

Minutes Town of Lake Park, Florida Community Redevelopment Agency Board Meeting Wednesday, June 1, 2016, 6:30 p.m. Town Commission Chamber, 535 Park Avenue

The Community Redevelopment Agency Board met for a regular meeting on Wednesday, June 1, 2016 at 6:30 p.m. Present were Chair James DuBois, Vice-Chair Kimberly Glas-Castro, Board Members Rhonda "Jo" Brockman, Christine Francois, Erin Flaherty, Anne Lynch, and Michael O'Rourke, Executive Director John D'Agostino, Agency Attorney Thomas Baird, and Agency Clerk Vivian Mendez.

Agency Clerk Mendez performed the roll call and Chair DuBois lead the pledge of allegiance.

1. Update on the Various Rail Initiatives: Brightline (formerly All Aboard Florida), FEC Coastal Link, and Quite Zones.

Chair DuBois introduced Kim Delaney of the Regional Planning Council to present the update on the various rail initiatives (see Exhibit "A"). Vice-Chair Glas-Castro asked if it mattered if the Town does not have control of the crossing grade of the rail. Ms. Delaney explained that it does not matter. Vice-Chair Glas-Castro asked if the crossings at Silver Beach Road would be shared between the Town of Lake Park and the City of Riviera Beach for the quiet zone agreement. Ms. Delaney explained that the Town of Lake Park would be responsible for one side of the quiet zone side and the City of Riviera Beach would be responsible for the other side. Board Member Flaherty asked when would a freight train conductor blow the horn in a quiet zone. Ms. Delaney explained that it would be up to the conductor to determine when it would be necessary to blow the horn in a quiet zone. Board Member Flaherty asked if the project would be regularly maintained by FEC Coastal Link. Ms. Delaney explained that the grade crossing infrastructure would be maintained by the entity that controls the roadway. She explained that the County and State have updated and executed maintenance agreements with All Aboard Florida that presume the additional costs associated with the project. Chair DuBois asked the meaning of North & South ADA Compliance for the Town of Lake Park in terms of construction. Ms. Delaney explained that improvement of the corridor would establish complete sidewalks across grade crossings and pedestrian gates as well to ensure the highest degree of safety. Ms. Delaney explained that the fencing plan has not been presented but it would mostly likely accompany the project. Chair DuBois asked if the five-year plan for Old Dixie Highway and Silver Beach Road could be collaborated. Ms. Delaney explained that engineers of Palm Beach County and All Aboard Florida have synchronized schedules to allow as much construction activity as possible.

Ms. Delaney continued the presentation by explaining the FEC Tri-Rail Coastal Link Project extension providing services from Miami-Dade County to Palm Beach County (see page 10 of Exhibit "A").

Ms. Delaney explained that the FEC Coastal Link and Complete Streets Project addressed land-use patterns and implementations for state-wide consideration. Ms. Delaney explained projected plans to be implemented in neighboring municipalities that include bike lanes, on street parking and land reconfiguration.

Ms. Delaney concluded her presentation and thanked the Town of Lake Park and the Community Redevelopment Agency Board for their time.

Consent Agenda:

2. Approval of CRA Board Meeting Minutes of March 2, 2016.

Motion: Board Member O'Rourke moved to approve the consent agenda; Board Member Flaherty seconded the motion.

Vote on Motion:

Board Member	Aye	Nay	Other
Board Member Erin Flaherty	X		
Board Member Christiane François	X		
Board Member Michael O'Rourke	X		
Board Member Anne Lynch	X		
Board Member Rhonda "Jo" Brockman	X		
Vice-Chair Kimberly Glas-Castro	X		
Chair James DuBois	X		

Motion passed 7-0.

NEW BUSINESS:

3. Setting the Date for a Special Call Budget Meeting for Fiscal Year 2016-2017 Budget

The CRA Board came to consensus to hold the Special Call Budget Meeting on Wednesday, August 10, 2016 at 6:30 p.m.

