
 www.iasinc.net

OnBase Solution Pricing for Town of Lake Park
Attn: Vivian Mendez

4/26/2007

<u>Qty.</u>	<u>Description</u>	<u>Govt. Price</u>	<u>Extended Price</u>	<u>Annual Maint.</u>
<u>OnBase Software Licenses</u>				
1	Multi-User Server License This license enables multiple users access to OnBase.	\$ 4,000.00	\$ 4,000.00	\$ 900.00
1	Concurrent Client License This license provides access to the OnBase system to one user. This license is not workstation dependent. Provides retrieval, viewing, printing, and management of documents. Concurrent license lease begins upon Client login/connection and ends when user closes the Client or 5 minutes, whichever is later. Both a thick or thin client can use this license.	\$ 960.00	\$ 960.00	\$ 216.00
1	Production Document Imaging (first) Scans (digitizes) paper documents using TWAIN or Kofax compatible devices. Advanced features include distributed capture and indexing, image enhancement, bar code recognition (Kofax), blank page separation and auto-enabled indexing.	\$ 4,000.00	\$ 4,000.00	\$ 900.00
1	OnBase Batch OCR Converts images to text in order to facilitate text searching and/or full text indexing.	\$ 1,200.00	\$ 1,200.00	\$ 270.00
1	DVD Authoring This license provides the capability to backup OnBase disk groups to DVD. It is used for disaster recovery or when a DVD jukebox is required.	\$ 1,600.00	\$ 1,600.00	\$ 360.00
Software Subtotal			\$ 11,760.00	\$ 2,646.00

Hardware

1	Fujitsu fi-5530C Document Scanner Duplex Scanning Color and Black & White Scanning Auto document feeder - 100 sheet input Scan in color at the same speed as monochrome & grayscale (Up to 35ppm / 70ipm @ 200dpi, Portrait) (Up to 47ppm/ 94ipm @ 200dpi, Landscape) Duty cycle of up to 3,000 pages per day Scans Pages up to maximum 11" X 17" Includes USB 2.0 Cable Bundled with Kofax Software VRS 4 Fujitsu ScanCare - 1 year (5x9x24) includes: 1 Consumables Kit 1 Preventative Maintenance visits	\$2,995.00	\$2,995.00	\$1,195.00
1	Sony DVD writer External Drive USB and FireWire interface	\$150.00	\$150.00	N/A

Hardware Subtotal	\$ 3,145.00	\$ 1,195.00
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1	Installation and Testing Install and test OnBase server modules Install and test scanner Install and test 1 workstation license Setup OnBase storage structure Configure OnBase users and security Install and configure all servers related to this project	\$ 5,850.00	
1	Project Management Pre-project site inspection Create storage structure Create a formal scope of work document	\$ 3,900.00	
1	Block of Engineers Time (10 hours) Used for additional customization after the initial implementation. Used for end user training. Used for assisting in system upgrades and for future support.	\$ 1,650.00	

Subtotal	\$ 11,400.00
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TOTAL INVESTMENT	\$ 30,146.00
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This pricing is valid for 30 days.

Recommended Hardware to be provided by Customer

- 1 **OnBase Document Server**
 Pentium Xeon 2.4 GHz Processor
 2 GB RAM
 Sufficient Storage in RAID configuration
 100 Mbps NIC
 128 MB RAID controller with read/write caching
 On-site 7x24 support with 4 hour response
 Windows 2003 Server

- 1 **OnBase Scan Station**
 Pentium 4
 1 GB RAM
 100 Mbps NIC
 On-site 7x24 support with 4 hour response
 Windows XP Professional
 x 1024 resolution

Storage Needs Should Be Calculated As:

50KB per single-sided, letter sized scanned sheet at 200 dpi
150 KB per single-sided, letter sized scanned sheet at 300 dpi
 COLD/ERM documents normally printed on letter sized paper average 4KB per sheet

Total storage requirements should be calculated to 3 years and adjusted with an expected growth rate. Backfile scanning should be included, as well.

Full-Text Indexed documents will reside in both the OnBase storage area and the Full-Text storage area. Additionally, text files (4KB per page) should be factored in to the Full-Text storage.

Optional Software Components:

1	Web Server This license allows users to access OnBase over the internet or intranet. Web Server requires Microsoft Internet Information Server.	\$ 4,000.00	\$	4,000.00	\$	900.00
1	EDM Services This license allows MS Word, Excel, & Powerpoint to store and retrieve from OnBase. It also provides revisioning of documents, checkout of documents and the ability to drag and drop multiple files into OnBase concurrently.	\$ 4,000.00	\$	4,000.00	\$	900.00
1	Application Enabler This license allows unlimited screens in one application to be image enabled. Provides image enabling to third-party software applications that are GUI, browser, or text-based.	\$ 12,000.00	\$	12,000.00	\$	2,700.00

Optional Scanners:

1	Fujitsu fi-5650C-VRS Document Scanner	\$5,450.00	\$5,450.00	\$1,595.00
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Duplex Scanning
Color and Black & White Scanning
Auto document feeder - 200 sheet input
57 pages per minute @ 300 dpi
8000 page per day duty cycle
USB 2.0 & Ultra SCSI (50M)
Includes 650i Adrenaline Card and Kofax VRS 4.0 Plus

VRS technology from Kofax ensures that your scanning is as efficient and easy as possible, while also improving both the quality of the scanned images and the automated capture of information from your paper documents and forms. With VRS you can just dump in a mixed batch of documents and it automatically straightens and crops everything.

Fujitsu ScanCare - 1 year (5x9x24) includes:

- 1 Consumables Kit
- 2 Preventative Maintenance visits

1	Fujitsu fi-5750C VRS Document Scanner	\$6,700.00	\$6,700.00	\$1,595.00
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Duplex Scanning, **Flatbed** Scanner
Color and Black & White Scanning
Auto document feeder - 200 sheet input
57 pages per minute @ 300 dpi
8000 page per day duty cycle
USB 2.0 & Ultra SCSI (50M)
Includes 650i Adrenaline Card and Kofax VRS 4.0 Plus

VRS technology from Kofax ensures that your scanning is as efficient and easy as possible, while also improving both the quality of the scanned images and the automated capture of information from your paper documents and forms. With VRS you can just dump in a mixed batch of documents and it automatically straightens and crops everything.

Fujitsu ScanCare - 1 year (5x9x24) includes:

- 1 Consumables Kit
- 2 Preventative Maintenance visits

TAB 6

**Town of Lake Park Town Commission
Agenda Request Form**

Meeting Date: May 2, 2007

Agenda Item No.

- PUBLIC HEARING
- Ordinance on Second Reading
- Public Hearing

- RESOLUTION
- DISCUSSION

ORDINANCE ON FIRST READING

BID/RFP AWARD

GENERAL APPROVAL OF ITEM

CONSENT AGENDA

Other:

SUBJECT: Required annual letter from the Planning & Zoning Board commenting about the comprehensive plan

RECOMMENDED MOTION/ACTION: Acknowledgment of receipt of letter

Approved by Town Manager

W. Davis

Date:

4/23/07

Originating Department: Community Development	Costs: \$ Funding Source: Acct. #	Attachments: Letter from P&Z
Department Review: <input type="checkbox"/> Town Attorney _____ <input type="checkbox"/> Community Affairs _____ <input checked="" type="checkbox"/> Community Development _____	<input type="checkbox"/> Finance _____ <input checked="" type="checkbox"/> Fire Dept _____ <input type="checkbox"/> Library _____ <input type="checkbox"/> PBSO _____	<input type="checkbox"/> Personnel _____ <input type="checkbox"/> Public Works _____ <input type="checkbox"/> Town Clerk _____ <input type="checkbox"/> Town Manager _____
Advertised: Date: _____ Paper: _____ <input type="checkbox"/> Not Required	All parties that have an interest in this agenda item must be notified of meeting date and time. The following box must be filled out to be on agenda.	Yes I have notified everyone _____ OR Not applicable in this case _____ Please initial one.

Summary Explanation/Background: The Planning and Zoning Board is required on an annual basis no later than the May 1 to present a letter reporting to the Town Commission the results of its review of the comprehensive plan and indicating any modifications or amendments it might feel should be made to the plan.



The Town of Lake Park

Community Development Department

May 1, 2007

To:

Mayor Castro
Vice- Mayor Daly
Commissioner Balius
Commissioner Carey
Commissioner Osterman

Section 55-3 of the Code of Ordinances requires that the Planning and Zoning Board review the comprehensive plan on an annual basis and on or before May 1 submit in writing to the town commission its findings as a result of its review with any specific recommendations for amendments to the plan.

Following its review of the plan the Planning and Zoning Board has determined that the plan is outdated and in need of a complete rewrite. Because of the much needed large-scale revision, any recommendation for specific amendments is not timely.

The Planning and Zoning Board is aware that the town will be starting a major upgrade of the comprehensive plan over the next month and any specific recommendations will be made as the plan amendments are being formulated and go through the public review process. Since the board and commission will be involved in all aspects of the upgrade it is the board's feeling that everyone's thoughts and ideas will be thoroughly evaluated and everyone will have an opportunity to offer recommendations.

Sincerely,

A handwritten signature in black ink that reads "Jeff Blakely". The signature is written in a cursive style and is followed by a horizontal line.

Jeff Blakely, Chairman
Town of Lake Park Planning and Zoning Board

For the board:
James Dubois
Jeanine Longtin
Diane Munroe
Todd Dry
Tim Stevens

TAB 7

**Town of Lake Park Town Commission
Agenda Request Form**

Meeting Date:

Agenda Item No.

- | | |
|--|--|
| <input type="checkbox"/> PUBLIC HEARING | <input checked="" type="checkbox"/> RESOLUTION |
| <input type="checkbox"/> Ordinance on Second Reading | |
| <input type="checkbox"/> Public Hearing | <input type="checkbox"/> DISCUSSION |
| <input type="checkbox"/> ORDINANCE ON FIRST READING | <input type="checkbox"/> BID/RFP AWARD |
| <input type="checkbox"/> APPROVAL OF ITEM | <input checked="" type="checkbox"/> CONSENT AGENDA |

SUBJECT: Lien search rate increase.

RECOMMENDED MOTION/ACTION: Motion to approve Resolution increasing the amounts charged for lien searches (regular and rush searches) conducted by the Town, and authorizing the Town Manager to increase the charges for such lien searches from time to time in the reasonable exercise of her/his discretion.

Approved by Town Manager W. Davis Date: 4/18/07
Vivian Mundy 4/18/07
 Name/Title Date of Actual Submittal

Originating Department: Town Clerk	Costs: \$ Funding Source: Acct. #	Attachments:
Department Review: <input checked="" type="checkbox"/> Town Attorney <u>KKR</u> <input type="checkbox"/> Community Affairs _____ <input type="checkbox"/> Community Development _____	<input type="checkbox"/> Finance _____ <input type="checkbox"/> Fire Dept _____ <input type="checkbox"/> Library _____ <input type="checkbox"/> Marina _____ <input type="checkbox"/> PBSO _____	<input type="checkbox"/> Personnel _____ <input type="checkbox"/> Public Works _____ <input checked="" type="checkbox"/> Town Clerk <u>VM</u> <input type="checkbox"/> Town Manager _____
Advertised: Date: _____ Paper: _____ <input type="checkbox"/> Not Required	All parties that have an interest in this agenda item must be notified of meeting date and time. The following box must be filled out to be on agenda.	Yes I have notified everyone _____ OR Not applicable in this case _____ Please initial one.

Summary Explanation/Background: Since 1996, the Town has charged \$4.00 to conduct a lien search. A request for lien search is routed from the Town Clerk's office to the Finance Dept. and finally to the Community Development Dept. The current charge does not reflect the staff time required to process these requests. The attached Resolution proposes a charge of \$15.00 per request and \$50.00 for a "rush" request.

RESOLUTION NO. 36-05-07

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF LAKE PARK, FLORIDA INCREASING THE CHARGES FOR THE PROCESSING OF LIEN SEARCH REQUESTS FROM FOUR DOLLARS (\$4.00) TO FIFTEEN DOLLARS (\$15.00) FOR A REGULAR LIEN SEARCH, AND TO FIFTY DOLLARS (\$50.00) FOR A RUSH LIEN SEARCH, AND AUTHORIZING THE TOWN MANAGER TO INCREASE THE AMOUNTS FOR SUCH REQUESTS FROM TIME TO TIME AS MAY BE REQUIRED IN THE TOWN MANAGER'S SOLE DISCRETION; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Town of Lake Park ("Town") is a municipal corporation of the State of Florida with such power and authority as has been conferred upon it by the Florida Constitution and Chapter 166, Florida Statutes; and

WHEREAS, the Town frequently receives request for lien searches from title companies, banks, financial institutions, attorneys, and other entities and individuals for which the Town has been charging a processing fee of Four Dollars (\$4.00) since 1996; and

WHEREAS, approximately two years ago the Town Clerk's Office conducted a survey of the charges that other municipalities in Palm Beach County charge for similar lien search requests, a copy of the survey results are attached hereto as **Exhibit "A"**; and

WHEREAS, based upon the results of the survey, it is evident that the Town is not charging an amount comparable with other municipalities in the County for this service, and after further investigation it has been determined that the amount charged by the Town also does not adequately reflect the administrative time and costs to the Town incurred in the processing of these requests; and

WHEREAS, when a lien search request is received by the Town, it requires the staff time of at least three Town departments, including but necessarily limited to, the Town Clerk's Office, the Town's Finance Department, and the Town's Community Development Department; and

WHEREAS, in light of the processing time and cost to the Town, the charges imposed by other municipalities in the County for the same service, and the fact that the charge for this Town service has not been increased for over 11 years, Town staff has recommended that the charge for lien searches be increased; and

WHEREAS, Town staff has recommended that the charge for a regular lien search, defined as a search request that may not be completed within 48 hours, and which may take up to 5 business days to complete, be established at Fifteen Dollars (\$15.00); and

WHEREAS, Town staff has recommended that the charge for a rush lien search, defined as a search request which shall be completed by the Town within 24 hours, Monday through Thursday, be established at Fifty Dollars (\$50.00); and

WHEREAS, Town staff has also recommended that the Town Manager be authorized to increase the charges for lien search requests as needed, from time to time, in the exercise of the Town Manager's sole and reasonable discretion.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COMMISSION OF THE TOWN OF LAKE PARK:

Section 1.

The whereas clauses are hereby incorporated herein as true and correct.

Section 2.

The charge for a regular lien search, defined as a search request that may not be completed by the Town within 48 hours of receipt of the request, and which may take up to 5 business days to complete, is hereby established at Fifteen Dollars (\$15.00).

Section 3.

The charge for a rush lien search, defined as a search request which shall be completed by the Town within 24 hours of receipt of the request, Monday through Thursday, is hereby established at Fifty Dollars (\$50.00).

Section 4.

This Resolution shall take effect immediately upon its adoption.

Vivian Mendez

Exhibit "A"

From: Patricia McLean [patriciamclean@cityofpahokee.com]**Sent:** Wednesday, August 17, 2005 11:33 AM

To: cityclerk@atlantisfla.org; dbuff@belleglade-fl.com; scarannante@ci.boca-raton.fl.us; dking@ci.boca-raton.fl.us; vhines@ci.boca-raton.fl.us; prainitoj@ci.boynton-beach.fl.us; pylej@ci.boynton-beach.fl.us; townofcloudlake@msn.com; nubin@ci.delray-beach.fl.us; whipple@ci.delray-beach.fl.us; glenridgetownof@bellsouth.net; vlgclerk@bellsouth.net; shill@ci.greenacres.fl.us; ymanboard@gulf-stream.org; tohadmin@bellsouth.net; dtrinley@ci.highland-beach.fl.us; jdillon@ci.highland-beach.fl.us; Janice Moore; hypoluxo@hypoluxo.org; dfick@hypoluxo.org; afay@juno-beach.fl.us; nharvey@juno-beach.fl.us; sallyb@jupiter.fl.us; lorim@jupiter.fl.us; jicolony@bellsouth.net; lkclarke1@bellsouth.net; mpinkermanlcs@bellsouth.net; thouselcs@bellsouth.net; Sthomas; Vivian Mendez; plopez@lakeworth.net; vhurley@lakeworth.net; estephenson@lakeworth.net; dlevy@lantana.org; salbury@mangoniaparktown.com; npbclerk@village-npb.org; marykay@village-npb.org; oceanridgetc@adelphia.net; seichhorn@townofpalmbeach.com; dkassover@townofpalmbeach.com; psnider@pbgfl.com; relis@pbgfl.com; pbstwnhall@adelphia.net; robertath@adelphia.net; iburroughs@villageofpalmsprings.org; vwalton@villageofpalmsprings.org; cward@rivierabch.com; crobinson@rivierabch.com; mgould@royalpalmbeach.com; ddisanto@royalpalmbeach.com; vwclerk@aol.com; sbayadmnasstnt@aol.com; pmoree@sfwmd.gov; vmutchnik@southpalmbeach.com; gcarlisle@tequesta.org; arodriguez@ci.wellington.fl.us; rcallovi@ci.wellington.fl.us; Fwarren@wpb.org; bdughan@wpb.org; jmcdonald@wpb.org; ptrobinson@wpb.org

Subject: Lien Search Survey Results

Thank you all for your quick responses. Here is the info for your own FYI . . .

Lien Search Tally Results

North Palm Beach	10	
Lake Park	4	
Hypoluxo	4	
Gulfstream	5	
Boynton Beach	15	\$75 Rush
PB Gardens	20	
Boca	40	110 Rush
Greenacres	15	
Juno Beach	2	
Riviera Beach	10	
WPB	25	75 Rush
Palm Springs	15	20/eff Oct 1, 2005.
Palm Beach Shores	10	

Thank you again. I'll update if more replies are received.

Pat McLean, City Clerk
Pahokee

4/18/2007

Lien Search Request Tally

January 2007: 14

February 2007: 9

March 2007: 16

April (as of April 18, 2007): 6

Average amount of lien searches based on January through March 2007 is 13.

TAB 8

Town of Lake Park Town Commission Agenda Request Form

Meeting Date: May 2, 2007

Agenda Item No.

- PUBLIC HEARING
- Ordinance on Second Reading
- Public Hearing
- ORDINANCE ON FIRST READING
- APPROVAL OF ITEM
-
- RESOLUTION
- DISCUSSION
- BID/RFP AWARD
- CONSENT AGENDA

SUBJECT: County Charter Amendment

RECOMMENDED MOTION/ACTION: Approve Resolution supporting the County Charter Amendment regarding Home Rule.

Approved by Town Manager

M. Davis

Date:

4/23/07

Union Mendez
Name/Title

4/13/07
Date of Actual Submittal

Originating Department:	Costs: \$ <u>0</u> Funding Source: Acct. #	Attachments:
Department Review: <input checked="" type="checkbox"/> City Attorney <u>VM</u> <input type="checkbox"/> Community Affairs <input type="checkbox"/> Community Development	<input type="checkbox"/> Finance <input type="checkbox"/> Fire Dept <input type="checkbox"/> Library <input type="checkbox"/> Marina <input type="checkbox"/> PBSO	<input type="checkbox"/> Personnel <input type="checkbox"/> Public Works <input checked="" type="checkbox"/> Town Clerk <u>VM</u> <input type="checkbox"/> Town Manager
Advertised: Date: _____ Paper: _____ <input checked="" type="checkbox"/> Not Required	All parties that have an interest in this agenda item must be notified of meeting date and time. The following box must be filled out to be on agenda.	Yes I have notified everyone _____ OR Not applicable in this case <u>(VM)</u> : Please initial one.

Summary Explanation/Background: The League of Cities is working on a resolution and petition drive to increase city home rule through a Palm Beach County Charter change. Many people have started gathering petitions around the county and are working to put this on the ballot sometime next year.

RESOLUTION NO. 37-05-07

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF LAKE PARK, FLORIDA (THE "TOWN") FINDING THAT THE EXPENDITURE OF MONEY IN SUPPORT OF THE PROPOSED AMENDMENT TO THE PALM BEACH COUNTY CHARTER REGARDING HOME RULE SERVES A PUBLIC PURPOSE; PROVIDING THAT THE DISSEMINATION OF INFORMATION CONCERNING THE IMPACTS OF THIS AMENDMENT ON THE CITIZENS OF THE COUNTY AND THE TOWN IS ESSENTIAL TO THE HEALTH, SAFETY, PROTECTION AND WELFARE OF THE TOWN AND ITS CITIZENS; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Board of County Commissioners has proposed certain amendments to the Palm Beach County Charter (the "Charter") over the years; and

WHEREAS, pursuant to the Charter, the citizens may also propose changes to the Charter; which proposed changes must be placed on the ballot for referendum if all criteria set forth in the Charter have been met; and

WHEREAS, such an amendment is being proposed by the citizens by means of a petition drive and will be subject to approval by the voters if sufficient signatures are gathered and if it meets all criteria set forth in the Charter and applicable State Law; and

WHEREAS, the Town of Lake Park desires that its citizens be fully informed as to the impact of this proposed amendment; and

WHEREAS, the Town Commission believes that it is a duty of local democratic government to assist its citizens in understanding issues of great importance to them by providing information in order that they may make an informed choice; and

WHEREAS, the Town Commission believes that such municipal leaders have a duty and a right to offer their opinion as to which course of action they think would be best for the Town and its citizens, and that such use of their offices is clearly for a public purpose.

NOW THEREFORE, BE IT RESOLVED by the Town Commission of the Town of Lake Park, Florida that:

Section 1: The Town Commission finds that it is necessary and in the public interest of the citizens of the Town of Lake Park, and essential to the health, safety, protection and welfare of the citizens of the Town of Lake Park and the Town, for the Town to expend public funds and

resources, to utilize the time of its employees, and to utilize its various methods of communication (including but not limited to television, print, and internet communications) in order to educate the public concerning the proposed referendum question which is attached hereto as Exhibit A and the impact it will have on the Town and its citizens.

Section 2: This resolution shall become effective immediately upon its adoption.

PALM BEACH COUNTY CHARTER AMENDMENT PETITION FORM

Under Florida law, it is a first degree misdemeanor to knowingly sign more than once a petition or petitions for a candidate, a minor political party, or an issue. Such offense is punishable as provided in s. 775.082 or s. 775.083. [Section 104.185, Florida Statutes]

Name _____ Date of Birth _____
Please Print Name as it Appears on Voter Information Card

Residential Street Address _____

City _____ Zip _____

I am a registered voter of Palm Beach County and hereby petition the Supervisor of Elections to place the following ballot title, summary and charter amendment on the ballot in the next election available for such purpose pursuant to Section 6.3 of the Palm Beach County Charter after final verification of the full number of signatures necessary by the Supervisor of Elections.

BALLOT TITLE: Requires Both County and Municipal Voter Approval for Charter Amendments Affecting Municipal Powers or Functions

BALLOT SUMMARY: Shall Article 6, Section 3 of the Palm Beach County Home Rule Charter be amended to require that a majority of Voters of Palm Beach County and a majority of Voters in each municipality voting in a referendum must approve any amendment to the Charter which transfers or limits a function, service, power or authority of any municipality in the county?

FULL TEXT OF THE PROPOSED AMENDMENT:

Section 6.3 Home Rule Charter Amendments

(1) Amendments to this Home Rule Charter may be proposed by the Board of County Commissioners by an affirmative vote of at least four (4) members, subject to approval by the voters of Palm Beach County in a referendum. The Home Rule Charter amendment may also be initiated by seven (7) percent of the number of voters qualified to vote in the last general election, and the initiated amendment shall be presented and verified in the manner and time set forth in Article V, Section 5.1. The Home Rule Charter amendment so initiated shall be placed on the ballot on the first Tuesday after the first Monday in November of any year or in connection with a presidential preference primary occurring at least thirty (30) days after verification. If approved by a majority of those who voted, the Home Rule Charter amendment shall become effective on the date specified in the amendment, or, if not so specified, on January 1 following the election. Each amendment to this Home Rule Charter shall be limited to a single and independent subject.

(2) Notwithstanding subsection (1), absent the approval of a majority of the voters of Palm Beach County voting in a referendum, and the approval of a majority of the voters of each municipality voting in a referendum, this Charter may not be amended to transfer or limit a function, service, power or authority of any municipality within the County.

[Note: Language underlined is new language that is proposed to add to the charter.]

DATE OF SIGNATURE _____ X _____
SIGNATURE OF REGISTERED VOTER

Mayor seeks dual-vote support

System would prevent laws from being imposed against the wishes of the affected municipality.

*By WILLIAM KELLY
Daily News Staff Writer*

Monday, March 19, 2007

Mayor Jack McDonald is spearheading an effort to amend the Palm Beach County Charter to require a dual vote whenever power changes hands between the county and municipal governments.

A dual-vote system would require both county and municipal voter approval for county charter amendments that affect municipal powers or functions.

McDonald has formed and is chairman of the "Let us Vote" political action committee, which needs about 54,000 signatures to have the dual-vote issue put on the ballot in the next general election in 2008.

"We will need the financial and petition gathering support of every municipality in the county," McDonald said at last Tuesday's Town Council meeting, where he announced the creation of the committee.

There are two ways to place a charter amendment before the voters. One is to obtain a number of signatures that represents 7 percent of the county voters registered for the last general election; the other is for four of the seven county commissioners to agree to do it.

Without the dual-vote system, countywide voters can impose a law on a municipality regardless of whether voters within that town or city want the change, McDonald said.

Of Florida's 67 counties, 19, including Palm Beach County, have their own charter. Currently, the electorate of a charter county such as Palm Beach County can preempt a town's land use regulation by charter.

"This means the county regulates such matters as town density, green space, sign ordinances, historical preservation, public safety standards, and even building appearance rules such as set back and height regulations — all against the wishes of town voters," McDonald said.

"We cannot leave the future of these extremely important town issues to the discretion of the county commission," he said.

