



Minutes
Town of Lake Park, Florida
Regular Commission Meeting
Wednesday, October 19, 2011, 7:00 p.m.
Town Commission Chamber, 535 Park Avenue

The Town Commission met for the purpose of a Regular Commission Meeting on Wednesday, October 19, 2011 at 7:00 p.m. Present were Mayor James DuBois, Vice-Mayor Kendall Rumsey, Commissioners Steven Hockman, and Jeanine Longtin, Town Manager Maria Davis, Town Attorney Thomas Baird, and Town Clerk Vivian Lemley. Commissioner Tim Stevens was absent.

Vice-Mayor Rumsey let the Invocation.
 Mayor DuBois led the Pledge of Allegiance.
 Town Clerk Vivian Lemley performed the Roll Call.

ADDITIONS/DELETIONS/APPROVAL OF AGENDA

None

Motion: A motion was made by Commissioner Longtin to approve the Agenda; Commissioner Hockman made the second.

Vote on Motion:

Commission Member	Aye	Nay	Other
Commissioner Longtin	X		
Commissioner Hockman	X		
Vice-Mayor Rumsey	X		
Commissioner Stevens			Absent
Mayor DuBois	X		

Motion passed 4-0

PROCLAMATIONS:

In Memory of John Carroll

Bill Fehner, a friend of John Carroll, told a story of how he met Mr. Carroll.

Rick Goodsell told a story of how he got to know John Carroll.

Commissioner Longtin spoke to the family.

Mayor DuBois read and presented the Proclamation to the family.

Gray Langley for Award Winning Poster

Mayor DuBois read and presented Gray Langley with a Proclamation.

Alton Ray Wilson for Employee of the Year

Mayor DuBois read and presented Alton Ray Wilson with a Proclamation.

James Mullinax for Service with the U.S. Coast Guard

Mayor DuBois read and presented James Mullinax with a Proclamation.

Mr. Mullinax thanked the Town and spoke of how rewarding it was to serve this area.

In Memory of Robert Dow

Mayor DuBois read the Proclamation. There was no one available to accept it at this time.

PUBLIC COMMENTS:

1. *Carolyn Trego, 110 Allamanda* – spoke about the Florida Hardest Hit program.
2. *Barbara Bursey, 209 Cypress Dr.* – apologized to Virginia Martin and Maria Davis and thanked them both for the work that they do.
3. *John Mede, 220 Lake Shore Dr.* – expressed his concerns and had questions regarding the Lake Park Harbor Marina Project.

Community Development Director Nadia DiTommaso answered his questions.

Commissioner Longtin stated that there should be a copy of the Marina plans in the Community Development Department office.

Ms. DiTommaso confirmed that such plans are available in her office for the public to view.

4. *Roselyn Saunders, 211 East Ilex Dr.* – expressed how pleased she was for the plaque for John Carroll. She suggested using the Art on Park Gallery for a new Weekday Newspaper. She informed everyone that Sunday, October 30th at Park Lane Park she will be hosting an event.
5. *Jennifer Carroll, 130 Poinciane Dr.* – expressed her appreciation to the Town for recognizing her father, John Carroll.

Commissioner Longtin spoke to Ms. Carroll and commented on how highly her father spoke of her.

6. *Genanne Doughty, 1008 7th St.* – commended Mr. and Mrs. Mosley for the Fall Fling for the Teen Room for the Library. She also wanted a proclamation

for Town Manager Maria Davis for being nominated for Florida League of Cities' City Manager of the Year.

Mayor DuBois announced that Town Manager Davis has also been nominated for Woman of the Year for Palm Beach County.

7. *Irene Malanga, 538 Teak Drive* – expressed concern about the drug rehabilitation houses on Teak Drive. She stated that the traffic is very unsafe on that road and suggested a speed bump at the corner of Northern and Crescent. She also expressed concern about the “multi-family homes” and spoke of some of the issues she has had with them. She wanted to know if the church really purchases the homes and puts families in them.

Mayor DuBois responded to some of her concerns.

CONSENT AGENDA:

6. Budget Workshop Minutes of July 27, 2011
7. Regular Commission Meeting Minutes of August 3, 2011
8. Special Call Attorney-Client Session Meeting Minutes of August 17, 2011
9. Regular Commission Meeting Minutes of August 17, 2011
10. Budget Workshop Minutes of August 24, 2011
11. Regular Commission Meeting Minutes of September 7, 2011
12. First Public Hearing on the Tentative Budget Minutes of September 7, 2011
13. Budget Hearing Minutes of September 21, 2011
14. Regular Commission Meeting Minutes of October 5, 2011
15. Seventh Addendum to the Law Enforcement Service Agreement

Commissioner Hockman asked for item #15 to be pulled from the Consent agenda.

Commissioner Longtin asked for items # 8, 13, 14, and 15 to be pulled as well.

Motion: A motion was made by Commissioner Hockman to approve items 6,7,9,10,11, and 12; Vice-Mayor Rumsey made the second.

Vote on Motion:

Commission Member	Aye	Nay	Other
Commissioner Longtin		X	
Commissioner Hockman		X	
Vice-Mayor Rumsey	X		
Commissioner Stevens			Absent
Mayor DuBois	X		

Motion failed 2-2.

Budget Workshop Minutes of July 27, 2011

Commissioner Longtin asked if they could table or postpone these minutes until Commissioner Stevens was present.

Motion: A motion was made by Commissioner Longtin to postpone item 6.

Motion failed due to lack of a second.

Motion: A motion was made by Vice-Mayor Rumsey to approve item 6.

Motion failed due to lack of a second.

