



**Minutes**  
**Town of Lake Park, Florida**  
**Regular Commission Meeting**  
**Wednesday, September 19, 2018, 6:30 PM**  
**Town Commission Chamber, 535 Park Avenue**

The Town Commission met for the purpose of a Regular Commission Meeting on Wednesday, September 19, 2018 at 6:30 p.m. Present were Mayor Michael O'Rourke, Vice-Mayor Kimberly Glas-Castro, Commissioners Erin Flaherty, Anne Lynch, Roger Michaud, Town Manager John O. D'Agostino, Attorney Thomas Baird, and Town Clerk Vivian Mendez.

Town Clerk Mendez performed the roll call and Mayor O'Rourke led the pledge of allegiance.

**SPECIAL PRESENTATIONS/REPORTS:**

**1. Presentation regarding the 2-1-1 Program**

Ms. Patrice Schroeder, Community Relations Specialist with 2-1-1 Program made a presentation of the different programs available to the community (see Exhibit "A"). Mayor O'Rourke asked who funds the 2-1-1 Program. Ms. Schroeder explained that the 2-1-1 Program falls under a National umbrella, however 2-1-1 are private owned and non-profit organizations, some are connected through United Ways. She stated that the local 2-1-1 Program was funded through non-profit organizations, Palm Beach County, varies cities, State of Florida Help Me Grow program, and varies other organizations, and fundraisers. Commissioner Flaherty asked if funds were accepted for panhandling versus giving panhandlers money. Ms. Schroeder stated that it was a Palm Beach County Sheriff's Rick Bradshaw initiative and its best to give to the organizations instead of the panhandlers.

**2. 2018 Lake Park Summer Camp**

Town Manager D'Agostino stated that the Summer Camp program has come a long way and Brittany Freeman has done a wonderful job. Recreation Supervisor Brittany Freeman gave a presentation of the 2018 Lake Park Summer Camp. Town Manager D'Agostino spoke highly of Ms. Brittany Freeman and Special Events Director Riunite Franks for a successful Summer Camp Program.

**PUBLIC COMMENT:**

1) Ms. Maxine Cheesman spoke of the great impact the Town of Lake Park has on the community. She explained that she was in a run-off election in November for Circuit Court Judge. She thanked the Town for its support. She said, "Remember when you go to the polls to say Cheese".

2) John Linden suggested that the Town Commission increase the elected official's salaries – Mayor to \$15,000 and Commissioners to \$12,500 effective after the March 2019 election. Mayor O'Rourke thanked Mr. Linden for the suggestion, but felt uncomfortable with giving himself a salary increase.

**CONSENT AGENDA:**

- 3. Regular Commission Meeting Minutes of September 5, 2018**
- 4. First Public Hearing on the Budget Meeting Minutes of September 6, 2018**
- 5. Resolution No. 54-09-18 Authorizing the Mayor to Sign the Library’s Annual State Aid to Libraries Grant.**
- 6. Resolution No. 55-09-18 Authorizing the Mayor to Sign the Letter of Nonrenewal with the Library’s current ILS Vendor, SirsiDynix.**
- 7. Resolution No. 56-09-18 Authorizing the Mayor to approve the LSTA Innovation Grant Application and sign included Certifications.**
- 8. Authorizing the Town Manager to Pay Calvin Giordano and Associates for Invoices Generated Pursuant to the April 21, 2017 Additional Services Agreement.**

Town Manager D’Agostino pulled item #8 from the Consent Agenda.

**Motion: Vice-Mayor Glas-Castro moved to approve items 1-7 on the consent agenda; Commissioner Michaud seconded the motion.**

Vote on Motion:

Commission Member	Aye	Nay	Other
Commissioner Flaherty	X		
Commissioner Lynch	X		
Commissioner Michaud	X		
Vice-Mayor Glas-Castro	X		
Mayor O’Rourke	X		

Motion passed 5-0.

Town Manager D’Agostino explained that the original Resolution authorizing Calvin Giordano & Association (CGA) to complete work was written incorrectly. He explained that some of the itemized items in the invoice from CGA were over his spending authority. He stated the CGA has completed the work and the invoice was ready to be paid. He stated that the Town was under budget with this project.

**Motion: Vice-Mayor Glas-Castro moved to approve items 8 on the consent agenda; Commissioner Flaherty seconded the motion.**

Vote on Motion:

Commission Member	Aye	Nay	Other
Commissioner Flaherty	X		
Commissioner Lynch	X		
Commissioner Michaud	X		
Vice-Mayor Glas-Castro	X		
Mayor O’Rourke	X		

**PUBLIC HEARING(S) – ORDINANCE ON FIRST READING:**

**None**

**PUBLIC HEARING(S) – ORDINANCE ON SECOND READING:**

**9. Ordinance No. 11-2018 Amending Section 70-101(14) of Chapter 70 to Recognize an Exemption for Certain Historical or Nostalgic Signs.**

**AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF LAKE PARK, FLORIDA, AMENDING SECTION 70-101(14) OF CHAPTER 70, ARTICLE IV TO RECOGNIZE AN EXEMPTION FOR CERTAIN HISTORICAL OR NOSTALGIC SIGNS IN THE TOWN; PROVIDING FOR SEVERABILITY; PROVIDING FOR CODIFICATION; PROVIDING FOR THE REPEAL OF ALL LAWS IN CONFLICT; AND PROVIDING FOR AN EFFECTIVE DATE.**

**Motion: Commissioner Flaherty moved to approve Ordinance 11-2018; Commissioner Lynch seconded the motion.**

Vote on Motion:

Commission Member	Aye	Nay	Other
Commissioner Flaherty	X		
Commissioner Lynch	X		
Commissioner Michaud	X		
Vice-Mayor Glas-Castro	X		
Mayor O'Rourke	X		

Motion passed 5-0.

Town Attorney Baird read the Ordinance by title only.

**NEW BUSINESS:**

**10. Resolution No. 57-09-18 Authorizing the Mayor to Execute the Agreement with the Florida Department of State Division of Historical Resources and Restrictive Covenants for the Town Hall Mirror Ballroom French Door Restoration Project.**

Town Manager D'Agostino explained the item (see Exhibit "C"). Vice-Mayor Glas-Castro asked if the quotes came in higher would the Florida Department of State grant cap at \$56,000. Town Manager D'Agostino stated, "That is correct".

**Motion: Commissioner Flaherty moved to approve Resolution 57-09-18; Commissioner Lynch seconded the motion.**

Vote on Motion:

Commission Member	Aye	Nay	Other
Commissioner Flaherty	X		
Commissioner Lynch	X		
Commissioner Michaud	X		
Vice-Mayor Glas-Castro	X		
Mayor O'Rourke	X		

Motion passed 5-0.

**11. Resolution No. 58-09-18 Authorizing and Directing the Mayor to Execute an Agreement with REG Architects, Inc. for Professional Architectural Services Associated with the Mirror Ballroom Doors Historical Restoration Project.**

Town Manager D’Agostino explained the item (see Exhibit “D”).

**Motion: Commissioner Michaud moved to approve Resolution No. 58-09-18; Commissioner Lynch seconded the motion.**

Vote on Motion:

Commission Member	Aye	Nay	Other
Commissioner Flaherty	X		
Commissioner Lynch	X		
Commissioner Michaud	X		
Vice-Mayor Glas-Castro	X		
Mayor O’Rourke	X		

Motion passed 5-0.

**12. Resolution No. 59-09-18 Master Fee Schedule**

Town Manager D’Agostino explained that this would be the first time that the Town fees would be combined into one master schedule. He stated that the fees within this document have not increased since the originating Resolution adopted the fees. Mayor O’Rourke asked if the fees would be included in the Ordinance book. Town Clerk Mendez explained that these types of fees would not be included in the Ordinance book. Mayor O’Rourke asked if these fees would be available to the public. Town Clerk Mendez stated that the Master Fee Schedule would appear on the Town’s website. Commissioner Flaherty asked if the fee schedule would be made available to someone that came into Town, for example, to pull a permit. Town Clerk Mendez explained that this Resolution would provide all fees for all departments and would be made available to anyone that would request a copy.

**Motion: Vice-Mayor Glas-Castro moved to approve Resolution No. 59-09-18; Commissioner Flaherty seconded the motion.**

Vote on Motion:

Commission Member	Aye	Nay	Other
Commissioner Flaherty	X		
Commissioner Lynch	X		
Commissioner Michaud	X		
Vice-Mayor Glas-Castro	X		
Mayor O’Rourke	X		

Motion passed 5-0.

**13. Resolution No. 60-09-18 Cancelling the Regular Commission Meeting of November 21, 2018.**

Town Manager D’Agostino explained the agenda item. Alternative dates were discussed to schedule a second meeting in November. The Commission came to consensus to wait and call a meeting if it became necessary.

**Motion: Vice-Mayor Glas-Castro moved to approve Resolution 60-09-18; Commissioner Flaherty seconded the motion.**

Vote on Motion:

Commission Member	Aye	Nay	Other
Commissioner Flaherty	X		
Commissioner Lynch	X		
Commissioner Michaud	X		
Vice-Mayor Glas-Castro	X		
Mayor O’Rourke	X		

Motion passed 5-0.

**14. Resolution No. 63-09-18 Authorizing and Directing the Town Manager to Continue Property and Casualty Insurance Coverage through the Preferred Government Insurance Trust (PGIT) for Fiscal Year 2019.**

Town Manager D’Agostino explained the item (see Exhibit “E”). He explained that the first quote received from PGIT for automobile insurance coverage included the vehicles that were owned by the Town. The Town has leased vehicles, so the insurance coverage dubitable changed to \$5,000, which changed the formula provided by PGIT. He stated that they have a significant amount of problems with PGIT’s customer service.

Assistant Town Manager/Human Resources Director Bambi Turner explained that this was the second year of PGIT’s rate guarantee for Property & Casualty insurance coverage and would be seeking other quotes in fiscal year 2020 by Gehring Group because of the lack of customer services received from PGIT. She referenced Exhibit E.

