

TOWN OF LAKE PARK HISTORIC PRESERVATION BOARD AGENDA MAY 4, 2015 7:00 P.M.

535 PARK AVENUE LAKE PARK, FLORIDA

PLEASE TAKE NOTICE AND BE ADVISED: If any interested person desires to appeal any decision of the Historic Preservation Board with respect to any matter considered at the Meeting, such interested person will need a record of the proceedings, and for such purpose, may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. Persons with disabilities requiring accommodations in order to participate in the Meeting should contact the Town Clerk's Office by calling (561) 881-3311 at least 48 hours in advance to request accommodations.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

Judith Thomas, Chair	
Michele Dubois	
Martin Schneider	
Ludie Francois	
Anne Lynch, Alternate	

APPROVAL OF AGENDA

APPROVAL OF MINUTES

• Historic Preservation Board Meeting Minutes; July 7, 2014

PUBLIC COMMENTS

Any person wishing to speak on an agenda item is asked to complete a Public Comment Card located in the rear of the Commission Chambers, and provide it to the Recording Secretary. Cards must be submitted before the agenda item is discussed.

ORDER OF BUSINESS

The normal order of business for Hearings on agenda items is as follows:

- Staff presentation
- Applicant presentation (when applicable)
- Board Member questions of Staff and Applicant
- Public Comments 3 minute limit per speaker
- Rebuttal or closing arguments for quasi-judicial items
- Motion on floor
- Vote of Board

NEW BUSINESS

A. AN APPLICATION FOR A SPECIAL CERTIFICATE OF APPROPRIATENESS FOR 318 HAWTHORNE DRIVE TO INSTALL A SECOND-STORY EXTERIOR RAILING AND A TRACK MOUNTING SYSTEM FOR HURRICANE PANELS. APPLICANTS: BRIAN AND JENNIFER MCMAHON

COMMUNITY DEVELOPMENT DIRECTOR COMMENTS

ADJOURNMENT



TOWN OF LAKE PARK HISTORIC PRESERVATION BOARD MEETING MINUTES JULY 7, 2014

CALL TO ORDER

The Historic Preservation Board Meeting was called to order by Chair Judith Thomas at 7:00 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL

Judith Thomas, Chair	Present
Erich Von Unruh, Vice-Chair	Present
Michele Dubois	Present
Martin Schneider	Excused
Ludie Francois	Present

Also in attendance were Thomas Baird, Town Attorney; Nadia DiTommaso, Community Development Director; Debbie Abraham, Town Planner, and Kimberly Rowley, Recording Secretary.

APPROVAL OF AGENDA

Chair Thomas requested a motion for approval of the Agenda as submitted. Vice-Chair Von Unruh made a motion for approval and the motion was seconded by Board Member Dubois. The vote was as follows:

	Aye	Nay
Judith Thomas	X	
Erich Von Unruh	X	
Ludie Francois	X	
Michele Dubois	X	

The Motion carried 4-0 and the Agenda was unanimously approved as submitted.

APPROVAL OF MINUTES

Chair Thomas asked for a motion to approve the August 2, 2010, Historic Preservation Board Meeting Minutes as submitted. Vice-Chair Von Unruh asked the Town Attorney if there might be a problem with approving the minutes since the current Board Members were not present at the August 2, 2010, Historic Preservation Board Meeting. The Town Attorney responded that the Board is legally permitted to vote on the minutes even though they were not present at the

meeting. Vice-Chair Von Unruh made a motion for approval and the motion was seconded by Board Member Francois. The vote was as follows:

	Aye	Nay		
Judith Thomas	X			
Erich Von Unruh	X			
Ludie Francois	X			
Michele Dubois	X			

The Motion carried 4-0, and the Minutes of the August 2, 2010, Historic Preservation Board Meeting were unanimously approved as submitted.

PUBLIC COMMENTS

Chair Thomas explained the Public Comment procedure.

ORDER OF BUSINESS

Chair Thomas outlined the Order of Business.