4. Annual Budget Initiatives for the Community Redevelopment Agency (CRA) Budget FY 2016-2017

Executive Director D'Agostino explained the CRA annual budget initiatives (see Exhibit "B").

Vice-Chair Glas-Castro suggested that the Town of Lake Park considers how much money it has and prioritize what initiatives are most important.

Executive Director D'Agostino agreed and explained that the total cost of initiatives would most likely exceed the proposed total cost and that the Town of Lake Park anticipates additional funds to be available to the CRA. Executive Director D'Agostino suggested informing business owners of façade grant funds.

Board Member O'Rourke suggested Park Avenue be considered as a priority.

Board Member Brockman suggested the brick pavers on 7th Street and 10th Street be considered as a priority.

Executive Director D'Agostino informed the board of a potential increase in value of 9.58% for the Town. He explained that last year there was a 16% increase in value from the CRA and that if that trend continued the money that the Town of Lake Park would receive from the CRA would be greater than the previous two years combined. He explained that a combination of general budgeted fund and other sources would fund various projects.

Board Member François suggested 10th Street be considered as a priority for the beautification of landscape and additional lighting.

Executive Director D'Agostino agreed and explained the transition of lighting in the CRA to LED Lighting. He explained that as for additional lighting that it would be considered once the Town of Lake Park has a greater idea of the funds it would receive.

Chair DuBois suggested Gateway Blvd be considered as a priority, an explained that the Town of Lake Park received a complaint from a company about the condition of Gateway Blvd.

Executive Director D'Agostino suggested to evaluate the conditions of Gateway Blvd.

Vice-Chair Glas-Castro suggested reordering the list of initiatives, with façade grants preceding housing grants. Vice Chair Glas-Castro suggested that the commercial façade improvements would be beneficial to the Town of Lake Park.

Chair DuBois asked Executive Director D'Agostino to explain housing grants and how the Town of Lake Park would benefit.

Executive Director D'Agostino explained that housing grants would enable owners to receive improvements to their properties and reductions on code violations. Single and Multi-family home owners must meet income guidelines to qualify.

Board Member O'Rourke suggested sanitary sewer improvements be added to the initiatives. Vice-Chair Glas-Castro suggested sewer improvements be introduced as a special assessment.

Motion: Board Member O'Rourke moved to approve prioritizing façade grants before housing grants and adding sewer septic improvements to the proposed initiatives; Board Member Vice-Chair Glas-Castro seconded the motion.

Vote on Motion:

Board Member	Aye	Nay	Other
Board Member Erin Flaherty	X		
Board Member Christiane François	X		
Board Member Michael O'Rourke	X		
Board Member Kathleen Rapoza	X		
Board Member Rhonda "Jo" Brockman	X		
Vice-Chair Kimberly Glas-Castro	X		
Chair James DuBois	X		

Motion passed 7-0.

EXECUTIVE DIRECTOR REPORT:

Executive Director D'Agostino had no report.

BOARD MEMBERS COMMENTS:

Board Member François had no comments.

Board Member Brockman asked for an update on 801 Park Avenue. Executive Director D'Agostino explained improvements scheduled to take place at 801 Park Avenue and that permits were issued for the completion of the project. He explained proposed rental and retail plans of the property owner.

Board Member Lynch had no comments.

Board Member Flaherty had no comments.

Board Member O'Rourke had no comments.

Vice-Chair Glas-Castro had no comments.

Chair DuBois had no comments.

ADJOURNMENT

There being no further business to come before the CRA Board and after a motion to adjourn by Board Member O'Rourke and seconded by Board Member Flaherty, and by unanimous vote, the meeting adjourned at 7:53 p.m.

