



AGENDA

Lake Park Town Commission
Town of Lake Park, Florida
Regular Commission Meeting
Wednesday, July 17, 2013,
Immediately Following the
Budget Meeting
Lake Park Town Hall
535 Park Avenue

James DuBois	—	Mayor
Kimberly Glas-Castro	—	Vice-Mayor
Erin T. Flaherty	—	Commissioner
Michael O'Rourke	—	Commissioner
Kathleen Rapoza	—	Commissioner
.....		
Dale S. Sugerman, Ph.D.	—	Town Manager
Thomas J. Baird, Esq.	—	Town Attorney
Vivian Mendez, CMC	—	Town Clerk

PLEASE TAKE NOTICE AND BE ADVISED, that if any interested person desires to appeal any decision of the Town Commission, with respect to any matter considered at this meeting, such interested person will need a record of the proceedings, and for such purpose, may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. *Persons with disabilities requiring accommodations in order to participate in the meeting should contact the Town Clerk's office by calling 881-3311 at least 48 hours in advance to request accommodations.*

A. CALL TO ORDER/ROLL CALL

B. PLEDGE OF ALLEGIANCE

C. SPECIAL PRESENTATIONS/REPORTS

None

D. PUBLIC COMMENT:

This time is provided for addressing items that do not appear on the Agenda. Please complete a comment card and provide it to the Town Clerk so speakers may be announced. Please remember comments are limited to a TOTAL of three minutes.

E. CONSENT AGENDA: All matters listed under this item are considered routine and action will be taken by one motion. There will be no separate discussion of these items unless a Commissioner or person so requests, in which event the item will be removed from the general order of business and considered in its normal sequence on the Agenda. Any person wishing to speak on an Agenda item is asked to complete a public comment card located on either side of the Chambers and given to the Town Clerk. Cards must be submitted before the item is discussed.

- 1. Commission Workshop Minutes of June 26, 2013 Tab 1
- 2. Regular Commission Meeting Minutes of July 3, 2013 Tab 2
- 3. Palm Beach County Criminal Justice Commission Fiscal Year 2014 Allocation of Justice Assistance Grant Funds in the Amount of \$342,929 Tab 3

**F. OLD BUSINESS:
None**

G. PUBLIC HEARINGS - ORDINANCE ON FIRST READING:

4. Ordinance No. 09-2013 An Ordinance Initiated by the Town's Community Development Department Proposing Modifications to Section 54-1 of the Town of Lake Park Code of Ordinances to modify the Address Number/Letter Height Requirement for Residential Buildings from Four to Six Inches in Height and the Address Number/Letter Height Requirement for Non-Residential Buildings from Six to Eight Inches in Height; and the Repeal of Section 70-61 (g) of the Town of Lake Park Code of Ordinances because it duplicates the Requirements of Section 54-1

Tab 4

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF LAKE PARK, FLORIDA, AMENDING CHAPTER 54, ARTICLE I, SECTION 54-1 OF THE TOWN'S CODE OF ORDINANCES, ENTITLED "BUILDINGS AND BUILDING REGULATIONS" TO INCREASE THE HEIGHT OF THE STREET NUMBERS FOR RESIDENTIAL BUILDINGS FROM FOUR INCHES TO SIX INCHES, AND NON-RESIDENTIAL BUILDINGS FROM SIX INCHES TO EIGHT INCHES; PROVIDING FOR THE REPEAL OF CHAPTER 70, ARTICLE III, SECTION 70-61(G), ENTITLED "SIGNS"; PROVIDING FOR SEVERABILITY; PROVIDING FOR THE REPEAL OF LAWS IN CONFLICT; PROVIDING FOR CODIFICATION; AND PROVIDING FOR AN EFFECTIVE DATE.

H. PUBLIC HEARINGS - ORDINANCE ON SECOND READING:

5. Ordinance No. 08-2013 Text Amendment to Section 78-71 to include "Animal Day Care Establishment", "Animal Grooming Establishment", "Animal Indoor Training Center", and "Pet Shop" use as a Permitted Use within the C-1 Business District, as well as creating a "Special Exception" subsection to the C-1 Business District to include some existing C-1 Permitted Uses and the new "Animal Service Establishment" use as a Special Exception Use. Modification to Section 78-2 to include definitions for the various uses being amended in the C-1 Business District.

Tab 5

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF LAKE PARK, FLORIDA, AMENDING CHAPTER 78, ARTICLE I, SECTION 78-2 OF THE TOWN'S CODE OF ORDINANCES, ENTITLED "DEFINITIONS"

CREATING NEW DEFINITIONS; PROVIDING FOR AMENDMENTS TO CHAPTER 78, ARTICLE III, SECTION 78-71 OF THE TOWN'S CODE OF ORDINANCES TO ESTABLISH ANIMAL DAY CARE ESTABLISHMENT, ANIMAL INDOOR TRAINING CENTER, ANIMAL GROOMING ESTABLISHMENT, AND PET SHOP AS PERMITTED USES AND ANIMAL SERVICE ESTABLISHMENT AS A SPECIAL EXCEPTION USE IN THE C-1 BUSINESS DISTRICT; PROVIDING FOR THE RECLASSIFICATION OF THE PERMITTED USES OF AUTOMOTIVE SERVICE STATION, FUNERAL HOME, HOSPITAL, SANITARIUM OR MEDICAL CLINIC, MOTEL/HOTEL, SUBSTANCE ABUSE TREATMENT FACILITIES, AND VEHICLE SALES AND RENTALS AS SPECIAL EXCEPTION USES; PROVIDING FOR SEVERABILITY; PROVIDING FOR THE REPEAL OF LAWS IN CONFLICT; PROVIDING FOR CODIFICATION; AND PROVIDING FOR AN EFFECTIVE DATE.

I. NEW BUSINESS:

6. Authorizing Commissioner Flaherty to serve as the Town's Facebook[®] Administrator

Tab 6

J. TOWN ATTORNEY, TOWN MANAGER, COMMISSIONER COMMENTS:

K. ADJOURNMENT

Next Scheduled Regular Commission Meeting will be held on Wednesday, August 7, 2013

Consent Agenda

TAB 1



Town of Lake Park Town Commission

Agenda Request Form

Meeting Date: July 17, 2013

Agenda Item No. *Tab 1*

Agenda Title: Commission Workshop Minutes of June 26, 2013

- SPECIAL PRESENTATION/REPORTS CONSENT AGENDA
- BOARD APPOINTMENT OLD BUSINESS
- PUBLIC HEARING ORDINANCE ON _____ READING
- NEW BUSINESS
- OTHER: _____

Approved by Town Manager *[Signature]* **Date:** *7/8/13*

Shari Canada, CMC, Deputy Town Clerk
Name/Title

Originating Department: <p style="text-align: center;">Town Clerk</p>	Costs: \$ Funding Source: Acct. # <input type="checkbox"/> Finance _____	Attachments: Agenda Minutes Exhibit "A" Exhibit "B" Exhibit "C" Exhibit "D"
Advertised: Date: _____ Paper: _____ <input checked="" type="checkbox"/> Not Required	All parties that have an interest in this agenda item must be notified of meeting date and time. The following box must be filled out to be on agenda.	Yes I have notified everyone _____ OR Not applicable in this case <i>sc</i> Please initial one.

Summary Explanation/Background:

Recommended Motion: To approve the Commission Workshop Minutes of June 26, 2013.



AGENDA

Lake Park Town Commission
Town of Lake Park, Florida
Commission Workshop
Wednesday June 26, 2013, 6:30 p.m.
Lake Park Town Hall
535 Park Avenue

James DuBois	—	Mayor
Kimberly Glas-Castro	—	Vice-Mayor
Erin T. Flaherty	—	Commissioner
Michael O'Rourke	—	Commissioner
Kathleen Rapoza	—	Commissioner
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Dale S. Sugerman, Ph.D.	—	Town Manager
Thomas J. Baird, Esq.	—	Town Attorney
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- A. **CALL TO ORDER/ROLL CALL**
- B. **PLEDGE OF ALLEGIANCE**
- C. **DISCUSSION:**
 - 1. Vision
 - 2. Project Planning List
 - 3. Draft Modification to the Board Appointment Process (Section 2-112)
 - 4. Establishing a Process for Selecting Members of the Town Commission to Serve on Boards and Committees of other Organizations
- D. **ADJOURNMENT**



Minutes
Town of Lake Park, Florida
Commission Workshop
Wednesday, June 26, 2013, 6:30 p.m.
Town Commission Chamber, 535 Park Avenue

The Town Commission met for the purpose of a Commission Workshop on Wednesday, June 26, 2013 at 6:30 p.m. Present were Mayor James DuBois, Vice-Mayor Kimberly Glas-Castro, Commissioners Erin Flaherty, Michael O'Rourke and Kathleen Rapoza, Town Manager Dale S. Sugerman, and Town Clerk Vivian Mendez.

Town Clerk Mendez performed the roll call and Mayor DuBois led the pledge of allegiance.

DISCUSSION:

1. Vision

Town Manager Sugerman provided an overview of the vision development process and the steps that the Commission took at the previous workshop. He stated that an easy to remember, articulate and meaningful initial draft vision was developed. The Commission directed that the vision be revisited at this workshop.

Vice-Mayor Glas-Castro suggested the following vision: "Provide quality governmental services to Lake Park residents, families and businesses through transparent participatory processes".

Town Manager Sugerman stated that the vision suggested by Vice-Mayor Glas-Castro is a mission statement and not a vision.

Mayor DuBois discussed the importance of the word "engaging" in the vision and the importance for not only the elected official and staff to be engaged, but also for the residents and business owners.

Town Manager Sugerman discussed the involvement of residents and business owners and the opportunity to engage them in the activities of the Town.

Commissioner Rapoza discussed that it is each Commissioner's personal responsibility to move forward the vision through their interaction of each member of the community. She suggested a vision as follows: "To engage or create a strategic or re-emergence of the Lake Park community experience of quality government that benefits our citizens, residents and businesses". She suggested that the Commission create opportunities for the residents to meet with the Commission in a workshop setting for the residents and business owners to engage and interact with the Commission.

Town Manager Sugerman explained that these types of meeting were held every quarter in his previous municipality; and it had tremendous results.

Commissioner O'Rourke stated that this is not a Town that is re-emerging and that he does not like that language. He does not think a message of "become what the Town used to be" is a good message.

Mayor DuBois stated that he does not like to point out the Town's deficiencies and that he likes to point out the parts of the Town that need to re-emerge as the dominant areas of the Town and region.

Commissioner Rapoza suggested the word revival or similar word instead of re-emerge.

Commissioner O'Rourke stated that he does not think a vision statement needs to be broad; that it needs to be general but targeted on a place in the future.

Town Manager Sugerman stated that the Lake Park of today is a very dynamic and a minority-majority community and that this Commission needs to find a way to engage this community.

Mayor DuBois asked how to go about holding the community meetings.

Town Manager Sugerman suggested that the meetings not be held at Town Hall but at Churches, Community Centers, or other locations within the community.

The Commission discussed meetings that are happening in the community, where to have meetings, and how often to have the meetings.

Commissioner O'Rourke stated that the way to engage the residents of the Town is for the Commissioners to act as ambassadors to the Town and invite the residents to participate.

Mayor DuBois suggested that a group list be created with information about organizations within Lake Park with information about membership.

Town Manager Sugerman stated that a staff member can be assigned to create this list but that is the easy part and that creating engagement from the list is the harder task.

Commissioner O'Rourke suggested that a communication plan be developed and there seemed to be a consensus to create this plan amongst the Commission.

Mayor DuBois suggested creating a page on the Town website to identify civic organizations within Lake Park and their calendars.

Commissioner O'Rourke provided to the Commission a publication that he does regarding Lake Park (see Exhibit "A"). He stated that he wants to use the publication as a tool to engage residents in the Town.

The Commission discuss how to engage the community and community organizations.

2. Project Planning List

The Commission discussed the Project Planning List and the priorities.

Town Clerk Mendez identified the areas of consensus on the individual Commissioners Project Planning lists as follows:

1. Western expansion and industrial area planning
2. Streets and road improvements including Lake Shore Drive, lighting, and rail road.
3. Community outreach and communication

Vice-Mayor Glas-Castro stated that she did not disagree with anyone's list.

Mayor DuBois stated that he has done other lists and provide a copies of the list he prepared in February 2012 and a recent list to Town Manager Sugerman (see Exhibit "B"). He provide a copy of a Treasure Coast Regional Planning Council Agenda regarding Master Planning Considerations for Lake Park's Western Corridor Improvements dated June 22, 2012 (see Exhibit "C").

Vice-Mayor Glas-Castro suggested making a project-planning list and providing an opportunity to the residents and business owners to weigh-in on the priorities.

The Commission discussed expansion of the western area planning.

Commissioner O'Rourke suggested that the Commission have workshop geared toward specific projects.

Mayor DuBois suggested that the Treasure Coast Planning Council be invited to participate in the workshop regarding the western expansion and development.

Town Manager Sugerman explained that staff has been engaged and involved in the discussions regarding the railroad with the South Florida Regional Transit Authority and other organizations.

The Commission discussed road improvements with in the Town.

Mayor DuBois suggested that the workshop be regarding Master Planning for transit, land use, 5-year roadways improvement plan and drainage associated with these improvements and conservation (scrub) area. Furthermore, the Commission directed that the appropriate organizations and stakeholders be invited to attend and/or participate in the workshop. The objective of the workshop is to provide a scope and scale of the projects and that it will be a general discussion.

The Commission discussed roadway, drainage, sidewalk, and storm water improvements and maintenance.

Town Manager Sugerman suggested that staff members who are subject matter expert make presentations at workshops to determine the next steps for moving projects forward. He suggested that the workshops be separated into topics.

Commissioner O'Rourke agreed with all the topics but that he needs to be brought up to speed before moving ahead.

Commissioner Rapoza concurred with Town Manager Sugerman and Commissioner O'Rourke.

The Commission concurred to have a workshop as described by Mayor DuBois.

3. Draft Modification to the Board Appointment Process (Section 2-112)

Town Manager Sugerman provided a summary of the existing Board Appointment Process and the proposed changes.

Mayor DuBois suggested that the following language be added to the Section 2-112(j) after the words obtain a second: "Applicants who have received a nomination and a second shall be appointed upon the majority vote of the Commission".

The Commission concurred with the additional language suggested by Mayor DuBois.

4. Establishing a Process for Selecting Members of the Town Commission to Serve on Boards and Committees of other Organizations

Town Manager Sugerman stated that there are several committee that the individual Commissioners can serve and requested direction from the Commission on how best to authorize individual Commissioners to serve on a committee as a representative of the Town. He provided a copy of the Florida League of Cities Committee Sign-Up Form and the Palm Beach County Intergovernmental Coordination Program Clearinghouse request for elected officials to serve on an Issues Forum regarding FEMA maps (see Exhibit "D").

The Commission reached consensus that if the Town Administration receives a request for an elected official from the Town serve on a committee that the request be presented to the Commission during Town Attorney, Town Manager, Commissioner Comments at the next regularly scheduled Commission meeting.

PUBLIC COMMENT:

Cynthia Grey, 503 Sabal Palm Drive, made a comment regarding the diversity of the Town.

ADJOURNMENT

There being no further business to come before the Commission and after a motion to adjourn by Commissioner Rapoza and seconded by Commissioner O'Rourke, and by unanimous vote, the meeting adjourned at 9:00 p.m.

Mayor James DuBois

Deputy Town Clerk, Shari Canada, CMC

Town Clerk, Vivian Mendez, CMC

Town Seal

Approved on this _____ of _____, 2013

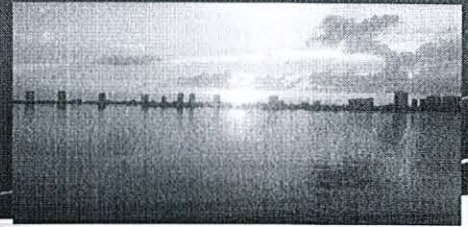
LAKE PARK NEWS

News and Events for Lake Park

Where to Eat

Inside is a list of eating spots in Lake Park. You will be surprised to find out how many great places there are to enjoy good food around our town.

Page 3



What's Happening!

Town of Lake Park



Community Celebration!

(4th of July in June)

SATURDAY JUNE 29

4 - 8 P.M.

LAKE SHORE PARK

(EAST OF U.S. HWY 1 ALONG THE INTRACOASTAL BETWEEN NORTHLAKE & BLUE HERON BLVDS.)

Celebrate our independence day early at this year's Lake Park Community Celebration.

Free Family Fun Event!
Music, Food, Beverage, Games
Arts and Crafts



Town of Lake Park
Parks and Recreation Department 561-881-3338
www.lakeparkflorida.gov

People

Champions of Lake Park

Our town is a special place because of certain people who unconditionally give of their time and energy for us all.

Eddie McConville is one of those special people. For years she has dedicated her life to the education of our children. In so many ways and for so many people Eddie has been a pillar of knowledge and strength in our community. In doing so many children have benefitted from her passion for teaching. Countless residents throughout the years have grown into better students and better people with Eddie's influence. A longtime resident of our town, she is being recognized by Lake Park Kawanis and the Lake Park Library for her devotion to our children as they establish the Eddie McConville teen book center. Books will be donated in her honor. Thank you Eddie!

Summer Reading 2013

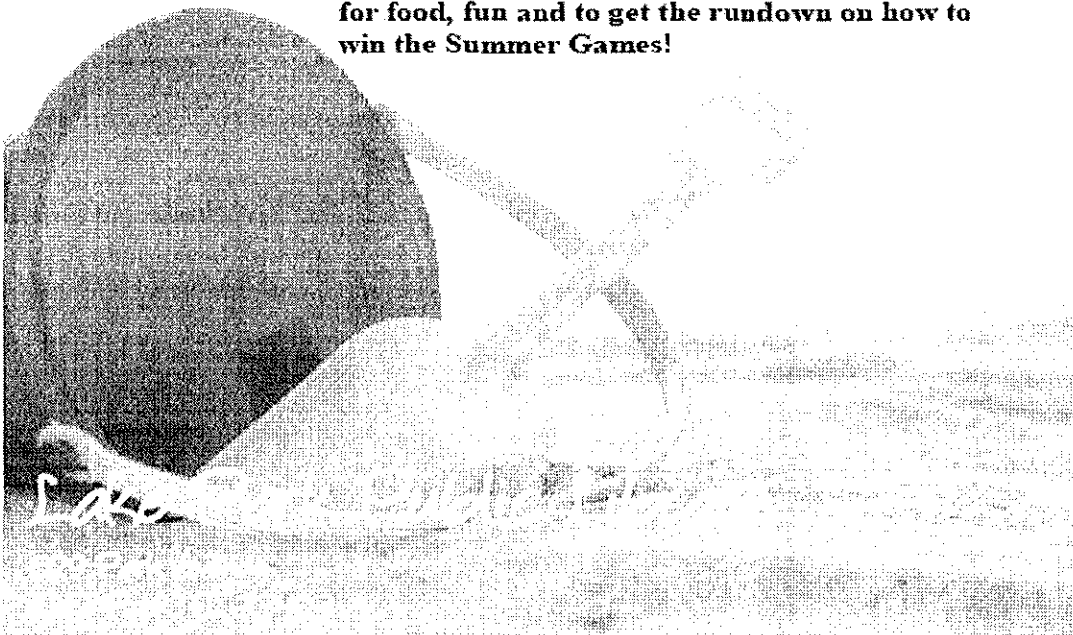
DIG INTO READING

June 12th — August 16th

It's time again for Summer Reading Fun! Lake Park Public Library has a wonderful summer program for kids, teens and t'weens! (Ages 5-17)

Please come to the library to pick up Summer Reading Packets for program and activity schedules and guidelines for participation.

The party starts June 12th at 1:00 pm. Join us for food, fun and to get the rundown on how to win the Summer Games!



Library Event Calendar

Call for Information (561) 881-3330

June 20th Kid's Movie Madness at 5:00 SUPER HERO HOUR
"Frankenweenie" Rated PG

June, every Thursday from 10:00 – 10:30

STORY TIME



Places to Eat

RECREATION DEPT.

Did you know that Lake Park has over twenty restaurants that serve breakfast, lunch or dinner? This directory is designed to help you find new places to dine. It is divided by street and area location.

Northlake Boulevard

Dockside Sea Grille and Dockside Dollar Grille

766 Northlake Boulevard, (561) 842-2100 Dockside Grille serving Seafood Specialties, including Daily Fresh Catches, Crab Cakes, Coconut Shrimp, Mahi, Grouper, Scallops, Oysters, Snapper and Alaskan King Crab Legs. We also have a Land Lovers Menu. Come in for our Happy Hour Specials, Unbelievable Value! Full Bar, Wine and Beers, and Martini Madness \$4.00. Or come for lunch at our new Dockside Dollar Grille Buffet. Monday through Friday 12:00 noon to 4:00 pm, Most food items are \$1.00 plus tax, (561) 842-2180.

