

RESOLUTION NO. 18-03-04

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF LAKE PARK, FLORIDA, REVISING THE CLASSIFICATION PLAN POSITION DESCRIPTION FOR THE POSITION OF OPERATIONS MANAGER TO INCLUDE "OR EQUIVALENT COMBINATION OF TRAINING AND EXPERIENCE" UNDER THE HEADING "REQUIREMENTS", PART A. "TRAINING AND EXPERIENCE"; PROVIDING FOR THE PUBLICATION OF AN UPDATED "CLASSIFICATION PLAN MANUAL"; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, section 2-151 (1) of the Town Code provides for the preparation, maintenance, and revision of a position classification plan for all positions in Town service; and

WHEREAS, the current classification plan, as contained in the Classification Plan Manual, classifies employment positions within the Town solely based upon a similarity of duties and responsibilities assumed; and

WHEREAS, Town staff has determined that the classification of employee positions should also include consideration of equivalent combination of training and experience, so that the same qualifications are established for the same schedule of pay; and

WHEREAS, the Town's staff has determined that it is therefore necessary to update the considerations for classification of certain classified employees; and

WHEREAS, the Town staff has determined that it is in the best interest of the Town and its employees that the Town Classification Plan Manual position description pertaining to the position of Operations Manager, Class Code 175, "Requirements, A. Training and Experience" be amended to include the phrase "or equivalent combination of training and experience".

NOW THEREFORE, BE IT RESOLVED BY THE COMMISSION OF THE TOWN OF LAKE PARK, FLORIDA, AS FOLLOWS:

SECTION 1. The whereas clauses are true and correct and incorporated herein.

SECTION 2. The classification Plan Manual, "Operations Manager Class, Code 175", "Requirements", " A. Training and Experience", is revised to contain the phrase "or equivalent combination of training and experience".

- A. Training and Experience:
Bachelor's degree in Public Administration, Business Administration or related field. At least three years professional experience at a supervisory level in the field of Public Works operations including administration and budget; or equivalent combination of training and experience. Valid Florida Driver's license.

SECTION 3. EFFECTIVE DATE. This Resolution shall take effect immediately upon its adoption.

The foregoing Resolution was offered by Commissioner BALIUS, who moved its adoption. The motion was seconded by Commissioner GARRETSON, and upon being put to a roll call vote, the vote was as follows:

	AYE	NAY
MAYOR PAUL W. CASTRO	—	X
VICE-MAYOR G. CHUCK BALIUS	X	—
COUNCILOR PAUL GARRETSON	X	—
COUNCILOR BILL OTTERSON	X	—
COUNCILOR JEANINE LONGTIN	X	—

The Mayor thereupon declared the foregoing Resolution NO. 18-03-04 duly passed and adopted this 17th day of March, 2004.

TOWN OF LAKE PARK, FLORIDA

BY: *Paul W. Castro*
 PAUL W. CASTRO
 MAYOR

ATTEST:

Carol Simpkins
 CAROL SIMPKINS
 TOWN CLERK

Approved as to form and legal sufficiency:

BY: *Thomas J. Baird*
 THOMAS J. BAIRD
 TOWN ATTORNEY