Chair, James DuBois

Agency Clerk, Vivian Mendez, CMC

Administrative Assistant, Shaquita Edwards

Towns Seel

Approved on this 10 of August, 2016



CRA Agenda Request Form

Meeting Date: June | 2016

Agenda Item No. Tab

Agenda Title: Update on the various rail initiatives: Brightline (formerly All Aboard Florida), FEC Coastal Link, and Quiet Zones							
[X] []	SPECIAL PRESENTATION/REPORT [] CONSENT AGENDA OLD BUSINESS [] NEW BUSINESS: Resolution DISCUSSION FOR FUTURE ACTION [] OTHER: General Business						
Approved by Executive Director: Table Date: 5-17-16 Vivian Mendez, CMC - Agency Clerk							
Name/Title							
Origi	nating Department:	military in the second	Attachments:				
Chair	man Jamas Dubais	Funding Source:	Presenta	ition			
Chail	rman James Dubois	Acct. #					
		_					

Summary Explanation/Background:

Kim Delaney of the Treasure Coast Regional Planning Council (TCRPC) will be providing a presentation that outlines the current status of the Brightline (All Aboard Florida), FEC Coastal Link, and Quiet Zones initiatives.

Recommended Motion: For discussion only. A question and answer period will follow the presentation.

PALM BEACH COUNTY RAIL UPDATE

LAKE PARK TOWN COUNCIL PRESENTATION
JUNE 2016

TREASURE COAST REGIONAL PLANNING COUNCIL on behalf of the Palm Beach Metropolitan Planning Organization

"All Aboard Florida" Proposed Service



What is a Quiet Zone?

• Established in in accordance with the regulatory provisions contained in Title 49 of the Code of Federal Regulations, Parts 222 and 229 Use of Locomotive Horns at Highway-Rail Grade Crossings

• Defined as a segment of rail line within which is situated one or a number of consecutive at grade roadway rail crossings at which locomotive horns are not routinely

sounded.

Train Horn Regulations (CFR)

- Sound train horns at least 15 seconds and not more than 20 seconds, in advance of all public grade crossings.
- For trains traveling faster than 60 mph, no train horn sounded within ¼ mile of the crossing, even if the advance warning is less than 15 seconds.
- "Good faith" exceptions.
- Train horns must be sounded in a standardized pattern of 2 long, 1 short and 1 long blasts pattern repeated or prolonged until the lead locomotive or lead cab car occupies the grade crossing.
- Maximum volume level for the train horn is 110 decibels (a new requirement). The minimum sound level remains 96 decibels.

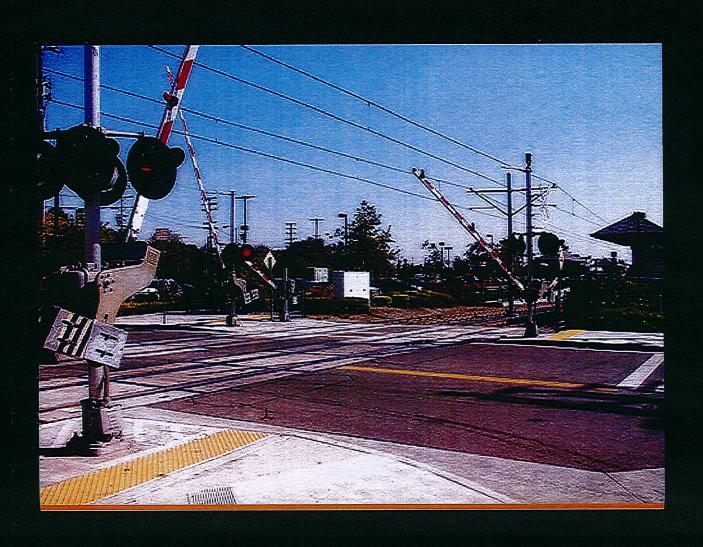
When can there be a Quiet Zone?

- 2005 Federal Railroad administration (FRA) rule allows horns not to sound if certain safety measures are in place at crossings.
- Operator can still sound horn at their discretion if they see a dangerous situation.
- No minimum or maximum number of crossings and must be at least ½ mile long.
- Crossing must have active warning systems, and modern features like constant warning time & power-out indicators.