La Fogata

Great Mexican Food 924 North Lake Blvd. (561) 846-6565, fax (561) 848-6550, Dine in or Take Out, Open for Lunch and Dinner, 7 days 11:00 am to 10:00pm, Full Bar, Margarita Specials.

Thaicoon Restaurant

450 Northlake Blvd. (561) 848-8538, fax (561) 840-0659, serving Lunch from 11:30 am to 3:00, Monday through Friday, and Dinner from 5:00 pm to 10:00 pm, Monday thru Sunday. Thaicoon offers a variety of Thai and Asian menu items including Thai Curry, Noodles and Fried Rice, Shrimp, Roasted Duck, Cashew Chicken, Chicken, Beef and Pork.

IN THE WORKS!

Lake Park Recreation Department

We're working to create youth athletic programs for your children.

To keep the cost of the programs down we need your help!

Volunteer Coaches, Programs Directors, Umpires, Referees, and Team Moms and Dads are needed.

Volunteer Today

Contact Kathy at Parks and Rec. 881-3338.

LAKE PARK MARINA Sunset Celebration Friday, May 31st

FEATURING SACRIMPY GROUPIES

HAPPY HOUR 2 FOR 1 FROM 5:00-6:00 PM

SUNSET CELEBRATION
FRIDAY, MAY 31
5:00 P.M.—8:00 P.M.
(Now Time!)

TOWN OF LAKE PARK
 HARBOR MARINA
 105 LAKE SHORE DRIVE
 561-881-3359
 www.lakeparkmarina.com

LIVE MUSIC!
 CASH BAR • FOOD • ARTIST DISPLAYS

COME RELAX ON THE MAIN PATIO AND ENJOY THE SOUNDS OF THE ISLAND MUSIC AS THE SUN SETS OVER THE MARINA
 Free Admission & Free Parking!

LAST FRIDAY OF EACH MONTH!

June 2013

Spring Exhibition Gallery

The Artists of Palm Beach County

Spring Exhibition Celebration

Art on Park Gallery

Continues Through

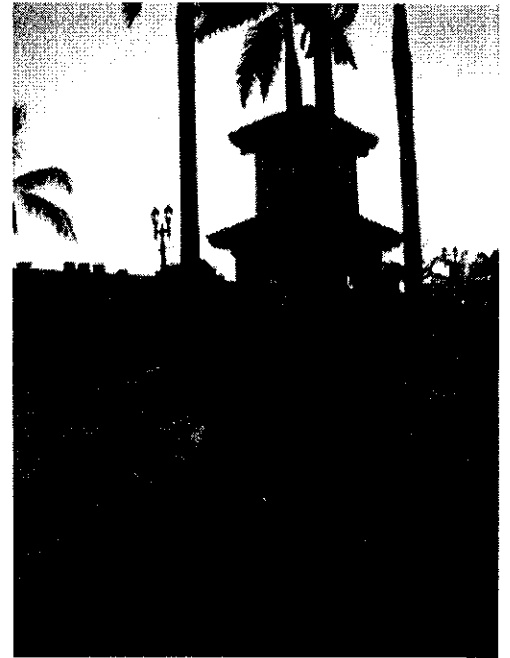
June 27th

Call for Art Class Schedules

Poetry and Writers Workshops

(561) 345-2842

The Artists of Palm Beach County, a coalition of professional artists, is happy to announce their Spring Exhibit, which will be on display May 1, 2013 through June 27, 2013, in the Art on Park Gallery, 800 Park Avenue, in Lake Park. The Spring Exhibition Celebration continues through June. Come in and be amazed.



THE SPRING EXHIBIT

The featured artist of the month is Naphil Cordero Williams, an original painter who describes her work as surrealistic/realist. Her giant colorful paintings of female faces will be hanging in the front window. In addition to the current exhibit, the gallery, which officially opened in November, is now the studio home for six talented resident artists, Cassandra Jean Cooper, Joseph Friedman, Pat Levey, Frances Lynn, Henry Mistretta, and Dick Yosinoff. Their powerful artwork, which is also for sale, covers the walls on either side of the gallery and will be on display at the Opening Reception.

US Highway One

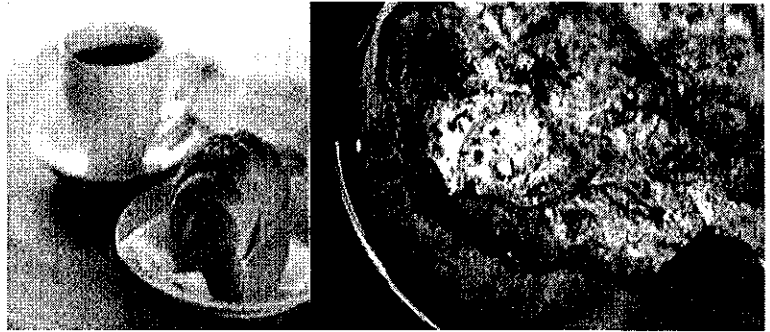
The Carving Station

720 US Highway One, across from Kelsey Park. The Carving Station features Buffet Style dining, all you can eat. Serving Breakfast, Sat. and Sun. 7:30 -11:00. Lunch Buffet, Mon. thru Sat. 11:00 – 3:30. Dinner, Mon. thru Sat. 3:30 – 9:00 and on Sun. from 11:00 am until 9:00 pm. Senior Dinner, 60+ seated by 6:00 pm. Prices are \$10 and under. Call to Go at (561) 758-4623 or (561) 842-7791

Out to Lunch

905 US Highway One, 1 block North of Kelsey Park, Serving Breakfast and Lunch, with Dailey Chef Specials, Gourmet Sandwiches and Wraps, Fresh Salads, Eat In or To Go! Mon. thru Fri. 7:30am to 4:00pm, and on Sun. 8:30am to 2:00pm. Pastrami, Corn Beef, Roast Beef, Ham, Turkey and Chicken cooked fresh in store. Phone (561) 842-8841, Fax (561) 844-2024

Palermo Brick Oven Pizza does it right every time. 815 US Highway One. 561 335-0805 from our made-from-scratch croissants and baked goods to our mouth-watering soups, salads, subs, pastas and our signature brick oven pizza. We're open seven days a week – call us and we'll deliver – or stop by to pick up and enjoy the freshly-made food that you are craving.



Pelican Café

612 US Highway One, across from Kelsey Park. Where Nantucket Meets the Florida Keys, Serving Breakfast, Lunch and Dinner Breakfast of Omelets, Eggs Benedict, Pancakes, Waffles, Frittatas, Huevos Rancheros, Yogurts, Fruits and Cereals, Lunches of Salads, Sandwiches, Panini's, Pelican Burgers, Thin Crust Gourmet Pizza, Pasta, and scrumptious Dinners of Beef, Lamb, Veal, Poultry, Fish, Soups, Salads and Decadent Desserts to tempt and tease. Enjoy Dinner order from Our Wine Bar! Catering, Take-Out & Private Parties, a portion of our proceeds goes to support Palm Beach County Charities. Call us at (561) 842-7272 or fax (561) 842-7678.

Philly's Sub Joint

804 US Highway One, just North of Kelsey Park, West Side of US 1, Delicious Stuffed Philly Subs, Salads, Wraps, priced to treat, call to order, (561) 848-7899. Tasty treat for the tummy!



LIVE THEATRE:

Legally Blonde the Musical

Friday, May 31, 7:00pm

Saturday, June 1, 3:00pm & 7:00pm

Sunday, June 2, 3:00pm & 5:00pm

Standing Ovation Performing Arts Musical Theatre Production Group presents Legally Blonde the Musical! Harvard's beloved blonde takes the stage by pink storm in this fun, upbeat musical about self-discovery. Based on the adored movie, LEGALLY BLONDE: THE MUSICAL stays true to form with a peppy score and playful book. This musical is ridiculously enjoyable from start to finish.

Elle Woods appears to have it all. Her life is turned upside-down, however, when her boyfriend dumps her so he can start getting serious about his life and attend Harvard Law.

Determined to get him back, Elle uses her charm to get into Harvard Law. At school, she struggles with peers, professors, and Warner Huntington. With the help of Paulette and Emmett, though, Elle quickly realizes her potential and sets out to prove herself to the world. Book by Heather Hach Music and Lyrics by Laurence O'Keefe and Nell Benjamin Based on the novel by Amanda Brown and the Metro-Goldwyn-Mayer motion picture

Directed by Erin Coley

Tickets \$15



More Restaurants
Lake Park

Tenth
Avenue



Mrs. Smokey's BBQ's

1460 10th Street, (561) 318-5137
Everything at Mrs. Smokey's is done with lots of TLC. We prepare all our food using the freshest top quality products! Eat in or Take out. Whether Family Meals, Two Gun Sandwiches, Rustlers Platters or Big Spread Platters, it's a BBQ Bonanza! [www.](http://www.mrssmokeys.com)

mrssmokeys.com

Pronti's Italian Kitchen

1440 10th Street, (561) 842-3457 or (561) 844-3455, Open 40 years in Lake Park! Complete Homemade Italian Dinners and Pizza. Tailor Made Thin Crust, Thick Crust, Sicilian, or NY Crunchy or NY Pounded pizza crusts. Full Bar in our dining area, Open Monday through Thursday 11:00 am to 10:00 pm, Fridays 11:00 to 11:00, Saturday 3:30 pm to 11:00 pm, and Sunday 3:30 pm to 10:00 pm, Come and see our Wall of Fame featuring Sports Legends from the NY Yankees, Giants, Dodgers, Mets, Football Giants and Jets!

Upcoming Shows

The Company You Keep

A film by Robert Redford

2 hrs 5 mins

Rated R

The world of Jim Grant, a public interest lawyer and single father raising his daughter in the tranquil suburbs of Albany, New York, is turned upside down when a brash young reporter named Ben Shepard exposes his true identity as a former 1970s antiwar radical fugitive wanted for murder. After living for more than 30 years underground, Grant must now go on the run. With the FBI in hot pursuit, he sets off on a cross-country journey to track down the one person that can clear his name. Shepard, knowing this to be the opportunity of a lifetime for a journalist, is willing to stop at nothing to capitalize on it. As Grant reopens old wounds and reconnects with former members of his antiwar group, the Weather Underground, Shepard uncovers the shocking secrets Grant has been keeping for the past three

DIVORCE INVITATION



A film by SV Krishna Reddy

1 hr 50 mins

Not Rated

Mike (Jonathan Bennett, "Mean Girls") is happily married to Dylan (Jamie-Lynn Sigler, "The Sopranos), or so it seems when he runs into his high school sweetheart Alex... the girl that got away. Their chance meeting rekindles the old feelings he had all those years ago and now Mike's convinced that Alex is his soul mate. There is only one problem: when he married Dylan, Mike signed an iron-clad pre-nup which states that in order to get out of his marriage he must throw a Divorce Party and invite all the guest who came to their wedding. How far will Mike go in his quest for true love?



Where to Eat in Lake Park?

July 2013

Continued from page 5.

US Highway One (continued)

Southern Kitchen

801 US Highway One, just north of Kelsey Park, our restaurant offers southern family style cooking, in a relaxed dining atmosphere serving breakfast and lunch, Monday through Friday from 6:00 to 3:00pm, and Saturday and Sunday from 6:00 to 2:00pm. Take out or Dine In, Daily Board Specials, Desserts Made Fresh on Premises. Homemade soups and chili.

Park Avenue

Grumpy Grouper Grille

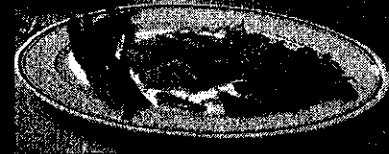
935 Park Ave. (561) 848-8444, Dine in or take out, Gumpy Grouper serves it all from surf to turf, enjoy the delicious seafood selections as salads, raw bar, sandwiches or entrees. Come try Linda's Famous Pigeon-peas-n-rice We have a full service bar and Happy Hour gatherings.

Casper's on Park

850 Park Ave. (561) 791-6179, Caspersonpark@yahoo.com for breakfast, lunch and dinner. Casper's features delicious culinary creations with French and Cajun influences. Dine in or take out, or bring your best friend on a leash and dine on the outside patio. Chef inspired soup du jours, panini, salads, tapas, wine and beers, gelati, and more.

Floribbean Restaurant

748 Park Ave, (561) 841-5383, serving lunch and dinner in Cajun and Creole dishes. On Park Avenue in Lake Park.



Pho & Hot Pot

826 Park Ave. (561) 842-3443, Genuine Vietnamese Restaurant. Open Tuesday through Sunday 11:00 am to 9:30 pm. Pho noodles, and fresh meats and vegetables cooked in hot pots at your table. Fresh and healthy!

Camilli's

927 Park Ave. (561) 844-3424 Pizza, Subs Salads, Pasta, and wine and beer, Dine in or take out. In Lake Park since 1968! Open Daily Mon. - Sat, 11:00 am to 10:00 pm, Sun. 12:00 to 10:00 pm. Game Room and Party Room, Bring the Kids!

Prichard's Restaurant

Harold Prichard has been serving Great Baby Back Ribs for years in Lake Park. His special tangy recipes and sauces combine Soul and BBQ into a delicious menu of delights. Serving Breakfast, Lunch and Dinner, open at 7:00 am. Dine in or Take out, (561) 845-9003.

Silver Spoon

Jamaican Restaurant 940 Park Ave. open at 11:00 am, serving lunch and dinner. (561) 882-2400, fax 882-2447. Daily soup specials we have the Best Oxtail in Town! Jerk and curry dishes! Come in or to go!



2-14-12 James DuBois Notes on Administrative and Legislative Priorities Pertaining to
Town of Lake Park

CRA – Budget – The Town of Lake Park’s principal, interest, and penalty payments to the LP CRA Agency from TIF non payments will be reduced through FY 2012-13 – The CRA will have to learn how to live off of its own TIF values.

CRA – Workshop March 15, 2012 – Stakeholders Advisory Committee – Formation of the committee is needed, a “charter” describing goals, purpose, establishment of quorum, make-up of the board, parliamentary practice procedures, Chair duties, Vice Chair duties and Secretary duties, etc for the purpose of establishing a guidance committee for the CRA board.

CRA – Administration – staffing and operation of the day to day functions as an outsourced third party or in-house function. CRA administrative costs have been prorated through out the Town’s departments, losing these administrative charges will have an impact on both CRA and Town budget(s).

Education – Lake Park has three main schools, not including charter and private schools. Our ability to interface with the PBC SD has not been tested. Property values and attractiveness of any community are directly linked to that community’s school system. Understanding how the Town itself can impact the quality of education is an area that has not been explored and should be considered.

Lake Park Elementary - 2010 “C”, 2011 “B”

North Palm Beach Elementary - 2010 “A”, 2011 “A”

HL Watkins Middle - 2010 C? 2011 B

Palm Beach Gardens HS - 2010 B, 2011 B

PBC Fire Dept – Contract and valuation method are linked to our property assessments and are therefore more reactive to diminished assessment revenue than the PBSO contract. There may be an opportunity to remove the Fire milage from ad valorem and expense the cost to an non ad valorem assessment thereby relieving that portion of Fire cost from the general revenue stream and the Ad valorem milage.

PBSO – This \$2.5mm contract has escalated each year and has only been kept neutral by re staffing and reducing rank of administrative officials. Last year we reduced or neutralized increases by reducing crossing guards within the town’s local collector street system. Our non residential areas require approximately 70% of our PBSO’s attention relative to approximately 30 % attention to residential areas. Our Non Res businesses are already stressed as to their mercantile taxes and licensing fees as well as Solid Waste expenses. Police service as an Non Ad Valorem assessment has been adjudicated by the FL Supreme Court as not having nexus to property improvement and therefore non ad valorem assessments are not practiced.

Roads – Most of our local collectors have not been striped for years, our yellow and double yellow lines have worn away almost completely.

We have two major roadway projects on the five year plan both are funded: Silver Beach Rd from Congress to Old Dixie and Old Dixie from Park Ave to Northlake Blvd. We have a third Thoroughfare Road that the county has long desired to have completed which is the Park Avenue Extension (PAE) from its current terminus at Old Dixie though to Congress Ave. This connection would complete links from US 1 across the Fiscal Drive Bridge to Military trail. Completing this project could have significant rewards for Lake Park development and redevelopment in terms of LOS and TPS at Congress, Northlake Blvd, US 1 & Silver Beach. Buzz DiVosta and Nader Salour have already developed plans to contribute impact fees for development of their Congress Ave. parcel towards building their portion of the PAE. We will need our Commission to pull the trigger on Lake Park's contribution of ROWs and compensating storage areas in order to begin the PAE project. Building all three projects at once could provide some synergy and some design improvements for each project. Our input to PBC Engineering should be available now, pre design, so that we can participate in making these projects as good as they can possibly be for the Town.

Marina Village – The Commission should give direction regarding the conceptual development of the Promenade as it has been recommended for partial street closure rather than the originally proposed full street closure. Currently we have an application for development under review by the CD Dept. The applicant is confused as to what the Commission would like the “Public” portion of the Public Private partnership to look like.

Marina – Occupancy - has been approximately 50% which seems to be competitive with our neighbors in this industry. The economy's decline typically will affect disposable income towards middle upper income leisure expenses first. Until there is cash flowing back into the hands of the leisure class it is not likely that we will experience a large increase of occupancy. There has been some discussion about discounting rates. Discounting rates is a complex matter that takes very thorough cost benefit analysis and should not be undertaken lightly.

Marina – Litigation – This matter should not be openly discussed during public meetings or through non attorney-client privileged communications (such as this). We are able to reserve Executive Sessions for this purpose.

Legislation - FL State and PBC Legislative Delegation Issues– see Fausto Gomez's Interim Legislative Report dated 2/13/12.

Redevelopment – Tax Base Enhancement Opportunities – See Comp Plan FLU Map and EAR: In a nutshell we have significant redevelopment potential on US 1, Northlake Blvd, and throughout our CRA (more than just the PADD). Business retention, attraction and incentive driven attraction of core industries is a fundamental goal for tax base enhancement and stabilization.

Development – Congress Ave. Corridor – Divosta Property, K Rain Property at Sliver Beach, US Army Reserve Center at Silver Beach and Congress, Industrial area properties, US 1 Marina Public Private partnership, Stewart Toyota Property on US 1. We have two “Shovel Ready” properties mapped on the BDB website. We should contact property owners who meet shovel ready criteria and encourage them to apply for the BDB’s committee review for mapping to the website. Resources include, Chamber of Commerce Economic Development Task Force, BDB, and Bio Science Land Preservation Land Advisory Panel.

Annexation: there are some opportunities for annexation of unincorporated Palm Beach County enclaves to the north of Northlake Blvd at Old Dixie and to the West of the C-17 Canal at Fiscal. Annexation north of Northlake Blvd may have the added benefit of picking up non residential tax base as well as two or three additional legislators depending on how the new district lines are adopted.

Rail Transit – Lake Park is an Frederick Law Olmsted Bros.-John Nolan planned community that was originally structured and heavily reliant on its Park Ave. based main street plan’s connection to the Florida East Coast Rail freight and passenger lines. The passenger rail strike of 1968 caused the town to lose its passenger rail service (as did all other towns. LP’s future took a nose dive through the 70s. One could easily connect not just the economy of the 70s but also the loss of passenger service to our decline). We have an opportunity to restore passenger service through the SFRTA Fast Start plan and the FEC North County Passenger Rail Plan. Restoring passenger service to the town could strongly support redevelopment of Park Avenue and many of the residential neighborhoods whose commuters could begin to rely on passenger service to attain more attractive employment opportunities. TCRPC and MPO have been, and will continue to be principal proponents for north county passenger rail service.

Recreation Director –

Public Events – Fourth of July Fireworks at Kelsey Park, Children’s Easter Egg Hunt on Kelsey Park, Irish Fest Hosted and Sponsored by the Lake Park Kiwanis. We have a tremendous opportunity to make use of the PBSO, PBCFD, US Army, USCG, towards developing an annual parade from Kelsey Park to Old Dixie. PADD events: Seafood Fest auto shows, barbecue competition, Trunk or Treat (PBSO & Bridges of Lake Park), Fill in the Gap (PBSO Christmas event see you tube video “ Christmas Lake Park”) Sunday Market on the Park.

Youth Athletic Programs – Football, soccer, baseball, basketball, tennis, Summer Camp program, all of these areas need attention and volunteer staffing.

Finance Director – Develop a selection committee – Use Seacoast Utility, Town of Juno Beach Town Manager and other outside resources to help with the selection process.

Library – Keep it funded as much as possible.

