



AGENDA

Lake Park Town Commission
Town of Lake Park, Florida
Regular Commission Meeting
Wednesday, March 6, 2013,
Immediately Following the
CRA Board Meeting
Lake Park Town Hall
535 Park Avenue

James DuBois	—	Mayor
Kendall Rumsey	—	Vice-Mayor
Steven Hockman	—	Commissioner
Jeanine Longtin	—	Commissioner
Tim Stevens	—	Commissioner
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Dale S. Sugerman, Ph.D.	—	Town Manager
Thomas J. Baird, Esq.	—	Town Attorney
Vivian Mendez, CMC	—	Town Clerk

PLEASE TAKE NOTICE AND BE ADVISED, that if any interested person desires to appeal any decision of the Town Commission, with respect to any matter considered at this meeting, such interested person will need a record of the proceedings, and for such purpose, may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. *Persons with disabilities requiring accommodations in order to participate in the meeting should contact the Town Clerk's office by calling 881-3311 at least 48 hours in advance to request accommodations.*

- A. CALL TO ORDER
- B. INVOCATION
- C. PLEDGE OF ALLEGIANCE
- D. ROLL CALL
- E. ADDITIONS/DELETIONS - APPROVAL OF AGENDA

F. PUBLIC and OTHER COMMENT:
This time is provided for audience members to address items that do not appear on the Agenda. Please complete a comment card and provide it to the Town Clerk so speakers may be announced. Please remember comments are limited to a TOTAL of three minutes.

- G. GENERAL BUSINESS:
 - 1. Regular Commission Meeting Minutes of February 20, 2013

Tab 1

H. **BOARD MEMBERSHIP:**

- 2. Library Board
- 3. Planning and Zoning

Tab 2
Tab 3

I. **PUBLIC HEARING:**
ORDINANCE ON SECOND READING:

******* OPEN PUBLIC HEARING*******

A. Staff Report

B. Public Comments

C. Commission Deliberation

- 4. Ordinance No. 02-2013 Amending the Future Land Use Map Designation for Parcels within the Palm Beach County Scrub Area. Tab 4

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF LAKE PARK, FLORIDA, AMENDING THE LAND USE DESIGNATION FOR CERTAIN PARCELS OF REAL PROPERTY IN THE TOWN OF LAKE PARK WHEREBY THREE PARCELS ARE OWNED BY PALM BEACH COUNTY KNOWN AS THE SCRUB AREA AND ONE PARCEL IS OWNED BY THE TOWN OF LAKE PARK; PROVIDING FOR A SMALL-SCALE FUTURE LAND USE MAP AMENDMENT PURSUANT TO SECTION 163.3164(39) AND 166.041(3)(A), FLORIDA STATUTES TO ASSIGN THE FUTURE LAND USE DESIGNATION OF CONSERVATION TO THE SCRUB AREA AND PUBLIC BUILDINGS AND GROUNDS TO THE TOWN-OWNED PARCEL; PROVIDING FOR THE REPEAL OF ALL ORDINANCES IN CONFLICT HEREWITH; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

- 5. Ordinance 03-2013 Zoning Code Text Amendment Creating the Conservation Zoning District Tab 5

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF LAKE PARK, FLORIDA, CREATING A CONSERVATION ZONING DISTRICT (C-DISTRICT) AND INCORPORATING SAME INTO SECTION 78-76.1 OF CHAPTER 78, ARTICLE III, OF THE TOWN'S CODE OF ORDINANCES; PROVIDING FOR THE REPEAL OF ALL ORDINANCES IN CONFLICT HEREWITH; PROVIDING FOR CODIFICATION; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

- 6. Ordinance 04-2013 Rezoning of the Palm Beach County Scrub Area from the "Campus Light Industrial/Commercial" Zoning District to the "Conservation" Zoning District Tab 6

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF LAKE PARK, FLORIDA, PROVIDING FOR THE REZONING OF SIX PARCELS OF REAL PROPERTY AS LEGALLY DESCRIBED IN THE ATTACHED EXHIBIT "A" AND GENERALLY REFERRED TO AS THE PALM BEACH COUNTY SCRUB AREA; PROVIDING FOR THE ASSIGNMENT OF THE

CONSERVATION ZONING DISTRICT TO THE SCRUB AREA; PROVIDING FOR THE AMENDMENT BY REFERENCE OF SECTION 78-32 OF THE TOWN CODE WHICH INCORPORATES THE TOWN'S OFFICIAL ZONING MAP TO REFLECT THE ASSIGNMENT OF THE CONSERVATION DISTRICT TO THE PARCELS; PROVIDING FOR THE REPEAL OF ALL ORDINANCES IN CONFLICT; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

***** CLOSE THE PUBLIC HEARING *****

J. RESOLUTION:

7. Resolution No. 05-03-13 Site Plan for Serve Pro

Tab 7

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF LAKE PARK, FLORIDA APPROVING A SITE PLAN AUTHORIZING AN ADDITION CONSISTING OF A TWO-STORY, 2,697 SQUARE FOOT OFFICE WAREHOUSE BUILDING ON 0.2563 ACRES LOCATED AT 117 MILLER WAY ; AND PROVIDING FOR AN EFFECTIVE DATE.

K. DISCUSSION AND POSSIBLE ACTION:

8. Proposed Reconfiguration of Town Hall Printers/Copiers/Scanners

Tab 8

9. General Fund Contingency Line Iteming for "Eyes on Park" Relocation

Tab 9

L. COMMISSIONER COMMENTS, TOWN ATTORNEY, TOWN MANAGER:

M. ADJOURNMENT

Next Scheduled Regular Commission Meeting will be held on Wednesday, March 20, 2013

GENERAL BUSINESS

TAB 1



Town of Lake Park Town Commission

Agenda Request Form

Meeting Date: March 6, 2013

Agenda Item No. *Tab 1*

Agenda Title: Regular Commission Meeting Minutes of February 20, 2013

- | | |
|--|---|
| <input checked="" type="checkbox"/> CONSENT AGENDA | <input type="checkbox"/> DISCUSSION/POSSIBLE ACTION |
| <input type="checkbox"/> PRESENTATION/PROCLAMATION | <input type="checkbox"/> RESOLUTION |
| <input type="checkbox"/> PUBLIC HEARING | <input type="checkbox"/> ORDINANCE ON _____ READING |
| <input type="checkbox"/> BID/RFP AWARD | <input type="checkbox"/> OTHER: |

Approved by Town Manager *[Signature]* **Date:** *2/22/13*

Shari Canada, Deputy Town Clerk
Name/Title

Originating Department: Town Clerk	Costs: \$ 0.00 Funding Source: Acct. # <input type="checkbox"/> Finance _____	Attachments: Agenda Minutes Exhibit "A"
Advertised: Date: _____ Paper: _____ <input checked="" type="checkbox"/> Not Required	All parties that have an interest in this agenda item must be notified of meeting date and time. The following box must be filled out to be on agenda.	Yes I have notified everyone _____ OR Not applicable in this case <u><i>X</i></u> Please initial one.

Summary Explanation/Background:

Recommended Motion: To approve the Regular Commission Meeting Minutes of February 20, 2013.



AGENDA

Lake Park Town Commission
Town of Lake Park, Florida
Regular Commission Meeting
Wednesday, February 20, 2013, 7:00 p.m.
Lake Park Town Hall
535 Park Avenue

James DuBois	—	Mayor
Kendall Rumsey	—	Vice-Mayor
Steven Hockman	—	Commissioner
Jeanine Longtin	—	Commissioner
Tim Stevens	—	Commissioner
.....		
Dale S. Sugerman, Ph.D.	—	Town Manager
Thomas J. Baird, Esq.	—	Town Attorney
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A. **CALL TO ORDER**

B. **INVOCATION**

C. **PLEDGE OF ALLEGIANCE**

D. **ROLL CALL**

E. **ADDITIONS/DELETIONS - APPROVAL OF AGENDA**

F. **PUBLIC and OTHER COMMENT:**

This time is provided for audience members to address items that do not appear on the Agenda. Please complete a comment card and provide it to the Town Clerk so speakers may be announced. Please remember comments are limited to a **TOTAL** of three minutes.

G. **CONSENT AGENDA:** All matters listed under this item are considered routine and action will be taken by one motion. There will be no separate discussion of these items unless a Commissioner or person so requests, in which event the item will be removed from the general order of business and considered in its normal sequence on the Agenda. Any person wishing to speak on an Agenda item is asked

to complete a public comment card located on either side of the Chambers and given to the Town Clerk. Cards must be submitted before the item is discussed.

Recommended For Approval:

1. Regular Commission Meeting Minutes of February 6, 2013 Tab 1
2. Resolution No. 02-02-13 Revise the Fee Waiver Criteria and Fee Reduction Schedule To Waive Certain Fees for the Rental of Town Facilities to Include Memorial Services for Former Town of Lake Park Mayors, Lake Park Town Commissioners, and Their Spouses Tab 2
3. Declaring Certain Town Owned, Tangible Personal Property as "Surplus" and Eligible for Disposal Tab 3
4. Setting a Special Call Meeting of the Board of Directors of the Lake Park Community Redevelopment Agency for March 6, 2013 Tab 4

H. **DISCUSSION AND POSSIBLE ACTION:**

5. Authorize the Town Manager to Sign an Engagement Letter and a Marketing Letter Promoting the Use of a Town of Lake Park Video. Tab 5

I. **COMMISSIONER COMMENTS, TOWN ATTORNEY, TOWN MANAGER:**

J. **ADJOURNMENT**

Next scheduled Regular Commission Meeting will be held on Wednesday, March 6, 2013



Minutes
Town of Lake Park, Florida
Regular Commission Meeting
Wednesday, February 20, 2013, 7:00 p.m.
Town Commission Chamber, 535 Park Avenue

The Town Commission met for the purpose of a Regular Commission Meeting on Wednesday, February 20, 2013 at 7:00 p.m. Present were Mayor James DuBois, Vice-Mayor Kendall Rumsey, Commissioners Jeanine Longtin, Steve Hockman, and Tim Stevens, Town Manager Dale S. Sugerman, Town Attorney Thomas Baird, and Town Clerk Vivian Mendez.

Vice-Mayor Rumsey led the invocation and Mayor DuBois led the pledge of allegiance. Town Clerk Vivian Mendez performed the Roll Call

ADDITIONS/DELETIONS/APPROVAL OF AGENDA:

Mayor DuBois requested the addition of a Resolution regarding the International Baccalaureate Program and that it be placed on the agenda as item F.1.

Motion: A motion was made by Vice-Mayor Rumsey to add a Resolution regarding the International Baccalaureate Program to the agenda as item F.1.; Commissioner Stevens made the second.

Vote on Motion:

Commission Member	Aye	Nay	Other
Commissioner Hockman	X		
Commissioner Longtin	X		
Commissioner Stevens	X		
Vice-Mayor Rumsey	X		
Mayor DuBois	X		

Motion passed 5-0.

Mayor DuBois requested to add for discussion and possible action the renewal of the Lobbyist Contract with Gomez Barker.

Motion: A motion was made by Vice-Mayor Rumsey to add to Discussion and Possible Action the Renewal of the Lobbyist Contract with Gomez Barker as item H.6.; Commissioner Stevens made the second.

Vote on Motion:

Commission Member	Aye	Nay	Other
Commissioner Hockman	X		
Commissioner Longtin	X		
Commissioner Stevens	X		
Vice-Mayor Rumsey	X		
Mayor DuBois	X		

Motion passed 5-0.

Commissioner Longtin requested to add for discussion and possible action the creation of a "Property of the Month" Program.

Motion: A motion was made by Vice-Mayor Rumsey to add to Discussion and Possible Action the creation of a Property of the Month Program as item H.7.; Commissioner Stevens made the second.

Vote on Motion:

Commission Member	Aye	Nay	Other
Commissioner Hockman	X		
Commissioner Longtin	X		
Commissioner Stevens	X		
Vice-Mayor Rumsey	X		
Mayor DuBois	X		

Motion passed 5-0.

Motion: A motion was made by Vice-Mayor Rumsey to approve the Agenda as amended; Commissioner Longtin made the second.

Vote on Motion:

Commission Member	Aye	Nay	Other
Commissioner Hockman	X		
Commissioner Longtin	X		

Commissioner Stevens	X		
Vice-Mayor Rumsey	X		
Mayor DuBois	X		

Motion passed 5-0.

PUBLIC and OTHER COMMENT:

Elizabeth Evangelista, 941 Park Ave, is the owner of the new business “She Sell Seashells Boutique” and the business is a children’s consignment store offering clothing, toys, bedding and beach décor items for children.

John Enck, 1266 Gembrook Court, Royal Palm Beach, stated that the Kiwanis Easter Egg Hunt will be held on Saturday, March 30, 2013 from 9:00 am to 1:00 pm at Kelsey Park. He requested that the parking meters fees be waived from 9:00 am to noon. He stated the Easter Egg Hunt is scheduled to begin at 10:00 a.m. and that should be over by noon.

Motion: A motion was made by Vice-Mayor Rumsey to waive the parking meter fees for the Kiwanis Easter Egg Hunt on Saturday, March 30, 2013 from 9:00 a.m. to 1:00 pm; Commissioner Longtin made the second.

Mayor DuBois stated that he thinks that there should be free parking on Sundays and that the parking meters be enforced on the other days and that for special events that rather than bagging the meters and putting up signs to simply not enforce the meters. He stated that he is supportive of the Kiwanis and the Easter Egg Hunt.

Vote on Motion:

Commission Member	Aye	Nay	Other
Commissioner Hockman	X		
Commissioner Longtin	X		
Commissioner Stevens	X		
Vice-Mayor Rumsey	X		
Mayor DuBois		X	

Motion passed 4-1.

Resolution 03-02-13 Supporting the International Baccalaureate Primary Years Programme (IB PYP) at Lake Park Elementary School

Mayor DuBois stated that the request for the adoption of this Resolution was e-mail to him by Sandra Wesson. He stated that he spoke with Lake Park Elementary Principal

Valerie Mason and she stated she is in support of the program. He stated that Sandra Wesson is present to answer questions.

Sandra Wesson, Manager--Choice Programs/ IB/MSAP Project Director School District of Palm Beach County, explained the IB PYP proposed Resolution and that this is a lucrative Federal Grant for the Palm Beach County School District. She stated that it is an excellent program and requested that the Commission adopt the proposed Resolution in support of the program at Lake Park Elementary. She stated that the meeting at Lake Park Elementary with the teachers and school administration went very favorably and the teachers are excited about the program and signed that they are in support of the program coming to Lake Park Elementary.

Vice-Mayor Rumsey asked what is the average grade for a magnet school. He stated that his understanding was that when a magnet school was implemented that over time the school grade increased. He asked if the requirements for the teachers was more stringent at schools with this program. He asked if students outside of Lake Park would be permitted to attend Lake Park Elementary. He asked if the grant is awarded when the program would be implemented.

Ms. Wesson stated that for the IB Magnet Schools during the time of the grant were A/B schools. She stated that the goal is to increase the grade of the school. She stated that the teachers must receive training to teach at schools with this program. She explained that students outside of the zone for Lake Park Elementary would be able to attend the school to participate in the program and that no student that is zoned for Lake Park Elementary would be displaced. She explained that if the grant is award to the School District it would be effective October 1st and that the first is a planning and training year and it would be implemented in the second year.

Vice-Mayor Rumsey stated that he is in support of the program.

Commissioner Stevens asked if the training that is being provided to the teachers is intended to be passed along to the students. He asked in addition to the training of the teachers are additional resources provided such as iPads and other technology.

Ms. Wesson explained that the IB PYP is a teaching methodology and philosophy that the standards of the District are accomplished but this is about the way the students are taught. She stated additional resources will be provided and that she is working in providing access to an iPad for each student and the technology at the school will be upgraded.

Commissioner Stevens stated that he is in support of the program.

Commissioner Hockman asked if the school reaches capacity and new students move into the Lake Park Elementary zone will those students be permitted to attend Lake Park Elementary.

Ms. Wesson explained that the school is currently at 85% capacity and that the students will be allowed to choose to attend Lake Park Elementary. However, the school will not

be filled to capacity though students outside the Lake Park Elementary zone in order to provide for students that move into the Lake Park Elementary zone throughout the school year and these students will not be displaced.

Commissioner Longtin asked how Mayor DuBois learned of this item.

Mayor DuBois stated that he received an e-mail from Sandra Wesson on February 15, 2013. He explained that he then sent the information to Lake Park Elementary School Principal and asked if she was in support of the program.

Motion: A motion was made by Commissioner Stevens to approve Resolution 03-02-13; Vice-Mayor Rumsey made the second.

Commissioner Longtin stated that she will be voting no because she did not have the opportunity to research the item.

Vote on Motion:

Commission Member	Aye	Nay	Other
Commissioner Hockman	X		
Commissioner Longtin		X	
Commissioner Stevens	X		
Vice-Mayor Rumsey	X		
Mayor DuBois	X		

Motion passed 4-1.

CONSENT AGENDA ITEMS:

Commissioner Longtin requested that items 2 and 3 be pulled from the Consent Agenda.

1. **Regular Commission Meeting Minutes of February 6, 2013**
2. **Resolution No. 02-02-13 Revise the Fee Waiver Criteria and Fee Reduction Schedule To Waive Certain Fees for the Rental of Town Facilities to Include Memorial Services for Former Town of Lake Park Mayors, Lake Park Town Commissioners, and Their Spouses**
3. **Declaring Certain Town Owned, Tangible Personal Property as "Surplus" and Eligible for Disposal**
4. **Setting a Special Call Meeting of the Board of Directors of the Lake Park Community Redevelopment Agency for March 6, 2013**

Motion: A motion was made by Commissioner Hockman to approve items 1 and 4 on the Consent Agenda; Commissioner Stevens made the second.

Vote on Motion:

Commission Member	Aye	Nay	Other
Commissioner Hockman	X		
Commissioner Longtin	X		
Commissioner Stevens	X		
Vice-Mayor Rumsey	X		
Mayor DuBois	X		

Motion passed 5-0

2. **Resolution No. 02-02-13 Revise the Fee Waiver Criteria and Fee Reduction Schedule To Waive Certain Fees for the Rental of Town Facilities to Include Memorial Services for Former Town of Lake Park Mayors, Lake Park Town Commissioners, and Their Spouses**

Commissioner Longtin expressed concern regarding the Recreation Director approving rentals, staff receiving a 50% reduction in rental fees and residents receiving a 10% reduction, parking meters, and the number of events that Individual Residents and Non-Residents have that “would directly benefit citizens of the Town of Lake Park” that could be eligible for reduced or waived rental fees

Mayor DuBois asked if the items that are underlined in the proposed Resolution are the items under consideration.

Town Manager Sugerman stated “yes” and explained that there is an existing Resolution and fee schedule and that some of the items Commissioner Longtin is addressing are a part of the existing Resolution and fee schedule.

Mayor DuBois raised a point of order and stated that what is before the Commission for consideration at this meeting are the changes that are underlined in the Resolution regarding Former Mayors, Commissioners, and their Spouses and that the remainder of the Resolution is not open for discussion.

Motion: A motion was made by Commissioner Stevens to approve Resolution 02-02-13; Vice-Mayor Rumsey made the second.

Commissioner Stevens stated that he shares some of Commissioner Longtin’s concerns and suggested that the Resolution be brought back for consideration in its entirety at the March 6, 2013 meeting. He stated that he is in support of the additional language that is underlined in the Resolution.

Mayor DuBois stated that when he reviewed the Resolution that he had concerns regarding the language but when he came to the underlined portion he realized that it was

the portion of the Resolution under consideration and that the remainder of the Resolution had been approved previously.

Vice-Mayor Rumsey stated that he is in favor of passing the changes to the Resolution but he agrees that the Resolution as a whole needs to be addressed.

Vote on Motion:

Commission Member	Aye	Nay	Other
Commissioner Hockman		X	
Commissioner Longtin		X	
Commissioner Stevens	X		
Vice-Mayor Rumsey	X		
Mayor DuBois		X	

Motion failed 2-3.

3. Declaring Certain Town Owned, Tangible Personal Property as "Surplus" and Eligible for Disposal

Commissioner Longtin stated that several items on the list do not have asset numbers and asked if asset numbers are no longer being used.

Town Manager Sugerman explained that Town property was not properly tagged with asset numbers in the past and going forward items that have a value of \$500.00 or more will receive an asset tag.

Motion: A motion was made by Commissioner Hockman to approve declaring certain Town owned, Tangible Personal Property as "Surplus" and eligible for disposal; Commissioner Stevens made the second.

Vote on Motion:

Commission Member	Aye	Nay	Other
Commissioner Hockman	X		
Commissioner Longtin	X		
Commissioner Stevens	X		
Vice-Mayor Rumsey	X		

Mayor DuBois	X		
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Motion passed 5-0.

DISCUSSION AND POSSIBLE ACTION:

5. Authorize the Town Manager to Sign an Engagement Letter and a Marketing Letter Promoting the Use of a Town of Lake Park Video

Town Manager Sugerman explained the item (see Agenda Request Form attached as Exhibit "A").

The Commission was shown a video from Lake Worth that is located on the Relocate.org website.

Commissioner Hockman stated that there is a video for the Town of Lake Park and requested that the video be shown.

Town Manager Sugerman noted that below the video is a link that shows a welcome video and that other locations that have signed an agreement with GCI have additional videos and that he was unaware of the current video on the relocate.org website.

Vice-Mayor Rumsey noted that there is a video on "you tube" called the Lake Park Revival by Ross Hutchinson and recommended that he be contacted for pricing.

Commissioner Longtin stated that the video on relocate.org was a template and stated that all video taken must be taken in Lake Park and show diversity of the Town. She wants the video to be approved by the Commission and that the agreement should be for two (2) years.

Commissioner Stevens stated that the agreement stated that the Town would consult on the content of the video but that GCI would retain control of the video content. He stated that he likes that the video is free.

Vice-Mayor Rumsey stated that the video is free to the Town but that Lake Park businesses would pay to advertise.

Commissioner Longtin asked besides a link on the Town website what does GCI want from the Town.

Vice-Mayor Rumsey stated that once the Town signs the agreement that the Town has no control over video content.

Town Manager Sugerman explained that the Town would have no editorial rights to the video. However, GCI has advised that prior to the video being posted that the Town can critique the draft video.

Mayor DuBois expressed concern about putting a link on the homepage of the Town website to a video that the Town does not have editorial control of the content.

Motion: A motion was made by Commissioner Stevens to direct staff to contact Relocate.org to determine if the agreement could be amended to give the Commission final editorial rights to the video and to direct staff to contact other companies that provide this service to determine their terms of use; Vice-Mayor Rumsey made the second.

Vote on Motion:

Commission Member	Aye	Nay	Other
Commissioner Hockman	X		
Commissioner Longtin	X		
Commissioner Stevens	X		
Vice-Mayor Rumsey	X		
Mayor DuBois	X		

Motion passed 5-0.

6. Discussion regarding Renewal of the Lobbyist Contract with Gomez Barker

Mayor DuBois stated that he is in support of renewing the contract with Gomez Barker for Lobbyist services.

Commissioner Stevens asked in previous years how much was budgeted for the lobbyist and is there a way to find out the return on investment for funds spent on the lobbyist.

Commissioner Longtin stated that she does not think that the Town needs to pay for a lobbyist.

Vice-Mayor Rumsey stated that it was his understanding that the lobbyist would be contracted on an as needed basis.

Town Manager Sugerman stated that the decision was that the lobbyist contract would be funded until its expiration in February 2013 and to not renew the contract. He explained that historically the CRA and Town General Funds split the cost of the contract and the CRA budget was reduced this year and funding was not available to pay for half of the contract.

Vice-Mayor Rumsey stated that every year the Town receives a reports from the lobbyist regarding their accomplishments and that every year the Town has received a benefit from the lobbyist activities. His concern for this year is that there has been progress

regarding Sober Houses and that the Town's lobbyist Fausto Gomez has been a key component to that progress. He recommended that the lobbyist be contacted to determine a fee for continuing to work on the Sober House issue with the legislature for this session.

Commissioner Hockman stated that the lobbyist does a lot that the Commission would not be able to do; such as keeping up with all the proposed legislation that affect the Town. He stated that Mr. Gomez has worked hard on the Sober House legislation and plays a key role in getting the Sober House legislation passed. He felt that the Town should continue the contract.

Commissioner Longtin asked if Mr. Gomez could be contacted and asked what he would charge for the service. She suggested that the item be brought back for consideration at the March 6, 2013 meeting.

Mayor DuBois stated that he spoke with Mr. Gomez and asked what it would cost for the Town for a contract through the end of this legislative session. Mr. Gomez's reply was that he would prefer an annual contract and that he would provide his services for \$20,000 for the year. He stated that this is a reduction in the contract from \$24,000 to \$20,000.

Motion: A motion was made by Vice-Mayor Rumsey to engage Gomez Barker for the services the services of Lobbyist not to exceed \$20,000 for the contact year of March 1, 2013 through February 28, 2014; Commissioner Stevens made the second.

Commissioner Stevens stated that no funds were budgeted for lobbyist services and asked where the funds for this expenditure would come from.

Town Manager Sugerman stated that the funds could come from the General Fund Contingency line item and the motion would need to state that the funds would come from that line item.

Amended Motion: A motion was made by Vice-Mayor Rumsey to engage Gomez Barker for the services the services of Lobbyist not to exceed \$20,000 for the contact year of March 1, 2013 through February 28, 2014 and that the funds for this expenditure be paid from the General Fund Contingency line item; Commissioner Stevens made the second.

Commissioner Stevens asked with the current support for the Sober House legislation is additional support from Gomez Barker necessary.

Attorney Baird stated that Mr. Gomez is an effective and well-known individual in Tallahassee and the Mr. Gomez was instrumental in finding a House of Representatives sponsor for the Sober House legislation. He stated that Mr. Gomez's assistance with the Sober House legislation will give the Town the best shot at getting the legislation passed. He stated that there are other lobbyist involved but they are engaged by other entities and that they will be working to serve the interests of those entities and not the Town.

Mayor DuBois suggested that the Town also utilize Mr. Gomez for as much grant and fund sourcing as possible.

Vote on Motion:

Commission Member	Aye	Nay	Other
Commissioner Hockman	X		
Commissioner Longtin		X	
Commissioner Stevens	X		
Vice-Mayor Rumsey	X		
Mayor DuBois	X		

Motion passed 4-1.

7. Discussion regarding the creation of a Property of the Month Program

Commissioner Longtin stated that she wants to bring back the Property of the Month Program including putting a sign in the yard of the Property of the Month. She stated that it would encourage residents to beautify their properties. She suggested that Lake Park businesses be solicited for contributions to be given to the Property of the Month.

Vice-Mayor Rumsey stated his support for the program and suggested soliciting Lowes and Home Depot for a gift card every month. He suggested that the properties be judged by Code Enforcement Officers because this would provide them an opportunity to interact in a positive way with the community.

Motion: A motion was made by Commissioner Longtin to approve the Property of the Month with the property receiving a sign designating it as Property of the Month and that the program be facility by the Community Development Department; Vice-Mayor Rumsey made the second.

Mayor DuBois asked if there is a criteria for selection of Property of the Month.

Vote on Motion:

Commission Member	Aye	Nay	Other
Commissioner Hockman	X		
Commissioner Longtin	X		
Commissioner Stevens	X		

Vice-Mayor Rumsey	X		
Mayor DuBois	X		

Motion passed 5-0.

Commissioner Longtin asked when the program would begin.

Town Manager Sugerman stated that the program could begin immediately and explained that his understanding is that the Code Enforcement Officers are to designate and place a sign on one property each month as the Property of the Month.

Vice-Mayor Rumsey concurred and suggested that local businesses be solicited to provide a gift certificate for the Property of the Month.

Town Manager Sugerman stated that a motion is needed to solicit local businesses for a donation to the Property of the Month Program.

Motion: A motion was made by Vice-Mayor Rumsey to direct staff to contact businesses in Lake Park to solicit for a gift certificate to be given to the Property of the Month; Commissioner Stevens made the second.

Vote on Motion:

Commission Member	Aye	Nay	Other
Commissioner Hockman	X		
Commissioner Longtin	X		
Commissioner Stevens	X		
Vice-Mayor Rumsey	X		
Mayor DuBois	X		

Motion passed 5-0.

COMMENTS BY COMMISSION, TOWN MANAGER, TOWN ATTORNEY

Attorney Baird had no comments.

Town Manager Sugerman had no comments.

Commissioner Hockman stated that the Sunset Celebration will be on February 22, 2013 from 4:00 pm to 7:00 pm and that Grumpy Grouper is the sponsor. He encouraged everyone to attend.

Commissioner Stevens congratulated all the qualified candidates for the upcoming Town Election. He encouraged all the residents to vote on March 12, 2013.

Commissioner Longtin stated that she is glad Grumpy Grouper is in the Town and thinks they are good for the Town. She asked for the status of the Ordinance regarding the Mayor if he were no longer able to serve.

Attorney Baird explained that the second draft of the Ordinance was finished on Wednesday, February 20, 2013 and will be provided to the Town Manager on Thursday, February 21, 2013.

Commissioner Longtin asked what would be done if a Commissioner were to move out of the Town and that she thought that the Town Clerk was to be provided paperwork for that instance.

Town Clerk Mendez stated that the requirement to reside in the Town while serving on the Commission is part of the Town Code.

Vice-Mayor Rumsey thanked the staff for the plaque for Michael Pisano, former Marina Director. He stated that a new business called Shipwreck's Entertainment will be opening; they will have glow in the dark mini golf. It will be located next to Pirate's Well. The grand opening will be on February 27, 2013 from 5:30 pm to 9:30 pm and will be a fundraiser for the L's for Autism Foundation. He stated that on February 27, 2013 the Northern Palm Beach County Chamber of Commerce will be hosting a Candidate Forum from 6:30 pm to 7:30 pm in the Commission Chambers at Town Hall. He stated that the Candidate Forum will also be aired on Channel 18.

Mayor DuBois stated that the Volunteer Dinner was wonderful and thanked staff for all their hard work and suggested including other volunteers in the Town to the event. He stated that the Community Watch had a good meeting on Wednesday, February 13, 2013. He stated that there was a Green Market on Saturday, February 16, 2013. He thanked the staff for the memorial for Michael Pisano.

ADJOURNMENT

There being no further business to come before the Commission and after a motion to adjourn by Vice-Mayor Rumsey and seconded by Commissioner Stevens, and by unanimous vote, the meeting adjourned at 8:37 p.m.

Mayor James DuBois

Deputy Town Clerk, Shari Canada, CMC

Town Clerk, Vivian Mendez Lemley, CMC

Town Seal

Approved on this _____ of _____, 2012



Exhibit "A"
2/20/2013

Town of Lake Park Town Commission

Agenda Request Form

Meeting Date: February 20, 2013

Agenda Item No. *Tab 5*

Agenda Title: Authorizing the Town Manager to Sign an Engagement Letter and a Marketing Letter Promoting the use of a Town of Lake Park Video.

- | | | | |
|--------------------------|---------------------------|-------------------------------------|----------------------------|
| <input type="checkbox"/> | CONSENT AGENDA | <input checked="" type="checkbox"/> | DISCUSSION/POSSIBLE ACTION |
| <input type="checkbox"/> | PRESENTATION/PROCLAMATION | <input type="checkbox"/> | RESOLUTION |
| <input type="checkbox"/> | PUBLIC HEARING | <input type="checkbox"/> | ORDINANCE ON _____ READING |
| <input type="checkbox"/> | BID/RFP AWARD | <input type="checkbox"/> | OTHER: |

Approved by Town Manager *DSS* Date: 2/6/13
DALE S. SUBERMAN / TOWN MANAGER
 Name/Title

Originating Department: Town Manager	Costs: N/A Funding Source: N/A Acct. N/A <input type="checkbox"/> Finance _____	Attachments: Draft Marketing Letter. Engagement Letter with CGI Communications, Inc.
Advertised: Date: _____ Paper: _____ <input checked="" type="checkbox"/> Not Required	All parties that have an interest in this agenda item must be notified of meeting date and time. The following box must be filled out to be on agenda.	Yes I have notified everyone _____ or Not applicable in this case <u><i>DSS</i></u> Please initial one.

Summary Explanation/Background:

The Town has been approached by CGI Communications, Inc., the parent company of Relocate.org, to produce a promotional video of the Town of Lake Park. The promotional video will be scripted, videotaped, and produced by CGI Communications at no cost to the Town. Once completed, the final video will be accessible as a link through the Town's website, along with a link on the company's website which is Relocate.org.

In return for scripting, videotaping, producing and promoting the video, CGI is asking from the Town a letter of introduction and support of their company which will be used to introduce CGI's product to local businesses who might want to advertise around the

border of the Relocate.org streaming video of the Town of Lake Park. Of course, the local businesses will have to pay for the opportunity to advertise alongside the Town's promotional video; but that is how the Town gets the video provided to us for free.

We believe there are many upsides to this type of arrangement, but there may be a downside such as editorial rights over who can advertise alongside our video. The Town will not have editorial rights over who would be allowed to advertise alongside our promotional video.

Hopefully, the potential good of this opportunity will be significantly outweighed by the potential problems.

Recommended Motion: I move to authorize the Town Manager to sign the engagement letter with CGI Communications, Inc. for the creation of a Town of Lake Park promotional video which will be linked to both the Town's website as well as the website of Relocate.org and further to allow CGI Communications, Inc. to use a letter of introduction from the Town Manager to local area businesses promoting the opportunity for those businesses to advertise on the Relocate.org website once the Town of Lake Park promotional video is completed.

Board Membership

TAB 2



Town of Lake Park Town Commission

Agenda Request Form

Meeting Date: March 6, 2013

Agenda Item No. *Tab 2*

Agenda Title: Board Membership Appointment for the Library Board

- | | |
|--|---|
| <input type="checkbox"/> CONSENT AGENDA | <input type="checkbox"/> DISCUSSION/POSSIBLE ACTION |
| <input type="checkbox"/> PRESENTATION/PROCLAMATION | <input type="checkbox"/> RESOLUTION |
| <input type="checkbox"/> PUBLIC HEARING | <input type="checkbox"/> ORDINANCE ON ___ READING |
| <input type="checkbox"/> BID/RFP AWARD | <input checked="" type="checkbox"/> OTHER: Board Appointment |

Approved by Town Manager *DSS* **Date:** *2/20/13*

Shari Canada, Deputy Town Clerk
Name/Title

Originating Department: Town Clerk	Costs: \$ 0.00 Funding Source: Acct. # <input type="checkbox"/> Finance _____	Attachments: Board Application Ballot
Advertised: Date: _____ Paper: _____ <input checked="" type="checkbox"/> Not Required	All parties that have an interest in this agenda item must be notified of meeting date and time. The following box must be filled out to be on agenda.	Yes I have notified everyone <u> X </u> OR Not applicable in this case _____ Please initial one.

Summary Explanation/Background: Board Members Lisa Colgan's and Peter Braun's memberships on the Library Board will expire on March 17, 2013. Lisa Colgan has expressed her interest in being re-appointed to the Library Board. Her application is attached for your consideration. Peter Braun is not seeking re-appointment to the Library Board. Guadalupe Laurence has submitted an application to serve on the Library Board. Her application is attached for your consideration. The ballot is attached.

Recommended Motion: To re-appoint one (1) regular member and to appoint one (1) regular member to the Library Board.



The Town of Lake Park

Application to Serve on Town Boards and Committees

This application serves as an information file of the skills, talents and interests of citizens who are willing to serve on advisory boards and committees for the *Town of Lake Park*. When an opening occurs on one of the Boards on which you have indicated a desire to serve, your application will be submitted to the Town Commission. You will be notified by mail when appointment has been made.

Please print the following information:

Name: COLGAN, LISA
Last First Middle

Address: 402 Lakeshore Drive Apt 102, Lake Park, FL

Telephone: home 561-848-4987 work 561-842-5427 cell _____

E-Mail Address LBC0721@att.net

	Yes	No
Are you a resident of Lake Park	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Are you a non-resident business owner in Lake Park	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Are you a registered voter (Response to this question is not mandatory)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Do you currently serve on a Town Board or Committee	<input checked="" type="checkbox"/>	<input type="checkbox"/>
If so, which one(s): <u>Library</u>		
Have you been convicted of a crime	<input type="checkbox"/>	<input checked="" type="checkbox"/>
If so, when? _____ where? _____		

Please indicate your preference by number "1" through "5" of no more than five boards on which you wish to serve, with #1 being the most desired and #5 being the least desired.

<u>Choice #</u>	<u>Board</u>	<u>Choice #</u>	<u>Board</u>
<input type="checkbox"/> _____	Code Compliance *	<input type="checkbox"/> _____	Tree Board
<input type="checkbox"/> _____	CRA Board (Community Redevelopment Agency)	<input type="checkbox"/> _____	Planning & Zoning/Historic Preservation Board *
<input type="checkbox"/> _____	Harbor Marina Advisory Board	<input type="checkbox"/> <u>1</u> _____	Library Board
<input type="checkbox"/> _____	Construction Board of Adjustments & Appeals		

Please note. Membership on these (*) Boards require members to complete an annual financial disclosure form pursuant to F.S. 112.3145 (1)(a), (2)(b), (7)

Your Name: Lisa Colgan

Please indicate the reason for your interest in your first and second choices:

I have been on the Library Board for about 16 years, 14yrs as secretary

Number of Meetings of the above boards you have attended in the past six months: 6

Your educational background: (High school, College, Graduate School or other training)
high school

What is/was your profession or occupation: office manager

How long: 13 yrs

Please indicate employment experience that you feel relates to your desired service on an advisory board or committee: _____

Please indicate other general experience or community involvement that you feel qualifies you to serve on the boards you have chosen: I have been on several boards over the years.
A resident of Lake Park 30 yrs.

Feel free to attach additional sheets if required. Also, please attach your resume, if available.
Please return your completed form to the Office of the Town Clerk, 535 Park Avenue, Lake Park, Florida 33403

I HEREBY CERTIFY THAT THE STATEMENT AND ANSWERS PROVIDED ARE TRUE AND ACCURATE. I UNDERSTAND THAT ANY FALSE STATEMENTS MAY BE CAUSE FOR REMOVAL FROM A BOARD OR COMMITTEE, IF APPOINTED:

Signature: _____

Lisa Colgan

Date: 2-4-13

SUBMIT

FEB 20 2013

RECEIVED

The Town of Lake Park



Application to Serve on Town Boards and Committees

This application serves as an information file of the skills, talents and interests of citizens who are willing to serve on advisory boards and committees for the *Town of Lake Park*. When an opening occurs on one of the Boards on which you have indicated a desire to serve, your application will be submitted to the Town Commission. You will be notified by mail when appointment has been made.

Please print the following information:

Name: Laurence Guadalupe
Last First Middle

Address: 128 E Alex Dr. Lake Park

Telephone: home 561 842 7463 work 8 cell 561 452-1737

E-Mail Address laur Laurence@yaho.com

	Yes	No
Are you a resident of Lake Park	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Are you a non-resident business owner in Lake Park	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Are you a registered voter (Response to this question is not mandatory)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Do you currently serve on a Town Board or Committee	<input type="checkbox"/>	<input checked="" type="checkbox"/>

If so, which one(s): _____

Have you been convicted of a crime Yes No

If so, when? _____ where? _____

Please indicate your preference by number "1" through "5" of no more than five boards on which you wish to serve, with #1 being the most desired and #5 being the least desired.

Choice #	Board	Choice #	Board
<input type="checkbox"/> _____	Code Compliance *	<input type="checkbox"/> _____	Tree Board
<input type="checkbox"/> _____	CRA Board (Community Redevelopment Agency)	<input type="checkbox"/> _____	Planning & Zoning/Historic Preservation Board *
<input type="checkbox"/> _____	Harbor Marina Advisory Board	<input checked="" type="checkbox"/> _____	Library Board
<input type="checkbox"/> _____	Construction Board of Adjustments & Appeals		

Please note: Membership on these (*) Boards require members to complete an annual financial disclosure form pursuant to F.S. 112.3145 (1)(a), (2)(b), (7)

Your Name: Lupe Osbourne

Please indicate the reason for your interest in your first and second choices:

I am interested in seeing the Town prosper
and seeing more events at the Library

Number of Meetings of the above boards you have attended in the past six months: 0

Your educational background: (High school, College, Graduate School or other training)

P.B. Gardens H.S.

What is/was your profession or occupation: Artist/teacher

How long: 7 years

Please indicate employment experience that you feel relates to your desired service on an advisory board or committee:

employed w ~~at~~ Norton Museum
& Artist Showcase of P.B. Coast

Please indicate other general experience or community involvement that you feel qualifies you to serve on the boards you have chosen:

had several events at the
Libraries and attended some of their book slls

Feel free to attach additional sheets if required. Also, please attach your resume, if available.

Please return your completed form to the Office of the Town Clerk, 535 Park Avenue, Lake Park, Florida 33403

I HEREBY CERTIFY THAT THE STATEMENT AND ANSWERS PROVIDED ARE TRUE AND ACCURATE. I UNDERSTAND THAT ANY FALSE STATEMENTS MAY BE CAUSE FOR REMOVAL FROM A BOARD OR COMMITTEE, IF APPOINTED:

Signature: Lupe Osbourne Date: 2/20/2013

SUBMIT

BALLOT

MAYOR/COMMISSIONER

THE TOWN COMMISSION MAY APPOINT A FIVE MEMBER LIBRARY BOARD WITH TWO ALTERNATES. WE HAVE TWO APPLICANTS FOR THIS BOARD AS REGULAR MEMBERS.

Member

Yes

No

Lisa Colgan

Guadalupe Laurence

TAB 3



Town of Lake Park Town Commission

Agenda Request Form

Meeting Date: March 6, 2013

Agenda Item No. *Tab 3*

Agenda Title: Board Membership Appointment for the Planning and Zoning Board

- | | |
|--|---|
| <input type="checkbox"/> CONSENT AGENDA | <input type="checkbox"/> DISCUSSION/POSSIBLE ACTION |
| <input type="checkbox"/> PRESENTATION/PROCLAMATION | <input type="checkbox"/> RESOLUTION |
| <input type="checkbox"/> PUBLIC HEARING | <input type="checkbox"/> ORDINANCE ON ____ READING |
| <input type="checkbox"/> BID/RFP AWARD | <input checked="" type="checkbox"/> OTHER: Board Appointment |

Approved by Town Manager *DSS* **Date:** *2/20/13*

Shari Canada, Deputy Town Clerk
Name/Title

Originating Department: Town Clerk	Costs: \$ 0.00 Funding Source: Acct. # <input type="checkbox"/> Finance _____	Attachments: Board Application Ballot
Advertised: Date: _____ Paper: _____ <input checked="" type="checkbox"/> Not Required	All parties that have an interest in this agenda item must be notified of meeting date and time. The following box must be filled out to be on agenda.	Yes I have notified everyone <u> X </u> OR Not applicable in this case ____ Please initial one.

Summary Explanation/Background: There are two (2) alternate membership positions available on the Planning and Zoning Board. The Clerk's office received an application from Cynthia Grey. Her application is attached for your consideration. The purpose of this item is to appoint one (1) alternate member to the Planning and Zoning Board. The ballot is attached.

Recommended Motion: To appoint one (1) alternate member to the Planning and Zoning Board.

BALLOT

MAYOR/COMMISSIONER

THE TOWN COMMISSION MAY APPOINT A FIVE MEMBER PLANNING AND ZONING BOARD WITH TWO ALTERNATES. WE HAVE ONE APPLICANT FOR THIS BOARD AS AN ALTERNATE MEMBER.

Member

Yes

No

Cynthia Grey

RECEIVED

JAN 22 2013

LAKE PARK
TOWN CLERK'S OFFICE



The Town of Lake Park

Application to Serve on Town Boards and Committees

This application serves as an information file of the skills, talents and interests of citizens who are willing to serve on advisory boards and committees for the *Town of Lake Park*. When an opening occurs on one of the Boards on which you have indicated a desire to serve, your application will be submitted to the Town Commission. You will be notified by mail when appointment has been made.

Please print the following information:

Name: Grey Cynthia
Last First Middle

Address: 503 Sabal Palm Drive

Telephone: home 863-0800 work _____ cell _____

E-Mail Address cynpoziiuminc@me.com

	Yes	No
Are you a resident of Lake Park	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Are you a non-resident business owner in Lake Park	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Are you a registered voter (Response to this question is not mandatory)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Do you currently serve on a Town Board or Committee	<input type="checkbox"/>	<input checked="" type="checkbox"/>
If so, which one(s): _____		
Have you been convicted of a crime	<input type="checkbox"/>	<input checked="" type="checkbox"/>
If so, when? _____ where? _____		

Please indicate your preference by number "1" through "5" of no more than five boards on which you wish to serve, with #1 being the most desired and #5 being the least desired.

