



**Minutes
Town of Lake Park, Florida
Regular Commission Meeting
Wednesday, July 17, 2019, 6:30 PM
Town Commission Chamber, 535 Park Avenue**

The Town Commission met for the purpose of a Regular Commission Meeting on Wednesday, July 17, 2019 at 6:30 p.m. Present were Mayor Michael O'Rourke, Vice-Mayor Kimberly Glas-Castro, Commissioners Erin Flaherty, John Linden, Roger Michaud, Assistant Town Manager/Human Resources Director Bambi McKibbon-Turner, Attorney Thomas Baird, and Town Clerk Vivian Mendez.

Town Clerk Mendez performed the roll call and Mayor O'Rourke led the pledge of allegiance.

SPECIAL PRESENTATIONS/REPORTS:

None

PUBLIC COMMENT:

Willie Goode, Clean Sweep, LLC expressed interest in opening a business in the Town of Lake Park.

CONSENT AGENDA:

- 1. Regular Commission Meeting Minutes of June 19, 2019**
- 2. Marina Visioning Workshop Minutes of June 26, 2019**
- 3. Regular Commission Meeting Minutes of July 3, 2019**
- 4. Resolution No. 53-07-19 Support for the Creation of a Community Redevelopment Agency within the Village of Palm Springs, Florida.**
- 5. Authorizing the Mayor to Sign the Application Letter to Register the New Domain Name of LPFL.GOV for the Town of Lake Park.**

Motion: Vice-Mayor Glas-Castro moved to approve the consent agenda; Commissioner Michaud seconded the motion.

Vote on Motion:

Commission Member	Aye	Nay	Other
Commissioner Flaherty	X		
Commissioner Linden	X		
Commissioner Michaud	X		
Vice-Mayor Glas-Castro	X		
Mayor O'Rourke	X		

Motion passed 5-0.

BOARD MEMBERSHIP:

6. Nomination of Lupe Lawrence for Re-appointment to the Library Board as a Regular Member.

Motion: Commissioner Linden moved to approve the Re-Appointment of Lupe Lawrence to the Library Board as a Regular Member; Commissioner Flaherty seconded the motion.

Vote on Motion:

Commission Member	Aye	Nay	Other
Commissioner Flaherty	X		
Commissioner Linden	X		
Commissioner Michaud	X		
Vice-Mayor Glas-Castro	X		
Mayor O'Rourke	X		

Motion passed 5-0.

PUBLIC HEARING(S) – ORDINANCE ON FIRST READING:

7. Ordinance No. 05-2019 Amending Chapter 28 of the Town Code Repealing Article V Entitled “Economic Development Ad Valorem Tax Exemptions”.

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF LAKE PARK, FLORIDA, AMENDING CHAPTER 28 OF THE CODE OF ORDINANCES BY REPEALING ARTICLE V ENTITLED “ECONOMIC DEVELOPMENT AD VALOREM TAX EXEMPTIONS: AND SECTIONS 28-251 TO 28-260 AS CODIFIED THEREIN; AND PROVIDING FOR AN EFFECTIVE DATE.

Assistant Town Manager McKibbon-Turner explained the item. Vice-Mayor Glas-Castro questioned the Supervisor of Elections deadline for revised language. Town Clerk Mendez answered, “December 18, 2019.”

Motion: Vice-Mayor Glas-Castro moved to approve Ordinance No 05-2019 on first reading; Commissioner Michaud seconded the motion.

Vote on Motion:

Commission Member	Aye	Nay	Other
Commissioner Flaherty	X		
Commissioner Linden	X		
Commissioner Michaud	X		
Vice-Mayor Glas-Castro	X		
Mayor O'Rourke	X		

Motion passed 5-0.

Attorney Baird read Ordinance No. 05-2019 by title.

