



AGENDA

Lake Park Town Commission
Town of Lake Park, Florida
Regular Commission Meeting
Wednesday, October 2, 2019,
Immediately Following the Special Call
Community Redevelopment Agency Meeting,
Lake Park Town Hall
535 Park Avenue

Michael O'Rourke	—	Mayor
Kimberly Glas-Castro	—	Vice-Mayor
Erin T. Flaherty	—	Commissioner
John Linden	—	Commissioner
Roger Michaud	—	Commissioner
<hr style="border-top: 1px dashed black;"/>		
John O. D'Agostino	—	Town Manager
Thomas J. Baird, Esq.	—	Town Attorney
Vivian Mendez, MMC	—	Town Clerk

PLEASE TAKE NOTICE AND BE ADVISED, that if any interested person desires to appeal any decision of the Town Commission, with respect to any matter considered at this meeting, such interested person will need a record of the proceedings, and for such purpose, may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. *Persons with disabilities requiring accommodations in order to participate in the meeting should contact the Town Clerk's office by calling 881-3311 at least 48 hours in advance to request accommodations.*

- A. **CALL TO ORDER/ROLL CALL:**
- B. **PLEDGE OF ALLEGIANCE:**
- C. **SPECIAL PRESENTATIONS/REPORTS:**
1. Proclamation Proclaiming Mediation Week as October 13-19, 2019 Tab 1
 2. ShotSpotter Presentation by Palm Beach County Sheriff's Office Tab 2
- D. **PUBLIC COMMENT:**
This time is provided for addressing items that do not appear on the Agenda. Please complete a comment card and provide it to the Town Clerk so speakers may be announced. Please remember comments are limited to a TOTAL of three minutes.
- E. **CONSENT AGENDA:** All matters listed under this item are considered routine and action will be taken by one motion. There will be no separate discussion of

these items unless a Commissioner or person so requests, in which event the item will be removed from the general order of business and considered in its normal sequence on the agenda. Any person wishing to speak on an agenda item is asked to complete a public comment card located on either side of the Chambers and given to the Town Clerk. Cards must be submitted before the item is discussed.

3. Regular Commission Meeting Minutes of September 18, 2019. Tab 3
4. Final Public Hearing on the Budget Meeting Minutes of September 19, 2019 Tab 4
5. Resolution No. 78-10-19 Recognizing Florida City Government Week, October 21-27, 2019. Tab 5
6. Resolution No. 79-10-19 Declaring Certain Town-Owned, Tangible Personal Property as “Surplus” and Eligible for Disposal. Tab 6
7. Resolution No. 80-10-19 Supporting Passage of Legislation to Determine the State Of Florida Water Infrastructure Funding Needs and Potential Sources of Revenue To Address the Same. Tab 7
8. Resolution No. 81-10-19 Authorizing and Directing Mayor to Sign the Grant Amendment Extending the end of the 2018-2019 Community Development Block Grant from September 30, 2019 to April 30, 2020. Tab 8
9. Resolution No. 82-10-19 Approving the Updated 2020 Local Mitigation Strategy (LMS) Plan Tab 9
10. Amendment of the Town of Lake Park Position Titles, Job Codes and Pay Plan For Fiscal Year 2020 Tab 10

F. PUBLIC HEARING(S) - ORDINANCE ON FIRST READING:
None

- G. PUBLIC HEARING(S) - ORDINANCE ON SECOND READING:
11. Ordinance No. 08-2019 Municipal Election Ballot Language for the Economic Development Ad Valorem Tax Exemptions. Tab 11

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF LAKE PARK, FLORIDA, SUBMITTING TO THE REGISTERED ELECTORS OF THE TOWN A REFERENDUM QUESTION OF WHETHER THE TOWN COMMISSION SHALL BE AUTHORIZED TO GRANT AN EXEMPTION TO THE PAYMENT OF AD VALOREM PROPERTY TAXES THAT A NEW BUSINESSES OR AN EXISTING BUSINESSES IN THE TOWN THAT IS PROPOSING TO EXPAND PURSUANT TO SECTION 3, ARTICLE VII OF THE STATE CONSTITUTION; ESTABLISHING THE DATE OF MARCH 17, 2020 FOR THE REFERENDUM; PROVIDING FOR A BALLOT TITLE AND SUMMARY; PROVIDING FOR NOTICE AND ADVERTISING OF THE REFERENDUM; PROVIDING FOR REFERENDUM CANVASSING; AND PROVIDING FOR AN EFFECTIVE DATE.

- H. NEW BUSINESS:
12. A Request from the Event Organizers of the 14th Annual Vets Day Car Show Proposed for Sunday, November 10, 2019 to allow the Town to be a Co-Sponsor, Thereby Allowing for the Waiver of Certain Fees Tab 12

13. A Request from the Event Organizers of the Vintage Motorcycle Festival Proposed for Saturday, December 7, 2019 to Allow the Town to be an Event Co-Sponsor and Provide Funding for the Event Cost.

Tab 13

14. Establish a Date for an Executive Session to Discuss the Reopener on Wages for The Second and Third Years of the Collective Bargaining Agreement between the Town of Lake Park and Federation of Public Employees.

Tab 14

I. PUBLIC COMMENT:

This time is provided for addressing items that do not appear on the Agenda. Please complete a comment card and provide it to the Town Clerk so speakers may be announced. Please remember comments are limited to a TOTAL of three minutes.

J. TOWN ATTORNEY, TOWN MANAGER, COMMISSIONER COMMENTS:

K. REQUEST FOR FUTURE AGENDA ITEMS:

L. ADJOURNMENT:

Next Scheduled Special Call Commission Meeting will be held on Wednesday, October 30, 2019

Proclamations

TAB 1



Town of Lake Park Town Commission

Agenda Request Form

Meeting Date: October 2, 2019

Agenda Item No. *Tab 1*

Agenda Title: Proclamation Proclaiming Mediation Week

- SPECIAL PRESENTATION/REPORTS** **CONSENT AGENDA**
- BOARD APPOINTMENT** **OLD BUSINESS**
- PUBLIC HEARING ORDINANCE ON FIRST READING**
- NEW BUSINESS**
- OTHER:** _____

Approved by Town Manager *[Signature]* **Date:** *9-24-19*

Vivian Mendez – Town Clerk

Name/Title

Originating Department: Vice-Mayor Glas-Castro	Costs: \$ 0.00 Funding Source: Acct. # <input type="checkbox"/> Finance _____	Attachments: . Email from Vice-Mayor Glas-Castro . Proclamation for Mediation Week
Advertised: Date: _____ Paper: _____ <input checked="" type="checkbox"/> Not Required	All parties that have an interest in this agenda item must be notified of meeting date and time. The following box must be filled out to be on agenda.	Yes I have notified everyone _____ OR Not applicable in this case <u>VM</u> Please initial one.

Summary Explanation/Background:

Vice-Mayor Lawrence Gordon from the Town of Haverhill requested support of a proclamation in support of Mediation Week. Vice-Mayor Glas-Castro reached out through the Town Manager for support of this proclamation.

The purpose of this agenda item is to support the proclamation declaring Mediation Week from October 13-19, 2019. Vice-Mayor Lawrence Gordon will be in attendance to receive the proclamation.

Recommended Motion: No motion is necessary. The Mayor will present the Proclamation.

Vivian Mendez

From: John D'Agostino
Sent: Saturday, August 24, 2019 11:14 AM
To: Commission
Cc: Vivian Mendez
Subject: Fwd: Mediation Proclamation language.
Attachments: Draft Proclamation Template_August 21 2019.docx; ATT00001.htm

If any member does not want the tosn to provide such proclamation which we did last year please let me know. If I do not get a response individual responses are required to avoid violation of the Open Meeting Laws, I will proceed with the proclamation. If you support you need to do nothing.

John D'Agostino
Town Manager, Town of Lake Park Florida

Begin forwarded message:

From: Kim Glas-Castro <kglas-castro@lakeparkflorida.gov>
Date: August 23, 2019 at 6:41:56 PM EDT
To: John D'Agostino <jD'Agostino@lakeparkflorida.gov>, Vivian Mendez <vmendez@lakeparkflorida.gov>
Subject: **Fwd: Mediation Proclamation language.**

Vice Mayor Lawrence Gordon is again asking that we issue a proclamation for Mediation Week — please poll the other Commissioners to see if they would like to do this again.

Kim Glas-Castro
Vice Mayor
Town of Lake Park

Sent from my iPad

Begin forwarded message:

-----Original Message-----

From: Lawrence Gordon <lgordon@townofhaverhill-fl.gov>
Sent: Wednesday, August 21, 2019 6:51 PM
To: Janice Rutan <JRutan@townofhaverhill-fl.gov>
Subject: Mediation Proclamation language.

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and are confident the content is safe.

Proclaiming Mediation Week

Whereas, mediation is an informal and non-adversarial process in which a neutral and impartial third party aims to facilitate communication and negotiation between the disputing parties, and to help them reach a mutually acceptable and voluntary agreement, without prescribing what it should be; and

Whereas, mediation and other voluntary collaborative dispute resolution processes provide effective alternatives to litigation and court trials; and

Whereas, alternative dispute resolution (ADR), including mediation, has been utilized by the Florida court system to resolve disputes for over 30 years, offering litigants court-connected opportunities to resolve their disputes without judicial intervention; and

Whereas, the state of Florida is nationally recognized as a leader in the growing ADR field, with one of the most comprehensive court-connected mediation programs in the country; and

Whereas, mediators and other dispute resolution practitioners, through their concentrated expertise in helping parties find lasting solutions to complex problems, have continually demonstrated the value of alternative dispute resolution; and

Whereas, the Palm Beach County Bar Association through its Alternative Dispute Resolution Committee, seeks to promote the use and value of ADR processes to lawyers, the judiciary, and the public, and considers that these processes help parties resolve disputes without a trial in a less costly and more timely and satisfying manner; and

Whereas, the American Bar Association has declared the third week in October as Mediation Week in celebration of the strides made in institutionalizing mediation as one of several appropriate dispute resolution processes; and

Whereas, mediation along with the principles and practices it embodies--like self-determination as to process and outcome, open communication, and collaborative problem solving--can be a crucial tool for peacemaking between and among individuals, groups, units, neighborhoods, and governments, as well as in workplaces; and

Whereas, the Town of Lake Park expresses its appreciation to the Palm Beach County Bar Association, and especially to the members of its ADR Committee, for their efforts in promoting alternative dispute resolution throughout Palm Beach County.

NOW, THEREFORE, on behalf of the citizens and Commission of the Town of Lake Park, I, Michael O'Rourke, Mayor of the Town of Lake Park, do hereby proclaim **October 13, 2019 through October 19, 2019** as:

Mediation Week

IN WITNESS WHEREOF, I have hereto set my hand and caused the official Seal of the Town of Lake Park, Florida to be affixed this 2nd day of October, 2019.

Mayor Michael O'Rourke

Town Clerk Vivian Mendez



**Special
Presentations
/Reports**

TAB 2



Town of Lake Park Town Commission

Agenda Request Form

Meeting Date: **October 2, 2019**

Agenda Item No. *Tab 2*

Agenda Title: ShotSpotter Presentation

- SPECIAL PRESENTATION/REPORTS CONSENT AGENDA
- BOARD APPOINTMENT OLD BUSINESS
- PUBLIC HEARING ORDINANCE ON _____ READING
- NEW BUSINESS
- OTHER: WORKSHOP _____

Approved by Town Manager *[Signature]* **Date:** 9-20-19

John O. D'Agostino, Town Manager

Name/Title

Originating Department: Town Manager	Costs: \$ 0 Funding Source: General Fund Acct. # <input type="checkbox"/> Finance _____	Attachments: <ul style="list-style-type: none"> • ShotSpotter Presentation Material
Advertised: Date: _____ Paper: _____ <input checked="" type="checkbox"/> Not Required	All parties with interest in this agenda item are be notified of meeting date and time. The following box must be filled out to be on the agenda.	Yes I have notified everyone OR Not applicable in this case <u>JOD</u> Please initial one.

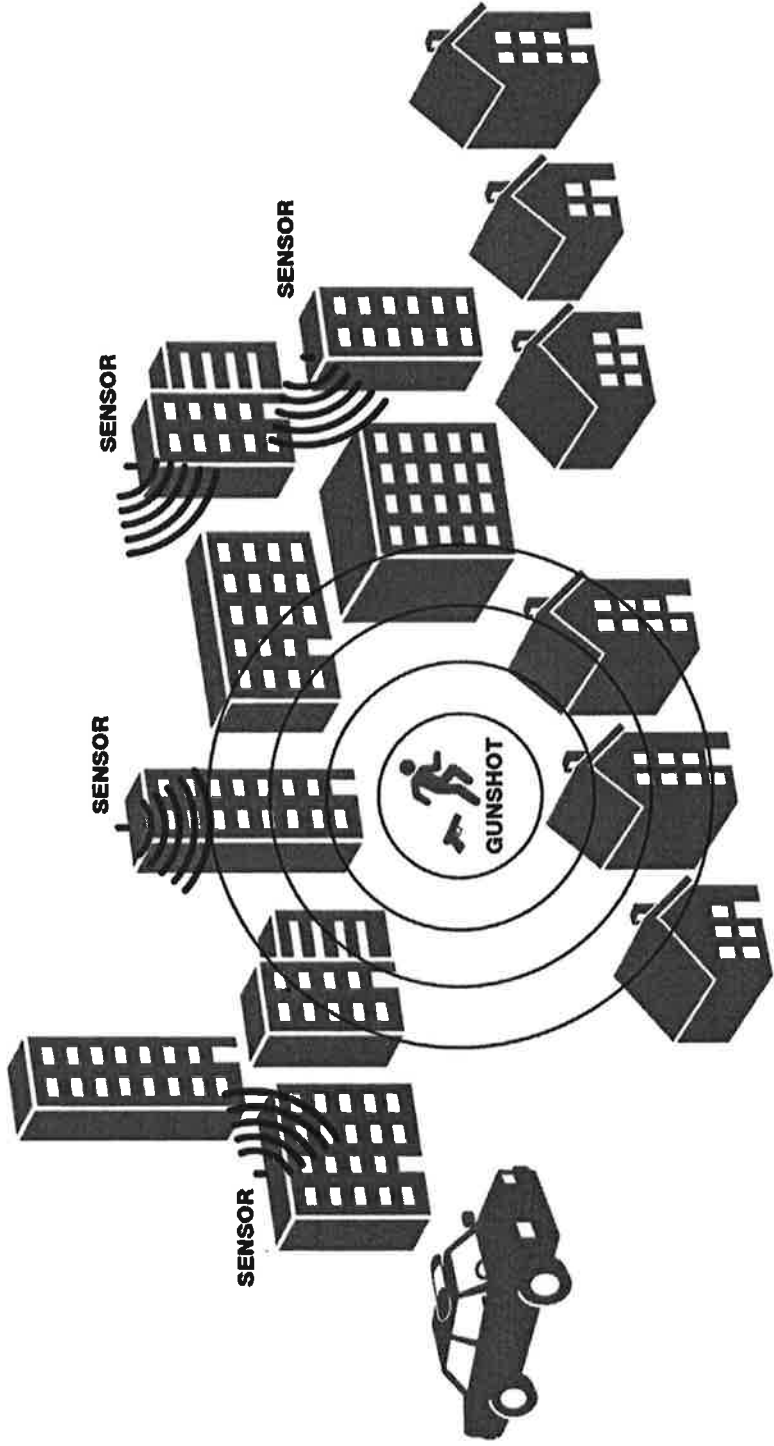
Summary Explanation/Background: ShotSpotter covers One Square Mile with the highest incidences of shots fired in Lake Park. The presentation tonight will provide Commissioners with the mechanics of ShotSpotter and how it works in Lake Park. The Commission unanimously support the program at its inception. At the January 2, 2019 Commission Meeting, Phil Dailly from ShotSpotter presented the program to the Commission. In my opinion, the most compelling aspect of ShotShotter is that when shots are fired, police respond within minutes. Before the implementation of ShotSpotter, police response to gunshots fired depended upon whether or not residents reported gunfire. Over 80% of shots fired go unreported, leaving the impression with residents that Police do not care. With the implementation of ShotSpotter, Deputies respond. The importance of a timely response is the recovery of gun shells. Gun shells identify the gun. This information

is invaluable to police and their ability to solve gunshot cases. The gun shell is similar to fingerprints. The discharged gunshell identifies the gun and the gun owner when there is a timely response to shots fired. Every time a gun shell is recovered and cataloged it become easier for Deputies to identify the owner of that gun by the recovered gun shell.

ShotSpotter has a cost of \$65,000 per year. The \$65,000 a year cost covers personnel monitoring each shot fired as well as the yearly maintenance of the system.

Recommended Motion: No motion is necessary

Town of Lake Park Shot Spotter® System Performance



Shot Spotter® - Overview

- System uses sensors to identify and locate gunfire
- Information received is vetted and analyzed
- Activations are distributed to Agency Users

Shot Spotter®

- System Online May 1st, 2019
- 26 Activations Recorded
- Average of 5.7 Activations Per Month

Shot Spotter®

Types of System Activations

- Single Gun Shot
- Multiple Gun Shot
- Possible Gun Shot

Shot Spotter®

Single Gun Shot Activations

10

Multiple Gun Shot Activations

7

Possible Gun Shot Activations

9

Shot Spotter®

19-071099

1 Round Fired (Casing Recovered)

Shot Spotter Activation: 23:53 Hrs

No 911 Call Received



Shot Spotter®



Shot Spotter®

19-112938

4 Rounds Fired (Casings Recovered)

Shot Spotter Activation: 23:07 Hrs

911 Call Received: 23:09 Hrs

PBSO Arrival After Call: 4 Minutes



Shot Spotter®



519 W Kalmia Dr
West Palm Beach

DETAILS

Sunday 23:07:59 (23:07:59) Area: 10/10-11

CAD: 201900815434 Incident: 811-9060

REPORT



STREET VIEW



AUDIO



COMMENTS

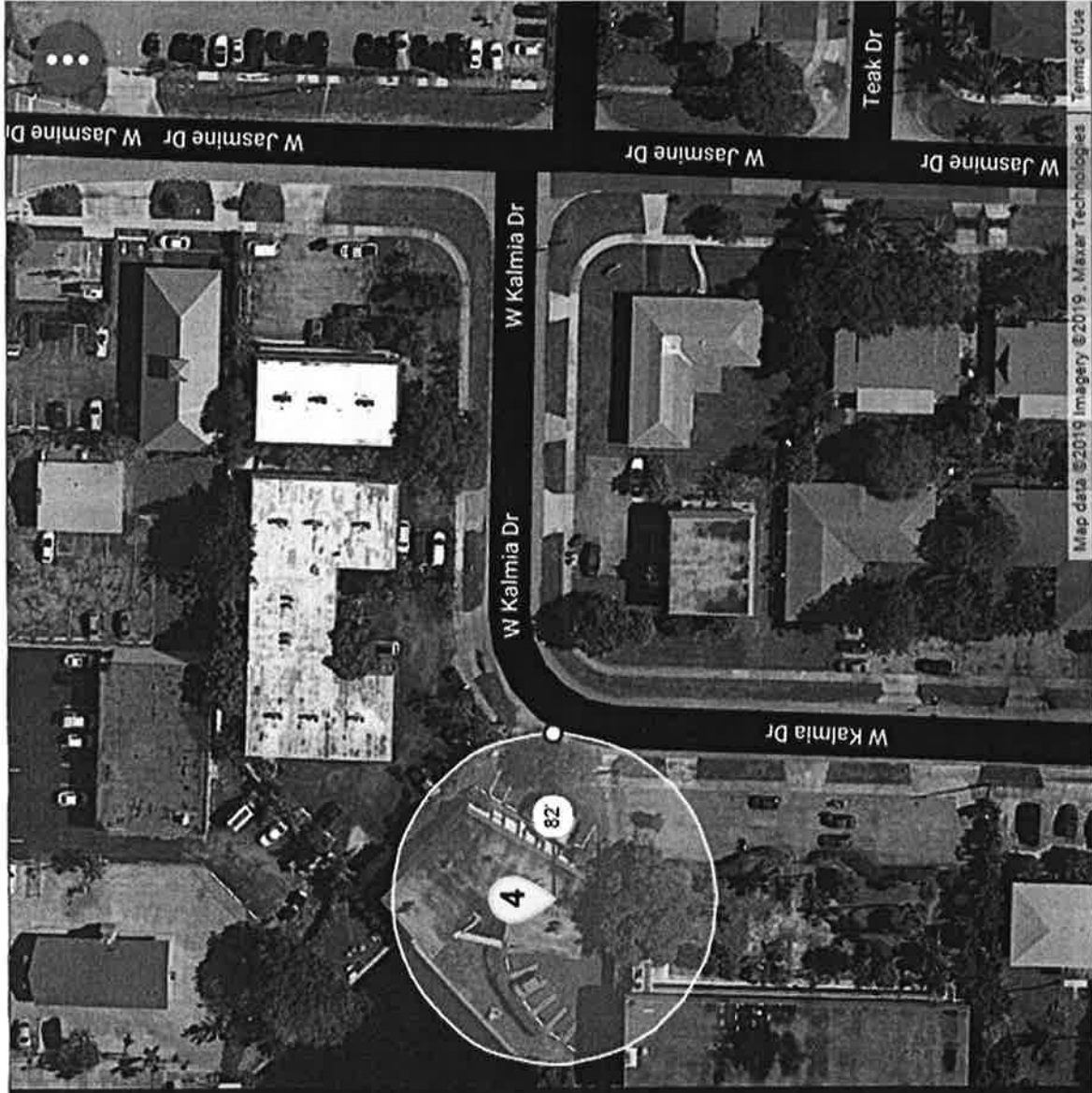
MOST RECENT

woosters@pbso.org: 3 days ago
CASING FOUND IN THE ALLEY OF THE 1020 WITH 1 S/33 HOLE TO
THE WALL OF APT 6. NO INJ. INCIDENT RECLASSED TO S/33.

woosters@pbso.org: 3 days ago
RECEIVED ADDITIONAL CALLS FROM RESIDENTS IN THE AREA.
WITNESSES ADV POSSIBLE SUSP VEH IS A WHI TOYT CAMRY OR A
GRY NISSAN ALTIMA.

woosters@pbso.org: 3 days ago
CN: 19-112932

Chat or email support@shotspotter.com



Map data ©2019 Imagery ©2019, Maxar Technologies Terms of Use

Shot Spotter®

7 Multiple Shot Activation

1- 911 Call (Time Delay 2 Minutes) #9060

Shot Spotter®

10 Single Shot Activation

No 911 Calls Made

Shot Spotter®

Sources

Shot Spotter® Respond Portal

Shot Spotter® Investigative Portal

Motorola P1 System

Consent Agenda

TAB 3



Town of Lake Park Town Commission

Agenda Request Form

Meeting Date: October 2, 2019

Agenda Item No. *Tab 3*

Agenda Title: September 18, 2019 Regular Commission Meeting Minutes.

- SPECIAL PRESENTATION/REPORTS **CONSENT AGENDA**
 BOARD APPOINTMENT OLD BUSINESS
 PUBLIC HEARING ORDINANCE ON _____ READING
 NEW BUSINESS
 OTHER: _____

Approved by Town Manager

[Signature]

Date:

9-24-2019

[Signature]

Name/Title Shaquita Edwards, Deputy Town Clerk

Originating Department: Town Clerk	Costs: \$ 0.00 Funding Source: Acct.: <input type="checkbox"/> Finance _____	Attachments: - Minutes - Exhibits "A-B"
Advertised: Date: _____ Paper: _____ <input checked="" type="checkbox"/> Not Required	All parties that have an interest in this agenda item must be notified of meeting date and time. The following box must be filled out to be on agenda.	Yes I have notified everyone _____ or Not applicable in this case <i>S.E.</i> Please initial one.

Recommended Motion: To approve the Regular Commission Meeting Minutes of September 18, 2019.



**Minutes
Town of Lake Park, Florida
Regular Commission Meeting
Wednesday, September 18, 2019, 8:17PM
Town Commission Chamber, 535 Park Avenue**

The Town Commission met for the purpose of a Regular Commission Meeting on Wednesday, September 18, 2019 at 8:17 p.m. Present were Vice-Mayor Kimberly Glas-Castro, Commissioners Erin Flaherty, John Linden, Town Manager John O. D'Agostino, Attorney Thomas Baird, and Town Clerk Vivian Mendez. Mayor Michael O'Rourke and Commissioner Roger Michaud were absent.

Town Clerk Mendez performed the roll call and Commissioner Linden led the pledge of allegiance.

SPECIAL PRESENTATIONS/REPORTS:

1. Proclamation South Florida Manufacturer's Association Day and Designating October as Manufacturing Month.

Vice-Mayor Glas-Castro presented the Proclamation to the representatives of the South Florida Manufacturer's Association.

2. Town of Lake Park 2019 Summer Camp.

Recreation Supervisor Brittany Freeman presented to the Commission (see Exhibit "A"). Commissioner Linden commended Recreation Supervisor Freeman for her dedication to Town of Lake Park Summer Camp. He questioned what initiatives could be supported per the provision of additional funds. Recreation Supervisor Freeman explained that additional funds would support the need for arts/crafts activities, field trips, and sports equipment. Commissioner Linden questioned if the Sponsors of the Lake Park Summer Camp were new or repeat Sponsors. Recreation Supervisor Freeman explained that all of the Sponsors were new. She explained that there were 5 funded Sponsors, and 3 in-kind donations. Vice-Mayor Glas-Castro and Commissioner Flaherty commended Recreation Supervisor Freeman and Summer Camp Staff on a successful program. Recreation Supervisor Freeman thanked the Commission for their support of the program.

PUBLIC COMMENT:

None

CONSENT AGENDA:

- 3. US Highway 1 Median's Workshop Minutes of August 28, 2019.**
- 4. Second Marina Visioning Workshop Meeting Minutes of August 28, 2019.**
- 5. Regular Commission Meeting Minutes of September 4, 2019.**
- 6. First Public Hearing on the Budget Meeting Minutes of September 5, 2019.**
- 7. Resolution No. 71-09-19 Canceling the October 16, 2019 Regular Commission Meeting and Rescheduling to October 30, 2019.**

Motion: Commissioner Flaherty moved to approve the consent agenda; Commissioner Linden seconded the motion.

Vote on Motion:

Commission Member	Aye	Nay	Other
Commissioner Flaherty	X		
Commissioner Linden	X		
Commissioner Michaud			Absent
Vice-Mayor Glas-Castro	X		
Mayor O'Rourke			Absent

Motion passed 3-0.

