



Minutes
Town of Lake Park, Florida
Regular Commission Meeting
Wednesday, October 1, 2008
Town Commission Chamber, 535 Park Avenue

The Town Commission met for the purpose of a Regular Commission Meeting on Wednesday, October 1, 2008 at 8:45 p.m. Present were Vice-Mayor Daly, Commissioners Balias, Carey and Osterman, Town Manager Maria Davis, Attorney Thomas Baird, and Town Clerk Vivian Mendez Lemley. Mayor DuBois was absent.

Vivian Mendez Lemley led the Invocation.
 Vice-Mayor Daly let the Pledge of Allegiance.
 Town Clerk Vivian Mendez Lemley performed the Roll Call.

ADDITIONS/DELETIONS/APPROVAL OF AGENDA

None.

Motion: A motion was made by Commissioner Osterman to approve the agenda; Commissioner Balias made the second.

Vote on Motion:

Commission Member	Aye	Nay	Other
Commissioner Balias	X		
Commissioner Carey	X		
Commissioner Osterman	X		
Vice-Mayor Daly	X		
Mayor DuBois			Absent

Motion passed 4-0

PUBLIC and OTHER COMMENT

None.

COMMISSIONER COMMENTS, TOWN ATTORNEY, TOWN MANAGER:

Commissioner Carey

None.

Commissioner Osterman explained that when she was first elected she felt it was her responsibility to review all the material provided for an agenda, and although she still reviews all the material she has been confident with the recommendations provided by

the town manager. That being said she took offence to a comment made earlier regarding the Commission simply “rubber stamping” approvals on items brought before the Commission. She felt that collectively the Commission works together to better the Town and not just approve everything that has been presented.

Commissioner Balius stated that the restrooms on the east side of the ball field need repair. Town Manager Davis stated she would inspect the facility and would proceed accordingly.

He would like to see a fence placed around the ball field to reduce the amount of recent vandalism. Recreation Director Greg Dowling stated that a fence would help, but would not prevent all incidences from occurring. Recent quotes on a fence had increased by 30% over last year. Commissioner Osterman expressed concern that no set plan was in place before placing a fence, which could possibility resulting in relocating it.

Vice-Mayor Daly suggested creating a plan for the ball field and bringing it back to the Commission for consideration. Discussion regarding the fence ensued. Town Manager Davis agreed to present a plan at the next meeting.

With Government week approaching, had any plans been discussed for this year. Town Manager Davis stated that the Town had agreed to participate and would inform the Commission of those plans.

East Coast Railroad had not cut the grass at the entrance of Town in several months. Would like the Town to cite them. Town Manager Davis would follow up.

A resident commented to the Commissioner that there was a holiday season garbage pick-up problem and that would like to avoid this year. Town Manager Davis indicated that the problem occurred several years ago before her tenure and that it would not reoccur.

Town Attorney

None

Town Manager Davis indicated that the Holiday Boat Parade committee had approached the Town about staging their barge at the Marina on Saturday, December 6th. Commissioner Carey requested being including in their publication for the event. Town Manager Davis then requested consensus from the Commission on a sponsorship amount. Depending on the amount of the donation it would include a list of publications and other advertisement for the event which would include the Town of Lake Park as a sponsor.

Motion: A motion was made by Commissioner Balius to donate \$250.00 to sponsor the Holiday Boat Parade; Commissioner Osterman made the second and passed unanimously.

Due to budget constraints, starting Monday, October 6th the new Library hours would be Monday and Tuesday from 11:00 a.m.- 7:00 p.m.; Wednesday, Thursday, and Friday from 9:00 a.m. – 5:00 p.m.; and Saturday from 9:00 a.m. – 3:00 p.m. Library Director Michael Kennelley explained that the change in Library hours started at the beginning of this year. The public are less confused when the Library has two consecutive late nights than staggering them throughout the week. Town Manager Davis stated that there have been no complaints regarding the change in Library hours.

The Town Manager encouraged residents to sign up for the Town’s E-Newsletters.

CONSENT AGENDA:

1. Regular Commission Meeting Minutes of September 17, 2008
2. Purchase Two (2) Toro Groundskeeper 7200 Heavy Duty Mowers, Utilizing the State of Florida Contract #515-630-06-1
3. Annual Fertilizer Application Agreement for the Town's Parks, Town Hall and Library with Chris Wayne & Associates
4. Annual Landscape Maintenance Agreement with Chris Wayne & Associates, Inc. for the Marina Utilizing the Competitive Bid Award of the Town of Ocean Ridge
5. Add Administrative Secretary Position Back to the Human Resources Department Budget and Authorize the Town Manager to make the Necessary Fund Transfer from the Non-Departmental Budget to the Human Resources Budget.