PUBLIC HEARING(S) – ORDINANCE ON SECOND READING:

None

OLD BUSINESS:

None

NEW BUSINESS:

8. Designation the Town’s Voting Delegate for the 2019 Annual Conference of the Florida League of Cities.

Assistant Town Manager McKibbon-Turner explained the item. Mayor O’Rourke questioned if Vice-Mayor Glas-Castro would serve as the Town’s Voting Delegate.

Motion: Commissioner Linden moved to Designate Vice-Mayor Glas-Castro as the Town of Lake Park Voting Delegate for the 2019 Annual Conference of the Florida League of Cities; Commissioner Michaud seconded the motion.

Vote on Motion:

Commission Member	Aye	Nay	Other
Commissioner Flaherty	X		
Commissioner Linden	X		
Commissioner Michaud	X		
Vice-Mayor Glas-Castro	X		
Mayor O’Rourke	X		

Motion passed 5-0.

Mayor O’Rourke expressed his gratitude to Vice-Mayor Glas-Castro for her service to the Town of Lake Park.

9. Resolution No. 54-07-19 Authorizing the Town Manager to Approve a Work Order with NZ Consultants in the Amount of \$34,890 for the Preparation of a Parking Study for the Park Avenue Downtown District.

Community Development Director Nadia DiTommaso explained the item. Nilsa Zacarias of NZ Consultants introduced herself and staff members (Planners and Traffic Engineers). She explained that NZ Consultants were excited to work with the Town of Lake Park. Mayor O’Rourke questioned if the Parking Study would provide an analysis related to Special Events parking. Vice-Mayor Glas-Castro questioned the deliverable would identify parking needs and suggest locations. Ms. Zacarias explained that those issues would be addressed during the first coordination meeting scheduled for Thursday, July 18, 2019. Commissioner Linden questioned if Park Avenue Downtown District business owners would be interviewed. Ms. Zacarias explained that stakeholder interviews were not included in the desired scope of work.

Motion: Commissioner Michaud moved to approve Resolution No. 54-07-19; Commissioner Linden seconded the motion.

Vote on Motion:

Commission Member	Aye	Nay	Other
Commissioner Flaherty	X		
Commissioner Linden	X		
Commissioner Michaud	X		
Vice-Mayor Glas-Castro	X		
Mayor O'Rourke	X		

Motion passed 5-0.

10. Resolution No. 55-07-19 Authorizing & Directing Mayor to Execute the Grant Agreement for the Resilience Planning Grant from the Florida Department of Environmental Protection to Create a Stormwater Master Plan.

Public Works Director Richard Scherle explained the item and the importance of creating a Stormwater Master Plan. Mayor O'Rourke questioned if the grant required matching funds. Public Works Director Scherle explained that the Town would need to match approximately \$45,000.00. Assistant Town Manager McKibbon-Turner explained that funding was available via the Stormwater Fund.

Motion: Commissioner Linden moved to approve Resolution No. 55-07-19; Vice-Mayor Glas-Castro seconded the motion.

Vote on Motion:

Commission Member	Aye	Nay	Other
Commissioner Flaherty	X		
Commissioner Linden	X		
Commissioner Michaud	X		
Vice-Mayor Glas-Castro	X		
Mayor O'Rourke	X		

Motion passed 5-0.

11. Resolution No. 56-07-19 Amendment to the Agreement with My PR Guru for the Development and Implementation of a Crisis Communications Strategy to Combat Crime Perceptions.

