

Minutes
Town of Lake Park, Florida
Regular Commission Meeting
Wednesday, August 2, 2017, 7:14 PM
Town Commission Chamber, 535 Park Avenue

The Town Commission met for the purpose of a Regular Commission Meeting on Wednesday, August 2, 2017 at 7:14 p.m. Present were Vice-Mayor Kimberly Glas-Castro, Commissioners Anne Lynch, and Roger Michaud, Town Manager John O. D’Agostino, Assistant Attorney Jamie Gavigan, and Town Clerk Vivian Mendez. Mayor Michael O’Rourke and Commissioner Erin Flaherty were absent.

The pledge of allegiance had been recited at 6:32 p.m. at the Community Redevelopment Agency Meeting.

Town Manager D’Agostino explained the need to postpone agenda items two and nine until September 6, 2017 at the Regular Commission Meeting.

Motion: Commissioner Michaud moved to amend the agenda; Commissioner Lynch seconded the motion.

Vote on Motion:

Commission Member	Aye	Nay	Other
Commissioner Flaherty			Absent
Commissioner Lynch	X		
Commissioner Michaud	X		
Vice-Mayor Glas-Castro	X		
Mayor O’Rourke			Absent

Motion passed 3-0.

SPECIAL PRESENTATIONS/REPORTS

None

PUBLIC COMMENT:

None

CONSENT AGENDA:

1. Regular Commission Meeting Minutes of July 19, 2017

Motion: Commissioner Michaud moved to approve the consent agenda; Commissioner Lynch seconded the motion.

Vote on Motion:

Commission Member	Aye	Nay	Other
Commissioner Flaherty			Absent

Commissioner Lynch	X		
Commissioner Michaud	X		
Vice-Mayor Glas-Castro	X		
Mayor O'Rourke			Absent

Motion passed 3-0.

PUBLIC HEARING(S) – ORDINANCE ON FIRST READING:

2. Ordinance No. 09-2017 Floodplain Management Regulations – Chapter 60 of the Town Code.

Postponed until September 6, 2017.

PUBLIC HEARING(S) – ORDINANCE ON SECOND READING:

None

NEW BUSINESS:

3. Resolution No. 52-07-17 Approving Execution of an Easement Deed to Seacoast Utility Authority Associated with an Existing Sanitary Sewer in Kelsey Park

Town Manager D'Agostino explained the item (see Exhibit "A").

Motion: Commissioner Michaud moved to approve Resolution No. 52-07-17; Commissioner Lynch seconded the motion.

Vote on Motion:

Commission Member	Aye	Nay	Other
Commissioner Flaherty			Absent
Commissioner Lynch	X		
Commissioner Michaud	X		
Vice-Mayor Glas-Castro	X		
Mayor O'Rourke			Absent

Motion passed 3-0.

4. Resolution No. 57-08-17 Authorizing the Mayor to Proceed with Executing an Agreement for Provision of Hurricane/Disaster Debris Removal, Reduction and Disposal with Ashbritt, Inc., per SWA Agreement No. 17-204A (Cooperative Purchase).

Town Manager D'Agostino explained that agenda items four, five, and six were recommended agreements with Solid Waste Authority in the event of a major hurricane or disaster.

Motion: Commissioner Michaud moved to approve Resolution No. 57-08-17; Commissioner Lynch seconded the motion.

Vote on Motion:

Commission Member	Aye	Nay	Other
Commissioner Flaherty			Absent
Commissioner Lynch	X		
Commissioner Michaud	X		
Vice-Mayor Glas-Castro	X		
Mayor O'Rourke			Absent

Motion passed 3-0.

5. Resolution No. 58-08-17 Authorizing the Mayor to Proceed with Executing an Agreement for Provision of Hurricane/Disaster Debris Removal, Reduction and Disposal with Phillips and Jordan, Inc., per SWA Agreement No. 17-204B. (Cooperative Purchase).

Motion: Commissioner Lynch moved to Resolution No. 58-08-17; Commissioner Michaud seconded the motion.

Vote on Motion:

Commission Member	Aye	Nay	Other
Commissioner Flaherty			Absent
Commissioner Lynch	X		
Commissioner Michaud	X		
Vice-Mayor Glas-Castro	X		
Mayor O'Rourke			Absent

Motion passed 3-0.

6. Resolution No. 59-08-17 Authorizing the Mayor to Proceed with Executing a Professional Services Agreement with Thompson Consulting Services for Provision of Disaster Debris Management and Support Services, per SWA Agreement No. 17-205 (Cooperative Purchase).

Motion: Commissioner Lynch moved to Resolution No. 59-08-17; Commissioner Michaud seconded the motion.

Vote on Motion:

Commission Member	Aye	Nay	Other
Commissioner Flaherty			Absent
Commissioner Lynch	X		
Commissioner Michaud	X		
Vice-Mayor Glas-Castro	X		
Mayor O'Rourke			Absent

Motion passed 3-0.

7. Resolution No. 60-08-17 Authorizing the Mayor to sign the application for Lake Worth Lagoon Initiative (LWLI) Grant through the Palm Beach County Department of Environmental Resources Management for Lakeshore Drive Drainage

Town Manager D’Agostino explained the item (see Exhibit “B”).

Motion: Commissioner Michaud moved to approve Resolution No. 60-08-17; Commissioner Lynch seconded the motion.