Attorney Tom Baird advised that the Commission needs to take some action on the minutes, whether it is to approve or postpone and that incorrect minutes can be corrected.

Mayor DuBois asked if there were any suggestions for correction of the minutes.

None were received.

Discussion ensued regarding the postponement of the minutes.

Motion: A motion was made by Commissioner Hockman to postpone items 6 through 14; Commissioner Longtin made the second.

Mayor DuBois stated that they can run the business of the Town with four members and there is business to take care of.

Vote on Motion:

Commission Member	Aye	Nay	Other
Commissioner Longtin	X		
Commissioner Hockman	X		
Vice-Mayor Rumsey		X	
Commissioner Stevens			Absent
Mayor DuBois		X	

Motion failed 2-2.

Attorney Baird suggested making a motion to reorder the agenda in that there is inertia on the Consent Agenda.

Further discussion ensued.

Motion: A motion was made by Commissioner Hockman to move items 6 through 14 to the end of the agenda after item 21; Commission Longtin made the second.

Vote on Motion:

Commission Member	Aye	Nay	Other
Commissioner Longtin	X		
Commissioner Hockman	X		
Vice-Mayor Rumsey		X	
Commissioner Stevens			Absent
Mayor DuBois	X		

Motion passed 3-1.

Seventh Addendum to the Law Enforcement Service Agreement

Town Manager Davis gave an explanation of the Addendum.

Commissioner Hockman asked about the 14 phone lines and if they have been cut.

Town Manager Davis explained that there have been three lines cut out.

Discussion ensued as to whether the question regarding the phone lines was pertinent to the discussion at hand.

Commissioner Hockman asked if we are supplying the copy paper and the copy machine.

Town Manager Davis responded that the Town is not paying for these items. She stated that payment for the copier was in the 2000 and there have been addendums since them.

Commissioner Longtin requested that the Attorney sign off on this contract before she considers approving.

Discussion ensued regarding the Town Manager's authority to sign agreements without Attorney review.

Motion: A motion was made by Commissioner Longtin to postpone item 15 until Attorney Baird can read and sign off on the agreement; Commissioner Hockman made the second.

Vote on Motion:

Commission Member	Aye	Nay	Other
Commissioner Longtin	X		
Commissioner Hockman	X		
Vice-Mayor Rumsey	X		
Commissioner Stevens			Absent
Mayor DuBois		X	

Motion passed 3-1.

ORDINANCE ON 1ST READING

Ordinance 07-2011 Adult Arcades/Internet Cafes

Attorney Baird explained the purpose of this Ordinance.

Commissioner Hockman asked the Attorney if this would affect establishments such as Stevie B's and requested clarification as to whether the Ordinance will affect games for kids.

Attorney Baird stated "no."

Mayor DuBois asked if this would affect any other type of zoning application.

Attorney Baird stated "no."

Motion: A motion was made by Vice-Mayor Rumsey to approve Ordinance 07-2011 Adult Arcades/Internet Cafes; Commissioner Hockman made the second.

Commissioner Longtin expressed the reason of why she was going to vote no for this Ordinance. She does not want to turn away any business.

Vote on Motion:

Commission Member	Aye	Nay	Other
Commissioner Longtin		X	
Commissioner Hockman	X		
Vice-Mayor Rumsey	X		

Commissioner Stevens			Absent
Mayor DuBois	X		

Motion passed 3-1.

Attorney Baird read Ordinance 07-2011 by caption only.

DISCUSSION AND POSSIBLE ACTION:

Resolution No. 37-10-11 Loan to Fund Downtown Alleyway Improvements

Town Manager Davis gave information on the topic.

Commissioner Hockman asked why is this not coming out of the CRA since it is in the CRA.

Town Manager Davis explained that it was because it is a Stormwater project.

Commissioner Longtin asked what the collateral was for the loan.

Finance Director Anne Costello explained that it was being secured by the non-ad valorem assessments of the Stormwater Utility Fund.

Commissioner Longtin asked more financial questions as well as for the interest rate for the loan.

Finance Director Costello replied by stating that it is a fixed rate of 4 percent.

Bond Counsel Mark Adams answered some of the questions regarding the loan.

Commissioner Hockman asked about loan insurance costs.

Finance Director Costello explained that the insurance costs were the issuance costs of bank fees, bank counsel fee, financial advisor fee, and bond counsel fees.

Commissioner Hockman asked if we have gone out for bids on the landscaping.

Town Manager Davis stated that we have not.

Commissioner Hockman asked about landscaping costs.

CRA Project Manager Richard Pittman answered the landscaping questions by stating that he will very shortly be putting these plans out to bid.

Motion: A motion was made by Vice-Mayor Rumsey to approve Resolution 37-10-11 Loan to Fund Alleyway Improvements; Commissioner Hockman made the second.

Vote on Motion:

Commissioner Member	Aye	Nay	Other
Commissioner Longtin		X	
Commissioner Hockman	X		
Vice-Mayor Rumsey	X		
Commissioner Stevens			Absent
Mayor DuBois	X		

Motion passed 3-1.

Commissioner Longtin stated that she felt we should do this when we can afford it, not by taking out a loan.

Approval of Bid of Downtown Alleyway Improvements of 7th to 8th Street

CRA Project Manager Pittman explained the topic.

Rob Rennebaum of Simmons and White explained the design of the project.

Mayor DuBois and Commissioner Hockman asked questions regarding the electrical.

Mr. Rennebaum and CRA Project Manager Pittman explained the electrical specifications.

Vice-Mayor Rumsey asked questions regarding dumpster enclosures and grading.