<u>Choice #</u>	<u>Board</u>	<u>Choice #</u>	<u>Board</u>
<input type="checkbox"/> _____	Code Compliance *	<input type="checkbox"/> 2 _____	Tree Board
<input type="checkbox"/> _____	CRA Board (Community Redevelopment Agency)	<input type="checkbox"/> 1 _____	Planning & Zoning/Historic Preservation Board *
<input type="checkbox"/> _____	Harbor Marina Advisory Board	<input type="checkbox"/> _____	Library Board
<input type="checkbox"/> _____	Construction Board of Adjustments & Appeals		

Please note: Membership on these (*) Boards require members to complete an annual financial disclosure form pursuant to F.S. 112.3145 (1)(a), (2)(b), (7)

Your Name: Cynthia Grey

Please indicate the reason for your interest in your first and second choices:

I care about the beautification of Lake Park and architecture as an art form .
influences residents everyday. It is the foundation of our buildings and what keeps them
standing. Trees are very important they shade, cool, clean the soil, & absorb Carbons.

Number of Meetings of the above boards you have attended in the past six months: 0

Your educational background: (High school, College, Graduate School or other training)
Music & Art Highschool, College, Fashion Institute of Technology & Pratt Institute and a

What is/was your profession or occupation: Digital Media Artist (photography, film & video

How long: 35

Please indicate employment experience that you feel relates to your desired service on an advisory board or committee: As an artist I have worked on projects with architects and
landscape designers to build and install functionally integrated public art projects.

Please indicate other general experience or community involvement that you feel qualifies you to serve on the boards you have chosen: My home is structually upgraded to protect it from
hurricanes as well as surrounding it with trees, to slow storm water runoff, control noise
and act as windbreakers.

Feel free to attach additional sheets if required. Also, please attach your resume, if available.

Please return your completed form to the Office of the Town Clerk, 535 Park Avenue, Lake Park, Florida 33403

I HEREBY CERTIFY THAT THE STATEMENT AND ANSWERS PROVIDED ARE TRUE AND ACCURATE. I UNDERSTAND THAT ANY FALSE STATEMENTS MAY BE CAUSE FOR REMOVAL FROM A BOARD OR COMMITTEE, IF APPOINTED:

Signature: Cynthia Grey

Date: 1-22-13

SUBMIT

PRESENT 20012-2005 DIGITAL MEDIA ARTIST, PHOTOGRAPHER, FILMMAKER/WRITER

EXHIBITIONS: JURIED/CURATED

2013 327 Clematis St Gallery (on going). **2012** ART2ART (DDA), LaGrange National XXV11 Art Museum GA, Glass front 327 Gallert Clematic St **2011** PhotoNow, Palm Beach Photographic Center, Lighthouse Art Center, Gardens Art, FOCE-10 West Palm Beach, Gallery of Art Jupiter, **2010** Artavox, West Palm Beach, Art in Public Places-Palm Beach International Airport, Armory Art Center, Gardens Art, **2009** Floating Foundation of Photography, NYC, Art Basel Miami, The Dark Room Gallery NYC, WLRN-TV 17 Miami, The Chicago International Film Festival, **2008** The Atlanta Film & Video Festival, Fort Lauderdale Public Library, Limited Editions GALLERY Bay Harbor, Women's Video Festival NYC, **2007** Tropics Video International Miami Beach, Electronic Arts Intermix Gallery NYC, The Hong Kong International Film Festival, **2006** Everson Museum NYS, Los Angeles County Museum, CA, Pace Gallery NYC, The Museum of Calvet France, the Summer Festival at Avignon, France, **2005** Henry Gallery UW, Art World II San Mateo, CA, TV South Vanderbilt University Tenn, Cranbrook Academy of Art Museum Michigan, CPB Documentary Fund, **2004** National Children's Film Festival Palm Beach County Office of Small Business Assistance, Tropics Video International, and J&L Productions,

GRANTS & AWARDS:

Photo Now (Honorable Mention), Florida State Council for the Arts, Corporation of Public Broadcasting Program Fund (Documentary), PBS WXXI-TV Artist Television Workshop Video Art, Syracuse University I.S. Newhouse School of Public Communications, Broward Cultural Affairs Council, Media Arts.

PUBLISHED STILLS/ARTICLES:

PGW C.A.N Newspaper Columnist (Kids & The Techno-Culture), Blurb.com, Harcourt, Brace, Jovanovich, Laedlaw Brothers, Grossman Press, Motorcycle World, Collings and Long Island Press.

ARTIST-IN-RESIDENT WORKSHOPS:

Art In Public Places with the Plexifoto process was utilized in collaborating projects with PACE Center for Girls, AmeriCorps, The Urban League, and the Fort Pierce Learning Center. Other collaborating projects were with Congress Middle, Rosarian Academy, Woodlands Academy, Juvenile Justice Facility (Metro Dade) North Regional Library, Parks & Recreation of Palm Beach County, and Best Buddies,

COMMISSIONS:

Sandra Devlin, Yolanda Pozzoboni, Patricia Hilton, The Blake Foundation, and Patricia Schmidlapp.

PROFESSIONAL AFFILIATION:

- Palm Beach Cultural Council
- Palm Beach Photographic Center
- The Camera Club Of New York
- Palm Beach Women's International Film Festival
- Image Permanence Institute, Rochester, NY

EDUCATION:

- I. Fashion Institute Of Technology A.A.S,
- II. Pratt Institute (photography & film)
- III. Syracuse University (Video & Photography Fellowship I.S. Newhouse Communication Center)

REFERENCES:

Frank Cerabino Columnist Palm Beach Post, Patricia Hilton Collector, David Ross, Museum Director, Jacob Grossberg Sculptor, Hector Elisondo Actor

**Ordinance
on
Second
Reading**

TAB 4



Town of Lake Park Town Commission

Agenda Request Form

Meeting Date: March 6, 2013

Agenda Item No. Tab 4

AGENDA TITLE: Amending the Future Land Use Map Designation for Parcels within the Palm Beach County Scrub Area.

- Consent Agenda, Presentation/Proclamation, Public Hearing (checked), Bid/RFP Award, Discussion/Possible Action, Resolution, Ordinance on 2nd Reading (checked), Other.

Approved by Town Manager [Signature] Date: 2/22/13

Nadia Di Tommaso / Community Development Director [Signature]

Table with 3 columns: Originating Department (Community Development), Costs (Town Clerk Acct. # 106-48100), Attachments (Staff Report, Ordinance 02-2013, Legal Ad), Advertised (Date: 02-24-2013), and notification status (Yes/No).

Summary Explanation/Background:

See Staff Report.

Recommended Motion: Adoption of Ordinance 02-2013 on second reading.

Town of Lake Park
Community Development Department



Meeting Date: **March 6, 2013**

To: TOWN COMMISSION
On 2nd Reading

Re: Small-Scale Land Use Map
Amendments for Palm Beach
County Scrub Area

Applicant: Town of Lake Park

Legal Description:

Property Control Numbers (PCNs): 36434220000007440
36434220000007460
36434220000005130
36434220000005150

Re: Small-Scale Land Use Map Amendments for Palm Beach County
Scrub Area

Figure A: Palm Beach County's Scrub Area Boundaries Map



Palm Beach County (PBC) has requested that the boundaries for the PBC Scrub Area in the Town of Lake Park be redefined on the Town's Future Land Use Map (FLUM) to match the County's Scrub Area Boundary Map (Figure A above). Based on Palm Beach County's review of the Town's 2008 amendments to the Town's Comprehensive Plan, PBC staff identified some inaccuracies pertaining to the identified boundaries of the PBC Scrub Area properties purchased

for preservation. Upon further investigation, Town Staff determined that although the Town's intent in 2008 was to properly identify those properties set aside for preservation in the FLUM, the current FLUM presents some inaccuracies. Currently, the Town's FLUM shows 5 parcels within the Scrub Area as shown in *Figure B* below. One (1) parcel is incorrectly identified and needs to be removed (PCN: 36-43-42-20-00-000-7470). Two (2) parcels need to be added (PCN: 36-43-42-20-00-000-7460 and 36-43-42-20-00-000-5150). A third parcel which is correctly identified by number, PCN: 36-43-42-20-00-000-7440, does not include its noncontiguous counterpart. These changes are illustrated in *Figure C* on the following page. The Town is requesting that two parcels be added, one deleted, and one altered to include its noncontiguous counterpart.

Figure B: Palm Beach County's Scrub Area Boundaries in Lake Park's existing FLUM



(The map shown above represents the County's Scrub Area as it is shown on the Town's approved Future Land Use Map.)

Figure C: Proposed PBC Scrub Area Boundaries



(The map shown above represents the proposed Scrub Area Boundary Map with indications of which parcels need to be added and removed. Areas to be removed are circled in orange; areas to be added are circled in blue.)

The parcel identified by PBC for removal, has PCN: 36-43-42-20-00-000-7470 (as seen in Figure C), and has an existing future land use designation of “Conservation”. This property abuts other Town-owned parcels and is owned by the Town of Lake Park. The proposed future land use designation for this parcel is “Public Buildings and Grounds”.

The three additional areas circled in blue in Figure C above have an existing future land use designation of *Commercial and Light Industrial*. Staff is proposing that these be amended to reflect the *Conservation* land use designation. These parcels include PCN: 36-43-42-20-00-000-7460 and PCN: 36-43-42-20-00-000-5150 in their entirety, and the northern region of PCN: 36-43-42-20-00-000-7440. These changes will render the parcels consistent with the Scrub Area boundaries as reviewed by PBC. The total proposed square footage of all parcels within the Conservation land use designation will be 54.93 acres.

According to the Future Land Use Element in the Town's Comprehensive Plan, areas designated as "Conservation" are:

"Areas of passive outdoor recreational uses such as wildlife sanctuaries and feeding stations, nature centers and trails, outdoor research stations, walkways, and greenways," (Lake Park Comprehensive Plan, Sec. 3.4.3, p. 3.59)

These parcels are being used to conserve natural areas and therefore should be classified as "Conservation" land rather than "Commercial and Light Industrial". Conversely, PCN: 36-43-42-20-00-000-7440 is owned by the Town of Lake Park and should reflect a Public Buildings and Grounds land use designation which the Town's Comprehensive Plan defines as:

"Lands and structures that are owned, leased, or operated by a government entity such as libraries, police stations, fire stations, post offices, government administration buildings, and areas used for associated storage of vehicles and equipment, with a maximum F.A.R. of 3.0. Also, lands and structures owned or operated by a private entity and used for a public purpose such as a privately held by publicly regulated utility..."
(Lake Park Comprehensive Plan, Sec. 3.4.3, p. 3.59)

LOCAL PLANNING AGENCY RECOMMENDATION

Monday, January 7, 2013: Approval 5-0.

TOWN COMMISSION RECOMMENDATION ON 1st READING

Wednesday, February 4, 2013: Approval 5-0.

STAFF RECOMMENDATION

Staff recommends that the Town Commission **ADOPT** Ordinance 02-2013 which will enact the following small-scale land use map amendments:

- Removing the Town owned parcel, PCN: 36-43-42-20-00-000-7470, from the Scrub Area boundaries and assigning a future land use designation of "Public Buildings and Grounds" to this parcel.
- Adding the following parcels to the Palm Beach County's Scrub Area and assigning a future land use designation of "Conservation" to these parcels:
 - PCN: 36-43-42-20-00-000-7460 (entire)
 - 36-43-42-20-00-000-5150 (entire)
 - 36-43-42-20-00-000-7440 (northern region)

ORDINANCE NO. 02-2013

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF LAKE PARK, FLORIDA, AMENDING THE LAND USE DESIGNATION FOR CERTAIN PARCELS OF REAL PROPERTY IN THE TOWN OF LAKE PARK WHEREBY THREE PARCELS ARE OWNED BY PALM BEACH COUNTY KNOWN AS THE SCRUB AREA AND ONE PARCEL IS OWNED BY THE TOWN OF LAKE PARK; PROVIDING FOR A SMALL-SCALE FUTURE LAND USE MAP AMENDMENT PURSUANT TO SECTION 163.3164(39) AND 166.041(3)(A), FLORIDA STATUTES TO ASSIGN THE FUTURE LAND USE DESIGNATION OF CONSERVATION TO THE SCRUB AREA AND PUBLIC BUILDINGS AND GROUNDS TO THE TOWN-OWNED PARCEL; PROVIDING FOR THE REPEAL OF ALL ORDINANCES IN CONFLICT HEREWITH; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Town Commission of the Town of Lake Park, Florida (Town) , has adopted a Comprehensive Plan pursuant to Chapter 163, Part II, Florida Statutes, entitled the "Local Government Comprehensive Planning and Land Development Regulation Act" (the Act); and,

WHEREAS, the Town's Comprehensive Plan has been determined to be "in compliance" with the Act; and,

WHEREAS, Palm Beach County owns six parcels of real property within the Town of Lake Park, totaling approximately 54.93 acres; having parcel control numbers 36-43-42-20-00-000-7440; 36-43-42-20-00-000-7450; 36-43-42-20-00-000-5130; 36-43-42-20-00-000-5020; 36-43-42-20-00-000-7460 and 36-43-42-20-00-000-5150; and the Town of Lake Park owns owns parcel control number 36-43-42-20-00-000-7470, all of which are legally described in the attached **Exhibit "A"** (the subject property); and,

WHEREAS, the general location of the subject property is as shown in **Exhibit "B"** which is also attached; and,

WHEREAS, pursuant to the Act, the Town's Local Planning Agency (the LPA) has conducted a public hearing, as required by Section 163.3174(4)(a), Florida Statutes, and has recommended that the Commission accept the Town Staff's recommendation to assign the future land use designation of Conservation to the subject property.

NOW THEREFORE, BE IT RESOLVED BY THE TOWN COMMISSION OF THE TOWN OF LAKE PARK, FLORIDA:

Section 1. The whereas clauses are incorporated herein as true and correct and as the legislative findings of the Town Commission.

Section 2. The future land use designation of the subject property, which is legally described in the attached Exhibit A, and the general location of which is as shown in the attached Exhibit B, both of which exhibits are incorporated herein, are hereby assigned the future land use designation of Conservation for parcels owned by Palm Beach County and Public Buildings and Grounds for the parcel owned by the Town of Lake Park.

Section 3. The Future Land Use Map which is contained in the Town's Comprehensive Plan is hereby amended to reflect the assignment of the respective future land use designations of Conservation and Public Buildings and Grounds to the subject property.

Section 4. Severability. If any section, paragraph, sentence, clause, phrase or word of this Ordinance is for any reason held by a court to be unconstitutional, inoperative or void, such holding shall not affect the remainder of this Ordinance.

Section 5. Repeal of Laws in Conflict. All Ordinances or parts of Ordinances in conflict herewith are hereby repealed to the extent of such conflict.

Section 6. Effective Date. The provisions of this Ordinance shall become effective pursuant to Section 163.3184(3)(c)4., Florida Statutes.

Attachments: Exhibit "A" - Legal Descriptions of the Subject Property
Exhibit "B" - Location Map

Exhibit "A"
Legal Descriptions of the Subject Property

Town of Lake Park

(PCN: 36-43-42-20-00-000-7470)

20-42-43, IRREG SHAPED PARS K/A PAR 1 & TRGLE PT OF PAR 2 IN OR11995P858 OF NE 1/4 OF SW 1/4 LYG SWLY OF & ADJ TO OLD DRAKE LUMBER CO RY R/W (LESS PAR IN MTG BK 74P120)

Palm Beach County

(PCN: 36-43-42-20-00-000-7440)

20-42-43, IRREG SHAPED PARS 1 & 2 OF SW 1/4 LYG SWLY OF DRAKE LUMBER CO RY R/W & SELY OF & ADJ TO PROPOSED 60 FT RD AS IN OR11995P853

(PCN: 36-43-42-20-00-000-7450)

20-42-43, E 1/2 OF SW 1/4 LYG SWLY OF & ADJ TO OLD DRAKE LUMBER CO RY R/W & LYG SELY OF & ADJ TO PARS AS IN OR11995 PS853 & 858 (LESS E 1/8 OF SW 1/4, PARS LYG NELY OF SWLY LI EXTENDED NWLY & SELY IN OR8668P527, INDUSTRIAL AVE R/W & S 108 FT SILVER BEACH RD R/W) & E 482.50 FT OF SW 1/4 OF SW 1/4 (LESS N 323.35 & S 108 FT SILVER BEACH RD R/W)

(PCN: 36-43-42-20-00-000-5130)

20-42-43, PT OF S 1/2 K/A PT OF LAKE PARK SCRUB PAR IN OR11903P158 LYG NELY OF & ADJ TO CRA BDRY & NWLY OF & ADJ TO INDUSTRIAL AVE R/W A/K/A NORTH PAR

(PCN: 36-43-42-20-00-000-5020)

20-42-43, PAR LYG NELY & NWLY OF & ADJ TO INDUSTRIAL AVE & DRAKE LUMBER CO RR BEING PT OF SE 1/4 OF NE 1/4 OF SW 1/4 & PT OF W 1/2 OF SW 1/4 OF NE 1/4 OF SE 1/4 OF SEC

(PCN: 36-43-42-20-00-000-7460)

20-42-43, TH PT OF S 1/2 LYG SWLY OF OLD DIXIE HWY R/W K/A PT OF PARS 1, 2, 4 & 6 IN OR3036P110 PAR IN OR8668P527 & 15 FT ALLEY R/W LYG ADJ TO)

(PCN: 36-43-42-20-00-000-5150)

20-42-43, TRGLR SHAPED PAR IN S 1/2 K/A PT OF LAKE PARK SCRUB PAR IN OR11903P158 LYG SLY OF & ADJ TO INDUSTRIAL AVE R/W & ELY OF & ADJ TO CRA BDRY

Exhibit "B"
Location Map



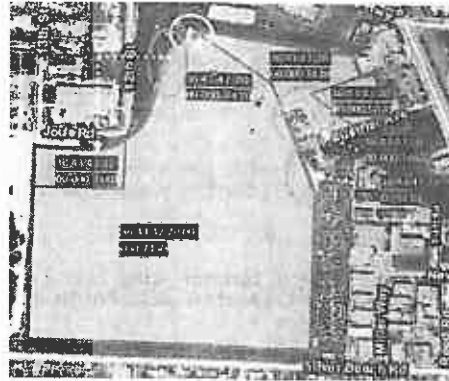
(The map shown above represents the proposed Scrub Area Boundary Map with indications of which parcels need to be added and removed. Areas to be removed are circled in orange; areas to be added are circled in blue.)

LEGAL NOTICE OF PROPOSED ORDINANCE TOWN OF LAKE PARK

Please take notice that on Wednesday, March 6, 2013 at 7:00 p.m. or soon thereafter the Town Commission, of the Town of Lake Park, Florida in a regular session to be held in the Commission Chambers, Town Hall, 535 Park Avenue, Lake Park, Florida will consider the following Ordinances on second reading and proposed adoption thereof:

Ordinance No. 02-2013 Amending the Future Land Use Map Designation for Parcels within the Palm Beach County Scrub Area

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF LAKE PARK, FLORIDA, AMENDING THE LAND USE DESIGNATION FOR CERTAIN PARCELS OF REAL PROPERTY IN THE TOWN OF LAKE PARK WHEREBY SIX PARCELS ARE OWNED BY PALM BEACH COUNTY KNOWN AS THE SCRUB AREA AND ONE PARCEL IS OWNED BY THE TOWN OF LAKE PARK; PROVIDING FOR A SMALL-SCALE FUTURE LAND USE MAP AMENDMENT PURSUANT TO SECTION 163.3164(39) AND 166.041(3)(A), FLORIDA STATUTES TO ASSIGN THE FUTURE LAND USE DESIGNATION OF CONSERVATION TO THE SCRUB AREA AND PUBLIC BUILDINGS AND GROUNDS TO THE TOWN-OWNED PARCEL; PROVIDING FOR THE REPEAL OF ALL ORDINANCES IN CONFLICT HERewith; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.



Ordinance 03-2013 Zoning Code Text Amendment Creating the Conservation District Zoning District (C-District)

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF LAKE PARK, FLORIDA, CREATING A CONSERVATION ZONING DISTRICT (C-DISTRICT) AND INCORPORATING SAME INTO SECTION 78-76.1 OF CHAPTER 78, ARTICLE III, OF THE TOWN'S CODE OF ORDINANCES; PROVIDING FOR THE REPEAL OF ALL ORDINANCES IN CONFLICT HERewith; PROVIDING FOR CODIFICATION; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

Ordinance 04-2013 Request to Rezone Palm Beach County's Scrub Area from the "Campus Light Industrial/Commercial" Zoning District to the "Conservation" Zoning District

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF LAKE PARK, FLORIDA, PROVIDING FOR THE REZONING OF SIX PARCELS OF REAL PROPERTY AS LEGALLY DESCRIBED IN THE ATTACHED EXHIBIT "A" AND GENERALLY REFERRED TO AS THE PALM BEACH COUNTY SCRUB AREA; PROVIDING FOR THE ASSIGNMENT OF THE CONSERVATION ZONING DISTRICT TO THE SCRUB AREA; PROVIDING FOR THE AMENDMENT BY REFERENCE OF SECTION 78-32 OF THE TOWN CODE WHICH INCORPORATES THE TOWN'S OFFICIAL ZONING MAP TO REFLECT THE ASSIGNMENT OF THE CONSERVATION DISTRICT TO THE PARCELS; PROVIDING FOR THE REPEAL OF ALL ORDINANCES IN CONFLICT; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

If a person decides to appeal any decision made by the Town Commission with respect to any hearing, they will need a record of the proceedings and for such purpose may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. For additional information, please contact Vivian Mendez, Town Clerk at 561-881-3311.

Vivian Mendez, CMC, Town Clerk, Town of Lake Park, Florida
PUB: The Palm Beach Post, February 24, 2013

TAB 5



Town of Lake Park Town Commission

Agenda Request Form

Meeting Date: March 6, 2013

Agenda Item No. *Tab 5*

AGENDA TITLE: Zoning Code Text Amendment Creating the Conservation Zoning District (C-District).

- | | |
|--|--|
| <input type="checkbox"/> CONSENT AGENDA | <input type="checkbox"/> DISCUSSION/POSSIBLE ACTION |
| <input type="checkbox"/> PRESENTATION/PROCLAMATION | <input type="checkbox"/> RESOLUTION |
| <input checked="" type="checkbox"/> PUBLIC HEARING | <input checked="" type="checkbox"/> ORDINANCE ON 2 nd READING |
| <input type="checkbox"/> BID/RFP AWARD | <input type="checkbox"/> OTHER: |

Approved by Town Manager *[Signature]* **Date:** *2/22/13*

Nadia Di Tommaso / *Community Development Director*
Name/Title *ND*

Originating Department: <p align="center">Community Development</p>	Costs: \$ _____ (for 3 Ordinances) Funding Source: Town Clerk Acct. # 106-48100 <input type="checkbox"/> Finance _____	Attachments: → Staff Report → Ordinance 03-2013 → Interlocal Agreement R2003-1551 → Legal Ad
Advertised: Date: 02-24-2013 Paper: Palm Beach Post <input type="checkbox"/> Not Required	All parties that have an interest in this agenda item must be notified of meeting date and time. The following box must be filled out to be on agenda.	Yes I have notified everyone <u><i>ND</i></u> OR Not applicable in this case _____ Please initial one.

Summary Explanation/Background:

See Staff Report.

Recommended Motion: Adoption of Ordinance 03-2013 on second reading.



Meeting Date: **March 6, 2013**

**To: TOWN COMMISSION
On 2nd Reading**

**Re: Zoning Code Text Amendment
Creating the Conservation
District (C-District)**

Applicant: Town of Lake Park

**Re: Zoning Code Text Amendment Creating the Conservation Zoning
District (C-District)**

The Town Staff recommends the creation of a new zoning district to be entitled the Conservation Zoning District (C-District). The purpose of this zoning district is to create a zoning district to ensure that properties in the Town which are environmentally significant or sensitive can be preserved and protected. The creation of the C-District would also fulfill an Interlocal Agreement the Town entered into with Palm Beach County in 2003 which required the Town to create a zoning district to be assigned to the County's (then) newly acquired Scrub Area so as to preserve the property purchased as part of its environmentally sensitive land bond program.

The following language has been reviewed with Palm Beach County and is being proposed for codification within the Town's Code of Ordinances:

Sec. 78-76.1 - Conservation District (C-District).

(a)

General Description. The conservation district is assigned to properties which have environmentally sensitive habitats or systems which require protection or preservation so as to prevent development and/or minimize any disturbance to native plants and animals. Development is prohibited and limited for certain passive recreational uses as described below.

(b)

Permitted uses.

Natural area, passive public park or recreation center which may include wildlife sanctuaries and feeding stations, nature centers, nature trails, hiking trails, wildlife observation platforms, environmental restoration/environmental education, environmental research stations, and greenways.

(c)

Property development regulations.

Minimum Site Area: 20 acres
Minimum Lot Width (Feet): 300 feet
Maximum Density: 1 unit / 20 acres
Maximum Lot Coverage: 1%
Maximum Building Height: 2 stories/36 feet
Minimum Building Setbacks (Feet):
 Front - 100
 Side - 50
 Side (Facing Street) - 90
 Rear - 100
Parking Requirements: See Table 78-142-1.

PLANNING and ZONING BOARD RECOMMENDATION

Monday, January 7, 2013: Approval 5-0.

TOWN COMMISSION RECOMMENDATION ON 1st READING

Wednesday, February 4, 2013: Approval 5-0.

RECOMMENDATION:

Staff recommends that the Town Commission make a motion to **ADOPT** Ordinance 03-2013 which creates Section 78-76.1 in the Town Code of Ordinances for a Conservation Zoning District (C-District).

ORDINANCE NO. 03-2013

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF LAKE PARK, FLORIDA, CREATING A CONSERVATION ZONING DISTRICT (C-DISTRICT) AND INCORPORATING SAME INTO SECTION 78-76.1 OF CHAPTER 78, ARTICLE III, OF THE TOWN'S CODE OF ORDINANCES; PROVIDING FOR THE REPEAL OF ALL ORDINANCES IN CONFLICT HEREWITH; PROVIDING FOR CODIFICATION; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Town of Lake Park, Florida is a duly constituted municipality having such power and authority conferred upon it by the Florida Constitution and Chapter 166, Florida Statutes; and

WHEREAS, the Town Commission has adopted general regulations pertaining to land development and zoning, which have been codified in Chapter 78 of the Code of Ordinances of the Town of Lake Park; and

WHEREAS, the Town's Community Development Department has recommended the creation of a new zoning district to be entitled the Conservation Zoning District (C-District) to ensure that properties in the Town which are environmentally significant, or sensitive can be preserved and protected; and

WHEREAS, the creation of a Conservation Zoning District would fulfill one of the terms of an Interlocal Agreement between the Town and Palm Beach County which required that the Town create and assign a zoning district to the County's property within the Town known as the "Scrub Area"; and

WHEREAS, the Town's Planning and Zoning Board has reviewed the proposed amendment to the Town Code and has recommended that the Town Commission adopt the amendment.

NOW THEREFORE, BE IT RESOLVED BY THE TOWN COMMISSION OF THE TOWN OF LAKE PARK, FLORIDA:

Section 1. The whereas clauses are incorporated herein as true and correct and as the legislative findings of the Town Commission.

Section 2. Chapter 78, Article III, Section 78-76.1, entitled "Conservation District (C-District)" is hereby created to read as follows:

Sec. 78-76.1 - Conservation District (C-District).

(a)

General Description. The Conservation District is assigned to properties which have environmentally sensitive habitats or systems which require protection or preservation so as to prohibit development to protect native plants and animals. Only those passive recreational uses described below are permitted in the conservation district:

(b)

Permitted uses.

Natural area, passive public park or recreation center which may include wildlife sanctuaries and feeding stations, nature centers, nature trails, hiking trails, wildlife observation platforms, environmental restoration/environmental education, environmental research stations, and greenways.

(c)

Property development regulations.

Minimum Site Area: 20 acres

Minimum Lot Width (Feet): 300 feet

Maximum Density: 1 unit / 20 acres

Maximum Lot Coverage: 1%

Maximum Building Height: 2 stories/36 feet

Minimum Building Setbacks (Feet):

Front - 100

Side - 50

Side (Facing Street) - 90

Rear - 100

Parking Requirements: See Table 78-142-1.

Section 4. Repeal of Laws in Conflict. All Ordinances or parts of Ordinances in conflict herewith are hereby repealed to the extent of such conflict.

Section 5. Codification. The sections of the Ordinance may be made a part of the Town Code of Laws and Ordinances and may be renumbered or relettered to accomplish such, and the word "Ordinance" may be changed to "section," "article," or any other appropriate word.

Section 6. Severability. If any section, subsection, sentence, clause, phrase, or portion of this Ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision and such holding shall not affect the validity of the remaining portions thereof.

Section 7. Effective Date. This Ordinance shall take effect immediately upon adoption.

INTERLOCAL AGREEMENT

* see page 6 / #26 *

THIS AGREEMENT, made and entered into on this 6th day of AUGUST, 2003 by and between the Town of Lake Park, a Florida municipal corporation, (the "Town"), and Palm Beach County, Florida, a political subdivision of the State of Florida, (the "County")

WITNESSETH:

WHEREAS, on March 9, 1999 the voters of Palm Beach County approved a \$150 million bond referendum for the acquisition of lands for conservation purposes; and

WHEREAS, the Lake Park Scrub Natural Area (the "Natural Area") is located within the Town of Lake Park and was designated as one of the high-priority sites to be acquired with funds from this bond referendum; and

WHEREAS, on July 14, 2000 the County acquired 58.9116 acres of the Natural Area and that acquisition was made with funds from the bond referendum; and

WHEREAS, for a public purpose the County declared approximately 5.8 environmentally disturbed acres of the Natural Area as surplus to its conservation lands program, to accomplish, in part, a more manageable boundary; and

WHEREAS, pursuant to an Interlocal Agreement executed July 11, 2000 between the Town and the County, the County conveyed to the Town approximately 2.674 acres of land in the Natural Area to be used primarily for road right-of-way for the western extension of Park Avenue and the Town conveyed to the County approximately 2.794 acres along the western boundary of the Natural Area to be added to the Natural Area to form a more manageable natural area boundary; and

WHEREAS, the above purchase and exchange and surplus actions resulted in a 52.88-acre natural area of significant biological, environmental and educational value to the Town and the County; and

WHEREAS, in August 2001 the County and the Town submitted a partnership application to Florida Communities Trust (FCT) for state Florida Forever matching funds for the acquisition of 52.88-acres of the Natural Area; and

WHEREAS, on October 14, 2002 FCT executed a Conceptual Approval Agreement (CAA) with the County and the Town outlining the terms and conditions under which state Florida Forever matching funds for acquisition of 52.88-acres of the Natural Area would be released; and

WHEREAS, the CAA contains conditions that require a project plan and a management plan to be prepared for the Natural Area, which project plan is described under Article III - Responsibilities of the County, Paragraph 17 (the "Project Plan") and which management plan is

described under Article III - Responsibilities of the County, Paragraph 11 (the "Management Plan"); and

WHEREAS, the acreage included in the FCT Project Site was subsequently reduced to 50.08 acres at the request of FCT; and

WHEREAS, on January 25, 2002 the County purchased an additional 1.87 acres adjacent to and now a part of the Natural Area and that acquisition was made with funds from the bond referendum; and

WHEREAS, it is in the best interests of the residents and citizens of the Town and the County for the entire 53.75-acre Natural Area in County ownership to be managed by the County in cooperation with the Town as part of the County's system of natural areas, in order to preserve the site in its natural state for future generations as a nature preserve with intact native Florida ecosystems; and

WHEREAS, the Town and the County wish to establish management responsibilities for the Natural Area; and

WHEREAS, the execution of this Agreement is in the best interest of both governmental units and the residents and citizens of same; and

WHEREAS, the Florida Interlocal Cooperation Act of 1969 (Section 163.01, Florida Statutes) allows governmental units to enter into intergovernmental agreements to make the most efficient use of their powers by enabling them to cooperate with each other on a basis of mutual advantage.

NOW, THEREFORE, in consideration of the mutual covenants, agreements and restrictions set forth herein, the parties to this Agreement agree as follows:

ARTICLE I - IN GENERAL

1. The parties hereto acknowledge and agree that the WHEREAS clauses set forth above are true and correct, and are fully incorporated into this Agreement.

2. The County and the Town agree that the County has acquired, and shall manage, in cooperation with the Town and, in coordination with the management of all natural areas acquired by the County, in a manner to protect ecosystems and populations of listed species throughout the County, the real property located within the corporate limits of the Town of Lake Park, Florida, hereinafter known as the "Lake Park Scrub Natural Area". This real property is more particularly described in Exhibit A attached hereto and made a part hereof (the "Natural Area").

3. The County and the Town agree that the name of the Natural Area may be changed by the County's Natural Area Management Advisory Committee (NAMAC) during its review of the Management Plan and that any such change in name will not change any term or condition of this

Agreement. If the name is not changed by NAMAC, then the Natural Area will continue to be known as the 'Lakes Park Scrub Natural Area' and identified as such on all signs, literature and advertisements. If the name is changed by NAMAC, then the County and Town agree that the Natural Area will be known by the name given to it by NAMAC and identified as such on all signs, literature and advertisements.

4. It is the intent of the parties that the Natural Area shall be used solely as a nature preserve, to provide scientific and educational benefits, and to provide passive recreational opportunities that are compatible with the conservation, protection and enhancement of the Natural Area for residents of, and visitors to the Town and the County. The Natural Area shall be kept in its natural state, such that present and future generations will be able to experience the natural values currently exhibited on the property, acts of God or other events beyond the control of the County and the Town notwithstanding. To this end, the County or the Town may make and maintain physical improvements to the property, such as, fencing, observation platforms, firebreaks/management roads, nature trails, and hiking trails; but only as appropriate for passive resource-based uses and only as provided for in the Management Plan or Paragraph 5 of this Agreement.

5. The County, in cooperation with the Town, shall manage the Natural Area as provided for in the Management Plan. Management activities that may take place prior to approval of the Management Plan are securing the Natural Area by installing perimeter fencing and gates; posting signs to discourage unauthorized activities, such as the dumping of trash and off-road vehicle usage; removal of trash and invasive vegetation from the Natural Area; and permitting limited public access to the Natural Area for passive recreational activities, environmental education and scientific research. Long-term management of the Natural Area shall include controlling invasive vegetation and exotic or nuisance animals, monitoring listed plant and animal species, and prescribed burning and other mechanical or chemical methods of maintaining healthy natural community structure and function in accordance with the Management Plan.

6. The parties shall use their best efforts to prevent the unauthorized use of the Natural Area or any use not compatible with the management of the site as a natural area or nature preserve, or any use not provided for in the approved Management Plan.

7. The Natural Area shall be open to the public. Facilities shall be developed and operated in a manner that allows the general public reasonable access for observation and appreciation of the significant natural resources within the Natural Area without causing harm to those resources.

8. In the management and maintenance of the Natural Area, each party shall be responsible for its own actions and negligence.

9. This Interlocal Agreement shall be filed with the Clerk of the Circuit Court of Palm Beach County, Florida, in accordance with applicable law.

10. This Interlocal Agreement shall be deemed to be the sole agreement between the parties related to the Natural Area and no prior agreements or other prior writings shall supersede that which is contained in this Interlocal Agreement.

11. For the purposes of this Interlocal Agreement, notices to the other party shall be deemed sufficient when addressed to the following address and deposited in the United States Mail:

a. Mayor, Town of Lake Park
535 Park Avenue
Lake Park, Florida 33403

With copy to:
Manager, Town of Lake Park
535 Park Avenue
Lake Park, Florida 33403

b. Palm Beach County
Department of Environmental Resources Management
3323 Belvedere Road, Bldg. 502
West Palm Beach, Florida 33406-1548

With copy to:
County Attorney's Office
Palm Beach County
301 N. Olive Avenue
West Palm Beach, Florida 33401

ARTICLE II - JOINT RESPONSIBILITIES

12. The locations of public access points and any restrictions on access will be jointly agreed to by the County and the Town and described in the Management Plan.

13. Subject to annual appropriations by the County's Board of County Commissioners and the Town Council of the Town of Lake Park, personnel time and expertise, professional services contracts, equipment, materials and supplies for the ongoing, site-specific management of this site shall be provided by both parties. A detailed division of responsibilities for the management of the Natural Area shall be provided in the Management Plan. The County may apply for any applicable funds available from the State for management purposes, and shall minimize management costs through the involvement of volunteers.

14. The Natural Area shall be identified as being publicly-owned and operated as a passive, natural resource-based public outdoor recreational site in all literature and advertising.

15. Both parties shall encourage students, residents and visitors to use the Natural Area for educational and passive recreational purposes.

16. Should any unforeseen events or activities, either natural or man-made, severely limit or eliminate the natural values presently on the Natural Area, the future of the Natural Area will be determined by the County in consultation with the Town in the manner provided for in the Management Plan.

ARTICLE III - RESPONSIBILITIES OF THE COUNTY

17. The County shall be primarily responsible for development of the Project Plan as specified in Section V of the CAA, and prescribed by Rules 9K-7 and 9K-8.011, Florida Administrative Code.

18. The County shall be primarily responsible for development of the Management Plan for the Natural Area. The Management Plan shall be developed to meet all of the requirements specified in Sections IV, VI, VII, VIII, IX and X of the CAA, and prescribed by Rule 9K-7.01, Florida Administrative Code. The Management Plan shall address the entire Natural Area including any areas that are not part of the FCT Project Plan. The Management Plan shall address the treatment of any remnants of prior use on the site. The County shall seek input from the Town in development of the Management Plan and prior to presentation of a draft of the Management Plan to NAMAC. In addition, any subsequent scheduled revisions of the Management Plan shall be made in cooperation with the Town. The Management Plan and any scheduled revisions will be subject to approval by the Palm Beach County Board of County Commissioners, and, should FCT provide funds reimbursing a portion of the acquisition costs, subject to approval by FCT, as well.

19. The County shall secure the Natural Area with perimeter fencing, gates and signage to discourage unauthorized activities, such as the dumping of trash and off-road vehicle usage, while permitting limited public access to the Natural Area for passive recreational activities, environmental education and scientific research. This may occur prior to approval of the Management Plan. The County shall maintain these fences, gates and signs.

20. The County shall perform the initial management activities of removing trash and invasive vegetation from the Natural Area. These activities may occur prior to approval of the Management Plan.

21. The County shall make and pay for physical improvements to the Natural Area including those that would encourage public use of the Natural Area as a nature preserve. These improvements shall be subject to a budget approved by the Palm Beach County Board of County Commissioners and to approval by the Town Council as required for public use facilities located on property within the Town and as required by the Town Code. These physical improvements may include, but are not limited to, fencing, hiking and interpretive trails, educational displays (kiosks and informational signs), and observation platforms. The physical improvements will be limited to those included in the Management Plan and shall not be constructed prior to approval of the Management Plan, except as otherwise provided for in Paragraph 5 of this Agreement. The County shall use its best effort to construct these facilities, taking into consideration primarily the sensitivity and needs of the biological communities and secondarily the intended research, educational and recreational uses of the Natural Area.

22. The County shall maintain all trails, kiosks and observation platforms constructed within the Natural Area. The County shall maintain all kiosk displays, trail guides, fact sheets, brochures and other educational materials describing the natural resources, uses, and joint management of the Natural Area.

23. The County shall identify a County employee as a contact person to interact with the Town in planning for and managing the Natural Area.

24. The County shall identify a County employee as the public contact person to coordinate group usage and research on the Natural Area and to answer public inquiries about the site.

25. The County Sheriff shall assume primary responsibility for public safety and law enforcement on the Natural Area as long as the Town's law enforcement is provided through the County Sheriff.

ARTICLE IV - RESPONSIBILITIES OF THE TOWN

26. The Town hereto agrees to review its zoning ordinances and comprehensive plan and to take such actions as may be necessary to designate the Natural Area with a conservation land use and complimentary zoning designation consistent with its intended use as a nature preserve. Amendment to the Town's comprehensive land use plan and zoning ordinance shall be proposed at the next available comprehensive plan or zoning amendment cycle, respectively. A copy of the approved amendment shall be submitted to the County within thirty (30) days of the approval of the amendment by the appropriate governing entity. A copy of any approved comprehensive plan or zoning amendment shall also be submitted to the FCT within thirty (30) days of the approval of the amendment by the appropriate governing entity.

27. The Town agrees to provide weekly garbage pick-up for trash receptacles located in the parking areas in the Natural Area.

28. The Town shall assume responsibility for the daily opening and closing of the main entry gate providing public access to the Natural Area.

29. Should the Town establish its own law enforcement service, the Town shall assume primary responsibility for public safety and law enforcement on the Natural Area, with the County Sheriff's Office as backup.

30. The Town shall provide regular maintenance (e.g., mowing and weed control) of the perimeter firebreak and any area immediately outside the perimeter fence of the Natural Area that is the jurisdictional responsibility of the Town.

31. The Town shall promptly execute and provide the County with all documents required of the Town pursuant to FCT requirements for the Project Plan and the Management Plan.

32. During volunteer activities, the Town agrees to assist the County, subject to the availability of Town funds, staff and equipment, in maintenance activities, including removal of invasive vegetation, trash and debris. The Town also agrees to assist the County with periodic prescribed burns at the Natural Area in accordance with the Management Plan.

33. The Town agrees to expeditiously review, through appropriate Town departments and boards, any engineering design plans which cover the Natural Area and require approval by the Town. The Town also agrees to waive any fees required for construction or management activity permits issued by the Town for the Natural Area.

34. The Town agrees that in reviewing any proposed changes to, uses of, or activities on, real property immediately adjacent to the Natural Area, it shall consider the protection of the biological communities on the Natural Area and the potential for adverse impacts to the species present.

35. The Town shall identify a Town employee as the contact person to interact with the County in planning for and managing the Natural Area.

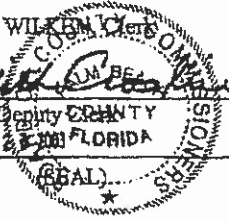
(The remainder of this page intentionally left blank)

WHEREFORE, the parties hereto have set their hands and seals on the day and date set forth next to their signatures.