NEW BUSINESS

A. AN APPLICATION FOR A SPECIAL CERTIFICATE OF APPROPRIATENESS FOR THE REPLACEMENT OF DOORS AND WINDOWS OF A TWO-STORY HISTORICALLY DESIGNATED HOME LOCATED AT 114 BAYBERRY DRIVE. APPLICANT: DEBORAH WILLIAMS

Community Development Director Nadia DiTommaso addressed the Historic Preservation Board and stated that this is a simple procedural matter whereby all locally historically designated properties require approval from the Historic Preservation Board (HPB) when any exterior structural modifications are proposed, which is the case of this *Special Certificate of Appropriateness* for 114 Bayberry Drive. Ms. DiTommaso informed the Board that 114 Bayberry Drive, which is currently owned by Ms. Deborah Williams, was built in 1924, modified in the 1970's, and historically designated in 1999. Ms. DiTommaso stated that Ms. Williams is proposing to replace the existing non-impact windows and doors with impact windows and doors in order to render the windows and doors more wind resistant.

Ms. DiTommaso explained the criteria used to assess this type of window and door replacement is derived from the Florida Secretary of the Interior's Standards for Rehabilitation for Historic Properties, and the relevant Section for windows and doors replacement was included within the agenda packets. She further explained that when 114 Bayberry Drive was historically designated in the year 1999, it was done so under the Mediterranean Revival Architecture, with a specific notation indicating that the original windows had already been replaced, and therefore were not

contributing factors to the designation. Ms. DiTommaso explained that the Secretary of the Interior's Standards for Rehabilitation sets forth guidelines for windows and doors, as follows:

Windows

The criterion outlined in the Secretary of the Interior's Standards for Rehabilitation guidelines are geared to protect and maintain the historic appearance as much as possible. The guidelines for window replacement emphasizes the importance of installing windows that retain window furnishings, such as trim and moldings.

Doors

The criterion outlined in the Secretary of the Interior's Standards for Rehabilitation guidelines for replacing doors places emphasis on protecting and maintaining the materials and decorative features that comprise the entrances as a whole.

Ms. DiTommaso provided a visual presentation of the existing single and double French doors and windows, alongside the proposed single and double French doors and windows. She stated the French doors and windows will be customized to the existing frames and molding, and the existing trim will remain, in line with the guidelines.

STAFF RECOMMENDATION

Ms. DiTommaso stated Staff is recommending approval of the replacement of the windows and doors as they will remain consistent with the Mediterranean Revival Architecture, and are consistent with the guidelines of the Secretary of the Interior's Standards for Rehabilitation of Historic Properties. Ms. DiTommaso stated that the Applicant is present.

APPLICANT PRESENTATION

Deborah Williams, Applicant and property owner of 114 Bayberry Drive, addressed the Board and stated that her Representative, a Contractor from The Home Depot, is present and will answer any questions from the Board. Stephen Blehl, a sales representative from Home Depot, addressed the Board and gave a brief history of Home Depot's experience in window and door replacement, and specifically in dealing with numerous historic preservation boards and historic homes. Mr. Blehl stated that Ms. Williams purpose is not only looking for impact resistance, but is looking to alleviate some issues which resulted from the improper installation of the last set of windows which were not properly sealed and resulted in water coming inside the home. He further stated that they will not be doing anything structural in nature and that the windows and doors will be sized to the exact openings and will be properly installed to Code. Mr. Blehl stated that the existing wooden trim molding will be re-used and the exact look will be maintained.

BOARD MEMBER DISCUSSION

There were no comments or questions from Vice-Chair Von Unruh, Board Member Dubois or Board Member Francois. Chair Thomas asked the Applicant how long she has owned the home and if the purpose of the window and door replacement is to weatherize the home. Mrs. Williams stated she purchased the home in August 2013 and her desire is to weatherize and make the home more energy efficient, while maintaining the integrity of the building. Mrs. Williams stated there has been some water damage as a result of the previous windows being improperly installed. Chair Thomas asked if the customized double French doors located upstairs above the front door will be replaced with impact resistant doors. Mr. Blehl stated that due to the narrow opening, the door which is currently there will be replaced with an impact resistant single French door. Mr. Blehl explained that the character of the door will remain the same and explained the Home Depot procedure for installation utilizing sub-contractors.

HISTORIC PRESERVATION BOARD RECOMMENDATION

Chair Thomas asked for a motion of approval for the Special Certificate of Appropriateness for 114 Bayberry Drive. Vice-Chair Von Unruh made a motion for approval, and the motion was seconded by Board Member Dubois. The vote was as follows:

	Aye	Nay
Judith Thomas	X	
Erich Von Unruh	X	
Ludie Francois	X	
Michele Dubois	X	

The Motion carried 4-0, and the Special Certificate of Appropriateness for II4 Bayberry Drive was unanimously approved.

