

AGENDA

Lake Park Town Commission
Town of Lake Park, Florida
Regular Commission Meeting
Wednesday, March 6, 2013,
Immediately Following the
CRA Board Meeting
Lake Park Town Hall
535 Park Avenue

James DuBois Mayor **Kendall Rumsey** Vice-Mayor Steven Hockman Commissioner Jeanine Longtin Commissioner Tim Stevens Commissioner Dale S. Sugerman, Ph.D. Town Manager Thomas J. Baird, Esq. **Town Attorney** Vivian Mendez, CMC Town Clerk

PLEASE TAKE NOTICE AND BE ADVISED, that if any interested person desires to appeal any decision of the Town Commission, with respect to any matter considered at this meeting, such interested person will need a record of the proceedings, and for such purpose, may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. Persons with disabilities requiring accommodations in order to participate in the meeting should contact the Town Clerk's office by calling 881-3311 at least 48 hours in advance to request accommodations.

- A. <u>CALL TO ORDER</u>
- B. <u>INVOCATION</u>
- C. PLEDGE OF ALLEGIANCE
- D. ROLL CALL
- E. <u>ADDITIONS/DELETIONS APPROVAL OF AGENDA</u>
- F. PUBLIC and OTHER COMMENT:

This time is provided for audience members to address items that <u>do not</u> appear on the Agenda. Please complete a comment card and provide it to the Town Clerk so speakers may be announced. Please remember comments are limited to a <u>TOTAL</u> of three minutes.

- G. GENERAL BUSINESS:
 - 1. Regular Commission Meeting Minutes of February 20, 2013

Tab 1

H. **BOARD MEMBERSHIP:**

- 2. Library Board
- 3. Planning and Zoning

Tab 2 Tab 3

I. <u>PUBLIC HEARING:</u> ORDINANCE ON SECOND READING:

***** OPEN PUBLIC HEARING*****

- A. Staff Report
- **B.** Public Comments
- C. Commission Deliberation
- 4. Ordinance No. 02-2013 Amending the Future Land Use Map Designation for Parcels within the Palm Beach County Scrub Area. Tab 4 AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF LAKE PARK, FLORIDA, AMENDING THE LAND USE DESIGNATION FOR CERTAIN PARCELS OF REAL PROPERTY IN THE TOWN OF LAKE PARK WHEREBY THREE PARCELS ARE OWNED BY PALM BEACH COUNTY KNOWN AS THE SCRUB AREA AND ONE PARCEL IS OWNED BY THE TOWN OF LAKE PARK; PROVIDING FOR A SMALL-SCALE FUTURE LAND USE MAP AMENDMENT PURSUANT TO SECTION 163.3164(39) AND 166.041(3)(A), FLORIDA STATUTES TO ASSIGN THE FUTURE LAND USE DESIGNATION OF CONSERVATION TO THE SCRUB AREA AND PUBLIC BUILDINGS AND GROUNDS TO THE TOWN-OWNED PARCEL; PROVIDING FOR THE REPEAL **OF** ALL **ORDINANCES** IN CONFLICT HEREWITH; **PROVIDING** FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.
- 5. Ordinance 03-2013 Zoning Code Text Amendment Creating the Conservation **Zoning District** Tab 5 AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF LAKE PARK, FLORIDA, CREATING A CONSERVATION ZONING DISTRICT (C-DISTRICT) AND INCORPORATING SAME INTO SECTION 78-76.1 OF CHAPTER 78, ARTICLE III, OF THE TOWN'S CODE **OF** ORDINANCES; PROVIDING FOR THE REPEAL OF ALL ORDINANCES HEREWITH; PROVIDING FOR CODIFICATION; CONFLICT PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.
- 6. Ordinance 04-2013 Rezoning of the Palm Beach County Scrub Area from the "Campus Light Industrial/Commercial" Zoning District to the "Conservation" Zoning District

 AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF LAKE PARK, FLORIDA, PROVIDING FOR THE REZONING OF SIX PARCELS OF REAL PROPERTY AS LEGALLY DESCRIBED IN THE ATTACHED EXHIBIT "A" AND GENERALLY REFERRED TO AS THE PALM BEACH COUNTY SCRUB AREA; PROVIDING FOR THE ASSIGNMENT OF THE

Regular Commission Meeting March 6, 2013

CONSERVATION ZONING DISTRICT TO THE SCRUB AREA; PROVIDING FOR THE AMENDMENT BY REFERENCE OF SECTION 78-32 OF THE TOWN CODE WHICH INCORPORATES THE TOWN'S OFFICIAL ZONING MAP TO REFLECT THE ASSIGNMENT OF THE CONSERVATION DISTRICT TO THE PARCELS; PROVIDING FOR THE REPEAL OF ALL ORDINANCES IN CONFLICT; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

****** CLOSE THE PUBLIC HEARING ******

- J. RESOLUTION:
 - 7. Resolution No. 05-03-13 Site Plan for Serve Pro
 A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF LAKE
 PARK, FLORIDA APPROVING A SITE PLAN AUTHORIZING AN
 ADDITION CONSISTING OF A TWO-STORY, 2,697 SQUARE FOOT
 OFFICE WAREHOUSE BUILDING ON 0.2563 ACRES LOCATED AT 117
 MILLER WAY; AND PROVIDING FOR AN EFFECTIVE DATE.
- K. <u>DISCUSSION AND POSSIBLE ACTION:</u>
 - 8. Proposed Reconfiguration of Town Hall Printers/Copiers/Scanners
 - 9. General Fund Contingency Line Iteming for "Eyes on Park" Relocation
- L. <u>COMMISSIONER COMMENTS, TOWN ATTORNEY, TOWN MANAGER:</u>
- M. ADJOURNMENT

Next Scheduled Regular Commission Meeting will be held on Wednesday, March 20, 2013

Tab 8

Tab 9

GENERAL BUSINESS

TAB 1



Town of Lake Park Town Commission

Agenda Request Form

Meeting Date: March 6, 20	13	Agenda II	tem No.	Tab 1	
Agenda Title: Regular Con	nmission Meeting N	/linutes o	of Februa	ry 20, 20	13
[X] CONSENT AGENDA [] PRESENTATION/PR [] PUBLIC HEARING [] BID/RFP AWARD	i NOITAMALOO]]] RE	SOLUTIC DINANCI HER:	ON E ON	BLE ACTION READING
Approved by Town Manag	er		Date:	2 22	<u> 113 </u>
Shari Canada, Deputy Town Name/Title	Clerk				
Originating Department: Town Clerk	Costs: \$ 0.00 Funding Source: Acct. # [] Finance		Attachme Agenda Minutes Exhibit "A		
Advertised: Date: Paper: [X] Not Required	All parties that have ar in this agenda item munotified of meeting data time. The following be filled out to be on a	st be e and x must	Yes I hav everyone or Not applic	cable in this	case X

Summary Explanation/Background:

Recommended Motion: To approve the Regular Commission Meeting Minutes of February 20, 2013.



AGENDA

Lake Park Town Commission
Town of Lake Park, Florida
Regular Commission Meeting
Wednesday, February 20, 2013, 7:00 p.m.
Lake Park Town Hall
535 Park Avenue

James DuBois Mayor Kendall Rumsey Vice-Mayor Steven Hockman Commissioner Jeanine Longtin Commissioner Tim Stevens Commissioner Dale S. Sugerman, Ph.D. Town Manager Thomas J. Baird, Esq. Town Attorney Vivian Mendez, CMC Town Clerk

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G. <u>CONSENT AGENDA</u>: All matters listed under this item are considered routine and action will be taken by <u>one</u> motion. There will be no separate discussion of these items unless a Commissioner or person so requests, in which event the item will be removed from the general order of business and <u>considered in its normal sequence on the Agenda</u>. Any person wishing to speak on an Agenda Item is asked

to complete a public comment card located on either side of the Chambers and given to the Town Clerk. Cards must be submitted before the item is discussed.

Recommended For Approval:

1. Regular Commission Meeting Minutes of February 6, 2013

Tab 1

Tab 3

Tab 5

- 2. Resolution No. 02-02-13 Revise the Fee Waiver Criteria and Fee Reduction Schedule To Waive Certain Fees for the Rental of Town Facilities to Include Memorial Services for Former Town of Lake Park Mayors, Lake Park Town Commissioners, and Their Spouses
 Tab 2
- 3. Declaring Certain Town Owned, Tangible Personal Property as "Surplus" and Eligible for Disposal
- 4. Setting a Special Call Meeting of the Board of Directors of the Lake Park Community Redevelopment Agency for March 6, 2013
- H. DISCUSSION AND POSSIBLE ACTION:
 - 5. Authorize the Town Manager to Sign an Engagement Letter and a Marketing Letter Promoting the Use of a Town of Lake Park Video.
- I. <u>COMMISSIONER COMMENTS, TOWN ATTORNEY, TOWN MANAGER:</u>
- J. ADJOURNMENT

Next scheduled Regular Commission Meeting will be held on Wednesday, March 6, 2013

Minutes Town of Lake Park, Florida Regular Commission Meeting Wednesday, February 20, 2013, 7:00 p.m. Town Commission Chamber, 535 Park Avenue

The Town Commission met for the purpose of a Regular Commission Meeting on Wednesday, February 20, 2013 at 7:00 p.m. Present were Mayor James DuBois, Vice-Mayor Kendall Rumsey, Commissioners Jeanine Longtin, Steve Hockman, and Tim Stevens, Town Manager Dale S. Sugerman, Town Attorney Thomas Baird, and Town Clerk Vivian Mendez.

Vice-Mayor Rumsey led the invocation and Mayor DuBois led the pledge of allegiance. Town Clerk Vivian Mendez performed the Roll Call

ADDITIONS/DELETIONS/APPROVAL OF AGENDA:

Mayor DuBois requested the addition of a Resolution regarding the International Baccalaureate Program and that it be placed on the agenda as item F.1.

Motion: A motion was made by Vice-Mayor Rumsey to add a Resolution regarding the International Baccalaureate Program to the agenda as item F.1.; Commissioner Stevens made the second.

Vote on Motion:

Commission Member	Aye	Nay	Other
Commissioner Hockman	x		
Commissioner Longtin	x		
Commissioner Stevens	x		
Vice-Mayor Rumsey	X		
Mayor DuBois	X		

Motion passed 5-0.

Mayor DuBois requested to add for discussion and possible action the renewal of the Lobbyist Contract with Gomez Barker.

Motion: A motion was made by Vice-Mayor Rumsey to add to Discussion and Possible Action the Renewal of the Lobbyist Contract with Gomez Barker as item H.6.; Commissioner Stevens made the second.

Vote on Motion:

Commission	Aye	Nay	Other
Member			
Commissioner			
Hockman	X		
Commissioner			
Longtin	X		
Commissioner			
Stevens	X		
Vice-Mayor			
Rumsey	X		
Mayor			1
DuBois	X		A

Motion passed 5-0.

Commissioner Longtin requested to add for discussion and possible action the creation of a "Property of the Month" Program.

Motion: A motion was made by Vice-Mayor Rumsey to add to Discussion and Possible Action the creation of a Property of the Month Program as item H.7.; Commissioner Stevens made the second.

Vote on Motion:

Commission	Aye	Nay	Other
Member			
Commissioner	700	S	
Hockman	X		
Commissioner	1	100	
Longtin	X		
Commissioner	(Q).		
Stevens	X		
Vice-Mayor			
Rumsey	X		
Mayor			
DuBois	X		

Motion passed 5-0,

Motion: A motion was made by Vice-Mayor Rumsey to approve the Agenda as amended; Commissioner Longtin made the second.

Vote on Motion:

on monon.			
Commission	Aye	Nay	Other
Member			
Commissioner			
Hockman	X		
Commissioner			
Longtin	X		

Commissioner		
Stevens	X	
Vice-Mayor		
Rumsey	X	
Мауог		
DuBois	X	

Motion passed 5-0.

PUBLIC and OTHER COMMENT:

Elizabeth Evangelista, 941 Park Ave, is the owner of the new business "She Sell Seashells Boutique" and the business is a children's consignment store offering clothing, toys, bedding and beach décor items for children.

John Enck, 1266 Gembrook Court, Royal Palm Beach, stated that the Kiwanis Easter Egg Hunt will be held on Saturday, March 30, 2013 from 9:00 am to 1:00 pm at Kelsey Park. He requested that the parking meters fees be waived from 9:00 am to noon. He stated the Easter Egg Hunt is scheduled to begin at 10:00 a.m. and that should be over by noon.

Motion: A motion was made by Vice-Mayor Rumsey to waive the parking meter fees for the Kiwanis Easter Egg Hunt on Saturday, March 30, 2013 from 9:00 a.m. to 1:00 pm; Commissioner Longtin made the second.

Mayor DuBois stated that he thinks that there should be free parking on Sundays and that the parking meters be enforced on the other days and that for special events that rather than bagging the meters and putting up signs to simply not enforce the meters. He stated that he is supportive of the Kiwanis and the Easter Egg Hunt.

Vote on Motion:

Commission Member	Aye	Nay	Other
Commissioner Hockman	x		
Commissioner Longtin	х		
Commissioner Stevens	X		
Vice-Mayor Rumsey	х		
Mayor DuBois		X	

Motion passed 4-1.

Resolution 03-02-13 Supporting the International Baccalaureate Primary Years Progamme (IB PYP) at Lake Park Elementary School

Mayor DuBois stated that the request for the adoption of this Resolution was e-mail to him by Sandra Wesson. He stated that he spoke with Lake Park Elementary Principal

Valerie Mason and she stated she is in support of the program. He stated that Sandra Wesson is present to answer questions.

Sandra Wesson, Manager--Choice Programs/ IB/MSAP Project Director School District of Palm Beach County, explained the IB PYP proposed Resolution and that this is a lucrative Federal Grant for the Palm Beach County School District. She stated that it is an excellent program and requested that the Commission adopt the proposed Resolution in support of the program at Lake Park Elementary. She stated that the meeting at Lake Park Elementary with the teachers and school administration went very favorably and the teachers are excited about the program and signed that they are in support of the program coming to Lake Park Elementary.

Vice-Mayor Rumsey asked what is the average grade for a magnet school. He stated that his understanding was that when a magnet school was implemented that over time the school grade increased. He asked if the requirements for the teachers was more stringent at schools with this program. He asked if students outside of Lake Park would be permitted to attend Lake Park Elementary. He asked if the grant is awarded when the program would be implemented.

Ms. Wesson stated that for the IB Magnet Schools during the time of the grant were A/B schools. She stated that the goal is to increase the grade of the school. She stated that the teachers must receive training to teach at schools with this program. She explained that students outside of the zone for Lake Park Elementary would be able to attend the school to participate in the program and that no student that is zoned for Lake Park Elementary would be displaced. She explained that if the grant is award to the School District it would be effective October 1st and that the first is a planning and training year and it would be implemented in the second year.

Vice-Mayor Rumsey stated that he is in support of the program.

Commissioner Stevens asked if the training that is being provided to the teachers is intended to be passed along to the students. He asked in addition to the training of the teachers are additional resources provided such as iPads and other technology.

Ms. Wesson explained that the IB PYP is a teaching methodology and philosophy that the standards of the District are accomplished but this is about the way the students are taught. She stated additional resources will be provided and that she is working in providing access to an iPad for each student and the technology at the school will be upgraded.

Commissioner Stevens stated that he is in support of the program.

Commissioner Hockman asked if the school reaches capacity and new students move into the Lake Park Elementary zone will those students be permitted to attend Lake Park Elementary.

Ms. Wesson explained that the school is currently at 85% capacity and that the students will be allowed to choose to attend Lake Park Elementary. However, the school will not

be filled to capacity though students outside the Lake Park Elementary zone in order to provide for students that move into the Lake Park Elementary zone throughout the school year and these students will not be displaced.

Commissioner Longtin asked how Mayor DuBois learned of this item.

Mayor DuBois stated that he received an e-mail from Sandra Wesson on February 15, 2013. He explained that he then sent the information to Lake Park Elementary School Principal and asked if she was in support of the program.

Motion: A motion was made by Commissioner Stevens to approve Resolution 03-02-13; Vice-Mayor Rumsey made the second.

Commissioner Longtin stated that she will be voting no because she did not have the opportunity to research the item.

Vote on Motion:

Commission	Aye	Nay	Other
Member			A IIII
Commissioner			
Hockman	X		
Commissioner	100		
Longtin	100	X	
Commissioner	100		. /
Stevens	X		
Vice-Mayor		X F	
Rumsey	X		1
Mayor	. III.		
DuBois	X		

Motion passed 4-1.

CONSENT AGENDA ITEMS:

Commissioner Longtin requested that items 2 and 3 be pulled from the Consent Agenda.

- 1. Regular Commission Meeting Minutes of February 6, 2013
- 2. Resolution No. 02-02-13 Revise the Fee Waiver Criteria and Fee Reduction Schedule To Waive Certain Fees for the Rental of Town Facilities to Include Memorial Services for Former Town of Lake Park Mayors, Lake Park Town Commissioners, and Their Spouses
- 3. Declaring Certain Town Owned, Tangible Personal Property as "Surplus" and Eligible for Disposal
- 4. Setting a Special Call Meeting of the Board of Directors of the Lake Park Community Redevelopment Agency for March 6, 2013

Motion: A motion was made by Commissioner Hockman to approve items 1 and 4 on the Consent Agenda; Commissioner Stevens made the second.

Vote on Motion:

Commission	Aye	Nay	Other
Member			1330
Commissioner			
Hockman	X		
Commissioner			
Longtin	X		
Commissioner			
Stevens	X		
Vice-Мауот			
Rumsey	X		
Mayor			- A P
DuBois	X		

Motion passed 5-0

2. Resolution No. 02-02-13 Revise the Fee Waiver Criteria and Fee Reduction Schedule To Waive Certain Fees for the Rental of Town Facilities to Include Memorial Services for Former Town of Lake Park Mayors, Lake Park Town Commissioners, and Their Spouses

Commissioner Longtin expressed concern regarding the Recreation Director approving rentals, staff receiving a 50% reduction in rental fees and residents receiving a 10% reduction, parking meters, and the number of events that Individual Residents and Non-Residents have that "would directly benefit citizens of the Town of Lake Park" that could be eligible for reduced or waived rental fees

Mayor DuBois asked if the items that are underlined in the proposed Resolution are the items under consideration.

Town Manager Sugerman stated "yes" and explained that there is an existing Resolution and fee schedule and that some of the items Commissioner Longtin is addressing are a part of the existing Resolution and fee schedule.

Mayor DuBois raised a point of order and stated that what is before the Commission for consideration at this meeting are the changes that are underlined in the Resolution regarding Former Mayors, Commissioners, and their Spouses and that the remainder of the Resolution is not open for discussion.

Motion: A motion was made by Commissioner Stevens to approve Resolution 02-02-13; Vice-Mayor Rumsey made the second.

Commissioner Stevens stated that he shares some of Commissioner Longtin's concerns and suggested that the Resolution be brought back for consideration in its entirety at the March 6, 2013 meeting. He stated that he is in support of the additional language that is underlined in the Resolution.

Mayor DuBois stated that when he reviewed the Resolution that he had concerns regarding the language but when he came to the underlined portion he realized that it was

the portion of the Resolution under consideration and that the remainder of the Resolution had been approved previously.

Vice-Mayor Rumsey stated that he is in favor of passing the changes to the Resolution but he agrees that the Resolution as a whole needs to be addressed.

Vote on Motion:

Commission	Aye	Nay	Other
Member			
Commissioner			
Hockman	1	X	
Commissioner			
Longtin		X	
Commissioner		7	
Stevens	X		1
Vice-Mayor		N	
Rumsey	X		/
Mayor			
DuBois		X	

Motion failed 2-3.

3. Declaring Certain Town Owned, Tangible Personal Property as "Surplus" and Eligible for Disposal

Commissioner Longtin stated that several items on the list do not have asset numbers and asked if asset numbers are no longer being used.

Town Manager Sugerman explained that Town property was not properly tagged with asset numbers in the past and going forward items that have a value of \$500.00 or more will receive an asset tag.

Motion: A motion was made by Commissioner Hockman to approve declaring certain Town owned, Tangible Personal Property as "Surplus" and eligible for disposal; Commissioner Stevens made the second.

Vote on Motion:

Commission	Aye	Nay	Other
Member			
Commissioner			
Hockman	X		
Commissioner			
Longtin	X		
Commissioner			
Stevens	X	1	
Vice-Mayor			
Rumsey	X		

Мауог			
DuBois	X		

Motion passed 5-0.

DISCUSSION AND POSSIBLE ACTION:

5. Authorize the Town Manager to Sign an Engagement Letter and a Marketing Letter Promoting the Use of a Town of Lake Park Video

Town Manager Sugerman explained the item (see Agenda Request Form attached as Exhibit "A").

The Commission was shown a video from Lake Worth that is located on the Relocate.org website.

Commissioner Hockman stated that there is a video for the Town of Lake Park and requested that the video be shown.

Town Manager Sugerman noted that below the video is a link that shows a welcome video and that other locations that have signed an agreement with GCI have additional videos and that he was unaware of the current video on the relocate.org website.

Vice-Mayor Rumsey noted that there is a video on "you tube" called the Lake Park Revival by Ross Hutchinson and recommended that he be contacted for pricing.

Commissioner Longtin stated that the video on relocate org was a template and stated that all video taken must be taken in Lake Park and show diversity of the Town. She wants the video to be approved by the Commission and that the agreement should be for two (2) years.

Commissioner Stevens stated that the agreement stated that the Town would consult on the content of the video but that GCI would retain control of the video content. He stated that he likes that the video is free.

Vice-Mayor Rumsey stated that the video is free to the Town but that Lake Park businesses would pay to advertise.

Commissioner Longtin asked besides a link on the Town website what does GCI want from the Town.

Vice-Mayor Rumsey stated that once the Town signs the agreement that the Town has no control over video content.

Town Manager Sugerman explained that the Town would have no editorial rights to the video. However, GCI has advised that prior to the video being posted that the Town can critique the draft video.

Mayor DuBois expressed concern about putting a link on the homepage of the Town website to a video that the Town does not have editorial control of the content.

Motion: A motion was made by Commissioner Stevens to direct staff to contact Relocate.org to determine if the agreement could be amended to give the Commission final editorial rights to the video and to direct staff to contact other companies that provide this service to determine their terms of use; Vice-Mayor Rumsey made the second.

Vote on Motion:

Commission	Aye	Nay	Other
Member			4
Commissioner			PONIAL.
Hockman	X		70.
Commissioner			100
Longtin	X		
Commissioner		790	
Stevens	X		
Vice-Mayor			
Rumsey	X		ls:
Мауог	N.		70.
DuBois	X	1.4	

Motion passed 5-0.

6. Discussion regarding Renewal of the Lobbyist Contract with Gomez Barker

Mayor DuBois stated that he is in support of renewing the contract with Gomez Barker for Lobbyist services.

Commissioner Stevens asked in previous years how much was budgeted for the lobbyist and is there a way to find out the return on investment for funds spent on the lobbyist.

Commissioner Longtin stated that she does not think that the Town needs to pay for a lobbyist.

Vice-Mayor Rumsey stated that it was his understanding that the lobbyist would be contracted on an as needed basis.

Town Manager Sugerman stated that the decision was that the lobbyist contract would be funded until its expiration in February 2013 and to not renew the contract. He explained that historically the CRA and Town General Funds split the cost of the contract and the CRA budget was reduced this year and funding was not available to pay for half of the contract.

Vice-Mayor Rumsey stated that every year the Town receives a reports from the lobbyist regarding their accomplishments and that every year the Town has received a benefit from the lobbyist activities. His concern for this year is that there has been progress

regarding Sober Houses and that the Town's lobbyist Fausto Gomez has been a key component to that progress. He recommended that the lobbyist be contacted to determine a fee for continuing to work on the Sober House issue with the legislature for this session.

Commissioner Hockman stated that the lobbyist does a lot that the Commission would not be able to do; such as keeping up with all the proposed legislation that affect the Town. He stated that Mr. Gomez has worked hard on the Sober House legislation and plays a key role in getting the Sober House legislation passed. He felt that the Town should continue the contract.

Commissioner Longtin asked if Mr. Gomez could be contacted and asked what he would charge for the service. She suggested that the item be brought back for consideration at the March 6, 2013 meeting.

Mayor DuBois stated that he spoke with Mr. Gomez and asked what it would cost for the Town for a contract through the end of this legislative session. Mr. Gomez's reply was that he would prefer an annual contract and that he would provide his services for \$20,000 for the year. He stated that this is a reduction in the contract from \$24,000 to \$20,000.

Motion: A motion was made by Vice-Mayor Rumsey to engage Gomez Barker for the services the services of Lobbyist not to exceed \$20,000 for the contact year of March 1, 2013 through February 28, 2014; Commissioner Stevens made the second.

Commissioner Stevens stated that no funds were budgeted for lobbyist services and asked where the funds for this expenditure would come from.

Town Manager Sugerman stated that the funds could come from the General Fund Contingency line item and the motion would need to state that the funds would come from that line item.

Amended Motion: A motion was made by Vice-Mayor Rumsey to engage Gomez Barker for the services the services of Lobbyist not to exceed \$20,000 for the contact year of March 1, 2013 through February 28, 2014 and that the funds for this expenditure be paid from the General Fund Contingency line item; Commissioner Stevens made the second.

Commissioner Stevens asked with the current support for the Sober House legislation is additional support from Gomez Barker necessary.

Attorney Baird stated that Mr. Gomez is an effective and well-known individual in Tallahassee and the Mr. Gomez was instrumental in finding a House of Representatives sponsor for the Sober House legislation. He stated that Mr. Gomez's assistance with the Sober House legislation will give the Town the best shot at getting the legislation passed. He stated that there are other lobbyist involved but they are engaged by other entities and that they will be working to serve the interests of those entities and not the Town.

Mayor DuBois suggested that the Town also utilize Mr. Gomez for as much grant and fund sourcing as possible.

Vote on Motion:

Commission	Aye	Nay	Other
Member			
Commissioner			
Hockman	X		
Commissioner			
Longtin	[X	20.
Commissioner			A - 3
Stevens	X		46.
Vice-Mayor		- 1	1.7
Rumsey	X	1 4	
Mayor		1	
DuBois	X	1	- 1

Motion passed 4-1.

7. Discussion regarding the creation of a Property of the Month Program

Commissioner Longtin stated that she wants to bring back the Property of the Month Program including putting a sign in the yard of the Property of the Month. She stated that it would encourage residents to beautify their properties. She suggested that Lake Park businesses be solicited for contributions to be given to the Property of the Month.

Vice-Mayor Rumsey stated his support for the program and suggested soliciting Lowes and Home Depot for a gift card every month. He suggested that the properties be judged by Code Enforcement Officers because this would provide them an opportunity to interact in a positive way with the community.

Motion: A motion was made by Commissioner Longtin to approve the Property of the Month with the property receiving a sign designating it as Property of the Month and that the program be facility by the Community Development Department; Vice-Mayor Rumsey made the second.

Mayor DuBois asked if there is a criteria for selection of Property of the Month.

Vote on Motion:

Commission	Aye	Nay	Other
Member			
Commissioner			
Hockman	X		
Commissioner			
Longtin	X		
Commissioner			
Stevens	X		

Vice-Mayor			
Rumsey	X		
Mayor			
DuBois	X		

Motion passed 5-0.

Commissioner Longtin asked when the program would begin.

Town Manager Sugerman stated that the program could begin immediately and explained that his understanding is that the Code Enforcement Officers are to designate and place a sign on one property each month as the Property of the Month.

Vice-Mayor Rumsey concurred and suggested that local businesses be solicited to provide a gift certificate for the Property of the Month.

Town Manager Sugerman stated that a motion is needed to solicit local businesses for a donation to the Property of the Month Program.

Motion: A motion was made by Vice-Mayor Rumsey to direct staff to contact businesses in Lake Park to solicit for a gift certificate to be given to the Property of the Month; Commissioner Stevens made the second.

Vote on Motion:

Commission	Aye	Nay	Other
Member		X F	
Commissioner	-7-7		
Hockman	X		
Commissioner			
Longtin	X		
Commissioner	. 10		
Stevens	X		
Vice-Mayor			
Rumsey	X		
Mayor			
DuBois	X		

Motion passed 5-0.

COMMENTS BY COMMISSION, TOWN MANAGER, TOWN ATTORNEY

Attorney Baird had no comments.

Town Manager Sugerman had no comments.

Commissioner Hockman stated that the Sunset Celebration will be on February 22, 2013 from 4:00 pm to 7:00 pm and that Grumpy Grouper is the sponsor. He encouraged everyone to attend.

Commissioner Stevens congratulated all the qualified candidates for the upcoming Town Election. He encouraged all the residents to vote on March 12, 2013.

Commissioner Longtin stated that she is glad Grumpy Grouper is in the Town and thinks they are good for the Town. She asked for the status of the Ordinance regarding the Mayor if he were no longer able to serve.

Attorney Baird explained that the second draft of the Ordinance was finished on Wednesday, February 20, 2013 and will be provided to the Town Manager on Thursday, February 21, 2013.

Commissioner Longtin asked what would be done if a Commissioner were to move out of the Town and that she thought that the Town Clerk was to be provided paperwork for that instance.

Town Clerk Mendez stated that the requirement to reside in the Town while serving on the Commission is part of the Town Code.

Vice-Mayor Rumsey thanked the staff for the plaque for Michael Pisano, former Marina Director. He stated that a new business called Shipwreck's Entertainment will be opening; they will have glow in the dark mini golf. It will be located next to Pirate's Well. The grand opening will be on February 27, 2013 from 5:30 pm to 9:30 pm and will be a fundraiser for the L's for Autism Foundation. He stated that of February 27, 2013 the Northern Palm Beach County Chamber of Commerce will be hosting a Candidate Forum from 6:30 pm to 7:30 pm in the Commission Chambers at Town Hall. He stated that the Candidate Forum will also be aired on Channel 18.

Mayor DuBois stated that the Volunteer Dinner was wonderful and thanked staff for all their hard work and suggested including other volunteers in the Town to the event. He stated that the Community Watch had a good meeting on Wednesday, February 13, 2013. He stated that there was a Green Market on Saturday, February 16, 2013. He thanked the staff for the memorial for Michael Pisano.

ADJOURNMENT

There being no further business to come before the Commission and after a motion to adjourn by Vice-Mayor Rumsey and seconded by Commissioner Stevens, and by unanimous vote, the meeting adjourned at 8:37 p.m.

Mayor James DuBois	
Deputy Town Clerk, Shari Canada, CMC	
Town Clerk, Vivian Mendez Lemley, CMC	$\langle \rangle$
Town Seal	
Approved on this of	, 2012





Town of Lake Park Town Commission

Agenda Request Form

Meeting Date: February 20	Agenda Item No. Tab S			
Agenda Title: Authorizing the Marketing Letter Promoting to	e Town Manager to Sign an he use of a Town of Lake Pa	Engagement Letter and a ark Video.		
[] CONSENT AGENDA [X] DISCUSSION/POSSIBLE ACTION [] PRESENTATION/PROCLAMATION [] RESOLUTION [] PUBLIC HEARING [] ORDINANCE ON READING [] BID/RFP AWARD [] OTHER:				
Approved by Town Manager Date: 216/13 Dale S. Suberman / Town Hamaber Name/Title				
Originating Department:	Costs: N/A	Attachments:		
Town Manager	Funding Source: N/A Acct. N/A [] Finance	Draft Marketing Letter. Engagement Letter with CGI Communications, Inc.		
Advertised: Date: Paper: [X] Not Required	All parties that have an interest in this agenda item must be notified of meeting date and time. The following box must be filled out to be on agenda.	Yes I have notified everyone Or Not applicable in this case Please initial one.		

Summary Explanation/Background:

The Town has been approached by CGI Communications, Inc., the parent company of Relocate.org, to produce a promotional video of the Town of Lake Park. The promotional video will be scripted, videotaped, and produced by CGI Communications at no cost to the Town. Once completed, the final video will be accessible as a link through the Town's website, along with a link on the company's website which is Relocate.org.

In return for scripting, videotaping, producing and promoting the video, CGI is asking from the Town a letter of introduction and support of their company which will be used to introduce CGI's product to local businesses who might want to advertise around the

border of the Relocate.org streaming video of the Town of Lake Park. Of course, the local businesses will have to pay for the opportunity to advertise alongside the Town's promotional video; but that is how the Town gets the video provided to us for free.

We believe there are many upsides to this type of arrangement, but there may be a downside such as editorial rights over who can advertise alongside our video. The Town will not have editorial rights over who would be allowed to advertise alongside our promotional video.

Hopefully, the potential good of this opportunity will be significantly outweighed by the potential problems.

Recommended Motion: I move to authorize the Town Manager to sign the engagement letter with CGI Communications, Inc. for the creation of a Town of Lake Park promotional video which will be linked to both the Town's website as well as the website of Relocate.org and further to allow CGI Communications, Inc. to use a letter of introduction from the Town Manager to local area businesses promoting the opportunity for those businesses to advertise on the Relocate.org website once the Town of Lake Park promotional video is completed.

Board Membership

TAB 2



Town of Lake Park Town Commission

Agenda Request Form

Meeting Date: March 6, 2013	3	Agenda Item No.	Tab 2
Agenda Title: Board Membe	rship Appointment	t for the Library Board	
[] CONSENT AGENDA [] PRESENTATION/PRO [] PUBLIC HEARING [] BID/RFP AWARD	CLAMATION []	DISCUSSION/POS RESOLUTION ORDINANCE ON OTHER: Board A	READING
Approved by Town Manager		Date: 2 22	0/13
Shari Canada, Deputy Town Cler Name/Title	<u>'k</u>		
Originatina Danasturanta	0 1 0 0 0 0		

Originating Department:	Costs: \$ 0.00	Attachments:
Town Clerk	Funding Source:	Board Application Ballot
TOWN CIER	Acct. #	Ballot
	[] Finance	
Advertised: Date: Paper: [X] Not Required	All parties that have an interest in this agenda item must be notified of meeting date and time. The following box must be filled out to be on agenda.	Yes I have notified everyone_X_Or Not applicable in this casePlease initial one.

<u>Summary Explanation/Background:</u> Board Members Lisa Colgan's and Peter Braun's memberships on the Library Board will expire on March 17, 2013. Lisa Colgan has expressed her interest in being re-appointed to the Library Board. Her application is attached for your consideration. Peter Braun is not seeking re-appointment to the Library Board. Guadalupe Laurence has submitted an application to serve on the Library Board. Her application is attached for your consideration. The ballot is attached.

Recommended Motion: To re-appoint one (1) regular member and to appoint one (1) regular member to the Library Board.



The Town of Lake Park

Application to Serve on Town Boards and Committees

This application serves as an information file of the skills, talents and interests of citizens who are willing to serve on advisory boards and committees for the *Town of Lake Park*. When an opening occurs on one of the Boards on which you have indicated a desire to serve, your application will be submitted to the Town Commission. You will be notified by mail when appointment has been made.

Please print	the following	information:			
Name: CC	DLGAN,	LISA			
Last		First		M	iddle
Address: 4	02 Lakesho	e Drive Apt 102, Lak	e Park, FL		
Telephone:	home 561-848-	987 work 561-	342-5427	cell	
E-Mail Add	lress LBC0721@	att.net			
Are you a re	esident of Lak	e Park		Yes	No
Are you a n	on-resident bu	siness owner in Lake Par	rk	Ħ	
Are you a re	egistered vote	(Response to this question is not me	ındatory)	7	Ħ
Do you curi	rently serve or	a Town Board or Comm	nittee	7	H
If so, wh	ich one(s): Lit	гагу			
Have you be	een convicted	of a crime			
If so, wh	en?	where?			
Please indic which you v	eate your prefe wish to serve,	rence by number "1" throwith #1 being the most do	ough "5" of no esired and #5 I	more than for	ive boards on st desired.
Choice #	Board		Choice #	<u>Board</u>	
	Code Com			Tree Boar	·d
	CRA Boar	d (Community Redevelopment Agency)			& Zoning/Historic
<u> </u>		rina Advisory Board		Preservati	on Board *
		on Board of Adjustments	11	_ Library B	oard
	& Appeals				

Please note: Membership on these (*) Boards require members to complete an annual financial disclosure form pursuant to F.S. 112,3145 (1)(a), (2)(b), (7)

FEB 2 0 2013

RECEIVED



The Town of Lake Park

Application to Serve on Town Boards and Committees

This application serves as an information file of the skills, talents and interests of citizens who are willing to serve on advisory boards and committees for the *Town of Lake Park*. When an opening occurs on one of the Boards on which you have indicated a desire to serve, your application will be submitted to the Town Commission. You will be notified by mail when appointment has been made.