Mayor O’Rourke asked what the increase to insurance coverage was. Mr. Rodney Lewis representing Gehring Group explained that PGIT’s first quote did not include the number of vehicles that the Town leased. Town Manager D’Agostino explained that the second quote increased from \$5,498 to \$6,047.

**Motion: Commissioner Flaherty moved to approve Resolution 63-09-18; Commissioner Michaud seconded the motion.**

Vote on Motion:

Commission Member	Aye	Nay	Other
Commissioner Flaherty	X		
Commissioner Lynch	X		
Commissioner Michaud	X		

Vice-Mayor Glas-Castro	X		
Mayor O'Rourke	X		

Motion passed 5-0.

**TOWN ATTORNEY, TOWN MANAGER, COMMISSIONER COMMENTS:**

**Town Attorney Baird** stated that his associate would attend the Final Public Hearing on the Budget meeting on his behalf.

**Town Manager D'Agostino** announced that there are Yoga classes from 5:30 - 6:30 p.m. \$10.00 per class in the Marina Meeting room every Monday. "Pizza with a Cop" event taking place on Tuesday, October 16, 2018 from 6:30 – 8:00 p.m. in the Town Hall Mirror Ballroom. Final Public Hearing on the Budget scheduled for tomorrow night (Thursday, September 20, 2018 at 6:30 p.m.). He explained that staff and Town Attorney were exploring the opportunity to bring forward a nuisance Ordinance to address businesses that continually break Ordinances and rules in the Town. He stated that playground equipment at Lake Shore Park has been removed due to it being unsafe. It would be very costly to replace playground equipment. Vice-Mayor Glas-Castro asked if One-Cent Surplus Funds could be used to purchase new playground equipment. Town Manager D'Agostino stated, "We certainly can". Commissioner Flaherty asked if playground equipment was being replaced at Bert Bostrom Park. Town Manager D'Agostino stated that the playground equipment was being replaced at Bert Bostrom Park, which was very small in comparison to the one in Lake Shore Park.

**Commissioner Lynch** announced Recruitment Day for the Palm Beach County Sheriff's Office Citizens Observer Patrol (COP) on October 13, 2018 at the Staples/Hobby Lobby/Burlington shopping center on Northlake Blvd.

**Commissioner Michaud** announced that the Lake Park Kiwanis would hold its annual Garage Sale at his home (355 E. Ilex Drive) on November 3, 2018 from 7:00 a.m. – 11:00 a.m. He stated that donations are being accepted. For additional information go to [www.kiwanislakeparkfl.com](http://www.kiwanislakeparkfl.com). He stated that he attended a Safety First Event last week where smoke detectors were provided to those that lived in the south area of Lake Park. He stated that it was a collaborative effort with the Red Cross, Wells Fargo, and the Palm Beach County Fire Rescue. He stated that Palm Beach County Board of County Commissioner Mac Bernard attended the event. He stated it was a successful event and the Town was being considered to hold the event yearly. He thanked Public Works and Special Events Departments for assisting on such short notice.

**Commissioner Flaherty** thanked the Town Manager and Public Works for the work being done on the Community Garden property. He was saddened, but excited about the prospects for the Town. He expressed condolences for the loss of a friend who had once participated in the Town's Green Market events about 10-years ago. He asked Commissioner Michaud if Kiwanis was accepting toys. Commissioner Michaud stated they would accept toys.

**Vice-Mayor Glas-Castro** announced that the Palm Beach County League of Cities was hosting its monthly meeting at the Lake Worth Casino on Wednesday, September 26, 2018. To obtain a parking pass contact Janet Perry.


**Mayor O'Rourke** announced the Sunset Celebration scheduled for Friday, September 28, 2018 from 6:00 – 9:00 p.m. at the Lake Park Marina. He thanked Special Events Director and her staff for organizing the monthly events. He stated that he would be representing the Town at the Business Development Board Gala scheduled for Saturday, September 29, 2018.

**Future Agenda Item:**

Vice-Mayor Glas-Castro explained that the Town of Haverhill's Councilman Lawrence Gordon has asked the support of municipalities to adopt a Proclamation recognizing Mediation Week (October 14-20, 2018) to encourage alternative conflict resolution rather than going to court. Someone from the organization would be present to receive the proclamation. The Commission came to consensus.

**ADJOURNMENT**

There being no further business to come before the Commission and after a motion to adjourn by Vice-Mayor Glas-Castro and seconded by Commissioner Michaud, and by unanimous vote, the meeting adjourned at 7:57 p.m.

  
\_\_\_\_\_  
Mayor Michael O'Rourke *ERIN Flaherty for*

  
\_\_\_\_\_  
Town Clerk, Vivian Mendez, CMC



FLORIDA  
Approved on this 3 of October, 2018





Exhibit "A"

**Town of Lake Park Town Commission**

**Agenda Request Form**

**Meeting Date:** September 19, 2018

**Agenda Item No.** Tab 1

**Agenda Title: Presentation Regarding the 2-1-1 Crisis Hotline and Community Helpline Program**

- SPECIAL PRESENTATION/REPORTS**     **CONSENT AGENDA**
- BOARD APPOINTMENT**     **OLD BUSINESS**
- PUBLIC HEARING ORDINANCE ON \_\_\_\_\_ READING**
- NEW BUSINESS**
- OTHER: \_\_\_\_\_**

**Approved by Town Manager** *[Signature]*    **Date:** 9-4-18

**Name/Title**  
Assistant Town Mgr/Human Resources Director

<b>Originating Department:</b>  <p style="text-align: center;">Human Resources</p>	<b>Costs: \$ -0-</b> Funding Source: Acct. # <input type="checkbox"/> Finance _____	<b><u>Attachments:</u></b>  <p style="text-align: center;">Copy of Presentation</p>
<b>Advertised:</b> Date: _____ Paper: _____ <input checked="" type="checkbox"/> <b>Not Required</b>	All parties that have an interest in this agenda item must be notified of meeting date and time. The following box must be filled out to be on agenda.	<b>Yes I have notified everyone: <u>BMT</u></b> OR Not applicable in this case _____  <b>Please initial one.</b>

**Summary Explanation/Background:**

Patrice Schroeder, Community Relations Specialist with the 2-1-1 Crisis Hotline and Community Helpline Program, will make a presentation regarding this program's services in the areas of crisis intervention, information, assessment and referral to community services.

**Recommended Motion:** There is no recommended motion. This is a presentation only.



# 211 Helpline

## Crisis Hotline & Community Helpline

**Call 2-1-1! Help.Starts.Here.**

*Assisting people in need by providing crisis intervention, information, assessment and referral to community services.*

# Types of Service



- ▶ Lines answered 24/7
- ▶ Information, Assessment & Referral
- ▶ Emergency Counseling
- ▶ Suicide Prevention & Crisis Intervention
- ▶ Advocacy Programs
- ▶ Community Resource Database
- ▶ Phone, Text, Chat, or Email

**Call 2-1-1! Help.Starts.Here.**



# How to Reach 211



- ▶ Dial 2-1-1 or (561) 383-1112 (24/7)
- ▶ Text your zip code to TXT211 (24/7)
- ▶ Chat Online (10 am – 8 pm)
- ▶ Email your questions/concerns to:  
[Help@211pbtc.org](mailto:Help@211pbtc.org) (answered within next business day)
- ▶ Out of area (561) 383-1112  
or (866) 882-2991



**Call 2-1-1! Help.Starts.Here.**

# Regional Snapshot Data



**Case of the Year**

**Age of Callers**

- 58% of callers were under 18 years old
- 52% of callers were between 18-25 years old
- 28% of callers were 26+ years old
- 100% of callers were female

**Types of Calls**

- Domestic Violence - 29%
- Child Abuse/Neglect - 27%
- Domestic Assault & Stalking - 21%
- Stalking - 2%
- Sexual Abuse - 1%
- Intimidation - 1%
- Armed/Unarmed - 1%
- Emergency Intervention - 1%

**County Breakdown of Calls**

Indian River County	5%
St. Johns County	4%
Volusia County	1%
Flagler County	6%
St. Lucie County	1%
Other State/Out-of-State	14%

**SNAPSHOT**  
Regional Yearly - January - December 2017

<b>TOTAL CONTACTS</b>	94,152
Call Volume	93,550
Texts & Emails	602
<b>WEB BASED SERVICES</b>	32,326
CHATS	12,215
Database/Mobile App Visits	20,111
Referrals	118,519

**128,206** Problems & Needs

▶ Total Calls/Texts/Emails: 94,152

▶ Total Referrals: 118,519

▶ Regional total for Chats: 12,215

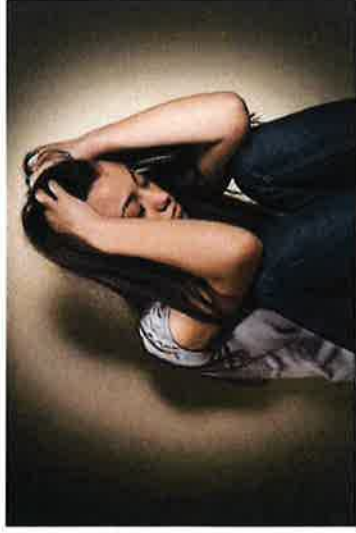
▶ Total Online Database Visits: 20,111

**\*\*Nearly 4,600 calls, texts, and emails from the city of Delray Beach**

**Call 2-1-1! Help.Starts.Here.**



# Examples of Calls



- ▶ Suicidal Concerns / Stressed Teens
- ▶ A single mother unable to pay her electric bill
- ▶ Elder with concerns: health, food insecurity, or a depressed friend
- ▶ Domestic Violence / Rape Crisis
- ▶ Parent of a child struggling with substance abuse or behavioral problems or a child with special needs