PUBLIC HEARING(S) – ORDINANCE ON FIRST READING:

8. Ordinance No. 08-2019 Municipal Election Ballot Language for the Economic Development Ad Valorem Tax Exemptions.

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF LAKE PARK, FLORIDA, SUBMITTING TO THE REGISTERED ELECTORS OF THE TOWN A REFERENDUM QUESTION OF WHETHER THE TOWN COMMISSION SHALL BE AUTHORIZED TO GRANT AN EXEMPTION TO THE PAYMENT OF AD VALOREM PROPERTY TAXES THAT A NEW BUSINESSES OR AN EXISTING BUSINESSES IN THE TOWN THAT IS PROPOSING TO EXPAND PURSUANT TO SECTION 3, ARTICLE VII OF THE STATE CONSTITUTION; ESTABLISHING THE DATE OF MARCH 17, 2020 FOR THE REFERENDUM; PROVIDING FOR A BALLOT TITLE AND SUMMARY; PROVIDING FOR NOTICE AND ADVERTISING OF THE REFERENDUM; PROVIDING FOR REFERENDUM CANVASSING; AND PROVIDING FOR AN EFFECTIVE DATE.

Town Manager D'Agostino explained the item, and read aloud for the record Section 5 of Ordinance No. 08-2019.

Motion: Commissioner Linden moved to approve Ordinance No. 08-2019 on first reading; Commissioner Flaherty seconded the motion.

Vote on Motion:

Commission Member	Aye	Nay	Other
Commissioner Flaherty	X		
Commissioner Linden	X		
Commissioner Michaud			Absent
Vice-Mayor Glas-Castro	X		
Mayor O'Rourke			Absent

Motion passed 3-0.

Attorney Baird read Ordinance No. 08-2019 by title.

PUBLIC HEARING(S) – ORDINANCE ON SECOND READING:

9. Ordinance No. 06-2019 Amending Chapter 28, Article II, Section 28-38(m)

Entitled “Business Tax Required; Applications and Prerequisites to Issuance.

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF LAKE PARK, FLORIDA, AMENDING CHAPTER 28, ARTICLE II, SECTION 28-32(m) ENTITLED “BUSINESS TAX RECEIPT REQUIRED; APPLICATION AND PREREQUISITES TO ISSUANCE”; PROVIDING FOR CODIFICATION; PROVIDING FOR THE REPEAL OF LAWS IN CONFLICT; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

Town Manager D’Agostino explained the item and informed that the text had not changed since first reading. Commissioner Linden expressed concerns and commented that the Town of Lake Park may begin to act as a Homeowners Association.

Motion: Commissioner Flaherty moved to approve Ordinance No. 06-2019 on second reading; Commissioner Linden seconded the motion.

Vote on Motion:

Commission Member	Aye	Nay	Other
Commissioner Flaherty	X		
Commissioner Linden	X		
Commissioner Michaud			Absent
Vice-Mayor Glas-Castro	X		
Mayor O’Rourke			Absent

Motion passed 3-0.

Attorney Baird read Ordinance No. 06-2019 by title.

10. Ordinance No. 07-2019 Pertaining to Public Nuisances.

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF LAKE PARK, FLORIDA, PERTAINING TO PUBLIC NUISANCES; PROVIDING FOR THE REPEAL OF CHAPTER 10, ARTICLE II, SECTIONS 10-31, 10-32 AND 10-33 AND CHAPTER 54, ARTICLE III, DIVISION 3, SECTIONS 54-131, 54-132, 54-133 AND 54-134; PROVIDING FOR THE CREATION OF A NEW CHAPTER 10, ARTICLE II, SECTIONS 10-31, 10-32, 10-33, 10-34, 10-35, 10-36, AND 10-37; PERTAINING TO THE DEFINITION, DECLARATION, AND ABATEMENT OF NUISANCES; PROVIDING FOR THE AUTHORITY TO ENTER UPON PROPERTIES TO INSPECT SUSPECTED NUISANCES; PROVIDING FOR NOTICE TO THE PROPERTY OWNER OF THE EXISTENCE OF A NUISANCE; PROVIDING FOR APPEALS TO THE MAGISTRATE OF A NOTICE OF THE EXISTENCE OF A NUISANCE ON PROPERTY; PROVIDING FOR THE AUTHORITY TO ABATE NUISANCES, ASSESS FINES, AND REVOKE LOCAL BUSINESS TAX RECEIPTS; PROVIDING FOR THE RECOVERY OF TOWN EXPENSES IN ABATING NUISANCES; PROVIDING FOR THE RECORDATION OF ASSESSMENT LIENS TO RECOVER THE EXPENSES OF THE TOWN’S ABATEMENT OF A NUISANCES; PROVIDING FOR THE PROVISION OF CHRONIC NUISANCE SERVICES BY THE TOWN THAT AUTHORIZES THE IMPOSITION AND COLLECTION OF CHRONIC

NUISANCE SERVICE ASSESSMENTS AGAINST REAL PROPERTY; ESTABLISHING A PROCEDURE FOR IMPOSING CHRONIC NUISANCE SERVICE ASSESSMENTS; PROVIDING THAT THE LIEN FOR A CHRONIC NUISANCE SERVICE ASSESSMENT COLLECTED PURSUANT TO SECTIONS 197.3632 AND 197.3635, FLORIDA STATUTES, SHALL BE PERFECTED AND SHALL ATTACH TO THE PROPERTY UPON ADOPTION OF THE ASSESSMENT ROLL; PROVIDING THAT A PERFECTED LIEN SHALL BE EQUAL IN RANK AND DIGNITY WITH THE LIENS OF ALL STATE, COUNTY, DISTRICT, OR MUNICIPAL TAXES AND ASSESSMENTS AND SUPERIOR IN DIGNITY TO ALL OTHER PRIOR LIENS, MORTGAGES, TITLES, AND CLAIMS; PROVIDING FOR SEVERABILITY; PROVIDING FOR CODIFICATION; PROVIDING FOR THE REPEAL OF ALL LAWS IN CONFLICT; AND PROVIDING FOR AN EFFECTIVE DATE.

Town Manager D’Agostino explained the item and informed that the text had not changed since first reading. He explained that the intent of the Ordinance was to adhere to the Florida State Statute. Commissioner Linden expressed concerns and referred to “Section 10-36 Appeal procedures” of Ordinance No. 07-2019. He questioned if the required fee of \$200.00 was necessary. Community Development Director Nadia DiTommaso explained that the fee was necessary due to the incurred costs of processing an appeal application (Staff, Town Attorney, and Special Magistrate Fees). She explained that the fee of \$200.00 was a minimal cost that did not cover the extent of the incurred costs, but provides an initial recovery of the incurred costs. Town Manager D’Agostino explained that the fees of \$200.00 was in the previous Ordinance. Community Development Director DiTommaso that most of the provision within Ordinance No. 07-2019 was a combination nuisances indicated in Chapters 10 and 54 of the Town Code of Ordinances. She explained that Ordinance No. 07-2019 expands the nuisance criteria in terms of repeat violators. Commissioner Linden expressed additional concerns regarding the aforementioned associated application fees. He expressed concerns regarding the language within Ordinance No. 07-2019, he explained that the language omitted a clear distinction between Internal and External code compliance inspections. He referred to Ordinance No. 07-2019, Section 10-34 “Notice of the existence of a nuisance and general procedure.” He asked for clarification of 10 days, he explained that it was unclear whether the Ordinance permitted calendar or business days. He explained that he was unable to locate Section 162-12, F.S. on the Town of Lake Park Website. Community Development Director DiTommaso explained that the Ordinance permitted 10 calendar days, and that Section 162-12, F.S. was part of the Florida State Statutes. Commissioner Linden asked if the Town of Lake Park could override a Florida State Statute. Town Attorney Baird answered, “No.” Commissioner Flaherty questioned the frequency of the appeals process. Community Development Director DiTommaso explained that the Town of Lake Park did not have many appeals. Vice-Mayor Glas-Castro explained nuisance abatements were ongoing chronic issues that Town Staff attempts to manage.

Motion: Commissioner Flaherty moved to approve Ordinance No. 07-2019 on second reading; Commissioner Linden seconded the motion.

Vote on Motion:

Commission Member	Aye	Nay	Other
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Commissioner Flaherty	X		
Commissioner Linden	X		
Commissioner Michaud			Absent
Vice-Mayor Glas-Castro	X		
Mayor O'Rourke			Absent

Motion passed 3-0.

Attorney Baird read Ordinance No. 07-2019 by title.

OLD BUSINESS: None

NEW BUSINESS:

11. Final (Step 2) Approval for a Mural Application for Front Building Wall of 1045 Silver Beach Road.

Town Manager D'Agostino provided a brief summary explanation of the item. He explained that the location of the mural was approved (5-0) at the September 4, 2019 Regular Commission Meeting and that the minimum criteria for the mural had been met. Commissioner Flaherty questioned if the applicant was comfortable with the requirements of the application. Brent Dell, owner of 1045 Silver Beach Road explained that he would comply with the requirements of the application. Commissioner Linden questioned if Mr. Dell would incur costs per the addition of a painted border for the mural. Mr. Dell explained that additional costs may be incurred but had not been determined. Discussion ensued, Commissioner Linden expressed concerns regarding the delay of the application process, and the mural application security deposit. Community Development Director DiTommaso explained that the mural was installed without a permit, she explained that a text amendment process had taken place in order to expand the mural boundaries to include the entire Community Redevelopment Agency. She explained that the text amendment process had taken months to complete, and thereafter the mural application was delayed for quite a few months by the owner. She explained that the burden of providing the requirements of the application was that of the owner, not the Town of Lake Park. She explained that applications do not move forward until all requirements were met. She reiterated that the delays included illegal installation, the text amendment process, and the late submittal of the application and meeting requirements. Commissioner Flaherty commented that he was content with the recommendation of Staff. Commissioner Linden suggested that the Town waive the retroactive cost of \$250.00 due to the Town's responsibility in the delay of the application process. Vice-Mayor Glas-Castro explained that she was offended and not in support of Commissioner Linden's suggestion, she reiterated that the mural was illegally installed.

Motion: Commissioner Linden moved to approve the "white area" to include the 20% without the borders, the row of hedges, the mural expiration of September 18, 2024, and that Mr. Dell would pay \$250.00 as if it were year one; Commissioner Flaherty seconded the motion.

Vote on Motion:

Commission Member	Aye	Nay	Other
Commissioner Flaherty		X	

Commissioner Linden	X		
Commissioner Michaud			Absent
Vice-Mayor Glas-Castro		X	
Mayor O'Rourke			Absent

Motion failed 1-2.

Vice-Mayor Glas-Castro welcomed an alternative motion.

Motion: Commissioner Flaherty moved to approve the Mural Application for the front building wall of 1045 Silver Beach Road per the recommendation of Staff; Commissioner Linden seconded the motion.

Vote on Motion:

Commission Member	Aye	Nay	Other
Commissioner Flaherty	X		
Commissioner Linden	X		
Commissioner Michaud			Absent
Vice-Mayor Glas-Castro	X		
Mayor O'Rourke			Absent

Motion passed 3-0.

Commissioner Flaherty requested to reorder to the New Business Agenda to expedite Agenda Item 15. The Commission came to consensus to move agenda item 15 before item 12.

15. Resolution No. 75-09-19 Authorizing and Directing the Town Manager to Obtain Property and Casualty Insurance Coverage through the Florida Municipal Insurance Trust for Fiscal Year 2020.

Town Manager D'Agostino explained the item.

Motion: Commissioner Flaherty moved to approve Resolution No. 75-09-19; Commissioner Linden seconded the motion.

Vote on Motion:

Commission Member	Aye	Nay	Other
Commissioner Flaherty	X		
Commissioner Linden	X		
Commissioner Michaud			Absent
Vice-Mayor Glas-Castro	X		
Mayor O'Rourke			Absent

Motion passed 3-0.

12. Resolution No. 72-09-19 Authorizing and Directing the Mayor to Execute a Contract Amendment with Vetted Security Solutions, Inc. to Expand the Town's Vehicle License Plate Recognition System.

Town Manager D’Agostino explained the item and the importance of expanding the Town’s License Plate Recognition System (LPRS). He explained that a hard copy of Exhibit “I” was provided to the Commission. Commissioner Linden asked if the Palm Beach County Sheriff’s Office (PBSO) would supplement any costs due to the shared benefits of expanding the Town’s LPRS. Captain Thomas Gendreau explained that PBSO owned a small percentage of the LPRS, and most of the LPRS are the responsibility of the respective Cities. He explained that the Town of Lake Park has reciprocal benefits per the information shared via County-Wide LPRS. Public Works Director Richard Scherle explained that pages 4-8 of Exhibit “I” detailed the associated costs of software, hardware, and electrical services. Commissioner Linden expressed concerns regarding the costs of the cameras at \$9,000.00 each. Public Works Director Scherle explained that the cost of each camera included the software, and data analytics. Discussion ensued regarding the proposed locations of the cameras, nearby sources of power, and the performance bond.

Motion: Commissioner Linden moved to approve Resolution No. 72-09-19; Commissioner Flaherty seconded the motion.

Vote on Motion:

Commission Member	Aye	Nay	Other
Commissioner Flaherty	X		
Commissioner Linden	X		
Commissioner Michaud			Absent
Vice-Mayor Glas-Castro	X		
Mayor O’Rourke			Absent

Motion passed 3-0.

13. Resolution No. 73-09-19 Establishing the Qualifying Period for the Municipal Mayoral Election on March 17, 2020.

Town Manager D’Agostino explained the item.

Motion: Commissioner Flaherty moved to approve Resolution No. 73-09-19; Commissioner Linden seconded the motion.

Vote on Motion:

Commission Member	Aye	Nay	Other
Commissioner Flaherty	X		
Commissioner Linden	X		
Commissioner Michaud			Absent
Vice-Mayor Glas-Castro	X		
Mayor O’Rourke			Absent

Motion passed 3-0.

14. Resolution No. 74 -09-19 Town of Lake Park Revised Master Fee Schedule.

Town Manager D’Agostino explained that the Lake Park Harbor Marina Meeting Room would be removed from the list of Facility Rentals and converted into a breakroom for

the Lake Park Harbor Meeting Room, he referred to the Silver Sneakers Program. Special Events Director Riunite Franks explained that the Silver Sneakers Program was a part of the Town’s Recreation Program, and that the Town did not charge for the use of the space. Commissioner Linden referred to pages 6-7 of the agenda item “Zoning Inspection” and “Recovery of additional costs” (red text). He expressed that he was completely opposed to the entire Section titled “Recovery of additional costs.” Community Development Director DiTommaso explained that the text had always been in existence. She explained that the text was inadvertently omitted from the previously adopted Master Fee Schedule. Town Clerk Vivian Mendez explained that the “Recovery of additional costs” section was adopted as a separate Resolution, and that the item before the Commission is a consolidated Fee Schedule.

Motion: Commissioner Flaherty moved to approve Resolution No. 74-09-19 and the removal of the Facility Rental Fee for the use of the Lake Park Harbor Marina Meeting Room; Commissioner Linden seconded the motion.

Vote on Motion:

Commission Member	Aye	Nay	Other
Commissioner Flaherty	X		
Commissioner Linden	X		
Commissioner Michaud			Absent
Vice-Mayor Glas-Castro	X		
Mayor O’Rourke			Absent

Motion passed 3-0.

16. Selection of a Workshop Date for Discussion regarding the Proposed Ranked Choice Voting System.

Town Manager D’Agostino reviewed the proposed dates. Discussion ensued and the Commission determined that a meeting between Town Manager D’Agostino and Palm Beach County Supervisor of Elections Wendy Satory Link, needed to take place prior to scheduling a Workshop. Town Manager D’Agostino explained that he would provide additional information at a future Regular Commission Meeting.

PUBLIC COMMENT:

None

FUTURE AGENDA SUGGESTIONS:

Commissioner Linden: Town of Lake Park Mural Ordinance.

TOWN ATTORNEY, TOWN MANAGER, COMMISSIONER COMMENTS:

Town Attorney Baird had no comments.

Town Manager D’Agostino announced the comments listed within Exhibit “B”.

Commissioner Linden thanked his wife, Joanne Linden, and all of the volunteers who assisted with the Town of Lake Park, Bahamas Hurricane Relief efforts.

Commissioner Michaud was absent.

Commissioner Flaherty thanked the volunteers for the Town of Lake Park, Bahamas Hurricane Relief efforts.

Vice-Mayor Glas-Castro had no comments.

Mayor O'Rourke was absent.

ADJOURNMENT

There being no further business to come before the Commission and after a motion to adjourn by Commissioner Flaherty and seconded by Commissioner Linden, and by unanimous vote, the meeting adjourned at 10:22 p.m.

Mayor Michael O'Rourke

Town Clerk, Vivian Mendez, CMC

Deputy Town Clerk, Shaquita Edwards, MPA, CMC

Town Seal

Approved on this _____ of _____, 2019

Exhibit "A"



2019 Town of Lake Park Summer Camp

YOUTH AGES 6-12 YEARS OLD
JUNE 10 - AUGUST 2





OUR PURPOSE, VISION, & GOALS

Our Purpose

- ▶ The mission of the Summer Camp program is to offer a safe, fun and affordable summer experience for The Town of Lake Park families. We provide lasting memories, imaginative play, and exposure to exciting recreational activities that encourage campers to develop to their full potential.

Our Vision

- ▶ We will see days that are filled with fun, laughter and exploration.
- ▶ Families will experience a simple registration process and information about daily camp activities through family-friendly customer service by well-trained staff.

Our Goals

- ▶ To provide a safe environment for children to experience something new.
- ▶ To provide a program that is financially accessible to all.
- ▶ To foster the development of the individual, concentrating on nurturing positive self-esteem and confidence.
- ▶ To facilitate the development of social skills, responsibilities and physical skills through community and recreational opportunities.



EVERYDAY WE
GO OVER OUR
CAMP VALUES



DRAGONS VS. UNICORNS



SUMMER CAMP THEME

DRAGONS VS. UNICORNS



CASTLE GAME ROOM

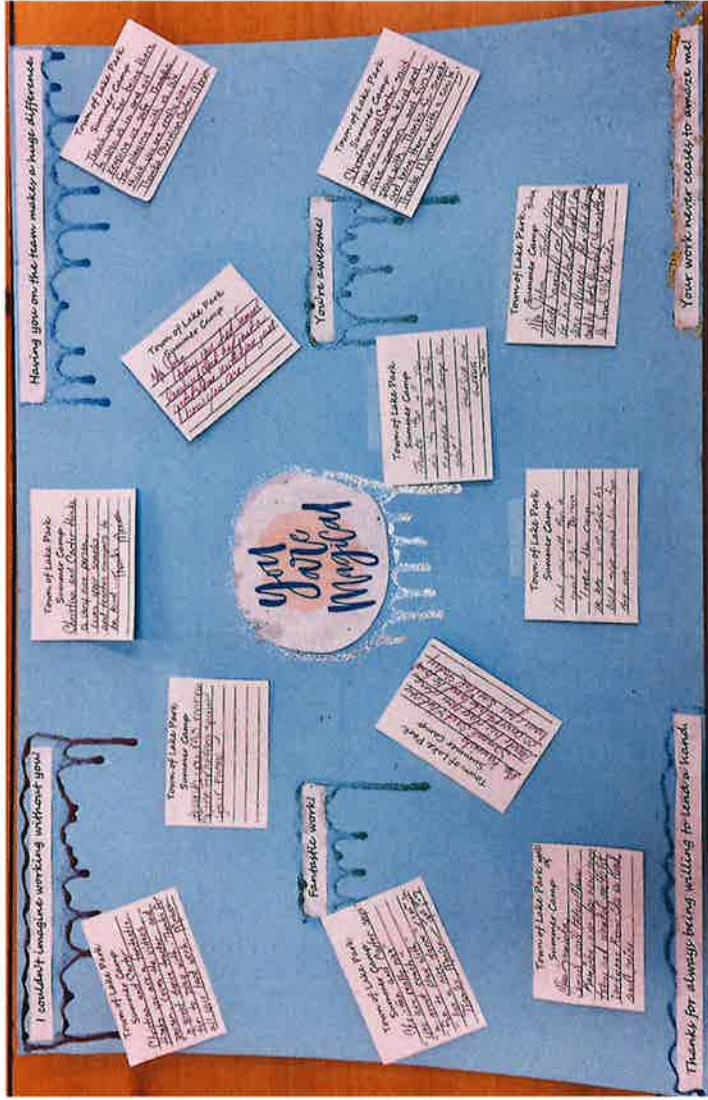




SUMMER CAMP STAFF

MR. JOHN – MRS. MORGAN – MS. BRITTANY – MS. KAMEISHA – MS. NANCY

YOU ARE MAGICAL AWARD



LOWN O I LAKE PARK
YOU ARE MAGICAL AWARD
CAMP COUNSELOR RECOGNITION

Dear Summer Camp Parents:

This summer you will have the opportunity to recognize any of your child's counselors for something special they have done, the way they encouraged your child, or any time you feel they have gone "the extra mile."

When you drop your child off each day, there will be cards on the front desk that say "You Are Magical" on one side, and have space for you to write on the other. Please feel free to pick one (or two, or three or four) up whenever you wish to let us know what magical thing a counselor has done. There will be a "Magical Box" on the desk, as well, and you can drop your card off when you pick up or drop off your camper.

I'm excited to be able to let our counselors know they make a difference each and every day, because they really do! Every time a counselor receives a "You Are Magical" card, you will be making them feel special, appreciated...and magical.

Sincerely,
 Ms. Brittany

DRAGON & UNICORN CAMPER'S OF THE SUMMER








ACTIVITY CALENDAR

Town of Lake Park Summer Camp
Session 1 Activity Calendar
 June 10th - July 5th **NO CAMP JULY 4th**

Theme of the Week	Monday	Tuesday	Wednesday	Thursday	Friday
	Paddle Boarding + Surfing 10	Movie Theatre Library Activity 11	Cardio Kickboxing Jupiter Pool 12	Lincoln Park Library Activity 13	Rapids Water Park 14
	Bedners Farm Fresh Market 17	Fantasy Farms Equestrian Center Learn to Plant 18	Cardio Kickboxing PGA Pool 19	Jungle Island 20	Davie Pro Rodeo 21
	MacArthur Beach State Park 24	Jungle Queen River Boat Tour 25	Cardio Kickboxing Dubois Lagoon 26	St. Lucie County Aquarium Treasure Coast Mall 27	Ocean Adventure 28
	Career Week P.B.S.O. DEMO July 1	Movie Theatre Library Activity July 2	Cardio Kickboxing Jupiter Pool July 3	St. Lucie County Aquarium Treasure Coast Mall July 4	Make a Pizza & Bike Safety July 5
	DRAGONS & UNICORNS Re-illable Water Bottle Food Sunscreen Wear Camp Shirt Items to bring everyday: Hat and Sunglasses				

Town of Lake Park Summer Camp
Session 2 Activity Calendar
 July 8th - August 2nd

Theme of the Week	Monday	Tuesday	Wednesday	Thursday	Friday
	VA Medical Center Paracord Craft 8	Combat Truck Tour Library Activity 9	Cardio Kickboxing PGA Pool 10	Physical Training Library Activity 11	Road to Victory Military Museum Veterans Park 12
	Everglades Airboat Ride 15	Florida Oceanographic Coastal Center 16	Kids Fitness Festival 17	Kids Fishing Day 18	Miami Sea Aquarium 19
	Museum of Discovery and Science 22	Movie Theatre Library Activity 23	Cardio Kickboxing Ocean Reef Park 24	Environmental Learning Center 25	South Florida Science Museum 26
	Xtreme Action Park 29	Rush Trampoline Fun Park 30	Tennis Lessons PGA Pool Culvers Snack 31	Superplay USA Aug 1	Ultimate Summer Party! Aug 2
	DRAGONS & UNICORNS Re-illable Water Bottle Food Sunscreen Wear Camp Shirt Items to bring everyday: Hat and Sunglasses				

FIRST DAY OF CAMP



WEEK 1: SPLISH SPLASH

JUPITER AQUATIC CENTER



PADDLE BOARD & SURF



CAMPER GARDEN



FANTASY FARMS
EQUINE STRAIN
CENTER



BEDNERS FRESH FARM



DAVIE PRO RODEO

WEEK 2: FARMERS WEEK

WEEK 3: LIFE AT SEA

JUNGLE QUEEN RIVER BOAT CRUISE



MACARTHUR BEACH STATE PARK



DUBOIS LAGOON



MARINE BOAT UNIT



K-9 UNIT



DEPUTY TUCKER



KINDNESS UNIT



MOUNTED UNIT



PETER PIPER PIZZA

WEEK 4: CAREER WEEK

WEEK 5: U.S. ARMY WEEK



ROAD TO VICTORY MILITARY MUSEUM



MIAMI SEAQUARIUM



EVERGLADES
AIRBOAT RIDE



FLORIDA OCEANOGRAPHIC COASTAL CENTER

WEEK 6: FISHING WEEK

KIDS
FISHING
DAY



WEEK 7: SCIENCE WEEK

SOUTH
FLORIDA
SCIENCE
MUSEUM



MUSEUM OF
DISCOVERY
AND SCIENCE





WEEK 8: ATHLETICS WEEK



WORKOUT WEDNESDAY

LAKE PARK
LIBRARY ACTIVITY



NEW PLAYGROUND AT BERT BOSTROM PARK





BEHIND THE SCENES

CAMPERS GARDEN



BEHIND THE SCENES



PHOTO BOOTH

I THINK THEY GOT A LITTLE TIRED





TOTAL REVENUE: \$13,205.00

**17 RESIDENTS REGISTERED
6 NON-RESIDENTS REGISTERED**

TOTAL SPONSORSHIP REVENUE: \$2,750.00

2019 TOWN OF LAKE PARK SUMMER CAMP REVENUE

RESIDENTS VS. NON-RESIDENTS

THANK YOU TO OUR SPONSORS



THANK YOU TO OUR SPONSORS



My Neighborhood Library

Lake Park Public Library
529 Park Avenue
Lake Park, FL 33403
561-881-3330

Lake Park



Exhibit "B"

TOWN MANAGER COMMENTS

SEPTEMBER 18, 2019 – REGULAR COMMISSION MEETING

HURRICANE RELIEF EFFORT FOR THE BAHAMAS – Report on the outcome of the Town (Mayor's) efforts to obtain and send donations to help the victims of Hurricane Dorian in the Bahamas.

