



Minutes
Town of Lake Park, Florida
Regular Commission Meeting
Wednesday, January 2, 2019, 6:30 PM
Town Commission Chamber, 535 Park Avenue

The Town Commission met for the purpose of a Regular Commission Meeting on Wednesday, January 2, 2019 at 6:30 p.m. Present were Mayor Michael O'Rourke, Vice-Mayor Kimberly Glas-Castro, Commissioners Anne Lynch, Roger Michaud, Town Manager John O. D'Agostino, Attorney Thomas Baird, and Town Clerk Vivian Mendez. Commissioner Erin Flaherty arrived at 7:04 p.m.

Town Clerk Mendez performed the roll call and Mayor O'Rourke led the pledge of allegiance.

SPECIAL PRESENTATIONS/REPORTS:

1. ShotSpotter Presentation Recognition Software/Hardware

Mr. Phil Daily Representative of ShotSpotter Technology presented to the Commission (see Exhibit "A").

Mayor O'Rourke questioned how the Towns current technology would be combined with ShotSpotter technology. Mr. Daily explained that the Palm Beach County Sheriff's Office had purchased an Application Programming Interface license that enables the ShotSpotter Data to be transmitted to their video management system. He explained that cameras in the area would swivel to the direction from which the ShotSpotter has reported. Commissioner Michaud questioned if the ShotSpotter Data could be transferred to neighboring municipalities. Mr. Daily explained that agencies have the ability to share information with neighboring police departments. Commissioner Michaud questioned the durability of the technology in the event of a hurricane. Mr. Daily explained that ShotSpotter monitors the health of the sensors. He explained that the sensors are designed to withstand hurricane winds up to 150mph. Commissioner Lynch questioned if the sensors were enabled to differentiate between loud fireworks and gunshots. He explained that the ShotSpotter technology was very sophisticated and that false positive reports were extremely low. Vice-Mayor Glas-Castro questioned if ShotSpotter would maintain the software and equipment per technological advancements. Mr. Daily answered, "Yes". Mayor O'Rourke thanked Mr. Daily for his presentation.

PUBLIC COMMENT:

None

CONSENT AGENDA:

2. Regular Commission Meeting Minutes of December 19, 2018.

3. Resolution No. 01-01-19 Authorizing and Directing the Mayor to Execute an Agreement with Kreuzler VI, LLC to Establish a Temporary Construction Easement.

4. Resolution No. 02-01-19 Authorizing and Directing the Mayor to Execute an Agreement with Bridgestone Retail Operations, LLC, to Establish a Temporary Construction Easement.

5. Resolution No. 03-01-19 Authorizing the Mayor to Execute the 2nd Amendment to the Agreement between the Town of Lake Park, Florida and Bonner Mobile Bar Service.

6. Resolution No. 04-01-19 Authorizing and Directing the Mayor to Execute an Agreement with Michael B. Schorah and Associates, Inc for Continuing Professional Engineering Services.

7. Resolution No. 08-01-19 Authorizing and Directing the Mayor to Execute an Agreement with the State of Florida, Division of Emergency Management for Grant Funds Associated with Hurricane Irma.

Motion: Vice-Mayor Glas-Castro moved to approve the consent agenda; Commissioner Michaud seconded the motion.

Vote on Motion:

Commission Member	Aye	Nay	Other
Commissioner Flaherty			Absent
Commissioner Lynch	X		
Commissioner Michaud	X		
Vice-Mayor Glas-Castro	X		
Mayor O'Rourke	X		

Motion passed 4-0.

PUBLIC HEARING(S) – ORDINANCE ON FIRST READING: None

PUBLIC HEARING(S) – ORDINANCE ON SECOND READING: None

NEW BUSINESS:

8. Resolution No. 05-01-19 Authorize the Purchase of the ShotSpotter Technology

Vice-Mayor Glas-Castro questioned the cost of ShotSpotter Technology. Town Manager D'Agostino explained there was a one-time payment of \$20,000.00 for the installation of equipment, and \$65,000.00 annual renewal fee. Mayor O'Rourke questioned if there was an appropriation for the aforementioned fees in the 2018-2019 Fiscal Year Budget. Town Manager D'Agostino explained that the fees were not included in the fiscal year budget and that Town would identify funds and report findings to the Commission.

Mayor O'Rourke stated for the record that Commissioner Flaherty arrived at 7:04 p.m.

Motion: Commissioner Michaud moved to approve Resolution No. 05-01-19; Commissioner Lynch seconded the motion.

Vote on Motion:

Commission Member	Aye	Nay	Other
Commissioner Flaherty	X		
Commissioner Lynch	X		
Commissioner Michaud	X		
Vice-Mayor Glas-Castro	X		
Mayor O'Rourke	X		

Motion passed 5-0.

9. A Request from the Event Organizers of the Vintage Motorcycle Festival proposed For Saturday, March 2, 2019 to Allow the Town to be an Event Co-Sponsor and share in the event costs.

Mayor O'Rourke explained that he serves as a Board Member of Kelsey Cares and recused himself from the discussion, and sat in the audience (see Exhibit "B").

Special Event Director Riunite Franks explained that the event organizers requested the Town of Lake Park Co-Sponsor the event by sharing in all or some of the event costs (see Exhibit "C"). Town Manager D'Agostino explained that the proposed event would be held in the back alley of 700 Park Avenue on Sunday, March 2, 2019 from 11:00 a.m-7:00 p.m. with an expectation of 4,000-6,000 spectators throughout the duration of the event. He explained that proceeds would benefit Kelsey Cares, a local non-profit organization focused on funding art, theater, music, film, and cultural development. Commissioner Michaud questioned if the request met the Town of Lake Park grant application criteria. Town Manager D'Agostino explained that it was possible that the request met the grant application criteria. Vice-Mayor Glas-Castro questioned the Special Events Department budget. Special Events Director Franks explained that the event was not included in the Fiscal Year Budget. Town Manager D'Agostino explained that the Town was made aware of the event post the adoption of the 2018-2019 Fiscal Year Budget. Town Manager D'Agostino questioned the deadline for the Town of Lake Park grant applications. Assistant Town Manager/Human Resources Director Bambi McKibbon-Turner explained that grant applications were due on February 1, 2019 at 5:00 p.m. She explained that the applications would need to be evaluated, and approved by the Commission. She explained that there might be time constraints with the proposed date of the Vintage Motorcycle Festival. Town Manager D'Agostino explained that he would consult Finance Director Lourdes Cariseo and provide an update at the January 16, 2019 Regular Commission Meeting. Mr. Bob Gilbert and Mr. Daniel Newton, Founders of Vintage Iron Club explained that awaiting a decision on January 16, 2019 hindered event organization and advertisement. Vice-Mayor Glas-Castro encouraged Mr. Gilbert and Mr. Newton to apply for the grant, as it may be the Towns only resource for assistance.

Town Manager D'Agostino explained that he would consult Finance Director Lourdes Cariseo and provide an update at the January 16, 2019 Regular Commission Meeting.

10. Resolution No. 06-01-19 Approval of the Fiscal year 2018/2019 Budget Adjustment to Fund Replacement of Basin 9 Stormwater Outfall.

Town Manager D'Agostino explained the item (see Exhibit "D").

Motion: Vice-Mayor Glas-Castro moved to approve Resolution No. 06-01-19; Commissioner Lynch seconded the motion.

Vote on Motion:

Commission Member	Aye	Nay	Other
Commissioner Flaherty	X		
Commissioner Lynch	X		
Commissioner Michaud	X		
Vice-Mayor Glas-Castro	X		
Mayor O'Rourke	X		

Motion passed 5-0.

11. Resolution No. 07-01-19 Authorizing and Directing the Mayor to Execute an Agreement with MJC Land Development, LLC to Replace the Basin 9 Stormwater Outfall.

Mayor O'Rourke explained that agenda items 10 and 11 were coupled, and that the budget adjustment needed to be approved prior to the discussion.

Motion: Vice-Mayor Glas-Castro moved to approve Resolution No. 07-01-19; Commissioner Lynch seconded the motion.

Vote on Motion:

Commission Member	Aye	Nay	Other
Commissioner Flaherty	X		
Commissioner Lynch	X		
Commissioner Michaud	X		
Vice-Mayor Glas-Castro	X		
Mayor O'Rourke	X		

Motion passed 5-0.

PUBLIC COMMENT:

None

FUTURE AGENDA ITEMS:

None

TOWN ATTORNEY, TOWN MANAGER, COMMISSIONER COMMENTS:

Town Attorney Baird announced that he looked forward to another great new year with the Town of Lake Park.

Town Manager D'Agostino wished everyone a Happy New Year. He announced that the Town had received inquiries for development in the Town of Lake Park. He announced that the League of Cities Legislative Priorities panel discussion would be held on January 17, 2019, 4:00 p.m.-5:15 p.m. at the Florida Atlantic University Jupiter Campus. He announced the proposed dates for the Northern Drive Traffic Calming Workshop as follows: January 12th, 19th, 26th, or February 2nd. Per Commission consensus, the Northern Drive Traffic Calming Workshop was scheduled for January 19, 2019, 10:00 a.m., Town Hall Commission Chamber, 535 Park Avenue, Lake Park, FL 33403. He announced that Senator Bobby Powell requested permission to hold a Town Hall Meeting on January 16, 2019 at 5:00 p.m. The Commission approved the request of Senator Powell. He announced that he would meet with the family of Harry Kelsey on Friday, January 4, 2019 at 11:00 a.m. He announced Sunset Celebration would be held on January 25, 2019 6:00 p.m.-9:00p.m. at the Lake Park Harbor Marina. He announced the Park Avenue Downtown District (PADD) workshop scheduled for January 14, 2019 at 6:00 p.m. He announced that the Town Grant Application was available on the Town Website, www.lakeparkflorida.gov, and that the deadline was February 1, 2019 at 5:00 p.m.

Commissioner Lynch announced the Citizens Observer's Patrol Recruitment Day on Sunday, January 13, 2019 from 2:00 p.m.-5:00 p.m., 535 Park Avenue, Lake Park, FL 33403.

Commissioner Michaud wished everyone a Happy New Year and announced that he looked forward to a prosperous 2019 for the Town of Lake Park.

Commissioner Flaherty wished everyone a Happy New Year and announced that he looked forward to a prosperous 2019 for the Town of Lake Park.

Vice-Mayor Glas-Castro wished everyone a Happy New Year and thanked staff for providing information regarding read for the record.

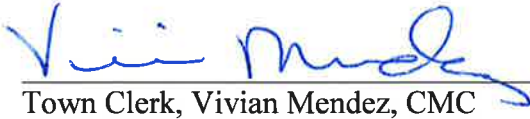
Mayor O'Rourke announced that he was honored to be a part of the Town Commission. He encouraged the Commission to present future agenda items or ideas that they would like to implement in the Town of Lake Park. He requested that the Commission review the legislative priorities for the Town of Lake Park. He announced the Town of Lake Park 2019 Municipal Election and expressed well wishes to all candidates.

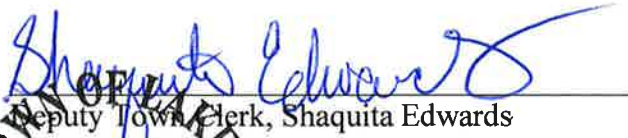
ADJOURNMENT

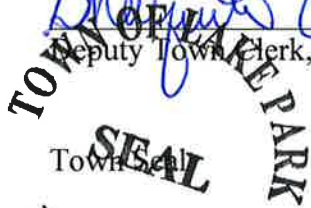
There being no further business to come before the Commission and after a motion to adjourn by Commissioner Flaherty and seconded by Commissioner Michaud, and by unanimous vote, the meeting adjourned at 8:02 p.m.



Mayor Michael O'Rourke



Town Clerk, Vivian Mendez, CMC

Deputy Town Clerk, Shaquita Edwards

Approved on this 16 of January, 2019

Exhibit "A"



Our Purpose:

Earn the trust of law enforcement to help them provide equal protection for all and strengthen the police-community relationship, ultimately reducing gun violence.

A HANDFUL OF SHOOTERS are terrorizing our most vulnerable communities

An unacceptable number of residents are being held hostage to fear.