COMMUNITY DEVELOPMENT DIRECTOR COMMENTS

Ms. DiTommaso stated that beginning with tonight's meeting all future meetings of the Planning & Zoning Board/Historic Preservation Board will begin at 7:00 p.m. Additionally, Ms. DiTommaso announced that the September Planning & Zoning Board Meeting, if necessary, will be held as a Special Call Planning & Zoning Board Meeting on September 4, 2014, at 7:00 p.m., due to the Labor Day holiday.

ADJOURNMENT

There being no further business before the Board, the Meeting was adjourned by Chair Thomas at 7:20 p.m.

Respectfully Submitted,

Kimberly B. Rowley
Planning & Zoning Board Recording Secretary

HISTORIC PRESERVATION BOARD APPROVAL:

DATE:____

Judith Thomas, Chair

Town of Lake Park Historic Preservation Board



Staff Report

SPECIAL CERTIFICATE OF APPROPRIATENESS

Owner/Applicant: Brian and Jennifer McMahon ("Applicant")

Address: 318 Hawthorne Drive ("Property")

Current Zoning: R-1

FLUM land use category: Single Family

Existing uses on site: Single Family Residential

Photos of Structure: See Exhibit "A"

Historic Property Survey 1999: c. 1926, masonry vernacular

PAST COA (all approved): 9/12/2005:

• Remove addition added during 1940-1950's; and,

Build 300 sq.ft. addition to rear of building.

Replace awning style windows with aluminum

paned windows.

Replace shingle roof with clay tile.

SUMMARY OF NEW REQUEST AND BACKGROUND INFORMATION:

The Applicant is requesting approval for the installation of safety railings in front of the second floor french doors located at the front of the Property (North elevation), and to install hardware for hurricane panels on all door and window openings.

Based on the photo taken at the time of designation, the french doors had a false balcony structure on the exterior that was constructed of wood with wood railings on the front and sides. It also had a deck floor, and posts that supported a pitched overhang roof having non-architectural asphalt shingles. A false balcony is one that has the appearance of a full deck, but has limited space which is only suitable for items such as potted plants and is not of substantial construction to accommodate the weight of humans. As of current, the false balcony has been completely removed from the structure. This proposal will only add a decorative safety railing, or a Juliet/faux balcony, at the base of the french doors. A Juliet or faux balcony is one that has a railing, but no deck floor or roofed overhang. Images of the proposed railing are on the following page.

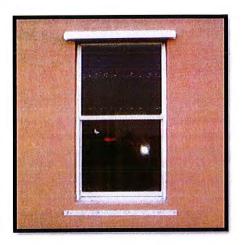
The Applicant also proposes to install hardware at each door and window opening at some point in the future so that hurricane panels may be attached during tropical weather incidents. While the Applicant will not implement this project immediately, the method of installation is proposed to be a track system as is typical to most structures, which will be painted to match the structure. An image of the mounting system proposed is as follows:



Staff Report

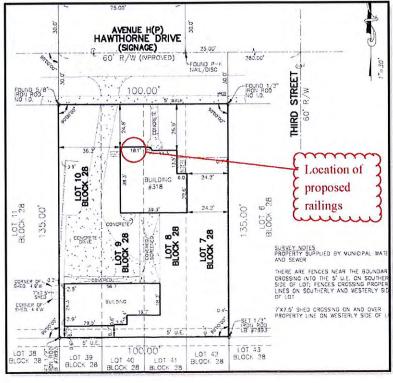
Hurricane Panel Hardware:

Track Mounting System



Proposed Railing:







Staff Report

APPLICABLE GUIDELINES:

Town Code Section 66-10(a) states that an application for a certificate of appropriateness is required to erect, alter, restore, renovate, excavate, move or demolish any structure, building or site that is historically designated.

Town Code Section 66-10(c) states that the Town has adopted the Secretary of Interior's Standards of Rehabilitation, which are guidelines on which applications for any certificate of appropriateness are to be measured and evaluated.

Town Code Section 66-10(e) states that any alteration to buildings or sites other than ordinary maintenance must apply for a <u>Special Certificate</u> of Appropriateness.

Secretary of the Interior's Standards for Rehabilitation (SOIS) standards 9 and 10 apply to this project:

- 9. New additions, exterior alterations, or related new construction shall not destroy historic materials that characterize the property. The new work shall be differentiated from the old and shall be compatible with the massing, size, scale, and architectural features to protect the historic integrity of the property and its environment.
- 10. New additions and adjacent or related new construction shall be undertaken in such a
 manner that if removed in the future, the essential form and integrity of the historic property
 and its environment would be unimpaired.