Water – Canned goods – Can openers – Mosquito spray – Sunscreen – Diapers – Baby formula – First aid items – Flashlight – Batteries – Small generators

LAKE PARK PUBLIC LIBRARY –Tuesday, September 24th is National Voter Registration Day this is an all-day event to encourage voter registration. If you are not registered to vote, please stop by (anytime) and we can set you up with the form you need to register. Also at 5:30 pm, that day, we will be showing a documentary, Does Your Vote Count? Please stop by the Lake Park Public Library, 529 Park Avenue.

Back by popular demand, the Library is having another talk on Iguanas by the Florida Wildlife Conservation Department to include how get them out of your yard. **Thursday, September 26th** at 6 pm. If you cannot attend in person, please by the Library at 561-881-3330 for details on how to attend remotely with your tablet, phone or other device.

SUNSET CELEBRATION

The Town of Lake Park will host its monthly Sunset Celebration on **Friday, September 27th** from 6:00 pm – 9:00 pm at Lake Park Harbor Marina. This month's event will feature live entertainment from *KONNECTED*, featuring a versatile range of classic rock through the ages that the crowd is sure to enjoy! There will be a full cash bar, happy hour prices, and a variety of food and arts & crafts vendors. For more information please contact the Special Events Department at 561-840-0160.

PBSO REAL TIME CRIME OPERATION CENTER TOUR – Monday, September 30th

Town Commission and Senior Staff members will tour the Real Time Crime Operation Center at PBSO's Headquarters with Captain Gendreau to view the operation and monitoring of Lake Park cameras.

TAB 4



Town of Lake Park Town Commission

Agenda Request Form

Meeting Date: **October 2, 2019**

Agenda Item No. *Tab 4*

Agenda Title: Final Public Hearing on the Budget Meeting Minutes of September 19, 2019

- SPECIAL PRESENTATION/REPORTS **CONSENT AGENDA**
- BOARD APPOINTMENT OLD BUSINESS
- PUBLIC HEARING ORDINANCE ON _____ READING
- NEW BUSINESS
- OTHER: _____

Approved by Town Manager *J. R. Aguirre* **Date:** *9-25-19*

Vivian Mendez, MMC, Town Clerk

 Name/Title

Originating Department: <p style="text-align: center;">Town Clerk</p>	Costs: \$ 0.00 Funding Source: Acct. # <input type="checkbox"/> Finance _____	Attachments: Agenda Minutes Exhibit "A"
Advertised: Date: _____ Paper: _____ <input checked="" type="checkbox"/> Not Required	All parties that have an interest in this agenda item must be notified of meeting date and time. The following box must be filled out to be on agenda.	Yes I have notified everyone _____ OR Not applicable in this case. Please initial one.

Recommended Motion: To approve the Final Public Hearing on the Budget Meeting Minutes of September 19, 2019.



AGENDA

Lake Park Town Commission
Town of Lake Park, Florida
Final Public Hearing
On the Budget Meeting
Thursday, September 19, 2019 6:30 p.m.
Lake Park Town Hall
535 Park Avenue

Michael O'Rourke	—	Mayor
Kimberly Glas-Castro	—	Vice-Mayor
Erin T. Flaherty	—	Commissioner
John Linden	—	Commissioner
Roger Michaud	—	Commissioner
<hr style="border-top: 1px dashed black;"/>		
John O. D'Agostino	—	Town Manager
Thomas J. Baird, Esq.	—	Town Attorney
Vivian Mendez, MMC	—	Town Clerk

PLEASE TAKE NOTICE AND BE ADVISED, that if any interested person desires to appeal any decision of the Town Commission, with respect to any matter considered at this meeting, such interested person will need a record of the proceedings, and for such purpose, may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. *Persons with disabilities requiring accommodations in order to participate in the meeting should contact the Town Clerk's office by calling 881-3311 at least 48 hours in advance to request accommodations.*

- A. CALL TO ORDER/ROLL CALL
- B. PLEDGE OF ALLEGIANCE
- C. PUBLIC HEARING:

***** OPEN PUBLIC BUDGET HEARING*****

1. Resolution No. 76-09-19 Adopting the Millage Rate for Fiscal Year 2019-2020. Tab 1

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF LAKE PARK, FLORIDA, ADOPTING A FINAL MILLAGE RATE FOR THE TOWN OF LAKE PARK FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2019 AND ENDING SEPTEMBER 30, 2020; STATING THE ROLLED-BACK RATE FOR THE TOWN OF LAKE PARK; STATING THE PERCENT BY WHICH THE TOWN MILLAGE RATE EXCEEDS, IF ANY, THE ROLLED-BACK MILLAGE RATE; AND LEVYING FOR AD VALOREM TAXES ON ALL



Minutes
Town of Lake Park, Florida
Final Public Hearing on the Budget Meeting
Thursday, September 19, 2019, 6:30 PM
Town Commission Chamber, 535 Park Avenue

The Town Commission met for the purpose of a Final Public Hearing on the Budget Meeting on Thursday, September 19, 2019 at 6:34 p.m. Present were Vice-Mayor Kimberly Glas-Castro, Commissioners Erin Flaherty, John Linden, Roger Michaud, Town Manager John O. D’Agostino, Attorney Thomas Baird, and Town Clerk Vivian Mendez. Mayor Michael O’Rourke was absent.

Town Clerk Mendez performed the roll call and Vice-Mayor Glas-Castro led the pledge of allegiance.

PUBLIC HEARING:

Vice-Mayor Glas-Castro opened the Public Hearing.

1. Resolution No. 76-09-19 Adopting the Millage Rate for Fiscal Year 2019-2020.

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF LAKE PARK, FLORIDA, ADOPTING A FINAL MILLAGE RATE FOR THE TOWN OF LAKE PARK FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2019 AND ENDING SEPTEMBER 30, 2020; STATING THE ROLLED-BACK RATE FOR THE TOWN OF LAKE PARK; STATING THE PERCENT BY WHICH THE TOWN MILLAGE RATE EXCEEDS, IF ANY, THE ROLLED-BACK MILLAGE RATE; AND LEVYING FOR AD VALOREM TAXES ON ALL TAXABLE REAL AND TANGIBLE PERSONAL PROPERTY IN THE TOWN OF LAKE PARK FOR FISCAL YEAR 2019/2020; PROVIDING FOR AN EFFECTIVE DATE.

Town Manager D’Agostino explained the final millage rate and final budget. He announced that the Town has enough funds to have an after school program run by the Recreation Supervisor. He explained the changes to the budget per the direction of the Commission during the First Public on the Budget (see Exhibit “A”). Vice-Mayor Glas-Castro asked which fund the Commission proposed salary increase was placed. Finance Director Cariseo explained that the funds were placed in the Contingency Fund.

Public Comment Opened

No public comments.

Public Comments Closed

Motion: Commissioner Flaherty moved to approve Resolution 76-09-19; Commissioner Michaud seconded the motion.

Vote on Motion:

Commission Member	Aye	Nay	Other
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Commissioner Flaherty	X		
Commissioner Linden	X		
Commissioner Michaud	X		
Vice-Mayor Glas-Castro	X		
Mayor O'Rourke			Absent

Motion passed 4-0.

2. Resolution No. 77-09-19 Adopting a Budget for Fiscal Year 2019-2020.

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF LAKE PARK, FLORIDA, MAKING SEPARATE AND SEVERAL APPROPRIATIONS FOR ITS NECESSARY OPERATING EXPENSES, THE EXPENSES OF THE VARIOUS FUNDS AND DEPARTMENTS OF THE TOWN FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2019, AND ENDING SEPTEMBER 30, 2020, AND PROVIDING FOR THE EFFECTIVE DATE THEREOF.

Public Comment Opened

No public comments.

Public Comment Closed

Motion: Commissioner Michaud moved to approve Resolution 77-09-19; Commissioner Flaherty seconded the motion.

Vote on Motion:

Commission Member	Aye	Nay	Other
Commissioner Flaherty	X		
Commissioner Linden	X		
Commissioner Michaud	X		
Vice-Mayor Glas-Castro	X		
Mayor O'Rourke			Absent

Motion passed 4-0.

Vice-Mayor Glas-Castro Closed the Public Hearing.

PUBLIC COMMENT: None

FUTURE AGENDA SUGGESTIONS:

TOWN ATTORNEY, TOWN MANAGER, COMMISSIONER COMMENTS:

Town Attorney Baird had no comment.

Town Manager D'Agostino thanked the Commission and staff for their assistance during the budget process.

Commissioner Linden announced the ribbon-cutting ceremony at the Bethlehem Baptist Church on Sunday at noon. Senator Bobby Powell is hosting an event Tuesday regarding texting while driving.

Commissioner Michaud had no comments.

Commissioner Flaherty thanked staff for all their efforts in the budget process.

Vice-Mayor Glas-Castro thanked staff for all their efforts in the budget process.

Mayor O'Rourke was absent.

ADJOURNMENT

There being no further business to come before the Commission and after a motion to adjourn by Commissioner Flaherty and seconded by Commissioner Michaud, and by unanimous vote, the meeting adjourned at 6:53 p.m.

Mayor Michael O'Rourke

Town Clerk, Vivian Mendez, CMC

Town Seal

Approved on this _____ of _____, 2019

Itemized Budget Version For Year 2020 - 1 / Rev Accts / Accts Matching: 001*
SEPTEMBER 19, 2019

G/L Account	Description	2018 Actual	2019 Budget	2019 YTD-Enc	2020 Budget	Notes
001-338.110	Business Tax - County	24,075.89	14,000.00	6,858.19	17,000.00	
001-341.110	Administrative Fee - CRA Fund	69,999.96	73,000.00	73,000.00	73,000.00	
001-341.401	Administrative Fee - Marina	60,000.00	62,000.00	62,000.00	62,000.00	
001-341.402	Administrative Fee - StormWater	60,000.00	62,000.00	62,000.00	62,000.00	
001-341.404	Admin Fee - Sanitation Fund	140,001.84	145,000.00	145,000.00	145,000.00	
001-341.500	Tax Search	26,140.37	21,000.00	28,350.00	25,000.00	
001-341.900	Copy Charges / Tax Searches	368.39	1,000.00	538.13	1,000.00	
001-341.905	Admin Cost - Public Records Request	181.61	300.00	969.40	400.00	
001-342.510	Plan Review Fees Code Sec 33-7	15,700.00	20,000.00	24,620.00	20,000.00	
001-342.520	Bank Registration Fees	750.00	1,000.00	300.00	450.00	
001-344.300	Advertising - Bus Shelters	2,632.50	2,610.00	2,700.00	2,610.00	
001-347.100	Library Copies	740.89	400.00	604.80	400.00	
001-347.200	Recreation - Summer Camp Fees	9,510.00	11,000.00	13,065.00	11,000.00	
001-347.210	Recreation - Miscellaneous	1,003.00	0.00	650.54	0.00	
001-347.220	Recreation - Tennis Program	9,016.00	9,600.00	10,152.00	9,600.00	
001-347.222	Tennis Program Maintenance Fee	0.00	0.00	0.00	5,000.00	
001-347.500	Recreation - Facilities Rental	8,095.00	10,000.00	6,835.00	10,000.00	
001-347.905	Recreation - Security	4,980.00	4,200.00	2,130.00	4,200.00	
001-347.916	Recreation Vendor Fees	1,080.00	1,400.00	1,570.00	1,000.00	
001-347.935	Recreation - Car Show	0.00	0.00	0.00	0.00	

Exhibit "A"

Itemized Budget Version For Year 2020 - 1 / Rev Accts / Accts Matching: 001*
SEPTEMBER 19, 2019

G/L Account	Description	2018 Actual	2019 Budget	2019 YTD+Enc	2020 Budget	Notes
001-349.100	Service Charge - Dishonored Checks	485.00	500.00	350.00	500.00	
001-351.100	Fines & Forfeitures	24,528.38	21,000.00	25,507.61	32,000.00	
001-352.100	Fines - Library	832.25	1,000.00	640.55	1,000.00	
001-354.100	Fines - Code Violations	85,370.00	110,000.00	124,863.42	150,000.00	
001-354.105	Fines - Alarm Violations	3,150.00	5,200.00	6,449.99	5,200.00	
001-354.110	Code Violations - Admin Cost	13,557.85	13,000.00	19,367.24	14,000.00	
001-354.130	Fines-Parking Meter Violations	0.00	0.00	100.00	0.00	
001-354.135	Parking Violations - Code	8,060.00	6,000.00	4,450.00	3,500.00	
001-354.210	Code Violations - CIB Fund	17,555.00	16,000.00	31,215.86	15,000.00	
001-361.100	Interest Earnings	42,649.16	41,712.00	122,360.91	140,000.00	
001-361.110	Interest Earnings - Tax Collector	275.73	0.00	2,755.31	1,000.00	
001-361.120	Sales Tax Commissions	17.00	0.00	10.00	0.00	
001-361.130	Interest on Assessments	1,300.31	2,000.00	82,772.26	30,000.00	
001-361.200	Filing Fees	0.00	0.00	594.25	0.00	
001-362.100	Rent - P.B.C. Sheriff	120.00	120.00	120.00	120.00	
001-362.121	RENT - CELL TOWER	38,682.54	39,842.00	39,843.01	40,759.00	
001-362.200	Rent - Dunkin Donuts Lot	9,389.16	10,217.00	9,209.07	10,217.00	
001-364.100	Sale of Surplus Property	12,065.00	0.00	0.00	0.00	
001-365.100	Sale of Scrap Material	251.20	0.00	0.00	0.00	

Itemized Budget Version For Year 2020 - 1 / Rev Accts / Accts Matching: 001*
SEPTEMBER 19, 2019

G/L Account	Description	2018 Actual	2019 Budget	2019 YTD+Enc	2020 Budget	Notes
001-366.150	Donations - Summer Camp	0.00	0.00	2,750.00	0.00	
001-366.713	Grant - FWIT Safety	2,692.00	4,000.00	2,956.40	4,000.00	
001-369.100	Miscellaneous Revenue	26,857.38	1,000.00	21,497.88	1,000.00	
001-369.120	Emergency Reimbursements	10,265.60	1,000.00	0.00	1,000.00	
001-369.130	Seacoast Util. Brd Adv Compensation	4,200.00	3,900.00	4,400.00	3,900.00	
001-369.200	Cash Over/Short	4.73-	0.00	28.49	0.00	
001-369.320	Reimbursement - PBSO Fuel	5,572.29	7,000.00	2,600.31	7,000.00	
001-38-000-9000	BALANCE BROUGHT FORWARD	0.00	0.00	0.00	0.00	
001-380.402	Reimbursement - Stormwater Maint	32,448.00	32,448.00	0.00	32,448.00	
001-381.110	Transfer from CRA Fund - ILA 2008	169,182.96	169,183.00	0.00	169,183.00	
001-381.130	Transfer from CRA Fund - ILA 2009	36,527.04	91,321.00	0.00	91,321.00	
001-381.190	Transfer Streets and Roads	90,000.00	93,500.00	0.00	93,500.00	
001-381.401	Transfer from Marina	9,999.96	15,000.00	0.00	25,000.00	
001-381.402	Transfer from Stormwater	50,000.04	60,000.00	0.00	92,450.00	
001-381.404	Transfer from Sanitation	249,999.96	250,000.00	0.00	260,000.00	
001-388.100	Sale of Gnl Capital Assets	0.00	0.00	49,749.00	0.00	
** TOTALS **		8,383,970.13	8,462,431.00	7,552,995.18	8,970,345.00	

Streets & Roads

Itemized Budget Version For Year 2020 - 1 / Exp Accts / Accts Matching: 190-54-541-190*

STREETS & ROADS FUND 190

G/L Account	Description	2018 Actual	2019 Budget	2019 YTD+Enc	2020 Budget	Notes
190-54-541-190-12000	Regular Salaries	88,952.56	97,344.00	93,411.40	106,236.00	
10	General Infrastructure Foreman				61,880.00	
20	Maintenance Worker II				35,318.00	
30	Wage Adjustment				9,038.00	
190-54-541-190-14000	Overtime Salaries	681.54	300.00	907.09	300.00	
10	Overtime				300.00	
190-54-541-190-15000	Special Pay	500.00	500.00	1,000.00	1,000.00	
10	Longevity - Gen'l Infrastructure Foreman				1,000.00	
190-54-541-190-19900	Wages Reclassified	10,084.00	26,330.00-	24,466.52-	9,415.00	
190-54-541-190-21000	FICA Taxes	7,040.77	7,508.00	7,105.69	8,117.49	
10	FICA - General Infrastructure Foreman				4,810.00	
20	FICA - Maintenance Worker III				2,702.00	
40	Wage Adjustment				582.49	
50	Overtime Salaries				23.00	
190-54-541-190-22000	Retirement	4,684.46	6,920.00	7,166.77	7,876.13	
10	Retirement - General Infrastructure Foreman				4,641.00	
20	Retirement - Maintenance Worker III				2,649.00	
30	Overtime Salaries				15.00	
40	Wage Adjustment				571.13	
190-54-541-190-22100	Town Matching Retirement	2,989.97	4,613.00	3,038.52	3,094.00	
10	Retirement Match - Gen'l Infrastructure Foreman				3,094.00	
190-54-541-190-23100	Health Insurance	8,806.80	19,375.00	19,223.28	19,724.00	
10	Gen'l Infrastructure Foreman				9,862.00	
20	Maintenance Worker III				9,862.00	
190-54-541-190-23200	Insurance - Dental	700.92	789.00	787.68	789.00	
10	Dental Insurance - Gen'l Infrastructure Foreman				395.00	
20	Dental Insurance - Maintenance Worker III				394.00	
190-54-541-190-23300	Insurance - Life	252.96	308.00	252.96	308.00	
10	Life Insurance - Gen'l Infrastructure Foreman				172.00	
20	Life Insurance - Maintenance Worker III				136.00	

Itemized Budget Version For Year 2020 - 1 / Exp Accts / Accts Matching: 190-54-541-190*
STREETS & ROADS FUND 190

G/L Account	Description	2018 Actual	2019 Budget	2019 YTD+Enc	2020 Budget	Notes
190-54-541-190-23400	Insurance - Vision	96.36	106.00	105.12	106.00	
10	Vision Insurance - Gen'l Infrastructure Foreman				53.00	
20	Vision Insurance - Maintenance Worker III				53.00	
190-54-541-190-23500	Disability	881.76	967.00	881.76	967.00	
10	Disability Insurance - Gen'l Infrastructure Foreman				540.00	
20	Disability Insurance - Maintenance Worker III				427.00	
190-54-541-190-24000	Worker's Compensation Insurance	2,359.95	2,532.00	1,930.59	2,532.00	
10	Worker's Comp. - Gen'l Infrastructure Foreman				1,266.00	
20	Worker's Comp. - Maintenance Worker III				1,266.00	
190-54-541-190-31000	Professional Services	6,773.75	11,174.00	15,300.00	43,500.00	
1	School Zone - Traffic Engineering Required by State				18,500.00	
20	10th Street Roundabout - Study with preliminary plan				25,000.00	
190-54-541-190-34000	Contractual Services	35.00	0.00	2,749.94	0.00	
190-54-541-190-40000	Travel & Training	0.00	750.00	225.00	750.00	
10	Herbicide Applicator & MCF Training				750.00	
190-54-541-190-41100	Telephone	731.76	675.00	591.97	1,140.00	
10	Phone Service				1,140.00	
190-54-541-190-43000	Utilities - Electric	69,705.99	72,000.00	54,867.90	60,095.00	
10	FPL Costs for Street Lighting				60,095.00	
190-54-541-190-44100	Rentals	1,078.29	4,000.00	510.82	3,500.00	
10	Rental of Boom Lift, Bucket Truck, Compactors, etc.				3,500.00	
190-54-541-190-44200	Equipment Leases	0.00	5,835.00	589.35	5,835.00	
10	Vehicle Leases				5,835.00	
190-54-541-190-45000	Insurance - Liability, Property, etc	2,688.78	5,040.00	2,856.28	2,994.00	
10	Liability & Property Insurance				2,994.00	
190-54-541-190-46000	Repairs & Maintenance	4,149.29	4,800.00	5,521.38	2,800.00	
20	Kauff's Trailer - Medium/HD Trailer Repairs				1,000.00	

Itemized Budget Version For Year 2020 - 1 / Exp Accts / Accts Matching: 190-54-541-190*
STREETS & ROADS FUND 190

G/L Account	Description	2018 Actual	2019 Budget	2019 YTD+Enc	2020 Budget	Notes
190-54-541-190-46300	30 Pressure Washer USA for repairs to the Pressure Washer				300.00	
	40 Growers Equipment for Repairs to the Tractor				1,500.00	
	Vehicle Parts & Supplies				2,016.00	
	10 Vehicle & Trailer Parts	276.68	3,016.00	2,428.87	0.00	
	20 FIA Card Services for Fuel Cards				250.00	
	30 Callaghan Tire for Trailer Tires				1,466.00	
	40 General GMC for GM Parts for Streets' Vehicles				300.00	
	50 Misc. Vendors for Vehicle & Tractor Parts				0.00	
190-54-541-190-46600	Traffic Signs & Signals	6,783.55	55,720.00	54,909.56	5,500.00	
	10 Replacement Signs/Hardware and New Enforcement Signs				5,500.00	
190-54-541-190-49400	Uniforms & Clothing	664.84	600.00	714.23	1,100.00	
	10 Uniform Service				600.00	
	20 Safety Shoes and Equipment				500.00	
190-54-541-190-52000	Operating Supplies	15,785.36	19,200.00	9,317.81	7,846.42	
	10 Parts/Supplies for Maintenance and Repairs				0.00	
	20 Action Nut & Bolt - Nuts/Bolts/Screws/Hardware				750.00	
	40 City Electric - Electrical Supplies & Street Lights				2,500.00	
	50 Community Asphalt - Asphalt for Potholes/Patches				900.00	
	60 Construction Diamond Products - Asphalt/Concrete Saw Blades				1,000.00	
	70 JW Cheatham - Asphalt for Potholes/Patches				900.00	
	80 Home Depot - Misc. Hardware/Supplies				750.00	
	90 Lawnmower HQ - Blower/Small Engine Parts				700.00	
	100 Green Electrical Supply - Electrical Parts/Supplies				2,000.00	
	110 Lowes - Misc. Hardware/Supplies				500.00	
	120 Pressure Washer USA - Pressure Washer Parts				400.00	
	130 Rexel - Electrical/Lighting Parts				350.00	
	140 Safety Products - Safety Cones/Barricades				1,500.00	
	150 Misc. Vendors for Parts/Supplies to repair R.O.W. s				450.00	
	160 Reduced to offset Wage Adjustment				4,853.58-	
190-54-541-190-52100	Gasoline & Diesel Fuel	1,816.30	2,000.00	1,466.22	2,000.00	
	10 Fuel for Streets Vehicles, Tractor and Backhoe				2,000.00	
190-54-541-190-63020	Improvements - Roads	180,973.35	0.00	5,196.75-	0.00	
	10 Cash Match for Striping to com				0.00	

Itemized Budget Version For Year 2020 - 1 / Exp Accts / Accts Matching: 190-54-541-190*
 STREETS & ROADS FUND 190

G/L Account	Description	2018 Actual	2019 Budget	2019 YTD+Enc	2020 Budget	Notes
190-54-541-190-63050	Improvements - Sidewalks	81,307.79	30,000.00	28,628.17	20,000.00	
	1 Sidewalk Repair/Replacements (program continuation)				20,000.00	
190-54-541-190-63055	Improvements - Street Lights	0.00	0.00	0.00	5,000.00	
	1 Install 10 New Poles with Lights (installation cost)				5,000.00	
190-54-541-190-99001	Transfer to General Fund	90,000.00	93,500.00	0.00	93,500.00	
	** TOTALS **	590,802.78	423,242.00	286,825.09	418,041.04	

Itemized Budget Version For Year 2020 - 1 / Exp Accts / Accts Matching: 404-53-534-404*
 SANITATION FUND 404

G/L Account	Description	2018 Actual	2019 Budget	2019 YTD+Enc	2020 Budget	Notes
404-53-534-404-12000	Regular Salaries	243,302.93	339,697.00	273,757.98	371,963.00	
10	Equipment Operator II				31,075.00	
20	Equipment Operator II				32,323.00	
30	Equipment Operator III				39,832.00	
40	Sanitation Foreman				42,765.00	
50	Sanitation Foreman				51,418.00	
60	Equipment Operator III				38,272.00	
70	Equipment Operator II				31,075.00	
80	Equipment Operator II				31,075.00	
90	Equipment Operator III				39,042.00	
100	Wage Adjustment				35,086.00	
404-53-534-404-13000	Other & Part Time Salaries	0.00	0.00	0.00	0.00	
404-53-534-404-14000	Overtime Salaries	12,663.13	10,000.00	14,086.20	10,000.00	
10	Overtime				10,000.00	
404-53-534-404-15000	Special Pay	1,500.00	500.00	0.00	1,500.00	
10	Longevity - Sanitation Foreman				1,000.00	
20	Longevity - Equipment Operator II				500.00	
404-53-534-404-19500	Wages Reclassified	99,506.00	99,506.00	99,506.00	125,226.00	
404-53-534-404-21000	FICA	19,185.81	26,790.00	20,239.60	28,059.00	
10	FICA - Equipment Operator II				2,377.00	
20	FICA - Equipment Operator II				2,473.00	
30	FICA - Equipment Operator III				3,047.00	
40	FICA - Foreman				3,272.00	
50	FICA - Foreman				4,010.00	
60	FICA - Equipment Operator III				2,928.00	
70	FICA - Equipment Operator II				2,415.00	
80	FICA - Equipment Operator II				2,377.00	
90	FICA - Equipment Operator III				2,987.00	
100	Overtime Salaries				765.00	
110	Wage Adjustment				1,408.00	
404-53-534-404-22000	Retirement	19,185.33	17,497.00	17,267.48	26,221.50	
10	Retirement - Equipment Operator II				2,331.00	
20	Retirement - Equipment II				2,424.00	

Sanitation

Itemized Budget Version For Year 2020 - 1 / Exp Accts / Accts Matching: 404-53-534-404*
SANITATION FUND 404

