

## **Request for Quotes (RFQ) 117-2024 Replacement of Windows and Doors at Kelsey Park East Pavilions**

### **Introduction**

The Town of Lake Park is seeking quotes from qualified vendors to replace the windows and doors at the Kelsey Park East Pavilions. The project will involve removing existing windows and doors and installing hurricane-rated replacements. The selected vendor will ensure that all installations comply with the applicable building codes and regulations.

### **Project Scope**

The scope of the project includes:

1. **Remove** existing windows and doors at the Kelsey Park East Pavilions.
2. **Supply and installation** of hurricane-rated windows and doors that meet Florida Building Code standards for wind load and impact resistance.
3. **Proper sealing and weatherproofing** of installed windows and doors to ensure longevity and resilience.
4. **Replacement** of damaged stucco and drywall, followed by repainting to match the existing exterior and interior finishes.
5. **Testing and verification** of the installed products to ensure compliance with the Town's specifications and applicable standards.
6. **Cleanup and disposal** of all removed materials and site restoration after installation.
7. **Maintain the area secured** during construction by barricading off the area to keep the public out of harm.
8. **The contractor** must obtain the building permit and pay any associated fees.

### **Specifications**

1. **Windows** must be certified as hurricane-rated, have impact-resistant glass, and meet or exceed Florida's wind load requirements.
2. **Doors** must be certified as hurricane-rated, including reinforced frames and impact-resistant components.
3. All installations must comply with the latest Florida Building Code standards.

### **Submission Requirements**

Vendors must submit their quotes in a sealed envelope labeled **“RFQ – Replacement of Windows and Doors for Kelsey Park East Pavilions.”** Submissions should include the following:

1. A detailed pricing breakdown for materials, labor, and other associated costs.
2. Technical specifications of the proposed windows and doors, including manufacturer certifications and compliance documentation.
3. Briefly describe the vendor's experience with similar projects and relevant references.
4. Warranty information and details of ongoing maintenance or support services offered.
5. A proposed timeline for project completion, including critical milestones.

### **Evaluation Criteria**

Submissions will be evaluated based on the following criteria:

1. **Total project cost** and value for money.
2. **Vendor's experience** and qualifications for similar projects.

3. **Quality and certification** of the proposed materials.
4. **Proposed project timeline** and approach to meeting the Town's needs.
5. **Warranty terms** and ongoing support offerings.

### **Terms and Conditions**

The Town of Lake Park reserves the right to:

1. Accept or reject any or all quotes received in response to this RFQ.
2. Modify or cancel this RFQ at any time before the award of the contract.
3. Negotiate with the selected vendor regarding project scope, cost, and other contract terms.

### **Windows and Door Inventory (estimated measurements)**

- a. Pavilion
  - South Section: Two double French-type doors, 76" by 97"
  - West Section: One double French-type door, 76" by 97"
  - North Section: Two double windows, 74" by 61"
  - East Section: Three double French-type doors, 76" by 97"
- b. Pro Shop Facility
  - South Section: Two single windows, 37" by 61"
  - West Section: Double window, 74" by 60.5"
  - North Section: Quadruple window, 148.5" by 60.5"
  - East Section: Double French-type door, 76" by 97"

**Note:** Contractors are responsible for certifying the accuracy of the windows and doors before submitting any proposed quote.

### **Submission Deadline**

All submissions must be received no later than 10:00 A.M. **Friday, November 8, 2024**, and should be sent electronically to [townclerk@lakeparkflorida.gov](mailto:townclerk@lakeparkflorida.gov) or delivered in a sealed envelope clearly labeled "RFQ 117-2024 - **Replacement of Windows and Doors at Kelsey Park East Pavilions**" to 535 Park Avenue, Lake Park, FL 33403 attention Town Clerk.

Laura Weidgans  
Deputy Town Clerk