ANALYSIS AND STAFF DETERMINATION

Staff finds the proposed project compliant with SOIS 9 and 10 because the proposed additions will not destroy historic materials that characterize the property. If the proposed additions are removed in the future, they would not impact the original historic materials that characterize the building. This determination was also verified with a group of historic preservation specialists that Town staff networks with, namely, Friedericke Mittner, Historic Preservation Planner for the City of West Palm Beach and Emily Ahouse, Historic Preservationist for the City of Coral Gables.

While the proposed railing does not replicate the original false balcony, it does appear to be consistent with the style of other modifications made to the structure. Additionally, the hurricane panel hardware does not appear to change the characteristics of the structure since that hardware is typically painted to match the façade.

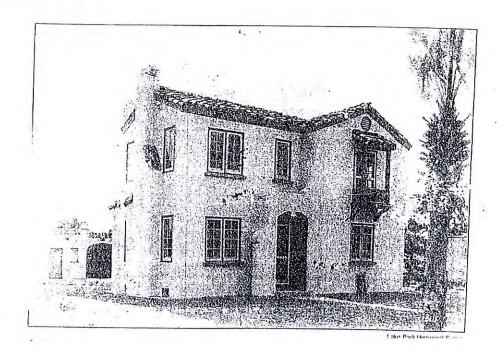
Staff concludes the requested actions are consistent with the Land Development Code and the Secretary of the Interior's Standards and recommends <u>APPROVAL</u> with a condition that the track mounted hardware for the hurricane panels are painted to match the structure.



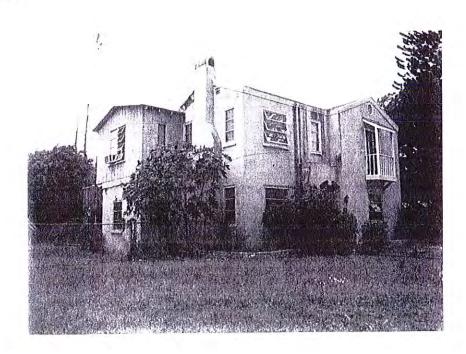
Staff Report

EXHIBIT 'A' - PICTURES OF STRUCTURE

DATE: Unknown



Date: 1999





Staff Report

EXHIBIT 'A' – PICTURES OF STRUCTURE (Continued)

Date: 4/24/2015



*Railing installed as of 4/24/2015 for emergency safety reasons – contingent on Historic Preservation Board approval.