ATTEST:

PALM BEACH COUNTY, FLORIDA, BY
ITS BOARD OF COUNTY COMMISSIONERS

DOROTHY H. WILKINSON, Clerk
BY: *Judith C. ...*
Deputy COUNTY CLERK
DATE: SEP 23 2003 FLORIDA



BY: *Km*
Karen T. Marcias, Chair
DATE: SEP 23 2003

R2003 1551

APPROVED AS TO FORM AND
LEGAL SUFFICIENCY:

APPROVED AS TO TERMS AND
CONDITIONS:

BY: *Heidi Juhl*
Heidi Juhl
Assistant County Attorney

Richard E. Walesky
Richard E. Walesky, Director
Palm Beach County Dept of
Environmental Resources Management

ATTEST:

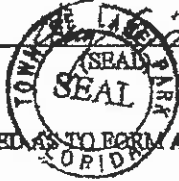
TOWN OF LAKE PARK, FLORIDA BY
ITS COUNCIL

BY: Carol Simpkins


BY: 
Paul Castro, Mayor

DATE: 2003

DATE: August 6, 2003



APPROVED AS TO FORM AND LEGAL SUFFICIENCY:

BY: 
Thomas J. Beard, Town Attorney

DATE: 7-20-03

EXHIBIT A

LEGAL DESCRIPTION OF LAKE PARK SCRUB NATURAL AREA

A parcel of land lying in Section 20, Township 42 South, Range 43 East, Palm Beach County, Florida, and being more particularly described as follows:

Commencing at the West one-quarter (W ¼) corner of said Section 20, THENCE South 01°21'11" West, along the West line of said Section 20, a distance of 1350.73 feet to a point at the intersection of the North line of the South half (S1/2) of the Southwest one-quarter (SW ¼) of said Section 20; THENCE South 88°29'41" East, along said North line of the South half (S ½) of the Southwest one-quarter (SW ¼), a distance of 845.77 feet; THENCE South 01°22'57" West, a distance of 28.99 feet; THENCE South 88°29'35" East, a distance of 3.34 feet; THENCE South 01°18'43" West, a distance of 80.04 feet to the POINT OF BEGINNING; THENCE South 88°28'42" East, a distance of 292.46 feet to the beginning of a curve whose radius point bears North 01°30'18" East, a distance of 330.00 feet; THENCE East along the arc of said curve through a central angle of 77°47'07" a distance of 448.01 feet; THENCE North 13°43'11" East, a distance of 247.48 feet to the beginning of a curve whose radius point bears South 76°16'48" East, a distance of 270.00 feet; THENCE Northeast along the arc of said curve through a central angle of 38°22'08" a distance of 180.81 feet; THENCE continue East along said curve, through a central angle of 47°42'30", a distance of 224.82 feet; THENCE South 80°12'14" East, a distance of 683.41 feet; THENCE South 20°55'38" East, a distance of 128.75 feet; THENCE South 68°04'22" West, a distance of 293.55 feet to a point on the aforesaid Northeasterly line of the old Drake Lumber Company railroad; THENCE South 49°58'03" East, along said Northeasterly line a distance of 353.38 feet to a point on the Southerly RIGHT-OF-WAY line of Industrial Avenue; THENCE North 68°08'22" East, departing aforesaid Northeasterly line of the old Drake Lumber Company railroad and along the Southerly RIGHT-OF-WAY line of Industrial Avenue, a distance of 130.30 feet to the Northwest corner of that certain parcel of land as described in DEED BOOK 899, at PAGE 533 of the public records of Palm Beach County, Florida; THENCE South 20°55'38" East, a distance of 87.00 feet; THENCE North 68°08'22" East, a distance of 128.00 feet; THENCE North 20°55'38" West, a distance of 87.00 feet to the aforesaid Southerly RIGHT-OF-WAY line of Industrial Avenue and the Northeast corner of that certain parcel of land as described in DEED BOOK 899, at PAGE 533 of the public records of Palm Beach County, Florida; THENCE North 68°07'42" East, along said Southerly RIGHT-OF-WAY line a distance of 145.41 feet to a point on the West line of that certain RIGHT-OF-WAY as described in OFFICIAL RECORD BOOK 1541, at PAGES 43 THROUGH 44, public records of Palm Beach County, Florida, said point also being the point of curvature of a curve concave to the Southwest, having a radius of 12.00 feet; THENCE departing said Southerly RIGHT-OF-WAY line and along said West line, along the arc of said curve, through a central angle of 88°58'40", a distance of 18.54 feet to the point of tangency; THENCE South 20°55'38" East, a distance of 232.88 feet; thence South 68°04'22" West departing said West RIGHT-

OF-WAY line, a distance of 146.00 feet; THENCE South 20°55'38" East, a distance of 186.00 feet; THENCE North 69°04'22" East, a distance of 146.00 feet to a point on the aforesaid Westerly RIGHT-OF-WAY line of that certain deed recorded in OFFICIAL RECORDS BOOK 1541, PAGE 43, public records of Palm Beach County, Florida; THENCE South 20°55'38" East, along said Westerly RIGHT-OF-WAY line, a distance of 524.89 feet to a point on the Southwesterly line of the aforesaid Old Drake Lumber Company railroad; THENCE North 49°56'03" West, departing said Southwesterly line of said deed, and along said Southwesterly line of the old Drake Lumber Company railroad, a distance of 921.25 feet; THENCE South 69°03'57" West, departing said Southwesterly line, a distance of 288.32 feet to the Northwest corner of that certain parcel of land as described in ORB 3609, PAGE 283, public records of Palm Beach County, Florida; THENCE South 01°18'48" West, along the West line of said parcel, a distance of 1080.37 feet to the North line of that certain 73 foot RIGHT-OF-WAY for Silver Beach Road as described in OFFICIAL RECORD BOOK 10644, PAGE 971, public records of Palm Beach County, Florida; THENCE North 88°30'30" West, departing said West line and along said North RIGHT-OF-WAY line, a distance of 1461.85 feet; THENCE North 01°18'43" East, departing said North line, a distance of 1,152.53 feet to the POINT OF BEGINNING.

LESS AND EXCEPTING THE FOLLOWING DESCRIBED PARCEL:

Commencing at the intersection of the old Drake Lumber Company railroad line and the Westerly right-of-way line of Old Dixie Highway; THENCE North 49°56'03" West, along the Southwesterly line of said old Drake Lumber Company railroad, a distance of 1121.84 feet to the POINT OF BEGINNING; THENCE South 69°06'43" West, departing said Southwesterly RIGHT-OF-WAY line a distance of 237.84 feet; THENCE North 20°53'17" West, a distance of 278.30 feet; THENCE North 69°06'43" East, a distance of 138.89 feet; THENCE South 26°22'53" East, a distance of 228.66 feet; THENCE North 69°04'22" East, a distance of 48.41 feet to the aforesaid Southwesterly line of the old Drake Lumber Company railroad, THENCE South 49°56'03" East, along said Southwesterly line, a distance of 69.16 feet to the POINT OF BEGINNING.

LESS AND EXCEPTING THE FOLLOWING DESCRIBED PARCEL:

Commencing at the Northeast corner of Lot 1, Block D, said point also being the Northeast corner of the Plat of Tri-City Industrial Park, recorded in PLAT BOOK 28, PAGE 100 in the public records of Palm Beach County, Florida; THENCE South 69°03'57" West along the North line of said Lot 1 and its Westerly extension, a distance of 288.32 feet; THENCE North 40°03'50" West, a distance of 157.08 feet to a point on the South line of the property described in OFFICIAL RECORD BOOK 3609, PAGE 283 public records of Palm Beach County, Florida; THENCE North 69°06'43" East along said South line, being the South RIGHT-OF-WAY line of Industrial Avenue, a distance of 237.84 feet; THENCE North 66°01'33" East along said South RIGHT-OF-WAY line, a distance of 113.22 feet; THENCE North 69°06'22" East along said South RIGHT-OF-WAY line, a distance of 130.30 feet; THENCE South 20°55'38" East, a distance of 67.00 feet; THENCE North 69°06'22" East, a

distance of 128.00 feet; THENCE North 20°55'38" West, a distance of 67.00 feet to a point on said South RIGHT-OF-WAY line; THENCE North 69°07'42" East along said South RIGHT-OF-WAY line, a distance of 145.41 feet to the beginning of a curve whose radius point bears South 20°53'18" East, a distance of 12.00 feet; THENCE Southeast along the arc of said curve through a central angle of 69°56'40" a distance of 18.84 feet to a point on the West RIGHT-OF-WAY line of Old Dixie Highway; THENCE South 20°55'38" East along said RIGHT-OF-WAY line, a distance of 232.68 feet; THENCE South 68°04'22" West, a distance of 148.00 feet; THENCE South 20°55'38" East, a distance of 188.00 feet; THENCE North 69°04'22" East, a distance of 148.00 feet to a point on said West RIGHT-OF-WAY line; THENCE South 20°55'38" East along said West RIGHT-OF-WAY line, a distance of 524.89 feet to a point on the East line of said Plat of Tri-City Industrial Park; THENCE North 49°58'03" West along said East line, a distance of 921.25 feet to the POINT OF BEGINNING.

TOGETHER WITH THE FOLLOWING DESCRIBED PARCEL:

Commencing where the Dixie Highway intersects Dixie Way in Kelsey City, measure 484.35 feet in a Southerly direction along the center line of Dixie Highway; THENCE 90° Westward to the intersection of the RIGHT-OF-WAY of the Drake Lumber Company railroad to the POINT OF BEGINNING; THENCE in a Northwesterly direction along the RIGHT-OF-WAY of said railroad, a distance of 296.5 feet; THENCE Northeasterly making an angle (included) of 81° with the last named course, a distance of 353.76 feet; THENCE 90° to the Southeast, parallel to the Dixie Highway, a distance of 158.35 feet; THENCE 90° to the Northeast, a distance of 82.0 feet; THENCE 90° to the Southeast, a distance of 100.0 feet; THENCE 90° to the Southwest, a distance of 292.0 feet to the POINT OF BEGINNING.

STATE OF FLORIDA COUNTY OF PALM BEACH
 I, DOROTHY H. WILSON, Not Public Clerk of said
 State of Florida, do hereby certify the foregoing
 to be a true and correct copy of the original filed in my office
 on 9/23/2003
 DATED at West Palm Beach, Fl. on 10/6/2003
 DOROTHY H. WILSON, Not Public Clerk
 By Judith Crozier DC



LEGAL NOTICE OF PROPOSED ORDINANCE TOWN OF LAKE PARK

Please take notice that on Wednesday, March 6, 2013 at 7:00 p.m. or soon thereafter the Town Commission, of the Town of Lake Park, Florida in a regular session to be held in the Commission Chambers, Town Hall, 535 Park Avenue, Lake Park, Florida will consider the following Ordinances on second reading and proposed adoption thereof:

Ordinance No. 02-2013 Amending the Future Land Use Map Designation for Parcels within the Palm Beach County Scrub Area

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF LAKE PARK, FLORIDA, AMENDING THE LAND USE DESIGNATION FOR CERTAIN PARCELS OF REAL PROPERTY IN THE TOWN OF LAKE PARK WHEREBY SIX PARCELS ARE OWNED BY PALM BEACH COUNTY KNOWN AS THE SCRUB AREA AND ONE PARCEL IS OWNED BY THE TOWN OF LAKE PARK, PROVIDING FOR A SMALL-SCALE FUTURE LAND USE MAP AMENDMENT PURSUANT TO SECTION 163.3164(39) AND 166.041(3)(A), FLORIDA STATUTES TO ASSIGN THE FUTURE LAND USE DESIGNATION OF CONSERVATION TO THE SCRUB AREA AND PUBLIC BUILDINGS AND GROUNDS TO THE TOWN-OWNED PARCEL; PROVIDING FOR THE REPEAL OF ALL ORDINANCES IN CONFLICT HERewith; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.



Ordinance 03-2013 Zoning Code Text Amendment Creating the Conservation District Zoning District (C-District)

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF LAKE PARK, FLORIDA, CREATING A CONSERVATION ZONING DISTRICT (C-DISTRICT) AND INCORPORATING SAME INTO SECTION 78-76.1 OF CHAPTER 78, ARTICLE III, OF THE TOWN'S CODE OF ORDINANCES; PROVIDING FOR THE REPEAL OF ALL ORDINANCES IN CONFLICT HERewith; PROVIDING FOR CODIFICATION; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

Ordinance 04-2013 Request to Rezone Palm Beach County's Scrub Area from the "Campus Light Industrial/Commercial" Zoning District to the "Conservation" Zoning District

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF LAKE PARK, FLORIDA, PROVIDING FOR THE REZONING OF SIX PARCELS OF REAL PROPERTY AS LEGALLY DESCRIBED IN THE ATTACHED EXHIBIT "A" AND GENERALLY REFERRED TO AS THE PALM BEACH COUNTY SCRUB AREA; PROVIDING FOR THE ASSIGNMENT OF THE CONSERVATION ZONING DISTRICT TO THE SCRUB AREA; PROVIDING FOR THE AMENDMENT BY REFERENCE OF SECTION 78-32 OF THE TOWN CODE WHICH INCORPORATES THE TOWN'S OFFICIAL ZONING MAP TO REFLECT THE ASSIGNMENT OF THE CONSERVATION DISTRICT TO THE PARCELS; PROVIDING FOR THE REPEAL OF ALL ORDINANCES IN CONFLICT; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

If a person decides to appeal any decision made by the Town Commission with respect to any hearing, they will need a record of the proceedings and for such purpose may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. For additional information, please contact Vivian Mendez, Town Clerk at 561-881-3311.

Vivian Mendez, CMC, Town Clerk, Town of Lake Park, Florida
PUB: The Palm Beach Post, February 24, 2013

TAB 6



Town of Lake Park Town Commission

Agenda Request Form


Meeting Date: March 6, 2013

Agenda Item No. Tab 6

AGENDA TITLE: Rezoning the Palm Beach County Scrub Area from the "Campus Light Industrial/Commercial" Zoning District to the "Conservation" Zoning District.

- | | |
|--|--|
| <input type="checkbox"/> CONSENT AGENDA | <input type="checkbox"/> DISCUSSION/POSSIBLE ACTION |
| <input type="checkbox"/> PRESENTATION/PROCLAMATION | <input type="checkbox"/> RESOLUTION |
| <input checked="" type="checkbox"/> PUBLIC HEARING | <input checked="" type="checkbox"/> ORDINANCE ON 2 nd READING |
| <input type="checkbox"/> BID/RFP AWARD | <input type="checkbox"/> OTHER: |

Approved by Town Manager  Date: 2/22/13

Nadia Di Tommaso / Community Development Director 
Name/Title

Originating Department: <p style="text-align: center;">Community Development</p>	Costs: \$ _____ (for 3 Ordinances) Funding Source: Town Clerk Acct. # 106-48100 <input type="checkbox"/> Finance _____	Attachments: → Staff Report → Ordinance 04-2013 → Legal Ad
Advertised: Date: 02-24-2013 Paper: Palm Beach Post <input type="checkbox"/> Not Required	All parties that have an interest in this agenda item must be notified of meeting date and time. The following box must be filled out to be on agenda.	Yes I have notified everyone <u>ND</u> OR Not applicable in this case _____ Please initial one.

Summary Explanation/Background:

See Staff Report.

Recommended Motion: Adoption of Ordinance 04-2013 on second reading.



**TOWN LAKE OF PARK
TOWN COMMISSION - 2nd Reading**

Meeting Date: March 6, 2013

DESCRIPTION: Rezoning the Palm Beach County Scrub Area from the 'Campus Light Industrial/Commercial' Zoning District' to the 'Conservation' zoning district.

APPLICANTS REQUEST: This application is Town-initiated and is pursuant to discussions with Palm Beach County. This application is proposing the rezoning of six parcels of land (the Property) owned by Palm Beach County. See Zoning Map (Exhibit "A") and proposed Scrub Area Boundaries Map (Exhibit "B"). The parcels respective acreages are 45.4 acres, 2.79 acres, 4.52 acres, 1.87 acres, 0.18 acres, 0.17 acres, totaling 54.93 acres. The Property is located within Palm Beach County's Scrub Area. The Scrub Area was purchased by Palm Beach County as part of a bond issue which raised money to protect and preserve environmentally sensitive lands. The Property is located west of Old Dixie Highway, between Silver Beach Road and 12th Street and is currently zoned Campus Light Industrial/Commercial (CLIC). Staff recommends that the Property be rezoned to the Conservation Zoning District (C-District) to be consistent with the future land use designation of 'Conservation' as provided for in the Town's Comprehensive Plan.

PLANNING AND ZONING BOARD RECOMMENDATION:
Monday, January 7, 2013: **APPROVAL**

TOWN COMMISSION RECOMMENDATION ON 1st READING

Wednesday, February 4, 2013: Approval 3-2.

The Town Commission requested that the County return on 2nd reading with an update on the timeline for the future improvements of the Scrub Area.

STAFF RECOMMENDATION: APPROVAL on 2nd reading.

BACKGROUND INFORMATION:

Applicant(s):	Town of Lake Park
Owner:	Palm Beach County
Address :	N/A
Lot Sizes:	45.4 acres; 4.52 acres; 2.79 acres; 1.87 acres; 0.18 acres; 0.17 acres
Parcel Control Numbers:	36434220000007450; 36434220000005130; 36434220000007440; 36434220000005020; 36434220000007460; 36434220000005150
Existing Zoning :	Campus Light Industrial/Commercial (CLIC)

Adjacent Zoning

North: Public District (P-District)
South: City of Riviera Beach (Residential)
East: Campus Light Industrial/Commercial (CLIC)
West: Campus Light Industrial/Commercial (CLIC)

Adjacent Land Uses

North: Public Buildings and Grounds
South: City of Riviera Beach (Single-Family Residential)
East: Commercial and Light Industrial
West: Commercial and Light Industrial

CONSISTENCY WITH THE COMPREHENSIVE PLAN

A Small-scale future land use map amendment is being concurrently processed. The proposed small-scale land use map amendment will identify all parcels within the Palm Beach County (PBC) Scrub area with a future land use designation of “Conservation”.

The assignment of the Conservation Zoning District (C-District) to the Property would fulfill the requirements of Article IV, Paragraph 26 of the 2003 Interlocal Agreement between the Town and Palm Beach County which reads,

“The Town hereto agrees to review its Zoning Ordinances and Comprehensive Plan and to take such actions as may be necessary to designate the Natural Area with a conservation land use and complimentary zoning designation consistent with its intended use as a nature preserve. Amendment to the Town’s Comprehensive Land Use Plan and Zoning Ordinance shall be proposed at the next available comprehensive plan or zoning amendment cycle, respectively.”

Furthermore, the proposed rezoning makes the Property’s zoning consistent with its future land use designation of “Conservation”. The rezoning would be consistent with Policy 1.1 of the Future Land Use Element of the Town’s Comprehensive Plan which reads:

Policy 1.1: Land Development Regulations shall be amended as necessary to contain specific and detailed provisions required to implement the adopted Comprehensive Plan and which as a minimum:

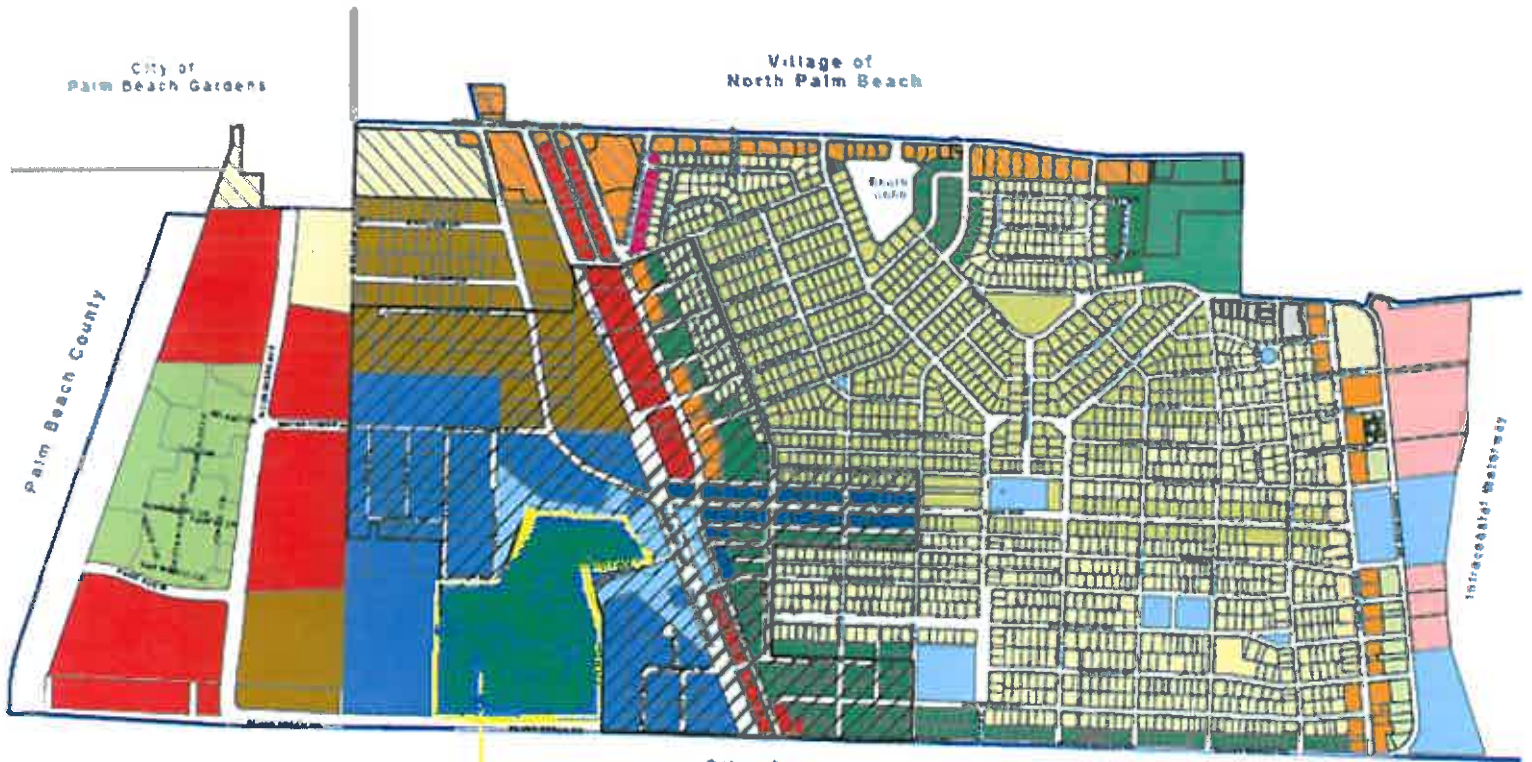
- b. Regulate the use and intensity of land development consistent with this element to ensure the compatibility of adjacent land uses.
- k. Eliminate and/or reduce use of land inconsistent with the Future Land Use Map and the community’s character.

The Property is owned by Palm Beach County and was purchased to be maintained for preservation and open space. Accordingly, it is appropriate to assign the Conservation Zoning District to the Property.

STAFF RECOMMENDATION:

Staff recommends that the Town Commission make a motion to APPROVE Ordinance 04-2013 on second reading to rezone the PBC Scrub Area property from “Campus Light Industrial/Commercial” to “Conservation”.

EXHIBIT "A" – Town of Lake Park Zoning Map



Legend

— CRA Boundaries

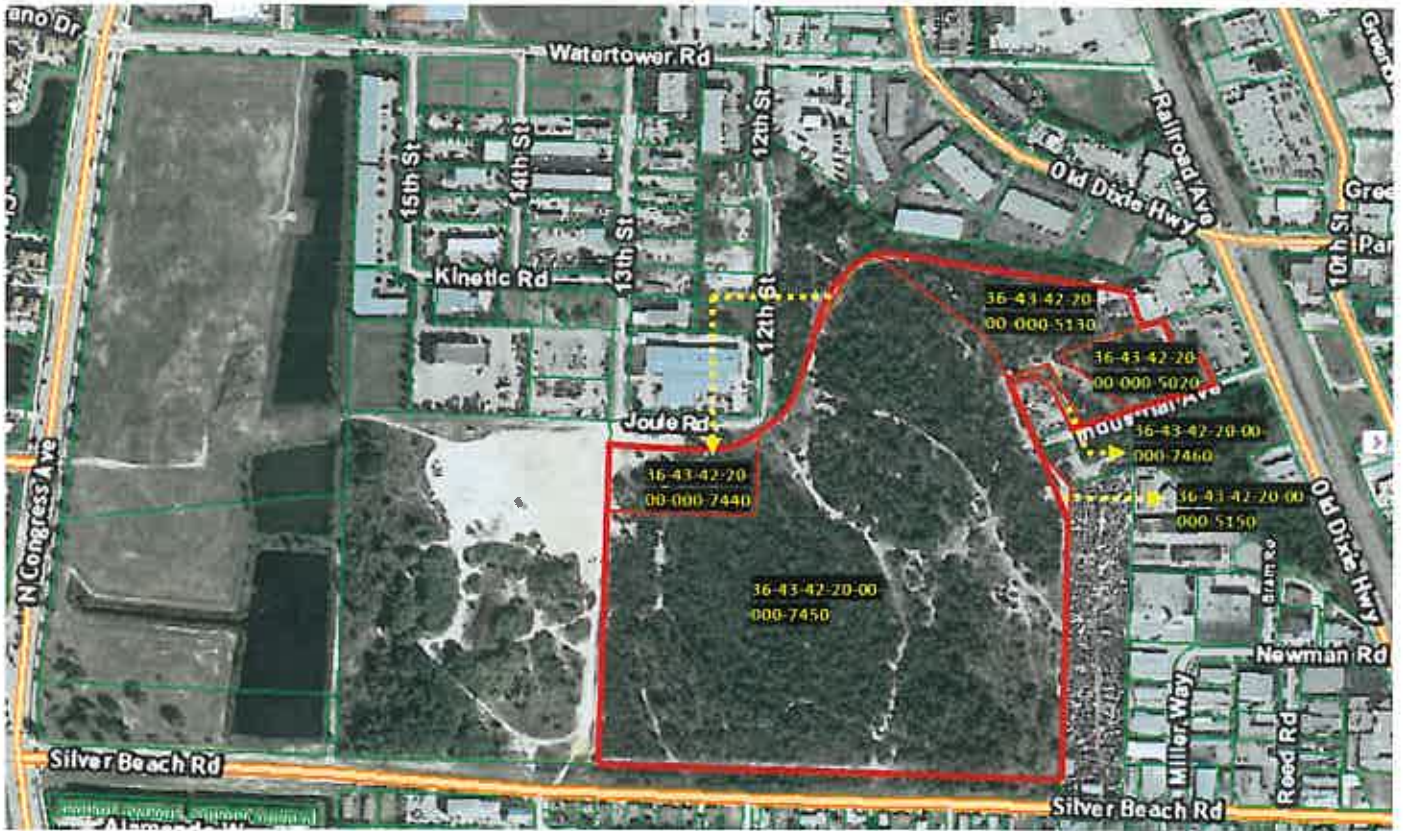
- R1B
- R1AA
- R1
- R1A
- R2A
- R3
- R2
- TND

REZONING AREA

- C1
- C1B
- C2
- C3
- Public
- PUD
- PAOD
- CUC
- CRA
- NBOZ_overlay
- C4
- Lake_Park_Boundary



EXHIBIT "B" – Palm Beach County Scrub Area Boundary Map



ORDINANCE NO. 04-2013

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF LAKE PARK, FLORIDA, PROVIDING FOR THE REZONING OF SIX PARCELS OF REAL PROPERTY AS LEGALLY DESCRIBED IN THE ATTACHED EXHIBIT "A" AND GENERALLY REFERRED TO AS THE PALM BEACH COUNTY SCRUB AREA; PROVIDING FOR THE ASSIGNMENT OF THE CONSERVATION ZONING DISTRICT TO THE SCRUB AREA; PROVIDING FOR THE AMENDMENT BY REFERENCE OF SECTION 78-32 OF THE TOWN CODE WHICH INCORPORATES THE TOWN'S OFFICIAL ZONING MAP TO REFLECT THE ASSIGNMENT OF THE CONSERVATION DISTRICT TO THE PARCELS; PROVIDING FOR THE REPEAL OF ALL ORDINANCES IN CONFLICT; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, Palm Beach County is the owner of six parcels of land in the Town of Lake Park, Florida (Town), which are located west of Old Dixie Highway, between Silver Beach Road and 12th Street (the subject property); and,

WHEREAS, the subject property is known as the Palm Beach County Scrub Area; and

WHEREAS, the subject property is legally described in **Exhibit "A"** and generally located as shown on **Exhibit "B"**, both of which are attached hereto; and,

WHEREAS, the Town Commission has previously assigned the zoning district of Campus Light Industrial/Commercial (CLIC) to the subject property, and this zoning is currently shown on the Town's Official Zoning Map; and,

WHEREAS, the Town Commission has created a zoning district known as the "Conservation District (C-District)" to the subject property; and

WHEREAS, the Commission's assignment of the Conservation Zoning District (C-District) to the subject property would fulfill the requirements of Article IV, Paragraph 26 of an Interlocal Agreement between the Town and Palm Beach County pertaining to the subject property; and

WHEREAS, the Town Commission has determined that the assignment of the C-District zoning classification to the subject property would be consistent with the Future Land Use designation which has been assigned to the subject property under the Town's Comprehensive Plan.

NOW THEREFORE, BE IT RESOLVED BY THE TOWN COMMISSION OF THE TOWN OF LAKE PARK, FLORIDA:

Section 1. The whereas clauses are incorporated herein as true and correct, and as the legislative findings of the Commission

Section 2. The Town Commission hereby assigns the zoning classification of Conservation Zoning District to the subject property which is legally described in the attached Exhibit A, which is incorporated herein.

Section 3. Section 78-32, which incorporates by reference the Town's Official Zoning Map and generally shows the assignment of the various zoning districts to the various properties in the Town, is hereby amended to reflect the assignment of the Conservation Zoning District to the subject property.

Section 4. Severability. If any section, paragraph, sentence, clause, phrase or word of this Ordinance is for any reason held by a court to be unconstitutional, inoperative, or void, such holding shall not affect the remainder of this ordinance.

Section 5. Repeal of Laws in Conflict. All ordinances or part of ordinances in conflict herewith are hereby repealed to the extent of such conflict.

Section 6. The provisions of this Ordinance shall become effective upon adoption.

Attachment: Exhibit "A" – Legal Descriptions
Exhibit "B" - Location Map

Exhibit "A"
Legal Descriptions

(PCN: 36-43-42-20-00-000-7440)

20-42-43, IRREG SHAPED PARS 1 & 2 OF SW 1/4 LYG SWLY OF DRAKE LUMBER CO RY R/W & SELY OF & ADJ TO PROPOSED 60 FT RD AS IN OR11995P853

(PCN: 36-43-42-20-00-000-7450)

20-42-43, E 1/2 OF SW 1/4 LYG SWLY OF & ADJ TO OLD DRAKE LUMBER CO RY R/W & LYG SELY OF & ADJ TO PARS AS IN OR11995 PS853 & 858 (LESS E 1/8 OF SW 1/4, PARS LYG NELY OF SWLY LI EXTENDED NWLY & SELY IN OR8668P527, INDUSTRIAL AVE R/W & S 108 FT SILVER BEACH RD R/W) & E 482.50 FT OF SW 1/4 OF SW 1/4 (LESS N 323.35 & S 108 FT SILVER BEACH RD R/W)

(PCN: 36-43-42-20-00-000-5130)

20-42-43, PT OF S 1/2 K/A PT OF LAKE PARK SCRUB PAR IN OR11903P158 LYG NELY OF & ADJ TO CRA BDRY & NWLY OF & ADJ TO INDUSTRIAL AVE R/W A/K/A NORTH PAR

(PCN: 36-43-42-20-00-000-5020)

20-42-43, PAR LYG NELY & NWLY OF & ADJ TO INDUSTRIAL AVE & DRAKE LUMBER CO RR BEING PT OF SE 1/4 OF NE 1/4 OF SW 1/4 & PT OF W 1/2 OF SW 1/4 OF NE 1/4 OF SE 1/4 OF SEC

(PCN: 36-43-42-20-00-000-7460)

20-42-43, TH PT OF S 1/2 LYG SWLY OF OLD DIXIE HWY R/W K/A PT OF PARS 1, 2, 4 & 6 IN OR3036P110 PAR IN OR8668P527 & 15 FT ALLEY R/W LYG ADJ TO)

(PCN: 36-43-42-20-00-000-5150)

20-42-43, TRGLR SHAPED PAR IN S 1/2 K/A PT OF LAKE PARK SCRUB PAR IN OR11903P158 LYG SLY OF & ADJ TO INDUSTRIAL AVE R/W & ELY OF & ADJ TO CRA BDRY

Exhibit "B"
Location Map

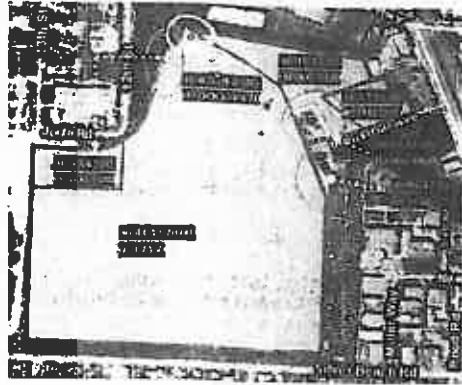


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Ordinance 03-2013 Zoning Code Text Amendment Creating the Conservation District Zoning District (C-District)

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Vivian Mendez, CMC, Town Clerk, Town of Lake Park, Florida
PUB: The Palm Beach Post, February 24, 2013

Resolution

TAB 7



Town of Lake Park Town Commission

Agenda Request Form

Meeting Date: March 6, 2013

Agenda Item No. Tab 7

AGENDA TITLE: Site Plan Approval of a 2,697 Square Foot Office/Warehouse Addition at 117 Miller Way.

- Consent Agenda, Presentation/Proclamation, Public Hearing (checked), Bid/RFP Award, Discussion/Possible Action, Resolution (checked), Ordinance on 2nd Reading, Other.

Approved by Town Manager [Signature] Date: 2/22/13

Nadia Di Tommaso / Community Development Director [Signature]

Table with 3 columns: Originating Department (Community Development), Costs (\$127.28), Attachments (Staff Report, Resolution, Legal Ad), Advertised (Date: 02-24-2013), and notification requirements.

Summary Explanation/Background:

See Staff Report.

Recommended Motion: APPROVAL subject to the conditions of approval as stated herein, and any additional conditions of approval which may be added by the Town Commission.



TOWN LAKE OF PARK
TOWN COMMISSION: March 6, 2013

PLAN DESCRIPTION: Site Plan Approval for a Proposed Two-Story Office/Warehouse Addition to an Existing One-Story Office Building at 117 Miller Way.

OWNERS REQUEST: An application by Land Design South ("Applicant") as the agent for Metropolitan Properties, Inc. d/b/a ServPro, ("Owner"), a disaster remediation company, for a new Site Plan approval. The Owner proposes to construct an addition to its existing 1,248 square foot office building. The proposed addition is a new two story, 2,697 square foot office/warehouse (the Application). The location of the property is 117 Miller Way ("Property"). The Property is located within the Campus Light Industrial/Commercial (CLIC) Zoning District in the Town of Lake Park.

STAFF RECOMMENDATION: **APPROVAL** subject to the conditions of approval as stated herein, and any additional conditions of approval which may be added by the Commission.

PLANNING & ZONING RECOMMENDATION:

Monday, February 4, 2013: Approval 3-0.

The Planning and Zoning Board also considered variance requests under a separate agenda item at their meeting. These variance requests were required in order to afford an opportunity to the Property Owner to redevelop, and they pertained to: (1) no parking lot shade trees; (2) no perimeter landscape buffer along the north and east property lines and a partially mitigated perimeter landscape buffer along the south property line; (3) a reduced landscape buffer width along the front property line from 15 feet to 6 feet; (4) no hedge material along the rear side of the dumpster; and (4) reduction of the parking stall width from 10 feet to 9 feet. The Planning and Zoning Board acts as a quasi-judicial board for variance requests with the sole authority to approve or deny the request(s). All five (5) variance requests were unanimously approved by the Planning & Zoning Board.

The Board was also provided with a presentation from Staff and the Applicant on the Site Plan proposal and the Owner was present to answer questions. Board members questioned the Property Owner on his current operation and the need for all the required parking spaces. The Property Owner explained that while the majority of the employees generally access an off-site location with their trucks, the minimum parking required by Code is needed for the office/warehouse operation whereby 3 employees at maximum shift are present. While the plan meets Code requirements for lighting, additional lighting at the front of the property was also discussed, but not made part of the motion. The Owner was also questioned regarding the dumping and the Board was informed that there is no dumping done on site, there is only dirty water that filters through the Septic system. Both the Town and the Property Owner hope that sometime soon, the entire area will be connected to a sanitary sewer. Signage was also discussed, and the Owner was informed that its existing wooden wall sign is set to expire by May 31, 2014 and will need to be removed by that time. The Owner is proposing an additional wall sign to complement the new addition and intends on removing the existing sign and replacing it with the proposed channel letter signage when the addition is built. Additional quoin insets along the north elevation were also recommended by staff, conditioned by the Board and incorporated by the Applicant on the updated elevations. Finally, the Applicant will also revise the dumpster enclosure to 10 feet by 13.5 feet per the discussion.

BACKGROUND INFORMATION:

Applicant(s): Land Design South
Owner: Metropolitan Properties Inc. d/b/a ServPro
Address of Location: 117 Miller Way
Lot Size: 0.2563 acres
Existing Zoning: Campus Light Industrial/Commercial (CLIC)
Future Land Use: Commercial and Light Industrial/Bioscience Overlay

Adjacent Zoning

North: CLIC- Campus Light Industrial/Commercial
South: CLIC- Campus Light Industrial/Commercial
East: CLIC- Campus Light Industrial/Commercial
West: CLIC- Campus Light Industrial/Commercial

Adjacent Land Uses

North: Commercial and Light Industrial/Bioscience Overlay
South: Commercial and Light Industrial/Bioscience Overlay
East: Commercial and Light Industrial/Bioscience Overlay
West: Commercial and Light Industrial/Bioscience Overlay

CONSISTENCY WITH THE COMPREHENSIVE PLAN

The proposed addition is consistent with the overall intent of the goals, objectives and policies of the Town's Comprehensive Plan. The following policies indicate the consistency between the Comprehensive Plan and the proposed addition of office/warehouse space:

Future Land Use Element

Objective 1: Future growth and development shall be managed through the preparation, adoption, implementation and enforcement of land regulations which: ... (3) encourage redevelopment, renewal or renovation, that maintains or improves existing neighborhoods and commercial areas; (5) discourage the proliferation of urban sprawl.

The Applicant is proposing to build an addition to an existing 1,248 square foot business being used as an office building. The Applicant proposes a new two story structure consisting of an additional 2,697 square feet of office/warehouse space to be used as additional office space and storage space for ServPro, a disaster remediation company. The Property is in the CLIC Zoning District.

Policy 1.1: Land Development Regulations shall be amended as necessary to contain specific and detailed provisions required to implement the adopted Comprehensive Plan and which as a minimum:

- b. Regulate the use and intensity of land development consistent with this element to ensure the compatibility of adjacent land uses;
- e. Ensure safe and convenient onsite traffic flow and vehicle parking needs

The proposed addition will be used as an office/warehouse space which is permitted in the CLIC Zoning District and is consistent with the surrounding commercial and industrial uses. The addition would require 14 parking spaces pursuant to Town Code Section 78-142 (1/250 square feet of office space; 1/2,000 square feet of warehouse space; 1 per employee at max shift). The Applicant proposes to meet this requirement by providing 14 parking spaces, which include the 3 required employee parking spaces.

Objective 2 Policy 2.1: The owner of any site shall be responsible for the on-site management of stormwater runoff in a manner so that post-development runoff rates, volumes and pollutant loads do not exceed those prescribed by the South Florida Water Management District (“District”).

The Application is consistent with the Policy, and has been reviewed by the Town Engineer who determined it is in compliance with the stormwater requirements of the District.

Objective 3. All development orders and permits for future development and redevelopment activities shall be issued only if public facilities necessary to meet level of service standards are available concurrent with the impacts of the development.

The Application is consistent with the Policy and has been reviewed by the Town Engineer who has determined that the addition will not exceed the level of service standards.

Objective 5. As a substantially built-out community in an urbanized area, the Town shall promote redevelopment and infill development in a manner that is considerate to existing neighborhoods and uses, the built and natural environments, and neighboring jurisdictions.

The Applicant is proposing infill development on an older parcel in the Town's industrial district. The proposal is considerate of the surrounding uses as well as the existing built and natural environments.

4.0 Traffic Circulation

Policy 1.3: The Town will continue to utilize the County’s Traffic Performance Standards.

The Applicant has submitted a Traffic Concurrency letter from the Palm Beach County Engineer confirming that the Property satisfies the countywide Traffic Performance Standards ("TPS") and therefore meets the Palm Beach County traffic concurrency requirements.

6.0 Sanitary Sewer, Solid Waste, Drainage, Potable Water and Natural Groundwater Aquifer Recharge

6.62 Objective 1. The Town shall ensure through the land development approval process that, at the time a building permit is issued adequate public facility capacity is available.

The Town's Engineer and the Seacoast Utility Authority (SUA) have reviewed the Application and concluded that there are adequate public facilities to serve the site. The proposed expansion questionnaire has been submitted to SUA. The site is currently on septic and is not connected to sanitary sewers.

8.0 Conservation

Objective 1: Protect air quality within the Town of Lake Park.

Policy 1.1: Construction practices such as seeding, wetting, and mulching which minimize airborne dust and particulate emission generated by construction activities shall be undertaken in accordance with all applicable National Pollutant Discharge Elimination System (NPDES) standards.

An NPDES permit is not required because the site is less than one acre, as determined in the Applicant's Drainage Statement document.

Objective 3: Conserve potable water supplies.

The Application is consistent with the objective. Florida Building Code specifies water conservation fixtures and these fixtures will be used as part of the expansion .

PROJECT DETAILS:

Building Site: The Property is located in the CLIC Zoning District with a future land use designation of Commercial and Light Industrial and is also within the Bioscience Overlay. The use of a 3,945 square foot office/warehouse business is a use permitted within the CLIC zoning district and consistent with the future land use designation. The Interlocal Agreement approving the Bioscience Overlay does not object to any use that is permitted by right, but rather is only concerned with those uses that require a land use change or rezoning relating to residential or retail uses.

Zoning: The zoning for the Property is Campus Light Industrial/Commercial (CLIC). The use of an office/warehouse is a use permitted within this zoning district.

Site Access: The existing structure is located on a 0.2563 acre parcel on 117 Miller Way. The Property is only accessible through the Miller Way entrance/exit.

Traffic: Palm Beach County's Traffic Engineering Division has approved the Applicant's vehicular circulation and accessibility layout and provided the Town with a letter dated June, 2012.

Drainage: The Applicant has provided the Conceptual Engineering Plans as well as a Drainage Statement and preliminary drainage calculations to the Town. The engineering plan and calculations indicate that the Property will be improved to the current South Florida Water Management District Standards with regard to drainage. The Town's Engineer has reviewed and approved all engineering plans and determined that these plans meet the requirements of the Town Code and Florida Building Code .

Signage: The Applicant is proposing a channel letter wall sign on the west wall of the proposed addition. This sign will replace the existing wall sign when the addition is built and will be permitted separately.

Water/Sewer: The Town's Engineer requested a Seacoast Utility Authority questionnaire and has reviewed the Application and determined that there is sufficient available capacity for potable water . The Town's engineer also reviewed the project for wastewater treatment. The entire industrial park where the subject property is located is on septic which is routinely inspected by the Palm Beach County Department of Health which works in conjunction with the Florida Department of Environmental Protection.

Design: The Applicant's detailed elevation plan meets the Town's Architectural Design Guidelines by incorporating a varied color palette and architectural details on the four sides of the proposed two story addition. It is recommended that the north wall incorporate additional new custom hardcoat foam square quoin with inset tiles, in addition to the proposed banding. This will make it consistent with the other walls as proposed on Sheet A-3 of the set of plans.

Fire: Palm Beach County Fire Rescue reviewed the Site Plan package and has no comments. They will perform additional review when the building permit plans are submitted.

PBSO: Palm Beach Sheriff Office typically performs the Crime Prevention Through Environmental Design (CPTED) review, however the CPTED review was done by Town staff instead. Recommendations were given to the Applicant during the plan review process. The only CPTED concern related to insufficient lighting on the Property. While from a CPTED perspective, staff recommends that a condition be added to require additional lighting for the portion of the Property facing Miller Way in an attempt to

enhance visibility and safety, the lighting plan has been reviewed by the Town's consultant and has been deemed sufficient.

Landscaping: The Applicant requested four (4) variances from the Town's Landscaping Code. This application was considered by the Planning & Zoning Board as part of a separate proceeding and received unanimous approval at its February 4, 2013 meeting. The variances were as follows:

Town Code Section	Requirement	Proposed
78-253(c)(1) (Minimum Landscape Requirements)	Parking area shade trees provided such that no parking space is more than 40 feet from the center of a shade tree. Trees to be located within 5 foot islands (25 square feet minimum)	No parking lot shade tree or islands
78-253(h)(1) (Minimum Landscape Requirements)	8 foot perimeter buffers along the north, south and east property lines with one tree per 40 linear feet and 30 inch hedge installed at 2 foot on center	No perimeter buffer along north or east property lines and a partially mitigated landscape buffer along the south property line proposing diamond cut-out plantings in between parking stalls.
78-253(h)(1) (Minimum Landscape Requirements)	15 foot Right-Of-Way buffer along west property line (Miller Way) with one hedge installed at 20 linear feet and 30 inch hedge installed at 2 foot on center	6 foot wide Right-Of-Way buffer along west property line (Miller Way) with one tree per 20 linear feet and 30 inch hedge installed at 2 foot on center
78-253(h)(4) (Minimum Landscape Requirements)	3 foot hedge provided around dumpster	Hedge provided only on sides of dumpster. No hedge on rear of dumpster.

The Applicant has met the remainder of the requirements in the Town's Landscaping Code.

Maintenance of landscaping and of plant height is conditional and all hedge material shall be maintained at a four foot height.

Parking: The parking spaces proposed meet the 14 required parking spaces per Town Code: 1 space per 250 square feet of office space (totaling 10 spacing); 1 space per 2000

square feet of warehouse space (totaling 1 space); and 1 space per employee during the maximum shift of employment (totaling 3 spaces). A variance to reduce the parking stall width from 10 feet to 9 feet was also requested under separate cover and received unanimous approval by the Planning & Zoning Board at its February 4, 2013 meeting.