Vote on Motion:

Commission Member	Aye	Nay	Other
Commissioner Flaherty			Absent
Commissioner Lynch	X		
Commissioner Michaud	X		
Vice-Mayor Glas-Castro	X		
Mayor O’Rourke			Absent

Motion passed 3-0.

8. Resolution No. 61-08-17 Authorizing the Mayor to Approve the Adoption of the Lake Worth Lagoon Management Plan as a supporting document for the Lake Worth Lagoon Initiative Grant Application for Lakeshore Drive Drainage

Town Manager D’Agostino explained that the adoption of Resolution No. 61-08-17 was required as part of the Lake Worth Lagoon Initiative grant program application submittal.

Motion: Commissioner Michaud moved to approve Resolution No. 61-08-17; Commissioner Lynch seconded the motion.

Vote on Motion:

Commission Member	Aye	Nay	Other
Commissioner Flaherty			Absent
Commissioner Lynch	X		
Commissioner Michaud	X		
Vice-Mayor Glas-Castro	X		
Mayor O’Rourke			Absent

Motion passed 3-0.

9. Setting a workshop date for the Park Avenue Downtown District Regulations

Postponed until September 6, 2017.

TOWN ATTORNEY, TOWN MANAGER, COMMISSIONER COMMENTS:

Assistant Town Attorney Gavigan had no comments.

Town Manager D'Agostino announced that the U.S. Highway 1 Corridor Mixed-Use Initiative Public Kick-off Meeting facilitated by Redevelopment Management Associates (RMA) would be held on Wednesday, August 9, 2017 at 6:00 p.m. in the Town Hall Commission Chamber, 535 Park Avenue, Lake Park, Florida 33403. He announced that the Town of Lake Park Back to School Explosion was scheduled for Saturday, August 12, 2017 10:00 a.m. – 1:00 p.m. at 535 Park Avenue, Lake Park, Florida 33403. He announced that school supply donations were being accepted at Town Hall.

Commissioner Lynch announced that the Friends of the Library had donated two cases of prefilled backpacks for the Back to School Explosion. She announced that the Friends of the Library and the Citizens on Patrol were in need of volunteers.

Commissioner Michaud announced that the Lake Park Kiwanis Club was in need of volunteers. He announced that the Lake Park Kiwanis Club meets every Thursday at 12:00 p.m. at Hog Snappers in North Palm Beach, Florida 33408. For additional information, please visit www.kiwanislakeparkfl.org. He thanked and recognized Special Events Director Riunite Franks for organizing the Sunset Celebration of July 28, 2017; he added that he enjoyed the event.

Commissioner Flaherty was absent.

Vice-Mayor Glas-Castro announced that a Budget Meeting would be held on Monday, August 14, 2017 at 6:30 p.m. at the Town Hall Commission Chamber. She announced that the Sunset Celebration of July 28, 2017 was great and very well attended. She announced that the Regular Commission Meeting of August 16, 2017 was canceled due to the Florida League of Cities Conference, and that the next Regular Commission Meeting would be held on September 6, 2017 at 6:30 p.m.

Mayor O'Rourke was absent.

ADJOURNMENT

There being no further business to come before the Commission and after a motion to adjourn by Commissioner Michaud and seconded by Commissioner Lynch, and by unanimous vote, the meeting adjourned at 7:38 p.m.



Mayor Michael O'Rourke



Town Clerk, Vivian Mendez, CMC



Deputy Town Clerk, Shaquita Edwards



Approved on this 13 of September, 2017

Exhibit "A"



Town of Lake Park Town Commission

Agenda Request Form

Meeting Date: August 2, 2017

Agenda Item No. Tab 3

Agenda Title: Resolution No. 52-07-17 Approving Execution of an Easement Deed to Seacoast Utility Authority Associated with an Existing Sanitary Sewer in Kelsey Park

- Special Presentation/Reports, Consent Agenda, Board Appointment, Old Business, Public Hearing Ordinance on First Reading, New Business, Other.

Approved by Town Manager [Signature] Date: 7/24/2017
Richard Pittman / Project Manager Richard Scherle / Interim Public Works Director

Table with 3 columns: Originating Department (Public Works), Costs (\$ 0.00), Attachments (Resolution 52-07-17), and Advertised status.

Summary Explanation/Background: An easement discrepancy was discovered in the northeast quadrant of Kelsey Park following a property survey that was prepared by the survey firm of Dailey & Associates, Inc. in preparation for planning of the new restroom building in Kelsey Park. In summary, it was discovered that an existing easement of Seacoast Utility Authority (SUA) did not properly cover a portion of an existing sanitary sewer line for which the easement was intended to cover. In response, SUA released the incorrect portion of the easement on April 26, 2017 (see Exhibit I) which has been recorded in the Palm Beach County official record book on April 27, 2017 (Official Record Book 29047, page 0339). Now, in order to correctly cover the existing sewer line, SUA is requesting that the Town grant SUA a 12' wide utility easement to cover the sewer line (see Exhibit II). The easement description found within 'Exhibit II' now correctly corresponds with the actual location of the existing sanitary sewer line. The granting of the easement is not a requirement for the completion of the restroom in Kelsey Park.

SUA has prepared the Easement Deed and the associated legal description (Exhibit II). SUA has already released the portion of the easement which was found to be in the incorrect location.

Recommended Motion: I move to approve Resolution 52-07 -17.

