

# Minutes **Evaluation Committee Meeting**

Request for Proposals 113-2023

Continuing Services- Architecture, Engineering (Various Types), Landscape Architecture, Survey & Mapping, Planning and Other Related Services Thursday, November 9, 2023 2:00 P.M.

Town Hall Commission Chamber, Town Hall, 535 Park Avenue Lake Park, Florida 33403

The Evaluation Committee for Request for Proposal 113-2023 was conducted on Thursday, November 9, 2023 at 2:00 P.M. Present were Public Works Director Roberto Travieso, Finance Director Jeff Duvall, Town Planner Karen Golonka, Marina Director Jason Tenney and Town Clerk Vivian Mendez.

Public works Director Travieso called the meeting to order and each member of the committee introduced themselves. He explained the purpose of the meeting was to evaluate the submittals for the above referenced project.

The Evaluation Committee explained their evaluations of the submittals. See attached each members evaluation form.

Public Works Director Travieso announced process and intent to follow. He stated that an Intent to Award would be published and each vendor would be notified to begin negotiations for each contract. He thanked everyone that submitted, that attended today's meeting, and staff for taking the time to evaluate each submittal.

#### **ADJOURNMENT:**

| The meeting  | aujourneu | at 2.40 F.M. |  |
|--------------|-----------|--------------|--|
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| Town Clerk ' | Vivian Me | ndez, MMC    |  |

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**Project #** 113-2023

DATE/TIME:

Continued Services - Architecture, Engineering, Landscape

| PROJECT:                           | Architecture, Survey & Mapping, Planning and Other Related Services |                      | 11/9/2023, 2:00 P.M.                 |
|------------------------------------|---|----------------------|--------------------------------------|
|                                    | Evaluation Committee N  | Meeting Sign-in Shee | et                                   |
| CONTACT NAME & COMPANY             | ACT NAME & COMPANY ADDRESS  |                      | EMAIL ADDRESS                        |
| 1 Ricardo GONZALE RE               | G 12050live Ave WPB   | 561-659-2383         | rgonzalez eregarchitects.com         |
| BEAN LAONA REG                     | (20 5 OLIVE ADE WPB   | 561-659-2383         | BRANCEER ARCHITECT. CO               |
| Brown Jackson                      | 1280% Congress five. WB   | Sel 1055 115-1       | bjackson Gengenuitygroup com         |
| Alexis Shotton  Baxter & Wadman    | 1601 FONM Place #400 WB   | 815-444-3263         | ashortane baxterwoodman.or           |
| Jeff Hiscock<br>5 Baxter + Woodman | //  | 561.425.7760         | jhiscock@baxterwoodman.com           |
| 6 MAZIAN KEGHAVANZ                 | 711 N. DIXIE HWY, WB. M.  | 561-315-2375         | MAZIARO KESHAVARZ. Com               |
| , ROBERT THAVIES                   | 640 OLD DIVIEHWY LP12   | 501-881-3305         | PUBLICHONICO LAMEDARKFRONDA.         |
| 8 MANT FURGET TOR                  | 1920 WERENA WAY WPB 33411   | 5418400814           | MATHEW FURGET LERED KIKKLEY-HARN. CO |
| 9                                  |   |                      |                                      |
| .0                                 |   |                      |                                      |

| RFQ # 113-2023  |                   | PROFESSIONAL DIS | CIPLINE:   | Civil/Road Design |     |     |            |
|---|-------------------|------------------|------------|-------------------|-----|-----|------------|
| Evaluation Rating Sheet:  Evaluators Name:  Date of Evaluation:   |                   | EVALUATION GROU  | JP:        | A-1               |     |     |            |
| CATEGORY DESCRIPTION  | SCORING<br>WEIGHT | BAXTER & WOODMAN | BETA JONES | CGA               | СРС | CPZ | DDEC       |
| MANNER OF SERVICE   | N/A               | 1                | 1          | 2                 | 1   | 3   | 2          |
| PROPOSALS AND EXPERIENCE OF RESPONDENT'S FIRM AND SUB- CONSULTANTS.  Proposals and experience of firm with similar projects, including subconsultants. Include examples past projects that compare with the Town's CIP 2016- 2020 Availability of qualified personnel. Provide an organization chart for the Respondent's firm and subconsultants. Quality control systems and procedures. Past performance records in support of municipalities or other government agencies, including the Town. Itist any FDOT prequalification of consultant or proposed subconsultants. Provide three (3) current customers/references to which the firm is providing or has provided similar services, provide agency name, individual contact names, and phone numbers. Provide proof of current license, registration, or certification applicable to the scope of services to be provided herein. The firm shall provide a conflict-of-interest disclosure regarding any other work performed by the firm in the Town. | 30 pts            | 30               | 20         | 30                | 50  | 20  | 20         |
| PROPOSALS AND EXPERIENCE OF CONSULTANT'S EMPLOYEES ASSIGNED TO THE TOWN  • Proposals, education, and experience of "core team" staff and team leader.  • List the employees and their titles.  • Include a one (1) page résumé for employees and project managers, Résumés provided with the Proposal will be counted toward the page limit.  • Experience listed for each employee assigned to the Town shall cover relevant work performed within the last 15 years.  • Demonstrated environment for good "core team" communication.  | 30 pts            | 30               | 20         | 20                | 30  | 20  | <b>3</b> 0 |
| MAINTAINING EFFECTIVE COMMUNICATION; LOCATION CONSIDERATIONS OF RESPONDENT FIRM'S CORE TEAM AND SUB-CONSULTANTS AND PLANS FOR MAINTAINING EFFECTIVE COMMUNICATION BETWEEN THE TOWN AND CONSULTANT AND SUB-CONSULTANTS:  The location of the Respondent's principal office and any other office Approach to maintaining good communication.  | 20 pts            | 20               | 20         | 20                | 10  | 10  | 29         |
| AVAILABILITY/SCHEDULING CAPACITY:  Available resources to meet project deadline and budget requirements.  Recent, current, and projected workload(s) of the firm.   | 10 pts            | 10               | 10         | 10                | 10  | 10  | 10         |
| KNOWLEDGE/UNDERSTANDING OF TOWN:  Understanding of Town's government process.  Understanding of Town's engineering/technical capability.  Understanding of current Town development activity and capital program.  Familiarity with Tyler Technologies' EnerGov Enterprise Community Development.   | 10 pts            | 10               |            | Ø                 |     |     |            |

Previous direct work for the Town

REQUEST FOR PROPOSALS

Examin the submitted qualification packages and provide scoring for each category (score cannot exceed alotted points). Identify the Scoring placement (1, 2 or 3) for each of the submitted packages based on the total score.

RFP Submittal Packages can be found at:
Q:\Town Clerk\Bids\2023\113-3023 CONTINUING SERVICES ARCHITECTURE, ENGINEERING (VARIOUS TYPES), LANDSCAPE
ARCHITECTURE, SURVEY & MAPPING, PLANNING AND OTHER RELATED
SERVICES\Submittals

MANNER OF SERVICE LEGEND:

1. FIRM EMPLOYEES

Total Points

Scoring Placement

100 pts

2. FIRM EMPLOYEES AND SUB-CONTRACTOR

| REQUEST FOR PROPOSALS  |                          |                   |
|--|--------------------------|-------------------|
| RFQ # 113-2023   | PROFESSIONAL DISCIPLINE: | Civil/Road Design |
| Evaluation Rating Sheet: Evaluators Name: Date of Evaluation:  11933 | EVALUATION GROUP:        | A-1               |

| CATEGORY DESCRIPTION  | SCORING<br>WEIGHT | BAXTER & WOODMAN | BETA JONES | CGA | СРС | CPZ | DDEC |
|---|-------------------|------------------|------------|-----|-----|-----|------|
| MANNER OF SERVICE   | N/A               | í                | 1          | 2   |     | 3   | 2    |
| PROPOSALS AND EXPERIENCE OF RESPONDENT'S FIRM AND SUB- CONSULTANTS.  Proposals and experience of firm with similar projects, including subconsultants. Include examples past projects that compare with the Town's CIP 2016- 2020 Availability of qualified personnel. Provide an organization chart for the Respondent's firm and subconsultants. Quality control systems and procedures. Past performance records in support of municipalities or other government agencies, including the Town. List any FDOT prequalification of consultant or proposed subconsultants. Provide three (3) current customers/references to which the firm is providing or has provided similar services, provide agency name, individual contact names, and phone numbers. Provide proof of current license, registration, or certification applicable to the scope of services to be provided herein. | 30 pts            | 30°              | 20         | 30  | 30  | 29  | 29   |
| The firm shall provide a conflict-of-interest disclosure regarding any other work performed by the firm in the Town.  PROPOSALS AND EXPERIENCE OF CONSULTANT'S EMPLOYEES ASSIGNED TO THE TOWN  Proposals, education, and experience of "core team" staff and team leader.  List the employees and their titles.  Include a one (1) page résumé for employees and project managers. Résumés provided with the Proposal will be counted toward the page limit.  Experience listed for each employee assigned to the Town shall cover relevant work performed within the last 15 years.  Demonstrated environment for good "core team" communication.  | 30 pts            | 30               | 20         | 20  | 30  | p   | 30   |
| MAINTAINING EFFECTIVE COMMUNICATION; LOCATION CONSIDERATIONS OF RESPONDENT FIRM'S CORE TEAM AND SUB-CONSULTANTS AND PLANS FOR MAINTAINING EFFECTIVE COMMUNICATION BETWEEN THE TOWN AND CONSULTANT AND SUB-CONSULTANTS:  The location of the Respondent's principal office and any other office  Approach to maintaining good communication.   | 20 pts            | 20               | Je)        | 20  | 10  | 19  | امر: |
| AVAILABILITY/SCHEDULING CAPACITY:  Available resources to meet project deadline and budget requirements  Recent, current, and projected workload(s) of the firm.  | 10 pts            | 10               | 10         | le  | 10  | 10  | 28   |
| KNOWLEDGE/UNDERSTANDING OF TOWN:  • Understanding of Town's government process.  • Understanding of Town's engineering/technical capability.  • Understanding of current Town development activity and capital program.  • Familiarity with Tyler Technologies' EnerGov Enterprise Community Development Software Sulte.  • Previous direct work for the Town   | 10 pts            | 10               |            | [0  | 20  |     |      |
| Total Points<br>Scoring Placement   |                   | 100              | 70         | 90  | 80  | 60  | 80   |

Examin the submitted qualification packages and provide scoring for each category (score cannot exceed alotted points). Identify the Scoring placement ( 1, 2 or 3) for each of the submitted packages based on the total score.

RFP Submittal Packages can be found at: Q:\Town Clerk\Bids\2023\113-2023 CONTINUING SERVICES -ARCHITECTURE, ENGINEERING (VARIOUS TYPES), LANDSCAPE ARCHITECTURE, SURVEY & MAPPING, PLANNING AND OTHER RELATED SERVICES\Submittals

MANNER OF SERVICE LEGEND:

1. FIRM EMPLOYEES

2. FIRM EMPLOYEES AND SUB-CONTRACTOR

| RFQ # 113-2023   |                   | PROFESSIONAL DIS | CIPLINE:          | Stormwater |     |     |      |
|--|-------------------|------------------|-------------------|------------|-----|-----|------|
| Evaluation Rating Sheet: Evaluators Name: Date of Evaluation:  ### 19   33   |                   | EVALUATION GROU  | EVALUATION GROUP: |            |     |     |      |
| CATEGORY DESCRIPTION   | SCORING<br>WEIGHT | BAXTER & WOODMAN | BETA JONES        | CGA        | CPC | CPZ | DDEC |
| REQUIRED FORMS   | N/A               | 1 1              | 1 -               | 2          | i   | 3   | 2    |
| PROPOSALS AND EXPERIENCE OF RESPONDENT'S FIRM AND SUB-<br>CONSULTANTS.  Proposals and experience of firm with similar projects, including<br>subconsultants.  Include examples past projects that compare with the Town's CIP 2016-  |                   |                  |                   |            |     |     |      |
| Availability of qualified personnel. Provide an organization chart for the Respondent's firm and subconsultants. Quality control systems and procedures. Past performance records in support of municipalities or other government agencies, including the Town. List any FDOT prequalification of consultant or proposed subconsultants. Provide three (3) current customers/references to which the firm is providing or has provided similar services, provide agency name, individual contact names, and phone numbers. Provide proof of current license, registration, or certification applicable to the scope of services to be provided herein. The firm shall provide a conflict-of-interest disclosure regarding any other work performed by the firm in the Town. | 30 pts            | 30               | 20                | 20         | 30  | 20  | 20   |
| PROPOSALS AND EXPERIENCE OF CONSULTANT'S EMPLOYEES ASSIGNED TO THE TOWN  • Proposals, education, and experience of "core team" staff and team leader. • List the employees and their titles. • Include a one (1) page résumé for employees and project managers. Résumés provided with the Proposal will be counted toward the page limit. • Experience listed for each employee assigned to the Town shall cover relevant work performed within the last 15 years. • Demonstrated environment for good "core team" communication.   | 30 pts            | 20               | 20                | 20         | 30  | 20  | 20   |
| MAINTAINING EFFECTIVE COMMUNICATION; LOCATION CONSIDERATIONS OF RESPONDENT FIRM'S CORE TEAM AND SUB-CONSULTANTS AND PLANS FOR MAINTAINING EFFECTIVE COMMUNICATION BETWEEN THE TOWN AND CONSULTANT AND SUB-CONSULTANTS:  The location of the Respondent's principal office and any other office Approach to maintaining good communication.   | 20 pts            | 20               | 20                | 20         | p   | p   | 20   |
| AVAILABILITY/SCHEDULING CAPACITY:  A Valiable resources to meet project deadline and budget requirements.  Recent, current, and projected workload(s) of the firm.   | 10 pts            | 10               | 10                | 10         | 10  | 10  | 10   |
| KNOWLEDGE/UNDERSTANDING OF TOWN:  Understanding of Town's government process.  Understanding of Town's engineering/technical capability.  Understanding of current Town development activity and capital program.  Familiarity with Tyler Technologies' EnerGov Enterprise Community Development Software Suite.   | 10 pts            | 10               |                   |            |     |     |      |

REQUEST FOR PROPOSALS

Examin the submitted qualification packages and provide scoring for each category (score cannot exceed alotted points). Identify the Scoring placement (1, 2 or 3) for each of the submitted packages based on the total score.

RFP Submittal Packages can be found at:

Q:\Town Clerk\Bids\2023\113-2023 CONTINUING SERVICES ARCHITECTURE, ENGINEERING [VARIOUS TYPES], LANDSCAPE
ARCHITECTURE, SURVEY & MAPPING, PLANNING AND OTHER RELATED
SERVICES\Submittals

MANNER OF SERVICE LEGEND:

L FIRM EMPLOYEE

100 pts

Total Points Scoring Placement

2. FIRM EMPLOYEES AND SUB-CONTRACTOR

| REQUEST FOR PROPOSALS    |                          |            |
|--------------------------|--------------------------|------------|
| RFQ # 113-2023           | PROFESSIONAL DISCIPLINE: | Stormwater |
| Evaluation Rating Sheet: | EVALUATION GROUP:        | B-2        |
| Evaluators Name:         |                          |            |
| Date of Evaluation:      |                          |            |
|                          |                          |            |

| CATEGORY DESCRIPTION  | SCORING<br>WEIGHT | ENGENUITY | KESHAVARZ | KIMLEY-HORN | REG | WRMA |
|---|-------------------|-----------|-----------|-------------|-----|------|
| REQUIRED FORMS  | N/A               | 1         | 1         | 2           | 3   | 2    |
| PROPOSALS AND EXPERIENCE OF RESPONDENT'S FIRM AND SUB- CONSULTANTS.  Proposals and experience of firm with similar projects, including subconsultants. Include examples past projects that compare with the Town's CIP 2016- 2020 Availability of qualified personnel. Provide an organization chart for the Respondent's firm and subconsultants. Quality control systems and procedures. Past performance records in support of municipalities or other government agencies, including the Town. List any FDOT prequalification of consultant or proposed subconsultants. Provide three (3) current customers/references to which the firm is provided three (3) current customers/references to which the firm is provided three (3) current customers/references to which the firm is provided proof of current license, registration, or certification applicable to the scope of services to be provided herein. The firm shall provide a conflict-of-interest disclosure regarding any other work performed by the firm in the Town. | 30 pts            | 30        | 20        | 30          | 20  | 30   |
| PROPOSALS AND EXPERIENCE OF CONSULTANT'S EMPLOYEES ASSIGNED TO THE TOWN  Proposals, education, and experience of "core team" staff and team leader, List the employees and their titles. Include a one (1) page résumé for employees and project managers, Résumés provided with the Proposal will be counted toward the page limit. Experience listed for each employee assigned to the Town shall cover relevant work performed within the last 15 years. Demonstrated environment for good "core team" communication.  | 30 pts            | 20        | 30        | 20          | 20  | 30   |
| MAINTAINING EFFECTIVE COMMUNICATION; LOCATION CONSIDERATIONS OF RESPONDENT FIRM'S CORE TEAM AND SUB-CONSULTANTS AND PLANS FOR MAINTAINING EFFECTIVE COMMUNICATION BETWEEN THE TOWN AND CONSULTANT AND SUB-CONSULTANTS:  • The location of the Respondent's principal office and any other office • Approach to maintaining good communication.  | 20 pts            | 10        | 10        | 10          | 10. | 10   |
| AVAILABILITY/SCHEDULING CAPACITY:  • Available resources to meet project deadline and budget requirements.  • Recent, current, and projected workload(s) of the firm.   | 10 pts            | 10        | 10        | 10          | 10  | 10   |
| KNOWLEDGE/UNDERSTANDING OF TOWN:  • Understanding of Town's government process.  • Understanding of Town's engineering/technical capability.  • Understanding of current Town development activity and capital program.  • Familiarity with Tyler Technologies' EnerGov Enterprise Community Development Software Suite.  • Previous direct work for the Town   | 10 pts            | 10        | ٢         | 10          | 10  | 10   |
| Total Points<br>Scoring Placement   | 100 pts           | 800       | 70        | 80          | 70  | 90   |

Examin the submitted qualification packages and provide scoring for each category (score cannot exceed alotted points). Identify the Scoring placement (1, 2 or 3) for each of the submitted packages based on the total score,

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Q:\Town Clerk\Bids\2023\113-2023 CONTINUING SERVICES ARCHITECTURE, ENGINEERING (VARIOUS TYPES), LANDSCAPE
ARCHITECTURE, SURVEY & MAPPING, PLANNING AND OTHER RELATED SERVICES\Submittals

MANNER OF SERVICE LEGEND:

1. FIRM EMPLOYEES
2. FIRM EMPLOYEES AND SUB-CONTRACTOR

| REQUEST FOR PROPOSALS<br>RFQ # 113-2023   |                   | PROFESSIONAL DISC | IPLINE: | Transportation (Tra | ffic Engineering) |      |
|---|-------------------|-------------------|---------|---------------------|-------------------|------|
| Evaluation Rating Sheet:  Evaluators Name:  Date of Evaluation:  11/9/33          | -:<br>-:          | EVALUATION GROU   | P:      | C-1                 |                   |      |
| CATEGORY DESCRIPTION  | SCORING<br>WEIGHT | BAXTER & WOODMAN  | CGA     | СРС                 | CPZ               | DDEC |
| REQUIRED FORMS  | N/A               | 1                 | 2       |                     | 3                 | 2    |
| PROPOSALS AND EXPERIENCE OF RESPONDENT'S FIRM AND SUB-<br>CONSULTANTS.            |                   |                   |         |                     |                   |      |
| Proposals and experience of firm with similar projects, including subconsultants. |                   |                   |         |                     |                   |      |

| REQUIRED FORMS   | N/A     |    | 2  |    | 3  | 2  |
|--|---------|----|----|----|----|----|
| PROPOSALS AND EXPERIENCE OF RESPONDENT'S FIRM AND SUB- CONSULTANTS.  Proposals and experience of firm with similar projects, including subconsultants. Include examples past projects that compare with the Town's CIP 2016- 2020 Availability of qualified personnel. Provide an organization chart for the Respondent's firm and subconsultants. Quality control systems and procedures. Past performance records in support of municipalities or other government agencies, including the Town. List any FDOT prequalification of consultant or proposed subconsultants. Provide three (3) current customers/references to which the firm is providing or has provided similar services, provide agency name, individual contact names, and phone numbers. Provide proof of current license, registration, or certification applicable to the scope of services to be provided herein. The firm shall provide a conflict-of-interest disclosure regarding any other work performed by the firm in the Town. | 30 pts  | 20 | 36 | 30 | 20 | 20 |
| PROPOSALS AND EXPERIENCE OF CONSULTANT'S EMPLOYEES ASSIGNED TO THE TOWN  • Proposals, education, and experience of "core team" staff and team leader.  • List the employees and their titles.  • Include a one (1) page résumé for employees and project managers.  Résumés provided with the Proposal will be counted toward the page limit.  • Experience listed for each employee assigned to the Town shall cover relevant work performed within the last 15 years.  • Demonstrated environment for good "core team" communication.  | 30 pts  | 20 | 20 | 30 | 20 | 30 |
| MAINTAINING EFFECTIVE COMMUNICATION; LOCATION CONSIDERATIONS OF RESPONDENT FIRM'S CORE TEAM AND SUB-CONSULTANTS AND PLANS FOR MAINTAINING EFFECTIVE COMMUNICATION BETWEEN THE TOWN AND CONSULTANT AND SUB-CONSULTANTS:  • The location of the Respondent's principal office and any other office • Approach to maintaining good communication.   | 20 pts  | 20 | 10 | 10 | 10 | 20 |
| AVAILABILITY/SCHEDULING CAPACITY:  Available resources to meet project deadline and budget requirements.  Recent, current, and projected workload(s) of the firm.  | 10 pts  | 10 | 10 | 10 | 10 | 10 |
| KNOWLEDGE/UNDERSTANDING OF TOWN:  • Understanding of Town's government process,  • Understanding of Town's engineering/technical capability,  • Understanding of current Town development activity and capital program,  • Familiarity with Tyler Technologies' EnerGov Enterprise Community Development Software Suite,  • Previous direct work for the Town  | 10 pts  | 10 |    |    |    |    |
| Total Points   | 100 pts | 80 | 70 | 80 | 60 | 80 |

Examin the submitted qualification packages and provide scoring for each category (score cannot exceed alotted points), Identify the Scoring placement (1, 2 or 3) for each of the submitted packages based on the total score.

Scoring Placement

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ARCHITECTURE, SURVEY & MAPPING, PLANNING AND OTHER RELATED SERVICES\Submittals

MANNER OF SERVICE LEGEND:

1. FIRM EMPLOYEES 2. FIRM EMPLOYEES AND SUB-CONTRACTOR

#### REQUEST FOR PROPOSALS

RFQ # 113-2023

Date of Evaluation:

Evaluation Rating Sheet: The

PROFESSIONAL DISCIPLINE:

Transportation (Traffic Engineering)

EVALUATION GROUP:

C-2

| CATEGORY DESCRIPTION   | SCORING<br>WEIGHT | ENGENUITY | KESHAVARZ | KIMLEY-HORN | O'ROURKE | REG |
|--|-------------------|-----------|-----------|-------------|----------|-----|
| REQUIRED FORMS   | N/A               | 2         | 3         | 2           | 2        | 3   |
| PROPOSALS AND EXPERIENCE OF RESPONDENT'S FIRM AND SUB- CONSULTANTS.  Proposals and experience of firm with similar projects, including subconsultants.  Include examples past projects that compare with the Town's CIP 2016- 2020  Availability of qualified personnel.  Provide an organization chart for the Respondent's firm and subconsultants.  Quality control systems and procedures.  Past performance records in support of municipalities or other government agencies, including the Town.  List any FDOT prequalification of consultant or proposed subconsultants, Provide three (3) current customers/references to which the firm is providing or has provided similar services, provide agency name, individual contact names, and phone numbers.  Provide proof of current license, registration, or certification applicable to the scope of services to be provided herein.  The firm shall provide a conflict-of-interest disclosure regarding any other work performed by the firm in the Town. | 30 pts            | 30        | Jo        | 30          | 30       | 20  |
| PROPOSALS AND EXPERIENCE OF CONSULTANT'S EMPLOYEES ASSIGNED TO THE TOWN  Proposals, education, and experience of "core team" staff and team eader. List the employees and their titles. Include a one (1) page résumé for employees and project managers. Résumés provided with the Proposal will be counted toward the page limit. Experience listed for each employee assigned to the Town shall cover elevant work performed within the last 15 years. Demonstrated environment for good "core team" communication.   | 30 pts            | 20        | 20        | 20          | 20       | 20  |
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| AVAILABILITY/SCHEDULING CAPACITY:  Available resources to meet project deadline and budget requirements.  Recent, current, and projected workload(s) of the firm.  | 10 pts            | 10        | 10        | 10          | 10       | 10  |
| KNOWLEDGE/UNDERSTANDING OF TOWN:  Understanding of Town's government process.  Understanding of Town's engineering/technical capability.  Understanding of current Town development activity and capital program.  Familiarity with Tyler Technologies' EnerGov Enterprise Community Development Software Suite.  Previous direct work for the Town  | 10 pts            | 10        |           | 10          | 10       |     |
| Total Points   | 100 pts           | 90        | 60        | 90_         | 85       | 100 |
| Scoring Placement  |                   | (1)       | -         | (2)         | (2)      | -   |

#### Instructions to Evaluation Team:

Examin the submitted qualification packages and provide scoring for each category (score cannot exceed alotted points). Identify the Scoring placement (1, 2 or 3) for each of the submitted packages based on the total score.

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ARCHITECTURE, SURVEY & MAPPING, PLANNING AND OTHER RELATED
SERVICES\Submittals

MANNER OF SERVICE LEGEND:

1. FIRM EMPLOYEES

2. FIRM EMPLOYEES AND SUB-CONTRACTOR

| Evaluation Rating Sheet: Evaluators Name: Date of Evaluation:  CATEGORY DESCRIPTION   | SCORING<br>WEIGHT | PROFESSIONAL DISC<br>EVALUATION GROU<br>BAXTER &<br>WOODMAN |    | Engineering & Plans D-1  CPC | СРZ | DDEC |
|---|-------------------|---|----|------------------------------|-----|------|
| REQUIRED FORMS  | N/A               | 1   | 2  | 1 1/2 1                      | 3   | 2    |
| PROPOSALS AND EXPERIENCE OF RESPONDENT'S FIRM AND SUB-CONSULTANTS.  Proposals and experience of firm with similar projects, including subconsultants.  Include examples past projects that compare with the Town's CIP 2016-2020  Availability of qualified personnel.  Provide an organization chart for the Respondent's firm and subconsultants.  Quality control systems and procedures.  Past performance records in support of municipalities or other government agencies, including the Town.  List any FDOT prequalification of consultant or proposed subconsultants.  Provide three (3) current customers/references to which the firm is providing or has provided similar services, provide agency name, individual contact names, and phone numbers.  Provide proof of current license, registration, or certification applicable to the scope of services to be provided herein.  The firm shall provide a conflict-of-interest disclosure regarding any other work performed by the firm in the Town. | 30 pts            | 30  | 30 | 30                           | 20  | 20   |
| PROPOSALS AND EXPERIENCE OF CONSULTANT'S EMPLOYEES ASSIGNED TO THE TOWN  • Proposals, education, and experience of "core team" staff and team leader. • List the employees and their titles. • Include a one (1) page résumé for employees and project managers. Résumés provided with the Proposal will be counted toward the page limit, • Experience listed for each employee assigned to the Town shall cover relevant work performed within the last 15 years. • Demonstrated environment for good "core team" communication.  | 30 pts            | 30  | 20 | 30                           | 20  | 30   |
| MAINTAINING EFFECTIVE COMMUNICATION LOCATION CONSIDERATIONS   |                   |   |    |                              |     |      |

| MAINTAINING EFFECTIVE COMMUNICATION; LOCATION CONSIDERATIONS OF RESPONDENT FIRM'S CORE TEAM AND SUB-CONSULTANTS AND PLANS FOR MAINTAINING EFFECTIVE COMMUNICATION BETWEEN THE TOWN AND CONSULTANT AND SUB-CONSULTANTS:  • The location of the Respondent's principal office and any other office • Approach to maintaining good communication.      | 20 pts  | 15  | 20 | 10 | 10 | 20 |
|---|---------|-----|----|----|----|----|
| AVAILABILITY/SCHEDULING CAPACITY:  • Available resources to meet project deadline and budget requirements.  • Recent, current, and projected workload(s) of the firm.   | 10 pts  | 10) | 10 | 10 | 18 | 10 |
| KNOWLEDGE/UNDERSTANDING OF TOWN:  Understanding of Town's government process.  Understanding of Town's engineering/technical capability.  Understanding of current Town development activity and capital program.  Familiarity with Tyler Technologies' EnerGov Enterprise Community Development Software Suite.  Previous direct work for the Town | 10 pts  | 10  |    |    |    |    |
| Total Points<br>Scoring Placement   | 100 pts | 95  | 80 | 90 | 60 | 80 |

Examin the submitted qualification packages and provide scoring for each category (score cannot exceed alotted points). identify the Scoring placement (1, 2 or 3) for each of the submitted packages based on the total score

RFP Submittal Packages can be found at:

1. FIRM EMPLOYEES 2 FIRM EMPLOYEES AND SUB-CONTRACTOR 3. SUB-CONTRACTOR

MANNER OF SERVICE LEGEND:

Q:\Town Clerk\Bids\2023\113-2023 CONTINUING SERVICES - ARCHITECTURE, ENGINEERING (VARIOUS TYPES), LANDSCAPE ARCHITECTURE, SURVEY & MAPPING, PLANNING AND OTHER RELATED SERVICES\Submittals

#### REQUEST FOR PROPOSALS

RFQ # 113-2023

Evaluation Rating Sheet: Evaluators Name:

Date of Evaluation:

PROFESSIONAL DISCIPLINE:

Engineering & Planning

EVALUATION GROUP:

D-2

| CATEGORY DESCRIPTION  | SCORING<br>WEIGHT | ENGENUITY | FTC | KESHAVARZ | KIMLEY-HORN | REG |
|---|-------------------|-----------|-----|-----------|-------------|-----|
| REQUIRED FORMS  | N/A               | 2         | 1   | 2         | 2           | 3   |
| PROPOSALS AND EXPERIENCE OF RESPONDENT'S FIRM AND SUB- CONSULTANTS.  Proposals and experience of firm with similar projects, including subconsultants. Include examples past projects that compare with the Town's CIP 2016-2020 Availability of qualified personnel. Provide an organization chart for the Respondent's firm and subconsultants. Quality control systems and procedures. Past performance records in support of municipalities or other government agencies, including the Town. List any FDOT prequalification of consultant or proposed subconsultants. Provide three (3) current customers/references to which the firm is providing or has provided similar services, provide agency name, individual contact names, and phone numbers. Provide proof of current license, registration, or certification applicable to the scope of services to be provided herein. The firm shall provide a conflict-of-interest disclosure regarding any other work performed by the firm in the Town. | 30 pts            | 30        | 20  | 20        | 30          | 20  |
| PROPOSALS AND EXPERIENCE OF CONSULTANT'S EMPLOYEES ASSIGNED TO THE TOWN  Proposals, education, and experience of "core team" staff and team leader. List the employees and their titles. Include a one (1) page résumé for employees and project managers. Résumés provided with the Proposal will be counted toward the page limit. Experience listed for each employee assigned to the Town shall cover relevant work performed within the last 15 years. Demonstrated environment for good "core team" communication.  | 30 pts            | 20        | 20  | 30        | 20          | 20  |
| MAINTAINING EFFECTIVE COMMUNICATION; LOCATION CONSIDERATIONS OF RESPONDENT FIRM'S CORE TEAM AND SUB-CONSULTANTS AND PLANS FOR MAINTAINING EFFECTIVE COMMUNICATION BETWEEN THE TOWN AND CONSULTANT AND SUB-CONSULTANTS:  The location of the Respondent's principal office and any other office  Approach to maintaining good communication.   | 20 pts            | 20        | 20  | 10        | 15          | 10  |
| AVAILABILITY/SCHEDULING CAPACITY:  • Available resources to meet project deadline and budget requirements.  • Recent, current, and projected workload(s) of the firm.   | 10 pts            | 10        | 10  | 10        | 10          | 10  |
| KNOWLEDGE/UNDERSTANDING OF TOWN:  • Understanding of Town's government process.  • Understanding of Town's engineering/technical capability.  • Understanding of current Town development activity and capital program.  • Familiarity with Tyler Technologies' EnerGov Enterprise Community Development Software Suite.  • Previous direct work for the Town   | 10 pts            | 10        |     |           | 10          |     |
| Total Points<br>Scoring Placement   | 100 pts           | 90        | 70  | 70        | 85          | 60  |

#### Instructions to Evaluation Team:

Examin the submitted qualification packages and provide scoring for each category (score cannot exceed alotted points), identify the Scoring placement (1, 2 or 3) for each of the submitted packages based on the total score.

RFP Submittal Packages can be found at:

MANNER OF SERVICE LEGEND: 1. FIRM EMPLOYEES

2. FIRM EMPLOYEES AND SUB-CONTRACTOR

| REQUEST FOR PROPOSALS   |                          |               |
|---|--------------------------|---------------|
| RFQ # 113-2023  | PROFESSIONAL DISCIPLINE: | Architectural |
| Evaluation Rating Sheet: Evaluators Name: Date of Evaluation: | EVALUATION GROUP:        | E-1           |

| CATEGORY DESCRIPTION  | SCORING<br>WEIGHT | CPZ        | DDEC | ENGENUITY |
|---|-------------------|------------|------|-----------|
| REQUIRED FORMS  | N/A               | 1          | 3    | 3         |
| PROPOSALS AND EXPERIENCE OF RESPONDENT'S FIRM AND SUB- CONSULTANTS.  Proposals and experience of firm with similar projects, including subconsultants. Include examples past projects that compare with the Town's CIP 2016- 2020  Availability of qualified personnel. Provide an organization chart for the Respondent's firm and subconsultants. Quality control systems and procedures. Past performance records in support of municipalities or other government agencies, including the Town. List any FDOT prequalification of consultant or proposed subconsultants. Provide three (3) current customers/references to which the firm is providing or has provided similar services, provide agency name, individual contact names, and phone numbers. Provide proof of current license, registration, or certification applicable to the scope of services to be provided herein. The firm shall provide a conflict-of-interest disclosure regarding any other work performed by the firm in the Town. | 30 pts            | <i>3</i> 0 | 29   | 20        |
| PROPOSALS AND EXPERIENCE OF CONSULTANT'S EMPLOYEES ASSIGNED TO THE TOWN  Proposals, education, and experience of "core team" staff and team leader. List the employees and their titles. Include a one (1) page résumé for employees and project managers. Résumés provided with the Proposal will be counted toward the page limit. Experience listed for each employee assigned to the Town shall cover relevant work performed within the last 15 years. Demonstrated environment for good "core team" communication.  | 30 pts            | 30         | 20   | 20        |
| MAINTAINING EFFECTIVE COMMUNICATION; LOCATION CONSIDERATIONS OF RESPONDENT FIRM'S CORE TEAM AND SUB-CONSULTANTS AND PLANS FOR MAINTAINING EFFECTIVE COMMUNICATION BETWEEN THE TOWN AND CONSULTANT AND SUB-CONSULTANTS:  The location of the Respondent's principal office and any other office  Approach to maintaining good communication.   | 20 pts            | 10         | 10   | 10        |
| AVAILABILITY/SCHEDULING CAPACITY:  * Available resources to meet project deadline and budget requirements.  * Recent, current, and projected workload(s) of the firm.   | 10 pts            | 10         | 10   | po        |
| KNOWLEDGE/UNDERSTANDING OF TOWN:  Understanding of Town's government process.  Understanding of Town's engineering/technical capability.  Understanding of current Town development activity and capital program.  Familiarity with Tyler Technologies' EnerGov Enterprise Community Development Software Suite.  Previous direct work for the Town   | 10 pts            |            |      |           |
| Total Points  | 100 pts           | 80         | 70   | 70        |
| Scoring Placement   |                   | (1)        |      |           |

Examin the submitted qualification packages and provide scoring for each category (score cannot exceed alotted points). Identify the Scoring placement (1, 2 or 3) for each of the submitted packages based on the total score.

RFP Submittal Packages can be found at:

MANNER OF SERVICE LEGEND:

1. FIRM EMPLOYEES

2. FIRM EMPLOYEES AND SUB-CONT

3. SUB-CONTRACTOR

Q:\Town Clerk\Bids\2023\113-2023 CONTINUING SERVICES - ARCHITECTURE, ENGINEERING (VARIOUS TYPES), LANDSCAPE ARCHITECTURE, SURVEY & MAPPING, PLANNING AND OTHER RELATED SERVICES\Submittals

| REQUEST FOR PROPOSALS<br>RFQ # 113-2023                       | PROFESSIONAL DISCIPLINE: | Architectural |
|---|--------------------------|---------------|
| Evaluation Rating Sheet: Evaluators Name: Date of Evaluation: | EVALUATION GROUP:        | E-2           |

| CATEGORY DESCRIPTION  | SCORING<br>WEIGHT | KIMLEY-HORN | REG        | SONG | WEST |
|---|-------------------|-------------|------------|------|------|
| REQUIRED FORMS  | N/A               | 3           | 1.         | 1 0  | 1    |
| PROPOSALS AND EXPERIENCE OF RESPONDENT'S FIRM AND SUB- CONSULTANTS.  Proposals and experience of firm with similar projects, including subconsultants. Include examples past projects that compare with the Town's CIP 2016-2020 Availability of qualified personnel. Provide an organization chart for the Respondent's firm and subconsultants. Quality control systems and procedures. Past performance records in support of municipalities or other government agencies, including the Town. List any FDOT prequalification of consultant or proposed subconsultants. Provide three (3) current customers/references to which the firm is providing or has provided similar services, provide agency name, individual contact names, and phone numbers. Provide proof of current license, registration, or certification applicable to the scope of services to be provided herein. The firm shall provide a conflict-of-interest disclosure regarding any other work performed by the firm in the Town. | 30 pts            | 20          | 39         | 30   | 30   |
| PROPOSALS AND EXPERIENCE OF CONSULTANT'S EMPLOYEES ASSIGNED TO THE TOWN  • Proposals, education, and experience of "core team" staff and team leader. • List the employees and their titles. • Include a one (1) page résumé for employees and project managers. Résumés provided with the Proposal will be counted toward the page limit. • Experience listed for each employee assigned to the Town shall cover relevant work performed within the last 15 years. • Demonstrated environment for good "core team" communication.  | 30 pts            | 20          | 30         | 20   | 30   |
| MAINTAINING EFFECTIVE COMMUNICATION; LOCATION CONSIDERATIONS OF RESPONDENT FIRM'S CORE TEAM AND SUB-CONSULTANTS AND PLANS FOR MAINTAINING EFFECTIVE COMMUNICATION BETWEEN THE TOWN AND CONSULTANT AND SUB-CONSULTANTS:  The location of the Respondent's principal office and any other office Approach to maintaining good communication.  | 20 pts            | 10          | 10         | 10   | 10   |
| AVAILABILITY/SCHEDULING CAPACITY:  • Available resources to meet project deadline and budget requirements.  • Recent, current, and projected workload(s) of the firm.   | 10 pts            | 10          | 10         | P    | 10   |
| KNOWLEDGE/UNDERSTANDING OF TOWN:  • Understanding of Town's government process,  • Understanding of Town's engineering/technical capability,  • Understanding of current Town development activity and capital program.  • Familiarity with Tyler Technologies' EnerGov Enterprise Community Development Software Suite,  • Previous direct work for the Town   | 10 pts            | 10          |            |      |      |
| Total Points<br>Scoring Placement   | 100 pts           | 80          | 80<br>(21) | 70   | 80   |

Examin the submitted qualification packages and provide scoring for each category (score cannot exceed alotted points). Identify the Scoring placement (1, 2 or 3) for each of the submitted packages based on the total score.