People call police LESS THAN 20% OF THE TIME

WHEN THEY DO CALL, THE DATA IS LATE, INACCURATE, AND INCOMPLETE

The officer dilemma

[9-1-1 CALL]

780 foot estimate range
300+ addresses to search
Several minutes after
shooting

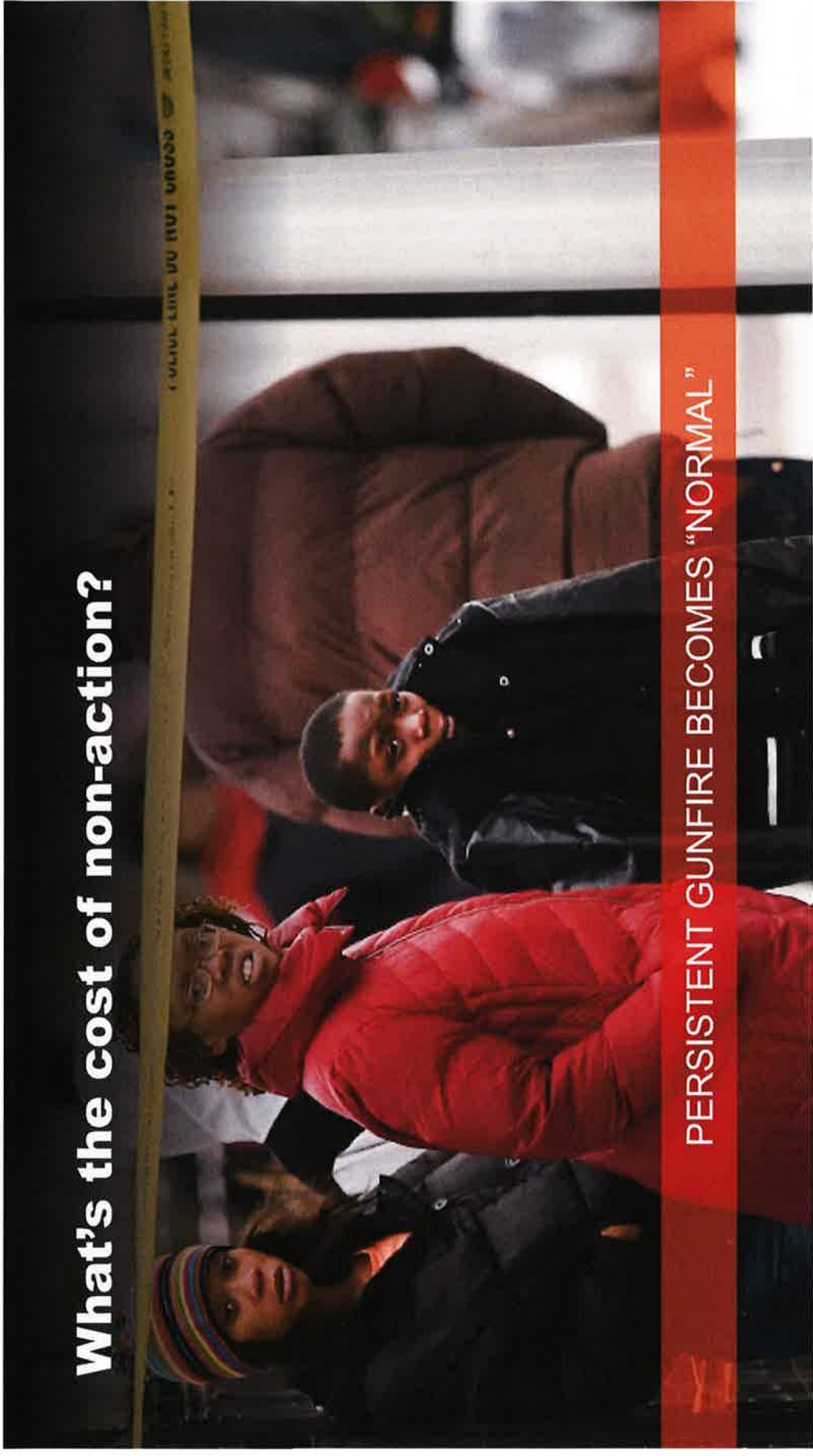


**Lack of effective police response fuels
negative perceptions, diluting community
collaboration and engagement**

Police need better tools and resources

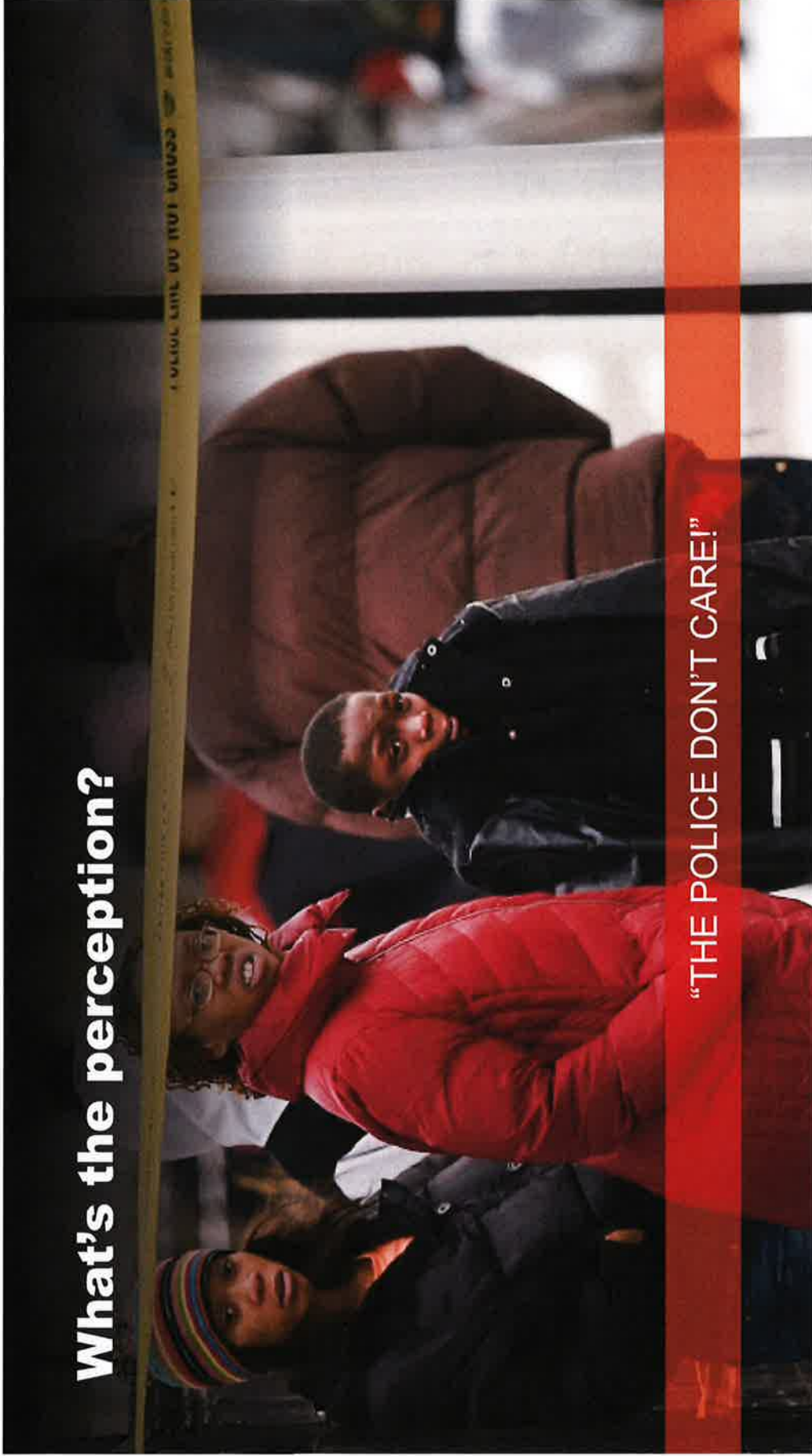
What's the cost of non-action?

PERSISTENT GUNFIRE BECOMES "NORMAL"



What's the perception?

"THE POLICE DON'T CARE!"





Introducing

 ShotSpotter

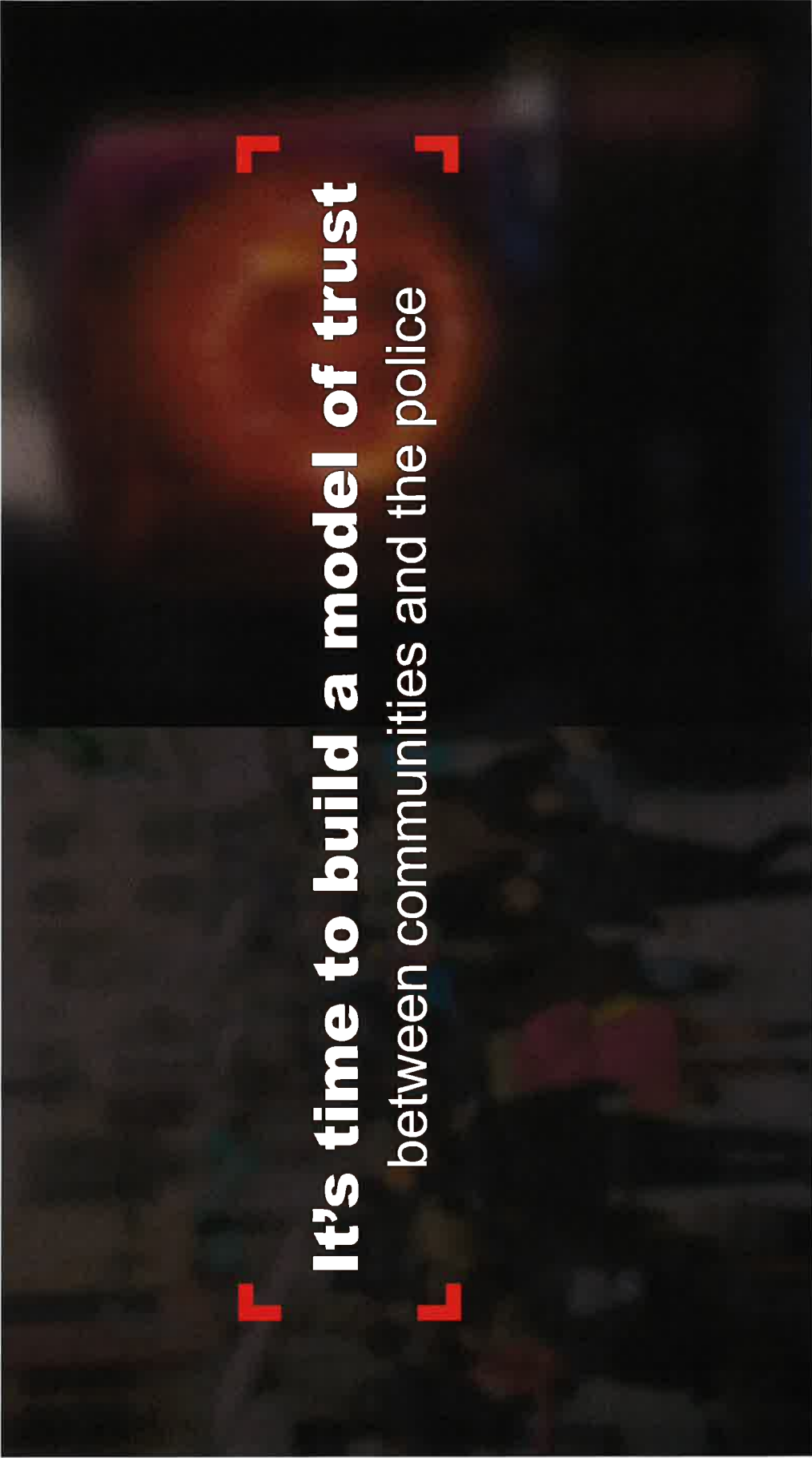
The global leader in gunfire
detection and location technology

ShotSpotter supports proactive, precision-based, community-focused policing

DETECT gunfire accurately

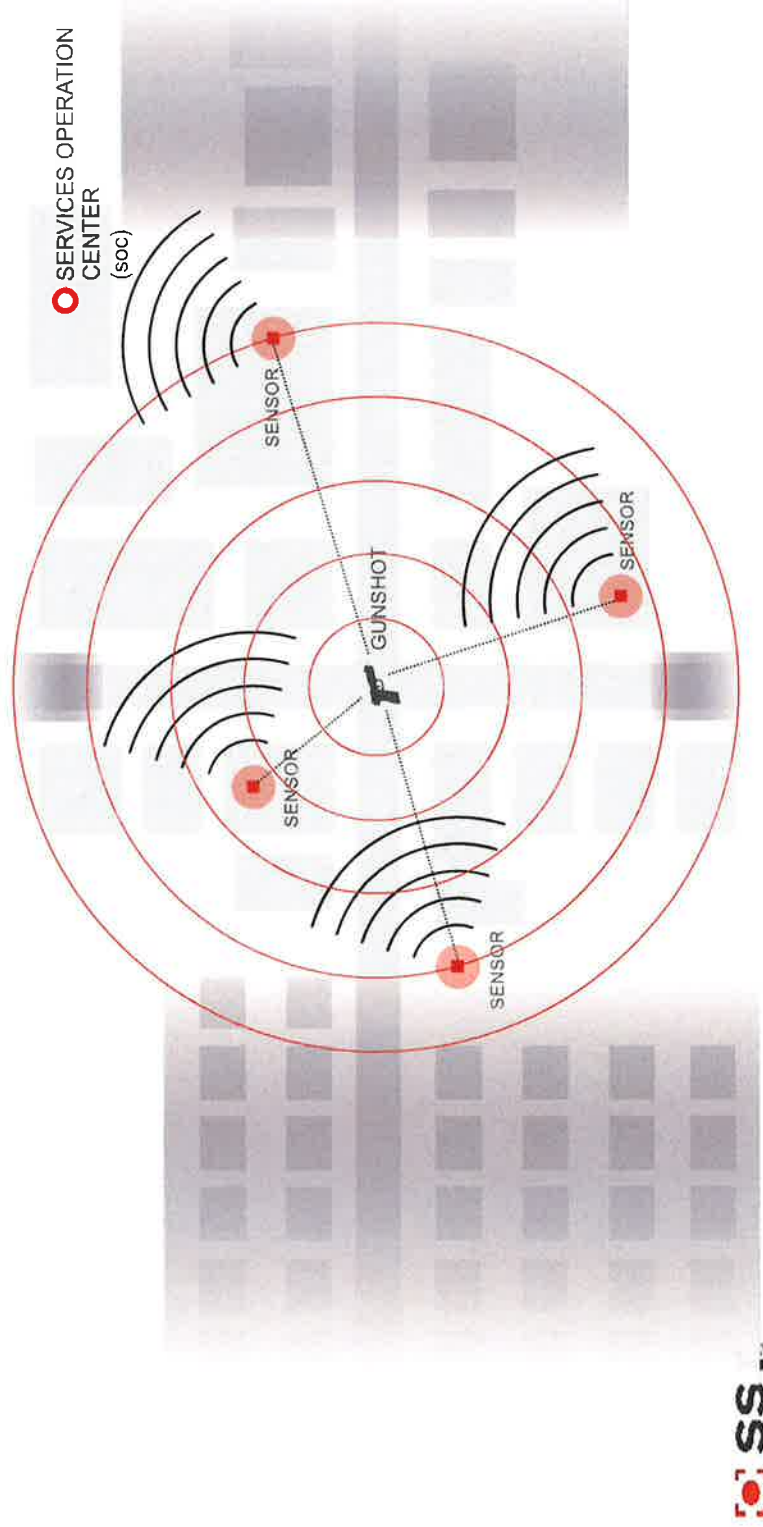
PROTECT officers with increased tactical awareness