**Call 2-1-1! Help.Starts.Here.**

# 211 Advocacy Programs



- ▶ Help Me Grow
- ▶ Special Needs HelpLine
- ▶ Elder Crisis Outreach
- ▶ Sunshine Daily Phone Calls



**Call 2-1-1! Help.Starts.Here.**



# Seasonal Services

- ▶ VITA-Free Income Tax Preparation
- ▶ Summer Meals
- ▶ Back to School
- ▶ Flu Season
- ▶ Diabetes Awareness
- ▶ Winter Holiday Meals & Toys
- ▶ Hurricane Preparedness



**Call 2-1-1! Help.Starts.Here.**



# In Review



- ▶ Free, Confidential, Available 24/7
- ▶ Serving Palm Beach & Treasure Coast
- ▶ Help locating community resources
- ▶ Crisis Intervention
- ▶ Programs/services for all ages
- ▶ Someone to listen without fear of being judged

**Call 2-1-1! Help.Starts.Here.**

# Accredited



- ▶ Alliance of Information & Referral Systems
- ▶ American Association of Suicidology
- ▶ National Suicide Prevention Lifeline
- ▶ State: Agency for Health Care Administration as "211 Network Provider"
- ▶ Local: Nonprofits First: Accredited for high standards in Management/Administration/Governance



**Call 2-1-1! Help.Starts.Here.**



# Questions?

Contact Information: Patrice Schroder  
Community Relations Specialist  
Patrice.Schroeder@211pbtc.org  
(561) 383-1149

**211PalmBeach.org**





Exhibit "B"

Town of Lake Park Town Commission

Agenda Request Form

Meeting Date: September 19, 2018

Agenda Item No. Tab 2

Agenda Title: Town of Lake Park 2018 Summer Camp

- SPECIAL PRESENTATION/REPORTS [ ] CONSENT AGENDA
- [ ] BOARD APPOINTMENT [ ] OLD BUSINESS
- [ ] PUBLIC HEARING ORDINANCE ON \_\_\_\_\_ READING
- [ ] **NEW BUSINESS**
- [ ] OTHER: \_\_\_\_\_

Approved by Town Manager [Signature] Date: 9-4-18

Ruth C. Jek, Special Events Director  
Name/Title

<b>Originating Department:</b>  Special Events	<b>Costs: \$</b> Funding Source: Acct. # <input type="checkbox"/> Finance _____	<b>Attachments:</b> Town of Lake Park 2018 Summer Camp Power Point Presentation
<b>Advertised:</b> Date: _____ Paper: _____ <input checked="" type="checkbox"/> Not Required	All parties that have an interest in this agenda item must be notified of meeting date and time. The following box must be filled out to be on agenda.	<b>Yes I have notified everyone</b> _____ or Not applicable in this case <u>RCF</u> <b>Please initial one.</b>

Summary Explanation/Background:

The Town of Lake Park held its annual Summer Camp for children 6 - 12 years of age from June 11th - August 3rd. This year's theme was "Aloha Summer Time" where campers experienced a summer in paradise accompanied by a newly renovated Recreation Trailer equipped with Polynesian themed décor, a flower lei welcome station, Tiki-hut game room, and traditional Hawaiian music with luau themed lunches!

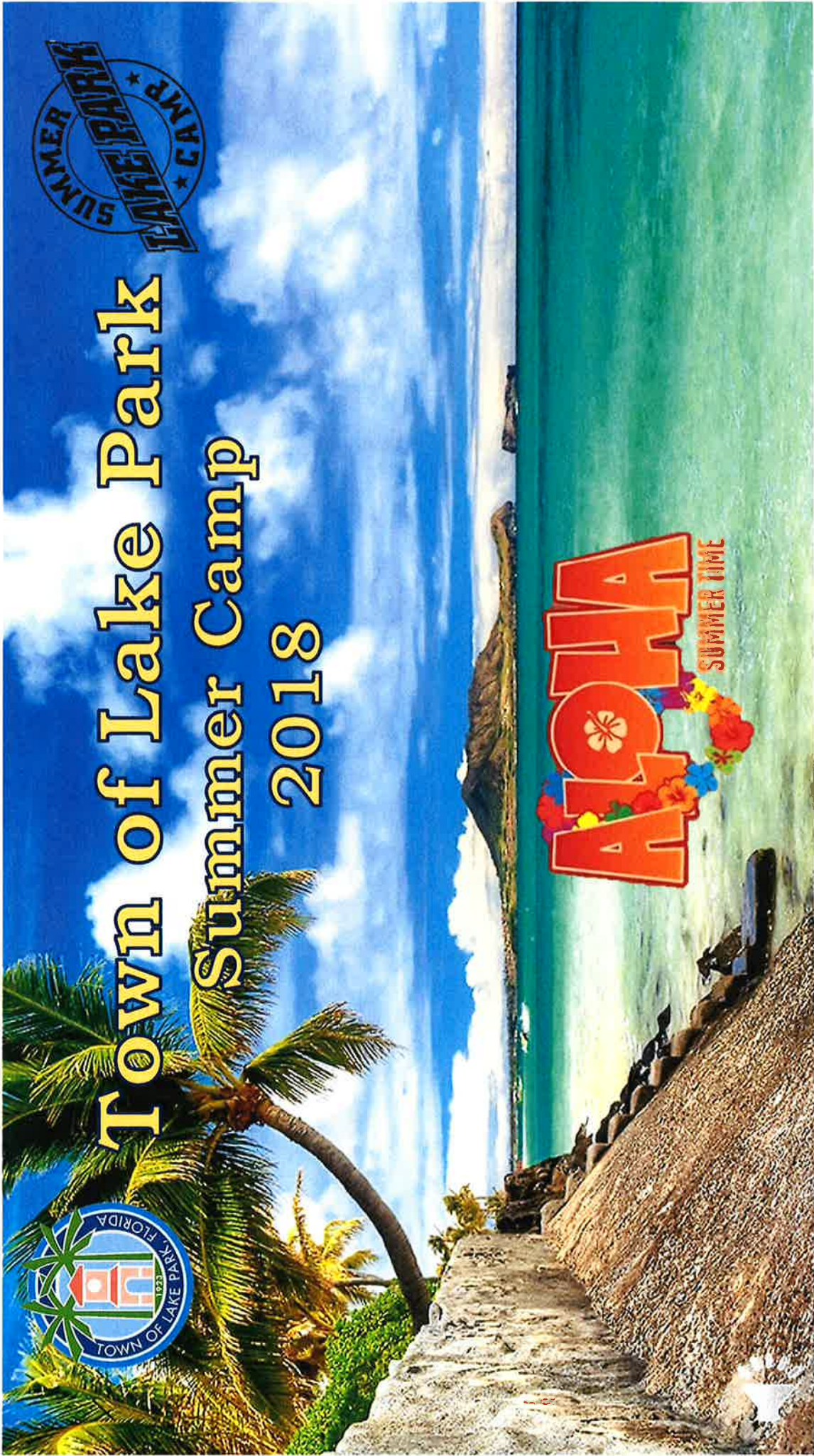
Each day, campers embarked on a scheduled field trip dedicated to the weekly or daily theme. Whether campers were touring a museum, playing at an amusement park,

horseback riding, learning how to swim or participating in the annual Kids Fishing Days program they were able to experience something they have never seen before. Campers enjoyed various demonstrations from PBSO's Mounted Unit, Motorcycle Unit, Marine and Aviation Unit as well as an Army Reserve Truck Tour and Boot Camp. They also attended field trips to the Navy Seal Museum, Lion Country Safari, Coconut Cove Water Park, The Wow Factory, Sky Zone and many more.

The Town's Recreation Supervisor, Brittany Freeman, along with our camp counselors made this year's camp truly memorable for all of our campers! The 2018 Lake Park Summer Camp was sponsored by FBBC Construction, Inc.