Dear Dale

Apropos of the Visioning portion of tonight's meeting I have included a list of the potential Master Planning issues I have raised at previous meetings. Because the items have long term and short term bearing on Lake Park's future these items are appropriate to raise during the Visioning workshop.

5/30/13 Workshop Master Planning Items

TCRPC Master Planning: Include an independent review of upcoming projects pertaining to western and industrial areas of Lake Park including:

1. Industrial and western lands assessment appropriate for BDB shovel ready map. & BDB Marketing
2. Traffic study for development & redevelopment potential intensities, will development continue to be limited to single story uses?
3. PBC Five Year Planned Roadway improvements & Non 5 yr planned Improvements
 - A. Silver Beach Rd West PBC Five Year Planned Roadway improvement
 - B. Silver Beach Rd East
 - C. Congress Ave Ext to A1A PBC Five Year Planned Roadway improvement
 - D. Old Dixie from Northlake to Park Ave. PBC Five Year Planned Roadway improvements
 - E. Park Ave Ext.
 - F. 10th St
 - G. Transit Palm Tran Hub at Train Station site 10th ST
 - H. FECCI All Aboard FL Quiet Zones Funding availability and inventory of improvement locations
 - I. MOU for Tri-Rail Coastal Link Partnership
 - J. RR Station Operational Funding Methods TOD Overlay and Capital for Platform development
 - K. Park Ave. Pedestrian Crossing at FEC
 - L. Silver Beach Pedestrian Crossing at FEC
 - M. TOD Parking at RR Station and Park Ave at 7th and 8th St. lot.
 - N. Nature Center at PAE
 - O. Intentionally Left blank
 - P. TOD improvement areas proximate to proposed Tri Rail and Palm Tran Hub site

Q. Cross Access Ordinance

R. Waste Water piping to Seacoast Utility Authority

This is a long list of potential and imminent improvements concentrated in a small area of town holding great potential for property value enhancements and greater intensity than currently exists. As such, there would be a valuable opportunity to analyze the list as a Master Plan for which TCRPC has expressed willingness to work for the town if the town requests their help. The TCRPC rate is \$120 per hour and a 'limit not to exceed' a specific dollar figure would most likely be acceptable. James DuBois 5-30-13

Exhibit "C"

**Town of Lake Park
Treasure Coast Regional Planning Council
June 22, 2012 9:30 AM
Lake Park Town Hall 535 Park Ave. Lake Park FL 33403
Conference Room 2nd flr**

**Master Planning Considerations for Lake Park Central Western and Western
Corridor Improvements**

Agenda

Topics for Discussion and Master Planning Consideration

Congress Avenue Extension North of Northlake Blvd.:

PBC Five Year Road Program / Joint work with Palm Beach Gardens and North Palm Beach

Silver Beach Rd:

PBC Five Year Road Program

Old Dixie Hwy:

PBC Five Year Road Program

Park Avenue Extension:

PBC TLP Inter Local Agreement – Illustrative Plan

Tenth Street Station:

SFRTA, FDOT, FEC South Florida East Coast Corridor Study - Illustrative Plan

Lake Park Upland Scrub Conservation Area:

PBC DERM – Management, Nature Trail, Nature Center, Grants Funding- Illustrative Plan

Stake Holders:

Potential stake holder benefits and property value enhancements from master planning interrelated improvements. Governmental stake holders, LP, PBC, RB, PBG, NPB

Jdb/mslf



Memorandum

To: Florida League of Cities Membership

From: C. Scott Dudley, Legislative Director
Legislative Affairs

Date: June 3, 2013

Re: FLC Legislative Policy Development Process

The Florida League of Cities is pleased to announce the start of the League's legislative policy process for 2013 – 2014. The policy committees develop the League's legislative priorities and help League staff understand the real world implications of proposed legislation. In an effort to get more cities involved, the League is requesting that each city be represented on one or more of the League's Legislative policy committees.

Due to potential Sunshine Law issues, it is recommended that only one elected city official be represented on each committee, but a city could have both an elected and appointed city official on each of the five committees. This year, in an effort to better understand the areas of expertise of our policy committee members, we are asking applicants to provide a little more background information. **Please fill out the attached form and return it to Rachel Tala by August 21, 2013.**

Legislative Policy Committee Meeting Dates:

- September 20, 2013 – Hyatt Regency Riverfront, Jacksonville
- October 18, 2013 – Orlando World Center Marriott, Orlando
- November 21, 2013 – Hyatt Regency Orlando International Airport
(In conjunction with FLC Legislative Conference)
- August 15, 2014 – Westin Diplomat, Hollywood
(In conjunction with FLC Annual Conference)

Attached is a listing of the five League policy committees and the issues that fall within the purview of those committees. Should you have any questions or require additional information, please contact Rachel Tala at the League at (850) 222-9684 or by e-mail at rtala@flcities.com. We look forward to your city's involvement developing the League's legislative agenda for the 2014 Legislative Session.



Florida League of Cities Legislative Committee Sign-Up Form

Return this completed form to the attention of Rachel Tala by fax
(850) 222-3806 or email: rtala@flcities.com ASAP.

City/Town/Village of: _____
Name: _____ Title: _____
Address/Zip Code: _____
Phone: _____ Fax: _____
E-mail: _____

Do you use the FLC website to view legislative information? _____

The FLC Legislative Department delivers legislative information to you during session via the Legislative Bulletin, weekly "On Tap at the Cap" emails, legislative alerts and the Live at the Capitol video. Which form of information do you use the most? _____

**Please rank 1 - 5
(1 being your first choice, and 5 being your last choice)**

- ___ Energy & Environmental Quality
- ___ Finance, Taxation and Personnel
- ___ Growth Management & Economic Development
- ___ Transportation and Intergovernmental Relations
- ___ Urban Administration

2013 -2014 FLC Legislative Committees

Energy & Environmental Quality Committee

- coastal management
- energy
- environmental permitting
- hazardous and toxic wastes
- recycling
- solid waste collection and disposal
- stormwater
- wastewater treatment and reuse
- water management
- water quality
- water quantity
- wetlands permitting

Finance, Taxation and Personnel Committee

- general finance & tax issues
- home rule revenues
- infrastructure funding
- insurance
- local option revenues
- pension issues
- personnel and collective bargaining issues
- revenue sharing
- tax and budget reform
- workers' compensation

Growth Management & Economic Development Committee

- charter schools
- community redevelopment
- economic development
- growth management and land use planning issues
- affordable housing/foreclosures
- special districts

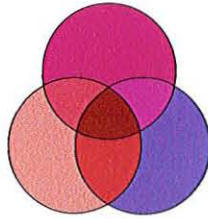
Transportation and Intergovernmental Relations Committee

- annexation
- billboards
- charter counties
- eminent domain
- ethics/elections
- general utilities
- property rights
- rights-of-way
- sunshine law
- telecommunications
- tort liability
- transportation and highway safety

Urban Administration Committee

- building & fire safety codes
- building codes and construction
- code enforcement
- homeland security
- public meetings
- public property management
- public safety

**Palm Beach County
Intergovernmental Coordination
Program - Clearinghouse**



**9835-16 Lake Worth Road Suite 223
Lake Worth, FL 33467
(561) 434-2575/ Fax (561) 434-4513**

To: Members
From: Anna Yeskey, Clearinghouse
Date: June 21, 2013
Subject: Issues Forum Meeting – FEMA Flood Maps

A meeting of the **Issues Forum** will be held on **August 29, 2013** at 10:00 a.m. at the Town of Lantana Council Chambers to discuss the proposed **FEMA maps**.

At this point all local governments have received proposed revisions to the FEMA flood maps. A technical subcommittee of the League of Cities began reviewing the maps and identified many flaws and inaccuracies in the maps. They asked the Issues Forum to step in to look at whether this should be addressed countywide. The Executive Committee of the Intergovernmental Coordination Program agreed and asked that an Issues Forum be convened to further discuss the item.

Last year, the Executive Committee proposed a new method of addressing countywide issues to alleviate some of the concerns regarding potential sunshine violation. The proposal was to assemble the Issues Forum as necessary to address specific multijurisdictional issues. Once an issue was identified, each participating government would identify one member of the governing body to serve as the Issues Forum representative for that particular issue. That individual would then report back to his or her agency and will dissolve itself once the group is satisfied that additional meetings are not needed.

Please identify the elected official from your organization most appropriate to address this issue and forward the name and contact information, preferably an email address, to me no later than August 1. As the representative, this individual will report back to your organization to discuss the findings and any needed follow through. Since this issue is technical in nature, staff is welcome to attend with the elected official. The idea is to have an elected official who can report back to its governing body for discussion.

Because there are some concerns about the FEMA timeline, if you have concerns please send your individual letters on this issue to FEMA at this time. In the interim, while waiting to convene the Issues Forum, the technical committee will continue to meet and determine an approach for addressing the problems identified and will make a presentation in August.

Should you need any additional information, please contact me at (561) 434-2575. I will be out of the office next week but will return your call as soon as I return. I look forward to working with you on this issue.

TAB 2



Town of Lake Park Town Commission

Agenda Request Form

Meeting Date: July 17, 2013

Agenda Item No. *Tab 2*

Agenda Title: Regular Commission Meeting Minutes of July 3, 2013

- SPECIAL PRESENTATION/REPORTS CONSENT AGENDA
- BOARD APPOINTMENT OLD BUSINESS
- PUBLIC HEARING ORDINANCE ON _____ READING
- NEW BUSINESS
- OTHER: _____

Approved by Town Manager *[Signature]* Date: *7/8/13*

Shari Canada, CMC, Deputy Town Clerk
 Name/Title _____

Originating Department: <p style="text-align: center;">Town Clerk</p>	Costs: \$ Funding Source: Acct. # <input type="checkbox"/> Finance _____	Attachments: Agenda Minutes Exhibit "A" Exhibit "B" Exhibit "C" Exhibit "D" Exhibit "E"
Advertised: Date: _____ Paper: _____ <input checked="" type="checkbox"/> Not Required	All parties that have an interest in this agenda item must be notified of meeting date and time. The following box must be filled out to be on agenda.	Yes I have notified everyone _____ OR Not applicable in this case <i>sc</i> Please initial one.

Summary Explanation/Background:

Recommended Motion: To approve the Regular Commission Meeting Minutes of July 3, 2013.



AGENDA

Lake Park Town Commission
Town of Lake Park, Florida
Regular Commission Meeting
Wednesday, July 3, 2013,
Immediately Following the
CRA Board Meeting
Lake Park Town Hall
535 Park Avenue

James DuBois	—	Mayor
Kimberly Glas-Castro	—	Vice-Mayor
Erin T. Flaherty	—	Commissioner
Michael O'Rourke	—	Commissioner
Kathleen Rapoza	—	Commissioner
.....		
Dale S. Sugerman, Ph.D.	—	Town Manager
Thomas J. Baird, Esq.	—	Town Attorney
Vivian Mendez, CMC	—	Town Clerk

PLEASE TAKE NOTICE AND BE ADVISED, that if any interested person desires to appeal any decision of the Town Commission, with respect to any matter considered at this meeting, such interested person will need a record of the proceedings, and for such purpose, may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. *Persons with disabilities requiring accommodations in order to participate in the meeting should contact the Town Clerk's office by calling 881-3311 at least 48 hours in advance to request accommodations.*

A. **CALL TO ORDER/ROLL CALL**

B. **PLEDGE OF ALLEGIANCE**

C. **SPECIAL PRESENTATIONS/REPORTS**

None

D. **PUBLIC COMMENT:**

This time is provided for addressing items that do not appear on the Agenda. Please complete a comment card and provide it to the Town Clerk so speakers may be announced. Please remember comments are limited to a TOTAL of three minutes.

E. **CONSENT AGENDA:** All matters listed under this item are considered routine and action will be taken by one motion. There will be no separate discussion of these items unless a Commissioner or person so requests, in which event the item will be removed from the general order of business and considered in its normal sequence on the Agenda. Any person wishing to speak on an Agenda item is asked to complete a public comment card located on either side of the Chambers and given to the Town Clerk. Cards must be submitted before the item is discussed.

- 1. Regular Commission Meeting Minutes of June 19, 2013 Tab 1
- 2. Authorize the Mayor to Execute Amendment #3 with Philips and Jordan, Inc for Disaster Debris Removal Tab 2

F. OLD BUSINESS:
None

G. PUBLIC HEARINGS - ORDINANCE ON FIRST READING:

3. Ordinance No. 08-2013 Text Amendment to Section 78-71 to include an “Animal Service Establishments” use as a Special Exception use, and “Animal Day Care Establishment”, “Animal Grooming Establishment”, “Animal Indoor Training Center”, and “Pet Shop” use as a Permitted Use within the C-1 Business District, as well as creating a “Special Exception” subsection to the C-1 Business District to include some existing C-1 Permitted Uses and the new “Animal Service Establishment” use as a Special Exception Use. Modification to Section 78-2 to include definitions for the various uses being amended in the C-1 Business District.

Tab 3

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF LAKE PARK, FLORIDA, AMENDING CHAPTER 78, ARTICLE I, SECTION 78-2 OF THE TOWN’S CODE OF ORDINANCES, ENTITLED “DEFINITIONS” CREATING NEW DEFINITIONS; PROVIDING FOR AMENDMENTS TO CHAPTER 78, ARTICLE III, SECTION 78-71 OF THE TOWN’S CODE OF ORDINANCES TO ANIMAL DAY CARE ESTABLISHMENT, ANIMAL INDOOR TRAINING CENTER, ANIMAL GROOMING ESTABLISHMENT, AND PET SHOP AS PERMITTED USES AND ANIMAL SERVICE ESTABLISHMENT AS A SPECIAL EXCEPTION USE IN THE C-1 BUSINESS DISTRICT; PROVIDING FOR THE RECLASSIFICATION OF THE PERMITTED USES OF AUTOMOTIVE SERVICE STATION, FUNERAL HOME, HOSPITAL, SANITARIUM OR MEDICAL CLINIC, MOTEL/HOTEL, SUBSTANCE ABUSE TREATMENT FACILITIES, AND VEHICLE SALES AND RENTALS AS SPECIAL EXCEPTION USES; PROVIDING FOR SEVERABILITY; PROVIDING FOR THE REPEAL OF LAWS IN CONFLICT; PROVIDING FOR CODIFICATION; AND PROVIDING FOR AN EFFECTIVE DATE.

H. PUBLIC HEARINGS – ORDINANCE ON SECOND READING:
None

I. NEW BUSINESS:

- 4. Authorizing and Directing the Mayor to Execute an Interlocal Agreement on Behalf of the Town in a Lawsuit Brought Against Florida Public Utilities by the Town of Palm Beach Tab 4
- 5. Designating the Town’s Voting Delegate and Alternate to the Palm Beach County League of Cities Tab 5
- 6. Approval of Accounting Policies and Procedures Manual Tab 6

J. PUBLIC HEARINGS – QUASI-JUDICIAL HEARING:

- 7. Resolution No. 14-07-13 Site Plan Approval for a 5,250 square foot, Single-Story Office/Warehouse Building to be Located on Gateway Road Tab 7

K. TOWN ATTORNEY, TOWN MANAGER, COMMISSIONER COMMENTS:

L. ADJOURNMENT

Next Scheduled Regular Commission Meeting will be held on Wednesday, July 17, 2013



Minutes
Town of Lake Park, Florida
Regular Commission Meeting
Wednesday, July 3, 2013, 7:00 PM
Town Commission Chamber, 535 Park Avenue

The Town Commission met for the purpose of a Regular Commission Meeting on Wednesday, July 3, 2013 at 7:40 p.m. Present were Mayor James DuBois, Vice-Mayor Kimberly Glas-Castro, Commissioners Erin Flaherty, Michael O'Rourke and Kathleen Rapoza, Town Manager Dale S. Sugerman, Town Attorney Thomas Baird, and Town Clerk Vivian Mendez.

Town Clerk Vivian Mendez performed the Roll Call. Mayor DuBois led the pledge of allegiance.

SPECIAL PRESENTATIONS/REPORTS

None

PUBLIC COMMENT:

None

CONSENT AGENDA:

- 1. Regular Commission Meeting Minutes of June 19, 2013**
- 2. Authorize the Mayor to Execute Amendment #3 with Philips and Jordan, Inc for Disaster Debris Removal**

Motion: A motion was made by Commission O'Rourke to approve Consent Agenda; Vice-Mayor Glas-Castro made the second.

Vote on Motion:

Commission Member	Aye	Nay	Other
Commissioner Flaherty	X		
Commissioner O'Rourke	X		
Commissioner Rapoza	X		
Vice-Mayor Glas-Castro	X		
Mayor DuBois	X		

Motion passed 5-0.

OLD BUSINESS:

None

PUBLIC HEARINGS - ORDINANCE ON FIRST READING:

- 3. Ordinance No. 08-2013 Text Amendment to Section 78-71 to include an "Animal Service Establishments" use as a Special Exception use, and "Animal Day Care Establishment", "Animal Grooming Establishment", "Animal Indoor Training Center", and "Pet Shop" use as a Permitted Use within the C-1 Business District, as well as creating a "Special Exception" subsection to the C-1 Business District to include some existing C-1 Permitted Uses and the new "Animal Service Establishment" use as a Special Exception Use. Modification to Section 78-2 to include definitions for the various uses being amended in the C-1 Business District.**

Town Manager Sugerman explained the item (see attached Exhibit "A").

Motion: A motion was made by Commissioner O'Rourke to adopt Ordinance 08-2013 on First Reading and directed staff to draft an Ordinance that would require a notice provision regarding special exception uses within the C-1 Business District; Commissioner Flaherty made the second.

Vice-Mayor Glas-Castro stated that she has a tough time approving a special exception that has an outdoor activity area without a site plan. She stated that depending on the characteristics of the site and the use additional information would be needed to support the special exception.

Mayor DuBois asked if as a part of the special exception application process if the Community Development Department has the ability to request or stipulate that the type of information that Vice-Mayor Glas-Castro is requesting be provided.

Town Attorney Baird stated that any proposed use should have a site plan accompanying it so that the Commission can evaluate the impacts on surrounding properties by the activities that are being proposed.

Town Manager Sugerman advised that this item is not the special exception application.

Town Attorney Baird concurred and stated that this item is an Ordinance approving uses within the C-1 Business District.

Mayor DuBois asked if the Community Development Department has the ability to require a site plan with any future special exception application under this Ordinance.

Town Manager Sugerman stated that the current Code does not require a site plan be submitted with a special exception application and that staff is contemplating bring forward an Ordinance to modify the Code to require a site plan.

Commissioner O'Rourke asked if any property within the C-1 Business District were to have an outdoor component would a special exception would be required.

Town Manager Sugerman explained that in order for a business within the C-1 Business District to have an outdoor component a special exception would have to be applied for and approved by the Commission and that the Town Commission could impose certain conditions on the applicant.

Vote on Motion:

Commission Member	Aye	Nay	Other
Commissioner Flaherty	X		
Commissioner O'Rourke	X		
Commissioner Rapoza	X		
Vice-Mayor Glas-Castro	X		
Mayor DuBois	X		

Motion passed 5-0.

Attorney Baird read the Ordinance into the record by title only.

PUBLIC HEARINGS - ORDINANCE ON SECOND READING/QUASI-JUDICIAL:

None

NEW BUSINESS:

4. Authorizing and Directing the Mayor to Execute an Interlocal Agreement on Behalf of the Town in a Lawsuit Brought Against Florida Public Utilities by the Town of Palm Beach

Town Manager Sugerman explained the item (see attached Exhibit "B").

Motion: A motion was made by Commissioner O'Rourke to authorize and direct the Mayor to sign the Interlocal Agreement with the Town of Palm Beach and other Palm Beach County municipalities to bring a complaint against the Florida Public Utilities Corporation for failure to properly designate certain classes of customers and for failure to pay both the full amount of their franchise fee and property tax obligations; Commissioner Flaherty made the second.

Vote on Motion:

Commission Member	Aye	Nay	Other
Commissioner Flaherty	X		
Commissioner O'Rourke	X		
Commissioner Rapoza	X		
Vice-Mayor Glas-Castro	X		
Mayor DuBois	X		

Motion passed 5-0.

5. Designating the Town's Voting Delegate and Alternate to the Palm Beach County League of Cities

Town Manager Sugerman explained the item (see attached Exhibit “C”).

Mayor DuBois asked if staff can be designated as a voting or alternate voting delegate.

Town Manager stated “yes” and that historically the elected officials are at the top of the list and staff at the bottom of the list.

Vice-Mayor Glas-Castro encouraged all the Commissioners to attend these meetings.

Commission O’Rourke asked if there is a Sunshine Law issue if all of the Commissioners attend the meetings.

Town Attorney Baird stated that there is not a conflict as long as two (2) or more members do not discuss Town business while at the meeting.

Mayor DuBois suggested that he be named voting delegate followed by the Vice-Mayor and the remainder of the Commission with the Town Manager listed as the last alternate voting member.