RESOLUTION NO. 52-07-17

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF LAKE PARK, FLORIDA, GRANTING A 12' WIDE UTILITY EASEMENT IN KELSEY PARK TO SEACOAST UTILITY AUTHORITY; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Town of Lake Park, Florida ("Town") is a municipal corporation of the State of Florida with such power and authority as has been conferred upon it by the Florida Constitution and Chapter 166, Florida Statutes; and

WHEREAS, the Town is empowered to enter into contractual arrangements with public agencies, private corporations or other persons, pursuant to Florida Statutes; and

WHEREAS, the Town is the owner of property platted as block 118, as shown on the plat of Kelsey City, recorded in plat book 8, page 15, public records of Palm Beach County; and

WHEREAS, a survey of block 118 prepared by Dailey and Associates, Inc. identifies recorded utility easements and sanitary sewer mains within block 118; and

WHEREAS, a sanitary sewer main owned by Seacoast Utility Authority had been identified on the survey to be outside of a recorded easement; and

WHEREAS, such easement was partially released by Seacoast Utility Authority on April 26, 2017, a copy of which is attached hereto and incorporated herein as Exhibit I; and

WHEREAS, Seacoast Utility Authority has requested that the Town of Lake Park execute an easement deed for a 12' wide utility easement to properly include the existing sanitary sewer main within block 118; and

WHEREAS, Seacoast Utility Authority has prepared an EASEMENT DEED along with the associated legal description of the requested utility easement, a copy of which is attached hereto and incorporated herein as Exhibit II; and

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COMMISSION OF THE TOWN OF LAKE PARK, FLORIDA AS FOLLOWS:

Section 1. The whereas clauses are incorporated herein as true and correct and are hereby made a specific part of this Resolution.

Section 2. The Town Commission hereby acknowledges the request from Seacoast Utility Authority to grant a 12' wide utility easement deed within block 118 and directs the Mayor to execute the EASEMENT DEED, which is attached hereto and incorporated herein as Exhibit II.

Section 3. This Resolution shall become effective immediately upon adoption.

Please Return to:
Seacoast Utility Authority
4200 Hood Road
Palm Beach Gardens, FL 33410

EXHIBIT I



CFN 20170149926

DR BK 29047 PG 0339
RECORDED 04/27/2017 13:27:14
Palm Beach County, Florida
Sharon R. Bock, CLERK & COMPTROLLER
Pas 0339 - 3421 (4pgs)

PARTIAL RELEASE OF EASEMENT

THIS PARTIAL RELEASE OF EASEMENT, executed this 26th day of April 2017 by **Seacoast Utility Authority**, (hereinafter referred to as Grantor), whose address is 4200 Hood Road, Palm Beach Gardens, Florida 33410, to **Town of Lake Park**, a Florida municipal corporation (hereinafter referred to as Grantee), whose address is 535 Park Avenue, Lake Park, Florida 33403:

WITNESSETH, that the said Grantor, for and in consideration of the sum of \$10.00, in hand paid by the said Grantee, the receipt whereof is hereby acknowledged, will hereby remise, release and quit-claim unto Grantee as to each of their respective properties as set forth above forever, all the right, title, interest, claim and demand which the said Grantor has in and to a portion of an easement, to wit:

**SEE EXHIBIT "A" ATTACHED HERETO
AND MADE A PART HEREOF**

TO HAVE AND TO HOLD the same, together with all and singular the appurtenances there unto belonging or in anywise appertaining, and all the estate, right, title, interest, lien, equity and claim whatsoever of the said Grantor, either in law or equity, to the only proper use, benefit and behoof of the said Grantee forever.

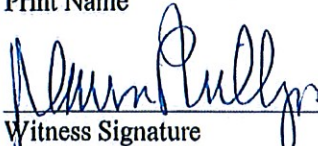
IN WITNESS WHEREOF, Grantor has signed and sealed these presents the day and year first above written.

WITNESSES:

Signed, sealed and delivered
in the presence of:


Witness Signature

Hope Dexter
Print Name



Witness Signature

Dawn Phillips
Print Name

GRANTOR:

SEACOAST UTILITY AUTHORITY

By: 
Ron Ferris, Chair

Attest: 
Jessica Moore, Clerk

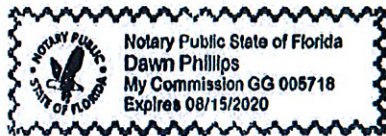
(SEAL)


STATE OF FLORIDA
COUNTY OF PALM BEACH

The foregoing instrument was acknowledged before me this 26 day of April 2017 by Ron Ferris and Jessica Moore, Chair and Clerk respectively of Seacoast Utility Authority, who are both personally known to me and who did not take an oath.