RFP Submittal Packages can be found at:

Q:\Town Clerk\Bids\2023\113-2023 CONTINUING SERVICES ARCHITECTURE, ENGINEERING (VARIOUS TYPES), LANDSCAPE
ARCHITECTURE, SURVEY & MAPPING, PLANNING AND OTHER RELATED
SERVICES\Submittals

MANNER OF SERVICE LEGEND:

1. FIRM EMPLOYEES

2. FIRM EMPLOYEES AND SUB-CONTRACTOR

| REQUEST FOR PROPOSALS RFQ # 113-2023   | PROFESSIONAL DISC | CIPLINE:         | Electrical, SCADA, and GIS |      |           |
|--|-------------------|------------------|----------------------------|------|-----------|
| Evaluation Rating Sheet:  Evaluators Name:  Date of Evaluation:  Date of Evaluation:   |                   | EVALUATION GROU  | P:                         | F-1  |           |
| CATEGORY DESCRIPTION   | SCORING<br>WEIGHT | BAXTER & WOODMAN | CPZ                        | DDEC | ENGENUITY |
| REQUIRED FORMS   | N/A               | 2                | 3                          | 3    | 3         |
| PROPOSALS AND EXPERIENCE OF RESPONDENT'S FIRM AND SUB-<br>CONSULTANTS.  • Proposals and experience of firm with similar projects, including<br>subconsultants.   |                   |                  |                            |      |           |
| Include examples past projects that compare with the Town's CIP 2016-2020 Availability of qualified personnel. Provide an organization chart for the Respondent's firm and subconsultants. Quality control systems and procedures. Past performance records in support of municipalities or other government agencies, including the Town. List any FDOT prequalification of consultant or proposed subconsultants. Provide three (3) current customers/references to which the firm is providing or has provided similar services, provide agency name, individual contact names, and phone numbers. Provide proof of current license, registration, or certification applicable to the scope of services to be provided herein. The firm shall provide a conflict-of-interest disclosure regarding any other work performed by the firm in the Town. | 30 pts            | 20               | 20                         | 20   | 20        |
| PROPOSALS AND EXPERIENCE OF CONSULTANT'S EMPLOYEES ASSIGNED TO THE TOWN  Proposals, education, and experience of "core team" staff and team leader. List the employees and their titles. Include a one (1) page résumé for employees and project managers. Résumés provided with the Proposal will be counted toward the page limit. Experience listed for each employee assigned to the Town shall cover relevant work performed within the last 15 years. Demonstrated environment for good "core team" communication.   | 30 pts            | 20               | 20                         | 20   | 20        |
| MAINTAINING EFFECTIVE COMMUNICATION; LOCATION CONSIDERATIONS OF RESPONDENT FIRM'S CORE TEAM AND SUB-CONSULTANTS AND PLANS FOR MAINTAINING EFFECTIVE COMMUNICATION BETWEEN THE TOWN AND CONSULTANT AND SUB-CONSULTANTS:  The location of the Respondent's principal office and any other office Approach to maintaining good communication.   | 20 pts            | 20               | 10                         | 10   | 10        |
| AVAILABILITY/SCHEDULING CAPACITY:  • Available resources to meet project deadline and budget requirements.  • Recent, current, and projected workload(s) of the firm.  | 10 pts            | 10               | 10                         | 10   | p         |
| KNOWLEDGE/UNDERSTANDING OF TOWN:  Understanding of Town's government process.  Understanding of Town's engineering/technical capability.  Understanding of current Town development activity and capital program.  Familiarity with Tyler Technologies' EnerGov Enterprise Community Development Software Suite.  Previous direct work for the Town  | 10 pts            | 10               |                            |      |           |
| Total Points   | 100 pts           | 89               | 70                         | 70   | 10        |

Examin the submitted qualification packages and provide scoring for each category (score cannot exceed alotted points). Identify the Scoring placement (1, 2 or 3) for each of the submitted packages based on the total score.

Scoring Placement

RFP Submittal Packages can be found at:
Q:\Town Clerk\Bids\2023\113-2023 CONTINUING SERVICES ARCHITECTURE, ENGINEERING (VARIOUS TYPES), LANDSCAPE
ARCHITECTURE, SURVEY & MAPPING, PLANNING AND OTHER RELATED
SERVICES\Submittals

#### MANNER OF SERVICE LEGEND:

1. FIRM EMPLOYEES

2. FIRM EMPLOYEES AND SUB-CONTRACTOR

| RFQ # 113-2023   | PROFESSIONAL DISCIPLINE: |                 |           | Electrical, SCADA, and GIS |     |  |
|--|--------------------------|-----------------|-----------|----------------------------|-----|--|
| Evaluation Rating Sheet:   |                          | EVALUATION GROU | JP:       | F-2                        |     |  |
| Evaluators Name:   |                          |                 |           |                            |     |  |
| Pate of Evaluation:  |                          |                 |           |                            |     |  |
| CATEGORY DESCRIPTION   | SCORING<br>WEIGHT        | FTC             | KESHAVARZ | KIMLEY-HORN                | REG |  |
| REQUIRED FORMS   | N/A                      | 1               | 2         | 3                          | 3   |  |
| ALCO ALCO ALCO ALCO ALCO ALCO ALCO ALCO  |                          | 1               |           |                            |     |  |
| PROPOSALS AND EXPERIENCE OF RESPONDENT'S FIRM AND SUB- CONSULTANTS.  Proposals and experience of firm with similar projects, including subconsultants.  Include examples past projects that compare with the Town's CIP 2016-2020  Availability of qualified personnel.  Provide an organization chart for the Respondent's firm and subconsultants.  Quality control systems and procedures.  Past performance records in support of municipalities or other government agencies, including the Town.  List any FDOT prequalification of consultant or proposed subconsultants.  Provide three (3) current customers/references to which the firm is providing or has provided similar services, provide agency name, individual contact names, and phone numbers.  Provide proof of current license, registration, or certification applicable to the scope of services to be provided herein.  The firm shall provide a conflict-of-interest disclosure regarding any other work performed by the firm in the Town. | 30 pts                   | 20              | 20        | 20                         | 20  |  |
| PROPOSALS AND EXPERIENCE OF CONSULTANT'S EMPLOYEES ASSIGNED TO THE TOWN  • Proposals, education, and experience of "core team" staff and team leader.  • List the employees and their titles.  • Include a one (1) page résumé for employees and project managers. Résumés provided with the Proposal will be counted toward the page limit.  • Experience listed for each employee assigned to the Town shall cover relevant work performed within the last 15 years.  • Demonstrated environment for good "core team" communication.   | 30 pts                   | 26              | 20        | 20                         | 20  |  |
| MAINTAINING EFFECTIVE COMMUNICATION; LOCATION CONSIDERATIONS OF RESPONDENT FIRM'S CORE TEAM AND SUB-CONSULTANTS AND PLANS FOR MAINTAINING EFFECTIVE COMMUNICATION BETWEEN THE TOWN AND CONSULTANT AND SUB-CONSULTANTS:  * The location of the Respondent's principal office and any other office  * Approach to maintaining good communication.  | 20 pts                   | 20              | 10        | 10                         | 10  |  |
| AVAILABILITY/SCHEDULING CAPACITY:  • Available resources to meet project deadline and budget requirements.  • Recent, current, and projected workload(s) of the firm.  | 10 pts                   | 10              | 10        | 10                         | 10  |  |
| KNOWLEDGE/UNDERSTANDING OF TOWN:   |                          |                 |           |                            |     |  |
| Understanding of Town's government process. Understanding of Town's engineering/technical capability. Understanding of current Town development activity and capital program. Familiarity with Tyler Technologies' EnerGov Enterprise Community Development Software Suite. Previous direct work for the Town  | 10 pts                   | 10              |           |                            |     |  |
| Total Points   | 100 pts                  | 7/              | 7/-       | 70                         | 70  |  |
| Scoring Placement  | 100 pts                  | (3)             | (38       | 10                         | 70  |  |

REQUEST FOR PROPOSALS

Examin the submitted qualification packages and provide scoring for each category (score cannot exceed alotted points). Identify the Scoring placement (1, 2 or 3) for each of the submitted packages based on the total score.

RFP Submittal Packages can be found at: Q:\Town Clerk\Bids\2023\113-2023 CONTINUING SERVICES - ARCHITECTURE, ENGINEERING (VARIOUS TYPES), LANDSCAPE ARCHITECTURE, SURVEY & MAPPING, PLANNING AND OTHER RELATED SERVICES\Submittals

MANNER OF SERVICE LEGEND:

1. FIRM EMPLOYEES

2. FIRM EMPLOYEES AND SUB-CONTRACTOR

| REQUEST FOR PROPOSALS  RFQ # 113-2023  Evaluation Rating Sheet: Evaluators Name: Date of Evaluation:  ### Proposition   Proposit |         | PROFESSIONAL DISCIPLINE: EVALUATION GROUP: |      | Environmental Plar |           |             |     |
|--|---------|--|------|--------------------|-----------|-------------|-----|
| CATEGORY DESCRIPTION   | SCORING | CPZ  | DDEC | ENGENUITY          | KESHAVARZ | KIMLEY-HORN | REG |
| MANNER OF SERVICE  | N/A     | 3  | 3    | 1                  | 3         | 2           | 3   |
| PROPOSALS AND EXPERIENCE OF RESPONDENT'S FIRM AND SUB- CONSULTANTS.  Proposals and experience of firm with similar projects, including subconsultants. Include examples past projects that compare with the Town's CIP 2016- 2020 Availability of qualified personnel. Provide an organization chart for the Respondent's firm and subconsultants. Quality control systems and procedures. Past performance records in support of municipalities or other government agencies, including the Town. List any FDOT prequalification of consultant or proposed subconsultants. Provide three (3) current customers/references to which the firm is providing or has provided similar services, provide agency name, individual contact names, and phone numbers. Provide proof of current license, registration, or certification applicable to the scope of services to be provided herein. The firm shall provide a conflict-of-interest disclosure regarding any other work performed by the firm in the Town.   | 30 pts  | 20   | 20   | 30                 | 20        | 30          | Z   |
| PROPOSALS AND EXPERIENCE OF CONSULTANT'S EMPLOYEES ASSIGNED TO THE TOWN  • Proposals, education, and experience of "core team" staff and team leader.  • List the employees and their titles.  • Include a one (1) page résumé for employees and project managers.  Résumés provided with the Proposal will be counted toward the page limit.  • Experience listed for each employee assigned to the Town shall cover relevant work performed within the last 15 years.  • Demonstrated environment for good "core team" communication.  | 30 pts  | 20   | 20   | 25                 | 20        | 20          | 20  |
| MAINTAINING EFFECTIVE COMMUNICATION; LOCATION CONSIDERATIONS OF RESPONDENT FIRM'S CORE TEAM AND SUB-CONSULTANTS AND PLANS FOR MAINTAINING EFFECTIVE COMMUNICATION BETWEEN THE TOWN AND CONSULTANT AND SUB-CONSULTANTS:  The location of the Respondent's principal office and any other office Approach to maintaining good communication.   | 20 pts  | 10   | þ    | 10                 | [o        | 10          | 10  |
| AVAILABILITY/SCHEDULING CAPACITY:  • Available resources to meet project deadline and budget requirements.  • Recent, current, and projected workload(s) of the firm.  | 10 pts  | 10   | 10   | 10                 | 10        | 10          | 10  |
| KNOWLEDGE/UNDERSTANDING OF TOWN:  Understanding of Town's government process.  Understanding of Town's engineering/technical capability.  Understanding of furgers Town development activity and capital program.  | 10 pts  |  |      | 10                 |           | 10          | 10  |

Software Suite.

• Previous direct work for the Town

Examin the submitted qualification packages and provide scoring for each category (score cannot exceed alotted points). Identify the Scoring placement (1, 2 or 3) for each of the submitted packages based on the total score.

• Familiarity with Tyler Technologies' EnerGov Enterprise Community Development

Total Points

Scoring Placement

100 pts

RFP Submittal Packages can be found at:
Q:\Town Clerk\Bids\2023\113-2023 CONTINUING SERVICES ARCHITECTURE, ENGINEERING (VARIOUS TYPES), LANDSCAPE ARCHITECTURE, SURVEY & MAPPING, PLANNING AND OTHER RELATED SERVICES\Submittals

MANNER OF SERVICE LEGEND:

FIRM EMPLOYEES
 FIRM EMPLOYEES AND SUB-CONTRACTOR

| REQUEST FOR PROPOSALS RFQ # 113-2023  Evaluation Rating Sheet: Evaluators Name: Date of Evaluation:   |                   | PROFESSIONAL DIS |                   | Landscape Architec | ture and Irrigation D | esign |
|---|-------------------|------------------|-------------------|--------------------|-----------------------|-------|
| CATEGORY DESCRIPTION  | SCORING<br>WEIGHT | CGA              | COTLEUR & HEARING | CPC                | CPZ                   | DDEC  |
| MANNER OF SERVICE   | N/A               | 2                | 4                 | 3                  | 3                     | 3     |
| PROPOSALS AND EXPERIENCE OF RESPONDENT'S FIRM AND SUB-CONSULTANTS.  Proposals and experience of firm with similar projects, including subconsultants.  Include examples past projects that compare with the Town's CIP 2016-2020  Availability of qualified personnel.  Provide an organization chart for the Respondent's firm and subconsultants.  Quality control systems and procedures,  Past performance records in support of municipalities or other government agencies, including the Town.  List any FDOT prequalification of consultant or proposed subconsultants,  Provide three (3) current customers/references to which the firm is providing or has provided similar services, provide agency name, individual contact names, and phone numbers.  Provide proof of current license, registration, or certification applicable to the scope of services to be provided herein.  The firm shall provide a conflict-of-interest disclosure regarding any other work performed by the firm in the Town. | 30 pts            | 30               | 30                | 20                 | 20                    | 20    |

| PROPOSALS AND EXPERIENCE OF CONSULTANT'S EMPLOYEES ASSIGNED TO THE TOWN  • Proposals, education, and experience of "core team" staff and team leader.  • List the employees and their titles.  • Include a one (1) page résumé for employees and project managers.  Résumés provided with the Proposal will be counted toward the page limit.  • Experience listed for each employee assigned to the Town shall cover relevant work performed within the last 15 years.  • Demonstrated environment for good "core team" communication. | 30 pts  | 30 | 30  | 20  | 20 | 20 |
|---|---------|----|-----|-----|----|----|
| MAINTAINING EFFECTIVE COMMUNICATION; LOCATION CONSIDERATIONS DF RESPONDENT FIRM'S CORE TEAM AND SUB-CONSULTANTS AND PLANS FOR MAINTAINING EFFECTIVE COMMUNICATION BETWEEN THE TOWN AND CONSULTANT AND SUB-CONSULTANTS:  * The location of the Respondent's principal office and any other office  * Approach to maintaining good communication.   | 20 pts  | 20 | DO  | 10  | 10 | Ю  |
| AVAILABILITY/SCHEDULING CAPACITY:  Available resources to meet project deadline and budget requirements.  Recent, current, and projected workload(s) of the firm.   | 10 pts  | 10 | 10  | 10  | 10 | 10 |
| KNOWLEDGE/UNDERSTANDING OF TOWN:  Understanding of Town's government process.  Understanding of Town's engineering/technical capability.  Understanding of current Town development activity and capital program.  Familiarity with Tyler Technologies' EnerGov Enterprise Community Development Software Suite.  Previous direct work for the Town   | 10 pts  |    |     |     |    |    |
| Total Points<br>Scoring Placement   | 100 pts | 90 | 390 | leo | 60 | 60 |

Examin the submitted qualification packages and provide scoring for each category (score cannot exceed alotted points). Identify the Scoring placement (1, 2 or 3) for each of the submitted packages based on the total score.

RFP Submittal Packages can be found at:

Q:\Town Clerk\Bids\2023\113-2023 CONTINUING SERVICES ARCHITECTURE, ENGINEERING (VARIOUS TYPES), LANDSCAPE
ARCHITECTURE, SURVEY & MAPPING, PLANNING AND OTHER RELATED SERVICES\Submittals

#### MANNER OF SERVICE LEGEND:

1. FIRM EMPLOYEES

2. FIRM EMPLOYEES AND SUB-CONTRACTOR

# REQUEST FOR PROPOSALS RFQ # 113-2023 PROFESSIONAL DISCIPLINE: Landscape Architecture and Irrigation Design Evaluation Rating Sheet: Evaluators Name: Date of Evaluation:

| CATEGORY DESCRIPTION  | SCORING<br>WEIGHT | ENGENUITY | JMORTON | KESHAVARZ | KIMLEY-HORN | REG |
|---|-------------------|-----------|---------|-----------|-------------|-----|
| MANNER OF SERVICE   | N/A               | 3         | 1       | 3         | 1           | 3   |
| PROPOSALS AND EXPERIENCE OF RESPONDENT'S FIRM AND SUB- CONSULTANTS.  Proposals and experience of firm with similar projects, including subconsultants. Include examples past projects that compare with the Town's CIP 2016-2020 Availability of qualified personnel. Provide an organization chart for the Respondent's firm and subconsultants. Quality control systems and procedures. Past performance records in support of municipalities or other government agencies, including the Town. List any FDOT prequalification of consultant or proposed subconsultants. Provide three (3) current customers/references to which the firm is providing or has provided similar services, provide agency name, individual contact names, and phone numbers. Provide proof of current license, registration, or certification applicable to the scope of services to be provided herein. The firm shall provide a conflict-of-interest disclosure regarding any other work performed by the firm in the Town. | 30 pts            | 20        | 30      | 20        | 20          | 20  |
| PROPOSALS AND EXPERIENCE OF CONSULTANT'S EMPLOYEES ASSIGNED TO THE TOWN  Proposals, education, and experience of "core team" staff and team leader. List the employees and their titles. Include a one (1) page résumé for employees and project managers. Résumés provided with the Proposal will be counted toward the page limit. Experience listed for each employee assigned to the Town shall cover relevant work performed within the last 15 years. Demonstrated environment for good "core team" communication.  | 30 pts            | 20        | 30      | 20        | 20          | 20  |
| MAINTAINING EFFECTIVE COMMUNICATION; LOCATION CONSIDERATIONS OF RESPONDENT FIRM'S CORE TEAM AND SUB-CONSULTANTS AND PLANS FOR MAINTAINING EFFECTIVE COMMUNICATION BETWEEN THE TOWN AND CONSULTANT AND SUB-CONSULTANTS:  The location of the Respondent's principal office and any other office Approach to maintaining good communication.  | 20 pts            | 10        | 15      | 10        | 20          | 10  |
| AVAILABILITY/SCHEDULING CAPACITY:  • Available resources to meet project deadline and budget requirements.  • Recent, current, and projected workload(s) of the firm.   | 10 pts            | 10        | 10      | 10        | 10          | 10  |
| KNOWLEDGE/UNDERSTANDING OF TOWN:  Understanding of Town's government process,  Understanding of Town's engineering/technical capability,  Understanding of current Town development activity and capital program,  Familiarity with Tyler Technologies' EnerGov Enterprise Community Development Software Suite,  Previous direct work for the Town   | 10 pts            |           | 10      |           | 10          |     |
| Total Points<br>Scoring Placement   | 100 pts           | 60        | 95      | 60        | 80          | 60  |

#### Instructions to Evaluation Team:

Examin the submitted qualification packages and provide scoring for each category (score cannot exceed alotted points). Identify the Scoring placement (1, 2 or 3) for each of the submitted packages based on the total score.

MANNER OF SERVICE LEGEND:

1. FIRM EMPLOYEES

2. FIRM EMPLOYEES AND SUB-CONTRACTOR

| REQUEST FOR PROPOSALS  RFQ # 113-2023  Evaluation Rating Sheet:  Evaluators Name:  Date of Evaluation;  1119 23  |                   | PROFESSIONAL DIS |     | Land Surveying and | 1 Mapping |        |
|--|-------------------|------------------|-----|--------------------|-----------|--------|
| CATEGORY DESCRIPTION   | SCORING<br>WEIGHT | BAXTER & WOODMAN | CGA | СРС                | CPZ       | DDEC 3 |
| MANNER OF SERVICE PROPOSALS AND EXPERIENCE OF RESPONDENT'S FIRM AND SUB-   | N/A               | 3                |     |                    | 3         |        |
| Proposals and experience of firm with similar projects, including subconsultants.  Include examples past projects that compare with the Town's CIP 2016-2020  Availability of qualified personnel. Provide an organization chart for the Respondent's firm and subconsultants. Quality control systems and procedures. Past performance records in support of municipalities or other government agencies, including the Town. List any FDOT prequalification of consultant or proposed subconsultants, Provide three (3) current customers/references to which the firm is providing or has provided similar services, provide agency name, individual contact names, and phone numbers. Provide proof of current license, registration, or certification applicable to the scope of services to be provided herein. The firm shall provide a conflict-of-interest disclosure regarding any other work performed by the firm in the Town. | 30 pts            | 20               | 30  | 20                 | 20        | 20     |
| PROPOSALS AND EXPERIENCE OF CONSULTANT'S EMPLOYEES ASSIGNED TO THE TOWN  • Proposals, education, and experience of "core team" staff and team leader.  • List the employees and their titles.  • Include a one (1) page résumé for employees and project managers. Résumés provided with the Proposal will be counted toward the page limit.  • Experience listed for each employee assigned to the Town shall cover relevant work performed within the last 15 years.  • Demonstrated environment for good "core team" communication.   | 30 pts            | 20               | 30  | 20                 | 20        | 20     |
| MAINTAINING EFFECTIVE COMMUNICATION; LOCATION CONSIDERATIONS OF RESPONDENT FIRM'S CORE TEAM AND SUB-CONSULTANTS AND PLANS FOR MAINTAINING EFFECTIVE COMMUNICATION BETWEEN THE TOWN AND CONSULTANT AND SUB-CONSULTANTS:  The location of the Respondent's principal office and any other office Approach to maintaining good communication.   | 20 pts            | 10               | 20  | 20                 | 10        | 10     |

Previous direct work for the Town

Software Suite.

AVAILABILITY/SCHEDULING CAPACITY:

Recent, current, and projected workload(s) of the firm.

KNOWLEDGE/UNDERSTANDING OF TOWN:

Understanding of Town's government process.

Understanding of Town's engineering/technical capability.

Examin the submitted qualification packages and provide scoring for each category (score cannot exceed alotted points). Identify the Scoring placement (1, 2 or 3) for each of the submitted packages based on the total score.

Available resources to meet project deadline and budget requirements.

Understanding of current Town development activity and capital program.

Familiarity with Tyler Technologies' EnerGov Enterprise Community Development

RFP Submittal Packages can be found at:

Q:\Town Clerk\Bids\2023\113-2023 CONTINUING SERVICES ARCHITECTURE, ENGINEERING (VARIOUS TYPES), LANDSCAPE
ARCHITECTURE, SURVEY & MAPPING, PLANNING AND OTHER RELATED
SERVICES\Submittals

MANNER OF SERVICE LEGEND:

1 FIRM EMPLOYEES

10

10

10 pts

10 pts

100 pts

**Total Points** 

Scoring Placement

2. FIRM EMPLOYEES AND SUB-CONTRACTOR

10

10

60

10

60

10

70

REQUEST FOR PROPOSALS PROFESSIONAL DISCIPLINE: Land Surveying and Mapping RFO # 113-2023 Evaluation Rating Sheet: **EVALUATION GROUP:** 1-2 Evaluators Name: Date of Evaluation; CATEGORY DESCRIPTION ENGENUITY KESHAVARZ KIMLEY-HORN REG WEIGHT N/A 4 MANNER OF SERVICE PROPOSALS AND EXPERIENCE OF RESPONDENT'S FIRM AND SUB-CONSULTANTS. Proposals and experience of firm with similar projects, including kubconsultants Include examples past projects that compare with the Town's CIP 2016-2020 Availability of qualified personnel. Provide an organization chart for the Respondent's firm and subconsultants. Quality control systems and procedures. 30 pts Past performance records in support of municipalities or other government agencies, including the Town List any FDOT prequalification of consultant or proposed subconsultants. Provide three (3) current customers/references to which the firm is providing or has provided similar services, provide agency name, individual ontact names, and phone numbers. Provide proof of current license, registration, or certification applicable to the scope of services to be provided herein, The firm shall provide a conflict-of-interest disclosure regarding any other work performed by the firm in the Town. PROPOSALS AND EXPERIENCE OF CONSULTANT'S EMPLOYEES ASSIGNED TO THE TOWN Proposals, education, and experience of "core team" staff and team leader. List the employees and their titles. 30 pts Include a one (1) page résumé for employees and project managers. Résumes provided with the Proposal will be counted toward the page limit. Experience listed for each employee assigned to the Town shall cover elevant work performed within the last 15 years. Demonstrated environment for good "core team" communication.

| OF RESPONDENT FIRM'S CORE TEAM AND SUB-CONSULTANTS AND PLANS FOR MAINTAINING EFFECTIVE COMMUNICATION BETWEEN THE TOWN AND CONSULTANT AND SUB-CONSULTANTS:  The location of the Respondent's principal office and any other office Approach to maintaining good communication. | 20 pts | 15 | 20 | 10 | 10 |
|---|--------|----|----|----|----|
|---|--------|----|----|----|----|

| KNOWLEDGE/UNDERSTANDING OF TOWN:  • Understanding of Town's government process.  • Understanding of Town's engineering/technical capability.  • Understanding of current Town development activity and capital program.  • Familiarity with Tyler Technologies' EnerGov Enterprise Community Development | 10 pts  | 10   |    | 10 | 10 |
|--|---------|------|----|----|----|
| Software Suite.  Previous direct work for the Town   |         | ·    |    | ,  |    |
| Total Points   | 100 pts | 9'52 | 80 | 70 | 70 |

Scoring Placement

10 pts

Instructions to Evaluation Team:

AVAILABILITY/SCHEDULING CAPACITY:

Recent, current, and projected workload(s) of the firm.

Examin the submitted qualification packages and provide scoring for each category (score cannot exceed alotted points). Identify the Scoring placement (1, 2 or 3) for each of the submitted packages based on the total score.

MAINTAINING EFFECTIVE COMMUNICATION; LOCATION CONSIDERATIONS

Available resources to meet project deadline and budget requirements.

RFP Submittal Packages can be found at:
Q:\Town Clerk\Bids\2023\113-2023 CONTINUING SERVICES ARCHITECTURE, ENGINEERING (VARIOUS TYPES), LANDSCAPE
ARCHITECTURE, SURVEY & MAPPING, PLANNING AND OTHER RELATED
SERVICES\Submittals

MANNER OF SERVICE LEGEND:

1. FIRM EMPLOYEES

10

2. FIRM EMPLOYEES AND SUB-CONTRACTOR

10

10

| RFQ # 113-2023  |                   | PROFESSIONAL DIS | CIPLINE: | Mechanical Enginee | ring      |             |     |
|---|-------------------|------------------|----------|--------------------|-----------|-------------|-----|
| Evaluation Rating Sheet: Evaluators Name: Date of Evaluation:   |                   | EVALUATION GROU  | JP:      | 1                  |           |             |     |
| CATEGORY DESCRIPTION  | SCORING<br>WEIGHT | CPZ              | DDEC     | ENGENUITY          | KESHAVARZ | KIMLEY-HORN | REG |
| MANNER OF SERVICE   | N/A               | 3                | 33       | 3                  | 3         | 2           | 3   |
| PROPOSALS AND EXPERIENCE OF RESPONDENT'S FIRM AND SUB- CONSULTANTS.  Proposals and experience of firm with similar projects, including subconsultants.  Include examples past projects that compare with the Town's CIP 2016- 2020  Availability of qualified personnel.  Provide an organization chart for the Respondent's firm and   |                   |                  |          |                    |           |             |     |
| subconsultants.  Quality control systems and procedures.  Past performance records in support of municipalities or other government agencies, including the Town.  List any FDOT prequalification of consultant or proposed subconsultants.  Provide three (3) current customers/references to which the firm is providing or has provided similar services, provide agency name, individual contact names, and phone numbers.  Provide proof of current license, registration, or certification applicable to the scope of services to be provided herein.  The firm shall provide a conflict-of-interest disclosure regarding any other work performed by the firm in the Town. | 30 pts            | 29               | 20       | 20                 | 20        | 20          | 20  |
| PROPOSALS AND EXPERIENCE OF CONSULTANT'S EMPLOYEES ASSIGNED TO THE TOWN  Proposals, education, and experience of "core team" staff and team leader.  List the employees and their titles. Include a one (1) page résumé for employees and project managers. Résumés provided with the Proposal will be counted toward the page limit. Experience listed for each employee assigned to the Town shall cover relevant work performed within the last 15 years. Demonstrated environment for good "core team" communication.   | 30 pts            | 20               | do       | 20                 | 20        | 20          | 20  |
| MAINTAINING EFFECTIVE COMMUNICATION; LOCATION CONSIDERATIONS OF RESPONDENT FIRM'S CORE TEAM AND SUB-CONSULTANTS AND PLANS FOR MAINTAINING EFFECTIVE COMMUNICATION BETWEEN THE TOWN AND CONSULTANT AND SUB-CONSULTANTS:  The location of the Respondent's principal office and any other office  Approach to maintaining good communication.   | 20 pts            | le               | 10       | 20                 | 10        | 20          | p   |
| AVAILABILITY/SCHEDULING CAPACITY:  • Available resources to meet project deadline and budget requirements.  • Recent, current, and projected workload(s) of the firm.   | 10 pts            | 10               | 10       | 10                 | 10        | 10          | 10  |
| KNOWLEDGE/UNDERSTANDING OF TOWN:  |                   |                  |          |                    |           | 537 100     |     |
| Understanding of Town's government process. Understanding of Town's engineering/technical capability. Understanding of current Town development activity and capital program. Familiarity with Tyler Technologies' EnerGov Enterprise Community Development Software Suite. Previous direct work for the Town   | 10 pts            |                  |          | 10                 |           | 10          |     |
| Total Points  | 100 pts           | 60               | 60       | 80                 | (0)       | 902         | too |
| Total Totals  |                   |                  | 100      |                    |           |             |     |

REQUEST FOR PROPOSALS

Examin the submitted qualification packages and provide scoring for each category (score cannot exceed alotted points). Identify the Scoring placement (1, 2 or 3) for each of the submitted packages based on the total score-

Scoring Placement

RFP Submittal Packages can be found at:
Q:\Town Clerk\Bids\2023\113-2023 CONTINUING SERVICES ARCHITECTURE, ENGINEERING (VARIOUS TYPES), LANDSCAPE
ARCHITECTURE, SURVEY & MAPPING, PLANNING AND OTHER RELATED SERVICES\Submittals

MANNER OF SERVICE LEGEND:

FIRM EMPLOYEES
 FIRM EMPLOYEES AND SUB-CONTRACTOR

| REQUEST FOR PROPOSALS  |         | PROFESSIONAL DIS | CIDLINE: | Urban Planning |      |           |
|--|---------|------------------|----------|----------------|------|-----------|
| RFQ # 113-2023   |         |                  |          |                |      |           |
| Evaluation Rating Sheet: Evaluators Name:  |         | EVALUATION GROU  | JP:      | K-1            |      |           |
| Date of Evaluation: 11/9/13-2  |         |                  |          |                |      |           |
| 1.7.7  | SCORING | T                |          |                |      |           |
| CATEGORY DESCRIPTION   | WEIGHT  | CGA              | CPC      | CPZ            | DDEC | ENGENUITY |
| MANNER OF SERVICE  | N/A     | 1                | 3        | 3              | 2    | 3         |
| PROPOSALS AND EXPERIENCE OF RESPONDENT'S FIRM AND SUB-<br>CONSULTANTS,   |         |                  |          |                |      |           |
| Proposals and experience of firm with similar projects, including subconsultants. Include examples past projects that compare with the Town's CIP 2016-2020 Availability of qualified personnel. Provide an organization chart for the Respondent's firm and subconsultants. Quality control systems and procedures. Past performance records in support of municipalities or other government agencies, including the Town. List any FDOT prequalification of consultant or proposed subconsultants. Provide three (3) current customers/references to which the firm is providing or has provided similar services, provide agency name, individual contact names, and phone numbers. Provide proof of current license, registration, or certification applicable to the scope of services to be provided herein. The firm shall provide a conflict-of-interest disclosure regarding any other work performed by the firm in the Town. | 30 pts  | 30               | 20       | 20             | 20   | 20        |
| PROPOSALS AND EXPERIENCE OF CONSULTANT'S EMPLOYEES ASSIGNED TO THE TOWN  • Proposals, education, and experience of "core team" staff and team leader.  • List the employees and their titles.  • Include a one (1) page résumé for employees and project managers. Résumés provided with the Proposal will be counted toward the page limit.  • Experience listed for each employee assigned to the Town shall cover relevant work performed within the last 15 years.  • Demonstrated environment for good "core team" communication.   | 30 pts  | 30               | 20       | 20             | 25   | 20        |
| MAINTAINING EFFECTIVE COMMUNICATION; LOCATION CONSIDERATIONS OF RESPONDENT FIRM'S CORE TEAM AND SUB-CONSULTANTS AND PLANS FOR MAINTAINING EFFECTIVE COMMUNICATION BETWEEN THE TOWN AND CONSULTANT AND SUB-CONSULTANTS:  The location of the Respondent's principal office and any other office Approach to maintaining good communication.   | 20 pts  | 20               | 10       | 10             | 20   | 10        |
| AVAILABILITY/SCHEDULING CAPACITY:  Available resources to meet project deadline and budget requirements.   | 10 pts  | 10               | 10       | D              | 10   | 10        |
| Recent, current, and projected workload(s) of the firm.  |         |                  |          |                |      |           |
| KNOWLEDGE/UNDERSTANDING OF TOWN:  Understanding of Town's government process.  Understanding of Town's engineering/technical capability.  Understanding of current Town development activity and capital program.  Familiarity with Tyler Technologies' EnerGov Enterprise Community Development Software Suite.  Previous direct work for the Town  | 10 pts  |                  |          |                |      |           |
| Total Points   | 100 pts | 902              | 60       | 00             | 75   | id        |

#### Instructions to Evaluation Team:

Examin the submitted qualification packages and provide scoring for each category (score cannot exceed alotted points). Identify the Scoring placement ( 1, 2 or 3) for each of the submitted packages based on the total score.

Scoring Placement

RFP Submittal Packages can be found at:
Q:\Town Clerk\Bids\2023\113-2023 CONTINUING SERVICES -ARCHITECTURE, ENGINEERING (VARIOUS TYPES), LANDSCAPE ARCHITECTURE, SURVEY & MAPPING, PLANNING AND OTHER RELATED SERVICES\Submittals

#### MANNER OF SERVICE LEGEND:

1. FIRM EMPLOYEES

2. FIRM EMPLOYEES AND SUB-CONTRACTOR

| REQUEST FOR PROPOSALS   |         |                  |           |                |     |
|---|---------|------------------|-----------|----------------|-----|
| RFQ # 113-2023  |         | PROFESSIONAL DIS | CIPLINE:  | Urban Planning |     |
| Evaluation Rating Sheet: Evaluators Name: Date of Evaluation: |         | EVALUATION GROU  | JP:       | K-2            |     |
| CATEGORY DESCRIPTION  | SCORING | IRACRITONI       | VECHAVAD7 | KIMI EV HODN   | DEC |

| CATEGORY DESCRIPTION   | SCORING<br>WEIGHT | JMORTON | KESHAVARZ | KIMLEY-HORN | REG |
|--|-------------------|---------|-----------|-------------|-----|
| MANNER OF SERVICE  | N/A               | XI-V    | 3         | 1           | 2   |
| PROPOSALS AND EXPERIENCE OF RESPONDENT'S FIRM AND SUB- CONSULTANTS.  Proposals and experience of firm with similar projects, including subconsultants. Include examples past projects that compare with the Town's CIP 2016- 2020 Availability of qualified personnel. Provide an organization chart for the Respondent's firm and subconsultants. Quality control systems and procedures. Past performance records in support of municipalities or other government agencies, including the Town. List any FDOT prequalification of consultant or proposed subconsultants. Provide three (3) current customers/references to which the firm is providing or has provided similar services, provide agency name, individual contact names, and phone numbers. Provide proof of current license, registration, or certification applicable to the scope of services to be provided herein. The firm shall provide a conflict-of-interest disclosure regarding any other work performed by the firm in the Town. | <b>3</b> 0 pts    | 20      | 20        | 20          | 30  |
| PROPOSALS AND EXPERIENCE OF CONSULTANT'S EMPLOYEES ASSIGNED TO THE TOWN  Proposals, education, and experience of "core team" staff and team leader.  List the employees and their titles. Include a one (1) page résumé for employees and project managers. Résumés provided with the Proposal will be counted toward the page limit. Experience listed for each employee assigned to the Town shall cover relevant work performed within the last 15 years. Demonstrated environment for good "core team" communication.  | 30 pts            | 20      | 20        | 20          | 20  |
| MAINTAINING EFFECTIVE COMMUNICATION; LOCATION CONSIDERATIONS OF RESPONDENT FIRM'S CORE TEAM AND SUB-CONSULTANTS AND PLANS FOR MAINTAINING EFFECTIVE COMMUNICATION BETWEEN THE TOWN AND CONSULTANT AND SUB-CONSULTANTS:  The location of the Respondent's principal office and any other office Approach to maintaining good communication.   | 20 pts            | 20      | 10        | 10          | 20  |
| AVAILABILITY/SCHEDULING CAPACITY:  Available resources to meet project deadline and budget requirements.  Recent, current, and projected workload(s) of the firm.  | 10 pts            | 10      | 10        | 10          | 10  |
| KNOWLEDGE/UNDERSTANDING OF TOWN:  • Understanding of Town's government process.  • Understanding of Town's engineering/technical capability.  • Understanding of current Town development activity and capital program.  • Familiarity with Tyler Technologies' EnerGov Enterprise Community Development Software Suite.  • Previous direct work for the Town  | 10 pts            | 10      | e.        | 10          |     |
| Total Points<br>Scoring Placement  | 100 pts           | 883     | 60        | 80          | (3) |

Examin the submitted qualification packages and provide  $\label{eq:condition} % \[ \begin{array}{c} \mathbf{p} & \mathbf{p} & \mathbf{p} \\ \mathbf{p}$ scoring for each category (score cannot exceed alotted points); Identify the Scoring placement ( 1, 2 or 3) for each of the submitted packages based on the total score.

RFP Submittal Packages can be found at:
Q:\Town Clerk\Bids\2023\113-2023 CONTINUING SERVICES ARCHITECTURE, ENGINEERING (VARIOUS TYPES), LANDSCAPE
ARCHITECTURE, SURVEY & MAPPING, PLANNING AND OTHER RELATED SERVICES\Submittals

MANNER OF SERVICE LEGEND:

FIRM EMPLOYEES
 FIRM EMPLOYEES AND SUB-CONTRACTOR

REQUEST FOR PROPOSALS RFQ # 113-2023 PROFESSIONAL DISCIPLINE: Civil/Road Design Karen Golon Kc **EVALUATION GROUP:** Evaluation Rating Sheet: A-1 Evaluators Name: \_ Date of Evaluation: SCORING BAXTER & BETA JONES CATEGORY DESCRIPTION CGA CPC CP7 DDFC WEIGHT WOODMAN MANNER OF SERVICE N/A PROPOSALS AND EXPERIENCE OF RESPONDENT'S FIRM AND SUB-85 LbS CMA Proposals and experience of firm with similar projects, including Include examples past projects that compare with the Town's CIP 2016-2020 Availability of qualified personnel. Provide an organization chart for the Respondent's firm and subconsultants. 25 25 Quality control systems and procedures. 20 25 30 pts Past performance records in support of municipalities or other government agencies, including the Town. List any FDOT prequalification of consultant or proposed subconsultants. How Provide three (3) current customers/references to which the firm is MAny providing or has provided similar services, provide agency name, individual Broward ontact names, and phone numbers. in Provide proof of current license, registration, or certification applicable to the scope of services to be provided herein. WPB? The firm shall provide a conflict-of-interest disclosure regarding any other ork performed by the firm in the Town. PROPOSALS AND EXPERIENCE OF CONSULTANT'S EMPLOYEES ASSIGNED TO THE TOWN 20 25 Proposals, education, and experience of "core team" staff and team 25 25 28 eader. List the employees and their titles. 30 pts Include a one (1) page résumé for employees and project managers. Résumés provided with the Proposal will be counted toward the page limit. Experience listed for each employee assigned to the Town shall cover elevant work performed within the last 15 years. Demonstrated environment for good "core team" communication. Et. Lad Mani MAINTAINING EFFECTIVE COMMUNICATION; LOCATION CONSIDERATIONS OF RESPONDENT FIRM'S CORE TEAM AND SUB-CONSULTANTS AND PLANS FOR MAINTAINING EFFECTIVE COMMUNICATION BETWEEN THE TOWN Е 15 15 1 20 pts AND CONSULTANT AND SUB-CONSULTANTS: 10 The location of the Respondent's principal office and any other office Approach to maintaining good communication. AVAILABILITY/SCHEDULING CAPACITY: 8 Available resources to meet project deadline and budget requirements. Recent, current, and projected workload(s) of the firm. 8 10 pts 8 KNOWLEDGE/UNDERSTANDING OF TOWN: 8 Understanding of Town's government process 10 Understanding of Town's engineering/technical capability.
 Understanding of current Town development activity and capital program. 10 pts Familiarity with Tyler Technologies' EnerGov Enterprise Community Developm ftware Suite. Previous direct work for the Town Total Points 100 pts Scoring Placement MANNER OF SERVICE LEGEND: Instructions to Evaluation Team: 1. FIRM EMPLOYE S 2. FIRM EMPLOYEES AND SUB-CONTRACTOR Examin the submitted qualification packages and provide scoring for each category (score cannot exceed alotted points). Identify the Scoring placement (1, 2 or 3) for each of the submitted 3. SUB-CONTRACTO 65 33 packages based on the total score. 81 66 62 19 RFP Submittal Packages can be found at:
Q:\Town Clerk\Bids\2023\113-2023 CONTINUING SERVICES -47 ARCHITECTURE, ENGINEERING (VARIOUS TYPES), LANDSCAPE ARCHITECTURE, SURVEY & MAPPING, PLANNING AND OTHER RELATED SERVICES\Submittals 2CMA

Civil + taffic

XAT

po detail

| REQUEST FOR PROPOSALS RFQ # 113-2023  |                   | PROFESSIONAL DISC   |                             | Civil/Road Design |                        |      |
|---|-------------------|---|-----------------------------|-------------------|------------------------|------|
| Evaluation Rating Sheet: Evaluators Name:   |                   | EVALUATION GROU   | Ρ:                          | A-2               |                        |      |
| Date of Evaluation:   |                   |   |                             |                   |                        |      |
| CATEGORY DESCRIPTION  | SCORING<br>WEIGHT | ENGENUITY   | KESHAVARZ                   | KIMLEY-HORN       | REG                    | WRMA |
| REQUIRED FORMS  | N/A               | 1,5 1,5 0,5   | 1                           | 2                 | 3                      | 2    |
| PROPOSALS AND EXPERIENCE OF RESPONDENT'S FIRM AND SUB-CONSULTANTS.  Proposals and experience of firm with similar projects, including subconsultants.  Include examples past projects that compare with the Town's CIP 2016-2020  Availability of qualified personnel.  Provide an organization chart for the Respondent's firm and subconsultants.  Quality control systems and procedures.  Past performance records in support of municipalities or other government agencies, including the Town.  List any FDOT prequalification of consultant or proposed subconsultants.  Provide three (3) current customers/references to which the firm is providing or has provided similar services, provide agency name, individual contact names, and phone numbers.  Provide proof of current license, registration, or certification applicable to the scope of services to be provided herein.  The firm shall provide a conflict-of-interest disclosure regarding any other work performed by the firm in the Town. | 30 pts            | 28  | 23<br>Not much<br>Religible | 28                | Wing Keshir rogulas 23 | 35   |
| PROPOSALS AND EXPERIENCE OF CONSULTANT'S EMPLOYEES ASSIGNED TO THE TOWN  Proposals, education, and experience of "core team" staff and team leader.  List the employees and their titles.  Include a one (1) page résumé for employees and project managers. Résumés provided with the Proposal will be counted toward the page limit.  Experience listed for each employee assigned to the Town shall cover relevant work performed within the last 15 years.  Demonstrated environment for good "core team" communication.  | 30 pts            | 28  | 23                          | 25                | 20                     | 25   |
| MAINTAINING EFFECTIVE COMMUNICATION; LOCATION CONSIDERATIONS OF RESPONDENT FIRM'S CORE TEAM AND SUB-CONSULTANTS AND PLANS FOR MAINTAINING EFFECTIVE COMMUNICATION BETWEEN THE TOWN AND CONSULTANT AND SUB-CONSULTANTS:  The location of the Respondent's principal office and any other office Approach to maintaining good communication.  | 20 pts            | 18  | 15                          | 15                | 15                     | 15   |
| AVAILABILITY/SCHEDULING CAPACITY:  Available resources to meet project deadline and budget requirements.  Recent, current, and projected workload(s) of the firm.   | 10 pts            | 10  | 8                           | 8                 | 8                      | 8    |
| KNOWLEDGE/UNDERSTANDING OF TOWN:  Understanding of Town's government process.  Understanding of Town's engineering/technical capability.  Understanding of current Town development activity and capital program.  Familiarity with Tyler Technologies' EnerGov Enterprise Community Development Software Suite.  Previous direct work for the Town   | 10 pts            | 8   | 8                           | 8.                | 8                      | 8    |
| Total Points<br>Scoring Placement   | 100 pts           | 7   |                             |                   |                        |      |
| Instructions to Evaluation Team:  Examin the submitted qualification packages and provide scoring for each category (score cannot exceed alotted points).  Identify the Scoring placement (1, 2 or 3) for each of the submitted packages based on the total score.  |                   | MANNER OF SERV<br>1. FIRM EMPLOYE<br>2. FIRM EMPLOYE<br>3. SUB-CONTRACT | ES<br>ES AND SUB-CONT       | TRACTOR           |                        |      |
| RFP Submittal Packages can be found at: Q:\Town Clerk\Bids\2023\113-2023 CONTINUING SERVICES - ARCHITECTURE, ENGINEERING (VARIOUS TYPES), LANDSCAPE   |                   | 92  | 77                          | 84                | 74                     | 81   |
| ARCHITECTURE, SURVEY & MAPPING, PLANNING AND OTHER RELATED SERVICES\Submittals  |                   |   |                             | 2                 |                        | 4    |

REQUEST FOR PROPOSALS RFQ # 113-2023 PROFESSIONAL DISCIPLINE: Stormwater Karen Golonka Evaluation Rating Sheet: **EVALUATION GROUP:** Evaluators Name: Date of Evaluation: SCORING BAXTER & CATEGORY DESCRIPTION BETA JONES CGA CPC CPZ DDEC WEIGHT WOODMAN REQUIRED FORMS N/A ROPOSALS AND EXPERIENCE OF RESPONDENT'S FIRM AND SUB CONSULTANTS. Proposals and experience of firm with similar projects, including ubconsultants NA • Include examples past projects that compare with the Town's CIP 2016-NA 2020 Availability of qualified personnel. Provide an organization chart for the Respondent's firm and 25 ubconsultants. 25 Quality control systems and procedures. 20 30 pts 28 Past performance records in support of municipalities or other overnment agencies, including the Town. List any FDOT prequalification of consultant or proposed subconsultants. Provide three (3) current customers/references to which the firm is providing or has provided similar services, provide agency name, individual ontact names, and phone numbers. Provide proof of current license, registration, or certification applicable to the scope of services to be provided herein.

The firm shall provide a conflict-of-interest disclosure regarding any other ork performed by the firm in the Town. PROPOSALS AND EXPERIENCE OF CONSULTANT'S EMPLOYEES ASSIGNED Boway. TO THE TOWN 25 25 Proposals, education, and experience of "core team" staff and team • List the employees and their titles. 30 pts include a one (1) page résumé for employees and project managers.
 Résumés provided with the Proposal will be counted toward the page limit. Experience listed for each employee assigned to the Town shall cover relevant work performed within the last 15 years. Demonstrated environment for good "core team" communication. IAINTAINING EFFECTIVE COMMUNICATION; LOCATION CONSIDERATIONS OF RESPONDENT FIRM'S CORE TEAM AND SUB-CONSULTANTS AND PLANS FOR MAINTAINING EFFECTIVE COMMUNICATION BETWEEN THE TOWN 8 19 20 pts 10 15 AND CONSULTANT AND SUB-CONSULTANTS: The location of the Respondent's principal office and any other office Approach to maintaining good communication. AVAILABILITY/SCHEDULING CAPACITY: 10 Available resources to meet project deadline and budget requirements. Recent, current, and projected workload(s) of the firm, KNOWLEDGE/UNDERSTANDING OF TOWN: Understanding of Town's government process,
Understanding of Town's engineering/technical capability,
Understanding of current Town development activity and capital program,

## Instructions to Evaluation Team:

Previous direct work for the Town

Examin the submitted qualification packages and provide scoring for each category (score cannot exceed alotted points). Identify the Scoring placement (1, 2 or 3) for each of the submitted packages based on the total score.

Familiarity with Tyler Technologies' EnerGov Enterprise Community Development

RFP Submittal Packages can be found at: Q:\Town Clerk\Bids\2023\113-2023 CONTINUING SERVICES -ARCHITECTURE, ENGINEERING (VARIOUS TYPES), LANDSCAPE ARCHITECTURE, SURVEY & MAPPING, PLANNING AND OTHER RELATED SERVICES\Submittals

#### MANNER OF SERVICE LEGEND:

10 pts

100 pts

**Total Points** 

**Scoring Placement** 

FIRM EMPLOYEES
 FIRM EMPLOYEES AND SUB-CONTRACTOR

AW 62 87 2

KH-didn't included to resume to the main for Town

| REQUEST FOR PROPOSALS<br>RFQ # 113-2023   |                   | PROFESSIONAL DISC | CIDLINE     | Stormwater  |                                 |      |
|---|-------------------|-------------------|-------------|-------------|---------------------------------|------|
|   |                   |                   |             |             |                                 |      |
| Evaluation Rating Sheet: Evaluators Name:   |                   | EVALUATION GROU   | IP:         | B-2         |                                 |      |
| Date of Evaluation:   |                   |                   |             | 1           |                                 |      |
| ,   |                   |                   |             |             |                                 |      |
| CATEGORY DESCRIPTION  | SCORING<br>WEIGHT | ENGENUITY         | KESHAVARZ   | KIMLEY-HORN | REG                             | WRMA |
| REQUIRED FORMS  | N/A               | 1                 | 1           | 2           | 3                               | 2    |
| PROPOSALS AND EXPERIENCE OF RESPONDENT'S FIRM AND SUB-  |                   |                   |             | . n h Co    |                                 |      |
| CONSULTANTS.  |                   |                   |             | 100         | 5,0                             |      |
| Proposals and experience of firm with similar projects, including   |                   |                   |             | 124         | Vash.                           |      |
| subconsultants.   |                   |                   |             | EDS         | Para.                           |      |
| <ul> <li>Include examples past projects that compare with the Town's CIP 2016-<br/>2020</li> </ul>  |                   |                   |             |             |                                 |      |
| Availability of qualified personnel.  |                   |                   |             |             |                                 |      |
| Provide an organization chart for the Respondent's firm and   |                   | 0                 |             | l i         | 0=                              | 28   |
| subconsultants.  • Quality control systems and procedures.  |                   | 28                | 28          | 28/         | 25                              | -0   |
| Past performance records in support of municipalities or other  | 30 pts            |                   |             |             |                                 |      |
| government agencies, including the Town.  |                   |                   |             | 1           |                                 |      |
| List any FDOT prequalification of consultant or proposed subconsultants.     Provide three (3) current customers/references to which the firm is          |                   |                   |             | * {         |                                 |      |
| providing or has provided similar services, provide agency name, individual   |                   |                   |             |             |                                 |      |
| contact names, and phone numbers.   |                   |                   |             | 1           | -2 - 2                          |      |
| Provide proof of current license, registration, or certification applicable to the scope of services to be provided herein.                               |                   |                   |             | 1           |                                 |      |
| The firm shall provide a conflict-of-interest disclosure regarding any other  |                   |                   |             | f f         |                                 |      |
| work performed by the firm in the Town.   |                   |                   |             | /           |                                 |      |
|   |                   |                   |             |             |                                 |      |
| PROPOSALS AND EXPERIENCE OF CONSULTANT'S EMPLOYEES ASSIGNED TO THE TOWN   |                   |                   |             |             |                                 |      |
|   |                   | 28                | 20          |             |                                 | - 3  |
| Proposals, education, and experience of "core team" staff and team  k  leader.  |                   | 60                |             | ゴカラ         | 72                              | 28   |
| • List the employees and their titles   | 30 pts            |                   |             | 23          | 20                              |      |
| • Include a one (1) page résumé for employees and project managers.   | 30 pts            |                   |             |             |                                 |      |
| Résumés provided with the Proposal will be counted toward the page limit.  • Experience listed for each employee assigned to the Town shall cover 🔀       |                   |                   |             |             |                                 |      |
| relevant work performed within the last 15 years.   |                   |                   |             |             |                                 |      |
| Demonstrated environment for good "core team" communication.  |                   |                   |             |             |                                 |      |
|   |                   |                   |             |             |                                 |      |
| MAINTAINING EFFECTIVE COMMUNICATION; LOCATION CONSIDERATIONS  |                   | 10                | 15          |             | 10 -                            |      |
| OF RESPONDENT FIRM'S CORE TEAM AND SUB-CONSULTANTS AND PLANS  |                   | 18                | 1~          | ٠           | . 55                            | 15   |
| FOR MAINTAINING EFFECTIVE COMMUNICATION BETWEEN THE TOWN  | 20 pts            |                   |             |             | 100                             |      |
| AND CONSULTANT AND SUB-CONSULTANTS:   |                   |                   |             |             |                                 |      |
| The location of the Respondent's principal office and any other office     Approach to maintaining good communication.                                    |                   |                   |             |             | 5 h                             |      |
| Approach to maintaining good communication.   |                   |                   |             |             | 500                             |      |
| AVAILABILITY/SCHEDULING CAPACITY:   |                   | 10                | 8           | 0           | 9                               | 8    |
| Available resources to meet project deadline and budget requirements.     Recent, current, and projected workload(s) of the firm.                         | 10 pts            | 10                |             | 0           | 0                               | 0    |
|   |                   |                   |             |             |                                 |      |
| * Understanding of Town:  * Understanding of Town's government process.   |                   |                   | 0           | ~           |                                 |      |
| Understanding of Town's engineering/technical capability.   |                   | 8                 | 8           | 8           |                                 | 1    |
| Understanding of current Town development activity and capital program.     Familiarity with Tyler Technologies' EnerGov Enterprise Community Development | 10 pts            | U                 | _           |             | 1                               | X    |
| Software Suite.   |                   |                   |             |             | 0                               |      |
| Previous direct work for the Town   |                   |                   |             |             |                                 |      |
| Total Points  | 100 pts           |                   |             |             |                                 |      |
| Scoring Placement   |                   |                   |             | ļ           |                                 |      |
| Instructions to Evaluation Team:  |                   | MANNER OF SER     | VICE LEGEND |             |                                 |      |
| Examin the submitted qualification packages and provide   |                   | 1. FIRM EMPLOYE   |             |             | ĺ                               |      |
| scoring for each category (score cannot exceed alotted points).   |                   | 2. FIRM EMPLOYE   |             | TRACTOR     |                                 |      |
| Identify the Scoring placement (1, 2 or 3) for each of the submitted  |                   | 3. SUB-CONTRAC    | TOR         |             |                                 |      |
| packages based on the total score.  |                   | 97                | 184         | 187         | 73                              | Q7   |
| RFP Submittal Packages can be found at:   |                   | 16                | U '         | 0           |                                 | 01   |
| Q:\Town Clerk\Bids\2023\113-2023 CONTINUING SERVICES -  |                   |                   | 1.          |             |                                 | Sec. |
| ARCHITECTURE, ENGINEERING (VARIOUS TYPES), LANDSCAPE ARCHITECTURE, SURVEY & MAPPING, PLANNING AND OTHER RELATED   |                   |                   | 4           |             | OF THE PERSON NAMED IN COLUMN 1 | 3    |
| SERVICES\Submittals   | ~                 |                   |             |             |                                 |      |
|   |                   | 1                 |             |             |                                 | (0.1 |

\* NOT JUST design

| REQUEST FOR PROPOSALS RFQ # 113-2023  Evaluation Rating Sheet:  | ,<br>Gena         | PROFESSIONAL DIS |                           | Transportation (Tra | ffic Engineering)   |                         |
|---|-------------------|------------------|---------------------------|---------------------|---------------------|-------------------------|
| CATEGORY DESCRIPTION  | SCORING<br>WEIGHT | BAXTER & WOODMAN | CGA                       | СРС                 | CPZ                 | DDEC                    |
| REQUIRED FORMS  | N/A               | 1 1              | 2                         | 1                   | 3                   | 2                       |
| PROPOSALS AND EXPERIENCE OF RESPONDENT'S FIRM AND SUB-CONSULTANTS.  Proposals and experience of firm with similar projects, including subconsultants.  Include examples past projects that compare with the Town's CIP 2016-2020  Availability of qualified personnel.  Provide an organization chart for the Respondent's firm and subconsultants.  Quality control systems and procedures.  Past performance records in support of municipalities or other government agencies, including the Town.  List any FDOT prequalification of consultant or proposed subconsultants.  Provide three (3) current customers/references to which the firm is providing or has provided similar services, provide agency name, individual contact names, and phone numbers.  Provide proof of current license, registration, or certification applicable to the scope of services to be provided herein.  The firm shall provide a conflict-of-interest disclosure regarding any other work performed by the firm in the Town. | 30 pts            | 18-              | Provat<br>loot<br>at at a | 25                  | Olon<br>Nonea<br>20 | Mobilit<br>MAIN<br>+SUB |
| PROPOSALS AND EXPERIENCE OF CONSULTANT'S EMPLOYEES ASSIGNED TO THE TOWN  Proposals, education, and experience of "core team" staff and team leader. List the employees and their titles. Include a one (1) page résumé for employees and project managers. Résumés provided with the Proposal will be counted toward the page limit. Experience listed for each employee assigned to the Town shall cover relevant work performed within the last 15 years. Demonstrated environment for good "core team" communication.  | 30 pts            | [0               | 25                        | 25                  | 25                  | 28                      |
| MAINTAINING EFFECTIVE COMMUNICATION; LOCATION CONSIDERATIONS OF RESPONDENT FIRM'S CORE TEAM AND SUB-CONSULTANTS AND PLANS FOR MAINTAINING EFFECTIVE COMMUNICATION BETWEEN THE TOWN AND CONSULTANT AND SUB-CONSULTANTS:  The location of the Respondent's principal office and any other office Approach to maintaining good communication.  | 20 pts            | 10               | 10                        | 5                   | 15                  | 15?                     |
| AVAILABILITY/SCHEDULING CAPACITY:  • Available resources to meet project deadline and budget requirements.  • Recent, current, and projected workload(s) of the firm.   | 10 pts            | 5                | 8                         | NOT SAME            | Ling                | 8                       |
| KNOWLEDGE/UNDERSTANDING OF TOWN:  Understanding of Town's government process.  Understanding of Town's engineering/technical capability.  Understanding of current Town development activity and capital program.  Familiarity with Tyler Technologies' EnerGov Enterprise Community Development Software Suite.  Previous direct work for the Town   | 10 pts            | 10               | 8                         | 8                   | 5                   | 8                       |
| Total Points  | 100 pts           |                  |                           |                     |                     |                         |
| Scoring Placement   |                   |                  |                           |                     |                     |                         |

#### Instructions to Evaluation Team:

Examin the submitted qualification packages and provide scoring for each category (score cannot exceed alotted points). Identify the Scoring placement (1, 2 or 3) for each of the submitted packages based on the total score.