CONNECT police with the community



It's time to build a model of trust
between communities and the police

How the ShotSpotter Flex System works



Real-time tactical intelligence works 24/7



2-factor classification process includes machine algorithm and trained acoustic experts

Officers receive alerts with visuals that show gunfire location (<60 seconds)

Technology delivers information that can get cops to dots.



What you get with ShotSpotter is real-time information so the police can respond so much faster. It increases the chances of catching the shooter... recovering the weapons... stopping further crime... The audio sensors detect gunfire, pinpoint the shots... within feet of where they have occurred."

Mayor Bill DeBlasio
New York City, NY



Integrating ShotSpotter with Complementary Technologies



Take SHOOTERS off the streets,

Improve police effectiveness

Solve cases with improved evidence gathering

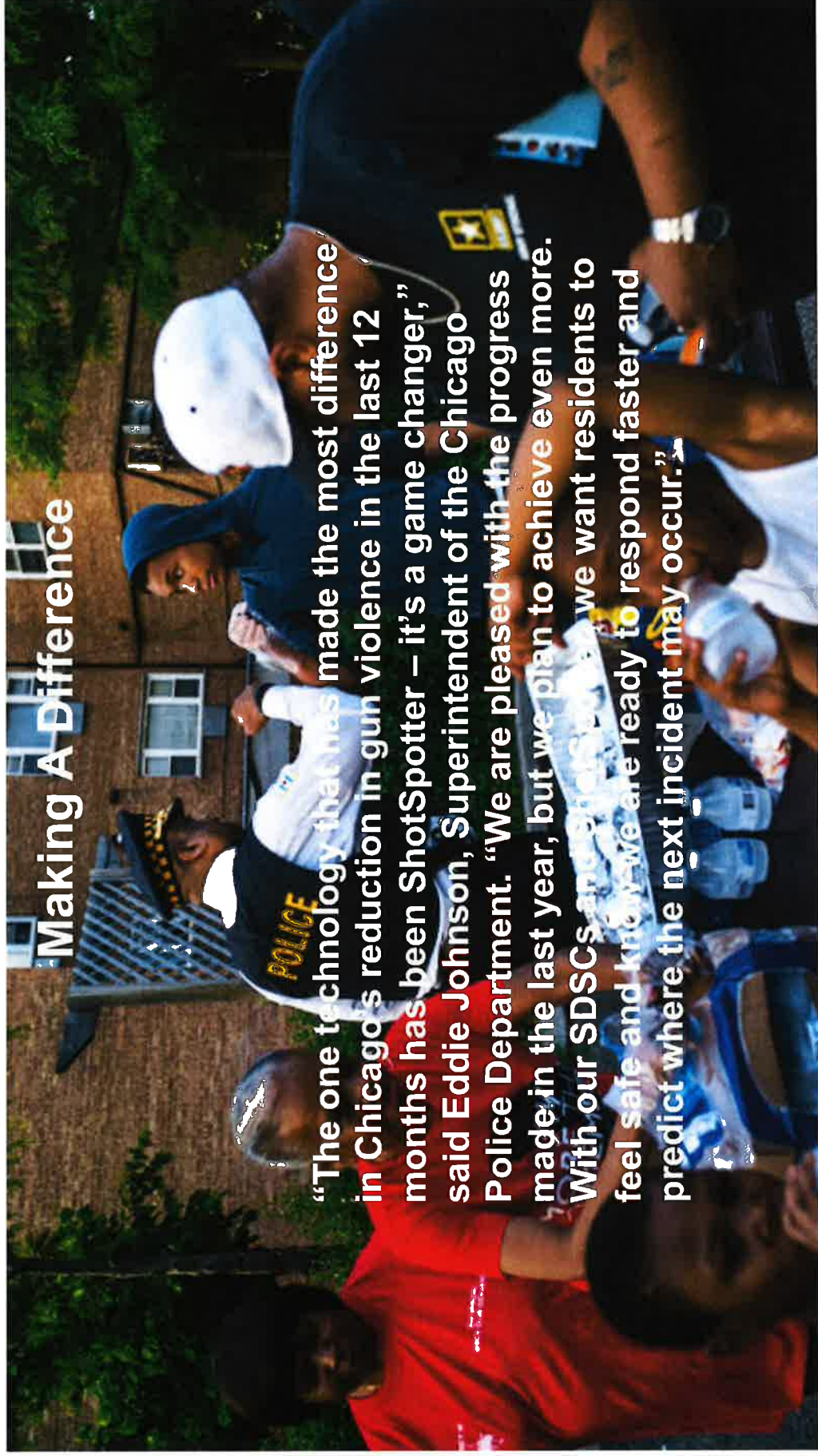
Be present and proactive in troubled communities

Send a message that you've changed the game

Collect more casings, track more weapons, solve shootings

Making A Difference

“The one technology that has made the most difference in Chicago’s reduction in gun violence in the last 12 months has been ShotSpotter – it’s a game changer,” said Eddie Johnson, Superintendent of the Chicago Police Department. “We are pleased with the progress made in the last year, but we plan to achieve even more. With our SDSCs and ShotSpotter, we want residents to feel safe and know we are ready to respond faster and predict where the next incident may occur.”





Change the narrative from
“police don’t care”
to **“police are there”**

- ▣ Drastically reduce gun violence
- ▣ Build safer, trusting neighborhoods
- ▣ Bolster your community-focused police force

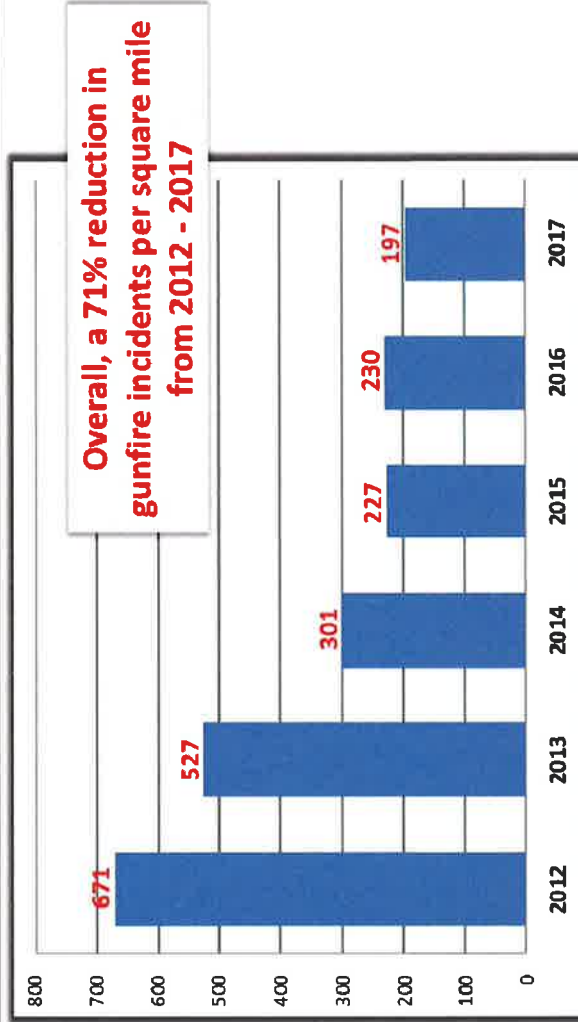
Create a *positive new normal* in your city



Make **ShotSpotter** part of your gun violence reduction efforts, and empower your community policing strategy

Oakland, California

Gunfire Incident Volume per Square Mile *All Phases Included*



Sacramento, California

ShotSpotter has detected 1,905 gunfire incidents, resulting in 142 arrests, 132 guns taken off the street and also resulted in 3,600 positive interactions in the community according to Sacramento Police Department statistics.

142 Arrests

132 Gun Seizures

Customer Results

Cincinnati, OH
48%
reduction in shooting victims

Denver, CO
102
arrests made with the help of ShotSpotter

Chicago, IL
40%
reduction in Englewood shootings

Camden County, NJ
46%
decrease in homicides by shootings

New York, NY

closer relationship between cops and community

St. Louis County, MO
23
arrests made with the help of ShotSpotter

San Diego, CA
2.5 min
reduction in response time to crime scene

Pittsburgh, PA
83
gunshot victims found with the help of ShotSpotter

Rochester, NY
40%
decrease in gunshot incidents



Questions?

Thank you



www.ShotSpotter.com



Exhibit "B"

FORM 8B MEMORANDUM OF VOTING CONFLICT FOR COUNTY, MUNICIPAL, AND OTHER LOCAL PUBLIC OFFICERS

LAST NAME—FIRST NAME—MIDDLE NAME O'Rourke Michael J.		NAME OF BOARD, COUNCIL, COMMISSION, AUTHORITY, OR COMMITTEE Lake Park Town Council	
MAILING ADDRESS 501 Lake Shore Dr. # 201		THE BOARD, COUNCIL, COMMISSION, AUTHORITY OR COMMITTEE ON WHICH I SERVE IS A UNIT OF: <input checked="" type="checkbox"/> City/Town <input type="checkbox"/> COUNTY <input type="checkbox"/> OTHER LOCAL AGENCY	
CITY Lake Park, FL	COUNTY Palm Beach	NAME OF POLITICAL SUBDIVISION:	
DATE ON WHICH VOTE OCCURRED January 2, 2019		MY POSITION IS: <input checked="" type="checkbox"/> ELECTIVE <input type="checkbox"/> APPOINTIVE	

WHO MUST FILE FORM 8B

This form is for use by any person serving at the county, city, or other local level of government on an appointed or elected board, council, commission, authority, or committee. It applies to members of advisory and non-advisory bodies who are presented with a voting conflict of interest under Section 112.3143, Florida Statutes.

Your responsibilities under the law when faced with voting on a measure in which you have a conflict of interest will vary greatly depending on whether you hold an elective or appointive position. For this reason, please pay close attention to the instructions on this form before completing and filing the form.

INSTRUCTIONS FOR COMPLIANCE WITH SECTION 112.3143, FLORIDA STATUTES

A person holding elective or appointive county, municipal, or other local public office **MUST ABSTAIN** from voting on a measure which would inure to his or her special private gain or loss. Each elected or appointed local officer also **MUST ABSTAIN** from knowingly voting on a measure which would inure to the special gain or loss of a principal (other than a government agency) by whom he or she is retained (including the parent, subsidiary, or sibling organization of a principal by which he or she is retained); to the special private gain or loss of a relative; or to the special private gain or loss of a business associate. Commissioners of community redevelopment agencies (CRAs) under Sec. 163.356 or 163.357, F.S., and officers of independent special tax districts elected on a one-acre, one-vote basis are not prohibited from voting in that capacity.

For purposes of this law, a "relative" includes only the officer's father, mother, son, daughter, husband, wife, brother, sister, father-in-law, mother-in-law, son-in-law, and daughter-in-law. A "business associate" means any person or entity engaged in or carrying on a business enterprise with the officer as a partner, joint venturer, coowner of property, or corporate shareholder (where the shares of the corporation are not listed on any national or regional stock exchange).