Notary Signature





Print Name
Notary Public - State of Florida
Commission No.
My Commission Expires:

**DESCRIPTION & SKETCH
PREPARED FOR:
SEACOAST UTILITY AUTHORITY**

**ABANDONED PORTION OF
O.R.B. 6477, PG. 1407**

Exhibit "A"
Sheet 1 of 2

LEGAL DESCRIPTION

A PORTION OF A 12 FOOT WIDE UTILITY EASEMENT AS DESCRIBED IN OFFICIAL RECORD BOOK 6477, PAGE 1407, PUBLIC RECORDS OF PALM BEACH COUNTY, FLORIDA, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE NORTHEAST CORNER OF BLOCK 118, AS SHOWN ON THE PLAT OF KELSEY CITY, RECORDED IN PLAT BOOK 8, PAGE 15, PUBLIC RECORDS OF PALM BEACH COUNTY, FLORIDA; THENCE ALONG THE EASTERLY LINE OF SAID BLOCK 118, SOUTH 00°33'28" EAST, A DISTANCE OF 81.67 FEET TO A NORTHERLY CORNER OF SAID 12' UTILITY EASEMENT AND TO THE POINT OF BEGINNING; THENCE CONTINUE ALONG SAID EASTERLY LINE AND EASTERLY LINE OF SAID UTILITY EASEMENT, SOUTH 00°33'28" EAST, 12.17 FEET; THENCE DEPARTING SAID EASTERLY LINE ALONG A SOUTHERLY LINE OF SAID UTILITY EASEMENT, NORTH 81°03'43" WEST, A DISTANCE OF 138.30 FEET TO A POINT ON AN EASTERLY LINE OF SAID UTILITY EASEMENT; THENCE DEPARTING SAID LINE NORTH 88°35'45" EAST, A DISTANCE OF 66.86 FEET TO A POINT ON A NORTHERLY LINE OF SAID 12 FOOT UTILITY EASEMENT; THENCE ALONG SAID NORTHERLY LINE, SOUTH 81°03'43" EAST, A DISTANCE OF 70.52 FEET TO THE POINT OF BEGINNING.

SURVEYOR'S NOTES:

1. THIS DRAWING IS NOT A SURVEY.
2. NO SEARCH OF THE PUBLIC RECORDS HAS BEEN MADE BY THIS OFFICE.
3. THE DESCRIPTION SKETCH AND THE DESCRIPTION TEXT COMPRISE THE COMPLETE LEGAL DESCRIPTION. THE LEGAL DESCRIPTION IS NOT VALID UNLESS BOTH ACCOMPANY EACH OTHER.
4. THIS LEGAL DESCRIPTION IS NOT VALID WITHOUT THE SIGNATURE AND THE ORIGINAL RAISED SEAL OF A FLORIDA LICENSED SURVEYOR AND MAPPER EMPLOYED BY LIDBERG LAND SURVEYING, INC.
5. DATE OF LEGAL DESCRIPTION: MARCH 7, 2017

LIDBERG LAND SURVEYING, INC.

BY:  DAVID C. LIDBERG
PROFESSIONAL SURVEYOR AND MAPPER
FLORIDA CERTIFICATE NO. 3613

ABBREVIATIONS:
POB = POINT OF BEGINNING
POC = POINT OF COMMENCEMENT
ORB = OFFICIAL RECORD BOOK



LB4431

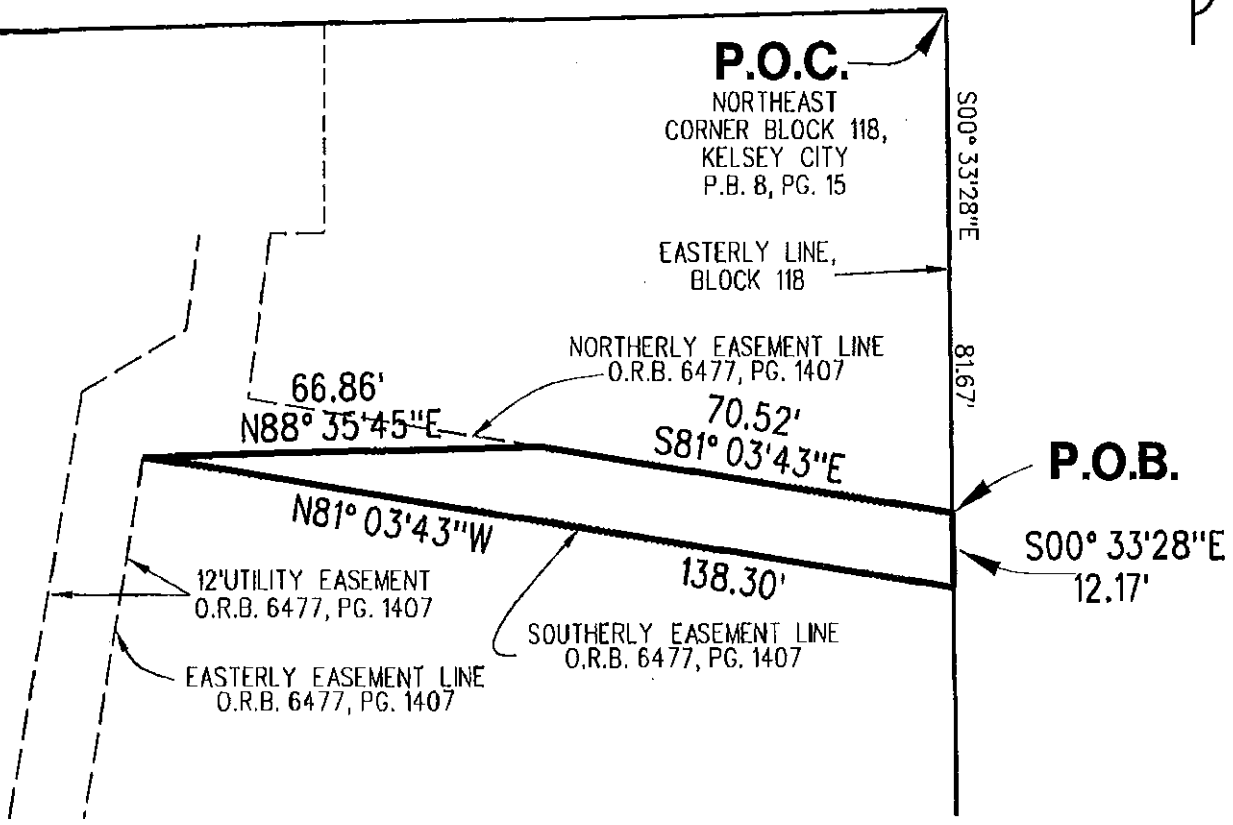
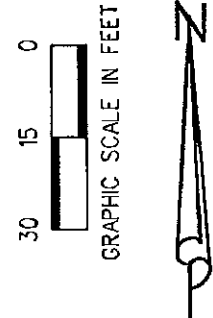
675 West Indiantown Road, Suite 200,
Jupiter, Florida 33458 TEL. 561-746-8454