Last Tuesday, the committee gathered nearly 400 signatures from voters participating in Loxahatchee Groves' first Town Council election. Knowing the county opposed incorporation of the rural community near Royal Palm Beach, McDonald said he thought it would be fertile ground for the petition.

"They had approximately 800 voters and we got almost half of them to sign," he said. "We think it will be like that all over the county."

The committee has already begun contacting mayors of all the municipalities in the county.

It also has secured support from the Palm Beach County League of Cities.

"Home rule is part of our core legislative agenda, and we do support the cause," said Jamie Titcomb, the organization's executive director. "Any idea should stand the test of a dual referendum if it is going to apply to another government's jurisdiction."

The league will extend legal, technical and some financial support the committee, he said.

"We'll do what we can to help them get the word out," he said.

In Pineallis County, where voters adopted a dual-vote system in 1999, the effect has been to encourage that county and its municipalities to work together, said Beth Rawlins of Clearwater, consultant to the Let Us Vote committee.

"Only good proposals that make sense for everyone get to the table," she said. "It has really reduced the bullying between the governments. "

It also has been popular with the voters, 57 percent of whom voted to keep the system last November when a measure that would have eliminated it appeared on the ballot.

Besides McDonald, the committee is made up of its treasurer, Walter Maxwell of Rampell and Rampell, certified public accounts.

TAB 9

**Town of Lake Park Town Commission
Agenda Request Form**

Meeting Date: May 2, 2007

Agenda Item No.

- | | |
|--|--|
| <input type="checkbox"/> PUBLIC HEARING | <input checked="" type="checkbox"/> RESOLUTION |
| <input type="checkbox"/> Ordinance on Second Reading | |
| <input type="checkbox"/> Public Hearing | <input type="checkbox"/> DISCUSSION |
| <input type="checkbox"/> ORDINANCE ON FIRST READING | <input type="checkbox"/> BID/RFP AWARD |
| <input type="checkbox"/> GENERAL APPROVAL OF ITEM | <input type="checkbox"/> CONSENT AGENDA |
| <input checked="" type="checkbox"/> Other: Contract | |

SUBJECT: Approval of consulting contract with The Corradino Group, Inc. to prepare and update the comprehensive plan and EAR based amendments.

RECOMMENDED MOTION/ACTION: Motion to approve consulting contract with The Corradino Group, Inc.
Approved by Town Manager W. J. Davis **Date:** 4/25/07

Originating Department: Community Development	Costs: \$ 27,500 Funding Source: CDD budget for contractual services Acct. # _____	Attachments: Staff memo Contract bids
Department Review: <input checked="" type="checkbox"/> Town Attorney <input type="checkbox"/> Community Affairs <input checked="" type="checkbox"/> Community Development	<input type="checkbox"/> Finance _____ <input type="checkbox"/> Fire Dept _____ <input type="checkbox"/> Library _____ <input type="checkbox"/> PBSO _____	<input type="checkbox"/> Personnel _____ <input type="checkbox"/> Public Works _____ <input type="checkbox"/> Town Clerk _____ <input type="checkbox"/> Town Manager _____
Advertised: Date: _____ Paper: _____ <input checked="" type="checkbox"/> Not Required	All parties that have an interest in this agenda item must be notified of meeting date and time. The following box must be filled out to be on agenda.	Yes I have notified everyone _____ or Not applicable in this case _____ Please initial one.

Summary Explanation/Background: The Town requires a consultant to provide professional planning services to prepare the Town's Evaluation and Appraisal Report ("EAR") based and other Comprehensive Plan Amendments. The Town solicited competitive proposals and The Corradino Group Inc. submitted the successful Proposal dated March 2, 2007. The Contract requires the completion of the work in three separate phases, the total cost of which shall not exceed \$27,500.00. Staff recommends approval of the Contract and execution of same by the Mayor.

**Town of Lake Park
Community Development Department**



"Jewel" of the Palm Beaches

Meeting Date: May 2, 2007

Patrick Sullivan, AICP, Director

To: Town Commission

Re: Comp plan consultant contract

April 19, 2007

The town has received four bids to provide consulting services to redo the comprehensive plan and EAR based amendments.

The bids ranged from \$27,500 to \$119,000. (bids are attached)

The low bid of \$27,500 was provided by the Corradino Group from Miami. All bidders were qualified to bid and were recommended either by Tom Baird or Maria Davis. Maria has dealt with the Corradino Group in the past and highly recommends them.

A contract has been drawn up by the town's attorney and has been signed by the principal from the Corradino Group, Joe Corradino. (contract is attached) The contract details the scope of work and provides for an end product that updates our aged plan and provides for full compliance with the Department of Community Affairs regulations for updating comprehensive plans.

The cost of \$27,500 will come out of the Community Development Department's contractual services budget for 2007.

The request before you tonight is to approve the contract.

Patrick Sullivan, AICP Director
Community Development Department
881-3319 fax 881-3323
psullivan@lakeparkflorida.gov

RESOLUTION NO. 39-05-07

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF LAKE PARK, FLORIDA AWARDDING A CONSULTANT CONTRACT FOR PLANNING AND RELATED PROFESSIONAL SERVICES FOR THE PREPARATION OF THE TOWN'S EVALUATION AND APPRAISAL REPORT ("EAR") BASED AND OTHER COMPREHENSIVE PLAN AMENDMENTS TO THE CORRADINO GROUP INC., AND AUTHORIZING AND DIRECTING THE MAYOR TO EXECUTE THE CONTRACT BETWEEN THE TOWN OF LAKE PARK AND THE CORRADINO GROUP INC., WITH THE TOTAL CONTRACT AMOUNT NOT TO EXCEED \$27,500.00; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Town of Lake Park ("Town") is a municipal corporation of the State of Florida with such power and authority as has been conferred upon it by the Florida Constitution and Chapter 166, Florida Statutes; and

WHEREAS, the Town is empowered to enter into contractual arrangements with public agencies, private corporations or other persons, pursuant to Florida Statutes; and

WHEREAS, the Town requires the services of a consultant to provide professional planning services for the preparation of the Town's Evaluation and Appraisal Report ("EAR") based and other Comprehensive Plan Amendments, to comply with the requirements of Chapter 163 Part II, F.S.; and

WHEREAS, the Town solicited competitive proposals for the services of a consultant to provide professional planning services for the preparation of the Town's EAR based and other required Comprehensive Plan Amendments, to comply with the requirements of Senate Bill 360, the requirements of Chapter 163 F.S., and other services as defined in the Proposal of the Corradino Group, Inc., and the scope of work prepared by the Town in the procurement documents; and

WHEREAS, the Proposals was solicited by the Town on or about February 19, 2007, and The Corradino Group Inc., a Kentucky corporation authorized to do business in the State of Florida, submitted the successful Proposal dated March 2, 2007, which requires the completion of the work of the Contract in three separate tasks or phases, the total cost of which shall not exceed \$27,500.00; and

WHEREAS, the TOWN has budgeted funds in its current fiscal year budget which are available for the funding of this Contract;

WHEREAS, Town staff recommends award of the consultant contract (“Contract”) to The Corradino Group, Inc., and that the Mayor be authorized to execute the Contract, which is attached hereto as **Exhibit “A”**.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COMMISSION OF THE TOWN OF LAKE PARK:

Section 1.

The whereas clauses are hereby incorporated herein as true and correct.

Section 2. The Consultant Contract is hereby awarded to The Corradino Group, Inc., and the Mayor is hereby authorized and directed to execute the Contract between the Town of Lake Park and The Corradino Group, Inc., which is attached hereto as **Exhibit “A”**.

Section 3.

This Resolution shall take effect immediately upon its adoption.

**CONSULTING SERVICES CONTRACT
BETWEEN THE TOWN OF LAKE PARK, FL
AND
THE CORRADINO GROUP, INC.**

This Contract ("Contract"), made this ____ day of May 2007, by and between the Town of Lake Park, a municipal corporation of the State of Florida, hereinafter designated as "the TOWN", and The Corradino Group, Inc., a Kentucky for profit corporation authorized to do business in the State of Florida, with its principal location at 4055 N.W. 97th Avenue Miami, FL 33178 and FEID number 650659623, hereinafter designated as "the CONSULTANT".

WITNESSETH THAT:

WHEREAS, the TOWN is a municipality with those powers and responsibilities enumerated by Chapter 166 Florida Statutes and the Florida Constitution; and

WHEREAS, the TOWN is empowered to enter into contractual arrangements with public agencies, private corporations or other persons, pursuant to Florida Statutes; and

WHEREAS, the TOWN requires the services of a consultant to provide planning related professional services for the preparation of the Town's Evaluation and Appraisal (EAR") based and other Comprehensive Plan Amendments, to comply with the requirements of Chapter 163 Part II, F.S.; and

WHEREAS, the TOWN solicited competitive proposals for the services of a professional consultant to provide professional planning services for the preparation of the Town's Evaluation and Appraisal Report based and other Comprehensive Plan Amendments, to comply with the requirements of Senate Bill 360 based upon the requirements of Chapter 163 F.S. and other services as defined in the CONSULTANT's Proposal and the scope of work prepared by the TOWN for the contract; and

WHEREAS, the Proposals was solicited by the TOWN on or about February 19, 2007, and the CONSULTANT submitted the successful Proposal dated March 2, 2007; and

WHEREAS, the TOWN has budgeted funds in its current fiscal year budget which are available for the funding of this Contract;

NOW THEREFORE, the TOWN and the CONSULTANT in consideration of the benefits flowing from each to the other do hereby agree as follows:

1. STATEMENT OF WORK

The TOWN has previously adopted an Evaluation and Appraisal Report ("EAR")

which is designed to identify proposed changes to amend and update the Town's Comprehensive Plan ("Plan"). However, the TOWN is not limited to adopting only EAR based amendments. The CONSULTANT has been retained by the TOWN to provide planning related professional services to prepare and facilitate the adoption of the Town's EAR based and other Comprehensive Plan Amendments, to comply with the requirements of Chapter 163 Part II, F.S. The services shall be divided into three (3) tasks or phases which shall be performed by the CONSULTANT to the satisfaction of the TOWN as described as follows:

PREPARATION OF CONTRACT TASK TIMETABLE.

Within fifteen (15) days after the execution of the Contract by the TOWN, the CONSULTANT shall prepare and provide the TOWN's Community Development Director with a Gantt chart or other scheduling method to graphically depict the stages of work under the Contract including start and completion dates for all work required by the Contract. If the schedule is unacceptable to the TOWN or other revisions to the schedule are necessary, the CONSULTANT and the TOWN's Community Development Director shall work together to reach an agreement on a mutually acceptable timetable. If the TOWN and the COMNSULTANT are unable to agree on a schedule for the completion of the tasks and all other work required by the Contract within thirty (30) days after the execution of the Contract by the TOWN, the TOWN shall have the right to immediately terminate the Contract without any liability to the CONSULTANT. The CONSULTANT understands and agrees that the TOWN's right to terminate the Contract pursuant to this Paragraph is not subject to the notice and cure provisions of Paragraph 7, and that by executing this Contract, the CONSULTANT waives and releases any and all claims it may have against the TOWN as a result of the TOWN's termination of the Contract.

TASK ONE: PREPARATION OF ALL EVALUATION AND APPRAISAL REPORT ("EAR") BASED COMPREHENSIVE PLAN AMENDMENTS

1. The CONSULTANT shall prepare an updated, financially feasible five (5) year capital improvements schedule in accordance with the statutory requirements of Section 163.3177(3))a) and (b) and all other applicable statutes, rules and regulations. The Capital Improvements schedule shall include, but not be limited to, all publicly and privately funded projects (all sources) necessary to ensure that the adopted level of service ("LOS") standards are achieved and maintained. The Capital Improvements schedule shall include all transportation improvements listed in the MPO transportation improvement program and other infrastructure improvement upon which the Town will rely for concurrency and financial feasibility. In addition, the CONSULTANT shall prepare all EAR based amendments to the Town's Comprehensive Plan, including such additional statutorily required amendments to update and address the following:

- (a) Amend the **Housing Element** to include low income housing and affordable housing.
- (b) Amend the **Intergovernmental Coordination Element**: to include intergovernmental coordination with Palm Beach County School District a process to protect development rights when Development of Regional Impact ("DRI") orders are issued.
- (c) Amend the **Sanitary Sewer Solid Waste, Drainage, Potable Water and Natural Ground Water Element** to establish timing standards for concurrency for sewer, solid waste, drainage and potable water facilities in place no later than the issuance of a certificate of occupancy.
- (d) Amend the **Recreation and Open Space Element** to establish timing standards for concurrency for parks and recreation facilities, no later than one year.
- (e) Amend the **Transportation Element** to establish timing standards for concurrency for transportation facilities, in place of or under actual construction no later than 3 years after the issuance of a certificate of occupancy.
- (f) Amend the **Transportation Element** to adopt long range transportation concurrency management system with planning periods of up to 10 years where significant backlogs exist.
- (g) Amend the **Future Land Use Element** to include criteria to achieve compatibility with military installations as required by Section 163.3177(6) (a), F.S., and include the addition of a Bioscience Overlay.
- (h) Amend the **Capital Improvement Element** to include an updated 5-year Schedule of Capital Improvements and to require that all scheduled improvements based upon outside funding are guaranteed with an interlocal agreement or developer's agreement.
- (i) Amend the **Capital Improvements Element** to provide for school concurrency.
- (j) Amend the Plan to establish and provide an impact fee credit for contribution of land or the construction, expansion or repayment for land acquisition.
- (k) Amend the Plan to establish a procedure to determine whether development applications comply with school concurrency.
- (l) Amend the Plan to require a method to assess proportionate share mitigation options.
- (m) Update the **Capital Improvements Element** to reflect the concurrency management system.
- (n) Amend the **Intergovernmental Coordination Element** to establish joint processes for siting facilities with county-wide significance.
- (o) Amend the **Infrastructure Element** to establish water quality standards for storm water recharge.
- (p) Amend the **Sanitary Sewer Element** to require an update within 18 months of an update regional water supply plan and to reflect alternative water supply projects.

- (q) Amend the **Sanitary Sewer sub-element** to require adequate water supplies based upon assurances from the water supplier, prior to the issuance of a certificate of occupancy.
 - (r) Prepare and provide all required maps.
2. The CONSULTANT shall begin performance of the work required by this Contract the date following the Mayor's execution of this Contract. All of the work of Task One shall be completed no later than **February 1, 2008.**
 3. During the performance of Task One, the CONSULTANT shall attend a minimum of such meetings as the Town deems appropriate which may include meetings with the Local Planning Agency ("LPA") and the Town Commission. The CONSULTANT shall be available during regular business hours to meet, with TOWN staff as needed throughout the Task One process.
 4. The total compensation for the full completion of Task One shall not exceed **Ten Thousand Dollars (\$10,000.00)** and shall be payable to the CONSULTANT within fourteen (14) days after receipt of an invoice submitted by the CONSULTANT to the TOWN, provided that the TOWN has accepted all of the work required to be performed as part of Task One of this Contract, including incidental work not specifically stated herein. The Fee for Task One shall include and professional fees and all CONSULTANT expenses related to this Contract. The CONSULTANT shall not be compensated or reimbursed for expenses for travel to or from the TOWN.

TASK TWO: (1) PREPARATION OF THE TEN (10) YEAR WATER SUPPLY PLAN; AND (2) PREPARATION OF THE EDUCATIONAL FACILITIES ELEMENT OF THE PLAN FOR PUBLIC SCHOOL FACILITES.

A SUB-TASK ONE: PREPARATION OF THE TEN (10) WATER SUPPLY PLAN.

1. Florida law requires all local governments within the South Florida Water Management District ("SFWMD") that are responsible for all, or a portion of, their water supply to prepare and adopt a 10 year water supply facilities Work Plan into their Comprehensive Plan's Potable Water Element. The CONSULTANT, on behalf of the TOWN shall abide by the new statutory requirements as follows:
 - (a) The CONSULTANT shall coordinate the Town's aspects of its Plan with the Palm Beach County Department of Environmental Resource Management ("DERM"), Seacoast Utilities, and the South Florida Water Management District's Regional Water Supply Plan.
 - (b) The CONSULTANT shall revise the Town's Potable Water sub-element

to consider the South Florida Water Supply Plan, apply for, and obtain the necessary approvals for the TOWN's state-mandated 10-year Water Supply Plan.

- (c) The CONSULTANT shall revise the Potable Water sub-element to include Water Supply facilities Work Plan for at least a 10 year planning period addressing water supply facilities necessary to serve existing and new development for which the Town will be responsible.
- (d) The CONSULTANT shall revise the Conservation Element to assess projected water needs and sources for at least a 10 year planning period considering the South Florida Water Supply Plan.
- (e) The CONSULTANT shall revise the Intergovernmental Coordination Element to ensure coordination of the Town's Comprehensive Plan with the South Florida Regional Water Supply Plan.

- 2. The Ten Year Water Supply Plan shall be completed no later than **February 1, 2008.**
- 3. The CONSULTANT shall deliver to the TOWN ten (10) copies of the 10-Year Water Supply and one (1) electronic computer disc ("CD") containing the same documentation. The CONSULTANT shall supply additional copies of each at the TOWN's request and at no additional charge.

B. SUB-TASK TWO: PREPARATION OF THE PUBLIC EDUCATIONAL FACILITIES ELEMENT TO THE PLAN.

- 1. The CONSULTANT will coordinate with the Palm Beach County School District to address the new requirements pertaining to the adoption of the **Public Educational Facilities Element.**
- 2. The CONSULTANT will prepare a Public Educational Facilities Element in accordance with the requirements of the Department of Community Affairs 9J-5.025, including but not limited to. addressing public schools levels of service standards and concurrency and the location of existing and future school sites; coordinating with the Palm Beach County School District on an on-going basis, preparing goals, objectives and polices; preparing monitoring mechanism and procedures; preparing maps as needed.
- 3. The CONSULTANT shall deliver to the TOWN ten (10) copies of the Educational Facilities Amendment and one (1) electronic computer disc ("CD") containing the same documentation. The CONSULTANT shall supply additional copies of each at the TOWN's request and at no additional charge.
- 4. During the performance of all aspects of Task Two, the CONSULTANT shall attend such meetings as the TOWN deems necessary, including meetings with the Palm Beach County School District, Palm Beach County, LPA, the TOWN

Commission, and any other meetings that the TOWN deems necessary and appropriate. The CONSULTANT shall be available during regular business hours to meet, participate in telephone conferences and otherwise communicate with TOWN staff as needed throughout the Task Two process.

5. The Educational Facilities Element shall be completed no later than **January 1, 2008.**
6. The total compensation for the full completion of Task Two shall not exceed **Ten Thousand Dollars (\$10,000.00)** and shall be payable to the CONSULTANT within fourteen (14) days after receipt of an invoice submitted by the CONSULTANT to the TOWN, provided that the TOWN has accepted all of the work required to be performed as part of Task One of this Contract, including incidental work not specifically stated herein. The Fee for Task One shall include all legal and professional fees, and all CONSULTANT expenses related to this Contract. The CONSULTANT shall not be compensated or reimbursed for expenses for travel to or from the TOWN.

TASK THREE: ADOPTION OF EAR BASED AND OTHER PLAN AMENDMENTS

1. The TOWN will present the Ordinance containing the proposed Plan Amendments to the TOWN's Local Planning Agency ("LPA") for review and preparation of recommendations to the Town Commission. Duly noticed public hearings will be held by the TOWN's LPA and the Town Commission in accordance with the statutory requirements for large scale Comprehensive Plan Amendments. After approval of the Ordinance at first reading, the CONSULTANT shall assist the TOWN in transmitting the Plan Amendments to the Department of Community Affairs ("DCA") and all other agencies required by law to review the same pursuant to Florida statutes.
2. If necessary, the CONSULTANT shall revise the proposed Amendments, to address the objections, recommendations, and comments of any reviewing entity and will present the amendments to the Town Commission for final adoption. The CONSULTANT shall assist the Town in transmitting three copies to the DCA and all required copies to all other reviewing agencies.
3. During the performance of Task Three, the CONSULTANT shall attend such meetings of the Town Commission, and Town staff as necessary. The CONSULTANT shall be available during regular business hours to communicate with TOWN staff as needed throughout the Task Three process.
4. The total compensation for the full completion of Task Three shall not exceed **Seven Thousand Five Dollars (\$7,500.00)** and shall be payable to the CONSULTANT within fourteen (14) days after receipt of an invoice

submitted by the CONSULTANT to the TOWN, provided that the TOWN has accepted all of the work required to be performed as part of Task Three of this Contract, including incidental work not specifically stated herein. The Fee for Task Three shall include all legal and professional fees, and all CONSULTANT expenses related to this Contract. The CONSULTANT shall not be compensated or reimbursed for expenses for travel to or from the TOWN.

2. FINAL COMPLETION DATES

The following are the final approval completion dates for the following tasks:

- a. **February 1, 2008** for the final adoption of all EAR based and other Plan Amendments as provided in Task One;
- b. **February 1, 2008** for adoption of the 10 Year Water Supply Plan as provided in Task Two;
- c. **January 1, 2008** for adoption of the Educational Facilities Element as provided in Task Two.

3. PROJECT MANAGERS.

The Project Manager for the CONSULTANT shall be Joe Corradino. The CONSULTANT's Project Manager shall attend all staff meetings, meetings and workshops of the LPA, and meetings of the Town Commission as required by the TOWN Commission. The Project Manager for the TOWN is Patrick Sullivan, Director of the Community Development Department for the TOWN.

4. FEES AND EXPENSES

This is an all expense included Contract, The TOWN will not be responsible for reimbursing any expenses of the CONSULTANT including but not limited to, the cost of the printing, deliveries, federal express services, postage, facsimile transmittal, travel time, or telephone calls., other communication expenses, reproduction costs, sub-consultant fees, overnight deliveries and special accounting expenses. The CONSULTANT acknowledges and agrees that they understand the full scope of work and all tasks required of the CONSULTANT by the TOWN pursuant to this Contract, and the CONSULTANT agrees not to submit requests for change orders or additional compensation to the TOWN for any work covered by the scope of this Contract.

5. EQUAL OPPORTUNITY/MBE PARTICIPATION

The CONSULTANT hereby assures that no person shall be discriminated against the grounds of race, color, creed, national origin, handicap, age, or sex, in any activity under this Contract. The CONSULTANT shall take all measures necessary to effectuate these assurances.

6. INVOICING AND PAYMENT

6.1 The CONSULTANT'S invoices shall be sent to the following address:

Town of Lake Park
Town Manager
535 Park Avenue
Lake Park, FL 33403

6.2 The CONSULTANT shall bill the TOWN upon completion of each task. The TOWN shall pay the full amount of the invoice within fifteen (15) days of receipt and acceptance of the work by the TOWN, and provided the CONSULTANT has performed the work according to the terms and conditions of this Contract to the satisfaction of the TOWN.

7. INDEMNIFICATION AND INSURANCE

7.1 For Ten Dollars (\$10.00) and other good and valuable consideration, the sufficiency of which is acknowledged, payable as part of and included in the first payment hereunder, the CONSULTANT, shall defend, indemnify, save, and hold the TOWN, including the Town Commission, and the Town's agents, elected and appointed officials, representatives, and employees, harmless from any and all claims or causes of action, including without limitation, all damages, losses, liabilities, expenses, costs, and attorney's fees related to such claims, resulting from any negligent or intentional act or omission, or the violation of any federal, state, or local law or regulation, by the CONSULTANT, its subcontractors, agents, assigns, invitees, or employees in connection with this Contract. The CONSULTANT further acknowledges that it is solely responsible for ensuring its compliance and the compliance of its subcontractors, agents, assigns, invitees and employees with the terms of this Contract.

7.2 The CONSULTANT, The Corradino Group, Inc., a Kentucky corporation shall maintain, or cause to be maintained, the insurance coverages as required hereunder which shall include, at a minimum, the following specified insurance coverages in the amounts set forth hereafter during the full period of the Contract, which must include the following coverages and minimum limits of liability:

a. WORKERS' COMPENSATION AND EMPLOYERS' LIABILITY INSURANCE for all employees of the CONSULTANT for Statutory Limits in compliance with the applicable state and federal laws. Notwithstanding the number of employees or any other statutory provisions to the contrary, coverage shall extend to all employees of the CONSULTANT and all

subcontractors.

b. **COMPREHENSIVE GENERAL LIABILITY** with the minimum limits of \$1,000,000.00, Per Occurrence, Combined Single Limit for Bodily Injury Liability, Property Damage Liability, Premises and Operations, Independent contractors, Products and Completed Operations, Broad Form Property / Personal Injury, XCU coverage, and a contractual Liability Endorsement.

c. **BUSINESS AUTO LIABILITY** with minimum limits of \$1,000,000.00, Per Occurrence, Combined Single Limit for Bodily Injury and Property Damage Liability. This shall be an "any-auto" policy including Owned, Hired, Non-Owned, and Employee Non-Ownership Coverage.

d. **PROFESSIONAL LIABILITY** (malpractice and professional negligence) coverage with minimum limits of \$1,000,000.00 for all agents and employees of CONSULTANT.

- 7.3 The TOWN shall be included as an Additional Named Insured under the General Liability and Automobile Liability policies. Current valid insurance policies meeting the requirements herein identified shall be maintained during the duration of the CONSULTANT. There shall be a thirty (30) day notification to the TOWN, in the event of cancellation or modification of any stipulated insurance policy. It shall be the responsibility of the CONSULTANT to ensure that any subcontractors are adequately insured or covered under their policies.
- 7.4 All Certificates of Insurance shall be kept on file with the TOWN, and approved by the TOWN prior to the commencement of any work activities. The TOWN may at its discretion, require the CONSULTANT to provide a complete certified copy of the insurance policy(s). If this Contract includes the installation of machinery and/or equipment into an existing structure, the Comprehensive General Liability policy must include an endorsement covering same, including installation and transit.
- 7.5 The required insurance coverage shall be issued by an insurance company duly authorized and licensed to do business in the State of Florida with the following minimum qualifications in accordance with the latest edition of A.M. Best's Insurance Guide: Financial Stability: B+ to A+.
- 7.6 All required insurance shall preclude any underwriter's rights of recovery or subrogation against the TOWN with the express intention of the parties being that the required coverages protect both parties as the primary insurance for any and all losses covered by the above described insurance.
- 7.7 The clauses "Other Insurance Provisions" and "Insured Duties in the Event of

an Occurrence, Claim or Suit” as they appear in any policy of insurance in which the TOWN is named as an additional named insured shall not apply to TOWN.