**Recommended Motion: N/A**





# Town of Lake Park Summer Camp 2018

# ALOHA

SUMMER TIME



**2018 LAKE PARK SUMMER CAMP**



**JUNE 11 - JULY 6**  
**JULY 9 - AUG 3**

**ALOHA**  
**SUMMER**  
**TIME**

AGES: 6-12 YEARS  
TIMES: 9:00 AM - 4:00 PM  
EARLY BIRD / LATE BIRD:  
7:30 AM - 8:30 AM  
4:00 PM - 5:30 PM

**REGISTRATION STARTS**  
**APRIL 2nd - RETURNING CAMPERS**  
**APRIL 9th - NEW CAMPERS**

**WWW.LAKEPARKFLORIDA.GOV**  
[bfreeman@lakeparkflorida.gov](mailto:bfreeman@lakeparkflorida.gov)

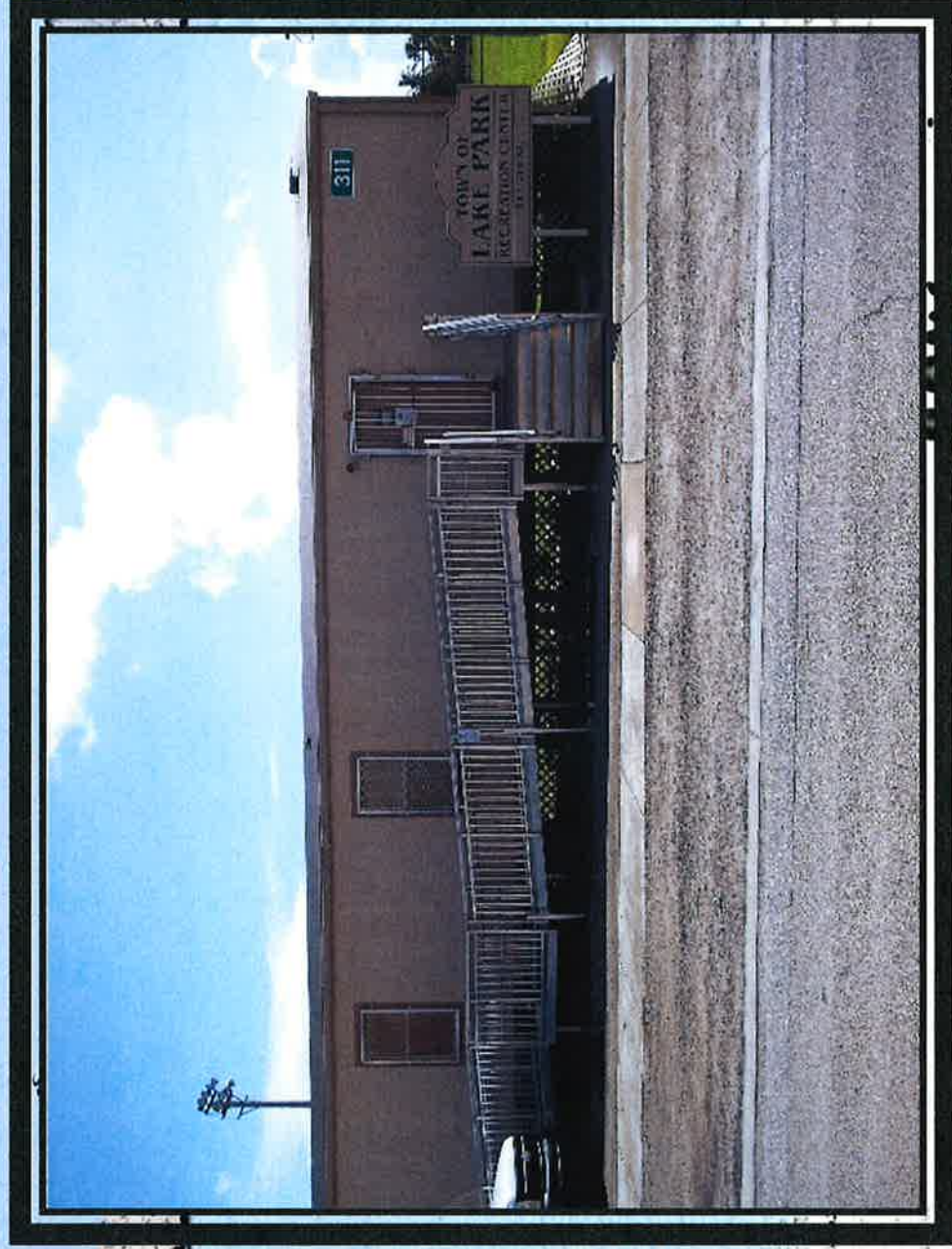
311 7th STREET, LAKE PARK, FL 33403 - 561-881-3338