RFP Submittal Packages can be found at:
Q:\Town Clerk\Bids\2023\113-2023 CONTINUING SERVICES ARCHITECTURE, ENGINEERING (VARIOUS TYPES), LANDSCAPE
ARCHITECTURE, SURVEY & MAPPING, PLANNING AND OTHER RELATED
SERVICES\Submittals

### MANNER OF SERVICE LEGEND:

1. FIRM EMPLOYEES

2. FIRM EMPLOYEES AND SUB-CONTRACTOR

| 552 | 76 | 78 | 70 | 97   |
|-----|----|----|----|--|
|     |    | 10 |    | 0  |
|     |    |    |    | and the same of th |

| REQUEST FOR PROPOSALS RFQ # 113-2023   |                   | PROFESSIONAL DIS | CIPLINE:  | Transportation (Tra |            |       |
|--|-------------------|------------------|-----------|---------------------|------------|-------|
| Evaluation Rating Sheet:   |                   | EVALUATION GROU  | JP;       | C-2                 |            |       |
| Evaluators Name:   |                   |                  |           |                     |            |       |
| Date of Evaluation:  |                   |                  |           |                     |            |       |
| CATEGORY DESCRIPTION   | SCORING<br>WEIGHT | ENGENUITY        | KESHAVARZ | KIMLEY-HORN         | O'ROURKE   | REG   |
| REQUIRED FORMS   | N/A               | 22               | 3         | 2                   | 2          | 3     |
| PROPOSALS AND EXPERIENCE OF RESPONDENT'S FIRM AND SUB-<br>CONSULTANTS.  • Proposals and experience of firm with similar projects, including  |                   | Oraske           | 0) Rounke | muHi-               |            | Pilon |
| subconsultants.  Include examples past projects that compare with the Town's CIP 2016-<br>2020   |                   |                  | ONOONE    | [ Titelli           |            | O (c) |
| Availability of qualified personnel. Provide an organization chart for the Respondent's firm and subconsultants. Quality control systems and procedures. Past performance records in support of municipalities or other government agencies, including the Town.   | 30 pts            | ? 28             | 25        | 28                  | 28         | 25    |
| List any FDOT prequalification of consultant or proposed subconsultants. Provide three (3) current customers/references to which the firm is providing or has provided similar services, provide agency name, individual contact names, and phone numbers. Provide proof of current license, registration, or certification applicable to the scope of services to be provided herein. The firm shall provide a conflict-of-interest disclosure regarding any other work performed by the firm in the Town.                            |                   |                  |           |                     |            |       |
| PROPOSALS AND EXPERIENCE OF CONSULTANT'S EMPLOYEES ASSIGNED TO THE TOWN  • Proposals, education, and experience of "core team" staff and team leader.  • List the employees and their titles.  • Include a one (1) page résumé for employees and project managers. Résumés provided with the Proposal will be counted toward the page limit.  • Experience listed for each employee assigned to the Town shall cover relevant work performed within the last 15 years.  • Demonstrated environment for good "core team" communication. | 30 pts            | ? 25             | 25        | 25                  | Jour Trans | 25    |
| MAINTAINING EFFECTIVE COMMUNICATION; LOCATION CONSIDERATIONS OF RESPONDENT FIRM'S CORE TEAM AND SUB-CONSULTANTS AND PLANS FOR MAINTAINING EFFECTIVE COMMUNICATION BETWEEN THE TOWN AND CONSULTANT AND SUB-CONSULTANTS:  The location of the Respondent's principal office and any other office  Approach to maintaining good communication.  | 20 pts            | 18               | 18        | 15                  | 18         | 15    |
| AVAILABILITY/SCHEDULING CAPACITY:  • Available resources to meet project deadline and budget requirements.  • Recent, current, and projected workload(s) of the firm.  | 10 pts            | 10               | 8         | 8                   | 8          | 8     |
| KNOWLEDGE/UNDERSTANDING OF TOWN:  Understanding of Town's government process.  Understanding of Town's engineering/technical capability.  Understanding of current Town development activity and capital program.  Familiarity with Tyler Technologies' EnerGov Enterprise Community Development Software Suite.  Previous direct work for the Town  | 10 pts            | 8                | 8         | 8                   | 8          | 8     |
| Total Points   | 100 pts           |                  |           |                     |            |       |
| Scoring Placement  |                   |                  |           |                     |            |       |

Examin the submitted qualification packages and provide scoring for each category (score cannot exceed alotted points). Identify the Scoring placement (  ${\bf 1},{\bf 2}$  or  ${\bf 3}$ ) for each of the submitted packages based on the total score.

RFP Submittal Packages can be found at:
Q:\Town Clerk\Bids\2023\113-2023 CONTINUING SERVICES -ARCHITECTURE, ENGINEERING (VARIOUS TYPES), LANDSCAPE ARCHITECTURE, SURVEY & MAPPING, PLANNING AND OTHER RELATED SERVICES\Submittals

### MANNER OF SERVICE LEGEND:

FIRM EMPLOYEES
 FIRM EMPLOYEES AND SUB-CONTRACTOR

| 89 | 84 | 84 | 87 | 81 |
|----|----|----|----|----|
|    | 4  |    | 12 |    |
|    |    |    |    |    |

| RFQ # 113-2023   |                   | PROFESSIONAL DISC | CIPLINE:     | Engineering & Plann |         |      |
|--|-------------------|-------------------|--------------|---------------------|---------|------|
| Evaluation Rating Sheet: Kones Color Ice   |                   | EVALUATION GROU   | IP:          | D-1                 |         |      |
| Date of Evaluation:  |                   |                   |              |                     |         |      |
| CATEGORY DESCRIPTION   | SCORING<br>WEIGHT | BAXTER & WOODMAN  | CGA          | СРС                 | CPZ     | DDEC |
| REQUIRED FORMS   | N/A               | 1                 | 2            | 1                   | 3       | 2    |
| PROPOSALS AND EXPERIENCE OF RESPONDENT'S FIRM AND SUB-CONSULTANTS.  Proposals and experience of firm with similar projects, including subconsultants. Include examples past projects that compare with the Town's CIP 2016-  |                   |                   |              |                     | to upon |      |
| Availability of qualified personnel. Provide an organization chart for the Respondent's firm and subconsultants. Quality control systems and procedures. Past performance records in support of municipalities or other government agencies, including the Town. List any FDOT prequalification of consultant or proposed subconsultants. Provide three (3) current customers/references to which the firm is providing or has provided similar services, provide agency name, individual contact names, and phone numbers. Provide proof of current license, registration, or certification applicable to the scope of services to be provided herein. The firm shall provide a conflict-of-interest disclosure regarding any other work performed by the firm in the Town. | 30 pts            | 25                | 25           | 25                  | 20      | 20   |
| PROPOSALS AND EXPERIENCE OF CONSULTANT'S EMPLOYEES ASSIGNED TO THE TOWN  • Proposals, education, and experience of "core team" staff and team leader. • List the employees and their titles, • Include a one (1) page résumé for employees and project managers. Résumés provided with the Proposal will be counted toward the page limit. • Experience listed for each employee assigned to the Town shall cover relevant work performed within the last 15 years. • Demonstrated environment for good "core team" communication.   | 30 pts            | 2-                | , 28         | 25                  | 25      | 25   |
| MAINTAINING EFFECTIVE COMMUNICATION; LOCATION CONSIDERATIONS OF RESPONDENT FIRM'S CORE TEAM AND SUB-CONSULTANTS AND PLANS FOR MAINTAINING EFFECTIVE COMMUNICATION BETWEEN THE TOWN AND CONSULTANT AND SUB-CONSULTANTS:  The location of the Respondent's principal office and any other office  Approach to maintaining good communication.  | 20 pts            | 15                | 17.4.        | 15                  | 15      | 15   |
| AVAILABILITY/SCHEDULING CAPACITY:  • Available resources to meet project deadline and budget requirements.  • Recent, current, and projected workload(s) of the firm.  | 10 pts            | 8                 | 8            | 8                   | 5       | 8    |
| KNOWLEDGE/UNDERSTANDING OF TOWN:  Understanding of Town's government process.  Understanding of Town's engineering/technical capability.  Understanding of current Town development activity and capital program.  Familiarity with Tyler Technologies' EnerGov Enterprise Community Development Software Suite.  Previous direct work for the Town  | 10 pts            | 8                 | 8            | 8                   | 5       | 8    |
| Total Points   | 100 pts           |                   |              |                     |         |      |
| Scoring Placement  |                   |                   |              |                     |         |      |
| Instructions to Evaluation Team  |                   | MANNER OF SER     | VICE LEGEND: |                     |         |      |

REQUEST FOR PROPOSALS

Examin the submitted qualification packages and provide scoring for each category (score cannot exceed alotted points). Identify the Scoring placement (1, 2 or 3) for each of the submitted packages based on the total score

# RFP Submittal Packages can be found at:

Q:\Town Clerk\Bids\2023\113-2023 CONTINUING SERVICES - ARCHITECTURE, ENGINEERING (VARIOUS TYPES), LANDSCAPE ARCHITECTURE, SURVEY & MAPPING, PLANNING AND OTHER RELATED SERVICES\Submittals

FIRM EMPLOYEES
 FIRM EMPLOYEES AND SUB-CONTRACTOR

| REQUEST FOR PROPOSALS<br>RFQ # 113-2023   |         | PROFESSIONAL DIS   | CIDLINE        | Engineering & Plann   |  |                   |
|---|---------|--------------------|----------------|-----------------------|--|-------------------|
|   |         | T NOT ESSIONAL DIS | CIT LINE.      | ruguiceinig or Franti | sing Server  | hosp <sup>6</sup> |
| Evaluation Rating Sheet:  |         | EVALUATION GROU    | JP:            | D-2                   | ~a&\~  |                   |
| Evaluators Name:  |         |                    |                |                       | To the same of the |                   |
| Date of Evaluation:   |         |                    |                |                       |  |                   |
| CATEGORY DESCRIPTION  | SCORING | T                  | T              | T                     |  |                   |
|   | WEIGHT  | ENGENUITY          | FTC            | KESHAVARZ             | KIMLEY-HORN  | REG               |
| REQUIRED FORMS  | N/A     | 2                  | 1              | 2                     | 2  | 3                 |
| PROPOSALS AND EXPERIENCE OF RESPONDENT'S FIRM AND SUB-CONSULTANTS.  Proposals and experience of firm with similar projects, including subconsultants. Include examples past projects that compare with the Town's CIP 2016-2020 Availability of qualified personnel. Provide an organization chart for the Respondent's firm and subconsultants. Quality control systems and procedures. Past performance records in support of municipalities or other government agencies, including the Town. List any FDOT prequalification of consultant or proposed subconsultants. Provide three (3) current customers/references to which the firm is providing or has provided similar services, provide agency name, individual contact names, and phone numbers. Provide proof of current license, registration, or certification applicable to the scope of services to be provided herein. | 30 pts  | 28                 | PO PER 1050 20 | 23                    | 28   | 13 desh           |
| The firm shall provide a conflict-of-interest disclosure regarding any other work performed by the firm in the Town.  PROPOSALS AND EXPERIENCE OF CONSULTANT'S EMPLOYEES ASSIGNED TO THE TOWN  Proposals, education, and experience of "core team" staff and team leader. List the employees and their titles. Include a one (1) page résumé for employees and project managers. Résumés provided with the Proposal will be counted toward the page limit. Experience listed for each employee assigned to the Town shall cover relevant work performed within the last 15 years. Demonstrated environment for good "core team" communication.  | 30 pts  | 28                 | 10             | 20<br>see             | 25   | 20                |
| MAINTAINING EFFECTIVE COMMUNICATION; LOCATION CONSIDERATIONS OF RESPONDENT FIRM'S CORE TEAM AND SUB-CONSULTANTS AND PLANS FOR MAINTAINING EFFECTIVE COMMUNICATION BETWEEN THE TOWN AND CONSULTANT AND SUB-CONSULTANTS:  The location of the Respondent's principal office and any other office Approach to maintaining good communication.  | 20 pts  | 18                 | 15             | 5                     | 15   |                   |
| AVAILABILITY/SCHEDULING CAPACITY:  Available resources to meet project deadline and budget requirements.  Recent, current, and projected workload(s) of the firm.   | 10 pts  | 10                 | 8              | 8                     | 8  |                   |
| KNOWLEDGE/UNDERSTANDING OF TOWN:  Understanding of Town's government process,  Understanding of Town's engineering/technical capability.  Understanding of current Town development activity and capital program.  Familiarity with Tyler Technologies' EnerGov Enterprise Community Development Software Suite.  | 10 pts  | 8                  | 5              | 8                     | 8  |                   |

Examin the submitted qualification packages and provide scoring for each category (score cannot exceed alotted points). Identify the Scoring placement (1, 2 or 3) for each of the submitted packages based on the total score.

RFP Submittal Packages can be found at:

Q:\Town Clerk\Bids\2023\113-2023 CONTINUING SERVICES - ARCHITECTURE, ENGINEERING (VARIOUS TYPES), LANDSCAPE ARCHITECTURE, SURVEY & MAPPING, PLANNING AND OTHER RELATED SERVICES\Submittals

Total Points

Scoring Placement

100 pts

# MANNER OF SERVICE LEGEND:

| UB-CONTRACTO | OR . |       |    |  |
|--------------|------|-------|----|--|
| 92           | 58   | (74?) | 84 |  |
|              |      |       | 2  |  |

| REQUEST FOR PROPOSALS<br>RFQ # 113-2023  |         | PROFESSIONAL DISC | CIPLINE:   | Architectural |
|--|---------|-------------------|------------|---------------|
| Evaluation Rating Sheet:   |         | EVALUATION GROU   | IP:        | E-1           |
| Evaluators Name:   |         |                   |            |               |
| CATECODY DESCRIPTION   | SCORING |                   |            | l             |
| CATEGORY DESCRIPTION   | WEIGHT  | CPZ               | DDEC       | ENGENUITY     |
| REQUIRED FORMS   | N/A     |                   | 3          | 3             |
| PROPOSALS AND EXPERIENCE OF RESPONDENT'S FIRM AND SUB- CONSULTANTS.  • Proposals and experience of firm with similar projects, including                                 | 1       | 2702              | CA repbell | REG           |
| subconsultants.  Include examples past projects that compare with the Town's CIP 2016-   |         | 1000              | MEXY       |               |
| 2020  • Availability of qualified personnel.   |         | 100               | ANJICKUM   |               |
| Provide an organization chart for the Respondent's firm and subconsultants.  |         | MAR               |            | 72            |
| Quality control systems and procedures.  | 30 pts  | (                 | 7          | ()            |
| Past performance records in support of municipalities or other government agencies, including the Town.  | 50 pts  |                   | 120        |               |
| List any FDOT prequalification of consultant or proposed subconsultants.   |         |                   | 120        |               |
| Provide three (3) current customers/references to which the firm is     providing or has provided similar services, provide agency name, individual                      |         | 20                |            |               |
| contact names, and phone numbers.  |         | 20                |            |               |
| Provide proof of current license, registration, or certification applicable to the scope of services to be provided herein.  |         |                   |            |               |
| The firm shall provide a conflict-of-interest disclosure regarding any other  The firm shall provide a conflict-of-interest disclosure regarding any other               |         |                   |            |               |
| work performed by the firm in the Town.  |         |                   |            |               |
| -  |         |                   |            |               |
| PROPOSALS AND EXPERIENCE OF CONSULTANT'S EMPLOYEES ASSIGNED TO   |         |                   | no resum   | ·l            |
| THE TOWN   |         |                   | Linkelin   | 20            |
| Proposals, education, and experience of "core team" staff and team leader.   |         | -                 | AD.        | 40            |
| List the employees and their titles,   | 20 mts  | 20                |            |               |
| <ul> <li>Include a one (1) page résumé for employees and project managers.</li> <li>Résumés provided with the Proposal will be counted toward the page limit.</li> </ul> | 30 pts  |                   | 100        |               |
| • Experience listed for each employee assigned to the Town shall cover   |         |                   | 10         |               |
| relevant work performed within the last 15 years.  • Demonstrated environment for good "core team" communication.  |         |                   |            |               |
| Scholisticated challenges and total communication.   |         |                   |            |               |
|  |         | Beerin            |            |               |
| MAINTAINING EFFECTIVE COMMUNICATION; LOCATION CONSIDERATIONS   |         | of TAMPA          |            |               |
| OF RESPONDENT FIRM'S CORE TEAM AND SUB-CONSULTANTS AND PLANS   |         | 0,0               | 61         | ,>            |
| FOR MAINTAINING EFFECTIVE COMMUNICATION BETWEEN THE TOWN AND CONSULTANT AND SUB-CONSULTANTS:   | 20 pts  | 1                 |            | 10/           |
| • The location of the Respondent's principal office and any other office   |         |                   |            |               |
| Approach to maintaining good communication.  | ×       |                   |            |               |
| AVAILABILITY/SCHEDULING CAPACITY:  |         | -                 |            |               |
| Available resources to meet project deadline and budget requirements.  | 10 pts  | 5                 | X          | 10            |
| Recent, current, and projected workload(s) of the firm.  |         |                   |            |               |
| KNOWLEDGE/UNDERSTANDING OF TOWN:   |         |                   |            |               |
| Understanding of Town's government process.     Understanding of Town's engineering/technical capability.  |         |                   |            | Cr.           |
| Understanding of current Town development activity and capital program.  | 10 pts  | X                 | 2.5        | 8             |
| <ul> <li>Familiarity with Tyler Technologies' EnerGov Enterprise Community Development<br/>Software Suite.</li> </ul>  |         | - 6               | , ,        |               |
| Previous direct work for the Town  |         |                   |            |               |
| Total Points   | 100 pts |                   |            |               |
| Scoring Placement  |         |                   |            |               |
|  |         |                   |            |               |

Examin the submitted qualification packages and provide scoring for each category (score cannot exceed alotted points). Identify the Scoring placement (1, 2 or 3) for each of the submitted packages based on the total score.

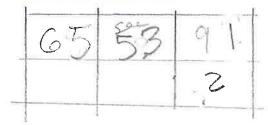
RFP Submittal Packages can be found at:

Q:\Town Clerk\Bids\2023\113-2023 CONTINUING SERVICES - ARCHITECTURE, ENGINEERING (VARIOUS TYPES), LANDSCAPE ARCHITECTURE, SURVEY & MAPPING, PLANNING AND OTHER RELATED SERVICES\Submittals

CPZ- WPB; but historic wiTAMPA

#### MANNER OF SERVICE LEGEND:

1. FIRM EMPLOYEES
2. FIRM EMPLOYEES AND SUB-CONT



| REQUEST FOR PROPOSALS<br>RFQ # 113-2023   |               | PROFESSIONAL DIS  | CIPLINE:               | Architectural    |                            |         |
|---|---------------|---|------------------------|------------------|----------------------------|---------|
| Evaluation Rating Sheet:  Evaluators Name:  Date of Evaluation:   |               | EVALUATION GROU   | JP:                    | E-2              |                            |         |
|   | SCORING       |   |                        | 1                |                            |         |
| CATEGORY DESCRIPTION REQUIRED FORMS   | WEIGHT<br>N/A | KIMLEY-HORN   | REG                    | SONG             | WEST                       |         |
| PROPOSALS AND EXPERIENCE OF RESPONDENT'S FIRM AND SUB-  | l lyn         |   |                        | -                | -only di                   | CEL DIN |
| Proposals and experience of firm with similar projects, including subconsultants. Include examples past projects that compare with the Town's CIP 2016-   |               | SUD   | HIST                   |                  | - histo<br>Londa<br>Design | Li C    |
| Note that the found is the found in the found is the found in the |               | Soc   | 28                     | ă.               | desist                     | bolo    |
| Quality control systems and procedures.     Past performance records in support of municipalities or other government agencies, including the Town.     List any FDOT prequalification of consultant or proposed subconsultants.     Provide three (3) current customers/references to which the firm is providing or has provided similar services, provide agency name, individual contact names, and phone numbers.     Provide proof of current license, registration, or certification applicable to the scope of services to be provided herein.     The firm shall provide a conflict-of-interest disclosure regarding any other work performed by the firm in the Town.   | 30 pts        | 25  |                        | 20<br>no<br>hst. | 25                         |         |
| PROPOSALS AND EXPERIENCE OF CONSULTANT'S EMPLOYEES ASSIGNED TO THE TOWN   |               |   |                        |                  |                            |         |
| Proposals, education, and experience of "core team" staff and team leader.  List the employees and their titles. Include a one (1) page résumé for employees and project managers. Résumés provided with the Proposal will be counted toward the page limit. Experience listed for each employee assigned to the Town shall cover relevant work performed within the last 15 years.  Demonstrated environment for good "core team" communication.   | 30 pts        | 25  | 28                     | 20               | 25                         |         |
| MAINTAINING EFFECTIVE COMMUNICATION; LOCATION CONSIDERATIONS OF RESPONDENT FIRM'S CORE TEAM AND SUB-CONSULTANTS AND PLANS FOR MAINTAINING EFFECTIVE COMMUNICATION BETWEEN THE TOWN AND CONSULTANT AND SUB-CONSULTANTS:  The location of the Respondent's principal office and any other office Approach to maintaining good communication.  | 20 pts        | 15  | 18                     | 15               | 18                         |         |
| IL AVAILABILITY/SCHEDULING CAPACITY:  | l<br>I        | 4   |                        |                  |                            |         |
| Available resources to meet project deadline and budget requirements.     Recent, current, and projected workload(s) of the firm.   | 10 pts        | KH  | 10                     | 5                | 8                          |         |
| WNOWLEDGE/UNDERSTANDING OF TOWN:  Understanding of Town's government process.  Understanding of Town's engineering/technical capability.  Understanding of current Town development activity and capital program.  Familiarity with Tyler Technologies' EnerGov Enterprise Community Development Software Suite.  Previous direct work for the Town   | 10 pts        | 6   | 8                      | 5                | 5                          |         |
| Total Points  |               |   |                        | 1                |                            |         |
| Scoring Placement   |               |   |                        |                  |                            |         |
| Instructions to Evaluation Team:  Examin the submitted qualification packages and provide scoring for each category (score cannot exceed alotted points). Identify the Scoring placement (1, 2 or 3) for each of the submitted  |               | MANNER OF SER  1. FIRM EMPLOYE  2. FIRM EMPLOYE  3. SUB-CONTRAC | EES<br>EES AND SUB-CON | TRACTOR          |                            |         |
| packages based on the total score.  RFP Submittal Packages can be found at: Q:\Town Clerk\Bids\2023\113-2023 CONTINUING SERVICES - ARCHITECTURE, ENGINEERING (VARIOUS TYPES), LANDSCAPE ARCHITECTURE, SURVEY & MAPPING, PLANNING AND OTHER RELATED  |               | 79  | 92                     | 65               | 81                         |         |
| SERVICES/Submittals   |               | 1 4   | 1                      |                  | 3                          |         |