CRA Project Manager Pittman gave an explanation about the dumpster enclosures and addressed Vice-Mayor Rumsey's concerns about the grading.

Vice-Mayor Rumsey expressed his appreciation for the great work done on the project plans.

Commissioner Longtin asked CRA Project Manager Pittman who prepared the bid tabulation.

CRA Project Manager Pittman stated that he was the one who took care of the bid tabulations and the rest of the bid process.

Commissioner Longtin commented that the Attorney had not signed off on this project.

Motion: A motion was made by Vice-Mayor Rumsey for approval of Bid of Downtown Alleyway Improvements of 7th to 8th Street; Commissioner Hockman made the second.

Commissioner Hockman requested that before any irrigation is done, he would like to see the plans. He stated that he felt we need to go out for bid for the landscaping.

Town Manager Davis stated that we fully intend to.

Vote on Motion:

Commission Member	Aye	Nay	Other
Commissioner Longtin		X	
Commissioner Hockman	X		
Vice-Mayor Rumsey	X		
Commissioner Stevens			Absent
Mayor DuBois	X		

Motion passed 3-1.

Storage Amendment for Earl Stewart

Community Development Director Nadia DiTommaso explained the agenda item.

Josh Stewart from Earl Stewart Toyota gave a brief explanation of exactly what they were requesting, which was an office trailer.

Vice-Mayor Rumsey asked Mr. Stewart a few questions regarding the location of his trailer, underpinning of the trailer, and the use of the trailer as a sign.

Mr. Stewart addressed all Vice-Mayor Rumsey's concerns.

Commissioner Longtin asked Community Development Director DiTommaso questions regarding expansion of the business and parking.

Community Development Director DiTommaso and Mr. Stewart explained that there had been nothing submitted at this time but could be in the future.

Vice-Mayor Rumsey asked about extending the completion date to October 1, 2012.

Mayor DuBois disagreed and asked Mr. Stewart about a concern he had with the extension.

Mr. Stewart addressed his concern.

Discussion ensued.

Commissioner Hockman asked about the appearance of the trailer.

Mr. Stewart assured the Commission it would look nice.

Community Development Director DiTommaso requested a motion to amend the resolution to include the temporary office trailer.

Motion: A motion was made by Commissioner Hockman to amend the current resolution to include the temporary office trailer; Vice-Mayor Rumsey made the second.

Vote on Motion:

Commission Member	Aye	Nay	Other
Commissioner Longtin	X		
Commissioner Hockman	X		
Vice-Mayor Rumsey	X		
Commissioner Stevens			Absent
Mayor DuBois	X		

Motion passed 4-0.

Resolution 38-10-11 Collective Bargaining Agreement

Town Manager Davis explained the Agreement.

Commissioner Longtin asked that they postpone this item until she has an opportunity to look at it because she just got a 50-page document the night before, and she did not see the Attorney's signature on it.

Town Manager Davis explained that the Commission actually received the agreement several weeks ago and did not think it was a big issue to defer it to the next meeting.

Vice-Mayor Rumsey stated he wanted to postpone this item because he felt that they needed five votes on this issue.

Discussion ensued.

Motion: A motion was made by Commissioner Longtin to postpone Resolution 38-10-11 Collective Bargaining Agreement; Commissioner Hockman made the second.

Mayor DuBois reminded the Commission that they received the original document about a month ago and worked through it.

Vote on Motion:

Commission Member	Aye	Nay	Other
Commissioner Longtin	X		
Commissioner Hockman	X		
Vice-Mayor Rumsey	X		
Commissioner Stevens			Absent
Mayor DuBois		X	

Motion passed 3-1.

Commissioner Longtin suggested that the Attorney also sign off on the Agreement.

Attorney Baird agreed to do so.

Tri-Rail Extension letter

Mayor DuBois asked if everyone had a chance to read the letter.

Everyone on the Commission responded that they had read it.

Commissioner Longtin expressed her concern over language in the letter indicating that a Tri-Rail station would be located in the Town.

Motion: A motion was made by Vice-Mayor Rumsey to approve Tri-Rail Extension letter for the Mayor's Signature.

Motion failed due to a lack of a second.

Mayor DuBois asked that this letter be placed on the next agenda.

Discussion ensued.

Items 6 through 14 from the Consent Agenda

Motion: A motion was made by Commissioner Longtin to postpone items 6 through 14 from the Consent Agenda till the next meeting; Commissioner Hockman made the second.

Vote on Motion:

Commission Member	Aye	Nay	Other
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Commissioner Longtin	X		
Commissioner Hockman	X		
Vice-Mayor Rumsey		X	
Commissioner Stevens			Absent
Mayor DuBois		X	

Motion failed 2-2.

Discussion ensued and it was determined by consensus to wait until Commissioner Stevens returned.

COMMENTS BY COMMISSION, TOWN MANAGER, TOWN ATTORNEY

Commissioner Longtin wanted consensus that the Commission minutes appear at the very next meeting.

Vice-Mayor Rumsey asked if he gave consensus would that help the minutes get approved at this meeting.

Commissioner Longtin did not agree.

Discussion ensued regarding the minutes.

Commissioner Hockman stated that there were additional sheets in the minutes this time that were not there last time.

Town Clerk Vivian Lemley informed the Commission that the reason for this was because there were questions on backup information so she added them in this time.

Commissioner Longtin stated that she spoke with Equifax and two bankers and they told her that when personal information has been given out they need to be notified. She stated that she felt that the Commission should approve to pay for credit monitoring for a year for all employees since information had been given out by the Town.

Discussion ensued.

