



**Minutes**  
**Town of Lake Park, Florida**  
**Visioning Workshop**  
**Wednesday, October 7, 2015, 9:17 PM**  
**Town Commission Chamber, 535 Park Avenue**

The Town Commission met for the purpose of a Visioning Workshop on Wednesday, October 7, 2015 at 9:17 p.m. Present were Mayor James DuBois, Vice-Mayor Kimberly Glas-Castro, Commissioners Erin Flaherty, Michael O'Rourke and Kathleen Rapoza, Town Manager John O. D'Agostino, Attorney Thomas Baird, and Town Clerk Vivian Mendez.

Town Clerk Mendez performed the roll call and Mayor DuBois led the pledge of allegiance during the Regular Commission meeting earlier in the evening.

**DISCUSSION:**

**Continuing the Visioning Process**

- **Capital Improvement Plan**
- **Palm Beach County 5-Year Roadway Improvement Plan**
- **June 26, 2013 Workshop Meeting Minutes**
- **January 21, 2015 Workshop Meeting Minutes**

Town Manager D'Agostino explained the item (see Exhibit "A"). He stated that included in the agenda packet were a list of staff's visions and Commission visions for the Town. He suggested that the Commission review the lists and provide a list of their priorities so that he and Vice-Mayor Glas-Castro could provide the list to Florida State Senator Jeff Clemens during a meeting that was scheduled in November. He asked the Commission to keep in mind what they would like the Town to look like over the next 10 years when developing their list of priorities. He asked the Commission if they envisioned a Town that was diverse and if so, then how could they unite the Town and engage the residents. He reminded the Commission that the vision of the Town was not project specific. He stated that surrounding areas could be annexed, such as west of the C-17 Canal. He explained that the County was very interested in helping to annex certain areas surrounding the Town. He explained that mixed-use development would be beneficial. Mayor DuBois asked if during the meeting with Senator Clemens would funding request for drainage improvements for Lake Shore Drive be requested. Town Manager D'Agostino stated that he would request funding for that project. Commissioner O'Rourke ask for the Park Avenue train station to be included in the funding request. Mayor DuBois suggested that area visioning should be considered because the Town has several area that need improvements. Town Manager D'Agostino explained that there are two steps in the process; one would be for the Commission to consider the overall vision of the Town, second would be the vision for the specific areas. He stated that once the vision were established for the Town then staff would work on a strategic plan for bringing the vision forward. He reminded the Commission that each year the Commission would need to fund the strategic plan in order for the vision to be completed. He stated that the strategic plan could not be created and then sit on a shelf.

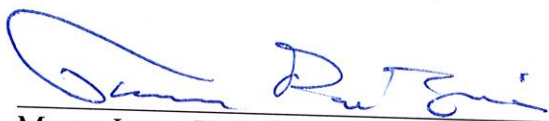
Commissioner Rapoza recapped by reminding the Commission that a list of priorities were being requested from each member to be given to the Town Manager and then staff would present that list to Senator Clemens during their meeting. Town Manager D'Agostino asked that the Commission to provide a list of their priorities before the next Commission meeting and then he would compile the list and bring it back before the Commission under Town Manager comments.

**PUBLIC COMMENT:**

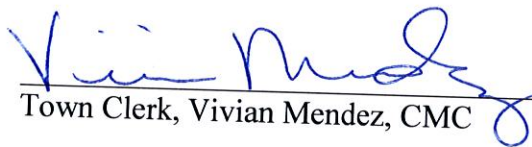
None

**ADJOURNMENT**

There being no further business to come before the Commission and after a motion to adjourn by Commissioner O'Rourke and seconded by Commissioner Rapoza, and by unanimous vote, the meeting adjourned at 9:35 p.m.



Mayor James DuBois



Town Clerk, Vivian Mendez, CMC



Approved on this 21 of October, 2015



Town of Lake Park Town Commission

*Exhibit "A"*

Agenda Request Form

Meeting Date: October 7, 2015

Agenda Item No.