- 7.8 Violation of the terms of this Paragraph and its sub-parts shall constitute a material breach of the Contract by the CONSULTANT, and the TOWN, at its sole discretion, may cancel the Contract and all rights, title and interest of the CONSULTANT shall thereupon cease and terminate.

8. TERMINATION/REMEDIES

- 8.1 If either party fails to fulfill its obligations under this Contract in a timely and proper manner, the other party shall have the right to terminate this Contract by giving written notice of any deficiency. The party in default shall then have seven (7) calendar days from receipt of notice to correct the deficiency. If the defaulting party fails to correct the deficiency within this time, this Contract shall terminate at the expiration of the seven (7) day time period.
- 8.2 The TOWN may terminate this Contract at any time for convenience upon thirty (30) calendar day's prior written notice to the CONSULTANT. The performance of work under this Contract may be terminated by the TOWN in accordance with this clause in whole, or from time to time in part, whenever the TOWN shall determine that such termination is in the best interest of the TOWN. Any such termination shall be effected by delivery to the CONSULTANT of a Notice of Termination specifying the extent to which performance of work under the Contract is terminated, and the date upon which such termination becomes effective.

In the event of termination, the TOWN shall compensate the CONSULTANT for all authorized and accepted work performed through the termination date. The TOWN shall be relieved of any and all future obligations hereunder, including but not limited to lost profits and consequential damages, under this Contract. The TOWN may withhold all payments to the CONSULTANT for such work until such time as the TOWN determines the exact amount due to the CONSULTANT.

- 8.3 If either party initiates legal action, including appeals, to enforce this Contract, the prevailing party shall be entitled to recover a reasonable attorney's fee.

9. STANDARDS OF COMPLIANCE

- 9.1 The CONSULTANT, its employees, subcontractors or assigns, shall comply with all applicable federal, state, and local laws and regulation relating to the performance of this Contract. The TOWN undertakes no duty to ensure

such compliance, but will attempt to advise the CONSULTANT, upon request, as to any such laws of which it has present knowledge.

- 9.2 The CONSULTANT, by its execution of this Contract, acknowledges and attests that, neither he nor any of his suppliers, sub-consultants or affiliates who shall perform work which is intended to benefit the TOWN, has been convicted of any public entity crime pursuant to Section 287.133, Florida Statutes, or, if any such person, entity or affiliate was convicted of a public entity crime, a period longer than thirty-six (36) months has passed since any such person, entity or affiliate was placed on a convicted vendor list. The CONSULTANT further understands and acknowledges by its execution of this Contract, that this Contract shall be null and void, and/or that this Contract is subject to immediate termination by the TOWN, for any misstatement or lack of compliance with the mandates of said statute. The TOWN, in the event of such termination, shall not incur any liability to the CONSULTANT for any work or materials furnished.
- 9.3 The CONSULTANT shall not be exempted from paying Florida Sales and Use taxes to the appropriate governmental agencies or for payment by the CONSULTANT to suppliers for taxes on materials used to fulfill its contractual obligations with the TOWN. The CONSULTANT shall be responsible and liable for the payment of all of its FICA/Social Security and other taxes resulting from this Contract.
- 9.4 Pursuant to Section 287.055(6), Florida Statutes, the CONSULTANT warrants that it has not employed or retained any person, other than a bona fide employee working solely for the CONSULTANT, to solicit or secure this Contract. Further the CONSULTANT warrants that he has not paid or agreed to pay any person, other than a bona fide employee working solely for the CONSULTANT, any fee, commission, percentage, gift, or other consideration contingent upon or resulting from the awarding or making of this Contract. For breach of this provision, the TOWN may terminate this Contract without liability and, at its discretion, deduct or otherwise recover the full amount of such fee, commission, percentage, gift, or other consideration.

10. RELATIONSHIP BETWEEN THE PARTIES

- 10.1 The CONSULTANT is an independent contractor and is not an employee or agent of the TOWN. Nothing in this Contract shall be interpreted to establish any relationship other than that of an independent contractor, between the TOWN and the CONSULTANT, its employees, agents, subcontractors, or assigns, during or after the performance of this Contract. The CONSULTANT is free to provide similar services for others.

- 10.2 The CONSULTANT shall not assign, delegate, or otherwise transfer its rights and obligations as set forth in this Contract without the prior written consent of the TOWN. Any attempted assignment in violation of this provision shall be void.
- 10.3 The CONSULTANT shall not pledge the TOWN'S credit or make the TOWN a guarantor of payment or surety for any contract, debt, obligation, judgment, lien, or any form of indebtedness.

11. RECORDS RETENTION/OWNERSHIP/AUDIT

- 11.1 The CONSULTANT understands that all documents produced by CONSULTANT pursuant to this Contract are public records and CONSULTANT must permit the inspection and copying of all public records and must maintain all public records pursuant to Chapter 119, Florida Statutes. The CONSULTANT shall indemnify and hold the TOWN harmless from any demands, claims, actions or lawsuits of any kind regarding the CONSULTANT's failure to comply with Chapter 119, F.S. related to public records. The CONSULTANT shall permit the TOWN or its designated agent to inspect all records maintained by CONSULTANT which are associated with this Contract at the location where they are kept upon reasonable notice.
- 11.2 The TOWN has not performed a pre-audit of the CONSULTANT'S financial and/or accounting records to verify actual or average direct labor payroll rates or verify the general overhead factor and profit margin. However, the CONSULTANT shall permit the TOWN or its designated agent to inspect such records at the location where they are kept upon reasonable notice. Furthermore, the TOWN shall have the right to audit the CONSULTANT's financial and accounting records, in accordance with generally accepted governmental auditing standards, within a period of one (1) year after completion of this Contract. This audit may be performed by the TOWN or a designated agency.
- 11.3 All documents, including, but not limited to, technical reports, research notes, scientific data and computer programs in draft and final form including the source code and object code, which are developed by the CONSULTANT in connection with this Contract, may be utilized by the TOWN in its normal course of business. TOWN use may include, but shall not be limited to, reproduction, distribution and preparation of derivative works. The TOWN will not hold the CONSULTANT responsible if documents are used for other purposes than intended.

12. GENERAL PROVISIONS

- 12.1 Notwithstanding any provisions of this Contract to the contrary, the parties shall not be held liable for any failure or delay in the performance of this Contract that arises from fires, floods, strikes, embargoes, acts of the public enemy, unusually severe weather, outbreak of war, restraint of government, riots, civil commotion, force majeure, act of God, or for any other cause of the same character which is unavoidable through the exercise of due care and beyond the control of the parties. Failure to perform shall be excused during the continuance of such circumstances, but this Contract shall otherwise remain in effect.
- 12.2 The laws of the State of Florida shall govern all aspects of this Contract. In the event it is necessary for either party to initiate legal action regarding this Contract, venue shall be in the Fifteenth Judicial Circuit for claims under state law and in the Southern District of Florida for any claims which are justiciable in federal court.
- 12.3 In the event any provisions of this Contract shall conflict, or appear to conflict, the Contract, including all exhibits, attachments and all documents specifically incorporated by reference, shall be interpreted as a whole to resolve any inconsistency.
- 12.4 Failures or waivers to insist on strict performance of any covenant, condition, or provision of this Contract by the parties, their successors and assigns shall not be deemed a waiver of any of its rights or remedies, nor shall it relieve the other party from performing any subsequent obligations strictly in accordance with the terms of this Contract. No waiver shall be effective unless in writing and signed by the party against whom enforcement is sought. Such waiver shall be limited to provisions of this Contract specifically referred to therein and shall be not deemed a waiver of any other provision. No waiver shall constitute a continuing waiver unless the writing states otherwise.
- 12.5 Should any term or provision of this Contract be held, to any extent, invalid or unenforceable, as against any person, entity or circumstance during the term hereof, by force of any statute, law, or ruling of any forum of competent jurisdiction, such invalidity shall not affect any other term or provision of this Contract, to the extent that the Contract shall remain operable, enforceable and in full force and effect to the extent permitted by law.
- 12.6 This Contract may be amended, extended, or renewed only with the written approval of the parties.
- 12.7 This Contract states the entire understanding and agreement between the parties and supersedes any and all written or oral representations, statements, negotiations, or agreements previously existing between the

parties with respect to the subject matter of this Contract. The CONSULTANT recognizes that any representations, statements or negotiations made by TOWN staff do not suffice to legally bind the TOWN in a contractual relationship unless they have been reduced to writing and signed by an authorized TOWN representative. This Contract shall inure to the benefit of and shall be binding upon the parties, their respective assigns, and successors in interest.

IN WITNESS WHEREOF, the parties or their duly authorized representatives hereby execute this Contract on the date first written above.

TOWN OF LAKE PARK, FL

ATTEST:

Vivian Mendez, Town Clerk

By: _____
Paul Castro, Mayor

(TOWN SEAL)

APPROVED AS TO FORM AND LEGAL
SUFFICIENCY

By: _____
Thomas J. Baird, Town Attorney

CONSULTANT:

The Corradino Group, Inc. a Kentucky
For Profit Corporation authorized to do
business in the State of Florida

BY: _____
Joe Corradino AICP,
Executive Vice President



Additional Services Agreement

DATE: November 27, 2006
RE: Town of Lake Park Comprehensive Plan Amendment
CLIENT: Town of Lake Park
535 Park Avenue
Lake Park, Florida 33403
Attention: Patrick Sullivan, Director Community Development
CG&A No.: 03-2806.2

CGA HAS BEEN ADVISED TO PROCEED WITH THE FOLLOWING ADDITIONAL SERVICES:

Due to the client's request for work outside the original scope of services, Calvin, Giordano & Associates, Inc. will provide the following additional services:

Task 1 - EAR-Based Comprehensive Plan Amendments

Gather data and prepare text for the Town of Lake Park's EAR-based Comprehensive Plan amendments.

Elements to be revised include:

- Future Land Use
- Transportation (formerly Traffic Circulation)
- Housing
- Sanitary Sewer, Solid Waste, Drainage, Potable Water, and Natural Groundwater Recharge
- Coastal Management
- Conservation
- Recreation and Open Space
- Intergovernmental Coordination
- Capital Improvements

Work products include the following:

- Revised Goals, Objectives, and Policies based upon the adopted Evaluation and Appraisal Report, Chapter 163, Florida Statutes, and 9J-5, Florida Administrative Code.
- Data Inventory Analysis. The text for Data Inventory and Analysis for each section will be updated.
- Revised EAR-based amendments and response memo based upon the Department of Community Affairs Objections, Recommendation, and Comments Report.

Engineering
Construction Engineering & Inspection
Municipal Engineering
Transportation Planning & Traffic Engineering
Surveying & Mapping
Planning
Landscape Architecture & Environmental Services
Construction Services
Indoor Air Quality
Data Technologies & Development
Emergency Management Services

1800 Eller Drive, Suite 600
Fort Lauderdale, FL 33316
Phone: 954.921.7781
Fax: 954.921.8807
www.calvin-giordano.com

Task 2 - Mapping

Original GIS-based maps will be created for all Comprehensive Plan Elements. Maps required for the Goals, Objectives, and Policies, and Data Inventory and Analysis will be created in GIS based upon data from the Town of Lake Park, Palm Beach County, Palm Beach County MPO, South Florida Water Management District, FEMA, USGS, as well as other related public agencies.

COST OF THESE SERVICES:

<input checked="" type="checkbox"/> LUMP SUM <input type="checkbox"/> HOURLY - NOT TO EXCEED:	\$119,980.00
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AUTHORIZATION

Kindly sign and return this authorization at your earliest convenience.
Calvin, Giordano & Associates, Inc.
will proceed upon receipt of authorization.

By: _____
Town of Lake Park
Patrick Sullivan, Director
Community Development

By: Shelley Eichner
Calvin, Giordano & Associates, Inc.
Shelley Eichner, AICP
Vice President

Date _____

Date 11/27/06

LT/jm



Continental Shelf Associates, Inc.

www.conshelf.com

759 Parkway Street
Jupiter, Florida 33477

Phone: 561-746-7946
Fax: 561-747-2954

March 7, 2007

Mr. Patrick Sullivan, Director
Community Development Department
535 Park Avenue
Lake Park, FL 33403

Subject: Expression of Interest to Provide Planning Services

Dear Mr. Sullivan:

Please accept this letter as CSA International's (CSA) expression of interest in assisting the Town of Lake Park update its Comprehensive Plan. In arriving at a cost to prepare the Comprehensive Plan Update, we took into consideration the Town's recently completed Evaluation Appraisal Report, Section 163.3161, Florida Statutes, Rule 9J-5, Florida Administrative Code, and Senate Bill 360. We propose that the work program involve five major tasks: 1) Project Coordination and Public Involvement; 2) Data and Analysis Update; 3) Goals, Objectives, and Policies Revision; 4) Capital Improvements Plan Preparation; and 5) Final Amendments Package and Follow-up. These tasks and their cost estimates are described in more detail on the attached Draft Scope of Work. As proposed the total cost would be \$58,500.

The following highlights CSA's strengths relevant to the proposed project:

- **Comprehensive Planning.** We have prepared numerous comprehensive plans for municipal and county levels of government. The Planning Division Director served as the Treasure Coast Regional Long-Range Planning Director for eight years.
- **Geographic Information Systems.** Our team has several people very experienced in manipulating spatial data and creating effective maps.
- **Public Participation.** CSA staff has extensive experience in educating and training local planners, elected officials, and the public.
- **Florida Department of Community Affairs (FDCA).** CSA has an excellent working relationship with staff at the FDCA.
- **Local Presence.** CSA is located in Jupiter, Florida.
- **Tallahassee Presence.** CSA also has a small office in Tallahassee. One of its primary functions is to enable us to have immediate, face-to-face access to key state agencies, such as FDCA and the Florida Department of Environmental Protection.

Town of Lake Park Comprehensive Plan Update

Scope of Work

- TASK 1 – Project Coordination and Public Involvement** [Cost: \$18,500]
 CSA would schedule regular meetings with Lake Park staff for purposes of coordination, data collection, and input throughout the contract with the assumption of at least 5 meetings. In addition, CSA would coordinate public involvement requirements including drafting public notices, planning public hearings (3), recording public comments, and addressing public comments.
- Deliverables:** Meeting Minutes [3 business days after meetings]
 Progress Report [June 15, 2007]
 Documentation of Public Involvement Process [Dec. 15, 2007]
 Record of Public Comments [Dec. 15, 2007]
- TASK 2 – Data and Analysis Update** [Cost: \$16,500]
 CSA will update all data and analysis for the Comprehensive Plan utilizing information gathered for the EAR where possible. The update will include gathering and creating GIS data for all 9J-5 required map series. This GIS data will be submitted to the Town in addition to the map products.
- Deliverables:** Draft Data and Analysis for all Plan Elements [Aug. 1, 2007]
 GIS data [Nov. 1, 2007]
- TASK 3 – Goals, Objectives, and Policies (GOPs) Revision** [Cost: \$7,000]
 CSA will revise all existing GOPs and add new GOPs according to the EAR analysis, specifically Section 6 and Appendix C of the EAR. Special attention will be paid to making the GOPs consistent with other plans as required and in including hazard mitigation and post disaster issues. In addition, CSA will include new elements, such as a Public School Facilities Element and a Historic Preservation Element.
- Deliverables:** Draft of GOPs revision with tracked changes [Sept. 1, 2007]
- TASK 4 – Prepare Capital Improvements Plan (CIP)** [Cost: \$7,000]
 CSA will work with Town staff to prepare a CIP and Schedule that meets the financial feasibility requirements of SB 360.
- Deliverables:** Draft CIP [Oct. 1, 2007]
- TASK 5 – Final Amendments Package and Follow-up** [Cost: \$9,500]
 CSA will edit all drafts based on Town staff and public comments and compile an amendments package for submittal to the Florida Department of Community Affairs (DCA). Both hardcopy and electronic versions will be provided. CSA will also be available to follow-up on any DCA comments or additional data needed until the amendments have been approved.
- Deliverables:** Final Amendment Submittal Package [Feb. 1, 2008]

References:

Mr. Terry Hess, AICP
Deputy Director
Treasure Coast Regional
Planning Council
(772) 221-4060

Mr. Marty Hodgkins, AICP
Planning and Zoning Director
City of Wellington
(561) 753-2430

Mr. Jamie Titcomb
Executive Director
Palm Beach County League
of Cities
(561) 355-4484

We look forward to the opportunity of working with your community. If you have any questions, please contact me at (772) 221-7720 or (772) 485-4610 (cell).

Sincerely,

Lincoln Walther

Lincoln N. Walther, AICP
Planning Director



city planning & zoning • lobbying • permitting • land development research

February 28, 2007

Mr. Patrick G. Sullivan, Director
Community Development
Town of Lake Park
535 Park Avenue
Lake Park, FL 33403

Re: Comprehensive Plan Update Proposal

Dear Mr. Sullivan,

It was a pleasure to meet with you last week regarding preparation of an update to the Town of Lake Park Comprehensive Plan based on the Evaluation and Appraisal Report (EAR) approved by the Florida Department of Community Affairs (DCA). JLH Associates has been practicing city planning in the State of Florida, and most particularly in Palm Beach County, for the past thirty four (34) years. At some point in this time period, JLH has prepared all, or parts of, city plans for thirty plus municipalities in Palm Beach County. I have been intimately exposed to the State planning laws and requirements governing Comprehensive Plans since their inception in 1975 not only as a city planner, but as a municipal lobbyist for the thirty seven (37) municipalities in Palm Beach County. I acted as Executive director and Lobbyist for the Palm Beach County Municipal League from 1991-1998 lobbying the County Commission and State Legislature. I also acted as Lobbyist for the Palm Coast League of Cities (Palm Beach, Broward and Dade Counties) consisting of ninety four (94) cities during the same time period. This responsibility required lobbying the U.S. Congress, as well as, the State Legislature on municipal issues. JLH Associates has prepared a number of municipal EARs (6 completed, 1 in process) and is currently working with these cities in preparing their Comprehensive Plan updates.

It is my understanding that the Town received its EAR "Sufficiency" letter from DCA in September, 2006 which leaves about fourteen (14) months from this date for the Town to adopt the EAR-based amendments to its Comprehensive Plan. It is also my understanding that the Comprehensive Plan document has not been updated since its adoption in the late 1980's. I have had an opportunity to briefly review the approved EAR and Comprehensive Plan. JLH offers the following comments and proposal to update the Town of Lake Park Comprehensive Plan.

Comprehensive Plan (General): The currently adopted Comprehensive Plan includes all of the support documentation (including data and analysis and mapping) and the Goals, Objectives and Policies for all Plan elements. State planning law only requires that the Comprehensive Plan which includes the Goals, Objectives and Policies, as well as required mapping, be adopted by the Town. The support documentation does not have to be adopted. It is recommended that two (2) documents be produced in the update process; a Support Document to the Comprehensive Plan and the adopted Comprehensive Plan document. This will allow the Town to update data and information periodically without having to go through the official amendment process which can be a potentially lengthy and costly proposition.

Mapping: The EAR reveals that the Town is under contract with a consultant to prepare all necessary mapping required for the Future Land Use element of the Comprehensive Plan. This represents a substantial effort and cost in itself. This proposal assumes that mapping required for the Comprehensive Plan update has already been contracted and will not be considered in this proposal and cost estimate. If for some reason mapping will be required, this cost would have to be negotiated under a separate proposal.



Major Issues: The EAR has identified nine (9) "Major Issues" to be addressed in the update. The EAR described ways to approach these issues; however, it is recommended that a few additional items regarding particular issues also be addressed in the update. The "Major Issue" regarding *Roadway Improvements* identifies that there are drainage issues that need to be addressed, as well. The Town of Lake Park is a participant in, and a co-permittee to, the Palm Beach County NPDES (National Pollution Discharge and Elimination System) Stormwater Permitting Program which is a federal stormwater management permitting program (administered by the State Department of Environmental Protection) aimed at maintaining surface water quality at discharge points that meet State Water Quality Standards. It is important that the NPDES Program be recognized in the Comprehensive Plan. It is recommended that, at a minimum, Policies be established in the Stormwater Management element of the Plan to address this concern. Other elements such as Capital Improvements, Intergovernmental Coordination and Conservation, should be reviewed to identify drainage improvements projects, coordination efforts and conservation issues, if deemed appropriate. Another "Major Issue" concerns *Historic Preservation*. It is suggested that a separate element be established in the updated Plan. *Economic Development* issues are also identified as a "Major Issue". It is recommended that a separate Economic Development element also be established in the update to address these concerns. The addition of an *Historic Preservation* element and an *Economic Development* element to the Comprehensive Plan will require additional efforts in the Comprehensive Plan update, but will be responsive to those identified issues.

The EAR also identified some "Special Topics" worthy of further attention:

Housing Needs and Affordability: Requirements of Florida Statutes and the Florida Administrative Code rules require that a Housing Needs Assessment be performed as an integral part of the Housing element. This assessment was not necessarily required at the EAR stage, so the update will have to address the needs assessment in great detail. This assessment will relate directly to housing affordability in Lake Park. Objectives and Policies will have to be established in the Housing element which address these needs. The Housing Needs Assessment and Affordability issues will have a direct bearing on how to address *Residential Densities* and the *Small Town Character* sought by the Town (other "Major Issues" identified in the EAR).

Water and Sewer: The Town is not a water or sewer service provider; rather, central potable water and sanitary sewer is provided to the Town by Seacoast Utilities Authority (SUA). Potable Water and Sanitary Sewer Level of Service (LOS) Standards have to be established in the Plan. This will require coordination with SUA to determine appropriate LOS Standards for the Town's portion of the SUA service area. The regional water issue must also be addressed in the update. Even though the Town is not a water supplier, eventually a 10-Year Water Facilities Supply Plan will have to be adopted by the Town. Recent State legislative changes (2006) require that the 10-Year Plan be adopted as part of the Potable Water element of the Comprehensive Plan. The timing of when the Town's 10-Year Plan will have to be prepared, is subject to the adoption of the 10-Year Water Facilities Supply Plan being prepared by the South Florida Water Management District (SFWMD). The SFWMD 10-Year Plan has not been adopted as of this date, but is imminent. When adopted, the Town will have approximately eighteen (18) months to address this issue in its Comprehensive Plan. This situation will not fully impact this EAR-based Plan amendment, but it will have to be addressed in some way to recognize what is on the horizon.

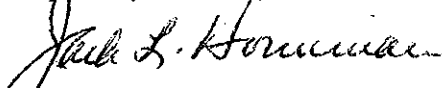
Financial Feasibility and 5-Year Capital Improvements Program (CIP): The EAR recognizes that a five (5) year CIP will have to be developed in the Comprehensive Plan update. Also, commencing December, 2007, State law will require that an annual CIP be prepared as an official amendment to the Plan and subject to the comprehensive planning amendment review process by DCA. Also, per State rules and requirements, it must be demonstrated that the Comprehensive Plan is financially feasible. Therefore, an extensive analysis of proposed capital projects and associated costs will have to be performed in the preparation of the CIP.

Timeframes and Costs: The timeframes necessary to prepare and adopt the EAR-based amendment to the Town of Lake Park Comprehensive Plan will be highly dependent on the number of the Workshops and public participation opportunities the Town believes is appropriate to assure adequate input and participation in the update process. The Town has eighteen (18) months from the date of receipt of the "Sufficiency" letter from DCA to adopt the updated Comprehensive Plan.

Likewise, the expected cost to prepare the Comprehensive Plan will be dependent on the time required to satisfy the locally determined public participation process and the number of public Workshop sessions necessary to discuss and prepare the Plan. The Town will determine the number of public review sessions needed; however, the cost estimate provided herein allows for the one (1) required Local Planning Agency (LPA) public hearing and for the one (1) Town Council adoption public hearing. If JLH Associates is requested by the Town to attend and participate in any public meetings and/or Workshops beyond these two (2) required public hearings, the Town will bear that additional expense and reimburse JLH Associates for such attendance and participation at the consultant's normal hourly rate. It is estimated that the fixed cost to prepare the updated Comprehensive Plan for the Town of Lake Park, based on the conditions set forth above, will not exceed \$90,000.

I hope this provides you with adequate information to consider JLH Associates in your selection process. JLH is available immediately to commence the work effort. If you require additional information, please contact me at (772)545-2404.

Respectfully submitted,



Jack L. Horniman, President
Planning Consultant

**PROPOSAL FOR CONSULTANT SERVICES
TOWN OF LAKE PARK EAR-BASED AMENDMENTS, AND ASSOCIATED
AMENDMENTS AND ORDINANCES TO ADDRESS 2005 GROWTH
MANAGEMENT REQUIREMENTS**

Proposal LP2007-01

The following Scope of Services details the steps by which The Corradino Group and Bell David Planning Group (**The Team**) proposes to assist the Town in the developing and adopting amendments necessary to comply with the requirements of 2005 SB360. This scope is based on the requirements in Chapter 163, F.S., guided by the process as enumerated in Section 163.3191(12)(a) F.S., Rule 9J-5, Florida Administrative Code (F.A.C.) and the Team's experience. We believe we have a team that is well suited to handle the rigors of the amendment process. The teams experience is plentiful, as we have performed multiple EAR's and amendments, and received commendation from the DCA for our product and process. We pay great attention to smoothly approving our product, first through the city, and secondly through the state. The public involvement portion of these efforts are attention to with detail, saving time and money to the client in the long run. In addition Mr. Corradino uniquely understands the municipal process as he himself is an elected City Council Member in Pinecrest Florida. We look forward to working with you on this effort.