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OFF. L.J.C.			DATE 03/07/17
CKD. D.C.L.	SHEET 1	OF 2	DWG. A17-019

**DESCRIPTION & SKETCH
PREPARED FOR:
SEACOAST UTILITY AUTHORITY**

**ABANDONED PORTION OF
O.R.B. 6477, PG. 1407**

Exhibit "A"
Sheet 2 of 2



ABBREVIATIONS:
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POC = POINT OF COMMENCEMENT
ORB = OFFICIAL RECORD BOOK

**LIDBERG LAND
SURVEYING, INC.**

LB4431

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OFF. L.J.C.			DATE 03/07/17
CKD. D.C.L.	SHEET 2	OF 2	DWG. A17-019



Lake Shore [

Greenbriar Dr

Lake Shore Dr

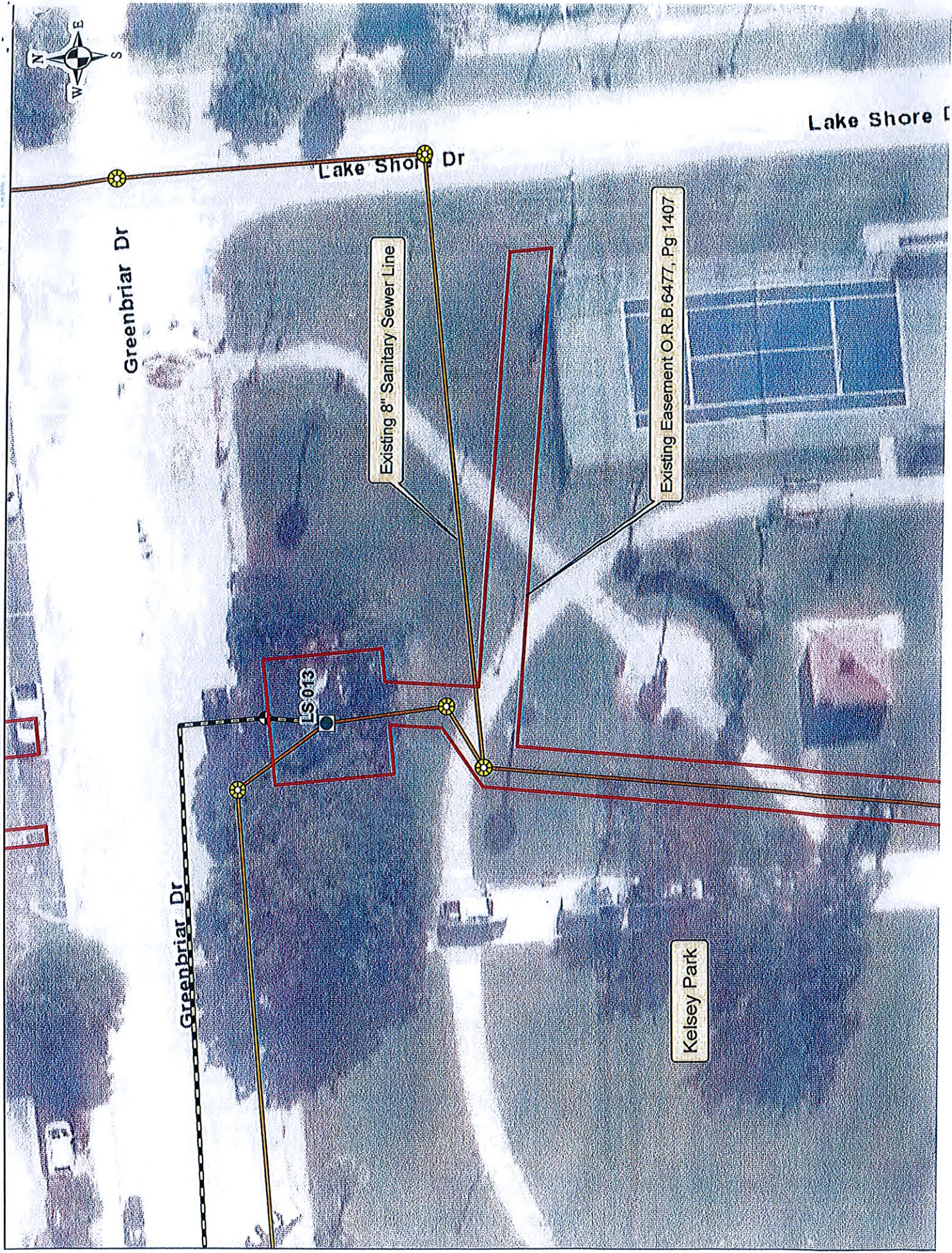
Existing 8" Sanitary Sewer Line

Existing Easement O.R.B. 6477, Pg 1407

LS-013

Greenbriar Dr

Kelsey Park



EASEMENT DEED

THIS EASEMENT DEED made and entered into this ____ day of _____, 2017, between the **Town of Lake Park**, a Florida municipal corporation, (hereinafter referred to as "Grantor") whose address is 535 Park Avenue, Lake Park, Florida 333403 and **Seacoast Utility Authority** (hereinafter referred to as "Grantee") whose address is 4200 Hood Road, Palm Beach Gardens, Florida, 33410.

WITNESSETH:

That Grantor, for and in consideration of the sum of Ten Dollars (\$10.00) in hand paid by the Grantee, the receipt of which is hereby acknowledged, does hereby grant to the Grantee, its successors and assigns, a perpetual utility easement which shall permit the Grantee to enter upon the property herein described at any time to install, operate, maintain and service water and sewer lines and appurtenant facilities in, on, over, under and across the easement premises. The easement hereby granted covers a parcel of land lying, situate and being in Palm Beach County, Florida, and being more particularly described as follows:

SEE EXHIBIT "A" ATTACHED HERETO AND MADE A PART HEREOF

Grantor hereby covenants with Grantee that it is lawfully seized and in possession of the real property herein described.

IN WITNESS WHEREOF, the Grantor has hereunto set its hand and affixed its seal as of the date first above written.

WITNESSES:

TOWN OF LAKE PARK

Signed, sealed and delivered
in the presence of:

By: _____
Michael O'Rourke, Mayor

Witness Signature

Print Name

Attest: _____