**ALOHA!**  
**SUMMER**  
**CAMP VALUES**

**HONESTY**  
**RESPECT**  
**TEAMWORK**  
**RESPONSIBILITY**



# Recreation Trailer Renovation







# Office Space





# Renovated Office Space







# Activity Space



# Renovated Activity Space













# Camper T-Shirts





# SUMMER CAMP STAFF

**MS.  
BRITTANY**

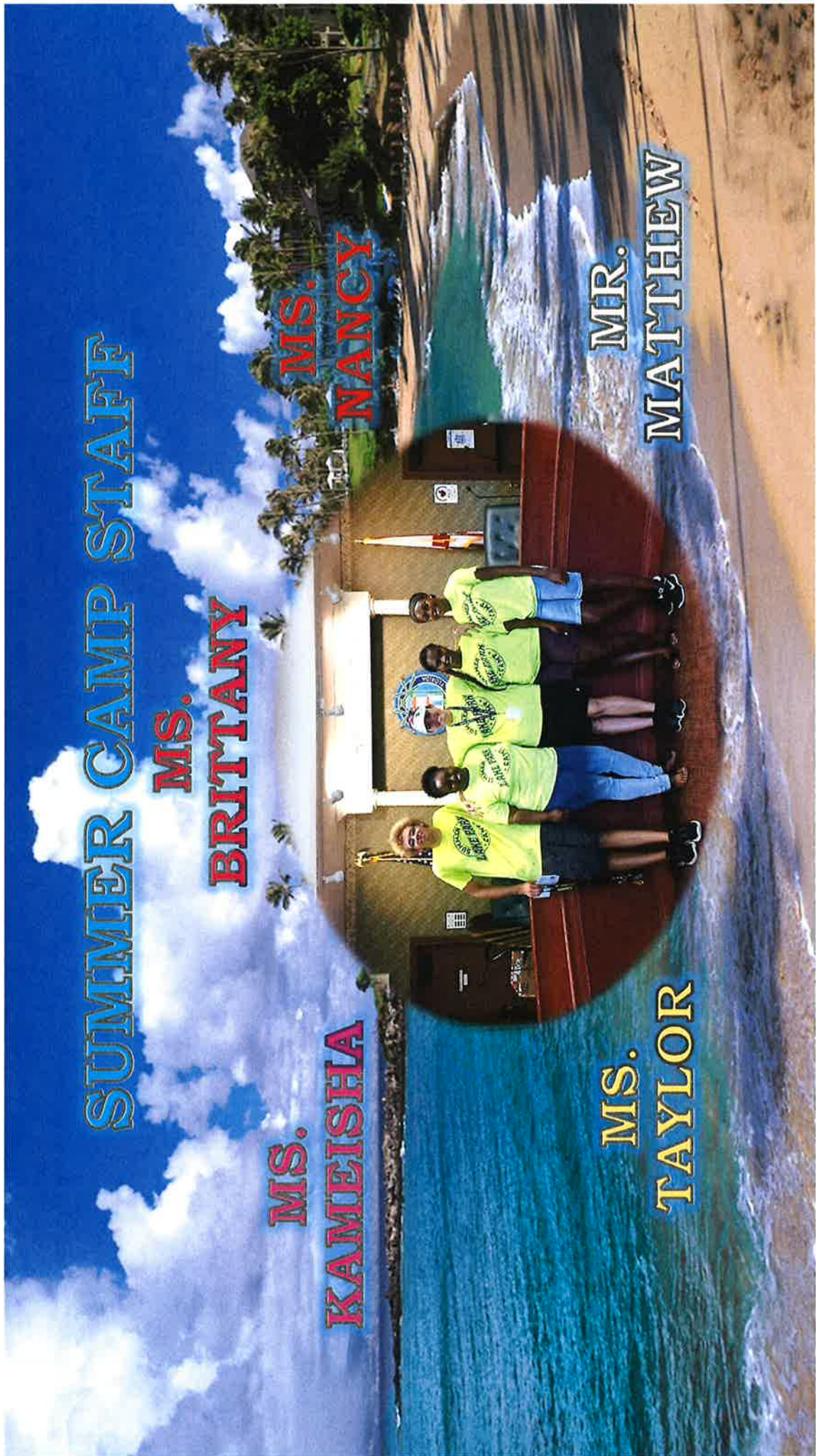
**MS.  
KAMEISHA**

**MS.  
NANCY**



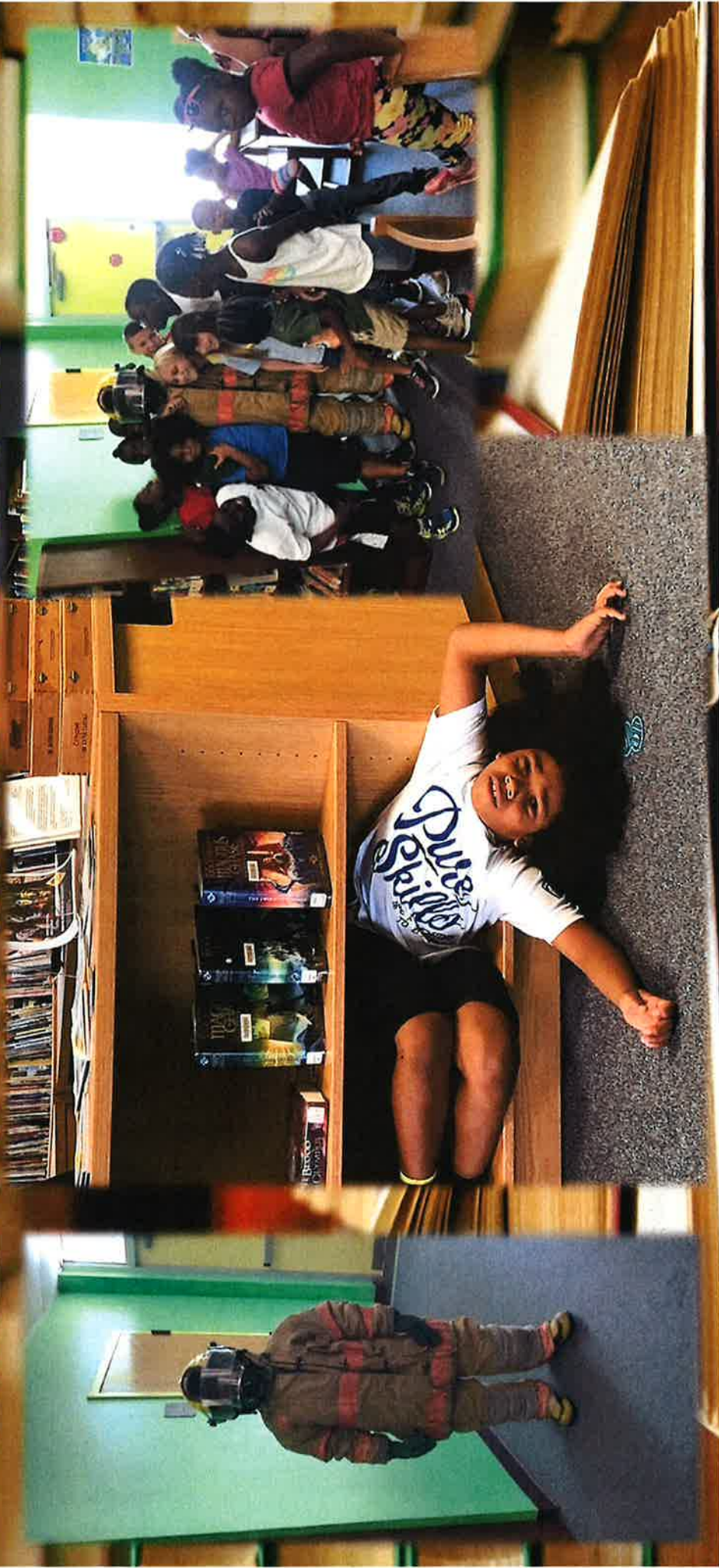
**MS.  
TAYLOR**

**MR.  
MATTHEW**



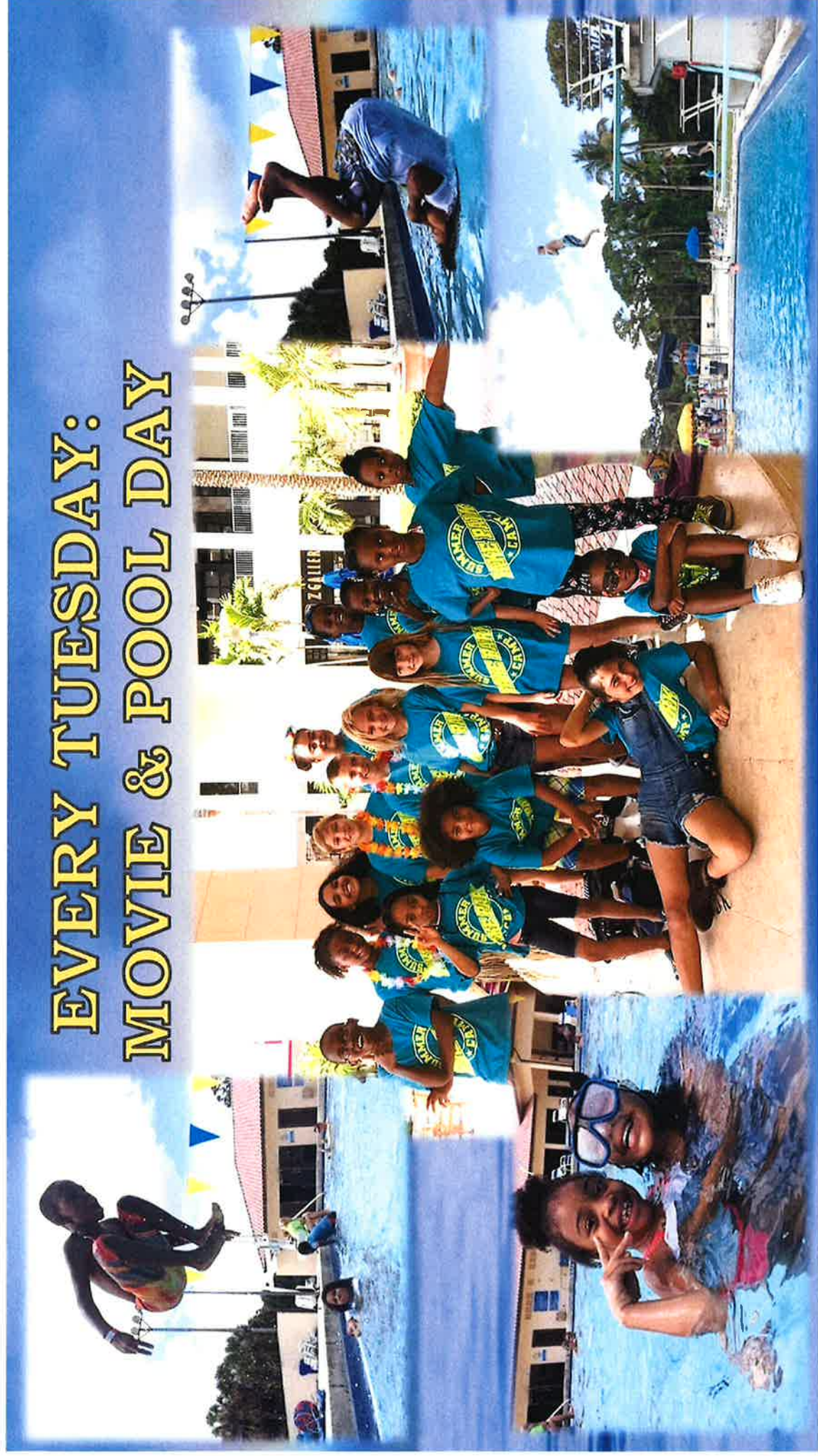


# MONDAY - THURSDAY: LAKE PARK LIBRARY ACTIVITY





# EVERY TUESDAY: MOVIE & POOL DAY



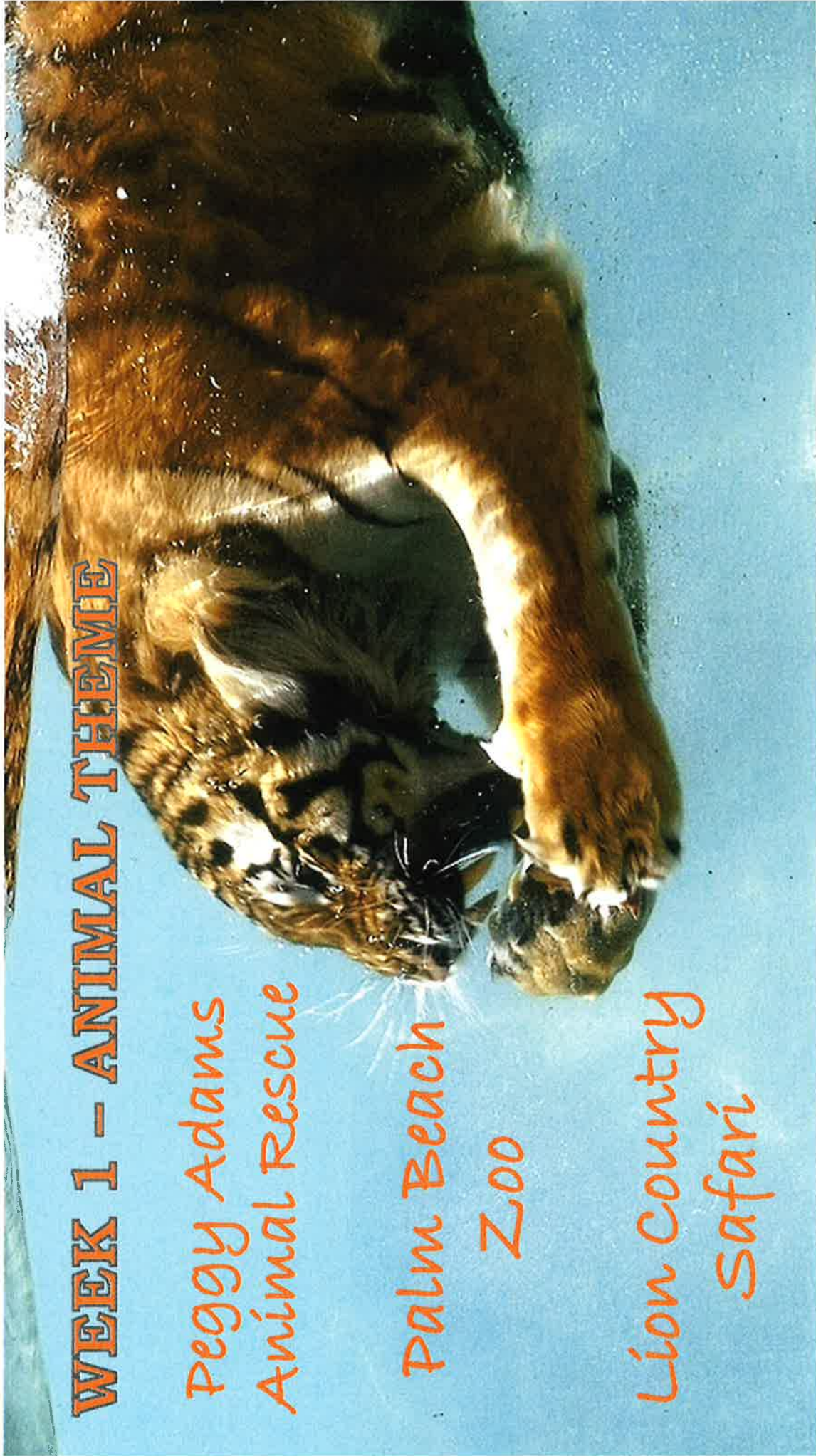


# WORKOUT WEDNESDAY

Girls vs. Boys







**WEEK 1 - ANIMAL THEME**

Peggy Adams  
Animal Rescue

Palm Beach  
Zoo

Lion Country  
Safari





~Blue & Gold Macaw~

For showing us her beautiful Parrot, Trisket!