Town Manager Davis assured the Commission that no social security information had been given out.

Commissioner Longtin stated that she felt the Town should obtain legal counsel regarding the Marina Development apart from who is currently involved.

She thanked Commissioner Stevens for doing the right thing at the previous meeting in regard to inviting those who had more to say than the three minutes allowed an opportunity to contact him.

She asked Mayor DuBois if he could explain the CDC.

Mayor DuBois explained that he would not explain it tonight.

Commissioner Longtin passed out the Town's organizational chart and explained that the Town Attorney and Town Boards report to the Commission.

Commissioner Longtin asked about the Channel 18 webcast status.

Town Manager Davis explained the status.

Commissioner Longtin reminded everyone about the Book Sale at the Library on October 22, 2011 from 9:00 am until 1:00 pm.

Mayor DuBois informed everyone he attended the 623rd Transportation Unit Activation Ceremony. He explained that this unit will be stationed at Silver Beach Road and Congress Avenue.

He asked about the Florida League of Cities dues.

Town Manager Davis responded that the dues have been budgeted.

He attended the Palm Beach County Six Pillars 2011 Community Strategic Plan Annual Meeting. He gave information to the Town Manager.

He informed everyone there was a publication of the Florida League of Cities in which a nice article appeared on Lake Park's Seeds of Hope Community Garden.

Vice-Mayor Rumsey asked what the status was on the Fireworks sponsorship package.

He apologized to Town residents for the Commission having embarrassed them for not being able to come together to vote on an agenda tonight. He also expressed a few concerns he had with how the Mayor was conducting the meetings.

Commissioner Hockman requested a copy of the financials of the CDC. He stated that he thinks things are being hidden. He read a portion of information from Exhibit A concerning public records requests.

He asked the Town Manager when he will receive back the Marina spreadsheet he gave her.

Town Manager Davis informed him that it was sent back to him today.

Commissioner Hockman stated he still had not received an answer as to why they purchased such an expensive laser printer for the Marina.

He stated that he is still asking for information regarding the Majestic Princess.

Town Attorney Baird had no comment.

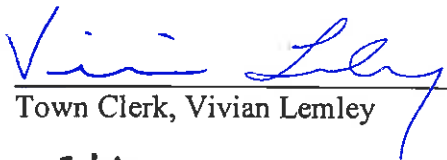
Town Manager Davis had no comment.

ADJOURNMENT

There being no further business to come before the Commission and after a motion to adjourn by Vice-Mayor Rumsey and seconded by Commissioner Hockman, and by unanimous vote, the meeting adjourned at 9:25 p.m.



Mayor James DuBois



Town Clerk, Vivian Lemley



Approved on this 2 of November, 2011

B. WHAT AGENCIES ARE SUBJECT TO THE PUBLIC RECORDS ACT?

Section 119.011(2), Florida Statutes, defines "agency" to include:

any state, county, district, authority, or municipal officer, department, division, board, bureau, commission, or other separate unit of government created or established by law including, for the purposes of this chapter, the Commission on Ethics, the Public Service Commission, and the Office of Public Counsel, and any other public or private agency, person, partnership, corporation, or business entity acting on behalf of any public agency.

Article 1, section 24, Florida Constitution, establishes a constitutional right of access to any public record made or received in connection with the official business of any public body, officer, or employee of the state, or persons acting on their behalf, except those records exempted by law pursuant to Article 1, section 24, Florida Constitution, or specifically made confidential by the Constitution. This right of access to public records applies to the legislative, executive, and judicial branches of government; counties, municipalities, and districts; and each constitutional officer, board, and commission, or entity created pursuant to law or by the Constitution.

1. Advisory boards

The definition of "agency" for purposes of Chapter 119, Florida Statutes, is not limited to governmental entities. A "public or private agency, person, partnership, corporation, or business entity acting on behalf of any public agency" is also subject to the requirements of the Public Records Act. See also, Article 1, section 24, Florida Constitution, providing that the constitutional right of access to public records extends to "any public body, officer, or employee of the state, or persons acting on their behalf...." (e.s.)

2. Private organizations

A more complex question is posed when a private corporation or entity, not otherwise connected with government, provides services for a governmental body. The term "agency" as used in the Public Records Act includes private entities "acting on behalf of any public agency." Section 119.011(2), Florida Statutes.

The Florida Supreme Court has stated that this broad definition of "agency" ensures that a public agency cannot avoid disclosure by contractually delegating to a private entity that which would otherwise be an agency responsibility. *News and Sun-Sentinel Company v. Schwab, Twitty & Hanser Architectural Group, Inc.*, 596 So. 2d

1029 (Fla. 1992). Cf, *Booksmart Enterprises, Inc. v. Barnes & Noble College Bookstores, Inc.*, 718 So. 2d 227, 229 at n.4 (Fla. 3d DCA 1998) (private company operating college bookstores was an "agency" as defined in section 119.011[2], Florida Statutes, "notwithstanding the language in its contract with the universities that purports to deny any agency relationship").

a. Receipt of public funds by private entity not dispositive

There is no single factor which is controlling on the question of when a private corporation becomes subject to the Public Records Act. For example, a private corporation does not act "on behalf of" a public agency merely by entering into a contract to provide professional services to the agency. *News and Sun-Sentinel Company v. Schwab, Twitty & Hanser Architectural Group, Inc.*, supra.

Similarly, the receipt of public funds, standing alone, is not dispositive of the organization's status for purposes of Chapter 119, Florida Statutes. See, *Sarasota Herald-Tribune Company v. Community Health Corporation, Inc.*, 582 So. 2d 730 (Fla. 2d DCA 1991), in which the court noted that the mere provision of public funds to the private organization is not an important factor in this analysis, although the provision of a substantial share of the capitalization of the organization is important.

b. "Totality of factors" test

Recognizing that "the statute provides no clear criteria for determining when a private entity is 'acting on behalf of' a public agency," the Supreme Court adopted a "totality of factors" approach to use as a guide for evaluating whether a private entity is subject to Chapter 119, Florida Statutes. *News and Sun-Sentinel Company v. Schwab, Twitty & Hanser Architectural Group, Inc.*, supra at 103 1. Accord, *Memorial Hospital West-Volusia, Inc. v. News-Journal Corporation*, 24 F.L.W. S52, 54 (Fla. January 21, 1999) (private entities should look to the factors announced in Schwab to determine their possible agency status under Chapter 119 and under Article 1, section 24 of the Florida Constitution).

The factors listed by the Supreme Court include the following:

- 1) the level of public funding;
- 2) commingling of funds;
- 3) whether the activity was conducted on publicly-owned property;
- 4) whether services contracted for are an integral part of the public agency's chosen decision-making process;
- 5) whether the private entity is performing a governmental function or a function which the public agency otherwise would perform;
- 6) the extent of the public agency's involvement with, regulation of, or

- control over the private entity;
- 7) whether the private entity was created by the public agency;
 - 8) whether the public agency has a substantial financial interest in the private entity;
 - 9) for whose benefit the private entity is functioning.

c. Private entities created pursuant to law or by public agencies

The fact that a private entity is incorporated as a nonprofit corporation is not dispositive as to its status under the Public Records Act. The issue is whether the entity is "acting on behalf of" an agency. This office has issued numerous opinions advising that if a nonprofit entity is established by law, it is subject to Chapter 119 disclosure requirements. The following are some examples of entities created pursuant to law or ordinance which this office has determined to be subject to the Public Records Act:

Florida Windstorm Joint Underwriting Association, a private nonprofit association established pursuant to a plan adopted by rule of the Department of Insurance in accordance with statutory authorization—Op. Att'y Gen. Fla. 94-32 (1994);

South Florida Fair and Palm Beach County Expositions, Inc., created pursuant to Chapter 616, Florida Statutes—Op. Att'y Gen. Fla. 95-17 (1995);

Sunshine State One-Call of Florida, Inc, created as a not-for-profit corporation pursuant to section 556.103, Florida Statutes—Op. Att'y Gen. Fla. 94-34 (1994).

d. Private entities providing services to public agencies

As stated previously, the mere fact that a private entity is under contract with, or receiving funds from a public agency is not sufficient, standing alone, to bring that agency within the scope of the Public Records Act. See *Stanfield v. Salvation Army*, 695 So. 2d 501, 503 (Fla. 5th DCA 1997) (contract between Salvation Army and county to provide services does not in and of itself subject the organization to Chapter 119 disclosure requirements).

However, there is a difference between a party contracting with a public agency to provide services to the agency and a contracting party which provides services in place of the public body. *News-Journal Corporation v. Memorial Hospital-West Volusia, Inc.*, 695 So. 2d 418 (Fla. 5th DCA 1997), approved, 24 F.L.W. S52 (Fla. January 21, 1999). Stated another way, business records of entities which merely provide services

for an agency to use (such as legal professional services, for example) are probably not subject to the open government laws. *Id.* But, if the entity contracts to relieve the public body from the operation of a public obligation (such as operating a jail or providing fire protection) the open government laws do apply. *Id.*

Thus, in *Stanfield v. Salvation Army*, 695 So. 2d 501 (Fla. 5th DCA 1997), the court ruled that the Salvation Army was subject to the Public Records Act when it completely assumed the responsibility to provide misdemeanor probation services pursuant to a contract with Marion County.

If a private organization contracting with a public agency is deemed to be an "agency," the terms of Chapter 119, Florida Statutes, are applicable to those materials made or received by the private organization in the course of its contract with the public agency. See, *Shevin v. Byron, Harless, Schaffer, Reid and Associates*, 379 So. 2d 633 (Fla. 1980) (private consultant retained to conduct confidential employment search for city electric authority was an "agency" for purposes of Chapter 119, Florida Statutes; thus, letters, memoranda, resumes, and travel vouchers made or received by consultant in connection with search were public records). And see, *Prison Health Services, Inc. v. Lakeland Ledger Publishing Company*, 718 So. 2d 204 (Fla. 2d DCA 1998) (private prison company under contract with sheriff to provide medical services for inmates at county jail must release records relating to a settlement agreement with an inmate because all of its records that would normally be subject to the Public Records Act if in the possession of the public agency, are likewise covered by that law, even though in the possession of the private corporation).

e. **Private company delegated authority to keep certain records**

In *Times Publishing Company v. City of St. Petersburg*, 558 So. 2d 487, 494 (Fla. 2d DCA 1990), a private entity (the White Sox baseball organization) refused to allow access to draft lease documents and other records generated in connection with negotiations between the White Sox and a city for use of a municipal stadium. The court determined that both the White Sox and the city improperly attempted to circumvent the Public Records Act by agreeing to keep all negotiation documents confidential and in the custody of the White Sox. However, the plan to withhold the documents from public inspection failed. The court ruled that both the city and the White Sox had violated Chapter 119, Florida Statutes. See also, *Wisner v. City of Tampa*, 601 So. 2d 296 (Fla. 2d DCA 1992) (city may not allow a private entity to maintain physical custody of public records [polygraph chart used in police internal affairs investigation] "to circumvent the public records chapter").

Thus, if a public agency has delegated its responsibility to maintain records necessary to perform its functions, such records will be deemed accessible to the

public. Op. Att'y Gen. Fla. 98-54 (1998) (registration and disciplinary records stored in a computer database maintained by a national securities association which are used by the Department of Banking and Finance in licensing and regulating securities dealers doing business in Florida are public records). See also, *Harold v. Orange County*, 668 So. 2d 1010 (Fla. 5th DCA 1996) (where a county hired a private company to be the construction manager on a renovation project and delegated to the company the responsibility of maintaining records necessary to show compliance with a "fairness in procurement ordinance," the company's records for this purpose were public records).

C. WHAT KINDS OF AGENCY RECORDS ARE SUBJECT TO THE PUBLIC RECORDS ACT?

1. Computer records

a. Computer records are public records

In 1982, the Fourth District Court of Appeal stated that information stored in a public agency's computer "is as much a public record as a written page in a book or a tabulation in a file stored in a filing cabinet" *Seigle v. Barry*, 422 So. 2d 63, 65 (Fla. 4th DCA 1982), review denied, 431 So. 2d 988 (Fla. 1983). Thus, the Public Records Act includes computer records as well as paper documents, tape recordings, and other more tangible materials. See, e.g., Op. Att'y Gen. Fla. 98-54 (1998) (applications and disciplinary reports maintained in a computer system operated by a national securities dealers association which are received electronically by state agency for use in licensing and regulating securities dealers doing business in Florida are public records subject to Chapter 119); Op. Att'y Gen. Fla. 91-61 (1991) (computer data software disk is a public record); Op. Att'y Gen. Fla. 89-39 (1989) (information stored in computer utilized by county commissioners to facilitate and conduct their official business is subject to Chapter 119, Florida Statutes); and Op. Att'y Gen. Fla. 85-03 (1985) (computer tapes are public records).

b. "E-Mail"

"E-mail" messages made or received by agency employees in connection with official business are public records. Op. Att'y Gen. Fla. 96-34 (1996). Such messages are subject to the statutory restrictions on destruction of public records, which require agencies to adopt a schedule for the disposal of records no longer needed, subject to the approval of the Division of Library and Information Services of the Department of State. *Id.*



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

10/06/2011

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Your Insurance Agent / John Farr Agency 555 Northlake Blvd, Ste B North Palm Beach, FL 33408 License #: A081157	CONTACT NAME: Elizabeth Jacobson	FAX (A/C, No): (561)841-2942
	PHONE (A/C, No, Ext): (561)841-2940	E-MAIL ADDRESS: elizabeth@johnfarrins.com
INSURER(S) AFFORDING COVERAGE		NAIC #
INSURED Lake Park Community Development Corp Inc 535 Park Ave Lake Park, FL 33403	INSURER A: Atlantic Casualty Insurance Co	
	INSURER B:	
	INSURER C:	
	INSURER D:	
	INSURER E:	
	INSURER F:	

COVERAGES CERTIFICATE NUMBER: 00002144-8957 REVISION NUMBER: 1

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS


INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY	Y N	L150000251	07/20/2011	07/20/2012	EACH OCCURRENCE \$ 1,000,000
	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY					DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000
	CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR					MED EXP (Any one person) \$ 5,000
	GEN'L AGGREGATE LIMIT APPLIES PER					PERSONAL & ADV INJURY \$ 1,000,000
	<input checked="" type="checkbox"/> POLICY PRO-JECT LOC					GENERAL AGGREGATE \$ 2,000,000
	AUTOMOBILE LIABILITY					PRODUCTS - COMP/OP AGG \$ 1,000,000
	<input type="checkbox"/> ANY AUTO					COMBINED SINGLE LIMIT (Ea accident) \$
	<input type="checkbox"/> ALL OWNED AUTOS	<input type="checkbox"/> SCHEDULED AUTOS				BODILY INJURY (Per person) \$
	<input type="checkbox"/> HIRED AUTOS	<input type="checkbox"/> NON-OWNED AUTOS				BODILY INJURY (Per accident) \$
	UMBRELLA LIAB	<input type="checkbox"/> OCCUR				PROPERTY DAMAGE (Per accident) \$
	EXCESS LIAB	<input type="checkbox"/> CLAIMS-MADE				\$
	DED	RETENTION S				EACH OCCURRENCE \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY					AGGREGATE \$
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	Y/N	N/A			WC STATUTORY LIMITS OTH-ER
	If yes describe under DESCRIPTION OF OPERATIONS below					E L EACH ACCIDENT \$
						E L DISEASE - EA EMPLOYEE \$
						E L DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

Certificate Holder is added as an additional insured.

CERTIFICATE HOLDER

CANCELLATION

Town of Lake Park Florida 535 Park Avenue Lake Park, FL 33403	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE  (ELJ)



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

10/06/2011

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Your Insurance Agent / John Farr Agency 555 Northlake Blvd, Ste B North Palm Beach, FL 33408 License #: A081157	CONTACT NAME: Elizabeth Jacobson
	PHONE (A/C, No, Ext): (561)841-2940 FAX (A/C, No): (561)841-2942 E-MAIL ADDRESS: elizabeth@johnfarrins.com
INSURED Lake Park Community Development Corp Inc 535 Park Ave Lake Park, FL 33403	INSURER(S) AFFORDING COVERAGE
	INSURER A: Atlantic Casualty Insurance Co
	INSURER B:
	INSURER C:
	INSURER D:
	INSURER E:

COVERAGES CERTIFICATE NUMBER: 00002144-9857 REVISION NUMBER: 1

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.