Please print	the following information:			
Name: Last	urene Guadal First	upe_	Middle	
2407		. , ,	Middle	;
Address:/		LAKE	Park	
Telephone: h	ome 50 8/2 7463 works		_cell_56/4	52-1737
E-Mail Addr	ess Olipe laune DCE &	egahoo.	con	
	sident of Lake Park	1	Yes	No
Are you a no	n-resident business owner in Lake Par	·k		
Are you a reg	gistered voter (Response to this question is not ma	ndatory)		$\overline{\Box}$
Do you curre	ntly serve on a Town Board or Comm	ittee		
If so, which	ch one(s):			
Have you bee	en convicted of a crime			
If so, whe	n? where?			
Please indica which you w	te your preference by number "1" thro ish to serve, with #1 being the most de	ough "5" of no i esired and #5 be	nore than five being the least des	oards on sired.
Choice #	<u>Board</u>	Choice #	Board	
	_ Code Compliance *		Tree Board	
	_ CRA Board (Community Redevelopment Agency)		Planning & Zo	ning/Historic
	_ Harbor Marina Advisory Board		Preservation B	
□	Construction Board of Adjustments	V	Library Board	
	& Appeals			

Your Name: Vapo Jauwee
Please indicate the reason for your interest in your first and second choices: all interested in seeing the term prosper and selling more events at the Library
Number of Meetings of the above boards you have attended in the past six months: Your educational background: (High school, College, Graduate School or other training)
What is/was your profession or occupation:
Please indicate employment experience that you feel relates to your desired service on an advisory board or committee: Market Market Museum A Carlot Shancare of P.B. Cant
Please indicate other general experience or community involvement that you feel qualifies you to serve on the boards you have chosen: had several evals at the boards are aftended some of their boards of some
Feel free to attach additional sheets if required. Also, please attach your <u>resume</u> , if available. Please return your completed form to the Office of the Town Clerk, 535 Park Avenue, Lake Park, Florida 33403
I HEREBY CERTIFY THAT THE STATEMENT AND ANSWERS PROVIDED ARE TRUE AND ACCURATE. I UNDERSTAND THAT ANY FALSE STATEMENTS MAY BE CAUSE FOR REMOVAL FROM A BOARD OR COMMITTEE, IF APPOINTED:
Signature. Date: 2/20/20 13

BALLOT

MAYOR/COMMISSIONER

THE TOWN COMMISSION MAY APPOINT A FIVE MEMBER LIBRARY BOARD WITH TWO ALTERNATES. WE HAVE TWO APPLICANTS FOR THIS BOARD AS REGULAR MEMBERS.

Member

	Yes	No
Lisa Colgan		
Guadalupe Laurence		

TAB 3



Town of Lake Park Town Commission

Agenda Request Form

Meeting Date: March 6, 20	13 A	genda Item No. Tab 3			
Agenda Title: Board Membership Appointment for the Planning and Zoning Board					
[] CONSENT AGENDA [] DISCUSSION/POSSIBLE ACTION RESOLUTION RESOLUTION RESOLUTION [] PUBLIC HEARING [] ORDINANCE ON READING [] BID/RFP AWARD [X] OTHER: Board Appointment Approved by Town Manager Date: 2/20/13 Shari Canada, Deputy Town Clerk Name/Title					
Originating Department:	Costs: \$ 0.00	Attachments:			
Town Clerk	Funding Source: Acct. # [] Finance	Board Application Ballot			
Advertised: Date: Paper: [X] Not Required	All parties that have an interest in this agenda item must be notified of meeting date and time. The following box must be filled out to be on agenda.	Yes I have notified everyone X Or Not applicable in this case Please initial one.			

<u>Summary Explanation/Background:</u> There are two (2) alternate membership positions available on the Planning and Zoning Board. The Clerk's office received an application from Cynthia Grey. Her application is attached for your consideration. The purpose of this item is to appoint one (1) alternate member to the Planning and Zoning Board. The ballot is attached.

Recommended Motion: To appoint one (1) alternate member to the Planning and Zoning Board.

BALLOT

MAYOR/COMMISSIONER

THE TOWN COMMISSION MAY APPOINT A FIVE MEMBER PLANNING AND ZONING BOARD WITH TWO ALTERNATES. WE HAVE ONE APPLICANT FOR THIS BOARD AS AN ALTERNATE MEMBER.

	Yes	No
Cynthia Grey		



JAN 22 2013

BAKE PARK NOWN CLERK'S OPPINGE

Please print the following information:



The Town of Lake Park

Application to Serve on Town Boards and Committees

This application serves as an information file of the skills, talents and interests of citizens who are willing to serve on advisory boards and committees for the *Town of Lake Park*. When an opening occurs on one of the Boards on which you have indicated a desire to serve, your application will be submitted to the Town Commission. You will be notified by mail when appointment has been made.

Name: Grey Cynthia Middle Address: 503 Sabal Palm Drive Telephone: home 863-0800 work cell E-Mail Address cynpoziuminc@me.com Yes No Are you a resident of Lake Park Are you a non-resident business owner in Lake Park Are you a registered voter (Response to this question is not mandatory) Do you currently serve on a Town Board or Committee If so, which one(s): Have you been convicted of a crime If so, when? where? Please indicate your preference by number "1" through "5" of no more than five boards on which you wish to serve, with #1 being the most desired and #5 being the least desired. Choice # Board Choice # Board Code Compliance * Tree Board CRA Board (Community Redevelopment Agency) Planning & Zoning/Historic Harbor Marina Advisory Board Preservation Board * Construction Board of Adjustments Library Board & Appeals

Your Name: Cynthia Grey
Please indicate the reason for your interest in your first and second choices: I care about the beautification of Lake Park and architecture as an art form.
influences residents everyday. It is the foundation of our buildings and what keeps them
standing. Trees are very important they shade, cool, clean the soil, & absorb Carbons.
Number of Meetings of the above boards you have attended in the past six months: 0 Your educational background: (High school, College, Graduate School or other training) Music & Art Highschool, College, Fashion Institute of Technology & Pratt Institute and a
What is/was your profession or occupation: Digital Media Artist (photography, film & video How long: 35
Please indicate employment experience that you feel relates to your desired service on an advisory board or committee: As an artist I have worked on projects with architects and
landscape designers to build and install functionally integrated public art projects.
Please indicate other general experience or community involvement that you feel qualifies you to serve on the boards you have chosen: My home is structually upgraded to protect it from hurricanes as well as surrounding it with trees, to slow storm water runoff, control noise and act as windbreakers.
Feel free to attach additional sheets if required. Also, please attach your resume, if available.
Please return your completed form to the Office of the Town Clerk, 535 Park Avenue, Lake
Park, Florida 33403
I HEREBY CERTIFY THAT THE STATEMENT AND ANSWERS PROVIDED ARE
TRUE AND ACCURATE. I UNDERSTAND THAT ANY FALSE STATEMENTS MAY
BE CAUSE FOR REMOVAL FROM A BOARD OR COMMITTEE, IF APPOINTED:
Signature: Cin the Steep Date: 1-22-13

SUBMIT

PRESENT 20012-2005 DIGITAL MEDIA ARTIST, PHOTOGRAPHER, FILMMAKER/WRITER

EXHIBITIONS: JURIED/CURATED

2013 327 Clematis St Gallery (on going). 2012 ART2ART (DDA), LaGrange National XXV11 Art Museum GA, Glass front 327 Gallert Clematic St 2011 PhotoNow, Palm Beach Photographic Center, Lighthouse Art Center, Gardens Art, FOCE-10 West Palm Beach, Gallery of Art Jupiter, 2010 Artavox, West Palm Beach, Art in Public Places-Palm Beach International Airport, Armory Art Center, Gardens Art, 2009 Floating Foundation of Photography, NYC, Art Basel Miami, The Dark Room Gallery NYC, WLRN-TV 17 Miami, The Chicago International Film Festival, 2008 The Atlanta Film & Video Festival, Fort Lauderdale Public Library, Limited Editions GAllery Bay Harbor, Women's Video Festival NYC, 2007 Tropics Video International Miami Beach, Electronic Arts Intermix Gallery NYC, The Hong Kong International Film Festival, 2006 Everson Museum NYS, Los Angeles County Museum, CA, Pace Gallery NYC, The Museum of Calvet France, the Summer Festival at Avignon, France, 2005 Henry Gallery UW, Art World II San Mateo, CA, TV South Vanderbilt University Tenn, Cranbrook Academy of Art Museum Michigan, CPB Documentary Fund, 2004 National Children's Film Festival Palm Beach County Office of Small Business Assistance, Tropics Video International, and J&L Productions,

GRANTS & AWARDS:

Photo Now (Honorable Mention), Florida State Council for the Arts, Corporation of Public Broadcasting Program Fund (Documentary), PBS WXXI-TV Artist Television Workshop Video Art, Syracuse University I.S. Newhouse School of Public Communications, Broward Cultural Affairs Council, Media Arts.

PUBLISHED STILLS/ARTICLES:

PGW C.A.N Newspaper Columnist (Kids & The Techno-Culture), Blurb.com, Harcourt, Brace, Jovanovich, Laedlaw Brothers, Grossman Press, Motorcycle World, Collings and Long Island Press.

ARTIST-IN-RESIDENT WORKSHOPS:

Art In Public Places with the Plexifoto process was utilized in collaborating projects with PACE Center for Girls, AmeriCorps, The Urban League, and the Fort Pierce Learning Center. Other collaborating Prijects were with Congress Middle, Rosarian Academy, Woodlands Academy, Juvenile Justice Facility(Metro Dade) North Regional Library, Parks & Recreation of Palm Beach County, and Best Buddies,

COMMISSIONS:

Sandra Devlin, Yolanda Pozzoboni, Patrica: Hilton, The Blake Foundation, and Patricia Schmidlapp.

PROFESSIONAL AFFILIATION:

- Palm Beach Cultural Council
- Palm Beach Photographic Center
- The Camera Club Of New York
- Palm Beach Women's International Film Festival
- Image Permanence Institute, Rochester, NY

EDUCATION:

- Fashion Institute Of Technology A.A.S,
- Pratt Institute (photography & film)
- III. Syracuse University (Video & Photography Fellowship I.S. Newhouse Communication Center)

REFERENCES: Frank Cerabino Columnist Palm Beach Post, Patricia Hilton Collector,

David Ross, Museum Director, Jacob Grossberg Sculptor, Hector Elisondo Actor

Ordinance on Second Reading

TAB 4



Town of Lake Park Town Commission

Agenda Request Form

Agenda Item No. Tab H Meeting Date: March 6, 2013 AGENDA TITLE: Amending the Future Land Use Map Designation for Parcels within the Palm Beach County Scrub Area. CONSENT AGENDA DISCUSSION/POSSIBLE ACTION PRESENTATION/PROCLAMATION [] RESOLUTION [X] PUBLIC HEARING ORDINANCE ON 2nd READING [X] BID/RFP AWARD 1 OTHER: Approved by Town Manager Nadia Di Tommaso / Community Development Director Name/Title Originating Department: Costs: \$ ____ (for 3 Ordinances) Attachments: → Staff Report Funding Source: Town Clerk → Ordinance 02-2013 Community Acct. # 106-48100 → Legal Ad Development [] Finance Yes I have notified All parties that have an interest everyone ND Advertised: in this agenda item must be

notified of meeting date and

time. The following box must

be filled out to be on agenda.

Not applicable in this case _

Please initial one.

Summary Explanation/Background:

See Staff Report.

Date: 02-24-2013

[] Not Required

Paper: Palm Beach Post

Recommended Motion: Adoption of Ordinance 02-2013 on second reading.

Town of Lake Park Community Development Department



Meeting Date: March 6, 2013

To: TOWN COMMISSION

On 2nd Reading

Re: Small-Scale Land Use Map
Amendments for Palm Beach

County Scrub Area

Applicant: Town of Lake Park

Legal Description:

Property Control Numbers (PCNs): 36434220000007440

36434220000007460 36434220000005130 36434220000005150

Re:

Small-Scale Land Use Map Amendments for Palm Beach County

Scrub Area

Figure A: Palm Beach County's Scrub Area Boundaries Map



Palm Beach County (PBC) has requested that the boundaries for the PBC Scrub Area in the Town of Lake Park be redefined on the Town's Future Land Use Map (FLUM) to match the County's Scrub Area Boundary Map (Figure A above). Based on Palm Beach County's review of the Town's 2008 amendments to the Town's Comprehensive Plan, PBC staff identified some inaccuracies pertaining to the identified boundaries of the PBC Scrub Area properties purchased

for preservation. Upon further investigation, Town Staff determined that although the Town's intent in 2008 was to properly identify those properties set aside for preservation in the FLUM, the current FLUM presents some inaccuracies. Currently, the Town's FLUM shows 5 parcels within the Scrub Area as shown in *Figure B* below. One (1) parcel is incorrectly identified and needs to be removed (PCN: 36-43-42-20-00-000-7470). Two (2) parcels need to be added (PCN: 36-43-42-20-00-000-7460 and 36-43-42-20-00-000-5150). A third parcel which is correctly identified by number, PCN: 36-43-42-20-00-000-7440, does not include its noncontiguous counterpart. These changes are illustrated in *Figure C* on the following page. The Town is requesting that two parcels be added, one deleted, and one altered to include its noncontiguous counterpart.



Figure B: Palm Beach County's Scrub Area Boundaries in Lake Park's existing FLUM

(The map shown above represents the County's Scrub Area as it is shown on the Town's approved Future Land Use Map.)

Figure C: Proposed PBC Scrub Area Boundaries



(The map shown above represents the proposed Scrub Area Boundary Map with indications of which parcels need to be added and removed. Areas to be removed are circled in orange; areas to be added are circled in blue.)

The parcel identified by PBC for removal, has PCN: 36-43-42-20-00-000-7470 (as seen in Figure C), and has an existing future land use designation of "Conservation". This property abuts other Town-owned parcels and is owned by the Town of Lake Park. The proposed future land use designation for this parcel is "Public Buildings and Grounds".

The three additional areas circled in blue in Figure C above have an existing future land use designation of *Commercial and Light Industrial*. Staff is proposing that these be amended to reflect the *Conservation* land use designation. These parcels include PCN:

36-43-42-20-00-000-7460 and PCN: 36-43-42-20-00-000-5150 in their entirety, and the northern region of PCN: 36-43-42-20-00-000-7440. These changes will render the parcels consistent with the Scrub Area boundaries as reviewed by PBC. The total proposed square footage of all parcels within the Conservation land use designation will be 54.93 acres.

According to the Future Land Use Element in the Town's Comprehensive Plan, areas designated as "Conservation" are:

"Areas of passive outdoor recreational uses such as wildlife sanctuaries and feeding stations, nature centers and trails, outdoor research stations, walkways, and greenways," (Lake Park Comprehensive Plan, Sec. 3.4.3, p. 3.59)

These parcels are being used to conserve natural areas and therefore should be classified as "Conservation" land rather than "Commercial and Light Industrial". Conversely, PCN: 36-43-42-20-00-000-7440 is owned by the Town of Lake Park and should reflect a Public Buildings and Grounds land use designation which the Town's Comprehensive Plan defines as:

"Lands and structures that are owned, leased, or operated by a government entity such as libraries, police stations, fire stations, post offices, government administration buildings, and areas used for associated storage of vehicles and equipment, with a maximum F.A.R. of 3.0. Also, lands and structures owned or operated by a private entity and used for a public purpose such as a privately held by publicly regulated utility..."
(Lake Park Comprehensive Plan, Sec. 3.4.3, p. 3.59)

LOCAL PLANNING AGENCY RECOMMENDATION

Monday, January 7, 2013: Approval 5-0.

TOWN COMMISSION RECOMMENDATION ON 1st READING

Wednesday, February 4, 2013: Approval 5-0.

STAFF RECOMMENDATION

Staff recommends that the Town Commission **ADOPT** Ordinance 02-2013 which will enact the following small-scale land use map amendments:

- Removing the Town owned parcel, PCN: 36-43-42-20-00-000-7470, from the Scrub Area boundaries and assigning a future land use designation of "Public Buildings and Grounds" to this parcel.
- Adding the following parcels to the Palm Beach County's Scrub Area and assigning a future land use designation of "Conservation" to these parcels:
 - o PCN: 36-43-42-20-00-000-7460 (entire) 36-43-42-20-00-000-5150 (entire) 36-43-42-20-00-000-7440 (northern region)

ORDINANCE NO. 02-2013

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF LAKE PARK, FLORIDA, AMENDING THE LAND USE DESIGNATION FOR CERTAIN PARCELS OF REAL PROPERTY IN THE TOWN OF LAKE PARK WHEREBY THREE PARCELS ARE OWNED BY PALM BEACH COUNTY KNOWN AS THE SCRUB AREA AND ONE PARCEL IS OWNED BY THE TOWN OF LAKE PARK; PROVIDING FOR A SMALL-SCALE FUTURE LAND USE MAP AMENDMENT PURSUANT TO SECTION 163.3164(39) AND 166.041(3)(A), FLORIDA STATUTES TO ASSIGN THE FUTURE LAND USE DESIGNATION OF CONSERVATION TO THE SCRUB AREA AND PUBLIC BUILDINGS AND GROUNDS TO THE TOWN-OWNED PARCEL; PROVIDING FOR THE REPEAL OF ALL ORDINANCES IN CONFLICT HEREWITH; PROVIDING FOR SEVERABILITY: AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Town Commission of the Town of Lake Park, Florida (Town), has adopted a Comprehensive Plan pursuant to Chapter 163, Part II, Florida Statutes, entitled the "Local Government Comprehensive Planning and Land Development Regulation Act" (the Act); and,

WHEREAS, the Town's Comprehensive Plan has been determined to be "in compliance" with the Act; and,

WHEREAS, Palm Beach County owns six parcels of real property within the Town of Lake Park, totaling approximately 54.93 acres; having parcel control numbers 36-43-42-20-00-000-7440; 36-43-42-20-00-000-7450; 36-43-42-20-00-000-5130; 36-43-42-20-00-000-5020; 36-43-42-20-00-000-7460 and 36-43-42-20-00-000-5150; and the Town of Lake Park owns owns parcel control number 36-43-42-20-00-000-7470, all of which are legally described in the attached Exhibit "A" (the subject property); and,

WHEREAS, the general location of the subject property is as shown in Exhibit "B" which is also attached; and,

Ordinance No. 02-2013

Page 2 of 4

WHEREAS, pursuant to the Act, the Town's Local Planning Agency (the LPA) has

conducted a public hearing, as required by Section 163.3174(4)(a), Florida Statutes, and has

recommended that the Commission accept the Town Staff's recommendation to assign the

future land use designation of Conservation to the subject property.

NOW THEREFORE, BE IT RESOLVED BY THE TOWN COMMISSION OF THE TOWN

OF LAKE PARK, FLORIDA:

Section 1. The whereas clauses are incorporated herein as true and correct and as

the legislative findings of the Town Commission.

Section 2. The future land use designation of the subject property, which is legally

described in the attached Exhibit A, and the general location of which is as shown in the

attached Exhibit B, both of which exhibits are incorporated herein, are hereby assigned the

future land use designation of Conservation for parcels owned by Palm Beach County and

Public Buildings and Grounds for the parcel owned by the Town of Lake Park.

The Future Land Use Map which is contained in the Town's Section 3.

Comprehensive Plan is hereby amended to reflect the assignment of the respective future land

use designations of Conservation and Public Buildings and Grounds to the subject property.

Section 4. Severability. If any section, paragraph, sentence, clause, phrase or word

of this Ordinance is for any reason held by a court to be unconstitutional, inoperative or void,

such holding shall not affect the remainder of this Ordinance.

Section 5. Repeal of Laws in Conflict. All Ordinances or parts of Ordinances in conflict

herewith are hereby repealed to the extent of such conflict.

Section 6. Effective Date. The provisions of this Ordinance shall become effective

pursuant to Section 163.3184(3)(c)4., Florida Statutes.

Attachments: Exhibit "A" - Legal Descriptions of the Subject Property

Exhibit "B" - Location Map

Exhibit "A" Legal Descriptions of the Subject Property

Town of Lake Park

(PCN: 36-43-42-20-00-000-7470)

20-42-43, IRREG SHAPED PARS K/A PAR 1 & TRGLE PT OF PAR 2 IN OR11995P858
OF NE 1/4 OF SW 1/4 LYG SWLY OF & ADJ TO OLD DRAKE LUMBER CO RY R/W (LESS PAR IN MTG BK 74P120)

Palm Beach County

(PCN: 36-43-42-20-00-000-7440)

20-42-43, IRREG SHAPED PARS 1 & 2 OF SW 1/4 LYG SWLY OF DRAKE LUMBER CO RY R/W & SELY OF & ADJ TO PROPOSED 60 FT RD AS IN OR11995P853

(PCN: 36-43-42-20-00-000-7450)

20-42-43, E 1/2 OF SW 1/4 LYG SWLY OF & ADJ TO OLD DRAKE LUMBER CO RY R/W & LYG SELY OF & ADJ TO PARS AS IN OR11995 PS853 & 858 (LESS E 1/8 OF SW 1/4, PARS LYG NELY OF SWLY LI EXTENDED NWLY & SELY IN OR8668P527, INDUSTRIAL AVE R/W & S 108 FT SILVER BEACH RD R/W) & E 482.50 FT OF SW 1/4 OF SW 1/4 (LESS N 323.35 & S 108 FT SILVER BEACH RD R/W)

(PCN: 36-43-42-20-00-000-5130)

20-42-43, PT OF S 1/2 K/A PT OF LAKE PARK SCRUB PAR IN OR11903P158 LYG NELY OF & ADJ TO CRA BDRY & NWLY OF & ADJ TO INDUSTRIAL AVE R/W A/K/A NORTH PAR

(PCN: 36-43-42-20-00-000-5020)

20-42-43, PAR LYG NELY & NWLY OF & ADJ TO INDUSTRIAL AVE & DRAKE LUMBER CO RR BEING PT OFSE 1/4 OF NE 1/4 OF SW 1/4 & PT OF W 1/2 OF SW 1/4 OF NE 1/4 OF SE 1/4 OF SEC

(PCN: 36-43-42-20-00-000-7460)

20-42-43, TH PT OF S 1/2 LYG SWLY OF OLD DIXIE HWY R/W K/A PT OF PARS 1, 2, 4 & 6 IN OR3036P110 PAR IN OR8668P527 & 15 FT ALLEY R/W LYG ADJ TO)

(PCN: 36-43-42-20-00-000-5150)

20-42-43, TRGLR SHAPED PAR IN S 1/2 K/A PT OF LAKE PARK SCRUB PAR IN OR11903P158 LYG SLY OF & ADJ TO INDUSTRIAL AVE R/W & ELY OF & ADJ TO CRABDRY

Exhibit "B" Location Map



(The map shown above represents the proposed Scrub Area Boundary Map with indications of which parcels need to be added and removed. Areas to be removed are circled in orange; areas to be added are circled in blue.)

LEGAL NOTICE OF PROPOSED ORDINANCE TOWN OF LAKE PARK

Please take notice that on Wednesday, March 6, 2013 at 7:00 p.m. or soon thereafter the Town Commission, of the Town of Lake Park, Florida in a regular session to be held in the Commission Chambers, Town Hall, 535 Park Avenue, Lake Park, Florida will consider the following Ordinances on second reading and proposed adaption thereof:

Ordinance No. 02-2013 Amending the Future Land Use Map Designation for Parcels within the Palm Beach County Scrub Area

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF LAKE PARK, FLORIDA, AMENDING THE LAND USE DESIGNATION FOR CERTAIN PARCELS OF REAL PROPERTY IN THE TOWN OF LAKE PARK WHEREBY SIX PARCELS ARE OWNED BY PALM BEACH COUNTY KNOWN AS THE SCRUB AREA AND ONE PARCEL IS OWNED BY THE TOWN OF LAKE PARK; PROVIDING FOR A SMALL-SCALE FUTURE LAND USE MAP AMENDMENT PURSUANT TO SECTION 163.3164(39) AND 166.041(3)(A), FLORIDA STATUTES TO ASSIGN THE FUTURE LAND USE DESIGNATION OF CONSERVATION TO THE SCRUB AREA AND PUBLIC BUILDINGS AND GROUNDS TO THE TOWN-OWNED PARCEL; PROVIDING FOR THE REPEAL OF ALL ORDINANCES IN CONFILCT HEREWITH; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.



Ordinance 03-2013 Zoning Code Text Amendment Creating the Conservation District Zoning District (C-District)

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF LAKE PARK, FLORIDA, CREATING A CONSERVATION ZONING DISTRICT (C-DISTRICT) AND INCORPORATING SAME INTO SECTION 78-76.1 OF CHAPTER 78, ARTICLE III, OF THE TOWN'S CODE OF ORDINANCES; PROVIDING FOR THE REPEAL OF ALL ORDINANCES IN CONFLICT HEREWITH; PROVIDING FOR CODIFICATION; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

Ordinance 04-2013 Request to Rezone Palm Beach County's Scrub Area from the "Campus Light Industrial/Commercial" Zoning District to the "Conservation" Zoning District

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF LAKE PARK, FLORIDA, PROVIDING FOR THE REZONING OF SIX PARCELS OF REAL PROPERTY AS LEGALLY DESCRIBED IN THE ATTACHED EXHIBIT "A" AND GENERALLY REFERRED TO AS THE PALM BEACH COUNTY SCRUB AREA; PROVIDING FOR THE ASSIGNMENT OF THE CONSERVATION ZONING DISTRICT TO THE SCRUB AREA; PROVIDING FOR THE AMENDMENT BY REFERENCE OF SECTION 78-32 OF THE TOWN CODE WHICH INCORPORATES THE TOWN'S OFFICIAL ZONING MAP TO REFLECT THE ASSIGNMENT OF THE CONSERVATION DISTRICT TO THE PARCELS; PROVIDING FOR THE REPEAL OF ALL ORDINANCES IN CONFLICT; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

If a person decides to appeal any decision made by the Town Commission with respect to any hearing, they will need a record of the proceedings and for such purpose may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. For additional information, please contact Vivian Mendez, Town Clerk at 561-881-3311.

Vivian Mendez, CMC, Town Clerk, Town of Lake Park, Florida PUB: The Palm Beach Post, February 24, 2013

TAB 5



Town of Lake Park Town Commission

Agenda Request Form

Agenda Item No. Tab 5 Meeting Date: March 6, 2013 AGENDA TITLE: Zoning Code Text Amendment Creating the Conservation Zoning **District (C-District).** CONSENT AGENDA DISCUSSION/POSSIBLE ACTION PRESENTATION/PROCLAMATION [] [] RESOLUTION ORDINANCE ON 2nd READING **PUBLIC HEARING** [X] [X] BID/RFP AWARD OTHER: [] ____ Date: 2/22/13 Approved by Town Manager Nadia Di Tommaso / Community Development Director Name/Title

Originating Department: Community Development	Costs: \$ (for 3 Ordinances) Funding Source: Town Clerk Acct. # 106-48100 [] Finance	Attachments: → Staff Report → Ordinance 03-2013 → Interlocal Agreement R2003-1551 → Legal Ad
Advertised: Date: 02-24-2013 Paper: Palm Beach Post [] Not Required	All parties that have an interest in this agenda item must be notified of meeting date and time. The following box must be filled out to be on agenda.	Yes I have notified everyoneND or Not applicable in this case Please initial one.

Summary Explanation/Background:

See Staff Report.

Recommended Motion: Adoption of Ordinance 03-2013 on second reading.

Town of Lake Park Community Development Department



Meeting Date:

March 6, 2013

To: TOWN COMMISSION

On 2nd Reading

Re: **Zoning Code Text Amendment**

Creating the Conservation

District (C-District)

Applicant: Town of Lake Park

Zoning Code Text Amendment Creating the Conservation Zoning Re:

District (C-District)

The Town Staff recommends the creation of a new zoning district to be entitled the Conservation Zoning District (C-District). The purpose of this zoning district is to create a zoning district to ensure that properties in the Town which are environmentally significant or sensitive can be preserved and protected. The creation of the C-District would also fulfill an Agreement the Town entered into with Palm Beach County in 2003 which required the Town to create a zoning district to be assigned to the County's (then) newly acquired Scrub Area so as to preserve the property purchased as part of its environmentally sensitive land bond program.

The following language has been reviewed with Palm Beach County and is being proposed for codification within the Town's Code of Ordinances:

Sec. 78-76.1 - Conservation District (C-District).

(a)

General Description. The conservation district is assigned to properties which have environmentally sensitive habitats or systems which require protection or preservation so as to prevent development and/or minimize any disturbance to native plants and animals. Development is prohibited and limited for certain passive recreational uses as described below.

(b)

Permitted uses.

Natural area, passive public park or recreation center which may include wildlife sanctuaries and feeding stations, nature centers, nature trails, hiking trails, wildlife observation platforms, environmental restoration/environmental education, environmental research stations, and greenways.

Property development regulations.

Minimum Site Area: 20 acres

Minimum Lot Width (Feet): 300 feet Maximum Density: 1 unit / 20 acres

Maximum Lot Coverage: 1%

Maximum Building Height: 2 stories/36 feet

Minimum Building Setbacks (Feet):

Front - 100 Side - 50

Side (Facing Street) - 90

Rear - 100

Parking Requirements: See Table 78-142-1.

PLANNING and ZONING BOARD RECOMMENDATION

Monday, January 7, 2013: Approval 5-0.

TOWN COMMISSION RECOMMENDATION ON 1st READING

Wednesday, February 4, 2013: Approval 5-0.

RECOMMENDATION:

Staff recommends that the Town Commission make a motion to **ADOPT** Ordinance 03-2013 which creates Section 78-76.1 in the Town Code of Ordinances for a Conservation Zoning District (C-District).

ORDINANCE NO. 03-2013

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF LAKE PARK, FLORIDA, CREATING A CONSERVATION ZONING DISTRICT (C-DISTRICT) AND INCORPORATING SAME INTO SECTION 78-76.1 OF CHAPTER 78, ARTICLE III, OF THE TOWN'S CODE OF ORDINANCES; PROVIDING FOR THE REPEAL OF ALL ORDINANCES IN CONFLICT HEREWITH; PROVIDING FOR CODIFICATION; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Town of Lake Park, Florida is a duly constituted municipality having such power and authority conferred upon it by the Florida Constitution and Chapter 166, Florida Statutes; and

WHEREAS, the Town Commission has adopted general regulations pertaining to land development and zoning, which have been codified in Chapter 78 of the Code of Ordinances of the Town of Lake Park; and

WHEREAS, the Town's Community Development Department has recommended the creation of a new zoning district to be entitled the Conservation Zoning District (C-District) to ensure that properties in the Town which are environmentally significant, or sensitive can be preserved and protected; and

WHEREAS, the creation of a Conservation Zoning District would fulfill one of the terms of an Interlocal Agreement between the Town and Palm Beach County which required that the Town create and assign a zoning district to the County's property within the Town known as the "Scrub Area"; and

Ord. # 03-2013 Page 2 of 3

WHEREAS, the Town's Planning and Zoning Board has reviewed the proposed amendment to the Town Code and has recommended that the Town Commission adopt the amendment.

NOW THEREFORE, BE IT RESOLVED BY THE TOWN COMMISSION OF THE TOWN OF LAKE PARK, FLORIDA:

<u>Section 1</u>. The whereas clauses are incorporated herein as true and correct and as the legislative findings of the Town Commission.

<u>Section 2</u>. Chapter 78, Article III, Section 78-76.1, entitled "Conservation District (C-District)" is hereby created to read as follows:

Sec. 78-76.1 - Conservation District (C-District).

(a)

General Description. The Conservation District is assigned to properties which have environmentally sensitive habitats or systems which require protection or preservation so as to prohibit development to protect native plants and animals. Only those passive recreational uses described below are permitted in the conservation district:

<u>(b)</u>

Permitted uses.

Natural area, passive public park or recreation center which may include wildlife sanctuaries and feeding stations, nature centers, nature trails, hiking trails, wildlife observation platforms, environmental restoration/environmental education, environmental research stations, and greenways.

(c)

Property development regulations.

Minimum Site Area: 20 acres

Minimum Lot Width (Feet): 300 feet

Maximum Density: 1 unit / 20 acres

Maximum Lot Coverage: 1%

Maximum Building Height: 2 stories/36 feet

Minimum Building Setbacks (Feet):

Front - 100

Ord. # 03-2013 Page 3 of 3

Side - 50

Side (Facing Street) - 90

Rear - 100

Parking Requirements: See Table 78-142-1.

Section 4. Repeal of Laws in Conflict. All Ordinances or parts of Ordinances in conflict herewith are hereby repealed to the extent of such conflict.

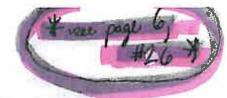
Section 5. Codification. The sections of the Ordinance may be made a part of the Town Code of Laws and Ordinances and may be renumbered or relettered to accomplish such, and the word "Ordinance" may be changed to "section," "article," or any other appropriate word.

Section 6. Severability. If any section, subsection, sentence, clause, phrase, or portion of this Ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision and such holding shall not affect the validity of the remaining portions thereof.

<u>Section 7.</u> <u>Effective Date.</u> This Ordinance shall take effect immediately upon adoption.

R2003 1551

INTERLOCAL AGREEMENT



THIS AGREEMENT, made and extend into on this 6th day of August 2003 by and between the Town of Lake Park, a Florida municipal corporation, (the "Town"), and Palm Beach County, Florida, a political subdivision of the State of Florida, (the "County")

WITNESSETH:

WHEREAS, on March 9, 1999 the voters of Palm Beach County approved a \$150 million bond referendum for the acquisition of lands for conservation purposes; and

WHEREAS, the Lake Park Scrub Natural Area (the "Natural Area") its located within the Town of Lake Park and was designated as one of the high-priority sites to be acquired with finds from this bond seferendars; and

WHEREAS, on July 14, 2000 the County sequired 58.9116 acres of the Natural Area and that sequisition was made with funds from the bond referendam; and

WHEREAS, for a public purpose the County declared approximately 5.8 environmentally disturbed acres of the Natural Area as surplus to its conservation lands programs, to accomplish, in part, a more manageable boundary; and

WHEREAS, pursuant to an Interiocal Agreement consumd fuly 11, 2000 between the Town and the County, the County conveyed to the Town approximately 2.674 acres of land in the Natural Area to be used primarily for road right-of-way for the western extension of Park Avenue and the Town conveyed to the County approximately 2.794 acres along the western boundary of the Natural Area to be added to the Natural Area to form a more manageable natural area, boundary; and

WHEREAS, the above purchase and exchange and surplus actions resulted in a 52.88-acre natural area of significant biological, environmental and educational value to the Town and the County; and

WHEREAS, in August 2001 the County and the Town submitted a partnership application to Flurida Communities Trust (FCT) for state Florida Forever matching funds for the acquisition of 52.88-acres of the Natural Area; and

WHEREAS, on October 14, 2002 FCT executed a Conceptual Approval Agreement (CAA) with the County and the Town outlining the terms and conditions under which state Florida Forever matching funds for acquisition of 52.18-acres of the Natural Area would be released; and

WREREAS, the CAA contains conditions that require a project plan and a management plan to be prepared for the Natural Area, which project plan is described under Article III -Responsibilities of the County, Paragraph 17 (the "Project Plan") and which management plan is

-

described under Article III - Responsibilities of the County, Paragraph 18 (the "Management Plan"); and

WHEREAS, the excesse included in the FCT Project Site was subsequentally reduced to 50.08 error at the request of FCT; and

WHEREAS, on James 25, 2002 the County purchased an additional I ... 87 acres adjacent to and now a part of the Natural Area and that acquisition was made with fitureds from the bond referendum; and

WHEREAS, it is in the best interests of the residents and citizens off the Town and the County for the entire 53,75-acre Natural Ages in County ownership to be managed by the County in cooperation with the Town as part of the County's system of natural areas, in conduct to preserve the site in its natural state for future generations as a nature preserve with lantact native Florida ecosystems; and

WHEREAS, the Town and the County with to establish management re-sponsibilities for the Natural Area; and

WHEREAS, the execution of this Agreement is in the best interest off both governmental units and the regidents and elizant of same; and

WHEREAS, the Florida Interlocal Cooperation Act of 1969 (Section 163.01, Florida Statutes) allows governmental units in enter into interpresentative agreements to make the most efficient use of their powers by enabling them to cooperate with each other can a basis of manual advantage.

NOW, THEREFORE, in consideration of the mutual covenants, agreements and restrictions set forth herein, the parties to this Agreement agree as follows:

ARTICLE I - IN GENERAL

- The parties bettle acknowledge and agree that the WHEREAS changes set forth above are true and correct, and are fully incorporated into this Agreement.
- 2. The County and the Town agree that the County has acquired, and shall manage, in cooperation with the Town and, in coordination with the management of all natural areas acquired by the County, in a manner to pretent ecosystems and populations of listed species throughout the County, the real property located within the corporate limits of the Town of Lake Park, Florida, hereinafter known as the "Lake Park Scrub Natural Area". This real property is more particularly described in Exhibit A stached bareto and made a part hereof (the "Natural Area").
- 3. The County and the Town agree that the name of the Natural Area may be changed by the County's Natural Area Management Advisory Coundities (NAMAC) during its review of the Management Flan and that any such change in name will not change any term or condition of this

Agreement. If the name is not changed by NAMAC, then the Natural Area. well continue to be known as the Take Park Surub Natural Area, and identified as such on all stiges, literature and advertisements. If the same is changed by NAMAC, then the County and "Pown agree that the Natural Area will be known by the name given to it by NAMAC and identified as such on all signs, literature and advertisements.

- 4. It is the intent of the parties that the Natural Area shall be used solely as a nature preserve, to provide scientific and educational benefits, and to provide preserve recreational opportunities that are compatible with the conservation, protection and enhancement of the Natural Area for residents of, and visitors to the Town and the County. The Natural Area shall be kept in its natural state, such that present and fisture generations will be able to experience the natural values containly exhibited on the property, acts of God or other events beyond the countrol of the County and the Town notwithstanding. To this end, the County or the Town may make such maintain physical improvements to the property, such as, funcing, observation platforms, firebreak-s/management roads, nature trails, and hiking trails; but only as appropriate for passive resource-braned uses and only as provided for in the Management Plan or Paragraph 5 of this Agreement.
- 5. The County, in cooperation with the Town, shall manage the Natural Area as provided for in the Management Plan. Management softwides that may take plane prior to approval of the Management Plan are securing the Natural Area by installing perimeter fencing and gates; posting signs to discourage unauthorized activities, such as the damping of trash and off-road vehicle target, removal of trash and invasive vegetation from the Natural Area; and permitting limited public access to the Natural Area for passive recreational activities, environmental education and scientific research. Long-term management of the Natural Area shall include controlling invasive vegetation and saturic or management animals, monitoring listed plant and animal species, and prescribed burning and other mechanical or chemical methods of maintaining healthy natural community structure and function in accordance with the Management Plan.
- 6. The parties shall use their best efforts to prevent the unauthorized use of the Natural Area or any use not compatible with the management of the site as a natural area, or nature preserve, or any use not provided for in the approved Management Plan.
- 7. The Natural Area shall be open to the public. Facilities shall be developed and operated in a manner that allows the general public reasonable access for observation and appreciation of the significant natural resources within the Natural Area without causing harm to those resources.
- 8. In the management and maintanance of the Natural Arta, each party shall be responsible for its own actions and negligenes.
- This Interlocal Agreement shall be filed with the Clerk of the Circuit Court of Pahn Beach County, Florida, in accordance with applicable how.