* * * * *

ELECTED OFFICERS:

In addition to abstaining from voting in the situations described above, you must disclose the conflict:

PRIOR TO THE VOTE BEING TAKEN by publicly stating to the assembly the nature of your interest in the measure on which you are abstaining from voting; *and*

WITHIN 15 DAYS AFTER THE VOTE OCCURS by completing and filing this form with the person responsible for recording the minutes of the meeting, who should incorporate the form in the minutes.

* * * * *

APPOINTED OFFICERS:

Although you must abstain from voting in the situations described above, you are not prohibited by Section 112.3143 from otherwise participating in these matters. However, you must disclose the nature of the conflict before making any attempt to influence the decision, whether orally or in writing and whether made by you or at your direction.

IF YOU INTEND TO MAKE ANY ATTEMPT TO INFLUENCE THE DECISION PRIOR TO THE MEETING AT WHICH THE VOTE WILL BE TAKEN:

- You must complete and file this form (before making any attempt to influence the decision) with the person responsible for recording the minutes of the meeting, who will incorporate the form in the minutes. (Continued on page 2)

APPOINTED OFFICERS (continued)

- A copy of the form must be provided immediately to the other members of the agency.
- The form must be read publicly at the next meeting after the form is filed.

IF YOU MAKE NO ATTEMPT TO INFLUENCE THE DECISION EXCEPT BY DISCUSSION AT THE MEETING:

- You must disclose orally the nature of your conflict in the measure before participating.
- You must complete the form and file it within 15 days after the vote occurs with the person responsible for recording the minutes of the meeting, who must incorporate the form in the minutes. A copy of the form must be provided immediately to the other members of the agency, and the form must be read publicly at the next meeting after the form is filed.

DISCLOSURE OF LOCAL OFFICER'S INTEREST

I, Michael O'Rourke, hereby disclose that on January 2nd, 20 19:

(a) A measure came or will come before my agency which (check one or more)

- inured to my special private gain or loss;
- inured to the special gain or loss of my business associate son, Kelsey Cares, of which I am a board member,
- inured to the special gain or loss of my relative, _____
- inured to the special gain or loss of _____ whom I am retained; or
- inured to the special gain or loss of _____ which is the parent subsidiary, or sibling organization or subsidiary of a principal which has retained me.

(b) The measure before my agency and the nature of my conflicting interest in the measure is as follows:

I am a board member of a 501(c)(3) organization called Kelsey Cares, That organization had a matter that came before the council that could inure a benefit from the council.

If disclosure of specific information would violate confidentiality or privilege pursuant to law or rules governing attorneys, a public officer, who is also an attorney, may comply with the disclosure requirements of this section by disclosing the nature of the interest in such a way as to provide the public with notice of the conflict.

1/2/19
Date Filed


Signature

NOTICE: UNDER PROVISIONS OF FLORIDA STATUTES §112.317, A FAILURE TO MAKE ANY REQUIRED DISCLOSURE CONSTITUTES GROUNDS FOR AND MAY BE PUNISHED BY ONE OR MORE OF THE FOLLOWING: IMPEACHMENT, REMOVAL OR SUSPENSION FROM OFFICE OR EMPLOYMENT, DEMOTION, REDUCTION IN SALARY, REPRIMAND, OR A CIVIL PENALTY NOT TO EXCEED \$10,000.



Exhibit "C"

Town of Lake Park Town Commission

Agenda Request Form

Meeting Date: January 2, 2019

Agenda Item No.

Agenda Title: A REQUEST FROM THE EVENT ORGANIZERS OF THE VINTAGE MOTORCYCLE FESTIVAL PROPOSED FOR SATURDAY, MARCH 2ND TO ALLOW THE TOWN TO BE AN EVENT CO-SPONSOR AND SHARE IN THE EVENT COSTS.

- SPECIAL PRESENTATION/REPORTS
- BOARD APPOINTMENT
- PUBLIC HEARING ORDINANCE ON _____ READING
- NEW BUSINESS**
- OTHER: _____

- CONSENT AGENDA
- OLD BUSINESS

Approved by Town Manager

[Signature]

Date:

1-2-19

Riunite Franks (Special Events Director)
Name/Title

[Signature]

<p>Originating Department:</p> <p>Special Events</p>	<p>Costs: \$ 0 (see requests below)</p> <p>Funding Source:</p> <p>Acct.</p> <p><input type="checkbox"/> Finance _____</p>	<p>Attachments:</p> <p>→ Copy of Special Event Permit Application</p> <p>→ Copy of Co-Sponsor Requests</p>
<p>Advertised:</p> <p>Date: _____</p> <p>Paper: _____</p> <p><input checked="" type="checkbox"/> Not Required</p>	<p>All parties that have an interest in this agenda item must be notified of meeting date and time. The following box must be filled out to be on agenda.</p>	<p>Yes I have notified everyone</p> <p><u>RCF</u></p> <p>OR</p> <p>Not applicable in this case _____</p> <p>Please initial one.</p>

Summary Explanation/Background:

A special event permit application was submitted by Jo Brockman (Kelsey Cares) and Dan Newcomb (Vintage Iron Classic Motorcycle Festival) on December 17, 2018 to the Community Development Department. The permit application is proposing the Vintage Motorcycle Festival to be held in the back alley of 700 Park Avenue on Saturday, March 2, 2019 from 11:00 am – 8:00pm.

This family friendly event was previously held in Abacoa Jupiter and Downtown West Palm Beach. It has become one of Florida's largest and most exciting vintage motorcycle events attracting over 2,000 spectators throughout the day. The back alley will be filled with over 300 classic and vintage motorcycles of all makes and models including restorations, custom builds, bobbers and café racers. Trophies will be awarded for show bikes in several categories. The annual event is also set to attract over 50 vendors with live music and entertainment. Event proceeds will benefit Kelsey Cares local non-profit organization focused on funding art, theater, music, film and cultural development.

At this time, the event organizers are requesting the Town of Lake Park co-sponsor the event by sharing in all or some of the event costs that are listed below:

REQUESTED CATEGORY	VALUE (monetary or other)	APPLICANT REQUEST
Marketing	\$0	<ul style="list-style-type: none"> • The use of the Town of Lake Park logo on all event marketing material • Event flyer and information posted on the Town of Lake Park website and Channel 18 • Event flyer and information posted on all Town of Lake Park social media accounts • Event flyers posted on all Town of Lake Park property • Event flyers posted at all Town of Lake Park special events • Event press release and flyer sent to all Town of Lake Park communication contacts • Email blasts about the event sent via the Town of Lake Park's Constant Contact account
Entertainment	TBD	<ul style="list-style-type: none"> • Assist with paying the total cost for the live entertainment. Cost undetermined at this time. Event organizer is hoping to find a band that will perform for free.
Outdoor Stage	\$1,200.00	<ul style="list-style-type: none"> • Assist with the rental of an outdoor stage to be used for live entertainment.
Sound Engineer	\$800.00	<ul style="list-style-type: none"> • Assist with the payment for a sound engineer.
Advertisement	\$500.00	<ul style="list-style-type: none"> • Assist with the cost of printing event flyers and posters.
Insurance	\$100.00	<ul style="list-style-type: none"> • Assist with the cost of purchasing insurance naming the Town of Lake Park and the Community Redevelopment Agency as the Certificate Holder
Security	\$150.00	<ul style="list-style-type: none"> • Assist with the cost of hiring off-duty PBSO officers as event security.
Banners/Signs	\$200.00	<ul style="list-style-type: none"> • Assist with the cost of printing event banners and signs.

Gate Keepers	\$500.00	<ul style="list-style-type: none">• Assist with the cost of 5 gate keepers for event.
Port-O-Let Toilets	\$700.00	<ul style="list-style-type: none">• Assist with the rental of port-o-let toilets for event.
TOTAL FISCAL IMPACT - \$4,150.00		

Recommended Motion: At the Town Commission's discretion based on the information provided above.

Riunite Franks

From: Robert L Gilbert 3rd <rlg31951@me.com>
Sent: Wednesday, January 02, 2019 1:01 PM
To: Riunite Franks
Subject: Vintage Iron Club

Hi Riunite,

Thank you Riunite for the opportunity to plead our case for the City of Lake Park's co-sponsorship of the Vintage Iron Classic Motorcycle Festival.

This is a Non-Profit event that will bring approximately 4-6000 people through Lake Park that would not normally be in the area during the event Saturday March 2nd from 11am to 7pm.

We know from our many previous Festivals that people do attend the Cities shops, restaurants, amenities and they do spend money.

Vintage Iron Club feels Co-Sponsorship is about splitting the cost with the City of Lake Park for this "501c3 not-for-profit" event.

Vintage Iron Club is working very hard to raise money for the "Kelsey Cares" Charity. We do this event each year to raise money for charity.

The Vintage Iron Classic Motorcycle Festival is a step back in time on the history of transportation and the attendees love the theme and walk away with a great experience and actually learn from the Event.

Below I have listed the Events very tight budget with all the excess trimmed off.

We are asking the City of Lake Park to share the event "costs" with Vintage Iron Club.

Vintage Iron Club would love to have a "permanent home" for this Festival and feel Lake Park is our permanent partner.

If at all possible we request the above information added to the agenda tonight.

We are past our deadlines to start this show on many levels and are desperate to start pre advertising and gaining Sponsorship.

We respectfully ask the The City of Lake Park's Counsel to consider Vintage Iron Clubs request for Co-Sponsorship of all or some of the moneys listed below.

Thanks You for Your consideration.

Bob Gilbert
Co-Founder Vintage Iron Club

Show budget:

- 01. Bands, TBD, free we hope
- 02. Outdoor Stage: \$1200
- 03. Sound engineer: \$800
- 04. Fliers posters: \$500
- 05. Insurance: \$100
- 06. City Permit: \$100-PAID
- 07. Police: \$150
- 08. Banners and signs: \$200
- 09. 5 gate keepers: \$500
- 10. Port-O-Let toilets: \$700

Total show: \$5600

~~GB~~~~GB~~~~GB~~~~GB~~
~~GB~~Bob's iPhone~~GB~~
~~GB~~~~GB~~~~GB~~~~GB~~



COPY

DATE/TIME RECEIVED:

TOWN OF LAKE PARK
COMMUNITY DEVELOPMENT DEPARTMENT
SPECIAL EVENT PERMIT APPLICATION

MP

For Events being held on Town Property, Town services may be requested for an additional fee(s). Please schedule a pre-submittal meeting with the Community Development Director at least 60 days in advance of your event by calling 561-881-3319.

This Application must be completed and submitted by the Event Organizer ("Applicant")

Instructions:

This completed Special Event Permit Application and all relevant attachments must be submitted to the Community Development Department not less than twenty-one **(21) calendar days** prior to the date of the proposed Event.

For events being proposed wholly or partially on Town Property, the deadline to submit is sixty **(60) calendar days** prior to the date of the proposed Event.

Application Fee Due and Payable Upon Submittal: \$100.00 (\$50.00 for individuals or Non-profit organizations)

Non-Profit IRS Tax Identification Number (required if Applicant is a non-profit):

82-2630991

(If applicable)

Name of Applicant (i.e. Event Organizer):

ICELSEY CARES AND VINTAGE IRON CLASSIC MOTORCYCLE FESTIVAL

Name of Event:

VINTAGE MOTORCYCLE FESTIVAL

Address/Location of Event:

ALLEY @ 700 PARK AVENUE

If this Event requires a Town facility rental, please contact our Special Events Department at 561-840-0160 regarding the completion of the Facility Usage Application PRIOR to submitting this application.

Dates/Times of the event (as applicable):

	Date	Day	Begin Time	End Time
Event Day 1	MARCH 2, 2019		11:00 AM PM	8:00 PM AM
Event Day 2			() AM () PM	() AM () PM
Event Day 3			() AM () PM	() AM () PM
Event Day 4			() AM () PM	() AM () PM
Event Day 5			() AM () PM	() AM () PM
Event Day 6			() AM () PM	() AM () PM

Additional Applicant Information:

Name: DAN NEWCOMB

Address: 701 PARK AVENUE

State/Zip LAKE PARK

CONTACT PHONE: 561-523-5666

Alternate Phone # 561-234-0989

Fax: 561-328-7482

E-mail: ARCHITECT PHOTO@icloud.com
VINTAGEIRONCLUBMC@gmail.com

Description and Purpose of the Event

SEE ATTACHED
FUND RAISER FOR KELSEY CARES ART & DISPLAY & CONTEST
FOR MOST LIKED VINTAGE MOTORCYCLES

Estimated number of participants? 2000

Has this event ever occurred in the Town of Lake Park? Yes ___ No X

Has this site had a Special Event Permit this calendar year? Yes X No ___

Will there be an admission fee for the Event? If yes, how much? Yes ___ (\$___) No X

****THE FOLLOWING SECTIONS MAY NOT APPLY TO
NON-COMMERCIAL EVENTS****

Will your event require road closure?

Yes No

If YES, describe the requested street segment closure and time and provide a Traffic Circulation Plan prepared by a Traffic Engineer, including a detour signage plan. You are responsible for notifying affected businesses/entities, including Palm Tran, regarding affected routes:

(Initial to acknowledge statement)

EVENT COMPONENTS (Check the items that will be associated with your event.)