STAFF COMMENTS:

Staff recommends **APPROVAL** of the Site Plan as revised subject to the following conditions:

1. The Owner shall develop the Property consistent with the following Plans submitted by Land Design South:
 - a. Site Plan, Landscape Plans referenced as sheet SP.1, SP.2, and SP.3, respectively, dated 02-14-2013 and prepared by Land Design South, received and dated by the Department of Community Development on 02-14-2013.
 - b. Floor Plans and Elevations, referenced as sheets A-1 through A-3 and AB-1 dated 02-11-2013 and prepared by Island Design, Inc., received and dated by the Department of Community Development on 02-14-2013. Color elevations also included as sheets A-2 and A-3 and dated 05-04-12 and 02-11-13 respectively.
 - c. Drainage plan referenced as sheet C-1 and dated 02-13-2013 and prepared by Erdman Anthony, Inc, received and dated by the Department of Community Development on 02-14-2013.
 - d. Septic plan referenced as sheet SS-1 and dated 02-11-2013 and prepared by Gruber Consulting Engineers, Inc, received and dated by the Department of Community Development on 02-14-2013.
 - e. Photometric Plan referenced as sheet EI.1 and dated 02-12-2013, prepared by Kamm Consulting, Inc., received and dated by the Community Development Department on 02-14-2013.
 - f. Irrigation plan referenced as sheet IR-1, dated 09-27-2012 and prepared by Irrigation Design, Inc, received and dated by the Department of Community Development on 02-14-2013.
 - g. Survey referenced as Job No. 98-228-5 and dated 03-09-2012, prepared by Dailey & Associates, Inc. and received by the Department of Community Development on 02-14-2013.

- 2) Construction on the subject property is permitted only between the hours of 7:00 a.m. and 7:00 p.m., Monday through Saturday, except holidays, unless otherwise approved in writing at least 7 calendar days in advance by the Community Development Director.

- 3) Any disturbance of the public right of way along Miller Way which causes a disruption to the normal flow of traffic shall be subject to the review and written approval of the Directors of the Town's Public Works and Community Development Departments at least 7 calendar days in advance.
- 4) Any disruption to any of the surrounding entrance/exit streets and parking areas along Miller Way which causes the disruption to the daily operation of nearby businesses shall require prior written approval by the Community Development Director.
- 5) The Owner's contractor shall employ commonly accepted construction practices to ensure the safety and well being of the general public.
- 6) All landscaping as shown on the Site and Landscaping Plans shall be continuously maintained by the Owner from the date of the issuance of the Certificate of Occupancy by the Town. It is the Owner's responsibility to replace any and all dead or dying landscape material at any time the subject property is not in compliance with the landscaping requirements of the approved Site and Landscaping Plans.
- 7) The hedge material for the subject property shall be maintained at four feet.
- 8) Safe and adequate pedestrian passage shall be maintained along the subject property's frontage along Miller Way.
- 9) The Owner shall ensure that any and all contractors use commonly accepted practices to reduce airborne dust and particulates during construction on the subject property.
- 10) All dumpsters shall be enclosed as noted on the Site Plan and enclosure doors kept shut at all times. All dumpsters shall be acquired from the approved franchise supplier for the Town of Lake Park. The dumpster opening shall be modified to reflect a 13.5 foot x 10 foot opening.
- 11) Applicant shall incorporate additional new custom hardcoat foam 10-inch x 19-inch square quoin with 4-inch x 4-inch inset tiles on the north wall, in addition to the proposed banding.
- 12) Prior to issuance of the Certificate of Occupancy, the Applicant shall provide certification from the Landscape Architect of record that the plant installations on the subject property are in accordance with the Site and Landscaping Plans hereby approved.
- 13) Prior to the issuance of any building permits, the Applicant shall submit copies of any other applicable permits required by other State and Federal agencies, including but not limited to Palm Beach County Health

Department, Palm Beach County Land Development Division, South Florida Water Management Division and the State of Florida Department of Environmental Protection.

- 14) Any revisions to the approved Site Plan, landscape plan, architectural elevations, signs, Statement of Use, photometric plan, or other detail submitted as part of the Application, including, but not limited to, the location of the proposed improvements or additional, revised, or deleted colors, materials, or structures, shall be submitted to the Community Development Department and shall be subject to its review and approval.
- 15) The Owner shall initiate bona fide and continuous development of the subject property within 18 months from the effective date of this development order. Such development shall be completed within 18 months from the effective date of initiation of development; unless extended as provided for in the Town of Lake Park Code of Ordinances Section 67-42 *Expiration of development approvals*.
- 16) Cost Recovery. All fees and costs, including legal fees incurred by the Town in reviewing the Application and billed to the Applicant for the Owner, shall be paid to the Town within 10 business days of receipt of an invoice from the Town. Failure by an Owner or an Applicant to reimburse the Town within the 10 business day time period may result in the automatic revocation of any approvals by the Town and any other appropriate measures that the Town deems necessary and appropriate to secure payment.
- 17) The Owner's successors and assigns shall be subject to this Development Order, including its conditions.

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RESOLUTION NO. 05-03-13

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A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF LAKE PARK, FLORIDA APPROVING A SITE PLAN AUTHORIZING AN ADDITION CONSISTING OF A TWO-STORY, 2,697 SQUARE FOOT OFFICE WAREHOUSE BUILDING ON 0.2563 ACRES LOCATED AT 117 MILLER WAY ; AND PROVIDING FOR AN EFFECTIVE DATE.

11 **WHEREAS**, Metropolitan Properties, Inc., is the owner (the "Owner") of a
12 0.2563 acre parcel of real property, the legal description of which is attached hereto and
13 incorporated herein as **Exhibit "A"** (the "subject property" o); and

14 **WHEREAS**, the subject property is located at 117 Miller Way in the Town of
15 Lake Park, Florida (the "Town"); and

16 **WHEREAS**, Land Design South, Inc., as agent for the Owner (the "Applicant")
17 has submitted an application for the approval of a site plan for a proposed addition to an
18 existing office/warehouse building on the subject property (the "Application"); and

19 **WHEREAS**, the Town of Lake Park's Planning and Zoning Board has reviewed
20 the Application and has presented its recommendations to the Town Commission; and

21 **WHEREAS**, the Town Commission has conducted a public quasi-judicial
22 hearing to consider the Application; and

23 **WHEREAS**, at this hearing the Town Commission considered the evidence
24 presented by the Town Staff, the Applicant, the Owner, and other interested parties and
25 members of the public as to the Application's consistency with the Town's
26 Comprehensive Plan; and

27 **WHEREAS**, at this hearing, the Town Commission considered the evidence
28 presented by the Town Staff, the Applicant, the Owner and other interested parties and
29 members of the public regarding whether the Application meets the Town's Land
30 Development Regulations, including specifically Section 67-38 of the Town Code; and

31 **WHEREAS**, the Town Commission has determined that the conditions
32 incorporated herein, are necessary in order for the Application to be consistent with the
33 Town's Comprehensive Plan and to meet the Town's Land Development Regulations.

35 **NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COMMISSION**
36 **OF THE TOWN OF LAKE PARK:**

37 **Section 1.** The whereas clauses are hereby incorporated as true and correct as the
38 findings of fact and conclusions of law of the Town Commission.

39 **Section 2.** The Town Commission hereby approves a Site Plan for an addition to
40 an existing office building which is located on the subject property, subject to the
41 conditions described below.

42 1. The Owner shall develop the Property consistent with the following Plans
43 submitted by Land Design South:

- 44
- 45 a. Site Plan, Landscape Plans referenced as sheet SP.1, SP.2, and SP.3,
46 respectively, dated 02-14-2013 and prepared by Land Design South,
47 received and dated by the Department of Community Development on 02-
48 14-2013.
- 49 b. Floor Plans and Elevations, referenced as sheets A-1 through A-3 and AB-
50 1 dated 02-11-2013 and prepared by Island Design, Inc., received and
51 dated by the Department of Community Development on 02-14-2013.
52 Color elevations also included as sheets A-2 and A-3 and dated 05-04-12
53 and 02-11-13 respectively.
- 54 c. Drainage plan referenced as sheet C-1 and dated 02-13-2013 and prepared
55 by Erdman Anthony, Inc, received and dated by the Department of
56 Community Development on 02-14-2013.
- 57 d. Septic plan referenced as sheet SS-1 and dated 02-11-2013 and prepared
58 by Gruber Consulting Engineers, Inc, received and dated by the
59 Department of Community Development on 02-14-2013.
- 60 e. Photometric Plan referenced as sheet EI.1 and dated 02-12-2013, prepared
61 by Kamm Consulting, Inc., received and dated by the Community
62 Development Department on 02-14-2013.
- 63 f. Irrigation plan referenced as sheet IR-1, dated 09-27-2012 and prepared by
64 Irrigation Design, Inc, received and dated by the Department of
65 Community Development on 02-14-2013.
- 66 g. Survey referenced as Job No. 98-228-5 and dated 03-09-2012, prepared by
67 Dailey & Associates, Inc. and received by the Department of Community
68 Development on 02-14-2013.

69

70 2) Construction on the subject property is permitted only between the hours of
71 7:00 a.m. and 7:00 p.m., Monday through Saturday, except holidays, unless
72 otherwise approved in writing at least 7 calendar days in advance by the
73 Community Development Director.

74

75 3) Any disturbance of the public right of way along Miller Way which causes a
76 disruption to the normal flow of traffic shall be subject to the review and

- 77 written approval of the Directors of the Town's Public Works and
78 Community Development Departments at least 7 calendar days in advance.
79
- 80 4) Any disruption to any of the surrounding entrance/exit streets and parking
81 areas along Miller Way which causes the disruption to the daily operation of
82 nearby businesses shall require prior written approval by the Community
83 Development Director.
84
- 85 5) The Owner's contractor shall employ commonly accepted construction
86 practices to ensure the safety and well being of the general public.
87
- 88 6) All landscaping as shown on the Site and Landscaping Plans shall be
89 continuously maintained by the Owner from the date of the issuance of the
90 Certificate of Occupancy by the Town. It is the Owner's responsibility to
91 replace any and all dead or dying landscape material at any time the subject
92 property is not in compliance with the landscaping requirements of the
93 approved Site and Landscaping Plans.
94
- 95 7) The hedge material for the subject property shall be maintained at four feet.
96
- 97 8) Safe and adequate pedestrian passage shall be maintained along the subject
98 property's frontage along Miller Way.
99
- 100 9) The Owner shall ensure that any and all contractors use commonly accepted
101 practices to reduce airborne dust and particulates during construction on the
102 subject property.
103
- 104 10) All dumpsters shall be enclosed as noted on the Site Plan and enclosure doors
105 kept shut at all times. All dumpsters shall be acquired from the approved
106 franchise supplier for the Town of Lake Park. The dumpster opening shall be
107 modified to reflect a 13.5 foot x 10 foot opening.
108
- 109 11) Applicant shall incorporate additional new custom hardcoat foam 10-inch x
110 19-inch square quoin with 4-inch x 4-inch inset tiles on the north wall, in
111 addition to the proposed banding.
112
- 113 12) Prior to issuance of the Certificate of Occupancy, the Applicant shall provide
114 certification from the Landscape Architect of record that the plant
115 installations on the subject property are in accordance with the Site and
116 Landscaping Plans hereby approved.
117
- 118 13) Prior to the issuance of any building permits, the Applicant shall submit
119 copies of any other applicable permits required by other State and Federal
120 agencies, including but not limited to Palm Beach County Health
121 Department, Palm Beach County Land Development Division, South Florida

- 122 Water Management Division and the State of Florida Department of
123 Environmental Protection.
124
125 14) Any revisions to the approved Site Plan, landscape plan, architectural
126 elevations, signs, Statement of Use, photometric plan, or other detail
127 submitted as part of the Application, including, but not limited to, the
128 location of the proposed improvements or additional, revised, or deleted
129 colors, materials, or structures, shall be submitted to the Community
130 Development Department and shall be subject to its review and approval.
131
132 15) The Owner shall initiate bona fide and continuous development of the subject
133 property within 18 months from the effective date of this development order.
134 Such development shall be completed within 18 months from the effective
135 date of initiation of development; unless extended as provided for in the
136 Town of Lake Park Code of Ordinances Section 67-42 *Expiration of*
137 *development approvals*.
138
139 16. Cost Recovery. All fees and costs, including legal fees incurred by the Town
140 in reviewing the Application and billed to the Applicant for the Owner, shall
141 be paid to the Town within 10 business days of receipt of an invoice from the
142 Town. Failure by an Owner or an Applicant to reimburse the Town within
143 the 10 business day time period may result in the automatic revocation of any
144 approvals by the Town and any other appropriate measures that the Town
145 deems necessary and appropriate to secure payment.
146
147 17. The Owner's successors and assigns shall be subject to this Development
148 Order, including its conditions.
149

150 **Section 3.** This Resolution shall take effect upon adoption.

151

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155 **Exhibit "A"** – Legal Description

156 **Exhibit "B"** – Location Map

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158

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160
161 The foregoing RESOLUTION was offered by Commissioner _____, who
162 moved its adoption. The Motion was seconded by Commissioner _____ and
163 upon being put to roll call vote, the vote was as follows:

	AYE	NAY
164		
165		
166 MAYOR JAMES DUBOIS	_____	_____
167 VICE MAYOR KENDAL RUMSEY	_____	_____
168 COMMISSIONER STEVE HOCKMAN	_____	_____
169 COMMISSIONER JEANINE LONGTIN	_____	_____
170 COMMISSIONER TIM STEVENS	_____	_____

171
172 **PUBLISHED IN THE PALM BEACH POST THIS ___ DAY OF _____, 2013**
173

174 The Mayor thereupon declared Resolution No. _____ duly passed
175 and adopted this _____ day of March, 2013.

176
177
178 TOWN OF LAKE PARK,
179 FLORIDA

180
181
182 BY: _____
183 Mayor James DuBois

184
185 ATTEST:

186 Approved as to form and legal sufficiency

187
188 _____
189 Vivian Mendez, Town Clerk

190 _____
191 Thomas J. Baird, Town Attorney

192 (Town Seal)
193
194
195
196

197

Exhibit "A"

198

Legal Description

199

200

201

THE SOUTH 77, 95 FEET OF LOT 3, BLOCK C, OF TRI-CITY INDUSTRIAL

202

PARK, ACCORDING TO THE PLAT THEREOF, AS RECORDED IN PLAT

203

BOOK28, PAGES 100, OF THE PUBLIC RECORDS OF PALM BEACH

204

COUNTY, FLORIDA.

205
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Exhibit "B"
Location Map

117 Miller Way



210

**LEGAL NOTICE OF PROPOSED
RESOLUTION**

TOWN OF LAKE PARK

Please take notice that on Wednesday, March 6, 2013 at 7:00 p.m. or soon thereafter the Town Commission of the Town of Lake Park, Florida in a regular session to be held in the Commission Chambers, Town Hall, 535 Park Avenue, Lake Park, Florida will consider the following Site Plan Resolution and proposed adoption thereof:

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF LAKE PARK, FLORIDA APPROVING A SITE PLAN AUTHORIZING AN ADDITION CONSISTING OF A TWO-STORY, 2,697 SQUARE FOOT OFFICE WAREHOUSE AT 117 MILLER WAY, AND PROVIDING FOR AN EFFECTIVE DATE.

If a person decides to appeal any decision made by the Town Commission with respect to any hearing, they will need a record of the proceedings and for such purpose may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is based. For additional information, please contact Vivian Mendez, Town Clerk at 561-881-3311.

**Vivian Mendez, CMC, Town Clerk
Town of Lake Park, Florida
POB: The Palm Beach Post
2-24/13 #56938**

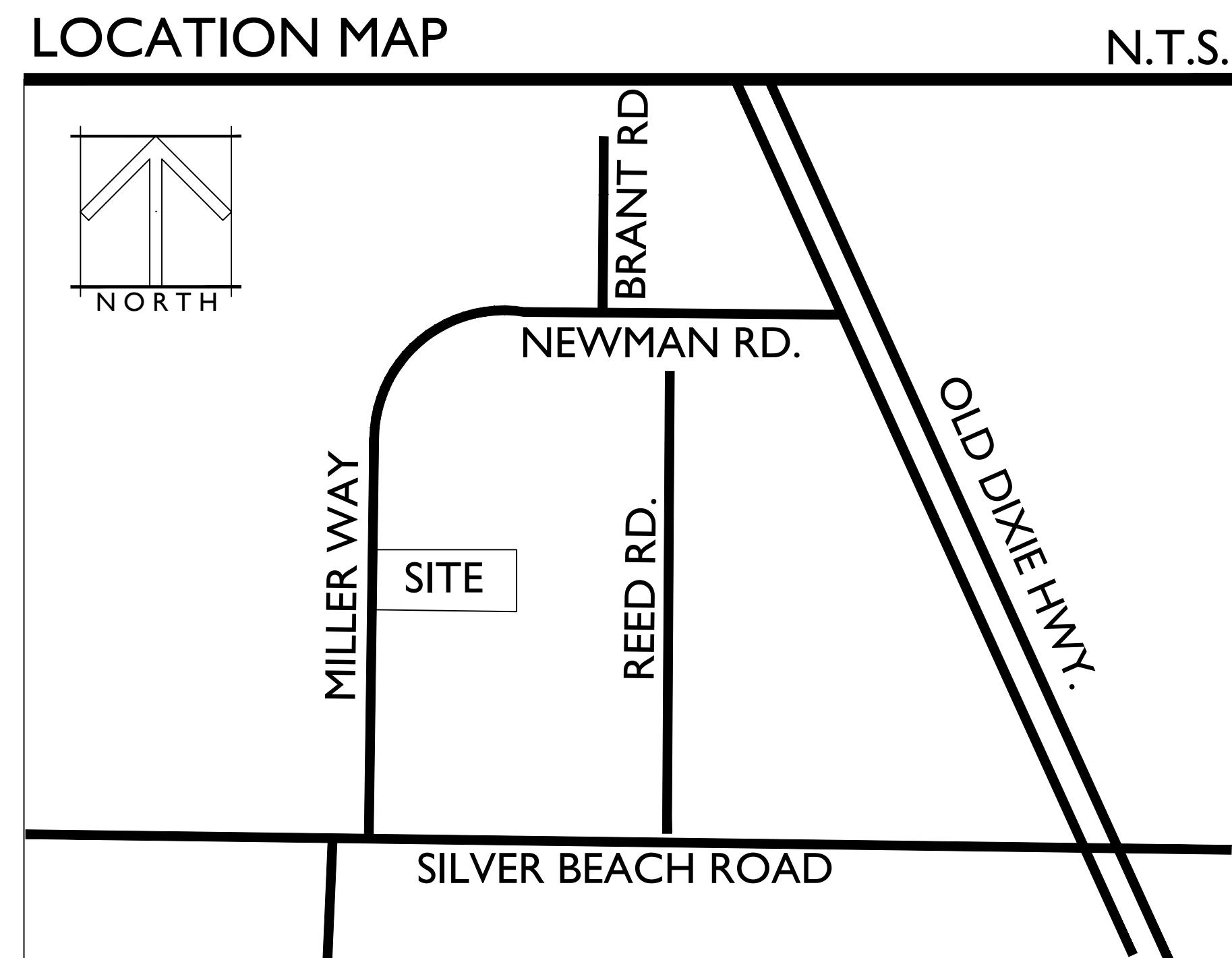
SERVPRO

117 MILLER WAY

TOWN OF LAKE PARK, FLORIDA

SUBMITTAL SET

ORIGINAL SUBMITTAL: MAY 10, 2012
 RESUBMITTAL: SEPTEMBER 10, 2012
 RESUBMITTAL: NOVEMBER 13, 2012



DRAWING INDEX

SHEET	DESCRIPTION
1 (COVER)	COVER SHEET & DRAWING INDEX
2 (SP.1)	SITE PLAN/LANDSCAPE PLAN
3 (SP.2)	SITE PLAN/LANDSCAPE PLAN
4 (SP.3)	SITE PLAN/LANDSCAPE PLAN
5 (A-1)	FLOOR PLANS
6 (A-2)	ELEVATIONS
7 (A-3)	ELEVATIONS
8 (AB-1)	EXISTING FLOOR PLANS/ELEVATIONS
9 (A-2)	EXISTING FLOOR PLANS/ELEVATIONS
10 (A-3)	EXISTING FLOOR PLANS/ELEVATIONS
11 (C-1)	PRELIMINARY DRAINAGE PLAN
12 (SS-1)	SEPTIC PLAN
13 (EL-1)	LIGHTING PLAN
14 (IR-1)	IRRIGATION PLAN
15	SURVEY

**LANDSCAPE ARCHITECT/
TRAFFIC ENGINEER**
 LAND DESIGN SOUTH
 400 COLUMBIA DRIVE, SUITE 100
 WEST PALM BEACH, FL 33409
 PH#:561-478-8501

ARCHITECT
 ISLAND DESIGNS, INC.
 11911 U.S. HIGHWAY ONE, SUITE 205
 NORTH PALM BEACH, FL 33408
 PH#:561-799-5204

CIVIL ENGINEER
 ERDMAN ANTHONY AND ASSOCIATES
 1402 ROYAL PALM BEACH BLVD.,
 BUILDING 500
 ROYAL PALM BEACH, FL 33411
 PH#:561-753-9723

CONSULTING ENGINEER
 GRUBER CONSULTING ENGINEERS, INC.
 2465 MERCER AVE., SUITE 206
 WEST PALM BEACH, FL 33401
 PH#:561-312-2041

LIGHTING ENGINEER
 KAMM CONSULTING
 1408 ORANGE AVE
 FORT PIERCE, FL 34950
 PH#:772-595-1744

IRRIGATION
 TREASURE COAST IRRIGATION DESIGN
 P.O. BOX 651189
 VERO BEACH, FL 32965
 PH#:772-539-0146

REVISION DATES		
DATE	APPROVAL	NOTES
02/10/12		INITIAL SUBMITTAL
09/10/12		RESUBMITTAL
11/13/12		RESUBMITTAL
02/14/13		PUBLIC HEARING SUBMITTAL

SITE DATA

TOTAL SITE AREA	11,296 S.F. (2563 AC.)
EXISTING USE	OFFICE
PROPOSED USE	OFFICE / WAREHOUSE
TOTAL SQUARE FOOTAGE	3,945 S.F.
EXISTING OFFICE BUILDING (ONE-STORY)	1,248 S.F.
PROPOSED ADDITION (TWO-STORY)	2,697 S.F.
FIRST STORY OFFICE	1,357 S.F.
SECOND STORY WAREHOUSE	1,340 S.F.
MAX BUILDING HEIGHT	24'-0"
PARKING REQUIRED (1/250 OFFICE, 1/2000 WAREHOUSE, 1 PER EMPLOYEE)	14 SP.
PARKING PROVIDED	14 SP.
OFFICE (1/250)	10 SP.
WAREHOUSE (1/2,000)	1 SP.
EMPLOYEE (1 PER EMPLOYEE, MAX. SHIFT)	3 SP.
BUILDING COVERAGE	34.9%
PERVIOUS AREA	1,786 S.F. (15.8%)
IMPERVIOUS AREA	9,510 S.F. (84.2%)
ZONING	CAMPUS LIGHT INDUSTRIAL/ COMMERCIAL DISTRICT (CLIC)
FUTURE LAND USE	COMMERCIAL LIGHT INDUSTRIAL/ BIOSCIENCE 2 CRA (COMMERCE DISTRICT)

VARIANCE CHART

#	CODE SECTION	CODE REQUIREMENT	PROVIDED
1	78-142 (OFF-STREET PARKING AND LOADING)	10' X 18.5'	9' X 18.5'
2	78-253 (MINIMUM LANDSCAPE REQUIREMENTS)	PARKING AREA SHADE TREES PROVIDED SUCH THAT NO PARKING SPACE IS MORE THAN 40' FROM THE CENTER OF THE TREE. TREES TO BE LOCATED WITHIN 5' ISLANDS (25 S.F. MIN.)	NO PARKING LOT SHADE TREES OR ISLANDS
3	78-253 (MINIMUM LANDSCAPE REQUIREMENTS)	8' PERIMETER BUFFERS ALONG NORTH, SOUTH, AND EAST PROPERTY LINES WITH ONE TREE PER 40 L.F. AND 30' HEDGE INSTALLED AT 2' O.C.	NO PERIMETER BUFFER ALONG NORTH, SOUTH, OR EAST PROPERTY LINES
4	78-253 (MINIMUM LANDSCAPE REQUIREMENTS)	15' ROW BUFFER ALONG WEST PROPERTY LINE (MILLER WAY) WITH ONE TREE PER 20 L.F. AND 30' HEDGE INSTALLED AT 2' O.C.	6' ROW BUFFER ALONG WEST PROPERTY LINE (MILLER WAY) WITH ONE TREE PER 20 L.F. AND 30' HEDGE INSTALLED AT 2' O.C.
5	78-253 (MINIMUM LANDSCAPE REQUIREMENTS)	3' HEDGE PROVIDED AROUND DUMPSTER	HEDGE PROVIDED ONLY ON SIDES OF DUMPSTER, NO HEDGE TO THE REAR OF DUMPSTER PROVIDED.

NOTES
 D= DUMPSTER
 R= RECYCLE BIN

SETBACKS

LOCATION	REQUIREMENT	PROVIDED
FRONT	25'-0" MIN.	25'-0"
REAR	20'-0" MIN.	20'-0"
NORTH SIDE	2'-0" MIN.	2'-0"
SOUTH SIDE	12'-0" MIN.	46'-0"

REVISION DATES

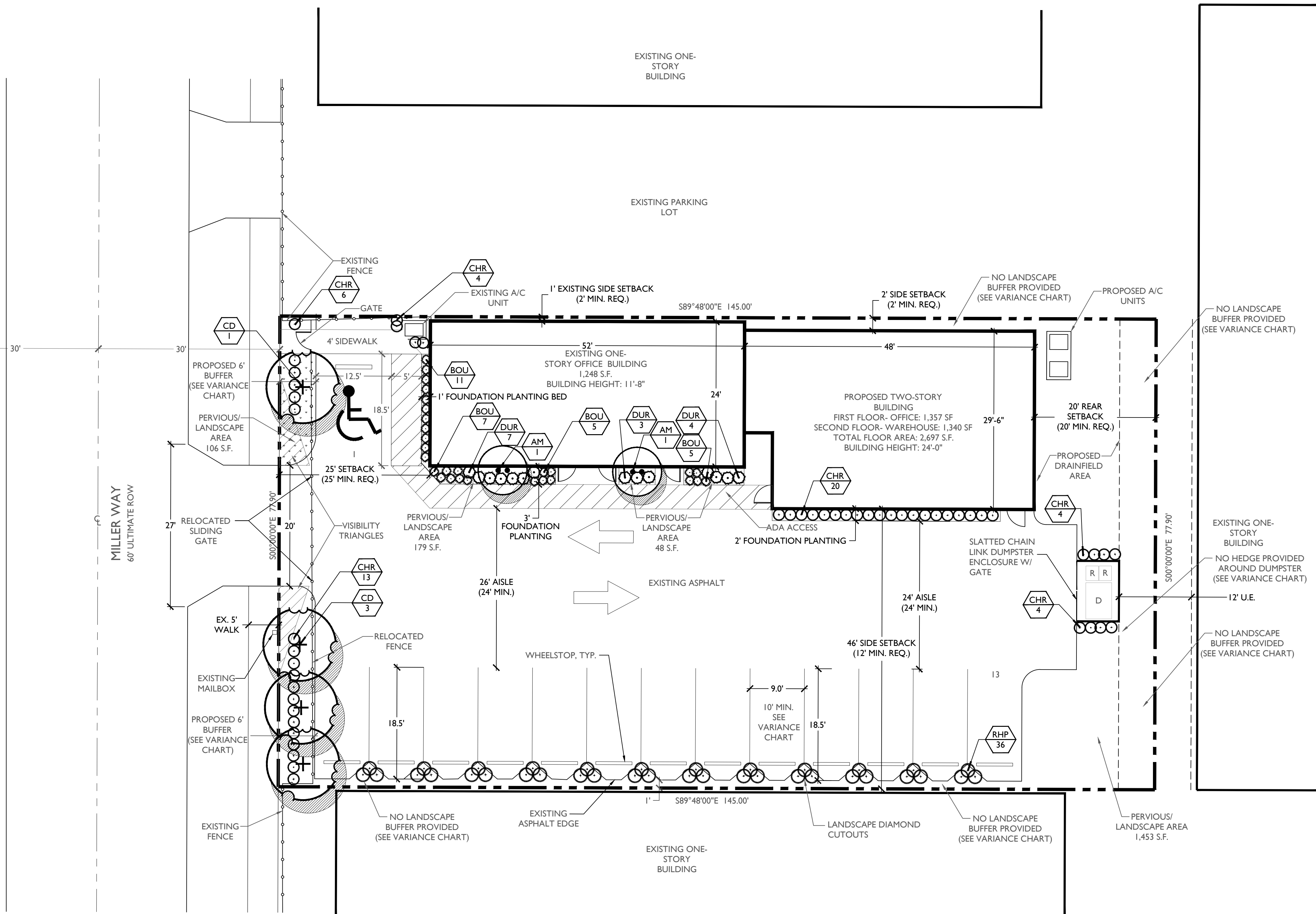
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05/10/12		INITIAL SUBMITTAL
07/02/12		RESUBMITTAL
11/19/12		RESUBMITTAL
02/14/13		PUBLIC HEARING SUBMITTAL

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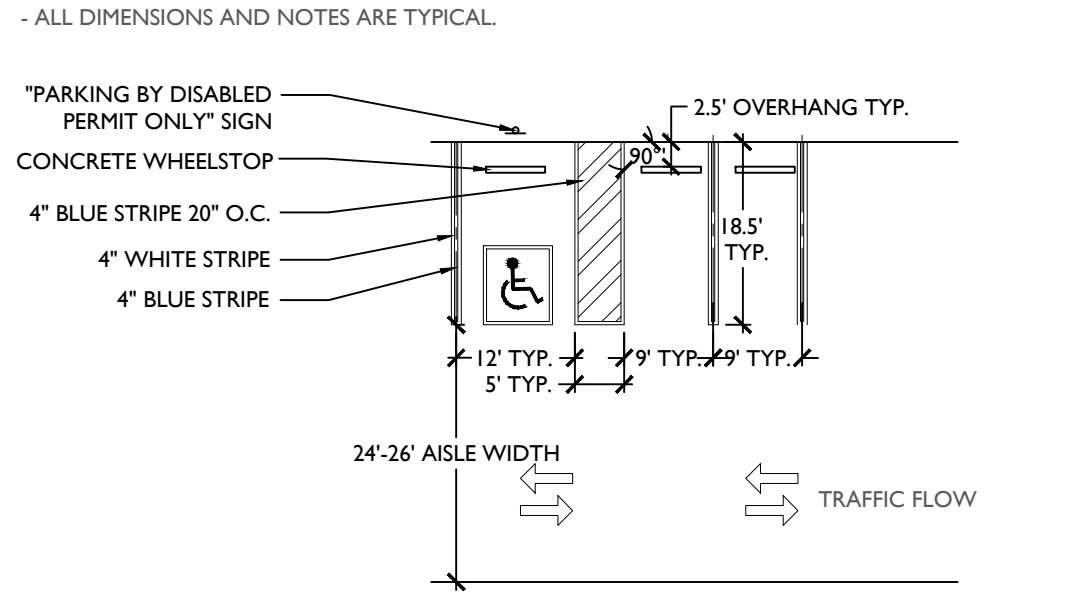
ZONING STAMP

0 5' 10' 20' 30'
 SCALE: 1" = 10'-0"

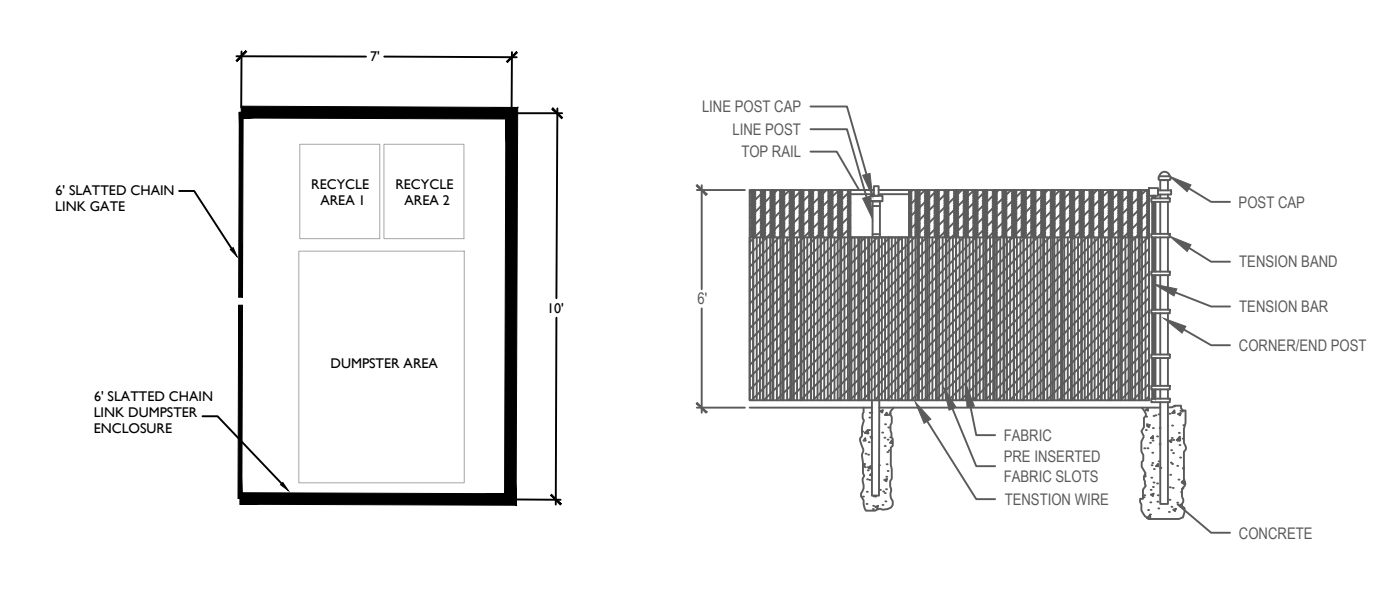
DRAWN BY: DHM
 DRAWING #: 2013-02-14_SP_1837.1.dwg
 FILE #: 1837.1



9' X 18.5' TYPICAL 90 DEGREE PARKING DETAIL
 NOTES: ALL DIMENSIONS AND NOTES ARE TYPICAL.
 SCALE: NTS



DUMPSTER ENCLOSURE DETAIL
 SCALE: NTS



OVERALL LANDSCAPE SCHEDULE

NATIVE	QTY	CODE	BOTANICAL NAME	COMMON NAME	SIZE & REMARK
TREES					
*	4	CD	Coccoloba diversifolia	Pigeon Plum	B&B, 12' Ht. x 5' Spr., 3" DBH, Full Canopy
PALMS					
	2	AM	Adonidia merrillii	Christmas Palm	B&B, 8' Ht., Double Trunk, Full Canopy
SHRUBS					
	28	BOU	Bougainvillea 'Helen Johnson'	Dwarf Bougainvillea	#3, 12"x12", 18" O.C., Full
	47	CHR	Chrysothamnus icaco 'Red Tip'	Cocoplum	#7, 30" Ht., 24" O.C., Full
	14	DUR	Duranta Erecta 'Gold Mound'	Gold Mound Duranta	#3, 24"x24", 24" O.C., Full
	36	RHP	Rhaphiolepis Indica	Indian Hawthorne	#3, 18"x18", 24" O.C., Full
GROUNDCOVERS					
		SOD	Stenotaphrum secundatum	St. Augustine 'Floratum'	-Solid Sod, Sq. Ft. to be determined by land. contractor -Sod all disturbed areas

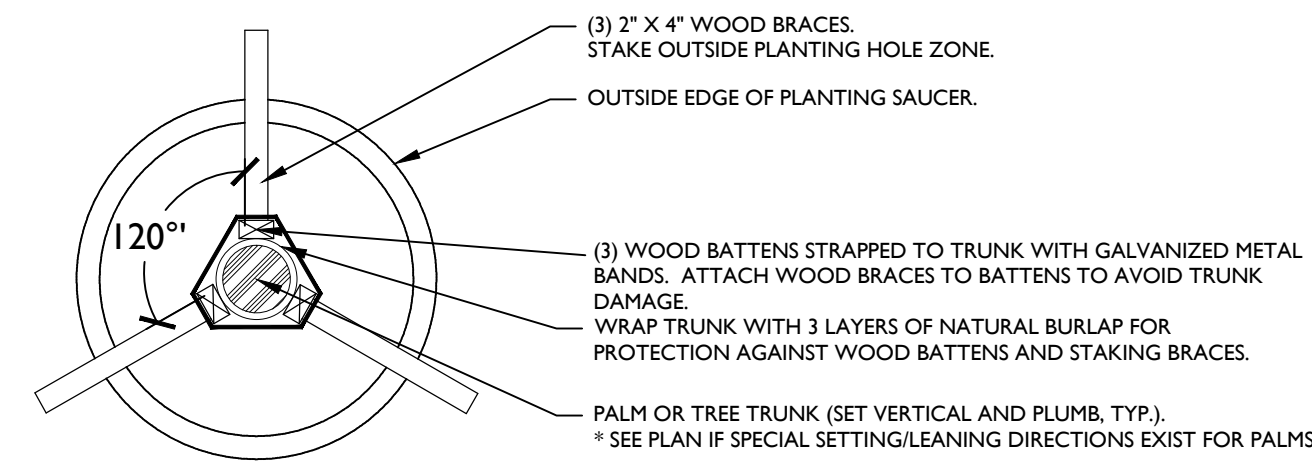
LANDSCAPE REQUIREMENT CHART

BUFFER LOCATION	REQUIRED TREES	PROVIDED TREES	REQUIRED SHRUBS	PROVIDED SHRUBS	DEFICIENT LANDSCAPE
WEST BUFFER	4 (12' X 5', 3" DBH)	4 (12' X 5', 3" DBH)	19 (30" HT., 2' O.C.)	19 (30" HT., 2' O.C.)	N/A
NORTH BUFFER	4 (12' X 5', 3" DBH)	0 (12' X 5', 3" DBH)	73 (30" HT., 2' O.C.)	0 (30" HT., 2' O.C.)	4 TREES, 73 SHRUBS
EAST BUFFER	2 (12' X 5', 3" DBH)	0 (12' X 5', 3" DBH)	39 (30" HT., 2' O.C.)	0 (30" HT., 2' O.C.)	2 TREES, 39 SHRUBS
SOUTH BUFFER	4 (12' X 5', 3" DBH)	0 (12' X 5', 3" DBH)	73 (30" HT., 2' O.C.)	0 (30" HT., 2' O.C.)	4 TREES, 73 SHRUBS
TOTAL:					
					10 TREES, 185 SHRUBS

SMALL PALM STAKING PLAN

NOTE:
1. APPLICABLE TO ALL PALMS WITH CALIPER SIZE OF LESS THAN SIX (6) INCHES.
2. ALL TREE SUPPORTS MATERIALS ARE TO BE REMOVED FROM EACH TREE ONCE IT IS ESTABLISHED. TYPICALLY SIX MONTHS FOR SHADE TREES OR ONE YEAR FOR PALMS.

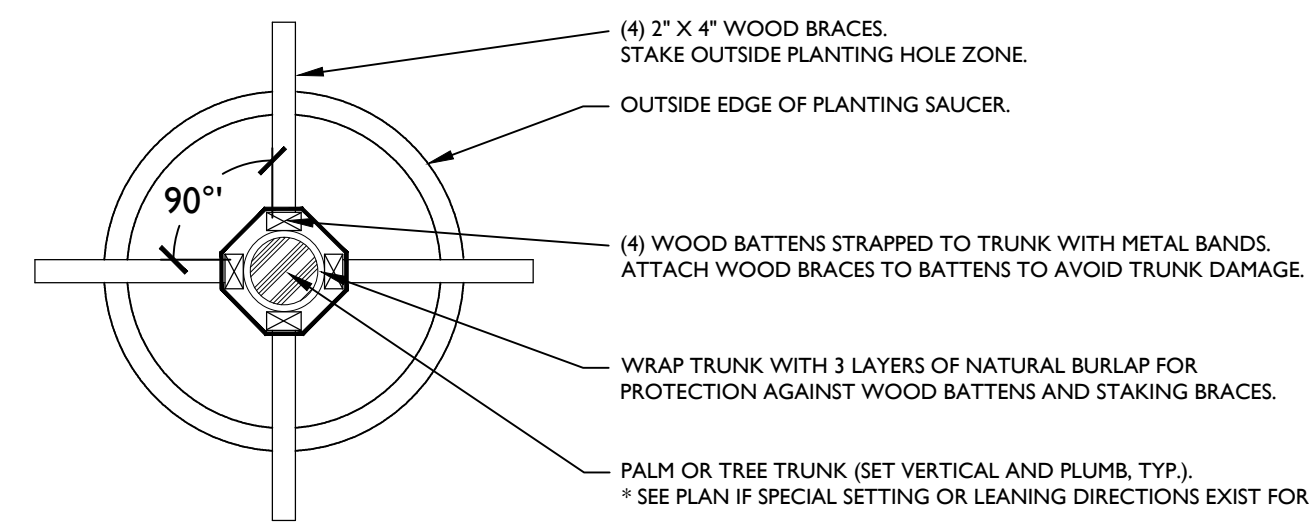
NTS.



LARGE PALM OR TREE STAKING PLAN

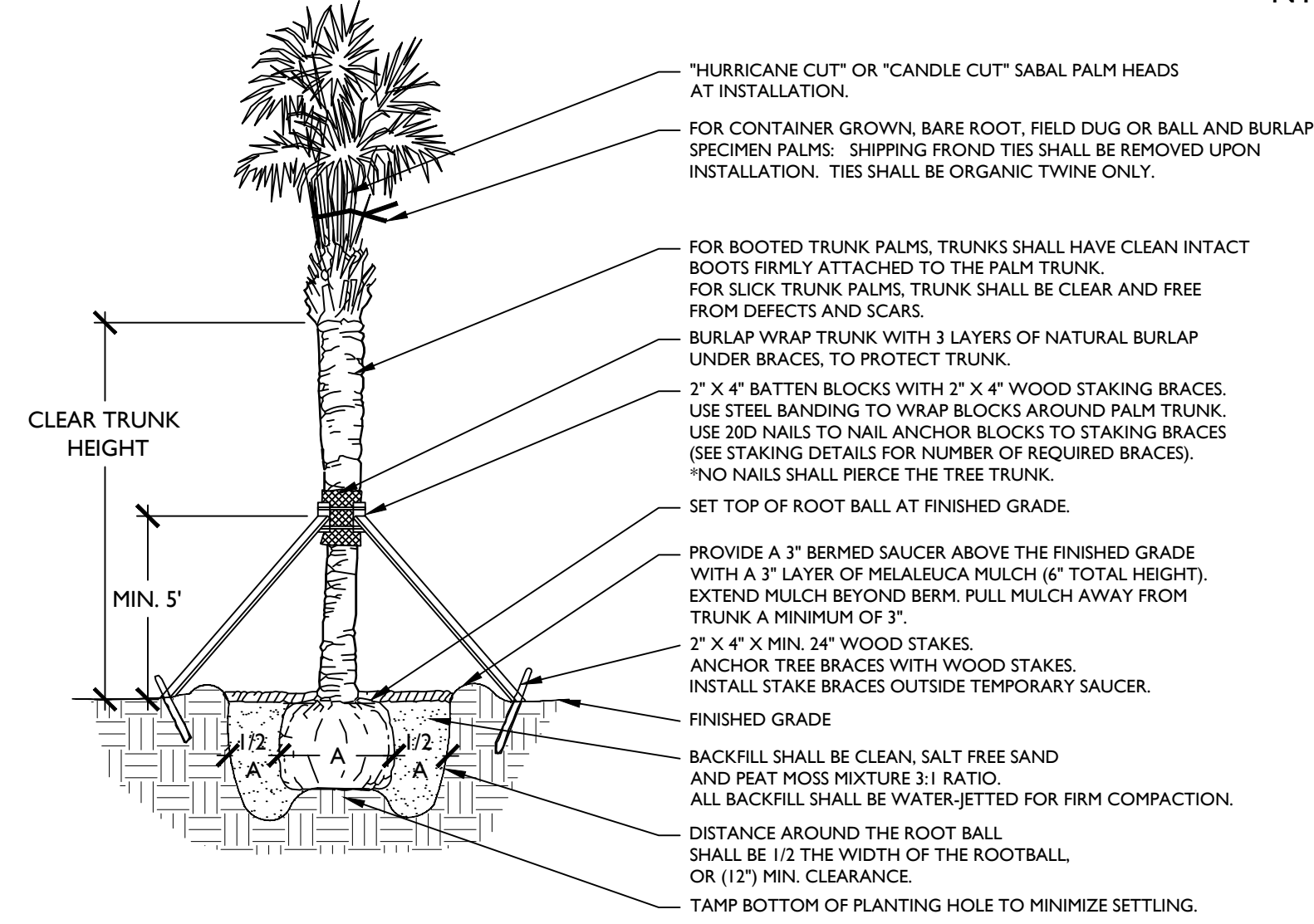
NOTE:
1. APPLICABLE TO ALL MULTI-TRUNK PALMS AND PALMS WITH CALIPER SIZE OF SIX (6) INCHES OR GREATER.
2. ALL TREE SUPPORTS MATERIALS ARE TO BE REMOVED FROM EACH TREE ONCE IT IS ESTABLISHED. TYPICALLY SIX MONTHS FOR SHADE TREES OR ONE YEAR FOR PALMS.

