



REVISED AGENDA

Lake Park Town Commission
Town of Lake Park, Florida
Regular Commission Meeting
Wednesday, February 1, 2012,
Immediately Following the
CRA Board Meeting,
Lake Park Town Hall
535 Park Avenue

James DuBois	—	Mayor
Kendall Rumsey	—	Vice-Mayor
Steven Hockman	—	Commissioner
Jeanine Longtin	—	Commissioner
Tim Stevens	—	Commissioner
.....		
Dave Hunt	—	Interim Town Manager
Thomas J. Baird, Esq.	—	Town Attorney
Vivian M. Lemley, CMC	—	Town Clerk

PLEASE TAKE NOTICE AND BE ADVISED, that if any interested person desires to appeal any decision of the Town Commission, with respect to any matter considered at this meeting, such interested person will need a record of the proceedings, and for such purpose, may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. *Persons with disabilities requiring accommodations in order to participate in the meeting should contact the Town Clerk's office by calling 881-3311 at least 48 hours in advance to request accommodations.*

A. **CALL TO ORDER**

B. **INVOCATION**

C. **PLEDGE OF ALLEGIANCE**

D. **ROLL CALL**

E. **ADDITIONS/DELETIONS - APPROVAL OF AGENDA**

F. **PUBLIC and OTHER COMMENT:**

This time is provided for audience members to address items that do not appear on the Agenda. Please complete a comment card and provide it to the Town Clerk so speakers may be announced. Please remember comments are limited to a **TOTAL** of three minutes.

G. CONSENT AGENDA: All matters listed under this item are considered routine and action will be taken by one motion. There will be no separate discussion of these items unless a Commissioner or person so requests, in which event the item will be removed from the general order of business and considered in its normal sequence on the Agenda. Any person wishing to speak on an Agenda item is asked to complete a public comment card located on either side of the Chambers and given to the Town Clerk. Cards must be submitted before the item is discussed.

Consent Agenda Items Recommended For Approval:

- | | |
|--|-------|
| 1. Regular Commission Meeting Minutes of January 18, 2012 | Tab 1 |
| 2. Renewal of Intergovernmental Consultant (Lobbyist) Agreement | Tab 2 |
| 3. Resolution No. 03-02-12 Modified Renewal Contract between Palm Beach County Library Cooperative Members and SirsiDynix | Tab 3 |
| 4. Resolution No. 04-02-12 Deferred Payment Agreement between Delray Beach Public Library and Town of Lake Park Public Library | Tab 4 |
| 5. Resolution No. 05-02-12 Contract between Southeast Florida Municipal Libraries Digital Consortium Members and Overdrive "e-book" Vendor | Tab 5 |

H. ORDINANCE ON FIRST READING:

- | | |
|---|-------|
| 6. Ordinance No. 03-2012 Retired Police Officers Pension Fund | Tab 6 |
|---|-------|
- AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF LAKE PARK, FLORIDA AMENDING ORDINANCE 13-2003 WHICH CREATED A TRUST FUND FOR THE PURPOSE OF PAYING PENSION, DISABILITY AND SURVIVOR BENEFITS FOR RETIREES OF THE LAKE PARK POLICE PENSION FUND; PROVIDING FOR THE AMENDMENT OF SECTION 7 PROVIDING FOR THE ADMINISTRATION OF THE TRUST; PROVIDING FOR THE AMENDMENT OF SECTION 8 PERTAINING TO THE TRUST'S FINANCES AND FUND MANAGEMENT; PROVIDING FOR SEVERABILITY; PROVIDING FOR THE REPEAL OF ALL ORDINANCES IN CONFLICT HERewith; PROVIDING FOR AN EFFECTIVE DATE.

I. DISCUSSION AND POSSIBLE ACTION:

- | | |
|---|-------|
| 7. Award of Bert Bostrom Park Restroom-Storage Building (Design-Build) to Ahrens Companies | Tab 7 |
| 8. Resolution No. 06-02-12 Amendment to Grant Agreement for Bert Bostrom Park Restroom Storage Building | Tab 8 |
| 9. Selection of a Interim Town Manager | Tab 9 |

J. COMMISSIONER COMMENTS, TOWN ATTORNEY, TOWN MANAGER:

K. ADJOURNMENT:



Town of Lake Park Town Commission

Agenda Request Form

Tab 9

Meeting Date: February 1, 2012

Agenda Item No.