Motion: A motion was made by Commissioner O’Rourke to designate Mayor DuBois as the voting delegate and the alternate voting delegates in the following order: Vice-Mayor Glas-Castro, Commissioner Flaherty, Commissioner O’Rourke, Commissioner Rapoza, Town Manager Sugerman for the Palm Beach County League of Cities; Commissioner Flaherty made the second.

Vote on Motion:

Commission Member	Aye	Nay	Other
Commissioner Flaherty	X		
Commissioner O’Rourke	X		
Commissioner Rapoza	X		
Vice-Mayor Glas-Castro	X		
Mayor DuBois	X		

Motion passed 5-0.

6. Approval of Accounting Policies and Procedures Manual

Town Manager Sugerman explained the item (see attached Exhibit “D”).

Motion: A motion was made by Commissioner O’Rourke to approve the Accounting Policies and Procedures Manual; Commissioner Rapoza made the second.

Vote on Motion:

Commission Member	Aye	Nay	Other
Commissioner Flaherty	X		
Commissioner O’Rourke	X		
Commissioner Rapoza	X		
Vice-Mayor Glas-Castro	X		
Mayor DuBois	X		

Motion passed 5-0.

PUBLIC HEARINGS - OUASI-JUDICIAL HEARING:

7. Resolution No. 14-07-13 Site Plan Approval for a 5,250 square foot, Single-Story Office/Warehouse Building to be Located on Gateway Road'

Mayor DuBois opened the Public Hearing.

Town Attorney Baird swore in the applicant, applicant representatives, and staff.

The Commission was polled regarding ex-parte communication regarding this item:

Mayor DuBois – None

Vice-Mayor Glas-Castro – None

Commissioner Flaherty – None

Commissioner O'Rourke – None

Commissioner Rapoza – None.

Nadia DiTommaso, Community Development Director explained the item (see Exhibit "E"). She requested that condition of approve number one (1) be amended by adding a sub-section "e" as follows: "Elevations referenced as sheets IA-5 and IA-6 and Photometric Plan referenced as SL1.1 signed and sealed and prepared by MMM Interior Design on May 29, 2013 and received and dated by the Community Development Department on May 29, 2013." She highlighted condition eight (8) regarding the height of the hedge material and condition fourteen (14) regarding a drainage easement agreement. She advised condition eighttteen (18) in the staff report is to be re-numbered to seventeen (17). She stated that staff is recommending approval of the site plan subject to the seventeen (17) condition listed in the staff report (see Exhibit "E").

Commissioner O'Rourke asked if the property is within the Community Redevelopment Agency (CRA).

Nadia DiTommaso stated "yes" it is at the northern boundary of the CRA.

Matthew Ford, Asset Management and Representative of the Applicant, stated that the drainage easement agreement has been executed and recorded and that he would be available to answer questions. He stated that the applicant is looking forward to coming to Lake Park and beginning construction on a new facility.

Mayor DuBois asked what is the function of the building.

Mr. Ford stated office and warehouse.

Jean Chardon, President of Shellco Construction, provided background information on the company and stated that they are structural contractors and that the building will be used for office and warehouse with five (5) bays for equipment and vehicle storage. He stated that the construction work will not be performed on-site.

Public Comment:

Honey Bryan, 2719 Ravella Way, Palm Beach Gardens, stated that she is a commercial real estate broker and is here on behalf of the current owners of the property LPJ Properties. She confirmed that the drainage easement agreement has been recorded with Palm Beach County and the original recorded agreement will be provided to the Town. She stated that the owner of the property received approval in the past for a 10,000 square foot multi-tenant warehouse and noted that this plan is significantly less than the original plan for the property. She stated that the property owner supports the proposed site plan.

Motion: A motion was made by Commissioner O’Rourke to approve Resolution 14-07-13 with the conditions provided by staff and the addition of section e of condition one (1) regarding the elevation and photometric plan and change the number of condition from eighteen (18) to seventeen (17); Commissioner Flaherty made the second.

Vote on Motion:

Commission Member	Aye	Nay	Other
Commissioner Flaherty	X		
Commissioner O’Rourke	X		
Commissioner Rapoza	X		
Vice-Mayor Glas-Castro	X		
Mayor DuBois	X		

Motion passed 5-0.

Mayor DuBois closed the Public Hearing.

TOWN ATTORNEY, TOWN MANAGER, COMMISSIONER COMMENTS:

Attorney Baird wished everyone a happy and safe 4th of July.

Town Manager Sugerman stated that he needs a Commission appointment to the following Committees:

1. Palm Beach County Issues Forum meeting regarding FEMA maps on August 29, 2013 in Lantana at 10:00 am
2. Palm Beach County League of Cities Florida East Coast Initiative Task Force meetings regarding Railroad Grade Crossings related to All Aboard Florida, passenger railroad service and “Quiet Zone Crossings”. The date and time will be forth coming.

Vice-Mayor Glas-Castro volunteered to attend the Palm Beach County Issues Forum meeting as the Commission representative.

Motion: A motion was made by Commissioner O'Rourke to appoint Vice-Mayor Glas-Castro to represent the Commission at the Palm Beach County Issues Form meeting regarding FEMA Maps on August 29, 2013; Commissioner Flaherty made the second.

Mayor DuBois stated that any member of the Commission can attend the meeting and encouraged them to do so.

Vote on Motion:

Commission Member	Aye	Nay	Other
Commissioner Flaherty	X		
Commissioner O'Rourke	X		
Commissioner Rapoza	X		
Vice-Mayor Glas-Castro	X		
Mayor DuBois	X		

Motion passed 5-0.

Mayor DuBois offered to serve as the Commission representative on the Palm Beach County League of Cities Florida East Coast Initiative Task Force.

Motion: A motion was made by Commissioner O'Rourke to appoint Mayor DuBois to represent the Commission on the Palm Beach County League of Cities Florida East Coast Initiative Task Force; Commissioner Flaherty made the second.

Mayor DuBois asked if an alternate could participate.

Town Manager Sugerman stated "yes".

Vote on Motion:

Commission Member	Aye	Nay	Other
Commissioner Flaherty	X		
Commissioner O'Rourke	X		
Commissioner Rapoza	X		
Vice-Mayor Glas-Castro	X		
Mayor DuBois	X		

Motion passed 5-0.

Commissioner Rapoza suggested that the Commission hold more frequent workshops to be held from 6:30 pm to 8:00 pm and to limit the issues to one (1) or two (2) paramount issues. She thinks that this method will allow the Commission to better target, clarify, focus and solve issues. She commended Commissioner O'Rourke and Diane Bernhard for their work on the community newsletter. She suggested adding a phantom or mystery review of the restaurants be added to the newsletter. She suggested adding an Editor's corner and an area to promote community organization within the Town. She stated that the next Beginner's Computer Class will be held on July 17, 2013 and Advanced Computer Class will be held on July 18, 2013 at the Library and to contact the Library to reserve your seat.

Mayor DuBois stated that he likes the idea of having workshops and suggested that they be scheduled before the Regular Commission meetings when possible.

Commissioner Rapoza stated that she received a letter from Mr. Katz regarding the Marina and asked for an update from Town Manager Sugerman.

Town Manager Sugerman stated that Mr. Katz questioned in his letter whether or not the Town could control net casting from the Town pier and that the issue is being research by staff.

Commissioner O'Rourke stated that the casting of nets from fishing piers for commercial purposed is not permitted.

Mayor DuBois asked if the Palm Beach Sheriff's Office can provide enforcement.

Commissioner Flaherty thanked the Town staff that worked on the Community Celebration held on Saturday, June 29, 2013. He wished everyone a happy 4th of July.

Commissioner O'Rourke thanked the Town staff for their efforts on the Community Celebration.

Vice-Mayor Glas-Castro stated that she attended the Palm Beach County League of Cities General Membership meeting and provided an overview of the meeting. She explained that the speakers presentation was regarding the Port of Palm Beach dredging project and she shared concerns voiced to her from other communities about the project. She stated that she attended that the Palm Beach County League of Cities Code Enforcement Task Force meeting with staff and that foreclosures and Code Enforcement related issues were discussed. She thanked the vendors, organizations, and staff for their efforts on the Community Celebration.

Mayor DuBois stated that he has provided the contact information for the Lake Park Historical Society for the Town contact database. He noted that he has requested contact information from Kiwanis and other organizations. He requested that the other Commissioners contact other organizations in the Town for their contact information for the Town database. Thanked everyone for their participation in the Community Celebration event. He offered suggestions for having a safe 4th of July. He thanked Vice-Mayor Glas-Castro for her work on the Palm Beach League of Cities Code Enforcement Task Force. He encouraged the Commissioners to participate in the various Palm Beach County League of Cities Committees and Task Forces.

ADJOURNMENT

There being no further business to come before the Commission and after a motion to adjourn by Commissioner Rapoza and seconded by Commissioner Flaherty, and by unanimous vote, the meeting adjourned at 8:55 p.m.

Mayor James DuBois

Deputy Town Clerk, Shari Canada, CMC

Town Clerk, Vivian Mendez, CMC

Town Seal

Approved on this _____ of _____, 2013



Exhibit "A"
7/3/2013

Town of Lake Park Town Commission

Agenda Request Form

Meeting Date: June 19, 2013

Agenda Item No. Tab 3

Agenda Title: TEXT AMENDMENT TO SECTION 78-71 TO INCLUDE AN "ANIMAL SERVICE ESTABLISHMENT" USE AS A SPECIAL EXCEPTION USE, AND "ANIMAL DAY CARE ESTABLISHMENT", "ANIMAL GROOMING ESTABLISHMENT", "ANIMAL INDOOR TRAINING CENTER", AND "PET SHOP" USE AS A PERMITTED USE WITHIN THE C-1 BUSINESS DISTRICT, AS WELL AS CREATING A "SPECIAL EXCEPTION" SUBSECTION TO THE C-1 BUSINESS DISTRICT TO INCLUDE SOME EXISTING C-1 PERMITTED USES AND THE NEW "ANIMAL SERVICE ESTABLISHMENT" USE AS A SPECIAL EXCEPTION USE. MODIFICATION TO SECTION 78-2 TO INCLUDE DEFINITIONS FOR THE VARIOUS USES BEING AMENDED IN THE C-1 BUSINESS DISTRICT.

- SPECIAL PRESENTATION/REPORTS
- BOARD APPOINTMENT
- PUBLIC HEARING ORDINANCE ON 1st READING
- NEW BUSINESS
- OTHER: _____

- CONSENT AGENDA
- OLD BUSINESS

Approved by Town Manager  Date: 6/24/13

Nadia Di Tommaso / Community Development Director
Name/Title 

Originating Department: Community Development	Costs: \$ 1,250 plus required advertisement(s) Funding Source: Applicant ("Barkley's") Acct. # 4649 <input type="checkbox"/> Finance _____	Attachments: <ul style="list-style-type: none"> → Staff MEMO → Staff Report → Ordinance 08-2013 → Exhibit "A" Table of Contents PBC Animal Care and Control Ordinance → Exhibit "B" Section 10-155 – Noise Level Chart → Exhibit "C" Section 11-1 – Definition for Domesticated Animal
Advertised: Date: <i>N/A on first reading</i> Paper: _____ <input type="checkbox"/> Not Required	All parties that have an interest in this agenda item must be notified of meeting date and time. The following box must be filled out to be on agenda.	Yes I have notified everyone <u>ND</u> OR Not applicable in this case _____ Please initial one.

Summary Explanation/Background:

At the June 19th Town Commission meeting, the item was postponed due to an inconsistency in the Ordinance title which was pointed out by the Town Attorney. Being that this item is being heard again on 1st hearing, this will be the Town Commission's third opportunity to propose any previously discussed desired changes, as well as any new modifications, that meet the majority of the

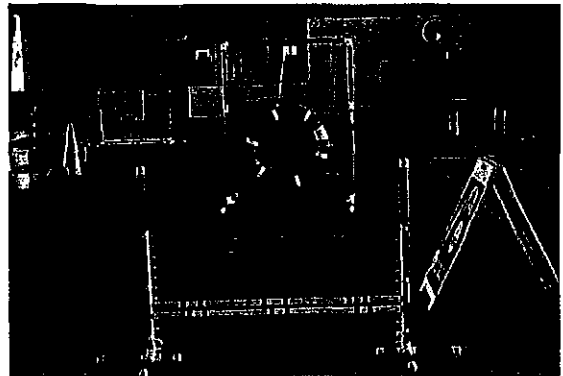
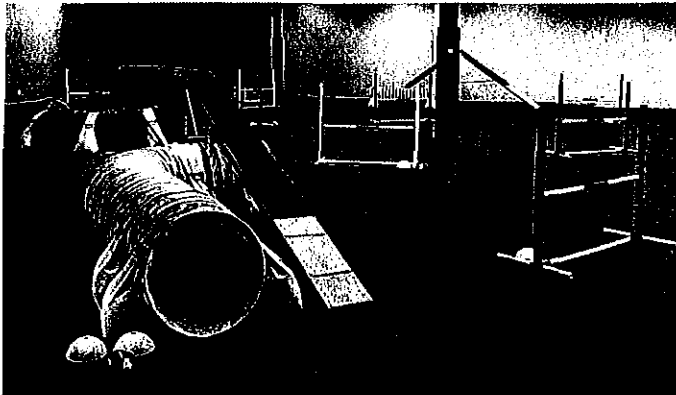
Commission's approval. The only change from the original language which has been proposed based on the previous commentary is to the notation regarding outdoor areas. While certain uses are being proposed as permitted indoor uses as there are innovative ways of ensuring that certain 'exterior' habits for these units are creatively conducted indoors and properly climate and odor controlled (see example images below), staff extended the 'outdoor areas' notation to any use having an outdoor component.

General Examples (not specific to any type of facility in Town):

Indoor Recreation Area with Separate Potty Area



Indoor Dog Training Center



At the June 5th Town Commission meeting, staff introduced a proposed Text Amendment to Section 78-2 (Definitions) and Section 78-71 (C-1 Business District) of the Code of Ordinances dealing with animals (and a few other housekeeping items). The basic intent of the amendment to the Code was to consider allowing Animal Service Establishments (which if authorized in the C-1 District would include outdoor areas for dogs as well as overnight boarding of animals). After considerable discussion, and one attempt to amend and then adopt the Ordinance, the item was postponed.

It seems that the item was postponed for a number of reasons:

- 1) It is unclear if a majority of the Town Commission will support Animal Service Establishments (and other similarly situated businesses) in the C-1 District.
- 2) If the Commission will give consideration to supporting Animal Service Establishments (and other similarly situated businesses) in the C-1 District, it is not clear if it should be done by right or by special exception.
- 3) Since the current Code does not have a certified mail notice provision to adjacent property owners for special exception applications, there was apparent opposition on moving forward with this Text Amendment since, if adopted, and as currently constructed, any special exception applicant would not be mandated to give formal notice of the special exception request to adjacent property owners.

Since the June 5th Commission meeting, staff has developed a scenario for the Town Commission to consider for going forward on this item:

- a) The criteria for Special Exception applications are governed under Section 78-184 of the Town Code. Staff will be submitting to the Planning & Zoning Board a recommendation for a Text Amendment to require certified mail notice to all property owners within 300 feet of any property which is part of a special exception application. Once this Text Amendment gets through the Planning and Zoning process, it will come to the Town Commission for consideration and approval.
- b) The Town Commission should reconsider the proposed Text Amendment for modifications to Section 78-2 (Definitions) and Section 78-71 (C-1 Business District) to determine if it wants to allow Animal Service Establishments (and other similarly situated businesses) in the C-1 Business District. This is a determination which should rest solely in the hands of the Town Commission. You may, or may not, want to allow such a use (or uses). If the Text Amendment is adopted as presented (or possibly modified), it will go to a second reading at the July 3rd Commission meeting.
- c) In the meantime, the Town currently has two (2) special exception applications which are pending in the Community Development Department. It is clear that the Code does not currently provide for certified mail notice to properties which are within 300 feet of the subject property of the application. However, in order to help these two applications to be as transparent as possible to the adjacent property owners, the Community Development Department either has, or will, send out certified mail notices as a courtesy to those adjacent property owners until the separate text amendment for a special exception notice requirement works its way through the legislative process.

Recommended Motion: I move to approve the Ordinance on first reading.

Exhibit "B"
7/3/2013



Town of Lake Park Town Commission

Agenda Request Form

Meeting Date: July 3, 2013

Agenda Item No. *Tab 4*

Agenda Title: Authorizing and Directing the Mayor to Execute an Interlocal Agreement on Behalf of the Town in a Lawsuit Brought Against Florida Public Utilities by the Town of Palm Beach

- SPECIAL PRESENTATION/REPORTS
- BOARD APPOINTMENT
- PUBLIC HEARING ORDINANCE ON ____ READING
- NEW BUSINESS**
- OTHER: _____

- CONSENT AGENDA
- OLD BUSINESS

Approved by Town Manager *DSS* Date: 6/17/13

Dale S. Sugerman, Ph.D./Town Manager
Name/Title

Originating Department: Town Manager	Costs: \$ 0.00 Funding Source: Acct. # <input type="checkbox"/> Finance _____	Attachments: Draft Interlocal Agreement. Estimated cost of legal fees. Outline of case ROI.
Advertised: Date: _____ Paper: _____ <input checked="" type="checkbox"/> Not Required	All parties that have an interest in this agenda item must be notified of meeting date and time. The following box must be filled out to be on agenda.	Yes I have notified everyone _____ or Not applicable in this case <u><i>DSS</i></u> Please initial one.

Summary Explanation/Background:

The Town of Palm Beach is bringing a lawsuit against Florida Public Utilities (FPU) because it is alleged that FPU is unilaterally assigning customers to rate classes which have a lower franchise fee calculation. In the case of the Town of Palm Beach, this means hundreds of thousands of dollars in lost revenue. The Town of Palm Beach is also suing FPU because they are taking an off-set to their franchise fee payments for the amount of property taxes that they pay to the Town. The Town of Palm Beach has invited eight (8) other municipalities to join them in this lawsuit. The Town of Lake Park has been invited to participate.

Our participation would be via an Interlocal Agreement (copy attached). The initial estimated cost to all parties to the lawsuit would be \$115,000.00. Assuming all parties agree to participate, the cost to

the Town of Lake Park would be under \$100.00 (this is due to the fact that the sample year for measuring participation was 2009; and Lake Park's franchise fee revenues were extremely low in 2009).

If some of the jurisdictions fail to join the Interlocal Agreement, then the Town's cost of participation would increase. But it is unlikely that our cost would be more than a few hundred dollars. Our upside (assuming we are successful in the lawsuit) could be in the range of \$7,000.00 to \$10,000.00 per year. It actually could be a bit more or it actually could be a bit less. And of course, should we not prevail in the lawsuit, then there is no upside.

Copies of the proposed complaint, along with the Interlocal Agreement are attached; as are some supporting documentation that shows the impact of the numbers for all 9 municipalities.

All that being said, it is recommended that the Commission authorize the Mayor to sign the Interlocal Agreement which would serve as notice to the Town of Palm Beach that we wish to be a party to the lawsuit.

Recommended Motion: I move to authorize and direct the Mayor to sign the Interlocal Agreement with the Town of Palm Beach and other Palm Beach County municipalities to bring a complaint against the Florida Public Utilities Corporation for failure to properly designate certain classes of customers and for failure to pay both the full amount of their franchise fee and property tax obligations.

Exhibit "C"
7/3/2013



Town of Lake Park Town Commission


Agenda Request Form

Meeting Date: July 3, 2013

Agenda Item No. *Tab 5*

Agenda Title: Designating the Town's Voting Delegate and Alternates to the Palm Beach County League of Cities

- SPECIAL PRESENTATION/REPORTS
 - BOARD APPOINTMENT
 - PUBLIC HEARING ORDINANCE ON ____ READING
 - NEW BUSINESS**
 - OTHER: _____
- CONSENT AGENDA
 - OLD BUSINESS

Approved by Town Manager  Date: 6/14/13

Dale S. Sugerman, Ph.D./Town Manager
Name/Title

Originating Department: Town Manager	Costs: \$ 0.00 Funding Source: Acct. # <input type="checkbox"/> Finance _____	Attachments: Designation of Voting Delegate Form
Advertised: Date: _____ Paper: _____ <input checked="" type="checkbox"/> Not Required	All parties that have an interest in this agenda item must be notified of meeting date and time. The following box must be filled out to be on agenda.	Yes I have notified everyone _____ or Not applicable in this case _____ Please initial one.

Summary Explanation/Background:

The Town is actively involved in the Palm Beach County League of Cities. Once per month the League holds a general membership meeting where votes of the body are taken on actions of the League. The Town gets to have one voting member cast the Town's vote at that monthly meeting. It is time for the Town Commission to designate who our voting delegate will be (as well as designating any alternates in case our delegate is unable to attend the monthly meeting).