- Road closure
- Electric service hook-up required
- Water service hook-up required
- Sidewalks blocked
- Municipal park(s) prepared
- Booths or other temporary structures
- Parking lots to be partially or completely closed
- Food Vendors NOT TRUCKS. - FEUTS ONLY.
- Town litter pick-up or street sweeping
- Tents (if yes, describe type and size 10x10 VENDOR FEUTS)
- Barricades ordered
- Alcohol served
- Security/Law Enforcement
- Music, bands, DJ
- Rides or other amusements
- Animals
- Fireworks
- Bleachers
- Designated parking area
- Town Restroom (if yes, please describe _____)
- Portable Restrooms (if yes, please describe PORT A POTTY (CENTRAL) 4)
- Dumpsters/Trash Receptacles ALREADY HAVE
- Portable stage
- Other (e.g., bounce house, etc.)

EVENT VENDOR(S) LIST ALL NAMES (identify which ones are food trucks)

HARLEY DAVIDSON.
SEWARD MOTOR SPORTS.
KIM SPORTS.
VARIES. PARTS & equipment vendors
JEWELRY VENDORS.

CAN BECOME MORE COMPLETED LIST ONCE WE KNOW WHO WANTS TO PARTICIPATE.

Will the event require the use of electricity? Yes ___ No

Will the event require water hook-up? Yes ___ No

*Will food and/or beverages be served? Yes No ___

*Will the event have vendors or concession sales, including food? Yes No ___

**If the answer to the above question is YES, the Applicant/Event Organizer is responsible for securing all respective Palm Beach County and State of Florida Health Certificates for food vendors, as well as copies of all other commercial vendor licenses.*

WILL THE EVENT INCLUDE FOOD TRUCKS? Yes ___ No

**If the answer to the above question is YES, the Applicant/Event Organizer must ensure all food trucks have the proper State license and PBC Business Tax Receipt, and provide copies to the Town with the initial submittal of this Application (or at the very latest 14 calendar days in advance of the event).*

For events on Town property, Applicants must also provide to the Town a Certificate of Insurance issued no more than thirty (30) days prior to the date of the event and naming the Town of Lake Park (and the CRA, if the event is taking place within the CRA area) as certificate holder and an additional insured with respect to commercial general liability. The required limits are \$1 million per occurrence and \$2 million aggregate. \$100,000 damage to rented premises must also be provided.

Applicants who are found to have attempted to circumvent this requirement by using another person/entity for the purposes of obtaining the required insurance coverage shall be barred from obtaining another special event permit within the Town for three years.

(Applicant initial to acknowledge statement)

The Applicant holds full responsibility and liability for its vendors.

[Handwritten initials]
(Initial to acknowledge statement)

** Will alcoholic beverages be served? Yes ___ No

***If the answer to the above question is YES, additional liquor legal liability insurance usual to the insured's operations with a \$1million limit must be included on the Certificate of Insurance.*

*** Are you proposing signage? Yes No ___

****If the answer to the above question is YES, please fill out the Signage Permit Application available in the Community Development Department. An additional \$100.00 application fee is required for this signage application. This application will be deemed incomplete if signage is proposed and a signage application is not submitted.*

Will the event have an official "Flyer" and/or promotional materials? Yes No
If yes, please provide a copy of the "Flyer". -

Please provide a sketch of the Special Event site including: Proposed location of parking, tent(s), concession stand(s), booth(s), stage(s), etc. OR provide an attachment:

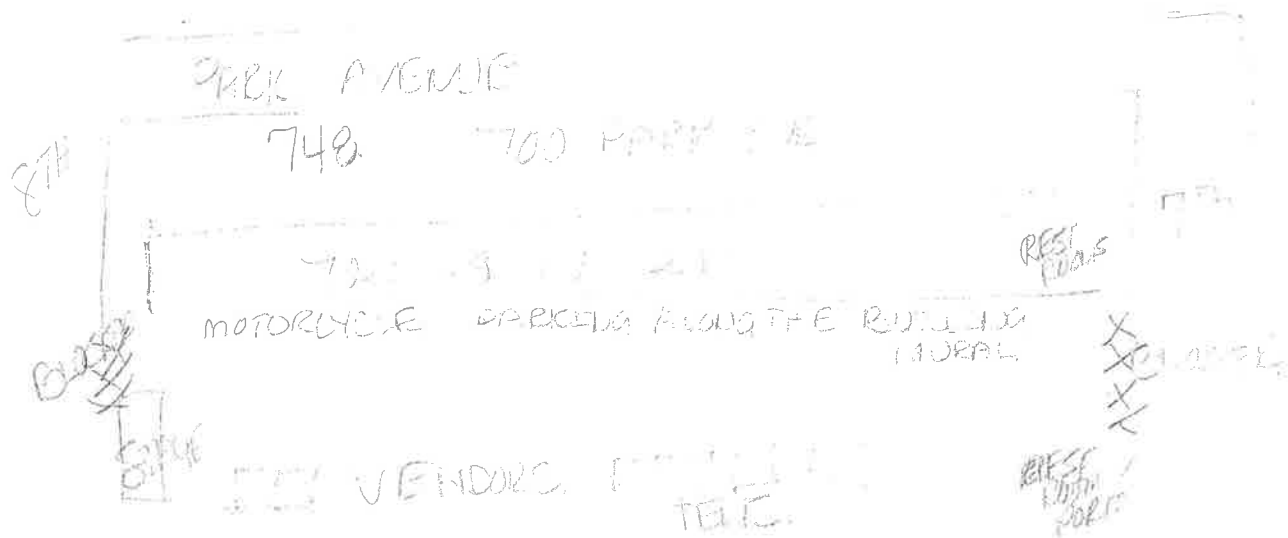
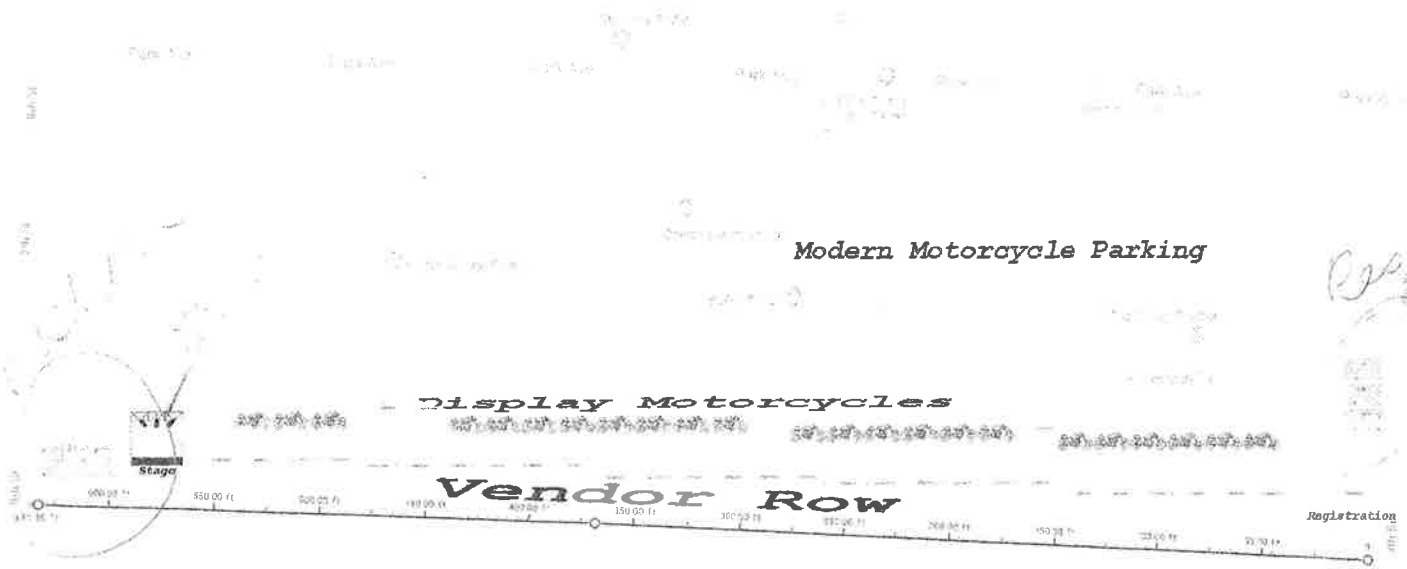
SEE ATTACHMENT NEXT PAGE.

NOTE: Public parking spaces are on a first-come, first-serve basis, and may be metered depending on where your event is being held.

IF TENTS ARE BEING UTILIZED:

MAXIMUM ALLOWABLE TENT SIZE IS 35' X 45'

For ALL tents larger than 10 ft. x 10 ft. (pop-up style), a *Certificate of Flame Resistance* is required and must accompany this Special Event Permit Application.



(All requirements imposed by any of the reviewing entities below, will be communicated to the Applicant early-on and must be secured no later than 14 calendar days in advance of the event, with verification provided to the Town prior to the issuance of the Special Events permit)

(FOR OFFICE USE ONLY)
SIGNATURES/APPROVALS:

Please Sign and Date

SPECIAL EVENTS DIRECTOR: *(If applicable)*

_____ DATE: _____

PUBLIC WORKS DIRECTOR:

_____ DATE: _____

MARINA DIRECTOR: *(If applicable)*

_____ DATE: _____

PALM BEACH COUNTY SHERIFF:

_____ DATE: _____

PALM BEACH COUNTY FIRE-RESCUE:

_____ DATE: _____

RISK MANAGEMENT: *(If applicable)*

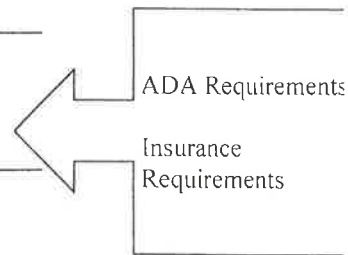
_____ DATE: _____

CODE COMPLIANCE OFFICER:

_____ DATE: _____

_____ **COMMUNITY DEVELOPMENT DIRECTOR:**

_____ DATE: _____



Additional Comments (reviewers may include attachments):

APPLICANT SIGNATURE:

R. Brockman *Kelsey Cones,*

APPLICANT PRINTED NAME:

R. So Brockman

DATE: *12/17/18*

PROPERTY OWNER: (If Property Owner is not the Applicant)

700 PARK AVENUE HOLDINGS, LLC.

DATE: *12/17/18*

PROPERTY OWNER PRINTED NAME:

R. So Brockman

DATE: *12/17/18*

DUAL APPLICANTS FOR EVENT.

Daniel Newman Vintage Iron Club

[Signature]

UE SERVICE
8
OH 45201

DEPARTMENT OF THE TREASURY

Y CARES INC
PARK AVE
E PARK, FL 33403-0000

Employer Identification Number:
82-2030991
DLN:
26053593002427
Contact Person:
CUSTOMER SERVICE ID# 31954
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
June 30
Public Charity Status:
509(a)(2)
Form 990/990-EZ/990-N Required:
Yes
Effective Date of Exemption:
June 26, 2017
Contribution Deductibility:
Yes
Addendum Applies:
No

Dear Applicant:

We're pleased to tell you we determined you're exempt from federal income tax under Internal Revenue Code (IRC) Section 501(c)(3). Donors can deduct contributions they make to you under IRC Section 170. You're also qualified to receive tax deductible bequests, devises, transfers or gifts under Section 2055, 2106, or 2522. This letter could help resolve questions on your exempt status. Please keep it for your records.

Organizations exempt under IRC Section 501(c)(3) are further classified as either public charities or private foundations. We determined you're a public charity under the IRC Section listed at the top of this letter.

If we indicated at the top of this letter that you're required to file Form 990/990-EZ/990-N, our records show you're required to file an annual information return (Form 990 or Form 990-EZ) or electronic notice (Form 990-N, the e-Postcard). If you don't file a required return or notice for three consecutive years, your exempt status will be automatically revoked.

If we indicated at the top of this letter that an addendum applies, the enclosed addendum is an integral part of this letter.

For important information about your responsibilities as a tax-exempt organization, go to www.irs.gov/charities. Enter "4221-PC" in the search bar to view Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, which describes your recordkeeping, reporting, and disclosure requirements.

Letter 947



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

12/03/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER LaPlante Agency 2715 State Rd 580 Clearwater, FL 33761 License #: A149680	CONTACT NAME: Jessie Clemons PHONE (A/C, No. Ext): (727)796-8566 E-MAIL ADDRESS: jessie@laplanteagency.com	FAX (A/C, No): (727)791-1412
	INSURER(S) AFFORDING COVERAGE	
INSURED 700 Park Ave Holdings, LLC 700 Park Avenue Lake Park, FL 33403	INSURER A: Evanston Insurance Company	
	INSURER B:	
	INSURER C:	
	INSURER D:	
	INSURER E:	
	INSURER F:	

COVERAGES

CERTIFICATE NUMBER: 00000000-176007

REVISION NUMBER: 17


THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	Y	3AA308890	10/28/2018	10/28/2019	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ Included
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY					COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$					EACH OCCURRENCE \$ AGGREGATE \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A			PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Town of Lake Park and Lake Park Community Redevelopment Agency is included as Additional Insured with regard to General Liability.