- 10. This Inturious Agreement shall be deemed to be the sols agreement between the parties related to the Natural Area and no prior agreements or other prior writings shall supersode that which is contained in this Inturious Agreement.
 - 11. For the purposes of this Interlocal Agreement, notices to the cother purp shall be deemed sufficient when addressed to the following address and deposited in the United States Mail:
 - Mayor, Town of Lake Park
 535 Park Avenus
 Lake Park, Florida 33403

With copy to: Manager, Town of Lake Park 535 Park Avenue Lake Park, Florida 33403

Palm Beach County
 Department of Environmental Resources Management
 3323 Belvedere Road, Bldg. 502
 West Palm Beach, Florida 33406-1548

With copy to: County Attamoy's Office Palm Beach County 301 N. Olivo Avenne West Palm Beach, Florida 33401

ARTICLE II - JOINT RESPONSEILITIES

- 12. The locations of public access points and any restrictions on access will be jointly agreed to by the County and the Town and described in the Management Plan.
- 13. Subject to annual appropriations by the County's Board of County Countries and the Town Council of the Town of Lake Park, personnel time and expertise, professional services contracts, equipment, materials and supplies for the ongoing, site-specific management of this site shall be provided by both parties. A detailed division of responsibilities for the management of the Natural Area shall be provided in the Management Plan. The County may apply for any applicable funds available fines the State for management purposes, and shall minimize management costs through the involvement of volunteers.
- 14. The Natural Area shall be identified as being publicly-owned and operated as a passive, natural resource-based public outdoor retreatment site in all literature and advertising.
- 15. Both parties shall encourage students, residents and visitors to use the Natural Area for educational and passive recreational purposes.

16. Should any unforcemen events or activities, either natural or mann-made, severally limit or eliminate the natural values presently on the Natural Area, the future of the "Natural Area will be determined by the County in consultation with the Town in the manner "provided for in the Management Plan.

ARTICLE III - RESPONSIBILITIES OF THE COUNTY

- 17. The County shall be primarily responsible for development Of the Project Plan as specified in Section V of the CAA, and prescribed by Rules 9K-7 and 9K-8.011, Florida Administrative Code.
- It is county shall be primarily responsible for development of the Management Plan for the Natural Area. The Management Plan shall be developed to meet all of the requirements specified in Sections IV, VI, VII, VIII, IX and X of the CAA, and prescribed by Rule 9K-7.01, Florida Administrative Code. The Management Plan shall address the entire Natural Area including any areas that are not part of the FCT Project Plan. The Management Plan shall address the treatment of any remnants of prior use on the sits. The County shall seek inputs from the Town in development of the Management Plan and prior to presentation of a draft of the Management Plan to MAMAC. In addition, any subsequent scheduled revisions of the Management Plan shall be made in cooperation with the Town. The Management Plan and any scheduled revisions will be subject to approval by the Palm Beach County Board of County Commissioners, and, should FCT provide funds mimbursing a portion of the acquisition cours, subject to approval by FCT, as well.
- 19. The County shall secure the Natural Area with perimeter feating, gates and signage to discourage manthorized activities, such as the dumping of trash and off-road wehicle mage, while permitting limited public access to the Natural Area for pessive recreational activities, environmental education and askentific research. This may occur prior to approval of the Marragement Plan. The County shall make these fences, gates and signs.
- 20. The County shall perform the initial management activities of removing trash and invasive vegetation from the Natural Area. These activities may occur prior to approval of the Management Plan.
- Including those that would encourage public use of the Natural Area as a nature preserve. These improvements shall be subject to a budget approved by the Palm Beach County Board of County Commissioners and to approval by the Town Council as required for public use facilities located on properly within the Town and as required by the Town Code. These physical improvements may include, but are not limited to, fencing, hiking and interpretive trails, aducational displays (kicoks and informational signs), and observation platforms. The physical improvements will be limited to these included in the Management Plan and shall not be constanted prior to approval of the Management Plan, except as otherwise provided for in Paragraph 5 of this Agreement. The County shall use its best effort to construct these facilities, taking into consideration primarily the sensitivity and needs of the biological communities and secondarily the intended research, educational and represented uses of the Natural Area.

- 22. The County shall maintain all traits, kioaks and observation palentforms constructed within the Natural Area. The County shall maintain all kioak displays, trail guides, fact sheets, brochures and other adnorational materials describing the natural resources, user, and joint management of the Natural Area.
- 23. The County shall identify a County employee as a contact paracount in interest with the Town in planning for and managing the Natural Area.
- 24. The County shall identify a County employee as the public contact person to coordinate group usage and research on the Natural Area and to answer public inquiries about the rite.
- 25. The County Sheriff shall ensume primary responsibility for preshite safety and law enforcement on the Natural Area as long as the Town's law enforcement is provided through the County Sheriff.

ARTICLE IV - RESPONSIBILITIES OF THE TOWN

(26.) The Town hereto agrees to review its zoning ordinances and concuprehensive plan and to the such actions as may be necessary to designate the Natural Area with a reconservation land use and complimentary zoning designation consistent with its intended use an a nature preserve. Amendment to the Town's comprehensive land use plan and noning ordinance schall be proposed at the next available comprehensive plan or zoning amendment tycle, respectively. A copy of the approval of the approval amendment shall be submitted to the County within thirty (30) days of the approval of the amendment by the appropriate governing emity. A copy of any approved corruptehensive plan or zoning amendment shall also be submitted to the PCT within thirty (30) days of the approval of the amendment by the appropriate governing entity.

The Town agrees to provide weekly garbage pick-up for track re-negations located in the parking areas in the Natural Area.

- 28. The Town shall assume responsibility for the daily opening and closing of the main entry gate providing public access to the Natural Area.
- 29. Should the Town establish its own law enforcement service, the Town shall assume primary responsibility for public anisty and law enforcement on the Natural Area, with the County Sheriff's Office as beauty.
- 30. The Town shall provide regular maintenance (e.g., moving and weed control) of the perimeter firebreak and any area immediately outside the perimeter feace of the Natural Area that is the jurisdictional responsibility of the Town.
- 31. The Town shall promptly execute and provide the County with all documents required of the Town purposes to FCT requirements for the Project Plan and the Management Plan.

- 32. During volunteer activities, the Town agrees to assist the County, subject to the swellability of Town funds, staff and equipment, in maintenance activities, inscluding removal of invarive vegetation, truth and delain. The Town also agrees to assist the County with periodic prescribed honer at the Natural Area in accordance with the Management Plane.
- 33. The Town agrees to expeditionally review, through appropriate Terwin departments and boards, any engineering design places which cover the Natural Area and require approval by the Town. The Town also agrees to waive any fees required for construction or tenangement activity permits issued by the Town for the Natural Area.
- 34. The Town agrees that in reviewing any proposed changes to, users of, or activities on, real property immediately adjacent to the Natural Area, it shall consider the protection of the biological communities on the Natural Area and the potential for adverse incapacits to the species present.
- 35. The Town shall identify a Town employee as the contact persons to interact with the County in planning for and managing the Natural Area.

(The remainder of this page intentionally left blank)

WHEREFORE, the parties hereto have sot their hands and seals on the day exect forth meet to their signatures.

ATTEST:

PALM BEACH COUNTY, FI_ORIDA, BY ITS BOARD OF COUNTY COMMISSIONERS

DOROTHY H. WILKEN COM

Y Onder

Identity ERHNTY COSEP & EMBRICANIDA O

BY: DATE:

Karen T. Marcans, Chair SEP 2 3 2003

R2003 1551

APPROVED AS TO FORM AND LEGAL SUFFICIENCY:

Y: _______

Heid Juhi
Assistant County At

APPROVED AS TO TERMS AND CONDITIONS:

Richard E. Walesky, Director Palm Beach County Dept of

Environmental Resources Management

ATTEST:

TOWN OF LAKE PARK, FLOR IDA BY ITS COUNCIL

BY: Carol Singkins

DATE: August 6, 2003

APPROVEDA DECKLY AND LEGAL SUFFICIENCY:

EXHIBIT A

LEGAL DESCRIPTION OF

1. 18

LAKE PARK SCRUB NATURAL AREA

A parcel of land lying in Section 20, Township 42 South, Range 43 East, Palm Beach County, Florida, and being more particularly described as follows:

Commencing at the West one-quarter (W 1/4) corner of said Section 2.0. THENCE South 01°21'11" West, along the West line of said Section 20, a distance of 1350.73 feet to a point at the intersection of the North line of the South helf (\$1/2) of the Southwest onequarter (SW 14) of said Section 20; THENCE South 88°29'41" East, along said North line of the South half (S 1/2) of the Southwest one-quarter (SW 1/4), a distance of 845.77 feet: THENCE South 01°22'57" West, a distance of 29.99 feet; THENCE South 88°29'35" East, a distance of 3.34 feet; THENCE South 01°18'43" West, a distance of 80.02 feet to the POINT OF BEGINNING: THENCE South 88"29"42" East, a distance of 292.46 feet to the beginning of a curve whose radius point beers North 01°30'18" East, m distance of 330,00 feet; THENCE East along the are of said curve through a central arragile of 77 "47"07" a distance of 448.01 feet; THENCE North 13"43"11" East, a distance of 247.48 feet to the beginning of a curve whose radius point bears South 76°18'49" East, a clietunce of 270,00 fact: THENCE Northeast along the arc of said curve through a central examine of 38"22'05" a distance of 180.81 feet; THENCE continue East along said curve, through a central angle of 47°42'30", a distance of 224.82 feet; THENCE South 80°12'14" East, a distance of 683.41 feet; THENCE South 20°55'38" East, a distance of 129.75 feet; THENCE South 69°04'22" West, a distance of 293,55 feet to a point on the efcressid Mortheasterly line of the old Drake Lumber Company reliroad; THENCE South 49°58'03" East, along sald Northeasterly line a distance of 353.38 feet to a point on the Southerly RIGHT-OF-WAY line of Industrial Avenue; THENCE North 69°06'22" East, departing aforesaid Northeasterly line of the old Drake Lumber Company railroad and along the Southerty RIGHT-OF-WAY line of Industrial Avenue, a distance of 130,30 feet to the Northwest corner of that certain percel of land as described in DEED BOOK 899, at PAGE 533 of the public records of Palm Beach County, Florida; THENCE South 20°55'38" East, a distance of 87.00 feet; THENCE North 69°06'22" East, a distance of 128.00 feet; THENCE North 20°55'38" West. a distance of 67,00 feet to the aforesaid Southerly RIGHT-OF-WAY line of Industrial Avenue and the Northeast corner of that certain parcel of land as described in DEED BOOK 899, at PAGE 533 of the public records of Palm Beach County, Florida; THENCE North 69"07'42" East, along said Southerly RIGHT-OF-WAY line a distance of 145.41 feet to a point on the West line of that certain RIGHT-OF-WAY as described in OFFICIAL RECORD BOOK 1541, at PAGES 43 THROUGH 44, public records of Palm Beach County, Florida, said point also being the point of curvature of a curve conceve to the Southwest, having a radius of 12.00 feet, THENCE departing said Southerly RIGHT-OF-WAY line and along said West line, along the arc of said curve, through a central angle of 89°58'40", a distance of 18.84 feet to the point of tangency, THENCE South 20°55'38" East, a distance of 232,88 feet; thence South 69°04'22 West departing said West RIGHT-

72743

OF-WAY line, a distance of 146,00 feet; THENCE South 20°55'38" East, a distance of 188,00 feet; THENCE North 69°04'22" East, a distance of 146,00 feet to a point on the aforesaid Westerly RIGHT-OF-WAY line of that certain deed recorded in OFFICIAL RECORDS BOOK 1541, PAGE 43, public records of Palm Beach County, Florida; THENCE South 20°55'38" East, along said Westerly RIGHT-OF-WAY line, a distance of 524.99 feet to a point on the Southwesterly line of the aforesaid Old Drake Lumber Company railroad; THENCE North 49°56'03" West, departing said Scoutthwesterly line of said deed, and along said Southwesterly line of the old Drake Lumber Company railroad, a distance of 921.25 feet; THENCE South 69°03'57" West, departing Stated Southwesterly line, a distance of 258.32 feet to the Northwest corner of that certain percel of land se described in ORB 3609, PAGE 283, public records of Pake Beach: County, Florida; THENCE South 01°16'48" West, along the West line of said parcel, a disstance of 1080,37 feet to the North line of that certain 73 foot RIGHT-OF-WAY for Silver Beach Road as described in OFFICIAL RECORD BOOK 10844, PAGE 971, public records of Palm Beach County, Florida; THENCE North 88 30'30" West, departing said West Hime and along said North RIGHT-OF-WAY line, a distance of 1481.85 feet; THENCE North 01"18'43"East, departing seld North line, a distance of 1,152,53 feet to the POINT OF BEGINNING. 917,56

LESS AND EXCEPTING THE FOLLOWING DESCRIBED PARCEL:

Commencing at the intersection of the old Drake Lumber Company realized line and the Westerly right-of-way line of Old Dide Highway; THENCE North 49°56'O3" West, along the Southwesterly line of said old Drake Lumber Company railroad, a distance of 1121.84 feet to the POINT OF BEGINNING; THENCE South 69°06'43" West, departing said Southwesterly RIGHT-OF-WAY line a distance of 237.64 feet; THENCE North 20°53'17" West, a distance of 278.30 feet; THENCE North 69°06'43" East, a distance of 138.69 feet; THENCE South 26°22'53" East, a distance of 228.66 fast; THENCE North 89°04'22" East, a distance of 48.41 feet to the aforesald Southwesterly line of the olid Drake Lumber Company railroad, THENCE South 48°56'03" East, along said Southwesterly line, a distance of 69.18 feet to the POINT OF BEGINNING.

LESS AND EXCEPTING THE FOLLOWING DESCRIBED PARCEL:

Commencing at the Northeast corner of Lot 1, Block D, said point also being the Northeast corner of the Plat of Tri-City Industrial Park, recorded in PLAT BOOK 28, PAGE 100 in the public records of Paim Beach County, Florida; THENCE South 89°03'57" West along the North line of said Lot 1 and its Westerly extension, a distance of 268.32 feet; THENCE North 40°03'50" West, a distance of 157.08 feet to a point on the South line of the property described in OFFICIAL RECORD 800K 3609, PAGE 263 public records of Palm Beach County, Florida; THENCE North 69°08'43" East along said South line, being the South RIGHT-OF-WAY line of Industrial Avenue, a distance of 237.84 feet; THENCE North 68°01' 33" East along said South RIGHT-OF-WAY line, a distance of 130.30 feet; THENCE South 89°08'22" East along said South RIGHT-OF-WAY line, a distance of 130.30 feet; THENCE South 20°55'38" East, a distance of 67.00 feet; THENCE North 69°08'22" East, a

distance of 128,00 feet; THENCE North 20°55'38" West, a distance of 67".00 feet to a point on said South RIGHT-OF-WAY line; THENCE North 69"07'42" East salong said South RIGHT-OF-WAY line, a distance of 145.41 feet to the baginning of a curve whose radius point bears South 20°53'18" East, a distance of 12.00 feet; THENCE South asst along the arc of said curve through a central angle of 89°56'40" a distance of 18.8-4 feet to a point on the West RIGHT-OF-WAY line, a distance of 232.68 feet; THENCE South 20°55'38" East along said RIGHT-OF-WAY line, a distance of 232.68 feet; THENCE South 69°04'22" West, a distance of 146.00 feet; THENCE North 89°04'22" East, a distance of 146.00 feet; THENCE North 89°04'22" East, a distance of 146.00 feet; THENCE North 89°04'22" East, a distance of 146.00 feet; THENCE North 89°04'22" East, a distance of 146.00 feet; THENCE North 89°04'22" East, a distance of 146.00 feet; THENCE North 89°04'22" East, a distance of 146.00 feet; THENCE North 89°04'22" East, a distance of 146.00 feet to a point on stand West RIGHT-OF-WAY line; THENCE South 20°55'38" East along said West RIGHT-OF-WAY line, e distance of 5/34.89 feet to a point on the East line of said Plat of Tri-City Industrial Park; THENCE North 49°58'03" West along said East line, a distance of 9/21.25 feat to the POINT OF BEGINNING.

TOGETHER WITH THE FOLLOWING DESCRIBED PARCEL:

Commencing where the Dide Highway intersects Dide Way in Kelsey City, measure 464.35 feet in a Southerly direction along the center line of Dixie Highway; THENCE 90° Westward to the Intersection of the RIGHT-OF-WAY of the Drake Lumber Company relired to the POINT OF BEGINNING; THENCE in a Northwesterly direction along the RIGHT-OF-WAY of said relired, a distance of 295.5 feet; THENCE Northwesterly making an angle (included) of 81° with the last named course, a distance of 353.76 feet; THENCE 90° to the Southeast, parallel to the Dixie Highway, a distance of 158.35 feet; THENCE 90° to the Northeast, a distance of 82.0 feet; THENCE 90° to the Southeast, a distance of 100.0 feet; THENCE 90° to the Southeast, a distance of 100.0 feet; THENCE 90° to the Southeast, a distance of 100.0 feet; THENCE 90° to the Southeast, a distance of 100.0 feet; THENCE 90° to the Southeast, a distance of 100.0 feet; THENCE 90° to the Southeast, a distance of 100.0 feet; THENCE 90° to the Southeast, a distance of 100.0 feet; THENCE 90° to the Southeast, a distance of 100.0 feet; THENCE 90° to the Southeast, a distance of 100.0 feet; THENCE 90° to the Southeast, a distance of 100.0 feet; THENCE 90° to the Southeast, a distance of 100.0 feet; THENCE 90° to the Southeast, a distance of 100.0 feet; THENCE 90° to the Southeast, a distance of 100.0 feet; THENCE 90° to the Southeast, a distance of 100.0 feet; THENCE 90° to the Southeast, a distance of 100.0 feet; THENCE 90° to the Southeast, a distance of 100.0 feet; THENCE 90° to the Southeast 90° to the 90° to the 90° to 100° t

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LEGAL NOTICE OF PROPOSED ORDINANCE TOWN OF LAKE PARK

Please take notice that on Wednesday, March 6, 2013 at 7:00 p.m. at soon thereafter the Town Commission, of the Town of Lake Park, Florida in a regular session to be held in the Commission Chambers, Town Hall, 535 Park Avenue, take Park, Florida will consider the following Ordinances on seasond reading and proposed adoption thereof:

Ordinance No. 02-2013 Amending the Future Land Use Map Designation for Parcels within the Palm Beach County Scrub Area

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF LAKE PARK, FLORIDA, AMENDING THE LAND USE DESIGNATION FOR CERTAIN PARCES OF REAL PROPERTY IN THE TOWN OF LAKE PARK WHEREBY SIX PARCELS ARE OWNED BY PALM BEACH COUNTY KNOWN AS THE SCRUB AREA AND ONE PARCEL IS OWNED BY THE TOWN OF LAKE PARK, PROVIDING FOR A SMALL-SCALE PUTURE LAND USE MAP AMENDMENT PURSUANT TO SECTION 163.3164(39) AND 166.041(3)(A), FLORIDA STATUTES TO ASSIGN THE FUTURE LAND USE DESIGNATION OF CONSERVATION TO THE SCRUB AREA AND PUBLIC BUILDINGS AND GROUNDS TO THE TOWN-OWNED PARCEL, PROVIDING FOR THE REPEAL OF ALL ORDINANCES IN CONFLICT HEREWITH; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.



Ordinance 03-2013 Zoning Code Text Amendment Creating the Conservation District Zoning District (C-District).

ANORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF LAKE PARK, FLORIDA, CREATING A CONSERVATION ZONING DISTRICT (C-DISTRICT) AND INCORPORATING SAME INTO SECTION 78-76.1 OF CHAPTER 78, ARTICLE III, OF THE TOWN'S CODE OF ORDINANCES; PROVIDING FOR THE REPEAL OF ALL ORDINANCES IN CONFLICT HEREWITH; PROVIDING FOR CODIFICATION; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

Ordinance 04-2013 Request to Rezone Palm Beach County's Scrub Area from the "Campus Light Inclustrial/Commercial" Zoning District to the "Conservation" Zoning District

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF LAKE PARK, FLORIDA, PROVIDING FOR THE REZONING OF SIX PARCELS OF REAL PROPERTY AS LEGALLY DESCRIBED IN THE ATTACHED EXHIBIT "A" AND GENERALLY REFERRED TO AS THE PALM BEACH COUNTY SCRUB AREA; PROVIDING FOR THE ASSIGNMENT OF THE CONSERVATION ZONING DISTRICT TO THE SCRUB AREA; PROVIDING FOR THE AMENDMENT BY REFERENCE OF SECTION 78-32 OF THE TOWN CODE WHICH INCORPORATES THE TOWN'S OFFICIAL ZONING MAP TO REFLECT THE ASSIGNMENT OF THE CONSERVATION DISTRICT TO THE PARCELS; PROVIDING FOR THE REPEAL OF ALL ORDINANCES IN CONFILCT; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

If a person decides to appeal any decision made by the Town Commission with respect to any hearing, they will need a record of the proceedings and for such purpose may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. For additional information, please contact Vivian Mendaz, Town Clerk at 561-881-3311.

Vivian Mendez, CMC, Town Clerk, Town of Lake Park, Florida PUB: The Palm Beach Post, February 24, 2013

TAB 6



Town of Lake Park Town Commission

Agenda Request Form

Agenda Item No. Tab 6 Meeting Date: March 6, 2013 AGENDA TITLE: Rezoning the Palm Beach County Scrub Area from the "Campus Light Industrial/Commercial" Zoning District to the "Conservation" Zoning District. CONSENT AGENDA DISCUSSION/POSSIBLE ACTION [] PRESENTATION/PROCLAMATION [] RESOLUTION ORDINANCE ON 2nd READING [X] PUBLIC HEARING [X] BID/RFP AWARD [] OTHER: ___ Date: 2/22/13 Approved by Town Manager

Nadia Di Tommaso / Community Development Director Name/Title

M

Originating Department: Costs: \$ ____ (for 3 Ordinances) Attachments: → Staff Report Funding Source: Town Clerk → Ordinance 04-2013 Community Acct. # 106-48100 → Legal Ad Development [] Finance _ Yes I have notified All parties that have an interest everyone ND Advertised: in this agenda item must be notified of meeting date and Date: 02-24-2013 Not applicable in this case _ time. The following box must Paper: Palm Beach Post be filled out to be on agenda. [] Not Required Please initial one.

Summary Explanation/Background:

See Staff Report.

Recommended Motion: Adoption of Ordinance 04-2013 on second reading.



TOWN LAKE OF PARK TOWN COMMISSION - 2nd Reading

Meeting Date: March 6, 2013

DESCRIPTION:

Rezoning the Palm Beach County Scrub Area from the 'Campus Light Industrial/Commercial' Zoning District' to the 'Conservation'

zoning district.

APPLICANTS REQUEST: This application is Town-initiated and is pursuant to discussions with Palm Beach County. This application is proposing the rezoning of six parcels of land (the Property) owned by Palm Beach County. See Zoning Map (Exhibit "A") and proposed Scrub Area Boundaries Map (Exhibit "B). The parcels respective acreages are 45.4 acres, 2.79 acres, 4.52 acres, 1.87 acres, 0.18 acres, 0.17 acres, totaling 54.93 acres. The Property is located within Palm Beach County's Scrub Area. The Scrub Area was purchased by Palm Beach County as part of a bond issue which raised money to protect and preserve environmentally sensitive lands. The Property is located west of Old Dixie Highway, between Silver Beach Road and 12th Street and is currently zoned Campus Light Industrial/Commercial (CLIC). Staff recommends that the Property be rezoned to the Conservation Zoning District (C-District) to be consistent with the future land use designation of Conservation as provided for in the Town's Comprehensive Plan.

PLANNING AND ZONING BOARD RECOMMENDATION:

Monday, January 7, 2013: APPROVAL

TOWN COMMISSION RECOMMENDATION ON 1st READING

Wednesday, February 4, 2013: Approval 3-2.

The Town Commission requested that the County return on 2nd reading with an update on the timeline for the future improvements of the Scrub Area.

STAFF RECOMMENDATION: APPROVAL on 2nd reading.

BACKGROUND INFORMATION:

Applicant(s):

Town of Lake Park

Owner:

Palm Beach County

Address:

N/A

Lot Sizes:

45.4acres; 4.52 acres; 2.79 acres; 1.87 acres; 0.18 acres; 0.17 acres

Parcel Control

36434220000007450; 36434220000005130; 36434220000007440;

Numbers:

36434220000005020; 36434220000007460; 36434220000005150

Existing Zoning:

Campus Light Industrial/Commercial (CLIC)

Adjacent Zoning

North: Public District (P-District)

South: City of Riviera Beach (Residential)

East: Campus Light Industrial/Commercial (CLIC)
West: Campus Light Industrial/Commercial (CLIC)

Adjacent Land Uses

North: Public Buildings and Grounds

South: City of Riviera Beach (Single-Family Residential)

East: Commercial and Light Industrial West: Commercial and Light Industrial

CONSISTENCY WITH THE COMPREHENSIVE PLAN

A Small-scale future land use map amendment is being concurrently processed. The proposed small-scale land use map amendment will identify all parcels within the Palm Beach County (PBC) Scrub area with a future land use designation of "Conservation".

The assignment of the Conservation Zoning District (C-District) to the Property would fulfill the requirements of Article IV, Paragraph 26 of the 2003 Interlocal Agreement between the Town and Palm Beach County which reads,

"The Town hereto agrees to review its Zoning Ordinances and Comprehensive Plan and to take such actions as may be necessary to designate the Natural Area with a conservation land use and complimentary zoning designation consistent with its intended use as a nature preserve. Amendment to the Town's Comprehensive Land Use Plan and Zoning Ordinance shall be proposed at the next available comprehensive plan or zoning amendment cycle, respectively."

Furthermore, the proposed rezoning makes the Property's zoning consistent with its future land use designation of "Conservation". The rezoning would be consistent with Policy 1.1 of the Future Land Use Element of the Town's Comprehensive Plan which reads:

<u>Policy 1.1:</u> Land Development Regulations shall be amended as necessary to contain specific and detailed provisions required to implement the adopted Comprehensive Plan and which as a minimum:

- b. Regulate the use and intensity of land development consistent with this element to ensure the compatibility of adjacent land uses.
- k. Eliminate and/or reduce use of land inconsistent with the Future Land Use Map and the community's character.

The Property is owned by Palm Beach County and was purchased to be maintained for preservation and open space. Accordingly, it is appropriate to assign the Conservation Zoning District to the Property.

STAFF RECOMMENDATION:

Staff recommends that the Town Commission make a motion to APPROVE Ordinance 04-2013 on second reading to rezone the PBC Scrub Area property from "Campus Light Industrial/Commercial" to "Conservation".

EXHIBIT "A" - Town of Lake Park Zoning Map

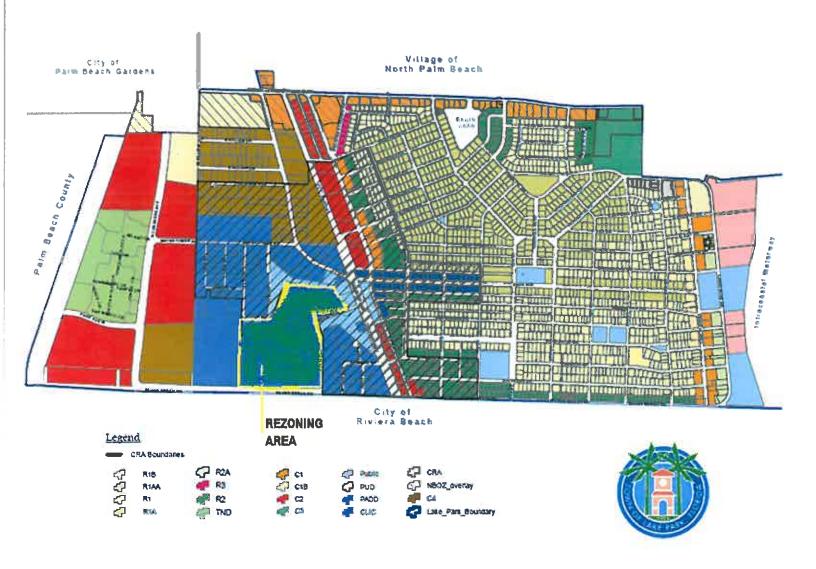


EXHIBIT "B" - Palm Beach County Scrub Area Boundary Map



ORDINANCE NO. 04-2013

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF LAKE PARK, FLORIDA, PROVIDING FOR THE REZONING OF SIX PARCELS OF REAL PROPERTY AS LEGALLY DESCRIBED IN THE ATTACHED EXHIBIT "A" AND GENERALLY REFERRED TO AS THE PALM BEACH COUNTY SCRUB AREA; PROVIDING FOR THE ASSIGNMENT OF THE CONSERVATION ZONING DISTRICT TO THE SCRUB AREA; PROVIDING FOR THE AMENDMENT BY REFERENCE OF SECTION 78-32 OF THE TOWN CODE WHICH INCORPORATES THE TOWN'S OFFICIAL ZONING MAP TO REFLECT THE ASSIGNMENT OF THE CONSERVATION DISTRICT TO THE PARCELS; PROVIDING FOR THE REPEAL OF ALL ORDINANCES IN CONFLICT; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, Palm Beach County is the owner of six parcels of land in the Town of Lake Park, Florida (Town), which are located west of Old Dixie Highway, between Silver Beach Road and 12th Street (the subject property); and,

WHEREAS, the subject property is known as the Palm Beach County Scrub

Area; and

WHEREAS, the subject property is legally described in Exhibit "A" and generally located as shown on Exhibit "B", both of which are attached hereto; and,

WHEREAS, the Town Commission has previously assigned the zoning district of Campus Light Industrial/Commercial (CLIC) to the subject property, and this zoning is currently shown on the Town's Official Zoning Map; and,

WHEREAS, the Town Commission has created a zoning district known as the "Conservation District (C-District)" to the subject property; and

WHEREAS, the Commission's assignment of the Conservation Zoning District (C-District) to the subject property would fulfill the requirements of Article IV, Paragraph 26 of an Interlocal Agreement between the Town and Palm Beach County pertaining to the subject property; and

WHEREAS, the Town Commission has determined that the assignment of the C-District zoning classification to the subject property would be consistent with the Future Land Use designation which has been assigned to the subject property under the Town's Comprehensive Plan.

NOW THEREFORE, BE IT RESOLVED BY THE TOWN COMMISSION OF THE TOWN OF LAKE PARK, FLORIDA:

<u>Section 1.</u> The whereas clauses are incorporated herein as true and correct, and as the legislative findings of the Commission

<u>Section 2.</u> The Town Commission hereby assigns the zoning classification of Conservation Zoning District to the subject property which is legally described in the attached Exhibit A, which is incorporated herein.

<u>Section 3.</u> Section 78-32, which incorporates by reference the Town's Official Zoning Map and generally shows the assignment of the various zoning districts to the various properties in the Town, is hereby amended to reflect the assignment of the Conservation Zoning District to the subject property.

<u>Section 4.</u> Severability. If any section, paragraph, sentence, clause, phrase or word of this Ordinance is for any reason held by a court to be unconstitutional, inoperative, or void, such holding shall not affect the remainder of this ordinance.

<u>Section 5</u>. Repeal of Laws in Conflict. All ordinances or part of ordinances in conflict herewith are hereby repealed to the extent of such conflict.

<u>Section 6</u>. The provisions of this Ordinance shall become effective upon adoption.

Attachment: Exhibit "A" – Legal Descriptions

Exhibit "B" - Location Map

Exhibit "A" Legal Descriptions

(PCN: 36-43-42-20-00-000-7440)

20-42-43, IRREG SHAPED PARS 1 & 2 OF SW 1/4 LYG SWLY OF DRAKE LUMBER CO RY R/W & SELY OF & ADJ TO PROPOSED 60 FT RD AS IN OR11995P853

(PCN: 36-43-42-20-00-000-7450)

20-42-43, E 1/2 OF SW 1/4 LYG SWLY OF & ADJ TO OLD DRAKE LUMBER CO RY R/W & LYG SELY OF & ADJ TO PARS AS IN OR11995 PS853 & 858 (LESS E 1/8 OF SW 1/4, PARS LYG NELY OF SWLY LI EXTENDED NWLY & SELY IN OR8668P527, INDUSTRIAL AVE R/W & S 108 FT SILVER BEACH RD R/W) & E 482.50 FT OF SW 1/4 OF SW 1/4 (LESS N 323.35 & S 108 FT SILVER BEACH RD R/W)

(PCN: 36-43-42-20-00-000-5130)

20-42-43, PT OF S 1/2 K/A PT OF LAKE PARK SCRUB PAR IN OR11903P158 LYG NELY OF & ADJ TO CRA BDRY & NWLY OF & ADJ TO INDUSTRIAL AVE R/W A/K/A NORTH PAR

(PCN: 36-43-42-20-00-000-5020)

20-42-43, PAR LYG NELY & NWLY OF & ADJ TO INDUSTRIAL AVE & DRAKE LUMBER CO RR BEING PT OFSE 1/4 OF NE 1/4 OF SW 1/4 & PT OF W 1/2 OF SW 1/4 OF NE 1/4 OF SEC

(PCN: 36-43-42-20-00-000-7460)

20-42-43, TH PT OF S 1/2 LYG SWLY OF OLD DIXIE HWY R/W K/A PT OF PARS 1, 2, 4 & 6 IN OR3036P110 PAR IN OR8668P527 & 15 FT ALLEY R/W LYG ADJ TO)

(PCN: 36-43-42-20-00-000-5150)

20-42-43, TRGLR SHAPED PAR IN S 1/2 K/A PT OF LAKE PARK SCRUB PAR IN OR11903P158 LYG SLY OF & ADJ TO INDUSTRIAL AVE R/W & ELY OF & ADJ TO CRA BDRY

Exhibit "B" Location Map



LEGAL NOTICE OF PROPOSED ORDINANCE TOWN OF LAKE PARK

Please take notice that on Wednesday, March 6, 2013 at 7:00 p.m. at soon thereafter the Town Commission, of the Town of Lake Park, Florida in a regular session to be held in the Commission Chambers, Town Hail, 535 Park Avenue, Lake Park, Florida will consider the following Ordinances on second reading and proposed adoption thereof:

Ordinance No. 02-2013 Americaling the Future Land Use Map Designation for Parcels within the Palm Beach County Scrub Area

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF LAKE PARK, FLORIDA, AMENDING THE LAND USE DESIGNATION FOR CERTAIN PARCELS OF REAL PROPERTY IN THE TOWN OF LAKE PARK VYHEREBY SIX PARCELS ARE OWNED BY PALM. BEACH COLMTY KNOWN AS THE SCRUB AREA AND ONE PARCE IS OWNED BY THE TOWN OF LAKE PARK, PROVIDING FOR A SMALL-SCALE FUTURE LAND USE MAP AMENDMENT PURSUANT TO SECTION 1:63.3164(39) AND 166.041(3)(A), FLORIDA STATUTES TO ASSIGN THE FUTURE LAND USE DESIGNATION OF CONSERVATION TO THE SCRUB AREA AND PUBLIC BUILDINGS AND GROUNDS TO THE TOWN-OWNED PARCEL; PROVIDING FOR THE REPEAL OF ALL ORDINANCES IN CONFLICT HEREWITH; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.



Ordinance 03-2013 Zoning Code Text Amendment Creating the Conservation District Zoning District (C-District).

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF LAKE PARK, FLORIDA, CREATING A CONSERVATION ZONING DISTRICT (C-DISTRICT) AND INCORPORATING SAME INTO SECTION 78-76.1 OF CHAPTER 78, ARTICLE III, OF THE TOWN'S CODE OF ORDINANCES; PROVIDING FOR THE REPEAL OF ALL ORDINANCES IN CONFLICT HEREWITH; PROVIDING FOR CODIFICATION; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

Ordinance 04-2013 Request to Rezone Palm Beach County's Scrub Area from the "Campus Light Industrial/Commercial" Zoning District to the "Conservation" Zoning District

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF LAKE PARK, FLORIDA, PROVIDING FOR THE REZONING OF SIX PARCELS OF REAL PROPERTY AS LEGALLY DESCRIBED IN THE ATTACHED EXHIBIT "A" AND GENERALLY REFERRED TO AS THE PALM BEACH COUNTY SCRUB AREA, PROVIDING FOR THE ASSIGNMENT OF THE CONSERVATION ZONING DISTRICT TO THE SCRUB AREA, PROVIDING FOR THE AMENDMENT BY REFERENCE OF SECTION 78-32 OF THE TOWN CODE WHICH INCORPORATES THE TOWN'S OFFICIAL ZONING MAP TO REFLECT THE ASSIGNMENT OF THE CONSERVATION DISTRICT TO THE PARCELS; PROVIDING FOR THE REPEAL OF ALL ORDINANCES IN CONFICIAL PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

If a person decides to appeal any decision made by the Town Commission with respect to any hearing, they will need a record of the proceedings and for such purpose may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. For additional information, please contact Vivian Mendez, Town Clerk at 561-881-3311.