Task I. Preparation of EAR-based amendments, updated Capital Improvements Schedule, Proportionate Fair Share Ordinance

The Town must address the 2005 statutory requirements which are presented in Sections 163.3177(3) (a) and (b), Florida Statutes (F.S.), and which require an annually updated, financially feasible 5-year schedule of capital improvements. The Capital Improvements Schedule shall include all publicly and privately funded projects (all sources) necessary to ensure that the adopted level-of-service standards are achieved and maintained. Meaning, this schedule will include all transportation improvements listed in the MPO transportation improvement program and other infrastructure improvements upon which the Town will rely for concurrency and financial feasibility.

The Team will prepare amendments necessary to address: the EAR-recommendations; the afore-mentioned requirements regarding the updated Capital Improvements Schedule and the Proportionate Fair Share Ordinance.

Deliverables – 10 copies each for staff review of the EAR-based Amendments and Updated Capital Improvements Schedule and 5 copies of the Proportionate Fair Share Ordinance and one electronic copy of each (number of copies may be amended as determined by the City).

Completion Date – December 1, 2007

Total Cost of Task I. – \$10,000.00 (not to exceed amount)

Task II. The 10-year Water Supply Plan and the Educational Facilities Element for Public School Facilities

The Team will coordinate with the Palm Beach County Environmental Resources Management Department, the appropriate water utility and the South Florida Water Management District in order to write and secure the necessary approvals for the Town's state-mandated 10-year Water Supply Plan (due date Summer 2008).

The Team will coordinate as appropriate with Palm Beach County Public Schools through the duration of this process in order to address the new requirements regarding the adoption of an Educational Facilities Element by January 1, 2008.

As required by the 2005 State growth management legislation, a public educational facilities element will be prepared to include the following requirements;

- a. Address public schools levels of service standards and concurrency;
- b. Ongoing coordination with Palm Beach County Public Schools;
- c. Location of existing and future schools sites
- d. Goals, objectives and policies;
- e. Monitoring Mechanisms and Procedures;
- f. Other statutory requirements;
- g. Maps as needed

Deliverables -- 10 copies each for staff review of the 10-year Water Supply Plan and Educational Facilities Element and one electronic copy of each (number of copies may be amended as determined by the Town).

Completion Dates – 10-year Water Supply Plan – Summer, 2008
Educational Facilities Element – October 1, 2007

Total Cost of Task II. – \$10,000.00 (not to exceed amount)

Task III. Adoption of the EAR-based Amendments, updated Capital Improvements Schedule, Proportionate Fair Share Ordinance, 10-year Water Supply Plan and the Educational Facilities Element for Public School Facilities

The Team will present the documents referenced below to the Planning and Zoning Board and Town Commission (LPA) in advertised public hearings in order to authorize and approve transmittal to the Florida Department of Community

Affairs (DCA), as required by Florida Statute. The Team will then transmit the appropriate number of copies to the Department of Community Affairs and copies to designated review agencies.

The Team will revise the proposed amendments, Schedule, Plan and Element to address the objections, recommendations, and comments, if any, and will present the amendments to the Town Commission for adoption in an advertised public hearing. The Team will then transmit three copies to DCA and copies to designated review agencies. DCA will issue its Notice of Intent to find the adopted amendment in compliance within 20 days. The effective date of the amendments is approximately 45 days from submittal of the adopted EAR-based amendments.

The 10-year Water Supply Plan will be adopted pursuant to SB 360 and 444 and submitted to the appropriate review agencies to include: Palm Beach County (for consistency with the County's Plan), the South Florida Water Management District and the State of Florida Department of Community Affairs.

The Education Facilities Element will also be adopted and submitted to the appropriate State and regional agencies and Palm Beach County Public School District for review as a comprehensive plan amendment. As part of this adoption process BDPG will assist in coordinating revisions to the Interlocal Agreement Between the School Board of Palm Beach County, Palm Beach County and its municipalities.

Completion Dates – EAR-based amendments, updated Capital Improvements Schedule, Proportionate Fair Share Ordinance – February 1, 2008

10-year Water Supply Plan – Summer 1, 2008

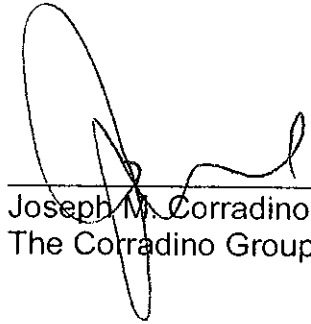
Educational Facilities Element – prior to January 1, 2008

Total Cost of Task III - \$7,500 (not to exceed amount)

Total Cost of Tasks I, II and III – \$27,500.00 (not to exceed amount)

The Corradino Group and Bell David Planning Group appreciate this opportunity to submit this proposal to the Town of Lake Park.

Agreement Submitted by:



Joseph M. Corradino, AICP, Vice-President
The Corradino Group

Date:

Agreed to by:

Name of Authorized Representative of the Town
of Lake Park, Florida

Date:

Note: Signature by the Town of Lake Park signifies a notice of intent to proceed with the under the terms noted above. A facsimile signature shall have the same legally binding effect as an original signature.

TAB 10

**Town of Lake Park Town Commission
Agenda Request Form**

Meeting Date: May 2, 2007

Agenda Item No.

- | | |
|--|---|
| <input checked="" type="checkbox"/> QUASI-JUDICIAL PUBLIC HEARING | <input checked="" type="checkbox"/> RESOLUTION |
| <input type="checkbox"/> Ordinance on Second Reading | <input type="checkbox"/> DISCUSSION |
| <input type="checkbox"/> Public Hearing | <input type="checkbox"/> BID/RFP AWARD |
| <input type="checkbox"/> ORDINANCE ON FIRST READING | <input type="checkbox"/> CONSENT AGENDA |
| <input type="checkbox"/> GENERAL APPROVAL OF ITEM | |
| <input type="checkbox"/> Other: | |

SUBJECT: Request by Gentile Holloway O'Mahoney, agent for the Applicant, Earl Stewart Toyota, to extend the deadline for fulfillment of Condition No. 2 of Resolution No 43-04-04 until February 4, 2008.

RECOMMENDED MOTION/ACTION: Motion to approve Resolution extending the date for fulfillment of Condition No. 2 of Resolution No 43-04-04 until February 4, 2008.

Approved by Town Manager *M. J. Lewis* Date: *4/25/07*

Originating Department: Community Development	Costs: \$ N/A Funding Source: Acct. #	Attachments: Staff Memo Resolution 43-07-04 Original Resolution Request Letter
Department Review: <i>4/24/07</i> <input checked="" type="checkbox"/> Town Attorney KER <input type="checkbox"/> Community Affairs _____ <input checked="" type="checkbox"/> Community Development <i>[Signature]</i>	<input type="checkbox"/> Finance _____ <input type="checkbox"/> Fire Dept _____ <input type="checkbox"/> Library _____ <input type="checkbox"/> PBSO _____	<input type="checkbox"/> Personnel _____ <input type="checkbox"/> Public Works _____ <input type="checkbox"/> Town Clerk _____ <input type="checkbox"/> Town Manager _____
Advertised: Date: _____ Paper: _____ <input type="checkbox"/> Not Required	All parties that have an interest in this agenda item must be notified of meeting date and time. The following box must be filled out to be on agenda.	Yes I have notified everyone _____ or Not applicable in this case _____ Please initial one.

Summary Explanation/Background: On August 4th 2004 the Town Commission adopted Resolution No 43-04-04, which approved the abandonment of a portion of East Jasmine Drive effective upon the performance of three conditions of approval. The Applicant, Earl Stewart Toyota ("Applicant") was give three years from the effective date of the Resolution (until August 4, 2007) within which to obtain an amendment to the Town's Comprehensive Plan ("Plan") to change in the land designation from residential to a commercial for a portion of the Applicant's property. Because the Department of Community Affairs prohibited any changes to the Town's Plan until the Evaluation and Appraisal Report was accepted, the Applicant is unable to fulfill Condition No. 2 of Resolution No 43-04-04, within the 3 year time frame. The Applicant has requested a one-time six moth extension of the deadline until February 4, 2008. Staff recommends approval of this request.

RESOLUTION NO. 38-05-07

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF LAKE PARK, FLORIDA, AMENDING CONDITION NO. 2 OF RESOLUTION NO. 43-07-04 DATED AUGUST 4, 2004, TO PROVIDE A SIX MONTH EXTENSION OF TIME UNTIL FEBRUARY 4, 2008 BY WHICH EARL STEWART TOYOTA MUST OBTAIN ALL AMENDMENTS TO THE TOWN'S COMPREHENSIVE LAND USE PLAN AND THE TOWN'S LAND DEVELOPMENT REGULATIONS THAT ARE NECESSARY FOR THE EXPANSION OF THE EXISTING COMMERCIAL PLANNED UNIT DEVELOPMENT (AUTOMOTIVE DEALERSHIP) TO INCLUDE THE PROPERTY CURRENTLY OCCUPIED BY THE JOURNEY'S INN; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Town of Lake Park ("Town"), is the owner of certain real property which is currently used as a public road right-of-way, known as East Jasmine Drive, the legal description of which is attached hereto and incorporated herein as **Exhibit "A"** (the "subject property"); and

WHEREAS, the Earl Stewart Toyota Automobile dealership ("Applicant") is the owner of real property consisting of a commercial planned unit development ("PUD") with an automobile dealership use, which PUD is adjacent to and immediately north of the subject property; and

WHEREAS, in 2004 the Town Commission adopted Resolution No. 43-07-04, which provided for the abandonment of the subject property upon the fulfillment of three conditions of approval, and

WHEREAS, subsequent to the adoption of Resolution No. 43-07-04, the Applicant acquired the real property, which is adjacent to and immediately south of the subject property, now known as Journey's Inn, which will facilitate the expansion of the Applicant's dealership, including the abandoned subject property; and

WHEREAS, due to circumstances beyond the control of the Applicant involving the Town's Comprehensive Plan, it is unlikely that the Applicant can fulfill the requirements of Condition No. 2 of Resolution No. 43-07-04 within the required three year time period (August 4, 2007); and

WHEREAS, Gentile, Holloway, O'Mahoney, as the agent for the Applicant, has submitted a request for extension of time to fulfill the requirements of Condition No. 2 of Resolution No. 43-07-04, and

WHEREAS, Town staff has reviewed the Applicant's request and has recommended approval of a one-time six (6) month time extension and the amendment to Condition No. 2 of Resolution No. 43-07-04 to reflect the extension of time until February 4, 2008.

NOW THEREFORE, BE IT ORDAINED BY THE TOWN COMMISSION OF THE TOWN OF LAKE PARK:

Section 1: The whereas clauses are incorporated herein as true and correct findings of fact and conclusions of law of the Town Commission.

Section 2. The Town Commission hereby amends Condition No. 2 of Resolution No. 43-07-04 to read as follows:

2. The Applicant (Stewart) shall obtain any and all appropriate amendments to the Town's Comprehensive Plan and land development regulations such that the subject property and the Journey's Inn property can be operated as an automobile dealership on or before February 4, 2008. ~~within three years from the effective date of this Resolution.~~

Section 3. This Resolution shall become effective upon adoption.

**Town of Lake Park
Community Development Department
Memo**



Meeting Date: 5-2-2007

Patrick Sullivan, AICP, Director

To: Town Commission

Re: Stewart Toyota extension

April 19, 2007

On August 4, 2004 the commission approved by resolution the abandonment of East Jasmine Drive in order to facilitate the Stewart Toyota expansion onto the block south of East Jasmine Drive. A condition of that agreement was that Earl Stewart receive all pertinent approvals from the town to move forward. Among those approvals was the requirement to have the land fronting on Lakeshore Drive re-designated as a commercial land use designation in the comprehensive plan and on the future land use map. Mr. Stewart was given three years to comply. Subsequent to that approval the town found out that the Department of Community Affairs (DCA) would not allow any amendments to the plan until the town submitted its required Evaluation and Appraisal Report (EAR) to DCA for approval. Mr. Stewart was therefore unable to comply with the condition of the resolution until the town completed its EAR. The town did not finish the EAR process until September of 2006. This in effect left Mr. Stewart with only 11 months to receive all his required permits and approvals. Because of the hearing requirements in the code and state statute it may not be possible for Mr. Stewart to receive the approvals he needs prior to the deadline of August 4, 2007.

Therefore, the Town Manager, the town attorney, and staff recommend that an extension of six months in which to comply with the conditions of the original resolution be given to Mr. Stewart so that he will have ample time to go through the process.

Patrick Sullivan, AICP Director
Community Development Department
881-3319 fax 881-3323
psullivan@lakeparkflorida.gov

RESOLUTION NO. 43-07-04

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF LAKE PARK, FLORIDA, ABANDONING A PORTION OF THE EXISTING RIGHT OF WAY KNOWN AS EAST JASMINE DRIVE, EFFECTIVE UPON AND SUBJECT TO THE PERFORMANCE OF CERTAIN CONDITIONS ESTABLISHED BY THE TOWN COMMISSION.

WHEREAS, the Town of Lake Park ("Town"), is the owner of certain real property, the legal description of which is attached hereto and incorporated herein as **Exhibit "A"** (the "subject property"); and

WHEREAS, the subject property is a roadway known as East Jasmine Drive; and

WHEREAS, Earl Stewart Toyota ("Stewart") owns certain real property, which is adjacent to and immediately north of the subject property; and

WHEREAS, Stewart proposes to acquire certain real property, which is adjacent to and immediately south of the subject property, said property now known as Journey's Inn; and

WHEREAS, Stewart has filed an application seeking the abandonment of a portion of the existing right of way known as East Jasmine Drive; and

WHEREAS, the Town Commission supports the abandonment of a portion the existing right of way known as East Jasmine Drive provided Stewart complies with certain conditions specified by the Town Commission.

NOW THEREFORE, BE IT ORDAINED BY THE TOWN COMMISSION OF THE TOWN OF LAKE PARK:

Section 1: The whereas clauses are incorporated herein as true and correct findings of fact and conclusions of law of the Town Commission.

Section 2: The Town Commission hereby approves the abandonment subject to the conditions contained in Section 3 herein below.

Section 3: Approval of the abandonment for the subject property by the Town Commission shall be subject to the following conditions:

1. Stewart shall cause to be removed the reversionary clause recorded against the subject property, which upon abandonment of the subject property as a public road, would vest title to Bankers Life, its successors or assigns.

2. Stewart shall obtain any and all appropriate amendments to the Town's Comprehensive Plan and land development regulations such that the subject property and the Journey's Inn property can be operated as an automobile dealership within three years from the effective date of this Resolution.

3. After obtaining any and all necessary amendments to the Town's Comprehensive Plan and land development regulations from the Town Commission to operate a car dealership upon the subject property, and the Journey's Inn property, the Town shall execute and record such instruments as may be necessary to abandon a portion of the existing right of way known as East Jasmine Drive, vesting title to the subject property to Stewart.

Section 4: This Resolution shall become effective upon adoption.

The foregoing RESOLUTION was offered by Commissioner Garretson, who moved its approval. The motion was seconded by Commissioner Vice Mayor Balius, and being put to a vote, the result was as follows:

	AYE	NAY
MAYOR PAUL CASTRO	X	
VICE MAYOR CHUCK BALIUS	X	
COMMISSIONER PAUL GARRETSON	X	
COMMISSIONER ED DALY	X	
COMMISSIONER JEFF CAREY	X	

The Mayor thereupon declared Resolution No. 43-07-2004 duly passed and adopted this 4th day of August, 2004.

TOWN OF LAKE PARK, FLORIDA

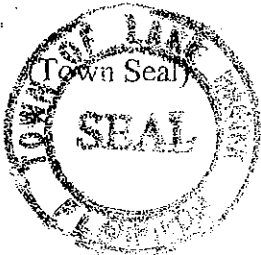
BY: Paul Castro
Mayor Paul Castro

ATTEST:

Stephanie Thomas
Stephanie Thomas
Interim Town Clerk

Approved as to form and legal sufficiency

Thomas J. Baird
Thomas J. Baird, Town Attorney





GENTILE
HOLLOWAY
O'MAHONEY
& ASSOCIATES, INC.
Landscape Architects
Planners and Environmental
Consultants • LC-0000177

George G. Gentile, FASLA
M. Troy Holloway, ASLA
Emily O'Mahoney, ASLA

April 18, 2007

Mr. Patrick Sullivan, AICP
Community Development Director
Town of Lake Park
535 Park Avenue
Lake Park, Florida 33403

Re: **Jasmine Drive Abandonment – Request for a Time Extension per Condition #2 of Resolution 43-07-04.**

Job# 06-0308

Dear Mr. Sullivan

On behalf our client, Earl Stewart Toyota, Gentile, Holloway, O'Mahoney & Associates, Inc. respectfully requests approval of a six (6) month time extension to condition two (2) of Resolution 43-07-04. Per the above referenced Resolution, our client was required to **"obtain all appropriate amendments to the Town's Comprehensive Plan and land development regulations such that the subject property and the Journey's Inn property can be operated as an automotive dealership within three (3) years from the effective date of this Resolution"**. Based on the timing indicated by the Resolution our client has until August 4, 2007 to obtain the necessary approvals.

Because the Town's 1998 Comprehensive Plan Evaluation and Appraisal Report(s) (EAR) failed to comply with the requirements of the Department of Community Affairs (DCA), the Town has been prohibited from processing any changes or amendments to its Comprehensive Plan or Future Land Use Map. In our meetings with the Town over the spring and summer of 2006, we were advised that this precluded the applicant from submitting the required applications to comply with the August 4, 2007 time limit imposed by the Resolution. Approval of the Town's EAR was granted in November of 2006 whereupon our client's consultants began preparing the necessary applications and plans as dictated by the Town's Code to allow for an expansion of the existing automotive dealership. A small scale land use amendment was filed with the Town in January of 2007 and a PUD Amendment/Site Plan Review application was submitted in February of 2007.

Based on your memo, dated March 20, 2007, outlining the PUD process, the application review and public hearing process could potentially take longer than the four (4) months that are left under the existing time limitation imposed by the captioned resolution. We would respectfully ask for a 6 month extension so that we can meet the intent of said resolution. Pursuant to correspondence with you regarding the above referenced project, the request for a time extension is an acceptable solution that will allow all parties adequate time to process these applications as required. Should you require further information or have any questions please contact me or Dodi Glas at 561-575-9557. Thank you for your consideration and time.

Sincerely,
Gentile, Holloway, O'Mahoney and Associates

Jamie A. Gentile, AICP
Senior Planner

F:\WPDOCS\SAPIR\Stewart Agencies & Earl Stewart\Journey's Inn-Zoning\lr\sullivan 4-19-07-2comp1.doc

1907 Commerce Lane, Suite 101
Jupiter, Florida 33458
561-575-9557
561-575-5260 FAX
www.landscape-architects.com

TAB 11

**Town of Lake Park Town Commission
Agenda Request Form**

Meeting Date: May 2, 2007

Agenda Item No.

- | | |
|--|---|
| <input checked="" type="checkbox"/> QUASI JUDICIAL PUBLIC HEARING | <input checked="" type="checkbox"/> RESOLUTION |
| <input type="checkbox"/> Ordinance on Second Reading | <input type="checkbox"/> DISCUSSION |
| <input type="checkbox"/> Public Hearing | <input type="checkbox"/> BID/RFP AWARD |
| <input type="checkbox"/> ORDINANCE ON FIRST READING | <input type="checkbox"/> CONSENT AGENDA |
| <input type="checkbox"/> GENERAL APPROVAL OF ITEM | |
| <input type="checkbox"/> Other: | |

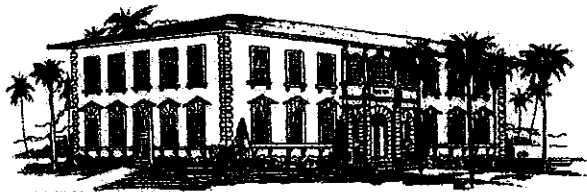
SUBJECT: Quasi judicial review and approval of proposed Site Plan review for the construction of a Bank of America bank building located on an out-parcel fronting on Congress Ave and owned by Wal-Mart.

RECOMMENDED MOTION/ACTION: Motion to approve the Resolution approving (with conditions) the Bank of America (bank) Site Plan.

Approved by Town Manager *W. Davis* Date: 4/25/07

Originating Department: Community Development	Costs: \$ N/A Funding Source: Acct. #	Attachments: Resolution Staff Report Plans
Department Review: <i>23/07</i> [x] Town Attorney KER 4/20 [] Community Affairs [X] Community Development	[] Finance _____ [] Fire Dept _____ [] Library _____ [] PBSO _____	[] Personnel _____ [] Public Works _____ [] Town Clerk _____ [] Town Manager _____
Advertised: Date: <i>1/07</i> Paper: <i>POST</i> [] Not Required	All parties that have an interest in this agenda item must be notified of meeting date and time. The following box must be filled out to be on agenda.	Not Applicable or Not applicable in this case _____: Please initial one.

Summary Explanation/Background: Final site plan approval for a bank building to be built on an out parcel in front of the Super Wal-Mart on Congress Ave. The site plan was reviewed by the Planning and Zoning Board at their April 2007 meeting and has been properly advertised. This is a quasi-judicial hearing. The attached Site Plan and staff report further explain the details of the request.



"Jewel" of the Palm Beaches

**TOWN LAKE OF PARK
TOWN COMMISSION**
Meeting Date: May 2, 2007
Date Prepared: April 19, 2007

PLAN DESCRIPTION: Site Plan Review for a new commercial bank with drive-through.

APPLICANTS REQUEST: A request by Bank of America for Site Plan approval of a new 4,540 sf commercial bank ("Bank") with drive-through, located on a 1.31 acre parcel at the SW corner of Congress Avenue and Park Avenue West, as an out parcel of Wal-Mart, within the C-2 zoning district.

STAFF RECOMMENDATION: **APPROVAL** subject to the conditions of approval as stated herein.

P&Z RECOMMENDATION: The Board stated they would like to see the project move forward, but recommended **DENIAL** based on failure to provide revised landscape plans prior to the P&Z Board meeting.

BACKGROUND INFORMATION:

Applicant(s): Bank of America
Owner: Bank of America / Shirley Mullen
Address of Location: SW Corner of Congress Avenue & Park Avenue West (105 N. Congress Avenue)
Lot Size: 1.31 acres
Zoning and Land Use: C-2 / Mixed Commercial and Light Industrial

Adjacent Zoning

North: TND
South: C-2
East: C-4
West: C-2

Adjacent Land Uses

North: Residential
South: Wal-Mart
East: Vacant
West: Wal-Mart

EXECUTIVE SUMMARY

Bank of America is proposing to build a 4,540 square foot bank with drive-through isles ("Project") on the northeastern corner of the Wal-Mart site on Congress Avenue.

The proposed site plan was been reviewed at **two** Planning & Zoning Board meetings. At the first meeting of February 5, 2007, the Board recommended considerable changes to the architecture and landscaping, requiring the preparation of new elevation and other plans and drawings.

Upon second review on April 2, 2007, the Board expressed satisfaction with the new architectural renderings. Although revised landscape plans had been created by the Applicant for the April 2, 2007 P&Z meeting, the revised plans were inadvertently not included in the packet provided to the Board the evening of the April 2nd meeting. The original landscape plans were included rather than the revised plans.

The landscape architect for Bank of America offered to orally provide a record of the changes they were offering but this did not occur. The P&Z Board attorney reminded the Board that the initial plans met the minimum landscape requirements. Although the new updated landscape plans were not available for this meeting, the Applicant was entitled to proceed with review on to the Town Commission for final review, and could not be required to continue the Site Plan review, and have the Site Plan reviewed by the P&Z Board for a third time.

The Board expressed a desire to see the project move forward, but recommended DENIAL based on the (old) landscape plans included with there materials.

Bank of America chose to move forward to the Town Commission with their updated landscape and architectural Site Plans. Architectural improvements presented at the April 2, 2007 P&Z meeting, include revised architecture to match the Wal-Mart Shopping Center; a covered porch with concrete barrel tiles has been added at the entrance of the Bank; a tower feature has been added to the Northwest corner of the building; and decorative arches and foam bands have also been added to the building. The exterior materials and colors were modified to match Wal-Mart in keeping with the overall scheme of the shopping center. As requested, the pylon (pole) sign has been eliminated and a monument sign has been added. Landscape has been revised to match the adjacent landscaping.

Staff recommends APPROVAL of the Site Plan as revised, subject to the conditions attached to the Staff Report which include the installation of a sprinkler system as required by PBC Fire, and a second Eastbound Turn Lane as required by PBC Department of Engineering & Public Works.

CONSISTENCY WITH THE COMPREHENSIVE PLAN

The Site Plan and the proposed Project is consistent with the overall intent of the goals, objectives and policies of the Town's Comprehensive Plan. The following policies indicate the consistency between the Comprehensive Plan and the proposed Project:

Future Land Use Element

Objective 1: Future growth and development shall be managed through the preparation, adoption, implementation and enforcement of land regulations which: ... (3) encourage redevelopment, renewal or renovation, where and when necessary; and (4) discourage the proliferation of urban sprawl.

The Applicant is proposing to build a new 4,540 sf commercial bank with drive-thru located on the SW corner of Congress Avenue and Park Avenue West, as an out parcel of Wal-Mart, which is a permitted use in the C-2 district.

Policy 1.4: Land development regulations adopted to implement this Comprehensive Plan shall be based on and be consistent with the following standards for commercial land use intensities as indicated below:

- a. Location shall be in accordance with the Future Land Use Map.
- f. Adequate off-street parking and loading facilities shall be provided.