Item #5 "Add Administrative Secretary Position Back to the Human Resources Department Budget and Authorize the Town Manager to make the necessary fund transfer from the Non-Departmental Budget to the Human Resources Budget" was pulled from the Consent Agenda.

Public Comment Open.

None.

Public Comment Closed.

Motion: A motion was made by Commissioner Carey to approve items 1-4 on the Consent Agenda; Commissioner Balius made the second.

Vote on Motion:

Commission Member	Aye	Nay	Other
Commissioner Balius	X		
Commissioner Carey	X		
Commissioner Osterman	X		
Vice-Mayor Daly	X		
Mayor DuBois			Absent

Motion passed 4-0

Commissioner Osterman expressed concern with hiring a full-time person with the budget constraints and in the past the person was under utilized. She would feel better if a part-time person was hired for up to 30 hours a week, which would save the cost of benefits. Should a full-time person be necessary staff can request the change by the Commission. After some discussion the Commission came to consensus on hiring a part-time Administrative Secretary for the Human Resource Department.

Public Comment Open.

None.

Public Comment Closed.

Motion: A motion was made by Commission Osterman to hire a Part-Time Administrative Secretary position for the Human Resource Department with future consideration for Full-Time if necessary; Commissioner Balius made the second.

Vote on Motion:

Commission Member	Aye	Nay	Other
Commissioner Balius	X		
Commissioner Carey	X		
Commissioner Osterman	X		
Vice-Mayor Daly	X		
Mayor DuBois			Absent

Motion passed 4-0

PUBLIC HEARING:

ORDINANCE ON SECOND READING:

ORDINANCE 16-2008 Abandonment of Public Right-of-ways

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF LAKE PARK, FLORIDA, AMENDING THE CODE OF ORDINANCES OF THE TOWN OF LAKE PARK, CHAPTER 72, ARTICLE I, PERTAINING TO STREETS, SIDEWALKS AND OTHER PUBLIC PLACES; CREATING SECTION 72-2 ENTITLED “CRITERIA FOR ABANDONING RIGHTS-OF-WAY;” CREATING SECTION 72-3 ENTITLED “APPLICATION FOR ABANDONMENT;” CREATING SECTION 72-4 ENTITLED “PROCEDURES FOR ABANDONMENT APPLICATIONS;” CREATING SECTION 72-5 ENTITLED “COMMISSION HEARING AND REPORT;” CREATING SECTION 72-6 ENTITLED “RECORDING;” PROVIDING FOR SEVERABILITY; PROVIDING FOR THE REPEAL OF LAWS IN CONFLICT; PROVIDING FOR CODIFICATION; AND PROVIDING FOR AN EFFECTIVE DATE.

Public Comment Open.

None.

Public Comment Closed.

Motion: A motion was made by Commissioner Osterman to approve Ordinance 16-2008 Abandonment of Public Right-of-ways; Commissioner Balius made the second.

Vote on Motion:

Commission Member	Aye	Nay	Other
Commissioner Balius	X		
Commissioner Carey	X		

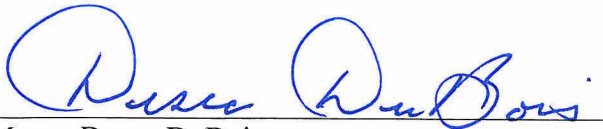
Commissioner Osterman	X		
Vice-Mayor Daly	X		
Mayor DuBois			Absent

Motion passed 4-0

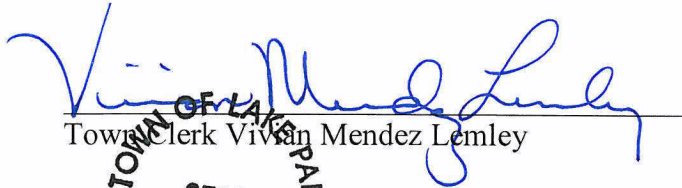
Town Attorney read the Ordinance by caption only.

ADJOURNMENT

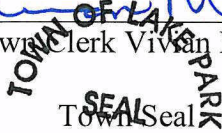
There being no further business to come before the Commission and after a motion to adjourn by Commissioner Balius and seconded by Commissioner Osterman, and by unanimous vote, the meeting adjourned at 9:20 p.m.



Mayor Desca DuBois



Town Clerk Vivian Mendez Lemley



FLORIDA

Approved on this 15 of October, 2008