



**Minutes
 Town of Lake Park, Florida
 Special Call Meeting Final Public Hearing
 On the Fiscal Year 2013 Budget
 Monday, September 24, 2012, 6:30 p.m.
 Town Commission Chamber, 535 Park Avenue**

The Town Commission met for the purpose of a Special Call Commission Meeting Final Public Hearing On the Tentative Budget on Monday, September 24, 2012 at 6:30 p.m. Present were Mayor James DuBois, Vice-Mayor Kendall Rumsey, Commissioners Steve Hockman and Tim Stevens, Town Manager Dale S. Sugerman, Town Attorney Thomas Baird, and Town Clerk Vivian Lemley.

Commissioner Jeanine Longtin was absent.

Vice-Mayor Rumsey led the Invocation and Mayor DuBois led the Pledge of Allegiance. Town Clerk Vivian Lemley performed the Roll Call

ADDITIONS/DELETIONS/APPROVAL OF AGENDA:

Motion: A motion was made by Commissioner Hockman to approve the Agenda; Commissioner Stevens made the second.

Vote on Motion:

Commission Member	Aye	Nay	Other
Commissioner Hockman	X		
Commissioner Longtin			Absent
Commissioner Stevens	X		
Vice-Mayor Rumsey	X		
Mayor DuBois	X		

Motion passed 4-0

PUBLIC HEARING:

Mayor DuBois reconvene the Final Public Hearing for the Fiscal Year 2013 Budget from September 19, 2012.

Town Manager Sugerman provided a recap of the proposed budget and an analysis of the Millage Rate on the Budget (see attaches Exhibit "A").

Commissioner Hockman asked if the phone budget and similar equipment has been evaluated.

Town Manager Sugerman stated that staff is currently in the process of doing that analysis and any impact it would have could be implemented during the next fiscal year, but this budget does not assume any cost savings at this point.

Commissioner Hockman asked if this budget assumes that money will be taken from the Marina litigation settlement to balance the Marina Fund.

Town Manager Sugerman stated that the budget does assume that the \$880,000 from the Marina litigation settlement will be received in the next fiscal year in the Marina Fund. Approximately \$112,000 from those proceeds will be used to balance the Marina Funds operating account, \$100,000 will be in a contingency line item, and approximately \$650,000 will go into the Marina Fund surplus.

Commissioner Hockman asked if there is a guarantee that these funds will be received by the Town and if the Town has received any cost estimates for the repairs to the Marina.

Town Manager Sugerman explained that \$100,000 has been appropriated in the contingency line item and would be available for any additional studies, possible replacement of the existing walkways, or other items at the Marina. He pointed out that there is also a surplus of \$650,000 that are not appropriated, but still available.

Attorney Baird stated that he expects the settlement documents to be circulated this week and as requested by the Town the settlement documents would not be executed until after October 1, 2012.

Mayor DuBois stated that Commissioner Longtin shared Commissioner Hockman's concerns regarding the Marina litigation settlement funds and asked if there was any follow up with Commissioner Longtin since the last meeting.

Town Manager Sugerman stated that all of Commissioner Longtin's questions were answered at the meeting and that he has not had any further conversations with Commissioner Longtin regarding that subject.

Commissioner Stevens thanked staff for putting together a clear and transparent plan and that the Commission will be able to monitor this plan through monthly budget reports to make sure that it is on track and we are on the same page.

Public Comment:

Mayor DuBois pointed out that he has received no public comment cards.

Public Comment Closed.

Commissioner Stevens stated that on a positive note that after a year of not borrowing funds and paying down existing debt that there is a downward trend in the debt service millage. However, the Town is still paying \$1,8 million in annual debt service with about \$580,000 going to interest alone. He stated that the Commission has given direction to

staff to explore renegotiation of this debt and is looking forward to an update in November. He stated that executive costs have been reduced by \$80,000, \$60,000 reduction in fire costs due to depreciating property values, Palm Beach Sheriff's Office (PBSO) costs have leveled off. Staff has been given direction to explore contracting with neighboring communities for police services and renegotiation with PBSO. He stated that he is hoping that PBSO will provide a transparent breakdown of administration cost. He stated that he wanted to poll the Commission on a few issues that he had that he thinks could strengthen the Lake Park community and stated that the issues are fireworks, kids and senior programs, community garden and a dog park. He stated that he is also open to any other ideas that would strengthen the community and provide services to residents. He stated that regarding fireworks that he is not suggesting dedicating money at this time, but to provide staff with direction. He stated that there is \$2,500 in a line item for 4th of July and that the Town was known for its 4th of July fireworks and that the Commission should make sure that there are 4th of July fireworks this year.