Recommended Motion: I move to designate _____ as the Voting Delegate for the Town of Lake Park to the Palm Beach County League of Cities and to further designate _____ as alternates in the event that the Town's designee is unable to attend the monthly meeting.



Exhibit "D"
7/3/2013

Town of Lake Park Town Commission

Agenda Request Form

Meeting Date: July 3, 2013 Agenda Item No. *Tab 6*

Agenda Title: Review of the Finance Department's Accounting Policies and Procedures Manual

- SPECIAL PRESENTATION/REPORTS
 - BOARD APPOINTMENT
 - PUBLIC HEARING ORDINANCE ON ___ READING
 - NEW BUSINESS
 - OTHER: _____
- CONSENT AGENDA
 - OLD BUSINESS

Approved by Town Manager *BKR* Date: 6/19/13

Blake K. Rane Finance Director
Name/Title *BKR*

Originating Department: <p style="text-align: center;">FINANCE</p>	Costs: \$ -0- Funding Source: Acct. # <input checked="" type="checkbox"/> Finance ___BKR___	Attachments: Town of Lake Park: Accounting Policies and Procedures Manual
Advertised: Date: _____ Paper: _____ <input checked="" type="checkbox"/> Not Required	All parties that have an interest in this agenda item must be notified of meeting date and time. The following box must be filled out to be on agenda.	Yes I have notified everyone ___ OR Not applicable in this case ___BKR___ Please initial one.

Summary Explanation/Background:

For the past 12 years the firms auditing the Town of Lake Park's financial records have noted a deficiency in internal control titled "2001-1: Written Policies and Procedures". The essence of the comment is that there has been "no formal documentation or codification of the current policies and procedures" in the Finance Department.

The Finance Department staff has drafted the attached Accounting Policies & Procedures Manual which covers the primary financial processes and outlines the critical functions of the Finance Department. These together with detailed work plans (maintained at the department level) describe the tasks of each function of the department and the approved method of performing each function.

Recommended Motion:

I move to approve the Accounting Policies and Procedures Manual



Exhibit "E"
7/3/2013

Town of Lake Park Town Commission

Agenda Request Form

Meeting Date: July 3, 2013

Agenda Item No. *Tab 7*

Agenda Title: REQUEST FOR SITE PLAN APPROVAL BY SHELLCO CONSTRUCTION COMPANY TO DEVELOP A ONE-STORY 5,250 SQUARE FOOT OFFICE/WAREHOUSE BUILDING ON GATEWAY ROAD.

- SPECIAL PRESENTATION/REPORTS
- BOARD APPOINTMENT
- PUBLIC HEARING ORDINANCE ON ___ READING
- NEW BUSINESS – RESOLUTION – PUBLIC HEARING/QUASI-JUDICIAL**
- OTHER
- CONSENT AGENDA
- OLD BUSINESS

Approved by Town Manager *[Signature]* Date: 6/25/13

Nadia Di Tommaso / Community Development Director
Name/Title *[Signature]*

Originating Department: Community Development	Costs: \$ Legal Ad Funding Source: Town Clerk Acct. # 106-48100 (recovered from Applicant) <i>*project costs covered by the Applicant*</i> <input type="checkbox"/> Finance _____	Attachments: → Staff Report → Exhibit "A" - Town's Zoning Map and the Property's existing conditions → Resolution __07-13 (inclusive of exhibits "A" and "B") → Legal Ad → Copy of the Easement Agreement → *plans* available in the dropbox
Advertised: Date: 06-23-2013 Paper: Palm Beach Post <input type="checkbox"/> Not Required	All parties that have an interest in this agenda item must be notified of meeting date and time. The following box must be filled out to be on agenda.	Yes I have notified everyone ND or Not applicable in this case ____ Please initial one.

Summary Explanation/Background: PLEASE SEE STAFF REPORT.

Recommended Motion: I MOVE TO APPROVE RESOLUTION NO. __07-13.



TOWN LAKE OF PARK
TOWN COMMISSION
MEETING DATE: JULY 3, 2013

PLAN DESCRIPTION: Site Plan Review for Shellco Construction Company to develop a one-story 5,250 square foot office/warehouse building on Gateway Road.

APPLICANT'S REQUEST: Shellco Construction Company ("Applicant") has submitted an application for Site Plan approval. The Applicant proposes the development of an office/warehouse use on a vacant lot located at Gateway Industrial Park Lot 8 ("Property"). The Property is owned by LPJ Properties Incorporated ("Owner"). The Applicant is proposing a 5,250 square foot development on a 1.0036 acre site. The Property is located in the C-4 Commercial District (see *Exhibit A for the Town's Zoning Map and the Property's existing conditions*). The Applicant also requested a series of variances related to the Code's landscaping requirements which were approved by the Planning and Zoning Board at its June 3, 2013 meeting. The approved variances include:

- (1) The north landscape buffer requires eight (8) shade trees → The Applicant is proposing six (6) double-standing palm trees (total 12). The west side landscape buffer requires seven (7) shade trees → The Applicant is proposing six (6) double-standing palm trees (total of 12). The east landscape buffer requires six (6) shade trees → The Applicant is proposing two (2) single-standing palm trees. **THE APPLICANT CANNOT MEET THE TOWN'S REQUIREMENTS BECAUSE THE PERIMETER BUFFER TREE TYPE AND NUMBER REQUIREMENT CONFLICTS WITH THE FLORIDA POWER AND LIGHT (FPL) AND SEACOAST UTILITY AUTHORITY (SUA) RESTRICTION ON TREES WITHIN THEIR RESPECTIVE EASEMENTS.**
- (2) The Town Code of Ordinances requires that the site plan incorporate at least 75 percent of the plantings from the Town's Preferred Plant List. The Applicant is providing 61 percent of trees and plants from the Town's Preferred Plant List. The Applicant is proposing the installation of palm trees to meet the Code requirement of shade trees. Palm trees are not considered to be shade trees in the Code. In order to meet the Code's requirements, the Applicant proposes the installation of more than 50 percent palm trees. **THE APPLICANT CANNOT MEET THE TOWN'S REQUIREMENTS BECAUSE THE TREE TYPE AND QUANTITY REQUIREMENT CONFLICTS WITH THE FPL AND SUA'S RESTRICTION ON TREES WITHIN THEIR RESPECTIVE EASEMENTS.**
- (3) The Town Code requires all "required" trees to be a minimum of 12 feet in height. The Application is proposing 8-foot palm trees along the north property line inasmuch as 12-FOOT TREES ARE NOT PERMITTED PER FPL'S OVERHEAD POWER LINES.

The above-referenced variances have all been considered by the Planning and Zoning Board and NO FURTHER ACTION ON THESE VARIANCES is required by the Town Commission.

STAFF RECOMMENDATION: Staff recommends APPROVAL of the Site Plan subject to the conditions of approval.

PLANNING AND ZONING BOARD RECOMMENDATION: Approval 4-0 (June 3, 2013 meeting), subject to the conditions of approval proposed by staff and the variances already approved by the Planning and Zoning Board.

BACKGROUND:

Applicant(s): Shellco Construction Corporation
Owner(s): LPJ Properties Inc.
Address/Location: Gateway Rd.
Net Acreage: 1.0036 acres
Legal Description: Gateway Industrial Park Lot 8
Existing Zoning: Commerical-4
Future Land Use: Commercial Light Industrial

Adjacent Zoning

North: Commerical-4
South: Commerical-4
East: Commercial-4
West: Commercial-4

Adjacent Existing Land Use

North: Commercial Light Industrial
South: Commercial Light Industrial
East: Commercial Light Industrial
West: Commercial Light Industrial

CONSISTENCY WITH THE COMPREHENSIVE PLAN

The Applicant's proposed Site Plan is consistent with the overall intent of the goals, objectives and policies of the Town's Comprehensive Plan. The following policies demonstrate the consistency of the proposed office/warehouse use with relevant Objectives and Policies of the Comprehensive Plan:

Future Land Use Element

Objective 1: Future growth and development shall be managed through the preparation, adoption, implementation and enforcement of land use regulations which: ... (3) encourage redevelopment, renewal or renovation, that maintains or improves existing neighborhoods and commercial areas; ... (5) discourage the proliferation of urban sprawl.

Policy 1.5: The Town shall encourage development and redevelopment activities which will substantially increase the tax base while minimizing negative impacts on natural and historic resources, existing neighborhoods and development, and adopted Levels of Service standards.

The Applicant is proposing to develop a vacant lot that is currently surrounded by existing developed parcels which are developed with uses which would be compatible with the proposed use of the Property. The development of the Property will increase the Property's assessed value, which will in turn increase the Town's tax base. The Applicant's proposed office/warehouse building, with appropriate architectural features and facades, would improve the aesthetics of Gateway Road.

Objective 2 Policy 2.1: The owner of any site shall be responsible for the on-site management of stormwater runoff in a manner so that post-development runoff rates, volumes and pollutant loads do not exceed those prescribed by the South Florida Water Management District (“District”).

The Town’s contracted Engineer has reviewed the Application which proposes a zero percent runoff and 100 percent onsite retention and has confirmed that this condition has been satisfied for Site Plan approval.

Objective 3. All development orders and permits for future development and redevelopment activities shall be issued only if public facilities necessary to meet Level of Service standards are available concurrent with the impacts of the development.

The Application is consistent with Objective 3 because the Town’s contracted Engineer has determined that the additional development will not cause any of the affected roadways to exceed the County’s Level of Service standards.

Objective 5. As a substantially built-out community in an urbanized area, the Town shall promote redevelopment and infill development in a manner that is considerate to existing neighborhoods and uses, the built and natural environments, and neighboring jurisdictions.

The Applicant is proposing infill development on a vacant parcel in the Town’s commercial district. The uses are not so proximate to existing residential neighborhoods so as to create adverse impacts.

4.0 Traffic Circulation

Policy 1.3: The Town will continue to utilize the County’s Traffic Performance Standards.

The Applicant has submitted a Traffic Concurrency Letter from the Palm Beach County Engineer confirming that the application satisfies the countywide Traffic Performance Standards (“TPS”) and therefore meets the County’s traffic concurrency requirements.

6.0 Sanitary Sewer, Solid Waste, Drainage, Potable Water and Natural Groundwater Aquifer Recharge

6.62 Objective 1. The Town shall ensure through the land development approval process that, at the time a building permit is issued, adequate public facility capacity is available.

Although the Property is currently vacant, the Property already has easements and some underground infrastructure in place from a previous construction plan that was not completed. In particular, SUA and FPL have easements that run parallel to the north property line and extend from the front of the Property to the rear.

The Town also has an existing drainage pipe that dates back to the original Gateway Industrial Park drainage system that was put in place years ago. The Resolution approving the Site Plan will require as one of the conditions of approval that the Owner enter into a drainage easement agreement with the Town prior to the issuance of the building permit. The drainage easement agreement is necessary for the entire north property line extending five (5) feet on each side of the centerline if the pipe and is reflected on the updated survey provided with this agenda item. The drainage easement agreement has already been submitted to the Town’s Community Development Department and reviewed by the Town Attorney, who has approved the agreement. The Applicant is now required to record both the updated survey and drainage easement agreement with Palm Beach County and provide two certified copies to the Town’s Community Development Department.

The Town's contracted Engineer reviewed the plans and has deferred the review of the water and sewer components to SUA, the Florida Department of Environmental Protection and Palm Beach County Fire Rescue. All approvals will be required prior to the building permit being issued and is listed as a condition of approval (see #13 in the list of proposed conditions).

8.0 Conservation

Objective 1: Protect air quality within the Town of Lake Park.

Policy 1.1: Construction practices such as seeding, wetting, and mulching which minimize airborne dust and particulate emission generated by construction activities shall be undertaken in accordance with all applicable National Pollutant Discharge Elimination System (NPDES) standards.

Although the implementation of these construction practices would be beneficial to the protection of air quality, and the environment in general, the Town's contracted Engineer did not request that the Applicant utilize these construction practices because the Property is under the threshold for requiring these best management practices; however, the Town staff has included as a condition of approval to require that the Owner employ these best management practices.

Objective 3: Conserve potable water supplies

The Application is consistent with the Objective 3. The Florida Building Code specifies water conservation fixtures and the Owner has committed to the use of these fixtures as part of the expansion. A condition of the approval will require the use of specific water conservation fixtures.

PROJECT DETAILS:

Building Site: The Property is located in the Commercial-4 (C-4) Zoning District with a future land use designation of Commercial and Light Industrial and is also within the Town's Bioscience Land Use Protection Overlay (the "Overlay"). The use of a 5,250 square foot office/warehouse business is a use permitted within the C-4 Zoning District and is consistent with the future land use designation of Commercial/Light Industrial. The Overlay was established pursuant to an Interlocal Agreement between Palm Beach County and four municipalities to prevent the conversion of industrial and certain commercial uses to residential or retail uses. Since this application does not propose the conversion of existing uses to commercial retail or residential uses, it is not inconsistent with the Overlay.

Site Access: The proposed structure is located on a 1.0036 acre parcel on Gateway Road. The Property is only accessible through the Gateway Road entrance/exit (westbound).

Traffic: The Palm Beach County's Traffic Engineering Division has approved the Applicant's proposed vehicular circulation plan and provided confirmation via their letter dated April 26, 2013 which is also included with this agenda item.

Landscaping: The Applicant requested three (3) variances which were subject to a separate application and a separate quasi-judicial proceeding wherein the Planning and Zoning Board rendered a Final Order approving all three variances.

The Applicant has met all other requirements in the Town's landscaping Code-namely, hedge materials along the perimeter buffers; foundation plantings using a combination of hedges and other plants;

dumpster screening requirements with an additional landscaped area in the rear; monument sign landscaping; as well as a landscaped entry point along Gateway Road.

Maintenance of landscaping and of plant height is conditional and all hedge material shall be maintained at a four foot height.

Drainage: The Town's contracted Engineer has reviewed the application which proposes a zero percent runoff and 100 percent onsite retention and has satisfied this condition for site plan approval. The Town also has an existing drainage pipe that dates back to the original Gateway Industrial Park drainage system that was put in place years ago. The Resolution approving the site plan will require as one of the conditions of approval that the Owner enter into a drainage easement agreement with the Town prior to the issuance of the building permit. The drainage easement agreement is necessary for the entire north property line extending five (5) feet on each side of the centerline of the pipe and is reflected on the updated survey provided with this agenda item. The drainage easement agreement has already been submitted to the Town's Community Development Department and reviewed by the Town Attorney, who has approved the agreement. The Applicant is now required to record both the updated survey and drainage easement agreement with Palm Beach County and provide two certified copies to the Town's Community Development Department.

Parking: There are 25 parking spaces being proposed. Pursuant to the Town Code, 25 parking spaces are required, as follows: four spaces per 1,000 square feet of office space (13 spaces-inclusive of one ADA space); one space per 2,000 square feet of warehouse space (1 space); and one space per employee during the maximum shift of employment (10 spaces).

Signage: The Applicant is proposing a monument sign at the entrance. The proposed monument sign, as shown in the site plan detail, is consistent with the Town's Sign Code and has the appropriate landscaping around it as required per Code.

Zoning: The Property is within the Town's C-4 Zoning District. An office/warehouse is a permitted use within this zoning district.

Design: The Applicant's elevations meet the Town's Architectural Design Guidelines by incorporating a varied roof line, consistent color palette, and architectural details on all sides of the proposed structure.

Fire: Palm Beach County Fire Rescue reviewed the site plan package and has no pending comments.

PBSO: Town staff evaluated the application for its consistency with Crime Prevention through Environmental Design (CPTED). Staff determined that the Applicant has provided a site plan with sufficient lighting, exterior hardening surveillance, and access control to meet CPTED.

STAFF COMMENTS:

Staff recommends **APPROVAL** of the site plan subject to the following conditions:

1. The Owner shall develop the Property consistent with the following plans submitted by the Applicant:
 - a. Site Plan referenced as SP-1, prepared by J-W Engineering Inc., signed and sealed 05/28/2013 and received and dated by the Department of Community Development on 05/29/2013.

- b. Paving, Drainage and Utilities plans referenced as C-1, C-2 and C-3 respectively, and prepared by J-W Engineering Inc., signed and sealed 06/13/2013 and received and dated by the Department of Community Development on 06/14/2013.
 - c. Landscaping and Irrigation plans referenced as L-1, IP-1 and IP-2 respectively, and prepared by Maureen Smith Landscape Architect, signed and sealed 05/29/2013 and received and dated by the Department of Community Development on 05/29/2013.
 - d. Survey referenced as Job No. 13-01-035, prepared by Brennan Surveying Inc. signed and sealed 05/16/2013 and received and dated by the Department of Community Development on 06/05/2013.
2. The Owner's successors and assigns shall be subject to the approved Development Orders for the Property, including conditions.
 3. Construction is permitted only between the hours of 7:00 a.m. and 7:00 p.m., Monday through Saturday, except holidays, unless otherwise approved at least 7 calendar days in advance and in writing by the Community Development Director.
 4. Any proposed disturbance of the public right-of-way along Gateway Road which causes a disruption to the normal flow of traffic shall be subject to the review and written approval of the Directors of the Town's Public Works and Community Development Departments.
 5. Any proposed disruption to any of the surrounding entrance/exit streets and parking areas along Gateway Road which causes the disruption of the daily operation of nearby businesses shall require prior written approval by the Community Development Director.
 6. The Owner's contractor must always employ commonly accepted construction practices.
 7. All landscaping as shown on the Site and Landscaping Plans shall be continuously maintained by the Owner from the date of the issuance of the Certificate of Occupancy by the Town. The Owner shall be responsible for replacing any and all dead or dying landscape material at any time to remain in compliance with the landscaping requirements of the approved Site Plan and this approval.
 8. The hedge material for the Property shall be maintained at 4 feet.
 9. Safe and adequate pedestrian passage shall be maintained along the Property's frontage along Gateway Road.
 10. The Owner shall require that the Contractors use commonly accepted best management practices to reduce airborne dust and particulates during construction on the Property. This includes, but is not limited to seeding, wetting, and mulching to minimize particulate emissions generated during construction.
 11. All dumpsters shall be enclosed and the dumpster doors shall be kept closed at all times. All dumpsters shall be acquired from the approved franchise supplier for the Town of Lake Park. The Site Plan shall be modified to indicate that the dumpster opening shall have a 12 foot x 10 foot opening.
 12. Prior to issuance of the Certificate of Occupancy, the Applicant shall provide certification from the Landscape Architect of record that the plant installations on the subject Property is in accordance with the approved Site and Landscaping Plans.

13. Prior to the issuance of any building permits, the Applicant shall submit copies of all other permits required by other governmental agencies, including but not limited to Palm Beach County Health Department, SUA, Palm Beach County Land Development Division, South Florida Water Management Division, Palm Beach County Fire Rescue and the State of Florida Department of Environmental Protection.
14. Two certified copies of the approved and recorded drainage easement agreement reflecting a 10 foot utility easement which is being provided to the Town is required prior to the issuance of any development permit.
15. Any revisions to the approved Site Plan, landscape plan, architectural elevations, signs, Statement of Use, photometric plan, or other detail submitted as part of the application including, but not limited to, the location of the proposed improvements or additional, revised, or deleted colors, materials, or structures, shall be submitted to the Community Development Department and shall be subject to its review and approval.
16. **The Owner shall initiate bona fide and continuous development of the Property within 18 months from the effective date of this Resolution. Such development shall be completed within 18 months from the effective date of initiation of development; unless extended as provided for in the Town of Lake Park Code of Ordinances Section 67-42 *Expiration of development approvals.***
18. **Cost Recovery.** All fees and costs, including legal fees incurred by the Town in reviewing the Application and billed to the Owner shall be paid to the Town within ten (10) days of receipt of an invoice from the Town. Failure by an Owner/Applicant to reimburse the Town within the ten (10) day time period may result in the automatic revocation of any approvals by the Town and any other appropriate measures that the Town deems necessary and appropriate to secure payment.

TAB 3



Town of Lake Park Town Commission

Agenda Request Form

Meeting Date: July 17, 2013

Agenda Item No. *Tab 3*

Agenda Title: Palm Beach County Criminal Justice Commission Fiscal Year 2014 Allocation of Justice Assistance Grant Funds in the Amount of \$342,929.

- SPECIAL PRESENTATION/REPORTS **CONSENT AGENDA**
- BOARD APPOINTMENT OLD BUSINESS
- PUBLIC HEARING ORDINANCE ON ____ READING
- NEW BUSINESS
- OTHER: _____

Approved by Town Manager *[Signature]* **Date:** *7/2/13*

Vivian Mendez - Town Clerk

Name/Title

Originating Department: <p style="text-align: center;">Town Clerk</p>	Costs: \$ 0.00 Funding Source: Acct. # <input type="checkbox"/> Finance _____	Attachments: Palm Beach County Letter; Sample Letter of Support; Letter of Support for Mayor's signature
Advertised: Date: _____ Paper: _____ <input checked="" type="checkbox"/> Not Required	All parties that have an interest in this agenda item must be notified of meeting date and time. The following box must be filled out to be on agenda.	Yes I have notified everyone _____ or Not applicable in this case <u><i>VM</i></u> Please initial one.