Special Thank You  
to Dena Davis





# WEEK 2 - P.B.S.O. THEME



Mounted Unit

Motor Unit

Marine Unit

Fire Truck Tour

Bullying Prevention

K-9 Unit





# Mounted Unit



# THANK YOU SHERIFF ADAM!



# K-9 Unit



# Marine Unit





# Fire Truck Tour





# Dream Believers Horse Back Riding





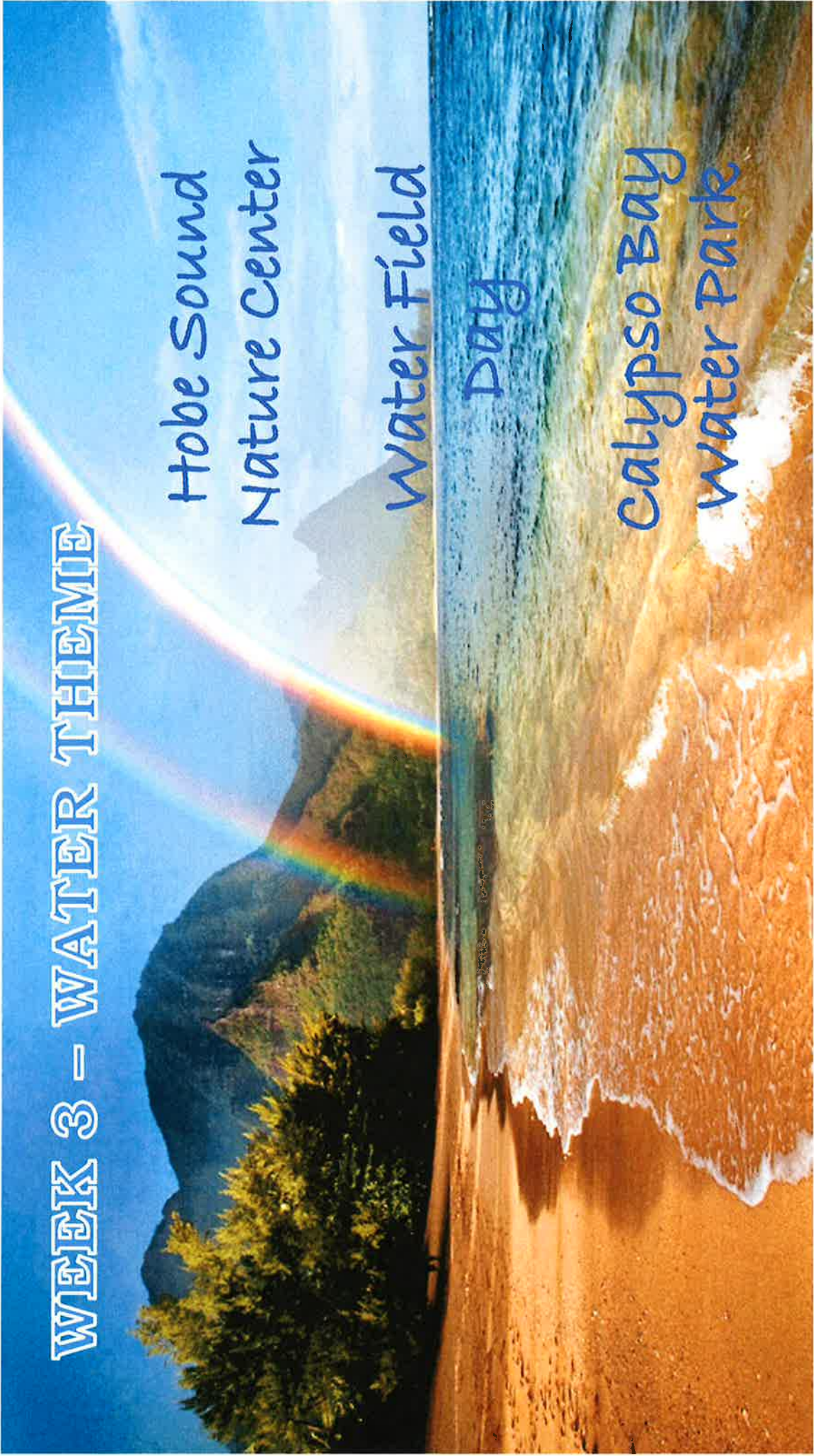
# WEEK 3 - WATER THEME

Hobe Sound  
Nature Center

Water Field

Day

Calypso Bay  
Water Park





# Calypso Bay Water Park



N a t u r e C e n t e r  
H o b e s o u n d







# Calyпсо Bay Water Park





# WEEK 4 - LUAU PARTY THEME





POPCORN EATING CONTEST!  
3,2,1 GO!!!







**WEEK 5 - U.S. ARMY THEME**



**U.S. ARMY**



# SOLDIER'S UNIFORMS



U.S. ARMY  
SOLDIER  
J. NORMIL



# ARMOUR VEHICLES TRUCK TOUR











THANK YOU  
Sergeant First Class  
Cedric Davis



# Navy SEAL Museum





An underwater scene with various colorful fish swimming around coral reefs. The lighting is blue, creating a deep-sea atmosphere. The text is overlaid on this scene.

WEEK 6 - FISHING THEME

Loggerhead Marine Life Center

Kids Fishing Day

Grassy Waters Preserve  
Everglades Tour

Gumbo Limbo Nature Center





# Kids Fishing Day



# Loggerhead Marine Life Center



# Grassy Waters Preserve Everglades Tour



**WEEK 7 - SPORTS THEME**

Monster Mini Golf

Kids Fit Jamathon

Family Fun Center





Monster Mini Golf



Red vs. Yellow



Team Sports Play

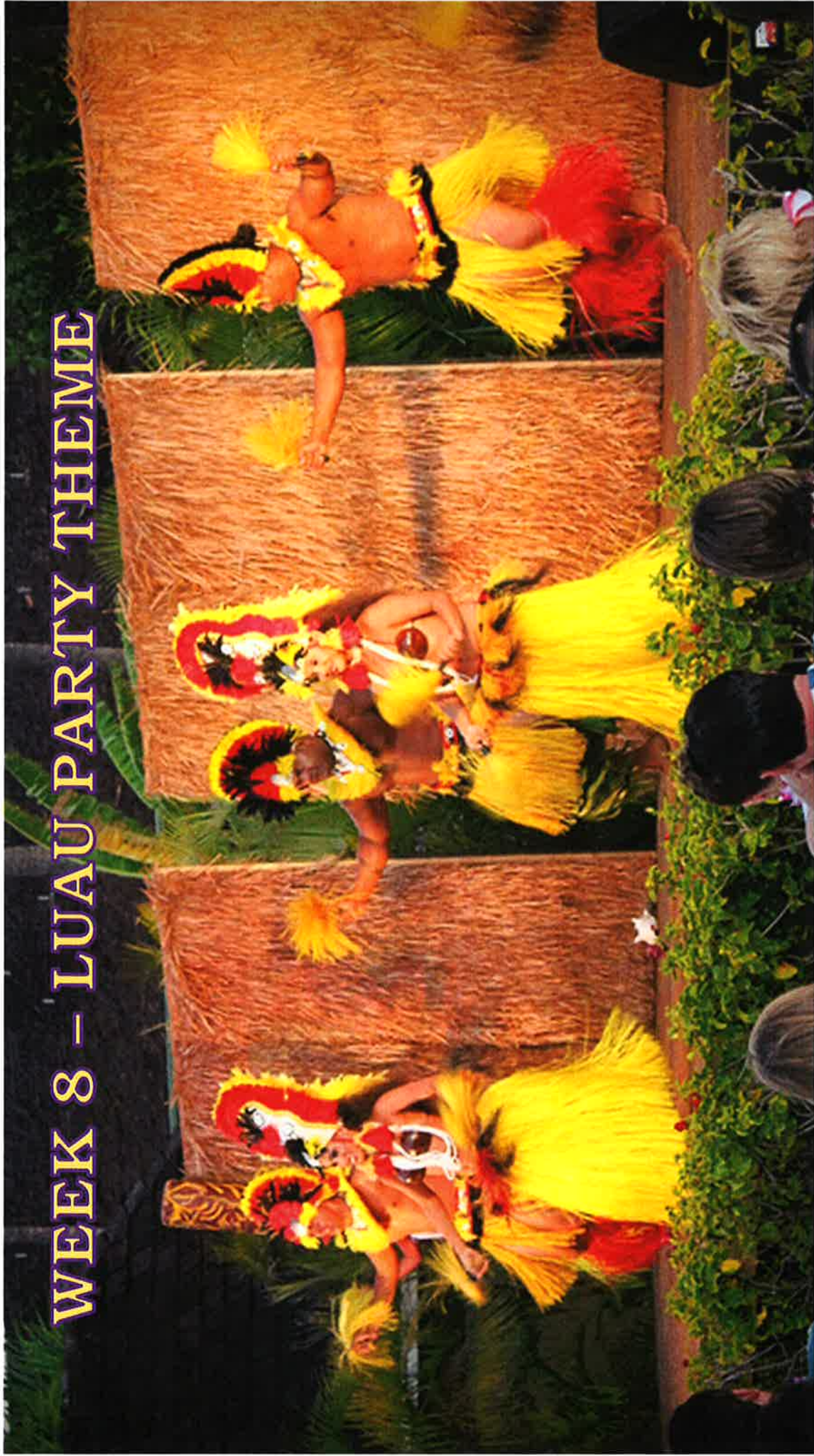


# Family Fun Center





WEEK 8 - LUAU PARTY THEME











# BAHAMAMA BUCKS





# Snow Ball War





# BEHIND THE SCENES



ZZZ

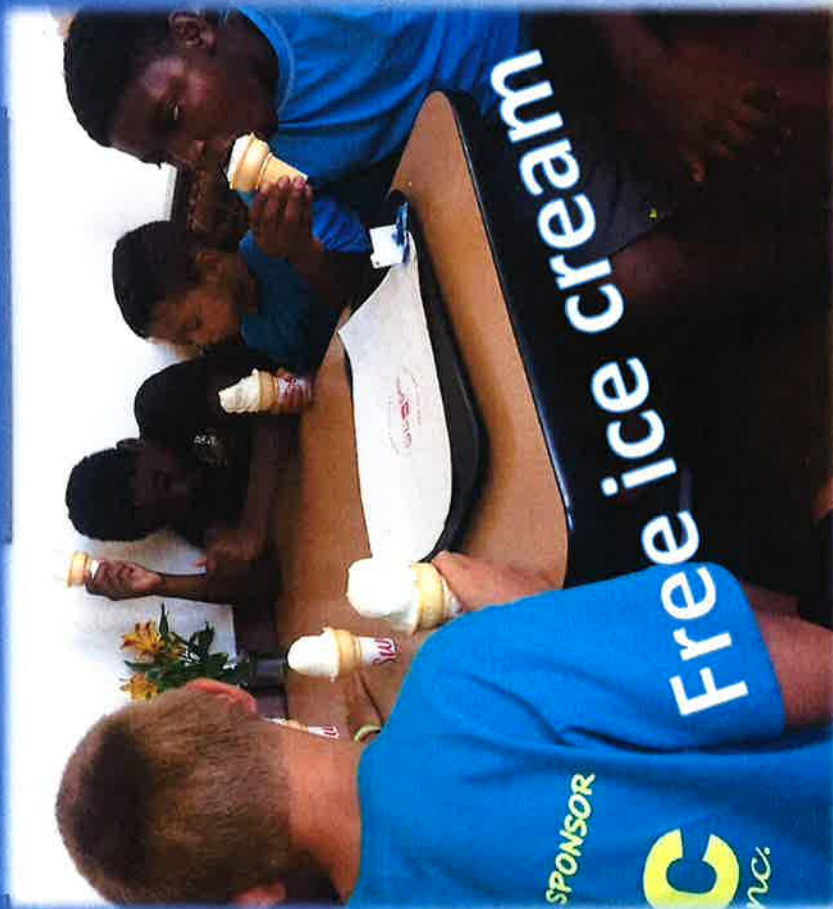
It's tough being a camper...