Vivian Mendez, CMC

Witness Signature

Print Name

STATE OF FLORIDA)
COUNTY OF PALM BEACH)

The foregoing instrument as acknowledged before me this _____ day of _____, 2017, by Michael O'Rourke and Vivian Mendez, CMC, as Mayor and Clerk of the Town of Lake Park, who are personally known to me and who have not taken an oath.

Notary Signature

Notary Public – State of Florida
Commission No.:
My Commission Expires:

Approved as to form and legal sufficiency

Thomas J. Baird, Town Attorney

**DESCRIPTION & SKETCH
PREPARED FOR:
SEACOAST UTILITY AUTHORITY**

EXHIBIT "A"

**12' SEACOAST UTILITY
EASEMENT**

LEGAL DESCRIPTION

A 12 FOOT WIDE UTILITY EASEMENT LYING IN A PORTION OF BLOCK 118, AS SHOWN ON THE PLAT OF KELSEY CITY, RECORDED IN PLAT BOOK 8, PAGE 15, PUBLIC RECORDS OF PALM BEACH COUNTY, FLORIDA, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE NORTHEAST CORNER OF SAID BLOCK 118; THENCE ALONG THE EASTERLY LINE OF SAID BLOCK 118, SOUTH 00° 33' 28" EAST, A DISTANCE OF 57.00 FEET TO THE POINT OF BEGINNING; THENCE CONTINUE ALONG SAID EASTERLY LINE AND EASTERLY LINE OF SAID UTILITY EASEMENT, SOUTH 00° 33' 28" EAST, 12.00 FEET; THENCE DEPARTING SAID EASTERLY LINE, SOUTH 88° 35' 45" WEST, A DISTANCE OF 69.56 FEET TO A POINT ON A NORTHERLY LINE OF A 12 FOOT UTILITY EASEMENT AS DESCRIBED IN OFFICIAL RECORD BOOK 6477, PAGE 1407, PUBLIC RECORDS OF PALM BEACH COUNTY, FLORIDA; THENCE ALONG SAID NORTHERLY LINE, NORTH 81° 03' 43" WEST, A DISTANCE OF 50.06 FEET TO A POINT ON AN EASTERLY LINE OF SAID UTILITY EASEMENT; THENCE ALONG SAID EASTERLY LINE, NORTH 07° 49' 51" EAST, A DISTANCE OF 3.05 FEET; DEPARTING SAID EASTERLY LINE, NORTH 88° 35' 45" EAST, A DISTANCE OF 118.50 TO THE POINT OF BEGINNING.

SURVEYOR'S NOTES:

1. THIS DRAWING IS NOT A SURVEY.
2. NO SEARCH OF THE PUBLIC RECORDS HAS BEEN MADE BY THIS OFFICE.
3. THE DESCRIPTION SKETCH AND THE DESCRIPTION TEXT COMPRISE THE COMPLETE LEGAL DESCRIPTION. THE LEGAL DESCRIPTION IS NOT VALID UNLESS BOTH ACCOMPANY EACH OTHER.
4. THIS LEGAL DESCRIPTION IS NOT VALID WITHOUT THE SIGNATURE AND THE ORIGINAL RAISED SEAL OF A FLORIDA LICENSED SURVEYOR AND MAPPER EMPLOYED BY LIDBERG LAND SURVEYING, INC.
5. DATE OF LEGAL DESCRIPTION: MARCH 7, 2017

LIDBERG LAND SURVEYING, INC.