Vivian Mendez, CMC, Town Clerk, Town of Lake Park, Florida PUB: The Palm Beach Post, February 24, 2013

Resolution

TAB 7



Town of Lake Park Town Commission

Agenda Request Form

Meeting Date: March 6, 2013 Age	enda Item No.
AGENDA TITLE: Site Plan Approval of Addition at 117 Miller Way.	a 2,697 Square Foot Office/Warehouse
[] CONSENT AGENDA [] PRESENTATION/PROCLAMATION [X] PUBLIC HEARING [] BID/RFP AWARD	[] DISCUSSION/POSSIBLE ACTION [X] RESOLUTION [] ORDINANCE ON 2 nd READING [] OTHER:
Approved by Town Manager	Date: 2/22/13
Nadia Di Tommaso / Community Development Direct	tor M

Originating Department: Community Development	Costs: \$ 127.28 Funding Source: Town Clerk Acct. # 106-48100 (recovered from Applicant) [] Finance	Attachments: → Staff Report → Resolution → Legal Ad *plans on CD*
Advertised: Date: 02-24-2013 Paper: Palm Beach Post [] Not Required	All parties that have an interest in this agenda item must be notified of meeting date and time. The following box must be filled out to be on agenda.	Yes I have notified everyoneND or Not applicable in this case Please initial one.

Summary Explanation/Background:

See Staff Report.

Recommended Motion: APPROVAL subject to the conditions of approval as stated herein, and any additional conditions of approval which may be added by the Town Commission.



TOWN LAKE OF PARK TOWN COMMISSION: March 6, 2013

PLAN DESCRIPTION:

Site Plan Approval for a Proposed Two-Story Office/Warehouse Addition

to an Existing One-Story Office Building at 117 Miller Way.

OWNERS REQUEST: An application by Land Design South ("Applicant") as the agent for Metropolitan Properties, Inc. d/b/a ServPro, ("Owner"), a disaster remediation company, for a new Site Plan approval. The Owner proposes to construct an addition to its existing 1,248 square foot office building. The proposed addition is a new two story, 2,697 square foot office/warehouse (the Application). The location of the property is 117 Miller Way ("Property"). The Property is located within the Campus Light Industrial/Commercial (CLIC) Zoning District in the Town of Lake Park.

STAFF RECOMMENDATION: APPROVAL subject to the conditions of approval as stated herein, and any additional conditions of approval which may be added by the Commission.

PLANNING & ZONING RECOMMENDATION:

Monday, February 4, 2013: Approval 3-0.

The Planning and Zoning Board also considered variance requests under a separate agenda item at their meeting. These variance requests were required in order to afford an opportunity to the Property Owner to redevelop, and they pertained to: (1) no parking lot shade trees; (2) no perimeter landscape buffer along the north and east property lines and a partially mitigated perimeter landscape buffer along the south property line; (3) a reduced landscape buffer width along the front property line from 15 feet to 6 feet; (4) no hedge material along the rear side of the dumpster; and (4) reduction of the parking stall width from 10 feet to 9 feet. The Planning and Zoning Board acts as a quasi-judicial board for variance requests with the sole authority to approve or deny the request(s). All five (5) variance requests were unanimously approved by the Planning & Zoning Board.

The Board was also provided with a presentation from Staff and the Applicant on the Site Plan proposal and the Owner was present to answer questions. Board members questioned the Property Owner on his current operation and the need for all the required parking spaces. The Property Owner explained that while the majority of the employees generally access an off-site location with their trucks, the minimum parking required by Code is needed for the office/warehouse operation whereby 3 employees at maximum shift are present. While the plan meets Code requirements for lighting, additional lighting at the front of the property was also discussed, but not made part of the motion. The Owner was also questioned regarding the dumping and the Board was informed that there is no dumping done on site, there is only dirty water that filters through the Septic system. Both the Town and the Property Owner hope that sometime soon, the entire area will be connected to a sanitary sewer. Signage was also discussed, and the Owner was informed that its existing wooden wall sign is set to expire by May 31, 2014 and will need to be removed by that time. The Owner is proposing an additional wall sign to complement the new addition and intends on removing the existing sign and replacing it with the proposed channel letter signage when the addition is built. Additional quoin insets along the north elevation were also recommended by staff, conditioned by the Board and incorporated by the Applicant on the updated elevations. Finally, the Applicant will also revise the dumpster enclosure to 10 feet by 13.5 feet per the discussion.

BACKGROUND INFORMATION:

Applicant(s):

Land Design South

Owner:

Metropolitan Properties Inc. d/b/a ServPro

Address of Location:

117 Miller Way

Lot Size:

0.2563 acres

Existing Zoning:

Campus Light Industrial/Commercial (CLIC)

Future Land Use:

Commercial and Light Industrial/Bioscience Overlay

Adjacent Zoning

North:

CLIC- Campus Light Industrial/Commercial

South: East: West: CLIC- Campus Light Industrial/Commercial CLIC- Campus Light Industrial/Commercial

CLIC- Campus Light Industrial/Commercial

Adjacent Land Uses

North: South:

Commercial and Light Industrial/Bioscience Overlay Commercial and Light Industrial/Bioscience Overlay

East:

Commercial and Light Industrial/Bioscience Overlay

West: Commercial and Light Industrial/Bioscience Overlay

CONSISTENCY WITH THE COMPREHENSIVE PLAN

The proposed addition is consistent with the overall intent of the goals, objectives and policies of the Town's Comprehensive Plan. The following policies indicate the consistency between the Comprehensive Plan and the proposed addition of office/warehouse space:

Future Land Use Element

Objective 1: Future growth and development shall be managed through the preparation, adoption, implementation and enforcement of land regulations which: ... (3) encourage redevelopment, renewal or renovation, that maintains or improves existing neighborhoods and commercial areas; (5) discourage the proliferation of urban sprawl.

The Applicant is proposing to build an addition to an existing 1,248 square foot business being used as an office building. The Applicant proposes a new two story structure consisting of an additional 2,697 square feet of office/warehouse space to be used as additional office space and storage space for ServPro, a disaster remediation company. The Property is in the CLIC Zoning District.

<u>Policy 1.1</u>: Land Development Regulations shall be amended as necessary to contain specific and detailed provisions required to implement the adopted Comprehensive Plan and which as a minimum:

- b. Regulate the use and intensity of land development consistent with this element to ensure the <u>compatibility of adjacent land uses</u>;
- e. Ensure safe and convenient onsite traffic flow and vehicle parking needs

The proposed addition will be used as an office/warehouse space which is permitted in the CLIC Zoning District and is consistent with the surrounding commercial and industrial uses. The addition would require 14 parking spaces pursuant to Town Code Section 78-142 (1/250 square feet of office space; 1/2,000 square feet of warehouse space; 1 per employee at max shift). The Applicant proposes to meet this requirement by providing 14 parking spaces, which include the 3 required employee parking spaces.

Objective 2 Policy 2.1: The owner of any site shall be responsible for the on-site management of stormwater runoff in a manner so that post-development runoff rates, volumes and pollutant loads do not exceed those prescribed by the South Florida Water Management District ("District").

The Application is consistent with the Policy, and has been reviewed by the Town Engineer who determined it is in compliance with the stormwater requirements of the District.

Objective 3. All development orders and permits for future development and redevelopment activities shall be issued only if public facilities necessary to meet level of service standards are available concurrent with the impacts of the development.

The Application is consistent with the Policy and has been reviewed by the Town Engineer who has determined that the addition will not exceed the level of service standards.

<u>Objective 5.</u> As a substantially built-out community in an urbanized area, the Town shall promote redevelopment and infill development in a manner that is considerate to existing neighborhoods and uses, the built and natural environments, and neighboring jurisdictions.

The Applicant is proposing infill development on an older parcel in the Town's industrial district. The proposal is considerate of the surrounding uses as well as the existing built and natural environments.

4.0 Traffic Circulation

<u>Policy 1.3</u>: The Town will continue to utilize the County's Traffic Performance Standards.

The Applicant has submitted a Traffic Concurrency letter from the Palm Beach County Engineer confirming that the Property satisfies the countywide Traffic Performance Standards ("TPS") and therefore meets the Palm Beach County traffic concurrency requirements.

6.0 Sanitary Sewer, Solid Waste, Drainage, Potable Water and Natural Groundwater Aquifer Recharge

<u>6.62 Objective 1</u>. The Town shall ensure through the land development approval process that, at the time a building permit is issued adequate public facility capacity is available.

The Town's Engineer and the Seacoast Utility Authority (SUA) have reviewed the Application and concluded that there are adequate public facilities to serve the site. The proposed expansion questionnaire has been submitted to SUA. The site is currently on septic and is not connected to sanitary sewers.

8.0 Conservation

Objective 1: Protect air quality within the Town of Lake Park.

<u>Policy 1.1</u>: Construction practices such as seeding, wetting, and mulching which minimize airborne dust and particulate emission generated by construction activities shall be undertaken in accordance with all applicable National Pollutant Discharge Elimination System (NPDES) standards.

An NPDES permit is not required because the site is less than one acre, as determined in the Applicant's Drainage Statement document.

Objective 3: Conserve potable water supplies.

The Application is consistent with the objective. Florida Building Code specifies water conservation fixtures and these fixtures will be used as part of the expansion.

PROJECT DETAILS:

Building Site: The Property is located in the CLIC Zoning District with a future land use designation of Commercial and Light Industrial and is also within the Bioscience Overlay. The use of a 3,945 square foot office/warehouse business is a use permitted within the CLIC zoning district and consistent with the future land use designation. The Interlocal Agreement approving the Bioscience Overlay does not object to any use that is permitted by right, but rather is only concerned with those uses that require a land use change or rezoning relating to residential or retail uses.

Zoning: The zoning for the Property is Campus Light Industrial/Commercial (CLIC). The use of an office/warehouse is a use permitted within this zoning district.

<u>Site Access</u>: The existing structure is located on a 0.2563 acre parcel on 117 Miller Way. The Property is only accessible through the Miller Way entrance/exit.

<u>Traffic</u>: Palm Beach County's Traffic Engineering Division has approved the Applicant's vehicular circulation and accessibility layout and provided the Town with a letter dated June, 2012.

<u>Drainage</u>: The Applicant has provided the Conceptual Engineering Plans as well as a Drainage Statement and preliminary drainage calculations to the Town. The engineering plan and calculations indicate that the Property will be improved to the current South Florida Water Management District Standards with regard to drainage. The Town's Engineer has reviewed and approved all engineering plans and determined that these plans meet the requirements of the Town Code and Florida Building Code.

<u>Signage</u>: The Applicant is proposing a channel letter wall sign on the west wall of the proposed addition. This sign will replace the existing wall sign when the addition is built and will be permitted separately.

<u>Water/Sewer</u>: The Town's Engineer requested a Seacoast Utility Authority questionnaire and has reviewed the Application and determined that there is sufficient available capacity for potable water. The Town's engineer also reviewed the project for wastewater treatment. The entire industrial park where the subject property is located is on septic which is routinely inspected by the Palm Beach County Department of Health which works in conjunction with the Florida Department of Environmental Protection.

<u>Design</u>: The Applicant's detailed elevation plan meets the Town's Architectural Design Guidelines by incorporating a varied color palette and architectural details on the four sides of the proposed two story addition. It is recommended that the north wall incorporate additional new custom hardcoat foam square quoin with inset tiles, in addition to the proposed banding. This will make it consistent with the other walls as proposed on Sheet A-3 of the set of plans.

<u>Fire</u>: Palm Beach County Fire Rescue reviewed the Site Plan package and has no comments. They will perform additional review when the building permit plans are submitted.

<u>PBSO</u>: Palm Beach Sheriff Office typically performs the Crime Prevention Through Environmental Design (CPTED) review, however the CPTED review was done by Town staff instead. Recommendations were given to the Applicant during the plan review process. The only CPTED concern related to insufficient lighting on the Property. While from a CPTED perspective, staff recommends that a condition be added to require additional lighting for the portion of the Property facing Miller Way in an attempt to

enhance visibility and safety, the lighting plan has been reviewed by the Town's consultant and has been deemed sufficient.

Landscaping: The Applicant requested four (4) variances from the Town's Landscaping Code. This application was considered by the Planning & Zoning Board as part of a separate proceeding and received unanimous approval at its February 4, 2013 meeting. The variances were as follows:

Town Code Section	Requirement	Proposed
78-253(c)(1) (Minimum Landscape Requirements)	Parking area shade trees provided such that no parking space is more than 40 feet from the center of a shade tree. Trees to be located within 5 foot islands (25 square feet minimum)	No parking lot shade tree or islands
78-253(h)(1) (Minimum Landscape Requirements) 8 foot perimeter buffers along the north, south and east property lines with one tree per 40 linear feet and 30 inch hedge installed at 2 foot on center		No perimeter buffer along north or east property lines and a partially mitigated landscape buffer along the south property line proposing diamond cutout plantings in between parking stalls.
78-253(h)(1) (Minimum Landscape Requirements)	15 foot Right-Of-Way buffer along west property line (Miller Way) with one hedge installed at 20 linear feet and 30 inch hedge installed at 2 foot on center	6 foot wide Right-Of- Way buffer along west property line (Miller Way) with one tree per 20 linear feet and 30 inch hedge installed at 2 foot on center
78-253(h)(4) (Minimum Landscape Requirements)	3 foot hedge provided around dumpster	Hedge provided only on sides of dumpster. No hedge on rear of dumpster.

The Applicant has met the remainder of the requirements in the Town's Landscaping Code.

Maintenance of landscaping and of plant height is conditional and all hedge material shall be maintained at a four foot height.

<u>Parking</u>: The parking spaces proposed meet the 14 required parking spaces per Town Code: 1 space per 250 square feet of office space (totaling 10 spacing); 1 space per 2000

square feet of warehouse space (totaling 1 space); and 1 space per employee during the maximum shift of employment (totaling 3 spaces). A variance to reduce the parking stall width from 10 feet to 9 feet was also requested under separate cover and received unanimous approval by the Planning & Zoning Board at its February 4, 2013 meeting.

STAFF COMMENTS:

Staff recommends APPROVAL of the Site Plan as revised subject to the following conditions:

- 1. The Owner shall develop the Property consistent with the following Plans submitted by Land Design South:
 - a. Site Plan, Landscape Plans referenced as sheet SP.1, SP.2, and SP.3, respectively, dated 02-14-2013 and prepared by Land Design South, received and dated by the Department of Community Development on 02-14-2013.
 - b. Floor Plans and Elevations, referenced as sheets A-1 through A-3 and AB-1 dated 02-11-2013 and prepared by Island Design, Inc., received and dated by the Department of Community Development on 02-14-2013. Color elevations also included as sheets A-2 and A-3 and dated 05-04-12 and 02-11-13 respectively.
 - c. Drainage plan referenced as sheet C-1 and dated 02-13-2013 and prepared by Erdman Anthony, Inc, received and dated by the Department of Community Development on 02-14-2013.
 - d. Septic plan referenced as sheet SS-1 and dated 02-11-2013 and prepared by Gruber Consulting Engineers, Inc, received and dated by the Department of Community Development on 02-14-2013.
 - e. Photometric Plan referenced as sheet EI.1 and dated 02-12-2013, prepared by Kamm Consulting, Inc., received and dated by the Community Development Department on 02-14-2013.
 - f. Irrigation plan referenced as sheet IR-1, dated 09-27-2012 and prepared by Irrigation Design, Inc, received and dated by the Department of Community Development on 02-14-2013.
 - g. Survey referenced as Job No. 98-228-5 and dated 03-09-2012, prepared by Dailey & Associates, Inc. and received by the Department of Community Development on 02-14-2013.
- 2) Construction on the subject property is permitted only between the hours of 7:00 a.m. and 7:00 p.m., Monday through Saturday, except holidays, unless otherwise approved in writing at least 7 calendar days in advance by the Community Development Director.

- 3) Any disturbance of the public right of way along Miller Way which causes a disruption to the normal flow of traffic shall be subject to the review and written approval of the Directors of the Town's Public Works and Community Development Departments at least 7 calendar days in advance.
- 4) Any disruption to any of the surrounding entrance/exit streets and parking areas along Miller Way which causes the disruption to the daily operation of nearby businesses shall require prior written approval by the Community Development Director.
- 5) The Owner's contractor shall employ commonly accepted construction practices to ensure the safety and well being of the general public.
- 6) All landscaping as shown on the Site and Landscaping Plans shall be continuously maintained by the Owner from the date of the issuance of the Certificate of Occupancy by the Town. It is the Owner's responsibility to replace any and all dead or dying landscape material at any time the subject property is not in compliance with the landscaping requirements of the approved Site and Landscaping Plans.
- 7) The hedge material for the subject property shall be maintained at four feet.
- 8) Safe and adequate pedestrian passage shall be maintained along the subject property's frontage along Miller Way.
- 9) The Owner shall ensure that any and all contractors use commonly accepted practices to reduce airborne dust and particulates during construction on the subject property.
- 10) All dumpsters shall be enclosed as noted on the Site Plan and enclosure doors kept shut at all times. All dumpsters shall be acquired from the approved franchise supplier for the Town of Lake Park. The dumpster opening shall be modified to reflect a 13.5 foot x 10 foot opening.
- 11) Applicant shall incorporate additional new custom hardcoat foam 10-inch x 19-inch square quoin with 4-inch x 4-inch inset tiles on the north wall, in addition to the proposed banding.
- Prior to issuance of the Certificate of Occupancy, the Applicant shall provide certification from the Landscape Architect of record that the plant installations on the subject property are in accordance with the Site and Landscaping Plans hereby approved.
- Prior to the issuance of any building permits, the Applicant shall submit copies of any other applicable permits required by other State and Federal agencies, including but not limited to Palm Beach County Health

Department, Palm Beach County Land Development Division, South Florida Water Management Division and the State of Florida Department of Environmental Protection.

- Any revisions to the approved Site Plan, landscape plan, architectural elevations, signs, Statement of Use, photometric plan, or other detail submitted as part of the Application, including, but not limited to, the location of the proposed improvements or additional, revised, or deleted colors, materials, or structures, shall be submitted to the Community Development Department and shall be subject to its review and approval.
- 15) The Owner shall initiate bona fide and continuous development of the subject property within 18 months from the effective date of this development order. Such development shall be completed within 18 months from the effective date of initiation of development; unless extended as provided for in the Town of Lake Park Code of Ordinances Section 67-42 Expiration of development approvals.
- 16. Cost Recovery. All fees and costs, including legal fees incurred by the Town in reviewing the Application and billed to the Applicant for the Owner, shall be paid to the Town within 10 business days of receipt of an invoice from the Town. Failure by an Owner or an Applicant to reimburse the Town within the 10 business day time period may result in the automatic revocation of any approvals by the Town and any other appropriate measures that the Town deems necessary and appropriate to secure payment.
- 17. The Owner's successors and assigns shall be subject to this Development Order, including its conditions.

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2 3	RESOLUTION NO. 05-03-13
4	A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN
5 6	OF LAKE PARK, FLORIDA APPROVING A SITE PLAN
7	AUTHORIZING AN ADDITION CONSISTING OF A TWO- STORY, 2,697 SQUARE FOOT OFFICE WAREHOUSE BUILDING
8	ON 0.2563 ACRES LOCATED AT 117 MILLER WAY; AND
9 10	PROVIDING FOR AN EFFECTIVE DATE.
	WITH DEAG AND
11	WHEREAS, Metropolitan Properties, Inc., is the owner (the "Owner") of a
12	0.2563 acre parcel of real property, the legal description of which is attached hereto and
13	incorporated herein as Exhibit "A" (the "subject property" o); and
14	WHEREAS, the subject property is located at 117 Miller Way in the Town of
15	Lake Park, Florida (the "Town"); and
16	WHEREAS, Land Design South, Inc., as agent for the Owner (the "Applicant")
17	has submitted an application for the approval of a site plan for a proposed addition to an
18	existing office/warehouse building on the subject property (the "Application"); and
19	WHEREAS, the Town of Lake Park's Planning and Zoning Board has reviewed
20	the Application and has presented its recommendations to the Town Commission; and
21	WHEREAS, the Town Commission has conducted a public quasi-judicial
22	hearing to consider the Application; and
23	WHEREAS, at this hearing the Town Commission considered the evidence
24	presented by the Town Staff, the Applicant, the Owner, and other interested parties and
25	members of the public as to the Application's consistency with the Town's
26	Comprehensive Plan; and
27	WHEREAS, at this hearing, the Town Commission considered the evidence
28	presented by the Town Staff, the Applicant, the Owner and other interested parties and
29	members of the public regarding whether the Application meets the Town's Land
30	Development Regulations, including specifically Section 67-38 of the Town Code; and
31	WHEREAS, the Town Commission has determined that the conditions
32	incorporated herein, are necessary in order for the Application to be consistent with the
33	Town's Comprehensive Plan and to meet the Town's Land Development Regulations.

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35 NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COMMISSION 36 OF THE TOWN OF LAKE PARK: 37 Section 1. The whereas clauses are hereby incorporated as true and correct as the 38 findings of fact and conclusions of law of the Town Commission. 39 Section 2. The Town Commission hereby approves a Site Plan for an addition to 40 an existing office building which is located on the subject property, subject to the 41 conditions described below. 1. The Owner shall develop the Property consistent with the following Plans 42 43 submitted by Land Design South: 44 a. Site Plan, Landscape Plans referenced as sheet SP.1, SP.2, and SP.3, 45 respectively, dated 02-14-2013 and prepared by Land Design South, 46 47 received and dated by the Department of Community Development on 02-48 14-2013. b. Floor Plans and Elevations, referenced as sheets A-1 through A-3 and AB-49 50 1 dated 02-11-2013 and prepared by Island Design, Inc., received and 51 dated by the Department of Community Development on 02-14-2013. Color elevations also included as sheets A-2 and A-3 and dated 05-04-12 52 53 and 02-11-13 respectively. 54 c. Drainage plan referenced as sheet C-1 and dated 02-13-2013 and prepared 55 by Erdman Anthony, Inc, received and dated by the Department of 56 Community Development on 02-14-2013. 57 d. Septic plan referenced as sheet SS-1 and dated 02-11-2013 and prepared by Gruber Consulting Engineers, Inc, received and dated by the 58 Department of Community Development on 02-14-2013. 59 60 e. Photometric Plan referenced as sheet EI.1 and dated 02-12-2013, prepared 61 by Kamm Consulting, Inc., received and dated by the Community 62 Development Department on 02-14-2013. f. Irrigation plan referenced as sheet IR-1, dated 09-27-2012 and prepared by 63 64 Irrigation Design, Inc, received and dated by the Department of 65 Community Development on 02-14-2013. g. Survey referenced as Job No. 98-228-5 and dated 03-09-2012, prepared by 66 67 Dailey & Associates, Inc. and received by the Department of Community 68 Development on 02-14-2013. 69 70 2) Construction on the subject property is permitted only between the hours of 7:00 a.m. and 7:00 p.m., Monday through Saturday, except holidays, unless 71 72 otherwise approved in writing at least 7 calendar days in advance by the 73 Community Development Director. 74

3) Any disturbance of the public right of way along Miller Way which causes a disruption to the normal flow of traffic shall be subject to the review and

77 78 79		written approval of the Directors of the Town's Public Works and Community Development Departments at least 7 calendar days in advance.
80 81 82 83	4)	Any disruption to any of the surrounding entrance/exit streets and parking areas along Miller Way which causes the disruption to the daily operation of nearby businesses shall require prior written approval by the Community Development Director.
85 86 87	5)	The Owner's contractor shall employ commonly accepted construction practices to ensure the safety and well being of the general public.
88 89 90 91 92 93	6)	All landscaping as shown on the Site and Landscaping Plans shall be continuously maintained by the Owner from the date of the issuance of the Certificate of Occupancy by the Town. It is the Owner's responsibility to replace any and all dead or dying landscape material at any time the subject property is not in compliance with the landscaping requirements of the approved Site and Landscaping Plans.
95 96	7)	The hedge material for the subject property shall be maintained at four feet.
97 98 99	8)	Safe and adequate pedestrian passage shall be maintained along the subject property's frontage along Miller Way.
100 101 102 103	9)	The Owner shall ensure that any and all contractors use commonly accepted practices to reduce airborne dust and particulates during construction on the subject property.
104 105 106 107 108	10)	All dumpsters shall be enclosed as noted on the Site Plan and enclosure doors kept shut at all times. All dumpsters shall be acquired from the approved franchise supplier for the Town of Lake Park. The dumpster opening shall be modified to reflect a 13.5 foot x 10 foot opening.
109 110 111 112	11)	Applicant shall incorporate additional new custom hardcoat foam 10-inch x 19-inch square quoin with 4-inch x 4-inch inset tiles on the north wall, in addition to the proposed banding.
113 114 115 116	12)	Prior to issuance of the Certificate of Occupancy, the Applicant shall provide certification from the Landscape Architect of record that the plant installations on the subject property are in accordance with the Site and Landscaping Plans hereby approved.
117 118 119 120 121	13)	Prior to the issuance of any building permits, the Applicant shall submit copies of any other applicable permits required by other State and Federal agencies, including but not limited to Palm Beach County Health Department, Palm Beach County Land Development Division, South Florida

122 123 124		Water Management Division and the State of Florida Department of Environmental Protection.
125 126 127 128	14)	Any revisions to the approved Site Plan, landscape plan, architectural elevations, signs, Statement of Use, photometric plan, or other detail submitted as part of the Application, including, but not limited to, the location of the proposed improvements or additional, revised, or deleted
129 130 131		colors, materials, or structures, shall be submitted to the Community Development Department and shall be subject to its review and approval.
132 133 134 135 136 137 138	15)	The Owner shall initiate bona fide and continuous development of the subject property within 18 months from the effective date of this development order. Such development shall be completed within 18 months from the effective date of initiation of development; unless extended as provided for in the Town of Lake Park Code of Ordinances Section 67-42 Expiration of development approvals.
139 140 141 142 143 144 145	16.	Cost Recovery. All fees and costs, including legal fees incurred by the Town in reviewing the Application and billed to the Applicant for the Owner, shall be paid to the Town within 10 business days of receipt of an invoice from the Town. Failure by an Owner or an Applicant to reimburse the Town within the 10 business day time period may result in the automatic revocation of any approvals by the Town and any other appropriate measures that the Town deems necessary and appropriate to secure payment.
147 148 149	17.	The Owner's successors and assigns shall be subject to this Development Order, including its conditions.
150	Sec	tion 3. This Resolution shall take effect upon adoption.
151 152 153 154		
155 156		a" – Legal Description 3" – Location Map
157 158 159		0002\doc\1fk8223.doc

160 161	The foregoing RESOLUTION was	offered by Commissioner	, who
162	moved its adoption. The Motion was secon	ded by Commissioner	and
163	upon being put to roll call vote, the vote wa	as as follows:	
164 165 166	MAYOR JAMES DUBOIS	AYE	NAY
167	VICE MAYOR KENDAL RUMSEY		
168	COMMISSIONER STEVE HOCKMAN		
169	COMMISSIONER JEANINE LONGTIN		
170	COMMISSIONER TIM STEVENS		
171 172 173 174 175 176 177 178 179 180 181 182	The Mayor thereupon declared Reseand adopted this day of March, 2013 FLORIDA	olution No TOWN OF LAKE	duly passed E PARK,
183 184 185 186 187 188 189 190 191 192 193	ATTEST: Vivian Mendez, Town Clerk (Town Seal)	Mayor James Dul	legal sufficiency
194			
195			
196			

197	Exhibit "A"
198	Legal Description
199	
200	
201	THE SOUTH 77, 95 FEET OF LOT 3, BLOCK C, OF TRI-CITY INDUSTRIAL
202	PARK, ACCORDING TO THE PLAT THEREOF, AS RECORDED IN PLAT
203	BOOK28, PAGES 100, OF THE PUBLIC RECORDS OF PALM BEACH
204	COUNTY, FLORIDA.

Page 7

205 Exhibit "B" 206 Location Map 207

117 Miller Way



210

208

LEGAL NOTICE OF PROPOSED

TOWN OF LAKE PARK

Please take notice that on Wednesday, March 6 2013 at thereafter the Town Commission, of the Town of Lake Park, Florida in the Commission of the Chambers Town in the Commission of the Commission of

Proposed adoption thereof.

A RESOLUTION OF THE TOWN PARK, FLORIDA APPROVING A SITE COMMISSION OF THE TOWN PARK, FLORIDA APPROVING A SITE CONSTITUTION OF THE TOWN OF THE TOWN

FOR AN EFFECTIVE DATE.

If a person decides to appeal any decision made by the Town Commission with respect to any hearing, they will need a propose may proceedings and for such very many proceedings and for such very many proceedings and for such very many proceedings are they are

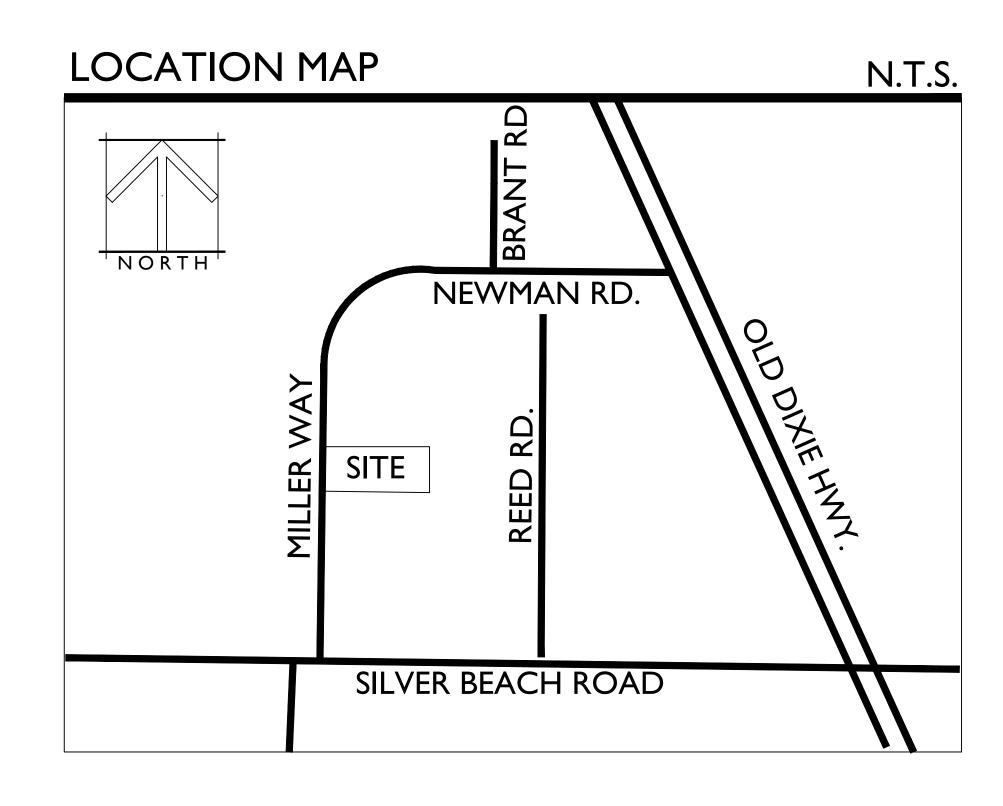
Vivian Mendez, CMC, Town Clerk Town of Lake Park, Horida PUB: The Paim Beach Post 2-24/13 #56959

SERVPRO

TOWN OF LAKE PARK, FLORIDA

SUBMITTAL SET

ORIGINAL SUBMITTAL: MAY 10, 2012 RESUBMITTAL: SEPTEMBER 10, 2012 RESUBMITTAL: NOVEMBER 13, 2012



DRAWING INDEX

SHEET	DESCRIPTION
I (COVER)	COVER SHEET & DRAWING INDEX
2 (SP.1)	SITE PLAN/LANDSCAPE PLAN
3 (SP.2)	SITE PLAN/LANDSCAPE PLAN
4 (SP.3)	SITE PLAN/LANDSCAPE PLAN
5 (A-I)	FLOOR PLANS
6 (A-2)	ELEVATIONS
7 (A-3)	ELEVATIONS
8 (AB-I)	EXISTING FLOOR PLANS/ELEVATIONS
9 (A-2)	EXISTING FLOOR PLANS/ELEVATIONS
10 (A-3)	EXISTING FLOOR PLANS/ELEVATIONS
II (C-I)	PRELIMINARY DRAINAGE PLAN
12 (SS-1)	SEPTIC PLAN
13 (EL-1)	LIGHTING PLAN
14 (IR-1)	IRRIGATION PLAN
15	SURVEY

LANDSCAPE ARCHITECT/ TRAFFIC ENGINEER

LAND DESIGN SOUTH 400 COLUMBIA DRIVE, SUITE 100 WEST PALM BEACH, FL 33409 PH#:561-478-8501

ARCHITECT

ISLAND DESIGNS, INC.
11911 U.S. HIGHWAY ONE, SUITE 205
NORTH PALM BEACH, FL 33408
PH#:561-799-5204

CIVIL ENGINEER

ERDMAN ANTHONY AND ASSOCIATES 1402 ROYAL PALM BEACH BLVD.,
BUILDING 500
ROYAL PALM BEACH, FL 33411
PH#:561-753-9723

CONSULTING ENGINEER

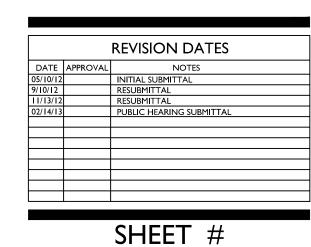
GRUBER CONSULTING ENGINEERS, INC. 2465 MERCER AVE., SUITE 206 WEST PALM BEACH, FL 33401 PH#:561-312-2041

LIGHTING ENGINEER

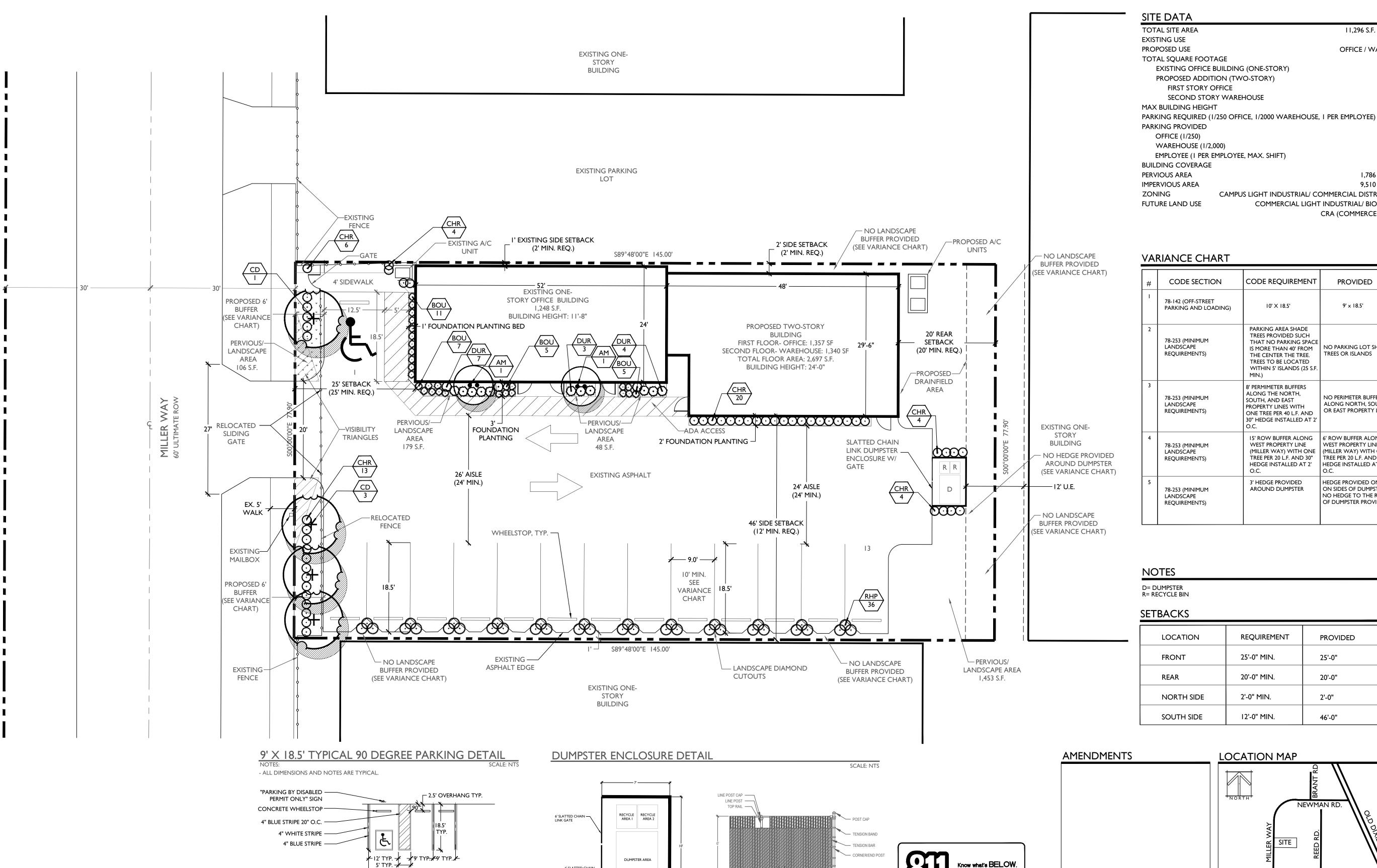
KAMM CONSULTING 1408 ORANGE AVE FORT PIERCE, FL 34950 PH#:772-595-1744

IRRIGATION

TREASURE COAST IRRIGATION DESIGN P.O. BOX 651189 VERO BEACH, FL 32965 PH#:772-539-0146



COVER



6' SLATTED CHAIN LINK DUMPSTER ENCLOSURE DUMPSTER AREA DUMPSTER AREA DUMPSTER AREA CORNER/END POST FABRIC PRE INSERTED FABRIC SLOTS TENSTION WIRE	6' SLATTED CHAIN — LINK GATE	RECYCLE AREA 1 RECYCLE AREA 2	*	LINE POST CAP LINE POST TOP RAIL POST CAP TENSION BAND
CONCRETE	LINK DUMPSTER	DUMPSTER AREA	10'	FABRIC PRE INSERTED FABRIC SLOTS TENSTION WIRE

OVERALL LANDSCAPE SCHEDULE

24'-26' AISLE WIDTH

REQUIRED

SHRUBS

(30" HT., 2' O.C.)