Summary Explanation/Background: The Criminal Justice Commission seeks approval in the allocation of fiscal year 2014 Justice Assistance Grant funds. The total allocation to Palm Beach County is \$342,929. The Justice Assistance Grant blends the previous Byrne Formula and Local Law Enforcement Block Grant (LLEBG) Programs to provide agencies with the flexibility to prioritize and place justice funds where they are needed most. The recommended allocation is as follows:

Palm Beach County Drug Court Treatment for \$207,792, Law Enforcement Exchange for \$100,000, and County-wide Re-entry Services for \$35,137.

A letter of support for the Mayor's signature has been provided should the Commission wish to support the allocation of these funds.

Recommended Motion: I move to approve the Mayor signing the letter of support for the Palm Beach County Criminal Justice Commission Fiscal Year 2014 allocation of Justice Assistance Grant Funds for \$342,929.



Criminal Justice Commission
 301 North Olive Avenue, Suite 1001
 West Palm Beach, FL 33401-4705
 (561) 355-4943
 FAX: (561) 355-4941
 www.pbcgov.com/criminaljustice



**Palm Beach County
 Board of County
 Commissioners**

- Steven L. Abrams, Chairman
- Priscilla A. Taylor, Vice Chair
- Hal R. Valeche
- Paulette Burdick
- Shelley Vana
- Mary Lou Berger
- Jess R. Santamaria

County Administrator

Robert Weisman

July 1, 2013

To All Palm Beach County Mayors:

The Criminal Justice Commission (CJC) seeks your approval in the allocation of FY2014 (Federal Fiscal Year 2013) JAG funds. The total FY2014 allocation to Palm Beach County is **\$342,929**.

JAG blends the previous Byrne Formula and Local Law Enforcement Block Grant (LLEBG) Programs to provide agencies with the flexibility to prioritize and place justice funds where they are needed most. The CJC voted to support continuation of existing programs. The recommendation for the FY2014 allocation is as follows:

SUBGRANTEE	PROJECT TITLE	FEDERAL FUNDS RECOMMENDED
Palm Beach County	Palm Beach County Drug Court Treatment	207,792
Palm Beach County	Law Enforcement Exchange	100,000
Palm Beach County	County-wide Re-entry Services	35,137
TOTAL		\$342,929

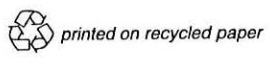
The Florida Department of Law Enforcement (FDLE) requires that fifty-one percent (51%) of the local units of government representing at least fifty-one percent (51%) of the county's population agree on the allocation of these funds.

For your convenience, we have prepared a sample letter for your use. This sample letter can also be e-mailed to you by e-mailing a request to Arlene Griffiths at AGRIFFITHS@PBCGOV.ORG. Due to the application deadline, we ask this letter be received at the Criminal Justice Commission Office, **no later than July 18, 2013**.

Please send the letter to:

Palm Beach County Criminal Justice Commission
 Attn: Arlene Griffiths
 301 North Olive Avenue, Suite 1001
 West Palm Beach, FL 33401

"An Equal Opportunity
 Affirmative Action Employer"



If you should require additional information or have any questions, please contact Michael Rodriguez at (561) 355-4943. Your immediate attention to this matter is greatly appreciated.

Sincerely,

A handwritten signature in blue ink, appearing to read 'M. Rodriguez', with a long horizontal flourish extending to the right.

Michael L. Rodriguez
Executive Director

Cc: Mr. Douglas Duncan, CJC Chairman
All Palm Beach County Police Chiefs

{Insert Date}

Mr. Clayton H. Wilder
Florida Department of Law Enforcement
Office of Criminal Justice Grants
2331 Phillips Road
Tallahassee, FL 32308

Dear Mr. Wilder:

In compliance with the State of Florida *Rule 11D-9, F.A.C.*, the {insert company name} approves the distribution of \$342,929 of Federal Fiscal Year 2013 (FY2014) Edward Byrne Memorial Justice Assistance Grant (JAG) for the following projects within Palm Beach County:

SUBGRANTEE	PROJECT TITLE	FEDERAL FUNDS RECOMMENDED
Palm Beach County	Palm Beach County Drug Court Treatment	207,792
Palm Beach County	Law Enforcement Exchange	100,000
Palm Beach County	County-wide Re-entry Services	35,137
TOTAL		\$342,929

Sincerely,



Office of the Mayor
James DuBois

July 17, 2013

Mr. Clayton H. Wilder
Florida Department of Law Enforcement
Office of Criminal Justice Grants
2331 Phillips Road
Tallahassee, FL 32308

Dear Mr. Wilder:

In compliance with the State of Florida *Rule 11D-9, F.A.C.*, the Town Commission of the Town of Lake Park approves the distribution of \$342,929 of Federal Fiscal Year 2013 (FY2014) Edward Byrne Memorial Justice Assistance Grant (JAG) for the following projects within Palm Beach County:

SUBGRANTEE	PROJECT TITLE	FEDERAL FUNDS RECOMMENDED
Palm Beach County	Palm Beach County Drug Court Treatment	207,792
Palm Beach County	Law Enforcement Exchange	100,000
Palm Beach County	County-wide Re-entry Services	35,137
TOTAL		\$342,929

Sincerely,

James DuBois, Mayor

535 Park Avenue
Lake Park, FL 33403
Phone: (561) 881-3300
Fax: (561) 881-3314

www.lakeparkflorida.gov

**Ordinance
on
First
Reading**

TAB 4



Town of Lake Park Town Commission

Agenda Request Form

Meeting Date: July 17, 2013

Agenda Item No. Tab 4

Agenda Title: AN ORDINANCE INITIATED BY THE TOWN'S COMMUNITY DEVELOPMENT DEPARTMENT PROPOSING MODIFICATIONS TO SECTIONS 54-1 OF THE TOWN OF LAKE PARK CODE OF ORDINANCES TO MODIFY THE ADDRESS NUMBER/LETTER HEIGHT REQUIREMENT FOR RESIDENTIAL BUILDINGS FROM FOUR TO SIX INCHES IN HEIGHT AND THE ADDRESS NUMBER/LETTER HEIGHT REQUIREMENT FOR NON-RESIDENTIAL BUILDINGS FROM SIX TO EIGHT INCHES IN HEIGHT; AND THE REPEAL OF SECTION 70-61(G) OF THE TOWN OF LAKE PARK CODE OF ORDINANCES BECAUSE IT DUPLICATES THE REQUIREMENTS OF SECTION 54-1.

- [] SPECIAL PRESENTATION/REPORTS [] CONSENT AGENDA
[] BOARD APPOINTMENT [] OLD BUSINESS
[X] PUBLIC HEARING ORDINANCE ON 1st READING
[] NEW BUSINESS
[] OTHER:

Approved by Town Manager [Signature] Date: 7/18/13

Nadia Di Tommaso / Community Development Director [Signature]
Name/Title

Table with 3 columns: Originating Department (Community Development), Costs (\$0), Attachments (ORDINANCE __-2013), Advertised (N/A on first reading), and notification details.

Summary Explanation/Background:

Staff discovered an inconsistency in the Town of Lake Park Code of Ordinances as it relates to residential and non-residential address number/letter height requirements. The inconsistency exists vis-à-vis the Palm Beach County Fire Prevention Code (PBCFPC) which sets the address number height requirements for all buildings in Palm Beach County to ensure adequate visibility in the event of an emergency. Currently, the PBCFPC requires all residential buildings to be identified with letters/numbers containing a minimum height of six inches and requires all non-residential buildings to be identified with letter/numbers containing a minimum height of eight inches. The Town Code currently reflects an older version of the PBCFPC which required residential address numbers/letters to be four inches in height and non-residential address number/letters to be six inches in height. While the PBCFPC currently supersedes the Town Code, it is important to modify Section 54-1 through Ordinance __-2013 which is attached, in order to meet PBCFPC standards. In doing so, a repeal of Section 70-61(g) is also being proposed as this code section duplicates the requirements of Section 54-1.

Recommended Motion: I move to APPROVE Ordinance __-2013 on first reading.

ORDINANCE NO. ____-2013

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF LAKE PARK, FLORIDA, AMENDING CHAPTER 54, ARTICLE I, SECTION 54-1 OF THE TOWN'S CODE OF ORDINANCES, ENTITLED "BUILDINGS AND BUILDING REGULATIONS" TO INCREASE THE HEIGHT OF THE STREET NUMBERS FOR RESIDENTIAL BUILDINGS FROM FOUR INCHES TO SIX INCHES, AND NON-RESIDENTIAL BUILDINGS FROM SIX INCHES TO EIGHT INCHES; PROVIDING FOR THE REPEAL OF CHAPTER 70, ARTICLE III, SECTION 70-61(G), ENTITLED "SIGNS"; PROVIDING FOR SEVERABILITY; PROVIDING FOR THE REPEAL OF LAWS IN CONFLICT; PROVIDING FOR CODIFICATION; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Town of Lake Park, Florida (Town) is a duly constituted municipality having such power and authority conferred upon it by the Florida Constitution and Chapter 166, Florida Statutes; and

WHEREAS, the Town Commission has adopted general provisions pertaining to building regulations and signage, which have been codified in Chapter 54 and Chapter 70, respectively, of the Code of Ordinances of the Town; and

WHEREAS, the Town's Community Development Department has recommended amendments to Section 54-1 of the Code of Ordinances to increase the height of the numbers of street addresses for residential and non-residential buildings; and

WHEREAS, The Town's Community Development Department has recommended the repeal of Section 70-61(g) of the Code of Ordinances because this provision duplicates the requirements of Section 54-1 and is therefore unnecessary; and

WHEREAS, the amendments to the Code will increase the height of the numbers of street addresses on residential buildings from four to six inches and on non-residential buildings from six to eight inches so as to be consistent with the Palm Beach County Fire Prevention Code; and

WHEREAS, the Town Commission has determined that the recommended amendments would further the public's health, safety and general welfare.

NOW THEREFORE, BE IT ORDAINED BY THE TOWN COMMISSION OF THE TOWN OF LAKE PARK, FLORIDA:

Section 1. The whereas clauses are incorporated herein as true and correct and as the legislative findings of the Town Commission.

Section 2. Chapter 54, Article I, Section 54-1 is hereby amended as follows:

Sec. 54-1. Display of street number required.

All buildings within the Town shall have affixed to the front of same the street number assigned thereto in accordance with the following criteria:

(1)

Residential buildings. Numerals at least ~~four~~ six inches high of a ~~color~~ contrasting color with the background where it is field affixed. Must be affixed on, immediately above or immediately to the side of the principal building entrance and clearly visible from the street. Multi-unit buildings shall display a numerical or letter unit designation to identify each unit within the building.

(2)

Nonresidential buildings. Numerals at least ~~six~~ eight inches high of a ~~color~~ contrasting color with the background where it is field affixed. Must be affixed at the center, or on either end of the building and clearly visible from the street. Multi-unit buildings, ~~in addition,~~ shall additionally have numerical or letter unit designations displayed to identify each unit, as required for residential buildings.

Section 3. Chapter 70, Article III, Section 70-61(g) is hereby repealed as follows:

Sec. 70-61. General provisions.

~~(g)~~

~~All commercial buildings shall have, visible from the roadway, the address of such building, buildings or development. Each address which shall be a minimum height of six inches in. Addresses on residential buildings shall be a minimum height of four six inches in height.~~

Section 4. Severability. If any section, subsection, sentence, clause, phrase or portion of this Ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision and such holding shall not affect the validity of the remaining portions thereof.

Section 5. Repeal of Laws in Conflict. All Ordinances or parts of Ordinances in conflict herewith are hereby repealed to the extent of such conflict.

Section 6. Codification. The sections of the Ordinance may be made a part of the Town Code of Laws and Ordinances and may be renumbered or relettered to accomplish such, and the word "ordinance" may be changed to "section," "article," or any other appropriate word.

Section 7. Effective Date. This Ordinance shall take effect immediately upon adoption.

Ordinance
on
Second
Reading

TAB 5



Town of Lake Park Town Commission

Agenda Request Form

Meeting Date: July 17, 2013

Agenda Item No. *Tab 5*

Agenda Title: TEXT AMENDMENT TO SECTION 78-71 TO INCLUDE "ANIMAL DAY CARE ESTABLISHMENT", "ANIMAL GROOMING ESTABLISHMENT", "ANIMAL INDOOR TRAINING CENTER", AND "PET SHOP" USE AS A PERMITTED USE WITHIN THE C-1 BUSINESS DISTRICT, AS WELL AS CREATING A "SPECIAL EXCEPTION" SUBSECTION TO THE C-1 BUSINESS DISTRICT TO INCLUDE SOME EXISTING C-1 PERMITTED USES AND A NEW "ANIMAL SERVICE ESTABLISHMENT" USE AS A SPECIAL EXCEPTION USE. MODIFICATION TO SECTION 78-2 TO INCLUDE DEFINITIONS FOR THE VARIOUS USES BEING AMENDED IN THE C-1 BUSINESS DISTRICT.

- SPECIAL PRESENTATION/REPORTS
- BOARD APPOINTMENT
- PUBLIC HEARING ORDINANCE ON 2nd READING
- NEW BUSINESS
- OTHER: _____

- CONSENT AGENDA
- OLD BUSINESS

Approved by Town Manager *[Signature]* Date: 7/8/13

Nadia Di Tommaso / Community Development Director
Name/Title *[Signature]*

<p>Originating Department: Community Development</p>	<p>Costs: \$ 1,250 plus required advertisement(s) Funding Source: Applicant ("Barkley's") Acct. # 4649 <input type="checkbox"/> Finance _____</p>	<p>Attachments:</p> <ul style="list-style-type: none"> → Staff MEMO → Staff Report → Ordinance 08-2013 → Exhibit "A" Table of Contents PBC Animal Care and Control Ordinance → Exhibit "B" Section 10-155 – Noise Level Chart → Exhibit "C" Section 11-1 – Definition for Domesticated Animal → Legal Ad
<p>Advertised: Date: July 7, 2013 Paper: Palm Beach Post <input type="checkbox"/> Not Required</p>	<p>All parties that have an interest in this agenda item must be notified of meeting date and time. The following box must be filled out to be on agenda.</p>	<p>Yes I have notified everyone <u>ND</u> OR Not applicable in this case _____ Please initial one.</p>

Summary Explanation/Background:

At the July 3rd Town Commission meeting, Ordinance 08-2013 was approved on first reading with some discussion regarding a site plan requirement for all special exception applications.

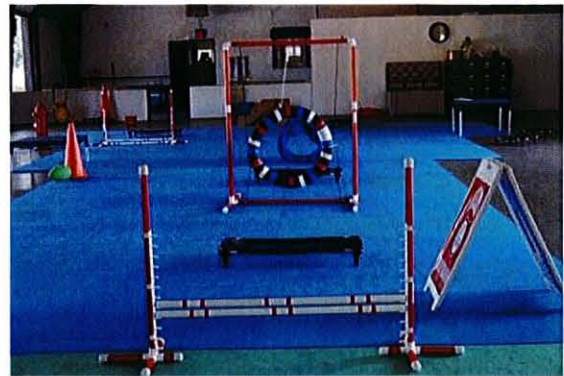
At the June 19th Town Commission meeting, the item was postponed due to an inconsistency in the Ordinance title which was pointed out by the Town Attorney. Being that this item is being heard again on 1st hearing, this will be the Town Commission's third opportunity to propose any previously discussed desired changes, as well as any new modifications, that meet the majority of the Commission's approval. The only change from the original language which has been proposed based on the previous commentary is to the notation regarding outdoor areas. While certain uses are being proposed as permitted indoor uses as there are innovative ways of ensuring that certain 'exterior' habits for these units are creatively conducted indoors and properly climate and odor controlled (see example images below), staff extended the 'outdoor areas' notation to any use having an outdoor component.

General Examples (not specific to any type of facility in Town):

Indoor Recreation Area with Separate Potty Area



Indoor Dog Training Center



At the June 5th Town Commission meeting, staff introduced a proposed Text Amendment to Section 78-2 (Definitions) and Section 78-71 (C-1 Business District) of the Code of Ordinances dealing with animals (and a few other housekeeping items). The basic intent of the amendment to the Code was to consider allowing Animal Service Establishments (which if authorized in the C-1 District would include outdoor areas for dogs as well as overnight boarding of animals). After considerable discussion, and one attempt to amend and then adopt the Ordinance, the item was postponed.

It seems that the item was postponed for a number of reasons:

- 1) It is unclear if a majority of the Town Commission will support Animal Service Establishments (and other similarly situated businesses) in the C-1 District.
- 2) If the Commission will give consideration to supporting Animal Service Establishments (and other similarly situated businesses) in the C-1 District, it is not clear if it should be done by right or by special exception.
- 3) Since the current Code does not have a certified mail notice provision to adjacent property owners for special exception applications, there was apparent opposition on moving forward with this Text Amendment since, if adopted, and as currently constructed, any special exception applicant would not be mandated to give formal notice of the special exception request to adjacent property owners.

Since the June 5th Commission meeting, staff has developed a scenario for the Town Commission to consider for going forward on this item:

- a) The criteria for Special Exception applications are governed under Section 78-184 of the Town Code. Staff will be submitting to the Planning & Zoning Board a recommendation for a Text Amendment to require certified mail notice to all property owners within 300 feet of any property which is part of a special exception application. Once this Text Amendment gets through the Planning and Zoning process, it will come to the Town Commission for consideration and approval.
- b) The Town Commission should reconsider the proposed Text Amendment for modifications to Section 78-2 (Definitions) and Section 78-71 (C-1 Business District) to determine if it wants to allow Animal Service Establishments (and other similarly situated businesses) in the C-1 Business District. This is a determination which should rest solely in the hands of the Town Commission. You may, or may not, want to allow such a use (or uses). If the Text Amendment is adopted as presented (or possibly modified), it will go to a second reading at the July 3rd Commission meeting.
- c) In the meantime, the Town currently has two (2) special exception applications which are pending in the Community Development Department. It is clear that the Code does not currently provide for certified mail notice to properties which are within 300 feet of the subject property of the application. However, in order to help these two applications to be as transparent as possible to the adjacent property owners, the Community Development Department either has, or will, send out certified mail notices as a courtesy to those adjacent property owners until the separate text amendment for a special exception notice requirement works its way through the legislative process.

Recommended Motion: I move to ADOPT Ordinance 08-2013 on second reading.



Town of Lake Park
Community Development Department

Nadia Di Tommaso
Community Development Director

June 7, 2013

MEMO

Re: Ordinance No. 08-2013 - Text Amendment to Section 78-2 and 78-71

To: **TOWN COMMISSION**

Pursuant to the Commission meeting of June 5, 2013, I would like to take this opportunity to inform the Commission that staff is moving forward with a text amendment to include a certified mail notice requirement in Section 78-184 of the Town Code for special exception applications. This will be presented at a future Commission meeting as it will need to be presented to the Planning and Zoning Board first.

This being said, staff has decided to send out certified mail notices to all property owners within 300 feet for all special exception applications that are currently in the pipeline as a Town courtesy. While these applications will be presented as a completely separate agenda item when they are ready to move through to the Commission for consideration, this will hopefully provide some comfort in knowing that additional notification, via a certified mail notice, will have also been provided at least 10 days in advance of the public hearing on first reading.

Being that the final action of the Commission was to "postpone" Ordinance No. 08-2013, staff is bringing forward the same proposal without any changes. While there was much discussion in regards to "outdoor areas" and possible nuisance factors, I would like to highlight that many of the uses being proposed as special exception uses in the C-1 Business District, not only those which are animal-related, are for the most part regulated by Palm Beach County agencies and in some cases, State agencies. In addition, the Town's special exception procedure would also provide an additional opportunity for staff, the Planning and Zoning Board, and the Commission, to apply some necessary conditions as they relate to the business being proposed. Additionally, a certified mail notice to all property owners within 300 feet will also become a requirement.