The Bank of America is proposed for a site within the C-2 (Commercial) Zoning District. It is therefore consistent with the policy. The site plan also provides parking in excess of the spaces required by the Code.

Objective 2 Policy 2.1: The developer /owner of any site shall be responsible for the on-site management of stormwater runoff in a manner so that post-development runoff rates, volumes and pollutant loads do not exceed those prescribed by the South Florida Water Management District.

The Application is consistent with the Policy. The Application has been reviewed by the Town Engineer, and is found to be in compliance with the stormwater requirements of the District.

Objective 3. All development orders and permits for future development and redevelopment activities shall be issued only if public facilities necessary to meet level of service standards are available concurrent with the impacts of the development.

The Application is consistent with the Policy. The appropriate sign offs have been obtained and are included in the Application packet.

4.0 Traffic Circulation

Policy 2.2: The Town shall review all the proposed development and coordinate and cooperate with the responsible agencies for these improvements to bring them into compliance with the level of service ("LOS") standards.

The Applicant is in the process of obtaining required documentation from Palm Beach County confirming that the proposed 4,540 square foot Bank has satisfied Traffic Performance Standards (TPS) and meets traffic concurrency requirements.

6.0 Sanitary Sewer, Solid Waste, Drainage, Potable Water and Natural Groundwater Aquifer Recharge

6.62 Objective 1. The Town shall ensure through the land development approval process that, at the time a building permit is issued adequate public facility capacity is available or will be available at the time of occupancy.

The master system provides the required treatment for this Project, however pre-treatment is required for individual out parcels. Pre treatment for the first 0.5 inches run-off over the entire site is required. The proposed swale on the east property will provide a part of the pre-treatment volume, while the remaining treatment will be via exfiltration trenches.

Run-off will be directed to 40 L.F of exfiltration trench for quality treatment. A 2.5' high over flow weir is used for quality assurance and to 1899.73 SF of one foot deep swale. The Town believes there will be adequate public facility capacity at the time of occupancy.

8.0 Conservation

Objective 1: Protect air quality within the Town of Lake Park

Policy 1.1: Construction practices such as seeding, wetting, and mulching which minimize airborne dust and particulate emission generated by construction activities shall be undertaken within 30 days of completion of clearing work.

The Application will be consistent with the Policy as long the building permit is conditioned on the requirement that the developer minimize airborne dust and particulate emission on the site.

Objective 3: Conserve potable water supplies

The Application is consistent with the objective. Florida Building Code specifies water conservation fixtures which will be implemented on site.

PROJECT DETAILS:

COMMENTS ON THE SITE PLAN AS REVISED AFTER THE FEBRUARY 5, 2007 PLANNING AND ZONING BOARD MEETING BASED ON COMMENTS OF THE BOARD:

The elevations for the Bank have been revised to match the Wal-Mart Shopping Center. A covered porch with concrete barrel tiles has been added at the entrance of the Bank. A tower feature has been added to the Northwest corner of the building; decorative arches and foam bands have also been added to the building. The exterior materials and colors were modified to match Wal-Mart in keeping with the overall scheme of the shopping center. As requested the pylon sign has been eliminated and a monument sign has been added. Landscape has been revised to match the adjacent landscaping. As noted in the P&Z meeting, a pedestrian walk-way could not be created along Congress Drive due to the large berm.

Building Site: The Site has been master planned to include a 4,540 Bank as an out parcel of Wal-Mart.

Site Access: The commercial Bank is located on the SW corner of Congress Avenue and Park Avenue West. Site access is off Park Avenue West via the shared entry lane with Wal-Mart.

Traffic: Confirmation from Palm Beach County Traffic is still pending. The traffic report previously submitted meets TPS standards.

Landscaping: The Applicant is providing appropriate landscaping for the Site and is in compliance with the minimum landscape requirements as per the Code. All perimeter buffering is provided as required by the Code.

Drainage: The Applicant has provided conceptual engineering to the Town, and has been notified that prior to the issuance of a building permit the Applicant must provide copies of all required agency permits, including, but not limited to, permits from the South Florida Water Management District. The Town's civil engineer for this Project has reviewed and approved all engineering plans and all code and building code requirements.

Parking: The Applicant exceeds the Code requirements for parking spaces. The Code requires 24 spaces (inclusive of 1 handicap space), and the Applicant is providing 31 spaces.

Signage: The Applicant has satisfied the necessary signage requirements for the Site as well as the required directional signage for the drive-thru aisles.

Zoning: The zoning for the Site is C-2 and it is consistent with the Comprehensive Plan.

STAFF AND PLANNING & ZONING BOARD RECOMMENDATIONS:

The Planning & Zoning Board recommended DENIAL based on an insufficient landscape plan. (Note: both the first and the revised landscape plans meet the Town Code requirements).

Staff recommends APPROVAL of the Site Plan as revised, subject to the following conditions:

1. Construction shall be allowed only between the hours of 7:00 a.m. and 7:00 p.m. unless otherwise approved by the Community Development Director.
2. Any disturbance of the public right of way along N Congress Ave or Park Avenue West shall require review and approval from Public Works prior to any construction.
3. Any disruption to the Wal-Mart Park Ave West entrance/exit and parking areas shall require prior approval by the Community Development Director.
4. Any disruption beyond the boundaries of the Site shall require the contractor to employ commonly accepted practices that ensures the safety and well being of the general public.
5. All approved landscaping shall be properly maintained. There shall be a minimum three-month replacement guarantee provided by the landscape

- company responsible for all new landscape material from time of issuance of the certificate of occupancy. It shall be the responsibility of the property owner to replace any and all dead or dying landscape material throughout the life of the project.
6. Safe and adequate pedestrian passage in front of the construction site along N Congress Ave and Park Ave West shall be maintained at all times.
 7. The contractor should use commonly accepted practices to reduce airborne dust and particulates during the construction phase.
 8. All dumpsters shall be enclosed as noted on the site plan and enclosure doors kept shut at all times.
 9. Prior to issuance of the Certificate of Occupancy, the Applicant shall provide certification from the Landscape Architect of record that the plant installations on site are in accordance with the plans approved by the Town Commission.
 10. Prior to the issuance of any building permit, copies of all other required permits from other agencies including but not limited to Palm Beach County Health Department, Palm Beach County Land Development Division, South Florida Water Management Division and the State of Florida Department of Environmental Protection will be required.
 11. The Applicant must provide documentation from Palm Beach County that the proposed 4,540 square foot Bank of America out parcel of Wal-Mart has satisfied Traffic Performance Standards (TPS) and meets traffic concurrency requirements.
 12. The Bank shall be constructed in compliance with the following plans on file with the Town's Community Development Department or authorized revisions as noted below:
 - a. Site Plan & Architectural Elevations referenced as sheet C-2 and A09.11 respectively, dated 12-20-06 and 04/02/07, prepared by H & T Consultants, Inc. who is the Architect of record for the Project, received and dated by the Department of Community Development on 04-21-07.
 - b. Engineering Plans, referenced as sheets C-3, C-4, C-5 and C-6 dated 3/20/06 and 12/20/06 prepared by H & T Consultants, Inc., received and dated by the Department of Community Development on 01-11-07.
 - c. Landscape plans referenced as sheets L-1, L-2, L-4 and L-5 prepared by A & K Land Planning and Design, Inc., who is the landscape architect of record received and dated by the Department of Community Development on 04-21-07.
 - d. Irrigation plan referenced as sheet L-3 dated 03-10-06, prepared by A & K Land Planning and Design, Inc., who is the landscape architect of record for the Project, received and dated by the Department of Community Development on 04-21-07.
 13. Any revisions to the site plan, landscape plan, architectural elevations, signs, statement of use, or other detail submitted as part of the Application, including, but not limited to, the location of the proposed improvements or additional, revised, or deleted colors, materials, or structures, shall be submitted to the Community Development Department and shall be subject to its review and approval, unless the Town Code or a condition of approval requires Town Commission approval.
 14. As per Palm Beach County's Department of Engineering and Public Works: Provision of a second EBL turn lane at the intersection of Congress Avenue / Park Avenue (Northlake Reliever). Note that dedication of proper R.O.W. for this

improvement was a condition for the original Wal-Mart approval, issued on October 5, 2004.

15. As per Palm Beach County Fire Department, the bank will require a sprinkler system given its 6,495 square feet total area INCLUDING drive-through isles.
16. **The owner of record or authorized agent shall initiate the bona fide and continuous development of the property within 18 months from the effective date of development approval. Such development shall be completed within 18 months from the effective date of initiation of development as defined herein; unless there is a grant of extension as otherwise provided for in the Town of Lake Park Code of Ordinances Section 67-42 *Expiration of development approvals.***

The preceding conditions of approval which have been developed by the Town's Community Development Department, are not intended to be exhaustive or complete, and should not be relied upon as final by the Applicant and/or Owner. The Town reserves the right to revise these conditions of approval, at any time the Town deems it necessary and appropriate to do so throughout the processing of this Application, and until final approval of the Application by the Town Commission.

RESOLUTION NO. 40-05-07

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF LAKE PARK, FLORIDA, APPROVING A SITE PLAN FOR THE CONSTRUCTION OF A BANK WITH DRIVE-THROUGH ISLES, SUBJECT TO CONDITIONS OF APPROVAL, TO BE LOCATED ON 1.31 ACRES OF PROPERTY, OWNED BY BANK OF AMERICA AND LOCATED AT 105 NORTH CONGRESS AVENUE; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, Bank of America is the owner (“Owner”) of .31 acres of real property located at 105 North Congress Avenue in the Town of Lake Park, and

WHEREAS, the Owner and has filed an application for the approval of a site plan (the Application) which would authorize the construction of a 4,540 square foot bank with drive-through isles facility located on the property; and

WHEREAS, the subject property’s legal description is contained in **Exhibit “A”** and its general location is shown on **Exhibit “B”** both of which are attached hereto and incorporated herein; and

WHEREAS, the Town’s Planning and Zoning Board has reviewed the proposed Site Plan on two separate occasions; first in February 2007, and a revised Site Plan again in April 2007, and has made its recommendation to the Town Commission; and

WHEREAS, the Town Commission has considered the evidence presented to it by the Town Staff, the Owner, and other interested parties and members of the public, regarding the Application’s and the Site Plan’s consistency with the Town’s Comprehensive Plan, and whether it meets the Town’s Land Development Regulations, and

WHEREAS, the Town Commission has determined that certain conditions as set forth herein, are necessary for the Site Plan to be consistent with the Town’s Comprehensive Plan and to meet the Town’s Land Development Regulations; and

WHEREAS, the Owner, its successors and assigns shall be subject to the conditions contained in Section 2.

NOW THEREFORE, BE IT RESOLVED BY THE TOWN COMMISSION OF THE TOWN OF LAKE PARK, FLORIDA:

Section 1: The whereas clauses are incorporated herein as true and correct as the findings of fact and conclusions of law of the Town Commission.

Section 2: The Town Commission hereby approves the Site Plan for a bank with drive-through isles, including but not limited to, the submitted architectural elevations for the subject property and engineering design, subject to the following conditions:

CONDITIONS OF SITE PLAN APPROVAL:

1. Construction shall be allowed only between the hours of 7:00 a.m. and 7:00 p.m. unless otherwise approved by the Community Development Director.
2. Any disturbance of the public right of way along N Congress Ave or Park Avenue West shall require review and approval from Public Works prior to any construction.
3. Any disruption to the Wal-Mart Park Ave West entrance/exit and parking areas shall require prior approval by the Community Development Director.
4. Any disruption beyond the boundaries of the Site shall require the contractor to employ commonly accepted practices that ensures the safety and well being of the general public.
5. All approved landscaping shall be properly maintained. There shall be a minimum three-month replacement guarantee provided by the landscape company responsible for all new landscape material from time of issuance of the certificate of occupancy. It shall be the responsibility of the property owner to replace any and all dead or dying landscape material throughout the life of the project.
6. Safe and adequate pedestrian passage in front of the construction site along N Congress Ave and Park Ave West shall be maintained at all times.
7. The contractor must use commonly accepted practices to reduce airborne dust and particulates during the construction phase.
8. All dumpsters shall be enclosed as noted on the site plan and enclosure doors kept shut at all times.
9. Prior to issuance of the Certificate of Occupancy, the Applicant shall provide certification from the Landscape Architect of record that the plant installations on site are in accordance with the plans approved by the Town Commission.
10. Prior to the issuance of any building permit, copies of all other required permits from other agencies including but not limited to Palm Beach County Health Department, Palm Beach County Land Development Division, South Florida Water Management Division and the State of Florida Department of Environmental Protection will be required.
11. The Applicant must provide documentation from Palm Beach County that the proposed 4,540 square foot Bank of America out parcel of Wal-Mart has satisfied Traffic Performance Standards (TPS) and meets traffic concurrency requirements.
12. The Bank shall be constructed in compliance with the following plans on file with the Town's Community Development Department or authorized revisions as noted below:
 - a. Site Plan & Architectural Elevations referenced as sheet C-2 and A09.11 respectively, dated 12-20-06 and 04/02/07, prepared by H & T

- Consultants, Inc. who is the Architect of record for the Project, received and dated by the Department of Community Development on 04-21-07.
- b. Engineering Plans, referenced as sheets C-3, C-4, C-5 and C-6 dated 3/20/06 and 12/20/06 prepared by H & T Consultants, Inc., received and dated by the Department of Community Development on 01-11-07.
 - c. Landscape plans referenced as sheets L-1, L-2, L-4 and L-5 prepared by A & K Land Planning and Design, Inc., who is the landscape architect of record received and dated by the Department of Community Development on 04-21-07.
 - d. Irrigation plan referenced as sheet L-3 dated 03-10-06, prepared by A & K Land Planning and Design, Inc., who is the landscape architect of record for the Project, received and dated by the Department of Community Development on 04-21-07.
13. Any revisions to the site plan, landscape plan, architectural elevations, signs, statement of use, or other detail submitted as part of the Application, including, but not limited to, the location of the proposed improvements or additional, revised, or deleted colors, materials, or structures, shall be submitted to the Community Development Department and shall be subject to its review and approval, unless the Town Code or a condition of approval requires Town Commission approval.
14. As per Palm Beach County's Department of Engineering and Public Works: Provision of a second EBL turn lane at the intersection of Congress Avenue / Park Avenue (Northlake Reliever). Note that dedication of proper R.O.W. for this improvement was a condition for the original Wal-Mart approval, issued on October 5, 2004.
15. As per Palm Beach County Fire Department, the bank will require a sprinkler system given its 6,495 square feet total area INCLUDING drive-through isles.
- 16. The owner of record or authorized agent shall initiate the bona fide and continuous development of the property within 18 months from the effective date of development approval. Such development shall be completed within 18 months from the effective date of initiation of development as defined herein; unless there is a grant of extension as otherwise provided for in the Town of Lake Park Code of Ordinances Section 67-42 *Expiration of development approvals.***

Section 3: This Resolution shall become effective upon adoption.

The foregoing RESOLUTION was offered by Commissioner _____, who moved its adoption. The motion was seconded by Commissioner _____ and upon being put to roll call vote, the vote was as follows:

	AYE	NAY
MAYOR PAUL CASTRO	_____	_____
VICE MAYOR ED DALY	_____	_____
COMMISSIONER CHUCK BALIUS	_____	_____
COMMISSIONER PATRICIA OSTERMAN	_____	_____
COMMISSIONER JEFF CAREY	_____	_____

PUBLISHED IN THE PALM BEACH POST THIS ____ DAY OF _____, 2007.

The Mayor thereupon declared Resolution No. _____ duly passed and adopted this ____ day of May 2007.

TOWN OF LAKE PARK, FLORIDA

BY: _____
Mayor Paul Castro

ATTEST:

Approved as to form and legal sufficiency

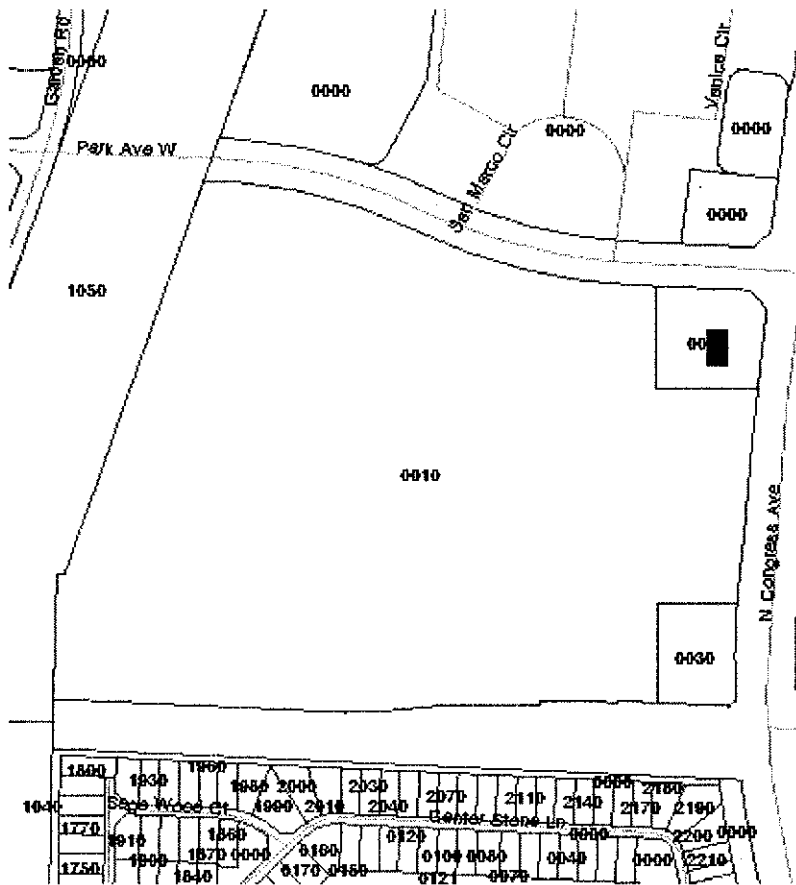
Vivian Mendez, Town Clerk

Thomas J. Baird, Town Attorney

(Town Seal)

EXHIBIT A – LEGAL DESCRIPTION

EXHIBIT B – LOCATION MAP



April 9, 2007

Lake Park Town Commission
535 Park Avenue
Lake Park, Florida

Re: Bank of America Park Avenue

Dear Mayor Paul Castro and Town Commission:

We are pleased to submit to the Town Commission the proposed 4,387 square foot drive thru Bank of America located on the Southwest corner of Congress Avenue and Park Avenue West. The Bank of America Building has been revised per comments from the Planning and Zoning meeting at the City of Lake Park. Please find attached to this letter 10 copies of Perspective Rendering, elevations, floor plan, photometric site plan, landscape plan, civil plans and signage package.

The elevations for the bank have been revised to match the Wal-Mart Shopping Center. A covered porch with Concrete Barrel Tile has been added at the entrance of the bank, a tower feature has been added to the Northwest corner of the building, decorative arches and foam bands have also been added to the building. The exterior materials and colors were modified to match the Wal-Mart in keeping with the overall scheme of the shopping center. As requested the Pylon sign has been eliminated and a monument sign has been added. Landscape has been revised to match the adjacent landscaping. Pavers have also been added for pedestrian access per the comments from staff.

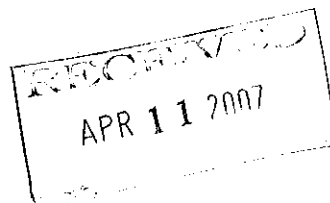
Fire protection has been addressed with Randy Brame Deputy Chief of Planning. The City of Lake Park has an exception to the fire protection ordinance that if a commercial project is under 5,000 square feet fire sprinklers are not required. The Bank of America meets these criteria and will install an automatic monitored smoke detection system in the building. Shop drawings will be submitted with the building permit.

We hope these changes meet your approval and we know that these changes will tie in nicely with the community. If you have any questions or comments please feel free to contact me.

Sincerely,

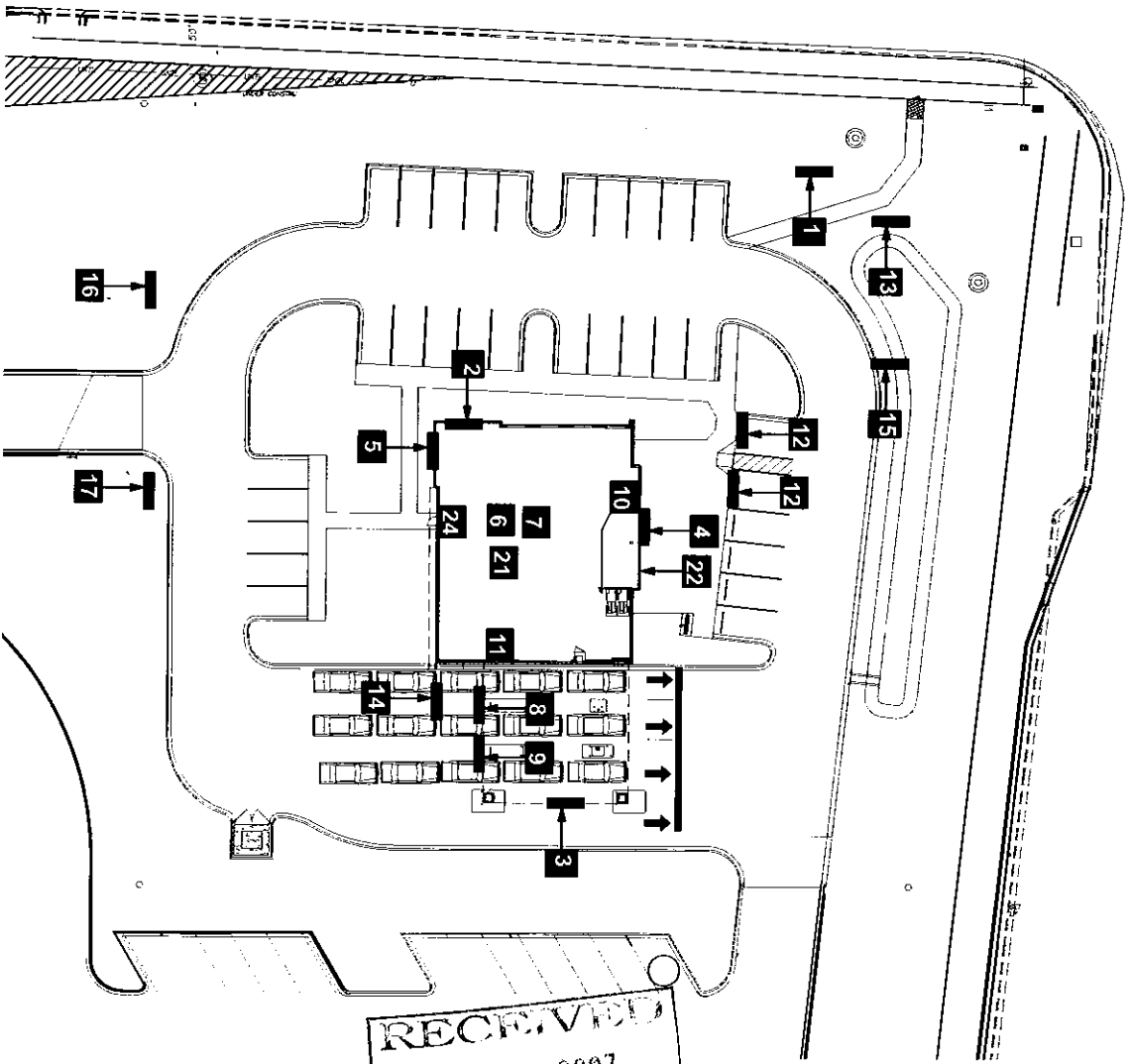


Architectural Design Collaborative
Karen J. Anderson
Associate/Senior Project Manager



LEGEND

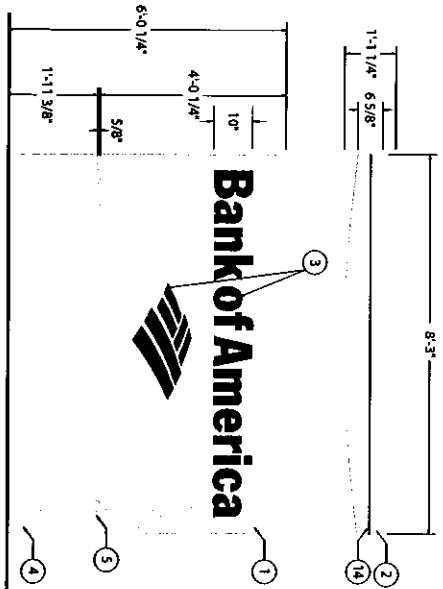
- 1-B2 Monument sign 6' OAH
- 2- NORTH RIGHT ELEVATION K2
- 3- SOUTH LEFT ELEVATION K2
- 4- EAST FRONT ELEVATION K5
- 5- WEST REAR ELEVATION K2, S2, AND S3
- 6- ADA RESTROOM PLAQUES MEN
- 7- ADA RESTROOM PLAQUES WOMEN
- 8- SOUTH ELEVATION CLEARANCE 11'-1"
- 9- 24 HOUR ATM BANKING
- 10- ENTRANCE DOOR VINYL
- 11- DRIVE-UP WINDOW VINYL AND FDIC STICKER
- 12- HANDICAP (2)
- 13- CONSTRUCTION SIGN
- 14- ACCOUNT HOLDER - WIND
- 15- DIRECTIONAL - P1
- 16- DIRECTIONAL - P1
- 17- DIRECTIONAL - P1
- 18-
- 19-
- 20-
- 21- FROSTED WHITE VINYL DOOR BANDING
- 22- WHITE VINYL ADDRESS ABOVE FRONT DOOR
- 23-
- 24- DORMA DOORS SAFETY STRIPS
- 25-