NTS.



PALM PLANTING DETAIL

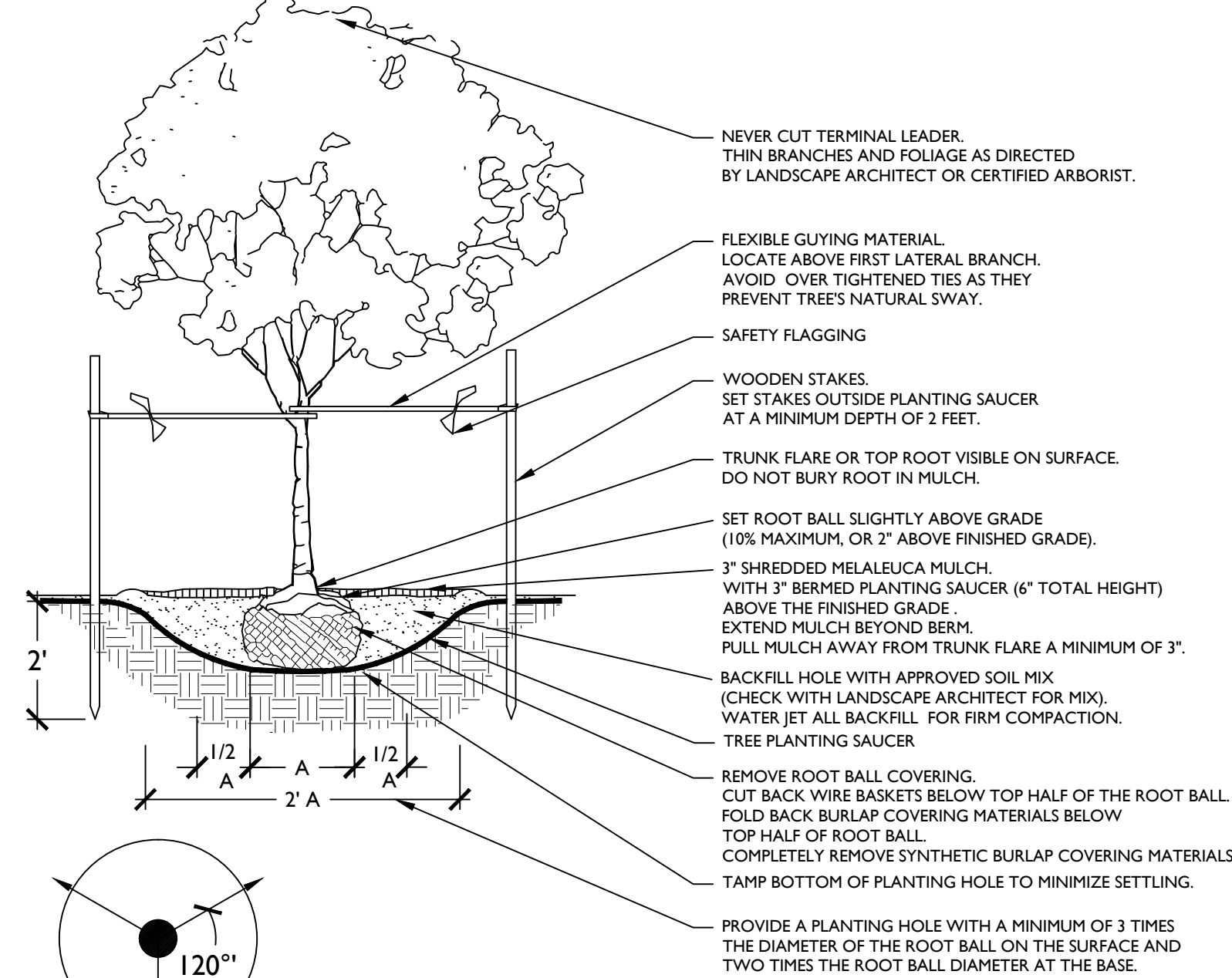
NTS.



TREE PLANTING DETAIL

NOTE:
1. ALL TREE SUPPORT MATERIALS ARE TO BE REMOVED FROM EACH TREE ONCE IT IS ESTABLISHED. TYPICALLY SIX MONTHS TO ONE YEAR AFTER PLANTING FOR SHADE TREES.

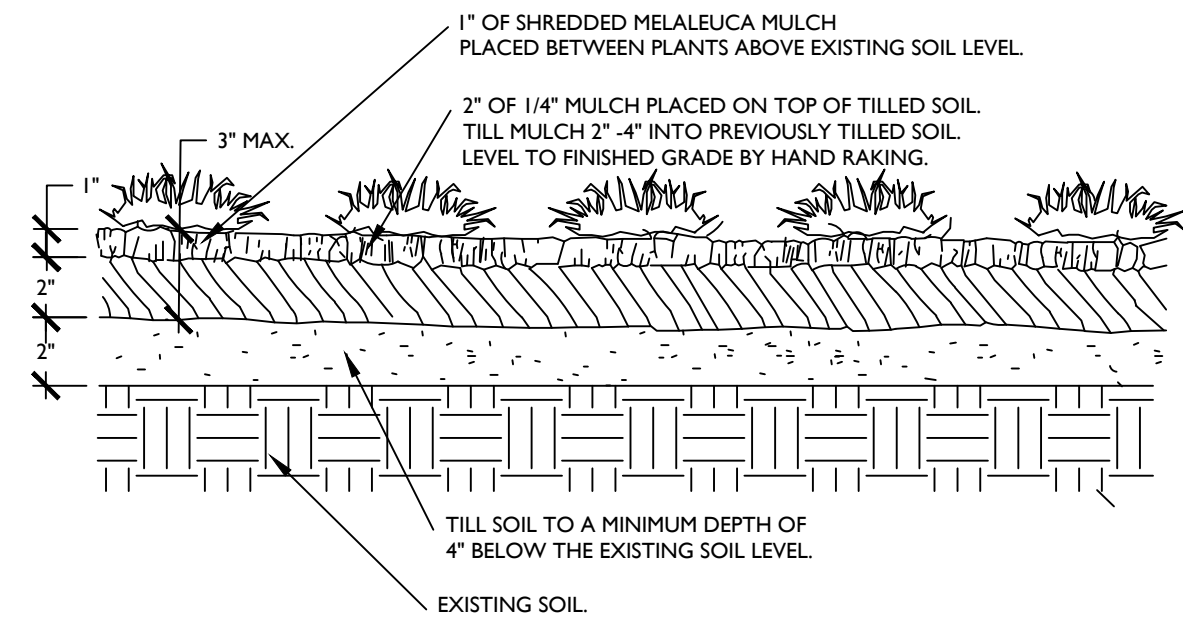
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STAKING PLAN DIAGRAM

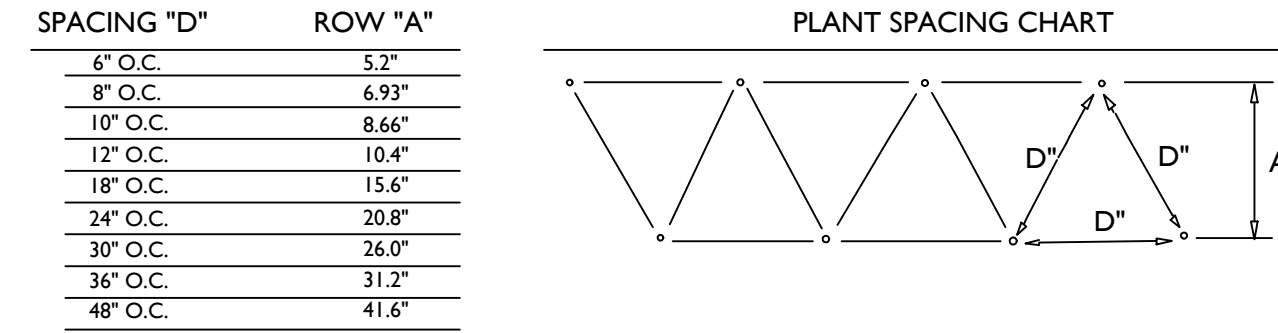
GROUND COVER DETAIL

NTS.



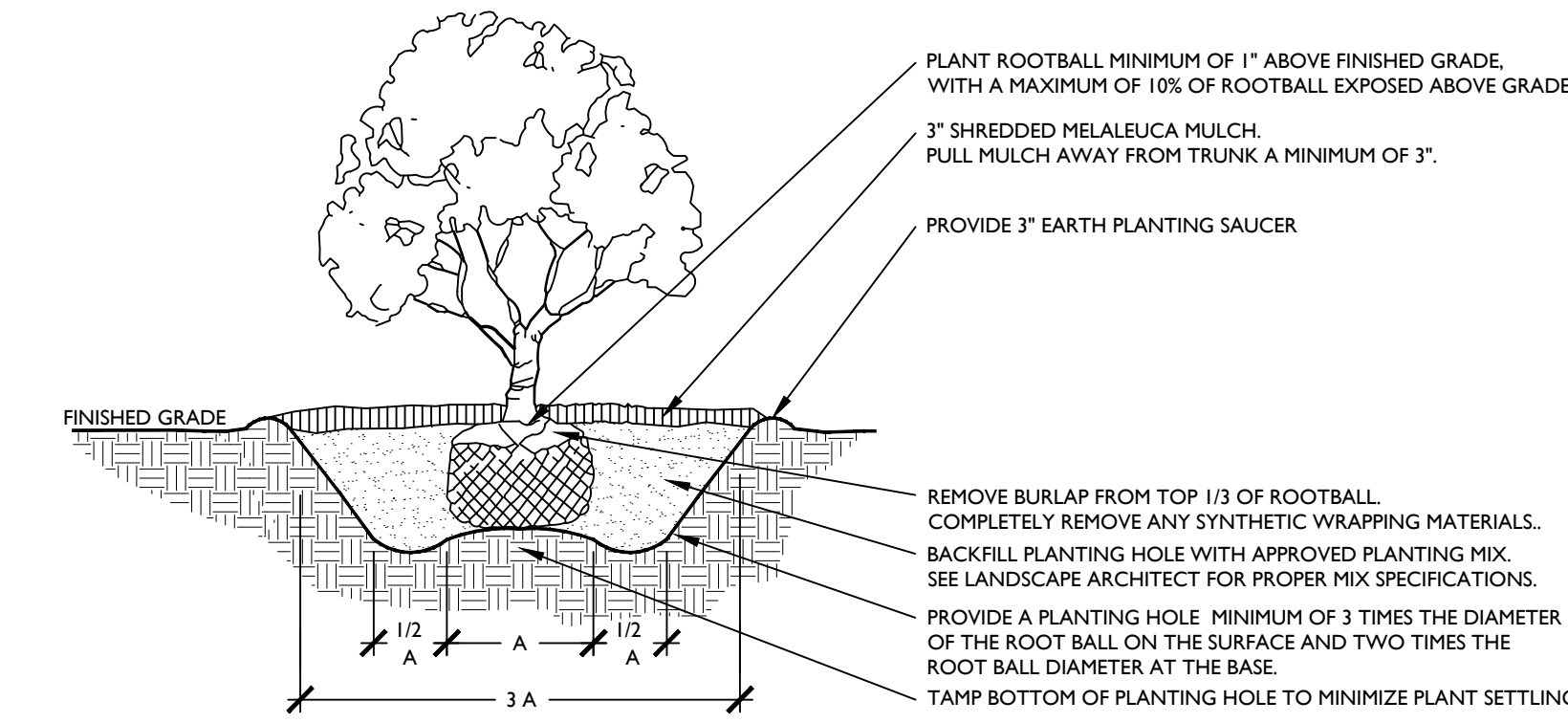
PLANT SPACING DETAIL

NTS.



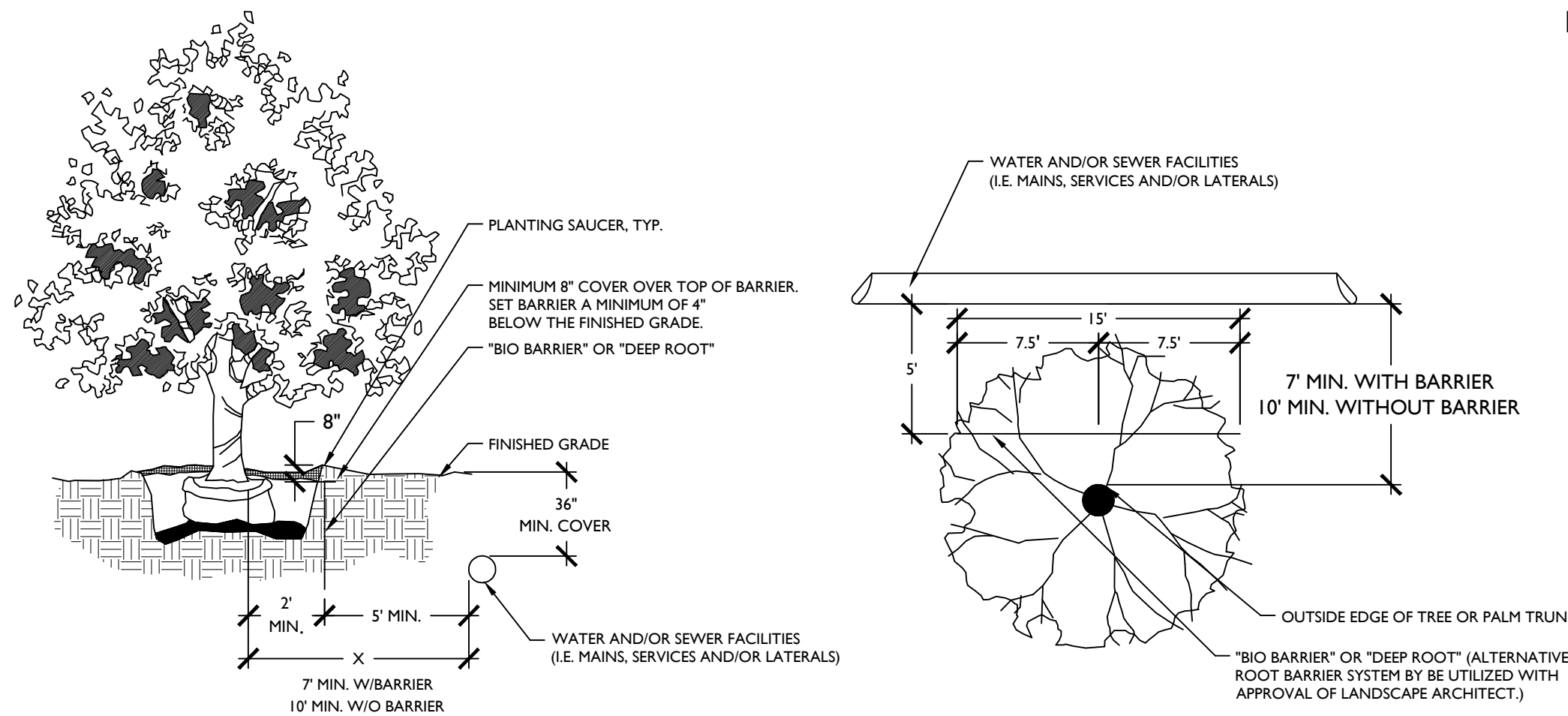
SHRUB PLANTING DETAIL

NTS.



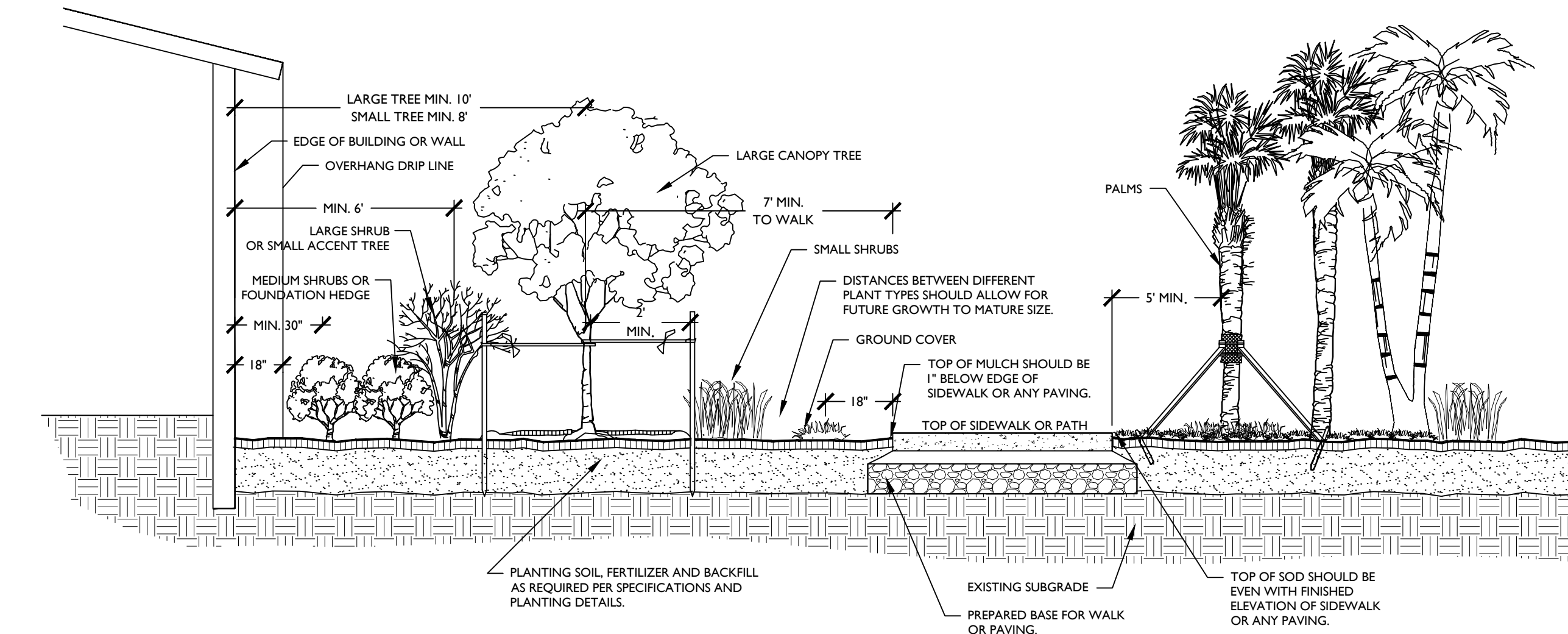
ROOT BARRIER DETAIL

NOTE:
1. TREES ARE TO BE INSTALLED WITH A MINIMUM TEN FOOT (10') SEPARATION FROM ANY PUBLIC WATER OR PUBLIC SEWER MAIN AND/OR SERVICE, HYDRANTS, AND LIFT STATIONS. IF A TEN FOOT (10') SEPARATION CANNOT BE ACHIEVED, THE TREE SHALL BE INSTALLED WITH A ROOT BARRIER SYSTEM.
2. ROOT BARRIERS SHALL COMPLY WITH ALL REQUIREMENTS OF THE MUNICIPALITY WITHIN WHICH THEY ARE LOCATED AS WELL AS WITH ANY REQUIREMENTS OF THE UTILITY HOLDER OF THE AFFECTED UTILITIES IN THE EVENT THAT CONFLICTING REQUIREMENTS EXIST BETWEEN THIS ROOT BARRIER DETAIL AND THE MUNICIPALITY/UTILITY HOLDER REQUIREMENTS, THE MORE STRINGENT OF THE REQUIREMENTS SHALL BE APPLICABLE.



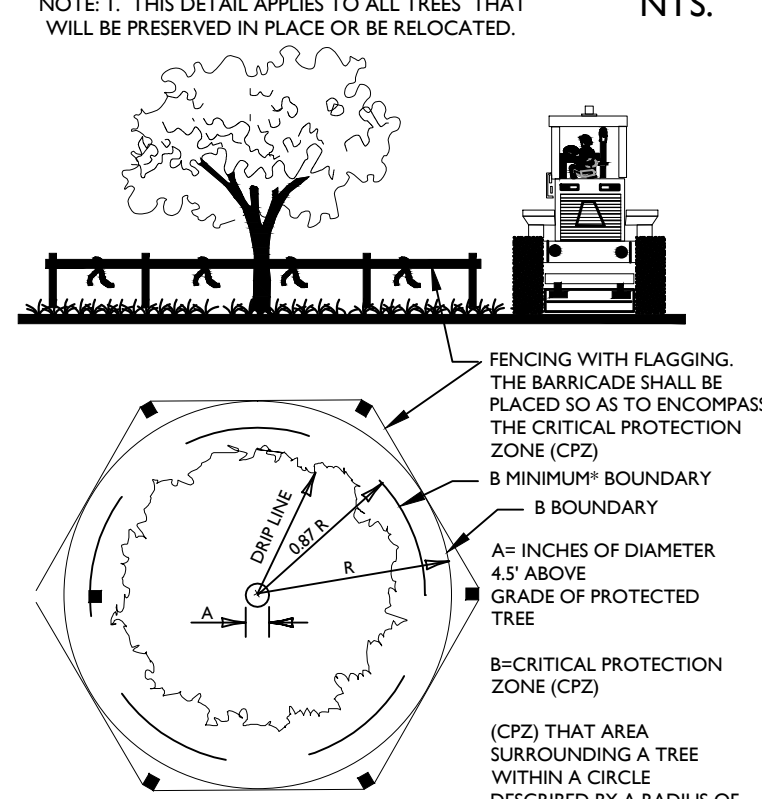
TYPICAL PLANTING DIAGRAM

NTS.



TREE PROTECTION DETAIL

NTS.



LANDSCAPE NOTES:

- STRUCTURAL ELEMENTS AND HARDSCAPE FEATURES INDICATED ON LANDSCAPE PLANS ARE FOR INFORMATIONAL PURPOSES ONLY. LANDSCAPE PLANS ARE TO BE UTILIZED FOR LOCATION OF LIVING PLANT MATERIAL ONLY. LANDSCAPE PLANS SHOULD NOT BE UTILIZED FOR STAKING AND LAYOUT OR LOCATION OF ANY STRUCTURAL SITE FEATURES INCLUDING BUT NOT LIMITED TO: BUILDINGS, SIGNAGE, PATHWAYS, EASEMENTS, BERMS, WALL, FENCES, UTILITIES OR ROADWAYS.
- CONTRACTOR SHALL ACQUIRE ALL APPLICABLE FEDERAL, STATE, LOCAL, JURISDICTIONAL OR UTILITY COMPANY PERMITS REQUIRED PRIOR TO REMOVAL, RELOCATION, AND/OR INSTALLATION OF LANDSCAPE MATERIALS INDICATED WITHIN PLAN DOCUMENTS. THE CONTRACTOR SHALL HAVE PERMITS "IN HAND" PRIOR TO STARTING WORK. LANDSCAPE ARCHITECT SHALL BEAR NO RESPONSIBILITY FOR WORK PERFORMED WITHOUT PERMITTED DRAWINGS. THE CONTRACTOR SHALL BE RESPONSIBLE FOR ALL CHANGES TO THE WORK, AT NO ADDITIONAL COST TO THE OWNER, AS A RESULT OF UNAUTHORIZED WORK PRIOR TO RECEIPT OF PERMIT.
- TREES SHOWN ON THIS PLAN ARE FOR GRAPHIC REPRESENTATION ONLY. TREE SPACING IS BASED ON DESIGN REQUIREMENTS AND THE TREES SHOWN ON THESE PLANS ATTEMPT TO ACCOMPLISH THAT SPACING WHILE MAINTAINING THE REQUIRED SETBACKS FROM UTILITIES. IN THE EVENT OF A CONFLICT, AFFECTED PLANT MATERIAL SHALL BE FIELD ADJUSTED WITH THE APPROVAL OF THE LANDSCAPE ARCHITECT TO AVOID CONFLICTS WITH THE WITH EXISTING AND PROPOSED UTILITIES, LIGHT POLES, DRAINAGE STRUCTURES OR LINES, LAKE MAINTENANCE EASEMENTS OR OTHER AFFECTED SITE FEATURES.
- ANY PLANTING WITHIN THE SIGHT TRIANGLES SHALL PROVIDE UNOBSTRUCTED VIEWS AT A LEVEL BETWEEN 30" AND 8' ABOVE THE PAVEMENT.
- ALL UTILITY BOXES/ STRUCTURES TO BE SCREENED ON 3 SIDES W/ APPROVED PLANTING MATERIAL.
- IRRIGATION IS REQUIRED PROVIDING 100% COVERAGE WITH A MAXIMUM OF 50% OVERLAP. AN AUTOMATIC RAIN SENSOR MUST BE INCLUDED.
- ALL PLANT MATERIAL TO BE INSTALLED SHALL CONFORM TO FLORIDA POWER AND LIGHTS' (FPLS) RIGHT TREE RIGHT PLACE GUIDELINES.
- IN CASE OF DISCREPANCIES PLANS TAKE PRECEDENCE OVER PLANT LIST.
- LANDSCAPE CONTRACTOR RESPONSIBLE FOR VERIFICATION OF ALL QUANTITIES PRIOR TO BIDDING.
- REMOVAL OF EXISTING VEGETATION IS RESPONSIBILITY OF LANDSCAPE CONTRACTOR.
- RELOCATION OF EXISTING VEGETATION IS RESPONSIBILITY OF LANDSCAPE CONTRACTOR. REFER TO SPECIFICATIONS FOR RELOCATION INSTRUCTIONS.

SERVPRO

SITE PLAN/ LANDSCAPE PLAN

PREPARED FOR METROPOLITAN PROPERTIES INC.

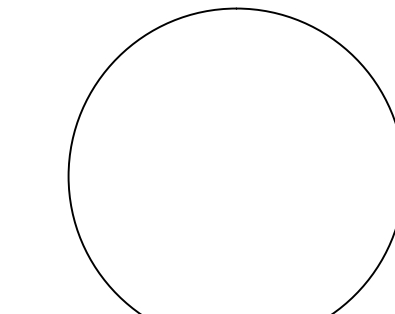
TOWN OF LAKE PARK, FLORIDA

LAND DESIGN SOUTH

Planning | Landscape Architecture
Environmental Services | Transportation

REVISION DATES

DATE	APPROVAL	NOTES
05/10/12		INITIAL SUBMITTAL
9/10/12		RESUBMITTAL
11/13/12		REVISION
02/14/13		PUBLIC HEARING SUBMITTAL

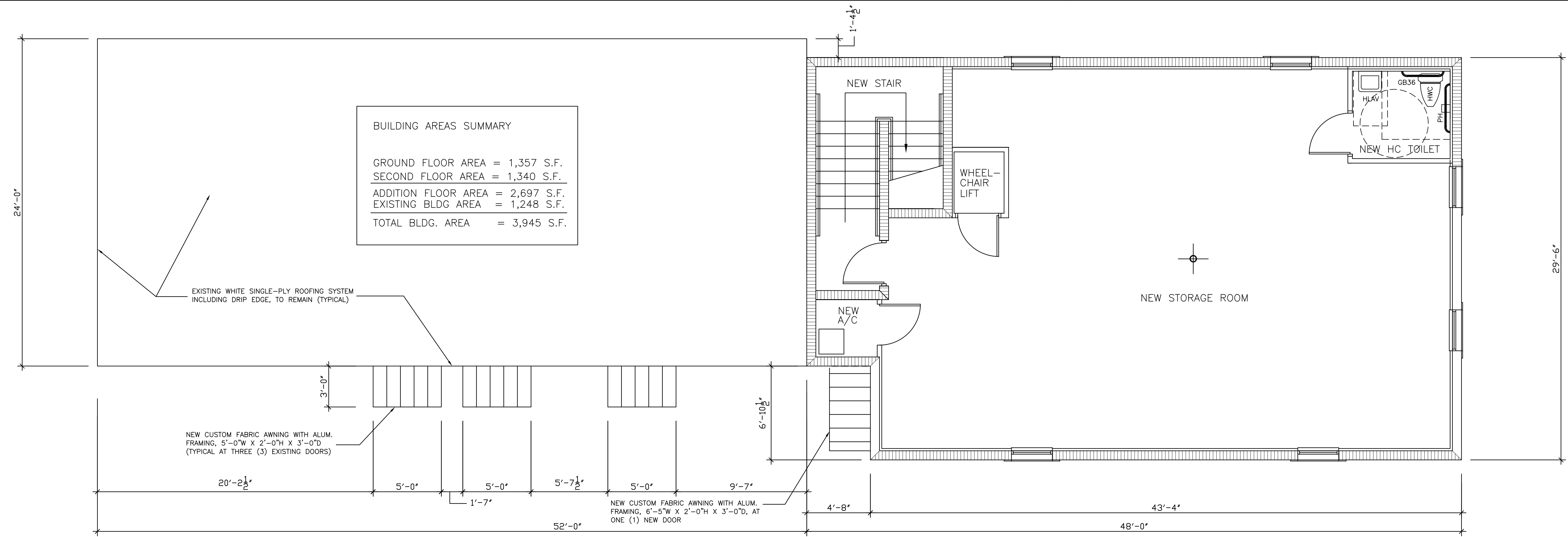


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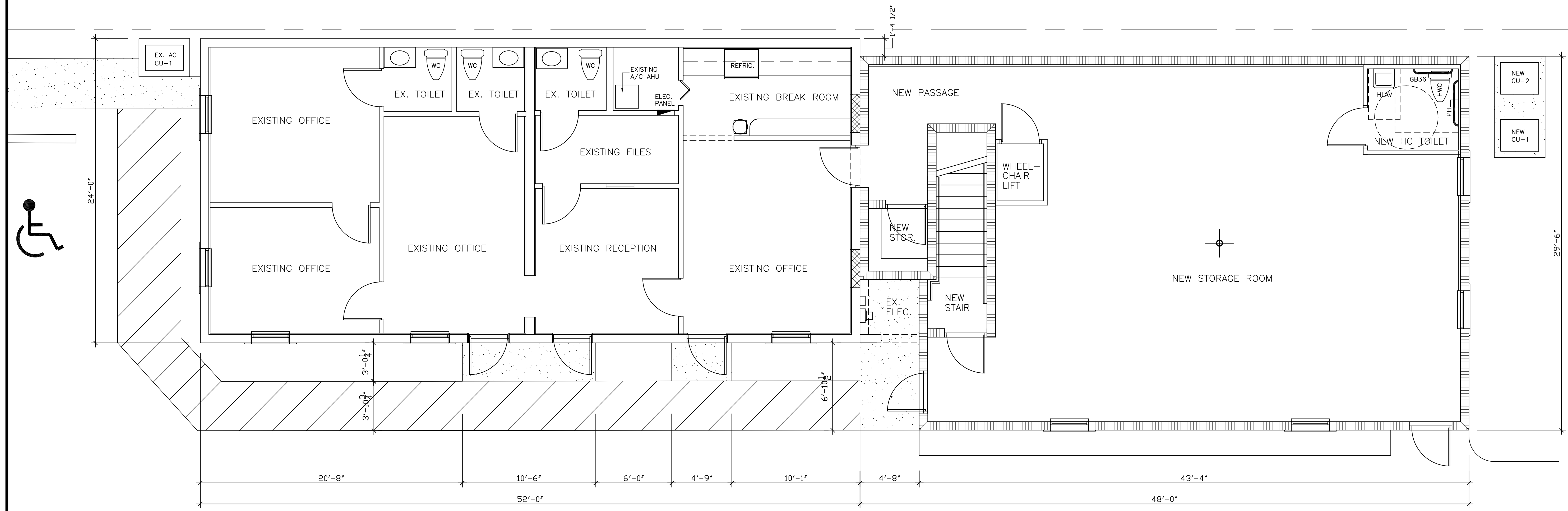
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DRAWING #: 2013-02-14_SP_1837.1.dwg
FILE #: 1837.1

SHEET #
SP.2



PROPOSED SECOND FLOOR PLAN
SCALE : 1/4" = 1'-0"



PROPOSED GROUND FLOOR PLAN
SCALE : 1/4" = 1'-0"

ISLAND DESIGNS, INC.
ARCHITECTS & PLANNERS
11911 U.S. HIGHWAY ONE SUITE 205
NORTH PALM BEACH, FL 33408
PH 561-799-5204 FAX 561-799-5205
CHARLES J. LETIZIA - AR #9945
CORP. AUTHORIZATION #C-1104

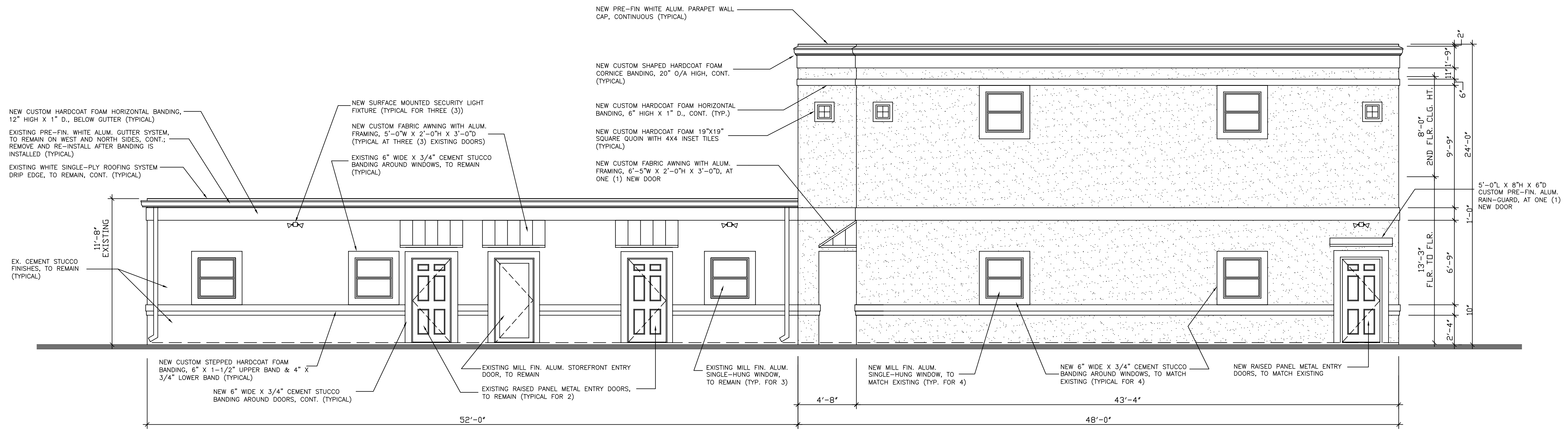
OFFICE / WAREHOUSE ADDITION FOR
SERVPRO OFFICE & WAREHOUSE
117 MILLER WAY
LAKE PARK, FLORIDA

drawing title
GROUND FLOOR PLAN
SECOND FLOOR PLAN

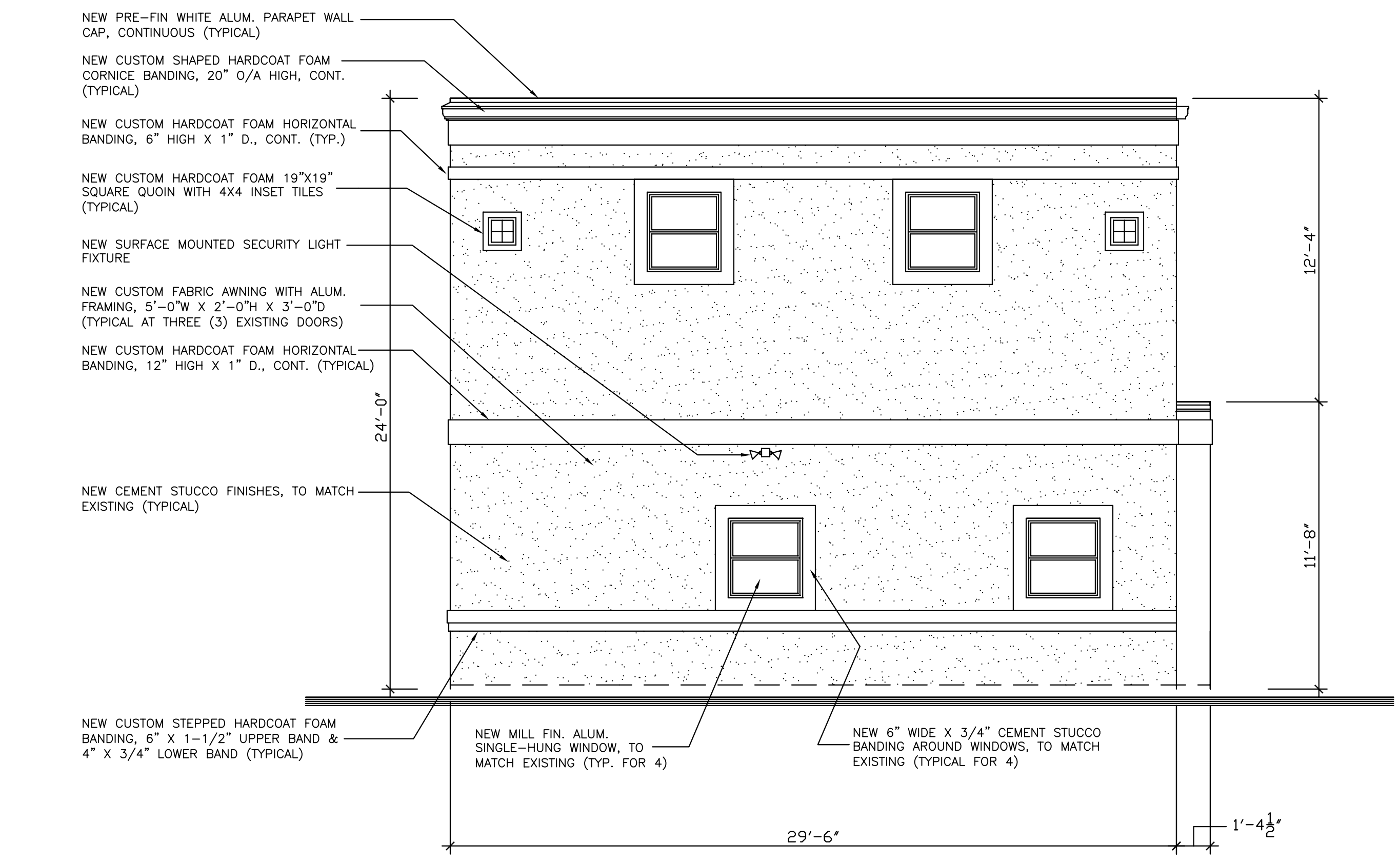
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COMM. NO.	110801
DATE	02-11-13
CHECKED	C.J.L.
APPROVED	
REVISED	

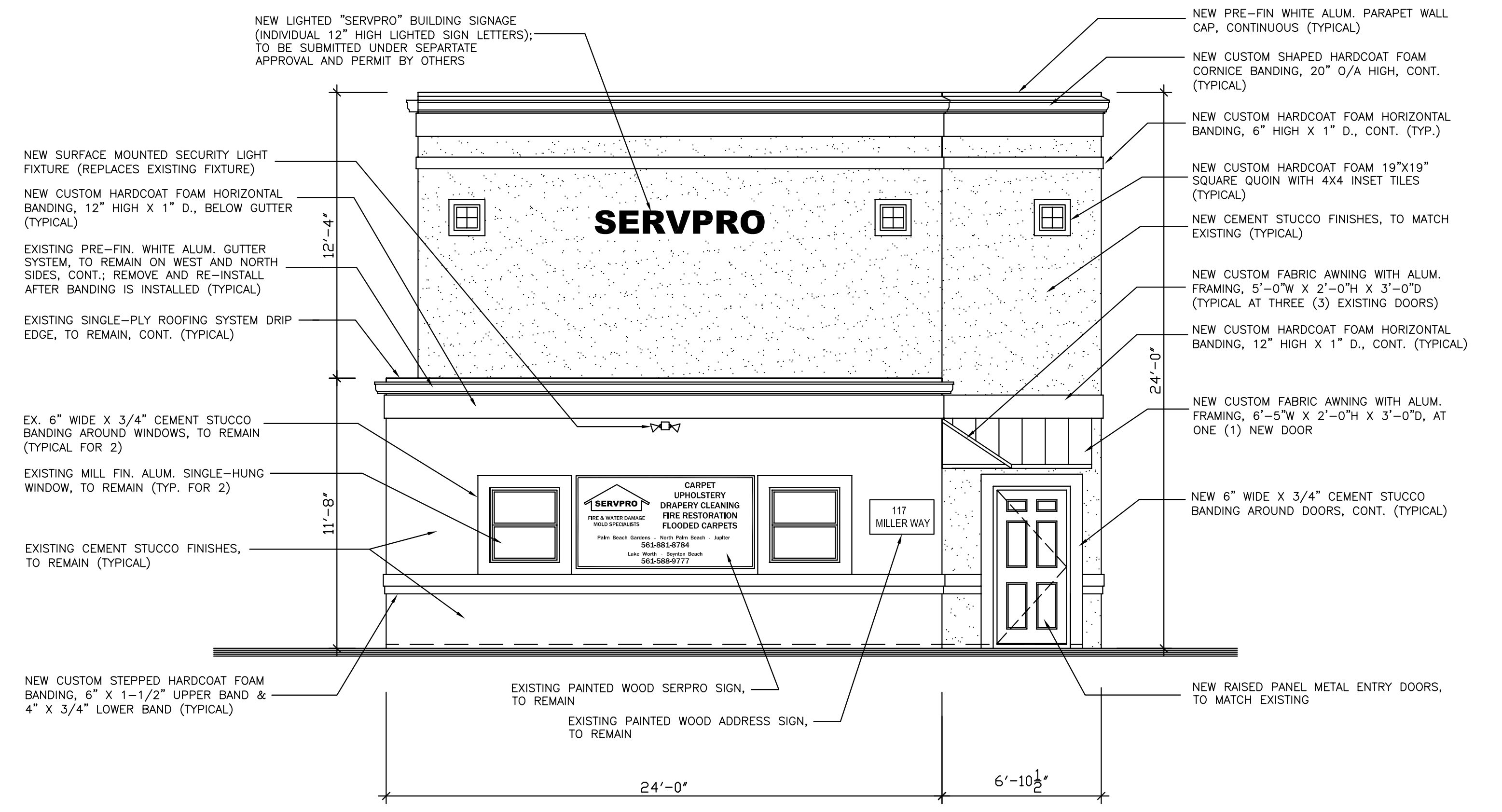
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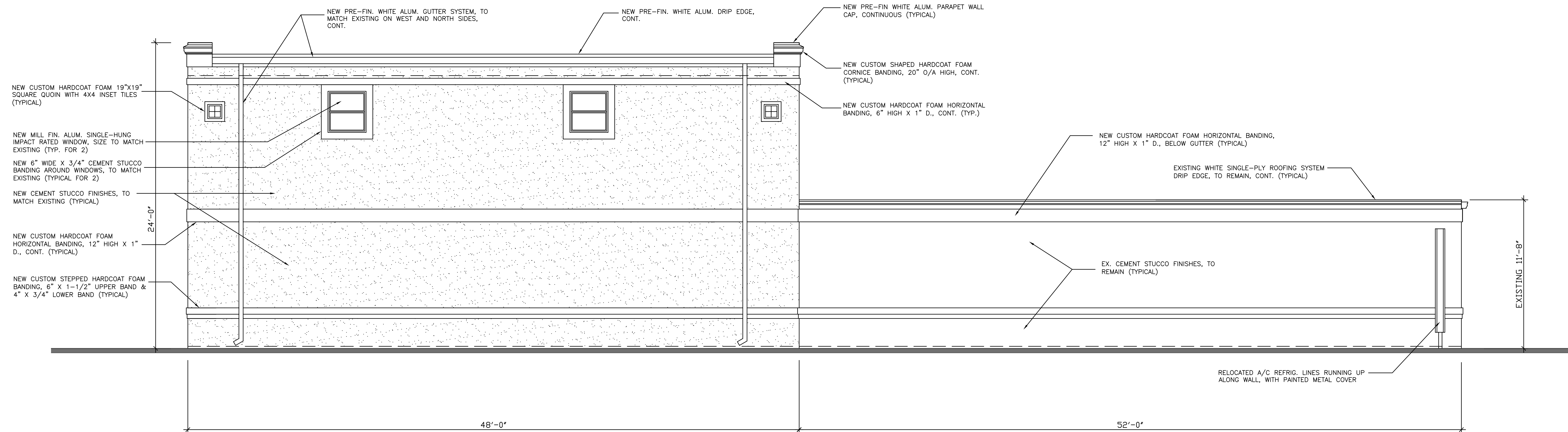
PROPOSED SOUTH (FRONT) ELEVATION
 SCALE : 1/4" = 1'-0"



