



Minutes
Town of Lake Park, Florida
Community Redevelopment Agency Board Meeting
Wednesday, November 7, 2012, 6:30 p.m.
Town Commission Chamber, 535 Park Avenue

The Community Redevelopment Agency Board met on Wednesday, November 7, 2012 at 6:30 p.m. Present were Chair James DuBois, Vice-Chair Kendall Rumsey, Board Members, Steve Hockman, Jeanine Longtin, and Tim Stevens, Executive Director Dale S. Sugerman, and Agency Clerk Vivian Lemley. Board Member Christiane Francois and Sue-Ellen Mosler were absent.

Chair DuBois led the Pledge of Allegiance.

Agency Clerk Lemley performed the Roll Call.

ADDITIONS/DELETIONS/APPROVAL OF AGENDA

Motion: A motion was made by Board Member Stevens to approve the Agenda; Board Member Hockman made the second.

Vote on Motion:

Board Member	Aye	Nay	Other
Board Member Sue-Ellen Mosler			Absent
Board Member Christiane Francois			Absent
Board Member Steve Hockman	X		
Board Member Jeanine Longtin	X		
Board Member Tim Stevens	X		
Vice-Chair Kendall Rumsey	X		
Chair James DuBois	X		

Motion passed 5-0.

PUBLIC COMMENT:

None.

GENERAL BUSINESS:

1. Approval of CRA Board Meeting Minutes of October 3, 2012

Motion: A motion was made by Board Member Hockman to approve the Meeting Minutes of October 3, 2012; Board Member Stevens made the second.

Vote on Motion:

Board Member	Aye	Nay	Other
Board Member Sue-Ellen Mosler			Absent
Board Member Christiane Francois			Absent
Board Member Steve Hockman	X		
Board Member Jeanine Longtin	X		
Board Member Tim Stevens	X		
Vice-Chair Kendall Rumsey	X		
Chair James DuBois	X		

Motion passed 5-0.

EXECUTIVE DIRECTOR REPORT:

Executive Director Sugerman provided a report (see attached Exhibit "A"). He stated that the Artists of Palm Beach County will be open by Saturday November 10, 2012 and will be offering their first free class on November 10 during the Seafood Festival (see attached Exhibit "B"). He stated that the Seafood Festival will be on Saturday, November 10, 2012 from 10:00 am to 6:00 pm and that the number of vendor spaces has reached the maximum of 110 and that there is now a waiting list. He stated that the Grumpy Grouper will be participating as a vendor at the Seafood Festival, however the restaurant is still going through renovations and will not be open. A list of new businesses was provided. He stated that "The Give" will be having a ribbon cutting ceremony on Sunday, November 11, 2012. He stated that the bid opening for the re-bid of the CRA Security Officer Patrol Services was on Wednesday, October 31, 2012 with two (2) bidders responding. Staff is reviewing the bids submitted and a recommendation is anticipated for Board consideration at the December 5, 2012 meeting.

COMMENTS BY BOARD MEMBERS

Board Member Hockman no comments.

Vice-Chair Rumsey stated that Blake Rane, Finance Director attended the Florida Redevelopment Conference and asked if the Board would be receiving a report.

Executive Director Sugerman confirmed that Finance Director Rane attended the Conference and stated that the report would be made available to the Board.

Board Member Stevens encouraged people to attend the Seafood Festival on November 10, 2012.

Board Member Longtin stated that the Seafood Festival is from 10:00 am to 6:00 pm on Park Avenue.

Mayor DuBois asked for clarification on the report from Finance Director Rane on the Redevelopment Conference.

Executive Director Sugerman stated that a written report would be provided.

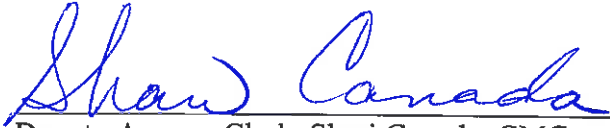
Mayor DuBois stated that he attended the Transit Oriented Development (TOD) Workshop in Fort Lauderdale and that he will provide a report.

ADJOURNMENT

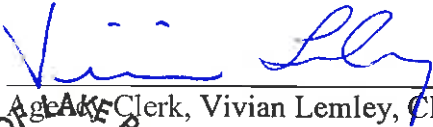
There being no further business to come before the CRA Board and after a motion to adjourn by Board Member Hockman and seconded by Board Member Stevens, and by unanimous vote, the meeting adjourned at 6:40 p.m.



Chair, James DuBois



Deputy Agency Clerk, Shari Canada, CMC



Agency Clerk, Vivian Lemley, CMC



FLORIDA
Approved on this 6 of December, 2012

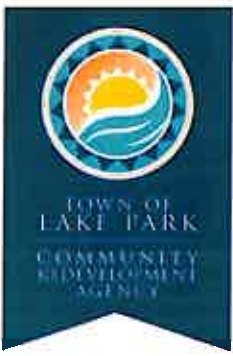


Exhibit "A"

MEMORANDUM

TO: Members of the Board of Directors

FROM: Dale S. Sugerman, Ph.D., Executive Director

DATE: November 7, 2012

SUBJECT: Monthly Update Report

Smile!

Our CRA website does not have a current picture of the members of the CRA Board. To that end, we would like to take a group picture at the beginning of the CRA Board meeting on November 7th. Please keep this in mind when you dress for the meeting.