- | | |
|--|--|
| <input type="checkbox"/> PUBLIC HEARING | <input type="checkbox"/> RESOLUTION |
| <input type="checkbox"/> ORDINANCE ON FIRST READING | <input checked="" type="checkbox"/> DISCUSSION/POSSIBLE ACTION |
| <input type="checkbox"/> ORDINANCE ON SECOND READING | <input type="checkbox"/> BID/RFP AWARD |
| <input type="checkbox"/> PRESENTATION/PROCLAMATION | <input type="checkbox"/> CONSENT AGENDA |
| <input type="checkbox"/> Other: | |

SUBJECT: Obtaining the Assistance of the International City/County Management Association (ICMA) Range Rider Program in the Recruitment of an Interim Town Manager

RECOMMENDED MOTION/ACTION: Approval

Approved by Town Manager ^{INTERIM} *[Signature]* Date: 1/31/12
Bambi McRobb-Peace
 Name/Title HR DIRECTOR Date of Actual Submittal 1/31/2012

Originating Department: Human Resources	Costs: Advertising Costs; Range Rider expenses to be determined Funding Source: Human Resources Budget Acct. #105-48100	Attachments: None
Department Review: <input type="checkbox"/> Attorney _____ <input type="checkbox"/> Community Development _____ <input type="checkbox"/> Finance _____ <input type="checkbox"/> Fire Dept _____	<input type="checkbox"/> Grants _____ <input type="checkbox"/> Human Resources _____ <input type="checkbox"/> Information Technology _____ <input type="checkbox"/> Library _____ <input type="checkbox"/> Marina _____	<input type="checkbox"/> PBSO _____ <input type="checkbox"/> Public Works _____ <input type="checkbox"/> Recreation _____ <input type="checkbox"/> Town Clerk _____ <input type="checkbox"/> Town Manager _____
Advertised: Date: _____ Paper: _____ <input checked="" type="checkbox"/> Not Required	All parties that have an interest in this agenda item must be notified of meeting date and time. The following box must be filled out to be on agenda.	Yes I have notified everyone _____ OR <input checked="" type="checkbox"/> Not applicable in this case <u>BMT</u> Please initial one.

Summary Explanation/Background:

At its January 30, 2012 emergency meeting, the Commission appointed Public Works Director Dave Hunt as Acting Town Manager to serve until an Interim Town Manager is appointed by the Commission. Mr. Hunt indicated that his current responsibilities would not permit him to serve as Acting Town Manager beyond the February 1, 2012 Commission Meeting. The International City/County Management Association (ICMA) has the ability to assist the Town in recruiting an Interim Town Manager on relatively short notice. The hiring process (advertising, background checks, and review of applications by the Commission for final approval) could take as long as one month.

The Range Rider program was established by the ICMA Executive Board in 1974 to make the counsel, experience and support of respected, retired managers of the professional available to city and county managers, assistants and other ICMA members. Through the ICMA Range Rider Program, assistance is available to municipalities in finding full-time salaried interim city or town managers.

Ranger Riders are retired city or town managers and managers in transition who have extensive experience in Public Administration on the local level, and who volunteer their time to provide a source of outside advice to their colleagues. Through ICMA and the Florida City and County Management Association (FCCMA), such assistance is available to be provided to the Town of Lake Park, as follows:

- By Kurt Bressner ICMA-CM, the FCCMA/ICMA Range Rider for Palm Beach, Broward, Miami-Dade and Monroe counties (home Range Rider); and
- On a volunteer basis at no cost to the Town except for support staff costs using Lake Park staff; printing; copying and mailing; and, incidental travel costs if an outside Range Rider needs to travel to Lake Park to assist the home Range Rider with recruiting an interim and/or permanent Town Manager.

Staff recommends utilizing the ICMA Range Rider Program in the recruitment of an Interim Town Manager, and requests direction from the Commission as to the salary range for the Interim Town Manager position.