Motion: A motion was made by Commissioner Stevens directing staff to provide an updated fireworks proposal for discussion listing what can be done for \$10,000, \$15,000 and \$20,000 for Saturday, June 29, 2013; Vice-Mayor Rumsey made the second.

Mayor DuBois stated that he does not object to finding out the cost, but he is not sure that they are ready to allocate funds.

Vice-Mayor Rumsey asked if the Commission can just reach consensus to provide direction to staff to get proposals for fireworks.

Commissioner Stevens clarified that he is not requesting that funds be allocated, but that staff get proposals. He stated that he is not ready to allocate funds without knowing what the cost is and what the Town would be receiving, but he wants to provide direction to staff to get those proposals. He withdrew his motion.

The Commission reached consensus to direct staff to provide an updated fireworks proposal for discussion listing what can be done for \$10,000, \$15,000 and \$20,000 for Saturday, June 29, 2013.

Commissioner Stevens thinks that the Commission should provide direction on where to go from here regarding the Community Garden. He stated that there is a line item in the Library tab in the Budget for senior bus trips for \$2,500 and \$0 funding for Library Children Program. He thinks that Lake Park should be providing more programs for seniors and kids, that the Library should have a calendar of events and activities for residents year round including after school activities and other community building activities. He stated that he spoke with Town Manager Sugerman and that staff is in the initials stages of putting programs together, however it may be helpful for staff in forming their specific proposals for the Commission to advise if they are willing to designate additional funding. He clarified that he is not requesting funds be allocated, but to provide a ballpark number of what the Commission might be willing to spend so that staff has limits when putting together programs.

Vice-Mayor Rumsey stated that he would want to see what is being proposed and that he is fine with directing staff to put together some ideas, but he does not want to say that he is open to spending the money until he knew what was being proposed.

Commissioner Stevens stated that it is a “catch 22” on whether or not the Commission wants to direct staff to do the work of putting together the programs when the Commission is not open to the idea of expending more funds on these types of services.

Vice-Mayor Rumsey thinks it is great that Commissioner Stevens is bring forth ideas that he would like to see implemented into the Budget and not just throwing it back on staff, but he would like to see before the Commission decides to expend additional funds a wish list of programs and their cost from staff.

Commissioner Hockman thinks that staff should provide a plan of action before the Commission allocates additional funds for kids and senior programs.

Commissioner Stevens clarified that he is asking for staff to put together programs for the Commission to consider, but so staff can give concrete specific proposals he is asking the Commission to reach consensus that if they approve the programs presented by staff that a certain amount of dollars could be made available.

Commissioner Hockman believes that staff can put an outline together for different programs and then Town Manager Sugerman can provide that information to the Commission for discussion and funds could be allocated at that time if needed.

Commissioner Stevens asked Town Manager Sugerman if he has the clarity he needs from the Commission to move forward.

Town Manager Sugerman stated that he is clear that the Commission wants fireworks and kids and senior programs and that he will work with staff to develop ideas for additional programming and bring back the programming ideas to the Commission for support before any funds are allocated.

Commissioner Hockman asked how soon could the programming ideas be before the Commission.

Town Manager Sugerman stated some time during the next fiscal year and that the Commission can set a deadline.

Commissioner Stevens asked what would be a reasonable deadline.

Town Manager Sugerman stated that he has not spoken with staff regarding developing additional kids and senior programs and is not comfortable answer that question at this time.

Commissioner Stevens suggested a November 7 deadline for ideas.

Commissioner Hockman suggested that in the next couple of months they look at whether there will be a Christmas Tree lighting ceremony and other events. He stated that 4 of July is a ways off and depending upon how money is spent between now and then could determine whether there is even going to be funds available for fireworks.