CERTIFICATE HOLDER**CANCELLATION**

Town of Lake Park and Lake Park Community Redevelopment Agency 535 Park Ave Lake Park, FL 33403	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE  (JLC)

© 1988-2015 ACORD CORPORATION. All rights reserved.

DISTANCE BETWEEN SIGNS

Speed	Spacing (ft)
40 mph or less	300
45 mph	350
50 mph	400
55 mph or more	450

The ROAD AHEAD (TRAFFIC) sign may be used on an advance to the ROAD AHEAD sign and the ROAD AHEAD sign may be used on an advance to the ROAD AHEAD sign.

500' beyond the ROAD AHEAD sign, sign or advance sign whenever it is used.

To be setup in accordance with TA 20 of the MUTCD

POST-TENSIONING

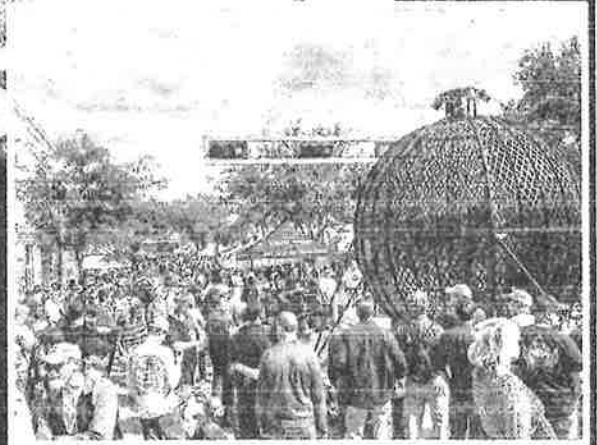
POST-TENSIONING

POST-TENSIONING



Table I
Devices Spacing

Speed (mph)	Distance Between Devices (ft)	Spacing (ft)	Target
30	50	30	50
35	50	30	50
40	50	30	50
45	50	30	50
50	50	30	50
55	50	30	50
60	50	30	50



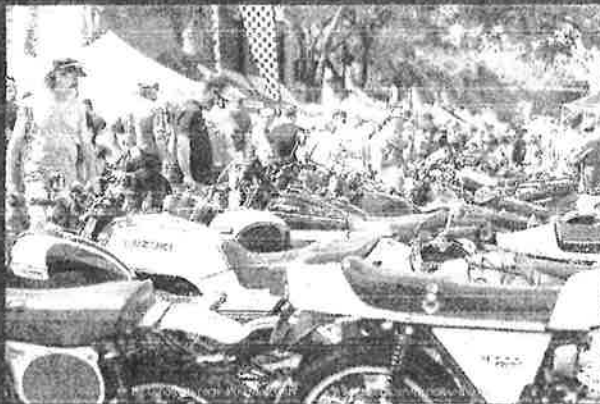
Contact:

Daniel Newcomb Vintage Iron Club President

vintageironclubmc@gmail.com or

visit vintageironclub.org

Direct Contact: 561-523-5666





JO BROCKMAN <ajomama@gmail.com>

Re: Vintage Motorcycle festival

1 message

Daniel Newcomb <architectphoto@icloud.com>

Fri, Dec 14, 2018 at 11:01 AM

Hey everyone!

It is that time again for the **Vintage Iron Classic Motorcycle Festival!** We are rounding up our sponsors and vendors as we speak! All the major motorcycle manufacturers will be onsite! So why not be there with all the big dogs?

Event Info:

The annual Vintage Motorcycle Festival which will be held March 2, 2019 from 11am-7pm in The Lake Park Art District. The show will delight over 5000 spectators throughout the day amidst hundreds of classic and vintage motorcycles.

Vintage Iron classic Motorcycle Festival

is organized by the Vintage Iron Club & The Brewhouse Gallery

Our charity for 2019 is:**Kelsey Cares Art Foundation** info at Kelseycares.org

Our Shows have become Florida's largest and most exciting Vintage Motorcycle Festival's. Our family oriented event attracts vendors, bike builders, and spectators from around the globe. The streets are filled with over 300 vintage motorcycles of all makes and models ranging from; restorations, custom builds, bobbers, to cafe racers. The annual event is set to attract over fifty vendors, with live music from some of Florida's largest acts.

Trophies will also be awarded for show bikes in several categories:

Best in Show, Best Cafe Racer, Best Restoration,
Best Bobber, Best Dirt Bike/Scrabler,
Best British, Best Japanese, Best American & more.

Vendor Space and Sponsorship info:

Vendor and sponsor space is limited so act fast!

Vendor 10x10 space is only \$100 this year!

Looking for more exposure? Then being a sponsor is where its at! Not only are you going to be in front of a huge crowd like minded folks, but you are helping out a great charity while hanging out a best festival for vintage motorcycles!!! If thats not enough, having your company logo in all the ads, fliers, poster, radio play, show event shirts, on stage announcements, and all the social media you can shake a stick at should seal the deal!

Sponsor info:

Thanks for your time and we look forward to working with all of you again to grow this festival each year!

El Presidente Daniel



Interested Sponsors are invited to participate and show support for The annual Vintage Motorcycle Festival which will be held March 2, 2019 from 11am-7pm in The Lake Park Art District. The show will delight over 5000 spectators throughout the day amidst hundreds of classic and vintage motorcycles.

Vintage Iron Classic Motorcycle Festival

is organized by the Vintage Iron Club & The Brewhouse Gallery

Our charity for 2019 is:
Kelsey Cares Art Foundation Info at Kelseycares.org

Our Shows have become Florida's largest and most exciting Vintage Motorcycle Festival's. Our family oriented event attracts vendors bike builders, and spectators from around the globe. The streets are filled with over 300 vintage motorcycles of all makes and models ranging from; restorations, custom builds, bobbers, to cafe racers. The annual event is set to attract over fifty vendors, with live music from some of Florida's largest acts.

Trophies will also be awarded for show bikes in several categories:
Best in Show, Best Cafe Racer, Best Restoration,
Best Bobber, Best Dirt Bike/Scrabler,
Best British, Best Japanese, Best American & more.

The Lake Park Art District
700 Park Ave. lake Park Fl

Sponsorship Levels for 2018

Grand Community Sponsor: \$2000 +

One sponsor space:

Top mentions in radio, news stories & press releases, top line billing logo on stage banners & the 10K + collateral material and posters, logo prominent on T-Shirts, major sponsorship mentions at awards and gifting ceremony, 1 10x20 booth space in prominent position, speaking opportunity in support of event on main stage. Top social media postings.

Title Show Sponsor: \$1500 +

2 sponsor spaces

Prominent mentions in radio, news stories & press releases, 2nd position section for logo & on stage banners, Logo on T- Shirts, 10K + collateral material and posters, sponsorship mentions at awards and gifting ceremony, 1 10x10 booth space in prominent position, speaking opportunity in support of event on main stage. Social media postings.

Host Sponsor: \$1000+

10 Sponsor spaces

Mentions in radio, news stories & press releases, 3rd level logo on stage banners and T-Shirts, 10K + collateral material and posters, sponsorship mention at awards and gifting ceremony, 1 10x10 booth space. Social media postings.

Networking Sponsor: \$500

Unlimited sponsor spaces:

Logo on stage banners(limited size), small logo 10K + collateral material and posters, Sponsorship mentions during stage time, speaking opportunity in support of event on main stage. Social media postings.

Vinatge Iron Club has a proven track record of family friendly entertainment supporting worthy causes, which has drawn some of the largest names in the business to rally behind Vintage Iron Club and its events: The Famous Ace Cafe, Pabst Blue Ribbon, Dime City Cycles, The Downtown Development Authority, Black Coal Rum, Rockitman Radio, Santiago Choppers, Jupiter Cycle & Racing, Rocky's ACE Hardware, Bob's British Bikes, Florida Sports Cycles and ATV and the list continues to grow.



Exhibit "D"

Town of Lake Park Town Commission

Agenda Request Form

Meeting Date: January 2, 2019 Agenda Item No. Tab 10

Agenda Title: RESOLUTION FOR APPROVAL OF THE FISCAL YEAR 2018/2019 BUDGET ADJUSTMENT TO FUND REPLACEMENT OF BASIN 9 STORMWATER OUTFALL

(BUDGET ADJUSTMENT # 2)

- Special Presentation/Reports, Board Appointment, Public Hearing Ordinance on Reading, New Business, Other, Consent Agenda, Old Business.

Approved by Town Manager [Signature] Date: 12/19/18

Lourdes Cariseo, Finance Director Name/Title

Table with 3 columns: Originating Department (FINANCE), Costs (\$152,682), Attachments (Resolution 06-01-19), Advertised (Not Required), and notification details.

Summary Explanation/Background:

During Fiscal Year 2017/2018, the Town experienced an emergency of a storm water pipe that underlays the 700 block of Park Avenue...

The bids came in higher than anticipated. The previous Public Works Director had estimated the

project would cost \$125,000 (with a built in contingency), but the lowest bid came in at \$198,198 (with a 10% contingency). The shortfall after the Budget Amendment is approved is \$152,682, which is the difference between the project cost of \$198,198 and the \$45,516 currently budgeted funds. Part of this shortfall is covered by the amount that falls into in fund balance that was originally budgeted for the project, estimated at \$67,000. In summary, the total additional funds requested in the current year from fund balance are \$96,682, with \$56,000 being transferred from other budgeted accounts. The most recent audited CAFR shows a Fund Balance for Stormwater of \$408,849. In Fiscal Year 2017/2018 a budget adjustment was made for a stormwater pipe with a structural issue causing a sink hole in the amount of \$107,360. The estimated addition to fund balance in fiscal year 2017/2018 is \$84,053. The total estimated Stormwater balance to date is \$385,542.

Immediately following this agenda item is the Resolution of the Town Commission of the Town of Lake Park, authorizing and directing the Mayor to Execute an Agreement with MJC Land Development to replace the Basin 9 Stormwater Outfall.

Recommended Motion:

I move to adopt Resolution 06-01-19.

Attachment "A"

RESOLUTION NO. 06-01-19

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF LAKE PARK, FLORIDA, AMENDING THE BUDGET FOR FISCAL YEAR 2018-2019 AS PREVIOUSLY ADOPTED BY RESOLUTION 62-09-18; PROVIDING FOR SEVERABILITY; PROVIDING FOR THE REPEAL OF LAWS IN CONFLICT; AND PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, the Town Commission has previously established the budget for the Town of Lake Park for the fiscal year beginning October 1, 2018 and ending September 30, 2019; and

WHEREAS, at the time of its adoption, the budget properly reflected expected revenues and appropriations; and

WHEREAS, to implement this budget, the Town Commission adopted and levied by Resolution No. 61-09-18 a final millage rate for Fiscal Year 2018-2019; and

WHEREAS, the Town Commission deems it necessary and advisable to amend the budget for the Town of Lake Park for Fiscal Year 2018-2019, which was adopted by Resolution 62-09-18.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COMMISSION OF THE TOWN OF LAKE PARK, FLORIDA AS FOLLOWS:

Section 1. The whereas clauses are incorporated herein as true and correct and are supported herein.

Section 2. An amended final budget of the Town of Lake Park General Fund is hereby approved and adopted as set forth in the attached Budget Adjustment Itemization (Attachment A).

Section 3. The Town Manager is hereby authorized to amend/transfer between departmental accounts provided, however, that total appropriated expenditures by fund do not exceed Commission authorized amounts.

Section 4. If any section, subsection, sentence, clause, phase or portion of this Resolution is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision and such holding shall not affect the validity of the remaining portions thereof.

Section 5. This Resolution shall become effective immediately upon adoption.

The staff recommends adjusting the following revenue/expenditure items:

Fiscal Year 2018/2019 Stormwater Fund Adopted Revenue Budget			777,048
Account Description	Account Number	Expenditure Budget Adjustment	Revenue Budget Adjustment
Balance Brought Forward	402-399.999		96,682
Total Revenue Increase			96,682
Fiscal Year 2018/2019 General Fund Adopted Expenditure Budget		777,048	
Professional Services	402-31000	(46,000)	
Contractual Services	402-34000	(10,000)	
Improvements - Drainage	402-63010	152,682	
Total 2018/2019 Amended Budget		873,730	873,730



The Florida Senate

Local Funding Initiative Request

Fiscal Year 2019-2020

1. **Project Title** Lake Park Town Hall Waterproofing, Roof Replacement
2. **Senate Sponsor** Bobby Powell
3. **Date of Request** 12/18/2018

4. **Project/Program Description**

The Lake Park Town Hall has been designated as a historical building. The purpose of this project is to replace its failing roof and to paint and waterproof the exterior of the building to ensure it is impervious to water intrusion. The historic Mirror Ballroom is located on the second floor of Town Hall and is utilized by the public. Town Hall is part of the Lake Park downtown economic development effort; historic appeal is an important part of the Town's tourist appeal.

