

RESOLUTION NO. 04-02-16

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF LAKE PARK, FLORIDA, AMENDING THE TOWN POSITION TITLES, JOB CODES AND PAY PLAN TO INCREASE THE MINIMUM AND MAXIMUM RATES OF PAY FOR TOWN EMPLOYEES FOR FISCAL YEAR 2016; PROVIDING FOR THE PUBLICATION OF AN UPDATED POSITION TITLES, JOB CODES AND PAY PLAN; AND, PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Town of Lake Park is a duly constituted municipality organized and existing under the laws of the State of Florida and Chapter 166, Fla. Stat; and

WHEREAS, the Positions Titles, Job Codes and Pay Plan constituting the Uniform Classification System of the Town of Lake Park is based upon similarity of duties performed and responsibilities assumed, so that the same qualifications are reasonably required for the same schedule of pay, and are equally applied to all positions in the same class; and

WHEREAS, it is necessary to provide an updated listing of pay ranges for Fiscal Year 2016 for current titles and classifications within the Town service.

NOW THEREFORE, BE IT RESOLVED BY THE TOWN COMMISSION OF THE TOWN OF LAKE PARK, AS FOLLOWS:

Section 1. The foregoing recitals are hereby incorporated as if fully set forth herein.

Section 2. The Position Titles, Job Codes, and Pay Plan constituting the Uniform Classification System is amended to increase the minimum and maximum rates of pay for Town Employees for Fiscal Year 2016. A copy of the amended Position Titles, Job Codes, and Pay Plan is attached hereto as **Exhibit A**.


Section 3. This Resolution shall become effective immediately upon adoption.

The foregoing Resolution was offered by Commissioner Flaherty who moved its adoption. The motion was seconded by Commissioner Rapoza and upon being put to a roll call vote, the vote was as follows:

	AYE	NAY
MAYOR JAMES DUBOIS	<u> / </u>	<u> — </u>
VICE-MAYOR KIMBERLY GLAS-CASTRO	<u> / </u>	<u> — </u>
COMMISSIONER ERIN FLAHERTY	<u> / </u>	<u> — </u>
COMMISSIONER MICHAEL O'ROURKE	<u> / </u>	<u> — </u>
COMMISSIONER KATHLEEN RAPOZA	<u> / </u>	<u> — </u>

The Town Commission thereupon declared the foregoing Resolution NO. 04-02-16 duly passed and adopted this 3 day of February, 2016.

TOWN OF LAKE PARK, FLORIDA

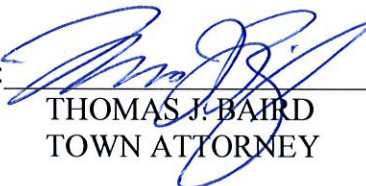
BY: 
JAMES DUBOIS
MAYOR

ATTEST:


VIVIAN MENDEZ
TOWN CLERK



Approved as to form and legal sufficiency:

BY: 
THOMAS J. BAIRD
TOWN ATTORNEY

**TOWN OF LAKE PARK
POSITION TITLES, JOB CODES, AND PAY PLAN**

JOB CODE	E/NE	POSITION TITLES	MINIMUM FY 2016		MAXIMUM FY 2016	
			PER YEAR	PER HR	PER YEAR	PER HR
		Department: Town Manager				
100	E	Town Manager	Contract Employee			
101	E	Assistant Town Manager	51,937.60	24.97	82,035.20	39.44
102	E	Grants Writer	52,915.20	25.44	82,118.40	39.48
103	NE	Assistant to the Town Manager	38,750.40	18.63	52,145.60	25.07
		Department: Information Technology				
104	E	Chief Information Technology Officer	52,915.20	25.44	82,118.40	39.48
		General Clerical (non-departmental)				
	NE	Administrative Secretary	28,163.20	13.54	44,241.60	21.27
	NE	Administrative Assistant	30,409.60	14.62	50,544.00	24.30
		Department: Town Clerk				
200	E	Town Clerk	52,915.20	25.44	82,118.40	39.48
201	NE	Deputy Town Clerk	36,025.60	17.32	56,867.20	27.34
		Department: Human Resources				
300	E	Human Resources Director	52,915.20	25.44	82,118.40	39.48
301	NE	Assistant to the Human Resources Director	38,750.40	18.63	52,145.60	25.07
		Department: Community Development				
400	E	Community Development/Planning Director	69,804.80	33.56	107,390.40	51.63
401	E	Planner	38,625.60	18.57	60,174.40	28.93
402	NE	Community Development Technician	30,409.60	14.62	50,544.00	24.30
403	NE	Code Compliance Officer	31,532.80	15.16	53,060.80	25.51
404	NE	Assistant to Community Development Director	38,750.40	18.63	52,145.60	25.07
		Department: Finance				
500	E	Finance Director	74,838.40	35.98	121,243.20	58.29
501	E	Chief Accountant	52,915.20	25.44	82,118.40	39.48
502	NE	Accountant I	30,409.60	14.62	50,544.00	24.30
503	NE	Accountant II	36,025.60	17.32	56,867.20	27.34
504	NE	Accountant III	41,620.80	20.01	64,500.80	31.01
505	NE	Office Assistant	36,025.60	17.32	56,867.20	27.34

**TOWN OF LAKE PARK
POSITION TITLES, JOB CODES, AND PAY PLAN**

JOB CODE	E/NE	POSITION TITLES	MINIMUM		MAXIMUM	
			FY 2016		FY 2016	
			PER YEAR	PER HR	PER YEAR	PER HR
Department: Library						
600	E	Library Director	52,915.20	25.44	82,118.40	39.48
601	E	Librarian II	39,395.20	18.94	58,136.00	27.95
602	NE	Library Accounting Clerk	28,163.20	13.54	44,241.60	21.27
603	NE	Library Assistant II	30,409.60	14.62	50,544.00	24.30
604	NE	Library Assistant I	23,628.80	11.36	35,380.80	17.01
605	NE	Library Technical Assistant I	28,163.20	13.54	44,241.60	21.27
606	NE	Library Assistant II	30,409.60	14.62	50,544.00	24.30
607	E	Librarian I	36,025.60	17.32	44,387.20	21.34
608	NE	Children's Services Assistant	18,740.80	9.01	24,960.00	12.00
Department: Public Works						
700	NE	Assistant to the PW Director	39,520.00	19.00	53,185.60	25.57
701	NE	Custodian	** 21,403.20	10.29	32,884.80	15.81
702	NE	Equipment Operator I	** 23,649.60	11.37	35,401.60	17.02
703	NE	Equipment Operator II	** 29,286.40	14.08	50,585.60	24.32
704	NE	Equipment Operator III	** 34,902.40	16.78	53,060.80	25.51
705	NE	Facilities Maintenance Worker I	** 25,105.60	12.07	36,254.40	17.43
706	NE	Facilities Maintenance Worker II	** 31,304.00	15.05	43,305.60	20.82
707	NE	Facilities Maintenance Worker III	** 37,856.00	18.20	57,595.20	27.69
708	NE	Facilities Mechanic I	** 29,723.20	14.29	40,081.60	19.27
709	NE	Facilities Mechanic II	** 33,987.20	16.34	47,257.60	22.72
710	NE	Foreman General Infrastructure	** 43,638.40	20.98	69,763.20	33.54
711	NE	Grounds Maintenance Crew Leader	** 30,659.20	14.74	48,276.80	23.21
712	NE	Grounds Maintenance Foreman	** 36,316.80	17.46	58,448.00	28.10
713	NE	Irrigation Technician I	** 28,475.20	13.69	42,868.80	20.61
714	NE	Irrigation Technician II	** 33,196.80	15.96	46,113.60	22.17
715	NE	Maintenance Worker I	** 21,403.20	10.29	32,884.80	15.81
716	NE	Maintenance Worker II	** 24,044.80	11.56	36,670.40	17.63
717	NE	Maintenance Worker III	** 31,054.40	14.93	48,672.00	23.40
718	NE	Mechanic I	** 26,416.00	12.70	40,456.00	19.45
719	NE	Mechanic II	** 31,532.80	15.16	53,206.40	25.58
720	E	Operations Manager	45,011.20	21.64	69,513.60	33.42
721	NE	Operations Technician I	** 30,846.40	14.83	45,011.20	21.64
722	E	Project Manager	69,347.20	33.34	91,520.00	44.00
723	E	Public Works Director	69,804.80	33.56	107,390.40	51.63
724	NE	Sanitation Foreman	** 37,980.80	18.26	60,756.80	29.21
725	NE	Storm Water Technician I	** 31,054.40	14.93	48,672.00	23.40
726	NE	Storm Water Technician II	** 34,902.40	16.78	53,060.80	25.51
727	NE	Traffic Maintenance Technician I	** 28,475.20	13.69	37,710.40	18.13
728	NE	Traffic Maintenance Technician II	** 31,740.80	15.26	41,745.60	20.07
729	NE	Vehicle Maintenance Foreman	** 38,292.80	18.41	60,819.20	29.24

**TOWN OF LAKE PARK
POSITION TITLES, JOB CODES, AND PAY PLAN**

JOB CODE	E/NE	POSITION TITLES	MINIMUM FY 2016		MAXIMUM FY 2016	
			PER YEAR	PER HR	PER YEAR	PER HR
Department: Marina						
800	E	Harbor Marina Director	52,915.20	25.44	82,118.40	39.48
801	E	Dock Master	34,902.40	16.78	56,867.20	27.34
802	NE	Assistant Dock Master	23,171.20	11.14	33,696.00	16.20
803	NE	Ship's Store Clerk	23,171.20	11.14	33,696.00	16.20
804	NE	Dock Attendant	** 31,200.00	15.00	42,432.00	20.40
Department: Parks and Recreation						
900	E	Recreation Director	52,915.20	25.44	82,118.40	39.48
901	NE	Camp Counselor (Seasonal)	17,076.80	8.21	24,960.00	12.00
902	NE	Recreation Bus Driver	17,076.80	8.21	24,960.00	12.00
903	E	Assistant Recreation Director	36,025.60	17.32	56,867.20	27.34
904	NE	Special Events Coordinator	31,200.00	15.00	31,200.00	15.00

E = Exempt Position
NE = Non-exempt Position
**** = Bargaining Unit Position**