Commissioner Stevens stated that he is new to this process and that what he is frustrated with is that the Commission discussed last year to bring the fireworks back and it never materialized and that he understands that there was a change in the administration, but that he wants to give the direction that staff needs to move forward.

Vice-Mayor Rumsey agrees that is also one of his frustrations and that it seems like the Commission is always trying to catch up and that the Commission is not putting out a vision for the community. He suggested a deadline of November 7 for staff to have ideas for Commission discussion.

Commissioner Stevens stated that a possible location for a dog park would be to fence the area south of the Fire Station and wanted to get consensus from the Commission to direct staff to put together a dog park proposal including locations and capping the cost at \$4,000. He stated that he contacted Petsmart Event Donations online and Pets Supplies Plus and they are interested, but he thinks that until the Town has to have a concrete proposal before they advise what they are willing to pay if anything. He stated that is a low cost way of building community.

Mayor DuBois stated that all of Commissioner Stevens' suggestions are great, but what about master planning, infrastructure, five-year road improvement plan for Silver Beach Road, Old Dixie Highway, Congress Avenue, and 10th Street and Railroad station and he would like to be able to hire a firm to assist staff in these plans. He has not brought these items forward because of a lack of funding.

Commissioner Stevens stated that those are all big ticket items and that he is talking about spending overall \$40,000 on all of these things and that he is tired of hearing that the Town does not have the money. He suggested bringing in corporate sponsors for some of these programs and that the General Fund reserves has \$400,000.

Mayor DuBois stated he said that the Town could not be run on the funds that we had and was voted down regarding the Millage Rate and he understands that the Budget that the new administration prepared is different from last year's budget and that the Town could afford what it needed to do with the Millage Rate that had been proposed, but he is surprised at hearing the comments regarding what can this money be spent on.

Commissioner Stevens thinks that the Town is about providing services to residents, taxpayers pay their money and they deserve to get services and the least the Commission can do after years of saying no is to say yes to a few things like fireworks, a dog park, and kids and senior programs.

Mayor DuBois stated that there was significant participation in bringing back events to the Town.

Commissioner Stevens stated that people do not come to events that typically have fireworks if there are not any fireworks and that the Town was known for its fireworks display and thinks it is one small thing that the Commission can do for the community.

Vice-Mayor Rumsey thinks that these small things are what makes a community and that the Commission had a long discussion regarding marketing the Town and how to distinguish ourselves and suggested that if all of these programs are going to cost \$40,000 or less that the Commission at least take the opportunity to see what can be done. He stated that as long as the Commission continues to say no and not add anything to the vitality of the Town we will be in the same position we are in now.

Mayor DuBois stated that through working with other organizations that all of the events got brought back this year and that he is willing to have staff put together the actual costs, He stated that if it costs \$40,000 that he would want to spend half of that to develop a marketing plan that expands the Town's circle of influence that would attract home buyers and business to the Town.

Vice-Mayor Rumsey agrees with Mayor DuBois, but thinks that these types of programs do is create a sense of community that is a great marketing tool.

Mayor DuBois stated that he would like to see the Town develop a method for bring sponsors in for doing these events through the Community Development Corporation. He thinks that is the vehicle through which money can be contributed and that the Commission can go out solicit funds for these events.

Commissioner Hockman stated that the Irish Festival and Easter Egg Hunt this year was done by Kiwanis not the Town.

Mayor DuBois stated that by going out and meeting with Kiwanis and getting participation from Kiwanis those events were brought back to the Town.

Commissioner Hockman stated that he is all for bringing stuff back to the Town, but the Commission is actually letting employees go with this budget and he is concerned with the fact that manpower has been an issue in getting things done and now the Town is losing two staff people and there is more work. He is hesitant to set money aside to do these things until the Commission sees how things go over the next few months.

The Commission reached consensus to direct staff to determine what programs can be done and how much it would cost.

Commissioner Stevens stated that a good example of building community is the Community Garden. He asked if the Commission was open to the idea of providing a few thousand dollars to the Community Garden to assist low income families grow fruit and vegetables to feed their family. He stated that he is not suggesting actually appropriating funds, but telling the group that runs the garden to put together a proposal for the Commission to consider.