Assistant Town Manager McKibbon-Turner explained the item. Elliot Cohen, My PR Guru, addressed the Commission and explained the importance of public perception in the Town of Lake Park. Mayor O'Rourke questioned if Mr. Cohen had knowledge of the next-door social media platform. Mr. Cohen explained that he was aware of next-door. Commissioner Linden expressed concerns regarding the amendment to the agreement with My PR Guru. He explained that per his research, it appeared that Crisis Management was the primary service of My PR Guru. Discussion ensued regarding social media platforms and public perceptions. Commissioner Linden asked Attorney Baird if it would

be permissible to allow My PR Guru to monitor social media relations. Attorney Baird explained that it was permissible to retain firms such as My PR Guru to monitor social media relations. Assistant Town Manager McKibbon-Turner explained that per the approval of Resolution No. 56-07-19, a meeting would be scheduled with Town Manager John D’Agostino, Strategic Marketing, and My PR Guru to review scopes of services. Vice-Mayor Glas-Castro explained that the previously executed contract expired in March 2019, and that a new contract should be created. She commented that the monthly newsletter was excellent, and thanked Mr. Cohen for his services. Attorney Baird suggested that a Commissioner offer a motion to approve an amended agreement subject to his review and approval.

Motion: Vice-Mayor Glas-Castro moved to approve an amended agreement subject to the review and approval of Town Attorney Baird; Commissioner Flaherty seconded the motion.

Vote on Motion:

Commission Member	Aye	Nay	Other
Commissioner Flaherty	X		
Commissioner Linden	X		
Commissioner Michaud	X		
Vice-Mayor Glas-Castro	X		
Mayor O’Rourke	X		

Motion passed 5-0.

PUBLIC COMMENT:

None.

FUTURE AGENDA SUGGESTIONS:

None.

TOWN ATTORNEY, TOWN MANAGER, COMMISSIONER COMMENTS:

Town Attorney Baird announced that representatives of the Department of Justice would visit the Town of Lake Park on Tuesday, July 30, 2019, 1:00 p.m.-6:00 p.m. to discuss issues concerning voting systems. He requested that the Commission contact him on Thursday, July 18, 2019 regarding the creation of a Community Development Corporation per Town Manager D’Agostino’s email.

Assistant Town Manager McKibbon-Turner announced the following:

Mr. D’Agostino is currently on vacation, and the following announcements are being made on his behalf:

SPECIAL EVENTS DEPARTMENT NEWS
SUNSET CELEBRATION

The Town of Lake Park will host its monthly Sunset Celebration on Friday, July 26, 2019 from 6:00 pm – 9:00 pm at Lake Park Harbor Marina. This month’s event will feature

live entertainment from *Square 1*, featuring a versatile range of rock and roll through the ages that the crowd is sure to enjoy! There will be a full cash bar, happy hour prices, and a variety of food and arts & crafts vendors. For more information, please contact the Special Events Department at 561-840-0160.

BACK TO SCHOOL EXTRAVAGANZA

The Town of Lake Park will host its annual Back to School Extravaganza on Saturday, August 10, 2019 from 10:00 am to 1:00 pm at Town Hall. If anyone would like to make a monetary donation, provide school supplies, be a vendor or event volunteer please contact the Special Events Department at 561-840-0160.

LIBRARY INFORMATION

Tomorrow night at 6:00 pm the Lake Park Public Library is having Astronomer, Sam Storch as the guest who will deliver a talk entitled "A Deliberate Yet Impossible World" about the planet Pluto. Come and find out about the little-known history leading to the discovery of Pluto.

On Saturday, Bow Wow Tales will be held from 11:00 a.m. until noon.

On Tuesday, July 30th at 6:00 pm the Library's Florida Bar Speaker Series topic will be, "How not to be sued".

For more information on upcoming Library activities, call the Library at 561-881-3330.

Also, please be advised that the Lake Park Public Library will be closing on Tuesday and Wednesday, August 20th and 21st, 2019 for staff to attend training on the new catalog system (ILS). Such closure will be posted on the Town's website and on the Library's webpage.

Property of the Month

The property of the month for the July is the home of Iris Sullivan, and is located at 348 Flagler Drive. The homeowner accepted the honor and presentation of the gift card was made on July 1, 2019.

Request for Re-establishment of the PBC Issues Forum

The Town Manager has received an email from Anna Yeskey of the Palm Beach County Intergovernmental Coordination Program stating as follows:

For the past 25 years, the local governments in Palm Beach County have met their state mandated requirement of intergovernmental coordination through two interlocal agreements which establish the Intergovernmental Coordination Program.