| REQUEST FOR PROPOSALS RFQ # 113-2023  Evaluation Rating Sheet: Karen Galenkee  Evaluators Name:  Date of Evaluation:  |                   | PROFESSIONAL DIS  |                        | Electrical, SCADA, a            | nd GIS    |
|---|-------------------|---|------------------------|---------------------------------|-----------|
| CATEGORY DESCRIPTION  | SCORING<br>WEIGHT | BAXTER & WOODMAN  | CPZ                    | DDEC                            | ENGENUITY |
| REQUIRED FORMS  | N/A               | 2   | 3                      | 3                               | 3         |
| PROPOSALS AND EXPERIENCE OF RESPONDENT'S FIRM AND SUB- CONSULTANTS.  Proposals and experience of firm with similar projects, including subconsultants. Include examples past projects that compare with the Town's CIP 2016-2020 Availability of qualified personnel. Provide an organization chart for the Respondent's firm and subconsultants. Quality control systems and procedures. Past performance records in support of municipalities or other government agencies, including the Town. List any FDOT prequalification of consultant or proposed subconsultants. Provide three (3) current customers/references to which the firm is providing or has provided similar services, provide agency name, individual contact names, and phone numbers. Provide proof of current license, registration, or certification applicable to the scope of services to be provided herein. The firm shall provide a conflict-of-interest disclosure regarding any other work performed by the firm in the Town. | 30 pts            | 25  | 20                     | no resume<br>11st<br>name<br>20 | 28        |
| PROPOSALS AND EXPERIENCE OF CONSULTANT'S EMPLOYEES ASSIGNED TO THE TOWN  • Proposals, education, and experience of "core team" staff and team leader.  • List the employees and their titles.  • Include a one (1) page résumé for employees and project managers. Résumés provided with the Proposal will be counted toward the page limit.  • Experience listed for each employee assigned to the Town shall cover relevant work performed within the last 15 years.  • Demonstrated environment for good "core team" communication.  | 30 pts            | 25  | 25                     | ?.                              | 28        |
| MAINTAINING EFFECTIVE COMMUNICATION; LOCATION CONSIDERATIONS OF RESPONDENT FIRM'S CORE TEAM AND SUB-CONSULTANTS AND PLANS FOR MAINTAINING EFFECTIVE COMMUNICATION BETWEEN THE TOWN AND CONSULTANT AND SUB-CONSULTANTS:  The location of the Respondent's principal office and any other office Approach to maintaining good communication.  | 20 pts            | 15  | 12                     | 15                              | 18        |
| AVAILABILITY/SCHEDULING CAPACITY:  • Available resources to meet project deadline and budget requirements.  • Recent, current, and projected workload(s) of the firm.   | 10 pts            | 8   | 5                      | 5                               | 7         |
| KNOWLEDGE/UNDERSTANDING OF TOWN:  Understanding of Town's government process.  Understanding of Town's engineering/technical capability.  Understanding of current Town development activity and capital program.  Familiarity with Tyler Technologies' EnerGov Enterprise Community Development Software Suite.  Previous direct work for the Town   | 10 pts            | 10  | 8                      | 5                               | 8         |
| Total Points<br>Scoring Placement   | 100 pts           |   |                        |                                 |           |
| Instructions to Evaluation Team:  Examin the submitted qualification packages and provide scoring for each category (score cannot exceed alotted points).  Identify the Scoring placement (1, 2 or 3) for each of the submitted packages based on the total score.  RFP Submittal Packages can be found at:  Q:\Town Clerk\Bids\2023\113-2023 CONTINUING SERVICES - ARCHITECTURE, ENGINEERING (VARIOUS TYPES), LANDSCAPE  |                   | MANNER OF SER  1. FIRM EMPLOY  2. FIRM EMPLOY  3. SUB-CONTRAC | EES<br>EES AND SUB-CON | TRACTOR                         | 92        |
| ARCHITECTURE, ENGINEERING (VARIOUS TYPES), LANDSCAPE ARCHITECTURE, SURVEY & MAPPING, PLANNING AND OTHER RELATED SERVICES\Submittals   | -                 | 3   |                        |                                 | 1         |

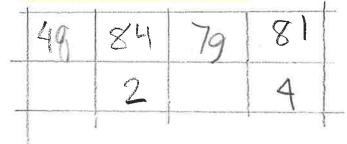
| REQUEST FOR PROPOSALS  |         |                   |           |                       |                            |  |  |
|--|---------|-------------------|-----------|-----------------------|----------------------------|--|--|
| RFQ # 113-2023   |         | PROFESSIONAL DISC | CIPLINE:  | Electrical, SCADA, ar | Electrical, SCADA, and GIS |  |  |
| Circlination Besides Character   |         | EVALUATION COOL   | I.D.      | F-2                   |                            |  |  |
| Evaluation Rating Sheet: Evaluators Name:  |         | EVALUATION GROU   | ır:       | r-2                   |                            |  |  |
| Date of Evaluation:  |         |                   |           |                       |                            |  |  |
|  |         |                   |           |                       |                            |  |  |
| CATEGORY DESCRIPTION   | SCORING | FTC               | KESHAVARZ | KIMLEY-HORN           | REG                        |  |  |
|  | WEIGHT  |                   |           |                       |                            |  |  |
| REQUIRED FORMS   | N/A     | 1                 | 2         | 3                     | 3                          |  |  |
| PROPOSALS AND EXPERIENCE OF RESPONDENT'S FIRM AND SUB- CONSULTANTS.  Proposals and experience of firm with similar projects, including subconsultants. Include examples past projects that compare with the Town's CIP 2016- 2020 Availability of qualified personnel. Provide an organization chart for the Respondent's firm and subconsultants. Quality control systems and procedures. Past performance records in support of municipalities or other government agencies, including the Town. List any FDOT prequalification of consultant or proposed subconsultants. Provide three (3) current customers/references to which the firm is providing or has provided similar services, provide agency name, individual contact propers and phase numbers. | 30 pts  | mostly<br>GIS     | 5miles    | 28                    | 25                         |  |  |
| contact names, and phone numbers.  Provide proof of current license, registration, or certification applicable to the scope of services to be provided herein.  The firm shall provide a conflict-of-interest disclosure regarding any other work performed by the firm in the Town.   |         |                   |           |                       |                            |  |  |
| PROPOSALS AND EXPERIENCE OF CONSULTANT'S EMPLOYEES ASSIGNED  |         |                   |           | 0.                    |                            |  |  |
| Proposals, education, and experience of "core team" staff and team leader.  List the employees and their titles. Include a one (1) page résumé for employees and project managers. Résumés provided with the Proposal will be counted toward the page limit. Experience listed for each employee assigned to the Town shall cover relevant work performed within the last 15 years. Demonstrated environment for good "core team" communication.   | 30 pts  | 10                | 28        | 20                    | 25                         |  |  |
| MAINTAINING EFFECTIVE COMMUNICATION; LOCATION CONSIDERATIONS OF RESPONDENT FIRM'S CORE TEAM AND SUB-CONSULTANTS AND PLANS FOR MAINTAINING EFFECTIVE COMMUNICATION BETWEEN THE TOWN AND CONSULTANT AND SUB-CONSULTANTS:  The location of the Respondent's principal office and any other office Approach to maintaining good communication.   | 20 pts  | 10                | 15        | 15                    | 15                         |  |  |
| AVAILABILITY/SCHEDULING CAPACITY:  |         |                   | 0         | 0                     | 8                          |  |  |
| Available resources to meet project deadline and budget requirements.     Recent, current, and projected workload(s) of the firm.  | 10 pts  | 8                 | 0         | 0                     | a                          |  |  |
| KNOWLEDGE/UNDERSTANDING OF TOWN:   |         | 4                 |           |                       | C                          |  |  |
| Understanding of Town's government process.  Understanding of Town's engineering/technical capability.  Understanding of current Town development activity and capital program.  Familiarity with Tyler Technologies' EnerGov Enterprise Community Development Software Suite.  Previous direct work for the Town  | 10 pts  | 5                 | 8         | 8                     | 8                          |  |  |
| Total Points   | 100 pts |                   |           |                       |                            |  |  |
| Scoring Placement  |         |                   |           |                       |                            |  |  |

Examin the submitted qualification packages and provide scoring for each category (score cannot exceed a lotted points).  $\label{eq:correction}$ Identify the Scoring placement (  ${\bf 1}$ ,  ${\bf 2}$  or  ${\bf 3}$ ) for each of the submitted packages based on the total score.

RFP Submittal Packages can be found at:
Q:\Town Clerk\Bids\2023\113-2023 CONTINUING SERVICES -ARCHITECTURE, ENGINEERING (VARIOUS TYPES), LANDSCAPE ARCHITECTURE, SURVEY & MAPPING, PLANNING AND OTHER RELATED SERVICES\Submittals

MANNER OF SERVICE LEGEND:

1. FIRM EMPLOYEES
2. FIRM EMPLOYEES AND SUB-CONTRACTOR



REQUEST FOR PROPOSALS RFQ # 113-2023

PROFESSIONAL DISCIPLINE:

Environmental Planning

Evaluation Rating Sheet: Evaluators Name: \_\_\_\_\_ Karen Golak

EVALUATION GROUP:

G

| CATEGORY DESCRIPTION  | SCORING<br>WEIGHT | CPZ        | DDEC               | ENGENUITY | KESHAVARZ   | KIMLEY-HORN      | REG              |
|---|-------------------|------------|--------------------|-----------|-------------|------------------|------------------|
| MANNER OF SERVICE   | N/A               | 3          | 3                  | 1         | 3           | 2                | 3                |
| PROPOSALS AND EXPERIENCE OF RESPONDENT'S FIRM AND SUB- CONSULTANTS.  Proposals and experience of firm with similar projects, including subconsultants. Include examples past projects that compare with the Town's CIP 2016-2020 Availability of qualified personnel. Provide an organization chart for the Respondent's firm and subconsultants. Quality control systems and procedures. Past performance records in support of municipalities or other government agencies, including the Town. List any FDOT prequalification of consultant or proposed subconsultants, Provide three (3) current customers/references to which the firm is providing or has provided similar services, provide agency name, individual contact names, and phone numbers. Provide proof of current license, registration, or certification applicable to the scope of services to be provided herein. The firm shall provide a conflict-of-interest disclosure regarding any other work performed by the firm in the Town. | 30 pts            | Tengor) 20 | just<br>hams<br>20 | 28        | Langa<br>28 | 58,              | UES<br>5°2<br>23 |
| PROPOSALS AND EXPERIENCE OF CONSULTANT'S EMPLOYEES ASSIGNED TO THE TOWN  • Proposals, education, and experience of "core team" staff and team leader. • List the employees and their titles. • Include a one (1) page résumé for employees and project managers. Résumés provided with the Proposal will be counted toward the page limit. • Experience listed for each employee assigned to the Town shall cover relevant work performed within the last 15 years. • Demonstrated environment for good "core team" communication.  | 30 pts            | 28         | wish.              | 20        | 25          | no<br>info<br>20 | 28               |
| MAINTAINING EFFECTIVE COMMUNICATION; LOCATION CONSIDERATIONS OF RESPONDENT FIRM'S CORE TEAM AND SUB-CONSULTANTS AND PLANS FOR MAINTAINING EFFECTIVE COMMUNICATION BETWEEN THE TOWN AND CONSULTANT AND SUB-CONSULTANTS:  The location of the Respondent's principal office and any other office Approach to maintaining good communication.  | 20 pts            | 15         | 10                 | 18        | locate-     | 15               | 15               |
| AVAILABILITY/SCHEDULING CAPACITY:  Available resources to meet project deadline and budget requirements.  Recent, current, and projected workload(s) of the firm.   | 10 pts            | 5          | 8                  | 10        | 8           | 8                | 8                |
| KNOWLEDGE/UNDERSTANDING OF TOWN:  • Understanding of Town's government process.  • Understanding of Town's engineering/technical capability.  • Understanding of current Town development activity and capital program.  • Familiarity with Tyler Technologies' EnerGov Enterprise Community Development Software Suite.  • Previous direct work for the Town   | 10 pts            | 8          | 8                  | 8         | 8           | 8                | 8                |

#### Instructions to Evaluation Team:

Examin the submitted qualification packages and provide scoring for each category (score cannot exceed alotted points).
Identify the Scoring placement (1, 2 or 3) for each of the submitted packages based on the total score.

RFP Submittal Packages can be found at:
Q:\Town Clerk\Bids\2023\113-2023 CONTINUING SERVICES ARCHITECTURE, SURVEY & MAPPING, PLANNING AND OTHER RELATED SERVICES\Submittals

| IRM EMPLOYE | EES<br>EES AND SUB-CON<br>TOR | ITRACTOR |      | X   | *  |
|-------------|-------------------------------|----------|------|-----|----|
| 76          | 66                            | 84       | 84   | .79 | 82 |
|             |                               | 8341     | eg ! | 4   | 3  |

Craven-Thousand

| REQUEST FOR PROPOSALS  RFQ # 113-2023  Evaluation Rating Sheet: Laren Solon Konton  Evaluators Name: Laren Solon Konton  Date of Evaluation:  | -                 | PROFESSIONAL DISC<br>EVALUATION GROU |                      | Landscape Architect | ture and Irrigation De | esign        |
|---|-------------------|--------------------------------------|----------------------|---------------------|------------------------|--------------|
| CATEGORY DESCRIPTION  | SCORING<br>WEIGHT | CGA                                  | COTLEUR &<br>HEARING | СРС                 | CPZ                    | DDEC         |
| MANNER OF SERVICE   | N/A               | 2                                    | HEARING              | 3                   | -3                     | 3            |
| PROPOSALS AND EXPERIENCE OF RESPONDENT'S FIRM AND SUB-CONSULTANTS.  Proposals and experience of firm with similar projects, including subconsultants.  Include examples past projects that compare with the Town's CIP 2016-2020  Availability of qualified personnel.  |                   |                                      | 28                   | No.                 | Chan                   | Sear of      |
| Provide an organization chart for the Respondent's firm and subconsultants.  Quality control systems and procedures.  Past performance records in support of municipalities or other government agencies, including the Town.  List any FDOT prequalification of consultant or proposed subconsultants.  Provide three (3) current customers/references to which the firm is providing or has provided similar services, provide agency name, individual contact names, and phone numbers.  Provide proof of current license, registration, or certification applicable to the scope of services to be provided herein.  The firm shall provide a conflict-of-interest disclosure regarding any other work performed by the firm in the Town. | 30 pts            |                                      | 7.015 det ?          |                     | 20                     | 20<br>85-b   |
| PROPOSALS AND EXPERIENCE OF CONSULTANT'S EMPLOYEES ASSIGNED TO THE TOWN  • Proposals, education, and experience of "core team" staff and team leader.  • List the employees and their titles.  • Include a one (1) page résumé for employees and project managers. Résumés provided with the Proposal will be counted toward the page limit.  • Experience listed for each employee assigned to the Town shall cover relevant work performed within the last 15 years.  • Demonstrated environment for good "core team" communication.  | 30 pts            |                                      | 28<br>?              |                     | 28                     | undea<br>?25 |
| MAINTAINING EFFECTIVE COMMUNICATION; LOCATION CONSIDERATIONS OF RESPONDENT FIRM'S CORE TEAM AND SUB-CONSULTANTS AND PLANS FOR MAINTAINING EFFECTIVE COMMUNICATION BETWEEN THE TOWN AND CONSULTANT AND SUB-CONSULTANTS:  • The location of the Respondent's principal office and any other office • Approach to maintaining good communication.  | 20 pts            |                                      | 18                   |                     | 15                     | F+ 10        |
| AVAILABILITY/SCHEDULING CAPACITY:  Available resources to meet project deadline and budget requirements.  Recent, current, and projected workload(s) of the firm.   | 10 pts            |                                      | 8                    |                     | 5                      | 8            |
| KNOWLEDGE/UNDERSTANDING OF TOWN:  Understanding of Town's government process.  Understanding of Town's engineering/technical capability.  Understanding of current Town development activity and capital program.  Familiarity with Tyler Technologies' EnerGov Enterprise Community Development Software Suite.  Previous direct work for the Town   | 10 pts            |                                      | 8                    |                     | 8                      | 8            |
| Total Points Scoring Placement  | 100 pts           |                                      |                      |                     |                        |              |

Examin the submitted qualification packages and provide scoring for each category (score cannot exceed a lotted points).  $% \begin{center} \end{center} \begin{center} \begin{center}$ packages based on the total score.

RFP Submittal Packages can be found at:
Q:\Town Clerk\Bids\2023\113-2023 CONTINUING SERVICES ARCHITECTURE, ENGINEERING (VARIOUS TYPES), LANDSCAPE
ARCHITECTURE, SURVEY & MAPPING, PLANNING AND OTHER RELATED
SERVICES\Submittals

| MANNER | OF | SERVICE | LEGEND: |
|--------|----|---------|---------|

FIRM EMPLOYEES
 FIRM EMPLOYEES AND SUB-CONTRACTOR

|    | 96  | 7/  | 171 |
|----|-----|-----|-----|
| 70 | 10  | 110 | - 1 |
|    | 101 | -   | 1   |

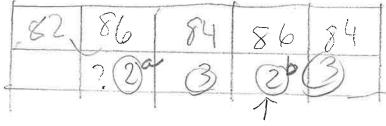
| REQUEST FOR PROPOSALS  | 9             |                   |          |                     |                       |       |  |
|--|---------------|-------------------|----------|---------------------|-----------------------|-------|--|
| RFQ # 113-2023   |               | PROFESSIONAL DISC | CIPLINE: | Landscape Architect | ure and Irrigation De | esign |  |
| Evaluation Rating Sheet:   |               | EVALUATION GROU   | IP:      | H-2                 |                       |       |  |
| Evaluators Name:   |               | EVALUATION GROU   |          | 11-2                |                       |       |  |
| Date of Evaluation:  |               |                   |          |                     |                       |       |  |
|  |               |                   |          |                     |                       |       |  |
| CATEGORY DESCRIPTION   | SCORING       | ENGENUITY         | JMORTON  | KESHAVARZ           | KIMLEY-HORN           | REG   |  |
| MANNER OF SERVICE  | WEIGHT<br>N/A | 3                 | 4        | 3                   | 1                     | 3     |  |
|  | IV/A          | 3                 | AL .     | 3                   | 4                     | 3     |  |
| PROPOSALS AND EXPERIENCE OF RESPONDENT'S FIRM AND SUB- CONSULTANTS.  • Proposals and experience of firm with similar projects, including subconsultants.  • Include examples past projects that compare with the Town's CIP 2016- 2020  • Availability of qualified personnel.   |               | morten            |          | GHO                 |                       | GHO   |  |
| Provide an organization chart for the Respondent's firm and subconsultants.  Quality control systems and procedures. Past performance records in support of municipalities or other government agencies, including the Town. List any FDOT prequalification of consultant or proposed subconsultants. Provide three (3) current customers/references to which the firm is providing or has provided similar services, provide agency name, individual contact names, and phone numbers. Provide proof of current license, registration, or certification applicable to the scope of services to be provided herein. The firm shall provide a conflict-of-interest disclosure regarding any other work performed by the firm in the Town. | 30 pts        | 25                | 25       | 25                  |                       | 25    |  |
| PROPOSALS AND EXPERIENCE OF CONSULTANT'S EMPLOYEES ASSIGNED TO THE TOWN  • Proposals, education, and experience of "core team" staff and team leader.  • List the employees and their titles.  • Include a one (1) page résumé for employees and project managers.  Résumés provided with the Proposal will be counted toward the page limit.  • Experience listed for each employee assigned to the Town shall cover relevant work performed within the last 15 years.  • Demonstrated environment for good "core team" communication.  | 30 pts        | 23                | 25       | 25                  |                       | 25    |  |
| MAINTAINING EFFECTIVE COMMUNICATION; LOCATION CONSIDERATIONS OF RESPONDENT FIRM'S CORE TEAM AND SUB-CONSULTANTS AND PLANS FOR MAINTAINING EFFECTIVE COMMUNICATION BETWEEN THE TOWN AND CONSULTANT AND SUB-CONSULTANTS:  • The location of the Respondent's principal office and any other office • Approach to maintaining good communication.   | 20 pts        | 187               | 20       | 18                  |                       | 18    |  |
| AVAILABILITY/SCHEDULING CAPACITY:  • Available resources to meet project deadline and budget requirements.  • Recent, current, and projected workload(s) of the firm.  | 10 pts        | 28                | 8        | 8                   |                       | 8     |  |
| KNOWLEDGE/UNDERSTANDING OF TOWN:  Understanding of Town's government process.  Understanding of Town's engineering/technical capability.  Understanding of current Town development activity and capital program.  Familiarity with Tyler Technologies' EnerGov Enterprise Community Development Software Suite.  Previous direct work for the Town  | 10 pts        | 8                 | 8,       | 8                   | W.                    | 8     |  |
| Total Points   | 100 pts       |                   |          |                     |                       |       |  |
| Scoring Placement  |               |                   |          |                     |                       |       |  |

Examin the submitted qualification packages and provide scoring for each category (score cannot exceed alotted points). Identify the Scoring placement ( 1, 2 or 3) for each of the submitted packages based on the total score.