PROPOSED EAST (END) ELEVATION
 SCALE : 1/4" = 1'-0"



PROPOSED WEST (END) ELEVATION
 SCALE : 1/4" = 1'-0"



PROPOSED NORTH (REAR) ELEVATION

SCALE : 1/4" = 1'-0"

ISLAND DESIGNS, INC.
 ARCHITECTS & PLANNERS
 11911 U.S. HIGHWAY ONE SUITE 205
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 PH 561-799-5204 FAX 561-799-5205
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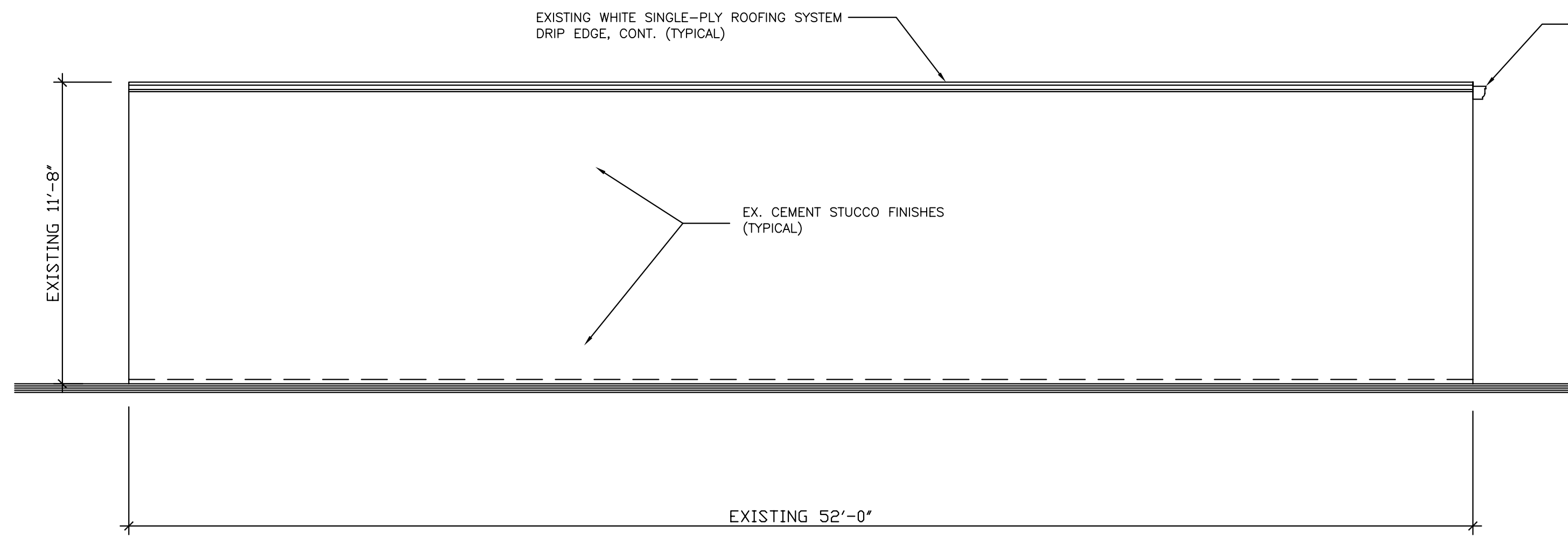
OFFICE / WAREHOUSE ADDITION FOR
 SERVPRO OFFICE & WAREHOUSE
 117 MILLER WAY
 LAKE PARK, FLORIDA

drawing title
 PROPOSED ELEVATIONS

seal

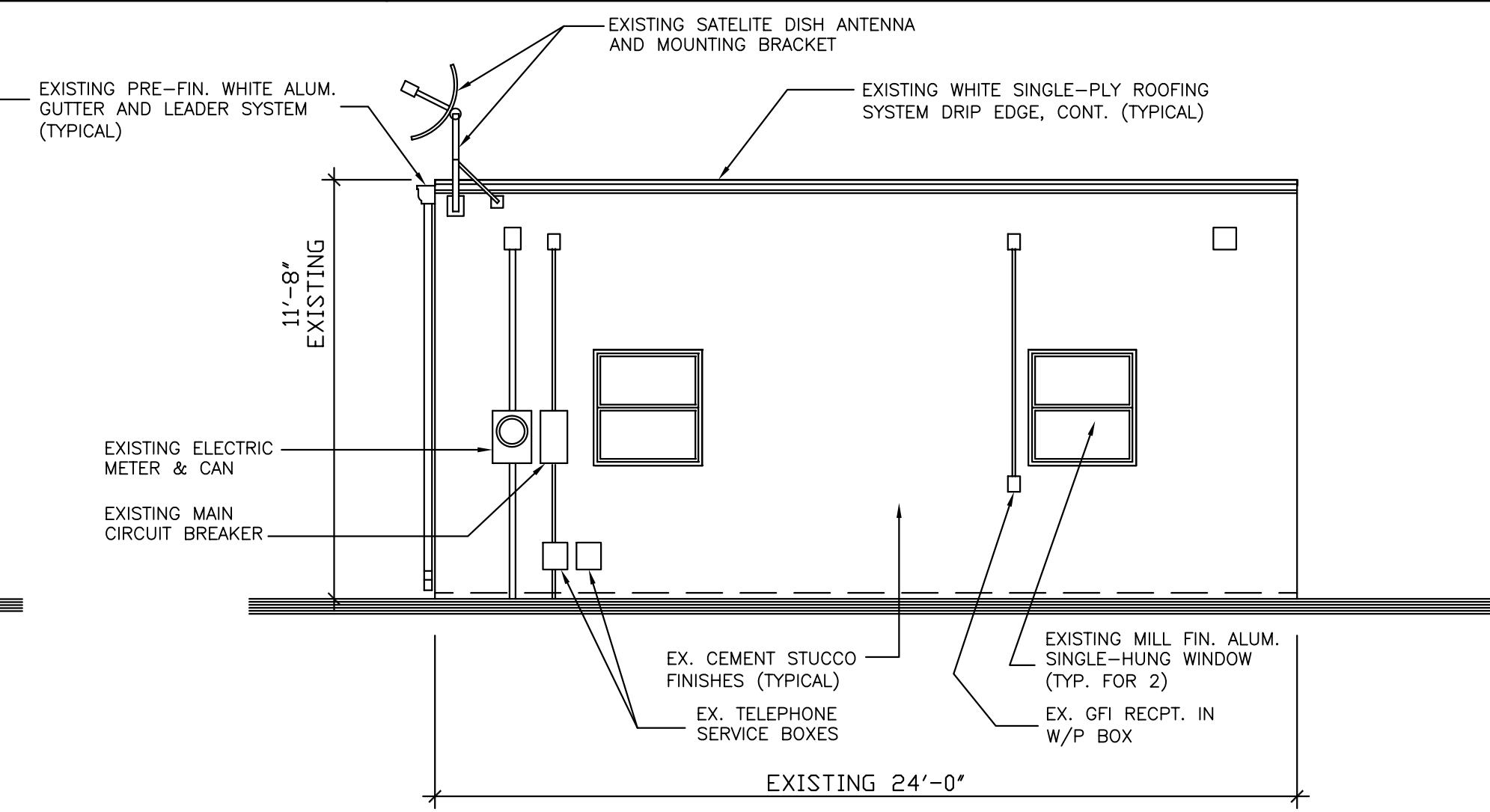
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REVISION	

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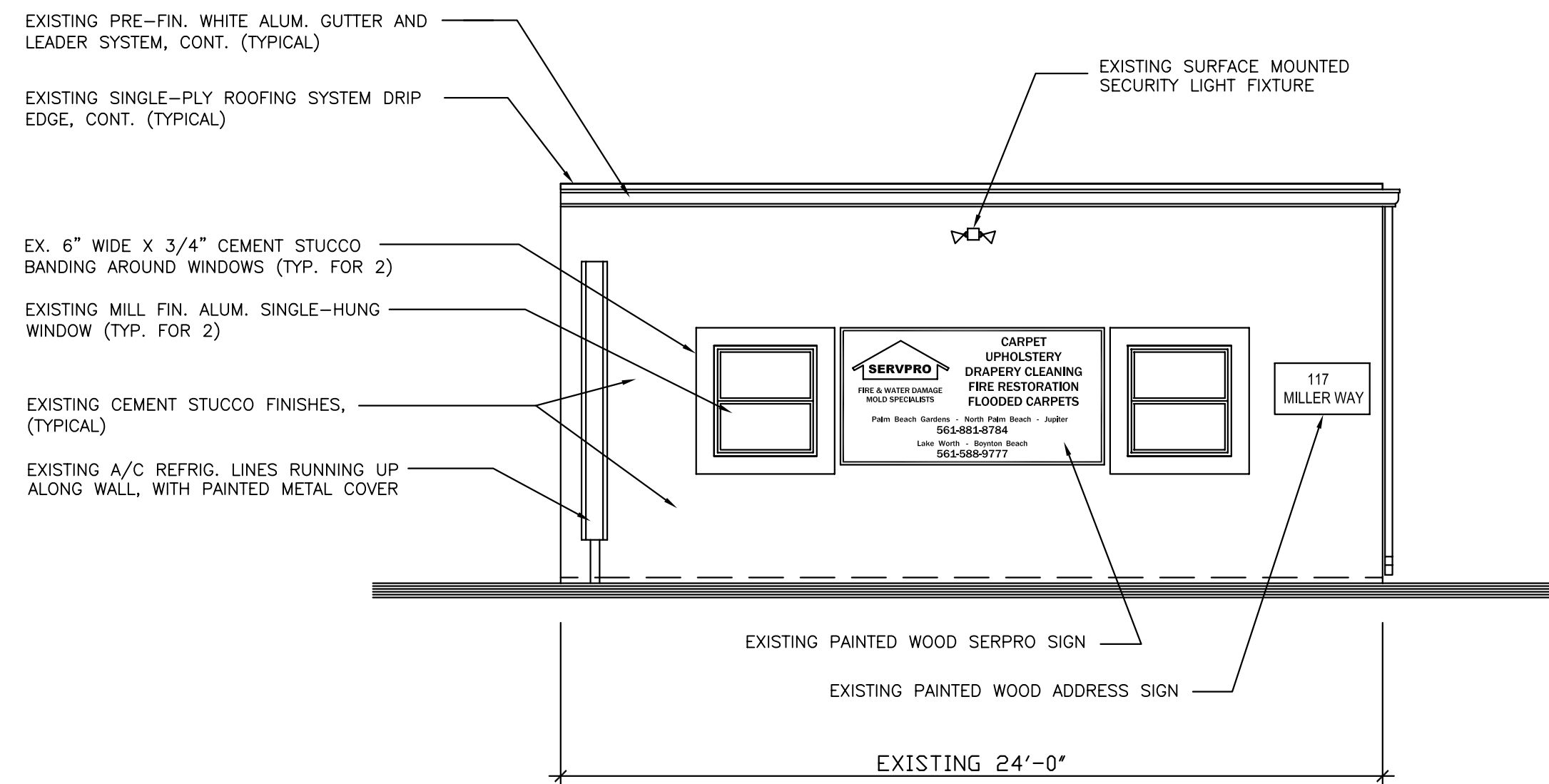
EXISTING NORTH (REAR) ELEVATION

SCALE : 1/4" = 1'-0"



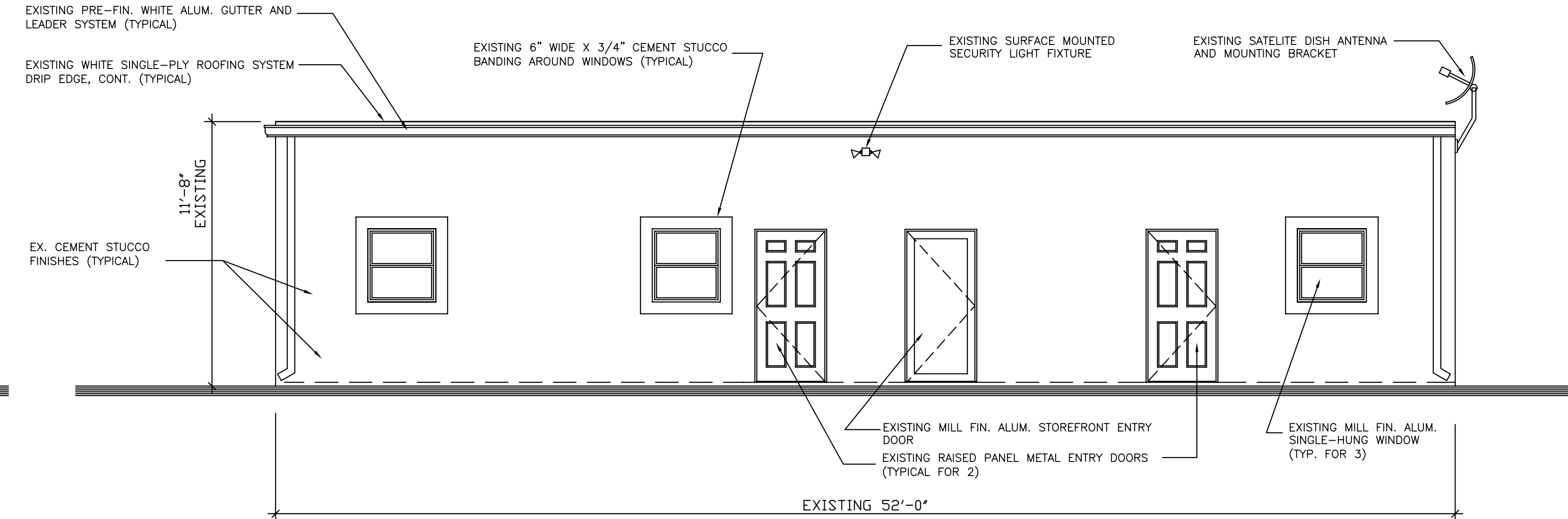
EXISTING EAST (END) ELEVATION

SCALE : 1/4" = 1'-0"



EXISTING WEST (END) ELEVATION

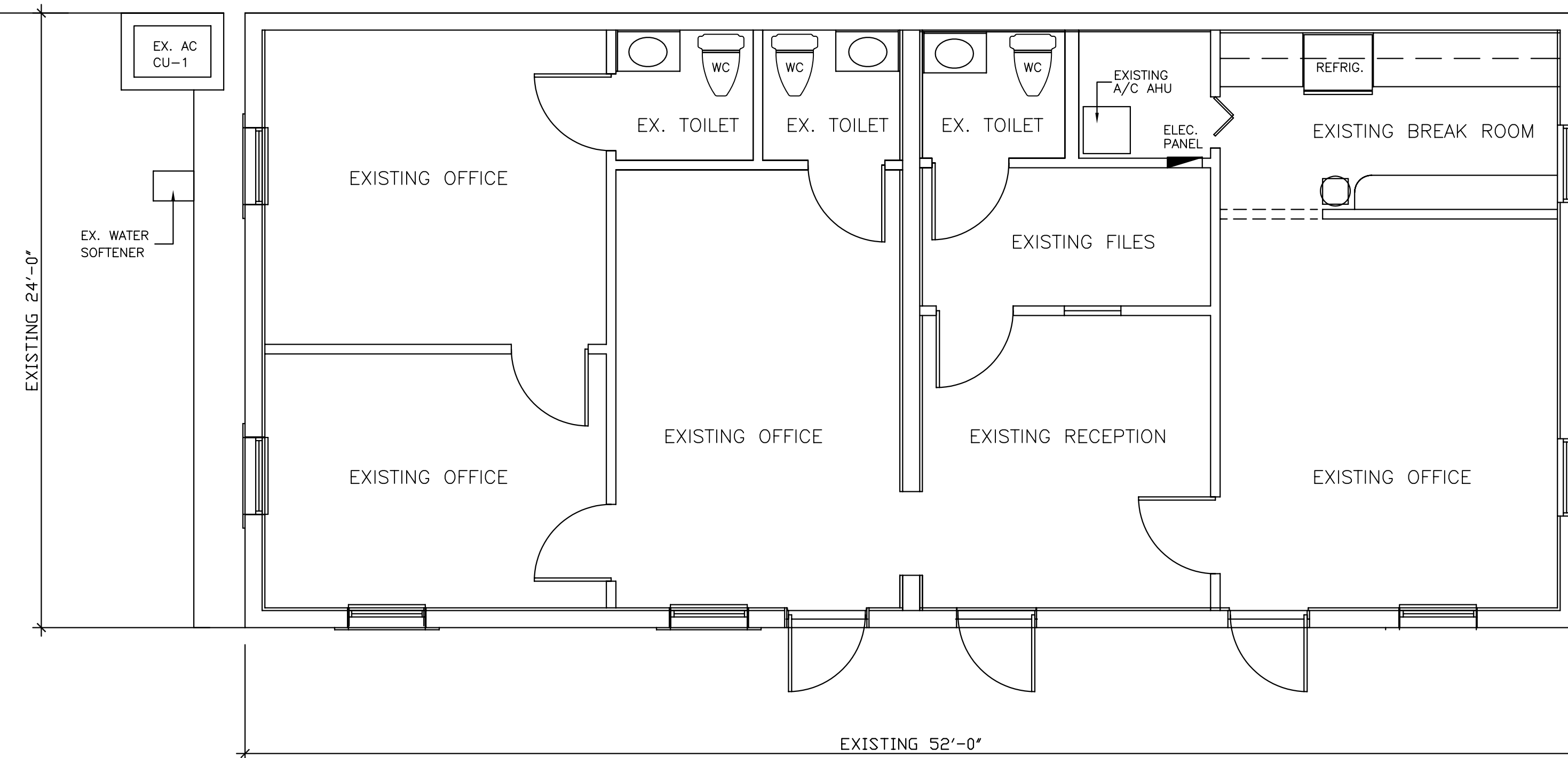
SCALE : 1/4" = 1'-0"



EXISTING SOUTH (FRONT) ELEVATION

SCALE : 1/4" = 1'-0"

BUILDING AREAS SUMMARY
EXISTING BLDG AREA = 1,248 S.F.



EXISTING FLOOR PLAN

SCALE : 1/4" = 1'-0"

ISLAND DESIGNS, INC.
ARCHITECTS & PLANNERS
11911 U.S. HIGHWAY ONE SUITE 205
NORTH PALM BEACH, FL 33408
PH 561-799-5204 FAX 561-799-5205
CHARLES J. LETIZIA - AR #9245
CORP. AUTHORIZATION #C-1104

OFFICE / WAREHOUSE ADDITION FOR
SERVPRO OFFICE & WAREHOUSE
117 MILLER WAY
LAKE PARK, FLORIDA

drawing title
EXISTING FLOOR PLAN
EXISTING ELEVATIONS

seal

COMM. NO.	110801
DATE	02-11-13
DESIGNED	C.J.L.
CHECKED	
APPROVED	
REVISED	

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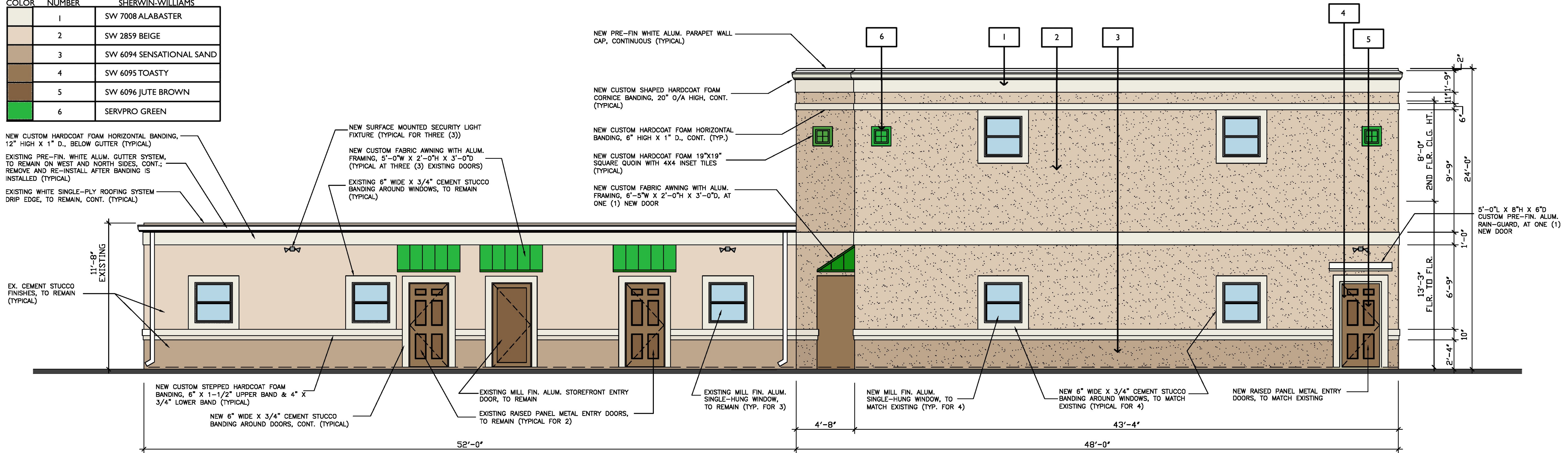
PAINT SCHEDULE

COLOR	CALL OUT NUMBER	MANUFACTURER: SHERWIN-WILLIAMS
	1	SW 7008 ALABASTER
	2	SW 2859 BEIGE
	3	SW 6094 SENSATIONAL SAND
	4	SW 6095 TOASTY
	5	SW 6096 JUTE BROWN
	6	SERVPRO GREEN

NEW CUSTOM HARDCOAT FOAM HORIZONTAL BANDING, 12" HIGH X 1" D., BELOW GUTTER (TYPICAL)
 EXISTING PRE-FIN. WHITE ALUM. GUTTER SYSTEM, TO REMAIN ON WEST AND NORTH SIDES, CONT.; REMOVE AND RE-INSTALL AFTER BANDING IS INSTALLED (TYPICAL)
 EXISTING WHITE SINGLE-PLY ROOFING SYSTEM DRIP EDGE, TO REMAIN, CONT. (TYPICAL)

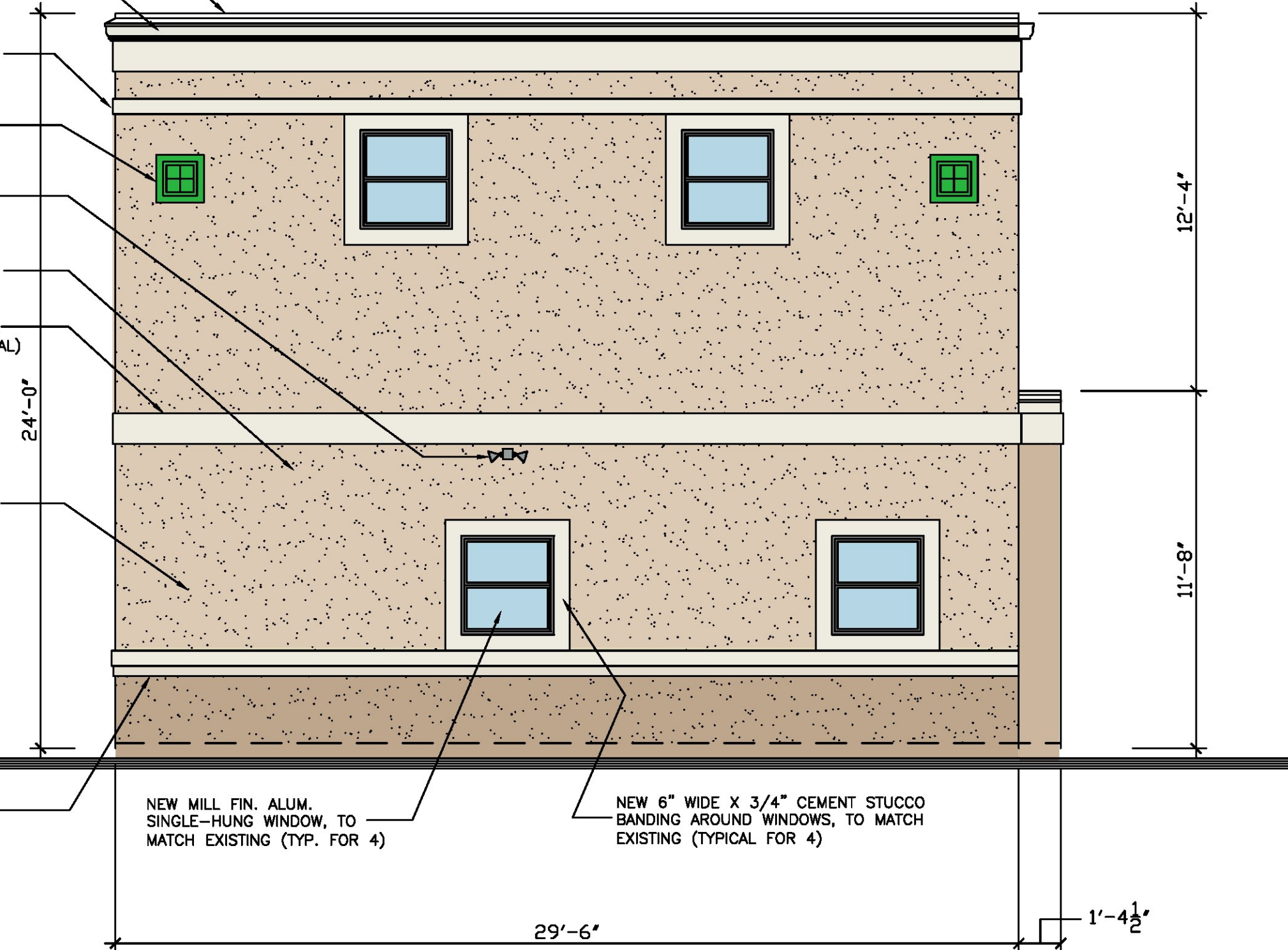
NEW SURFACE MOUNTED SECURITY LIGHT FIXTURE (TYPICAL FOR THREE (3))
 NEW CUSTOM FABRIC AWNING WITH ALUM. FRAMING, 5'-0"W X 2'-0"H X 3'-0"D (TYPICAL AT THREE (3) EXISTING DOORS)
 EXISTING 6" WIDE X 3/4" CEMENT STUCCO BANDING AROUND WINDOWS, TO REMAIN (TYPICAL)

NEW PRE-FIN WHITE ALUM. PARAPET WALL CAP, CONTINUOUS (TYPICAL)
 NEW CUSTOM SHAPED HARDCOAT FOAM CORNICE BANDING, 20" O/A HIGH, CONT. (TYPICAL)
 NEW CUSTOM HARDCOAT FOAM HORIZONTAL BANDING, 6" HIGH X 1" D., CONT. (TYP.)
 NEW CUSTOM HARDCOAT FOAM 19"x19" SQUARE QUOIN WITH 4X4 INSET TILES (TYPICAL)
 NEW CUSTOM FABRIC AWNING WITH ALUM. FRAMING, 6'-5"W X 2'-0"H X 3'-0"D, AT ONE (1) NEW DOOR



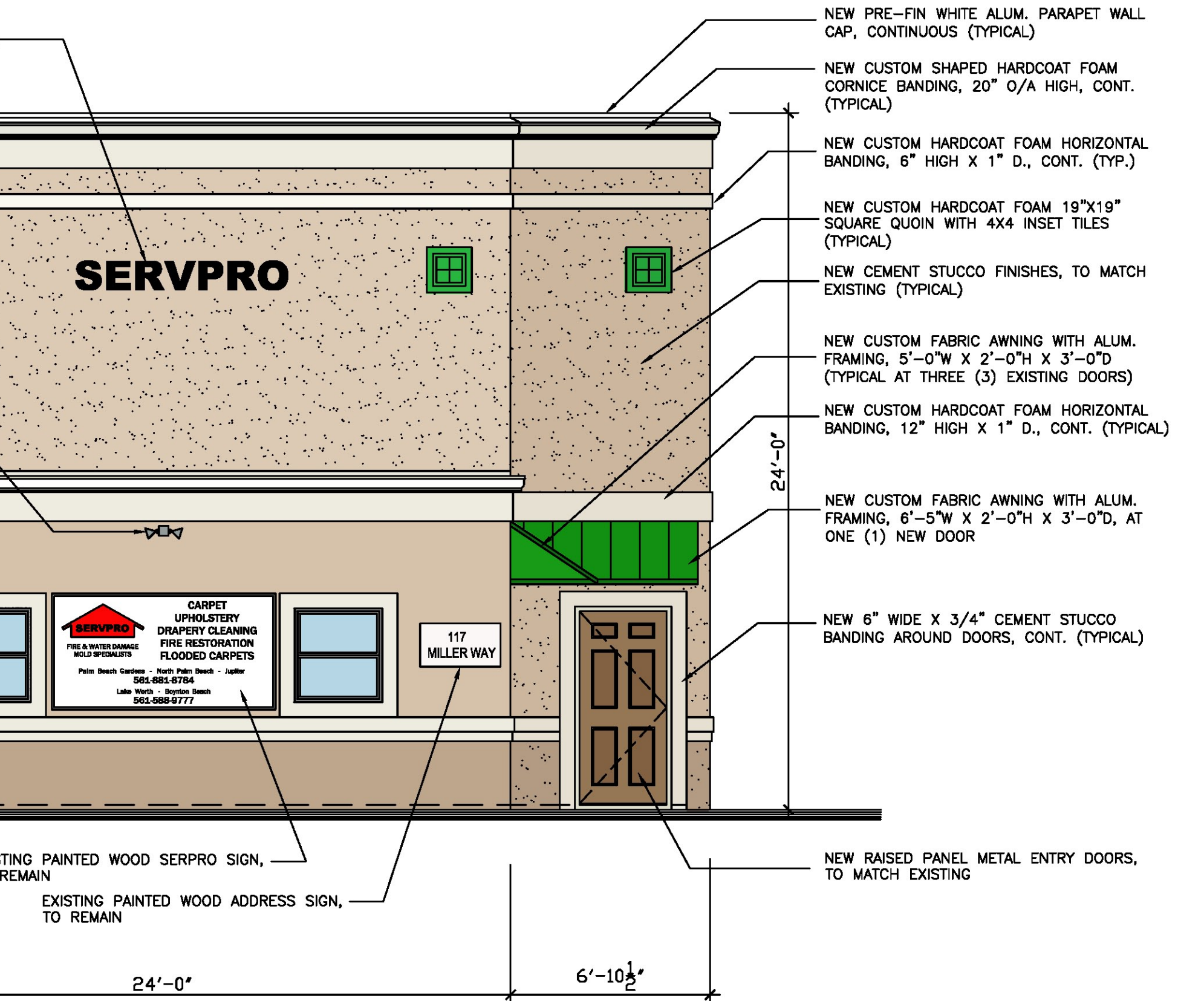
PROPOSED SOUTH (FRONT) ELEVATION
 SCALE : 1/4" = 1'-0"

NEW PRE-FIN WHITE ALUM. PARAPET WALL CAP, CONTINUOUS (TYPICAL)
 NEW CUSTOM SHAPED HARDCOAT FOAM CORNICE BANDING, 20" O/A HIGH, CONT. (TYPICAL)
 NEW CUSTOM HARDCOAT FOAM HORIZONTAL BANDING, 6" HIGH X 1" D., CONT. (TYP.)
 NEW CUSTOM HARDCOAT FOAM 19"x19" SQUARE QUOIN WITH 4X4 INSET TILES (TYPICAL)
 NEW SURFACE MOUNTED SECURITY LIGHT FIXTURE
 NEW CUSTOM FABRIC AWNING WITH ALUM. FRAMING, 5'-0"W X 2'-0"H X 3'-0"D (TYPICAL AT THREE (3) EXISTING DOORS)
 NEW CUSTOM HARDCOAT FOAM HORIZONTAL BANDING, 12" HIGH X 1" D., CONT. (TYPICAL)
 NEW CEMENT STUCCO FINISHES, TO MATCH EXISTING (TYPICAL)
 NEW CUSTOM STEPPED HARDCOAT FOAM BANDING, 6" X 1-1/2" UPPER BAND & 4" X 3/4" LOWER BAND (TYPICAL)
 NEW MILL FIN. ALUM. SINGLE-HUNG WINDOW, TO MATCH EXISTING (TYP. FOR 4)
 NEW 6" WIDE X 3/4" CEMENT STUCCO BANDING AROUND WINDOWS, TO MATCH EXISTING (TYPICAL FOR 4)



PROPOSED EAST (END) ELEVATION
 SCALE : 1/4" = 1'-0"

NEW LIGHTED "SERVPRO" BUILDING SIGNAGE (INDIVIDUAL 12" HIGH LIGHTED SIGN LETTERS); TO BE SUBMITTED UNDER SEPARATE APPROVAL AND PERMIT BY OTHERS
 NEW SURFACE MOUNTED SECURITY LIGHT FIXTURE (REPLACES EXISTING FIXTURE)
 NEW CUSTOM HARDCOAT FOAM HORIZONTAL BANDING, 12" HIGH X 1" D., BELOW GUTTER (TYPICAL)
 EXISTING PRE-FIN. WHITE ALUM. GUTTER SYSTEM, TO REMAIN ON WEST AND NORTH SIDES, CONT.; REMOVE AND RE-INSTALL AFTER BANDING IS INSTALLED (TYPICAL)
 EXISTING SINGLE-PLY ROOFING SYSTEM DRIP EDGE, TO REMAIN, CONT. (TYPICAL)
 EX. 6" WIDE X 3/4" CEMENT STUCCO BANDING AROUND WINDOWS, TO REMAIN (TYPICAL FOR 2)
 EXISTING MILL FIN. ALUM. SINGLE-HUNG WINDOW, TO REMAIN (TYP. FOR 2)
 EXISTING CEMENT STUCCO FINISHES, TO REMAIN (TYPICAL)
 NEW CUSTOM STEPPED HARDCOAT FOAM BANDING, 6" X 1-1/2" UPPER BAND & 4" X 3/4" LOWER BAND (TYPICAL)
 EXISTING PAINTED WOOD SERPRO SIGN, TO REMAIN
 EXISTING PAINTED WOOD ADDRESS SIGN, TO REMAIN



PROPOSED WEST (END) ELEVATION
 SCALE : 1/4" = 1'-0"

ISLAND DESIGNS, INC.
 ARCHITECTS & PLANNERS
 11911 U.S. HIGHWAY ONE SUITE 205
 NORTH PALM BEACH, FL 33408
 PH 561-799-5204 FAX 561-799-5205
 CHARLES J. LEITZ, AIA #8945
 CORP. AUTHORIZATION #C-1104

OFFICE / WAREHOUSE ADDITION FOR
 SERVPRO OFFICE & WAREHOUSE
 117 MILLER WAY
 LAKE PARK, FLORIDA

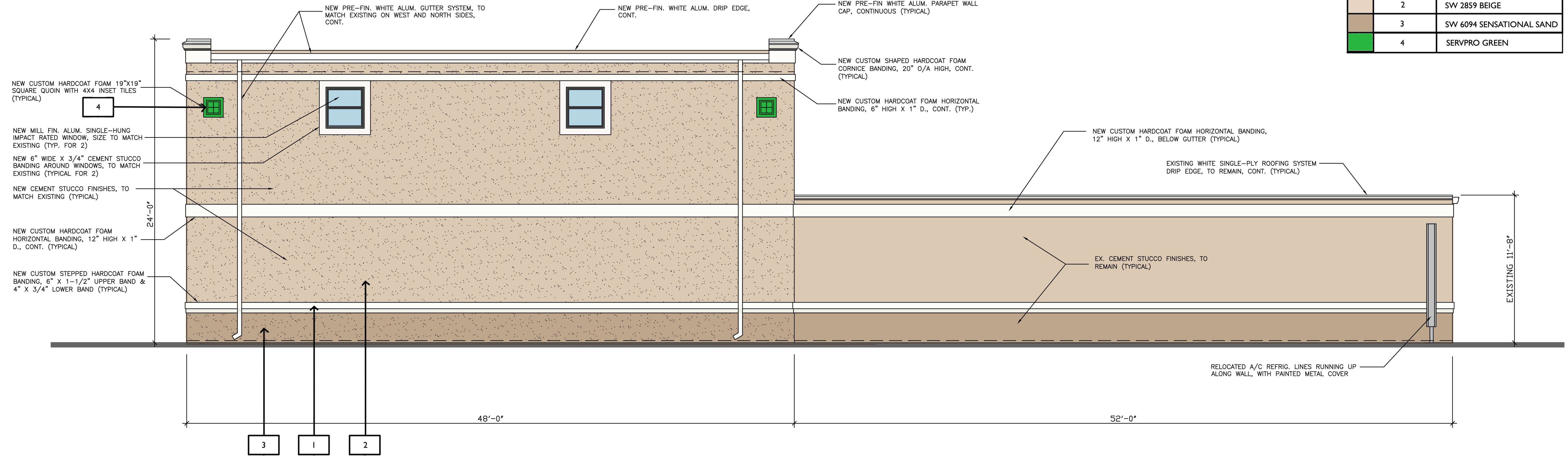
drawing title
 PROPOSED ELEVATIONS

seal

CONTRACT NO.	110801
DATE	05-04-18
CHECKED	
APPROVED	
REVISION	

sheet
 A-2
 of

PAINT SCHEDULE		
COLOR	CALL OUT NUMBER	MANUFACTURER: SHERWIN-WILLIAMS
	1	SW 7008 ALABASTER
	2	SW 2859 BEIGE
	3	SW 6094 SENSATIONAL SAND
	4	SERVPRO GREEN



PROPOSED NORTH (REAR) ELEVATION
SCALE : 1/4" = 1'-0"

ISLAND DESIGNS, INC.
ARCHITECTS & PLANNERS
11911 U.S. HIGHWAY ONE SUITE 205
NORTH PALM BEACH, FL 33408
PH 561-799-5204 FAX 561-799-5205
CHARLES J. LETIZIA, AIA #8945
CORP. AUTHORIZATION #C-1104

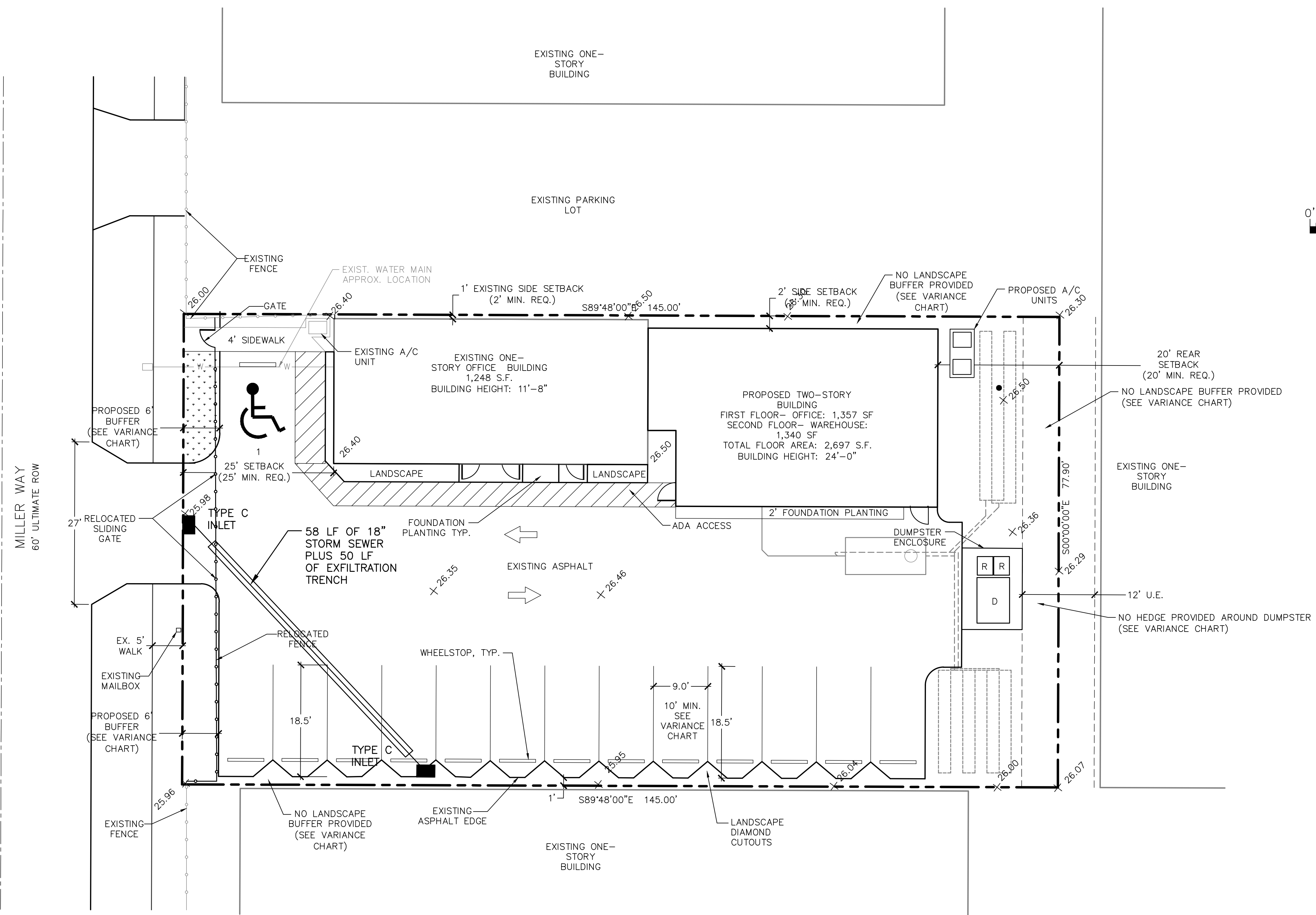
OFFICE / WAREHOUSE ADDITION FOR
SERVPRO OFFICE & WAREHOUSE
117 MILLER WAY
LAKE PARK, FLORIDA

drawing title
PROPOSED ELEVATIONS

seal

COMM. NO.	110801
DATE	02-11-13
CHECKED	CJL
APPROVED	
REVISION	

sheet
A-3
of



Designed: _____
 Drawn: _____
 Checked: _____

By: _____
 Date: _____

No.	Date	By	Revisions

60XXX.XX
ERDMAN ANTHONY
 1402 ROYAL PALM BEACH BLVD., BLDG 500
 TEL: 561-753-9723 FAX: 561-753-9724
 EB-29912 LB-7334

PALM BEACH SERVPRO
 PRELIMINARY DRAINAGE PLAN

DANA I GILLETTE
 FL PE 41913

Drawing Reference Number
C-1
 Sheet _____ of _____

48 HOURS BEFORE DIGGING
CALL
1-800-432-4770
SUNSHINE STATE ONE CALL
OF FLORIDA, INC.
Contractor is responsible for obtaining
location of existing utilities prior to
commencement of construction activities.