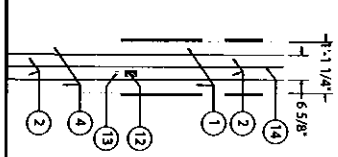
**BANKING CENTER
LAKE PARK, FL
DRAWING # 42774 A SITE**

Bank of America

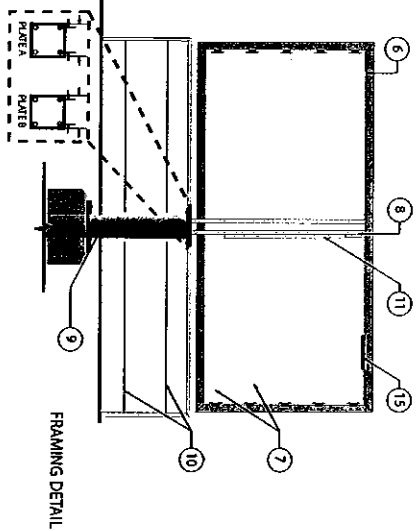




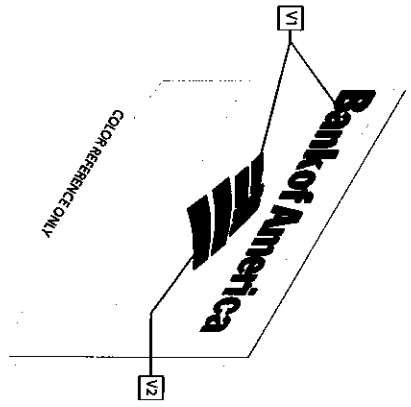
FRONT VIEW



SIDE VIEW



FRAMING DETAIL



- FAB. NOTES:
- 1) 1.25" ROUTED ALUM. SIGN FACE. ROLL TO FORM RADIUS SHOWN. PAINT FINISH: CHAMPAGNE METALLIC. SEMI-GLOSS FINISH. WELD TO .125" ALUM. FILLER PIECES.
 - 2) 1.25" ALUM. FILLER FORM AS SHOWN. PAINT FINISH: CHAMPAGNE METALLIC. SEMI-GLOSS FINISH.
 - 3) 7/8" CLEAR ACRYLIC PUSH THROUGH LETTERS. FIRST SURFACE DECORATE.
 - LETTERS AND BLUE FIELD IN SYMBOL WITH 3M BLUE 3M RED FILM. SECOND SURFACE DECORATE WITH 3M DIFFUSER FILM #3635-70 WHITE.
 - 4) 1.25" ALUM. CLADDING. ROLL TO FORM RADIUS SHOWN. PAINT FINISH: CHAMPAGNE METALLIC. SEMI-GLOSS FINISH.
 - 5) 1.25" ALUM. FILLER REVEAL. PAINT FINISH: CHAMPAGNE METALLIC. SEMI-GLOSS FINISH. HOHM AS SHOWN.
 - 6) 5" x 2" ALUM. CHANNEL FRAME. MITER CUT. WELD AND GRIND SMOOTH AT CORNERS.
 - 7) FIVE (5) 96" H.O. FLUORESCENT BULBS @ 8" OC.
 - 8) FOUR (4) 1" x 1" x .125" STEEL SQUARE TUBES. WELD TO MATCH PLATE BELOW AND STEEL PLATE ABOVE.
 - 9) STRUCTURAL STEEL TUBE COLUMN. SIZE AS REQUIRED. MATCH PLATE. CONNECT TO UPPER COLUMN AND FOUNDATION BELOW.
 - 10) 1.25" ALUM. BARRIERS FOR ATTACHMENT AND SUPPORT OF COLUMN CLADDING.
 - 11) SUPPLY SUPPORT ROD TO HOLD HINGED FACE OPEN DURING MAINTENANCE.
 - 12) PLACE PRODUCT LABEL HERE.
 - 13) U.L. APPROVED EMERGENCY CUTOFF SWITCH.
 - 14) STAINLESS STEEL PLANO HINGE CONTINUOUS AT TOP PAINT FINISH TO MATCH CLADDING.
 - 15) (1) ESSB-1048-26L BALLAST
- B2 MONUMENT LAYOUT
SCALE: 3/8" = 1'-0"

GENERAL NOTES:

- COLOR FILM TO BE MATCHED IN 3M #3632 SERIES FILM.
- FINAL SIZING FOR ALL STRUCTURAL MEMBERS (i.e. COLUMNS, MATCH PLATES, CONNECTION BOLTS, ANCHOR BOLTS, FOUNDATIONS AND REINFORCEMENT) TO BE SIZED BY A LICENSED ENGINEER TO MEET OR EXCEED ALL APPLICABLE LOCAL, STATE, AND FEDERAL CODES.
- FABRICATOR IS RESPONSIBLE FOR THE PREVENTION OF ANY LIGHT LEAKS.

GRAPHIC NOTE:
ALL PAINT TO BE TWO PART POLYURETHANE SEMI-GLOSS BY ANZO NOBEL.

- 1) FABRICATOR MEMBER
- V1) VENT COLUMN MEMBER
- 2) PART COLUMN MEMBER
- 3) ELECTRICAL MEMBER

TOTAL SQUARE FEET = 439.87
PART # BOAM20FL
ESTIMATE # 3465

MATERIAL FOR FREE-STANDING SIGN
EXTRUSION - 1025 ALUMINUM
PAINT - 1025 ALUMINUM
POLYURETHANE SEMI-GLOSS
SUPPORT - 5" DIA. SIZE
ANCHOR - ANCHORS W/POSTERIAL

COLOR FOR FREE-STANDING SIGN
PANEL COLOR
POLYURETHANE SEMI-GLOSS
PAINT COLOR - ANZO

PAINT COLORS

1) BLUE PANTON 285	2) RED PANTON 187	3) WHITE PANTON 100	4) BLACK PANTON 279
5) CHAMPAGNE METALLIC, SEMI-GLOSS FINISH	6) CHAMPAGNE METALLIC, SEMI-GLOSS FINISH	7) CHAMPAGNE METALLIC, SEMI-GLOSS FINISH	8) CHAMPAGNE METALLIC, SEMI-GLOSS FINISH

ELECTRICAL SPECIFICATIONS

ITEM	DESCRIPTION	QTY	UNIT
1	30 AMP-120 VOLT CIRCUIT REQUIRED	1	EA

UL LISTED
Underwriters Laboratories Inc.
ELECTRIC SIGN
COMPLIES TO UL 48

ITEM	DESCRIPTION	QTY	UNIT
1	30 AMP-120 VOLT CIRCUIT REQUIRED	1	EA

THIS FABRICATOR IS RESPONSIBLE TO BE INSTALLED IN ACCORDANCE WITH THE REQUIREMENTS OF ARTICLE 600 OF THE NATIONAL ELECTRICAL CODE AND/OR OTHER APPLICABLE LOCAL CODES. THIS INCLUDES PROPER GROUNDING AND BONDING OF THE SIGN.

THOMAS
SIGN & AWNING COMPANY, INC.
4590 118th AVENUE NORTH • CLEARWATER, FL • 33762
800-526-3325 • 727-573-7757 • FAX 727-573-0328

BANK OF AMERICA

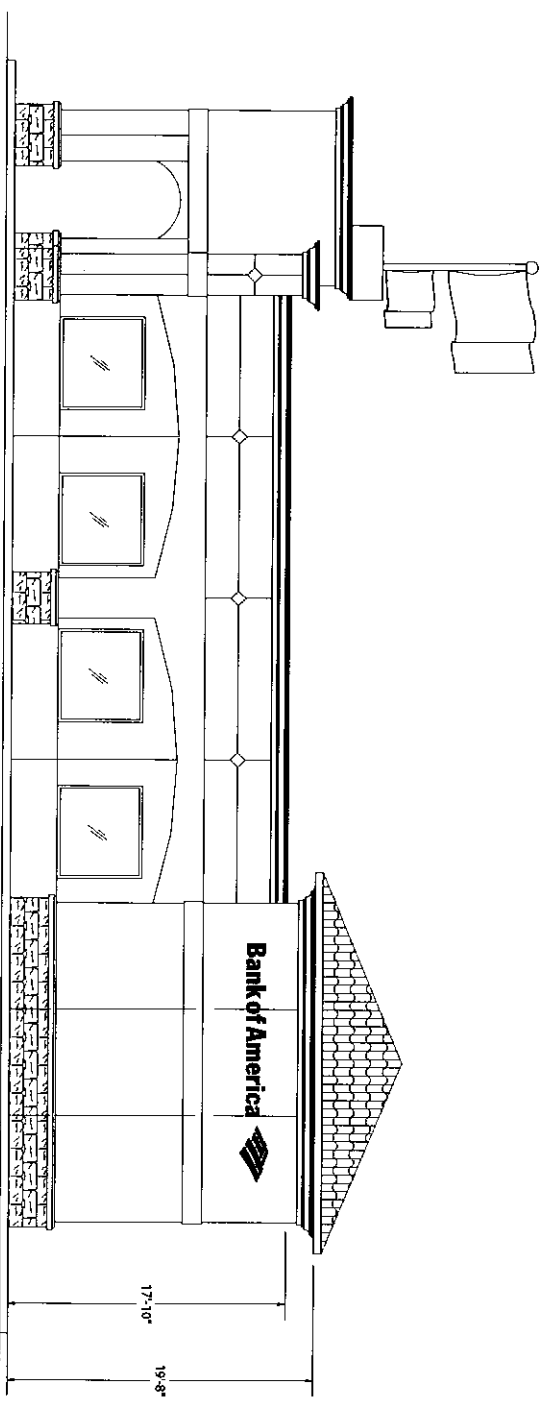
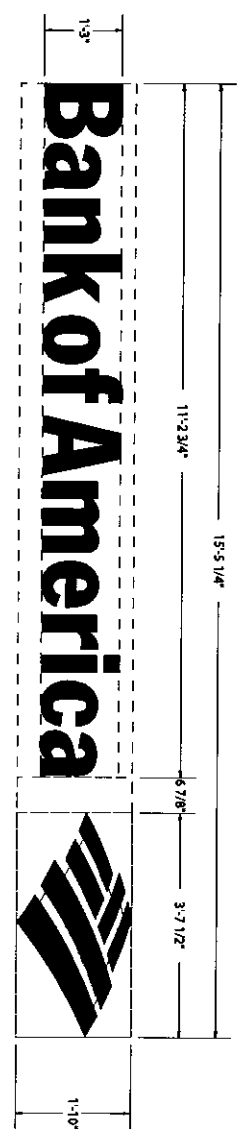
DESIGN NUMBER	B2 MONUMENT 2006
REVISION 1-X	ADDED SITE FOOTPRINT ASSIGNED NUMBER #1
REVISION 2-X	01/02/07 PDS

DATE	8/25/06
SHEET	1 OF 1
SALES REP	BH
ARTIST	RLR
DATE	
APPROVED AS NOTED	DATE
CHECKS & REBAMMT	DATE

BANK OF AMERICA
 LAKE PARK, FL
 SITE FOOTPRINT NUMBER: 2

K2 CHANNEL LETTERS CLIP MOUNT
 SCALE: 1/2" = 1'-0"

NORTH ELEVATION
 SCALE: 1/8" = 1'-0"

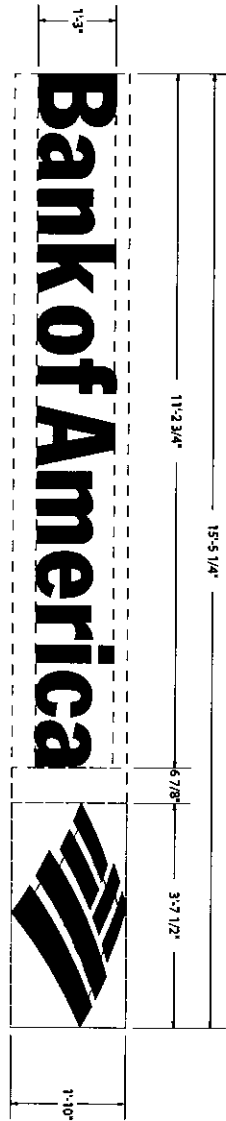


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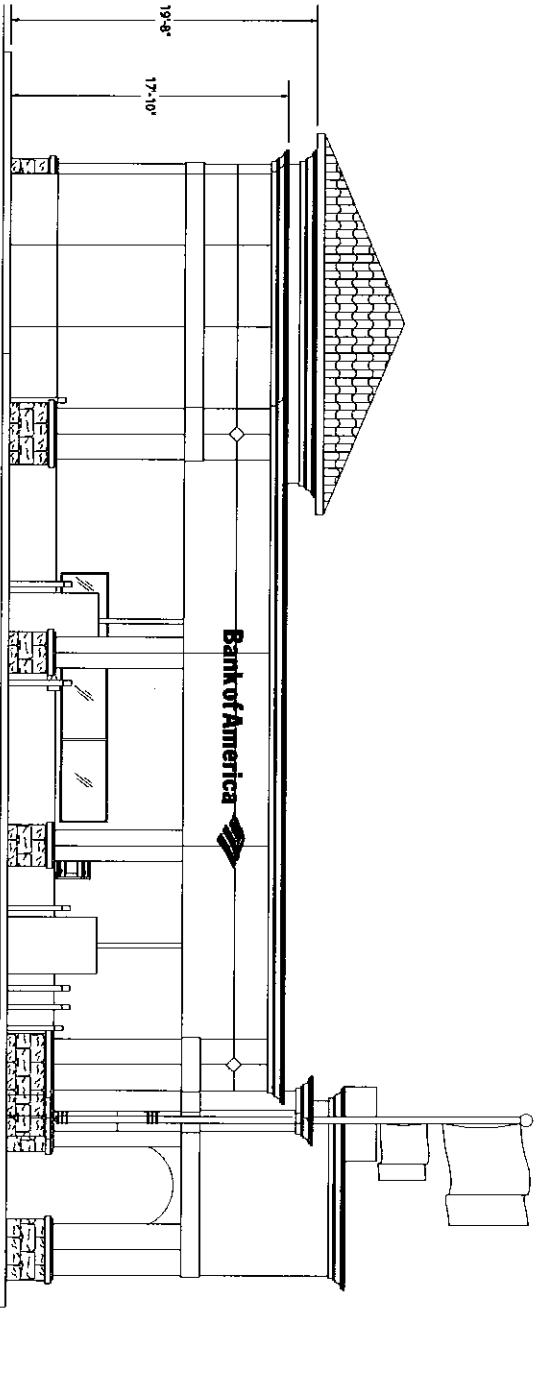
THOMAS
 SIGN & AWNING COMPANY, INC.
 4590 118TH AVENUE NORTH • CLEARWATER, FL • 33762
 800-526-3325 • 727-573-7757 • FAX 727-573-0328

CLIENT	BANK OF AMERICA	INSTALLATION ADDRESS	105 NORTH CONGRESS AVE	STATE	FL	SALES REP	BH	ARTIST	LJL	DATE	FEB 28, 2007
DESIGN NUMBER	43502 A ELEV NORTH	CITY	LAKE PARK							SHEET	1 OF 1
REVISION 1-X		REVISION 1-X								APPROVED	DATE:
										APPROVED AS NOTED	DATE:
										BY OWNER & REPRESENTATIVE	DATE:

BANK OF AMERICA
LAKE PARK, FL
SITE FOOTPRINT NUMBER: 3



K2 CHANNEL LETTERS CLIP MOUNT
SCALE: 1/2" = 1'-0"



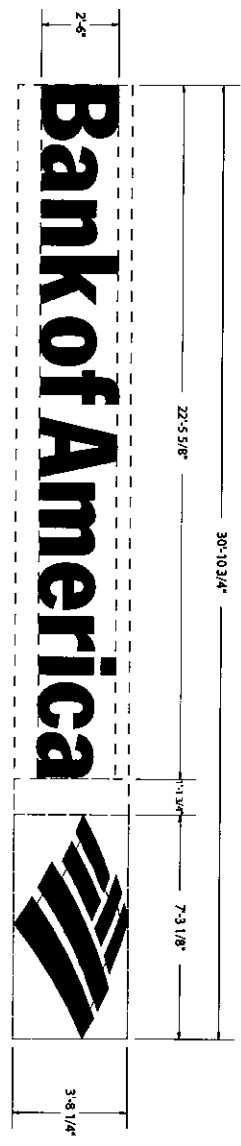
SOUTH ELEVATION
SCALE: 1/8" = 1'-0"

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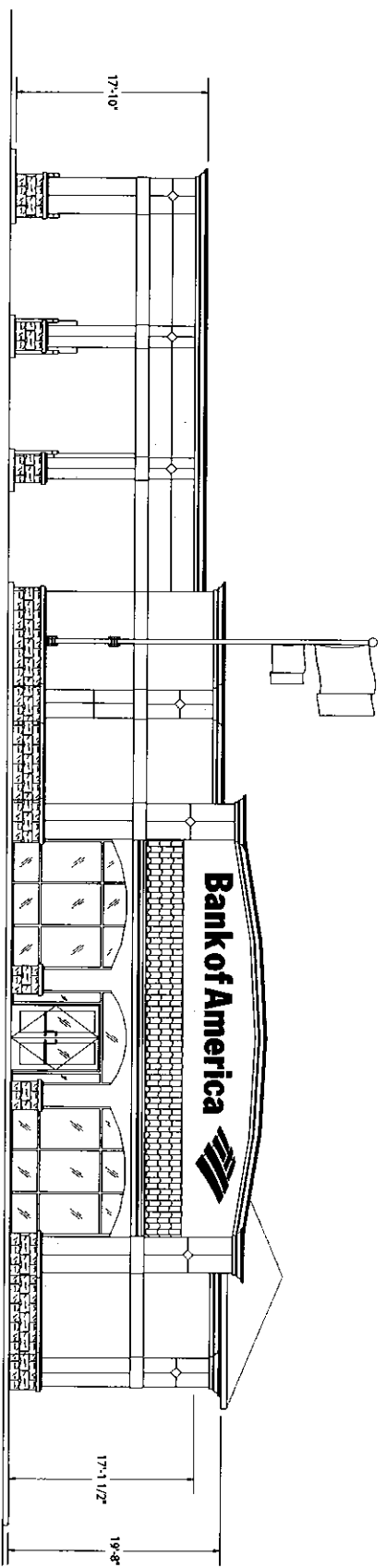
THOMAS
SIGN & AWNING COMPANY, INC.
4590 118TH AVENUE NORTH • CLEARWATER, FL • 33762
800-526-3325 • 727-573-7757 • FAX 727-573-0328

CLIENT	BANK OF AMERICA	INSTALLATION ADDRESS	105 NORTH CONGRESS AVE	DATE	FEB 28, 2007
DESIGN NUMBER	43502 B ELEV SOUTH	CITY	LAKE PARK	STATE	FL
REVISION 1-X		SALES REP	BH	ARTIST	LKL
REVISION 2-X		APPROVED		DATE	
		APPROVED AS NOTED		DATE	
		REVISE & RESUBMIT		DATE	

BANK OF AMERICA
 LAKE PARK, FL
 SITE FOOTPRINT NUMBER: **4**



K5 CHANNEL LETTERS CLIP MOUNT
 SCALE: 1/4" = 1'-0"



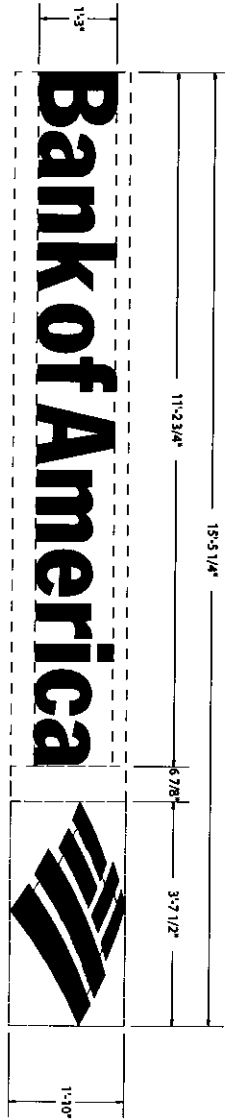
EAST (FRONT) ELEVATION
 SCALE: 3/32" = 1'-0"

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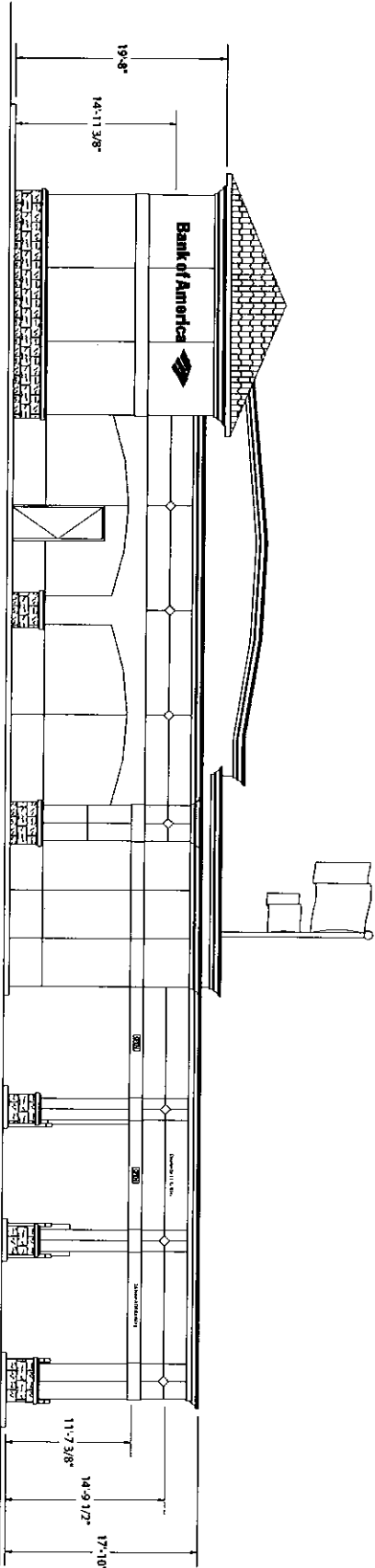
THOMAS
 SIGN & AWNING COMPANY, INC.
 4590 118TH AVENUE NORTH • CLEARWATER, FL • 33762
 800-526-3325 • 727-573-7757 • FAX 727-573-0328

CLIENT	BANK OF AMERICA	INSTALLATION ADDRESS	105 NORTH CONGRESS AVE	STATE	FL	SALES REP	BH	ARTIST	LJL	DATE	FEB 28, 2007
DRAWING NUMBER	43502 D ELEV EAST	CITY	LAKE PARK							SHEET	1 OF 1
REVISION 1:X		REVISION 3:X								APPROVED	DATE:
REVISION 2:X		REVISION 4:X								APPROVED AS NOTED	DATE:
										REVISED & RESUBMIT	DATE:

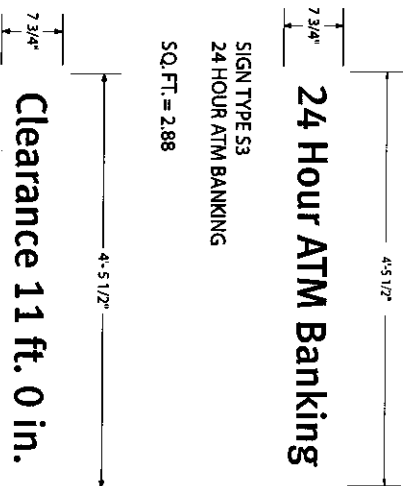
BANK OF AMERICA
 LAKE PARK, FL
 SITE FOOTPRINT NUMBERS: 5 8 9



K2 CHANNEL LETTERS CLIP MOUNT
 SCALE: 1/2" = 1'-0"



WEST ELEVATION
 SCALE: 3/32" = 1'-0"



24 Hour ATM Banking
 SIGN TYPE S3
 24 HOUR ATM BANKING
 SQ. FT. = 2.88
 Clearance 11 ft. 0 in.
 SIGN TYPE S2
 WALL PLAQUE (CLEARANCE: TYPICAL HEIGHT SHOWN)
 SCALE: 3/4" = 1'-0"

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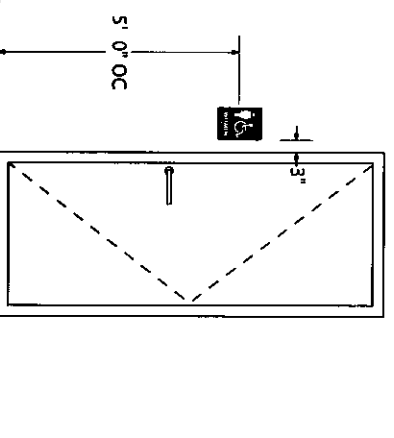
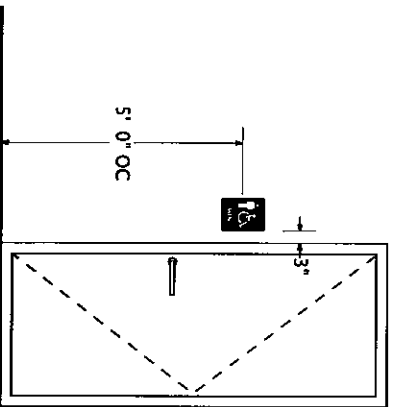
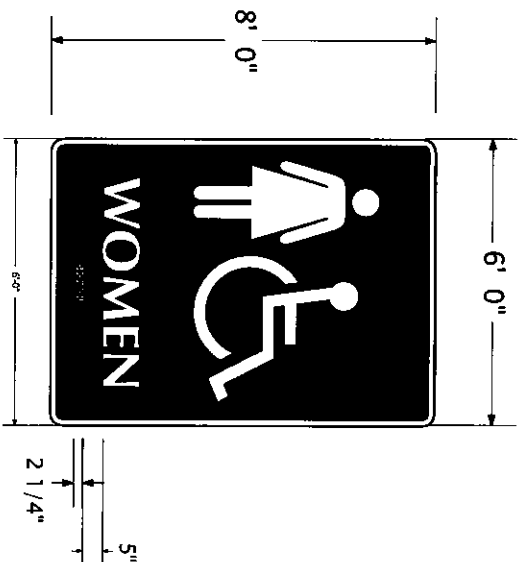
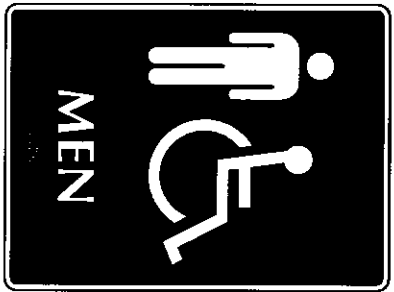
THOMAS
 SIGN & AWNING COMPANY, INC.
 4590 118TH AVENUE NORTH • CLEARWATER, FL • 33762
 800-526-3325 • 727-573-7757 • FAX 727-573-0328