(30" HT., 2' O.C.)

(30" HT., 2' O.C.)

(12' X 5', 3"DBH) (30" HT., 2' O.C.)

LANDSCAPE REQUIREMENT CHART

LOCATION

WEST BUFFER

NORTH BUFFER

EAST BUFFER

SOUTH BUFFER

REQUIRED

TREES

(12' X 5', 3"DBH)

(12' X 5', 3"DBH)

(12' X 5', 3"DBH)

(12' X 5', 3"DBH)

PROVIDED

(12' X 5', 3"DBH)

(12' X 5', 3"DBH)

(12' X 5', 3"DBH)

TREES

TRAFFIC FLOW

DEFICIENT

LANDSCAPE

N/A

TREES, 73 SHRUBS

TREES, 39 SHRUBS

TREES, 73 SHRUBS

TOTAL: 10 TREES, 185 SHRUBS

PROVIDED

SHRUBS

19

(30" HT., 2' O.C.)

(30" HT., 2' O.C.)

(30" HT., 2' O.C.)

(30" HT., 2' O.C.)

A /	- OTV	CODE	DOTANIICAL NIAME		COMMONINIANE	CITE O DEMARK
NATIV	E QIY	CODE	BOTANICAL NAME		COMMON NAME	SIZE & REMARK
				TREES		
*	4	CD	Coccoloba diversifolia	PALMS	Pigeon Plum	B&B, 12' Ht × 5' Spr., 3" DBH, Full Canop
	2	AM	Adonidia merrillii		Christmas Palm	B&B, 8' Ht., Double Trunk, Full Canopy
				SHRUBS		
	28	BOU	Bougainvillea 'Helen Johnson'		Dwarf Bougainvillea	#3, 12"x12", 18" O.C., Full
*	47	CHR	Chrysobalanus icaco 'Red Tip'		Cocoplum	#7, 30" Ht., 24" O.C., Full
	14	DUR	Duranta Erecta 'Gold Mound'		Gold Mound Duranta	#3, 24"x24", 24" O.C., Full
	36	RHP	Rhaphiolepis Indica		Indian Hawthorne	#3, 18"x18", 24" O.C., Full
			GRO	UNDCO'	VERS	
		SOD	Stenotaphrum secundatum		St. Augustine 'Floratam'	-Solid Sod, Sq. Ft. to be determined by land. contractor -Sod all disturbed areas

CALL before you dig

Call 811 two business days before digging

PE Ш S

ORID,

11,296 S.F. (.2563 AC

OFFICE / WAREHOUS

1,786 S.F. (15.8%)

9,510 S.F. (84.2%)

CRA (COMMERCE DISTRICT)

PROVIDED

9' x 18.5'

NO PARKING LOT SHADE

NO PERIMETER BUFFER

ALONG NORTH, SOUTH,

OR EAST PROPERTY LINES

6' ROW BUFFER ALONG

WEST PROPERTY LINE

HEDGE PROVIDED ONLY

ON SIDES OF DUMPSTER,

PROVIDED

25'-0"

20'-0"

2'-0"

46'-0"

NEWMAN RD.

SILVER BEACH ROAD

NO HEDGE TO THE REAR

OF DUMPSTER PROVIDED.

(MILLER WAY) WITH ONE | (MILLER WAY) WITH ONE

TREE PER 20 L.F. AND 30" TREE PER 20 L.F. AND 30"

HEDGE INSTALLED AT 2' HEDGE INSTALLED AT 2'

TREES OR ISLANDS

CAMPUS LIGHT INDUSTRIAL/ COMMERCIAL DISTRICT (CLIC)

CODE REQUIREMENT

10' X 18.5'

PARKING AREA SHADE

TREES PROVIDED SUCH

THAT NO PARKING SPACE

IS MORE THAN 40' FROM

THE CENTER THE TREE.

TREES TO BE LOCATED

WITHIN 5' ISLANDS (25 S.F

8' PERMIMETER BUFFERS

ALONG THE NORTH,

PROPERTY LINES WITH

ONE TREE PER 40 L.F. AND

30" HEDGE INSTALLED AT 2

15' ROW BUFFER ALONG

WEST PROPERTY LINE

3' HEDGE PROVIDED

AROUND DUMPSTER

REQUIREMENT

25'-0" MIN.

20'-0" MIN.

2'-0" MIN.

12'-0" MIN.

LOCATION MAP

ZONING STAMP

+NORTH+

SOUTH, AND EAST

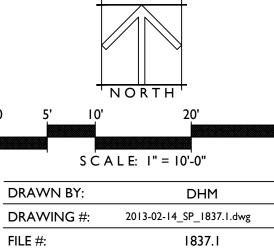
COMMERCIAL LIGHT INDUSTRIAL/ BIOSCIENCE 2

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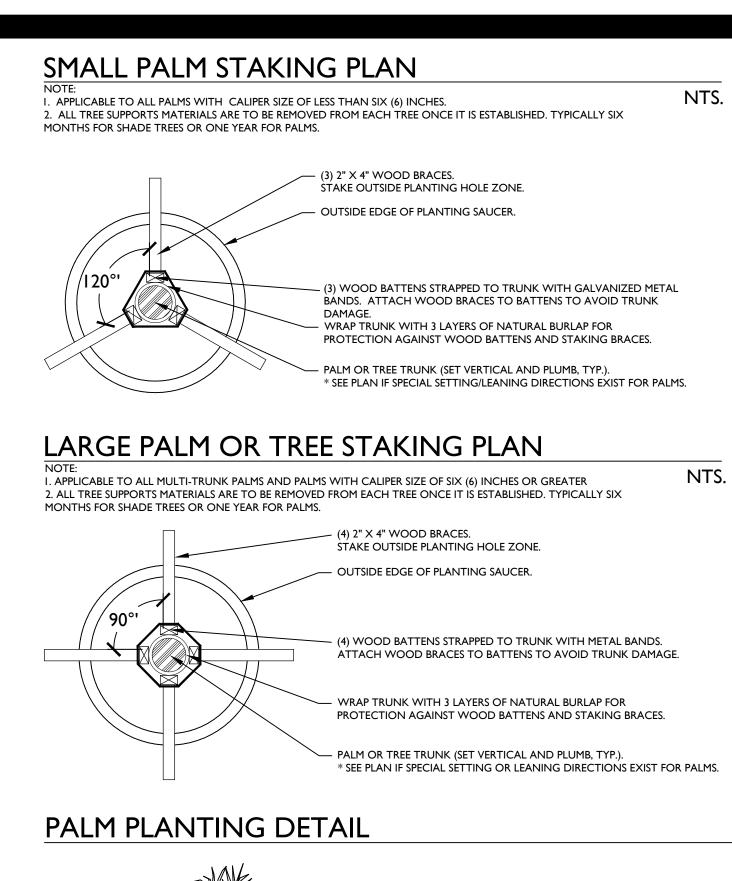
REVISION DATES

PUBLIC HEARING SUBMITTAL

WRITTEN PERMISSION."



SHEET #



CLEAR TRUNK

HEIGHT

TREE PLANTING DETAIL

STAKING PLAN DIAGRAM

ONE YEAR AFTER PLANTING FOR SHADE TREES.

GROUNDCOVER DETAIL TREE PROTECTION DETAIL NOTE: I. THIS DETAIL APPLIES TO ALL TREES THAT I" OF SHREDDED MELALEUCA MULCH WILL BE PRESERVED IN PLACE OR BE RELOCATED. PLACED BETWEEN PLANTS ABOVE EXISTING SOIL LEVEL 2" OF 1/4" MULCH PLACED ON TOP OF TILLED SOIL. TILL MULCH 2" -4" INTO PREVIOUSLY TILLED SOIL. LEVEL TO FINISHED GRADE BY HAND RAKING. TILL SOIL TO A MINIMUM DEPTH OF 4" BELOW THE EXISTING SOIL LEVEL. EXISTING SOIL. PLANT SPACING DETAIL NTS. ROW "A" SPACING "D" PLANT SPACING CHART

6.93"

8.66"

12" O.C.

18" O.C.

24" O.C.

36" O.C.

48" O.C.

NTS.

NTS.

"HURRICANE CUT" OR "CANDLE CUT" SABAL PALM HEADS

INSTALLATION. TIES SHALL BE ORGANIC TWINE ONLY.

BOOTS FIRMLY ATTACHED TO THE PALM TRUNK.

FOR CONTAINER GROWN, BARE ROOT, FIELD DUG OR BALL AND BURLAP SPECIMEN PALMS: SHIPPING FROND TIES SHALL BE REMOVED UPON

FOR BOOTED TRUNK PALMS, TRUNKS SHALL HAVE CLEAN INTACT

FOR SLICK TRUNK PALMS, TRUNK SHALL BE CLEAR AND FREE

- BURLAP WRAP TRUNK WITH 3 LAYERS OF NATURAL BURLAP

- 2" X 4" BATTEN BLOCKS WITH 2" X 4" WOOD STAKING BRACES. USE STEEL BANDING TO WRAP BLOCKS AROUND PALM TRUNK.

USE 20D NAILS TO NAIL ANCHOR BLOCKS TO STAKING BRACES

(SEE STAKING DETAILS FOR NUMBER OF REQUIRED BRACES).

PROVIDE A 3" BERMED SAUCER ABOVE THE FINISHED GRADE

EXTEND MULCH BEYOND BERM. PULL MULCH AWAY FROM

INSTALL STAKE BRACES OUTSIDE TEMPORARY SAUCER.

WITH A 3" LAYER OF MELALEUCA MULCH (6" TOTAL HEIGHT).

ALL BACKFILL SHALL BE WATER-JETTED FOR FIRM COMPACTION.

TAMP BOTTOM OF PLANTING HOLE TO MINIMIZE SETTLING.

AT INSTALLATION.

FROM DEFECTS AND SCARS.

TRUNK A MINIMUM OF 3".

2" X 4" X MIN. 24" WOOD STAKES.

UNDER BRACES, TO PROTECT TRUNK.

*NO NAILS SHALL PIERCE THE TREE TRUNK.

SET TOP OF ROOT BALL AT FINISHED GRADE.

ANCHOR TREE BRACES WITH WOOD STAKES.

BACKFILL SHALL BE CLEAN, SALT FREE SAND

SHALL BE 1/2 THE WIDTH OF THE ROOTBALL,

NEVER CUT TERMINAL LEADER.

- FLEXIBLE GUYING MATERIAL.

- SAFETY FLAGGING

WOODEN STAKES.

THIN BRANCHES AND FOLIAGE AS DIRECTED

LOCATE ABOVE FIRST LATERAL BRANCH. AVOID OVER TIGHTENED TIES AS THEY PREVENT TREE'S NATURAL SWAY

SET STAKES OUTSIDE PLANTING SAUCER AT A MINIMUM DEPTH OF 2 FEET.

SET ROOT BALL SLIGHTLY ABOVE GRADE (10% MAXIMUM, OR 2" ABOVE FINISHED GRADE).

BACKFILL HOLE WITH APPROVED SOIL MIX (CHECK WITH LANDSCAPE ARCHITECT FOR MIX).

WATER JET ALL BACKFILL FOR FIRM COMPACTION.

FOLD BACK BURLAP COVERING MATERIALS BELOW

DO NOT BURY ROOT IN MULCH.

- 3" SHREDDED MELALEUCA MULCH.

ABOVE THE FINISHED GRADE.

EXTEND MULCH BEYOND BERM.

TREE PLANTING SAUCER

TOP HALF OF ROOT BALL.

REMOVE ROOT BALL COVERING.

TRUNK FLARE OR TOP ROOT VISIBLE ON SURFACE.

WITH 3" BERMED PLANTING SAUCER (6" TOTAL HEIGHT)

PULL MULCH AWAY FROM TRUNK FLARE A MINIMUM OF 3".

CUT BACK WIRE BASKETS BELOW TOP HALF OF THE ROOT BALL.

COMPLETELY REMOVE SYNTHETIC BURLAP COVERING MATERIALS.

TAMP BOTTOM OF PLANTING HOLE TO MINIMIZE SETTLING.

PROVIDE A PLANTING HOLE WITH A MINIMUM OF 3 TIMES

THE DIAMETER OF THE ROOT BALL ON THE SURFACE AND TWO TIMES THE ROOT BALL DIAMETER AT THE BASE.

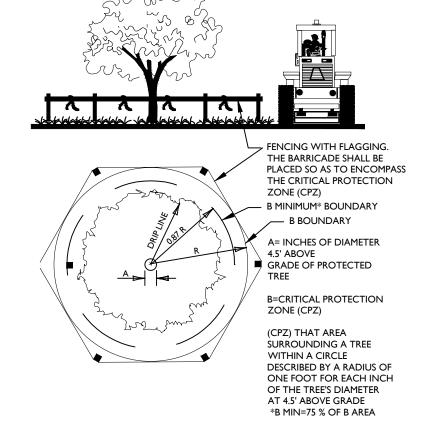
BY LANDSCAPE ARCHITECT OR CERTIFIED ARBORIST.

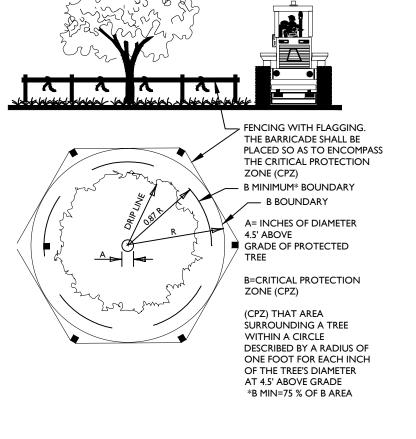
AND PEAT MOSS MIXTURE 3:1 RATIO.

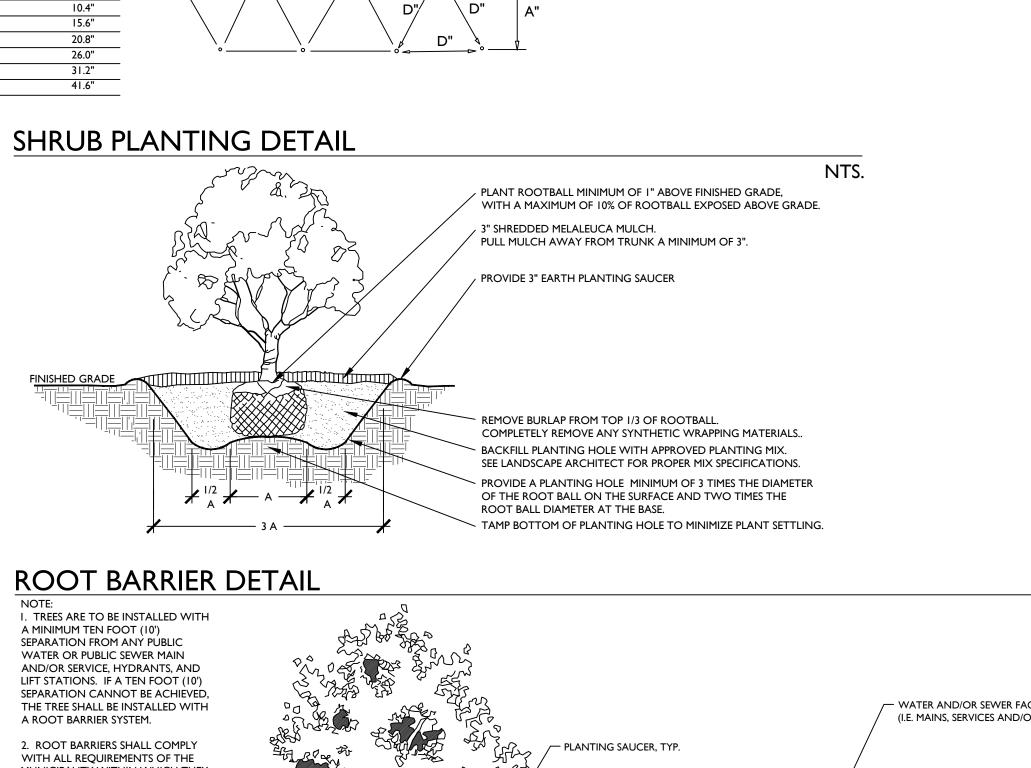
DISTANCE AROUND THE ROOT BALL

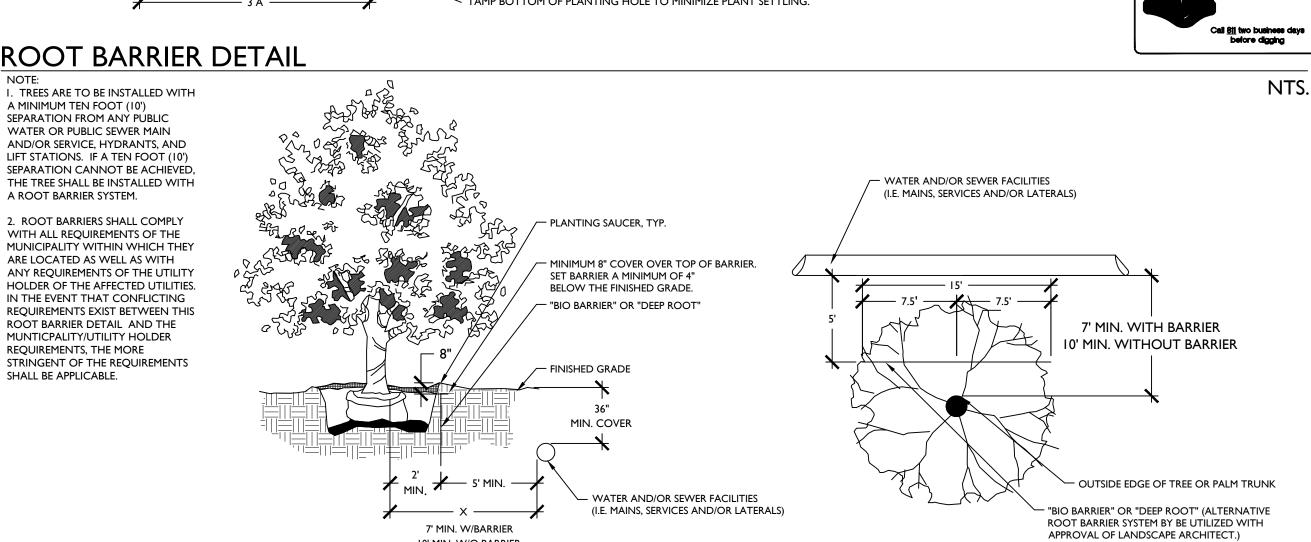
OR (12") MIN. CLEARANCE.

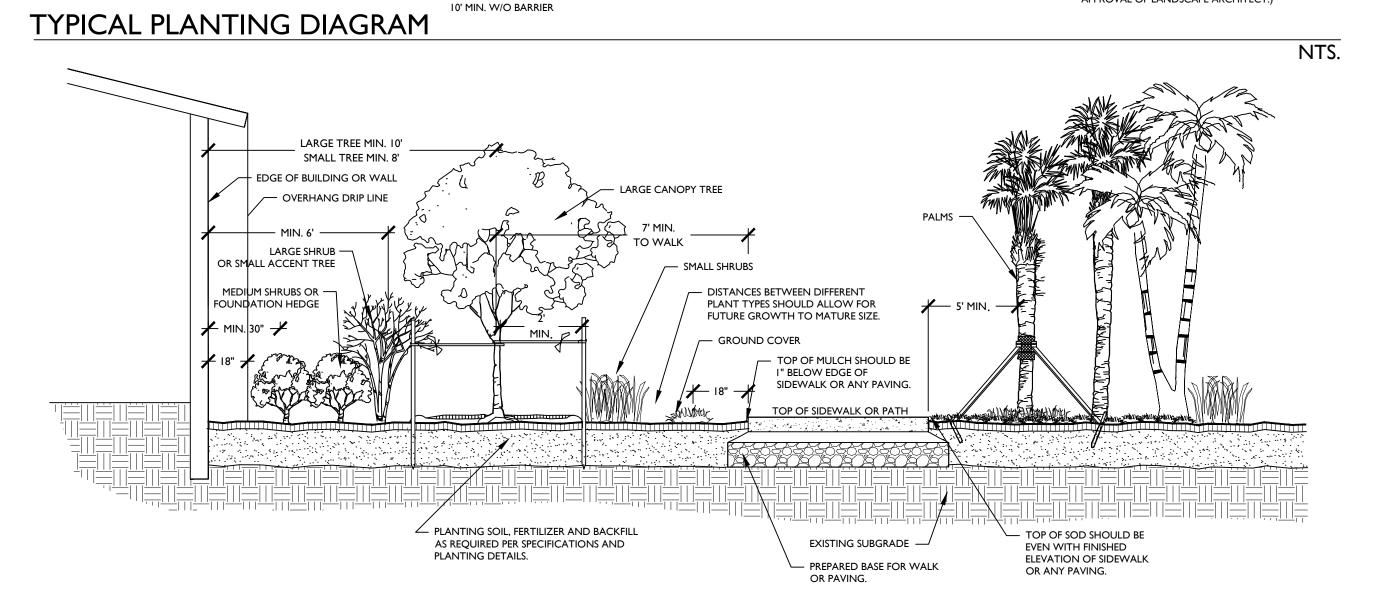
I. ALL TREE SUPPORT MATERIALS ARE TO BE REMOVED FROM EACH TREE ONCE IT IS ESTABLISHED. TYPICALLY SIX MONTHS TO











LANDSCAPE NOTES:

 STRUCTURAL ELEMENTS AND HARDSCAPE FEATURES INDICATED ON LANDSCAPE PLANS ARE FOR INFORMATIONAL PURPOSES ONLY. LANDSCAPE PLANS ARE TO BE UTILIZED FOR LOCATION OF LIVING PLANT MATERIAL ONLY. LANDSCAPE PLANS SHOULD NOT BE UTILIZED FOR STAKING AND LAYOUT OR LOCATION OF ANY STRUCTURAL SITE FEATURES INCLUDING BUT NOT LIMITED TO: BUILDINGS, SIGNAGE, PATHWAYS, EASEMENTS, BERMS, WALL, FENCES, UTILITIES OR ROADWAYS.

2. CONTRACTOR SHALL ACQUIRE ALL APPLICABLE FEDERAL, STATE, LOCAL, JURISDICTIONAL OR UTILITY COMPANY PERMITS REQUIRED PRIOR TO REMOVAL, RELOCATION, AND/OR INSTALLATION OF LANDSCAPE MATERIALS INDICATED WITHIN PLAN DOCUMENTS. THE CONTRACTOR SHALL HAVE PERMITS "IN HAND" PRIOR TO STARTING WORK. LANDSCAPE ARCHITECT SHALL BEAR NO RESPONSIBILITY FOR WORK PERFORMED WITHOUT PERMITTED DRAWINGS. THE CONTRACTOR SHALL BE RESPONSIBLE FOR ALL CHANGES TO THE WORK, AT NO ADDITIONAL COST TO THE OWNER, AS A RESULT OF UNAUTHORIZED WORK PRIOR TO RECEIPT OF PERMIT

3. TREES SHOWN ON THIS PLAN ARE FOR GRAPHIC REPRESENTATION ONLY. TREE SPACING IS BASED ON DESIGN REQUIREMENTS AND THE TREES SHOWN ON THESE PLANS ATTEMPT TO ACCOMPLISH THAT SPACING WHILE MAINTAINING THE REQUIRED SETBACKS FROM UTILITIES. IN THE EVENT OF A CONFLICT, AFFECTED PLANT MATERIAL SHALL BE FIELD ADJUSTED WITH THE APPROVAL OF THE LANDSCAPE ARCHITECT TO AVOID CONFLICTS WITH THE WITH EXISTING AND PROPOSED UTILITIES, LIGHT POLES, DRAINAGE STRUCTURES OR LINES, LAKE MAINTENANCE EASEMENTS OR OTHER AFFECTED SITE FEATURES.

4. ANY PLANTING WITHIN THE SIGHT TRIANGLES SHALL PROVIDE UNOBSTRUCTED VIEWS AT A LEVEL BETWEEN 30" AND 8' ABOVE THE PAVEMENT.

5. ALL UTILITY BOXES/ STRUCTURES TO BE SCREENED ON 3 SIDES W/ APPROVED PLANTING MATERIAL.

6. IRRIGATION IS REQUIRED PROVIDING 100% COVERAGE WITH A MAXIMUM OF 50% OVERLAP, AN AUTOMATIC RAIN SENSOR MUST BE INCLUDED. 7. ALL PLANT MATERIAL TO BE INSTALLED SHALL CONFORM TO FLORIDA POWER AND LIGHT'S (FPL'S) RIGHT TREE

SHRUB AND GROUNDCOVER PLANTING DETAIL

- MAINTAIN 12" AT PLANT BED EDGE

MAINTAIN 18" MIN.

BETWEEN SHRUB MASSES

IN BEHIND FRONT SHRUBS

AYOUT SHRUBS AT BED

EDGE FIRST TO ESTABLISH

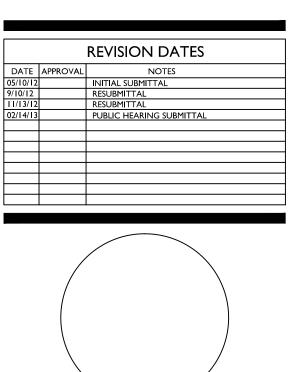
CONTINUOUS LINE. BEST

FACE OF SHRUB TO FACE

FRONT OF PLANTING BED.

- RIGHT PLACE GUIDELINES.
- 8. IN CASE OF DISCREPANCIES PLANS TAKE PRECEDENCE OVER PLANT LIST. 9. LANDSCAPE CONTRACTOR RESPONSIBLE FOR VERIFICATION OF ALL QUANTITIES PRIOR TO BIDDING.
- 10. REMOVAL OF EXISTING VEGETATION IS RESPONSIBILITY OF LANDSCAPE CONTRACTOR.
- II. RELOCATION OF EXISTING VEGETATION IS RESPONSIBILITY OF LANDSCAPE CONTRACTOR. REFER TO SPECIFICATIONS FOR RELOCATION INSTRUCTIONS.





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S C A L E: AS NOTED

DRAWN BY: DHM DRAWING #: 2013-02-14_SP_1837.1.dwg FILE #: 1837.1

signage, pathways, easements, utilities or roadways. B. These specifications include standards necessary for and incidental to the execution and completion of planting as indicated on the prepared drawings and specified herein. C.All applicable federal, state and local permits shall be attained prior to the removal, relocation, or installation of plant materials indicated within the plan documents.

D. Protection of existing features. During construction, protect all existing trees, shrubs, and other specified vegetation, site features and improvements, structures, and utilities specified herein and/or on submitted drawings. Removal or destruction of existing plantings is prohibited unless specifically authorized by the owner, and with permit as

II. Applicable Standards A. American National Standards for Tree Care Operations, ANSI A300. American National Standards Institute, 11 West 42nd Street, New York, N.Y. 10036.

B. American Standard for Nursery Stock, ANSI Z60.1. American Nursery and Landscape Association, 1250 Eye Street. NW, Suite 500, Washington, D.C. 20005.

C.Hortus Third, The Staff of the L.H. Bailey Hortorium. 1976. MacMillan Publishing Co., New York. D.Florida Department of Agriculture "Grades and Standards for Nursery Plants", most recent addition.

required by associated federal, state and local government agencies.

E. National Arborist Association- Pruning Standards for Shade Trees F. All standards shall include the latest additions and amendments as of the date of advertisement for bids

III. Qualifications A.Landscape planting and related work shall be performed by a firm with a minimum of five years experience specializing in this type of work. All contractors and their

sub-contractors who will be performing any landscape work included in this section of the specification shall be approved by the landscape architect B. Landscape Contractor shall be licensed and shall carry any necessary insurance and shall protect the Landscape Architect and Owner against all liabilities, claims or demands for injuries or damage to any person or property growing out of the performance of the work under this contract. All workers shall be covered by Workman's

Compensation Insurance. IV. Requirements of Regulatory Agencies

A. Certificates of inspection shall accompany the invoice for each shipment of plants as may be required by law for transportation. File certificates with the landscape architect prior to acceptance of the material. Inspection by federal or state authorities at place of growth does not preclude rejection of the plants at the site.

A.Manufacturer's Data: Submit copies of the manufacturer's and/or source data for all materials specified, including soils, soil amendments and fertilizer materials. Comply

with regulations applicable to landscape materials. B. Samples: Submit samples of all topsoil, soil mixes, mulches, and organic materials. Samples shall weigh 1 kg (2 lb) and be packaged in plastic bags. Samples shall be

typical of the lot of material to be delivered to the site and provide an accurate indication of color, texture, and organic makeup of the material. C.Nursery Sources: Submit a list of all nurseries that will supply plants, along with a list of the plants they will provide and the location of the nursery.

D. Soil Test: Submit soil test analysis report for each sample of topsoil and planting mix from a soil testing laboratory approved by the landscape architect.

USDA Designation Size in mm +2 mm 1-2 mm Very Course Sand Coarse Sand 0.5-1 mm Medium Sand 0.25-0.5 mm Fine Sand 0.1-0.25 mm Very fine sand 0.05-0.1 mm 0.002-0.05 mm smaller than 0.002

1. Provide a particle size analysis, including the following gradient of mineral content:

2. Provide a chemical analysis, including the following:

a. pH and buffer pH b. Percentage of organic content by oven-dried weight.

c. Nutrient levels by parts per million, including phosphorus, potassium magnesium, manganese, iron, zinc, and calcium. Nutrient test shall include the testing laboratory recommendations for supplemental additions to the soil based on the requirements of horticultural plants. d. Soluble salt by electrical conductivity of a 1:2, soil: water, sample measured in millimho per cm.

e. Cation exchange capacity (CEC). E. Material Testing: Submit the manufacturers particle size analysis, and the pH analysis and provide a description and source location for the content material of all organic

F. Maintenance Instructions: Prior to the end of maintenance period, Landscape Contractor shall furnish three copies of written maintenance instructions to the Landscape Architect for transmittal to the Owner for maintenance and care of installed plants through their full growing season.

Part 2. Materials

VI. Utility Verification A. The contractor shall contact the local utility companies for verification of the location of all underground utility lines in the area of the work. The contractor shall be responsible for all damage resulting from neglect or failure to comply with this requirement

A. Plants shall be true to species and variety specified and nursery-grown in accordance with good horticultural practices under climatic conditions similar to those in the locality of the project for at least two years. They shall have been freshly dug. 1. All plant names and descriptions shall be as defined in Hortus Third.

2. All plants shall be grown and harvested in accordance with the American Standard for Nursery Stock and Florida Department of Agriculture Grades and Standards for

3. Unless approved by the landscape architect, plants shall have been grown at a latitude not more than 325 km (200 miles) north or south of the latitude of the project

unless the provenance of the plant can be documented to be compatible with the latitude and cold hardiness zone of the planting location.

B. Unless specifically noted, all plants shall be exceptionally heavy, symmetrical, and so trained or favored in development and appearance as to be unquestionably and outstandingly superior in form, compactness, and symmetry. They shall be sound, healthy, vigorous, well branched, and densely foliated when in leaf; free of disease and insects, eggs, or larvae; and shall have healthy, well-developed root systems. They shall be free from physical damage or other conditions that would prevent vigorous

1. Trees with multiple leaders, unless specified, will be rejected. Trees with a damaged or crooked leader, bark abrasions, sunscald, disfiguring knots, insect damage, or cuts of limbs over 20 mm (3/4 in.) in diameter that are not completely closed will be rejected. C. Plants shall conform to the measurements specified, except that plants larger than those specified may be used if approved by the landscape architect. Use of larger plants

shall not increase the contract price. If larger plants are approved, the root ball shall be increased in proportion to the size of the plant. 1. Caliper measurements shall be taken on the trunk 150 mm (6 in.) above the natural ground line for trees up to and including 100 mm (4 in.) in caliper, and 300 mm (12 in.) above the natural ground line for trees over 100 mm (4 in.) in caliper. Height and spread dimensions specified refer to the main body of the plant and not from

branch tip to branch tip. Plants shall be measured when branches are in their normal position. If a range of sizes is given, no plant shall be less than the minimum size, and no less than 50 percent of the plants shall be as large as the maximum size specified. Measurements specified are minimum sizes acceptable after pruning, where pruning is required. Plants that meet measurements but do not possess a standard relationship between height and spread, according to the Florida Department of Agriculture Grades and Standards for Nursery Plants, shall be rejected.

D. Substitutions of plant materials will not be permitted unless authorized in writing by the landscape architect. If proof is submitted in writing that a plant specified is not obtainable, consideration will be given to the nearest available size or similar variety, with a corresponding adjustment of the contract price.

E. The plant schedule provided at the end of this section, or on the drawing, is for the contractor's information only, and no guarantee is expressed or implied that quantities

therein are correct or that the list is complete. The contractor shall ensure that all plant materials shown on the drawings are included in his or her bid. F. All plants shall be labeled by plant name. Labels shall be attached securely to all plants, bundles, and containers of plant materials when delivered. Plant labels shall be durable and legible, with information given in weather-resistant ink or embossed process lettering.

G. Selection and Tagging 1. Plants shall be subject to inspection for conformity to specification requirements and approval by the landscape architect at their place of growth and upon delivery.

Such approval shall not impair the right of inspection and rejection during progress of the work. 2. A written request for the inspection of plant material at their place of growth shall be submitted to the landscape architect at least ten calendar days prior to digging. This request shall state the place of growth and the quantity of plants to be inspected. The landscape architect may refuse inspection at this time if, in his or her judgment,

sufficient quantities of plants are not available for inspection or landscape architect deems inspection is not required. 3. All field grown deciduous trees shall be marked to indicate the trees north orientation in the nursery. Place a 1-in. diameter spot of white paint onto the north side of the tree trunk within the bottom 12 inches of the trunk.

H. Anti-Desiccants 1. Anti-desiccants, if specified, are to be applied to plants in full leaf immediately before digging or as required by the landscape architect. Anti-desiccants are to be

sprayed so that all leaves and branches are covered with a continuous protective film.

I. Balled and Burlapped (B&B) Plant Materials 1. Trees designated B&B shall be properly dug with firm, natural balls of soil retaining as many fibrous roots as possible, in sizes and shapes as specified in the Florida Department of Agriculture Grades and Standards for Nursery Plants. Balls shall be firmly wrapped with synthetic, natural, or treated burlap, and/or wire. All synthetic fabric should be removed from the rootball prior to planting. True biodegradable burlap can be left around the root ball. The root collar shall be apparent at surface of

ball. Trees with loose, broken, processed, or manufactured root balls will not be accepted, except with special written approval before planting. J. Container Plants 1. Plants grown in containers shall be of appropriate size for the container as specified in the most recent edition of the Florida Department of Agriculture Grades and

Standards for Nursery Plants and be free of circling roots on the exterior and interior of the root ball. 2. Container plants shall have been grown in the container long enough to have established roots throughout the growing medium.

K. Bareroot and Collected Plants

1. Plants designated as bareroot or collected plants shall conform to the American Standard for Nursery Stock.

Bareroot material shall not be dug or installed after bud break or before dormancy.

3. Collected plant material that has not been taken from active nursery operations shall be dug with a root ball spread at least 1/3 greater than nursery grown plants. When specified or approved, shall be in good health, free from disease, insect or weed infestation and shall not be planted before inspection and acceptance at the site. Testing may be required at the discretion of the Landscape Architect and/or the Owner and shall be provided at no additional cost.

L. Specimen Material: Plant material specified as specimens are to be approved by the Landscape Architect before being brought to the site. Unless otherwise noted on the drawings, these plants shall be Florida Fancy. M. Palms

1. Coconut Palms shall be grown from a certified seed. 2. All palm species except Sabal palmetto shall have roots adequately wrapped before transporting.

3. Sabal palms shall have a hurricane cut. Sabal palms shall be installed on site at the earliest opportunity in the construction process. All Sabal palms shall be from Palm Beach County or other sandy soils. All Sabal palms shall be Florida Fancy.

4. For booted trunk palms, trunks shall have clean intact boots firmly attached to the palm trunk. For slick trunk palms, trunk shall be clear and free from defect and scars. The Contractor shall treat all palms as required to prevent infestation by the palmetto weevil.

1. Sod shall be graded #1 or better. Sod shall be loam or muck grown with a firm, full texture and good root development. Sod shall be thick, healthy and free from defects and debris including but not limited to dead thatch, insects, fungus, diseases and contamination by weeds, other grass varieties or objectionable plant material. 2. Sod shall be sufficiently thick to insure a dense stand of live grass. Sod shall be live, fresh, and uninjured at the time of planting. Plant sod within 48 hours after

3. Sod area shall be all areas not otherwise identified and shall include the area beyond the property line to the edge of pavement and/or edge of water. O. Immediately after harvesting plants, protect from drying and damage until shipped and delivered to the planting site. Rootballs shall be checked regularly and

watered sufficiently to maintain root viability. P. Transportation and Storage of Plant Material

1. Branches shall be tied with rope or twine only, and in such a manner that no damage will occur to the bark or branches.

2. During transportation of plant material, the contractor shall exercise care to prevent injury and drying out of the trees. Should the roots be dried out, large branches broken, balls of earth broken or loosened, or areas of bark torn, the landscape architect may reject the injured tree(s) and order them replaced at no additional cost to the owner. All loads of plants shall be covered at all times with tarpaulin or canvas. Loads that are not protected will be rejected.

3. All bareroot stock sent from the storage facility shall be adequately covered with wet soil, sawdust, woodchips, moss, peat, straw, hay, or other acceptable

moisture-holding medium, and shall be covered with a tarpaulin or canvas. Loads that are not protected in the above manner may be rejected. 4. Plants must be protected at all times from sun or drying winds. Those that cannot be planted immediately on delivery shall be kept in the shade, well protected with soil, wet mulch, or other acceptable material, and kept well watered. Plants shall not remain unplanted any longer than three days after delivery. Plants shall not be bound with wire or rope at any time so as to damage the bark or break branches. Plants shall be lifted and handled with suitable support of the soil ball to avoid damaging it.

Q. Mechanized Tree Spade Requirements

Trees may be moved and planted with an approved mechanical tree spade. The tree spade shall move trees limited to the maximum size allowed for a similar B&B root-ball diameter according to the American Standard for Nursery Stock or the manufacturer's maximum size recommendation for the tree spade being used, whichever is smaller. The machine shall be approved by the landscape architect prior to use. Trees shall be planted at the designated locations in the manner shown in the plans and in accordance with applicable sections of the specifications. II Materials for Planting

A. Mulch: Except as otherwise specified, mulch shall be shredded Melaleuca mulch - grade "A". All Melaleuca mulch shall be made entirely from the wood and bark of the Melaleuca quinquinerva tree. It shall not contain more than 10% bark (by volume). Shreds and chips shall not be larger the 3/4" diameter and 11/2" in length. Mulch shall be free of weeds, seeds, and any other organic or inorganic material other than Melaleuca wood and bark. It shall not contain stones or other foreign material that will prevent its eventual decay. This shall be applied to all planted areas where indicated so that, after installation, the mulch thickness will not be less than 3". Submit

B. Peat: Shall be horticultural peat composed of not less than 60% decomposed organic matter by weight, on an oven dried basis. Peat shall be delivered to the site in a workable condition free from lumps.

C. Gravel Mulch: Use only where specifically indicated on the plans of the size and type shown. Unless otherwise specified it shall be water-worn, hard durable gravel, washed free of loam, sand, clay and other foreign substances. It shall be a minimum of 3" deep and shall be contained with Permaloc Design Edge or other approved gravel stop. It shall be a maximum of 1 1/2", a minimum of 3/4" and of a readily-available natural gravel color range. Provide geotextile filter fabric below aggregate rock. Submit sample for approval.

D. Root Barrier: Where specified, root barriers shall be installed on all tree and palm material in accordance with the root barrier detail provided within the plan drawings. Root barriers shall comply with all requirements of the municipality within which they are located as well as with any utility holder requirements of any affected utilities. In the event that conflicting requirements exist between the root barrier detail provided within the plan documents and the municipality/utility holder requirements, the more stringent of the requirements shall be applicable.

E. Planter Edging: Use only where specifically indicated on plans. Edging shall be Permaloc Design Edging in black. Alternate edging may be utilized with prior approval of Landscape Architec

F. Anti-desiccant: shall be an emulsion specifically manufactured for agricultural use, which provides a protective film over plant surfaces. Anti-desiccants shall be delivered in containers of the manufacturer and shall be mixed according to the manufacturer's directions. Submit manufacturer literature for approval.

III. Materials for Soil Amendment A. Pine Bark: Horticultural-grade milled pine bark, with 80 percent of the material by volume sized between 0.1 and 15.0 mm.

1. Pine bark shall be aged sufficiently to break down all woody material. Pine bark shall be screened.

2. pH shall range between 4 and 7.0. 3. Submit manufacturer literature for approval.

B. Organic Matter: Leaf matter and yard waste composted sufficiently to break down all woody fibers, seeds, and leaf structures, and free of toxic and nonorganic matter. Organic matter shall be commercially prepared compost. Submit 0.5 kg (1 lb) sample and suppliers literature for approval.

C. Course Sand: Course concrete sand, ASTM C-33 Fine Aggregate, with a Fines Modulus Index of 2.75 or greater.

1. Sands shall be clean, sharp, natural sands free of limestone, shale and slate particles

2. Provide the following particle size distribution: Percentage Passing 3/8 in (9.5 mm) 100 No. 4 (4.75 mm) 95-100

No. 8 (2.36 mm) 80-100 50-85 No. 16 (1.18 mm) No. 30 (0.60 mm) 25-60 10-30 No. 50 (0.30 mm) No. 100 (0.15 mm)

D. Lime: shall be ground, palletized, or pulverized lime manufactured to meet agricultural standards and contain a maximum of 60 percent oxide (i.e. calcium oxide plus magnesium oxide). Submit manufacturer literature for approval.

E. Sulfur: shall be flowers of sulfur, pelletized or granular sulfur, or iron sulfate. Submit manufacturer literature for approval.

F. Fertilizer: Agricultural fertilizer of a formula indicated by the soil test. Fertilizers shall be organic, slow-release compositions whenever applicable. Submit manufacturer literature for approval.

I. Excavation of Planted Areas

place soils on wet subgrade.

Coarse Sand

IV. Planting Mix A. Planting Mix

1. Planting Mix for Trees, Shrubs, Groundcovers and vines: Check with landscape architect for appropriate mixture.

2. Planting Mix for Palms: Mixture of course sand and peat mixed to the following proportion: Component Percent by Volume

75%

B. Planting mix shall be thoroughly mixed, screened, and shredded. C. Prior to beginning the mixing process, submit a 1-kg (2-lb) sample of the proposed mix with soil test results that indicate the mix ratio and the results achieved.

D. During the mixing process but prior to installing the mix, submit a 1-kg (2-lb) sample for each 200 cubic meters (250 cubic yards) of planting mix, taken randomly from the finished soil mix, with soil test results for approval. In the event that the test results do not meet the required particle size distribution, remix and resubmit a revised planting

E. Make all amendments of lime/sulfur and fertilizer indicated by the soil test results at the time of mixing. F. All mixing shall take place in the contractors yard, using commercial mixing equipment sufficient to thoroughly mix all components uniformly

G. Protect the planting mix from erosion prior to installation.

A. Locations for plants and/or outlines of areas to be planted are to be staked out at the site. Locate and mark all subsurface utility lines. Approval of the stakeout by the landscape architect is required before excavation begins.

Part 3. Execution

B. Tree, shrub, and groundcover beds are to be excavated to the depth and widths indicated on the landscape plan detail drawings. If the planting area under any tree is initially dug too deep, the soil added to bring it up to the correct level should be thoroughly tamped.

1. The sides of the excavation of all planting areas shall be sloped at a 45 degrees. The bottom of all beds shall slope parallel to the proposed grades or toward any subsurface drain lines within the planting bed. The bottom of the planting bed directly under any tree shall be horizontal such that the tree sits plumb. 2. Maintain all required angles of repose of the adjacent materials as shown on the drawings. Do not excavate compacted subgrades of adjacent pavement or structures. VIII. Mulching 3. Subgrade soils shall be separated from the topsoil, removed from the area, and not used as backfill in any planted or lawn area. Excavations shall not be left

uncovered or unprotected overnight. C. For trees and shrubs planted in individual holes in areas of good soil that is to remain in place and/or to receive amendment in the top 150-mm (6 in.) layer, excavate the hole to the depth of the root ball and to widths shown on the drawing. Slope the sides of the excavation at a 45 degree angle up and away from the bottom of the

1. In areas of slowly draining soils, the root ball may be set up to 75 mm (3 in.) or 1/8 of the depth of the root ball above the adjacent soil level. 2. Save the existing soil to be used as backfill around the tree.

3. On steep slopes, the depth of the excavation shall be measured at the center of the hole and the excavation dug as shown on the drawings. D. Detrimental soil conditions: The landscape architect is to be notified, in writing, of soil conditions encountered, including poor drainage, that the contractor considers detrimental to the growth of plant material. When detrimental conditions are uncovered, planting shall be discontinued until instructions to resolve the conditions are received from the landscape architect

E. Obstructions: If rock, underground construction work, utilities, tree roots, or other obstructions are encountered in the excavation of planting areas, alternate locations for any planting shall be determined by the landscape architect. II. Installation of Planting Mix

A. Prior to the installation of the planting mix, install subsurface drains, irrigation main lines, lateral lines, and irrigation risers shown on the drawings. B. The landscape architect shall review the preparation of subgrades prior to the installation of planting mix. C. Do not proceed with the installation of planting mix until all utility work in the area has been installed.

metal, masonry work, and other items as directed during the progress of the work. 1. Clean up any soil or dirt spilled on any paved surface at the end of each working day. 2. Any damage to the paving or architectural work caused by the soils installation contractor shall be repaired by the general contractor at the soils installation

D. Protect adjacent walls, walks, and utilities from damage or staining by the soil. Use 12-mm (1/2 in.) plywood and/or plastic sheeting as directed to cover existing concrete,

contractors expense. E. Till the subsoil into the bottom layer of topsoil or planting mix.

1. Loosen the soil of the subgrade to a depth of 50 to 75 mm (2 to 3 in.) with a rototiller or other suitable device. 2. Spread a layer of the specified topsoil or planting mix 50 mm (2 in.) deep over the subgrade. Thoroughly till the planting mix and the subgrade together. 3. Immediately install the remaining topsoil or planting mix in accordance with the following specifications. Protect the tilled area from traffic. DO NOT allow the tilled

subgrade to become compacted. 4. In the event that the tilled area becomes compacted, till the area again prior to installing the planting mix. F. Install the remaining topsoil or planting mix in 200- to 250-mm (8- to 10-in.) lifts to the depths and shown on the drawing details. The depths and grades shown on the drawings are the final grades after soil settlement and shrinkage of the organic material. The contractor shall install the soil at a higher level to anticipate this reduction of

soil volume, depending on predicted settling properties for each type of soil. 1. Phase the installation of the soil such that equipment does not have to travel over already-installed topsoil or planting mixes.

2. Compact each lift sufficiently to reduce settling but not enough to prevent the movement of water and feeder roots through the soil. The soil in each lift should feel firm

to the foot in all areas and make only slight heel prints. Overcompaction shall be determined by the following field percolation test. a. Dig a hole 250 mm (10 in.) in diameter and 250 mm (10 in.) deep.

b. Fill the hole with water and let it drain completely. Immediately refill the hole with water, and measure the rate of fall in the water level. c. In the event that the water drains at a rate less than 25 mm (1 in.) per hour, till the soil to a depth required to break the overcompaction. d. The landscape architect shall determine the need for, and the number and location of percolation tests based on observed field conditions of the soil.

4. Provide adequate equipment to achieve consistent and uniform compaction of the soils. Use the smallest equipment that can reasonably perform the task of spreading and compaction. 5. Add lime, sulfur, fertilizer, and other amendments during soil installation. Spread the amendments over the top layer of soil and till into the top 100 mm (4 in.) of soil. Soil

3. Maintain moisture conditions within the soils during installation to allow for satisfactory compaction. Suspend installation operations if the soil becomes wet. Do not

amendments may be added at the same time that organic matter, when required, is added to the top layer of soil. 6. Protect soil from overcompaction after placement. An area that becomes overcompacted shall be tilled to a depth of 125 mm (6 in.). Uneven or settled areas shall be filled and regraded.

III. Fine Grading

A.It shall be the responsibility of the Contractor to finish grade (min. 6" below adjacent F.F.E.). Finish grades in planting areas shall be one inch lower than adjacent paving and are to include 3" of mulching. New earthwork shall blend smoothly into the existing earthwork, and grades shall pitch evenly between spot grades. All planted areas

must pitch to drain at a minimum of 1/4" per foot. Any discrepancies not allowing this to occur shall be reported to the Landscape Architect prior to continuing work. B. Fill all dips and remove any bumps in the overall plane of the slope.

1. The tolerance for dips and bumps in lawn areas shall be a 12-mm (1/2 in.) deviation from the plane in 3,000 mm (10 ft). 2. The tolerance for dips and bumps in shrub planting areas shall be a 25-mm (1 in.) deviation from the plane in 3,000 mm (10 ft).

3. All fine grading shall be inspected and approved by the landscape architect prior to planting, mulching, sodding, or seeding. C.Berming shall not be placed within 10' of any existing tree nor will it be allowed to encroach upon any utility, drainage, or maintenance easement. Berming shall not impede or obstruct any necessary swales needed to drain other areas for the property.

IV. Planting Operations

A.Plants shall be set on flat-tamped or unexcavated pads at the same relationship to finished grade as they were to the ground from which they were dug, unless otherwise noted on the drawings. Plants must be set plumb and braced in position until topsoil or planting mix has been placed and tamped around the base of the root ball. Improper compacting of the soil around the root ball may result in the tree settling or leaning. Plants shall be set so that they will be at the same depth and so that the root ball does not shift or move laterally one year later.

1. Determine the elevation of the root flare and ensure that it is planted at grade. This may require that the tree be set higher than the grade in the nursery. 2. If the root flare is less than 50 mm (2 in.) below the soil level of the root ball, plant the tree the appropriate level above the grade to set the flare even with the grade. If the

flare is more than 50 mm (2 in) at the center of the root ball the tree shall be rejected. B. Lift plants only from the bottom of the root balls or with belts or lifting harnesses of sufficient width not to damage the root balls. Do not lift trees by their trunk or use the trunk as a lever in positioning or moving the tree in the planting area.

C.Remove plastic, paper, or fiber pots from containerized plant material. Pull roots out of the root mat. Loosen the potting medium and shake away from the root mat. Immediately after removing the container, install the plant such that the roots do not dry out. Pack planting mix around the exposed roots while planting.

D. The roots of bare-root trees shall be pruned at the time of planting to remove damaged or undesirable roots (those likely to become a detriment to future growth of the root system). Bare-root trees shall have the roots spread to approximate the natural position of the roots and shall be centered in the planting pit. The planting-soil backfill shall be worked firmly into and around the roots, with care taken to fill in completely with no air pockets.

E. Cut ropes or strings from the top of shrub root balls and trees smaller than 3 in. caliper after plant has been set. Remove burlap or cloth wrapping and any wire baskets from around top half of balls. Do not turn under and bury portions of burlap at top of ball.

1. Do not immediately remove the ropes and burlap from trees larger than 3 in. caliper. Return to each tree three months after planting and cut all ropes around the trunks and tops of the root balls of these trees.

2. Completely remove any waterproof or water-repellant strings or wrappings from the root ball and trunk before backfilling.

F. Set balled and burlapped trees in the hole with the north marker facing north unless otherwise approved by the landscape architect.

G.Place native soil, topsoil, or planting mix into the area around the tree, tamping lightly to reduce settlement. 1. For plants planted in individual holes in existing soil, add any required soil amendments to the soils, as the material is being backfilled around the plant. Ensure that the amendments are thoroughly mixed into the backfill.

2. For plants planted in large beds of prepared soil, add soil amendments during the soil installation process.

3. Ensure that the backfill immediately around the base of the root ball is tamped with foot pressure sufficient to prevent the root ball from shifting or leaning. H. Solid sod shall be laid with closely abutting joints with a tamped or rolled, even surface. Stagger strips to offset joints in adjacent courses. Bring the sod edge in a neat, clean manner to the edge of all paving and shrub areas. Sod along slopes shall be pegged to hold sod in place along slopes or banks a wood peg acceptable to the Landscape Architect shall be used at no additional cost to the Owner. If, in the opinion of the Landscape Architect, top-dressing is necessary after rolling, clean sand will

be evenly applied over the entire surface and thoroughly washed in without additional charge. I. Thoroughly water all plants immediately after planting. Apply water by hose directly to the root ball and the adjacent soil.

J. Remove all tags, labels, strings, etc. from all plants.

K. Remove any excess soil, debris, and planting material from the job site at the end of each workday.

L. Form watering saucers 100 mm (4 in.) high immediately outside the area of the root ball of each tree as indicated on the drawings.

V. Relocation of Existing Material: A. Landscape Contractor shall root prune trees which are to be relocated in accordance with approved horticultural practices and the following procedures.

2. Selectively trim the canopy removing dead limbs, cross branching over crowned areas, and lower undesirable limbs. Fertilize and water trees before pruning.

3. Root prune 50% of the root system approximately 18"-2' deep (depending upon species and size). This is done by hand with sharp hand tools or a root pruning saw. The diameter of the root ball to be pruned is 8-12 inches per every one inch of diameter at breast height of the tree.

4. Back fill the existing soil with peat moss to stimulate new root growth of the pruned roots.

5. Water in thoroughly and treat with a mycorrhizae and a low nitrogen fertilizer (so not to burn the pruned roots). Brace trees if deemed necessary. 6. The root pruned tree should be watered every day (especially during warm months of the season), the equivalent of 5 gallons for every DBH of tree per day.

7. Root pruned trees should be let to stand for a minimum of 6 weeks for trees less than 8" DBH and as long as 3 months for larger specimens prior to transplanting. 8. For best results and survivorship, new root growth should be evident on root pruned trees prior to transplanting.

9. Upon transplanting, water should be applied every day as outlined in step 6 for at least one year.

. Staking and Guying A. The Contractor shall stake all trees and palms in accordance with the tree and palm staking details provided within the plan drawings. Alternate methods of guying or staking may be employed with the prior approval of the Landscape Architect.

B. The Contractor shall be responsible for the replacement or adjustment of all trees, palms or shrubs that fall or lean during the guarantee period. The Contractor shall be responsible for any damage caused by the falling or leaning of trees.

C.Stakes and guys shall be installed immediately upon approval or planting, and shall be removed in accordance with the staking details provide within the plan drawings. Any tree that is not stable at the end of the warranty period shall be rejected.

VII. Pruning

A.Plants shall not be heavily pruned at the time of planting. Pruning is required at planting time to correct defects in the tree structure, including removal of injured branches, waterspouts, suckers, and interfering branches. Healthy lower branches and interior small twigs should not be removed except as necessary to clear walks and roads. In no case should more than one-quarter of the branching structure be removed. Retain the normal or natural shape of the plant.

C.Pruning of large trees shall be done from a hydraulic man-lift such that it is not necessary to climb the tree.

A.All trees, palms, shrubs, and other plantings will be mulched with mulch previously approved by the landscape architect. The mulch shall be a minimum 3" thick layer over all tree, shrub and ground cover planting areas, unless otherwise specified. All mulch layers shall be of the specified thickness at the time of the final acceptance of the work. Mulch must not be placed within 3 inches of the trunks of trees, palms or shrubs.

B. Place mulch at least 3" in depth in a circle around all trees located in lawn areas. The diameter of the circle shall be 18" in diameter larger than the ball of the plant provided. Mulch must not be placed within 3 inches of the trunks of trees, palms or shrubs.

IX. Maintenance of Trees, Shrubs, and Vines A.Maintenance shall begin immediately after each plant is planted and continue until its acceptance has been confirmed by the landscape architect.

B. All pruning shall be completed using clean, sharp tools. All cuts shall be clean and smooth, with the bark intact with no rough edges or tears.

upright position, restoring of the planting saucer, and furnishing and applying such sprays or other materials as necessary to keep plantings free of insects and diseases and in vigorous condition C.Planting areas and plants shall be protected at all times against trespassing and damage of all kinds for the duration of the maintenance period. If a plant becomes damaged or injured, it shall be treated or replaced as directed by the landscape architect at no additional cost.

B. Maintenance shall consist of pruning, watering, cultivating, weeding, mulching, fertilizing, tightening and repairing guys and stakes, resetting plants to proper grades or

D. Watering: Contractor shall irrigate as required to maintain vigorous and healthy tree growth. Overwatering or flooding shall not be allowed. The contractor shall monitor, adjust, and use existing irrigation facilities, if available, and furnish any additional material, equipment, or water to ensure adequate irrigation. Root balls of all trees and large shrubs shall be spot watered using handheld hoses during the first four months after planting, as required to ensure adequate water within the root ball.

E. During periods of restricted water usage, all governmental regulations (permanent and temporary) shall be followed. The contractor may have to transport water from ponds or other sources, at no additional expense to the owner when irrigation systems are unavailable. F. Remove soil ridges from around watering basins prior to end of maintenance period, as directed by Landscape Architect

A. The landscape architect shall inspect all work for acceptance upon written request of the contractor. The request shall be received at least ten calendar days before the

anticipated date of inspection. B. Acceptance of plant material shall be for general conformance to specified size, character, and quality and shall not relieve the contractor of responsibility for full conformance to the contract documents, including correct species.

C.Upon completion and re-inspection of all repairs or renewals necessary in the judgment of the landscape architect, the landscape architect shall certify in writing that the

work has been accepted. XI. Acceptance in Part

A. Work may be accepted in parts when the landscape architect and contractor deem that practice to be in their mutual interest. Approval must be given in writing by the landscape architect to the contractor verifying that the work is to be completed in parts. Acceptance of work in parts shall not waive any other provision of this contract.

XII. Guarantee Period and Replacements

A. The guarantee period for trees and shrubs shall begin at the date of acceptance. B. The contractor shall guarantee all plant material to be in healthy and flourishing condition for a period of one year from the date of acceptance. C. When work is accepted in parts, the guarantee periods extend from each of the partial acceptances to the terminal date of the guarantee of the last acceptance. Thus, all

guarantee periods terminate at one time. D. The contractor shall replace, without cost, as soon as weather conditions permit, and within a specified planting period, all plants determined by the landscape architect to be dead or in an unacceptable condition during and at the end of the guarantee period. To be considered acceptable, plants shall be free of dead or dying branches and branch tips and shall bear foliage of normal density, size, and color. Replacements shall closely match adjacent specimens of the same species. Replacements shall be subject to all requirements stated in this specification.

E. The guarantee of all replacement plants shall extend for an additional period of one year from the date of their acceptance after replacement. In the event that a replacement plant is not acceptable during or at the end of said extended guarantee period, the landscape architect may elect subsequent replacement or credit for that

G.The contractor shall make periodic inspections, at no extra cost, during the guarantee period to determine what changes, if any, should be made in the maintenance program. If changes are recommended, they shall be submitted in writing to the landscape architect. Claims by the contractor that the owners maintenance practices or lack

F. At the end of the guarantee, the contractor shall reset grades that have settled below the proposed grades on the drawings.

XIII. Final Inspection and Final Acceptance At the end of the guarantee period and upon written request of the contractor, the landscape architect will inspect all guaranteed work for final acceptance. The request shall be received at least ten calendar days before the anticipated date for final inspection. Upon completion and re-inspection of all repairs or renewals necessary in the judgment of the landscape architect at that time, the landscape architect shall certify, in writing, that the project has received final acceptance.

of maintenance resulted in dead or dying plants will not be considered if such claims have not been documented by the contractor during the guarantee period.



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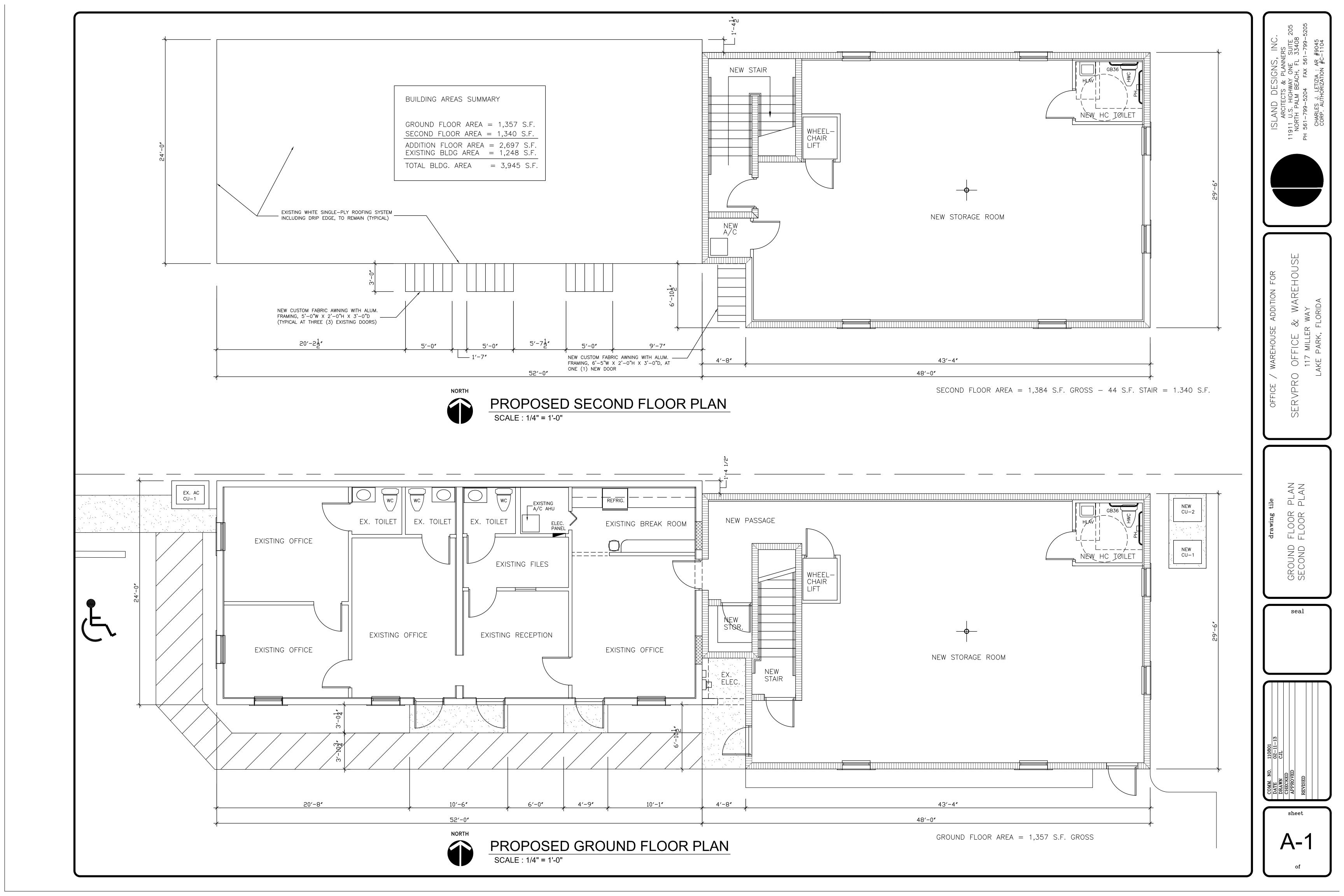
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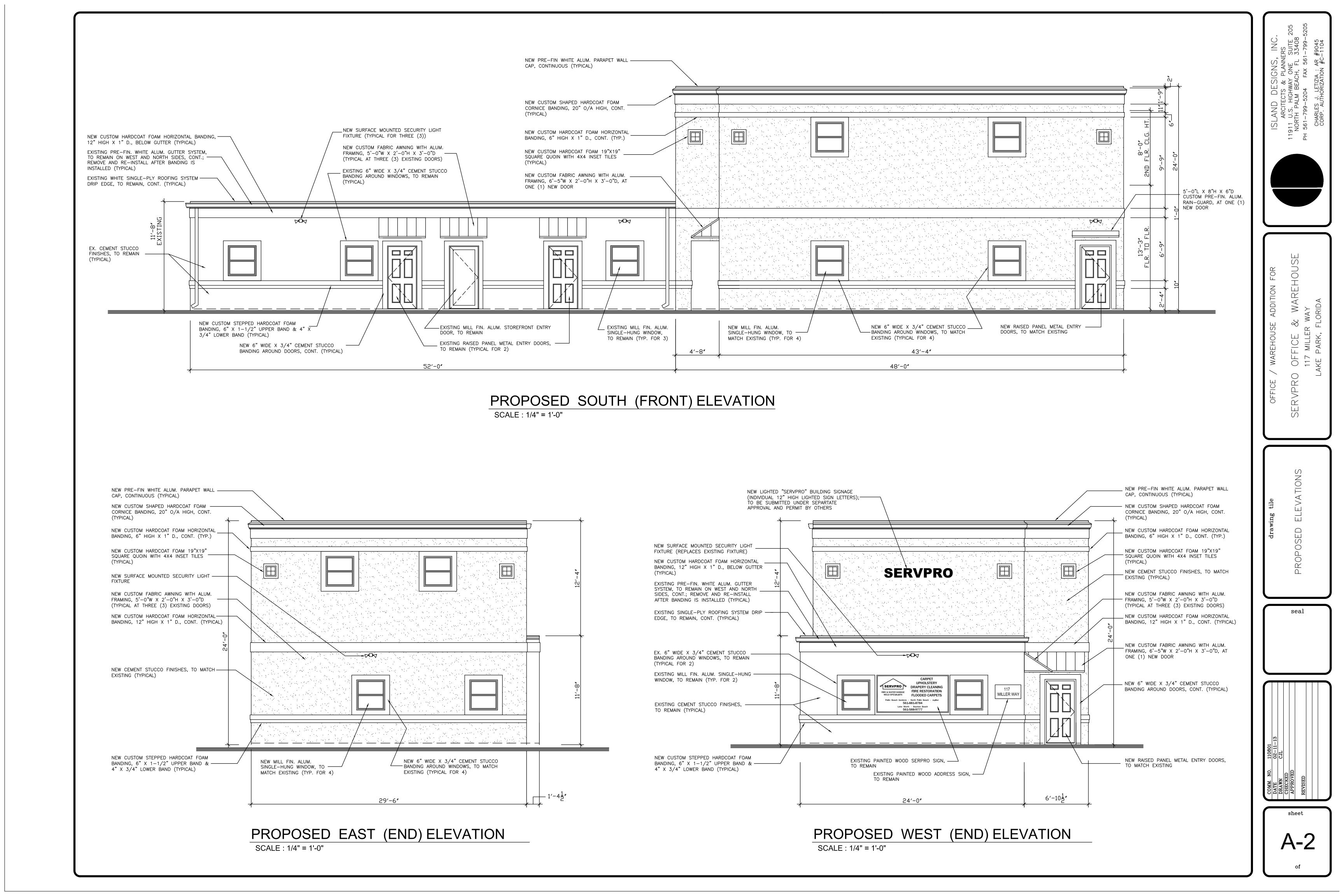
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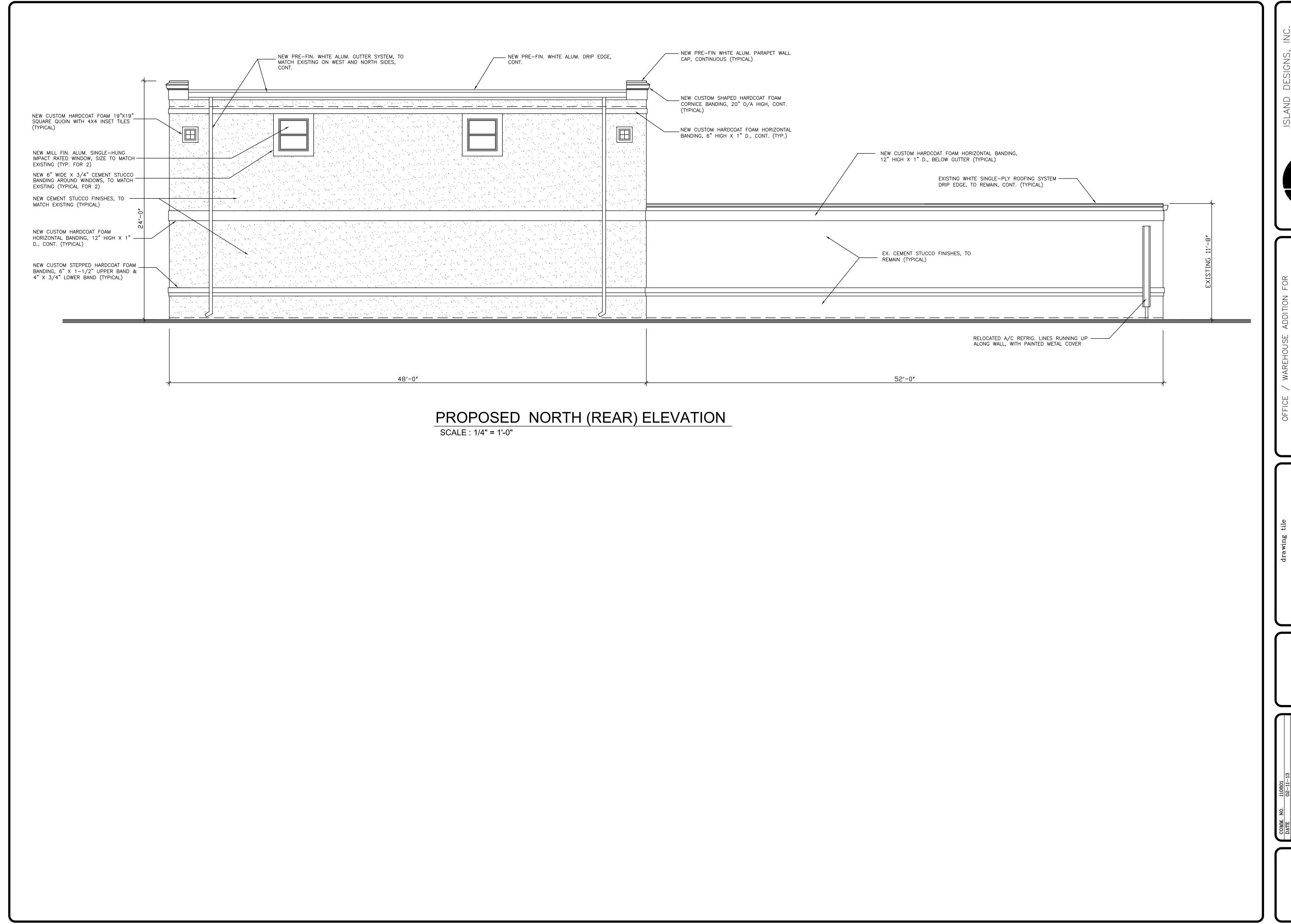
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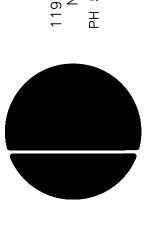
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CHARLES J. LETIZIA: AR #9045



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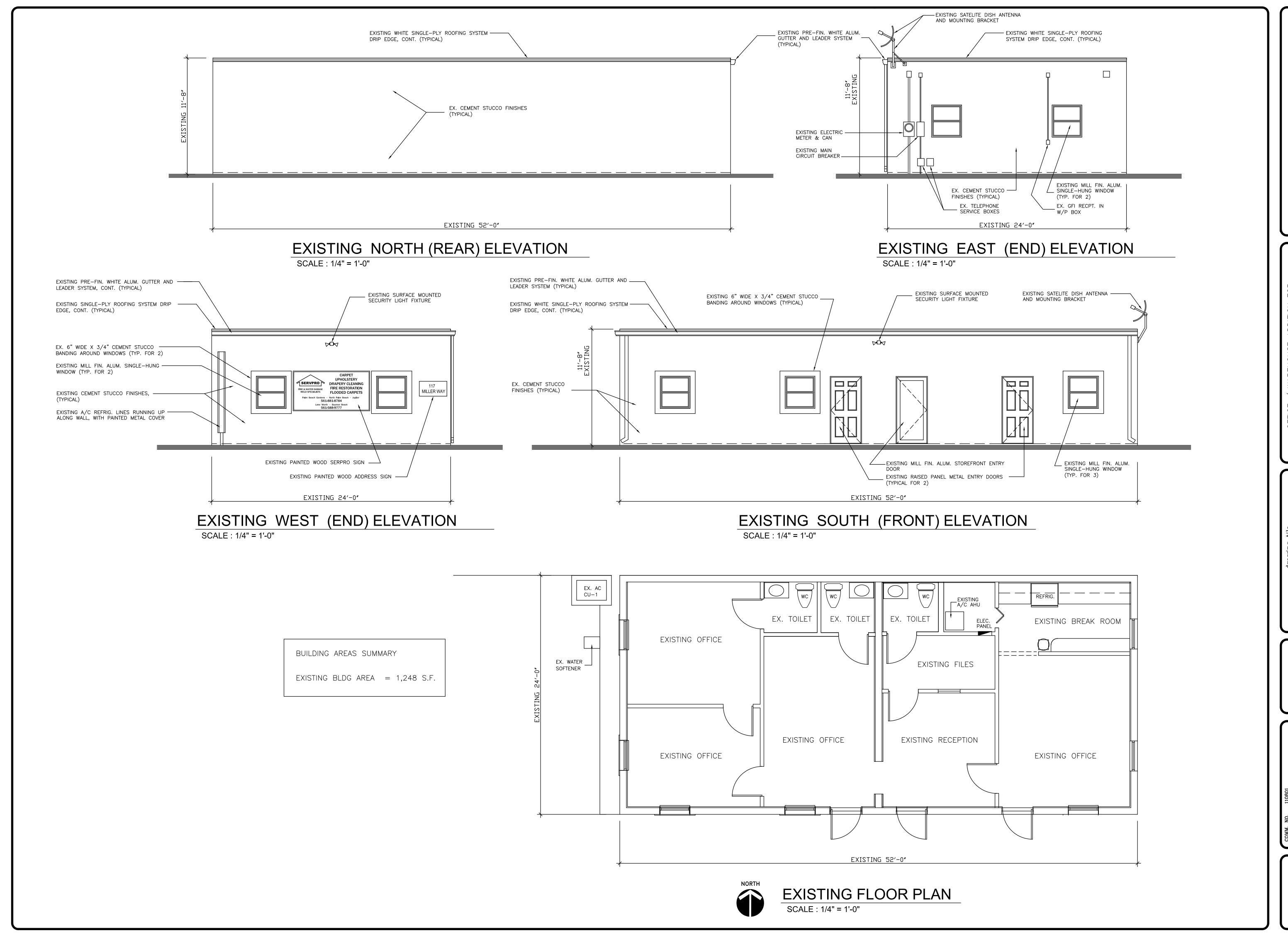
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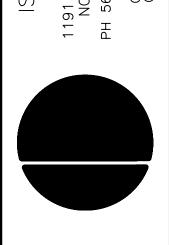
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ARCITECTS & PLANNERS
911 U.S. HIGHWAY ONE SUITE 205
NORTH PALM BEACH, FL 33408
561-799-5204 FAX 561-799-5205