Gruber Consulting Engineers, Inc.
 Certificate of Registration No. 249109
 State of Florida
 WEST PALM BEACH, FL 33401
 PHONE: 561-812-2341
 FAX: 561-812-2729
 office: gpe@gruberengr.com

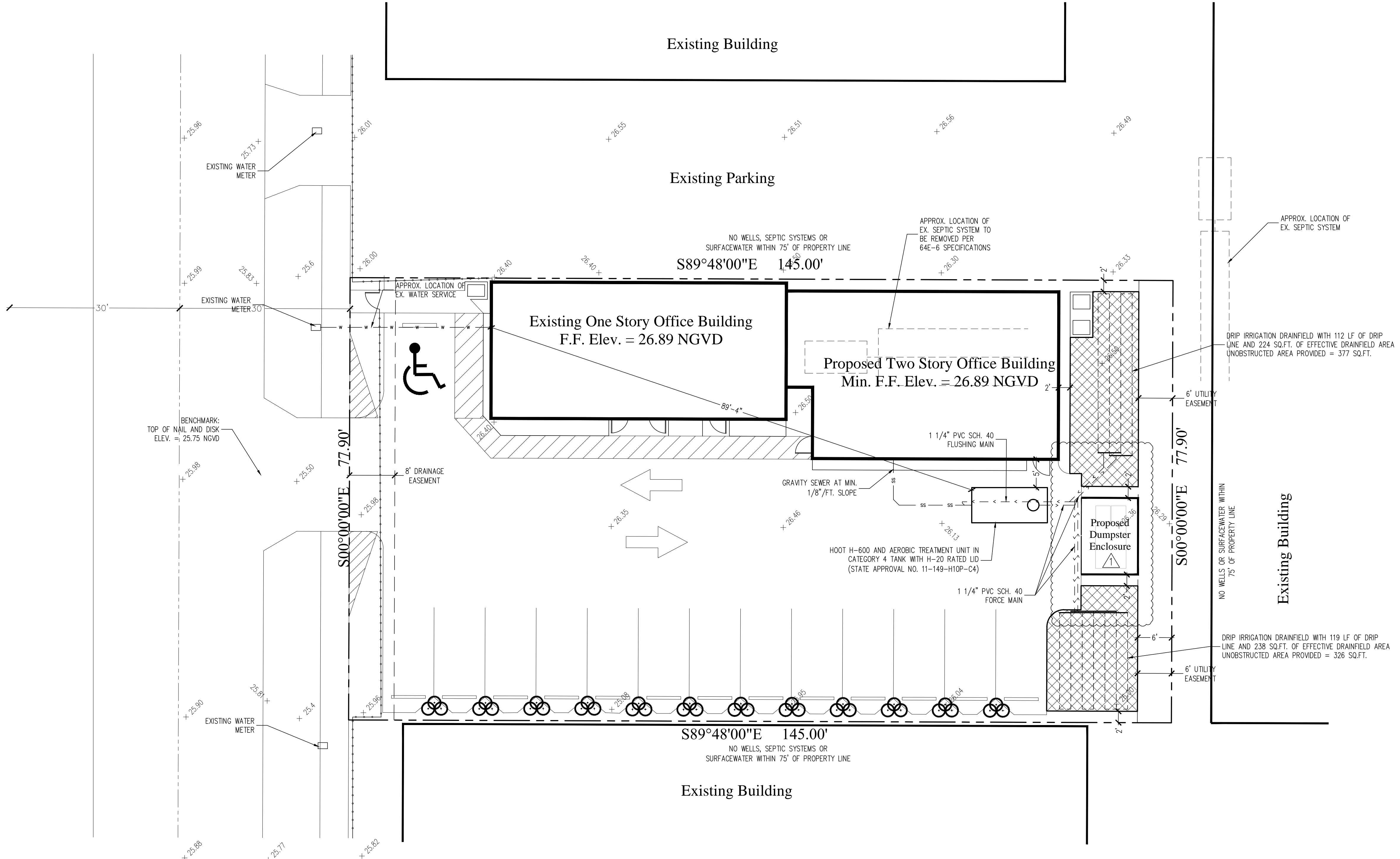
Project Information	
Project No.	2012-0035
Issue Date	05/07/2012
Scale	1" = 10'
Drawn By	CK
Checked By	CG

Conceptual Performance Based Septic System Plan For:
Palm Beach Serpro
 Lake Park, Florida
 117 Miller Way

Revisions	
1	02/11/2013
2	
3	
4	
5	
6	
7	
8	
9	
10	

Chad M. Gruber
 FL P.E. No. 57466

Sheet No.
SS-1



Septic Disposal Calculations

A. Project Information
 Net Usable Lot Size: 0.26 ac.
 Existing commercial office building: 1,248 sq.ft.
 Proposed additional commercial office building: 2,697 sq.ft.
 Total proposed office space: 3,945 sq.ft.

Existing soil conditions are sandy with a wet season water table elevation greater than 24" below grade; Use a trench loading rate of 0.8 gpd/sq.ft.

B. Estimated Daily Flow Calculations
 Office space at 15 gpd per 100 sq.ft. of office space = 592 gpd
 Total Estimated Sewage Flow = 592 gpd

C. Proposed Septic System Specifications
 Required Drainfield Area = 444 sq.ft.**
 Required Unobstructed Area = 666 sq.ft.**
 **Drainfield and unobstructed area have been reduced by 40% through the use of a Hoot H-600 AND treatment unit.

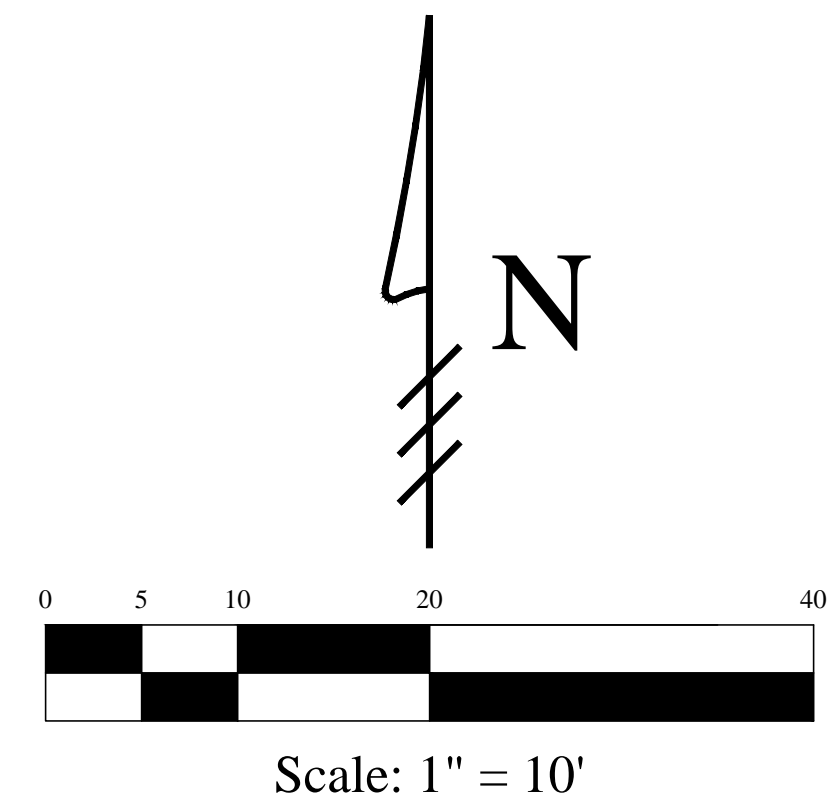
One (1) Hoot H-600 AND Aerobic Treatment Unit
 222 lf of Netafim 08WRAM1-12V Bioline Dripperline

* These calculations are based on a site plan and evaluation provided by the applicant and are valid only for the conditions indicated on the site plan. If conditions are encountered that differ from what is indicated on the plan or evaluation, the engineer shall be notified immediately as a re-design may be necessary.

- Notes:**
- 1) Removal of any existing septic system and installation of any proposed septic system shall be in accordance with the current specifications and standards of Chapter 64E-6 of the Florida Administrative Code and Chapter 381 of the Florida Statutes effective June 25, 2009.
 - 2) Fill material used for septic system installation shall meet the requirements of the current specifications and standards of Chapter 64E-6 of the Florida Administrative Code and Chapter 381 of the Florida Statutes effective June 25, 2009.
 - 3) Septic system drainfield area shall be sodded immediately after the drainfield has been covered.
 - 4) Contractor to determine final amount of cover over septic tanks prior to tank installation. Final cover of 18" or less with the wet season water table below top of tank requires min. Category 3 tank. Final cover of 18" to 48" or a wet season water table above the top of tank requires min. Category 4 tank. Contact engineer immediately if amount of cover over tank will be greater than 48".

Legend

- + 14.3 EXISTING ELEVATION PER PROJECT REPRESENTATIVES
- [Hatched Box] SEPTIC SYSTEM UNOBSTRUCTED AREA
- - - - - GRAVITY SEWER AT MIN. 1/8" FT.
- - - - - SEPTIC DRIP IRRIGATION LINE
- > > > 1 1/4" PVC FORCE/FLUSHING MAINS
- - - - - WATER SERVICE LOCATION
- ⊙ SOIL BORING LOCATION



02/11/13 UPDATE PLAN BACKGROUND;
 ADJUST SEPTIC SYSTEM CONFIGURATION

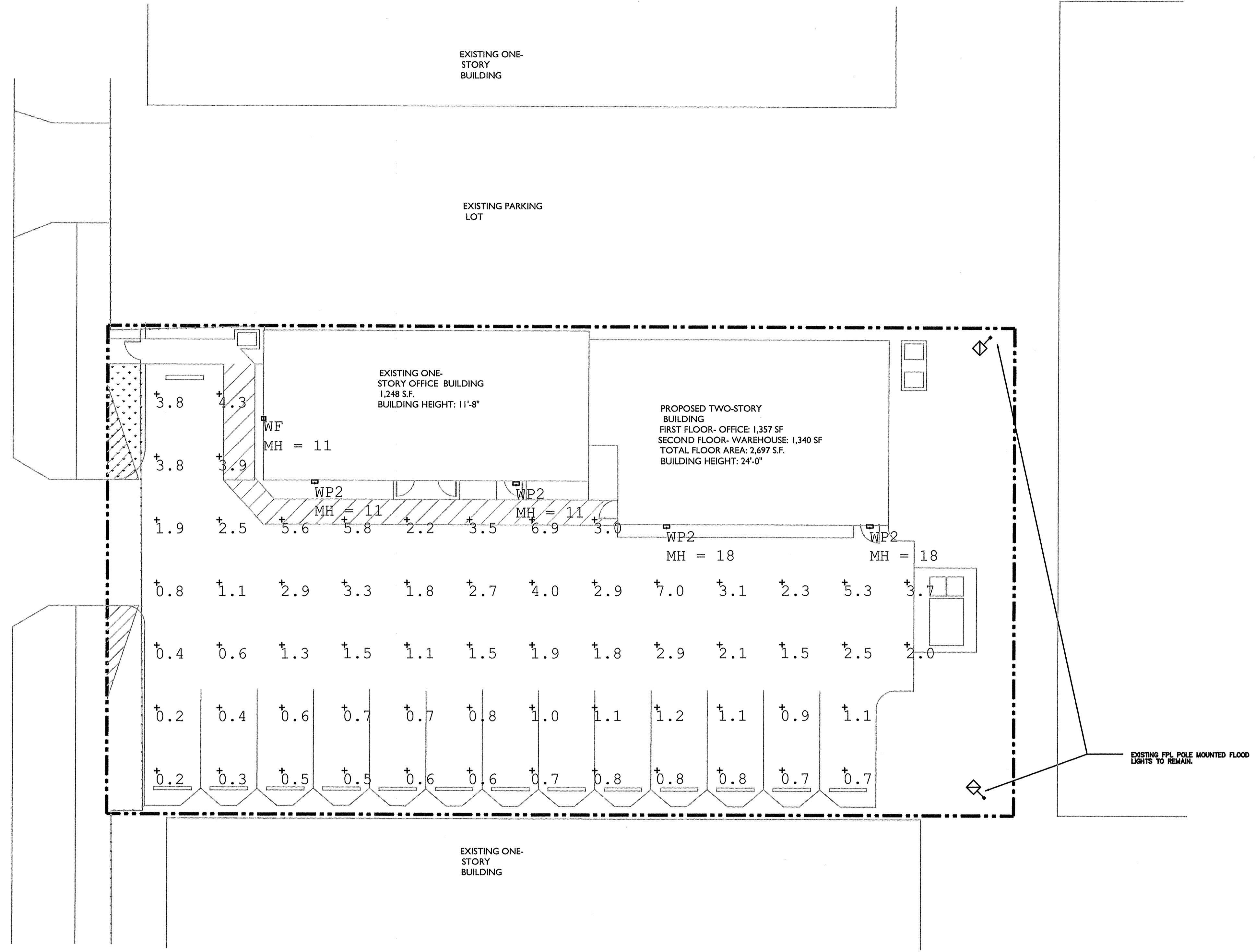
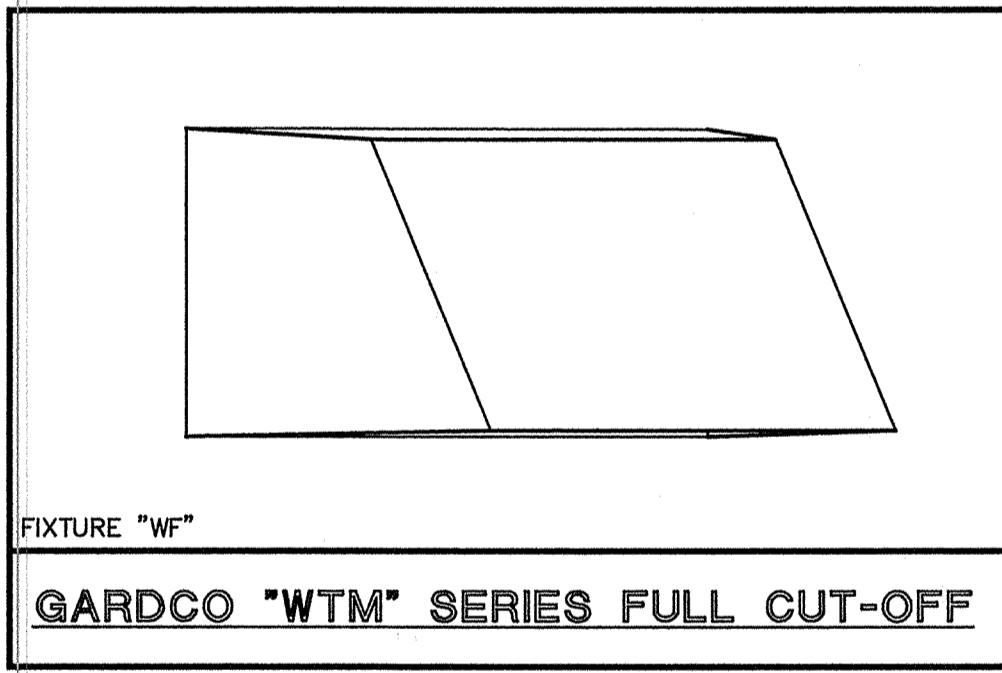
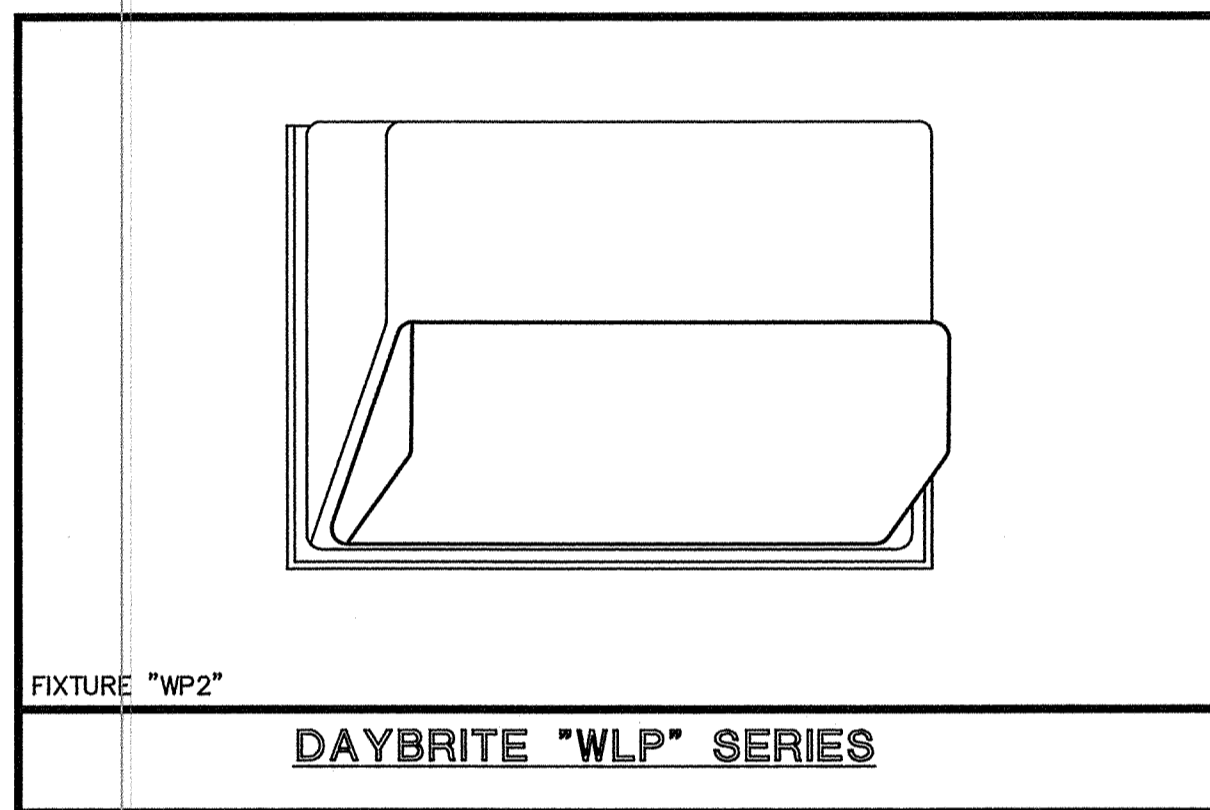
Plan Background from Site Plan by
 Land Design South Received 2/11/13
 © 2012 Gruber Consulting Engineers, Inc.

GENERAL NOTE

1. STREET LIGHTING FOR ADJACENT STREETS TO BE PROVIDED BY UTILITY COMPANY. UTILITY COMPANY TO PROVIDE A MINIMUM OF 0.5 FOOTCANDLES.

2. SPECIFIC LIGHTING FIXTURES, SELECTED BY TYPE, PHOTOMETRIC PERFORMANCE, LIGHTING PATTERN AND LUMEN OUTPUT WERE USED IN THE ILLUMINATION TO PRODUCE THE REQUIRED EFFECTS AND ILLUMINATION. SUBSTITUTION OF THE LIGHT FIXTURES WILL RESULT IN DIFFERENT ILLUMINATION COVERAGE AND LIGHTING PATTERN.

TO CONFIRM THAT THE SPECIFIED PHOTOMETRIC CRITERIA HAS BEEN MET, A COMPUTER DISK CONTAINING THE IES PHOTOMETRIC FILE FOR THE PROPOSED ALTERNATE/SUBSTITUTION MUST BE SUBMITTED TO KAMM CONSULTING ENGINEERS FOR EVALUATION. ANY ACCEPTABLE ALTERNATE/SUBSTITUTE MUST BE APPROVED IN WRITING PRIOR TO BID DATE.



Luminaire Schedule

Symbol	Qty	Label	Arrangement	Total Lamp Lumens	LLF	Description
☐	1	WF	SINGLE	8500	0.800	DAYBRITE WTM100MMT-FWT
☐	4	WP2	SINGLE	12600	0.800	DAYBRITE WLP150MH

Calculation Summary

Label	CalcType	Units	Avg	Max	Min	Avg/Min	Max/Min
SITE	Illuminance	Fc	2.04	7.0	0.2	10.20	35.00

SITE PHOTOMETRICS PLAN
 1"=10'-0" NORTH

REVISION DATES

DATE	APPROVAL	NOTES
05/18/12		INITIAL SUBMITTAL
07/01/12		RESUBMITTAL
07/11/12		BASE SITE PLAN REVISED

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ISSUED FOR PERMIT 02-12-13

KAMM CONSULTING PROJECT #: 2012-0662
 PROJECT MANAGER: JOHN MAYR

KAMM Consulting
 1408 Orange Avenue
 Fort Pierce, FL 34949-68232
 Phone: 772.595.1744 Fax: 772.595.1945
 engineering@kammconsulting.com
 Certifications of Authorization: 68182
 STATE OF FLORIDA
 PROFESSIONAL ENGINEER

PRINCIPAL
 Bradley L. Brown Florida License #58232

SITE PHOTOMETRICS PLAN

0 5' 10' 20' 30'

SCALE: AS NOTED

DRAWN BY: DHM
 DRAWING #: 1837.1
 FILE #: 1837.1

SHEET #
E1.1

REVISION:
1.
2.
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IRRIGATION PLAN

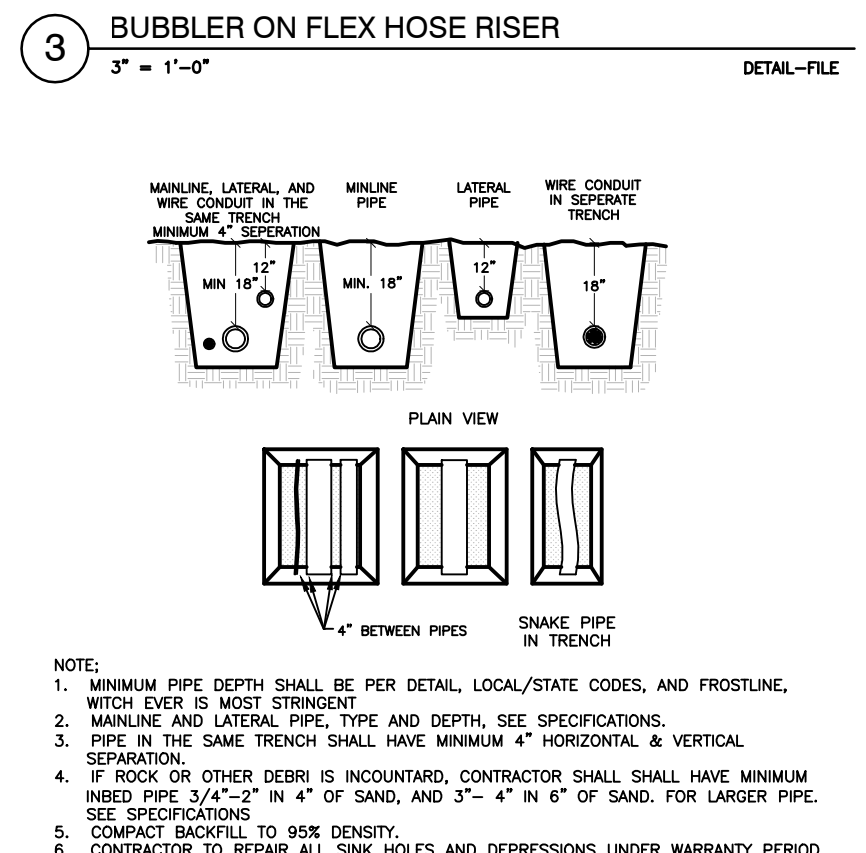
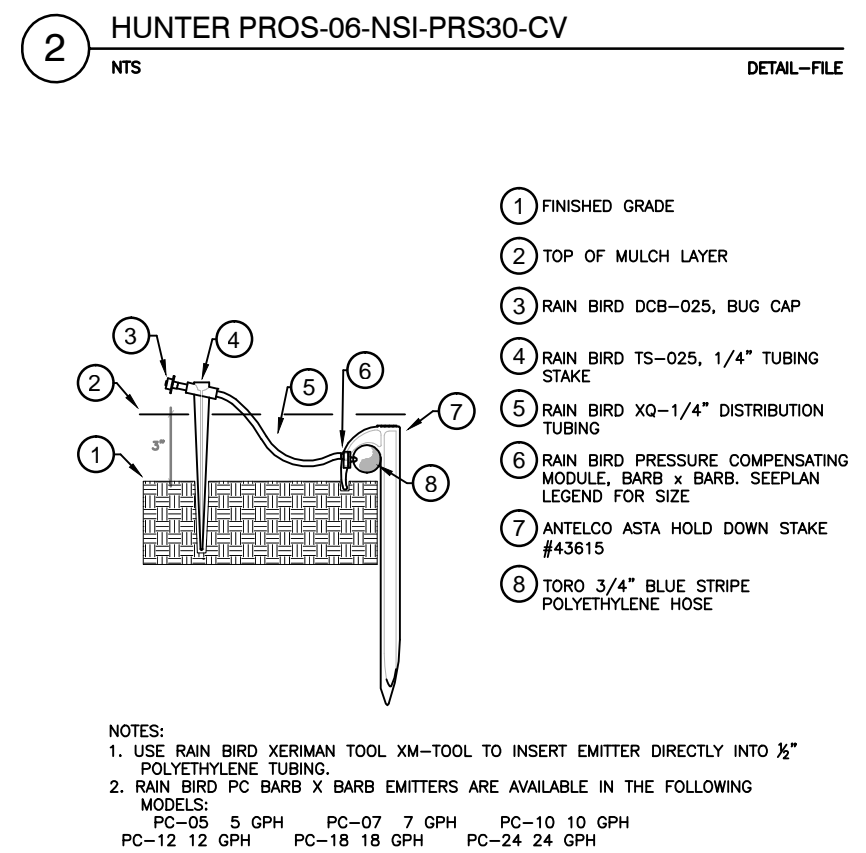
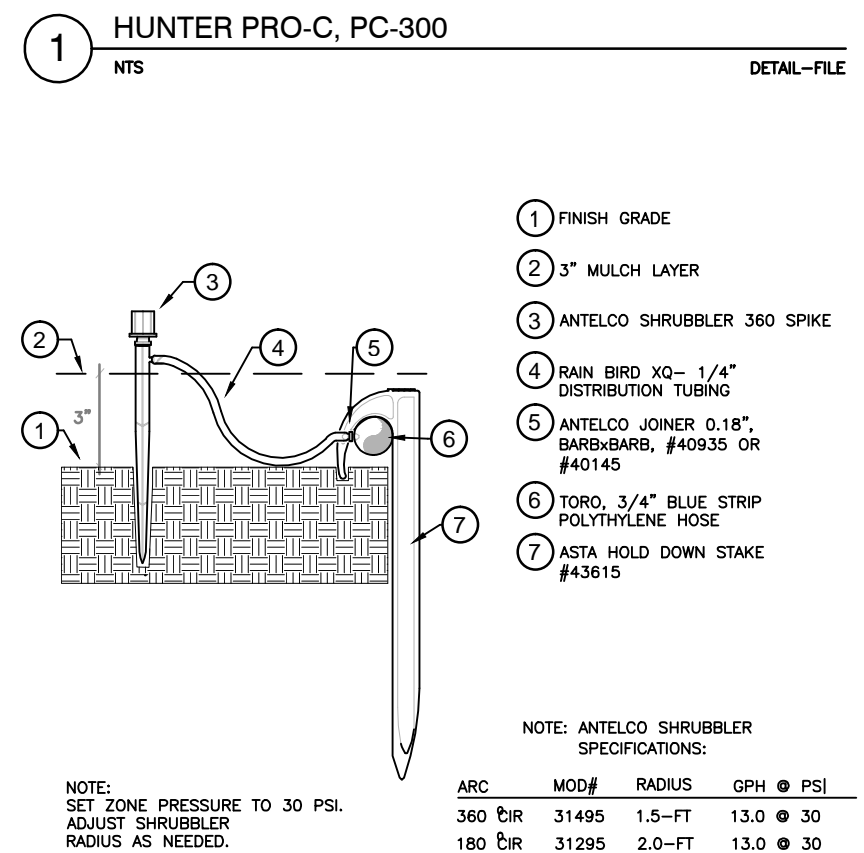
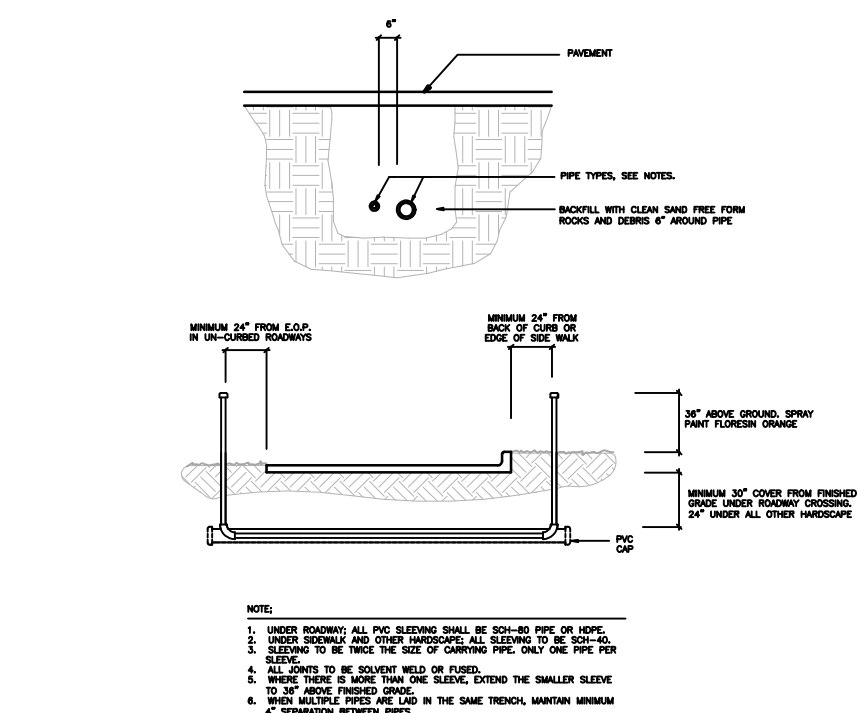
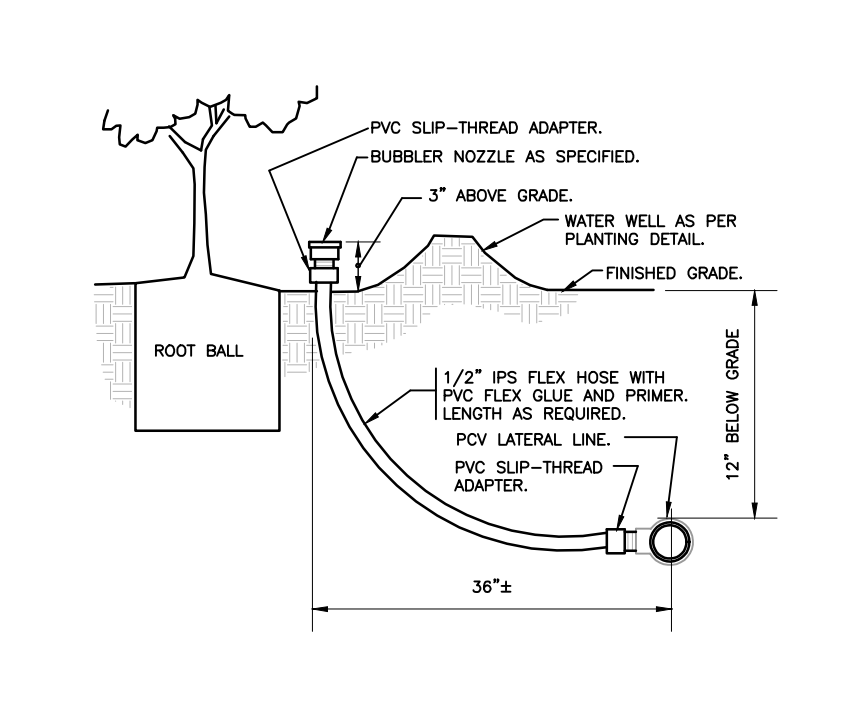
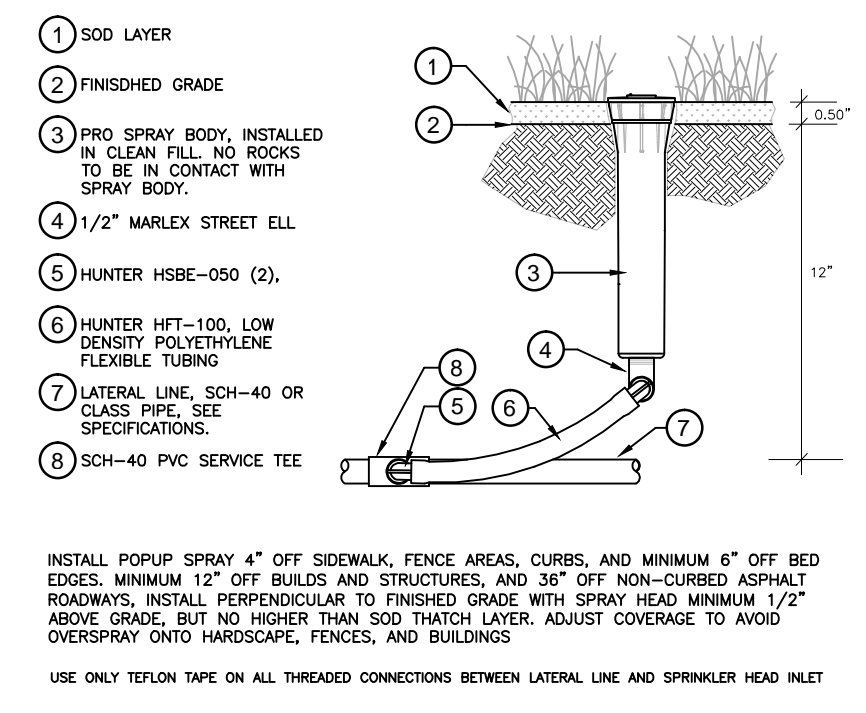
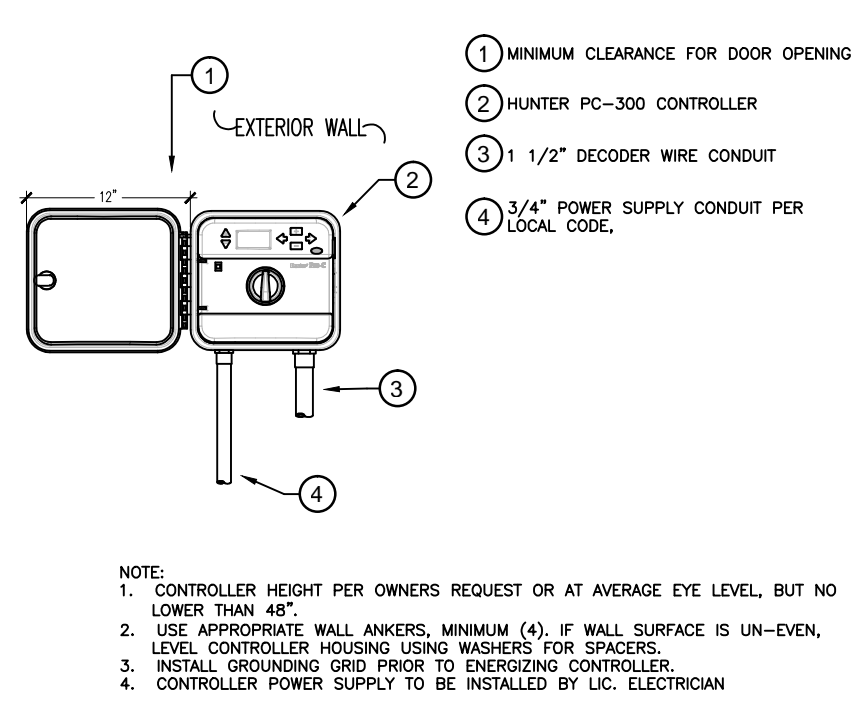
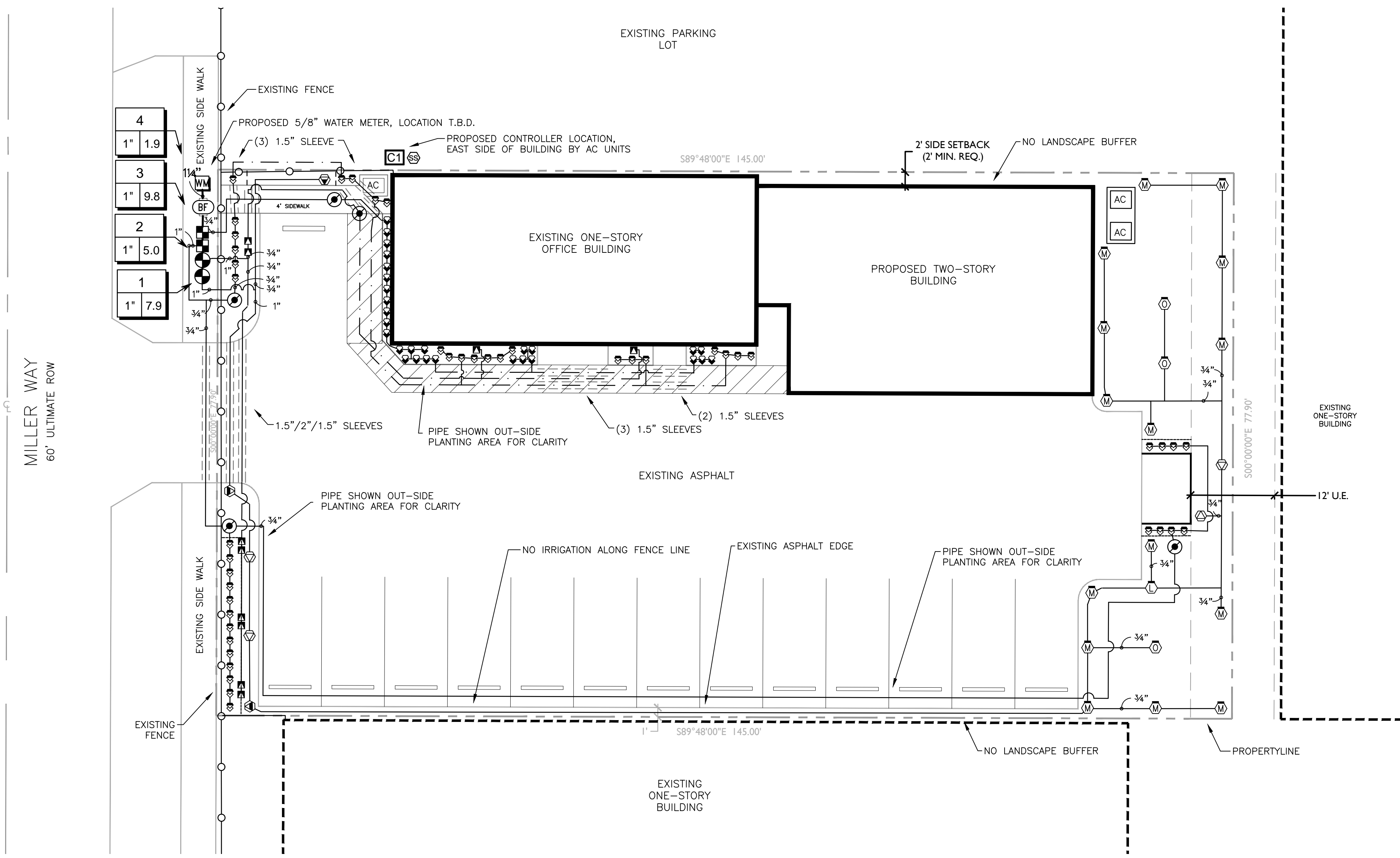
SERVPRO
TOWN OF LAKE PARK, FLORIDA

IRRIGATION SCHEDULE

SYMBOL	MANUFACTURER/MODEL/DESCRIPTION	QTY	PSI
	Hunter M1000 PROS-06-PRS30-CV Turf Rotator, 6" (15.24 cm) pop-up with check valve, pressure regulated to 30 psi (2.76 bar), MP Rotator nozzle on PRS30 body. M=Maroon adj arc 90 to 210, L=Light Blue 210 to 270 arc, O=Olive 360 arc.	19	30
	Hunter MP Strp PROS-06-PRS30-CV Turf Rotator, 6" (15.24 cm) pop-up with factory installed check valve, pressure regulated to 30 psi (2.76 bar), MP Rotator nozzle on PRS30 body. LST=Ivory left strp, SST=Copper right strp.	7	30
	Hunter FCB Flood Bubbler, 1/2" FIPT.	10	30
	Hunter PC2-101-40 1" Dnp Control Valve Kit, 1" FGV globe valve with 1" HY100 filter system. Pressure Regulation: 40psi. Flow range: 0.5 GPM to 15 GPM. 150 mesh stainless steel screen.	2	
	Lateral Pipe Transition Point above grade. Pipe transition point from PVC lateral to Poly hose with nser to above grade installation.	5	
	Rain Bird PC-DIFF Single Outlet, PC Dnp Emitter with Self-Piercing Barb Inlet and Diffuser Cap. Flow rate: 5gph=light brown; 7gph=violet; 10gph=green; 12gph=dark brown; 18gph=white; 24gph=orange.	28	
	Antelco 31495 180 and 360 stream bubbler emitter fixed to Shrubber Spike with adapter, with adjustable flow and coverage by rotating the cap.	45	
	Hunter PGV-101A 1" 1" Plastic Electric Remote Control Valve, Angle Configuration, With Flow Control.	2	
	Wilkins 720A 1" Pressure Vacuum Breaker	1	
	Hunter PC-0600 Modular Controller, 6 stations, outdoor model, one PCM-300 included, Plastic Cabinet.	1	
	Hunter W55 Wireless Solar Sync, locate sensor in an area with un-obstructed sun and rain exposer.	1	
	Proposed 5/8" Water Meter. Location to be determined	1	
	Toro 3/4" blue stripe hose. To installed on finished grade and under mulch layer. Stake every 5'		
	Irrigation Lateral Line: PVC Class 200 SDR 21 1" PVC Class 200 irrigation pipe.		
	Irrigation Mainline: PVC Schedule 40 1 1/4" PVC Schedule 40 irrigation pipe.		
	Pipe Sleeve: PVC Schedule 40 Saw-cut asphalt is needed, restore parking lot asphalt equal to or better condition.		



- NOTES
- CONTRACTOR SHALL VISIT SITE PRIOR TO SUBMITTING HIS BID TO TAKE INTO ACCOUNT AND INCLUDE IN HIS BID ALL OBSTACLES AND OTHER WORK RELATED HARDSHIPS THAT MAY REQUIRE ADDITIONAL MATERIAL AND LABOR TO COMPLETE THE SCOPE OF WORK ACCORDING TO PLAN AT NO ADDITIONAL COST TO OWNER.
 - CONTRACTOR SHALL INCLUDE ALL REQUIRE PERMITS IN HIS BID.
 - CONTRACTORS INSTALLATION CREW SHALL BE EXPERIENCED WITH ALL THE MANUFACTURES' INSTALLATION PROCEDURES. ALL PARTS REQUIRED WEATHER OR NOT MENTIONED SHALL BE INCLUDE IN HIS BID.
 - CONTROLLER: HUNTER PRO-C 6 STATION CONTROLLER WITH HUNTER SOLAR SYNC. COORDINATE WITH OWNER LOCATION AND HEIGHT. 120 VOLT POWER SUPPLY BY OTHERS. ZONE WIRES TO 14 GAUGE, RED FOR HOT AND WHITE FOR COMMON. USE ONLY 3M-DBY SPICE KITS. ZONE WIRES FROM CONTROLLER TO FIRST VALVE ON MAINLINE SHALL BE INCASED IN A 1.25" SCH-40 CONDUIT.
 - VALVE BOXES TO SET WITH MINIMUM 12" BETWEEN VALVE BOXES. LID TO BE LEVEL AND FLUSH WITH TOP OF MULCH LAYER. MAINTAIN MINIMUM 1" CLEARANCE BETWEEN VALVE AND VALVE BOX LID.
 - LATERAL PIPE; CL200 BE WITH SCH-40 FITTINGS. USE APPROPRIATE IPS SOLVENT WELD GLUE WITH PURPLE PRIMER AS MANUFACTURES' RECOMMENDATIONS.
 - MAINLINE PIPE: SCH-40 PIPE WITH SCH-40 FITTINGS. USE APPROPRIATE IPS SOLVENT WELD GLUE WITH PURPLE PRIMER AS MANUFACTURES' RECOMMENDATIONS.
 - SLEEVING: SCH-40 PIPE INSTALLED WITH MINIMUM 30" COVER MEASURED FROM FINISHED GRADE. COMPACT SUBFILL AND ROCK TO 95% DENSITY. PRIOR TO SPREADING ASPHALT, SAW CUT EXISTING ASPHALT BACK 6" ONTO UN-DISTURBED ROCK.
 - POC; PROPOSED 5/8" WATER METER. LOCATION TO BE DETERMINED. PVB BACKFLOW PREVENTER TO BE INSTALL BY LIC. PLUMBER AND CERTIFIED PRIOR TO COMMENCING WORK. CONTRACTOR SHALL VERIFY YIELDS MINIMUM 45 PSI @ 10 GPM DOWNSTREAM OF PVB.
 - CONTRACTOR IS REASONABLE TO REPAIR/REPLACE ALL UTILITIES, HARDSCAPE AND LANDSCAPE DAMAGED BY HIM OR HIS CREW AT NO ADDITIONAL COST TO OWNER.
 - TESTING; WITH A PRESSURE GAUGE INSTALL ON PVB (DOWNSTREAM TEST COCK), PRESSURIZE MAINLINE WITH VALVES INSTALLED TO STATIC PRESSURE. TURN OFF DOWN STREAM BALL VALVE (PVB). CHECK PRESSURE AFTER TWO HOURS. THERE SHALL BE NO PRESSURE TO PASS.
 - CONTRACTOR SHALL SUPPLY OWNER WITH, LETTER OF (1) YEAR WARRANTY -PARTS AND LABOR, AS-BUILT -RED LINED WITH MEASUREMENTS FROM TWO FIXED POINTS AND ALL MANUFACTURES OPERATING MANUALS.



