

Minutes
Town of Lake Park, Florida
Regular Commission Meeting
Wednesday, March 1, 2017, 8:07 PM
Town Commission Chamber, 535 Park Avenue

The Town Commission met for the purpose of a Regular Commission Meeting on Wednesday, March 1, 2017 at 8:07 p.m. Present were Mayor James DuBois, Vice-Mayor Kimberly Glas-Castro, Commissioners Erin Flaherty, Anne Lynch and Michael O'Rourke, Town Manager John O. D'Agostino, Attorney Thomas Baird, and Town Clerk Vivian Mendez.

The roll call pledge of allegiance were performed during the CRA Board meeting earlier in the evening.

SPECIAL PRESENTATIONS/REPORTS

1. Proclamations to Lynn Dutaud, Peter MacMillan and Rick Goodsell.

Mayor DuBois presented the proclamations. Mr. Goodsell thanked Lt. Gendreau for taking over the Community Watch Program. He thanked the Commission and staff for their support throughout the years. Ms. Dutaud thanked everyone. She encouraged others to get involved in the Community Watch Program. She stated that it had been an honor and a privilege to be a part of the Program. She accepted the proclamation for Peter MacMillan on his behalf.

PUBLIC COMMENT:

1) Rick Goodsell – expressed concern regarding the discussion at the last Commission meeting regarding window treatments on Park Avenue storefronts. He stated that some businesses have very nice looking window treatments. He stated that technology today allows creative decorative signs for store windows. He suggested that the Commission not prohibit vertical or horizontal window treatments, but instead allow the businesses to have art placed on the window treatments that represents their type of business.

He asked if a meet-and-greet of the candidates had been scheduled. Mayor DuBois explained that he asked the Palm Beach County Chamber of Commerce and they were not hosting one. Commissioner O'Rourke explained that the Brew House Gallery on Park Avenue was attempting to host an event on Sunday, March 12, 2017.

2) James Sullivan – expressed concern with the crime activity driving families out of the Town. He suggested that those that are caught committing crimes be issued a fine and if they are unable to pay the fine that, they work off the amount of the fine. He stated that his wife had sent an email to the Commissioners with all her concerns and suggestions to fix the situations.

3) Roger Michaud – introduced himself as a candidate for Commissioner. He explained how involved he has been, throughout his life, in Lake Park.

CONSENT AGENDA:

- 2. Regular Commission Meeting Minutes of February 15, 2017**
- 3. Resolution No. 13-03-17 Declaring Certain Town Owned, Tangible Personal Property as “Surplus” and Eligible for Disposal.**
- 4. Proclamation Commending Florida Association of City Clerks (FACC) on its 45th Anniversary.**

Motion: Commissioner O’Rourke moved to approve the consent agenda; Commissioner Lynch seconded the motion.

Vote on Motion:

Commission Member	Aye	Nay	Other
Commissioner Flaherty	X		
Commissioner Lynch	X		
Commissioner O’Rourke	X		
Vice-Mayor Glas-Castro	X		
Mayor DuBois	X		

Motion passed 5-0.

PUBLIC HEARING(S) – ORDINANCE ON FIRST READING:

None

PUBLIC HEARING(S) – ORDINANCE ON SECOND READING:

None

NEW BUSINESS:

- 5. Resolution No. 15-03-17 establishing a Budget Adjustment in the amount of \$18,000 for a PAL Mentoring Reimbursement Grant on behalf of the BCEC-Bethlehem Community Empowerment Center. (Budget Adjustment No. 3)**