BY:  DAVID C. LIDBERG
PROFESSIONAL SURVEYOR AND MAPPER
FLORIDA CERTIFICATE NO. 3613

ABBREVIATIONS:

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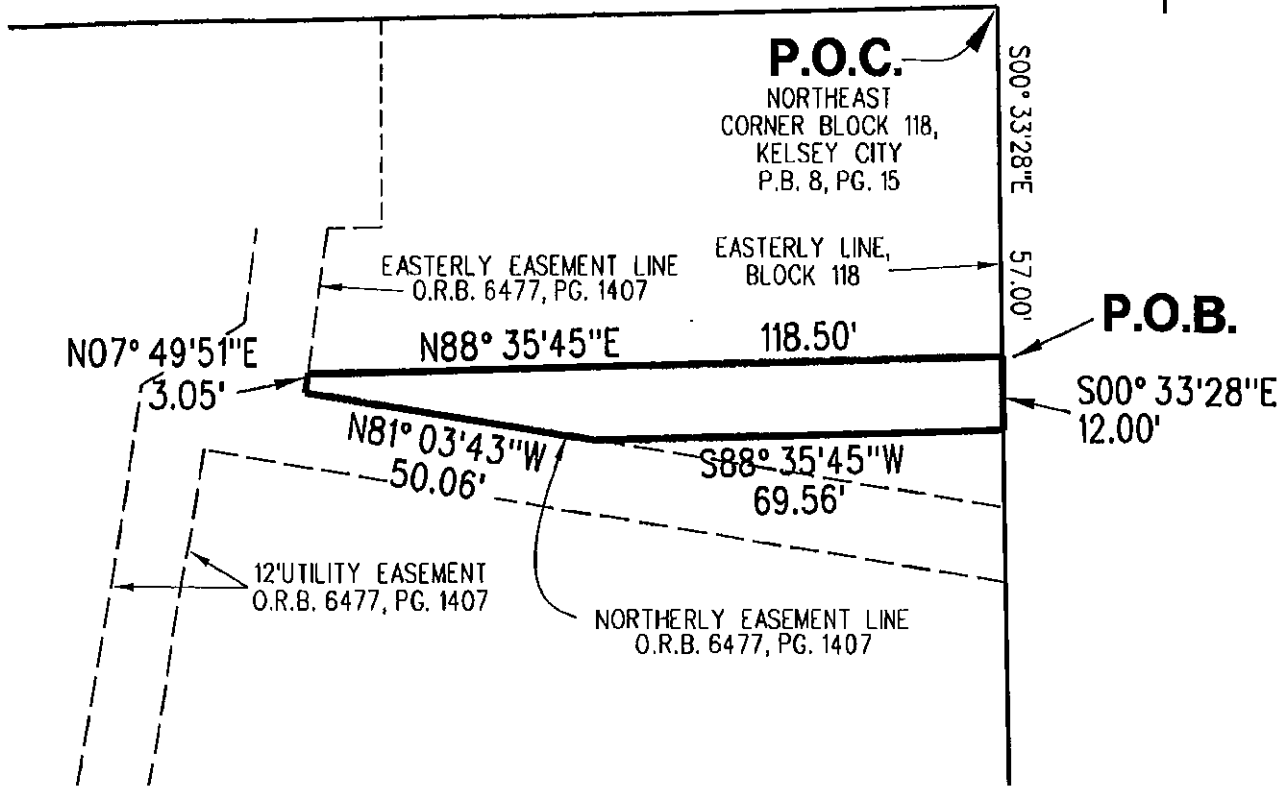
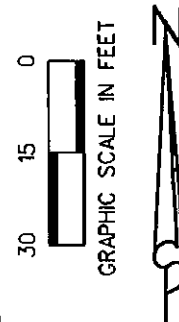
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OFF.	L.J.C.		DATE	03/07/17
CKD.	D.C.L.	SHEET	1 OF 2	DWG. A17-019A

**DESCRIPTION & SKETCH
PREPARED FOR:
SEACOAST UTILITY AUTHORITY**

**12' SEACOAST UTILITY
EASEMENT**



ABBREVIATIONS:
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**LIDBERG LAND
SURVEYING, INC.**

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OFF. L.J.C.			DATE 03/07/17
CKD. D.C.L.	SHEET 2	OF 2	DWG. A17-019A

Exhibit "B"



Town of Lake Park Town Commission

Agenda Request Form

Meeting Date: August 2, 2017

Agenda Item No. Tab 7

Agenda Title: Resolution - Authorizing Mayor to Sign the Application for Lake Worth Lagoon Initiative (LWLI) grant through the Palm Beach County Department of Environmental Resources Management for Lakeshore Drive Drainage

- Checkboxes for SPECIAL PRESENTATION/REPORTS, BOARD APPOINTMENT, PUBLIC HEARING ORDINANCE ON READING, NEW BUSINESS (checked), and OTHER.

Approved by ACTING Town Manager [Signature] Date: 7/20/2017

Ann Rosenthal - Grants Writer [Signature]

Table with 3 columns: Originating Department (Town Manager), Costs (\$600,000), Attachments (Resolution No. 60-08-17, Grant Application), Advertised (Not Required), and notification details.

Summary Explanation/Background: Palm Beach County Department of Environmental Resources Management utilizes the Lake Worth Lagoon Initiative (LWLI) program to assist local municipalities and special taxing districts in improving the lagoon water quality through projects such as habitat restoration, storm water retrofits and septic-to-sewer conversions.