INSR LTR	TYPE OF INSURANCE	ADDE SUBR INSR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR	Y N	L150000251	07/20/2011	07/20/2012	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 1,000,000
	AUTOMOBILE LIABILITY ANY AUTO ALL OWNED AUTOS HIRED AUTOS					COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	UMBRELLA LIAB EXCESS LIAB					EACH OCCURRENCE \$ AGGREGATE \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A			WC STATUTORY LIMITS OTH-ER E L EACH ACCIDENT \$ E L DISEASE - EA EMPLOYEE \$ E L DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

Certificate Holder is listed as an additional insured.

CERTIFICATE HOLDER

CANCELLATION

Lake Park Community Redevelopment Agency 535 Park Avenue Lake Park, FL 33403	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE  (ELJ)

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and their families competed with each other to identify the most popular answers to questions pertaining to afterschool hours. The events were made possible with funding from the Florida Afterschool Network, which awarded the city money to purchase promotional material to create an awareness of afterschool programs within the community.

Contact: Carlos Hernandez, Mayor
Phone: (305) 883-5800
Email: Mayorchernandez@hialeahfl.gov
Web: www.hialeahfl.gov/dep/education

Town of Lake Park - Seeds of Hope Community Garden

The Lake Park Community Garden has creatively filled a community need through a partnership of the town, the community redevelopment agency (CRA), the Lake Park Community Development Corporation (CDC) and town residents. The CRA bought three derelict properties bordering the waning downtown, cleared the land and paid for a sign. The town paid for the water and a fence, the CDC hired a

part-time coordinator and the people came to work.

Now, when people enter the gate at 725 Foresteria Drive in Lake Park, they are greeted with "Welcome to the Seeds of Hope Community Garden." The community garden has bridged ethnic, racial, gender and age lines in the town. It was established a little over a year ago, and serves as a vehicle to promote cooperation, provide fresh produce, and encourage residents and visitors to come into the revitalized downtown. This project is helping the most vulnerable residents in this community, while simultaneously benefiting the downtown businesses. It is a project that supports the health, wealth and sustainability of Lake Park.

Contact: Maria Davis, Town Manager
Phone: (561) 881-3304
Email: mdavis@lakeparkflorida.gov
Web: www.lakeparkflorida.gov

City of Miramar - Joining Hands in a Day of Service

In its second successful year, "Joining Hands in a Day Service" is an event where Miramar faith-based organizations

are invited to provide one day of service for the city. People from a variety of faiths come together and work for one common goal: cleaning, restoring and beautifying a city park. It is a time when all faiths join hands as one to foster the common theme of service to others.

Everyone benefits from this type of an event. The Public Works Department had more manpower than they ever could have imagined. The churches participated in an event that brought them closer as a congregation. The high-school-age attendees received additional service hours. And the city benefitted from the increased morale felt by its residents and staff.

The four-hour event provided much-needed people power for a beautification project that would have taken the entire weekend to complete. It reduced the number of Public Works Department staff hours, resulting in a substantial cost savings to the city.

Contact: Romeo B. Lavarias, Public Information Officer
Phone: (954) 602-3126
Email: rblavarias@ci.miramar.fl.us
Web: www.ci.miramarfl.us

**Application for Recognition of Exemption
 Under Section 501(c)(3) of the Internal Revenue Code**

OMB No. 1545-0058
 Note: If exempt status is approved, this application will be open for public inspection.

Use the instructions to complete this application and for a definition of all bold items. For additional help, call IRS Exempt Organizations Customer Account Services toll-free at 1-877-829-5500. Visit our website at www.irs.gov for forms and publications. If the required information and documents are not submitted with payment of the appropriate user fee, the application may be returned to you.

Attach additional sheets to this application if you need more space to answer fully. Put your name and EIN on each sheet and identify each answer by Part and line number. Complete Parts I - XI of Form 1023 and submit only those Schedules (A through H) that apply to you.

Part I Identification of Applicant

1 Full name of organization (exactly as it appears in your organizing document) Lake Park Community Development Corporation, Inc.		2 c/o Name (if applicable) Virginia Martin	
3 Mailing address (Number and street) (see instructions) 535 Park Avenue		Room/Suite	4 Employer Identification Number (EIN) 26-1231959
City or town, state or country, and ZIP + 4 Lake Park, Florida 33403-2603		5 Month the annual accounting period ends (01 - 12) 06	
6 Primary contact (officer, director, trustee, or authorized representative) a Name: Virginia Martin, Director		b Phone: 561-840-0160	GRANT WRITING PHONE NUMBER TOWN'S FAX ↑ BOTH PAID FOR BY THE TOWN
		c Fax: (optional) 561-881-3314	
7 Are you represented by an authorized representative, such as an attorney or accountant? If "Yes," provide the authorized representative's name, and the name and address of the authorized representative's firm. Include a completed Form 2848, <i>Power of Attorney and Declaration of Representative</i> , with your application if you would like us to communicate with your representative.		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
8 Was a person who is not one of your officers, directors, trustees, employees, or an authorized representative listed in line 7, paid, or promised payment, to help plan, manage, or advise you about the structure or activities of your organization, or about your financial or tax matters? If "Yes," provide the person's name, the name and address of the person's firm, the amounts paid or promised to be paid, and describe that person's role.		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
9a Organization's website: none			
b Organization's email: (optional) none			
10 Certain organizations are not required to file an information return (Form 990 or Form 990-EZ). If you are granted tax-exemption, are you claiming to be excused from filing Form 990 or Form 990-EZ? If "Yes," explain. See the instructions for a description of organizations not required to file Form 990 or Form 990-EZ.		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
11 Date incorporated if a corporation, or formed, if other than a corporation. (MM/DD/YYYY)		10 / 09 / 2007	
12 Were you formed under the laws of a foreign country? If "Yes," state the country.		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	