Commissioner Flaherty asked how it long would take before the Town was reimbursed. Town Manager D’Agostino explained that the Town would expect to be reimbursed as each invoice was submitted. He stated that it could take as long as 6-weeks before the Town would begin to receive reimbursement from PAL National. Commissioner Flaherty asked where within the budget would the funds come from. Finance Director Blake Rane explained that the intension was to add a revenue line in the Special Projects Funds for \$18,000 and an expenses line in the Special Projects Funds for the same amount. He stated that funds have begun to be spent and the Town would reimburse those individuals afterwards. The Town would file for reimbursement from PAL National. Commissioner Lynch asked if there was a commitment made by the Town. Town Manager D’Agostino explained the mentoring program was funded with grant funds. The program would rely on future grant funding to continue operating. Commissioner Lynch asked how many individuals are participating in the program. Town Manager D’Agostino explained that 20-individuals are registered in the program. Commissioner Lynch stated that www.memorytrees.com has grant opportunities that she would be applying for through the Robert Wood Johnson Foundation. Commissioner Flaherty asked if a fee to cover staff time was collected. He asked if the Town was writing the grant for the program or

was the Town the recipient of the grant. Town Manager D'Agostino explained that the Town was the "pass-through". The Town fronts the funds and as the funds are expended, the Town submits for reimbursement. Commissioner Flaherty asked if an administrative fee could be charged for something like this. Town Manager D'Agostino stated that he did not believe so, but would check into it.

Motion: Commissioner O'Rourke moved to approve Resolution 15-03-17; Commissioner Lynch seconded the motion.

Vote on Motion:

Commission Member	Aye	Nay	Other
Commissioner Flaherty	X		
Commissioner Lynch	X		
Commissioner O'Rourke	X		
Vice-Mayor Glas-Castro	X		
Mayor DuBois	X		

Motion passed 5-0

6. Resolution No. 16-03-17 Authorization for the Mayor Sign a Warranty Agreement with Empire Today.

Town Manager D'Agostino explained that the title of the agenda item was incorrect and that authorization for the Town Manager to sign a warranty agreement with Empire Today would be the correct action by the Commission.

Motion: Commissioner Flaherty moved to approve Resolution 16-03-17; Commissioner Lynch seconded the motion.

Vote on Motion:

Commission Member	Aye	Nay	Other
Commissioner Flaherty	X		
Commissioner Lynch	X		
Commissioner O'Rourke	X		
Vice-Mayor Glas-Castro	X		
Mayor DuBois	X		

Motion passed 5-0

7. Resolution No. 17-03-17 Authorization for the Mayor to Sign an Agreement for Lobbyist Services with Becker & Poliakoff.

Town Manager D'Agostino explained that the Town had budgeted \$20,000 for Lobbyist Services. He stated that Becker & Poliakoff did not include a monthly fee in their Request for Proposal, so he negotiated a \$3,500 a month fee with them. He stated that annually it would equate to \$42,000 a year. He stated that a budget adjustment would be placed on an agenda to cover the remainder for the fiscal year. He stated that a letter from the Lobbyist was received today stating that they could not proceed until an agreement was reached. He explained the compromised piece of legislation that the House and Senate are undertaking, which would allow the Town's drainage improvement project

along Lake Shore Drive to move forward. He stated that the Senate received the Town's request for funding in a timely manner. The House sent a letter to staff, and the Vice-Mayor indicating that they would file the Town's request for funding. He stated that the Town has requested \$1.3 million with a match, and the Town has applied for a grant with FEMA for \$5.5 million. He further explained that there was already grant funds appropriated and with the assistance of the Lobbyist, the funds could be used for the Town's street lighting program to upgrade to LED.

He explained that the last priorities list was approved in April of 2016. He suggested holding a workshop with the Commission and the Lobbyist to discuss refining, adding to, or removing items from the priorities funding list.

Vice-Mayor Glas-Castro explained that during her weekly conference call with the Town Manager she expressed concern with the Lobbyist budget and the agreement. She expressed several concerns with the Lobbyist contract, including the comparable to larger municipalities. She agrees with holding a workshop to clarify some of the items on the list. She asked the Commission if realistically they could accomplish anything this legislative session. Mayor DuBois explained that a lobbyist should begin working in June for the next legislative session. He stated that it would be important to have a lobbyist on-board.

Motion: Commissioner O'Rourke moved to approve Resolution 17-03-17; Commissioner Flaherty seconded the motion.

Commissioner O'Rourke expressed concern with the amount of budget adjustments placed on the CRA & Commission agendas. Town Manager D'Agostino explained that staff would do a better job during the next budget cycle. He understood the Commissioners concerns and staff would work together to better anticipate the next fiscal year budget.