Mayor DuBois stated that the lot that now houses the Community Garden works in with the expansion and development of Park Avenue.

Commissioner Stevens stated that right now there are no realistic plans for turning that lot into a parking lot for use in the expansion and development of Park Avenue.

Mayor DuBois stated that he would rather spend those funds on developing the businesses that would utilize that lot for parking then to provide it for use at the Community Garden.

Commissioner Hockman stated that even if all the businesses were built up on Park Avenue, the Town would need to develop that lot into a parking lot.

Mayor DuBois stated that he can think of one business that could use that parking right now.

Commissioner Stevens stated that it would be a few thousand dollars so that in the mean time residents can get plots and gardening materials.

Mayor DuBois asked if there was any thought on a Christmas Tree Lighting Event for this year.

Vice-Mayor Rumsey stated that the CRA has paid for it for the past few years.

Town Manager Sugerman stated that staff has talked about the Christmas Tree Lighting Event and he does not know the specifics at this time but, that staff is looking at holding the event.

Commissioner Stevens asked Mayor DuBois if he had any infrastructure projects that he thought the Commission should consider.

Mayor DuBois stated that he has met with staff, property owners and stakeholders regarding various projects, but does not think he needs to go into them at this meeting.

1. Resolution No. 28-09-12 Final Millage

Motion: A motion was made by Vice-Mayor Rumsey to approve Resolution No. 28-09-12 Final Millage setting the Millage at 8.5000 Mills; Commissioner Stevens made the second.

Vote on Motion:

Commission Member	Aye	Nay	Other
Commissioner Hockman	X		
Commissioner Longtin			Absent
Commissioner			

Stevens	X		
Vice-Mayor Rumsey	X		
Mayor DuBois	X		

Motion passed 4-0

2. Resolution No. 25-09-12 Final Budget

Motion: A motion was made by Commissioner Stevens to approve Resolution 25-09-12 Final Budget; Vice-Mayor Rumsey made the second.

Vote on Motion:

Commission Member	Aye	Nay	Other
Commissioner Hockman	X		
Commissioner Longtin			Absent
Commissioner Stevens	X		
Vice-Mayor Rumsey	X		
Mayor DuBois	X		

Motion passed 4-0

Mayor DuBois closed the Public Hearing.

COMMENTS BY COMMISSION, TOWN MANAGER, TOWN ATTORNEY

Commissioner Stevens stated that the Sunset Celebration is on Friday, September 28, 2012 at 6:00pm at the Marina.

Commissioner Hockman no comments.

Vice-Mayor Rumsey no comments.

Mayor DuBois stated that the Palm Beach County League of Cities meeting is on Wednesday, September 26, 2012 and the Sunset Celebration is on Friday, September 28, 2012. He stated that the October 1, 2012 Planning and Zoning Board meeting has been cancelled.

Attorney Baird no comments.

Town Manager Sugerman no comments.

Exhibit "A"

TOWN OF LAKE PARK - PROPOSED ANNUAL BUDGET 2012-2013
 RECAP OF ALL FUNDS

FUND	ALL	Proposed Budget 2012-13	General Fund	Insurance Fund	Streets & Roads Fund	Debt Service Fund	Marina Fund	Stormwater Fund	Sanitation Fund
		RECAP							
Budget Summary									
Revenues		8,261,402	277,950	332,000	772,700	2,007,828	505,000	1,486,900	
Personal Services		2,171,858	79,000	70,574	-	161,921	194,914	517,744	
Operating Expenses		5,150,635	173,950	90,296	-	701,308	153,253	586,911	
Capital Outlay		4,000	-	39,125	-	3,000	-	-	
Debt Service		420,909	-	16,715	772,700	380,090	104,110	112,210	
Non-operating Expenses		457,200	25,000	100,000	-	110,001	51,300	250,000	
Total Budgeted Expenses		8,204,602	277,950	316,710	772,700	1,356,320	503,577	1,466,865	
Surplus (Deficit)		56,800	-	15,290	-	651,508	1,423	20,035	
Total Expenses and Surplus		8,261,402	277,950	332,000	772,700	2,007,828	505,000	1,486,900	
Balanced		√	√	√	√	√	√	√	√