G/L Account	Description	2018 Actual	2019 Budget	2019 YTD+Enc	2020 Budget	Notes
	30 Equipment Operator III				2,987.00	
	40 Retirement - Sanitation Foreman				3,207.00	
	50 Retirement - Sanitation Foreman				3,856.00	
	60 Retirement - Equipment Operator III				2,870.00	
	70 Retirement - Equipment Operator II				2,331.00	
	80 Retirement - Equipment Operator II				1,166.00	
	90 Retirement - Equipment Operator III				2,928.00	
	100 Overtime Salaries				750.00	
	110 Wage Adjustment				1,371.50	
404-53-534-404-22100	Town Retirement Matching	9,300.17	9,030.00	8,541.75	10,758.00	
	10 Retirement Match - Equipment Operator II				777.00	
	20 Retirement Match - Equipment Operator II				808.00	
	30 Retirement Match - Equipment Operator III				996.00	
	40 Retirement Match - Sanitation Foreman				2,138.00	
	50 Retirement Match - Sanitation Foreman				2,571.00	
	60 Retirement Match - Equipment Operator III				1,914.00	
	70 Retirement Match - Equipment Operator II				777.00	
	80 Equipment Operator II				777.00	
	90 Retirement Match - Equipment Operator III				0.00	
404-53-534-404-23100	Health Insurance	65,359.07	78,084.00	74,142.84	86,291.00	
	10 Health Insurance - Equipment Operator II				9,862.00	
	20 Health Insurance - Equipment Operator II				9,862.00	
	30 Health Insurance - Equipment Operator III				0.00	
	40 Health Insurance - Sanitation Foreman				9,862.00	
	50 Health Insurance - Sanitation Foreman				20,315.00	
	60 Equipment Operator III				9,862.00	
	70 Equipment Operator II				9,862.00	
	80 Health Insurance - Equipment Operator II				16,666.00	
404-53-534-404-23150	Opt-Out Payment	788.00	8,712.00	7,092.00	4,728.00	
	10 Opt-Out Payment - Equipment Operator III				4,728.00	
404-53-534-404-23200	Insurance - Dental	2,037.50	3,447.00	2,460.54	3,447.00	
	10 Dental Insurance Equipment Operator II				383.00	
	20 Dental Insurance - Equipment Operator II				383.00	
	30 Dental Insurance - Equipment Operator III				383.00	
	40 Dental Insurance - Sanitation Foreman				383.00	

Itemized Budget Version For Year 2020 - 1 / Exp Accts / Accts Matching: 404-53-534-404*
SANITATION FUND 404

C/L Account	Description	2018 Actual	2019 Budget	2019 YTD+Enc	2020 Budget	Notes
404-53-534-404-23300	50 Dental Insurance - Sanitation Foreman				383.00	
	60 Dental Insurance - Equipment Operator III				383.00	
	70 Dental Insurance - Equipment Operator II				383.00	
	80 Dental Insurance - Equipment Operator				383.00	
	90 Dental Insurance - Equipment Operator III				383.00	
	Insurance - Life	735.78	1,014.00	773.34	1,014.00	
	10 Life Insurance - Equipment Operator II				90.00	
	20 Life Insurance - Equipment Operator II				99.00	
	30 Life Insurance - Equipment Operator III				127.00	
	40 Life Insurance - Sanitation Foreman				123.00	
	50 Life Insurance - Sanitation Foreman				142.00	
	60 Life Insurance - Equipment Operator III				111.00	
	70 Life Insurance - Equipment Operator II				90.00	
	80 Life Insurance - Equipment Operator II				90.00	
	90 Life Insurance - Equipment Operator III				142.00	
404-53-534-404-23400	Insurance - Vision	279.92	477.00	337.26	477.00	
	10 Vision Insurance - Equipment Operator II				53.00	
	20 Vision Insurance - Equipment Operator II				53.00	
	30 Vision Insurance - Equipment Operator III				53.00	
	40 Vision Insurance - Sanitation Foreman				53.00	
	50 Vision Insurance - Sanitation Foreman				53.00	
	60 Vision Insurance - Equipment Operator III				53.00	
	70 Vision Insurance - Equipment Operator II				53.00	
	80 Vision Insurance - Equipment Operator II				53.00	
	90 Vision Insurance - Equipment Operator III				53.00	
404-53-534-404-23500	Disability	2,365.30	2,878.00	2,529.56	2,878.00	
	10 Disability Insurance - Equipment Operator II				284.00	
	20 Disability Insurance - Equipment Operator II				313.00	
	30 Disability Insurance - Equipment Operator III				388.00	
	40 Disability Insurance - Sanitation Foreman				389.00	
	50 Disability Insurance - Sanitation Foreman				446.00	
	60 Disability Insurance - Equipment Operator				129.00	
	70 Disability Insurance - Equipment Operator II				284.00	
	80 Disability Insurance - Equipment Operator II				284.00	
	90 Disability Insurance - Equipment Operator III				351.00	

Itemized Budget Version For Year 2020 - 1 / Exp Accts / Accts Matching: 404-53-534-404*
SANITATION FUND 404

G/I Account	Description	2018 Actual	2019 Budget	2019 YTD+Enc	2020 Budget	2020 NotEs
404-53-534-404-24000	Worker's Compensation Insurance	18,853.49	20,228.00	15,425.66	20,228.00	
10	Worker's Comp. - Equipment Operator II				2,247.00	
20	Worker's Comp. - Equipment Operator II				2,247.00	
30	Worker's Comp. - Equipment Operator III				2,248.00	
40	Worker's Comp. - Sanitation Foreman				2,248.00	
50	Worker's Comp. - Sanitation Foreman				2,248.00	
60	Worker's Comp. - Equipment Operator III				2,247.00	
70	Worker's Comp. - Equipment Operator II				2,247.00	
80	Worker's Comp. - Equipment Operator II				2,247.00	
90	Worker's Comp. - Equipment Operator III				2,248.00	
404-53-534-404-34000	Contractual Services	32,556.42	24,455.00	24,740.30	26,455.00	
10	GPS Service				2,000.00	
20	Jupiter Medical for CDL Physicals & Drug Testing				830.00	
30	Spectrasite Comm - Tower Rental w/4% Inc (Exp 9/2022)				9,550.00	
40	Spectrasite Comm - Lessor Maintenance Responsibility				2,500.00	
50	Action Labor - Day Laborers				1,500.00	
60	Superior Wash - Weekly Washing of Sanitation Vehicles				10,075.00	
404-53-534-404-34310	Disposal Fees - Garbage	256,440.64	234,000.00	218,915.60	234,000.00	
10	Solid Waste Authority Disposal Fees (less Disposal Credits)				234,000.00	
404-53-534-404-34901	Administrative Fee	139,999.92	145,000.00	145,000.00	145,000.00	
10	Administrative Fees				145,000.00	
404-53-534-404-40000	Travel & Training	857.08	1,500.00	223.00	500.00	
10	Misc. Foremen/Operator Training & Safety Classes				500.00	
404-53-534-404-41100	Telephone	1,915.36	2,200.00	1,588.26	2,400.00	
10	Cell Phones w/Walkie Talkie for Foremen & Sr. Operator				2,400.00	
404-53-534-404-41200	Postage & Shipping	67.59	1,500.00	401.50	1,500.00	
10	Postage for Informational & General Mailings				1,500.00	
404-53-534-404-44100	Rentals	0.00	10,996.00	27,975.00	7,024.50	
10	Rental of Clam Truck with Operator, Front/Rear-End Loaders				10,000.00	
20	Offset of Wage Adjustment				2,975.50-	
404-53-534-404-44200	Capital Leases	2,146.05	5,432.00	4,979.04	5,432.00	

Itemized Budget Version For Year 2020 - 1 / Exp Accts / Accts Matching: 404-53-534-404*
SANITATION FUND 404

G/L Account	Description	2018 Actual	2019 Budget	2019 YTD+Enc	2020 Budget	Notes
10	Enterprise Vehicle Leases				5,432.00	
404-53-534-404-45000	Insurance	23,809.79	45,421.00	25,246.27	26,514.00	
10	Insurance				26,514.00	
404-53-534-404-46000	Repair & Maintenance	50,325.16	134,100.00	95,413.99	77,300.00	
10	Contractual Repairs for aging Sanitation Fleet				0.00	
20	Car-Comm, Inc. - Service/Repair of 2-Way Radios in Vehicles				1,500.00	
30	Cummins Power South - Service/HD Repairs of Cummins Equip.				5,200.00	
40	Heritage/Crystal Clean - Parts Washer Service & HazMat Disp.				1,600.00	
50	GT Supplies - Petersen/Labrie Bodied Vehicle Repairs				15,000.00	
60	General GMC - AutoCar/Sterling Vehicle Repairs				15,300.00	
70	Jim Price Body Shop - Body Work on Light/Med. Vehicles				1,200.00	
80	Kauff's Transportation - Towing for Sanitation Vehicles				3,000.00	
90	Kelly Tractor - HD Repairs to the Backhoe				1,500.00	
100	Nextran Truck - Mack & alternate for Sterling Veh. Repairs				5,500.00	
110	Rechtien International - International Vehicle Repairs				10,000.00	
120	Schumacher Auto - Dealer Only Repair Parts				750.00	
130	Sunbelt Waste - Heil Bodied Vehicle Repairs				12,250.00	
140	Boulevard Tire - In-the-Field Tire Repairs				2,500.00	
150	Speedy Signs - Vehicle Graphics				1,000.00	
160	Decoke Engine/Carbon Clean - Eng. Cleaning for Fuel Economy				1,000.00	
404-53-534-404-46300	Vehicle Parts & Supplies	70,303.91	123,700.00	94,518.78	89,200.00	
20	Action Bolt - Fasteners/Related Hardware for Vehicles				500.00	
30	Bennett Auto Supply - Alternative from Fleetpride				800.00	
40	Callaghan Tire - Main Supplier of Vehicle Tires per FSA Bid				35,000.00	
50	Car-Comm - Replace Parts for 2-Way Radios				1,200.00	
60	Certified Labs - Main Supplier of Grease/Chemicals				2,700.00	
70	Clarke Waste - Main Supplies of Labrie Parks				1,800.00	
80	FIA Card Service - Fuel Card				2,500.00	
90	Fleetpride - Main Supplier of Maintenance Parts				7,000.00	
100	Florida Brake - Main Supplier of Small Part Brake Parts				500.00	
110	Heritage/Crystal Clean - Parts Supplier for Parts Cleaner				200.00	
120	Florida Bolt - Alternative to Action Bolt				500.00	
130	General GMC - Main Supplier of AutoCar & Sterling Parts				5,000.00	
140	HiTech Recovery - Supplies Recycled Coolant				1,200.00	
150	Hill Manufacturing - Alternative to NexGen				200.00	
160	Hydraulic Supply - Supplier of Hydra. Hoses/Fittings				7,000.00	

Itemized Budget Version For Year 2020 - 1 / Exp Accts / Accts Matching: 404-53-534-404*
SANITATION FUND 404

C/L Account	Description	2018 Actual	2019 Budget	2019 YTD+Enc	2020 Budget	Notes
	170 Imperial Supplies - Main Supplier of Small Maint. Parts				1,000.00	
	180 Industrial Cleaning - Main Supplier of Veh. Wash, Deodorizer				1,300.00	
	190 Kimball Midwest - Alternative to Imperical Supplies				1,200.00	
	200 Lawson Products - Alternative to Certified Labs.				1,300.00	
	210 Nextran Truck - Main Supplier of Mack Parts				2,000.00	
	220 Nexgen - Alternative Cert. Labs & Hill Mfg.				700.00	
	230 Petersen Ind. - Supplies Parts for PetersenYL3 Bodies				4,000.00	
	240 Rechten - Supplies Parts for International Vehicles				3,200.00	
	250 Riviera Generator - Supplies Parts for Veh. Electrical Sys.				1,800.00	
	270 Sunbelt Waste - Supplies parts for Heil				4,000.00	
	280 Grainger - Shop/Vehicle Maintenance Equipment				1,100.00	
	290 Burk Oil - Hydraulic Oil for Vehicles				1,500.00	
404-53-534-404-47000	Printing	0.00	4,000.00	137.38	0.00	
	10 Printing for NCR Work Orders, Information Flyers				500.00	
	20 Offset for Wage Adjustment				500.00-	
404-53-534-404-48100	Advertising	7,890.60	8,000.00	4,657.95	4,000.00	
	10 Fees for Annual Collection Notice and Job Postings				8,000.00	
	20 Offset for Wage Adjustment				4,000.00-	
404-53-534-404-49400	Uniforms & Clothing	2,212.00	2,750.00	3,093.73	4,400.00	
	10 Uniform Service				2,400.00	
	20 Safety Shoes and Equipment				2,000.00	
404-53-534-404-49600	Administrative Fees	0.00	0.00	0.00	0.00	
404-53-534-404-51000	Office Supplies	500.00	500.00	496.22	300.00	
	10 Copier Paper, Pens, Paper Clips, etc.				300.00	
404-53-534-404-52000	Operating Supplies	3,051.24	3,200.00	1,788.75	4,200.00	
	10 Action Bolt - Misc. Hardware				100.00	
	20 Misc. Hardware & Supplies				200.00	
	30 Dell - Computer Components				1,000.00	
	40 Misc. Vendors				1,900.00	
	50 Shop Rag/Towel Service				1,000.00	
404-53-534-404-52100	Gasoline & Diesel Fuel	57,227.27	51,000.00	38,820.36	51,000.00	
	10 Fuel for Heavy Equipment				51,000.00	

Itemized Budget Version For Year 2020 - 1 / Exp Accts / Accts Matching: 404-53-534-404*
SANITATION FUND 404

G/L Account	Description	2018 Actual	2019 Budget	2019 YTD+Enc	2020 Budget	Notes
404-53-534-404-52200	Small Tools & Others	1,308.15	5,000.00	2,234.48	2,500.00	
	10 Replacement and Specialty Tools for Heavy Equipment Maint.				2,500.00	
404-53-534-404-52400	Containers	38,935.23	45,000.00	41,333.50	35,000.00	
	10 Purchase/Refurbish Dumpsters and Purchase Residential Carts				35,000.00	
404-53-534-404-59000	Depreciation Expense	0.00	0.00	0.00	0.00	
404-53-534-404-63101	Improvements-Dumpster Enclosure	0.00	0.00	0.00	5,000.00	
	10 Repair Dumpster Enclosures - Alleyways of Park Avenue				5,000.00	
404-53-534-404-64100	Machinery & Equipment	158,534.58	0.00	0.00	0.00	
404-53-534-404-71000	Principal	518.64	100,832.00	100,831.91	312,989.00	
	10 1st Year - Principal (Side Ldr)				64,943.00	
	20 1st Year - Principal (Frnt Ldr)				144,320.00	
	30 Last Payment - Previously Purchased Trucks				103,726.00	
	40 Johnson Controls Contribution				0.00	
404-53-534-404-72000	Interest	3,619.41	5,333.00	5,332.11	14,758.00	
	10 Last Payment - Previously Purchased Trucks				2,707.00	
	20 1st Year Interest - Sideloader				7,468.00	
	30 1st Year Interest - Front Ldr				4,583.00	
404-53-534-404-73000	Amortization Expense	0.00	0.00	0.00	0.00	
404-53-534-404-99110	Transfer to General Fund	249,999.96	250,000.00	0.00	260,000.00	
404-53-534-404-99900	Emergency Reserve	0.00	0.00	0.00	0.00	
404-53-534-404-99901	Contingency	0.00	0.00	0.00	0.00	
404-53-534-404-99907	Transfer to Fund Balance	0.00	0.00	0.00	0.00	
	** TOTALS **	1,597,281.43	1,821,779.00	1,373,888.34	2,002,263.00	

TAB 5



Town of Lake Park Town Commission

Agenda Request Form

Meeting Date: **October 2, 2019**

Agenda Item No. *Tab 5*

Agenda Title: Resolution Recognizing Florida City Government Week, October 21-27, 2019

- SPECIAL PRESENTATION/REPORTS CONSENT AGENDA
- BOARD APPOINTMENT OLD BUSINESS
- PUBLIC HEARING ORDINANCE ON FIRST READING
- NEW BUSINESS
- OTHER: _____

Approved by Town Manager

Date:

9-20-19

Riunite Franks, Special Events Director

Name/Title *Riunite C. Franks*

Originating Department: Special Events	Costs: \$ 50.00 Funding Source: Budget Acct. # 600-48000 <input type="checkbox"/> Finance <i>J. Lariso</i>	Attachments: Resolution 78-10-19 League of Cities' Notice
Advertised: Date: _____ Paper: _____ <input checked="" type="checkbox"/> Not Required	All parties that have an interest in this agenda item must be notified of meeting date and time. The following box must be filled out to be on agenda.	Yes I have notified everyone _____ or Not applicable in this case _____ Please initial one.

Summary Explanation/Background:

The Florida League of Cities recognizes the benefits provided by municipal governments to the citizens of the State of Florida by sponsoring the *Florida City Government Week* annually in October. They ask its member municipalities to recognize this occasion with a Resolution supporting the important role that municipal government and their employees play in the lives of their citizens. This year, Florida City Government Week will take place October 21-27, 2019. The Town of Lake Park will recognize Florida City Government Week on Tuesday, October 22nd with 5th grade students from Lake Park Baptist School and Lake Park Elementary School. Students will take a tour of Town Hall and the Lake Park Library, participate in a Mock Commission Meeting and view demonstrations by the Public Works department and PBSO.

Recommended Motion:

I move to adopt the Resolution 78-10-19~~2019~~, recognizing Florida City Government Week, October 21-27, 2019.

RESOLUTION NO. 78-10-19

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF LAKE PARK, FLORIDA RECOGNIZING CITY GOVERNMENT WEEK, OCTOBER 21-27, 2019 AND ENCOURAGING ALL CITIZENS TO SUPPORT THE CELEBRATION AND CORRESPONDING ACTIVITIES; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, municipal government is the government closest to most citizens, and the one with the most direct daily impact upon its residents; and

WHEREAS, municipal government is administered for and by its citizens, and is dependent upon public commitment to and understanding of its many responsibilities; and

WHEREAS, municipal government officials and employees share the responsibility to pass along their understanding of public services and their benefits; and

WHEREAS, *Florida City Government Week* is a very important time to recognize the important role played by municipal government in our lives; and

WHEREAS, this week offers an important opportunity to spread the word to all the citizens of Florida that they can shape and influence this branch of government which is closest to the people; and

WHEREAS, the Florida League of Cities and its member cities have joined together to teach students and other citizens about municipal government through a variety of different projects and information; and

WHEREAS, *Florida City Government Week* offers an important opportunity to convey to all the citizens of Florida that they can shape and influence government through their civic involvement.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COMMISSION OF THE TOWN OF LAKE PARK, FLORIDA AS FOLLOWS:

Section 1. The foregoing recitals are adopted as true and correct findings of the Town Commission.

Section 2. That the Town of Lake Park does encourage all citizens, municipal government officials, and employees to do everything possible to ensure that this week is recognized and celebrated accordingly.

Section 3. That the Town of Lake Park does encourage educational partnerships between municipal government and schools.

Section 4. That the Town of Lake Park does support and encourage all municipal governments to actively promote and sponsor *Florida City Government Week*.

Section 5. This Resolution shall take effect upon adoption.

TAB 6



Town of Lake Park Town Commission

Agenda Request Form

Meeting Date: October 2, 2019

Agenda Item No. *Tab 6*

Agenda Title: Resolution Declaring Certain Town-Owned, Tangible Personal Property as "Surplus" and Eligible for Disposal

- SPECIAL PRESENTATION/REPORTS
 - BOARD APPOINTMENT
 - PUBLIC HEARING ORDINANCE ON ____ READING
 - NEW BUSINESS
 - OTHER: _____
- CONSENT AGENDA**
 - OLD BUSINESS

Approved by Town Manager *[Signature]* Date: *9-20-19*

9/19/19
Richard Scherle / Public Works Director

Originating Department: Public Works	Costs: N/A Funding Source: N/A Acct. # N/A <input checked="" type="checkbox"/> Finance _____	Attachments: - Resolution <u><i>79-10-19</i></u>
Advertised: Date: Paper: <input type="checkbox"/> Not Required	All parties that have an interest in this agenda item must be notified of meeting date and time. The following box must be filled out to be on agenda.	Yes, I have notified everyone _____ or Not applicable in this case <u><i>[Signature]</i></u> Please initial one.

Summary Explanation/Background:

Over time, the Town has accumulated various items that are no longer needed or necessary for operations of the Town, including vehicles which are no longer financially viable to keep in operation due to age. The proposed vehicles to be identified as surplus are listed within the attached Resolution. In summary, this Resolution identifies four sanitation vehicles and one streets & roads vehicle as surplus, which will be scheduled for auction through the Palm Beach County Surplus

Thrift Store in November of 2019. The Town's previous experience through this method of surplus disposal yielded extraordinary results.

Proceeds from the auction will be placed back within the appropriate Sanitation & Streets & Roads funds. The four sanitation vehicles and one streets & roads vehicle identified within the Resolution are as follows:

SANITATION FUND
SURPLUS EQUIPMENT LIST

- 2009 Autocar WX Expedito Front End Loader # 47
VIN# 5VCDC6JF59H208150
- 2006 Sterling Condor 6X4 Side Loader Garbage Truck #48
VIN# 5SXHANCY57RY35802
- 2004 International 4300 SBA 4X2 Grapple Loader #64
VIN# 1HTMMAAN75H120704
- 2000 BBQ Grill and Trailer # T64
VIN# ARMBT51618R14247

STREETS & ROADS FUND
SURPLUS EQUIPMENT LIST

- 1994 Chevrolet 3500 Dump Truck # 32
VIN# 1GBKC34F2RJ116716

Florida Statutes 274.06 and 274.07 govern the disposal of Town property and require that the Town Commission Meeting Minutes reflect that such property has been declared surplus and eligible for disposal

Recommended Motion: I move to adopt Resolution No. 79-10-19.

RESOLUTION NO. 79-10-19

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF LAKE PARK, FLORIDA CLASSIFYING CERTAIN TOWN OWNED EQUIPMENT AS SURPLUS; AUTHORIZING THE TOWN MANAGER TO DISPOSE OF SAID SURPLUS EQUIPMENT APPROPRIATELY; DIRECTING THAT THE PROCEEDS DERIVED FROM DISPOSAL OF SAID SURPLUS EQUIPMENT BY MEANS OF PUBLIC AUCTION BE DEPOSITED IN THE TOWN'S SANITATION FUND AND STREETS & ROADS FUND; DIRECTING THAT THE TOWN'S FIXED ASSET RECORDS BE AMENDED TO REFLECT DISPOSAL OF SAID SURPLUS EQUIPMENT; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Town Manager of the Town of Lake Park has the power and Authority pursuant to the provisions of the Town Code to dispose of surplus personal property of the Town of Lake Park (Town); and

WHEREAS, the Town Manager has identified certain items of Town Property which are surplus property; and

WHEREAS, surplus property means any personal property belonging to the Town which is capable of being used by the Town, but which is in excess of the normal operating requirements of the Town; and

WHEREAS, the Town Manager has determined that it is in the best interest of the Town, and the public health, safety and general welfare of the Town, and its residents to dispose of the surplus property identified herein; and

WHEREAS, the items of personal property listed herein have been classified by the Town Manager as surplus property of the Town to be disposed of at public auction with the proceeds of the sale of the surplus property to be deposited in the Town's Sanitation Fund and Streets & Roads Fund.

BE IT RESOLVED BY THE COMMISSION OF THE TOWN OF LAKE PARK, FLORIDA, AS FOLLOWS:

SECTION 1. The whereas clauses are incorporated herein as true and correct.

SECTION 2. That certain Town owned property, which is obsolete and/or the continued use thereof is uneconomical, inefficient and/or serves no useful function, is hereby classified as surplus property.

SANITATION FUND EQUIPMENT AUCTION LIST

2009 Autocar WX Expeditor Front End Loader # 47 VIN# 5VCDC6JF59H208150
2006 Sterling Condor 6X4 Side Loader Garbage Truck #48 VIN# 5SXHANCY57RY35802
2004 International 4300 SBA 4X2 Grapple Loader #64 VIN# 1HTMMAAN75H1 20704
2000 BBQ Grill and Trailer # T64 VIN# ARMBT51618R14247

STREETS & ROADS FUND EQUIPMENT AUCTION LIST

1994 Chevrolet 3500 Dump Truck # 32 VIN# 1GBKC34F2RJ116716

SECTION 3. That the Town Manager is hereby authorized to dispose of the above described surplus property for amounts bid thereon at public auction or to dispose of appropriately.

SECTION 4. That the Town Manager is hereby directed to see that all proceeds derived from disposal of said surplus property as bid thereon at public auction is deposited in the Town's Sanitation Fund and Streets & Roads Fund.

SECTION 5. That the Town Manager is hereby directed to see that the Fixed Asset records of the Town are amended to reflect disposal of said surplus property in the manner required by the Auditor General.

SECTION 6. This Resolution shall take effect immediately upon passage.

TAB 7



Town of Lake Park Town Commission

Agenda Request Form

Meeting Date: October 2, 2019

Agenda Item No. *Tab 7*

Agenda Title: Resolution Supporting Passage of Legislation to Determine the State of Florida Water Infrastructure Funding Needs and Potential Sources of Revenue to Address the Same.

- SPECIAL PRESENTATION/REPORTS **CONSENT AGENDA**
- BOARD APPOINTMENT OLD BUSINESS
- PUBLIC HEARING ORDINANCE ON FIRST READING
- NEW BUSINESS
- OTHER: _____

Approved by Town Manager *J. N. Agley* Date: *9-25-19*

Vivian Mendez, MMC, Town Clerk

Name/Title

Originating Department: <p style="text-align: center;">Town Clerk</p>	Costs: \$ 0.00 Funding Source: Acct. # <input type="checkbox"/> Finance _____	Attachments: . Email Request from Rebecca O'Hara Deputy General Counsel of the Florida League of Cities . Resolution <u>80</u> -10-19
Advertised: Date: _____ Paper: _____ <input checked="" type="checkbox"/> Not Required	All parties that have an interest in this agenda item must be notified of meeting date and time. The following box must be filled out to be on agenda.	Yes I have notified everyone _____ OR Not applicable in this case VM. Please initial one.

Summary Explanation/Background: An email was received by staff from Rebecca O'Hara, Deputy General Counsel of the Florida League of Cities. The email contained a Resolution drafted by Frank Bernardino requesting supporting passage of legislation to determine the State of Florida water infrastructure funding needs and potential sources of revenue to address the same. The subject is part of the Florida League of Cities water resources legislative priority.

Recommended Motion: I move to approve Resolution 80-10-19.

Vivian Mendez

From: John D'Agostino
Sent: Tuesday, September 24, 2019 12:13 PM
To: Vivian Mendez
Subject: Re: Draft Resolution for Water Funding FYI

Vivian:

Can we place under consent for Oct 2,?

John D'Agostino
Town Manager, Town of Lake Park Florida

On Sep 24, 2019, at 9:47 AM, Vivian Mendez <vmendez@lakeparkflorida.gov> wrote:

Should this item be placed on the tracking sheet or on the October 2nd agenda? Please advise.