This text amendment application would apply to ALL applicants interested in opening any one of the uses being proposed as a special exception use. While I would like to keep a current animal-related Town business completely segregated from this Text Amendment application given this understanding, I feel it is important to elaborate slightly on the business that is currently in operation in Town for the mere purpose of providing an example. While the existing business use of an "instructional studio" was already a permitted use in the Code upon its application approximately 16 months ago as a daytime use, an "accessory" outdoor area which was also permitted by Code at the time via a fence permit, was issued to the property. While factors such as parking, noise, and

Nadia Di Tommaso, Community Development Director
Community Development Department
888-3310 Fax: 888-3313
NDiTommaso@lakeparkflorida.gov

sanitation were considered at the time, staff relied on the understanding that Palm Beach County Animal Care and Control, as well as the Town's noise and odor control Code provisions, could be enforced, keeping in mind that noise and odor controls are possible nuisances for several business types, not only those which are animal-related. At the time, staff was comfortable with this interpretation from a public health, safety and welfare standpoint, and the use, inclusive of its outdoor accessory component, carried on without any documented complaints or concerns. It was only when the Town discovered that a boarding component was incorporated that staff realized the initial intent of treating the use under the "general" instructional use category with the allowance of a fenced outdoor area enclosure, could no longer fit the general intent of the Code and that specific animal-related uses needed to be incorporated into the Code, inclusive of a boarding component, which was not permitted at the time and is still not permitted. This example is important not because it is representative of all future special exception uses that may come through for approval, but because it exemplifies that there are several controlling mechanisms that can be utilized to limit the negative impacts and promote compatibility.

In summation, staff's position is that "outdoor area" impacts can be regulated and controlled, given the proximity to the residential district. In addition, an outdoor area does not necessarily need to be at the rear of the property and this can be reviewed on a case-by-case basis along with the review of additional accessory use areas such as parking and adequate circulation that are required on all properties.



Meeting Date: July 17, 2013

To: TOWN COMMISSION

Re: TEXT AMENDMENT TO SECTION 78-71 TO INCLUDE AN "ANIMAL SERVICE ESTABLISHMENT" USE AS A SPECIAL EXCEPTION USE, AND "ANIMAL DAY CARE ESTABLISHMENT", "ANIMAL GROOMING ESTABLISHMENT", "ANIMAL INDOOR TRAINING CENTER", AND "PET SHOP" USE AS A PERMITTED USE WITHIN THE C-1 BUSINESS DISTRICT, AS WELL AS CREATING A "SPECIAL EXCEPTION" SUBSECTION TO THE C-1 BUSINESS DISTRICT TO INCLUDE SOME EXISTING C-1 PERMITTED USES AND THE NEW "ANIMAL SERVICE ESTABLISHMENT" USE AS A SPECIAL EXCEPTION USE. MODIFICATION TO SECTION 78-2 TO INCLUDE DEFINITIONS FOR THE VARIOUS USES BEING AMENDED IN THE C-1 BUSINESS DISTRICT.

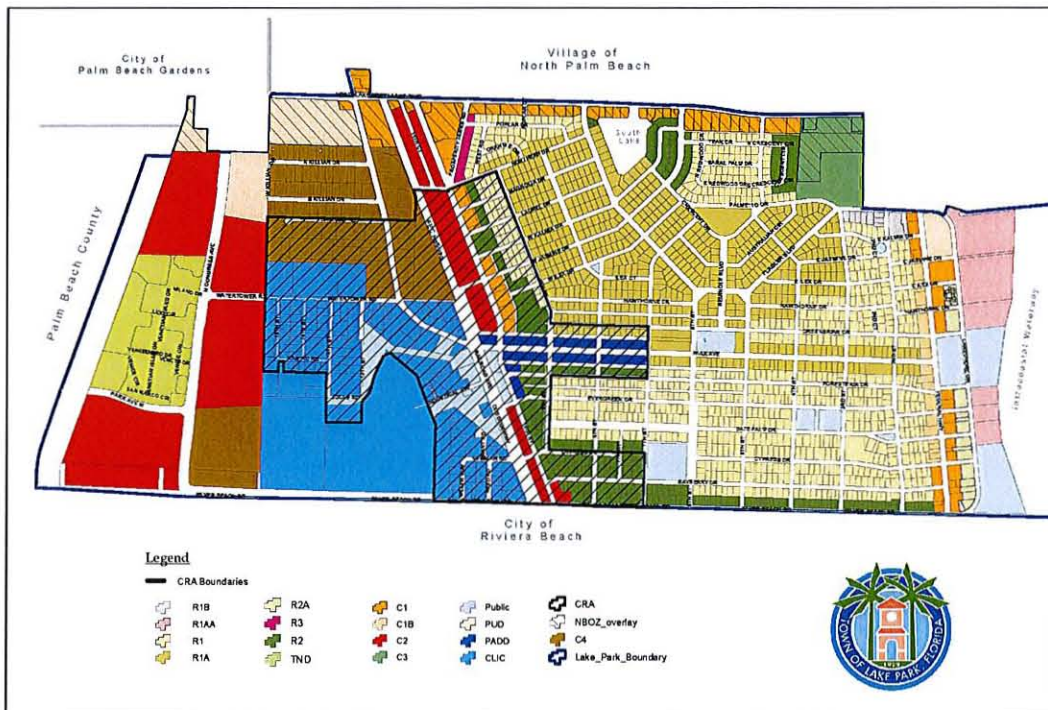
Applicant: Barkley's Canine Club **Staff Recommendation:** ADOPTION
Planning and Zoning Board Recommendation, May 6, 2013: **Approval 4-0**
Town Commission Recommendation on 1st reading (June 5, 2013): **Postponed**
Town Commission Recommendation on 1st reading (June 19, 2013): **Postponed**
Town Commission Recommendation on 1st reading (July 3, 2013): **Approved 5-0**

SUMMARY

This Staff Report addresses a request for a Text Amendment to the Town of Lake Park Code of Ordinances filed by Barkley's Canine Club ("Applicant"). The Applicant proposes to include "Animal Service Establishment" as a special exception use in the C-1 Business District. Staff is also proposing the inclusion of additional animal-related uses, namely, "Animal Grooming Establishment", "Animal Training", and "Pet Shop" as permitted uses in the C-1 Business District. Currently, the C-1 Business District does not include special exception uses, therefore this application is also proposing the creation of a Special Exception use section. In doing so, and in accepting the Planning and Zoning Board's recommendations, staff is proposing the re-distribution of some currently permitted uses into the proposed Special Exception use category and is proposing that the respective 'use' definitions be added to Section 78-2 of the Town of Lake Park Code of Ordinances.

The C-1 Business District is intended to permit low intensity commercial uses, such as offices, personal services, and retail, along the south side of Northlake Boulevard from Old Dixie Highway to US-1, along the east side of 10th Street, and along portions of the east and west side of US-1, as illustrated in **Figure 1** below.

Figure 1: Zoning Map; C-1 District in Orange



HISTORY

In early 2012, the Applicant received approval from the Town's Community Development Department for an animal "instructional studio" and an animal "beauty shop" at 524 Northlake Boulevard. Both the "instructional studio" use and the "beauty shop" use are currently permitted uses in the C-1 Business District. Following this initial application, the Applicant met with a Town Planner to discuss a request to use the facility as a use including "day care" and boarding for animals. The Applicant was informed that the C-1 Business District does not permit "day care" nor the boarding of animals as a permitted use. In the latter part of 2012, Town staff determined that the Applicant was boarding animals at its facility. The Applicant was cited by the Town's Code Enforcement Division for operating a use not permitted in the C-1 Business District. As a result, the Applicant sought a text amendment to incorporate the day care and boarding uses as permitted uses in the C-1 Business District. The Applicant submitted an application to the Town.

APPLICATION

In researching the Town's Code of Ordinances, staff determined that the Town Code is deficient with regard to uses that are specific to animal related establishments. Consequently, staff is proposing to create an "Animal Service Establishment" use per the Applicant's request for an animal boarding facility, which would be subject to certain conditions. The amendments propose to classify a portion of the Applicant's business as an "Animal Service Establishment" which would incorporate the animal boarding component. This use, as proposed, would require special exception application approval due to the potential impacts of including this use in a predominantly low-intensity commercial district that abuts residentially zoned parcels. The special exception application will be presented under separate cover at a future Town Commission meeting. All animal-related establishment uses are regulated by Palm Beach County (PBC) Animal Care and Control under very strict regulations relative to the business owner's operation and are routinely inspected by PBC (see **Exhibit "A"** for the Table of Contents for PBC Animal Care and Control which lists the regulating criteria).

In addition to proposing the "Animal Service Establishment" use in the C-1 Business District as a special exception use, additional animal-related uses are also being proposed as permitted uses due to their low-intensity commercial nature and minimal impacts. Respective definitions for these uses are also being proposed in Section 78-2. Those uses being proposed as permitted by right, are defined as daytime uses that are entitled to generate slightly higher noise levels as indicated on the Town's Noise Ordinance chart as can be seen in "**Exhibit "B"**". Staff also recommends that the following uses be re-listed as special exception uses in the C-1 Business District due to their potential heightened impacts to noise, traffic, odors and design complexities. Some of these uses are being proposed using new use titles in an attempt to remain consistent with the Northlake Boulevard Overlay Zone (NBOZ) use titles for those properties located on the south side of Northlake Boulevard and within the C-1 Business District. The intent of each use remains the same. They include:

- Gasoline and other motor-fuel stations, to be re-listed as "Automotive Service Station"
- Mortuaries, to be re-listed as "Funeral Home"
- Motels, to be re-listed as "Motel/Hotel"
- Hospitals, sanitariums and medical clinics
- Substance abuse treatment facilities
- Sales, service and rental of motor vehicles, to be re-listed as "Vehicle Sales and Rental"

Pursuant to the Town Code, an applicant who applies for Special Exception Use approval will need to meet the criteria listed in **Sec. 78-184** of the Code. The Town Commission may also include conditions of approval pertaining to special exception uses such as:

1. Limit the manner in which the use is conducted, including restricting the time an activity may take place and/or restraints to minimize such effects as noise, vibration, air pollution, glare and/or odor.
2. Establish a special setback, open space requirement, and/or lot area or dimension.
3. Limit the height, size, and/or location of a building or other structure.
4. Designate the size, number, location and/or nature of access points (vehicle and pedestrian).
5. Designate the size, location, screening, drainage, type of surfacing material and/or other improvement of a parking and/or loading area.
6. Limit or otherwise designate the number, size, location, height and/or lighting of signs.
7. Require the use of, and designate the size, height, location and/or materials for, berming, screening, landscaping and/or other facilities to protect and/or buffer adjacent or nearby property, including designating standards for installation and/or maintenance of the facilities.

8. Require the protection and/or relocation of additional trees, vegetation, water resources, wildlife habitat and/or other appropriate natural resources.
9. Require specific architectural details and/or design that produces a physical development which is compatible in appearance with the uses permitted by right in the zoning district.
10. Specify other conditions of approval to permit development of the special exception use in conformity with the intent and purpose of this Code and the town's comprehensive plan.

Staff recommends the following Text Amendments to Sections 78-2 and 78-71 of the Town of Lake Park Code of Ordinances:

Sec. 78-2 Definitions:

Animal Day Care Establishment. An indoor facility operated between the hours of 7am-10pm, for the purpose of providing care and protection of domesticated animals, no overnight boarding.

Animal Grooming Establishment. An indoor facility operated between the hours of 7am-10pm which accepts domesticated animals for bathing, clipping, dipping, pedicuring or other related grooming services (not to include breeding, veterinary, dentistry or overnight boarding).

Animal Service Establishment. Any establishment having an outdoor component^a and any establishment which may include any of the following uses as specified in the individual zoning district.

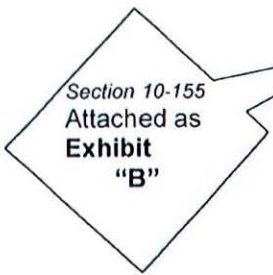
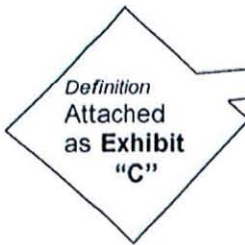
(1) *Pet Stores*^a. An indoor facility operated for the sale of domesticated animals, which includes overnight boarding;

(2) *Boarding Kennel*^a. An indoor facility, where domesticated animals are boarded during the daytime or kept overnight.

^a Noise nuisances which exceed permitted decibel levels as prescribed in the Town Code in Section 10-155 shall be mitigated by requiring extra insulation or any other improvements which is certified by a licensed noise professional and submitted to the Town's Community Development Department under a building permit application. Boarding shall be limited to domesticated animals. The Town Commission may require sound proofing or additional setbacks and landscaping to minimize noise and visual impacts on adjacent properties. Outdoor runs shall be paved or turfed, fenced, and connected to a Town-approved wastewater treatment facility and shall not be located any closer than 40 feet from adjacent residentially-zoned properties.

Animal Indoor Training Center. A facility operated between the hours of 7am-10pm for the teaching and training of domesticated animals.

Automotive Service Station. An establishment engaged in the retail sale of gasoline or other motor fuels, which may include accessory activities such as the sale of automotive accessories or



supplies, the lubrication of motor vehicles, the minor adjustment or minor repair of motor vehicles, and a convenience store selling retail goods .

Funeral Home. An establishment engaged in preparing deceased human beings for burial, and managing and arranging funerals.

Hospital, Sanitarium or Medical Center. A facility for humans or animals, which provides primary, secondary, or tertiary medical care, emergency medical services, including preventive medicine, diagnostic medicine, treatment and rehabilitative service, medical training programs, medical research, and may include association with medical schools or medical institutions.

Motel/Hotel. A commercial establishment used, maintained or advertised as a place where sleeping accommodations are supplied for short term rents to tenants. The establishment may be constructed in a bulding or a group of buildings and may include one or more accessory uses such as dining rooms/restaurant or convenience/retail stores.

Pet Shop. An indoor facility operated between the hours of 7am-10pm for the purpose of selling animal accessories.

Substance Abuse Treatment Facility. A facility having one or more service components and operated by service providers licensed by the State of Florida as defined in Chapter 397, Fla. Statute.

Vehicle Sales and Rentals. An establishment engaged in the sale or rental from the premises of new or used motor vehicles or equipment, watercraft, recreational vehicles or mobile homes, with or without incidental service, maintenance or repair. Typical uses include new and used automobile sales, automobile rental, boat sales, boat rental, mobile home. The sale or rental of industrial or agricultural vehicles is prohibited.

Sec. 78-71. C-1 Business District.

Within the C-1 Business District, the following regulations shall apply:

(1) Uses permitted. Within the C-1 business districts, no building, structure or land shall be used and no building shall be erected, structurally altered or enlarged, unless otherwise permitted by these regulations, except for the following uses:

- a. Animal Day Care Establishment**
- b. Animal Grooming Establishment**
- c. Animal Indoor Training Center**
- a. d.** Appliance stores, including radio and television services.
- b. e.** Bakeries the products of which are sold at retail but not produced on the premises.
- c. f.** Banks.
- d. g.** Barbershops, beauty shops, chiropodists, masseurs.
- e. h** Fertilizer, stored and sold at retail only.
- f. Gasoline and other motor-fuel stations.**
- g. i.** Laundry pickup stations.
- h. Mortuaries.**
- i. Motels.**

- ~~j. Vehicle sales and rentals, including and accessory sales of parts and components and accessory repair shops on property on which a permanent building is erected and which building is used solely in connection with the use and where no part of the open storage area is within 25 feet of any street line provided that:

 1. The use is not within 500 feet of the same use, i.e., sales to sales, rentals to rentals, etc.;
 2. No vehicles, boats or wave runners are tested or repaired outside of a building designed for such purposes; and
 3. The parking requirements for the use are met over and above any areas provided for vehicles, boats or wave-runners, which are part of the specific business.~~
- ~~k. j. Offices, business and professional.~~
- ~~l. k. Outdoor miniature golf courses, all objects limited to eight feet in height and such building or premises is located not less than 500 feet from the premises of an existing nursery school, elementary school or high school.~~
- l. Pet Shop
- m. Restaurants.
- n. Shops, including shops for making articles without use of machinery, to be sold, at retail on the premises.
- o. Indoor Theatres.
- ~~p. No living quarters shall be permitted in any business or commercial structure or upon a lot or parcel upon which a business or commercial structure is situated.~~
- ~~q. Hospitals, sanitariums and medical clinics.~~
- ~~r. Motels without shop fronts or stores facing the street.~~
- ~~s. Substance abuse treatment facilities, provided that any such facility shall not be located within a radius of 1,000 feet of another existing facility or within 1,500 feet of a residential zoning district.~~
- ~~t. p. Instructional studios; including but not limited to, studios for the instruction of the martial arts, dance, voice, drama, speech, gymnastics, yoga, exercise, painting, photography, music, and other similar instructional studio uses which are deemed appropriate by the Town's community development director.~~
- u. q. Transient residential use

(2)

Special exception uses permitted pursuant to section 78-184:

- a. Animal Service Establishment
- b. Automotive Service Station
- c. Funeral home
- d. Hospital, Sanitarium or Medical Clinic
- e. Motel/Hotel
- f. Substance abuse treatment facilities, provided that any such facility shall not be located within a radius of 1,000 feet of another existing facility or within 1,500 feet of a residential zoning district.
- g. Vehicle Sales and Rentals, including accessory sales of parts and components and accessory repair shops on property on which a permanent building is erected and which building is used solely in connection with the use and where no part of the open storage area is within 25 feet of any street line provided that:

 1. The use is not within 500 feet of the same use, i.e., sales to sales, rentals to rentals, etc.;
 2. No vehicles, boats or wave runners are tested or repaired outside of a building designed for such purposes; and
 3. The parking requirements for the use are met over and above any areas provided for vehicles, boats or wave-runners, which are part of the specific business.

Recommended Motion: Staff recommends that the Town Commission make a motion to ADOPT Ordinance 08-2013 on second reading.

ORDINANCE NO. 08-2013

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF LAKE PARK, FLORIDA, AMENDING CHAPTER 78, ARTICLE I, SECTION 78-2 OF THE TOWN'S CODE OF ORDINANCES, ENTITLED "DEFINITIONS" CREATING NEW DEFINITIONS; PROVIDING FOR AMENDMENTS TO CHAPTER 78, ARTICLE III, SECTION 78-71 OF THE TOWN'S CODE OF ORDINANCES TO ESTABLISH ANIMAL DAY CARE ESTABLISHMENT, ANIMAL INDOOR TRAINING CENTER, ANIMAL GROOMING ESTABLISHMENT, AND PET SHOP AS PERMITTED USES AND ANIMAL SERVICE ESTABLISHMENT AS A SPECIAL EXCEPTION USE IN THE C-1 BUSINESS DISTRICT; PROVIDING FOR THE RECLASSIFICATION OF THE PERMITTED USES OF AUTOMOTIVE SERVICE STATION, FUNERAL HOME, HOSPITAL, SANITARIUM OR MEDICAL CLINIC, MOTEL/HOTEL, SUBSTANCE ABUSE TREATMENT FACILITIES, AND VEHICLE SALES AND RENTALS AS SPECIAL EXCEPTION USES; PROVIDING FOR SEVERABILITY; PROVIDING FOR THE REPEAL OF LAWS IN CONFLICT; PROVIDING FOR CODIFICATION; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Town of Lake Park, Florida is a duly constituted municipality having such power and authority conferred upon it by the Florida Constitution and Chapter 166, Florida Statutes; and

WHEREAS, the Town Commission has adopted general provisions pertaining to land development and zoning, which have been codified in Chapter 78 of the Code of Ordinances of the Town of Lake Park; and

WHEREAS, the Town's Community Development Department has recommended amendments to Sections 78-2 and 78-71 of Chapter 78 of the Code of Ordinances, known as the Zoning Code; and

WHEREAS, the amendments to the Zoning Code add definitions for permitted and special exception uses to the C-1 Business District; and

WHEREAS, the Town's Planning and Zoning Board has reviewed the proposed amendments to the Town Code of Ordinances and has provided its recommendations to the Town Commission; and

WHEREAS, the Town Commission has determined that the recommended amendments would further the public's health, safety and general welfare.

NOW THEREFORE, BE IT ORDAINED BY THE TOWN COMMISSION OF THE TOWN OF LAKE PARK, FLORIDA:

Section 1. The whereas clauses are incorporated herein as true and correct and as the legislative findings of the Town Commission.

Section 2. Chapter 78, Article I, Section 78-2 is hereby amended to add the following definitions, as follows:

Sec. 78-2 Definitions:

Animal Day Care Establishment. An indoor facility operated between the hours of 7am-10pm, for the purpose of providing care and protection of domesticated animals, no overnight boarding.

Animal Grooming Establishment. An indoor facility operated between the hours of 7am-10pm which accepts domesticated animals for bathing, clipping, dipping, pedicuring or other related grooming services (not to include breeding, veterinary, dentistry or overnight boarding).

Animal Service Establishment. Any establishment having an outdoor component^a and any establishment which may include any of the following uses as specified in the individual zoning district.

(1) *Pet Stores*^a. An indoor facility operated for the sale of domesticated animals, which includes overnight boarding;

(2) **Boarding Kennel**^a. An indoor facility, where domesticated animals are boarded during the daytime or kept overnight.

