

OWNER



TOWN OF LAKE PARK

**535 Park Ave.
Lake Park, Florida 33403**

INVITATION TO BID (ITB) # 101-2024

PROJECT:

Lake Park Library Re-Roof

SCHEDULE:

Date of Public Advertisement: Sunday, January 21, 2024
Date of Distribution: Monday, January 22, 2024
Non-Mandatory Pre-Proposal Conference: Tuesday, January 30, 2024, 11:00 a.m.
Submit Questions by Date: Tuesday, February 13, 2024, 4:00 p.m.
Bid Response Due Date: Wednesday, February 21, 2024, 2:00 p.m.

NOTICE TO BIDDERS

NOTICE IS HEREBY GIVEN that the Town of Lake Park, Florida will be accepting bids for:

TOWN OF LAKE PARK INVITATION TO BID (ITB) 101-2024 LAKE PARK LIBRARY RE-ROOF

Responses for this project shall be submitted and received digitally via DemandStar at www.demandstar.com before 2:00 P.M. Local Time, on Wednesday, February 21, 2024.

The OWNER for the Project is the Town of Lake Park.

PROJECT OBJECTIVE:

The objective of this project is to replace the worn and deteriorating roof over the Lake Park Library building with a new roof.

The library is an important and vibrant resource available to the residents of and visitors to the Town of Lake Park. The library is a small municipal building that serves the community through traditional resources and innovative projects and programs. Resources include literacy, books, research materials, art, culture and technology for children, teen and adult programs.

A new roof will provide preservation and longevity to a valuable town asset.

With this Invitation to Bid (ITB), the Town is looking to secure a qualified and experienced roofing contractor to replace the existing roof with new. Through this ITB, the Town will competitively solicit bid proposals for the replacement of the Lake Park Library roof consistent with the Town's procurement policy.

PROJECT SCOPE:

The project scope of work includes demolition and removal of the existing light-weight concrete and existing roofing materials down to the existing metal roof deck.

Furnish all labor, materials, tools and equipment required to install a new roof over the Lake Park Library building. Roofing to include new insulation board, 4-plys of roofing membrane, new flashings, trims and caps as necessary to provide a complete and water-tight roof envelope.

Invitation to Bid documents are available through the DemandStar website at www.demandstar.com.

Bidders with technical questions concerning the Bidding Documents should contact the Town Clerk, by calling 561-881-3311 or emailing to townclerk@lakeparkflorida.gov. Questions, and all responses will be provided to all bid holders.

NON-MANDATORY PRE-PROPOSAL CONFERENCE

A **Non-Mandatory** Pre-Proposal Conference meeting will be held on Tuesday, January 30, 2024., Local Time, at the Town of Lake Park Commission Chambers, located at 535 Park Avenue, Lake Park, Florida, 33403. This meeting will provide a brief description of the project and the project scope and answer questions regarding the project and the ITB to facilitate a responsive and

responsible response. Immediately following the pre-proposal conference meeting, interested firms will have an opportunity to inspect the project site and Town Hall building and familiarize themselves with the requirements in order to ensure all items affecting project costs are reviewed and considered.

No Bids may be withdrawn for a period of ninety (90) days after the scheduled closing date for the receipt of bids. The cost of Bid preparation is considered an operational cost of Bidders and shall not be passed on or borne by the Owner.

For bid proposal pricing exceeding one hundred thousand dollars (\$100,000.00) a Bid Bond in a sum not less than five percent (5%) of the amount of the bid, made payable to the Town of Lake Park, shall accompany each Bid as a guarantee that the bidder will not withdraw from the competition after the opening of Bids.

A digital copy of the signed and sealed Bid Bond shall be included with required bid documents as submitted via www.demandstar.com.

The sureties for the Bid Bond and Public Construction Bond must be an entity included in the most recent United States Department of Treasury list of acceptable sureties and be authorized to issue surety bonds in Florida. Bid Security shall be in a single acceptable instrument.

The Successful Bidder, who is awarded the contract, will be required to furnish an original bid bond, as well as the Public Construction Performance and Payment Bonds in the full contract amount in accordance with Florida Statutes 255.05, as amended, and to submit a Certificate of Insurance demonstrating conformance with the Contract Documents. Failing to do so may result in the Owner retaining the Bid Security as agreed upon liquidated damages. Bids shall be prepared, addressed and submitted in compliance with detailed instructions as set forth in the Instructions to Bidders

The Town of Lake Park reserves the right to reject any or all Bids in whole or in part, with or without cause, to waive irregularities, variances, deviations, technical errors and informalities to the extent permitted by law, or to accept the Bid which in its judgment best serves the public interest.

Vivian Mendez, MMC

Town Clerk

TOWN OF LAKE PARK, FLORIDA

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