**TOWN OF LAKE PARK - PROPOSED ANNUAL BUDGET 2012-2013
RECAP OF ALL FUNDS**

FUND	GENERAL	Proposed Budget 2012-13
		Analysis of affect of changing the Millage rate

Current Millage
8.5083

Millage	Surplus
8.5000	\$ 56,800
8.4750	\$ 47,046
8.4500	\$ 37,292
8.4250	\$ 27,537
8.4000	\$ 17,783
8.3956	\$ -

ADJOURNMENT

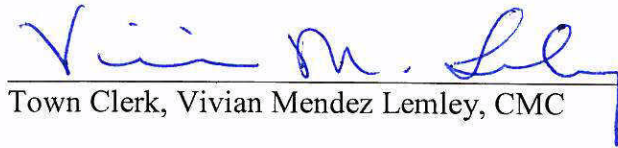
There being no further business to come before the Commission and after a motion to recess by Vice-Mayor Rumsey and seconded by Commissioner Stevens, and by unanimous vote, the Public Hearing was recessed at 7:12 p.m.



Mayor James DuBois



Deputy Town Clerk, Shari Canada, CMC



Town Clerk, Vivian Mendez Lemley, CMC



Approved on this 17 of October, 2012



AGENDA

Lake Park Town Commission
Town of Lake Park, Florida
Special Call Final Public Hearing
On the Budget Meeting
Monday, September 24, 2012, 6:30 p.m.
Lake Park Town Hall
535 Park Avenue

James DuBois	—	Mayor
Kendall Rumsey	—	Vice-Mayor
Steven Hockman	—	Commissioner
Jeanine Longtin	—	Commissioner
Tim Stevens	—	Commissioner
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Dale S. Sugerman, Ph.D.	—	Town Manager
Thomas J. Baird, Esq.	—	Town Attorney
Vivian Mendez Lemley, CMC	—	Town Clerk

PLEASE TAKE NOTICE AND BE ADVISED, that if any interested person desires to appeal any decision of the Town Commission, with respect to any matter considered at this meeting, such interested person will need a record of the proceedings, and for such purpose, may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. *Persons with disabilities requiring accommodations in order to participate in the meeting should contact the Town Clerk's office by calling 881-3311 at least 48 hours in advance to request accommodations.*

- A. CALL TO ORDER
- B. INVOCATION
- C. PLEDGE OF ALLEGIANCE
- D. ROLL CALL
- E. ADDITIONS/DELETIONS - APPROVAL OF AGENDA
- F. PUBLIC HEARING:

***** OPEN PUBLIC BUDGET HEARING*****

- A. Staff Report
- B. Public Comments
- C. Commission Deliberation

1. Resolution No. 28-09-12 Final Millage

Tab 1

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF LAKE PARK, FLORIDA, ADOPTING A FINAL MILLAGE RATE FOR THE TOWN

OF LAKE PARK FOR THE FISCAL YEAR BEGINNING, OCTOBER 1, 2012 AND ENDING SEPTEMBER 30, 2013; STATING THE ROLLED-BACK RATE FOR THE TOWN OF LAKE PARK; STATING THE PERCENT BY WHICH THE TOWN MILLAGE RATE EXCEEDS, IF ANY, THE ROLLED-BACK MILLAGE RATE; AND LEVYING FOR AD VALOREM TAXES ON ALL TAXABLE REAL AND TANGIBLE PERSONAL PROPERTY IN THE TOWN OF LAKE PARK FOR FISCAL YEAR 2012/2013; PROVIDING FOR AN EFFECTIVE DATE.

2. Resolution No. 25-09-12 Final Budget

Tab 2

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF LAKE PARK, FLORIDA, MAKING SEPARATE AND SEVERAL APPROPRIATIONS FOR ITS NECESSARY OPERATING EXPENSES, THE EXPENSES OF THE VARIOUS FUNDS AND DEPARTMENTS OF THE TOWN FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2012, AND ENDING SEPTEMBER 30, 2013, AND PROVIDING FOR THE EFFECTIVE DATE THEREOF.

***** CLOSE PUBLIC BUDGET HEARING*****

G. COMMISSIONER COMMENTS, TOWN ATTORNEY, TOWN MANAGER:

H. ADJOURNMENT: