



**Minutes  
Town of Lake Park, Florida  
Regular Commission Meeting  
June 18, 2008 7:30 p.m.**

**Town Commission Chambers, 535 Park Avenue**

The Town Commission met for the purpose of a Regular Commission Meeting on Wednesday, June 18, 2008 at 7:30 p.m. Present were Mayor DuBois, Vice-Mayor Daly, Commissioners Balius, Carey, and Osterman, Attorney Thomas Baird, Town Manager Maria Davis and Town Clerk Vivian Mendez.

Mayor DuBois led the Invocation.  
Mayor DuBois led the Pledge of Allegiance.  
Town Clerk Vivian Mendez performed the Roll Call.

**ADDITIONS/DELETIONS/APPROVAL OF AGENDA**

None

**Motion: A motion was made by Commissioner Balius to approve the Agenda; Vice-Mayor Daly made the second.**

Vote on Motion:

Commission Member	Aye	Nay	Other
Commissioner Balius	X		
Commissioner Carey	X		
Commissioner Osterman	X		
Vice-Mayor Daly	X		
Mayor DuBois	X		

Motion passed 5-0.

**PRESENTATION:**

**Tallahassee Legislative Session Highlights Presented by Intergovernmental Consultant Fausto Gomez**

Mayor DuBois introduced Intergovernmental Consultant Fausto Gomez.

Mr. Gomez stated that it was the worst year ever to begin a Tallahassee initiative. The budget that was passed was 6 billion dollars less than the previous year. He reviewed all of the issues in Tallahassee during the Legislative Sessions. He stated that the Town of Lake Park has done well in spite of the issues. He explained that the Town was the only new city that was funded and one of only a handful of cities statewide that received legislative appropriations. He explained that

only seven out of the 38 municipalities in Palm Beach County were awarded legislative funding. He stated that the Town of Lake Park was now well positioned to pursue additional funding from Tallahassee. He recommended exploring other areas for funding such as parks. He stated that Florida Recreation Development Assistance Program was another funding source for parks and recreation. He stated that he would be working with Town Manager Maria Davis and Grants Writer Gini Martin to submit the appropriate documents to receive Florida Recreation Development Assistance Program funding. He stated that he would also be pursuing additional funding for water projects as well as economic development.

He stated that the best thing that happened in Tallahassee was being able to defeat a significant number of bills that would have either taken away the Town's local authority or imposed additional resource mandates from unfunded demands coming down from Tallahassee. He gave examples of those bills and explained each one.

Mr. Gomez stated that he appreciated all of the Commissioners and the Town Manager joining him in Tallahassee and Mayor DuBois' support and encouragement while they were gone. He stated that he looked forward to working with the Town in the future. He made the Commission aware that the Governor has cut the budget for next year by 4%.

The Commission thanked Mr. Gomez.

#### **PUBLIC and OTHER COMMENT**

*Bert Bostrum, 1451 Flagler Blvd.* – announced that sign ups for the fall season of soccer will begin Saturday, June 21, 2008 from 11:00 a.m. to 1:30 p.m at the 7<sup>th</sup> St. side of the ball field. There will also be an opportunity to sign up at the Fireworks Festival on Saturday, June 28, 2008 at 4:30 p.m. There will be signups every Saturday thereafter from 11:00 a.m. to 1:30 p.m.

#### **COMMENTS BY COMMISSION, TOWN MANAGER, TOWN ATTORNEY**

##### **Commissioner Balius**

None

**Commissioner Carey** stated that the Town had a good Flag Day Ceremony and bus tour over the past weekend.

**Vice-Mayor Daly** stated that Fire Rescue in Martin County was willing to take a freeze on their pay raises so that employees would not lose their jobs. He stated that Palm Beach County should look into doing something similar.

**Commissioner Osterman** stated that she was concerned to see that the Sheriff's office was requesting an 8% increase on their contract for the next year in light of the budget issues and tax concerns. She recommended speaking with Sheriff Bradshaw to discuss the situation.

She thanked staff for setting up a good bus tour of the Town on Saturday.

**Mayor DuBois** also thanked staff and the bus driver for the town bus tour. She thanked Library Director Michael Kennelly and Grants Writer Virginia Martin for their efforts in obtaining the

“We the People” Grant and she thanked Administrative Assistant Janet Perry’s daughter for singing at the Flag Day Ceremony.

**Town Attorney Thomas Baird**

None

**Town Manager Maria Davis** stated that a Notice to Proceed would be going out early next week for the breakwater at the Marina. She stated that the option of reviewing and receiving information on upcoming events on the Town’s website had never been fully implemented. She stated that the website will provide that option to residents. The information will include updates on events and information related to Community Development such as new ordinances. The feature will e-mail those residents who sign-up for the mass mailing. She explained to residents how they can sign up.

She announced that Hurricane Preparedness Guides in English and Spanish were now available at Town Hall, the Library and the Public Works Department.

**Vice-Mayor Daly** discussed the current and future tax issues and recommended that residents be made aware so that they can prepare for tax increases.

**Town Manager Maria Davis** stated that she would be recommending an increase in the millage and cutting back on public services.

**Commissioner Balius** asked for the timeframe to start construction of the breakwater at the Marina.

**Town Manager Maria Davis** stated that Vance Construction was contemplating 60 to 70 days for completion of the breakwater project.

**Commissioner Osterman** stated that the schedule for the Town’s Budget Workshops was not updated the Town’s website. She asked that the website be updated as soon as possible so that residents are made aware of these important workshops.

**Commissioner Balius** stated that he liked the Town’s newsletter.

**Town Manager Maria Davis** stated that she had written a letter to the District USPS, and subsequently tried to contact the Town’s Post Office regarding mail delivery issues and had been unable to speak to anyone as of that date. She stated that she would keep the Commission updated on the status of this matter.

**CONSENT AGENDA:**

1. Regular Commission Meeting Minutes of May 21, 2008
2. Regular Commission Meeting Minutes of June 4, 2008
3. Legal Consulting Services to Complete Re-writing of the Employee Handbook and to Provide Employee Training
4. 2008-2009 Sanitation Rates for Truth in Millage (TRIM)
5. Hurricane Debris Removal and Disposal Contract Renewal

6. Hurricane Tree Trimming and Pruning Contract Piggy Back from Palm Beach County with All Florida Tree and Landscape, Inc.
7. Relocation and Repair of Floating Dock at the Marina
8. Construction Administration Professional Services for Marina Breakwater
9. Award Contract to Patterson Pope for the Supply and Installation of Shelving Utilizing State of Florida Contract for Space Saver Shelving, Contract #420-420-07-01
10. Landscape Installation Contract Award for Lake Shore Park to Chris Wayne and Associates Utilizing City of Lauderdale Lakes Contract

**Public Comment Open.**

*None*

**Public Comment Closed.**

**Motion: A motion was made by Vice-Mayor Daly to approve the Consent Agenda; Commissioner Balius made the second.**

Vote on Motion:

Commission Member	Aye	Nay	Other
Commissioner Balius	X		
Commissioner Carey	X		
Commissioner Osterman	X		
Vice-Mayor Daly	X		
Mayor DuBois	X		

Motion passed 5-0.

**Discussion and Possible Action:**

**Leasing the Second Floor of the Marina Building for Office Space**

Town Manager Maria Davis explained that the Palm Beach County Sherriff's office backed out of their Interlocal Agreement to lease the second floor of the Marina Building as office space and utilize three boat slips. She stated that the Sheriff's office was instead planning to build their own Marina and facility for office space at Phil Foster Park. The Town has not been successful in renting space at the Marina for special events. She recommended leasing the entire second floor of the Marina building. She stated that the lease could provide approximately \$31,000 to \$37,000 per year.

Mayor DuBois stated that leasing the second floor of the Marina building as office space made sense due to the current budgetary concerns of the Town.

Vice-Mayor Daly stated that he was in favor of leasing the second floor of the Marina building. He asked if the boat slip for the Sheriff's office was still being utilized.

Town Manager Maria Davis stated that the boat slip was still being used by the Sheriff's office free of charge.

Vice-Mayor Daly recommended discussing the matter with Lt. Daniel McBride about possibly renting the boat slip to someone else.

Town Manager Maria Davis stated that there were now three available boat slips that could be rented out.

**The Commission came to consensus to lease the 2<sup>nd</sup> floor of the Marina as office space.**

**Proposal from Crown Castle to Extend Lease on Cell Tower Adjacent to Town Hall**

Town Manager Maria Davis explained that the Crown Castle Lease ends in 2019. She stated that Crown Castle approached the Town and offered two options. The first option was to provide them with a perpetual easement for \$295,000. The second option was to extend the lease for 90 years with a 15% increase of the current rate with an annual escalator. She stated that in her opinion there are three options. The first option would be to offer the perpetual easement for an amount between \$750,000 and 1.2 million with a percentage of Crown Castle's revenue. The second option would be to substantially increase the rent. The third option would be to allow the lease to run out and tear down the tower.

Commissioner Balius stated that he wanted to see the original signed contract.

Vice-Mayor Daly recommended that Town Manager Maria Davis go back to Crown Castle and make them aware that the Commission will negotiate when Crown Castle comes back with better options.

Discussion ensued among the Commissioners regarding the Crown Castle Cell Tower lease.

Mayor DuBois stated that the Commission would be willing to negotiate once Crown Castle presents more reasonable options.

**Florida League of Cities Voting Delegate**

**Public Comment Open.**

*None*

**Public Comment Closed.**

**Motion: A motion was made by Commissioner Balius to appoint Mayor Desca DuBois as the Florida League of Cities Voting Delegate; Commissioner Osterman made the second.**

Vote on Motion:

Commission Member	Aye	Nay	Other
Commissioner Balius	X		
Commissioner			

Carey	X		
Commissioner Osterman	X		
Vice-Mayor Daly	X		
Mayor DuBois	X		

Motion passed 5-0.

**ADJOURNMENT**

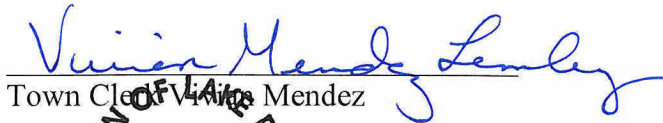
There being no further business to come before the Commission and after a motion to adjourn by Commissioner Balius and seconded by Commissioner Osterman, and by unanimous vote, the meeting adjourned at 8:20 p.m.



Mayor DuBois



Deputy Clerk Jessica Shepherd



Town Clerk Vivian Mendez



FLORIDA

Approved on this 16 of July, 2008.