Free naps

Free food



Free ice cream

The perks of being a camper...



# Camper of the Week







*Thank You!*  
to our Sponsors

**FEBBO**  
CONSTRUCTION inc.





Now on to 2019 Summer Camp....



Pirate Island



Exhibit "C"

Town of Lake Park Town Commission

Agenda Request Form

Meeting Date: September 19, 2018

Agenda Item No.

**Agenda Title: Resolution Authorizing the Mayor to Execute the Agreement with the Florida Department of State Division of Historical Resources and Restrictive Covenants for the Mirror Ballroom French Door Restoration Project**

- SPECIAL PRESENTATION/REPORTS
- BOARD APPOINTMENT
- PUBLIC HEARING ORDINANCE ON \_\_\_\_ READING
- NEW BUSINESS**
- OTHER: \_\_\_\_\_

- CONSENT AGENDA
- OLD BUSINESS

Approved by Town Manager

*[Signature]*

Date:

9-5-18

RICHARD SCHEPPE, DPW DIRECTOR  
Name/Title

<p><b>Originating Department:</b>  Public Works</p>	<p>Costs: \$ \$56,600 (future grant match) <u>2018/2019</u> Funding Source: Facilities Acct. # 408-63000 (required for future match) <input type="checkbox"/> Finance <u>L. Cairns</u></p>	<p><b>Attachments:</b> Resolution; Agreement; Restrictive Covenants; Copy of Resolution No. 37-05-17; and Commitment of Cash Match Letter</p>
<p><b>Advertised:</b> Date: _____ Paper: _____ <input checked="" type="checkbox"/> Not Required</p>	<p>All parties that have an interest in this agenda item must be notified of meeting date and time. The following box must be filled out to be on agenda.</p>	<p>Yes I have notified everyone _____ OR <b>Not applicable in this case</b> <u>BMT</u> Please initial one.</p>



**Summary Explanation/Background:**

At its May 17, 2017 meeting, the Town Commission approved Resolution No. 37-05-17 authorizing the Mayor to sign the Division of Historical Resources Special Category Grant Application for Restoration of the Town Hall Mirror Ballroom French Doors for submittal to the State of Florida. In June of 2017, the application was submitted, and on April 2, 2018 the Town was advised that this application was approved. A copy of Resolution 37-05-17 and the Town of Lake Park Commitment of Cash Match Letter are attached.

The Town requested \$60,000 from the State, or half of the Town architect's construction estimate of \$120,000. After its review, the State awarded the Town \$56,600 based on their own, lower, in-house construction estimate of \$113,200. As part of the agreement, the Town shall be responsible for a match of \$56,600, which is 50% of the State's construction estimate.

The purpose of this agenda item is to authorize the Mayor to execute the Agreement with the Florida Department of State Division of Historical Resources and Restrictive Covenants for the Mirror Ballroom French Door Restoration Project.

**Recommended Motion:** I move to approve Resolution 57-09-18.



Exhibit "D"

Town of Lake Park Town Commission

Agenda Request Form

Meeting Date: September 19, 2018

Agenda Item No.

Agenda Title: Resolution Authorizing and Directing the Mayor to Execute an Agreement with REG Architects, Inc. for Professional Architectural Services Associated with the Mirror Ballroom Doors Historical Restoration Project.

- SPECIAL PRESENTATION/REPORTS
- BOARD APPOINTMENT
- PUBLIC HEARING ORDINANCE ON \_\_\_\_ READING
- NEW BUSINESS
- OTHER: \_\_\_\_\_

- CONSENT AGENDA
- OLD BUSINESS

Approved by Town Manager

Date:

9-7-18

9/5/18

Richard Scherle / Public Works Director

<p><b>Originating Department:</b> Public Works</p>	<p>Costs: \$19,000 (not-to-exceed; on an hourly basis) Acct. #408-34000 [ ] Finance <i>R. Cariseo</i></p>	<p>List of Exhibits: 1. Resolution <u>58-09-18</u> with Agreement 2. Copy of Agreement between the Town and the Florida DOS Division of Historical Resources.</p>
<p><b>Advertised:</b> Date: Paper: [X] Not Required</p>	<p>All parties that have an interest in this agenda item must be notified of meeting date and time. The following box must be filled out to be on agenda.</p>	<p>Yes I have notified everyone <i>[initials]</i> OR Not applicable in this case ____ <b>Please initial one.</b></p>

Summary Explanation/Background:

The Florida Department of State Division of Historical Resources (the "Department") has awarded the Town \$56,600.00 in matching grant funds to restore the Mirror Ballroom French Doors. To fulfill the grant agreement requirements (see attached agreement), the Town requires the services of a professional architect with experience in historical structures. First, final construction documents need to be prepared for bidding, and must be approved by the Department's historical experts prior to soliciting for contractors. Second, the selection of a suitable contractor will be crucial to the success of the project, and an experienced historical architect will help the Town



select the contractor most qualified to take on this project. Third, we require construction administration services, to make sure the work progresses in-line with “museum quality” historical restoration.

REG Architects, Inc. is qualified and able to provide such services, and currently serves as the Town’s historical architect. The firm has agreed to provide bidding assistance, finalization of construction documents, assistance with RFP construction (including a schedule of bid items), bidder selection assistance, and construction administration on an hourly basis not-to-exceed \$19,000.00.

The Town will be pursuing other funding opportunities from the Florida Department of State Division of Historical Resources to complete additional restoration work at Town Hall, and so the success of this project is paramount to assuring that the Town starts off on a favorable footing. We believe that the outcome of this project will factor into future funding considerations from the State. REG Architects, Inc. is well positioned to assist the Town with successful completion of this high profile, historical restoration project. As such, staff recommends approval.

**Recommended Motion:** I move to adopt Resolution no. 58-09-18



Exhibit "E"

Town of Lake Park Town Commission

Agenda Request Form

Meeting Date: September 19, 2018

Agenda Item No.

**Agenda Title: Resolution Authorizing and Directing the Town Manager to Continue Property and Casualty Insurance Coverage through the Preferred Governmental Insurance Trust for Fiscal Year 2019**

- SPECIAL PRESENTATION/REPORTS
- BOARD APPOINTMENT
- PUBLIC HEARING ORDINANCE ON \_\_\_\_ READING
- NEW BUSINESS**
- OTHER: \_\_\_\_\_

- CONSENT AGENDA
- OLD BUSINESS

Approved by Town Manager *[Signature]* Date: 9-17-18

Name/Title Assistant Town Mgr / Human Resources Director

<p><b>Originating Department:</b>  Human Resources</p>	<p>Costs: \$ 171,799 Funding Source: Acct. # Various as funded in the FY 2019 budget <input type="checkbox"/> Finance <u><i>[Signature]</i></u> 9/17/18</p>	<p><b>Attachments:</b> Resolution; Gehring Group 2018/2019 Property and Casualty Insurance Evaluation; and Documentation from Preferred Governmental Insurance Trust regarding Automobile Insurance</p>
<p><b>Advertised:</b> Date: _____ Paper: _____ <input checked="" type="checkbox"/> Not Required</p>	<p>All parties that have an interest in this agenda item must be notified of meeting date and time. The following box must be filled out to be on agenda.</p>	<p><b>Yes I have notified everyone:</b> <u>BMT</u> or Not applicable in this case _____ <b>Please initial one.</b></p>



**Summary Explanation/Background:**

The incumbent carrier of the Town's property and casualty insurance coverage (which includes Flood, Inland Marine, Crime Coverage, General Liability, Network Security and Privacy Liability, Public Official Liability and Employment Practices Liability, Automobile Liability, and Workers' Compensation Insurance) is the Preferred Governmental Insurance Trust (PGIT). Fiscal Year 2019 represents the second year of PGIT's rate guarantee for the Town's property and casualty insurance coverage.

Attached as Exhibit A is the Gehring Group 2018/2019 property and casualty insurance evaluation, which shows the following:

- An increase in the premium for property insurance which is due to the increase in the total insurable value (TIV) of the Town's property from \$16,215,016 to \$16,482,216;
- An increase in the premium for automobile liability from \$15,147 to \$16,203, and an increase in the auto physical damage premium \$5,497 to \$6,047 from which is primarily due to the addition to the automobile liability and automobile physical damage policies of the fleet vehicles which the Town is leasing from Enterprise Fleet Management; and
- A decrease in the premium for Workers' Compensation coverage from \$36,202 to \$33,238.

Staff recommends approval.