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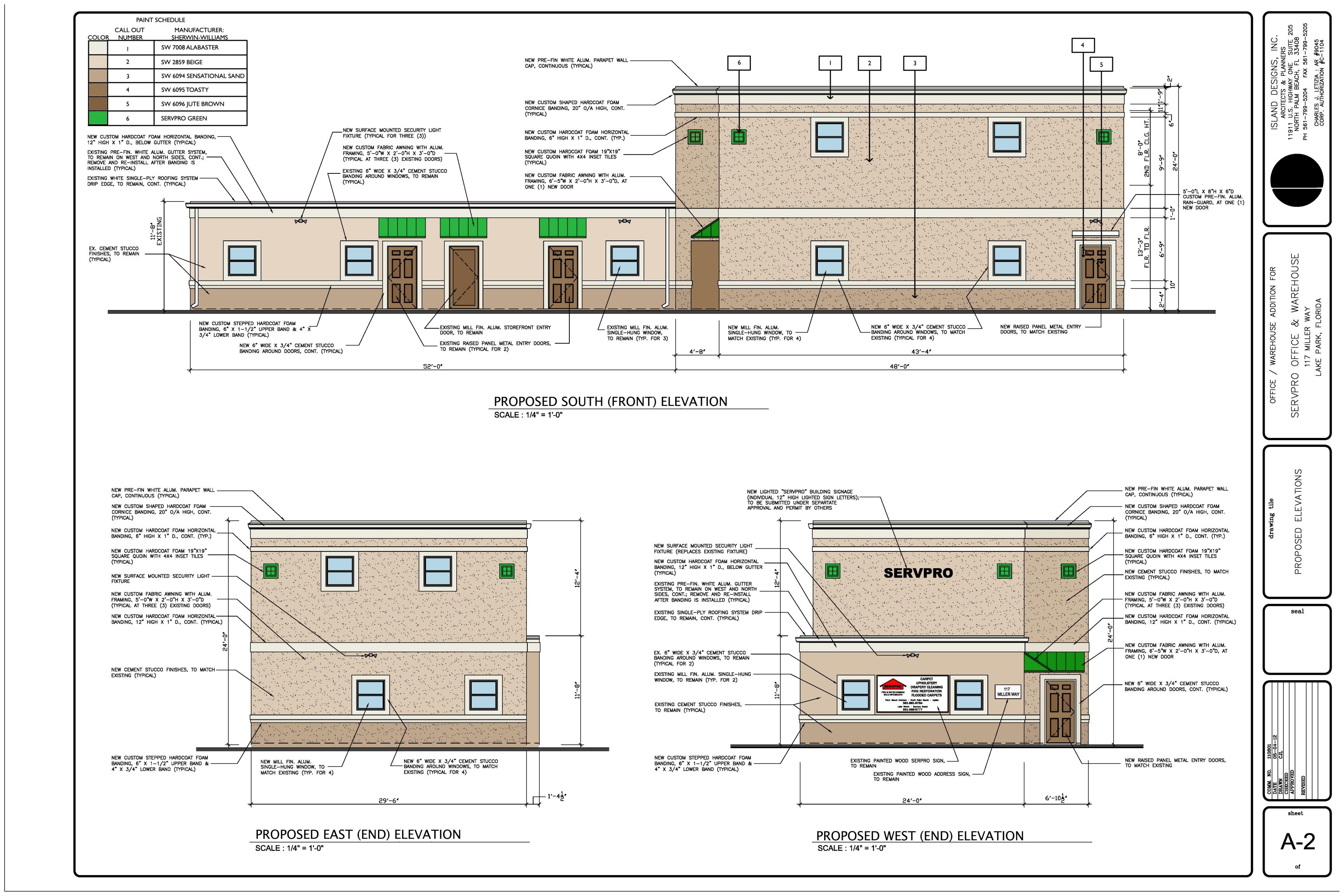
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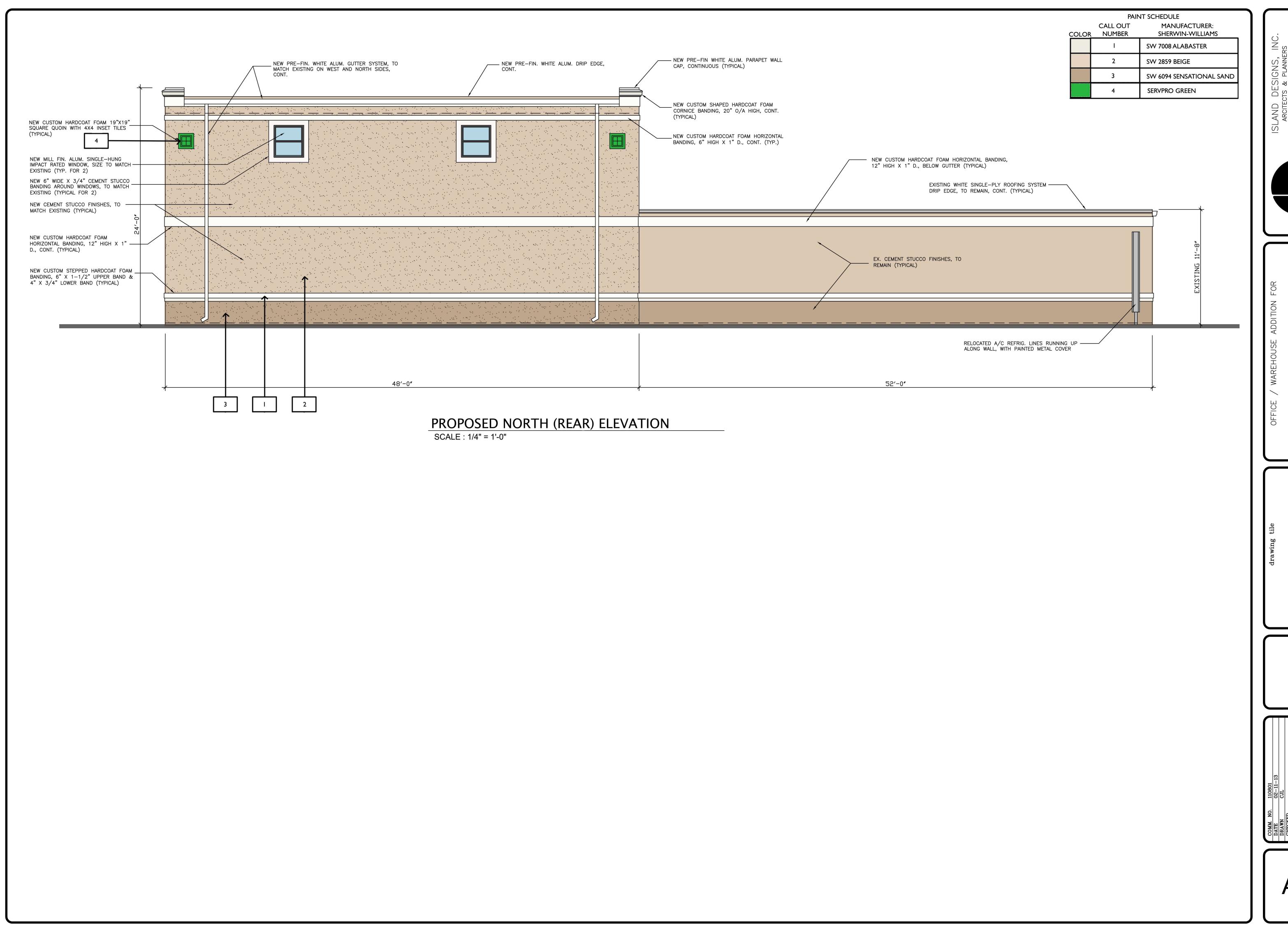
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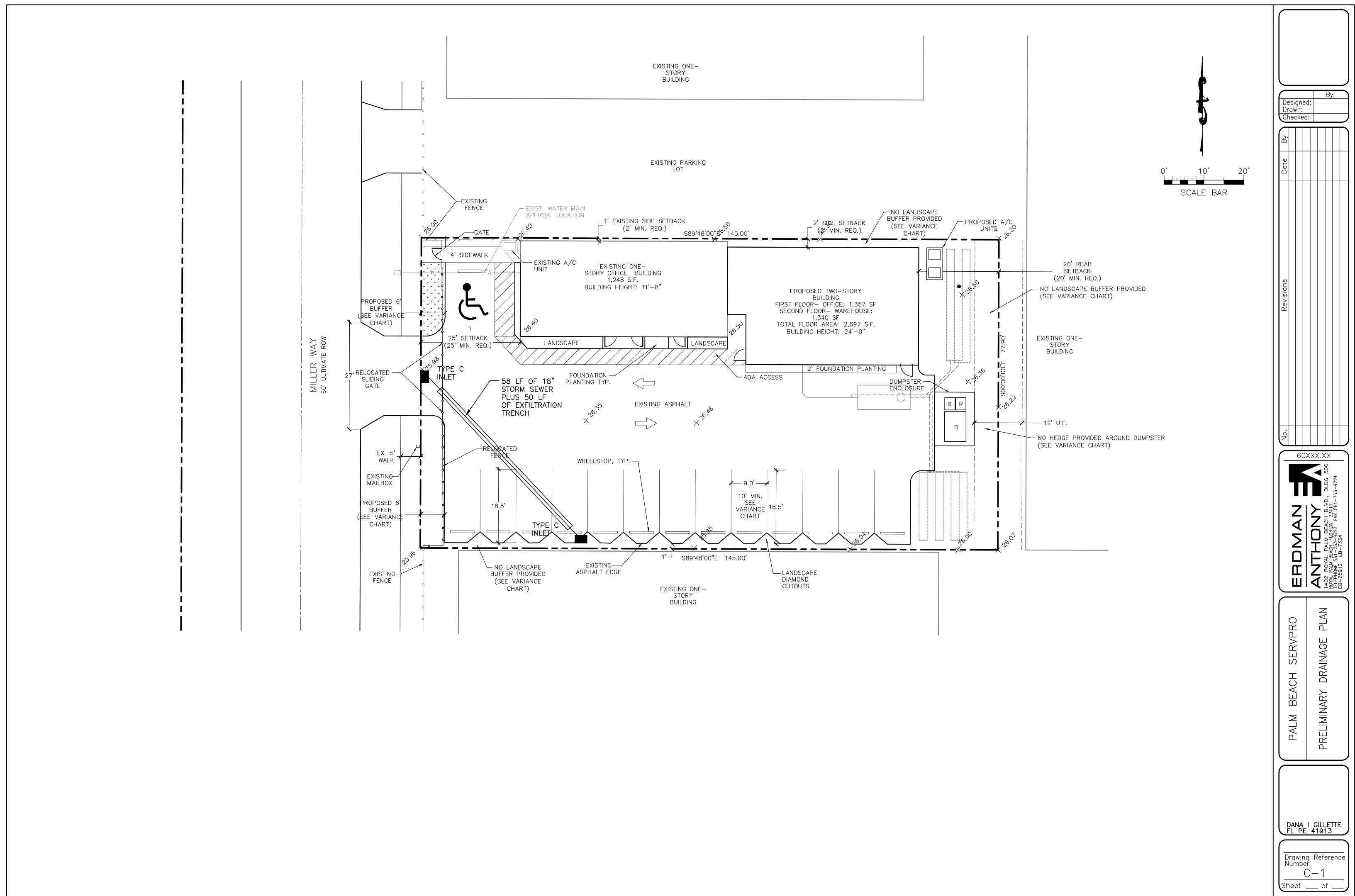


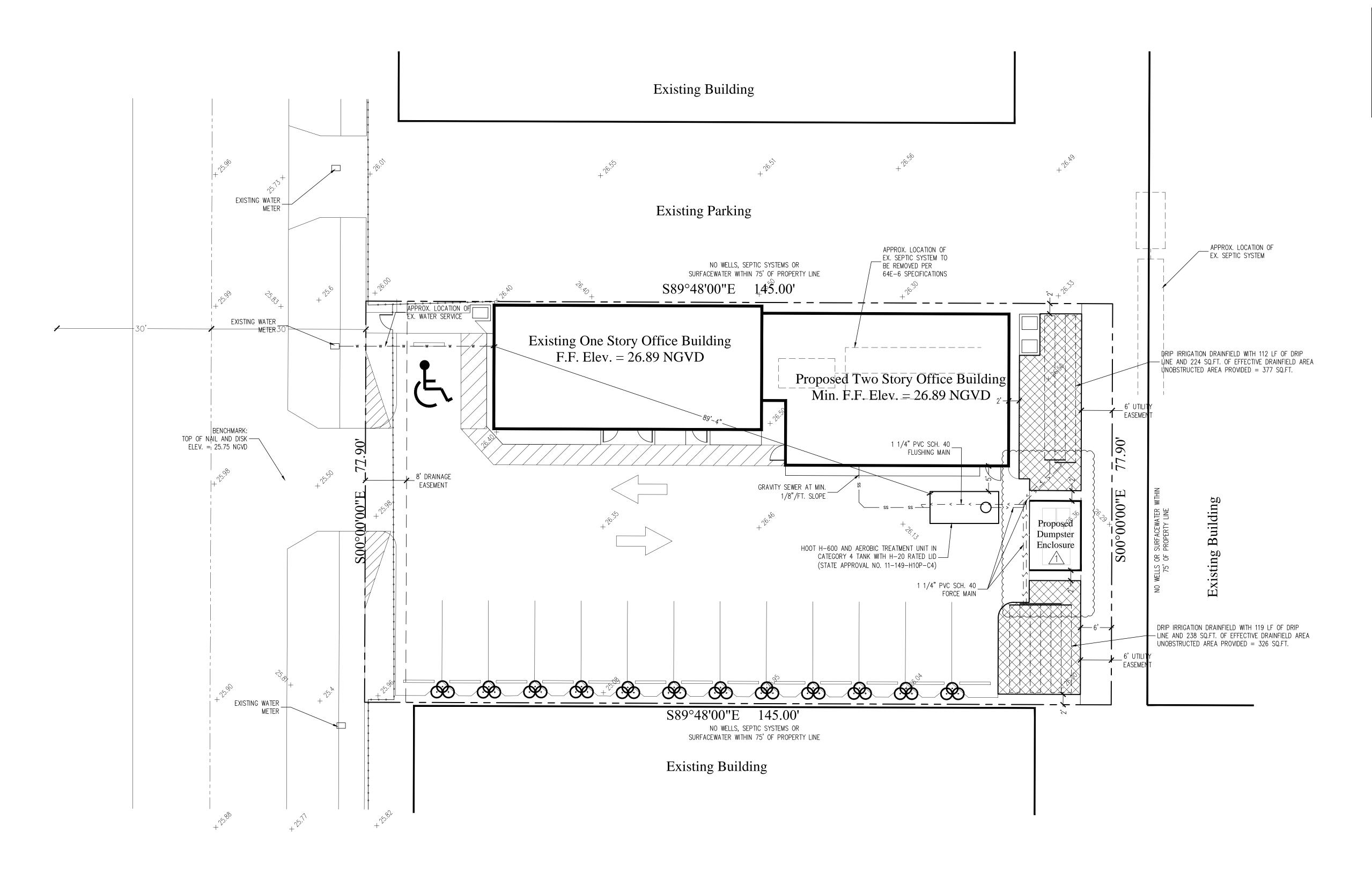


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CORP. AUTHORIZATION #C-1104

SE WAREHOUS ay OFFICE 117 MILLEI AKE PARK,

SER





48 HOURS BEFORE DIGGING CALL 1-800-432-4770 SUNSHINE STATE ONE CALL OF FLORIDA, INC. Contractor is responsible for obtaining location of existing utilities prior to commencement of construction activities.



Ser Beach

1 02/11/2013

Chad M. Gruber

FL P.E. No. 57466

Sheet No. SS-1

ADJUST SEPTIC SYSTEM CONFIGURATION

Sewage Disposal Calculations

N	otes:
1)	Removal of any existing septic system and installation of any
	proposed septic system shall be in accordance with the current specifications and standards of Chapter 64E-6 of the Florida
	Administrative Code and Chapter 381 of the Florida Statutes effective
	June 25, 2009.

- 2) Fill material used for septic system installation shall meet the requirements of the current specifications and standards of Chapter 64E-6 of the Florida Administrative Code and Chapter 381 of the Florida Statutes effective June 25, 2009.
- 3) Septic system drainfield area shall be sodded immediately after the drainfield has been covered.
- 4) Contractor to determine final amount of cover over septic tanks prior to tank installation. Final cover of 18" or less with the wet season water table below top of tank requires min. Category 3 tank. Final cover of 18" to 48" or a wet season water table above the top of tank requires min. Category 4 tank. Contact engineer immediately if amount of cover over tank will be greater than 48".

1,248 sq.ft. Existing commercial office building: Proposed additional commercial office building: 2,697 sq.ft. Total proposed office space:

Existing soil conditions are sandy with a wet season water table elevation greater than 24" below grade; Use a trench loading rate of 0.8 gpd/sq.ft. B. Estimated Daily Flow Calculations

Net Usable Lot Size: 0.26 ac.

A. <u>Project Information</u>

Office space at 15 gpd per 100 sq.ft. of office space 592 gpd Total Estimated Sewage Flow = 592 gpd

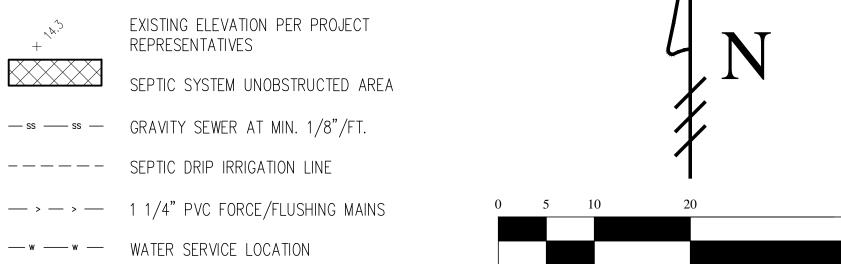
C. <u>Proposed Septic System Specifications</u>

Required Drainfield Area = 444 sq.ft.** Required Unobstructed Area = 666 sq.ft.** **Drainfield and unobstructed area have been reduced by 40% through the use of a Hoot H-600 AND treatment unit.

One (1) Hoot H-600 AND Aerobic Treatment Unit 222 lf of Netafim 08WRAM1-12V Bioline Dripperline

* These calculations are based on a site plan and evaluation provided by the applicant and are valid only for the conditions indicated on the site plan. If conditions are encountered that differ from what is indicated on the plan or evaluation, the engineer shall be notified immediately as a re-design may be necessary.

Legend

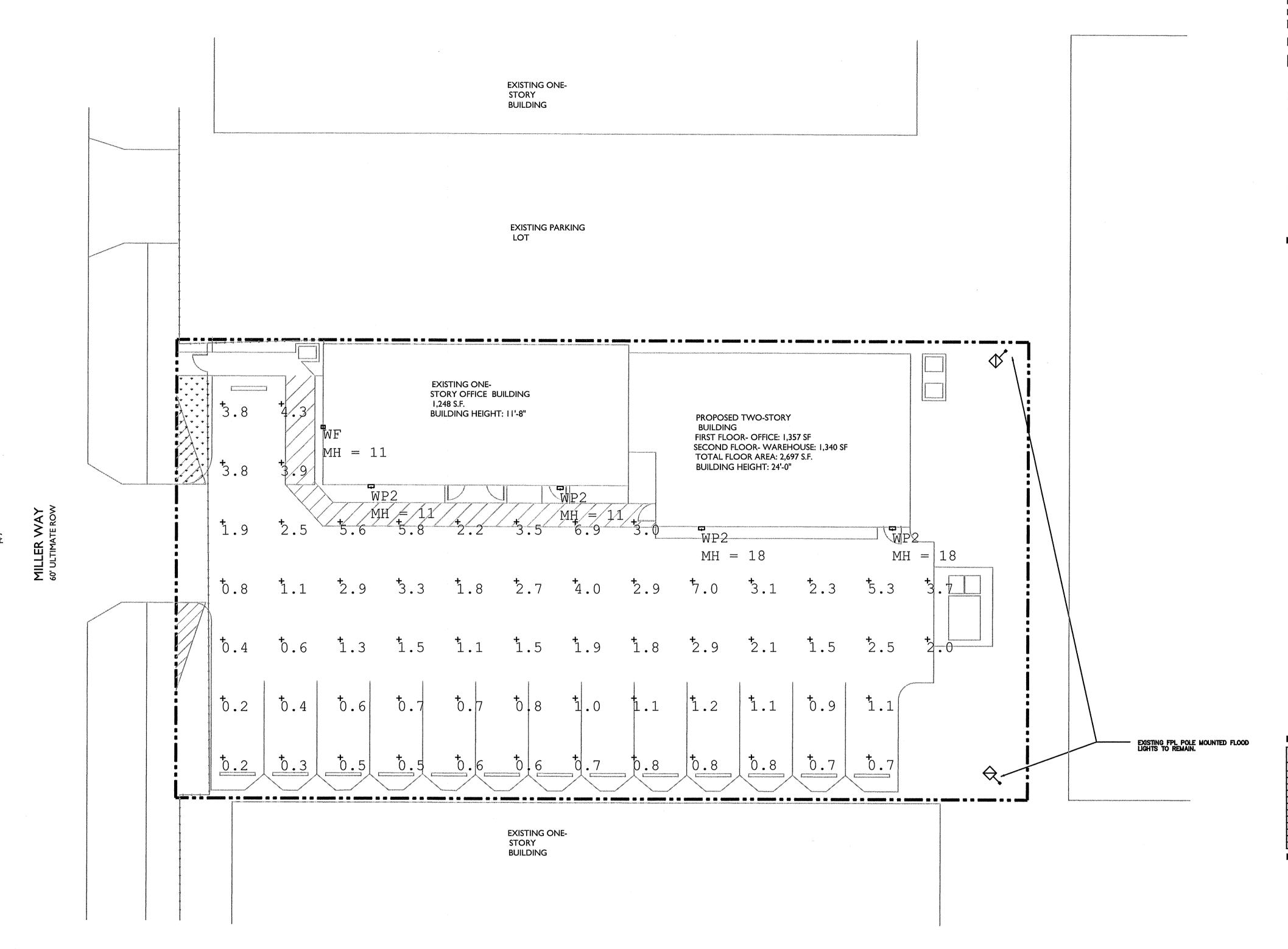


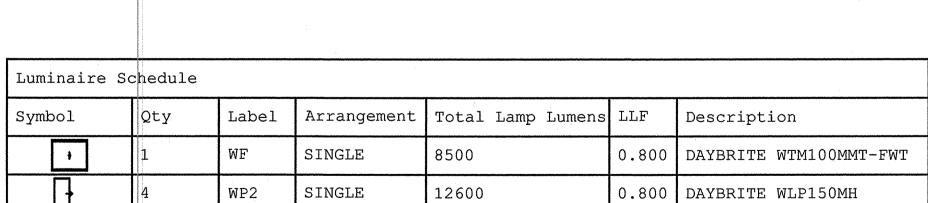
SOIL BORING LOCATION

Scale: 1" = 10'

Plan Background from Site Plan by Land Design South Received 2/11/13 © 2012 Gruber Consulting Engineers, Inc.

1 02/11/13 UPDATE PLAN BACKGROUND;





GENERAL NOTE

CONTAINING THE IES PHOTOMETRIC FILE FOR THE PROPOSED ALTERNATE/SUBSTITUTION MUST

DAYBRITE "WLP" SERIES

GARDCO "WTM" SERIES FULL CUT-OFF

STREET LIGHTING FOR ADJACENT STREETS TO BE PROVIDED BY UTILITY
COMPANY. UTILITY COMPANY TO PROVIDE A MINIMUM OF 0.5 FOOTCANDLES.
 SPECIFIC LIGHTING FIXTURES, SELECTED BY TYPE, PHOTOMETRIC PERFORMANCE,
LIGHTING PATTERN AND LUMEN OUTPUT WERE USED IN THE ILLUMINATION TO
PRODUCE THE REQUIRED EFFECTS AND ILLUMINATION. SUBSTITUTION OF THE
LIGHT FIXTURES WILL RESULT IN DIFFERENT ILLUMINATION COVERAGE AND

BE SUBMITTED TO KAMM CONSULTING ENGINEERS FOR EVALUATION.

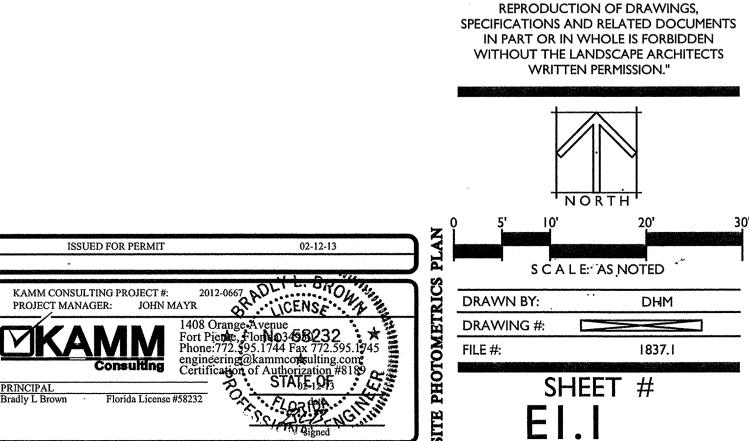
ANY ACCEPTABLE ALTERNATE/SUBSTITUTE MUST BE APPROVED IN WRITING PRIOR TO BID DATE.

FIXTURE "WP2"

FIXTURE "WF"

Calcul	Calculation Summary											
Label	Company of the control of the contro	CalcType	Units	Avg	Max	Min	Avg/Min	Max/Min				
SITE		Illuminance	Fc	2.04	7.0	0.2	10.20	35.00				

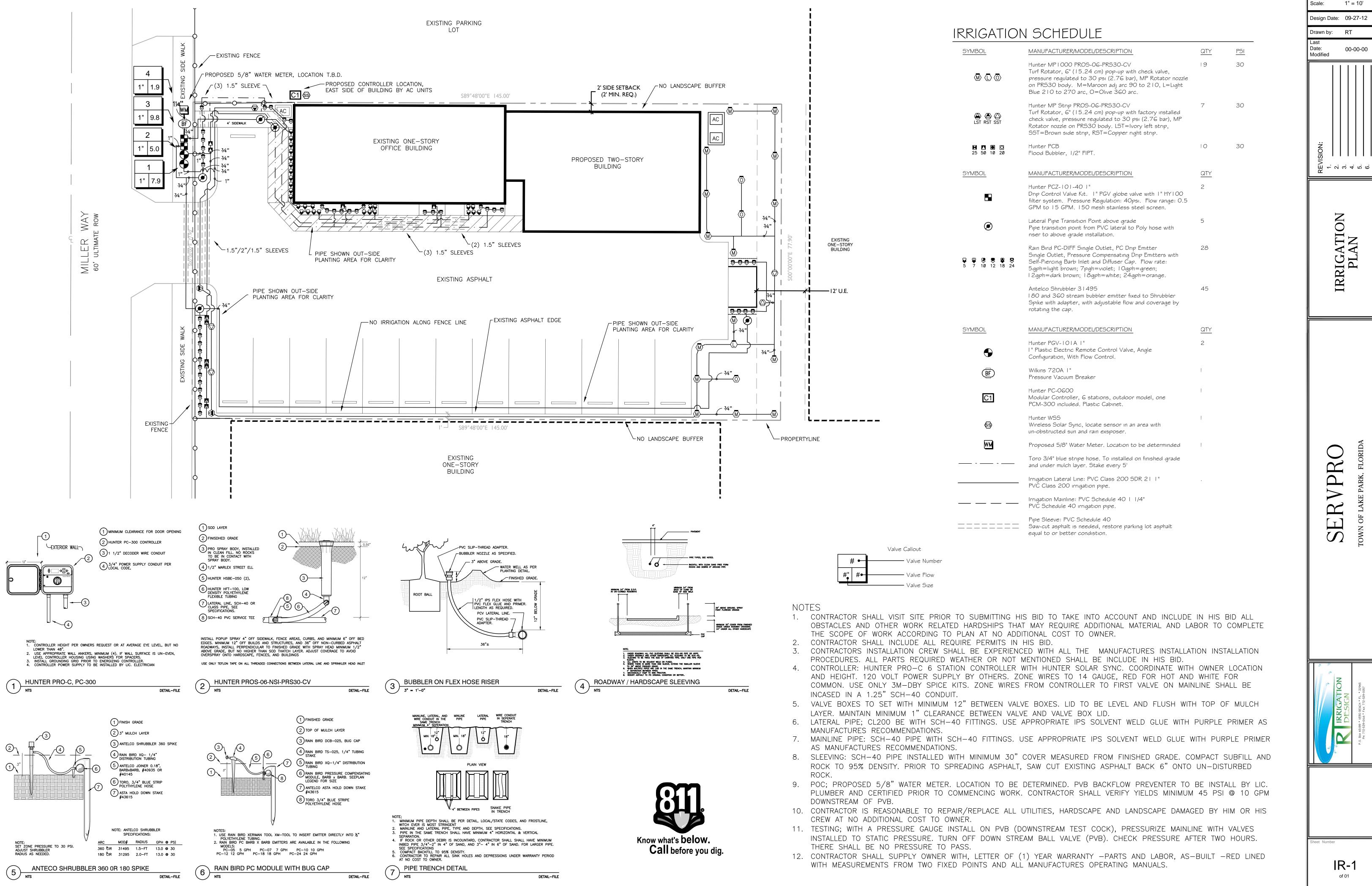




REVISION DATES

"ALL DRAWINGS, SPECIFICATIONS AND RELATED DOCUMENTS ARE THE COPYRIGHT PROPERTY OF THE LANDSCAPE ARCHITECT

AND MUST BE RETURNED UPON REQUEST.



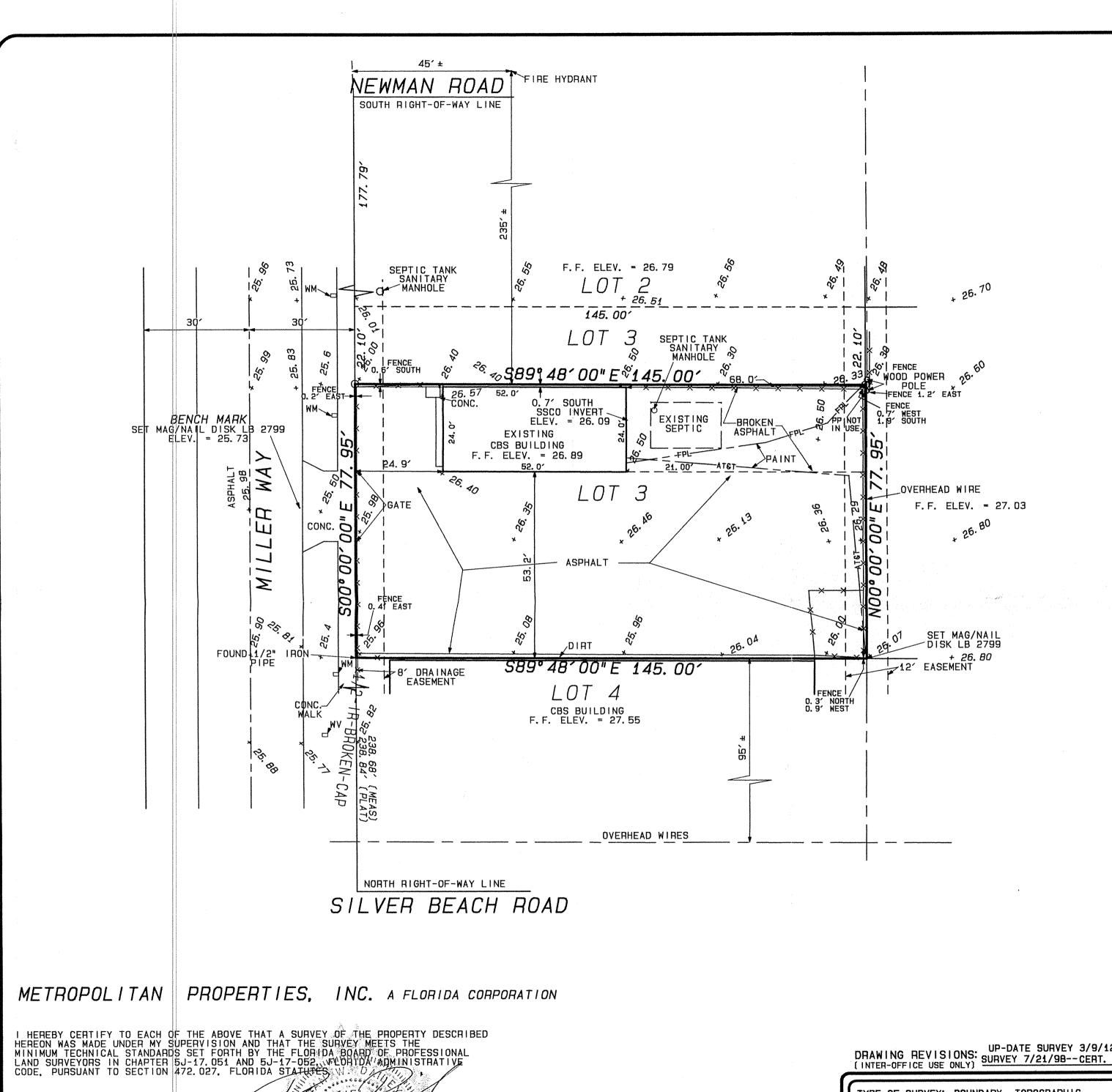
Design Date: 09-27-12 Orawn by: RT 00-00-00 Modified

1" = 10'

IRRIGATION PLAN

IR-1 of 01

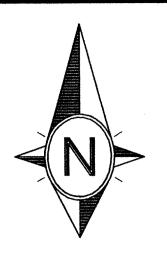
2012_0927-01



DAN W. DAILEY DAILEY AND ASSOCIATES, INC. FLORIDA LAND SURVEYOR NO. 2439

THE PROPERTY DESCRIBED HEREON IS AS FURNISHED AND NO SEARCH OF THE PUBLIC RECORDS OR DEVELOPMENT REGULATIONS HAS BEEN MADE BY THIS OFFICE THIS SURVEY IS NOT VALID UNLESS SEALED WITH AN EMBOSSED SURVEYOR'S SEALED.

MARCH 9. 2012 DATE OF FIELD SURVEY



ò 20 40 GRAPHIC SCALE IN FEET 1" = 20′

LEGEND

ZERO LOT LINE SIDE OF UNIT SET 5/8" IRON HOD/CAP LB 2799 O- POWER POLE & GUY CENTERLINE POINT OF CURVATURE P.C. POINT OF C COV. COVERED CONC. CONCRETE ELEV. ELEVATION F.F. FINISH FLOOR
FP&L FLORIDA POWER & LIGHT
P.O.C. POINT OF COMMENCEMENT
C.B.S. CONCRETE BLOCK STRUCTURE SSCO SANITARY SEWER CLEAN-OUT BST BELLSOUTH TELEPHONE CTV CABLE TELEVISION WM WATER METER WV WATER VALVE + 20.0 EXISTING ELEVATION

LEGAL DESCRIPTION

THE SOUTH 77.95 FEET OF LOT 3, BLOCK C.
OF TRI-CITY INDUSTRIAL PARK, ACCORDING TO
THE PLAT THEREOF, AS RECORDED IN PLAT BOOK
28, PAGES 100, OF THE PUBLIC RECORDS OF PALM
BEACH COUNTY, FLORIDA.