5. **State Agency to receive requested funds** Department of State
 State Agency contacted? Yes No

6. **Amount of the Nonrecurring Request for Fiscal Year 2019-2020**

Type of Funding	Amount
Operations	0
Fixed Capital Outlay	250,000
Total State Funds Requested	250,000

7. **Total Project Cost for Fiscal Year 2019-2020 (including matching funds available for this project)**

Type of Funding	Amount	Percentage
Total State Funds Requested (from question #6)	250,000	50.0 %
Matching Funds		
Federal	0	0.0 %
State (excluding the amount of this request)	250,000	50.0 %
Local	0	0.0 %
Other	0	0.0 %
Total Project Costs for Fiscal Year 2019-2020	500,000	100.0 %

8. **Has this project previously received state funding?** Yes No
 If yes, provide the most recent instance:

Fiscal Year (yyyy-yy)	Amount		Specific Appropriation #	Vetoed
	Recurring	Nonrecurring		

9. **Is future-year funding likely to be requested?** Yes No
 If yes, indicate nonrecurring amount per year.



The Florida Senate Local Funding Initiative Request Fiscal Year 2019-2020

10. Details on how the requested state funds will be expended

Spending Category	Description	Amount
Administrative Costs:		
Executive Director/ Project Head Salary and Benefits		0
Other Salary and Benefits		0
Expense/Equipment/ Travel/Supplies/Other		0
Consultants/ Contracted Services/ Study		0
Operational Costs: Other		
Salary and Benefits		0
Expense/Equipment/ Travel/Supplies/Other		0
Consultants/ Contracted Services/ Study		0
Fixed Capital Construction/Major Renovation:		
Construction/ Renovation/Land/ Planning Engineering	If awarded, funds will be utilized to procure contractors to replace the existing roof, and to paint and waterproof the exterior of Lake Park's historic Town Hall.	250,000
Total State Funds Requested (must equal total from question #6)		250,000



The Florida Senate Local Funding Initiative Request Fiscal Year 2019-2020

11. Program Performance

- a. What specific purpose or goal will be achieved by the funds requested?

The goal will help preserve the structure, integrity and usability of a historic building. As a result, it will also help increase tourism, create immediate job opportunities, enrich the Town's cultural experience and protect all individuals who utilize the building (including Town staff as well as community members and tourists who visit the Town Hall).

- b. What activities and services will be provided to meet the intended purpose of these funds?

The Town of Lake Park is rich in arts, culture and history. Town Hall is one of the Town's most prominent historical buildings, and its preservation is an important part of the numerous economic development initiatives currently underway. The historic Mirror Ballroom, located in Town Hall, is available for public and private functions; preserving Town Hall ensures the entire facility remains open for public use. As a result of the repairs made through this funding, the tax base will be increased through development as the Town's appeal and offerings to its residents are preserved.

- c. What direct services will be provided to citizens by the appropriation project?

N/A

- d. Who is the target population served by this project? How many individuals are expected to be served?

The general population will be served by this project. Each day, the Town's more than 30 employees utilize the building, thousands of guests attend functions each year in the Mirror Ballroom, and hundreds more visit the building to conduct business with the Town Clerk and other Town employees.

- e. What is the expected benefit or outcome of this project? What is the methodology by which this outcome will be measured?

This project will lead directly to preservation of Town Hall, which, in turn, will result in increased rental of the Mirror Ballroom. Guests at events in the Mirror Ballroom will ultimately patronize local restaurants, microbreweries and other local establishments. The Town's events department staff is responsible for the rental of the Mirror Ballroom and tracks its annual usage, thereby facilitating the measurement of this outcome.

- f. What are the suggested penalties that the contracting agency may consider in addition to its standard penalties for failing to meet deliverables or performance measures provided for in the contract?

N/A



The Florida Senate Local Funding Initiative Request Fiscal Year 2019-2020

12. The owners of the facility to receive, directly or indirectly, any fixed capital outlay funding. Include the relationship between the owners of the facility and the entity.

N/A

13. Requestor Contact Information

- a. First Name John Last Name D'Agostino
b. Organization Town of Lake Park
c. E-mail Address jdagostino@lakeparkflorida.gov
d. Phone Number (561) 881-3304 Ext.

14. Recipient Contact Information

- a. Organization Town of Lake Park
b. Municipality and County Palm Beach
c. Organization Type
 For-profit Entity
 Non-Profit 501(c) (3)
 Non-Profit 501(c) (4)
 Local Entity
 University or College
 Other (please specify)
d. First Name John Last Name D'Agostino
e. E-mail Address jdagostino@lakeparkflorida.gov
f. Phone Number (561) 881-3304

15. Lobbyist Contact Information

- a. Name Ellyn Setnor Bogdanoff
b. Firm Name Becker & Polilakoff
c. E-mail Address ebogdanoff@bplegal.com
d. Phone Number (561) 655-5444 Ext.



The Florida Senate Local Funding Initiative Request Fiscal Year 2019-2020

Please complete the questions below for Water Projects only.

16. Have you applied for alternative state funding?

- Waste Water Revolving Loan
- Drinking Water Revolving Loan
- Small Community Wastewater Treatment Grant
- Other (please specify)
- N/A

17. What is the population economic status?

- Financially Disadvantaged Community (ch. 62-552, F.A.C.)
- Financially Disadvantaged Municipality (ch. 62-552, F.A.C.)
- Rural Area of Economic Concern
- Rural Area of Opportunity (s. 288.0656, Florida Statutes)
- N/A

18. What is the status of construction?

19. What percentage of the construction has been completed?

20. What is the estimated completion date of construction?

The information provided will be posted to the Florida Senate website for public viewing if sponsored by a Senator.

Appropriations Project Request - Fiscal Year 2019-20

For projects meeting the Definition of House Rule 5.14

Only Members of the Florida House of Representatives can officially submit an Appropriations Project Request

Questions #1 – #20 must be answered for all appropriations project requests, except #14 on information technology and #17 on Services are not required for water projects. Questions #21 - #37 are for water projects only pursuant to s. 403.885, F.S. Also, Question #5 defaults to the “Department of Environmental Protection” for water projects.

Your request will not be officially submitted unless all questions and applicable sub parts are answered.

1. **Title of Project:** Town of Lake Park - Town Hall Waterproofing and Roof Replacement (For Education projects please put the name of the school preceding the title. e.g., "University of XX- new program or new building". For water project please put the name of the County or City preceding the title.)
2. **Date of Submission:** Leave blank . This field will be auto-generated at the time of submission .
3. **House Member Sponsor:** Leave this field blank; the submitting member's name is automatically generated by the APR system.

4. DETAILS OF AMOUNT REQUESTED:

- a. Has funding been provided in a previous State budget for this activity? Yes No *If answer to 4a is "No" skip 4b and 4c and proceed to 4d, Col E*
- b. What is the most recent fiscal year the project was funded?
- c. Were the funds provided in the most recent fiscal year subsequently vetoed? Yes No
- d. Complete the following Project Request Worksheet to develop your request.

FY:	Input Prior Year Appropriation for this project for FY 2018-19 (If appropriated in FY 2018-19 enter the appropriated amount, even if vetoed.)			Develop New Funds Request for FY 2019-20 (Requests for additional RECURRING funds in Column E are prohibited.)		
Column:	A	B	C	D	E	F
Funds Description:	Prior Year Recurring Funds	Prior Year Nonrecurring Funds	Total Funds Appropriated (Recurring plus Nonrecurring: column A + column B)	Recurring Base Budget (Will equal non-vetoed amounts provided in column A)	Additional Nonrecurring Request <i>If you leave Column E as zero, and are not requesting additional nonrecurring funding, there is no need to submit an AP request form. If you need advice on how to proceed with your request or would like to verify that you do not need to submit an AP request form, please call House Appropriations at (850) 717-4810.</i>	TOTAL Nonrecurring plus Recurring Base Funds (Will equal the amount from the Recurring base in Column D plus the Additional Nonrecurring Request in Column E.)
Input Amounts:	\$0	\$0	{Automatic Calculation}	{Automatic Calculation}		\$250,000 {Automatic Calculation}

5. Are funds for this issue requested in a state agency's Legislative Budget Request submitted for FY 2019-20? Yes No *Select No if LBR's have not yet been submitted for fiscal year.*
- a. If yes, which state agency?

b. If no, which is the most appropriate state agency to place an appropriation for the issue being requested?

For example, if the requested issue pertains to services provided to inmates at correctional facilities, the Department of Corrections would be the most appropriate state agency. If the requested issue is for a local emergency management or disaster preparedness issue, the correct Department is the Executive Office of the Governor which contains the Division of Emergency Management

Florida Department of State -- Historical Preservation

c. Has the appropriate state agency for administering the funding, if the request were appropriated, been contacted? Yes No

d. Describe penalties for failing to meet deliverables or performance measures which the agency should provide in its contract to administer the funding if appropriated.

Description N/A

6. Requester:

a. Name: John D'Agostino

b. Organization: Town of Lake Park

c. Email: jdagostino@lakeparkflorida.gov

d. Phone #: (561) 881-3304

7. Contact for questions about specific technical or financial details about the project *Please check "same" if same as requester.,r same as "requester"}*

- a. Name: Same
- b. Organization:
- c. Email:
- d. Phone #:

8. If there is a registered lobbyist working to secure funding for this project, fill out the information below. If not, click None. None

Please supply the name of the primary lobbyist making contacts regarding the request.

- If yes, please provide:
- a. Name: Ellyn Setnor Bogdanoff
 - b. Firm: Becker & Poliakoff
 - c. Email: ebogdanoff@bplegal.com
 - d. Phone #: (561) 655-5444

9. Organization or Name of entity receiving funds:

If the entity ultimately receiving the funds is a state agency, the request might not be an appropriations project as defined by House Rule 5.14. Please refer to House Rule 5.14 to ensure that the request fits the definition of an appropriations project.

- a. Name: Town of Lake Park
- b. County (County where funds are to be expended): Palm Beach
- c. Service Area (Counties being served by the service(s) provided with funding): Palm Beach

Please note that the County where the funds are to be expended, often is, but may not always be, the County receiving the services. For example, a building may be built in and/or funds expended in Leon County for a particular program that may provide either statewide services or services to Leon, Gadsden, and Wakulla counties.

10. What type of organization is the entity that will receive the funds? Local Government

If other (Please describe)

11. What is the specific purpose or goal that will be achieved by the funds being requested?

The goal of the project is to help preserve the structure, integrity and usability of a historic building. As a result, it will also help increase tourism, create immediate job opportunities, enrich the Town's cultural offerings and protect all individuals who utilize the building (including Town staff as well as community members and tourists who visit the Town Hall to conduct business, attend events in the Mirror Ballroom, and learn about the building's history).

12. Provide specific details on how funds will be spent: (Select all that apply)

Provide specific details by selecting all appropriate Spending Categories which best reflect the proposed use of the requested funds. If funds are not requested for a Spending Category listed do not select it. In the Description column for each selected category, succinctly describe in detail what the funds in that Spending Category will be used for (E.g., "Salaries will be used to hire a part time driver to assist with delivery of meds.") In the Nonrecurring column, list the amount to be spent on the selected category. NOTE: The sum of amounts for each Spending Category must equal the total nonrecurring request (See 4d, Column E).

Spending Category	Choose YES or NO	Description	Non-Recurring (Total should equal 4d, Col. E) Enter "0" if request is zero for the category
Administrative Costs:			
a. Executive Director/Project Head Salary and Benefits	<input type="radio"/> Yes <input checked="" type="radio"/> No		\$0
b. Other Salary and Benefits	<input type="radio"/> Yes <input checked="" type="radio"/> No		\$0
c. Expense/Equipment/Travel/Supplies/Other	<input type="radio"/> Yes <input checked="" type="radio"/> No		\$0
d. Consultants/Contracted Services/Study	<input type="radio"/> Yes <input checked="" type="radio"/> No		\$0

Spending Category	Choose YES or NO	Description	Non-Recurring (Total should equal 4d, Col. E) Enter "0" if request is zero for the category
Operational Costs:			
e. Salaries and Benefits	<input type="radio"/> Yes <input checked="" type="radio"/> No		\$0
f. Expenses/Equipment/Travel/Supplies/ Other	<input type="radio"/> Yes <input checked="" type="radio"/> No		\$0
g. Consultants/Contracted Services/ Study	<input type="radio"/> Yes <input checked="" type="radio"/> No		\$0
Fixed Capital Construction/Major Renovation:			
h. Construction/Renovation/Land/Planning Engineering	<input type="radio"/> Yes <input checked="" type="radio"/> NO	Funds will be used to procure contractors to replace the roof, and paint and waterproof the exterior of Lake Park's historic Town Hall.	\$250,000
i. TOTAL REQUESTED			\$250,000

13. For the Fixed Capital Costs requested with this issue in Question 12, a YES was selected for "h. Fixed Capital Outlay" costs), what type of ownership will the facility be under when complete? (Select one correct option.) Local Government (e.g. police, fire or local government buildings, local roads, etc.)

If the requested funding includes proposed Fixed Capital Costs as indicated by Question 12h, select the ownership category for the owner of the facility being planned, constructed, renovated, or improved or which represents the owner of land being purchased, improved or surveyed.