Steps To Establish a Quiet Zone

- ✓ Diagnostic Field Review
- o Quiet Zone Evaluation
- o Notice of Intent by Local Jurisdiction
 - WPB to Boca have published NOIs as of May 2016
- o Installation of Improvements
- Notice of Establishment by Local Jurisdiction

Example of Four-Quadrant Gates



Anticipated Corridor Improvements

Grade	Crossing Information	on	a Control of Control		AAF 100	% Plans	N	MPO Requested Add	litional Work
Street Name	Municipality	Owner	County	MAS	West Side of Crossing	East Side of Crossing	West Side of Crossing	East Side of Crossing	Sidewalks
County Line Rd	(unincorporated)	County	Martin	110	exit gate	exit gate			
Tequesta Dr	Tequesta	County	Palm Beach	79	n/a speed, exist, median	n'a speed, exist, median			
Riverside Dr	City of Jupiter	City	Palm Beach	60	n/a - speed	n/a - speed	N		South ADA Compliant
Center St	City of Jupiter	County	Palm Beach	60	n/a - speed	n/a - speed			North & South ADA Compliant
Indiantown Rd / SR 706	City of Jupiter	State	Palm Beach	110	exist, median	exit gate	exit gate		
Toney Penna Dr	City of Jupiter	City	Palm Beach	110	exit gate	exit gate			
Frederick Small Rd	City of Jupiter	County	Palm Beach	110	exit gate	exit gate			South ADA Compliant (8' Wide)
Donald Ross Rd	City of Jupiter	County	Palm Beach	110	exist. median	exit gate			
Hood Rd	Palm Beach Gardens	County	Palm Beach	110	exist. median	exit gate			
Kyoto Gardens Dr	Palm Beach Gardens	City	Palm Beach	110	exist. median	exit gate	exit gate		
RCA Blvd	Palm Beach Gardens	County	Palm Beach	110	extend exist, median	exit gate			North ADA Compliant
Burns Rd	Palm Beach Gardens	City	Palm Beach	110	exist, median	exit gate			
Lighthouse Dr	Palm Beach Gardens	City	Palm Beach	100	exit gate	exit gate			
Richard Rd	Lake Park	County	Palm Beach	79	n/a - speed	n/a - speed			
Northlake Blvd	Lake Park	County	Palm Beach	110	exist, median	exist. median			North & South ADA Compliant
Park Ave	Lake Park	City	Palm Beach	110	exit gate	exit gate			North & South ADA Compliant
Silver Beach Rd	Riviera Beach	County	Palm Beach	110	exit gate	exit gate			North ADA Compliant
Blue Heron Blvd / SR 708 / SR 710	Riviera Beach	State	Palm Beach	110	exit gate	exist median			
Flagler St / W 13th St	Riviera Beach	City	Palm Beach	110	exit gate	exit gate			North & South ADA Compliant
inlet Blvd / SR 710 / MLK Jr Blvd	Riviera Beach	State	Palm Beach	110	exit gate	median		exit gate	North & South ADA Compliant
49th St	West Palm Beach	City	Palm Beach	110	exit gate	exit gate	h		North & South ADA Compliant
45th St	West Palm Beach	County	Palm Beach	110	median	median	exit gate	exit gate	
36th St	West Palm Beach	City	Palm Beach	110	exit gate	exit gate			
30th St	West Palm Beach	City	Palm Beach	110	exit gate	median		exit gate	
25th St	West Palm Beach	City	Palm Beach	110	exit gate	median		exit gate	North & South ADA Compliant
23rd St	West Palm Beach	City	Palm Beach	110	exit gate	exit gate			South ADA Compliant

DRAFT, rev. May 2016

Anticipated Corridor Improvements

Grade	Crossing Information	on			AAF 100	% Plans	ı	MPO Requested Add	litional Work
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Riverside Dr	City of Jupiter	City	Palm Beach	60	n/a - speed	n/a - speed			South ADA Compliant
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Lighthouse Dr	Palm Beach Gardens	City	Palm Beach	100	exit gate	exit gate			
Pichard Rd	Lake Park	Country	Palm Reach	70	n/a sneed	n/a_sneed			
Northlake Blvd	Lake Park	County	Palm Beach	110	exist. median	exist. median			North & South ADA Compliant
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23rd St	West Palm Beach	City	Palm Beach	110	exit gate	exit gate			South ADA Compliant

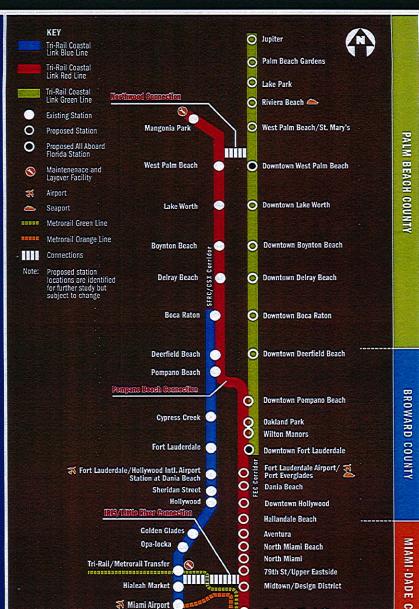
DRAFT, rev. May 2016

System Map

Getting Southeast Florida To Work

South Florida Regional Transportation Authority DRAFT May 6, 2014 www.Tri-RallCoastalLink.com

Tri-Rail Coastal Link



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Downtown Miami 📤

COUNTY

FOR MORE INFORMATION:

KIM DELANEY, PH.D.

DIRECTOR OF STRATEGIC DEVELOPMENT
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CRA <u>Agenda Request Form</u>

Meeting Date: June 1, 2016 Agenda Item No. $\sqrt{100}$

Agency (CRA) Budget FY 2		Community Redevelopment			
[] SPECIAL PRESENTA [] OLD BUSINESS	[X] Ni In	CONSENT AGENDA NEW BUSINESS: Proposed Initiatives for Fiscal Year 2016- 17			
[] DISCUSSION FOR F	UTURE ACTION [] O	THER			
Approved by Executive Dia John O. Name/Title	rector: D'Agostino, Executive Direc	Date: 5-26-16			
Originating Department:	Costs: \$ 300,000	Attachments:			
Executive Director	Funding Source: Acct. # X Finance	Proposed Initiatives with Detail (Fiscal Year 2016-17); and, the Community			
* 5		Redevelopment Agency Plan (2010)			

Summary Explanation/Background:

Staff anticipates that additional funding will be available in the CRA budget for FY 17. We do not know the exact amount that will be available. Therefore, the initiatives listed in this ARF will likely exceed the revenue needed to fund all the initiatives. Further, staff's primary goal in FY 17, will be to continue to reduce the negative fund balance in the CRA budget.

As set forth in the CRA Plan as adopted in January 2010, the redevelopment of Park Avenue is the key opportunity to brand the Town of Lake Park as a vibrant community. The same is true for 10th Street, an important corridor into and through the Town. In view of the

current status of the CRA budget, and as recommended in the CRA Plan, it is being proposed that the Town on behalf of the CRA proactively seek grant opportunities in order to support the following proposed initiatives which correspond with several of the functional needs and project list as outlined in the CRA Plan:

- Park Avenue Street Beautification: The existing landscape at the Archway of Park Avenue is old and tired. The purpose of this initiatives it to improve landscape resets and paver brick resets to the 700, 800 and 900 blocks of Park Avenue. Some of the roadwork will be financed from the Earl Stewart Funds. A possible alternative to the current landscape design is to create a canopy of trees in between the archways of Park Avenue. As the Town pursues year round festivals between the archways of Park Avenue, the shade provided by canopy trees streets will enhance such festivals in the summer as well as throughout the winter.
- Infrastructure Development: Today, additional parking is needed to accommodate the activities at the Brewhouse Gallery and the Kelsey Theatre. With the possibility of a new Micro Brewery at the Park Avenue Barbeque building, and the renovation of 801 Park Avenue, the need for additional parking will increase. This initiative proposes to resurface one half of the Seeds of Hope Community Gardens area to surface parking for FY 2017. Long term, this parcel will need to be completely developed to incorporate a three level parking garage with up to 300 parking spaces to support commercial, retail and restaurant growth, festival activity and downtown events.
- Housing: Through the residential component of the current Community Beautification Improvement Fund, which provides property improvement grant funding for residential properties, provide housing grants to homeowners in the CRA to address Code violations, perform roof repairs or replacements, and to respond to home energy emergencies (e.g., air conditioning systems that have failed or are in near failing condition. The purpose of this initiative is to help stabilize and enhance the aesthetic aspects of the residential neighborhoods in the CRA. It is also being proposed that the maximum amount that can remain in this fund be increased from\$10,000 to 25,000
- Façade Improvement Grants: Through the commercial component of the current Community Beautification Improvement Fund, which provides matching funding (up to the maximum of 50 percent of the total estimated project cost, not to exceed \$5,000), provide façade improvement grants to existing businesses in the CRA along 10th Street and Park Avenue and to correct Code violations. The Lake Park Design Approach Manual (2009) will be used as a guide. When we increase the

aesthetic appeal of our street scape and the buildings that line the street, we create an inviting atmosphere for customers, festival goers and residents to utilize Park Avenue as their Town Center.

Marketing and Community Activities: According to the 2010 CRA Plan, the Town has established a Downtown Arts District._In order to help promote and enhance this area and attract the performing, visual and culinary arts which include dance. theatre, music, painting sculpture and many other media, and to continue to brand the downtown as its Arts District, the purpose of this initiative is the development. promotion, implementation and maintenance of Town sponsored events (e.g., street festivals, car shows, holiday tree lighting, etc.) in the CRA, and the development of a marketing and advertising campaign to promote such events through print and electronic media. Such media will include television, print, social media, and such promotion will support the growth and development of existing businesses and will be designed to encourage new businesses to relocate into the CRA. These activities will be the primary responsibility of the Special Events Director. In anticipation of the second phase of the development 801 Park Avenue, consideration needs to be given to the possible elimination of the Town Green. The Town will need to plan for the Tree Lighting event at either Kelsey or Bert Bostrom Parks.

Recommended Motion: Move to accept the initiatives presented by the Executive Director and to implement some or all of the initiatives or provide alternative initiatives depending upon the availability of Funding in FY 2017.

TOWN OF LAKE PARK - ANNUAL BUDGET

Community Redevelopment Agency (CRA)

PROPOSED INITIATIVES with DETAIL FISCAL YEAR 2016-17

Schedule 5 Project **Project Title** Description and Justification **Priority** Revenue Cost In conjunction with FY 17 Streets and Roads project for sidewalk improvements (\$60,000) Landscape/Brick 1 perform landscape resets and sidewalk paver brick enhancements in the 700, 800, 900 blocks Paver Replacement 50,000 of Park avenue. Construct Surface The CRA initiative proposes to increase parking to the Park Avenue Business by providing Parking Lot 1/2 block surface parking using Public Works to construct the surface lot and stripe the location. Also 2 of Seeds of Hope \$ 75,000 extend the fence to include 1/2 of the land area occupied by Community Garden. Community Garden Another CRA initiative will be to provide housing grants to homeowners in the CRA to repair 3 **Housing Grants** code violations, roof repairs or replacement, heating and air condition systems that have failed \$ 100,000 or are in near failing condition. Another initiative is to provide Façade Grants for businesses on 10th and Park Avenue Façade Improvement 4 refurbish storefronts in accordance with the architectural styles in the Lake Park Design Grants 50,000 Approach Manual 2009. Working with the Special Events Director, the planning and implementation of street festivals in 5 Street Festivals conjunction with existing businesses located on Lake Park and 10th Street will be an important 25,000 initiative. TOTALS FOR INIT!ATIVES PROPOSED FOR THIS FUND \$ 300,000