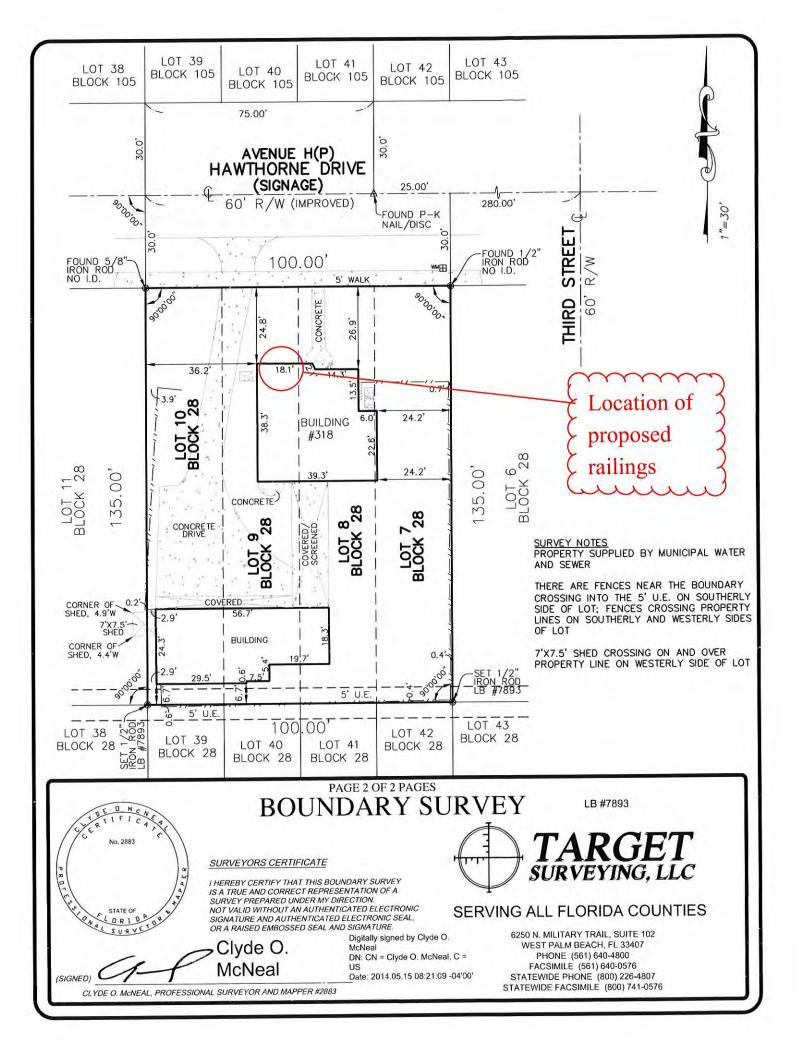


APPLICATION FOR A CERTIFICATE OF APPROPRIATENESS

I.	PROPERTY INFORMATION:	THIS SECTION FOR OFFICE USE ONLY
	Site Designation Name: 318 Hawtwee Drive Property Address: 318 Hawthorne Drive Folio No.: 34-43-42-20-01-028-0070	Designation No.: Date Application Received: 04-08-15 Date of Designation:
	LEGAL DESCRIPTION Subdivision: N/A-KelSey City Lot: 1,8,9,10 Block: 28	Type of Designation: Assigned COA No.: Property is in a District: YES
•		Non-Contributing: Contributing:
II.		Ennifer McWahon Jennifer McWahon Jorne Drive 31-9438

All applications shall include one or two 3" x 5" color photographs of the designated property and project plans.

III.	THE PROPOSED PROJECT WILL INCLUDE: Please check those that apply to your project.
	☐ Maintenance or Repair
	☐ Restoration
	Rehabilitation
	☐ Evacuation
	☐ Demolition
	New Construction
	☐ Relocation
IV.	DESCRIPTION OF THE PROPOSED PROJECT: Please describe what changes will be made to the following items and how they will be accomplished.
	Structural System:
	Roofs and Roofing System:
1	Windows and Doors: Jaffy railing outside of French doors on School Uvel. (Pictures with flory) 2) Storm panel hurricane Shutters Steel or aluminum (Incks) Aluminum 2) Aluminum or Steel (Incks)
	Porches, Porte-coche're, Steps and Stairways:
	Painting and Finishes and Color:
	Additions:
	<u>Demolitions</u> :



Page 1	HISTORICAL STR	UCTURE	FORM	Sit	:e <u>8Р</u>	B9625
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MOVE: DATE N/A		N N/A				
ORIGINAL USE(S)	Private Reside	nce				
PRESENT USE(S) _	Private Residen	ce				
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WINDOWS <u>Awning</u> ,	metal 3		 			
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qable vent. An a	ddition has been	n append	ded to t	he east	facade	and
the windows have	been replaced. '	The gar	age has	also bee	n alte	red.
ARCHAEOLOGICAL REM					r	
FMSF ARCHAEOLOGI			- У	n (IF Y	, ATTA	CH)
ARTIFACTS OR OTH						

RECORDER'S EVALUATION OF SITE AREAS OF SIGNIFICANCE Community Planning & Development
ELIGIBLE FOR NAT. REGISTER? _y _xn _likely, need info insf inf SIGNIF. AS PART OF DISTRICT? _y _xn _likely, need info _insf inf SIGNIFICANT AT LOCAL LEVEL? _xy _n _likely, need info _insf inf
SUMMARY ON SIGNIFICANCE (Limit to three lines provided; see page 3) Extensive alterations and a lack of known historical associations lessen this building's importance. It is considered ineligible for listing on the Kelsey City MPL or the NRHP.
* * *DHR USE ONLY* * * * * * * * * * * * * * * * * * *
RECORDER INFORMATION: NAME Amy Groover, Dawn Van De Putte DATE: 19971121 AFFILIATION PIPER ARCHAEOLOGY/JANUS RESEARCH PHOTOGRAPHS (Attach a labeled print bigger than contact size) LOCATION OF NEGATIVES PIPER ARCHAEOLOGY / JANUS RESEARCH NEGATIVE NUMBERS Roll 9782-5, Exp. 17 (Facing SW)
Street/plat map, not USGS USGS Hawthorne Ar. A P Street/plat map, not USGS