Agenda Title: Priorities Workshop

- SPECIAL PRESENTATION/REPORTS
- BOARD APPOINTMENT
- PUBLIC HEARING ORDINANCE ON \_\_\_\_\_ READING
- NEW BUSINESS
- OTHER: Discussion

- CONSENT AGENDA
- OLD BUSINESS

Approved by Town Manager

Date:

9-23-15

John O. D'Agostino, Town Manager

Name/Title

<p><b>Originating Department:</b>  Town Manager</p>	<p>Costs: \$ 0 Funding Source: Acct. # <input type="checkbox"/> Finance <u>N/A</u></p>	<p><b>Attachments:</b> None</p> <ol style="list-style-type: none"> <li>1. January 21, 2015 Visioning Workshop meeting minutes</li> <li>2. Ordinance 14-2014</li> <li>3. Lake Park Capital Improvement Schedule.</li> <li>4. County Road Improvement 5 Year Plan.</li> <li>5. <i>June 26, 2013</i> Commission. Workshop Minutes.</li> </ol>
<p><b>Advertised:</b> Date: _____ Paper: _____ <input checked="" type="checkbox"/> Not Required</p>	<p><input checked="" type="checkbox"/> All parties that have an interest in this agenda item must be notified of meeting date and time. The following box must be filled out to be on agenda.</p>	<p>Yes I have notified everyone _____ OR Not applicable in this case <i>JOD</i> <b>Please initial one.</b></p>

---

### **Summary Explanation/Background:**

The information below represents visioning topics discussed at the June 26, 2013 Town Commission Workshop and a senior staff meeting held several weeks ago at the request of the Town Manager. The purpose of the Senior Staff Meeting was to brainstorm ideas to be included for discussion purposes with the Town Commission at an upcoming meeting. The visioning session should be designed to facilitate a broad discussions about the direction, makeup, composition and development of the Town of Lake Park for the next ten to twenty years. What is your vision for Lake Park over the next decade or two? The action steps to realize this vision will become the strategic plan for the Town. Discussion should **NOT** focus on project specific issues, but rather on the broad vision and direction for the community-at-large. The Strategic Plan is designed to implement the vision. Town resources must be committed to implementing the action steps necessary to implement the plan.

### **Senior Staff's vision for the Town:**

- ✓ Create more business activity along Park Avenue, 10<sup>th</sup> Street and Old Dixie Highway
- ✓ Community Redevelopment Agency (CRA) District should consider extending its boundary, if a Finding of Necessity is justified, to encompass the northern segments of Old Dixie Highway and 10<sup>th</sup> Street, which includes the Cariello's Plaza.
- ✓ Development of a Marketing Plan that establishes Lake Park as a Multi-Cultural, ethnically diverse and welcoming community. The Marketing Plan must establish an identity for Lake Park. Implement a multi-cultural festival, food and entertainment activities on Park Avenue.
- ✓ Establish geographic identity for the Community.
- ✓ Park Avenue Extension
- ✓ Annexation of industrial land contiguous to Lake Park, west of Walmart.
- ✓ Establish Lake Park as an Amenity Driven Municipality.
- ✓ Community Center/Community Gathering Place
- ✓ Mixed-Use along Federal Highway.
- ✓ Review Code to Create Higher Density/Intensity development in areas of the Town that make sense.
- ✓ Understand why businesses are leaving Lake Park and create a strategy to retain existing businesses and attract new businesses to Lake Park.
- ✓ Network with all businesses in the Town.
- ✓ Brownfield site designation for the 5.4 acres on the north side of Silver Beach Road, known as Thousand Parks.
- ✓ Assist in the creation of Neighborhood Associations, Downtown Associations to engage residents and business owners in local government.
- ✓ Assist in the creation of an Industrial Development Board for Industrial Businesses in Lake Park.
- ✓ Engage the Community by hosting neighborhood/district meetings in unique areas of Town.
- ✓ Celebrate diversity by attracting unique and culturally diverse restaurants to Park Avenue.
- ✓ Attract Millennials to the Downtown by creating open air café's, unique dining experiences, micro-brew pubs and entertainment venues, including artist loft apartments or condominiums, thereby creating a live/work/play environment, similar to the Mixed-Use strategy for Federal Highway

- ✓ Given our geographic size and our grid network street pattern, enhance walkability through integrating various techniques in town. Consider establishing bike lanes, where appropriate, in Town. Repair, install and link (as needed) all sidewalks in Town.
- ✓ Enhance walking trails internal to the existing open air parks in Town.
- ✓ Promote Yacht and Marine related businesses to the industrial areas to complement the existing Marina and create a niche market.