NOTE: ANTECO SHRUBBLER SPECIFICATIONS:

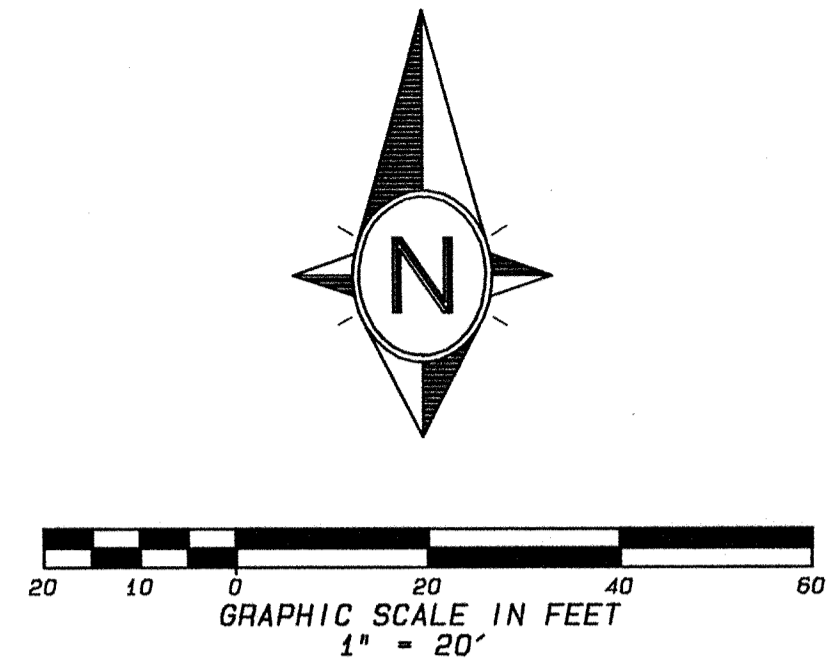
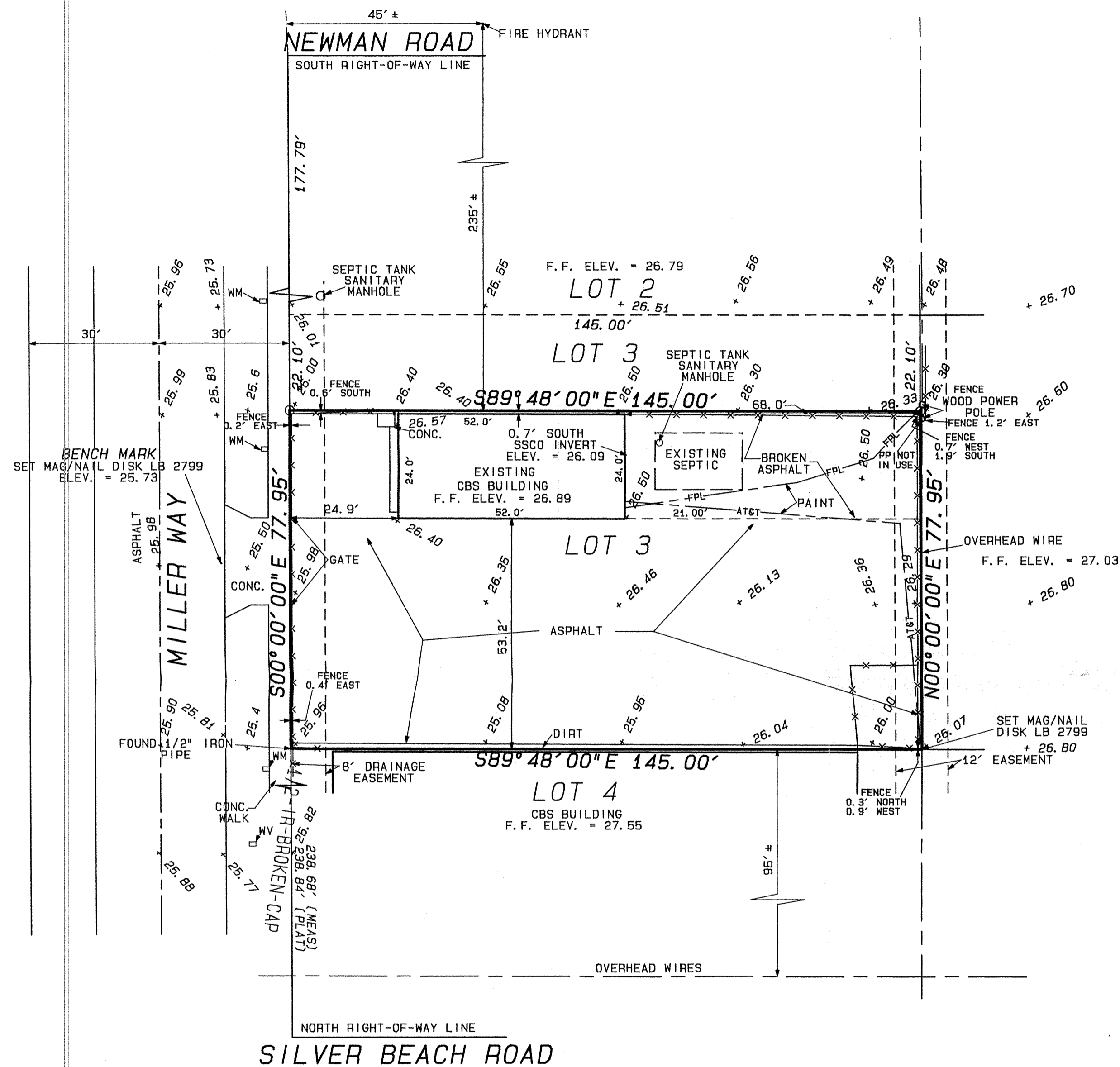
ARC	MOEF	RADIUS	GPH @ PSI
360	31495	1.5'-FT	13.0 @ 30
180	31295	2.0'-FT	13.0 @ 30

NOTE: RAIN BIRD PC MODULE WITH BUG CAP SPECIFICATIONS:

MODEL	PC-05	PC-07	PC-10	PC-12	PC-18	PC-24	PC-30
GPH	5	7	10	12	18	24	30

NOTE: PIPE TRENCH DETAIL

- MINIMUM PIPE DEPTH SHALL BE PER DETAIL, LOCAL/STATE CODES, AND PROSLINE, WHICH EVER IS MOST STRINGENT.
- MAINLINE AND LATERAL PIPE: TYPE AND DEPTH, SEE SPECIFICATIONS.
- PIPE IN THE SAME TRENCH SHALL HAVE MINIMUM 4" HORIZONTAL & VERTICAL SEPARATION.
- IF ROCK OR OTHER DESIR IS INCARCATED, CONTRACTOR SHALL SHALL HAVE MINIMUM INBED PIPE 3/4"-2" IN 4" OF SAND, AND 3"-4" IN 6" OF SAND, FOR LARGER PIPE. SEE SPECIFICATIONS.
- COMPACT BACKFILL TO 95% DENSITY.
- CONTRACTOR TO REPAIR ALL SINK HOLES AND DEPRESSIONS UNDER WARRANTY PERIOD AT NO COST TO OWNER.



- LEGEND**
- ✕ ZERO LOT LINE SIDE OF UNIT
 - SET 5/8" IRON ROD/CAP LB 2799
 - POWER POLE & GUY
 - CENTERLINE
 - P.C. POINT OF CURVATURE
 - CDV. COVERED
 - CONC. CONCRETE
 - ELEV. ELEVATION
 - F.F. FINISH FLOOR
 - FP&L FLORIDA POWER & LIGHT
 - P.O.C. POINT OF COMMENCEMENT
 - C.B.S. CONCRETE BLOCK STRUCTURE
 - SSCO SANITARY SEWER CLEAN-OUT
 - BST BELL SOUTH TELEPHONE
 - CTV CABLE TELEVISION
 - WM WATER METER
 - WV WATER VALVE
 - WIRE FENCE
 - WOOD FENCE
 - + 20.0 EXISTING ELEVATION

LEGAL DESCRIPTION
 THE SOUTH 77.95 FEET OF LOT 3, BLOCK C, OF TRI-CITY INDUSTRIAL PARK, ACCORDING TO THE PLAT THEREOF, AS RECORDED IN PLAT BOOK 28, PAGES 100, OF THE PUBLIC RECORDS OF PALM BEACH COUNTY, FLORIDA.

- SURVEYOR'S NOTES:**
- 1) UTILITIES SHOWN HEREON ARE VISIBLE ABOVE GROUND FEATURES. ADDITIONAL SUB-SURFACE UTILITIES OR STRUCTURES MAY EXIST.
 - 2) I HAVE REVIEWED THE STATEWIDE LAND TITLE, INC. TITLE REPORT, FILE NO. 12-12466, DATED OCTOBER 30, 2012 AND FIND THAT ALL EASEMENTS AND SURVEY MATTERS CONTAINED THEREIN ARE SHOWN ON THIS SURVEY.
 - 3) BUILDING TIES AND BUILDING DIMENSIONS SHOWN HEREON SHOULD NOT BE USED FOR THE PURPOSE OF DETERMINING THE PLACEMENT OF FUTURE IMPROVEMENTS.
 - 4) ADDRESS: 117 MILLER WAY, LAKE PARK, FL 33403
 - 5) PARCEL CONTAINING 11296 SQUARE FEET, MORE OR LESS.
 - 6) PCN 36-43-42-20-07-003-0031

METROPOLITAN PROPERTIES, INC. A FLORIDA CORPORATION

I HEREBY CERTIFY TO EACH OF THE ABOVE THAT A SURVEY OF THE PROPERTY DESCRIBED HEREON WAS MADE UNDER MY SUPERVISION AND THAT THE SURVEY MEETS THE MINIMUM TECHNICAL STANDARDS SET FORTH BY THE FLORIDA BOARD OF PROFESSIONAL LAND SURVEYORS IN CHAPTER 6J-17.051 AND 6J-17.052, FLORIDA ADMINISTRATIVE CODE, PURSUANT TO SECTION 472.027, FLORIDA STATUTES.

MARCH 9, 2012
 DATE OF FIELD SURVEY

DAN W. DAILEY
 DAILEY AND ASSOCIATES, INC.
 FLORIDA LAND SURVEYOR NO. 2439

THE PROPERTY DESCRIBED HEREON IS AS FURNISHED AND NO SEARCH OF THE PUBLIC RECORDS OR DEVELOPMENT REGULATIONS HAS BEEN MADE BY THIS OFFICE. THIS SURVEY IS NOT VALID UNLESS SEALED WITH AN EMBOSSED SURVEYOR'S SEAL.

DRAWING REVISIONS: UP-DATE SURVEY 3/9/12 REVIEW TITLE AND CERTIFY TO 11/2/2012.
 (INTER-OFFICE USE ONLY) SURVEY 7/21/98--CERT. CHANGE 5/28/99--UPDATE & TOPO 9/20/99--PLOT PLAN 11/11/99--

TYPE OF SURVEY: BOUNDARY, TOPOGRAPHIC
ELEVATION DATUM: N. G. V. D. 1929
FLOOD ZONE: *C* 120212 0005 B DATE 10/15/78
BASIS OF BEARING: BEING N 00° 00' 00" E

DAILEY AND ASSOCIATES, INC.
 SURVEYING & MAPPING
 112 N. U.S. HIGHWAY No. 1
 TEQUESTA, FLORIDA 33469
 PHONE: (561) 746-8424

SCALE: 1" = 20'
DRAWN BY: J. O' B., M. N.
FIELD BOOK: LP/45-46
JOB No. 98-228-5

**Discussion
And
Possible
Action**

TAB 8



Town of Lake Park Town Commission

Agenda Request Form

Meeting Date: March 6, 2013

Agenda Item No. Tab 8

Agenda Title: Proposed Reconfiguration of Town Hall Printers/Copiers/Scanners

- Consent Agenda, Presentation/Proclamation, Public Hearing, Bid/RFP Award, Discussion/Possible Action, Resolution, Ordinance on Reading, Other.

Approved by Town Manager [Signature] Date: 2/21/13
Blake Rane Finance Director

Table with 3 columns: Originating Department (Finance), Annual Cost (\$15,824), Attachments (Memorandum), Advertised status, and notification details.

Summary Explanation/Background:

Currently in Town Hall there are almost two dozen printers, copiers, scanners and fax machines being used in the four major work areas of the building from a multitude of vendors.

In an effort to reduce costs, the Finance and Information Technology Departments contacted three vendors (Toshiba Business Solutions, Source One and Canon Solutions America) for an alternative approach and suggested improvements.

The resulting responses from the vendors are as follows:

	Total Monthly Machine Cost including the Per Image		Annual Cost on 48 Month Basis
	36 Month	48 Month	
Toshiba	\$ 1,406.47	\$ 1,318.68	\$ 15,824.10
Canon	\$ 1,669.93	\$ 1,532.66	\$ 18,391.92
Source One	\$ 1,749.00	\$ 1,601.00	\$ 19,212.00
Current Budgeted Expense		\$ 2,734.89	\$ 32,818.68

First, it is expected that the overall cost of network printing/copying/scanning/faxing can be reduced by as much as \$17,000 annually. This includes monthly payments and per image costs. Second, standardizing all the machines with one vendor simplifies employee training and supply inventory. Third, all the machines are color capable (color can require entry code) improving back-up capability in case of equipment breakdown. Finally, faxing is centralized, improving record retention and security and reducing the number and cost of fax telephone lines.

All of the vendors were comparable in terms of equipment capability and service but the overall lowest cost vendor was Toshiba Business Solutions utilizing the pricing under its State of Florida government contract for the following machines: one Toshiba 5540c, one Toshiba 3540c and two Toshiba 3040c multifunction printers. This will require a 48 month commitment but only annual purchase orders to Toshiba with total monthly lease payments of \$729.32 or \$8,751.84 annually and an estimated per month per copy cost of \$589 for all four machines (actual monthly per copy costs will depend on actual usage).

Recommended Motion:

It is recommended that the Town Commission approve entering into a four-year agreement with Toshiba Business Solutions via an annual purchase order for four multi-purpose printer/copier/scanner/fax machines as proposed to the Town utilizing the State of Florida government contract terms.

Memorandum

To: Dale Sugerman, Ph.D. City Manager
CC: Blake Rane, Finance Director
From: Kenneth Fields, Consultant
Date: 2/20/2013
Re: Analysis of Proposals for Reconfiguration of Printers/Copiers/Scanners/Fax
Machines

Summary

After reviewing the proposals from Toshiba, Source One, and Canon, it is recommended that the Town eliminate all existing networked and desk top printers, copiers, scanners and fax machines in Town Hall (with some unique exceptions) and install four new multifunction units that should reduce budgeted annual expenditures on these items by at least \$13,500. The eliminated units that the Town owns outright (three Océ multifunction machines plus assorted, printers, copiers and fax only machines) can be considered surplus and sold although the amount the Town is likely to recover will probably be minimal. The lowest cost vendor appears to be Toshiba which will accept a Town purchase order using the State of Florida contract pricing. The Toshiba proposal also provides for the free replacement of the Océ machines that the Town had proposed to relocate to new locations with comparable Toshiba machines and only invoice a low fixed per copy cost for maintenance.

Discussion

All vendors provided costs based on 36 or 48-month lease periods and a per copy cost for black and white and color images printed. Both Toshiba and Canon provided pricing under their State of Florida contracts which the Town may utilize; Source One proposed a direct lease agreement format. The machines proposed by each vendor are functionally equivalent in almost all respects and the only significant option not included in the base pricing was a booklet finisher for the Clerk's machine which will raise the monthly base cost very slightly (\$15.39/month). The Town may also choose to increase the number of paper supply drawers but neither of these options changes the relative ranking of the proposals or has a significant impact on overall cost.

After informal discussion with three vendors of multifunction office printers/copiers/scanners/fax machines (Toshiba Business Solutions, Source One, and

Canon Solutions America) the Town asked each of them to propose a set of machines and pricing based on the following configuration:

Department	Proposed Configuration	Estimated B/W Copies Per Month	Estimated Color Copies Per Month
Clerk	One high speed, high volume networked Color/BW Printer/Copier/Scanner/Fax (Outgoing and Incoming)	15,000	6,000
Administration (Town Manager/Human Resources)	One medium volume Color/BW Printer/Copier /Scanner/Networked Outgoing Fax; move Oce im3530 to Marina	1,000	2,500
Finance	One medium volume Color/BW Printer/Copier /Scanner/Networked Outgoing Fax; Retain two HP Laser Jet 4015 for check printing only, one networked active, one backup	4,000	1,000
Community Development	One moderate volume Color/BW Printer/Copier/Scanner/Networked Outgoing Fax	500	500
CRA	Retain existing non-networked Oce im2830 copier/printer	Unknown	N/A
Public Works	Retain Oce im3530, remove fax line	Unknown	N/A
Marina	Move HR Oce im3530 here, remove fax line, non-networked	Unknown	N/A
Recreation	No changes		
Library	No changes		

All other printers/copiers/scanners/fax machines not identified above will be removed and disposed of.

Calculating the monthly cost for each proposal using the base lease price of each machine plus the per copy cost based on the number of images projected results as follows:

	Total Monthly Cost of Lease and Per Image		Annual Cost on 48 Month Basis	Monthly Lease Cost		Annual Lease Budget	Total Per Copy Cost Per Month
	36 Month	48 Month		36 Month	48 Month		
Toshiba	\$ 1,406.47	\$ 1,318.68	\$ 15,824.10	\$ 817.11	\$ 729.32	\$ 8,751.84	\$ 589.36
Canon	\$ 1,669.93	\$ 1,532.66	\$ 18,391.92	\$ 860.03	\$ 722.76	\$ 8,673.12	\$ 809.90
Source One	\$ 1,749.00	\$ 1,601.00	\$ 19,212.00	\$ 958.00	\$ 810.00	\$ 9,720.00	\$ 791.00
					Annual Cost		
Current Cost		\$ 2,734.89	\$ 32,818.68	\$ 1,450.94	\$ 17,411.28	\$ 21,030.00	\$ 1,283.95

The Current Cost line was calculated using the current actual monthly lease cost plus a per image cost estimated by the vendors. Actual per image costs may be higher due to the use of many small machines each requiring its own ink cartridges at a higher per image cost. It should be noted that the Town currently budgets \$21,030 for the lease cost alone of existing machines and an unknown amount for supplies such as toner. It also currently pays \$240 per year for each fax line, at least three of which will be eliminated.

Using a single vendor should also make it easier to train employees on machine operations, simplify networked operations, and simplify inventorying supplies such as toner and staples. It is also recommended that the Town implement the use of account codes for tracking and costing all copying and printing (available on all machines proposed). A 48-month period is recommended as the machines are unlikely to deteriorate over that period with the level of usage expected or become technologically inappropriate.

The bottom line is that the Town is likely to be capable of reducing its budget by as much as \$13,500 for monthly printer/copier/scanner/fax charges alone and perhaps as much as \$17,000 when supply and maintenance savings are included. As a result, it is recommended that the Town accept the Toshiba proposal piggy backing on the State of Florida contract with the addition of the booklet option on the Clerk's machine.

Town of Lake Park, Florida
 Printer/Copier/Scanner/Fax Comparison Form

Vendor
 Source One

Department	Proposed Configuration	Estimated B/W Copies Per Month	Estimated Color Copies Per Month	Proposed Model	Monthly Lease or	Monthly Lease or	Per Copy B/W	Per Copy Color	Total Monthly Cost			Additional	
					Maintenace Cost 36 Month	Maintenace Cost 48 Month			Maintenace Cost 60 Month	36 Month Term	48 Month Term		60 Month Term
Clerk	One high speed, high volume networked Color/BW Printer/Copier/Scanner/Fax (Outgoing and Incoming)	15,000	6,000	NEC IT45c6	362.00	306.00	250.00	0.0065	0.065	849.50	793.50	737.50	
Administration (Town Manager/Human Resources)	One medium volume Color/BW Printer/Copier/Scanner/Networked Outgoing Fax; move Oce im3530 to Marina	1,000	2,500	Sharp MX-C402sc	223.00	188.00	154.00	0.0065	0.065	392.00	357.00	323.00	
Finance	One medium volume Color/BW Printer/Copier/Scanner/Networked Outgoing Fax; Retain two HP Laser Jet 4015 for check printing only, one networked active, one backup	4,000	1,000	NECIT28c6	269.00	228.00	186.00	0.0065	0.065	360.00	319.00	277.00	
Community Development	One moderate volume Color/BW Printer/Copier/Scanner/Networked Outgoing Fax	500	500	NEC MyOffice C350	104.00	88.00	72.00	0.0120	0.075	147.50	131.50	115.50	
					958.00	810.00	662.00						
CRA	Retain existing non-networked Oce im2830 copier/printer	Unknown	N/A										-
Public Works Marina	Retain Oce im3530, remove fax line Move HR Oce im3530 here, remove fax line, non-networked	Unknown	N/A										-
Recreation Library	No changes No changes												-
Total Monthly Cost	36 month										\$ 1,749.00	\$ 1,601.00	\$ 1,453.00
Total Monthly Cost	48 month												

TAB 9



Town of Lake Park Town Commission

Agenda Request Form

Meeting Date: March 6, 2013

Agenda Item No. Tab 9

Agenda Title: General Fund contingency line iteming for "Eyes on Park" Relocation

- | | | | |
|--------------------------|---------------------------|-------------------------------------|----------------------------|
| <input type="checkbox"/> | CONSENT AGENDA | <input checked="" type="checkbox"/> | DISCUSSION/POSSIBLE ACTION |
| <input type="checkbox"/> | PRESENTATION/PROCLAMATION | <input type="checkbox"/> | RESOLUTION |
| <input type="checkbox"/> | PUBLIC HEARING | <input type="checkbox"/> | ORDINANCE ON ____ READING |
| <input type="checkbox"/> | BID/RFP AWARD | <input type="checkbox"/> | OTHER: |

Approved by Town Manager  Date: 2/22/13

Richard Pittman/Project Manager
Name/Title

Originating Department: Public Works	Costs: Up to \$4,044.00 Funding Source: Contingency Acct. # Contingency <input checked="" type="checkbox"/> Finance <u>BKR</u>	Attachments: Agenda Item- May 2, 2012 Crown Castle-P.O. Request P.O. to Crown Castle P.O. to Mobile Communications
Advertised: Date: _____ Paper: _____ <input checked="" type="checkbox"/> Not Required	All parties that have an interest in this agenda item must be notified of meeting date and time. The following box must be filled out to be on agenda.	Yes I have notified everyone _____ OR Not applicable in this case <u>gtd</u> Please initial one. <u>for R.P.</u>

Summary Explanation/Background:

The Town Commission is being asked to approve up to \$4,044.00 from the General Fund contingency line item for costs associated with relocation of the "Eyes on Park" receiving antennas and recording equipment to the cell tower and adjacent building at 700-6th Street occupied by the Palm Beach County Sheriff's office District 10.

The original "Eyes on Park" security camera system project consists of eleven security cameras on Park Avenue and the alley south of Park Avenue sending views 24/7 to a digital recorder currently located at the Art on Park Avenue Building, 800 Park Avenue. The installation of this security camera system was completed in October 2011, and was funded by a Department of Justice (DOJ) grant in the amount of \$42,416.00.

Budget restraints for the 2011/2012 fiscal year closed the 800 Park Avenue building at which time relocation of the receiving antennas, recording equipment and internet connection was evaluated. The Town applied for and received a Florida Department of Law Enforcement (FDLE) grant in the amount of \$5,459.00 for relocation. The grant award anticipated the relocation of the "Eyes on Park" receiving antennas and recorder to the Town's emergency operations center which is currently housed at the Public Works facility.

In early 2012, the Town Commission approved requesting an amendment to the FDLE grant to relocate the "Eyes on Park" receiving antennas to the cell tower located between Town Hall and the 700-6th Street building, with the recording equipment and internet connection to be located in the 700-6th Street building (see attached copy of the May 2, 2012 agenda item). Purchase order #55244 was issued to Mobile Communications in the amount of \$6,952.75 to perform the relocation of the receiving antennas and recording equipment. No work has been performed under this purchase order.

Subsequent to the FDLE amendment, the Town has been dealing with Crown Castle Company, the owner of the tower, to properly access the cell tower. Crown Castle is the owner of the cell tower through a lease agreement which dates back to August 1994 when Bellsouth Mobility and the Town agreed to the erection of the cell tower on Town property. The agreement allowed the Town to have public safety equipment on the tower. The public safety equipment still remains on the tower although it is not currently being used.

The Town has applied to Crown Castle for the Town to install up to six receiving antennas associated with wireless security cameras that could be placed throughout the Town. Crown Castle has informed the Town that a fee of \$2,250.00, to perform a "structural analysis", will need to be paid to process the application. Three antennas would be installed under the current FDLE grant and three would be installed under a future project. At least one of the Town's public safety antennas would need to come down in the near future.

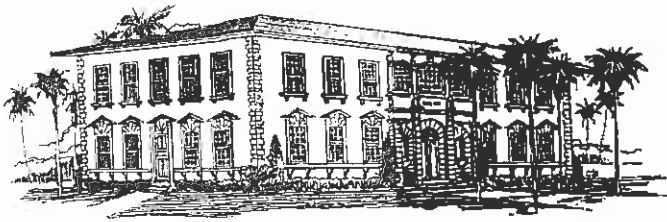
In addition to the \$2,250.00 application fee to Crown Castle, the Town's contractor for the "Eyes on Park" camera project (Econocomm, Inc. d/b/a Mobile Communications) is asking for an additional \$300.00 to fabricate a bracket for the mounting of the three receiving antennas at the 700 6th Street building, for a total cost of \$2,550.00.

COSTS

Mobile Communications original proposal:	\$6,952.75
Current Request:	
Mounting bracket	300.00
Crown Castle processing and structural analysis	<u>2,250.00</u>
Total Costs.....	\$9,502.75
Florida Department of Law Enforcement Grant	(\$ 5,459.00)
Net Cost to Town.....	\$ <u>4,043.75</u>

Recommended Motion: Approve up to \$4,044.00 from the General Fund contingency line item for Crown Castle application processing including structural analysis (\$2,250.00) and mounting bracket (\$300.00 for Mobile Communication) to continue with the relocation of the "Eyes on Park" security camera antennas to the cell tower and the recording equipment and internet connection to the Sheriff's Dept. building.

If approved, \$25,191.00 will remain in the General Fund contingency line item.



LAKE PARK TOWN HALL

NATIONAL HISTORIC SITE

THE TOWN OF LAKE PARK
535 PARK AVENUE
LAKE PARK, FLORIDA 33403
(561) 881-3350 FAX (561) 881-3358

40890
 TO: CROWN CASTLE
 6421 CONGRESS AVE., STE 200
 BOCA RATON, FL 33487

PURCHASE ORDER	
PURCHASE ORDER NUMBER	55284
DATE	02/21/13
DEPT. CODE	
REQUISITION NUMBER	120
OUR PURCHASE ORDER NUMBER MUST APPEAR ON ALL INVOICES, PACKING LIST, AND CORRESPONDENCE.	

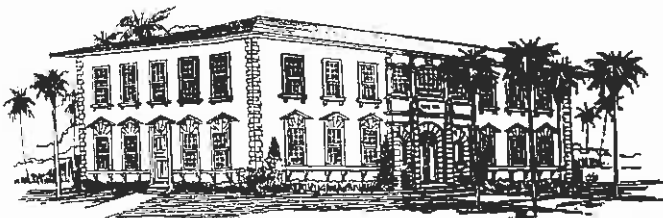
SEND INVOICE TO	DELIVER ITEMS TO	DELIVERY DATE
TOWN OF LAKE PARK DIRECTOR OF FINANCE 535 PARK AVENUE LAKE PARK, FL 33403	PUBLIC WORKS DEPARTMENT 650 OLD DIXIE HIGHWAY LAKE PARK 33403	02/21/13
		TERMS NET

SPECIAL INSTRUCTIONS
 STRUCTURAL ANALYSIS TO INSTALL RECEIVING ANTENNA'S

THIS IS...
 AN ORDER A CONFIRMATION

ITEM NO.	UNIT DESCRIPTION	ACCOUNT NUMBER	QUANTITY	UNIT PRICE	AMOUNT
1	STRUCTURAL ANALYSIS FOR SIX MODULE ACCESS POINT INSTALLATION AT CELL TOWER ADJACENT TO PBSO @ 700 6TH STREET, LAKE PARK, FL CROWN CASTLE SITE NAME: 811572 CROWN CASTLE NUMBER: AARB BRA 110	200-64102	1.00	2250.00	2,250.00
TOTAL →					2,250.00

FLORIDA STATE SALES TAX EXEMPTION CERTIFICATE NO. 60-13-116484-54C	FEDERAL TAX EXEMPTION CERTIFICATE NO. 59-6000355
APPROVED DIRECTOR of FINANCE	PURCHASE ORDER NUMBER MUST APPEAR ON ALL INVOICES, PACKAGES, AND SHIPPING DOCUMENTS. DELIVERIES WILL BE ACCEPTED MONDAY THRU FRIDAY 8:30 AM - 4:00 PM



LAKE PARK TOWN HALL

NATIONAL HISTORIC SITE

THE TOWN OF LAKE PARK

535 PARK AVENUE

LAKE PARK, FLORIDA 33403

(561) 881-3350 FAX (561) 881-3358

TO: 40050
 MOBILE COMMUNICATIONS
 3733 NW 16TH STREET
 SUITE B
 LAUDERHILL, FL 33311

PURCHASE ORDER	
PURCHASE ORDER NUMBER	55244
DATE	10/01/12
DEPT. CODE	
REQUISITION NUMBER	200-106
OUR PURCHASE ORDER NUMBER MUST APPEAR ON ALL INVOICES, PACKING LIST, AND CORRESPONDENCE.	

SEND INVOICE TO	DELIVER ITEMS TO	DELIVERY DATE
TOWN OF LAKE PARK DIRECTOR OF FINANCE 535 PARK AVENUE LAKE PARK, FL 33403	PUBLIC WORKS DEPARTMENT 650 OLD DIXIE HIGHWAY LAKE PARK 33403	10/01/12
		TERMS NET 30

SPECIAL INSTRUCTIONS
 REPLACEMENT OF PO #55188/800 PARK AVENUE

ITEM NO.	UNIT DESCRIPTION	ACCOUNT NUMBER	QUANTITY	UNIT PRICE	AMOUNT
1	RELOCATION OF EYES ON PARK	200-64102	1.00	1493.75	1,493.75
2	FL DEPT OF LAW ENF GRANT PROJECT IS RELOCATION OF EYES ON PARK SECURITY CAMERA SYSTEM TO SHERIFF BUILDING	301-64102	1.00	5459.00	5,459.00
7	MOBILE COMM IS THE ORIGINAL INSTALLER OF SYSTEM ON PARK AVENUE PROVIDE LABOR, EQUIPMENT & MATERIAL TO INSTALL ACCESS ANTENNA ON CELL TOWER, CABLE INTO BUILDING RELOCATE EQUIPMENT FROM 800 PARK AVE	301-64102	.00	.00	.00
6	ACCESS PT MOUNTING BRACKET	200-64102	1.00	300.00	300.00
				TOTAL	7,252.75

FLORIDA STATE SALES TAX EXEMPTION CERTIFICATE NO. 60-13-116484-54C	FEDERAL TAX EXEMPTION CERTIFICATE NO. 59-6000355
APPROVED DIRECTOR of FINANCE	PURCHASE ORDER NUMBER MUST APPEAR ON ALL INVOICES, PACKAGES, AND SHIPPING DOCUMENTS. DELIVERIES WILL BE ACCEPTED MONDAY THRU FRIDAY 8:30 AM - 4:00 PM



Purchase Order Request Form

DATE: November 12, 2012

Customer: City of Lake Park Florida
 Site Name: _____
 Site Number: _____
 Job Number: 211734

DATE PO REQUIRED: ASAP

VENDOR INFORMATION

NAME	CROWN CASTLE
ADDRESS	6421 Congress Ave, Suite 200 Boca Raton, FL 33487
ATTENTION	Kevin DePatie
PHONE	561.544.4968

ADDITIONAL COMMENTS TO BE ON PO: **SEE BELOW**

Crown Site Name: 811572

Crown Site Number: AARB BRA110

QTY REQ	DESCRIPTION OF WORK	TOTAL PRICE
1	Structural Analysis	\$2,250.00
Please have Crown's Site Name and/or Site Number added to the PO for reference, Thank you.		
TOTAL PRICE		\$2,250.00

REQUESTED BY: Kevin DePatie DATE SUBMITTED: November 12, 2012



Town of Lake Park Town Commission

Agenda Request Form

Meeting Date: May 2, 2012

Agenda Item No. Tab 10

- PUBLIC HEARING
- RESOLUTION
- ORDINANCE ON FIRST READING
- DISCUSSION/POSSIBLE ACTION
- ORDINANCE ON SECOND READING
- BID/RFP AWARD
- PRESENTATION/PROCLAMATION
- CONSENT AGENDA
- Other:

SUBJECT: Florida Department of Law Enforcement Grant Amendment

RECOMMENDED MOTION/ACTION: Approve

Approved by Town Manager

Date: 4/24/12

Richard Pittman/CRA Project Manager
Name/Title

April 24, 2012
Date of Actual Submittal

Originating Department: CRA	Costs: \$6,952.75 Funding Source: Public Safety Acct. # 001-52-521-200- 64102: \$1,493.75 FDLE Grant: \$5,459.00	Attachments: Resolution No. 43-11-11 FDLE Justice Assistance Grant Application/Approval Notification
Department Review: <input type="checkbox"/> Attorney _____ <input type="checkbox"/> Community Development _____ <input type="checkbox"/> Finance _____ <input type="checkbox"/> Fire Dept _____	<input type="checkbox"/> Grants _____ <input type="checkbox"/> Human Resources _____ <input type="checkbox"/> Information Technology _____ <input type="checkbox"/> Library _____ <input type="checkbox"/> Marina _____	<input type="checkbox"/> PBSO _____ <input type="checkbox"/> Public Works _____ <input type="checkbox"/> Recreation _____ <input type="checkbox"/> Town Clerk _____ <input type="checkbox"/> Town Manager _____
Advertised: Date: _____ Paper: _____ <input checked="" type="checkbox"/> Not Required	All parties that have an interest in this agenda item must be notified of meeting date and time. The following box must be filled out to be on agenda.	Yes I have notified everyone _____ OR Not applicable in this case _____ Please Initial one. <i>RP</i>

Summary Explanation/Background: This item is a housekeeping item associated with a Florida Department of Law Enforcement Grant application approved by the Commission on November 16, 2011. Upon Commission approval the FDLE will be asked to amend the grant application scope of work and request a time extension to the grant.

In July of 2011 the Town Commission approved an award of bid for the installation of eleven security cameras on Park Avenue. The project was known as "Eyes on Park". The project cost was \$42,416.00 and was funded through a Department of Justice Grant. The project was complete in October of 2011. Each camera sends a wireless transmission to a receiver located at the "Art on Park" building at 800 Park Avenue. The camera views are digitally stored and real time camera views can be observed by the Palm Beach County Sheriff via the internet. The security cameras have operated flawlessly since installation.

The budget process eliminated Town occupancy at 800 Park Avenue. In November 2011 the Town Commission authorized the Mayor to sign a grant application to the Florida Department of Law Enforcement for the Town to receive a \$5,459.00 FDLE grant (Resolution No. 43-11-11). The grant application was for the relocation of "Eyes on Park" equipment out of the 800 Park Avenue building. The grant application indicated that the estimated project cost was \$6,952.75. The Town received notice of the grant approval on February 2, 2012. The grant requires completion of the project by June 30, 2012.

The FDLE grant application included a scope of work which described the project as installing an antenna and radio receiver at the Town's EOC which is housed at the Public Works facility. This description has become invalid as a new opportunity has become available.

The cell phone tower adjacent to the Sheriff's building, west of Town Hall, is now available for the installation of the "Eyes on Park" receiving antenna. The Palm Beach County Fire Rescue antenna on the cell phone tower has been abandoned. The "Eyes on Park" radio receiver, DVR and internet connection can be installed in the Sheriff's building. By installing the receiving antenna on the cell phone tower the height will provide a Town-wide opportunity for future additional wireless cameras to send a direct signal to one central location. The change to use the cell phone tower will require that the FDLE grant scope of work be amended.

When this antenna, receiver and recorder is reinstalled on the cell phone tower the internet connection at the 800 Park Avenue building will be discontinued and one new static IP address will be set up at the Sheriff's building. This static IP connection will cost approximately \$80.00 per month.

The cost estimate used in the grant application was for the installation at the cell phone tower and not at Public Works. The estimate was prepared by Econocom Inc. d/b/a Mobile Communications, the same company that installed the "Eyes on Park" equipment. Due to warranty and performance considerations, the Town will use this same company to remove and reinstall the equipment to the cell tower and Sheriff's building. They will honor their November 2011 price. The Town's funding contribution will be \$1,493.75.

Staff recommend approval for the Town to request amending the FDLE grant scope of work and to request a time extension.



Florida Department of
Law Enforcement

Gerald M. Bailey
Commissioner

Office of Criminal Justice Grants
Post Office Box 1489
Tallahassee, Florida 32302-1489
(850) 617-1250
www.fdle.state.fl.us

Rick Scott, Governor
Pam Bondi, Attorney General
Jeff Alwater, Chief Financial Officer
Adam Putnam, Commissioner of Agriculture

FEB 2 2012

The Honorable James DuBois
Mayor
Town of Lake Park
535 Park Avenue
Lake Park, FL 33403

2/7/12

Re: Contract No. 2012-JAGD-PALM-6-C5-131

Dear Mayor DuBois:

The Florida Department of Law Enforcement is pleased to award an Edward Byrne Memorial Justice Assistance Grant to your unit of government in the amount of \$ 5,459.00 for the project entitled, EYES ON PARK MONITORING PROJECT. These funds shall be utilized for the purpose of reducing crime and improving public safety.

A copy of the approved subgrant application with the referenced contract number is enclosed for your file. All correspondence with the Department should always refer to the project number and title.

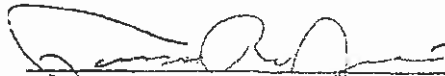
Your attention is directed to the Standard Conditions of the subgrant. The Standard Conditions should be reviewed carefully by those persons responsible for project administration to avoid delays in project completion and costs reimbursements.

The enclosed Certification of Acceptance should be completed and returned to the Department within 30 calendar days from the date of award. This certificate constitutes official acceptance of the award and must be received by the Department prior to the reimbursement of any project expenditures.

State of Florida
Office of Criminal Justice Grants
Florida Department of Law Enforcement
2331 Phillips Road
Tallahassee, Florida 32308

CERTIFICATION OF ACCEPTANCE

The subgrantee, through its authorized representative, acknowledges receipt and acceptance of subgrant award number 2012-JAGD-PALM-6-C5-131, in the amount of \$ 5,459.00, for a project entitled, EYES ON PARK MONITORING PROJECT, for the period of 02/01/2012 through 06/30/2012, in accordance with the Budget and Budget Narrative contained in the subgrant application, and subject to the Florida Department of Law Enforcement Conditions of Agreement and any special conditions governing this subgrant.



Signature of Subgrantee's Authorized Official

James DuBois Mayor

Typed Name and Title of Official

February 15, 2012

Date of Acceptance

Name of Subgrantee

State of Florida
Office of Criminal Justice Grants
Florida Department of Law Enforcement
2331 Phillips Road
Tallahassee, Florida 32308

SUBGRANT AWARD CERTIFICATE

Subgrantee: Town of Lake Park

Date of Award: 2-2-12

Grant Period: From: 02/01/2012 TO: 06/30/2012

Project Title: EYES ON PARK MONITORING PROJECT

Grant Number: 2012-JAGD-PALM-6-C5-131

Federal Funds: \$ 5,459.00

State Agency Match:

Local Agency Match: \$ 0.00

Total Project Cost: \$ 5,459.00

State Purpose Area: F : Contractual Support - Purchase Contractual Support

CFDA No.: 16.738

Award is hereby made in the amount and for the period shown above of a subgrant under Title I of the Omnibus Crime Control and Safe Streets Act of 1968, P.L. 90-351, as amended, and the Anti-Drug Abuse Act of 1988, P.L. 100-690, to the above mentioned subgrantee and subject to any attached or special conditions.

This award is subject to all applicable rules, regulations, and conditions as contained in the current edition of the Office of Justice Programs Financial Guide, Common Rule for State and Local Governments and A-87, or OMB Circulars A-110 or A102, as applicable, and A-21, in their entirety. It is also subject to such further rules, regulations and policies as may be reasonably prescribed by the State or Federal Government consistent with the purposes and authorization of P.L. 90-351, as amended, and P.L. 100-690.

City of Lake Park Wireless Video Relocation				
Parts				
Quantity	Part#	Description	Price	extended price
1	5760ap	Canopy access point	\$630.00	\$630.00
1	lens1	Canopy antenna	\$56.00	\$56.00
1	600ssc	Surge Suppressor	\$28.00	\$28.00
500	cat5sh	Shielded cat 5 outdoor cable	\$1.05	\$525.00
1	GPSM	GPS Fascia Mount	\$55.00	\$55.00
15	rj45s	Cat 5 cable connectors Shielded	\$1.25	\$18.75
Total Parts				\$1,312.75
Labor Costs				
2		Days of lift rental	\$375.00	\$750.00
1		Tower Crew	\$1,750.00	\$1,750.00
40		Man Hours Labor (Equipment removal and reinstallation)	\$60.00	\$2,400.00
6		Man Hours Labor High Level Tech	\$90.00	\$540.00
1		Miscellaneous parts Fasteners, connectors and jumpers	\$200.00	\$200.00
Total Labor				\$5,640.00
Total Project Cost				\$6,952.75



LAKE PARK TOWN HALL

NATIONAL HISTORIC SITE

THE TOWN OF LAKE PARK

535 PARK AVENUE
 LAKE PARK, FLORIDA 33403
 (561) 881-3350 FAX (561) 881-3358

40050
 TO: MOBILE COMMUNICATIONS
 3733 NW 16TH STREET
 SUITE B
 LAUDERHILL, FL 33311

PURCHASE ORDER	
PURCHASE ORDER NUMBER	55244
DATE	10/01/12 PAGE NO. 1
DEPT. CODE	
REQUISITION NUMBER	200-106
OUR PURCHASE ORDER NUMBER MUST APPEAR ON ALL INVOICES, PACKING LIST, AND CORRESPONDENCE.	

SEND INVOICE TO	DELIVER ITEMS TO	DELIVERY DATE
TOWN OF LAKE PARK DIRECTOR OF FINANCE 535 PARK AVENUE LAKE PARK, FL 33403	PUBLIC WORKS DEPARTMENT 650 OLD DIXIE HIGHWAY LAKE PARK 33403	10/01/12
SPECIAL INSTRUCTIONS		TERMS NET 30

REPLACEMENT OF PO #55188/800 PARK AVENUE

THIS IS...
 AN ORDER A CONFIRMATION

ITEM NO.	UNIT DESCRIPTION	ACCOUNT NUMBER	QUANTITY	UNIT PRICE	AMOUNT
1	RELOCATION OF EYES ON PARK	200-64102	1.00	1493.75	1,493.75
2	FL DEPT OF LAW ENF GRANT PROJECT IS RELOCATION OF EYES ON PARK SECURITY CAMERA SYSTEM TO SHERIFF BUILDING	301-64102	1.00	5459.00	5,459.00
7	MOBILE COMM IS THE ORIGINAL INSTALLER OF SYSTEM ON PARK AVENUE PROVIDE LABOR, EQUIPMENT & MATERIAL TO INSTALL ACCESS ANTENNA ON CELL TOWER, CABLE INTO BUILDING RELOCATE EQUIPMENT FROM 800 PARK AVE	301-64102	.00	.00	.00
TOTAL				→	6,952.75

FLORIDA STATE SALES TAX EXEMPTION CERTIFICATE NO.
60-13-116484-54C

FEDERAL TAX EXEMPTION CERTIFICATE NO.
59-6000355

[Signature] 10/15/2012
 APPROVED DIRECTOR OF FINANCE

PURCHASE ORDER NUMBER MUST APPEAR ON ALL INVOICES, PACKAGES, AND SHIPPING DOCUMENTS.
 DELIVERIES WILL BE ACCEPTED MONDAY THRU FRIDAY 8:30 AM - 4:00 PM