REQUIRED: USGS MAP OR COPY WITH SITE LOCATION MARKED

Real News Starts Here

RECEIPT

LEGAL NOTICE OF PUBLIC HEARINGS TOWN OF LAKE PARK, FLORIDA

BOARD WRETING

Figure 1 table and the second second

if a person decides to appeal any decision made by the Historic Preservation Board with respect to any hearing, they will need a record of the proceedings and for such purpose may need to ensure that a verbastin record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. For additional information, please contact Vivian Mandez, Town Clerk at \$61-881-3311.

Town Clerk: Vivian Mendez PUB: The Palm Beach post -Iciday, April 24, 2015

PUB: The Palm Beach postclday. April 24, 2015

LOCAL PLANNING AGENCY MEETING
Please take notice and be advised that
the Local Planning Agency will hold
a public hearing on Monday. May 4,
2015. at 720 p.m. or at soon therealter as can be heard. In the Town Chambers at Town Hall, located at 355 Park
Avenue, Lake Park, Florida, to consider the 20-Vear Water Supply Fadilities
Work Plan Undates of the Comprehensive Plan which is required to be updated by Florida Statute; AND
Please take notice and be advised
that the Local Planning Agency will
also hold a public hearing on Monday. May 4, 2015. at 7:00 p.m., or, as
soon thereafter as can be heard in the
Town Chambers at Can be heard in Town
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Consider the Future Land Use
Map Amendment for a 0.49 acre por
tion of the East Jasmine Dive Rightof-Way between Federal Highway and
Lake Shore Drive in the lown of lake
Park, from a public right-lor-lawy to
Commercial/Residential Land Use detignation. Records related to this Item
may be inspected at the Community
Development Department located at
Town Hall.

If a person decides to appeal any deci-

if a person decides to appeal any decision made by the Local Planning Agency with respect to any hearing, they will need a record of the proceedings and for such purpose may need to ensure that a verballim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. For additional information, please contact Vivian Mendez, Town Clerk at 561-881.

Town Clerk: Vivian Mendez PUB: The Palm Beach Post – Friday, April 24, 2015 #411361



TOWN OF LAKE PARK

Community Development Department

postpored

April 10, 2015

Michael Zimny Certified Local Government Bureau of Historic Preservation R.A. Gray Building, Fourth Floor 500 South Bronough St. Tallahassee, FL 32399-0250

Re: Historic Preservation Board Meeting

Dear Mr. Zimny,

Please be advised the Town of Lake Park will hold a Historic Preservation Board Meeting on Monday, May 4, 2015 at 7:00 p.m. at the Town Hall located at 535 Park Avenue, Lake Park, Florida. The Historic Preservation Board will evaluate a Certificate of Appropriateness for the proposed exterior renovations of 211 Park Avenue and a Certificate of Appropriateness for the installation of exterior second floor safety railings and hurricane panels of 318 Hawthorne Drive. Both properties are historically designated at a local level.

Should you have any questions please contact me directly by phone at 561-881-3318 or

via email at sschultz@lakeparkflorida.gov.

Sincerely,

Scott Schultz Planner

Dutt Deluth



TOWN OF LAKE PARK

Community Development Department

Certified Mail - You are receiving this notice because you are the legal owner of record for a historically designated property that is being considered for a Special Certificate of Appropriateness.

April 24, 2015

Brian & Jennifer McMahon 318 Hawthorne Drive Lake Park, FL 33403

Re: 318 Hawthorne Drive, Lake Park, FL – Applicant for Special Certificate of Appropriateness

Dear Mr. and Mrs. McMahon:

Please be advised the Town of Lake Park will hold a Historic Preservation Board Meeting on Monday, May 4, 2015 at 7:00 p.m. at the Town Hall located at 535 Park Avenue, Lake Park, Florida. The Board will consider a Special Certificate of Appropriateness for the proposed installation of a safety railing in front of the second floor french doors and the installation of hardware for hurricane panels for the historically designated single-family home located at 318 Hawthorne Drive in the Town of Lake Park.

Should you have any questions please contact me directly by phone at 561-881-3318 or via email at sschultz@lakeparkflorida.gov.

Sincerely,

Scott Schultz

Sent Schult

Planner