Recommended Motion: I move to approve Resolution No. 60-08-17.

RESOLUTION NO. 60-08-17

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF LAKE PARK, FLORIDA, AUTHORIZING AND DIRECTING THE MAYOR TO SIGN THE LAKE WORTH LAGOON INITIATIVE GRANT APPLICATION; AND PROVIDING FOR AN EFFECTIVE DATE UPON SUBMITTAL OF THE GRANT.

WHEREAS, the Town has all of the powers and authority conferred upon it pursuant to the Florida constitution and Chapter 166, Florida Statutes; and

WHEREAS, the administration will submit a grant application to Palm Beach County Department of Environmental Resources Management in the amount of \$1,200,000. Palm Beach County Department of Environmental Resources Management through the State will share in Fifty percent of the grant amount or \$600,000; and

WHEREAS, the Town Manager recommends that the Town authorize the Mayor to sign the Lake Worth Lagoon Initiative Grant Application for submittal to the appropriate agencies.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COMMISSION OF THE TOWN OF LAKE PARK, FLORIDA

Section 1. The foregoing recitals are incorporated herein.

Section 2. The Mayor is hereby authorized and directed to sign the Lake Worth Lagoon Initiative Grant and to provide for an effective date upon the actual submission of the grant.

Section 3. This Resolution shall be effective upon execution.



Funding Request Application

Applications must be submitted electronically to ERM-LWLI@pbcgov.org

Please note Individual email submittals are limited to 10 megabytes; multiple emails per application are acceptable

Project Title:	Lakeshore Drainage Improvements		
Project Sponsor:	Town of Lake Park		
Contact Person:	Public Works Director		
Phone:	561-881-3300	Email:	
Address:	535 Park Avenue, Lake Park, FL 33403		
Total Project Cost:	TBD based upon agency input	LWLI Grant Request:	\$600,000
Proposed Match Funding Amount: *Minimum 50% match required	\$600,000		
Project Description: *Maximum 200 words	<p>The need for the Lakeshore Drive Drainage Improvements project was identified more than thirty years ago. During high tides and severe weather events, including periods of heavy rainfall, major flooding occurs on Lakeshore Drive rendering the road impassable for weeks at a time. The roadway becomes a public safety concern to residents for emergency medical, fire, and law enforcement services. Additionally, the serious deterioration of the roadway poses a traffic hazard. By increasing the number of storm drainage inlets and storm water pipe capacity and adding pumping facilities, the project greatly mitigates roadway flooding from severe rainfall, other storm, and tidal events. Storm water is treated before it is released into Lake Worth Lagoon. The project raises the Lake Shore Drive roadway including sidewalks to a higher elevation. The pump station controls ground water by keeping sea level water out of the storm drainage system.</p>		
Project Benefits: *Maximum: 100 words; use bullets if desired	<p>The project:</p> <ul style="list-style-type: none"> • Provides protection of life, health, safety, and property. Severe flooding and pooling water that forms in the area and can last for weeks at a time is a public safety hazard, as emergency medical, fire, and law enforcement services can have difficulty reaching the population during emergency calls. • Frees up drainage capacity in a storm water outfall south of Date Palm Drive that serves neighborhoods west of U.S. Highway 1 where many low income minority residents live. • Treats storm water before it enters Lake Worth Lagoon. 		

Project Readiness *Maximum: 50 words	The Town has engineering plans for this project. Permits have been obtained in the past.
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- Exhibit "A": Statement of Work
 - Maximum three pages
 - Suggested Outline:
 - 1.0 Introduction
 - 2.0 Objective
 - 3.0 Scope of Work
 - 4.0 Work Breakdown Structure
- Exhibit "B": Payment and Delivery Schedule
 - Maximum one page
 - Timeline/Cost Schedule: Due dates (days from execution of contract) and associated costs (State/Local Match) for each deliverable must be included.
 - Suggested Deliverables: Land Acquisition, Design, Construction
- Exhibit "C": Project Selection Criteria
 - Maximum one page
 - See guidelines below
- Exhibit "D": Project Photographs (*.jpeg* format)
 - Maximum of six project photos or figures
 - Suggested photos: project site, artist renderings, aerial view
- Exhibit "E": 2013 Lake Worth Lagoon Management Plan Resolution
 - Signed by organization, agency, and/or municipality in support of the Lake Worth Lagoon 2013 Management Plan
 - Not applicable if a signed Resolution has been previously provided

Project Selection Criteria:

Bang for the Buck – Does the proposed project represent tangible and measurable expectations of water quality or habitat improvements to the Lake Worth Lagoon or its watershed? Does the project demonstrate leverage of other available/secured funds?

Ready to Go – Has the proposed project initiated land acquisitions and local approvals, if necessary, to move forward with the construction phase? If regulatory permits are required, list all required permits and status of permits (permit type, permitting entity, and either the permit issuance date; application submitted date; or anticipated application submittal date).

Local Commitment – Does the proposed project have a commitment from the local sponsor of at least 50/50 cost share (cost share may be other funding commitments, in-kind, or a combination)? Does the sponsor have a record of timely completion of projects? Explain.

Consistency with Lake Worth Lagoon Management Plan – Does the proposed project demonstrate consistency with the goals, action plans, and/or program areas specified in the management plan?

*Please submit text (.doc or .pdf format only) separately from photos/maps (.jpeg format).