Vote on Motion:

Commission Member	Aye	Nay	Other
Commissioner Flaherty	X		
Commissioner Lynch	X		
Commissioner O'Rourke	X		
Vice-Mayor Glas-Castro	X		
Mayor DuBois	X		

Motion passed 5-0

8. Town Commissions Acceptance of the CRA Annual Report.

Motion: Commissioner Flaherty moved to approve the CRA Annual Report; Commissioner O'Rourke seconded the motion.

Vote on Motion:

Commission Member	Aye	Nay	Other
Commissioner Flaherty	X		
Commissioner Lynch	X		

Commissioner O'Rourke	X		
Vice-Mayor Glas-Castro	X		
Mayor DuBois	X		

Motion passed 5-0

TOWN ATTORNEY, TOWN MANAGER, COMMISSIONER COMMENTS:

Town Attorney Baird had no comments.

Town Manager D'Agostino received a request for support from the City of Sanibel for the Northern Everglades and Lake Okeechobee Water Front District in the Regional Compact. He explained that the request would include a Resolution in support of the City of Sanibel and the Lake Okeechobee Regional Compact to join together to address the water resource issues that affect the whole region. Vice-Mayor Glas-Castro asked for additional information before making a decision on the Resolution.

Commissioner Lynch had no comments.

Commissioner Flaherty had no comments.

Commissioner O'Rourke announced a new restaurant on Park Avenue called Lilly's Table.

Vice-Mayor Glas-Castro announced that the Chamber of Commerce was looking for nominations for different awards. She explained that one of the criteria's to qualify to win an award was they had to be a member of the Chamber. She explained that there were several categories of the award, such as; Small Business of the Year, Young Professional of the Year, etc.

She announced that she attended the Metropolitan Planning Organization (MPO) TAC (Technical Advisory Committee) meeting. She reported that an Ad-HOC Committee was formed to review road impact fee alternatives. She stated that the Ad-HOC Committee brought forth their recommendations and that TAC approved the recommendation. The recommendation would then be brought to the full MPO Board. The recommendations include an alternative to road impact fees in that if a City has adopted a mobility fee then road impact fees would be eliminated in that zone or zoning area and redrawn so that it would not double tax the property owners. Town Manager D'Agostino asked for clarification if the Town had a mobility fee then the funds would stay local. The road impact fee was a County distribution. Vice-Mayor Glas-Castro explained that it would stay within the zone it was collected in. She explained that the catch would be if there was a project within the long range transportation plan adopted by the MPO identified within that City then there needs to be a portion of the City in the zone to cover the cost of increasing capacities associated with that road project. She stated that most of the projects in Palm Beach County are along Interstate 95, the Florida Turnpike and western Palm Beach County. Mayor DuBois stated that no matter how many businesses we bring into the Town those traffic impact fees go to those projects within the zone.

She announced another report from the TAC meeting was that the MPO has undertaken a US1 multiple corridor study, which lines up with the Town's vision for US1. The MPO wants to create a unified vision on US1 and create design templates, plan views to then provide funding for the improvements in the 2020/2021 fiscal year. They would be conducting charrettes sometime in September.

She announced that she attended the Community Empowerment Form, which was hosted by Senator Bobby Powell, House Representative Al Jacquet, and Board of County Commissioner Mack Bernard. She stated that they want municipalities to work together and form partnerships.


She announced that the legislative committee that she serves on has begun sending out letters requesting feedback on various legislative bills. She stated that she sent a letter regarding business regulations to House Representative Al Jacquet and Senator Powell.

Mayor DuBois announced that the Kiwanis of Lake Park meeting would take place on March 2, 2017 at Patty Mac's at noon.


He recommended that the Lobbyist be brought up to speed on the Lake Park Scrub area and Nature Center as well as other information regarding Palm Beach County.

ADJOURNMENT

There being no further business to come before the Commission and after a motion to adjourn by Commissioner Flaherty and seconded by Commissioner Lynch, and by unanimous vote, the meeting adjourned at 9:01 p.m.



Mayor James DuBois



Town Clerk, Vivian Mendez, CMC



FLORIDA
Approved on this 15 of March, 2017