### **Discussion Items at the Last Visioning Session with The Town Commission**

- ✓ "Provide quality governmental services to Lake Park Residents, families and businesses through transparent participatory processes." *Vice Mayor Castro*
- ✓ Need to engage both staff, residents and business owners in a participatory visioning process. *Mayor DuBois.*
- ✓ Commission has a responsibility to move the vision forward through their interaction with members/stakeholders in the community. *Commissioner Rapoza*
- ✓ Mayor DuBois does not want to point out the Town's deficiencies publically.
- ✓ To become what the Town used to be is not a positive message for Lake Park. Preference should be given to the Town's ability to re-emerge. *Commissioner O'Rourke*
- ✓ The Commission discussed meetings that are happening in the community, where to have meetings, and how often to have the meetings.
- ✓ Mayor DuBois suggested that a group list be created with information about organizations within Lake Park with information about membership and meeting dates (*Why not place list on the Town Website?*)
- ✓ Creation of a Communication Plan that seemed to be a consensus amongst the Commission. *Commissioner O'Rourke*
- ✓ Commissioner O'Rourke's publication on Lake Park. He would like to use the publication as a tool of engagement with residents of the Town.
- ✓ Commission discussed how to engage the community and community organizations.
- ✓ Commission discussed the Project Planning List and the need to establish priorities from the list.
- ✓ **AREA's Of Consensus:**
  1. Western Expansion and Industrial Area Planning.
  2. Streets and Road Improvements including Lake Shore Drive, lighting and commuter rail service from Lake Park.
  3. Community Outreach and Communication
- ✓ Vice Mayor Castro suggested making a project-planning list and provide an opportunity for residents and businesses owners to weigh-in on the priorities.
- ✓ Mayor DuBois suggested and the Commission concurred that Treasure Coast Regional Planning Council should be invited to participate in a workshop regarding the western expansion and development. The workshop would address Master Planning for Transit, Land Use, 5-year Roadway Improvement Plan and drainage associated with such improvements. Also review scrub area conservation land. The Commission directed that the appropriate organizations and stakeholders be invited to attend and to participate in the workshop. The objective of the workshop would be to provide a scope and scale of the projects to serve as a general discussion.
- ✓ The Commission discussed roadway, drainage, sidewalk and storm water improvement and maintenance.

### January 21, 2015 Continuation of Visioning Workshop

- ✓ Noise Levels at parks, during events and throughout the Town.
- ✓ Western Improvements, Road Projects, Railroad transit station and Water Utilities.
- ✓ Bostrom Park Improvements
- ✓ Marina/US 1 Mixed Use Corridor.
- ✓ Silver Beach Road
- ✓ Park Avenue Extension
- ✓ Utilization of Lake Shore and Kelsey Park
  - Dog Park
  - Amphitheatre
- ✓ CRA/Park Avenue Downtown District

At the end of the Commission discussion, a second meeting date maybe desired. The second meeting may or may not include Treasure Coast Regional Planning Council to assist the Town in the development of a Master Plan from the visioning session held this evening and the two previous visioning sessions held on June 26, 2013 and January 21, 2015.

The Treasure Coast Regional Planning Council could assist the Town to move the vision forward through the development of a Strategic Plan that encapsulates the vision of Lake Park.

**Recommended Motion:** Move to establish the next workshop meeting.



# AGENDA

Lake Park Town Commission  
Town of Lake Park, Florida  
Visioning Workshop  
Wednesday, October 7, 2015,  
Immediately Following the  
Regular Commission Meeting,  
Lake Park Town Hall  
535 Park Avenue

<b>James DuBois</b>	—	<b>Mayor</b>
<b>Kimberly Glas-Castro</b>	—	<b>Vice-Mayor</b>
<b>Erin T. Flaherty</b>	—	<b>Commissioner</b>
<b>Michael O'Rourke</b>	—	<b>Commissioner</b>
<b>Kathleen Rapoza</b>	—	<b>Commissioner</b>
.....		
<b>John O. D'Agostino</b>	—	<b>Town Manager</b>
<b>Thomas J. Baird, Esq.</b>	—	<b>Town Attorney</b>
<b>Vivian Mendez, CMC</b>	—	<b>Town Clerk</b>

PLEASE TAKE NOTICE AND BE ADVISED, that if any interested person desires to appeal any decision of the Town Commission, with respect to any matter considered at this meeting, such interested person will need a record of the proceedings, and for such purpose, may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. *Persons with disabilities requiring accommodations in order to participate in the meeting should contact the Town Clerk's office by calling 881-3311 at least 48 hours in advance to request accommodations.*

A. **CALL TO ORDER/ROLL CALL**

B. **PLEDGE OF ALLEGIANCE**

C. **DISCUSSION**

Continuing the Visioning Process

- Capital Improvement Plan
- Palm Beach County 5-year Roadway Improvement Plan
- June 26, 2013 Workshop Meeting Minutes
- January 21, 2015 Workshop Meeting Minutes

D. **PUBLIC COMMENT:**

This time is provided for addressing items that do not appear on the Agenda. Please complete a comment card and provide it to the Town Clerk so speakers may be announced. Please remember comments are limited to a TOTAL of three minutes.

E. **ADJOURNMENT:**

**Next Scheduled Visioning Workshop will be held on Wednesday, November 4, 2015**