Sincerely,

Vivian Mendez, MMC
Town Clerk
Town of Lake Park
535 Park Avenue
Lake Park, Florida 33403
561-881-3311
561-881-3314 (fax)
vmendez@lakeparkflorida.gov

* Please note: Florida has a very broad public records law. Written communication regarding Town business are public records available to the public upon request. Your email communications are therefore subject to public disclosure. If you do not want your email address released in response to a public records request, do not send electronic mail to this entity, instead contact this office by phone. Florida State Statute Section 668.6076.

From: Janet Perry
Sent: Tuesday, September 24, 2019 9:43 AM
To: John D'Agostino <JD'Agostino@lakeparkflorida.gov>
Cc: Vivian Mendez <vmendez@lakeparkflorida.gov>
Subject: FW: Draft Resolution for Water Funding FYI

Please see below and attached.

Janet Perry, A.P.C.

Assistant to the Town Manager
Office of the Town Manager
TOWN OF LAKE PARK
535 Park Avenue
Lake Park, FL 33403

561-881-3304

561-881-3314 (fax)

www.lakeparkflorida.gov

Please note: Florida has a very broad public records law. Written communication regarding Town business are public records available to the public upon request. Your e-mail communications are therefore subject to public disclosure. If you do not want your e-mail address released in response to a public records request, do not send electronic mail to this entry, instead contact this office by phone or in writing. Section 668.6076, F.S.

From: Rebecca O'Hara [<mailto:rohara@flcities.com>]

Sent: Monday, September 23, 2019 4:46 PM

To: Rebecca O'Hara <rohara@flcities.com>

Subject: Draft Resolution for Water Funding FYI

CAUTION: This email originated from outside of the Town of Lake Park. Do not click links or open attachments unless you recognize the sender and know the content is safe!

Good Afternoon –

Attached for your consideration is a draft resolution on the subject of the FLC water resources legislative priority. Frank Bernardino drafted it at the request of Broward County and shared it thinking that others may be interested in using it.

Regards,

Rebecca

Rebecca O'Hara

Deputy General Counsel

Florida League of Cities, Inc.

850.701.3692

www.flcities.com

<image002.png>

RESOLUTION NO 80-10-19

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF LAKE PARK, FLORIDA SUPPORTING PASSAGE OF LEGISLATION TO DETERMINE THE STATE OF FLORIDA WATER INFRASTRUCTURE FUNDING NEEDS AND POTENTIAL SOURCES OF REVENUE TO ADDRESS THE SAME.

WHEREAS, water is Florida's most important resource, responsible for the natural environments that define our state identity and sustain our quality of life; and

WHEREAS, the state's water infrastructure systems are significant assets that protect public health and the state's water resources and are integral to the economic vitality and growth of the state; and

WHEREAS, in 2005, as a result of visionary leadership in the Florida Legislature and concerted efforts of allied groups, the Legislature passed, and the Governor signed, SB 444, which provided a dedicated revenue source for water protection and sustainability; and

WHEREAS, despite the significant funding called for in this landmark piece of legislation, due to unforeseen economic downturn in 2007 and 2008 the funding for this program was largely eliminated, and

WHEREAS, as the State's economic recovery has resulted in the State budget increasing by over \$25.55 billion dollars over the past 15 years; and

WHEREAS, over the same 15 years the average state investment, as a percentage of the total state budget for water infrastructure including: urban, natural and agricultural water supply, wastewater management, flood control, water quality protection and natural system restoration had averaged 0.63%; and

WHEREAS, over the same period of time the average state investment, as a percentage of the total state budget, for transportation infrastructure has averaged 11%; and

WHEREAS, the unprecedented events of 2018 and 2019 led Governor DeSantis to take bold first step towards addressing state's water resource protection and development needs; and

WHEREAS, the protection and restoration of our aquifers and other natural water bodies is a shared priority of federal, state, regional and local governments; and

WHEREAS, municipal and county utilities face anticipated expenditures to repair and replace aging infrastructure, comply with new Clean Water and Safe Drinking Water Act mandates, as well as new responsibilities and costs relating to water security, source water protection or additional needs for re-use of treated effluent; and

WHEREAS, municipal and county resources dedicated to water infrastructure are being increasingly directed to compliance with new and ever more complex mandates such as numeric nutrient criteria and additional testing requirements, and therefore are unavailable for critical

maintenance, repair, and rehabilitation needs without substantial increases in local water, wastewater, and sewer fees; and

WHEREAS, the establishment of a new state water infrastructure funding program would not only help to protect and restore our springs, wetlands and other natural waterways but also provide much-needed assistance to local governments, and significantly stimulate a sector of the state economy which supports and provides jobs and services associated with the financing, design and construction of water infrastructure projects.

NOW, THEREFORE, BE IT RESOLVED THAT THE TOWN OF LAKE PARK, FLORIDA URGES THE FLORIDA LEGISLATURE TO ENACT LEGISLATION WHICH REQUIRES:

Section 1. The assessment of, and reports on, the state of Florida's water resources infrastructure;

Section 2. The identification the funds necessary to: protect and enhance Florida's water resources, address water resource and water supply development, provide adequate flood protection, address wastewater management, and provide water quality protection and development, including the treatment of impaired waters and the restoration of natural water bodies; and

Section 3. The identification and evaluation of funding alternatives currently available to the State, as well as, other financing mechanisms or models being used by other states and foreign governments to address short and long-term water infrastructure needs.

Section 4. This Resolution shall take effect immediately upon its execution.

TAB 8



Town of Lake Park Town Commission

Agenda Request Form

Meeting Date: October 2, 2019

Agenda Item No. *Tab 8*

Agenda Title: Resolution Authorizing and Directing Mayor to Sign the Grant Amendment Extending the end of the 2018-2019 Community Development Block Grant from September 30, 2019 to April 30, 2020

- SPECIAL PRESENTATION/REPORTS **CONSENT AGENDA**
- BOARD APPOINTMENT OLD BUSINESS
- PUBLIC HEARING ORDINANCE ON _____ READING
- NEW BUSINESS
- OTHER: _____

Approved by Town Manager *[Signature]*

Date: *9-25-19*

Name/Title

Originating Department: Town Manager (Grants Writer)	Costs: \$0 <i>32,824</i> Funding Source: Acct. # <i>500-12000</i> <input type="checkbox"/> Finance <i>Course</i>	Attachments: *Resolution No. <i>81</i> -10-19 *Grant Amendment
Advertised: Date: _____ Paper: _____ <input checked="" type="checkbox"/> Not Required	All parties that have an interest in this agenda item must be notified of meeting date and time. The following box must be filled out to be on agenda.	Yes I have notified everyone _____ or Not applicable in this case <i>MA</i> Please initial one.

Summary Explanation/Background: The Town of Lake Park was awarded a grant of \$33,153 from Palm Beach County, through the Community Development Block Grant program. The grant is for the salary and related expenses of a full-time Code Compliance Officer. The Town experienced delays in hiring a qualified candidate to fill the position, which resulted in a delay in project implementation. Palm Beach County has granted the Town an extension from September 30, 2019 to April 30, 2020 to complete the project.

It is required that the Town and Palm Beach County enter into an amendment to enact this change. The purpose of this agenda item is to authorize and direct the Mayor to sign such amendment.

Recommended Motion: I move to approve Resolution No. 81-10-19

RESOLUTION NO. 81-10-19

**A RESOLUTION OF THE TOWN COMMISSION OF
THE TOWN OF LAKE PARK, FLORIDA TO
AUTHORIZE THE MAYOR TO SIGN AN
AMENDMENT EXTENDING THE END OF THE
2018-2019 COMMUNITY DEVELOPMENT BLOCK
GRANT FROM SEPTEMBER 30, 2019 TO APRIL 30,
2020**

WHEREAS, the Town of Lake Park (“Town”) is a municipal corporation of the State of Florida with such power and authority as has been conferred upon it by the Florida Constitution and Chapter 166, Florida Statutes; and

WHEREAS, the Town desires to implement strategies that will improve the quality of life for residents and visitors in the community; and

WHEREAS, Palm Beach County has granted the Town \$33,153 for the purpose of funding a full-time Code Compliance Officer; and

WHEREAS, it was necessary for the Town of Lake Park to enter into a grant agreement with Palm Beach County for such grant; and

WHEREAS, the Town and Palm Beach County have agreed that the Town requires additional time to expend the total amount of funds awarded for this purpose; and

WHEREAS, the Town Commission has reviewed the grant amendment and determined that it is in the best interest of the Town to authorize the Mayor to sign the grant amendment

**NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COMMISSION
OF THE TOWN OF LAKE PARK, FLORIDA:**

SECTION 1. The foregoing recitals are incorporated herein.

SECTION 2. The Town Commission hereby authorizes and directs the Mayor

to sign the amendment to the initial grant agreement with Palm Beach County, a copy of which is attached hereto as Agenda Exhibit A.

SECTION 3. This Resolution shall take effect immediately upon its adoption.

**AMENDMENT 001 TO THE AGREEMENT
WITH
TOWN OF LAKE PARK**

Amendment 001 entered into on _____, by and between **Palm Beach County** and the **Town of Lake Park**.

WITNESSETH:

WHEREAS, Palm Beach County entered into an Agreement (R2018-1581) with the Town of Lake Park on October 1, 2018, to provide \$33,153 of Community Development Block Grant (CDBG) funds for staff expenses of a full-time Code Compliance Officer; and

WHEREAS, the Municipality experienced delays in hiring a qualified candidate to fill the position resulting in a delay in project implementation; and

WHEREAS, the Municipality has requested a six month time extension to complete the project, and

WHEREAS, both parties desire to amend said Agreement in accordance with the terms and conditions set forth herein.

NOW, THEREFORE, in consideration of the mutual covenants and agreements hereinafter set forth, and various other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties hereto agree as follows:

- A. **INCORPORATION OF RECITALS**
The foregoing recitals are true and correct and incorporated herein by reference. Terms not defined herein shall have the same meaning as ascribed to them in the Agreement.
- B. **SECTION 6: MAXIMUM COMPENSATION**
Replace "September 30, 2019" with "April 30, 2020".
- C. **SECTION 7: TIME OF PERFORMANCE**
Replace "September 30, 2019" with "April 30, 2020".
- D. **EXHIBIT A – SECTION E: PERFORMANCE BENCHMARKS**
Delete Sections E (1) and E (2) and replace it with the following:
"The funding amount referenced in this Agreement shall be expended by the Municipality no later than March 30, 2020, with a reimbursement request and required documentation submitted to the County no later than April 15, 2020".

Except as modified by this Amendment 001, the Agreement remains unmodified and in full force and effect in accordance with the terms thereof. This Amendment 001 is expressly contingent upon the approval of the County and shall become effective only when signed by all parties.

IN WITNESS WHEREOF, the Municipality and the County have caused this Amendment 001 to be executed on the date first above written.

(SEAL BELOW)

TOWN OF LAKE PARK

By: _____
Michael O'Rourke, Mayor

By: _____
Vivian Mendez, MMC, Town Clerk

By: _____
John D'Agostino, Town Manager

**PALM BEACH COUNTY, FLORIDA, a
Political Subdivision of the State of Florida
For its BOARD OF COUNTY COMMISSIONERS**

By: _____
Jonathan B. Brown, Director
Department of Housing & Economic Sustainability

Approved as to Form and
Legal Sufficiency

Approved as to Terms and Conditions
Department of Housing & Economic Sustainability

By: _____
Howard J. Falcon III
Chief Assistant County Attorney

By: _____
Sherry Howard
Deputy Director

TAB 9



Town of Lake Park Town Commission

Agenda Request Form

Meeting Date: October 2, 2019

Agenda Item No. 9

Agenda Title: Resolution approving the updated LMS Plan for 2020

- [] SPECIAL PRESENTATION/REPORTS [X] CONSENT AGENDA
- [] BOARD APPOINTMENT [] OLD BUSINESS
- [] PUBLIC HEARING ORDINANCE ON ____ READING
- [] NEW BUSINESS
- [] OTHER: _____

Approved by Town Manager *John O. D'Agostino* **Date:** 9-26-19

John O. D'Agostino, Town Manager

Name/Title

Originating Department: Town Manager	Costs: \$ 0 Funding Source: General Fund Acct. # <input type="checkbox"/> Finance _____	Attachments: <ul style="list-style-type: none"> • Resolution 82- 10-19 • Summary Sheet
Advertised: Date: _____ Paper: _____ <input checked="" type="checkbox"/> Not Required	All parties that have an interest in this agenda item must be notified of meeting date and time. The following box must be filled out to be on the agenda.	Yes I have notified everyone or Not applicable in this case <u>JOD</u> Please initial one.

Summary Explanation/Background: The Palm Beach County Public Safety Department, Division of Emergency Management recently announced that the State of Florida Division of Emergency Management has determined that the Palm Beach County Local Mitigation Strategy (LMS) is Compliant with all Federal standards and ready for adoption by all Palm Beach County Jurisdiction.

The approval brings to a close five years of revisions and renewal processes by stakeholders and planners from the LMS Revision Sub-Committee of the LMS Steering Committee. Dedicated planning staff from multiple jurisdictions have convened over the past 18 months to formalize a viable, living document to assist Palm Beach County

Jurisdictions to develop and execute ongoing methodologies for reducing a community's vulnerabilities by identifying natural, technical and human-caused hazards.

The adoption of the plan through the attached resolution requires a submittal before January 20, 2020. The Palm Beach County Local Mitigation Strategy (LMS) Division of Emergency Management entitled LMS2020 is recommending the adoption of the Revised Local Mitigation Strategy from all 38 participating municipalities. The new mitigation strategy is approved by the Florida Division of Emergency Management and the Federal Emergency Management Agency. Subject to adoption by the County Board of Commissioners. The new approach identifies future planned enhancements described herein by the county and the 38 participating municipalities (Summary Sheet attached). The Disaster Mitigation Act will allow cities to qualify for future federal FEMA funding.

Recommended Motion: Move to Adopt Resolution 82-10-2019

LMS2020 -

The Local Mitigation Strategy

The purpose of the Local Mitigation Strategy (LMS) is to develop, and execute an ongoing methodology for reducing a community's vulnerability to identified natural, technological, and human caused hazards. The strategy provides a rational, managed basis for considering, and prioritizing hazard-specific mitigation options, and for developing, and executing sound, cost-effective mitigation projects. The LMS provides a basis for justifying the solicitation, and use of local, state, federal, and other funding sources to support hazard mitigation projects and initiatives.

LMS2020 – Why Do We Have an LMS

- We have the LMS in accordance with the Disaster Mitigation Act of 2000 and Title 44 of the Code of Federal Regulations.
- It allows communities to identify hazards and prioritize unfunded projects to mitigate those hazards when funding becomes available from local, state, and federal sources.
- It is required in order to receive Pre-Disaster Mitigation (PDM), Hazard Mitigation Grant Program (HMGP), and Flood Mitigation Assistance (FMA) funding from Federal Emergency Management Agency (FEMA) before, and after a disaster strikes.
- It puts local communities in control of projects and funding priorities.

LMS2020 – What Has Changed Since LMS2015

- Recent years have shown increased vulnerabilities as modeling, and mapping capabilities improve, and as more information is gathered on potential impacts of climate change, and sea level rise. This LMS integrates updated information on storm surge and sea level rise and climate change into our hazards, mitigation measures, mapping and project list.
- Collaboration with the Office of Sustainability and participation in the Southeast Florida Regional Climate Change Compact has increased the number of planning stakeholders we are working with for assessments.
- Analyses of local flooding conditions as it relates to PBC communities
- Update of Agricultural Pests and Diseases with specifics on the citrus industry
- Updates in severities of Pandemic/Communicable Diseases (mosquito borne diseases)
- Improved project tracking system through creation of a WebEOC internet based board, and encouraged participants to track projects; illustrates all of the mitigation work being done in Palm Beach County

Adoption of LMS2020

Your jurisdiction must adopt the LMS2020 in order to be eligible for any mitigation funding in the future (HMGP, PDM, and/or FMA grants). Adoption of LMS2020 is paramount to your community remaining a viable stakeholder in mitigation research, identification, and prioritization. Our communities utilize the LMS to include mitigation in their development, and redevelopment projects through inclusion in their Master Plans and Capital Improvement plans. Communities are proactively including mitigation projects into their internal funding, and capital improvement budgets. LMS2020 is your comprehensive approach to effectively reduce the impact of current, and future hazards, and risk faced within Palm Beach County.

Failure to adopt LMS2020 will negate your community hazard mitigation plans as a condition for receiving certain types of non-emergency disaster assistance, including funding for mitigation projects.

RESOLUTION NO. 82-10-19

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF LAKE PARK, FLORIDA, APPROVING AND ADOPTING THE 2020 REVISED PALM BEACH COUNTY LOCAL MITIGATION STRATEGY PLAN; PROVIDING AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.

WHEREAS, Palm Beach County is susceptible to a variety of natural, technological, and human-caused disasters, including but not limited to, severe weather, hazardous materials incidents, nuclear power plant emergencies, communicable diseases, and domestic security incidents as well as climate change impacts and sea level rise that causes increased inundation, shoreline erosion, flooding from severe weather events, accelerated saltwater contamination of ground water and surface water supplies, and expedited loss of critical habitats, and

WHEREAS, the Disaster Mitigation Act of 2000, was enacted to establish a national disaster hazard mitigation program to reduce the loss of life and property, human suffering, economic disruption, and disaster assistance costs resulting from disasters, and to assist state, local, and tribal governments in implementing effective hazard mitigation measures to ensure the continuation of critical services and facilities after a natural disaster, and

WHEREAS, the Disaster Mitigation Act of 2000, as a condition for qualifying for and receiving future Federal mitigation assistance funding as well as reimbursement for Presidentially Declared Disasters, requires such governments to have Federal Emergency Management Agency approved hazard mitigation plans in place that identify the hazards that could impact their jurisdictions, identify actions and activities to mitigate the effects of those hazards, and establish a coordinated process to implement plans; and

WHEREAS, Palm Beach County's Local Mitigation Strategy (LMS), in coordination with governmental and non-governmental stakeholders having an interest in reducing the impact of disasters, and with input from the private sector and other members of the public, developed and revised the Palm Beach County Local Mitigation Strategy; and

WHEREAS, the 2020 revised Local Mitigation Strategy has been approved by the Florida Division of Emergency Management and the Federal Emergency Management Agency subject to adoption by the County Board of County Commissioners; and

WHEREAS, the LMS Steering Committee recommends the formal adoption of the 2020 Revised Local Mitigation Strategy, including planned future enhancements described therein, by the County and all 38 participating municipalities.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COMMISSION OF THE TOWN OF LAKE PARK, FLORIDA, THAT:

Section 1. The foregoing "Whereas" clauses are hereby ratified and confirmed as being true and correct and are hereby made a specific part of this Resolution upon adoption hereof.

Section 2. The Town Commission of the Town of Lake Park, Florida hereby approves and adopts the 2020 Revised Local Mitigation Strategy Plan (attached hereto as Exhibit A) in its entirety, as revised by the LMS Steering Committee as submitted to the Palm Beach County Board of County Commissioners, the Florida Division of Emergency Management and the Federal Emergency Management Agency.

Section 3. The Town Commission of the Town of Lake Park authorizes the appropriate Town Officials to pursue available funding opportunities for implementation of proposed mitigation initiatives described in the Local Mitigation Strategy, and upon receipt of such funding or other necessary resources, seek to implement the actions in accordance with the mitigation strategies set out by the Local Mitigation Strategy.

Section 4. The Town Commission of the Town of Lake Park will continue to support and participate in the Local Mitigation Strategy planning and implementation process as required by Federal Emergency Management agency, the Florida Division of Emergency Management, and the Palm Beach County Local Mitigation Strategy Steering Committee.

Section 5. The Town Commission of the Town of Lake Park will consider incorporating climate change concerns, sea level rise and natural hazards into the local comprehensive plan and into future reviews of flood prevention regulations and zoning codes.

Section 6. The Town Commission of the Town of Lake Park directs the Town Clerk to transmit an original of the executed Resolution to the Palm Beach County Division of Emergency Management, attention Local Mitigation Strategy Coordinator (712-6481), for filing in the Office of the Clerk & Comptroller.

Section 7. This Resolution shall become effective immediately upon passage.

TAB 10



Town of Lake Park Town Commission

Agenda Request Form

Meeting Date: October 2, 2019

Agenda Item No. 10

Agenda Title: Amendment of the Town of Lake Park Position Titles, Job Codes and Pay Plan for Fiscal Year 2020

- SPECIAL PRESENTATION/REPORTS **CONSENT AGENDA**
- BOARD APPOINTMENT OLD BUSINESS
- PUBLIC HEARING ORDINANCE ON ____ READING
- NEW BUSINESS
- OTHER: _____

Approved by Town Manager _____

Date: _____

9-26-19

Name/Title _____

Bonnie M. Walker
 ASSISTANT TOWN MGR/HUMAN RESOURCES DIRECTOR

Originating Department: Human Resources and Finance	Costs: \$ -0- Funding Source: Acct. # <input type="checkbox"/> Finance <i>Clarise</i>	Attachments: Copy of Amended Position Titles, Job Codes and Pay Plan for FY 2020
Advertised: Date: _____ Paper: _____ <input checked="" type="checkbox"/> Not Required	All parties that have an interest in this agenda item must be notified of meeting date and time. The following box must be filled out to be on agenda.	Yes I have notified everyone _____ or Not applicable in this case <input checked="" type="checkbox"/> BMT Please initial one.

Summary Explanation/Background:

As part of the Fiscal Year 2020 budget approved by the Town Commission on September 19, 2019, a 2 percent cost-of-living increase was provided to all general employees of the Town effective October 1, 2019. The purpose of this agenda item is to amend the Town of Lake Park Position Titles, Job Codes and Pay Plan for Fiscal Year 2020 to increase the minimums and maximums of the pay ranges of all Town general employees by 2 percent to reflect the cost-of-living increase.

The Fiscal Year 2020 pay ranges for positions covered by the Collective Bargaining Agreement ("Agreement") between the Town and the Federation of Public Employees a Division of the National Federation of Public and Private Employees (AFL-CIO) will be presented to the Commission for approval once reopener of the Agreement for wages has been ratified by the Commission.

Recommended Motion: I move to approve the amendment of the Town of Lake Park Position Titles, Job Codes and Pay Plan for Fiscal Year 2020.

9/30/2019

TOWN OF LAKE PARK POSITION TITLES, JOB CODES, AND PAY PLAN

JOB COD	E/NE	POSITION TITLES	MINIMUM FY 2020		MAXIMUM FY 2020	
			PER YEAR	PER HR	PER YEAR	PER HR
Department: Town Manager						
100	E	Town Manager	Contract Employee		Contract Employee	
101	E	Assistant Town Manager	57,345.98	27.57	88,790.22	42.69
102	E	Grants Writer	58,427.57	28.09	88,898.44	42.74
103	NE	Assistant to the Town Manager	41,938.94	20.16	56,437.96	27.13
Department: Information Technology						
104	E	Chief Information Technology Officer	57,281.93	27.54	88,898.44	42.74
General Clerical (non-departmental)						
998	NE	Administrative Secretary	30,491.21	14.66	47,890.03	23.02
999	NE	Administrative Assistant	32,914.93	15.82	54,728.37	26.31
Department: Town Clerk						
200	E	Town Clerk	57,281.93	27.54	88,898.44	42.74
201	NE	Deputy Town Clerk	38,995.85	18.75	61,566.71	29.60
Department: Human Resources						
300	E	Assistant Town Manager / Human Resources Director	80,069.18	38.49	129,474.04	62.25
301	NE	Assistant to the Human Resources Director	41,938.94	20.16	56,437.96	27.13
Department: Community Development						
400	E	Community Development Director	75,546.36	36.32	116,230.16	55.88
401	E	Planner	41,809.10	20.10	65,137.36	31.32
402	NE	Community Development Technician	32,914.93	15.82	54,728.37	26.31
403	NE	Code Compliance Officer	34,126.78	16.41	57,433.41	27.61
404	NE	Assistant to Community Development Director	41,938.94	20.16	56,437.96	27.13
Department: Finance						
500	E	Finance Director	80,999.72	38.94	131,248.54	63.10
501	E	Assistant Finance Director	73,771.86	35.47	111,058.12	53.39
506	E	Chief Accountant	68,421.60	32.90	100,394.52	48.27
502	NE	Accountant I	44,492.50	21.39	71,975.71	34.60
503	NE	Accountant II	49,123.53	23.62	78,402.88	37.69
504	NE	Accountant III	53,711.27	25.82	84,808.41	40.77
505	NE	Office Assistant	38,995.85	18.75	61,566.71	29.60

JOB COD	E/NE	POSITION TITLES	MINIMUM		MAXIMUM	
			FY 2020		FY 2020	
			PER YEAR	PER HR	PER YEAR	PER HR
Department: Library						
600	E	Library Director	57,281.93	27.54	88,898.44	42.74
601	E	Librarian II	42,653.07	20.51	62,930.05	30.25
602	NE	Library Accounting Clerk	30,491.21	14.66	47,890.03	23.02
603	NE	Library Assistant II	32,914.93	15.82	54,728.37	26.31
604	NE	Library Assistant I	25,578.86	12.30	38,303.37	18.42
605	NE	Library Technical Assistant I	30,491.21	14.66	47,890.03	23.02
607	E	Librarian I	38,995.85	18.75	48,063.15	23.11
608	NE	Children's Services Assistant	20,276.98	9.75	27,007.12	12.98
Department: Special Events						
900	E	Special Events Director	57,281.93	27.54	88,898.44	42.74
901	NE	Camp Counselor (Seasonal)	18,480.83	8.89	27,007.12	12.98
902	NE	Recreation Bus Driver	18,480.83	8.89	27,007.12	12.98
906	E	Recreation Supervisor	38,995.85	18.75	61,566.71	29.60
904	NE	Special Events Coordinator	33,780.54	16.24	54,970.66	26.43
Department: Public Works						
720	E	Operations Manager	48,712.36	23.42	75,243.39	36.17
722	E	Project Manager	75,070.27	36.09	99,069.39	47.63
723	E	Public Works Director	75,546.36	36.32	116,230.16	55.88
730	NE	Administrative Assistant	32,914.93	15.82	54,728.37	26.31
Department: Marina						
800	E	Marina Director	81,043.00	38.96	113,525.12	54.58
801	E	Dock Master	37,784.00	18.17	61,566.71	29.60
805	NE	Marina Maintenance Worker II	26,033.31	12.52	39,688.34	19.08

E = Exempt Position

NE = Non-exempt Position

** = Bargaining Unit Position

Ordinance on Second Reading

TAB 11



Town of Lake Park Town Commission

Agenda Request Form

Meeting Date: October 2, 2019

Agenda Item No. 11

Agenda Title: Propose Ballot Language on the 2020 Municipal Election Regarding Taxation

- [] SPECIAL PRESENTATION/REPORTS [] CONSENT AGENDA
[] BOARD APPOINTMENT [] OLD BUSINESS
[X] PUBLIC HEARING ORDINANCE ON 2 READING
[] NEW BUSINESS
[] OTHER:

Approved by Town Manager [Signature] Date: 9-24-19

Vivian Mendez, MMC, Town Clerk

Name/Title

Table with 3 columns: Originating Department (Town Clerk), Costs (Finance raised), Attachments (Ordinance 08-2019 Referendum Question), Advertised (Date: 9/22/2019), and Yes I have notified everyone (VM).