- SURVEYOR'S NOTES:

 1) UTILITIES SHOWN HEREON ARE VISIBLE ABOVE GROUND FEATURES. ADDITIONAL SUB-SURFACE UTILITIES OR STRUCTURES MAY EXIST.
- 2) I HAVE REVIEWED THE STATEWIDE LAND TITLE, INC., TITLE REPORT, FILE NO. 12-12456, DATED OCTOBER 30, 2012 AND FIND THAT ALL EASEMENTS AND SURVEY MATTERS CONTAINED THEREIN ARE SHOWN ON THIS SURVEY.
- 3) BUILDING TIES AND BUILDING DIMENSIONS SHOWN HEREON SHOULD NOT BE USED FOR THE PURPOSE OF DETERMINING THE PLACEMENT OF FUTURE IMPROVEMENTS.
- 4) ADDRESS: 117 MILLER WAY, LAKE PARK, FL 33403
- 5) PARCEL CONTAINING 11296 SQUARE FEET, MORE OR LESS.
- 6) PCN 36-43-42-20-07-003-0031

DRAWING REVISIONS: SURVEY 7/21/98--CERT. CHANGE 5/28/99--UPDATE & TOPO 9/20/99--PLOT PLAN 11/11/99--

TYPE OF SURVEY: BOUNDARY, TOPOGRAPHIC ELEVATION DATUM: N. G. V. D. 1929 FLOOD ZONE: "C" 120212 0005 B DATE 10/15/78 BASIS OF BEARING: WEST LINE OF LOT 3, BLOCK C

DAILEY AND ASSOCIATES, INC. SURVEYING & MAPPING 112 N. U.S. HIGHWAY No. 1 TEQUESTA, FLORIDA 33469 PHONE: (561) 746-8424

SCALE: 1" = 20' DRAWN BY: J. O'B., M. N. FIELD BOOK: LP/45-46 JOB No. 98-228-5

Discussion And Possible Action

TAB 8



Town of Lake Park Town Commission

Agenda Request Form

Meeting Date: March 6, 2013 Agenda Item No. Tab 8

Agenda Title: Proposed Reconfiguration of Town Hall Printers/Copiers/Scanners							
[] CONSENT AGENDA [X] DISCUSSION/POSSIBLE ACTION [] PRESENTATION/PROCLAMATION [] RESOLUTION [] PUBLIC HEARING [] ORDINANCE ON READING [] BID/RFP AWARD [] OTHER: Approved by Town Manager							
Originating Department: Finance	Annual Cost: \$ 15,824 Funding Source: Budgeted Acct. # Various [X] Finance	Attachments: Memorandum: Analysis of Proposals for Reconfiguration of Printers/Copiers/Scanners/ Fax Machines					
Advertised: Date: Paper: [X Not Required	All parties that have an interest in this agenda item must be notified of meeting date and time. The following box must be filled out to be on agenda.	Yes I have notified everyoneOr Not applicable in this case					

Summary Explanation/Background:

Currently in Town Hall there are almost two dozen printers, copiers, scanners and fax machines being used in the four major work areas of the building from a multitude of vendors. The small size of some of these machines results in a relatively high cost per printed sheet. It also requires purchasing a variety of supplies appropriate to each machine, separate fax telephone lines, and accounting for separate monthly lease or maintenance agreements and service calls for each vendor.

In an effort to reduce costs, the Finance and Information Technology Departments contacted three vendors (Toshiba Business Solutions, Source One and Canon Solutions America) for an alternative approach and suggested improvements. As a result of input from these vendors, the Town asked each to provide cost estimates for a new configuration with only four multi-purpose machines in Town Hall providing most printing/copying/scanning and faxing services. Some existing printers would be retained only for very specialized purposes (e.g. check printing) and one existing machine would be relocated to another department outside of Town Hall.

The resulting responses from the vendors are as follows:

	Total Monthly including th	Annual Cost on 48 Month Basis	
	36 Month	48 Month	Dayly
Toshiba	\$ 1,406.47	\$ 1,318.68	\$ 15,824.10
Canon	\$ 1,669.93	\$ 1,532.66	\$ 18,391.92
Source One	\$ 1,749.00	\$ 1,601.00	\$ 19,212.00
Current Budgeted Expense		\$ 2,734.89	\$ 32,818.68

First, it is expected that the overall cost of network printing/copying/scanning/faxing can be reduced by as much as \$17,000 annually. This includes monthly payments and per image costs. Second, standardizing all the machines with one vendor simplifies employee training and supply inventory. Third, all the machines are color capable (color can require entry code) improving back-up capability in case of equipment breakdown. Finally, faxing is centralized, improving record retention and security and reducing the number and cost of fax telephone lines.

All of the vendors were comparable in terms of equipment capability and service but the overall lowest cost vendor was Toshiba Business Solutions utilizing the pricing under its State of Florida government contract for the following machines: one Toshiba 5540c, one Toshiba 3540c and two Toshiba 3040c multifunction printers. This will require a 48 month commitment but only annual purchase orders to Toshiba with total monthly lease payments of \$729.32 or \$8,751.84 annually and an estimated per month per copy cost of \$589 for all four machines (actual monthly per copy costs will depend on actual usage).

Recommended Motion:

It is recommended that the Town Commission approve entering into a four-year agreement with Toshiba Business Solutions via an annual purchase order for four multi-purpose printer/copier/scanner/fax machines as proposed to the Town utilizing the State of Florida government contract terms.

Memorandum

To: Dale Sugerman, Ph.D. City Manager

CC: Blake Rane, Finance Director

From: Kenneth Fields, Consultant

Date: 2/20/2013

Re: Analysis of Proposals for Reconfiguration of Printers/Copiers/Scanners/Fax

Machines

Summary

After reviewing the proposals from Toshiba, Source One, and Canon, it is recommended that the Town eliminate all existing networked and desk top printers, copiers, scanners and fax machines in Town Hall (with some unique exceptions) and install four new multifunction units that should reduce budgeted annual expenditures on these items by at least \$13,500. The eliminated units that the Town owns outright (three Oce multifunction machines plus assorted, printers, copiers and fax only machines) can be considered surplus and sold although the amount the Town is likely to recover will probably be minimal. The lowest cost vendor appears to be Toshiba which will accept a Town purchase order using the State of Florida contract pricing. The Toshiba proposal also provides for the free replacement of the Oce machines that the Town had proposed to relocate to new locations with comparable Toshiba machines and only invoice a low fixed per copy cost for maintenance.

Discussion

All vendors provided costs based on 36 or 48-month lease periods and a per copy cost for black and white and color images printed. Both Toshiba and Canon provided pricing under their State of Florida contracts which the Town may utilize; Source One proposed a direct lease agreement format. The machines proposed by each vendor are functionally equivalent in almost all respects and the only significant option not included in the base pricing was a booklet finisher for the Clerk's machine which will raise the monthly base cost very slightly (\$15.39/month). The Town may also choose to increase the number of paper supply drawers but neither of these options changes the relative ranking of the proposals or has a significant impact on overall cost.

After informal discussion with three vendors of multifunction office printers/copiers/scanners/fax machines (Toshiba Business Solutions, Source One, and

Canon Solutions America) the Town asked each of them to propose a set of machines and pricing based on the following configuration:

Department	Proposed Configuration	Estimated	Estimated
		B/W	Color
		Copies Per	Copies Per
		Month	Month
Clerk	One high speed, high volume networked Color/BW	15,000	6,000
	Printer/Copier/Scanner/Fax (Outgoing and Incoming)		
Administration	One medium volume Color/BW Printer/Copier	1,000	2,500
(Town	/Scanner/Networked Outgoing Fax; move Oce im3530 to		
Manager/Human	Marina		
Resources)			
Finance	One medium volume Color/BW Printer/Copier	4,000	1,000
	/Scanner/Networked Outgoing Fax; Retain two HP Laser		
	Jet 4015 for check printing only, one networked active,		
	one backup		
Community	One moderate volume Color/BW	500	500
Development	Printer/Copier/Scanner/Networked Outgoing Fax		
CRA	Retain existing non-networked Oce im2830 copier/printer	Unknown	N/A
	g		.,,,
Public Works	Retain Oce im3530, remove fax line	Unknown	N/A
Marina	Move HR Oce im3530 here, remove fax line, non-	Unknown	N/A
	networked		
Recreation	No changes		
Library	No changes	<u> </u>	

All other printers/copiers/scanners/fax machines not identified above will be removed and disposed of.

Calculating the monthly cost for each proposal using the base lease price of each machine plus the per copy cost based on the number of images projected results as follows:

	Total Monthly Cost of Lease and Per Image		Annual Cost on 48 Month Basis	Monthly Lea	se Cost	Annual Lease Budget	Total Per Copy Cost Per Month	
	36 Month	48 Month		36 Month	48 Month			
Toshiba	\$ 1,406.47	\$ 1,318.68	\$ 15,824.10	\$ 817.11	\$ 729.32	\$ 8,751.84	\$ 589.36	
Canon	\$ 1,669.93	\$ 1,532.66	\$ 18,391.92	\$ 860.03	\$ 722.76	\$ 8,673.12	\$ 809.90	
Source One	\$ 1,749.00	\$ 1,601.00	\$ 19,212.00	\$ 958.00	\$ 810.00	\$ 9,720.00	\$ 791.00	
					Annual Cost	Ĭ		
Current Cost		\$ 2,734.89	\$ 32,818.68	\$ 1,450.94	\$ 17,411.28	\$ 21,030.00	\$ 1,283.95	

The Current Cost line was calculated using the current actual monthly lease cost plus a per image cost estimated by the vendors. Actual per image costs may be higher due to the use of many small machines each requiring its own ink cartridges at a higher per image cost. It should be noted that the Town currently budgets \$21,030 for the lease cost alone of existing machines and an unknown amount for supplies such as toner. It also currently pays \$240 per year for each fax line, at least three of which will be eliminated.

Using a single vendor should also make it easier to train employees on machine operations, simplify networked operations, and simplify inventorying supplies such as toner and staples. It is also recommended that the Town implement the use of account codes for tracking and costing all copying and printing (available on all machines proposed). A 48-month period is recommended as the machines are unlikely to deteriorate over that period with the level of usage expected or become technologically inappropriate.

The bottom line is that the Town is likely to be capable of reducing its budget by as much as \$13,500 for monthly printer/copier/scanner/fax charges alone and perhaps as much as \$17,000 when supply and maintenance savings are included. As a result, it is recommended that the Town accept the Toshiba proposal piggy backing on the State of Florida contract with the addition of the booklet option on the Clerk's machine.

Town of Lake Park, Florida Printer/Copier/Scanner/Fax Comparison Form

Vendor Toshiba

Estimated Estimated Color Monthly Lease Monthly Lease B/W Coples Copies Per or Maintenance or Maintenance Per Copy Per Copy Department Proposed Configuration Per Month Month Proposed Model Cost Cost B/W Color **Total Monthly Cost** 36 Month Term 48 Month Term 36 Month Term 48 Month Term Additional Options Clerk One high speed, high volume networked Color/BW Printer/Copier/Scanner/Fax (Outgoing and Incoming) 15,000 6,000 Toshiba 5540c 270.15 240.36 0.00528 0.045 619 590 Add \$15.39 for booklet maker Administration (Town One medium volume Color/BW Printer/Copier Manager/Human /Scanner/Networked Outgoing Fax; move Oce lm3530 to Marina Resources) 1,000 2,500 Toshiba 3040c 176.63 157.95 0.00689 0.05283 316 297 One medium volume Color/BW Finance Printer/Copier/Scanner/Networked Outgoing Fax; Retain two HP Laser Jet 4015 for check printing only, one networked active, one backup 4,000 1,000 Toshiba 3540c 193.7 173.06 0.0065 0.04533 265 244 Community One moderate volume Color/BW Development Printer/Copler/Scanner/Networked Outgoing Fax 500 500 Toshiba 3040c 176.63 157.95 0.00689 0.05283 206 188 817.11 729,32 CRA Retain existing non-networked Oce im2830 copier/printer Unknown N/A **Public Works** N/A Retain Oce im3530, remove fax line Unknown Marina Move HR Oce im3530 here, remove fax line, non-Unknown N/A networked

Recreation No changes
Library No changes

Total Monthly Cost 36 month
Total Monthly Cost 48 month

36 month \$ 1,406.47 \$ 1,318.68

Town of Lake Park, Florida Printer/Copier/Scanner/Fax Comparison Form

Total Monthly Cost 48 month

Vendor

Source One

		Estimated	Estimated Color		Monthly Lease or	Monthly Lease or		Per	Per				
		B/W Coples	Copies Per	Proposed	Maintena	Maintena		Сору	Сору				
Department	Proposed Configuration	Per Month	Month	Model	nce Cost	nce Cost		B/W	Color	Total Monthly Co.	st		
					36 Month	48 Month	60 Month	Term		36 Month Term	48 Month Term	60 Month T€	Additional
Clerk	One high speed, high volume networked Color/BW												
	Printer/Copier/Scanner/Fax (Outgoing and			NEC	1								
	Incoming)	15,000	6,000	iT45c6	362.00	306.00	250.00	0.0065	0.065	849.50	793.50	737.50	
Administration (Town	· · · · · · · · · · · · · · · · · · ·												
Manager/Human	/Scanner/Networked Outgoing Fax; move Oce											!	Į.
Resources)	lm3530 to Marina			Sharp MX-									
		1,000	2,500	C402sc	223.00	188.00	154.00	0.0065	0.065	392.00	357.00	323.00	
Finance	One medium volume Color/BW												
	Printer/Copler/Scanner/Networked Outgoing Fax;				1]				1	
	Retain two HP Laser Jet 4015 for check printing			NECTOS.									
	only, one networked active, one backup	4.000	1,000	NECiT28c	269.00	228.00	186.00	0.0065	0.055	360.00	319.00	277.00	
Community	One moderate volume Color/BW	4,000	1,000	NEC	269.00	228.00	186.00	0.005	0.065	360.00	313.00	277.00	
Development	Printer/Copier/Scanner/Networked Outgoing Fax			MyOffice									
Development	rinter/copier/scanner/Networked Odigoing rax	500	500	C350	104.00	88.00	72.00	0.0120	0 075	147.50	131.50	115.50	1
		500	500		958.00	810.00	662.00	0.0120	0,073	147.50	131.50	113.50	
CRA	Retain existing non-networked Oce im2830				230.00	1	002.00	$\overline{}$					
	copier/printer	Unknown	N/A					X	X			-	
Public Works	Retain Oce im3530, remove fax line	Unknown	N/A					\sim	\sim			-	
Marina	Move HR Oce im3530 here, remove fax line, non-		•										
	networked	Unknown	N/A				1					-]	
Recreation	No changes												
Library	No changes												
												(A)	
Total Monthly Cost	36 month									\$ 1,749.00	\$ 1,601.00	\$ 1,453.00	

Town of Lake Park, Florida Printer/Copier/Scanner/Fax Comparison Form

Vendor Canon Solutions America (formally oce)

		Estimated B/W Coples			Monthly Lease or	Monthly Lease or Maintenance		Per Copy		
Department	Proposed Configuration	Per Month		Proposed Model	Cost	Cost	B/W		Total Monthly Co	ct
- cpartition,	. reposite compared to		.,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	· · · oposco · · · · ouc.	36 Month Term	48 Month Term	2, 11	20101	36 Month Term	
Clerk	One high speed, high volume networked Color/BW Printer/Copler/Scanner/Fax (Outgoing and Incoming)	15,000	6.000	imageRUNNER ADVANCE C5255	\$318.56	\$267.87	0.0078	0.065	825.56	774.87
Administration (Town Manager/Human Resources)	One medium volume Color/BW Printer/Copier /Scanner/Networked Outgoing Fax; move Oce im3530 to Marina	·	·	ImageRUNNER						
·		1,000	2,500	ADVANCE C5240	\$180.49	\$151.63	0.0078	0.065	350.79	321.93
Finance	One medium volume Color/BW Printer/Copler/Scanner/Networked Outgoing Fax; Retain two HP Laser Jet 4015 for check printing only, one networked active, one backup			ImageRUNNER						
	only, one networked delive, one obtains	4,000	1,000	ADVANCE C5240	\$180.49	\$151.63	0.0078	0.065	276.69	247.83
Community Development	One moderate volume Color/BW Printer/Copier/Scanner/Networked Outgoing Fax	500	·	ImageRUNNER ADVANCE C5240	\$180.49					188.03
		300	300	ADVANCE C3240	\$860.03	\$722.76	0.0078	0.003	2,10.05	180.03
CRA	Retain existing non-networked Oce im2830 copier/printer	Unknown	N/A		3500.03		X	X		_
Public Works	Retain Oce im3530, remove fax line	Unknown	N/A					\supset		-
Marina	Move HR Oce im3530 here, remove fax line, non-									
	networked	Unknown	N/A							-
Recreation Library	No changes No changes									
Total Monthly Cost Total Monthly Cost	36 month 48 month								\$ 1,669.93	\$ 1,532.66

TAB 9



Town of Lake Park Town Commission

Agenda Request Form

Meeting Date: March 6, 20	Agenda Item No. 1ab							
Agenda Title: General Fun Relocation	d contingency line itemir	ng fo <u>r "Eyes on Park"</u>						
[] CONSENT AGENDA [X] DISCUSSION/POSSIBLE ACTION [] PRESENTATION/PROCLAMATION [] RESOLUTION [] PUBLIC HEARING [] ORDINANCE ON READING [] BID/RFP AWARD [] OTHER: Approved by Town Manager Date:Z/2Z/13 Richard Pittman/Project Manager Name/Title								
Originating Department: Public Works	Costs: Up to \$4,044.00 Funding Source: Contingency Acct. # Contingency [X] Finance	Attachments: Agenda Item- May 2, 2012 Crown Castle-P.O. Request P.O. to Crown Castle P.O. to Mobile Communications						
Advertised: Date:	All parties that have an interes in this agenda item must be notified of meeting date and time. The following box must	Yes I have notified everyone or Not applicable in this case						

Summary Explanation/Background:

Paper: ____

[X] Not Required

The Town Commission is being asked to approve up to \$4,044.00 from the General Fund contingency line item for costs associated with relocation of the "Eyes on Park" receiving antennas and recording equipment to the cell tower and adjacent building at 700-6th Street occupied by the Palm Beach County Sheriff's office District 10.

be filled out to be on agenda.

Please initial one.

The original "Eyes on Park" security camera system project consists of eleven security cameras on Park Avenue and the alley south of Park Avenue sending views 24/7 to a digital recorder currently located at the Art on Park Avenue Building, 800 Park Avenue. The installation of this security camera system was completed in October 2011, and was funded by a Department of Justice (DOJ) grant in the amount of \$42,416.00.

Budget restraints for the 2011/2012 fiscal year closed the 800 Park Avenue building at which time relocation of the receiving antennas, recording equipment and internet connection was evaluated. The Town applied for and received a Florida Department of Law Enforcement (FDLE) grant in the amount of \$5,459.00 for relocation. The grant award anticipated the relocation of the "Eyes on Park" receiving antennas and recorder to the Town's emergency operations center which is currently housed at the Public Works facility.

In early 2012, the Town Commission approved requesting an amendment to the FDLE grant to relocate the "Eyes on Park" receiving antennas to the cell tower located between Town Hall and the 700-6th Street building, with the recording equipment and internet connection to be located in the 700-6th Street building (see attached copy of the May 2, 2012 agenda item). Purchase order #55244 was issued to Mobile Communications in the amount of \$6,952.75 to perform the relocation of the receiving antennas and recording equipment. No work has been performed under this purchase order.

Subsequent to the FDLE amendment, the Town has been dealing with Crown Castle Company, the owner of the tower, to properly access the cell tower. Crown Castle is the owner of the cell tower through a lease agreement which dates back to August 1994 when Bellsouth Mobility and the Town agreed to the erection of the cell tower on Town property. The agreement allowed the Town to have public safety equipment on the tower. The public safety equipment still remains on the tower although it is not currently being used.

The Town has applied to Crown Castle for the Town to install up to six receiving antennas associated with wireless security cameras that could be placed throughout the Town. Crown Castle has informed the Town that a fee of \$2,250.00, to perform a "structural analysis", will need to be paid to process the application. Three antennas would be installed under the current FDLE grant and three would be installed under a future project. At least one of the Town's public safety antennas would need to come down in the near future.

In addition to the \$2,250.00 application fee to Crown Castle, the Town's contractor for the "Eyes on Park" camera project (Econocomm, Inc. d/b/a Mobile Communications) is asking for an additional \$300.00 to fabricate a bracket for the mounting of the three receiving antennas at the 700 6th Street building, for a total cost of \$2,550.00.

COSTS

Mobile Communications original proposal:	\$6,952.75
Current Request:	
Mounting bracket	300.00
Crown Castle processing and structural analysis	2,250.00
Total Costs	\$9,502.75
Florida Department of Law Enforcement Grant	(\$ <u>5,459.00)</u>
Net Cost to Town	\$ <u>4,043.75</u>

Recommended Motion: Approve up to \$4,044.00 from the General Fund contingency line item for Crown Castle application processing including structural analysis (\$2,250.00) and mounting bracket (\$300.00 for Mobile Communication) to continue with the relocation of the "Eyes on Park" security camera antennas to the cell tower and the recording equipment and internet connection to the Sheriff's Dept. building.

If approved, \$25,191.00 will remain in the General Fund contingency line item.



LAKE PARK TOWN HALL

NATIONAL HISTORIC SITE

THE TOWN OF LAKE PARK

535 PARK AVENUE LAKE PARK, FLORIDA 33403 (561) 881-3350 FAX (561) 881-3358

/ 40890 o: CROWN CASTLE 6421 CONGRESS AVE., STE 200 BOCA RATON, FL. 33487

SEND INVOICE TO

PURCHASE ORDER							
PURCHASE ORDER NUMBER	55284						
DATE	02/21/13	PAGE NO.					
DEPT. CODE							
REQUISITION NUMBER	120						

OUR PURCHASE ORDER NUMBER MUST APPEAR ON ALL INVOICES, PACKING LIST, AND CORRESPONDENCE.

DELIVERY DATE

TOWN OF LAKE PARK DIRECTOR OF FINANCE 535 PARK AVENUE LAKE PARK, FL 33403	PUBLIC WORKS DEPARTM 650 OLD DIXIE HIGHWA LAKE PARK 33403	02/21/13 TERMS NET		
SPECIAL INSTRUCTIONS		NE KULDAV B	THE LOCAL CHARGE	
STRUCTURAL ANALYSIS TO INSTALL	RECEIVING ANTENNA'S		THIS IS AN ORDER A CONFIRMATION	
NO. UNIT DESCRIPTION	ACCOUNT NUMBER	QUANTITY UNIT	FPRICE AMOUNT	
STRUCTURAL ANALYSIS FOR SIX MODULE ACCESS POINT INSTALLATION AT CELL TOWER ADJACENT TO FBSO @ 700 6TH STREET, LAKE PARK, FL CROWN CASTLE SITE NAME: 811572 CROWN CASTLE NUMBER: AARB BRA 110	200-64102	1.00 225	2,250.0	

DELIVER ITEMS TO

FLORIDA STATE SALES TAX EXEMPTION CERTIFICATE NO.
60-13-116484-54C

FEDERAL TAX EXEMPTION CERTIFICATE NO.
59-6000355

PURCHASE ORDER NUMBER MUST APPEAR ON ALL
INVOICES, PACKAGES, AND SHIPPING DOCUMENTS.
DELIVERIES WILL BE ACCEPTED
MONDAY THRU FRIDAY 8:30 AM - 4:00 PM



NATIONAL HISTORIC SITE

THE TOWN OF LAKE PARK

535 PARK AVENUE LAKE PARK, FLORIDA 33403 (561) 881-3350 FAX (561) 881-3358

40050 MOBILE COMMUNICATIONS 3733 NW 16TH STREET SUITE B LAUDERHILL, FL 33311

PURCHASE ORDER					
PURCHASE ORDER NUMBER	55244	 			
DATE	10/01/12	PAGE NO. 1			
DEPT. CODE					
REQUISITION NUMBER	200-106				

OUR PURCHASE ORDER NUMBER MUST APPEAR ON ALL INVOICES, PACKING

	CORRESPONDENCE.		
SEND INVOICE TO	DELIVER ITEMS TO	DELIVERY DATE	
TOWN OF LAKE PARK DIRECTOR OF FINANCE	PUBLIC WORKS DEPARTMENT 650 OLD DIXIE HIGHWAY	10/01/12	
535 PARK AVENUE LAKE PARK, FL 33403	LAKE PARK 33403	TERMS	
SPECIAL INSTRUCTIONS		NET 30	
REPLACEMENT OF FO #55188/80	O PARK AVENUE	THIS IS AN ORDER	

	REPLACEMENT OF FO #55188/800 PARK	AVENUE		AN OF	
VO.	UNIT DESCRIPTION	ACCOUNT NUMBER	QUANTITY	UNIT PRICE	A CONFIRMATION AMOUNT
1 2	RELOCATION OF EYES ON FARK FL DEPT OF LAW ENF GRANT PROJECT IS RELOCATION OF EYES ON PARK SECURITY CAMERA SYSTEM TO SHERIFF BUILDING	200-64102 301-64102	1.00	1493.75 5459.00	1,493.75 5,459.00
フ	MOBILE COMM IS THE ORIGINAL INSTALLER OF SYSTEM ON PARK AVENUE PROVIDE LABOR, EQUIPMENT & MATERIAL TO INSTALL ACCESS ANTENNA ON CELL TOWER, CABLE INTO BUILDING RELOCATE EQUIPMENT FROM 800 PARK AVE	301-64102	.00	-00	OC
ర	ACCESS PT MOUNTING BRACKET	200-64102	1.00	300.00	300.00
			ТС	OTAL 🗪	7,252.75

FLORIDA STATE SALES TAX EXEMPTION CERTIFICATE NO. FEDERAL TAX EXEMPTION CERTIFICATE NO. 60-13-1164**84**-54C 59-6000355 PURCHASE ORDER NUMBER MUST APPEAR ON ALL INVOICES, PACKAGES, AND SHIPPING DOCUMENTS. DELIVERIES WILL BE ACCEPTED MONDAY THRU FRIDAY 8:30 AM - 4:00 PM APPROVED **DIRECTOR of FINANCE**



Purchase Order Request Form

DATE: November 12, 2012

			VENDOR INFORM	MATION
Customer:	City of Lake Park Florida	_		
			NAME	CROWN CASTLE
Site Name:		_	ADDRESS	6421 Congress Ave, Suite 200
				Boca Raton, FL 33487
Site Number:		_	ATTENTION	Kevin DePatie
			PHONE	561.544.4968
Job Number:	211734	_		
DATE PO REQU	IRED: ASAP	<u> </u>		,
ADDITIONAL CO	MMENTS TO BE ON PO:	SEE B	ELOW: 卷	
Crown Site Name:	811572	_		
Crown Site Number:	AARB BRA110			

QTY REQ	DESCRIPTION OF WORK	TOTAL PRICE
11	Structural Analysis	\$2,250.00
	Please have Crown's Site Name and/or Site Number	
	added to the PO for reference, Thank you.	
	TOTAL PRICE	\$2,250.00

REQUESTED BY:	Kevin DePatie	DATE SUBMITTED:	November 12, 2012



Town of Lake Park Town Commission

Agenda Request Form

Meeting Date: May 2, 2012	Agenda Item No. Tab-10			
[] PUBLIC HEARING		[]	RESOLUTION	
[] ORDINANCE ON FIRST READING		[X]	DISCUSSION/POSSIBLE ACTION	
[] ORDINANCE ON SEC	COND READING	[]	BID/RFP AWARD	
[] PRESENTATION/PR	OCLAMATION	[]	CONSENT AGENDA	
[] Other:				
SUBJECT: Florida Depart	ment of Law Enf	orceme	ent Grant Amendment	
RECOMMENDED MOTION	ACTION: Approv	ve		
Approved by Town Manag	er frum Ti	Tit	Date: 4 24 12	
Richard Pittman/CRA Project Manager Name/Title April 24, 2012 Date of Actual Submittal				
Originating Department: CRA	Costs: \$6,952.75 Funding Source: P Acct. # 001-52-521 64102: \$1,493.75 FDLE Grant: \$5,45	-200-	Attachments: Resolution No. 43-11-11 FDLE Justice Assistance Grant Application/Approval Notification	
Department Review: [] Attorney [] Community Development [] Finance [] Fire Dept [] Marina		nology	[] Public Works [] Recreation [] Town Clerk	
Advertised: Date: Paper: [X] Not Required All parties that in this agenda notified of meetime. The following be filled out to		must be date and box mus	or Not applicable in this case	

Summary Explanation/Background: This item is a housekeeping item associated with a Florida Department of Law Enforcement Grant application approved by the Commission on November 16, 2011. Upon Commission approval the FDLE will be asked to amend the grant application scope of work and request a time extension to the grant.

In July of 2011 the Town Commission approved an award of bid for the installation of eleven security cameras on Park Avenue. The project was known as "Eyes on Park". The project cost was \$42,416.00 and was funded through a Department of Justice Grant. The project was complete in October of 2011. Each camera sends a wireless transmission to a receiver located at the "Art on Park" building at 800 Park Avenue. The camera views are digitally stored and real time camera views can be observed by the Palm Beach County Sheriff via the internet. The security cameras have operated flawlessly since installation.

The budget process eliminated Town occupancy at 800 Park Avenue. In November 2011 the Town Commission authorized the Mayor to sign a grant application to the Florida Department of Law Enforcement for the Town to receive a \$5,459.00 FDLE grant (Resolution No. 43-11-11). The grant application was for the relocation of "Eyes on Park" equipment out of the 800 Park Avenue building. The grant application indicated that the estimated project cost was \$6,952.75. The Town received notice of the grant approval on February 2, 2012. The grant requires completion of the project by June 30, 2012.

The FDLE grant application included a scope of work which described the project as installing an antenna and radio receiver at the Town's EOC which is housed at the Public Works facility. This description has become invalid as a new opportunity has become available.

The cell phone tower adjacent to the Sheriff's building, west of Town Hall, is now available for the installation of the "Eyes on Park" receiving antenna. The Palm Beach County Fire Rescue antenna on the cell phone tower has been abandonded. The "Eyes on Park" radio receiver, DVR and internet connection can be installed in the Sheriff's building. By installing the receiving antenna on the cell phone tower the height will provide a Town-wide opportunity for future additional wireless cameras to send a direct signal to one central location. The change to use the cell phone tower will require that the FDLE grant scope of work be amended.

When this antenna, receiver and recorder is reinstalled on the cell phone tower the internet connection at the 800 Park Avenue building will be discontinued and one new static IP address will be set up at the Sheriff's building. This static IP connection will cost approximately \$80.00 per month.

The cost estimate used in the grant application was for the installation at the cell phone tower and not at Public Works. The estimate was prepared by Econocom Inc. d/b/a Mobile Communications, the same company that installed the "Eyes on Park" equipment. Due to warranty and performance considerations, the Town will use this same company to remove and reinstall the equipment to the cell tower and Sheriff's building. They will honor their November 2011 price. The Town's funding contribution will be \$1,493.75.

Staff recommend approval for the Town to request amending the FDLE grant scope of work and to request a time extension.



Florida Department of Law Enforcement

Gerald M. Bailey Commissioner Office of Criminal Justice Grants Post Office Box 1489 Tallahassee, Florida 32302-1489 (850) 617-1250 www.fdle.slate.fl.us Rick Scott, Governor Pam Bondi, Attorney General Jeff Alwater, Chief Financial Officer Adam Pulnam, Commissioner of Agriculture

FEB 2 2012

The Honorable James DuBois Mayor Town of Lake Park 535 Park Avenue Lake Park, FL 33403

Re:

Contract No. 2012-JAGD-PALM-6-C5-131

Dear Mayor DuBois:

The Florida Department of Law Enforcement is pleased to award an Edward Byrne Memorial Justice Assistance Grant to your unit of government in the amount of \$ 5,459.00 for the project entitled, EYES ON PARK MONITORING PROJECT. These funds shall be utilized for the purpose of reducing crime and improving public safety.

A copy of the approved subgrant application with the referenced contract number is enclosed for your file. All correspondence with the Department should always refer to the project number and title.

Your attention is directed to the Standard Conditions of the subgrant. The Standard Conditions should be reviewed carefully by those persons responsible for project administration to avoid delays in project completion and costs reimbursements.

The enclosed Certification of Acceptance should be completed and returned to the Department within 30 calendar days from the date of award. This certificate constitutes official acceptance of the award and must be received by the Department prior to the reimbursement of any project expenditures.

2/1/3 ---

State of Florida Office of Criminal Justice Grants Florida Department of Law Enforcement 2331 Phillips Road Tallahassee, Florida 32308

CERTIFICATION OF ACCEPTANCE

The subgrantee, through its authorized representative, acknowledges receipt and acceptance of subgrant award number 2012-JAGD-PALM-6-C5-131, In the amount of \$5,459.00, for a project entitled, EYES ON PARK MONITORING PROJECT, for the period of 02/01/2012 through 06/30/2012, in accordance with the Budget and Budget Narrative contained in the subgrant application, and subject to the Florida Department of Law Enforcement Conditions of Agreement and any special conditions governing this subgrant.

Signature of Subgrantee's Authorized Official
James DuBois Mayor Typed Name and Title of Official
Sebruary 15, 2012 Date of Acceptance
Name of Subgrantee

State of Florida Office of Criminal Justice Grants Florida Department of Law Enforcement 2331 Phillips Road Tallahassee, Florida 32308

SUBGRANT AWARD CERTIFICATE

Subgrantee: Town of Lake Park

Date of Award: 2-2-12

Grant Period: From: 02/01/2012 TO: 06/30/2012

Project Title: EYES ON PARK MONITORING PROJECT

Grant Number: 2012-JAGD-PALM-6-C5-131

Federal Funds: \$5,459.00

State Agency Match:

Local Agency Match: \$ 0.00

Total Project Cost: \$5,459.00

State Purpose Area: F: Contractual Support - Purchase Contractual Support

CFDA No.: 16.738

Award is hereby made in the amount and for the period shown above of a subgrant under Title I of the Omnibus Crime Control and Safe Streets Act of 1968, P.L. 90-351, as amended, and the Anli-Drug Abuse Act of 1988, P.L. 100-690, to the above mentioned subgrantee and subject to any attached or special conditions.

This award is subject to all applicable rules, regulations, and conditions as contained in the current edition of the Office of Justice Programs Financial Guide, Common Rule for State and Local Governments and A-87, or OMB Circulars A-110 or A102, as applicable, and A-21, in their entirety. It is also subject to such further rules, regulations and policies as may be reasonably prescribed by the State or Federal Government consistent with the purposes and authorization of P.L. 90-351, as amended, and P.L. 100-690.

Parts					
Quantity	Part#	Description	Price	extended price	
1	5760ap	Canopy access point	\$630.00	\$630.00	
1	lens1	Canopy antenna	\$56.00	\$56.00	
1	600ssc	Surge Suppressor	\$28.00		
500		Shielded cat 5 outdoor cable	\$1.05		
1 1	GPSM	GPS Fascia Mount	\$55.00	\$55.00	
15	rj45s	Cat 5 cable connectors Shielded	\$1.25		
Total Par				\$1,312.75	\$1,312.7
	Costs				
2		Days of lift rental	\$375.00	\$750.00	
1 1		Tower Crew	\$1,750.00	\$1,750.00	
40		Man Hours Labor (Equipment removal and reinstallation)	\$60.00	\$2,400.00	
6 :		Man Hours Labor High Level Tech	\$90.00	\$540.00	
1		Miscellaneous parts Fasteners, connectors and jumpers	\$200.00	\$200.00	
otal Lab	or			\$5,640.00	\$5,640.00
Tota	l Proje	ct Cost			\$6,952.75



LAKE PARK TOWN HALL

NATIONAL HISTORIC SITE

THE TOWN OF LAKE PARK

535 PARK AVENUE LAKE PARK, FLORIDA 33403 (561) 881-3350 FAX (561) 881-3358

40050

TO: MOBILE COMMUNICATIONS
3733 NW 16TH STREET
SUITE B
(LAUDERHILL, FL 33311

PURCHASE ORDER					
PURCHASE ORDER NUMBER	55244				
DATE	10/01/12	PAGE NO.			
DEPT. CODE					
REQUISITION NUMBER	200-106				
OUD DUDOU	CE ODDED AND	4DCD 1410T			

OUR PURCHASE ORDER NUMBER MUST APPEAR ON ALL INVOICES, PACKING LIST, AND CORRESPONDENCE.

THIS IS...

SEND INVOICE TO	DELIVER ITEMS TO	DELIVERY DATE
TOWN OF LAKE PARK DIRECTOR OF FINANCE	PUBLIC WORKS DEPARTMENT 650 OLD DIXIE HIGHWAY	10/01/12
535 PARK AVENUE LAKE PARK, FL 33403	LAKE PARK 33403	TERMS
SPECIAL INSTRUCTIONS		NET 30

REPLACEMENT OF PO #55188/800 PARK AVENUE

	THE EMBERICATION TO WOOTGOTOOT HAR HVENGE				A CONFIRMATION		
NO.	UNIT DESCRIPTION	ACCOUNT NUMBER	QUANTITY	UNIT PRICE	AMOUNT		
	RELOCATION OF EYES ON PARK FL DEFT OF LAW ENF GRANT PROJECT IS RELOCATION OF EYES ON PARK SECURITY CAMERA SYSTEM TO SHERIFF BUILDING	200-6 410 2 301-64102	1.00	1493.75 5459.00	1,493.75 5,459.00		
7	MOBILE COMM IS THE ORIGINAL INSTALLER OF SYSTEM ON PARK AVENUE PROVIDE LABOR, EQUIPMENT & MATERIAL TO INSTALL ACCESS ANTENNA ON CELL TOWER, CABLE INTO BUILDING RELOCATE EQUIPMENT FROM 800 PARK AVE	301-64102	.00	-00	00		
			то	TAL 🖚	6,952.75		

FLORIDA STATE SALES TAX EXEMPTION CERTIFICATE NO. 60-13-116484-54C

FEDERAL TAX EXEMPTION CERTIFICATE NO. 59-6000355

PURCHASE ORDER NUMBER MUST APPEAR ON ALL INVOICES, PACKAGES, AND SHIPPING DOCUMENTS. DELIVERIES WILL BE ACCEPTED MONDAY THRU FRIDAY 8:30 AM - 4:00 PM

APPROVED DIR

DIRECTOR of FINANCE