The primary agreement, (IPARC) meets the F.S. 163 requirements, maintains a continuous process for disseminating comprehensive plan amendments and resolving

related conflicts. The other (Issues Forum) established a method for addressing countywide issues. It has been inactive for the past eight years.

To reestablish the Issues Forum, she needs each participant to nominate a member and an alternate. As the purpose is to develop solutions and build consensus to issues at a policy level, the preference is for this representative to be an elected policy maker. The nomination process is set by our protocol. The Town Manager has asked me to check with the Commission this evening to determine if you want this placed on the agenda as a future agenda item.

The first meeting will be held once all participants have nominated members to serve. I have set a tentative date of August 29 at 10:30 am. Once established, the meetings will be held quarterly.

Commissioner Linden announced that on July 16, 2019, he attended a meet and greet for Mr. Jonathan Evans, City Manager, City of Riviera Beach, Florida. He announced that he looked forward to an upcoming event at the Lake Park Public Library.

Commissioner Michaud announced that he attended a meeting of the Economic Forum of Palm Beach County. He suggested that the Town consider joining the Economic Forum of Palm Beach County in support of economic growth initiatives in Lake Park. He thanked the Lake Park Kiwanis Club for their community outreach at St. George's Community Church in Riviera Beach, Florida.

Commissioner Flaherty congratulated the Sullivan's for winning Property of the Month. He announced that Lake Park Elementary earned an "A" Grade on the Florida Standards Assessment. A proclamation honoring Principal Michelle Fleming would be presented at a future Commission meeting.

Vice-Mayor Glas-Castro announced the monthly Palm Beach County League of Cities Meeting was scheduled for Wednesday, July 24, 2019, 12:00 p.m., at the Village of Palm Springs.

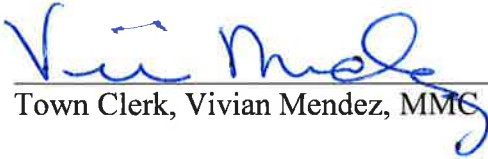
Mayor O'Rourke announced that he attended an informational meeting hosted by the Solid Waste Authority. He announced that he attended a Legislative Conference Breakfast on Wednesday, July 17, 2019.

ADJOURNMENT

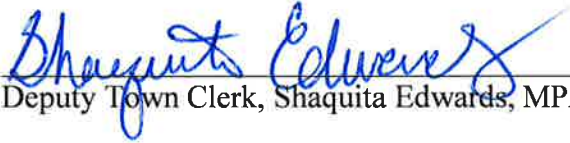
There being no further business to come before the Commission and after a motion to adjourn by Vice-Mayor Glas-Castro and seconded by Commissioner Michaud, and by unanimous vote, the meeting adjourned at 8:11 p.m.



Mayor Michael O'Rourke



Town Clerk, Vivian Mendez, MMC



Deputy Town Clerk, Shaquita Edwards, MPA, CMC



Approved on this 17th of August, 2019



TOWN OF LAKE PARK
PUBLIC COMMENT CARD

Regular Comm
mtg.

MEETING DATE: 7-17-19

Cards must be submitted before the item is discussed!!
*****Three (3) minute limitation on all comments**

Name: Willie Goode

Address: 810 Water Tower Rd

If you are interested in receiving Town information through Email, please provide your E-mail address: goode1991@gmail.com

I would like to make comments on the following Agenda Item:

Introducing myself and Future Business

To Lake Park

I would like to make comments on the following Non-Agenda Item(s):

Introducing myself and Future Business

To Lake Park

Instructions: Please complete this card, including your name and address; once the card has been completed, give it to the Town Clerk. The Mayor will call your name when it is time for you to speak. Comments are limited to three (3) minutes per individual.

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