If other, please describe:

14. Is the project request an information technology project? Yes No **Water projects skip to #15**
If the requested funding described in Question 12 is for an information technology products or services project, select "YES". If "NO" is selected there will be no need to answer Questions 14a through f.

a. Will this information technology project be managed within a state agency to support state agency program goals? Yes No

b. What is the total cost (all years) to design and build the project?
This project budget should total all non-recurring costs expected over the entire project lifecycle by fiscal year, identifying all one-time costs from project initiation to implementation.

c. What are the ongoing (annual recurring) maintenance and operation costs once the project is completed?
Operational and maintenance (O&M) costs should total the annual amount necessary to sustain the project once completed, to include personnel (state FTE and contractors), application maintenance (such as annual software as a service (SaaS) licensing/usage costs, hardware lease/purchase), data center services, plant and facility costs (such as call center space or offices for support staff), and any other recurring costs.

d. Can the state agency fund the ongoing annual recurring costs within its current operating budget? Yes No

e. What are the specific business objectives or needs the IT project is intended to address?

Provide a clear statement of need that describes the conditions that created, or significantly contributed to, the problem or opportunity being addressed by the project. Document the current status of the program or service and describe in detail all areas that need improvement that the project will address, i.e., current inefficiencies, problems and/or shortfalls.

f. Based upon the identified business objectives or needs, what are the success factors that must be realized in order for the state agency to consider the proposed IT project a success?

Clearly identify the results that must be achieved from the proposed solution that will prove the project was successful. Propose any quantifiable business metrics that could be used to determine project success.

15. Is there any documented show of support for the requested project in the community including public hearings, letters of support, major organizational backing, or other expressions of support?

Please describe: Yes No

The need for roof replacement has been on the Town of Lake Park's Capital Improvements Schedule for a number of years. The most recent discussion of this issue was at the Town Commission meeting on November 7, 2018, and is part of the updated Town's Capital Improvements in Ordinance 12-2018, which was

If you are unable to describe the documented show of support please answer "No". If support for the requested funding is documented select "YES". If "YES", provide in the description in Question 15 the date of approval, the dates of meetings where support was documented, types of meetings, names or numbers of people or organizations writing letters of support or any supporting information regarding the documented support.

16. Has the need for the funds been documented by a study, completed by an independent 3rd party, for the area to be served? Yes No

Please Describe:

A scope of work for paint and waterproofing was assembled by a paint specialist, and a roof inspection was conducted by a third-party inspector in 2014 that indicated the roof would reach the end of its expected life cycle in 2016.

If you are unable to describe the documented study please answer "No". If support for the requested funding is documented by a Study select "YES". If "YES", provide in the description in Question 16a, the title, author and date of the report or study, who requested the study or report, and briefly describe report or study findings which support funding.

17. Will the requested funds be used directly for services to citizens? Yes No *Water projects skip to #18*

If the funds requested are for direct services to citizens, select the description that best fits the population group being served. More than one group may be picked. If the group being served is not listed check "Other" and provide a brief description of the group.

a. What are the activities and services that will be provided to meet the purpose of the funds?

b. Describe the direct services to be provided to the citizens by the funding requested.

c. Describe the target population to be served (i.e., "the majority of the funds requested will serve these target populations or groups:"). Select all that apply to the target population:

- Elderly persons
- Persons with poor mental health
- Persons with poor physical health
- Jobless persons
- Economically disadvantaged persons
- At-risk youth
- Homeless

- Developmentally disabled
 - Physically disabled
 - Drug users (in health services)
 - Preschool students
 - Grade school students
 - High school students
 - University/college students
 - Currently or formerly incarcerated persons
 - Drug offenders (in criminal justice)
 - Victims of crime
 - General (The majority of funds will benefit no specific group)
 - Other
- If Other, please describe: _____
- d. How many in the target population are expected to be served? [Click to Select](#)

If the funds requested are for direct services to citizens, select the numbers of citizens in the group expected to be served. For example if the requested funds will provide meals for 100 low-income seniors, select "51-100" for the number served provided the requested funds were approved.

18. What benefits or outcomes will be realized by the expenditure of funds requested (Select each Benefit/Outcome that applies):

Expected Outcomes from Expenditure of Funds Requested:

First Column, select any number of the listed outcomes that apply. If the expected outcome is not listed for the requested funds, select "Other" and provide a brief description.

Second Column, for each outcome selected, describe the specific measure of the benefit or outcome. For example, an outcome may be improving physical health. A measure may be reduced blood pressure in patients with high blood pressure. Another example may be an outcome of reducing substance abuse. A measure may be clean urinalyses. **Do not select as a measure the number of persons receiving services.**

Third Column, describe how that outcome will be measured. For example, the outcome of improved physical health, where the measure may be reduced blood pressure could be measured by recording the blood pressure of all patients receiving services after 2, 4 and 6 months of treatment and comparing the results to untreated populations and to other populations with differing treatments. On the outcome of reducing substance abuse, the measure may be the percentage of treatment recipients who have clean urinalysis 6 months after completing treatment.

Check each that applies	Benefit or Outcome	Provide a specific measure of the benefit or outcome	Describe the Method for measuring level of benefit or outcome
	Improve physical health		

Check each that applies	Benefit or Outcome	Provide a specific measure of the benefit or outcome	Describe the Method for measuring level of benefit or outcome
	Improve mental health		
✓	Enrich cultural experience	The Town of Lake Park has significant arts, cultural and historical offerings. Town Hall, which is more than 90 years old, combines both history and culture through its Mirror Ballroom which hosts more than	Preserving Town Hall ensures it remains open for public use. Its historic Mirror Ballroom is available for for public and private functions. The tax base will be increased through this
	Improve agricultural production/promotion/education		
	Improve quality of education		
	Enhance/preserve/improve environmental or fish and wildlife quality		
✓	Protect the general public from harm (environmental, criminal, etc.)	Upgrading the structural integrity of Town Hall by installing a new roof, as well as painting and waterproofing the building, will help prevent the general public from harm that can be caused by the	The elimination of leaks in the building will indicate the successful outcome of this project. Further, as word spreads and visitors to Town Hall and the Mirror Ballroom experience the
	Improve transportation conditions		

Check each that applies	Benefit or Outcome	Provide a specific measure of the benefit or outcome	Describe the Method for measuring level of benefit or outcome
✓	Increase or improve economic activity	Preserving Town Hall will help increase economic activity as an integral component of the downtown and US1 mixed use corridor developments. The building's historic appeal (including the Mirror	The tax base will increase as development continues in the Town, in part through highlighting the historic appeal of Lake Park's Town Hall and other buildings and landmarks.
✓	Increase tourism	Town Hall is one of several designated historic buildings in Lake Park. Its Mirror Ballroom has its own famous legacy. Preserving Town Hall as a key tourist attraction is essential. The proper preservation and	Preservation of the building will result in increased visitors to Town Hall and increased rental of the Mirror Ballroom. This, in turn, will lead to increased patronage at local stores and
✓	Create specific immediate job opportunities	Immediate job opportunities will become available as soon as the project is funded. These new jobs will add to the local economy through increased consumer spending through shopping and dining at local	Increased foot traffic in local restaurants and other establishments will occur. In addition, as the new employees experience all the Town has to offer, home purchases and rentals are
	Enhance specific individual's economic self sufficiency		
	Reduce recidivism		
	Reduce substance abuse		
	Divert from Criminal/Juvenile justice system		

Check each that applies	Benefit or Outcome	Provide a specific measure of the benefit or outcome	Describe the Method for measuring level of benefit or outcome
	Improve wastewater management		
	Improve stormwater management		
	Improve groundwater quality		
	Improve drinking water quality		
	Improve surface water quality		
	Other (Please describe)		

19. Provide the total cost of the project for FY 2019-20 from all sources of funding (Enter "0" if amount is zero):

Type of Funding	Amount	% of Total (Automatically Calculates)	Are the other sources of funds guaranteed in writing?
1. Amount Requested from the State in this Appropriations Project Request:	{Automatically pulls from request Total 4.d. Col E}	{Automatic percentage calculation}	<input type="radio"/> Yes <input type="radio"/> No <small>{yes/no required for any positive answer in Amount}</small>
2. Federal:	\$0	{Automatic percentage calculation}	<input type="radio"/> Yes <input type="radio"/> No <small>{yes/no required for any positive answer in Amount}</small>
3. State: (Excluding the requested Total Amount in #4d, Column F)	\$0	{Automatic percentage calculation}	<input type="radio"/> Yes <input type="radio"/> No <small>{yes/no required for any positive answer in Amount}</small>
4. Local:	\$250,000	{Automatic percentage calculation}	<input checked="" type="radio"/> Yes <input type="radio"/> No <small>{yes/no required for any positive answer in Amount}</small>
5. Other:	\$0	{Automatic percentage calculation}	<input type="radio"/> Yes <input type="radio"/> No <small>{yes/no required for any positive answer in Amount}</small>
Total			

20. Is this a multi-year project requiring funding from the state for more than one year?

Yes No

a. How much state funding would be requested after 2019-20 over the next 5 years?

[Click to Select.....](#)

Estimate the approximate probable total state funding that will be requested over the next 5 years, including the current request. Include both nonrecurring funding needed and annual operating funding that will be requested when you chose an answer.

b. How many additional years of state support do you expect to need for this project?

[Click to Select.....](#)

c. What is the total project cost for all years including all federal, local, state, and any other funds? Select the single answer which best describes the total project cost. If funds requested are for ongoing services or for recurring activities, select "ongoing activity".
 ongoing activity - no total cost

Provide the total nonrecurring cost of the project for all years assuming the project has a beginning and a completion. Include all funds required to complete the project including federal, state, local and other funds needed. For any projects that are ongoing in nature (such as recurring administrative or operating costs, or ongoing costs to provide services) select "on-going activity – no total cost"

The questions below are additional questions for water projects only

21. What is the revenue source of ongoing operating Funds?

Input the revenue source that will be used for any ongoing operating costs (e.g., ad valorem, gas tax, stormwater fee, etc.)

22. Has local approval been given for ongoing operating funds? Yes No

Indicate "Yes" or "No" if the local government that will be providing the ongoing operating funds has given approval. An example of local approval would be an approved motion at a county commission meeting to fund the ongoing operating funds for the project.

23. Have you applied for alternative state funding? [Click to Select.....](#)

If Other, please describe:

24. Has project been addressed in a local, regional, or state plan? Yes No

Indicate "Yes" or "No" and if yes, input the name of the plan and cite the page numbers in the plan that refer to the requested project. An example of a local plan is the City of Miami Beach Stormwater Master Plan. An example of a regional plan is the Regional Water Supply Plan by the Central Florida Water Initiative. An example of a state plan is the Florida Forever Five Year Plan.

a. If Yes, Insert Plan Name and Cite Page Numbers

25. Is the project for a financially disadvantaged community? Yes No
Indicate "Yes" or "No" if the project is for a financially disadvantaged community as defined in [Chapter 62-552, F.A.C.](#)

26. What is the population economic status?

[Click to Select.....](#)

27. What is the status of planning? [Click to Select.....](#)

Planning is the systematic identification of project tasks, task schedules, and resources required for task accomplishment. Select the planning status as of the date that you are filling out the form. Select "Ready" if the project planning process has begun or is completed. Select "Not Ready" if the planning process has not been initiated.

28. What percentage of the planning process has been completed?

Input the percentage of the project planning process that has been completed as of the date that you are filling out the form. If the planning process has not begun, input 0%.

29. What is the estimated planning completion date?

Input the estimated date when the planning process will be completed. If already complete, input the date the planning process was completed.

30. What is the status of design?

[Click to Select.....](#)

Design is a model, sketch, drawing, outline, description, or specification used to create the vision of that which is to be created. Select the design status as of the date that you are filling out the form. Select "Ready" if the project design process has begun or is completed. Select "Not Ready" if the design process has not been initiated.

31. What percentage of design has been completed?

Input the percentage of the project design process that has been completed as of the date that you are filling out the form. If the design process has not begun, input 0%.

32. What is the estimated design completion date?

Input the estimated date when the design process will be completed. If already complete, input the date the design process was completed.

33. List all required permits

Input all of the permits that are required to complete the project. Permits could be required by federal, state, and local governments.

34. What is the status of permitting?

[Click to Select.....](#)

It is likely that a permit(s) will be required for a water project. Select the permitting status as of the date that you are filling out the form. Select "Planned" if no permit requests have been submitted yet. Select "Submitted" if permit requests have been submitted and are pending but have not yet been received. Select "Received" if the permits have been received.

35. What is the status of construction?

[Click to Select.....](#)

Construction is the actual building or implementation of the project. Select the construction status as of the date that you are filling out the form. Select "Ready" if the project construction process is ready to begin or has begun. Typically the construction process is only ready when the planning, design, and permitting processes have been completed. Select "Not Ready" if the construction process is not ready to begin and planning and/or design still need to be done.

36. What percentage of construction has been completed?

Input the percentage of the project construction process that has been completed as of the date that you are filling the form. If the construction process has not begun, input 0%.

37. What is the estimated completion date of construction?

