



AGENDA

Lake Park Town Commission
Town of Lake Park, Florida
Town Commission
Budget Workshop
Wednesday, August 20, 2014, 6:30 P.M.
Lake Park Town Hall
535 Park Avenue

James DuBois	—	Mayor
Kimberly Glas-Castro	—	Vice-Mayor
Erin T. Flaherty	—	Commissioner
Michael O'Rourke	—	Commissioner
Kathleen Rapoza	—	Commissioner
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Dale S. Sugerman, Ph.D.	—	Town Manager
Thomas J. Baird, Esq.	—	Town Attorney
Vivian Mendez, CMC	—	Town Clerk

PLEASE TAKE NOTICE AND BE ADVISED, that if any interested person desires to appeal any decision of the Town Commission, with respect to any matter considered at this meeting, such interested person will need a record of the proceedings, and for such purpose, may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. *Persons with disabilities requiring accommodations in order to participate in the meeting should contact the Town Clerk's office by calling 881-3311 at least 48 hours in advance to request accommodations.*

A. CALL TO ORDER/ROLL CALL

B. PLEDGE OF ALLEGIANCE

C. DISCUSSION

1. 2014/2015 Budget Workshop

Tab 1

D. PUBLIC COMMENT

This time is provided for audience members to address items related to the Fiscal Year 2014/2015 Budget. Please complete a comment card and provide it to the Town Clerk so speakers may be announced. Please remember comments are limited to a TOTAL of three minutes.

E. ADJOURNMENT

Next Scheduled First Public Hearing on the Budget will be held on Wednesday, September 3, 2014

Discussion

TAB 1



Town of Lake Park Town Commission

Agenda Request Form

Meeting Date: August 20, 2014 **Agenda Item No.**

Agenda Title: 2014/2015 Budget Workshop

- SPECIAL PRESENTATION/REPORTS
 - BOARD APPOINTMENT
 - PUBLIC HEARING ORDINANCE ON _____ READING
 - NEW BUSINESS
 - OTHER: _____
- CONSENT AGENDA
 - OLD BUSINESS

Approved by Town Manager *BKR* **Date:** 8/12/14

Blake K. Rane Finance Director
Name/Title *BKR*

Originating Department: <p style="text-align: center;">FINANCE</p>	Costs: \$ -0- Funding Source: Acct. # <input checked="" type="checkbox"/> Finance ___BKR___	Attachments: 2014/15 Budget Calendar
Advertised: Date: _____ Paper: _____ <input checked="" type="checkbox"/> Not Required	All parties that have an interest in this agenda item must be notified of meeting date and time. The following box must be filled out to be on agenda.	Yes I have notified everyone ___ OR Not applicable in this case ___BKR___ Please initial one.

Summary Explanation/Background:

On July 21, 2014 the Commission held a budget workshop and established the "Current Year Proposed Operating Millage Rate" and set the date, time and place for the First Public Budget Hearing, which is September 3, 2014 at 6:30 pm in the Commission chambers.

Tonight we have the opportunity for additional public comment and for the Commission to further discuss the proposed Lake Park Fiscal Year 2014/15 Budget.

Recommended Motion:

No motion is required this evening.

Town of Lake Park

2014/15 Budget Calendar

<u>Dates</u>	<u>Required Budget Action</u>
April 30	Budget worksheets and instructions communicated to all departments
May 16	Property Appraiser provides estimated preliminary taxable base for next budget year per FS 200.065
May 29	Budgets due back to Finance for review
June 1	Estimate of Taxable Value received from Property Appraiser
June 13	Completion of budget (revenue and expense) projections
June 16-27	Budget are presented to the Town Manager who with the Finance Director analyzes the information and prioritizes
July 1	Property Appraiser submits Certificate of Taxable Value (DR420)
June 30 – July 3	Final budgets are reviewed with Department Directors
July 11	Town Commission receives preliminary budgets in general and a discussion of the tentative millage rate and other necessary fee or rate adjustments
<u>July 17</u>	Town Commission holds a Budget Workshop to review the budget and at the Town Commission Meeting sets the proposed millage rate, any other fee or rate adjustments, and sets the date, time and place of the first public hearing (September 10)
<u>July 21</u>	Proposed millage rate & calculation of rolled back rate and date for first public hearing on budget due to Property Appraiser (within 35 days of receipt of taxable value)
<u>August 20</u>	Town Commission holds a second Budget Workshop to hear public comment, review the Fund Budgets, and discuss Town Initiatives
<u>September 3</u>	First Public Hearing on budget at 6:30 in the Town Commission Chambers; adoption of a tentative millage rate and proposed operating budget. Subject to blackout dates from Palm Beach County (PBC) and Palm Beach County School District (PBCSD), which dates are not yet published.
<u>September 13-16</u>	Run TRIM budget ad in newspaper
<u>September 18</u>	Final public hearing on budget; adoption of millage rate and 2014/15 budget. Subject to blackout dates from Palm Beach County (PBC) and Palm Beach County School District (PBCSD), which dates are not yet published.