Summary Explanation/Background: At the February 20, 2019 Town Commission Meeting, Town Manager D'Agostino explained that Chapter 28 of the Town of Lake Park Code of Ordinances would expire on March 9, 2019.

The Ordinance passed unanimously at the September 18, 2019 meeting with no changes. The purpose of this agenda item is to approve the propose referendum language that will appear on the Town's 2020 Municipal Election ballot scheduled for March 17, 2020.

Recommended Motion: I move to adopt Ordinance 08-2019 on second reading.

ORDINANCE NO. 08-2019

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF LAKE PARK, FLORIDA, SUBMITTING TO THE REGISTERED ELECTORS OF THE TOWN A REFERENDUM QUESTION OF WHETHER THE TOWN COMMISSION SHALL BE AUTHORIZED TO GRANT AN EXEMPTION TO THE PAYMENT OF AD VALOREM PROPERTY TAXES THAT A NEW BUSINESSES OR AN EXISTING BUSINESSES IN THE TOWN THAT IS PROPOSING TO EXPAND PURSUANT TO SECTION 3, ARTICLE VII OF THE STATE CONSTITUTION; ESTABLISHING THE DATE OF MARCH 17, 2020 FOR THE REFERENDUM; PROVIDING FOR A BALLOT TITLE AND SUMMARY; PROVIDING FOR NOTICE AND ADVERTISING OF THE REFERENDUM; PROVIDING FOR REFERENDUM CANVASSING; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, pursuant to §166.021, Fla. Stat. (2018), the Town has the governmental, corporate and proprietary powers to enable it to conduct municipal government; and

WHEREAS, pursuant to §196.1955, Fla. Stat. (2018), the Town Commission is authorized to submit to a referendum of the Town's registered electors the question of whether or not the Commission may grant property tax exemptions to qualified new or existing businesses which propose to expand as authorized by Section 3 of Article VII of the Florida Constitution; and

WHEREAS, pursuant to §196.1995, Fla. Stat. (2018) any exemption authorized as a result of the referendum may remain in effect for up to 10 years with respect to any particular facility, regardless of any change in the authority of the Town Commission which has granted an exemption; and

WHEREAS, the years of exemption and those businesses eligible for an exemption shall be based upon the criteria set forth by Florida Statutes and by such criteria as the Commission in its sole discretion may establish, on a case by case basis; and

WHEREAS, §100.342, Fla. Stat. (2018), requires that the Town publish two (2) notices in a newspaper of general circulation in the Town, evidencing the Town’s intention to hold a referendum to determine whether a majority of the qualified electors of the Town, approve of the Town Commission granting an exemption from the payment of the Town’s ad valorem property taxes to new or expanding businesses in the town; and

WHEREAS, pursuant to §100.342, Fla. Stat. (2018), the first notice shall be published in the fifth week prior to the week the referendum is to be held, and the second notice shall be published in the third week prior to the week the referendum is to be held.

NOW THEREFORE, BE IT ORDAINED BY THE TOWN COMMISSION OF THE TOWN OF LAKE PARK, FLORIDA:

Section 1. Referendum declared. A Referendum of the registered electors of the Town is hereby called for and shall be held in the Town of Lake Park, Florida on the 17th day of March 2020, to determine whether or not a majority of the electors voting in the Referendum, will authorized the Commission to grant to new or expanding businesses in the town an exemption from the payment of the ad valorem property taxes levied by the Town.

Section 2. Ballot title. The ballot title which is the subject of this Referendum, and by which to be commonly referred to or spoken of, shall be captioned as “Town of Lake Park, Florida, Authorization to grant an exemption to the ad valorem property taxes levied by the Town to new businesses or for the expansion of an existing business in the Town.”

Section 3. Conduct of Referendum. The Supervisor of Elections of Palm Beach County, Florida, shall determine polling locations or places. All qualified electors of the Town of Lake Park, Florida who vote in the Referendum shall vote at those polling places so designated by the Supervisor of Elections. The polls shall be opened on the date of the Referendum from 7:00 a.m.

until 7:00 p.m.. Only the duly qualified electors of the Town of Lake Park, Florida are permitted to vote on this Referendum question. In the event a majority of the qualified electors, voting in the Referendum vote affirmatively, then the Town shall be considered to have satisfied the requirements of Section 196.1955, Fla. Stat. (2018) and the Town Commission shall have been authorized to grant property tax exemptions to new businesses which propose to locate in the town, or to existing businesses which propose to expand within the town.

Section 4. Notice and advertising of the Referendum. The Town Clerk shall prepare and give notice of the proposed Referendum by causing appropriate notices to be published in accordance with the provisions of §100.342, Fla. Stat. (2018), at least once each week during the third and fifth weeks preceding the week in which the Referendum is to be held. The publications of notice shall be placed in the *Palm Beach Post* a newspaper of general circulation within the Town. The Town Clerk shall secure from the publisher of the newspaper, an appropriate affidavit of proof that the statutorily required Referendum notices have been duly published, as herein set forth and these two affidavits shall be part of the record of the Town Commission.

Section 5. Ballot summary. The ballot summary concerning the Referendum question shall be:

SHALL THE TOWN COMMISSION BE AUTHORIZED PURSUANT TO SECTION 3, ARTICLE VII OF THE STATE CONSTITUTION TO GRANT AN AD VALOREM PROPERTY TAX EXEMPTION OF THE TAXES TO BE PAID TO THE TOWN FOR QUALIFIED NEW BUSINESSES PROPOSING TO LOCATE IN THE TOWN, OR FOR THE EXPANSION OF AN EXISTING QUALIFIED BUSINESSES IN THE TOWN?

- YES FOR AUTHORITY TO GRANT TOWN TAX EXEMPTIONS
- NO AGAINST AUTHORITY TO GRANT TOWN TAX EXEMPTIONS

Section 6. **Canvassing.** The election returns of the Referendum shall be canvassed in the manner provided by law, and the returns shall be certified to the Town Commission, which shall declare the result thereof. Upon canvassing the returns of the Referendum, the result of the Referendum shall be recorded in the minutes of the Town Commission in the manner prescribed by law.

Section 11, Effective date. This Ordinance shall take effect immediately upon execution.

LEGAL NOTICE
OF PROPOSED ORDINANCE
TOWN OF LAKE PARK

Please take notice that on Wednesday, October 2, 2019, at 6:30 p.m. or soon thereafter, the Town Commission of the Town of Lake Park, Florida in a regular session to be held in the Commission Chambers, Town Hall, 535 Park Avenue, Lake Park, Florida will consider the following Ordinances on second reading and proposed adoption thereof:

ORDINANCE 08-2019

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF LAKE PARK, FLORIDA, SUBMITTING TO THE REGISTERED ELECTORS OF THE TOWN A REFERENDUM QUESTION OF WHETHER THE TOWN COMMISSION SHALL BE AUTHORIZED TO GRANT AN EXEMPTION TO THE PAYMENT OF AD VALOREM PROPERTY TAXES THAT A NEW BUSINESS OR AN EXISTING BUSINESS IN THE TOWN THAT IS BEING REBUILT PURSUANT TO SECTION 3, ARTICLE VI OF THE STATE CONSTITUTION, ESTABLISHING THE DATE OF MARCH 17, 2020 FOR THE REFERENDUM; PROVIDING FOR A BALLOT TITLE AND SUMMARY; PROVIDING FOR NOTICE AND ADVERTISING OF THE REFERENDUM; PROVIDING FOR REFERENDUM CANVASSING; AND PROVIDING FOR AN EFFECTIVE DATE.

If a person decides to appeal any decision made by the Town Commission with respect to any hearing, they will need a record of the proceedings and for such purpose may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. For additional information, please contact Vivian Mendez, Town Clerk at 561-881-3311.

Vivian Mendez, MMC, Town Clerk
Town of Lake Park, Florida
9-22-2019

0000514806-01

New Business

TAB 12



Town of Lake Park Town Commission

Agenda Request Form

Meeting Date: October 2, 2019

Agenda Item No. 12

Agenda Title: A REQUEST FROM THE EVENT ORGANIZERS OF THE 14th ANNUAL VETS DAY CAR SHOW PROPOSED FOR SUNDAY, NOVEMBER 10, 2019 TO ALLOW THE TOWN TO BE A CO-SPONSOR, THEREBY ALLOWING FOR THE WAIVER OF CERTAIN FEES.

- SPECIAL PRESENTATION/REPORTS
- BOARD APPOINTMENT
- PUBLIC HEARING ORDINANCE ON _____ READING
- NEW BUSINESS**
- OTHER: _____

Approved by Town Manager *[Signature]* Date: 9-20-19
 Riunite Franks (Special Events Director) *[Signature]*
 Name/Title

Originating Department: Special Events	Costs: \$ 2,440.80 (see indirect and direct requests below) Funding Source: Acct. <input type="checkbox"/> Finance _____	Attachments: → Copy of Special Event Permit Application → Copy of Special Event Facility Rental Application → Copy of PW Memo
Advertised: Date: _____ Paper: _____ <input checked="" type="checkbox"/> Not Required	All parties that have an interest in this agenda item must be notified of meeting date and time. The following box must be filled out to be on agenda.	Yes I have notified everyone RCF _____ OR Not applicable in this case _____ Please initial one.

Summary Explanation/Background:

A special event permit application was submitted by Mike Scott on behalf of himself and the Town (being represented by Riunite Franks, Special Events Director) on September 13, 2019 to the Community Development Department. The permit application is proposing the 14th Annual

Vets Day Car Show event to be held in Kelsey Park on Sunday, November 10, 2019 from 6:00 am – 8:00pm. Mr. Scott has worked alongside Riunite Franks and is requesting that this event be co-sponsored by the Town of Lake Park. The Town has co-sponsored this event for the last four years. The event is an asset to the Town and the organizer is committed to continuing this partnership on an annual basis. Co-sponsoring would provide the organizer some relief on our Town application fees; facility rental and deposit fees; as well as Public Works personnel fees. More specifically, as a co-sponsor, the organizer would benefit from the following services and waiver of fees:

REQUESTED CATEGORY	VALUE (monetary or other)	TOTAL
<p style="text-align: center;">Marketing Assistance</p> <ul style="list-style-type: none"> • The use of the Town of Lake Park logo on all event marketing material • Event flyer and information posted on the Town of Lake Park website and Channel 18 • Event flyer and information posted on all Town of Lake Park social media accounts • Event flyers posted on all Town of Lake Park property • Event flyers posted at all Town of Lake Park special events • Event press release and flyer sent to all Town of Lake Park communication contacts • Email blasts about the event sent via the Town of Lake Park's Constant Contact account 	No monetary value	N/A
Park Rental Fee and Deposit	\$500.00 flat rate rental fee \$35.00 tax \$1,000.00 deposit	\$1,535.00
Special Event Application Fee	\$50.00	\$50.00
Signage Permit Application Fee	\$100.00	\$100.00
Public Works *	See Table Below	\$755.80 (Direct Cost)

Public Works Fees based on existing personnel			
\$32.00 per hour	2 hours	Lake Shore Drive/Swale tape off – (2) person at (2) hours each at \$32.00 per hour	\$128.00
\$7.95 per unit		Caution tape – 4 unites at \$7.95 per unit	\$31.80
\$32.00 per hour	3 hours	Sanitation Service – Delivery of (6) 95 gallon cans, with after-event emptying and disposal. (3) hours at \$32.00 per hour	\$96.00
\$500.00 flat fee		Special event parking setup along Park Avenue	\$500.00
<p><u>TOTAL WAIVERS IF THE TOWN IS APPROVED TO CO-SPONSOR: \$2,440.80 plus advertising as listed above. As a co-sponsor, the Town’s insurance would be used for the event as well.</u></p>			

Recommended Motion: Town staff recommends the approval of the Town of Lake Park becoming a co-sponsor of the 14th Annual Vets Day Car Show and allow for the waiver of certain fees.



DATE/TIME RECEIVED:
SEP 16 2018

**TOWN OF LAKE PARK
COMMUNITY DEVELOPMENT DEPARTMENT
SPECIAL EVENT PERMIT APPLICATION**

For Events being held on Town Property, Town services may be requested for an additional fee(s). Please schedule a pre-submittal meeting with the Community Development Director at least 60 days in advance of your event by calling 561-881-3319.
This Application must be completed and submitted by the Event Organizer ("Applicant")

Instructions:

This completed Special Event Permit Application and all relevant attachments must be submitted to the Community Development Department not less than twenty-one **(21) calendar days** prior to the date of the proposed Event.
For events being proposed wholly or partially on Town Property, the deadline to submit is sixty **(60) calendar days** prior to the date of the proposed Event.

Application Fee Due and Payable Upon Submittal: \$100.00 (\$50.00 for individuals or Non-profit organizations)

Non-Profit IRS Tax Identification Number (required if Applicant is a non-profit):

(If applicable)

Name of Applicant (i.e. Event Organizer):

Michael G. Scott _____

Name of Event:

14th Annual Vets Day Car Show _____

Address/Location of Event:

Kelsey Park - 601 US Highway 1, Lake Park, FL 33403 _____

If this Event requires a Town facility rental, please contact our Special Events Department at 561-840-0160 regarding the completion of the Facility Usage Application PRIOR to submitting this application.

Dates/Times of the event (as applicable):

	Date	Day	Begin Time	End Time
Event Day 1	Sunday	Nov 10th	6:00 AM () PM	8:00 () AM PM
Event Day 2	_____	_____	() AM () PM	_____ () AM () PM
Event Day 3	_____	_____	() AM () PM	_____ () AM () PM
Event Day 4	_____	_____	() AM () PM	_____ () AM () PM
Event Day 5	_____	_____	() AM () PM	_____ () AM () PM
Event Day 6	_____	_____	() AM () PM	_____ () AM () PM

Additional Applicant Information:

Name: Michel G. Scott

Address: 11411 S.E. Federal Highway, #118

State/Zip Hobe Sound, FL 33455

CONTACT PHONE: 561-222-5699

Alternate Phone # _____

Fax: _____

E-mail : _____

RIUNITE FRANKS
 SPECIAL EVENTS
 DIRECTOR
 TOWN OF LAKE PARK
 535 PARK AVENUE
 LAKE PARK, FL 33403
 561-840-0100
 Franks@lakepark.florida.gov

Description and Purpose of the Event

14th Annual Vets Day Car Show (open to all vehicles)

Estimated number of participants? 250

- Has this event ever occurred in the Town of Lake Park? Yes No _____
- Has this site had a Special Event Permit this calendar year? Yes No _____
- Will there be an admission fee for the Event? *If yes, how much?* Yes ___ (\$___) No

****THE FOLLOWING SECTIONS MAY NOT APPLY TO
NON-COMMERCIAL EVENTS****

Will your event require road closure? Yes No

If YES, describe the requested street segment closure and time and provide a Traffic Circulation Plan prepared by a Traffic Engineer, including a detour signage plan. You are responsible for notifying affected businesses/entities, including Palm Tran, regarding affected routes:

(Initial to acknowledge statement)

EVENT COMPONENTS (Check the items that will be associated with your event.)

- Road closure
- Electric service hook-up required
- Water service hook-up required
- Sidewalks blocked
- Municipal park(s) prepared
- Booths or other temporary structures
- Parking lots to be partially or completely closed
- Food Vendors
- Town litter pick-up or street sweeping
- Tents (if yes, describe type and size 10x10)
- Barricades ordered
- Alcohol served
- Security/Law Enforcement
- Music, bands, DJ
- Rides or other amusements
- Animals
- Fireworks
- Bleachers
- Designated parking area
- Town Restroom (if yes, please describe Kelsey Park)
- Portable Restrooms (if yes, please describe _____)
- Dumpsters/Trash Receptacles
- Portable stage
- Other (e.g., bounce house, etc.)

EVENT VENDOR(S) LIST ALL NAMES (identify which ones are food trucks)

_____	_____
_____	_____
_____	_____
_____	_____

Will the event require the use of electricity? Yes No

Will the event require water hook-up? Yes No

*Will food and/or beverages be served? Yes No

*Will the event have vendors or concession sales, including food? Yes No

****If the answer to the above question is YES, the Applicant/Event Organizer is responsible for securing all respective Palm Beach County and State of Florida Health Certificates for food vendors, as well as copies of all other commercial vendor licenses.***

WILL THE EVENT INCLUDE FOOD TRUCKS? Yes No

****If the answer to the above question is YES, the Applicant/Event Organizer must ensure all food trucks have the proper State license and PBC Business Tax Receipt, and provide copies to the Town with the initial submittal of this Application (or at the very latest 14 calendar days in advance of the event).***

All Applicants must also provide to the Town a Certificate of Insurance issued no more than thirty (30) days prior to the date of the event and naming the Town of Lake Park (and the CRA, if the event is taking place within the CRA area) as certificate holder and an additional insured with respect to commercial general liability. The required limits are \$1 million per occurrence and \$2 million aggregate. \$100,000 damage to rented premises must also be provided.

Applicants who are found to have attempted to circumvent this requirement by using another person/entity for the purposes of obtaining the required insurance coverage shall be barred from obtaining another special event permit within the Town for three years.

(Applicant initial to acknowledge statement)

The Applicant holds full responsibility and liability for its vendors. _____
(Initial to acknowledge statement)

**Will alcoholic beverages be served? Yes No

*****If the answer to the above question is YES, additional liquor legal liability insurance usual to the insured's operations with a \$1million limit must be included on the Certificate of Insurance.***

***Are you proposing signage? Yes No

******If the answer to the above question is YES, please fill out the Signage Permit Application available in the Community Development Department. An additional \$100.00 application fee is required for this signage application. This application will be deemed incomplete if signage is proposed and a signage application is not submitted.***

Will the event have an official "Flyer" and/or promotional materials? Yes No
If yes, please provide a copy of the "Flyer".

Please provide a sketch of the Special Event site including: Proposed location of parking, tent(s), concession stand(s), booth(s), stage(s), etc. OR provide an attachment:

SEE ATTACHED SITE PLAN

NOTE: Public parking spaces are on a first-come, first-serve basis, and may be metered depending on where your event is being held.

IF TENTS ARE BEING UTILIZED:

MAXIMUM ALLOWABLE TENT SIZE IS 35' X 45'

For ALL tents larger than 10 ft. x 10 ft. (pop-up style), a *Certificate of Flame Resistance* is required and must accompany this Special Event Permit Application.

(All requirements imposed by any of the reviewing entities below, will be communicated to the Applicant early-on and must be secured no later than 14 calendar days in advance of the event, with verification provided to the Town prior to the issuance of the Special Events permit)

(FOR OFFICE USE ONLY)
SIGNATURES/APPROVALS:

Please Sign and Date

SPECIAL EVENTS DIRECTOR: *(If applicable)*

_____ **DATE:** _____

PUBLIC WORKS DIRECTOR:

_____ **DATE:** _____

MARINA DIRECTOR: *(If applicable)*

_____ **DATE:** _____

PALM BEACH COUNTY SHERIFF:

_____ **DATE:** _____

PALM BEACH COUNTY FIRE-RESCUE:

_____ **DATE:** _____

RISK MANAGEMENT: *(If applicable)*

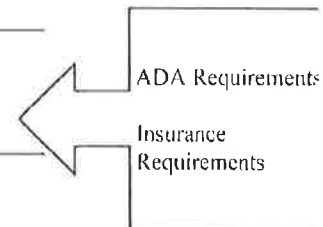
_____ **DATE:** _____

CODE COMPLIANCE OFFICER:

_____ **DATE:** _____

COMMUNITY DEVELOPMENT DIRECTOR:

_____ **DATE:** _____

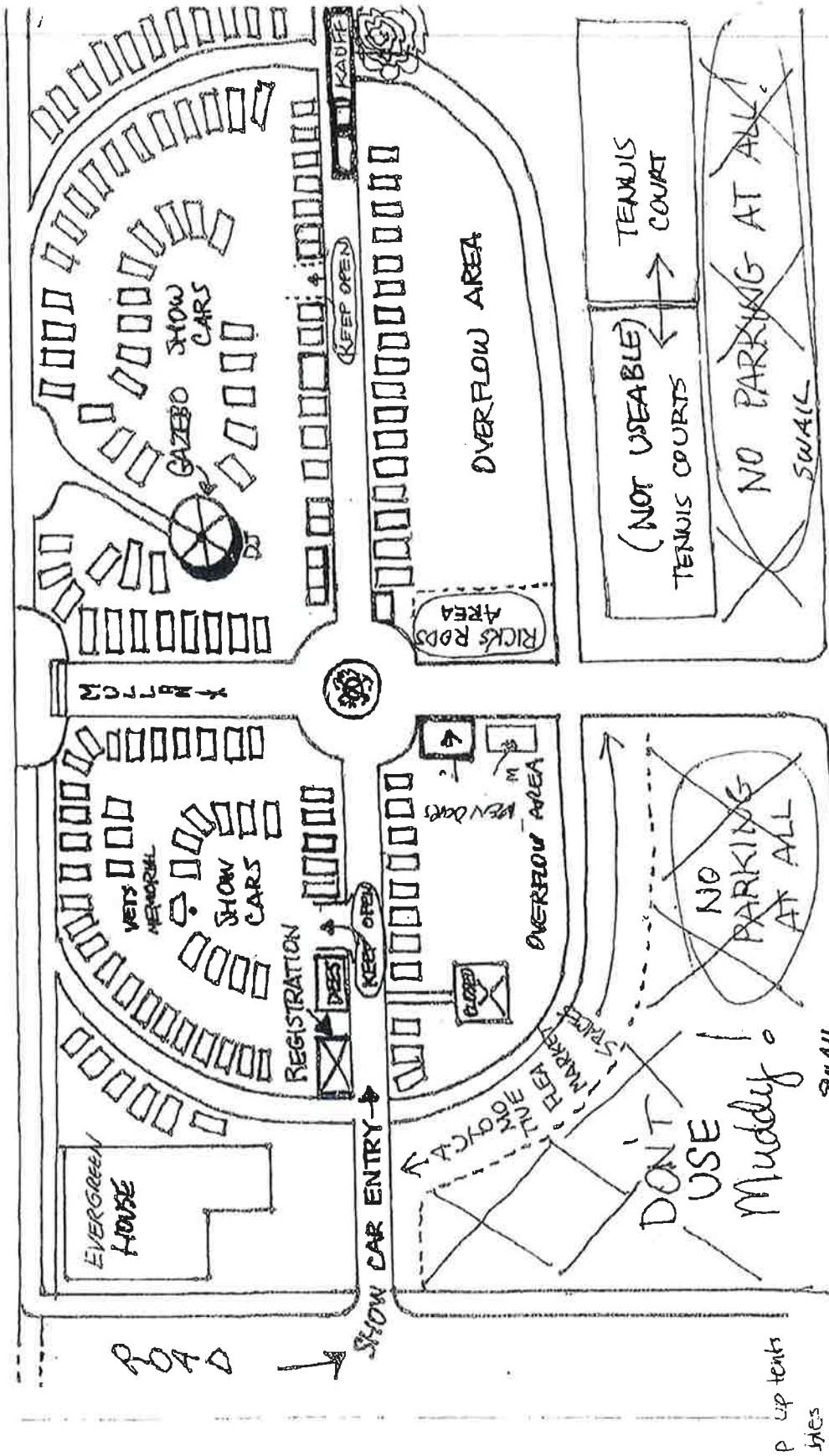


Additional Comments (reviewers may include attachments):

APPLICANT SIGNATURE: Michael Scott

APPLICANT PRINTED NAME: MICHAEL SCOTT DATE: 9/10/19

14:00
 BREAK DOWN:
 NORTH →
 VIS. ↓



put tents
 here

Site Map

The Town of LAKE PARK

Gator
Class Inc.

Rick's Rods mullinax
& Custom Fabrications

PERFORMANCE
CENTER

KEMO
BLUE PRODUCTS

HARRY & the NATIVES

Ford
Murphy's
POWDER
COATING

OLD BIKIE CAFE
ATLANTIC
TRANSMISSION

Body Shop

DIAMOND
TRANSFER & GARAGE
HOBE SOUND

NAPA
772-546-4404
HOBE SOUND

SUNDAY, NOV 10
THE 14 ANNUAL KELSEY PARK

ELAINE WEBER
SCOTT
MEMORIAL
AWARD
TROPHY

RODS
MUSCLE
CARS
CLASSICS
TRUCKS

Alles & Elaine Scott's



OPEN TO ALL
SPECIAL INTERESTS
EARLY OR LATE MODEL

VETS DAYS SHOW



STREET ROD

CUSTOM

MUSCLE CAR

GREAT FEATURE CARS NOT IN THE COMPETITION!



MUSCLE CAR

PEARL HONEYCUT
MEMORIAL • SAL ABRUSCATO

TROPHY AWARDS • ELAINE WEBER SCOTT

GREAT GIVEAWAYS ALL DAY LONG!
50/50 DRAWING!

SHAPINS

Street Rods

ELITE

Old Dixie Cafe
NORTH
SOUTH
HOBBS

Little's
PIZZA

HARRY & the NATIVES
BROS

AMP
ALL METAL
POLISHING

HOBBS

Little
Alles
VETSDAY
SHOW
SKYLAR
KARVIS

REGISTRATION: \$20 per entry (NO pre-registration) Open to all special interest vehicles early and late model, all are welcome to participate. Registration begins at the south entrance behind the yellow house at 8 am closes at 12 noon. Park with your friends. Each entry receives 10 FREE tickets to win great door prizes. Winners are posted on the board at the registration tent throughout the day. 1st come 1st served

LAKE PARK'S KELSEY PARK

RESTAURANTS
ACROSS THE STREET!

BEAUTIFUL SHADE TREE FILLED
THIS show adheres to the golden rule of REAL car shows that started in the 1950s all over the country. When you pay an entry fee you are entitled to (1) proper class designation, (2) judging by professional judges with many years experience in building, restoring, owning, and showing of all classes of vehicles entered in this show, providing you with the true fair and unbiased competition for your entry.