CLIENT	BANK OF AMERICA	INSTALLATION ADDRESS	105 NORTH CONGRESS AVE	DATE	FEB 28, 2007
DRAWING NUMBER	43502 C ELEV WEST	CITY	LAKE PARK	STATE	FL
REVISION 1.X		REVISION 2.X		SALES REP	BH
REVISION 2.X		REVISION 4.X		ARTIST	LKL
				DATE	
				DATE	
				DATE	

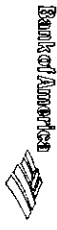
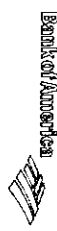
6" x 8" (MEN / WOMEN) HANDICAP INTERIOR PLAQUE
 ADA COMPLIANT
 INJECTION MOLD PLASTIC - P101
 GRADE 2 BRAILLE
 1/16" RAISED COPY - 3/4" OPTIMA BOLD - WHITE
 1/16" RAISED GRAPHICS - WHITE

SITE FOOTPRINT ASSIGNED NUMBER # **6**

SITE FOOTPRINT ASSIGNED NUMBER # **7**



**DOOR VINYL (HOURS & ADDRESS)
SITE FOOTPRINT ASSIGNED NUMBER # 10**
R1-RBSI R6-RBSI



Banking Hours
 Mon-Fri 9:00 am- 2:00pm
 Saturday 9:00 am-12:00pm
Drive-Up Hours
 Mon-Friday 8:00 am- 7:00pm
 Saturday 9:00 am-12:00 pm
 Non employees may not solicit or distribute materials



NO PETS PLEASE
 Excepted: Animals assisting persons with disabilities
 Always open at bankofamerica.com

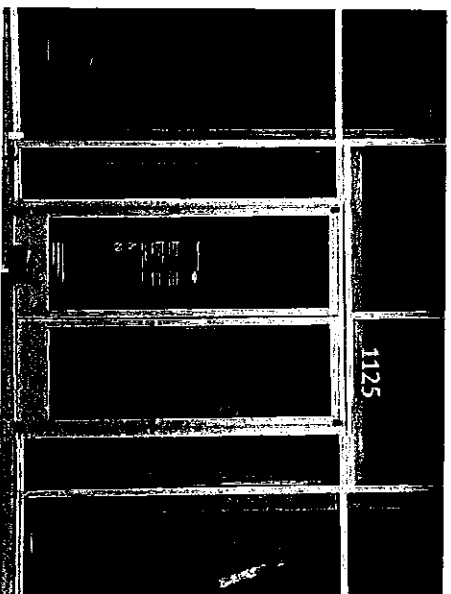
In case of emergency contact
 Bank of America Security
 1-800-222-7511

Horarios de atención
 Lunes-Viernes 9:00 am- 2:00 pm
 Sábado 9:00 am-12:00 pm
Horarios de la ventanilla para retiros
 Lunes-Viernes 8:00 am- 7:00 pm
 Sábado 9:00 am-12:00 pm
 Aquellas personas que no sean empleados no pueden efectuar solicitudes ni distribuir materiales

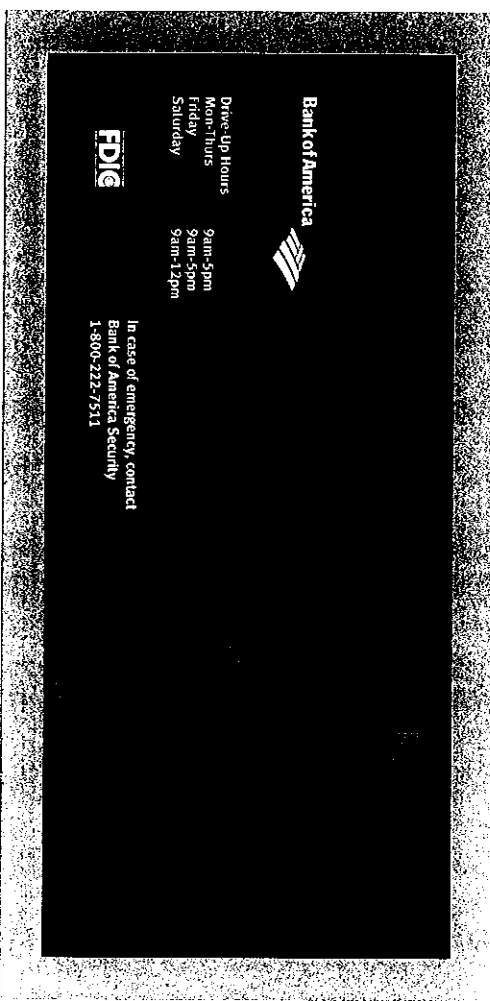
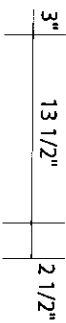


NO SE ADMITEN MASCOTAS
 Excepted: animales que asistan a personas discapacitadas
 Siempre estamos abiertos en bankofamerica.com

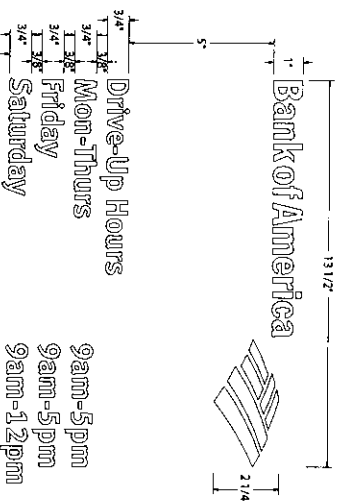
En caso de emergencia, comuníquese con
 Bank of America Security
 1-800-222-7511
 Sólo disponible en inglés.



**DRIVE UP WINDOW VINYL
SITE FOOTPRINT ASSIGNED NUMBER # 11**
R3-ZONE 4



Bank of America
Drive-Up Hours
 Mon-Thurs 9am-5pm
 Friday 9am-5pm
 Saturday 9am-12pm
FDIC
 In case of emergency, contact
 Bank of America Security
 1-800-222-7511



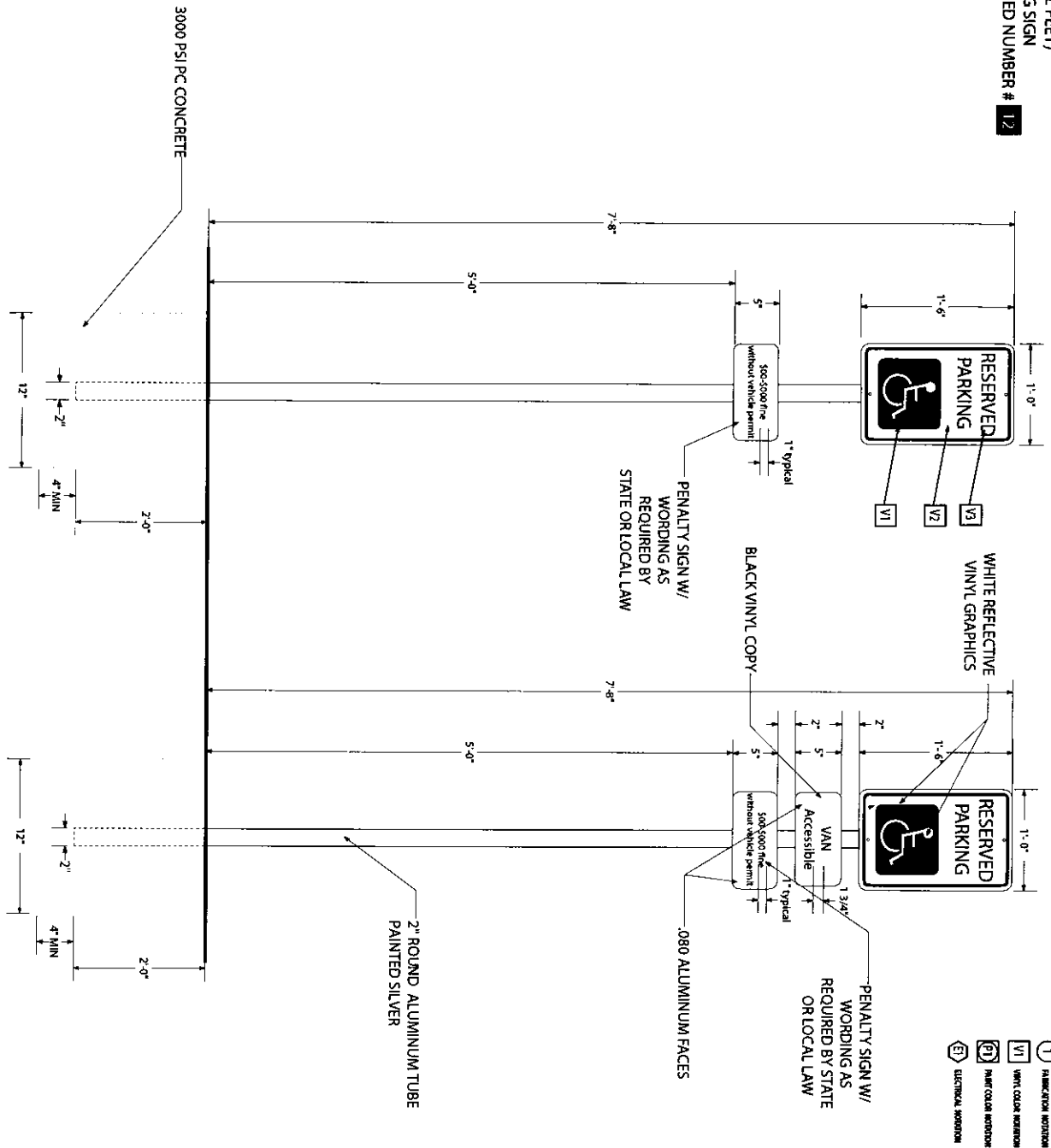
Bank of America
Drive-Up Hours
 Mon-Thurs 9am-5pm
 Friday 9am-5pm
 Saturday 9am-12pm

In case of emergency, contact
 Bank of America Security
 1-800-222-7511



1'-6" x 1'-0" (1.5 SQUARE FEET)
 DOT HANDICAP PARKING SIGN
 SITE FOOTPRINT ASSIGNED NUMBER # 12

DOT SIGN LAYOUTS
 Scale: NTS



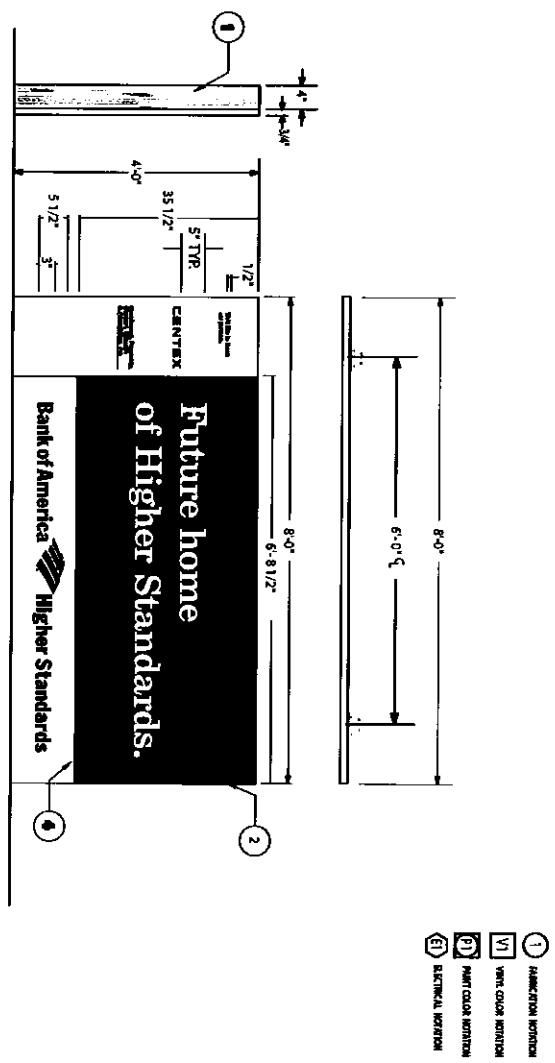
- ① HANDBICAP NOTATION
- ② WHITE COLOR NOTATION
- ③ HANDBICAP NOTATION
- ④ ELECTRICAL NOTATION

TOTAL SQUARE FEET = 1.5	
PART # OPISIGN-HANDICAP	
ESTIMATE #	
VINYL COLORS	
1) BLUE 400-50	
2) WHITE 400-10	
3) BLACK 400-01	
4) 2	
5) 2	

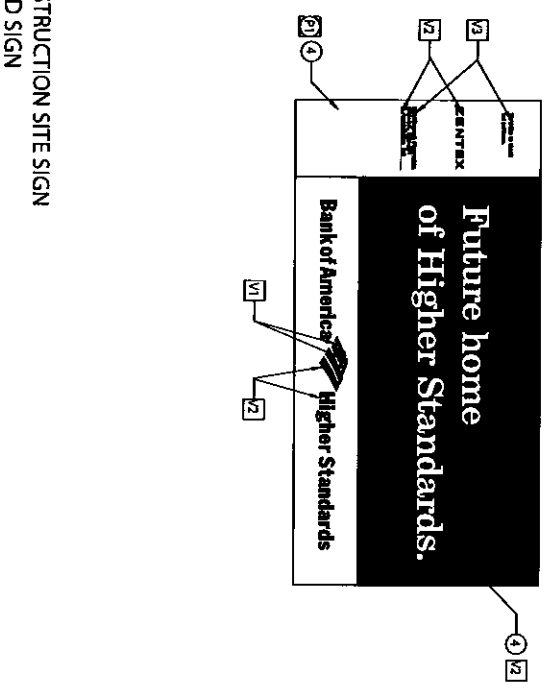
THOMAS SIGN & AWNING COMPANY, INC. 4590 116th AVENUE NORTH • CLEARWATER, FL • 33762 800-526-3325 • 727-573-7757 • FAX 727-573-0328		CLIENT: BANK OF AMERICA DESIGN NUMBER: BOA - HANDICAP 11 x 17 REVISION 1: (TOMMY D 06-30-04) ADDED NEW COPY REVISION 2: CHANGED FROM 1 1/2" CHANNEL POST TO 2" SQUARE POST 8/15/04 RRR REVISION 3: ADD VINYL COLORS 11/1/04 JSL REVISION 4: chg from 2 inch tube to 2 inch pipe support 12-30-04 jrm	INSTALLATION ADDRESS: VARIOUS CITY: VARIOUS STATE: VARIOUS SALES REP: J.R. ARTIST: TOMMY DATE: 06-15-04 SHEET 1 OF 1
--	--	---	--

SITE FOOTPRINT ASSIGNED NUMBER # 13

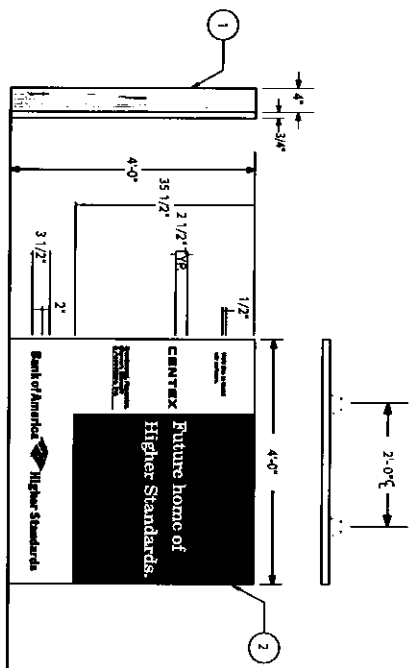
BANK OF AMERICA
 4'-0" x 8'-0" & 4'-0" x 4'-0"
 SIGN TYPE:
 WOOD CONSTRUCTION SITE SIGN



PART # BOACONST-7
 EST # 33464



PART # BOACONST-6
 EST # 33463



- ① FABRICATION PORTION
- ② VINYL COLOR PORTION
- ③ PAINT COLOR PORTION
- ④ ELECTRICAL PORTION

TOTAL SQUARE FEET = XX

PART # NOTED

ESTIMATE # NOTED

MARKING NOTES

- 1. 4" WOOD POSTS @ 8' SPACING
- 2. 1/2" WOOD BRACKET
- 3. 2" VINYL CORNER
- 4. FACE BRACKETING W/ 1/2" X 1/4" S&B RED BRUSH WOOD

SALES REP

ARTIST

DATE

REVISED

DATE

DATE

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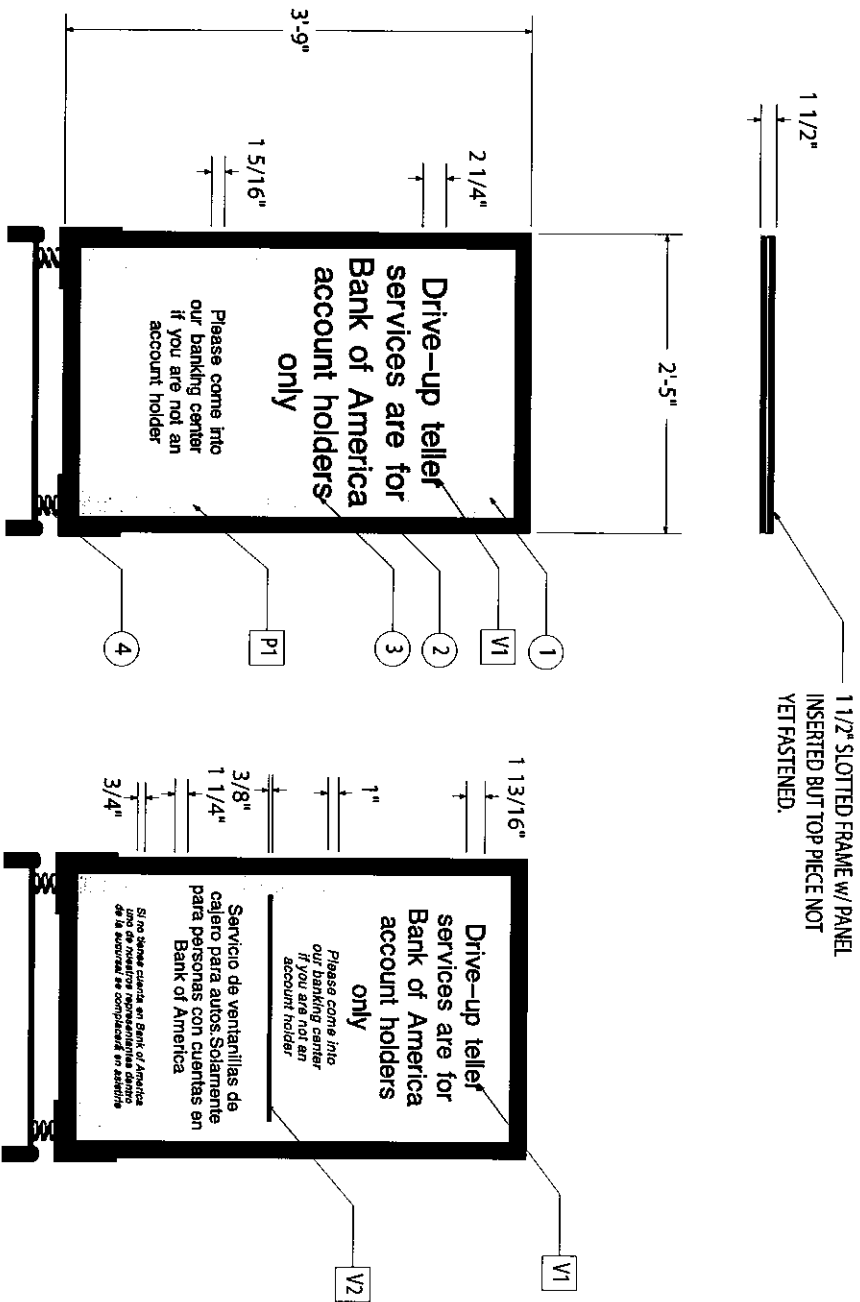
DATE

DATE

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<p>4590 118TH AVENUE NORTH • CLEARWATER, FL • 33762 800-526-3325 • 727-573-7757 • FAX 727-573-0328</p>	CLIENT: BANK OF AMERICA DESIGN NUMBER: BOA CONST. SIGN w/ HIGHER STANDARD REVISION 1.X REVISION 2.X	INSTALLATION ADDRESS: X CITY: NATIONAL STATE: VAR SALES REP: JR ARTIST: CAH DATE:	DATE: 12/17/04 SHEET 1 OF 1	
	APPROVED: _____ DATE: _____	APPROVED AS NOTED: _____ DATE: _____	REVISION 3.X	REVISION 4.X
	REVISION 5.X	REVISION 6.X	REVISION 7.X	REVISION 8.X
	REVISION 9.X	REVISION 10.X	REVISION 11.X	REVISION 12.X

SITE FOOTPRINT ASSIGNED NUMBER # **1**



1 1/2" SLOTTED FRAME w/ PANEL
INSERTED BUT TOP PIECE NOT
YET FASTENED.

OPTIONAL
BI-LINGUAL PANEL

SPRING BASE SIDEWALK SIGN LAYOUT SF
SCALE: 1" = 1'-0"

- ① FABRICATION NOTATION
- V1 VINYL COLOR NOTATION
- ② PAINT COLOR NOTATION
- ⓔ ELECTRICAL NOTATION

TOTAL SQUARE FEET = 8.08
PART # BOWIND3-9X2-5
ESTIMATE # 30544

FABRICATION NOTES

1) 1/2" ALUM. FIN. PANEL
2) 1 1/2" SLOTTED SL. ALUM. TUB. FRAME
3) 1 1/2" SLOTTED SL. ALUM. TUB. FRAME
4) 1 1/2" SLOTTED SL. ALUM. TUB. FRAME
5) 1 1/2" SLOTTED SL. ALUM. TUB. FRAME
6) 1 1/2" SLOTTED SL. ALUM. TUB. FRAME
7) 1 1/2" SLOTTED SL. ALUM. TUB. FRAME
8) 1 1/2" SLOTTED SL. ALUM. TUB. FRAME
9) 1 1/2" SLOTTED SL. ALUM. TUB. FRAME

VINYL COLORS

1) PANTONE BLUE
2) PANTONE RED
3) PANTONE YELLOW
4) PANTONE GREEN
5) PANTONE PURPLE
6) PANTONE BROWN
7) PANTONE BLACK
8) PANTONE WHITE
9) PANTONE GREY

PAINT COLORS

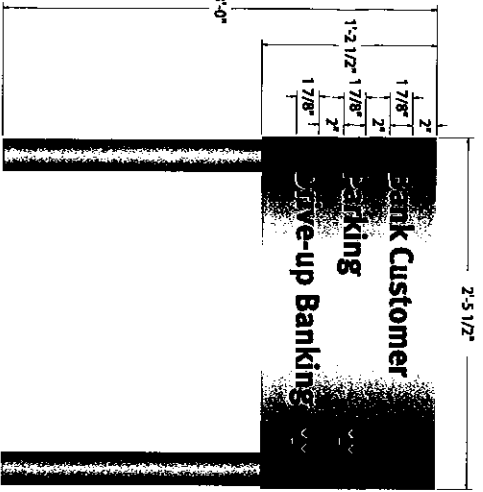
1) ALCO 2 3/8" CROWNGLASS
2) ALCO 2 3/8" CROWNGLASS
3) ALCO 2 3/8" CROWNGLASS
4) ALCO 2 3/8" CROWNGLASS
5) ALCO 2 3/8" CROWNGLASS
6) ALCO 2 3/8" CROWNGLASS
7) ALCO 2 3/8" CROWNGLASS
8) ALCO 2 3/8" CROWNGLASS
9) ALCO 2 3/8" CROWNGLASS

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CLIENT	BANK OF AMERICA	INSTALLATION ADDRESS	NATIONAL	CITY	STATE	VAR	SALES REP	JR	ARTIST	DATE	06/15/04
DESIGN NUMBER	SIDEWALK WIND SIGN MASTER	REVISION 1	CORRECTED PUNCTUATION (1704-04 CAH)	REVISION 2	CORRECTED SPELLING (QUESTIONS AND THEMES CLIENTS)	11/10/04 PJL	APPROVED		DATE		
REVISION 2	CORRECTED SPELLING (QUESTIONS AND THEMES CLIENTS)	11/10/04 PJL	REVISION 3				APPROVED AS NOTED		DATE		
							REVISE & RESUBMIT		DATE		

SIDE 1

2'-5 1/2"

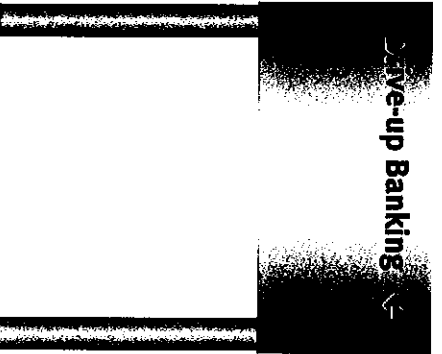


SIDE 2

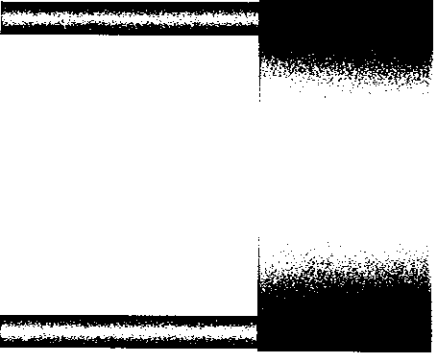


SITE FOOT PRINT
 ASSIGNED NUMBER: **15**
 SCALE: 3/4" = 1'-0"

SIDE 1

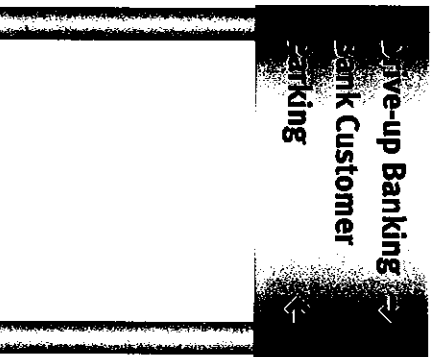


SIDE 2



SITE FOOT PRINT
 ASSIGNED NUMBER: **16**
 SCALE: 3/4" = 1'-0"

SIDE 1



SIDE 2



SITE FOOT PRINT
 ASSIGNED NUMBER: **17**
 SCALE: 3/4" = 1'-0"

BANK OF AMERICA

LAKE PARK, FL

DRAWING #42774.F DIR

DATE: 10/10/06 ARTIST: RMH



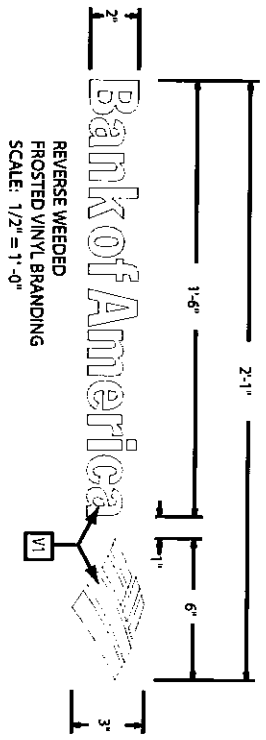
THOMAS
 SIGN & AWNING COMPANY, INC.