^a Noise nuisances which exceed permitted decibel levels as prescribed in the Town Code in [Section 10-155](#) shall be mitigated by requiring extra insulation or any other improvements which is certified by a licensed noise professional and submitted to the Town's Community Development Department under a building permit application. Boarding shall be limited to domesticated animals. The Town Commission may require sound proofing or additional setbacks and landscaping to minimize noise and visual impacts on adjacent properties. Outdoor runs shall be paved or turfed, fenced, and connected to a Town-approved wastewater treatment facility and shall not be located any closer than 40 feet from adjacent residentially-zoned properties.

Animal Indoor Training Center. A facility operated between the hours of 7am-10pm for the teaching and training of domesticated animals.

Automotive Service Station. An establishment engaged in the retail sale of gasoline or other motor fuels, which may include accessory activities such as the sale of automotive accessories or supplies, the lubrication of motor vehicles, the minor adjustment or minor repair of motor vehicles, and a convenience store selling retail goods.

Funeral Home. An establishment engaged in preparing deceased human beings for burial, and managing and arranging funerals.

Hospital, Sanitarium or Medical Center. A facility for humans or animals, which provides primary, secondary, or tertiary medical care, emergency medical services, including preventive medicine, diagnostic medicine, treatment and rehabilitative service, medical training programs, medical research, and may include association with medical schools or medical institutions.

Motel/Hotel. A commercial establishment used, maintained or advertised as a place where sleeping accommodations are supplied for short term rents to tenants. The establishment may be constructed in a bulding or a group of buildings and may

include one or more accessory uses such as dining rooms/restaurant or convenience/retail stores.

Pet Shop. An indoor facility operated between the hours of 7am-10pm for the purpose of selling animal accessories.

Substance Abuse Treatment Facility. A facility having one or more service components and operated by service providers licensed by the State of Florida as defined in Chapter 397, Fla. Statute.

Vehicle Sales and Rentals. An establishment engaged in the sale or rental from the premises of new or used motor vehicles or equipment, watercraft, recreational vehicles or mobile homes, with or without incidental service, maintenance or repair. Typical uses include new and used automobile sales, automobile rental, boat sales, boat rental, mobile home. The sale or rental of industrial or agricultural vehicles is prohibited.

Section 3. Chapter 78, Article I, Section 78-71 of the Code is amended to add certain uses by right and special exception uses within the C-1 Business District, as follows:

Sec. 78-71. C-1 Business District.

Within the C-1 Business District, the following regulations shall apply:

(1) Uses permitted. Within the C-1 business districts, no building, structure or land shall be used and no building shall be erected, structurally altered or enlarged, unless otherwise permitted by these regulations, except for the following uses:

- a. Animal Day Care Establishment**
- b. Animal Grooming Establishment**
- c. Animal Indoor Training Center**
- ~~a. d.~~ Appliance stores, including radio and television services.
- ~~b. e.~~ Bakeries the products of which are sold at retail but not produced on the premises.
- ~~c. f.~~ Banks.
- ~~d. g.~~ Barbershops, beauty shops, chiropodists, masseurs.
- ~~e. h.~~ Fertilizer, stored and sold at retail only.
- ~~f. Gasoline and other motor fuel stations.~~
- ~~g. i.~~ Laundry pickup stations.
- ~~h. Mortuaries.~~
- ~~i. Motels.~~
- ~~j. Vehicle sales and rentals, including and accessory sales of parts and components and~~

~~accessory repair shops on property on which a permanent building is erected and which building is used solely in connection with the use and where no part of the open storage area is within 25 feet of any street line provided that:~~

~~1. The use is not within 500 feet of the same use, i.e., sales to sales, rentals to rentals, etc.;~~

~~2. No vehicles, boats or wave runners are tested or repaired outside of a building designed for such purposes; and~~

~~3. The parking requirements for the use are met over and above any areas provided for vehicles, boats or wave runners, which are part of the specific business.~~

~~k. j.~~ Offices, business and professional.

~~l. k.~~ Outdoor miniature golf courses, all objects limited to eight feet in height and such building or premises is located not less than 500 feet from the premises of an existing nursery school, elementary school or high school.

~~l.~~ Pet Shop

m. Restaurants.

n. Shops, including shops for making articles without use of machinery, to be sold, at retail on the premises.

o. Indoor Theatres.

~~p. No living quarters shall be permitted in any business or commercial structure or upon a lot or parcel upon which a business or commercial structure is situated.~~

~~q. Hospitals, sanitariums and medical clinics.~~

~~r. Motels without shop fronts or stores facing the street.~~

~~s. Substance abuse treatment facilities, provided that any such facility shall not be located within a radius of 1,000 feet of another existing facility or within 1,500 feet of a residential zoning district.~~

~~t. p.~~ Instructional studios; including but not limited to, studios for the instruction of the martial arts, dance, voice, drama, speech, gymnastics, yoga, exercise, painting, photography, music, and other similar instructional studio uses which are deemed appropriate by the Town's community development director.

u. q. Transient residential use

(2)

Special exception uses permitted pursuant to section 78-184:

a. Animal Service Establishment

b. Automotive Service Station

c. Funeral home

d. Hospital, Sanitarium or Medical Clinic

e. Motel/Hotel

- f. Substance abuse treatment facilities, provided that any such facility shall not be located within a radius of 1,000 feet of another existing facility or within 1,500 feet of a residential zoning district.
- g. Vehicle Sales and Rentals, including accessory sales of parts and components and accessory repair shops on property on which a permanent building is erected and which building is used solely in connection with the use and where no part of the open storage area is within 25 feet of any street line provided that:
 - 1. The use is not within 500 feet of the same use, i.e., sales to sales, rentals to rentals, etc.;
 - 2. No vehicles, boats or wave runners are tested or repaired outside of a building designed for such purposes; and
 - 3. The parking requirements for the use are met over and above any areas provided for vehicles, boats or wave-runners, which are part of the specific business.

Section 3. Severability. If any section, subsection, sentence, clause, phrase or portion of this Ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision and such holding shall not affect the validity of the remaining portions thereof.

Section 4. Repeal of Laws in Conflict. All Ordinances or parts of Ordinances in conflict herewith are hereby repealed to the extent of such conflict.

Section 5. Codification. The sections of the Ordinance may be made a part of the Town Code of Laws and Ordinances and may be renumbered or relettered to accomplish such, and the word "ordinance" may be changed to "section," "article," or any other appropriate word.

Section 6. Effective Date. This Ordinance shall take effect immediately upon adoption.

Palm Beach County Animal Care and Control Ordinance 98-22

Animals Chapter 4*

***Editor's note:** Ord. No. 98-22, §§ 1--31, adopted June 16, 1998, amended the Code by repealing former Ch. 4, §§ 4-1--4-21, 4-31--4-35, 4-51--4-56, 4-66, and 4-67, and adding a new Ch. 4, §§ 4-1--4-31. Former Ch. 4 pertained to similar subject matter and derived from Ord. No. 79-16, adopted December 4, 1979; Ord. No. 82-9, adopted March 23, 1982; Ord. No. 89-2, adopted March 3, 1989; Ord. No. 92-7, adopted April 21, 1992; and Ord. No. 93-24, adopted September 21, 1993.

State law references: Home rule powers of chartered counties, Fla. Const., art. VIII, § 1(g).

Sec. 4-1. Short title.

Sec. 4-2. Definitions.

Sec. 4-3. Females in heat.

Sec. 4-4. Dog and cat control.

Sec. 4-5. Animals creating nuisances.

Sec. 4-6. Scientific experimentation/animals as prizes.

Sec. 4-7. Injured animals, action required.

Sec. 4-8. Keeping/adopting stray animals and maintaining feral cats.

Sec. 4-9. Animal waste.

Sec. 4-10. Rabies vaccinations.

Sec. 4-11. Dog and cat rabies/license tags.

Sec. 4-12. Redemption and adoption.

Sec. 4-13. Adoption fees and sterilization requirements for dogs and cats.

Sec. 4-14. Records.

Sec. 4-15. Humane education.

Sec. 4-16. Animal bites and quarantining.

Sec. 4-17. Placement and impoundment of honeybee hives.

Sec. 4-18. Guard dogs.

Sec. 4-19. Ejections, jail terms, community service adjudications, and other involuntary occurrences; effect on animals.

Sec. 4-20. Disposal of bodies of dead animals.

Sec. 4-21. Livestock.

Sec. 4-22. Number of animals; acreage restrictions/excess animal habitats.

Sec. 4-23. Kennel, excess animal habitat, commercial breeder, pet dealer, pet shop, grooming parlor, and commercial stable permits.

Sec. 4-24. Animal care; manner of keeping.

Sec. 4-25. Dogs and cats offered for sale; health requirements.

Sec. 4-26. Animal agencies.

Sec. 4-27. Aggressive dogs, dangerous dogs and vicious dogs.

Sec. 4-28. Sterilization program for dogs and cats.

Sec. 4-29. Hobby breeder permits.

Sec. 4-30. Animal care and control special master hearings.

Sec. 4-31. Interference with enforcement.

Sec. 4-32. Violations, civil infractions, civil penalties.

Sec. 4-33. First offenders course.

Exhibit B: Town of Lake Park Noise Ordinance

Sec. 10-155. - Maximum permissible sound levels by receiving land use.

No person shall operate or cause to be operated any source of sound in such manner as to create a sound level which exceeds the limits set forth for the receiving land use district in Table 1, for more than 50 percent of any period of observation which shall not be less than ten minutes, when measured at the boundary of the receiving land use and as a result of a source of sound being located on some other property.

TABLE 1

Sound Levels by Receiving Land Use

Receiving Land Use	Time	Sound Level Limit dBA
Conservation	6:00 a.m. – 7:00 p.m.	55
	7:00 p.m. – 6:00 a.m.	50
Residential	7:00 a.m. – 10:00 p.m.	55
	10:00 p.m. – 7:00 a.m.	50
Commercial/Residential and Downtown	7:00 a.m. – 10:00 p.m.	55
	10:00 p.m. – 7:00 a.m.	50
Commercial	At all times	60
Commercial/Light Industrial	At all times	65
Public Buildings/Grounds and Other Public Facilities	7:00 a.m. – 10:00 p.m.	60
Recreation and Open Space	10:00 p.m. – 7:00 a.m.	55

Ord. 1973 § 15.5 Ord. No. 13-1992 § 1 12-3-1992 Ord. No. 37-20 2 § 2 5-2-2012

Exhibit C: Section 11-1 – Definition for "Domesticated Animal"

Sec. 11-1. - Definitions.

(...)

Domesticated household pet and domesticated animal includes dogs, cats, parrots, parakeets, canaries, rabbits, guinea pigs, gerbils, hamsters, fish, turtles and other animals that can be legally sold in a licensed pet shop in the State of Florida, and which are kept as pets for the purpose of providing human companionship. Domesticated household pets and/or domesticated animals do not include animals which are considered "exotic" or "wild animals", and/or which require a permit from the State of Florida before such animals may be purchased, sold, or possessed. The following animals are not considered household pets or domesticated animals pursuant to this chapter: livestock, wild animals as defined by the State of Florida Fish and Wildlife Conservation Commission, and hooved animals of any kind, excluding purebred miniature potbellied pigs, also known as *Sus scrofa bittatus*. The *Sus scrofa bittatus* are considered household pets, and may be kept in compliance with the applicable provisions of this chapter.

(...)

Palm Beach Post, The

07/07/2013

Miscellaneous Notices

LEGAL NOTICE OF
PROPOSED ORDINANCE
TOWN OF LAKE PARK

Please take notice that on Wednesday, July 17, 2013 at 6:30 p.m. or soon thereafter the Town Commission, of the Town of Lake Park, Florida in a regular session to be held in the Commission Chambers, Town Hall, 535 Park Avenue, Lake Park, Florida consider the following Ordinances on second reading and proposed adoption thereof:

ORDINANCE NO. 08-2013

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF LAKE PARK, FLORIDA, AMENDING CHAPTER 78 ARTICLE I, SECTION 78-2 OF THE TOWN'S CODE OF ORDINANCES, ENTITLED "DEFINITIONS" CREATING NEW DEFINITIONS; PROVIDING FOR AMENDMENTS TO CHAPTER 78, ARTICLE III, SECTION 78-71 OF THE TOWN'S CODE OF ORDINANCES TO ESTABLISH ANIMAL DAY CARE ESTABLISHMENT, ANIMAL INDOOR TRAINING CENTER, ANIMAL GROOMING ESTABLISHMENT, AND PET SHOP AS PERMITTED USES AND ANIMAL SERVICE ESTABLISHMENT AS SPECIAL EXCEPTION USE IN THE C-1 BUSINESS DISTRICT; PROVIDING FOR THE RECLASSIFICATION OF THE PERMITTED USES OF AUTOMOTIVE SERVICE STATION, FUNERAL HOME, HOSPITAL, SANITARIUM OR MEDICAL CLINIC, MOTEL/HOTEL, SUBSTANCE ABUSE TREATMENT FACILITIES, AND VEHICLE SALES AND RENTALS AS SPECIAL EXCEPTION USES; PROVIDING FOR SEVERABILITY; PROVIDING FOR THE REPEAL OF LAWS IN CONFLICT; PROVIDING FOR CODIFICATION; AND PROVIDING FOR AN EFFECTIVE DATE.

If a person decides to appeal any decision made by the Town Commission with respect to any hearing, they will need a record of the proceedings and for such purpose may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. For additional information, please contact Vivia

Mendez, Town Clerk at 561-881-3311.

Vivian Mendez, CMC, Town Clerk

Town of Lake Park, Florida

PUB: The Palm Beach Post

7-7, 2013 #103040

NEW BUSINESS

TAB 6



Town of Lake Park Town Commission

Agenda Request Form

Meeting Date: July 17, 2013

Agenda Item No. *Tab 6*

Agenda Title: Authorizing Commissioner Flaherty to Serve as the Town's Facebook® Administrator

- SPECIAL PRESENTATION/REPORTS
 - BOARD APPOINTMENT
 - PUBLIC HEARING ORDINANCE ON ____ READING
 - NEW BUSINESS**
 - OTHER: _____
- CONSENT AGENDA
 - OLD BUSINESS

Approved by Town Manager *[Signature]* **Date:** *7/1/13*

Dale S. Sugerman, Ph.D./Town Manager
Name/Title

Originating Department: <p style="text-align: center;">Town Manager</p>	Costs: \$ 0.00 Funding Source: Acct. # <input type="checkbox"/> Finance _____	Attachments: Outline of proposal to serve as Facebook® Administrator for the Town
Advertised: Date: _____ Paper: _____ <input checked="" type="checkbox"/> Not Required	All parties that have an interest in this agenda item must be notified of meeting date and time. The following box must be filled out to be on agenda.	Yes I have notified everyone _____ OR Not applicable in this case <u><i>[Signature]</i></u> Please initial one.

Summary Explanation/Background:

Commissioner Flaherty has proposed to serve as the Town's Facebook® Administrator. A copy of his proposal is attached. If approved, Commissioner Flaherty will take control of all of the various Facebook® pages and passwords. He is offering to provide this service at no cost to the Town.

Recommended Motion: I move to authorize Commissioner Flaherty to serve as the Town's Facebook® Administrator.

Lake Park Overhaul of Facebook Social Sites

Goal

By reaching an audience that has already shifted its attention to a free media tool, the Town can use Facebook to send its message to already engaged individuals, visitors, businesses, and all end users.

What are Social Networks?

Social networking sites are platforms that connect people and allow them to engage.

The most popular sites, such as Facebook and MySpace, also have groups and listing features, which allow targeted organization of dialogue and sharing. Members can share comments, links, photos, videos, and more.

Social networking sites make it easy for members to connect with others who have similar interests or affiliations, and establish contact networks.

Government Use of Social Networks

Social networking sites can help your municipality promote government information and services. Many government agencies now use tools like Facebook to bring people together around their agency's work and information. Social networks expand the government's outreach capabilities and improve our ability to interact with and serve the public.

"What are Social Networks" and "Government use of Social Networks" information collected from <http://www.howto.gov/social-media/social-networks>

Current Lake Park PROFILES "Wrong way to represent on Facebook"

Recreation

https://www.facebook.com/lakepark.recreation?fref=pb&hc_location=friends_tab

129 Friends

Marina

<https://www.facebook.com/lakeparkmarina>

204 Friends

Library

https://www.facebook.com/LakeParkPublicLibrary?fref=pb&hc_location=friends_tab

30 Friends

Park Ave

https://www.facebook.com/parkavenue.lakepark?fref=pb&hc_location=friends_tab

224 Friends

Facts from Facebook's Official Policy

- Facebook profiles are meant to represent a single individual
- Organizations of any type are not permitted to maintain an account under the name of their organization
- If you create a profile for your business, your account may be disabled for violating our Terms of Use.
- All personal site features, such as friending and messaging, are also for personal use only and may not be used for professional promotion.
- Businesses are only allowed to open **pages NOT profiles**. A business which opens a profile page is in direct violation of TOS.
- Business pages do not allow the ability to invite friends - in fact business pages cannot maintain a friends list - they can only maintain a fan list.

- Facebook Pages have been created to allow organizations to have a presence on Facebook.
 - These Pages are distinct presences, separate from user profiles, and optimized for an organization's needs to communicate, distribute information/content, engage their fans, and capture new audiences virally through their fan's recommendations to their friends.
 - Facebook Pages are designed to be a media rich, valuable presence for any artist, business or brand.

Benefits of Pages

- Pages allow other users to become fans, but access to the individual profile pages are limited.
- Pages do allow updating your status (which gets shared with your fans).
- Pages allow: pictures, videos, discussion board, application, wall posts, groups and other interactive elements.
- Anyone can like a Page to see updates, user friendly.
- Pages are managed by admins who have personal timelines. Pages are not separate Facebook accounts and do not have separate login information from your timeline.
- Pages provide insights to help admins understand how people are interacting with the Page.
- Pages can have one or an unlimited number of admins to manage and share information.
- Facebook Pages for businesses and brands are public spaces.
- Pages act as a website.
- Are indexed in Google.
- Pages allows informal, personal engagement over polished media-speak.
- Allows joining of conversations already underway, occurring on the audience's terms.

Current Lake Park PAGES "Correct way to represent our Town on Facebook"

Town of LP

<https://www.facebook.com/pages/Town-of-Lake-Park/154711847904167>

18 Likes

*Ownership can be requested

Harbor Marina

<https://www.facebook.com/pages/Lake-Park-Harbor-Marina/101634139961766>

8 Likes

*Ownership can be requested

Library

https://www.facebook.com/pages/Lake-Park-Public-Library/120023311370984?fref=pb&hc_location=profile_browser

25 Likes

**Request admin privileges

*Ownership can be requested

CRA

<https://www.facebook.com/LakeParkCra>

11 Likes

**Request admin privileges

*Ownership can be requested, when many people try accessing a page that hasn't been created Facebook automatically creates a page. Now a page exists with no direct owner representing our community and departments. With staff and commission approval I can request ownership of these pages so Lake Park can claim its space on Facebook and visitors to our Pages can begin to socialize and showcase the Lake Park community.

**Request admin privileges, these pages I will need to identify the current admins and request to be added as an additional admin with privileges.

Above the library has both "request admin" and "ownership can be requested". With Facebook pages anybody can create and manage a page on an organization, it takes official proof to have the ability to state you're the official page of, Per. Ex Lake Park Library.

My planned process to accomplish “Overhaul” goal

1. Receive permission by Town staff and Commission to act on the Town’s behalf to claim ownership of all occurrences of the Town of Lake Park and departments on the social site Facebook.
2. Obtain current usernames & passwords and/or request to secure current profiles & pages.
3. Secure all occurrences of the Town on social media.
4. Develop timeline to convert all friends, pictures and events over to our new Pages.
5. Create custom page cover photos.
6. Add existing departments pages to our Featured list
 - Marina
 - CRA
 - Library
 - Recreation Dept.
 - Police & Fire Departments
7. Add Constant Contact Newsletter signup in header.
8. Develop Interactions
 - Town officials
 - Residents
 - Businesses
 - Guest of the town
9. Managing the page and keeping content fresh
 - Third party applications can syndicate the RSS feed from our current websites into pages
 - Share
 - Events
 - Up to the minute updates
 - Share local non-profit community events
 - Survey the expected attendance level
 - Meetings
 - New Business Start ups
 - Town accomplishments and recognitions
 - Holidays
 - Public service announcements
 - Department pages such as the Marina when posting and sharing the monthly Sunset event would also share with the Lake Park page, posting only once but sharing the event with the Towns page as a hub for all activities.

End Note

This is a request for permission to improve the Town of Lake Park’s Facebook presence.

This is an effort to improve the Towns social presence and I Commissioner Flaherty will do this in my personal time, no strings attached and all at no charge to the Town.