**Recommended Motion:** I move to adopt Resolution 63-09-18.

TOWN OF LAKE PARK  
2018/2019 PROPERTY & CASUALTY INSURANCE EVALUATION



15X + 10BIT A

Coverage Type	Preferred Governmental Insurance Trust 2017-2018			Preferred Governmental Insurance Trust 2018-2019		
	Deductible	Liability Limits	Premium	Deductible	Liability Limits	Premium
Property	\$5,000 AOP, 5% Named Storm \$5,000 per occ. / \$500,000 A or V	TIV \$16,215,016	\$ 81,602	\$5,000 AOP, 5% Named Storm \$5,000 per occ. / \$500,000 A or V	16,482,216	\$ 82,930
Flood		5,000,000	Included in Property		5,000,000	Included in Property
Earth Movement		5,000,000	Included in Property		5,000,000	Included in Property
Inland Marine			6,523			6,589
Scheduled Equipment	1,000	705,941		1,000	705,941	
Unscheduled Equipment	500	1,000,000		500	1,000,000	
Equipment Breakdown	5,000	16,215,016	Included in Property	5,000	16,482,216	Included in Property
Crime Coverage			1,000			1,000
Employee Theft	1,000	100,000		1,000	100,000	
Theft of Money & Securities: In/Out	1,000	10,000		1,000	10,000	
Faithful Performance of Duty	1,000	Included in EE Theft		1,000	Included in EE Theft	
Business Interruption		250,000	Included in Property		250,000	Included in Property
<b>Total Property</b>			<b>89,125</b>			<b>90,519</b>
General Liability	25,000	\$2,000,000/Unlimited	15,514	25,000	\$2,000,000/Unlimited	15,514
Network Security & Privacy Liability	25,000	2,000,000		25,000	2,000,000	
No-Fault Sewer Back-up	25,000	\$10,000/\$200,000		25,000	\$10,000/\$200,000	
Public Official Liability & Employment Practices Liability	25,000	2,000,000	15,987	25,000	2,000,000	16,278
Defense Costs		Outside Policy Limits			Outside Policy Limits	
Non-Monetary Expense		100,000			100,000	
Inverse Condemnation/Bert Harris	25,000	100,000		25,000	100,000	
Auto Liability	25,000	\$2,000,000/Unlimited	15,147	25,000	\$2,000,000/Unlimited	16,203
Personal Injury Protection		10,000			10,000	
Medical Payments		5,000			5,000	
Uninsured Motorists		20,000			20,000	
Hired Auto Physical Damage		Included			Included	
Auto Physical Damage			5,497			6,047
Comprehensive Coverage	25,000	Per Schedule		25,000	Per Schedule	
Collision Coverage	25,000	Per Schedule		25,000	Per Schedule	
<b>Total Liability &amp; Auto</b>			<b>52,145</b>			<b>54,042</b>
Workers' Compensation			36,202			33,238
Mod / Payroll		.74 / \$ 2,679,729			.74 / \$ 2,679,729	
Compulsory / Employer Liability		Statutory / \$ 1,000,000			Statutory / \$ 1,000,000	
<b>Total Workers Comp</b>			<b>36,202</b>			<b>33,238</b>
<b>Total Annual Premium:</b>			<b>\$ 177,472</b>			<b>\$ 177,799</b>
\$ Increase/Decrease			N/A			327
% Increase/Decrease			N/A			0.2%





# REVISED AGENDA

Lake Park Town Commission  
Town of Lake Park, Florida  
Regular Commission Meeting  
Wednesday, September 19, 2018, 6:30 PM  
Lake Park Town Hall  
535 Park Avenue

<b>Michael O'Rourke</b>	—	<b>Mayor</b>
<b>Kimberly Glas-Castro</b>	—	<b>Vice-Mayor</b>
<b>Erin T. Flaherty</b>	—	<b>Commissioner</b>
<b>Anne Lynch</b>	—	<b>Commissioner</b>
<b>Roger Michaud</b>	—	<b>Commissioner</b>
<hr/>		
<b>John O. D'Agostino</b>	—	<b>Town Manager</b>
<b>Thomas J. Baird, Esq.</b>	—	<b>Town Attorney</b>
<b>Vivian Mendez, CMC</b>	—	<b>Town Clerk</b>

PLEASE TAKE NOTICE AND BE ADVISED, that if any interested person desires to appeal any decision of the Town Commission, with respect to any matter considered at this meeting, such interested person will need a record of the proceedings, and for such purpose, may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. *Persons with disabilities requiring accommodations in order to participate in the meeting should contact the Town Clerk's office by calling 881-3311 at least 48 hours in advance to request accommodations.*

A. **CALL TO ORDER/ROLL CALL**

B. **PLEDGE OF ALLEGIANCE**

C. **SPECIAL PRESENTATIONS/REPORTS**

1. Presentation regarding the 2-1-1 Program

Tab 1

2. 2018 Lake Park Summer Camp

Tab 2

D. **PUBLIC COMMENT:**

This time is provided for addressing items that do not appear on the Agenda. Please complete a comment card and provide it to the Town Clerk so speakers may be announced. Please remember comments are limited to a TOTAL of three minutes.

E. **CONSENT AGENDA:** All matters listed under this item are considered routine and action will be taken by one motion. There will be no separate discussion of these items unless a Commissioner or person so requests, in which event the item will be removed from the general order of business and considered in its normal sequence on the agenda. Any person wishing to speak on an agenda item is asked to complete a public comment card located on either side of the Chambers and given to the Town Clerk. Cards must be submitted before the item is discussed.

- 3. Regular Commission Meeting Minutes of September 5, 2018 Tab 3
- 4. First Public Hearing on the Budget Meeting Minutes of September 6, 2018 Tab 4
- 5. Resolution No. 54-09-18 Authorizing the Mayor to Sign the Library's Annual State Aid to Libraries Grant. Tab 5
- 6. Resolution No. 55-09-18 Authorizing the Mayor to Sign the Letter of Nonrenewal with the Library's current ILS Vendor, SirsiDynix. Tab 6
- 7. Resolution No. 56-09-18 Authorizing the Mayor to approve the LSTA Innovation Grant Application and sign included Certifications. Tab 7
- 8. Authorizing the Town Manager to Pay Calvin Giordano and Associates for Invoices Generated Pursuant to the April 21, 2017 Additional Services Agreement. Tab 8

F. **PUBLIC HEARING(S) - ORDINANCE ON FIRST READING:**  
None

G. **PUBLIC HEARING(S) - ORDINANCE ON SECOND READING:**  
9. Ordinance No. 11-2018 Amending Section 70-101(14) of Chapter 70 to Recognize an Exemption for Certain Historical or Nostalgic Signs Tab 9

**AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF LAKE PARK, FLORIDA, AMENDING SECTION 70-101(14) OF CHAPTER 70, ARTICLE IV TO RECOGNIZE AN EXEMPTION FOR CERTAIN HISTORICAL OR NOSTALGIC SIGNS IN THE TOWN; PROVIDING FOR SEVERABILITY; PROVIDING FOR CODIFICATION; PROVIDING FOR THE REPEAL OF ALL LAWS IN CONFLICT; AND PROVIDING FOR AN EFFECTIVE DATE.**

- H. **NEW BUSINESS:**
- 10. Resolution No. 57-09-19 Authorizing the Mayor to Execute the Agreement with the Florida Department of State Division of Historical Resources and Restrictive Covenants for the Town Hall Mirror Ballroom French Door Restoration Project. Tab 10
  - 11. Resolution No. 58-09-18 Authorizing and Directing the Mayor to Execute an Agreement with REG Architects, Inc. for Professional Architectural Services Associated with the Mirror Ballroom Doors Historical Restoration Project. Tab 11
  - 12. Resolution No. 59-09-18 Master Fee Schedule Tab 12
  - 13. Resolution No. 60-09-18 Cancelling the Regular Commission Meeting of November 21, 2018. Tab 13



**14. Resolution No. 63-09-18 Authorizing and Directing the Town Manager to Continue Property and Casualty Insurance Coverage through the Preferred Government Insurance Trust for Fiscal Year 2019**

**Tab 14**

**I. PUBLIC COMMENT:**

**This time is provided for addressing items that do not appear on the Agenda. Please complete a comment card and provide it to the Town Clerk so speakers may be announced. Please remember comments are limited to a TOTAL of three minutes.**

**J. TOWN ATTORNEY, TOWN MANAGER, COMMISSIONER COMMENTS:**

**K. REQUEST FOR FUTURE AGENDA ITEMS:**

**L. ADJOURNMENT:**

**Next Scheduled Regular Commission Meeting will be held on Wednesday, October 3, 2018**



TOWN OF LAKE PARK  
PUBLIC COMMENT CARD

MEETING DATE: 9/19/18

Cards must be submitted before the item is discussed!!  
\*\*\*Three (3) minute limitation on all comments

Name: Maxine Cheesman  
Address: 1818 S. Australia Ave #406 WPB  
If you are interested in receiving Town information through Email, please provide your E-mail address: mcheesman@cheesmanpub.com

I would like to make comments on the following Agenda Item:

I would like to make comments on the following Non-Agenda Item(s):  
Introduction + update

Instructions: Please complete this card, including your name and address; once the card has been completed, give it to the Town Clerk. The Mayor will call your name when it is time for you to speak. Comments are limited to three (3) minutes per individual.

1





TOWN OF LAKE PARK  
PUBLIC COMMENT CARD

MEETING DATE: 9/19/2018

Cards must be submitted before the item is discussed!!  
\*\*\*Three (3) minute limitation on all comments

Name: JOAN L. LINDEN  
Address: 560 N. Redwood Dr  
If you are interested in receiving Town information through Email, please provide your E-mail address: MASCA@AOL.COM

I would like to make comments on the following Agenda Item:  
COMMISSIONER COMPENSATION

I would like to make comments on the following Non-Agenda Item(s):  
\_\_\_\_\_  
\_\_\_\_\_

**Instructions:** Please complete this card, including your name and address; once the card has been completed, give it to the Town Clerk. The Mayor will call your name when it is time for you to speak. Comments are limited to three (3) minutes per individual.

2