Artists of Palm Beach County

The License Agreement between the CRA and the Artists of Palm Beach County has been fully executed by both parties. The first year term began on October 15th and will run through October 14, 2013. While the Artists originally hoped to be open on October 15th, they ran into a few problems in securing their necessary insurance. That is currently being resolved and they intend on opening their facility by November 8th. I reminded them that they have a requirement to provide at least one arts/crafts class at no cost to the public, once a month, beginning within 30 days of the final execution of the Agreement (which would be November 14th) and they have assured me that they don't see a problem with providing the free class prior to November 14. They have told me that they have a large number of teaching artists in their membership. They will be getting back to me soon to announce what they have planned for the first class and most likely will be able to publish their schedule for the required free classes through the end of December.

2012 Seafood Festival

As of October 30th, we had 89 vendors taking 100 spaces at the 2012 Seafood Festival. There are a number of complimentary spaces being provided to Town and civic associations. Complimentary spaces will be provided to the Lake Park

Harbor Marina, the Lake Park Town Library, the Lake Park Historical Society and the Seeds of Hope Community Garden. Each of the major sponsors is given a booth at no charge as well. To date, the Town has not incurred any expense, but for the travel time by a Public Works Department employee and a truck to pick up and deliver a Variable Message Board which will be used to promote the event.

All of the businesses and residents along Park Avenue have been sent letters explaining to them the hours of the event and the closing of the various intersections so that folks will know that there will be some time when vehicular traffic will be prohibited along and crossing Park Avenue. We hope to see you all at this year's Seafood Festival.

Grumpy Grouper

Interior build-out of the new restaurant located at 918 Park Avenue is still underway. At this point in time, Mr. Smith has all of his project permits; so it is only a matter of how quickly his contractor can complete the interior restaurant build-out. Rick does not know if the construction work will be completed in time for the restaurant to be open for the Seafood Festival. If he cannot open by that weekend, he does plan on having a booth at the Seafood Festival to promote the soon-to-be-open restaurant.

New Businesses in the CRA

Ms. Belkys Diaz plans on opening Lucky's Produce at 800 10th Street just before Thanksgiving. As you can tell from the name of the business, it will be a fresh produce store.

Although we do not have a final confirmation of a ribbon-cutting ceremony for November 11th, we anticipate that The Give II plans on opening on that day at 1263 10th Street. The Give II is a retail store selling gently used clothes, furniture and household items to help families battling pediatric cancer.

Palm Beach Regency, 850 Old Dixie Highway. This furniture warehouse business (storage only) was started out of owner Patricia Boris' home in 2011. They have now re-located into the Old Dixie Highway space as a showroom and a facility to store their products. They are making changes to the interior of the building from the way that it was use by the prior tenant. We have put this business in touch with Palm Beach County for potential funding opportunities.

Coastal Kitchen & Trim, 1210 Gateway Road #6 is a new business which has located in the CRA. It is an office/warehouse location which sells kitchen cabinets.

In cooperation with the Palm Beach County Department of Economic Sustainability, we are working with 4 prospective new businesses within the CRA, including an owner who is interested in 4 locations on Park Avenue for a bakery, an ice cream parlor and two boutique shops; a restaurant specializing in conch, ribs, and crabs (as a second location to one already operating in Delray Beach); a current restaurant seeking to expand his existing pizza business, and; a representative of an investment firm looking to purchase 10-12 different adjacent addresses in the industrial area of Old Dixie Highway.

Re-Bidding of CRA Security Officer Patrol Services

On Wednesday, October 31st we opened bids for the provision of CRA Security Officer Patrol Services. While we have not analyzed the bids as of the writing of this Monthly Report, I can advise the Board that there were a total of two bidders who responded to the Request for Proposals.



Dale S. Sugerman, Ph.D.
Executive Director



AGENDA

Community Redevelopment Agency Meeting
Wednesday, November 7, 2012, 6:30 pm
Lake Park Town Hall
535 Park Avenue

James DuBois	—	Chair
Kendall Rumsey	—	Vice-Chair
Christiane Francois	—	Board Member
Steven Hockman	—	Board Member
Jeanine Longtin	—	Board Member
Sue-Ellen Mosler	—	Board Member
Tim Stevens	—	Board Member
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Dale S. Sugerman, Ph.D.	—	Executive Director
Thomas J. Baird, Esq.	—	Agency Attorney
Vivian Mendez Lemley, CMC	—	Agency Clerk

PLEASE TAKE NOTICE AND BE ADVISED, that if any interested person desires to appeal any decision of the Town Commission, with respect to any matter considered at this meeting, such interested person will need a record of the proceedings, and for such purpose, may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. *Persons with disabilities requiring accommodations in order to participate in the meeting should contact the Town Clerk's office by calling 881-3311 at least 48 hours in advance to request accommodations.*

A. **CALL TO ORDER**

B. **PLEDGE OF ALLEGIANCE**

C. **ROLL CALL**

D. **ADDITIONS/DELETIONS - APPROVAL OF AGENDA**

E. **PUBLIC COMMENT**

This time is provided for audience members to address items that do not appear on the Agenda. Please complete a comment card and provide it to the Agency Clerk so speakers may be announced. Please remember comments are limited to a **TOTAL** of three minutes.

F. **GENERAL BUSINESS:**

1. Approval of CRA Board Meeting Minutes of October 3, 2012

Tab 1

G. **EXECUTIVE DIRECTOR REPORT:**

H. **BOARD MEMBER COMMENTS**

I. **ADJOURNMENT**