4590 118th Avenue North - Clearwater, FL 33762 - 800-526-3325



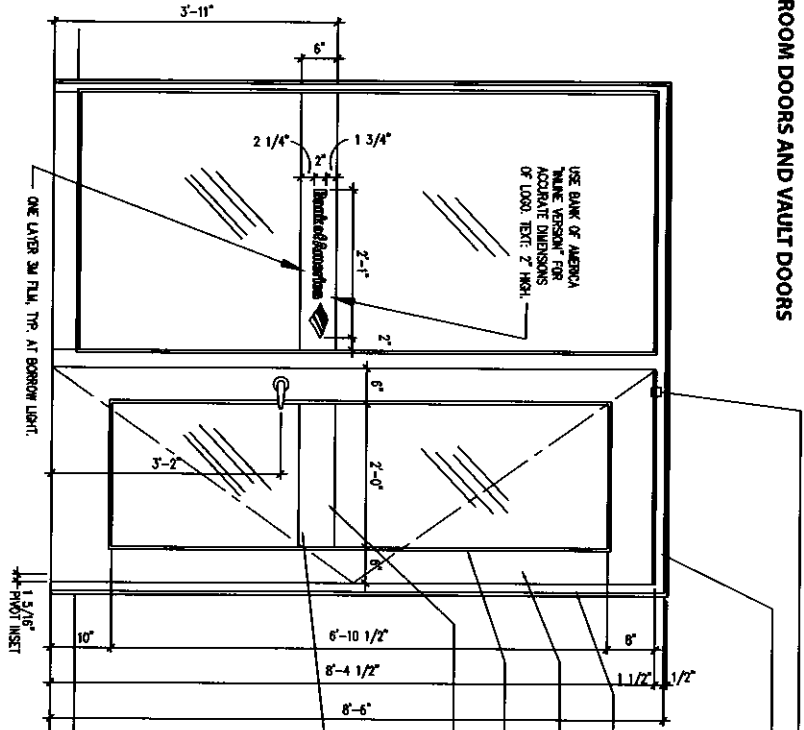
Bank of America
 CONF ROOM - VAULT VINYL MASTER
 UNIVERSAL CONFERENCE ROOM /
 VAULT LOBBY & STOREFRONT
 FILM LOGO SPECIFICATIONS
 FROSTED BANDING

SITE FOOTPRINT ASSIGNED NUMBER # 21



TO BE INSTALLED ON THE INSIDE OF ALL CONFERENCE ROOM DOORS AND VAULT DOORS

DOOR LAYOUT
 FROSTED VINYL BRANDING
 SCALE: 3/8" = 1'-0"



LOCATION FOR ROLLER CATCH:
 PROVIDE 1 1/2" X 3" HINGE (NO.1) HEADER & 1/2" X 6" HINGE (NO.1) DOOR STOP WITH DOOR-SECURE TO STRUCTURE ABOVE. HARDWARE TO BE INSTALLED IN FLOOR, DOOR AND HEADER ONLY. MINIMIZE IMPACT ON ADJACENT GLAZING FRAME MEMBERS.

PROVIDE ROUNDS ON THIS EDGE ONLY FOR PROPER DOOR OPERATION

SOLID HINGE (NO.-1) DOORS
 STYLE AND RAIL - 1 1/2" THICK
 SOLID HINGE (NO.-1) GLAZING STOP (TP.)

TEMPERED GLASS - 1/2" WITH TRANSLUCENT FILM (FLU) APPLIED TO INSIDE SURFACE AS INDICATED

ONE LAYER 3M FILM, TP. AT DOOR

HANDWARE NOTES:
 PIVOTS BY BRISON, MODEL 128-3/4 BOTTOM PIVOT MOUNT MODEL 320 TOP PIVOT UP/SIDE-DOWN, PAINT EXPOSED METAL AT HEADER TO MATCH FINISHED HINGE. ROLLER CATCH AT TOP EDGE OPPOSITE PIVOT; DUMMY HANDLES IN RAIL.

NOTE: PROVIDE 6" STOP OF ONE LAYER 3M FILM ON BORROW LIGHT & DOOR INSIDE CONF. ROOM/VAULT LOBBY. FILM TO BE FILM-AS-SPECIFIED IN FINISH SCHEDULE ON SHEET A0.51.

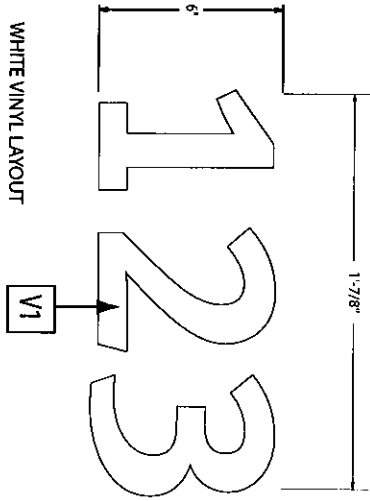
3M CONTACTS
 CARRY OVERS
 800.708.8272
 708.644.1359 FAX

- ① FABRICATION NOTATION
- VI VINYL COLOR NOTATION
- ② PAINT COLOR NOTATION
- ③ ELECTRICAL NOTATION

TOTAL SQUARE FEET = 52
PART # 09DQAEDVINYL
ESTIMATE #
VINYL COLORS
11 3M FROSTED OPTICAL VINYL FT258R 22A
12 X
13 X
14 X
15 X
16 X
17 X
18 X
19 X
20 X
21 X

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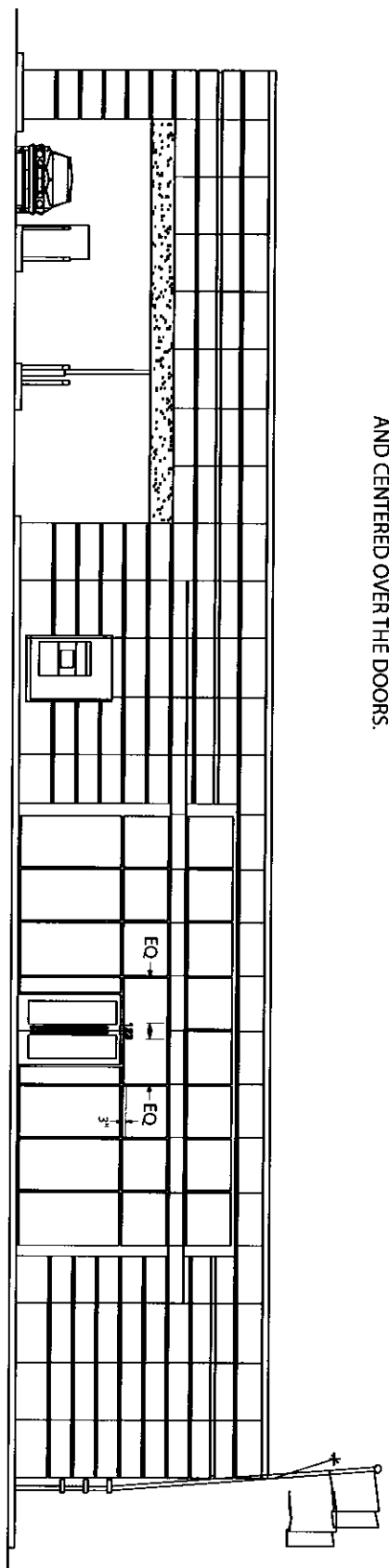
CLIENT: BANK OF AMERICA	INSTALLATION ADDRESS: VARIOUS	DATE: 08-16-04
DRAWN BY: CONF ROOM - VAULT VINYL MASTER (VYL1)	CITY: VARIOUS	STATE: VAR
REVISION 1.0:	REVISION 2.0:	REVISION 3.0:
SALES REP: []	ARTIST: []	DATE: []
APPROVED: []	DATE: []	
APPROVED AS NOTED: []	DATE: []	
CHECKED & RESUBMITTED: []	DATE: []	



WHITE VINYL LAYOUT
 SCALE: 3" = 1'-0"

NOTE:
 STREET NUMBERS TO BE INSTALLED 3" ABOVE THE BOTTOM MULLION
 AND CENTERED OVER THE DOORS.

FRONT ELEVATION
 SCALE: 1/8" = 1'-0"



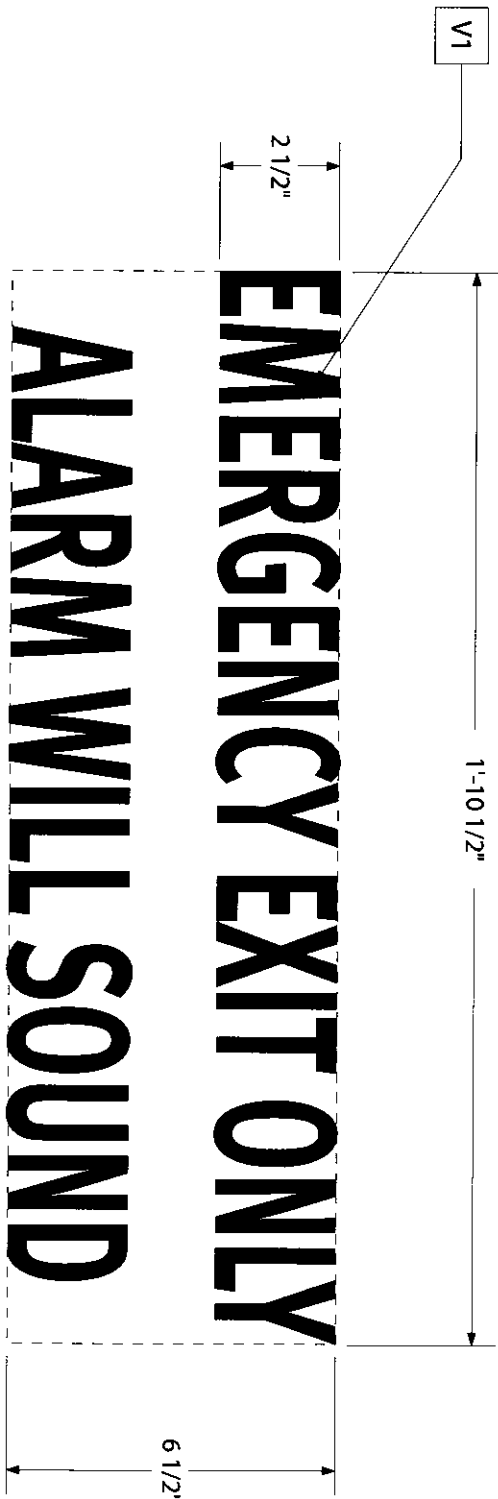
- ① FABRICATION NOTATION
- V1 VINYL COLOR NOTATION
- ② PAINT COLOR NOTATION
- ③ ELECTRICAL NOTATION

TOTAL SQUARE FEET = 78	
PART # XX	
ESTIMATE #	
VINYL COLORS	
11 3M WHITE VINYL 0725-10	
11 X	
61 X	

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 800-526-3325 • 727-573-7757 • FAX 727-573-0328

CLIENT: BANK OF AMERICA	INSTALLATION ADDRESS: VARIOUS	STATE: VAR	DATE: 06-08-04
DESIGNER: ENTRANCE DOOR ADDRESS VINYL MASTER (V1)	CITY: VARIOUS	SALES REP: JR	ARTIST: LLLB
REVISION 1: ADDED STREET NUMBERS NOTE C1 HANGERS ONE TO 6/16/04 JSL	REVISION 2: X	APPROVED:	DATE:
REVISION 2: REPLACED MULLION CENTERED ON BOTH DOORS 06/12/04 CMI	REVISION 4: X	APPROVED AS NOTED:	DATE:
		REVISE & RESUBMIT:	DATE:

TO BE INSTALLED ON THE INTERIOR SIDE OF THE REAR EXIT DOOR
 CENTERED ON DOOR WIDTH AND ABOVE PANIC HARDWARE



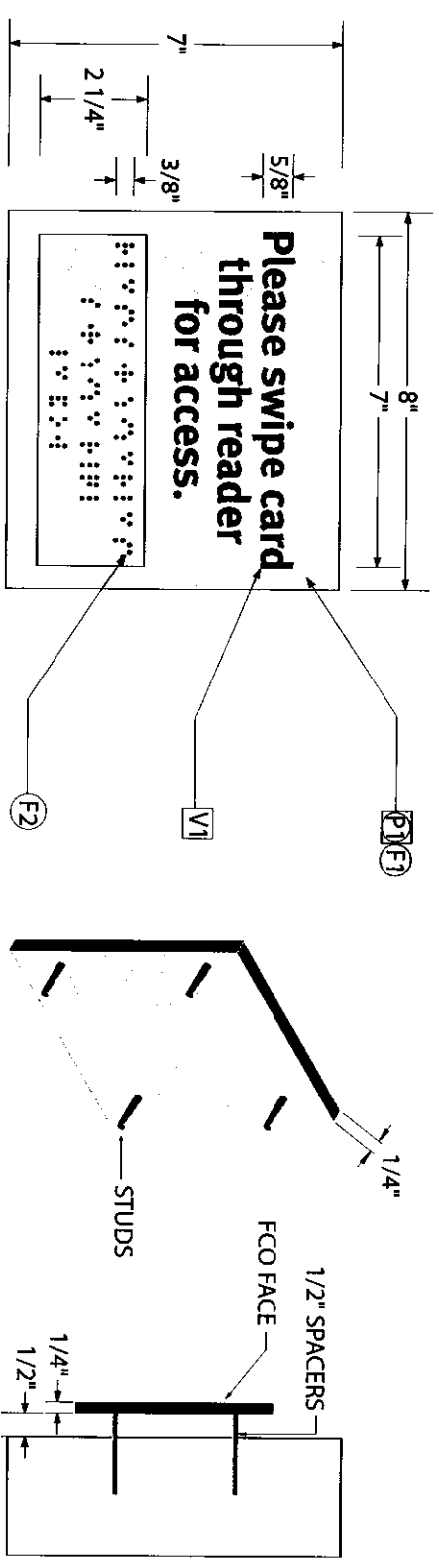
- ① PANORAMIC NOTATION
- V1 VINYL COLOR NOTATION
- ② PAINT COLOR NOTATION
- ③ ELECTRICAL NOTATION

TOTAL SQUARE FEET = 2.43
PART # XX
ESTIMATE #
VINYL COLORS
1) 3M RED VINYL
2) X
3) X
4) X
5) X
6) X

VINYL LAYOUT
 SCALE: 3" = 1'-0"

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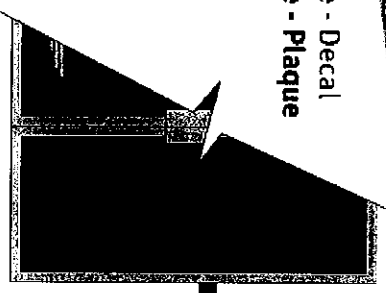
CLIENT	BANK OF AMERICA	INSTALLATION ADDRESS	X	DATE	12/3/04
DESIGN NUMBER	EMERGENCY EXIT VINYL LAYOUT	CITY	X	STATE	X
REVISION 1:	X	REVISION 2:	X	SALES REP	JR
REVISION 2:	X	REVISION 4:	X	ARTIST	JSL
				<input type="checkbox"/> APPROVED	DATE:
				<input type="checkbox"/> APPROVED AS NOTED	DATE:
				<input type="checkbox"/> REVISE & RESUBMIT	DATE:



SCALE: 3" = 1'-0"

Card Reader Decal and Plaque

S-Type - Decal
 S-Type - Plaque



Part # BOAPLQ7X8
 Estimate # 44583

FABRICATION NOTES	
1) 1/2" ALUMINUM	
2) 1/4" STUDS	
3) 1/2" SPACERS	
4) 1/4" FCO FACE	
PAINT COLORS	
1) CHAMPAGNE METALLIC PAINT	
2) BLACK	
3) BLUE 3M PREG-MS	
4) X	
VINYL COLORS	
1) 1/2" ALUMINUM	
2) 1/4" STUDS	
3) 1/2" SPACERS	
4) X	

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CLIENT	Bank of America	INSTALLATION ADDRESS	Various	STATE	Various	SALES REP	BH	ARTIST	LLB	DATE	01/24/07
DESIGN NUMBER	BOA Braille Plaque Color Border 8x11	CITY	Various	REVISION 1: X	REVISION 2: X	APPROVED		DATE			
REVISION 2: X		REVISION 4: X		APPROVED AS NOTED		DATE:					
				REUSE & RESUBMIT		DATE:					

TAB 12

**Town of Lake Park Town Commission
Agenda Request Form**

Meeting Date: May 2, 2007 Agenda Item No.

- | | |
|--|--|
| <input type="checkbox"/> PUBLIC HEARING | <input type="checkbox"/> RESOLUTION |
| <input type="checkbox"/> Ordinance on Second Reading | <input checked="" type="checkbox"/> DISCUSSION |
| <input type="checkbox"/> Public Hearing | <input type="checkbox"/> BID/RFP AWARD |
| <input type="checkbox"/> ORDINANCE ON FIRST READING | <input type="checkbox"/> CONSENT AGENDA |
| <input type="checkbox"/> APPROVAL OF ITEM | |

SUBJECT: Rescheduling the July meeting.

RECOMMENDED MOTION/ACTION: Commission to come to consensus on rescheduling the July Commission meeting.


Approved by Town Manager Mr. Davis Date: 4/18/07
Vivian Mendez 4/18/07
 Name/Title Date of Actual Submittal

Originating Department: Town Clerk	Costs: \$ Funding Source: Acct. #	Attachments: Memo
Department Review: <input type="checkbox"/> City Attorney _____ <input type="checkbox"/> Community Affairs _____ <input type="checkbox"/> Community Development _____	<input type="checkbox"/> Finance _____ <input type="checkbox"/> Fire Dept _____ <input type="checkbox"/> Library _____ <input type="checkbox"/> Marina _____ <input type="checkbox"/> PBSO _____	<input type="checkbox"/> Personnel _____ <input type="checkbox"/> Public Works _____ <input checked="" type="checkbox"/> Town Clerk <u>YM</u> <input type="checkbox"/> Town Manager _____
Advertised: Date: _____ Paper: _____ <input checked="" type="checkbox"/> Not Required	All parties that have an interest in this agenda item must be notified of meeting date and time. The following box must be filled out to be on agenda.	Yes I have notified everyone _____ OR Not applicable in this case _____: Please initial one.

Summary Explanation/Background: The first regular Commission meeting in July falls on Independence Day. The attached memo provides three options to reschedule the July Commission meeting.

TOWN OF LAKE PARK
OFFICE OF THE TOWN CLERK

MEMO

To: Mayor and Commissioners
From: Vivian Mendez, Town Clerk 
Date: April 18, 2007
Subject: Rescheduling the July meetings

The first Commission meeting in July falls on the 4th, which is Independence Day. The Commission has several options to reschedule the meeting in the month of July.

1. Reschedule the first Commission meeting to July 11th and still conduct the second meeting on July 18th.
2. Reschedule the first Commission meeting to July 11th and also reschedule the second Commission meeting to July 25th.
3. Conduct one meeting in July – on the 11th, 18th, or 25th.

TAB 13

**Town of Lake Park Town Commission
Agenda Request Form**

Meeting Date: **May 2, 2007**

Agenda Item No.

- | | |
|--|---|
| <input type="checkbox"/> PUBLIC HEARING | <input type="checkbox"/> RESOLUTION |
| <input type="checkbox"/> Ordinance on Second Reading | |
| <input type="checkbox"/> Public Hearing | <input checked="" type="checkbox"/> DISCUSSION |
| <input type="checkbox"/> ORDINANCE ON FIRST READING | <input type="checkbox"/> BID/RFP AWARD |
| <input type="checkbox"/> GENERAL APPROVAL OF ITEM | <input type="checkbox"/> CONSENT AGENDA |
| <input type="checkbox"/> Other: | |

SUBJECT: Volunteer Dinner

RECOMMENDED MOTION/ACTION: Approve Staff's recommendations for menu, beverages and entertainment and review, modify and/or approve the listing of guests


Approved by Town Manager *W.P. Davis* Date: 4/26/07

Name/Title	Date of Actual Submittal	
Originating Department: Town Manager	Costs: \$ Approx. 2,500 Funding Source: Non-Departmental Contingency Acct. # 900-99901	Attachments: Memo
Department Review: <input type="checkbox"/> Town Attorney _____ <input type="checkbox"/> Community Affairs _____ <input type="checkbox"/> Community Development _____	<input type="checkbox"/> Finance _____ <input type="checkbox"/> Fire Dept _____ <input type="checkbox"/> Library _____ <input type="checkbox"/> Marina _____ <input type="checkbox"/> PBSO _____	<input type="checkbox"/> Personnel _____ <input type="checkbox"/> Public Works _____ <input type="checkbox"/> Town Clerk _____ <input type="checkbox"/> Town Manager _____
Advertised: Date: _____ Paper: _____ <input checked="" type="checkbox"/> Not Required	All parties that have an interest in this agenda item must be notified of meeting date and time. The following box must be filled out to be on agenda.	
		Yes I have notified everyone _____ OR Not applicable in this case _____: Please initial one.

Summary Explanation/Background: See Attached

MEMORANDUM

TO: Honorable Mayor and Members of the Commission

FROM: Maria V. Davis, Town Manager 

SUBJECT: Volunteer Dinner

DATE: April 26, 2007

Pursuant to the Commission's direction, the volunteer dinner is scheduled for Friday, May 18, 2007 and will be held in the Mirror Ballroom.

This agenda item is three-fold: first to request authorization to serve alcoholic beverages (beer and wine) at the dinner; secondly to recommend that the event be catered by Carabba's with a menu of chicken, pasta and Caesar salad, and lastly for the Commission to review, modify and/or approve the list of invitees.

We anticipate that the cost of food, beverages, supplies and entertainment will be approximately \$25 per person totaling \$2,500 depending upon the number of attendees.. We also plan to have a harpist for background music.

This year's theme will be "Together Everyone Achieves More!" As is customary, certificates will be awarded to the honorees.

2006 Town Board Members

Board	Name of Board Member
CRA	Christiane Francois
	Michelle McKenzie-Suiter
Code Compliance	DuBois, Desca
	Bursey, Barbara
	Maibach, Robin
	Doughty, Genanne
Library Board	Braun, Peter
	Colgan, Lisa
	Fullerton, Alice
	Lewis, Antony
	Sibley, Joseph
Planning & Zoning	Blakely, Jeff
	DuBois, James
	Longtin, Jeanine
	Munroe, Diane
	Dry, Todd
	Stevens, Tim
	Scheihing, Michael
	McConville, Edie
LP Retired Police Pension	Slay, Joby
Harbor Marina	Allen, Kelleen
	Branyan, Janice
	Cohen, Ronnie Lee
	Lloyd, James
	McDow, William
	Small, Ernie
	Wexler, Joseph
C.O.P	Donna Stein
	Simone Alexandre
	Barbara Bursey
	Ronnie Lee Cohen
	Ruth Daly
	Mary Davis
	Joy Domm
	Genanne Doughty
Friends of the Library	
Historical Society	Dianne Sophinos
	L.J. Parker
	Dorothy Gooding
	George Copeland
	Darlene Presley
Community Watch	Alice Fullerton
P.A.L	Joe Bonikowski
AYSO	Bert Bostrum
Lake Park Youth League	John Russ
Cheerleader coach	Geri Drayton
Department Heads	Maria Davis
	Dale Dougherty
	Vivian Mendez
	Jane Terwilligar