

RESOLUTION NO. 52-09-08

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF LAKE PARK, FLORIDA, REVISING THE TOWN CLASSIFICATION AND PAY PLAN TO PROVIDE FOR THE POSITION OF STORMWATER TECHNICIAN I; PROVIDING FOR THE PUBLICATION OF AN UPDATED CLASSIFICATION AND PAY PLAN; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Town of Lake Park is a duly constituted municipality organized and existing under the laws of the State of Florida and Chapter 166, Fla, Stat; and

WHEREAS, the Classification and Pay Plan is based upon similarity of duties performed and responsibilities assumed, so that the same qualifications are reasonably required for the same schedule of pay, and are equally applied to all positions in the same class; and

WHEREAS, it is necessary to provide an updated listing of certain current titles and classifications with the Town service,

NOW THEREFORE, BE IT RESOLVED BY THE TOWN COMMISSION OF THE TOWN OF LAKE PARK, AS FOLLOWS:

Section 1. The foregoing recitals are hereby incorporated as if fully set forth herein.

Section 2. The Classification and Pay Plan is revised to add the position of Stormwater Technician I and corresponding job description. A copy of the job description for this position is attached hereto as Exhibit A.

Section 3. This Resolution shall become effective immediately upon adoption.

The foregoing Resolution was offered by Commissioner Balius, who moved its adoption. The motion was seconded by Commissioner Osterman and upon being put to a roll call vote, the vote was as follows:

| | AYE | NAY |
|--------------------------------|----------|-----|
| MAYOR DESCA DUBOIS | <u>/</u> | ___ |
| VICE-MAYOR ED DALY | <u>/</u> | ___ |
| COMMISSIONER CHUCK BALIUS | <u>/</u> | ___ |
| COMMISSIONER JEFF CAREY | <u>/</u> | ___ |
| COMMISSIONER PATRICIA OSTERMAN | <u>/</u> | ___ |

The Town Commission thereupon declared the foregoing Resolution NO. 52-09-08 duly passed and adopted this 3 day of September, 2008.

TOWN OF LAKE PARK, FLORIDA

BY: Desca Dubois
DESCA DUBOIS
MAYOR

ATTEST:

Vivian Mendez Lemley
VIVIAN MENDEZ LEMLEY
TOWN CLERK

TOWN OF LAKE PARK
(TOWN SEAL)
SEAL
FLORIDA

Approved as to form and legal sufficiency:

BY: Thomas J. Baird
THOMAS J. BAIRD
TOWN ATTORNEY

STORMWATER TECHNICIAN I

EXHIBIT A

CLASSIFICATION CODE: 561

PAY GRADE:

DEPARTMENT: PUBLIC WORKS DEPARTMENT

CHARACTERISTICS OF THE CLASS:

Under the supervision of the Division Foreman, responsible for performing semi-skilled work in the installation, operation and maintenance of the Town's stormwater systems. Employees in this classification may be trained and assigned to operate various associated equipment on a relief or intermittent basis, and may be required to maintain a varied work schedule. Assists other employees and technicians in all aspects of assignments by written order or verbal instruction. Work is subject to close supervision. Constant supervision is not required for routine and repetitive tasks. Performs related duties as directed. This is a non-exempt position.

EXAMPLES OF ESSENTIAL FUNCTIONS:

The list of essential functions, as outlined herein, is intended to be representative of the tasks performed within this classification. It is not necessarily descriptive of all job duties. The omission of a job duty does not preclude management from assigning duties not listed herein if such duties are a logical assignment to this position.

- Performs excavating and backfilling or excavation tasks utilizing hand and power tools.
- Performs installation of piping systems, structures and appurtenances.
- Prepares materials, piping, and fillings for installation, replacement or repair.
- Assists in and performs the location and marking of existing underground facilities prior to excavation.
- Assists in and performs cleaning, inspection and testing of lines and systems.
- Assist in and performs maintenance operations of the Town's utilities systems, structures and waterways.
- Installs, removes or replaces meters, valves, gauges or other utility mechanical devices.
- Loads or unloads materials and supplies.
- Assists in maintaining inventory usage records.
- Assists in and performs restoration of disturbed concrete, asphalt and landscape areas.
- Operates and maintains hand and power tools associated with job tasks.
- Exercises independent objective judgment in calling for supervision or assistance in tasks.
- Assists in removal of debris from water bodies, catch basins, swales and other components of the Town's stormdrain system.

REQUIREMENTS:

A. Education and Experience:

High school diploma or GED required, supplemented by previous employment experience in the construction trades, preferably in plumbing, pipefitting, irrigation or similar field. Working knowledge of utility construction and/or water distribution, wastewater/stormwater collection systems is also required. Must possess a valid Florida CDL Class B Driver's License.

B. Knowledge, Skills and Abilities

- Ability to learn the use and maintenance of associated special equipment.
- Ability to understand and follow verbal and written instructions.
- Ability to perform heavy manual labor for extended periods, often under varying climatic conditions.
- Ability to read and comprehend simple plans or sketches and utilize measuring devices.
- Ability to establish and maintain effective working relationships with other employees and the public.
- Ability to effectively communicate with co-workers, management, citizens, and others in a courteous and professional manner.

PHYSICAL REQUIREMENTS

While performing the essential functions of this position, the employee is frequently required to climb, balance, stoop, kneel, crouch, or crawl. Must be able to operate objects, tools or controls and reach with arms and hands. Must be able to remain outdoors for extended periods in high heat and humidity conditions, traverse rough terrain, walk up or down stairwells, ladders, slopes or steps. The employee must frequently lift and/or move up to 75 pounds. Vision ability includes close and peripheral vision, color distinction and depth perception. Must be able to work in close and confined spaces.

ENVIRONMENTAL REQUIREMENTS:

Task may required infrequent exposure to adverse environmental conditions.

It is the policy of the Town of Lake Park to prohibit discrimination on the basis of race, color, religion, gender, national origin, age, political affiliation, physical or mental disability (where the disabled persons are able to perform the work they are seeking with reasonable accommodation), marital status, familial status, or sexual orientation, or any

other form of unlawful discrimination, except when such condition is a bona fide occupational qualification. Such employment practices include, but are not limited to, the recruitment, hiring, compensation, assignment, training, promotion, demotion, discipline or dismissal of employees.