

**RESOLUTION NO. 53-09-08**

**A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF LAKE PARK, FLORIDA, REVISING THE TOWNCLASSIFICATION AND PAY PLAN TO PROVIDE FOR THE POSITION OF STORMWATER TECHNICIAN II; PROVIDING FOR THE PUBLICATION OF AN UPDATED CLASSIFICATION AND PAY PLAN; PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, the Town of Lake Park is a duly constituted municipality organized and existing under the laws of the State of Florida and Chapter 166, Fla, Stat; and

**WHEREAS**, the Classification and Pay Plan is based upon similarity of duties performed and responsibilities assumed, so that the same qualifications are reasonably required for the same schedule of pay, and are equally applied to all positions in the same class; and

**WHEREAS**, it is necessary to provide an updated listing of certain current titles and classifications with the Town service,

**NOW THEREFORE, BE IT RESOLVED BY THE TOWN COMMISSION OF THE TOWN OF LAKE PARK, AS FOLLOWS:**

**Section 1.** The foregoing recitals are hereby incorporated as if fully set forth herein.

**Section 2.** The Classification and Pay Plan is revised to add the position of Stormwater Technician II and corresponding job description. A copy of the job description for this position is attached hereto as Exhibit A.

**Section 3.** This Resolution shall become effective immediately upon adoption.

The foregoing Resolution was offered by Commissioner Balius, who moved its adoption. The motion was seconded by Commissioner Osterman and upon being put to a roll call vote, the vote was as follows:

	AYE	NAY
MAYOR DESCA DUBOIS	<u>  /  </u>	<u>  —  </u>
VICE-MAYOR ED DALY	<u>  /  </u>	<u>  —  </u>
COMMISSIONER CHUCK BALIUS	<u>  /  </u>	<u>  —  </u>
COMMISSIONER JEFF CAREY	<u>  /  </u>	<u>  —  </u>
COMMISSIONER PATRICIA OSTERMAN	<u>  /  </u>	<u>  —  </u>

The Town Commission thereupon declared the foregoing Resolution NO. 53-09-08 duly passed and adopted this 3 day of September, 2008.

TOWN OF LAKE PARK, FLORIDA

BY: Desca Dubois  
DESCA DUBOIS  
MAYOR

ATTEST:

Vivian Mendez Lemley  
VIVIAN MENDEZ LEMLEY  
TOWN CLERK  
TOWN OF LAKE PARK  
(SEAL)  
FLORIDA

Approved as to form and legal sufficiency:

BY: Thomas J. Baird  
THOMAS J. BAIRD  
TOWN ATTORNEY

**STORMWATER TECHNICIAN II****CLASSIFICATION CODE: 562****PAY GRADE:****DEPARTMENT: PUBLIC WORKS DEPARTMENT****CHARACTERISTICS OF THE CLASS:**

Under the supervision of the Division Foreman, responsible for performing semi-skilled to skilled work in the installation and maintenance of the Town's stormwater collections systems. An employee in this classification performs a variety of manual tasks in installing, maintaining and repairing drainage lines, and may serve as leader of a small crew in carrying out work assignments. The employee is expected to carry out assignments with a minimum of detailed instructions, and may be required to maintain a varied work schedule. Performs related duties as directed. This is a non-exempt position.

**EXAMPLES OF ESSENTIAL FUNCTIONS:**

The list of essential functions, as outlined herein, is intended to be representative of the tasks performed within this classification. It is not necessarily descriptive of all job duties. The omission of a job duty does not preclude management from assigning duties not listed herein if such duties are a logical assignment to this position.

- Participates in installing and repairing drainage systems, and catch basins.
- Inspects drainage systems to detect leaks, and determine method of repair or replacement.
- May supervise a small crew in televising and repair of stormwater and/or water lines.
- Ensures proper completion of any written reports and paperwork associated with work performed.
- Performs inspections of waterways for extraneous material and aquatic vegetation, removing obstructions hindering water flow, and applying herbicides as necessary.
- Participates in the reshaping of roadway swale areas, cleaning and replacing of culverts and catch basins, placing of rip-rap along waterway banks, installation of headwalls/guardrails.
- Assists in construction projects in accordance with specifications.
- Trains co-workers in equipment usage, safety, and construction/maintenance techniques.
- Exercises care and safety in use of equipment and tools required to complete assigned tasks.
- Assures establishment of safe work zones and compliance with all safety requirements.
- Operates a variety of hand tools and equipment such as various vehicles, trucks, asphalt roller, compactor, power boat, and other related equipment as required.

- Performs line locations upon request.

## **REQUIREMENTS:**

### **A. Education and Experience:**

High school diploma or GED required; supplemented by two (2) years of previous experience in the utilities installation and maintenance field in the area of water distribution, wastewater collection and/or stormwater management. Certification in work zone traffic control (MOT) preferred. Must possess a State of Florida Class B Driver's License which may require tanker endorsement, depending upon assigned Division.

### **B. Knowledge, Skills and Abilities:**

- Substantial knowledge of the use and care of simple manual and power hand tools.
- Working knowledge of the methods, materials, techniques, and equipment used in the maintenance and repair of storm water collection systems.
- Working knowledge of the occupational and public health hazards associated with various types of work performed and the necessary safety precautions.
- Ability to learn the use and maintenance of associated special equipment.
- Ability to understand and follow verbal and written instructions.
- Ability to read and comprehend simple plans or sketches and utilize measuring devices.
- Ability to establish and maintain effective working relationships with other employees and the public.
- Ability to effectively communicate with co-workers, management, citizens, and others in a courteous and professional manner.
- Working knowledge of utility construction and/or water distribution, wastewater/stormwater collection systems.

## **PHYSICAL REQUIREMENTS**

While performing the essential functions of this position, the employee is frequently required to climb, balance, stoop, kneel, crouch, or crawl. Must be able to operate objects, tools or controls and reach with arms and hands. Must be able to remain outdoors for extended periods in high heat and humidity conditions, traverse rough terrain, walk up or down stairwells, ladders, slopes or steps. The employee must frequently lift and/or move up to 75 pounds, and must be able to perform heavy manual labor for extended periods, often under varying climatic conditions. Vision ability includes close and peripheral vision, color distinction and depth perception. Must be able to work in close and confined spaces.

**ENVIRONMENTAL REQUIREMENTS:**

Task may require infrequent exposure to adverse environmental conditions.

It is the policy of the Town of Lake Park to prohibit discrimination on the basis of race, color, religion, gender, national origin, age, political affiliation, physical or mental disability (where the disabled persons are able to perform the work they are seeking with reasonable accommodation), marital status, familial status, or sexual orientation, or any other form of unlawful discrimination, except when such condition is a bona fide occupation qualification. Such employment practices include, but are not limited to, the recruitment, hiring, compensation, assignment, training, promotion, demotion, discipline or dismissal of employees.