DIRECTIONS: From the north: I95 south to Northlake Blvd Exit LEFT on Northlake Blvd go east to U.S. 1 Turn right on US 1 go a few blocks on US 1 to KELSEY PARK on your left. Follow signs to car entrance only. From the south: I95 north to Northlake Blvd Exit Right on Northlake Blvd go east to US 1 turn right on US 1 Go a few blocks to KELSEY PARK on your left. Follow show car signs to car registration at south end of Park.



TOWN OF LAKE PARK

535 Park Avenue
Lake Park, FL 33403
561-881-3338

FACILITY RENTAL RECEIPT

NAME: Michael G. Scott
 ADDRESS: 11411 S.E. Federal Highway, #118
Hobe Sound, FL 33455
 PHONE: 561-222-5699
 EVENT DATE: November 10, 2019
 EVENT TIME: 8:00 am to 6:00 pm
 SET-UP TIME: 6:00 am to 8:00 am
 BREAK DOWN TIME: 6:00 pm to 8:00 pm
 EVENT TYPE: Veterans Day Car Show
 LOCATION: Kelsey Park NO. OF PEOPLE 500

RENTAL (Plus 7% Tax)		
RFRNT Resident Fee	\$ _____ /HR * X _____ HRS	\$ _____
RFRNT Non-Resident Fee	\$ _____ /HR * X _____ HRS	\$ _____
* Plus \$30/hr Personnel Fee (see below)		
RFRNT Flat Rate Rental Fee	\$ <u>500.00</u>	\$ <u>500.00</u>
RFRNT Set-up/Breakdown	\$30.00/HR X _____ HRS	\$ _____
	RENTAL FEE	\$ <u>500.00</u>
RFTAX	TAX 7% (On Rental Fee only)	\$ <u>35.00</u>

TOTAL RENTAL FEE (From above taxed box) \$ 535.00

DEPMB/DEPPV **DEPOSIT** \$ 1,000.00

RSCUR ***PERSONNEL \$30.00/HR X _____ HRS =** \$ _____

TOTAL: \$ 1,535.00

PAID TODAY: \$ _____

(14 days prior to the Event) (Balance Due Date: 10/25/19)

BALANCE DUE: \$ 1,535.00

NOTES: _____



Town of Lake Park Facility Rental Application

Date of Event: Sunday, November 10, 2019

Time of Event: Start 8 : 00 (~~a.m.~~ /p.m.) End 4 : 00 (a.m. /~~p.m.~~)

Set-up 6 : 00 (~~a.m.~~ /p.m.) to 8 : 00 (a.m. /p.m.)

Breakdown 4 : 00 (a.m. /~~p.m.~~) to 6 : 00 (a.m. /~~p.m.~~)

Rental Facility

Town Hall: Mirror Ballroom
 W. Ilex Park: Picnic Pavilion
 Lake Park Harbor Marina: Full Marina Meeting Room
 Kelsey Park: Full Gazebo
 Lake Shore Park: Full Indoor Pavilion
 Lake Shore Park: Picnic Pavilions (North, South, Playground)

Type of Event: Baby Shower Birthday Party Meeting
 Wedding Ceremony Wedding Reception Other

Requests: Alcoholic Beverages Bounce House
 Special Events Permit Required

Contact Information:

Name: Michael G. Scott

Address: 11411 S.E. Federal Highway, #118

Hobe Sound, FL 33455

Home: () - - Cell: (561) 222 - 5699

Work: () - - Other: () - -

E-mail: _____

I, THE UNDERSIGNED, HAVE READ AND UNDERSTAND EVERYTHING IN THE FACILITY RENTAL POLICY AGREEMENT.

Renter: Michael Scott Date 9/10/19

Lake Park Staff: Renee C. Juke Date 9/10/19



Facility Usage Agreement

This agreement, made the 10th day of September, 2019, by and between THE TOWN OF LAKE PARK, a Florida municipal corporation (Town) and Michael G. Scott (Renter).

Premises: Town leases to Renter and Renter leases from Town the Kelsey Park (Facility Name)

Term: The hours of rental are from 6 o'clock a.m. until 8 o'clock p.m. on November 10 2019 (Day/Date).

Security Deposit: Event organizer shall deposit with Town the sum of \$1,000.00 as security for the full and faithful performance by event organizer of all of event organizers obligations hereunder. The deposit shall be made at the time the reservation for the premise is made with Town. No interest shall be paid upon the security deposit nor shall Town be required to maintain said deposit in a segregated account. The security deposit shall not be considered prepaid rent. In the event that the event organizer shall default in the full and faithful performance of any of the terms hereof, then Town may, without notice, either retain the security deposit as liquidated damages, or Town may retain the same and apply it toward actual damages sustained by Town by reason of the default of the event organizer. If the event organizer fully and faithfully complies with all of the terms hereof, the security deposit or any balance thereof shall be returned to the event organizer within one month of the event.

Rental Rate: Event Organizer shall pay Town the rental sum of \$ 535.00, fourteen (14) business days prior to the event. Any payment made to the Town after the 14 days must be paid in cash only.

Leases and Assignments: Event Organizer shall not have the right to assign this agreement to any other person or entity.

Rules and Regulations: The rules and regulations included hereto shall be incorporated into and made a part of this agreement.

Indemnification: Renter shall, during the term of this agreement, fully protect, indemnify and hold Town harmless from any and all claims, demands, actions, suits, judgments, liabilities, losses, costs and expenses (including reasonable attorney's fees and expenses) of every kind and character arising, or alleged to arise, out of or in connection with any injury to, or the death of, any person or any damage to or loss of any property in any manner growing out of or connected with, or alleged to grow out of or to be connected with, any act, omission, event, condition or casualty in connection with the business or profession conducted on the premises or the use or occupancy of the premises by Renter, his employees, agents, licensees or invitees, or causes by or resulting from, or alleged to be caused by or to result from, the negligence of other conduct of Renter, his employees, agents, licensees or invitees.

General Provisions:

Captions: The captions or titles to the various sections of this agreement are for convenience and ease of reference only and do not define, limit, augment or describe the scope, content or intent of this agreement or of any parts thereof.

Joint and Several Obligations: If event organizer consists of more than one person or entity, the obligation of all such persons is joint and several.

Situs: The agreement shall be constructed and interpreted according to the laws of the State of Florida.

In witness whereof, the parties have executed this Agreement, as evidence of their agreement to the information set out therein.

I, THE UNDERSIGNED, HAVE READ AND UNDERSTAND EVERYTHING IN THIS RENTAL AGREEMENT POLICY.

EVENT ORGANIZER: Michael G. Scott
(PRINT)

Michael Scott
(SIGNATURE)

DATE: 9 1 10 1 19



MEMORANDUM

Date: 9/17/19
To: Special Event Permit File
From: Richard Scherle, Public Works Director
Subject: **Veteran's Day Car Show; Event Permit Conditions**

1. See table of costs below associated with DPW installing barricades and tape along Lake Shore Drive and Foresteria Drive to keep traffic off saturated swales. Costs also include sanitation service in Kelsey Park, and special event parking set-up along Park Avenue.

Note:

A.) All vehicular traffic must stay off the wet turn in the southeast quadrant of Kelsey Park and the area adjacent to tennis courts. Any damage to the park turf will be repaired by the Town, with the Event Organizer being invoiced for all time and material costs associated with repairs. A suggested refundable deposit in the amount of \$250.00 should be collected in advance to cover possible repair expenses.

B.) All electric cords used in the park must be free of insulation tears and splices. The cord end must have grounding prong intact.

C.) If power pedestals are to be used, the Event Organizer must contact Public Works at 561-881-3345 at least 72 hours prior to the event so that the power can be turned on for use. The same applies for water spigot use.

TABLE OF COSTS:

1. Lake Shore Drive Swale Tape-off – (2) person team @ (2) hours each @ \$32.00/hour. Caution tape – 4 units at \$7.95 each. COST ESTIMATE = \$159.00
2. Sanitation Service – delivery of six, 95 gallon cans, with after-event emptying and disposal. (3) hours @ \$32.00/hour. COST ESTIMATE = \$96.00
3. Event Parking Set-up – Set-up special event parking along Park Avenue. COST ESTIMATE = \$500.00

TOTAL ESTIMATE COST = \$755.00

VETERANS DAY CAR SHOW REQUESTS

1. The Veterans Day Car Show would like to request the following items from the Town of Lake Park Public Works Department:
 - Installation and breakdown of barricades and tape along Lake Shore Drive and Foresteria Drive to keep traffic off the saturated swale
 - Pick up and deliver 95 gallon garbage cans (round trips)
 - Empty extra 95 gallon garbage cans (after event)
 - Closure of outside lanes on Park Avenue to be used as parking for event attendees

2. The Veterans Day Car Show would like to request that the Town of Lake Park once again join the event as a Co-Sponsor that would allow for Town-related advertising. This includes the ability to advertise on the Town website, Channel 18 and to utilize the Town logo on event advertisements.

3. The Veterans Day Car Show would like to request that the Town of Lake Park waive the following fees:
 - Park Rental Fee - \$500.00 (rental) & \$35.00 (tax)
 - Park Rental Deposit - \$1,000.00
 - Special Event Permit Application Fee - \$50.00
 - Signage Permit Application Fee - \$100.00
 - Barricade, Sanitation and Lane Closure Fees from Public Works

TAB 13



Town of Lake Park Town Commission

Agenda Request Form

Meeting Date: October 2, 2019

Agenda Item No. 13

Agenda Title: A REQUEST FROM THE EVENT ORGANIZERS OF THE VINTAGE MOTORCYCLE FESTIVAL PROPOSED FOR SATURDAY, DECEMBER 7TH TO ALLOW THE TOWN TO BE AN EVENT CO-SPONSOR AND PROVIDE FUNDING FOR THE TOTAL EVENT COST.

- SPECIAL PRESENTATION/REPORTS
- BOARD APPOINTMENT
- PUBLIC HEARING ORDINANCE ON _____ READING
- NEW BUSINESS**
- OTHER: _____

- CONSENT AGENDA
- OLD BUSINESS

Approved by Town Manager *Jo Brockman* Date: 9-17-19

Riunite Franks (Special Events Director) *Riunite C. Franks*
Name/Title

Originating Department: Special Events	Costs: \$ 5,000.00 (see requests below) Funding Source: Acct. <u>600-57235</u> <input type="checkbox"/> Finance <u><i>L. Causee</i></u>	Attachments: → Copy of Special Event Permit Application → Copy of Co-Sponsor Requests
Advertised: Date: _____ Paper: _____ <input checked="" type="checkbox"/> Not Required	All parties that have an interest in this agenda item must be notified of meeting date and time. The following box must be filled out to be on agenda.	Yes I have notified everyone <u>RCF</u> OR Not applicable in this case _____ Please initial one.

Summary Explanation/Background:

A special event permit application was submitted by Jo Brockman (Kelsey Cares) and Dan Newcomb (Vintage Iron Classic Motorcycle Festival) on September 12, 2019 to the Community Development Department. The permit application is proposing the Vintage Motorcycle Festival to be held in the back alley of 700 Park Avenue on Saturday, December 7, 2019 from 11:00 am – 8:00pm.

This event was previously held on March 2, 2019 in the same location. Once again the organizers plan to fill the back alley with over 300 classic and vintage motorcycles of all makes and models including restorations, custom builds, bobbers and café racers. Trophies will be awarded for show bikes in several categories. The annual event is also set to attract over 50 vendors with live music and entertainment.

At this time, the event organizers are requesting that the Town of Lake Park co-sponsor the event by providing \$5,000.00 in sponsorship funds and assistance with the event marketing including the usage of the Town of Lake Park logo. The complete event budget (\$11,584.22) is attached, however we have provided a list of possible funding options below that equal the requested amount. Without funding from the Town, the event will not occur.

REQUESTED CATEGORY	VALUE (monetary or other)	APPLICANT REQUEST
Marketing	\$0	<ul style="list-style-type: none"> • The use of the Town of Lake Park logo on all event marketing material • Event flyer and information posted on the Town of Lake Park website and Channel 18 • Event flyer and information posted on all Town of Lake Park social media accounts • Event flyers posted on all Town of Lake Park property • Event flyers posted at all Town of Lake Park special events • Event press release and flyer sent to all Town of Lake Park communication contacts • Email blasts about the event sent via the Town of Lake Park's Constant Contact account
Entertainment	\$300.00	<ul style="list-style-type: none"> • Live music from Buckle Head band. There will be other entertainment however there is no cost associated with it.
Outdoor Stage & Sound Engineer	\$1,600.00	<ul style="list-style-type: none"> • Rental of an outdoor stage and sound engineer to be used for live entertainment.
Advertisement	\$700.00	<ul style="list-style-type: none"> • Cost of printing event flyers and posters.
Banners/Signs	\$275.00	<ul style="list-style-type: none"> • Cost of printing event banners and signs that will be hung on Park Avenue and US1.
Trophies	\$350.00	<ul style="list-style-type: none"> • Trophies awarded to show bikes in several categories.
Insurance	\$100.00	<ul style="list-style-type: none"> • The cost of purchasing insurance naming the Town of Lake Park and the Community Redevelopment Agency as the Certificate Holder
Security	\$850.00	<ul style="list-style-type: none"> • The cost of hiring off-duty PBSO officers as event security.

Port-O-Let Toilets	\$500.00	<ul style="list-style-type: none"> Rental of port-o-let toilets for event.
Ink & Printer	\$275.00	<ul style="list-style-type: none"> Supplies to be used at the registration tent.
Registration Supplies	\$50.00	<ul style="list-style-type: none"> Supplies to be used at the registration tent.
TOTAL FISCAL IMPACT	\$5,000.00	Total amount of sponsorship funds requested by the event organizer.

Recommended Motion: At the Town Commission's discretion based on the information provided above.



DATE/TIME RECEIVED:

**TOWN OF LAKE PARK
COMMUNITY DEVELOPMENT DEPARTMENT
SPECIAL EVENT PERMIT APPLICATION**

For Events being held on Town Property, Town services may be requested for an additional fee(s). Please schedule a pre-submittal meeting with the Community Development Director at least 60 days in advance of your event by calling 561-881-3319.
This Application must be completed and submitted by the Event Organizer ("Applicant")

Instructions:

This completed Special Event Permit Application and all relevant attachments must be submitted to the Community Development Department not less than twenty-one (21) calendar days prior to the date of the proposed Event.
For events being proposed wholly or partially on Town Property, the deadline to submit is sixty (60) calendar days prior to the date of the proposed Event.

Application Fee Due and Payable Upon Submittal: \$100.00 (\$50.00 for individuals or Non-profit organizations)

Non-Profit IRS Tax Identification Number (required if Applicant is a non-profit):

(If applicable)

Name of Applicant (i.e. Event Organizer):

VINTAGE IRON MOTORCYCLE CLUB - DAN NEWCOMB, PRES
700 PARK AVENUE HOLDINGS, LLC - JO BRUCKMAN
OWNER.

Name of Event:

VINTAGE IRON MOTORCYCLE FESTIVAL

Address/Location of Event:

700 PARK AVENUE, LAKE PARK FL 33403

If this Event requires a Town facility rental, please contact our Special Events Department at 561-840-0160 regarding the completion of the Facility Usage Application PRIOR to submitting this application.

Dates/Times of the event (as applicable):

	Date	Day	Begin Time	End Time
Event Day 1	12/7/19	SATURDAY	11:00 AM <input checked="" type="checkbox"/> AM <input type="checkbox"/> PM	8:00 <input type="checkbox"/> AM <input checked="" type="checkbox"/> PM
Event Day 2	_____	_____	() AM () PM	() AM () PM
Event Day 3	_____	_____	() AM () PM	() AM () PM
Event Day 4	_____	_____	() AM () PM	() AM () PM
Event Day 5	_____	_____	() AM () PM	() AM () PM
Event Day 6	_____	_____	() AM () PM	() AM () PM

Additional Applicant Information:

Name: RHONDA JO BROCKMAN

Address: 700 PARK AVE

State/Zip LAKE PARK, FL 33403

CONTACT PHONE: JO BROCKMAN DAN NEWCOMB

Alternate Phone # 561-234-0989 561.523-5666

Fax: _____

E-mail: ajomama@gmail.com / VINTAGEIRONCLUBMC@gmail.com

Description and Purpose of the Event

MOTORCYCLE EVENT FEATURING MOSTLY OLD VINTAGE
BIKES, VENDORS, MUSIC & NON PROFIT EVENT.

Estimated number of participants? 700

Has this event ever occurred in the Town of Lake Park? Yes No

Has this site had a Special Event Permit this calendar year? Yes No

Will there be an admission fee for the Event? If yes, how much? Yes (\$) No

****THE FOLLOWING SECTIONS MAY NOT APPLY TO
NON-COMMERCIAL EVENTS****

Will your event require road closure? ALLY CLOSED Yes No

If YES, describe the requested street segment closure and time and provide a Traffic Circulation Plan prepared by a Traffic Engineer, including a detour signage plan. You are responsible for notifying affected businesses/entities, including Palm Tran, regarding affected routes: _____

(Initial to acknowledge statement)

EVENT COMPONENTS (Check the items that will be associated with your event.)

- Road closure ALLY BEHIND KELSEY - ALL 700-800 BLOCK
- Electric service hook-up required
- Water service hook-up required
- Sidewalks blocked
- Municipal park(s) prepared
- Booths or other temporary structures - TENTS
- Parking lots to be partially or completely closed
- Food Vendors
- Town litter pick-up or street sweeping
- Tents (if yes, describe type and size ALL 10x10)
- Barricades ordered
- Alcohol served - ONLY FROM BREW HOUSE, KELSEY, BEICK AND BARRELL
- Security/Law Enforcement NO OUTSIDE ALCOHOL.
- Music, bands, DJ
- Rides or other amusements
- Animals
- Fireworks
- Bleachers
- Designated parking area
- Town Restroom (if yes, please describe _____)
- Portable Restrooms (if yes, please describe _____)
- Dumpsters/Trash Receptacles
- Portable stage
- Other (e.g., bounce house, etc.)

EVENT VENDOR(S) LIST ALL NAMES (identify which ones are food trucks)

SEE ATTACHED POSSIBLE - ALL NOT CONFIRMED

Will the event require the use of electricity? Yes ___ No

Will the event require water hook-up? Yes ___ No

*Will food and/or beverages be served? Yes No ___

*Will the event have vendors or concession sales, including food? Yes No ___

**If the answer to the above question is YES, the Applicant/Event Organizer is responsible for securing all respective Palm Beach County and State of Florida Health Certificates for food vendors, as well as copies of all other commercial vendor licenses.*

WILL THE EVENT INCLUDE FOOD TRUCKS? POSSIBLE Yes ___ No ___

**If the answer to the above question is YES, the Applicant/Event Organizer must ensure all food trucks have the proper State license and PBC Business Tax Receipt, and provide copies to the Town with the initial submittal of this Application (or at the very latest 14 calendar days in advance of the event).*

PERMITS, NOT TRUCKS

For events on Town property, Applicants must also provide to the Town a Certificate of Insurance issued no more than thirty (30) days prior to the date of the event and naming the Town of Lake Park (and the CRA, if the event is taking place within the CRA area) as certificate holder and an additional insured with respect to commercial general liability. The required limits are \$1 million per occurrence and \$2 million aggregate. \$100,000 damage to rented premises must also be provided.

Applicants who are found to have attempted to circumvent this requirement by using another person/entity for the purposes of obtaining the required insurance coverage shall be barred from obtaining another special event permit within the Town for three years.

(Applicant initial to acknowledge statement)

The Applicant holds full responsibility and liability for its vendors.

(Initial to acknowledge statement)

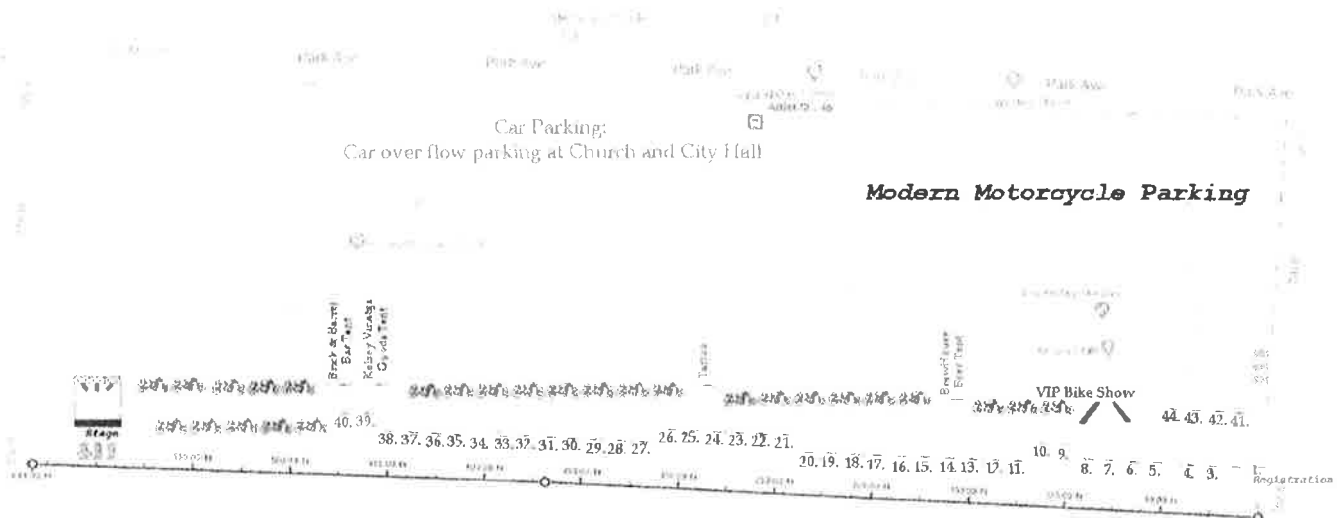
**Will alcoholic beverages be served? Yes ___ No

***If the answer to the above question is YES, additional liquor legal liability insurance usual to the insured's operations with a \$1million limit must be included on the Certificate of Insurance.*

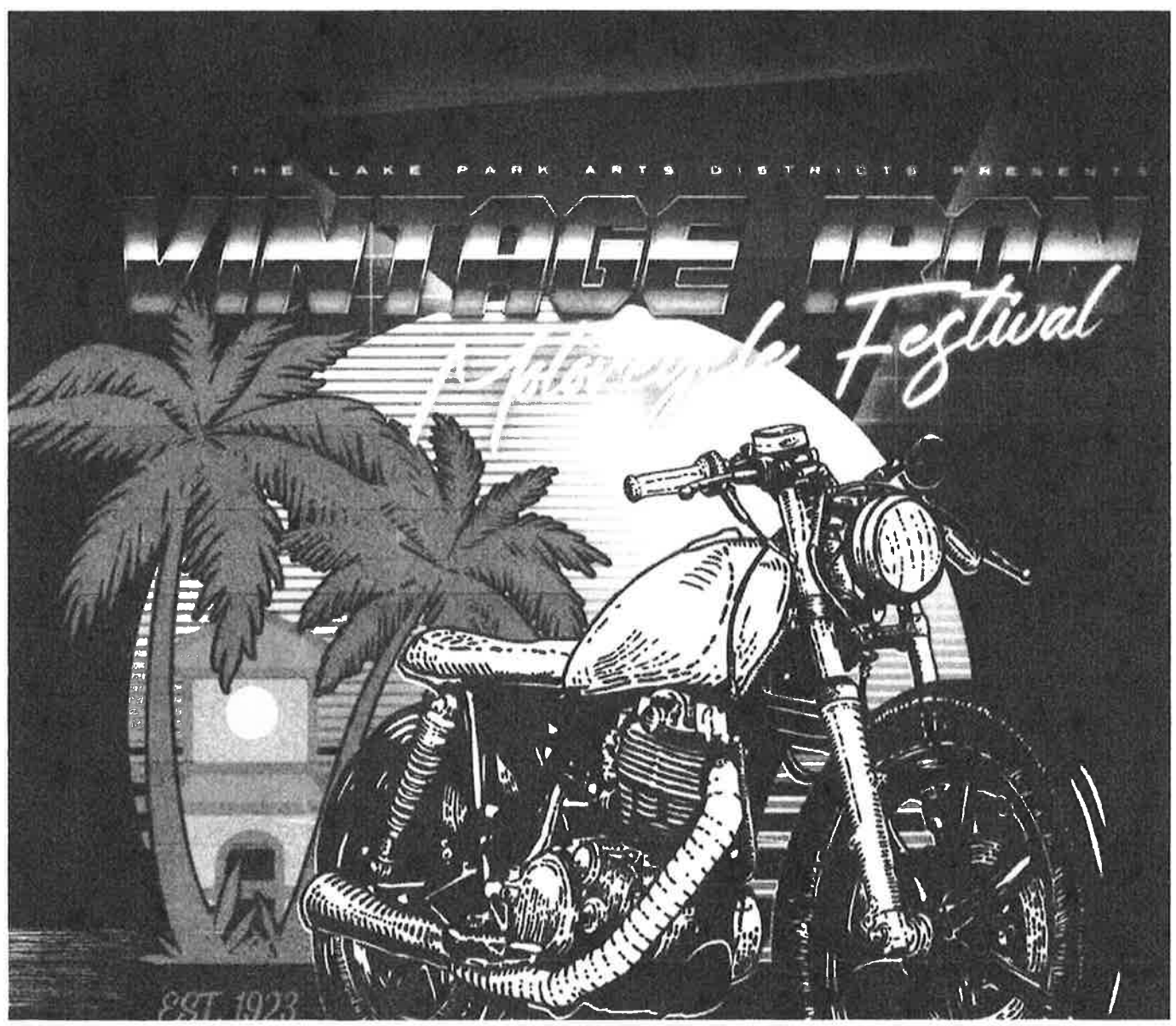
***Are you proposing signage?

Pending Submittal 9/12/19 (KR)

****If the answer to the above question is YES, please fill out the Signage Permit Application available in the Community Development Department. An additional \$100.00 application fee is required for this signage application. This application will be deemed incomplete if signage is proposed and a signage application is not submitted.*



ATTACHMENT "S"



Will the event have an official "Flyer" and/or promotional materials? Yes No
If yes, please provide a copy of the "Flyer".

Please provide a sketch of the Special Event site including: Proposed location of parking, tent(s), concession stand(s), booth(s), stage(s), etc. OR provide an attachment:

SEE ATTACHMENT. "S"

ALSO COSTS
PAGE.

NOTE: Public parking spaces are on a first-come, first-serve basis, and may be metered depending on where your event is being held.

IF TENTS ARE BEING UTILIZED:

MAXIMUM ALLOWABLE TENT SIZE IS 35' X 45'.

For ALL tents larger than 10 ft. x 10 ft. (pop-up style), a *Certificate of Flame Resistance* is required and must accompany this Special Event Permit Application.

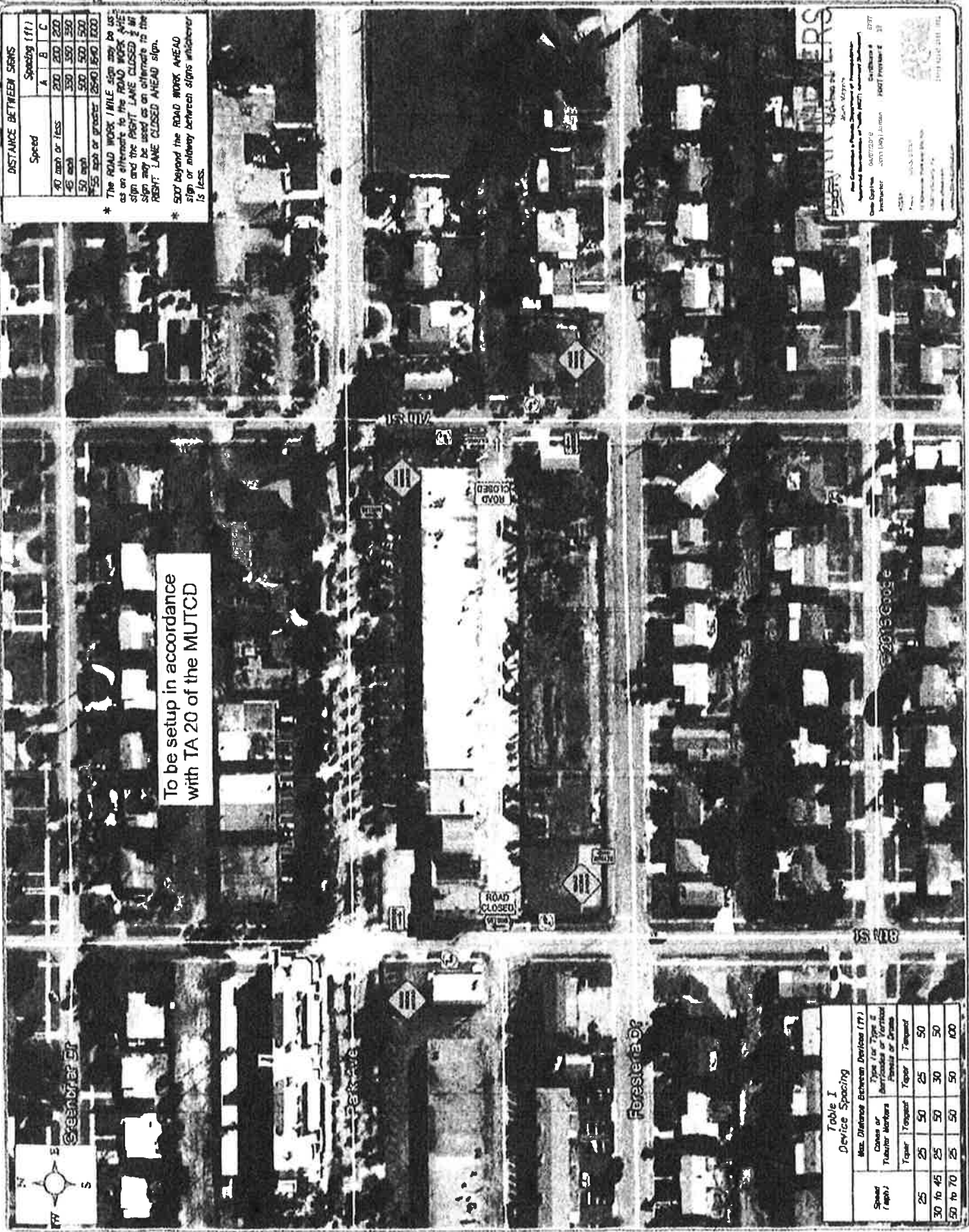
DISTANCE BETWEEN SIGNS

Speed	Spacing (ft)		
	A	B	C
40 mph or less	200	200	200
45 mph	300	300	300
50 mph	500	500	500
55 mph or greater	850	850	1000

* The ROAD WORK / MILE sign may be used as an alternate to the ROAD WORK AHEAD sign and the RIGHT LANE CLOSED sign. The sign may be used as an alternate to the RIGHT LANE CLOSED sign if the sign is used as an alternate to the RIGHT LANE CLOSED AHEAD sign.

* 500' beyond the ROAD WORK AHEAD sign or advance between signs whichever is less.

To be setup in accordance with TA 20 of the MUTCD



**Table I
Device Spacing**

Speed (mph)	Max. Distance Between Devices (ft)		
	Chain or Taper Markers	Types for Type II Barricades or Vertical Posts or Drums	Types for Type II Barricades or Vertical Posts or Drums
25	25	50	25
30 to 45	25	50	30
50 to 70	25	50	50

Professional Seal

Professional Seal of the State of California
Professional Seal of the State of California
Professional Seal of the State of California

State of California
Professional Seal of the State of California
Professional Seal of the State of California

Professional Seal of the State of California
Professional Seal of the State of California
Professional Seal of the State of California

Main Stage: Live music from 1983 (set up time 12:30pm)

Burnout Contest starts with the first guitar cord from 1983

2:00-2:45pm

Steve Grasso: Free Merch and meet the sponsors!

*Meet the Charly.

*Pin Up Fashion Show

*Bike Judging begins

(Registration Closed)

(Registration Closed)

Brewhouse Stage: Pete's Machete 2-3pm

2:45-3:45pm

Main Stage: Live music from Space Coast Ghosts (set up time 2:15pm)

3:15-4:20pm

Brewhouse Stage: Dominic Delaney

3:45-4:15pm

Steve Grasso onstage!

Free Merch and meet the Sponsors!

4:15-6:15pm

Main Stage: Buckle heads live (setup time 3:45pm)

4:30-6:15pm

Brewhouse Stage: Damien Louviere

5:15-7:00pm

Main Stage: Pinups at sunset contest! Come check out the beautiful Ladies!

Hosted by Luscious Ladies.

Bike awards!!

Raffles!!

7:00pm

Show ends!

7:30pm

Breakdown

8:00pm

Afterparty in Kelsey Theater

Event address:

The Lake Park Art District

700 Park Ave. Lake Park Fl

Map info:

Tent Numbers:

1. Registration

2. Preacher Kevin Riley

3. Wheels Across The Pond

4. TBA

5. Cross Roads Motorcycle Gear

6. Cross Roads Motorcycle Gear

7. Choke Motors

8. Jonathan's Oddity Corner

9. Bob's British Bike Company

10. Vintage Iron Club

11. Dime City Cycles

12. Dime City Cycles

13. Harley Davidson of Palm Beach

14. Harley Davidson of palm Beach

15. Jurz Custom Paint

16. WMR Performance

17. WMR Performance

18. Freddie Villa Pin-striping

19. Florida Sports & Atv

20. Florida Sports & Atv

21. Luscious Ladies

22. Grandstand Fashions

23. Humana Doug Moffat

24. Heads Up Eye Wear

25. Ace Cafe Orlando

26. Ace Cafe Orlando

27. Iron Alley Fabrication

28. Power Sports of Palm Beach

29. Power Sports of Palm Beach

30. Power Sports of Palm Beach

31. Power Sports of Palm Beach

32. Ace Cafe Orlando

33. Ace Cafe Orlando

34. Lovemattie

- 38. Excelsior Customs
- 39. TBA
- 40. TBA
- 41. Crowder Custom Creations
- 42. Ron BBQ
- 43. Candid Coffee (Has electric)
- 44. Old Metal Classics (Has electric)

El Presidente Daniel
 Vintage Iron Club
RUST NEVER SLEEPS
 vintageironclubmc@gmail.com
 561-523-5666

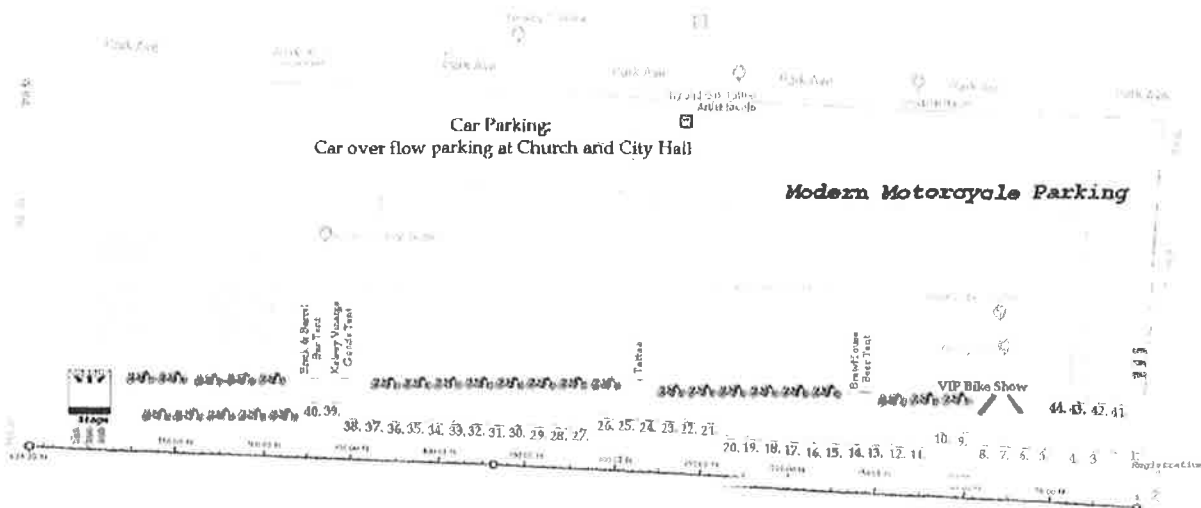
<http://www.facebook.com/VintageIronClub>

<http://www.vintageironclub.org>

Map info:

Tent Numbers:

- 1. Registration
- 2. Preacher Kevin Riley
- 3. Wheelie Across The Road
- 3. Wheelie Across The Road
- 4. TBA
- 5. Cross Roads Motorcycle Gear
- 6. Cross Roads Motorcycle Gear
- 7. Chock Motors
- 8. Touchback's oddball corner
- 8. Touchback's oddball corner
- 9. Bob's British Bike Company
- 10. Vintage Iron Club
- 11. Dime City Cycles
- 12. Dime City Cycles
- 13. Harley Davidson of Palm Beach
- 14. Harley Davidson of palm Beach
- 15. Jurz Custom Paint
- 16. WMR Performance
- 17. WMR Performance
- 18. Freddie Villa Pin-stripping
- 19. Florida Sports & Atv
- 20. Florida Sport & Atv
- 21. Luscious Ladies
- 22. Grandstand Fashions
- 23. Humana Doug Moffat
- 24. Heads Up Eye Wear
- 25. Affac Jodi Coleman
- 26. Kool Karma Bracelets
- 27. Iron Alley Fabrication
- 28. Powers Sports of Palm Beach
- 29. Power Sports of palm Beach
- 30. power Sports of Palm beach
- 31. Power Sports of palm Beach
- 32. Ace Cafe Orlando
- 33. Ace Cafe Orlando
- 34. Lovemalle
- 35. Patey's Jewels
- 36. Patey's Jewels
- 37. Excelsior Customs
- 38. Excelsior Customs
- 39. Monster Energy Drink
- 40. TBA
- 41. Crowder Custom Creations
- 42. Ron Gilbert BBQ
- 43. Candid Coffee (Has electric)
- 44. Old Metal Classics (Has electric)





CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

09/10/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(les) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	LaPlante Agency 2715 State Rd 580 Clearwater, FL 33761 License #: A149680	CONTACT NAME: Jessie Clemons PHONE (A/C, No, Ext): (727)796-8566 E-MAIL: jessie@laplanteagency.com ADDRESS:	FAX (A/C, No): (727)791-1412
	INSURED	INSURER(S) AFFORDING COVERAGE	
	700 Park Ave Holdings, LLC 700 Park Avenue Lake Park, FL 33403	INSURER A: Evanston Insurance Company	NAIC #
		INSURER B:	
		INSURER C:	
		INSURER D:	
		INSURER E:	
		INSURER F:	

COVERAGES CERTIFICATE NUMBER: 00000000-176007 REVISION NUMBER: 22

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR		Y	3AA308890	10/28/2018	10/28/2019	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ Included
	GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:						
	AUTOMOBILE LIABILITY ANY AUTO OWNED AUTOS ONLY HIRED AUTOS ONLY SCHEDULED AUTOS NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	UMBRELLA LIABILITY EXCESS OVER DEDUCTIBLE RETENTIONS						EACH OCCURRENCE \$ AGGREGATE \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below						PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Town of Lake Park and Lake Park Community Redevelopment Agency is included as Additional Insured with regard to General Liability.
Re: Special Event on 09/21/2019

CERTIFICATE HOLDER	CANCELLATION
Town of Lake Park and Lake Park Community Redevelopment Agency 535 Park Ave Lake Park, FL 33403	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE Jessie Clemons (JLC)

(All requirements imposed by any of the reviewing entities below, will be communicated to the Applicant early-on and must be secured no later than 14 calendar days in advance of the event, with verification provided to the Town prior to the issuance of the Special Events permit)

(FOR OFFICE USE ONLY)
SIGNATURES/APPROVALS:

Please Sign and Date

SPECIAL EVENTS DIRECTOR: *(If applicable)*

_____ **DATE:** _____

PUBLIC WORKS DIRECTOR:

_____ **DATE:** _____

MARINA DIRECTOR: *(If applicable)*

_____ **DATE:** _____

PALM BEACH COUNTY SHERIFF:

_____ **DATE:** _____

PALM BEACH COUNTY FIRE-RESCUE:

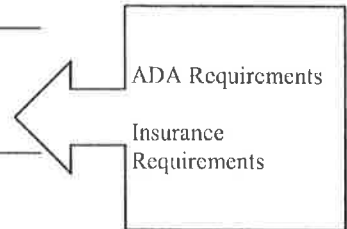
_____ **DATE:** _____

RISK MANAGEMENT: *(If applicable)*

_____ **DATE:** _____

CODE COMPLIANCE OFFICER:

_____ **DATE:** _____



COMMUNITY DEVELOPMENT DIRECTOR:

_____ **DATE:** _____

Additional Comments (reviewers may include attachments):

APPLICANT SIGNATURE:

R. J. Beckman

APPLICANT PRINTED NAME:

R. J. Beckman

DATE:

9/11/19

PROPERTY OWNER: *(If Property Owner is not the Applicant)*

DATE: _____

PROPERTY OWNER PRINTED NAME:

DATE: _____

Daniel Newcomb

Fri, Aug 30, 9:53 AM
(13 days ago)

to me

Vintage irons cost:

Show budget:

Bands: Free except Buckle heads \$300

Outdoor Stage Sound engineer: \$1600

Fliers/posters: \$500

Round two fliers: \$200*

Police: \$850

Banners and signage: \$275*

Trophies: \$350

portlets toilets \$500

Show Shirts \$1600

Free shirts for registration \$1000*

Dania advertising tent \$75

Concouse Boca bike show tent space: \$100*

Lanyards \$30

Facebook ads: \$100

Stickers and buttons \$200

Ink, printer, \$275

Registration items: \$50

Dania to pass fliers @ 2 events: \$100

*COSTS,
FOR VINTAGE
MOTORCYCLE
EVENT.*

Photo shoot for pin up: \$100 food drinks

Fliers for pin up show: \$150

Grab Bags for registered bikes: \$100

Volunteer Beer for show meeting: \$50

Paid out for the day:

Cable \$400

Feeding volunteers \$300

Buckleheads band \$300

Pinup show \$100

Brewhouse cost:

Brewhouse:

Insurance: \$100 Brewhouse

City Permit: \$100 Brewhouse

Flier design in kind

Paid half cord and half food for volunteers.

COSTS

FOR

VENTURE
MOTORCYCLE
FLUENT

GEORGE BAGS
CHEAP BEER DISTRIBUTION?
GRAND KELSEY
STAFF

- DAVID 250.
- KEITH 265.00
- SETH 390.*
- STEPHANIE 115.
- TJAY 80.
- THOMAS 110.
- CARA 180
- SPIN 107.50
- HUDSEY 107.50
- PAULINE 147.50
- MAT. MCKIN 35.00
- CAMERON 245.00
- ALYSSA COLLINS 74.72

2079.22

BENIT - 50.00
INSURANCE 150.00
BOB BRANOS?
BH STAFF -

A 199.00
GRAND KELSEY
STAFF

DEPARTMENT OF COMMUNITY DEVELOPMENT
561-881-3318
RECEIPTS TRANSMITTAL FORM

Town of Lake Park
 09/12/2019 16:31
 A/C 2388
 FUND SEFMT
 CHECK: 1892
 TOTAL

AMOUNT
 100.00
 100.00
 100.00

DATE: 9/12/2019
 RECEIVED FROM: VINTAGE IRON MOTORCYCLE FESTIVAL

This space reserved for receipt
 Do not mark here

PERMIT NUMBER 19-000 or Other Identifying Info			
ACCT #			
CODES			
BLDPW 001-322 115			
BLDPR SPLIT			
BLDPZ 30/70 SPLIT			
BP250 50/50 SPLIT			
BLDPN 001-329 152	\$ -	\$ -	\$ -
BLDSR 001-208 300	\$ -	\$ -	\$ -
SURPN 001-329 153	\$ -	\$ -	\$ -
ADMBP SPLIT			
BOINS 001-329 105			
INSPT SPLIT			
SNPMT 001-329 200			
COPYS			
COPYS			
COPBP 001-341 900	\$ -	\$ -	\$ -
PRADM 001-341 905			
GRGSL 001-369 100			
SEFMT 001-322 500	\$ 100.00		
FNADM 001-354-110			
FINCV 001-354 100			
FINPK 001-354 135			
INTRT 001-361,130			
BNKRE 001-342.520			
PLNRV 001-342 510			
PLNES 001-220 100			
OCAFE 001-316 120			
BTRIN 001-329 225			
OCCLI 001-316 100			
OCCTF 001-316 100			
EXTDC 001-316 130			
OTINS 001-329 214			
CONFE 001-316 110			
TOTAL	\$ 100.00	\$ -	\$ -

1. PERMITS

- (a) Building Permit Application for Zoning and/or PW review ONLY (no surcharge)
- (b) BUILDING PERMIT OR REVISION W/MINIMUM SURCHARGE
- (c) BUILDING PERMIT OR REVISION (OTHER) VALUED \$2,500 - \$249,999
 BUILDING PERMIT - VALUED BETWEEN \$250,000 AND OVER
 Permit (a) and (b) penalty Mark an "X"

--	--	--	--
- (d) SURCHARGES (2.5% OF PERMIT FEE, MINIMUM OF \$4.00) Over-ride >>

--	--	--	--

 Surcharges (c) penalty
- (e) ADMINISTRATIVE FEE FOR BUILDING PERMITS
- (f) AFTER HOURS INSPECTION/REQUEST FOR B.O. SERVICES
- (g) RE-INSPECTION OR RE-INSTATEMENT FEES
- (h) SIGNAGE PERMIT

2. AVAILABLE

3. COPIES

No of Pages	#1	#2	#3
Maps			
Single sided (\$0.15 per page)			
Double sided (\$0.20 per page)			
Plans (\$2.00 per page) *			
Plans (color \$4.00 per page) *			

* Minimum \$10.00

4. ADMINISTRATIVE COSTS FOR PUBLIC RECORDS REQUEST

5. GARAGE SALE PERMIT

6. SPECIAL EVENT PERMIT

7. CODE COMPLIANCE

- (a) ADMINISTRATIVE COSTS (including application fees)
- (b) FINES
- (c) PARKING VIOLATIONS
- (d) INTEREST
- (e) BANK REGISTRATION FEE

8. REVIEW FEE SCHEDULE

- (a) Reso 59-09-18

Fee Sch			
---------	--	--	--
- (b) DEPOSIT - PLAN REVIEW ESCROW
- (c) PROJECT NAME: _____

9. BUSINESS TAX RECEIPTS

- (a) ZONING CERTIFICATE
- (b) PROPERTY INSPECTIONS (BTR)
- (c) BUSINESS TAX RECEIPT FEES
- (d) TRANSFER FEE
- (e) OUTSIDE CONTRACTOR & EXTRA DECAL

10. ALL OTHER INSPECTIONS

11. ZONING DETERMINATION LETTER REQUEST

COMMENTS:

Grand Total \$ 100.00

SPECIAL EVENT: 12/7/2019

Riunite Franks

From: Daniel Newcomb <vintageironclubmc@gmail.com>
Sent: Monday, September 16, 2019 10:03 AM
To: Riunite Franks
Cc: Robert L Gilbert 3rd; JO BROCKMAN; info@kelseycare.com
Subject: Re: Vintage Motorcycle Festival in December

CAUTION: This email originated from outside of the Town of Lake Park. Do not click links or open attachments unless you recognize the sender and know the content is safe!

We are asking for \$5000 sponsorship from the town. Thanks Riunite

El Presidente Daniel
Vintage Iron Club
RUST NEVER SLEEPS
vintageironclubmc@gmail.com
561-523-5666

<http://www.facebook.com/VintageIronClub>

<http://www.vintageironclub.org>

On Sep 16, 2019, at 6:19 AM, Riunite Franks <rfranks@lakeparkflorida.gov> wrote:

Good Morning All,

Thank you so much for turning in your Special Event Permit Application for the Vintage Motorcycle Festival to be held on Saturday, December 7th. I just wanted to make sure that I have the correct information for the Commission. Included in the permit application was the event budget (see attached). **Are you all asking the Town to provide you with the total amount of \$11,584.22 or a portion of the cost?** If someone could let me know as soon as possible that would be great. I plan to have the event on the October 2nd Commission Meeting.

From: Riunite Franks
Sent: Thursday, August 22, 2019 12:16 PM
To: 'Robert L Gilbert 3rd' <rlg31951@me.com>; 'Daniel Newcomb' <vintageironclubmc@gmail.com>; 'JO BROCKMAN' <ajomama@gmail.com>; 'info@kelseycare.com' <info@kelseycare.com>
Subject: RE: Vintage Motorcycle Festival in December

Good Afternoon All,

This is a reminder that we are scheduled to meet today at 3:30 pm at Town Hall. If you have the Special Event Permit Application ready to go please bring it with you so we can get started on the process. The sooner we get it before the Commission the better.

See you this afternoon!

From: Riunite Franks
Sent: Monday, August 05, 2019 3:56 PM
To: 'Robert L Gilbert 3rd' <rlg31951@me.com>; 'Daniel Newcomb' <vintageironclubmc@gmail.com>; JO

VINTAGE MOTORCYCLE FESTIVAL BUDGET 12-7-19

ENTERTAINMENT	AMOUNT
Band	\$ 300.00
Outdoor Stage Sound Engineer	\$ 1,600.00
Cable	\$ 400.00
MARKETING/ADVERTISING	AMOUNT
Banners/Signage	\$ 275.00
Flyers/Posters	\$ 700.00
Facebook Ads	\$ 100.00
Payment for Dania to Passout Flyers	\$ 100.00
Dania Advertising Tent	\$ 75.00
Concourse Boca Bike Show Tent	\$ 100.00
T-SHIRTS	AMOUNT
Show Shirts	\$ 1,600.00
Free Shirts	\$ 1,000.00
REGISTRATION	AMOUNT
Trophies	\$ 350.00
Lanyards	\$ 30.00
Stickers & Buttons	\$ 200.00
Ink & Printer	\$ 275.00
Supplies	\$ 50.00
Portlets Toilets	\$ 500.00
PIN UP SHOW	AMOUNT
Pin Up Show	\$ 100.00
Flyers for Pin Up Show	\$ 150.00
Photo Shoot for Pin Up	\$ 100.00
Grab Bags for Registered Bikes	\$ 100.00

VINTAGE MOTORCYCLE FESTIVAL BUDGET 12-7-19

VOLUNTEERS	AMOUNT
Volunteer Beer for Show Meeting	\$ 50.00
Food for Volunteers	\$ 300.00
PERMIT FEES	AMOUNT
Insurance	\$ 100.00
Special Event Permit	\$ 100.00
SECURITY/STAFF	AMOUNT
PBSO	\$ 850.00
David	\$ 250.00
Keith	\$ 265.00
Seth	\$ 390.00
Stephanie	\$ 115.00
Tony	\$ 50.00
Thomas	\$ 110.00
Cara	\$ 180.00
Sara	\$ 107.50
Lindsey	\$ 107.50
Paul	\$ 147.50
Matt	\$ 35.00
Cameron	\$ 245.00
Alyssa	\$ 76.72
TOTAL	\$ 11,584.22

TAB 14



Town of Lake Park Town Commission

Agenda Request Form

Meeting Date: October 2, 2019

Agenda Item No. 14

Agenda Title: Establishing a Date for an Executive Session to Discuss the Reopener on Wages for the Second and Third Years of the Collective Bargaining Agreement between the Town of Lake Park and Federation of Public Employees

- SPECIAL PRESENTATION/REPORTS
- BOARD APPOINTMENT
- PUBLIC HEARING ORDINANCE ON _____ READING
- NEW BUSINESS**
- OTHER: _____

- CONSENT AGENDA
- OLD BUSINESS

Approved by Town Manager *[Signature]* Date: 10-1-19

David McMillan - Sierra

Name/Title: ASSISTANT TOWN MGR/HUMAN RESOURCES DIRECTOR

Originating Department: <p style="text-align: center;">Human Resources</p>	Costs: \$ -0- Funding Source: Acct. # _____ <input type="checkbox"/> Finance _____	Attachments: <p style="text-align: center;">None</p>
Advertised: Date: _____ Paper: _____ <input checked="" type="checkbox"/> Not Required	All parties that have an interest in this agenda item must be notified of meeting date and time. The following box must be filled out to be on agenda.	Yes I have notified everyone _____ OR <input checked="" type="checkbox"/> Not applicable in this case <u>BMT</u> Please initial one.

Summary Explanation/Background:

The current collective bargaining agreement (the "Agreement") between the Town of Lake Park and the Federation of Public Employees, a Division of the National Federation of Public and Private Employees (AFL-CIO) for the period of October 1, 2018 to September 30, 2021 provides that there will be a reopener on wages for the second and third year of this Agreement. The purpose of this agenda item is to establish a date pursuant to F.S. 447.605 for an Executive Session to be established to take place on October 30, 2019 for the purpose of discussing with the Commission the reopener on wages for the second and third years of this Agreement.

Recommended Motion: There is no recommended motion.