AGENDA

Lake Park Town Commission
Town of Lake Park, Florida
Regular Commission Meeting
Wednesday, October 19, 2011, 7:00 p.m.
Lake Park Town Hall
535 Park Avenue

James DuBois	—	Mayor
Kendall Rumsey	—	Vice-Mayor
Steven Hockman	—	Commissioner
Jeanine Longtin	—	Commissioner
Tim Stevens	—	Commissioner
.....		
Maria V. Davis	—	Town Manager
Thomas J. Baird, Esq.	—	Town Attorney
Vivian M. Lemley, CMC	—	Town Clerk

PLEASE TAKE NOTICE AND BE ADVISED, that if any interested person desires to appeal any decision of the Town Commission, with respect to any matter considered at this meeting, such interested person will need a record of the proceedings, and for such purpose, may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. *Persons with disabilities requiring accommodations in order to participate in the meeting should contact the Town Clerk's office by calling 881-3311 at least 48 hours in advance to request accommodations.*

- A. CALL TO ORDER
- B. INVOCATION
- C. PLEDGE OF ALLEGIANCE
- D. ROLL CALL
- E. ADDITIONS/DELETIONS - APPROVAL OF AGENDA
- F. PROCLAMATIONS:
 - 1. Honoring Gray Langley Tab 1
 - 2. Employee of the Year - Alton Ray Wilson Tab 2
 - 3. Honoring John Carroll, Weekday News Tab 3
 - 4. United States Coast Guard Chief Warrant Officer James Mullinax Tab 4
 - 5. Honoring Robert Dow Tab 5

G. PUBLIC and OTHER COMMENT:

This time is provided for audience members to address items that do not appear on the Agenda. Please complete a comment card and provide it to the Town Clerk so speakers may be announced. Please remember comments are limited to a TOTAL of three minutes.

- H. CONSENT AGENDA:** All matters listed under this item are considered routine and action will be taken by one motion. There will be no separate discussion of these items unless a Commissioner or person so requests, in which event the item will be removed from the general order of business and considered in its normal sequence on the Agenda. Any person wishing to speak on an Agenda item is asked to complete a public comment card located on either side of the Chambers and given to the Town Clerk. Cards must be submitted before the item is discussed.

Recommended For Approval:

- | | |
|---|--------|
| 6. Budget Workshop Minutes of July 27, 2011 | Tab 6 |
| 7. Regular Commission Meeting Minutes of August 3, 2011 | Tab 7 |
| 8. Special Call Attorney-Client Session Meeting Minutes of August 17, 2011 | Tab 8 |
| 9. Regular Commission Meeting Minutes of August 17, 2011 | Tab 9 |
| 10. Budget Workshop Minutes of August 24, 2011 | Tab 10 |
| 11. Regular Commission Meeting Minutes of September 7, 2011 | Tab 11 |
| 12. First Public Hearing on the Tentative Budget Minutes of September 7, 2011 | Tab 12 |
| 13. Budget Hearing Minutes of September 21, 2011 | Tab 13 |
| 14. Regular Commission Meeting Minutes of October 5, 2011 | Tab 14 |
| 15. Seventh Addendum to the Law Enforcement Service Agreement | Tab 15 |

I. ORDINANCE ON FIRST READING:

16. Ordinance 07-2011 Adult Arcades/Internet Cafes Tab 16

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF LAKE PARK, FLORIDA, DECLARING ZONING IN PROGRESS AND A MORATORIUM AS TO THE FILING AND/OR RECEIVING OF ANY PETITION FOR THE ESTABLISHMENT OF ADULT ARCADES OR INTERNET CAFÉ USES WITHIN THE TOWN; PROVIDING THAT ZONING IN PROGRESS AND THE MORATORIUM SHALL BE IN EFFECT FOR A PERIOD WHICH SHALL TERMINATE ON THE EFFECTIVE DATE OF THE TOWN'S ADOPTION OF LAND DEVELOPMENT REGULATIONS TO REGULATE THE USE OF ADULT ARCADES OR INTERNET CAFES; PROVIDING FOR LEGISLATIVE FINDINGS, INTENT AND PURPOSE; PROVIDING FOR A DEFINITION OF THE USE OF ADULT ARCADES OR INTERNET CAFES FOR THE PURPOSES OF THIS ORDINANCE; PROVIDING FOR THE BOUNDARIES SUBJECT TO THE MORATORIUM; PROVIDING FOR SEVERABILITY; PROVIDING FOR THE REPEAL OF LAWS IN CONFLICT; AND PROVIDING FOR AN EFFECTIVE DATE.

J. DISCUSSION AND POSSIBLE ACTION:

- | | |
|--|--------|
| 17. Resolution No. 37-10-11 Loan to Fund Downtown Alleyway Improvements | Tab 17 |
| 18. Approval of Bid of Downtown Alleyway Improvements 7 th to 8 th Streets | Tab 18 |

- 19. Storage Amendment for Earl Stewart Tab 19
- 20. Resolution No. 38-10-11 Collective Bargaining Agreement for October 1, 2011
Through September 30, 2014 Tab 20
- 21. Tri-Rail Extension Letter for Mayor's Signature Tab 21

K. COMMISSIONER COMMENTS, TOWN ATTORNEY, TOWN MANAGER:

L. ADJOURNMENT: