

AGENDA

Special Call
 Community Redevelopment Agency Meeting
 Wednesday, August 19, 2009, 6:00 P.M.
 Lake Park Town Hall
 535 Park Avenue

Desca DuBois	—	Chair
Jeff Carey	—	Vice-Chair
Edward Daly	—	Board Member
Patricia Osterman	—	Board Member
Kendall Rumsey	—	Board Member
Christiane Francois	—	Board Member
Michelle McKenzie-Suiter	—	Board Member
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Maria V. Davis	—	Executive Director
Thomas J. Baird, Esq.	—	Agency Attorney
Vivian M. Lemley, CMC	—	Agency Clerk

PLEASE TAKE NOTICE AND BE ADVISED, that if any interested person desires to appeal any decision of the Town Commission, with respect to any matter considered at this meeting, such interested person will need a record of the proceedings, and for such purpose, may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. *Persons with disabilities requiring accommodations in order to participate in the meeting should contact the Town Clerk's office by calling 881-3311 at least 48 hours in advance to request accommodations.*

- A. **CALL TO ORDER**
- B. **PLEDGE OF ALLEGIANCE**
- C. **ROLL CALL**
- D. **ADDITIONS/DELETIONS - APPROVAL OF AGENDA**
- E. **PRESENTATION**
 University of Miami School of Architecture, Center for Urban & Community Design
- F. **Consent Agenda:** All matters listed under this item are considered routine and action will be taken by one motion. There will be no separate discussion of these items unless a Board member or person so requests, in which event the item will

be removed from the general order of business and considered in its normal sequence on the Agenda. Any person wishing to speak on an Agenda item is asked to complete a public comment card located on either side of the Chambers and given to the Agency Clerk. Cards must be submitted before the item is discussed.

Consent Items For Approval:

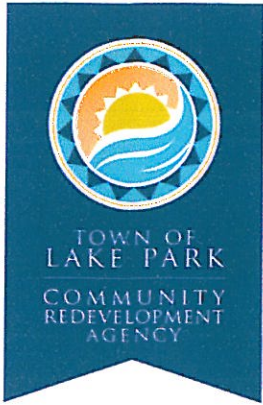
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| 1. Special Call CRA Board Meeting Minutes of August 5, 2009 | Tab 1 |
| 2. CRA Budget Workshop Meeting Minutes of August 5, 2009 | Tab 2 |

G. BOARD MEMBER COMMENTS

H. EXECUTIVE DIRECTOR COMMENTS

I. ADJOURNMENT

Presentation



**CRA
Agenda Request Form**

Meeting Date: August 19, 2009

Agenda Item No. *Presentation*

- | | | | |
|-------------------------------------|-----------------------------|--------------------------|---------------|
| <input type="checkbox"/> | Public Hearing | <input type="checkbox"/> | Resolution |
| <input type="checkbox"/> | Ordinance on Second Reading | <input type="checkbox"/> | Discussion |
| <input type="checkbox"/> | Ordinance on First Reading | <input type="checkbox"/> | Bid RFP/Award |
| <input type="checkbox"/> | General Approval of Item | <input type="checkbox"/> | Consent |
| <input checked="" type="checkbox"/> | Presentation | <input type="checkbox"/> | Other |

SUBJECT: Presentation by the University of Miami School of Architecture, Center for Urban and Community Design

RECOMMENDED MOTION/ACTION: N/A

Approved by Executive Director *W. Davis* Date: *8/17/09*

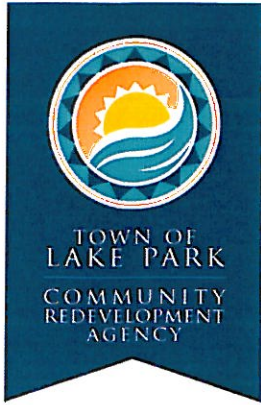
Prepared By: Executive Director	Costs: \$ Funding Source: Acct. #	Attachments: N/A
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Summary Explanation/Background: In January 2009, the CRA Board commissioned the University of Miami School of Architecture, Center for Urban and Community Design to develop typical design criteria for the CRA's Façade Improvement Grant Program for the commercial buildings on Park Avenue from 7th to 10th Streets.

The project was executed by graduate architectural students in conjunction with the program director and various professors. The suggested design criteria will be presented via a Powerpoint presentation.

Consent Agenda

TAB 1



**CRA
Agenda Request Form**

Meeting Date: August 19, 2009

Agenda Item No. *Tab 1*

- | | | | |
|--------------------------|-----------------------------|-------------------------------------|----------------|
| <input type="checkbox"/> | Public Hearing | <input type="checkbox"/> | Resolution |
| <input type="checkbox"/> | Ordinance on Second Reading | <input type="checkbox"/> | Discussion |
| <input type="checkbox"/> | Ordinance on First Reading | <input type="checkbox"/> | Bid RFP/Award |
| <input type="checkbox"/> | General Approval of Item | <input checked="" type="checkbox"/> | Consent |
| <input type="checkbox"/> | Presentation | <input type="checkbox"/> | Other |

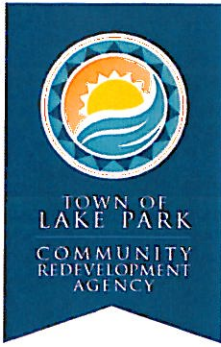
SUBJECT: Special Call CRA Meeting Minutes of August 5, 2009

RECOMMENDED MOTION/ACTION: To Approve the Special Call CRA Meeting Minutes of August 5, 2009

Approved by Executive Director *W. Davis* Date: *8/17/09*

<p>Prepared By: Jessica Shepherd Deputy Town Clerk</p>	<p>Costs: \$ Funding Source: Acct. #</p>	<p>Attachments:</p>
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Summary Explanation/Background:



**Town of Lake Park
Special Call
Community Redevelopment Agency Meeting
Town Hall Commission Chambers
535 Park Avenue, Florida 33403
Wednesday, August 5, 2009 6:55 p.m.**

The Community Redevelopment Agency met for the purpose of a Special Call CRA Meeting on Wednesday, August 5, 2009 at 6:55 p.m. Present were Vice-Chair Carey, Board Members Daly, Rumsey, Osterman, Suiter, and Executive Director Maria Davis and Agency Clerk Vivian Lemley. Chair DuBois and Board Member Francois were absent.

Vice-Chair Carey led the Pledge of Allegiance.
Agency Clerk Vivian Lemley performed the Roll Call.

ADDITIONS/DELETIONS/APPROVAL OF AGENDA

None

Motion: A motion was made by Board Member Rumsey to approve the agenda; Board Member Osterman made the second.

Vote on Motion:

Board Member	Aye	Nay	Other
Board Member Daly	X		
Board Member Rumsey	X		
Board Member Osterman	X		
Vice Chair Carey	X		
Chair DuBois			Absent
Board Member Francois			Absent
Board Member Suiter	X		

Motion passed 5-0.

Consent Agenda

1. Special Call CRA Board Meeting Minutes of July 15, 2009
2. Resolution No. 29-08-09 Approving Interlocal Agreement with the Town for Loan for Property Purchases
3. Authorize Payment of Bond Council Fee

Public Comment Open.

None

Public Comment Closed.

Motion: A motion was made by Board Member Osterman to approve the Consent Agenda; Board Member Rumsey made the second.

Vote on Motion:

Board Member	Aye	Nay	Other
Board Member Daly	X		
Board Member Rumsey	X		
Board Member Osterman	X		
Vice Chair Carey	X		
Chair DuBois			Absent
Board Member Francois			Absent
Board Member Suiter	X		

Motion passed 5-0.

CRA BOARD MEMBER COMMENTS

Chair DuBois

Absent

Board Member Suiter

None

Board Member Rumsey stated that some of the stream lights on the clock tower had some gaping holes that were in need of repair. He asked for the status of the University of Miami Façade Program.

Executive Director Davis stated that she assumed that the program was complete. She stated that she has had difficulty in reaching or receiving a return phone call from the program director. It was previously understood that she would come and give a presentation in August. She stated that she anticipated a return phone call from her eventually and that once she hears back from her she would set up a time with her to come and do the presentation.

Board Member Rumsey requested a monthly report on the status of the Art Co-op.

Vice-Chair Carey stated that the University of Miami originally wanted to do their presentation during daytime hours. He recommended the presentation be done on a Saturday morning since most of the Board works during the day.

Board Member Osterman stated that she would be available for the presentation later in the afternoon on a weekday preferably a Friday afternoon.

Board Member Suiter recommended that the presentation be held around 3 p.m. on a weekday afternoon.

Board Member Daly

None

Executive Director Davis gave a status update on the ongoing projects within the CRA District. She stated that the asbestos had been abated at the fourplex on Foresteria Dr. She anticipated the fourplex as well as the other building on the east end would be demolished in six weeks. She stated that there was small delay in demolishing the interior of the building at 800 Park Avenue because asbestos was found inside which would need to be abated before demolition.

Board Member Francois

Absent

ADJOURNMENT

There being no further business to come before the CRA Board and after a motion to adjourn by Board Member Rumsey and seconded by Board Member Osterman, and by unanimous vote, the meeting adjourned at 7:00 p.m.

Chair DuBois

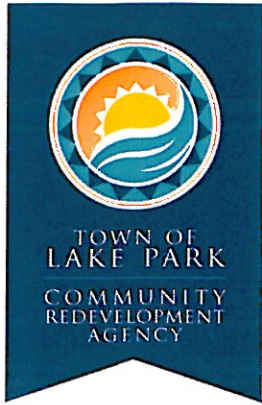
Agency Clerk Jessica Shepherd

Agency Clerk Vivian Lemley

(Town Seal)

Approved on this _____ day of _____, 2009

TAB 2



**CRA
Agenda Request Form**

Meeting Date: August 19, 2009

Agenda Item No. *Tab 2*

- | | | | |
|--------------------------|-----------------------------|-------------------------------------|----------------|
| <input type="checkbox"/> | Public Hearing | <input type="checkbox"/> | Resolution |
| <input type="checkbox"/> | Ordinance on Second Reading | <input type="checkbox"/> | Discussion |
| <input type="checkbox"/> | Ordinance on First Reading | <input type="checkbox"/> | Bid RFP/Award |
| <input type="checkbox"/> | General Approval of Item | <input checked="" type="checkbox"/> | Consent |
| <input type="checkbox"/> | Presentation | <input type="checkbox"/> | Other |

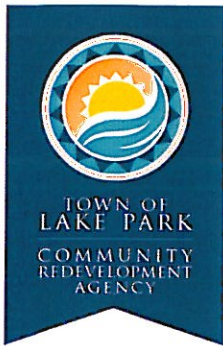
SUBJECT: Special Call CRA Budget Workshop Meeting Minutes of August 5, 2009

RECOMMENDED MOTION/ACTION: To Approve the Special Call CRA Meeting Budget Workshop Meeting Minutes of August 5, 2009

Approved by Executive Director *W. Davis* Date: *8/17/09*

<p>Prepared By: Jessica Shepherd Deputy Town Clerk</p>	<p>Costs: \$ Funding Source: Acct. #</p>	<p>Attachments:</p>
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Summary Explanation/Background:



**Town of Lake Park
Community Redevelopment Agency
Budget Workshop
Town Hall Commission Chambers
535 Park Avenue, Florida 33403
Wednesday, August 5, 2009 6:30 p.m.**

The Community Redevelopment Agency met for the purpose of a Budget Workshop on Wednesday, August 5, 2009 at 6:38 p.m. Present were Vice-Chair Carey, Board Members Daly, Rumsey, Suiter, Executive Director Maria Davis and Town Clerk Vivian Lemley. Chair DuBois and Board Member Francois were absent.

Vice-Chair Carey led the Pledge of Allegiance.
Town Clerk Vivian Lemley performed the Roll Call.

PRESENTATION

CRA Budget Fiscal Year 2009-2010

Executive Director Maria Davis explained the purpose of the workshop. She reviewed the "Accomplishments Fiscal Year 2009" portion of the PowerPoint presentation (see pages 3-4 of Exhibit "A"). She stated that the electorate had been asked whether it wanted to pass a tax incentive program for economic development purposes which overwhelmingly passed. A referendum was put out last year to ask the electorate if they wanted to redevelop and repair the alleyways in Town which also passed. The Alleyway Improvement Project was completed this year. She stated that the Town implemented a Façade Improvement Grant Program and a Revolving Loan Program. The Town acquired several properties on Foresteria Dr. One of those properties has been demolished and the other two are close to demolition. The Town established a Downtown Economic Development Office, branded the CRA, developed promotional pieces for the CRA, installed banners, hired two police officers, purchased the 800 Park Avenue building to implement an art co-op and replaced various sidewalks throughout the CRA District. She then turned over the presentation to Finance Director Anne Costello.

Finance Director Anne Costello reviewed the "Revenue" portion of the presentation (see page 6 of Exhibit "A"). She stated that the "Total Tax Increment" is \$761,475.

Executive Director Davis explained the importance of the CRA. She stated that the Town would not receive the County Tax Increment in the amount of \$257,215 if it did not have a CRA.

Finance Director Costello continued to review the "Revenue" portion of the presentation (see page 6 of Exhibit "A"). She stated that the "County Tax Increment" is down \$49,000 from the current year. She reviewed and explained the "Comparison of Values" portion of the presentation (see page 7 of Exhibit "A"). She stated that there is a 16.3%

decrease in taxable value within the CRA District. She reviewed and explained the “Tax Increments” portion of the presentation (see page 8 of Exhibit “A”). The total difference in tax increments to the Town from 2009 to 2010 is a reduction of \$235,200. She reviewed and explained the “Taxable Values in CRA Area Over Last 10 Years” portion of the presentation (see page 9 of Exhibit “A”). She stated that the taxable value is projected to decrease next year compared to the last three years. The value decreased from \$140 million to \$118 million. She reviewed and explained the History of Tax Increment Funds (TIF) portion of the presentation (see pages 10-11 of Exhibit “A”).

Executive Director Davis reviewed and explained the “Expenditures” portion of the presentation (see pages 12-15 of Exhibit “A”). She stated that there are no “Capital Improvements” projected (see page 16 of Exhibit “A”). She reviewed the “Programs” and “Other” portions of the presentation (see pages 17-18 of Exhibit “A”). She stated that she asked Finance Director Ann Costello to set up a new expense line for the Art Co-op (see “New Venture” page 19 of Exhibit “A”). She reviewed the “Projected Revenue Sources” (see page 20 of Exhibit “A”). She stated that there were artists who only want to display their art and they would be classified as “Friends of the Co-op”. She stated that there would be a fee, but has not established a dollar amount for the fee yet and that she would bring it back to the board for approval.

Board Member Comments

Chair DuBois

Absent

Vice-Chair Carey asked how much money would be left in the budget after expenses.

Executive Director Davis stated that there would be \$850,000 left.

Finance Director Anne Costello stated that it was planned to spend the \$850,000 for the end of 2009

Vice-Chair Carey asked how much money would be left at the end of 2010.

Finance Director Anne Costello stated that there would be approximately \$200,000 left over in the CRA Budget at the end of 2010.

Board Member Daly asked what kind of financial situation the CRA would be in if it was expanded.

Executive Director Davis explained that there were definite plans to expand the CRA District and that the plan would be presented to the board in the CRA Plan Update within the next 30 days. She stated that she did not anticipate the expansion costing the CRA any money in 2010.

Finance Director Anne Costello explained how the taxable values would be implemented in the expansion.

Board Member Osterman

None

Board Member Rumsey

None

Board Member Suiter

None

Board Member Francois

Absent

The Board came to consensus on the CRA Budget for Fiscal Year 2009 -2010.

ADJOURNMENT

There being no further business to come before the CRA Board and after a motion to adjourn by Board Member Osterman and seconded by Board Member Rumsey, and by unanimous vote, the meeting adjourned at 6:50 p.m.

Chair DuBois

Deputy Clerk Jessica Shepherd

Town Clerk Vivian Lemley

(Town Seal)

Approved on this _____ day of _____, 2009