RFP Submittal Packages can be found at:
Q:\Town Clerk\Bids\2023\113-2023 CONTINUING SERVICES -ARCHITECTURE, ENGINEERING (VARIOUS TYPES), LANDSCAPE ARCHITECTURE, SURVEY & MAPPING, PLANNING AND OTHER RELATED SERVICES\Submittals

# MANNER OF SERVICE LEGEND:

FIRM EMPLOYEES
 FIRM EMPLOYEES AND SUB-CONTRACTOR



| REQU  | JEST  | FOR   | PRO | POSAL |
|-------|-------|-------|-----|-------|
| REO : | # 113 | 1-202 | a . |       |

Koren Golonke Evaluation Rating Sheet: Evaluators Name: Date of Evaluation:

PROFESSIONAL DISCIPLINE:

Land Surveying and Mapping

EVALUATION GROUP:

**j-1** 

| PROPOSALS AND EXPERIENCE OF RESPONDENT'S FIRM AND SUB-CONSULTANTS.  Proposals and experience of firm with similar projects, including subconsultants.  Provide an organization chart for the Respondent's firm and subconsultants.  Provide an organization chart for the Respondent's firm and subconsultants.  Provide an organization chart for the Respondent's firm and subconsultants.  Provide programization chart for the Respondent's firm and subconsultants.  Provide three [3] current customers/references to which the firm is providing or has provided similar services, provide agency name, individual contact names, and phone numbers.  Provide proof of current license, registration, or certification applicable to the scope of services to be provided herein.  The firm shall provide a conflict-of-interest disclosure regarding any other work performed by the firm in the Town.  PROPOSALS AND EXPERIENCE OF CONSULTANT'S EMPLOYEES ASSIGNED TO THE TOWN  Proposals, education, and experience of "core team" staff and team leader.  List the employees and their tritles.  Include a one (1) page résumé for employee and project managers.  Résumés provided with the Proposal will be counted toward the page limit.  Experience listed for each employee assigned to the Town shall cover elevant work performed within the last 13 years.  Demonstrated environment for good "core team" communication.  MAINTAINING EFFECTIVE COMMUNICATION; LOCATION CONSIDERATIONS OF RESPONDENT FIRM'S CORE TEAM AND SUB-CONSULTANTS AND PLANS FOR MAINTAINING EFFECTIVE COMMUNICATION BETWEEN THE TOWN AND CONSULTANT SOUR CONSULTANTS and PLANS FOR MAINTAINING EFFECTIVE COMMUNICATION BETWEEN THE TOWN AND CONSULTANT SOUR CONSULTANTS.  **The location of the Respondent's principal office and any other office *Approach to maintaining good communication.  **AVAILABILITY/SCHEDULING CAPACITY:*  **Available resources to meet project deadline and budget requirements.  **Recent. current, and projected workload(s) of the firm.  **WOWEDERG/UNDERSTANDING OF TOWN:*  **Understanding of  | СРС  | CPZ | DDEC |
|--|------|-----|------|
| Proposals and experience of firm with similar projects, including subconsultants.  Proposals and experience of firm with similar projects, including subconsultants.  Provide an organization chart for the Respondent's firm and subconsultants.  Quality control systems and procedures.  Past performance records in support of municipalities or other government agencies, including the Town.  List any FDOT prequalification of consultant or proposed subconsultants.  Provide there of current licensers/references to which the firm is providing or has provided similar services, provide agency name, individual contact names, and phone numbers.  Provide prof of current license, registration, or certification applicable to the scope of services to be provided herein.  Provide prof of current license, registration, or certification applicable to the scope of services to be provided herein.  Provide prof of current license, registration, or certification applicable to the scope of services to be provided herein.  Provide prof of current license, registration, or certification applicable to the scope of services to be provided herein.  Provide prof of current license, registration, or certification applicable to the scope of services to be provided herein.  Proposals, aducation, and experience of "core team" staff and team leader.  List the employees and their titles.  Include a one (1) page résumé for employees and project managers.  Include a one (1) page résumé for employee assigned to the Town shall cover relevant work performed within the last 15 years.  Perposals, education, and experience of "core team" communication.  MAINTAINING EFFECTIVE COMMUNICATION; LOCATION CONSIDERATIONS OF RESPONDENT FIRM'S CORE TEAM AND SUB-CONSULTANTS AND PLANS FOR MAINTAINING EFFECTIVE COMMUNICATION ETWEEN THE TOWN AND CONSULTANT AND SUB-CONSULTANTS.  Provide prof of the Respondent's principal office and any other office  Approach to maintaining good communication.  AVAILABILITY/SCHEDULING CAPACITY:  **Valiable resources to meet project deadl | 41   | 3   | 3    |
| Proposals, education, and experience of "core team" staff and team leader.  List the employees and their titles.  Include a one (1) page résumé for employees and project managers. Résumés provided with the Proposal will be counted toward the page limit.  Experience listed for each employee assigned to the Town shall cover relevant work performed within the last 15 years.  Demonstrated environment for good "core team" communication.  MAINTAINING EFFECTIVE COMMUNICATION; LOCATION CONSIDERATIONS OF RESPONDENT FIRM'S CORE TEAM AND SUB-CONSULTANTS AND PLANS FOR MAINTAINING EFFECTIVE COMMUNICATION BETWEEN THE TOWN AND CONSULTANT AND SUB-CONSULTANTS:  The location of the Respondent's principal office and any other office  Approach to maintaining good communication.  AVAILABILITY/SCHEDULING CAPACITY:  Available resources to meet project deadline and budget requirements.  Recent, current, and projected workload(s) of the firm.  KNOWLEDGE/UNDERSTANDING OF TOWN:  Understanding of Town's government process.  Understanding of Town's engineering/technical capability,  | V 25 | 20  |      |
| OF RESPONDENT FIRM'S CORE TEAM AND SUB-CONSULTANTS AND PLANS FOR MAINTAINING EFFECTIVE COMMUNICATION BETWEEN THE TOWN AND CONSULTANT AND SUB-CONSULTANTS:  The location of the Respondent's principal office and any other office Approach to maintaining good communication.  AVAILABILITY/SCHEDULING CAPACITY:  Available resources to meet project deadline and budget requirements. Recent, current, and projected workload(s) of the firm.  KNOWLEDGE/UNDERSTANDING OF TOWN:  Understanding of Town's government process. Understanding of Town's engineering/technical capability.   | 25   | 25  |      |
| Available resources to meet project deadline and budget requirements. Recent, current, and projected workload(s) of the firm.  KNOWLEDGE/UNDERSTANDING OF TOWN: Understanding of Town's government process. Understanding of Town's engineering/technical capability.  | 15 . | 12  |      |
| Understanding of Town's government process.  Understanding of Town's engineering/technical capability.   | 8    | 5   |      |
| Understanding of current Town development activity and capital program.     Familiarity with Tyler Technologies' EnerGov Enterprise Community Development Software Suite.     Previous direct work for the Town  | 8    | 8   |      |
| Total Points 100 pts   |      |     |      |

# Instructions to Evaluation Team:

Examin the submitted qualification packages and provide scoring for each category (score cannot exceed alotted points). Identify the Scoring placement ( 1, 2 or 3) for each of the submitted packages based on the total score.

RFP Submittal Packages can be found at:
Q:\Town Clerk\Bids\2023\113-2023 CONTINUING SERVICES -ARCHITECTURE, ENGINEERING (VARIOUS TYPES), LANDSCAPE ARCHITECTURE, SURVEY & MAPPING, PLANNING AND OTHER RELATED SERVICES\Submittals

# MANNER OF SERVICE LEGEND:

- FIRM EMPLOYEES
   FIRM EMPLOYEES AND SUB-CONTRACTOR



| REQUEST FOR PROPOSALS  |               |                   |           |                    |                           |  |  |
|--|---------------|-------------------|-----------|--------------------|---------------------------|--|--|
| RFQ # 113-2023   |               | PROFESSIONAL DISC | CIPLINE:  | Land Surveying and | and Surveying and Mapping |  |  |
| Evaluation Rating Sheet:   |               | EVALUATION GROU   | ıp.       | I-2                |                           |  |  |
| Evaluation Name:   |               | ETALGATION GROU   |           |                    |                           |  |  |
| Date of Evaluation:  |               |                   |           |                    |                           |  |  |
|  |               |                   |           |                    |                           |  |  |
| CATEGORY DESCRIPTION   | SCORING       | ENGENUITY         | KESHAVARZ | KIMLEY-HORN        | REG                       |  |  |
| MANNER OF SERVICE  | WEIGHT<br>N/A | 4                 | 2         | 3                  | 3                         |  |  |
| cook (M) and a may by  | .4/1          | *                 | ***       |                    |                           |  |  |
| PROPOSALS AND EXPERIENCE OF RESPONDENT'S FIRM AND SUB-<br>CONSULTANTS.   |               |                   |           |                    | Kashan                    |  |  |
| Proposals and experience of firm with similar projects, including  |               |                   | 1/        |                    |                           |  |  |
| subconsultants.  |               |                   | •         |                    |                           |  |  |
| <ul> <li>Include examples past projects that compare with the Town's CIP 2016-<br/>2020</li> </ul>   |               |                   | 1         |                    | 1/                        |  |  |
| Availability of qualified personnel.   |               | Jk                | V         |                    | V                         |  |  |
| <ul> <li>Provide an organization chart for the Respondent's firm and</li> </ul>  |               | <b>A</b>          |           |                    |                           |  |  |
| subconsultants.  |               |                   |           |                    |                           |  |  |
| Quality control systems and procedures.      Death porter procedure and procedures.  | 30 pts        |                   |           |                    |                           |  |  |
| <ul> <li>Past performance records in support of municipalities or other<br/>government agencies, including the Town.</li> </ul>  |               |                   |           |                    |                           |  |  |
| List any FDOT prequalification of consultant or proposed subconsultants.   |               |                   |           |                    |                           |  |  |
| Provide three (3) current customers/references to which the firm is  |               |                   |           |                    |                           |  |  |
| providing or has provided similar services, provide agency name, individual  |               |                   |           |                    |                           |  |  |
| contact names, and phone numbers.  |               |                   |           |                    |                           |  |  |
| Provide proof of current license, registration, or certification applicable to     Provide proof of current license, registration, or certification applicable to        |               |                   |           |                    |                           |  |  |
| the scope of services to be provided herein.  The firm shall provide a conflict-of-interest disclosure regarding any other   |               |                   |           |                    |                           |  |  |
| work performed by the firm in the Town.  |               |                   |           |                    |                           |  |  |
|  |               |                   |           |                    |                           |  |  |
| PROPOSALS AND EXPERIENCE OF CONSULTANT'S EMPLOYEES ASSIGNED  |               |                   |           |                    |                           |  |  |
| TO THE TOWN  |               |                   |           |                    |                           |  |  |
| Proposals, education, and experience of "core team" staff and team   |               |                   |           |                    |                           |  |  |
| leader.  |               |                   |           |                    |                           |  |  |
| List the employees and their titles.   | 30 pts        |                   |           |                    |                           |  |  |
| <ul> <li>Include a one (1) page résumé for employees and project managers.</li> <li>Résumés provided with the Proposal will be counted toward the page limit.</li> </ul> |               |                   |           |                    |                           |  |  |
| Experience listed for each employee assigned to the Town shall cover   |               |                   |           |                    |                           |  |  |
| relevant work performed within the last 15 years.  |               |                   |           |                    |                           |  |  |
| Demonstrated environment for good "core team" communication.   |               |                   |           |                    |                           |  |  |
|  |               |                   |           |                    |                           |  |  |
|  |               |                   |           |                    |                           |  |  |
| MAINTAINING EFFECTIVE COMMUNICATION; LOCATION CONSIDERATIONS OF RESPONDENT FIRM'S CORE TEAM AND SUB-CONSULTANTS AND PLANS  |               |                   |           |                    |                           |  |  |
| FOR MAINTAINING EFFECTIVE COMMUNICATION BETWEEN THE TOWN   | 20 nte        |                   |           |                    |                           |  |  |
| AND CONSULTANT AND SUB-CONSULTANTS:  | 20 pts        |                   |           |                    |                           |  |  |
| • The location of the Respondent's principal office and any other office   |               |                   |           |                    |                           |  |  |
| Approach to maintaining good communication.  |               |                   |           |                    |                           |  |  |
| AVAILABILITY/SCHEDULING CAPACITY:  |               |                   |           |                    |                           |  |  |
| Available resources to meet project deadline and budget requirements.  | 10 pts        |                   |           |                    |                           |  |  |
| Recent, current, and projected workload(s) of the firm.  |               |                   |           |                    |                           |  |  |
| KNOWLEDGE/UNDERSTANDING OF TOWN:   |               |                   |           |                    |                           |  |  |
| Understanding of Town's government process.  |               |                   |           |                    |                           |  |  |
| Understanding of Town's engineering/technical capability.      Understanding of current Town development activity and capital program.                                   | 10 pts        |                   |           |                    |                           |  |  |
| Understanding of current Town development activity and capital program.     Familiarity with Tyler Technologies' EnerGov Enterprise Community Development                | 10 hrs        |                   |           |                    |                           |  |  |
| Software Suite.  |               |                   |           |                    |                           |  |  |
| Previous direct work for the Town  |               |                   |           |                    |                           |  |  |
| Total Points   | 100 pts       |                   |           |                    |                           |  |  |
| Scoring Placement  |               |                   |           |                    |                           |  |  |

Examin the submitted qualification packages and provide scoring for each category (score cannot exceed alotted points). Identify the Scoring placement ( 1, 2 or 3) for each of the submitted packages based on the total score.

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MANNER OF SERVICE LEGEND:
1. FIRM EMPLOYEES
2. FIRM EMPLOYEES AND SUB-CONTRACTOR

| REQUEST FOR PROPOSALS    |                          | <u> </u>               |
|--------------------------|--------------------------|------------------------|
| RFQ # 113-2023           | PROFESSIONAL DISCIPLINE: | Mechanical Engineering |
| Evaluation Rating Sheet: | EVALUATION GROUP:        | 1                      |
| Evaluators Name:         |                          |                        |
| Date of Evaluation:      |                          |                        |
|                          |                          |                        |

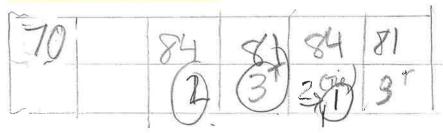
| CATEGORY DESCRIPTION   | SCORING<br>WEIGHT | CPZ               | DDEC | ENGENUITY | KESHAVARZ | KIMLEY-HORN | REG     |
|--|-------------------|-------------------|------|-----------|-----------|-------------|---------|
| MANNER OF SERVICE  | N/A               | 3                 | 3    | 3         | 3         | 2           | 3       |
| PROPOSALS AND EXPERIENCE OF RESPONDENT'S FIRM AND SUB-CONSULTANTS.  Proposals and experience of firm with similar projects, including subconsultants. Include examples past projects that compare with the Town's CIP 2016-2020 Availability of qualified personnel. Provide an organization chart for the Respondent's firm and subconsultants. Quality control systems and procedures. Past performance records in support of municipalities or other government agencies, including the Town. List any FDOT prequalification of consultant or proposed subconsultants. Provide three (3) current customers/references to which the firm is providing or has provided similar services, provide agency name, individual contact names, and phone numbers. Provide proof of current license, registration, or certification applicable to the scope of services to be provided herein. The firm shall provide a conflict-of-interest disclosure regarding any other work performed by the firm in the Town. | 30 pts            | OCI<br>WB+<br>oth | Sec  | Smith 25  | mit<br>25 | 28          | SGM FF. |
| PROPOSALS AND EXPERIENCE OF CONSULTANT'S EMPLOYEES ASSIGNED TO THE TOWN  Proposals, education, and experience of "core team" staff and team leader. List the employees and their titles. Include a one (1) page résumé for employees and project managers. Résumés provided with the Proposal will be counted toward the page limit. Experience listed for each employee assigned to the Town shall cover relevant work performed within the last 15 years. Demonstrated environment for good "core team" communication.   | 30 pts            | 25                |      | 25        | 25        | 25          | 25      |
| MAINTAINING EFFECTIVE COMMUNICATION; LOCATION CONSIDERATIONS OF RESPONDENT FIRM'S CORE TEAM AND SUB-CONSULTANTS AND PLANS FOR MAINTAINING EFFECTIVE COMMUNICATION BETWEEN THE TOWN AND CONSULTANT AND SUB-CONSULTANTS:  The location of the Respondent's principal office and any other office Approach to maintaining good communication.   | 20 pts            | 7.                |      | 18        | 15        | 15          | 15      |
| AVAILABILITY/SCHEDULING CAPACITY:      Available resources to meet project deadline and budget requirements.      Recent, current, and projected workload(s) of the firm.  | 10 pts            | 5                 | Y    | 8         | 8         | 8           | 8       |
| KNOWLEDGE/UNDERSTANDING OF TOWN:  Understanding of Town's government process.  Understanding of Town's engineering/technical capability.  Understanding of current Town development activity and capital program.  Familiarity with Tyler Technologies' EnerGov Enterprise Community Development Software Suite.  Previous direct work for the Town  | 10 pts            | 8                 | 7    | 8         | 8         | 8           | SGMP.   |
| Total Points<br>Scoring Placement  | 100 pts           |                   |      |           |           |             |         |

Examin the submitted qualification packages and provide scoring for each category (score cannot exceed alotted points)+ Identify the Scoring placement ( 1, 2 or 3) for each of the submitted packages based on the total score.

RFP Submittal Packages can be found at:
Q:\Town Clerk\Bids\2023\113-2023 CONTINUING SERVICES ARCHITECTURE, ENGINEERING (VARIOUS TYPES), LANDSCAPE
ARCHITECTURE, SURVEY & MAPPING, PLANNING AND OTHER RELATED
SERVICES\Submittals

# MANNER OF SERVICE LEGEND:

FIRM EMPLOYEES
 FIRM EMPLOYEES AND SUB-CONTRACTOR



X not just side planning Sec. Comp. plan ordinances - Stelles

| REQUEST FOR PROPOSALS   |                   |                   |            |                |              |           |  |
|---|-------------------|-------------------|------------|----------------|--------------|-----------|--|
| RFQ # 113-2023  |                   | PROFESSIONAL DISC | CIPLINE:   | Urban Planning |              |           |  |
| Evaluation Rating Sheet:  | 10-               | EVALUATION GROU   | IP:        | K-1            |              |           |  |
| Evaluation Rating Sheet: Evaluators Name:   |                   |                   |            |                |              |           |  |
| Date of Evaluation:   |                   |                   |            |                |              |           |  |
|   |                   |                   |            |                |              |           |  |
| CATEGORY DESCRIPTION  | SCORING<br>WEIGHT | CGA               | СРС        | CPZ            | DDEC         | ENGENUITY |  |
| MANNER OF SERVICE   | N/A               | f                 | 3          | 3              | 2            | 3         |  |
| PROPOSALS AND EXPERIENCE OF RESPONDENT'S FIRM AND SUB-  |                   |                   |            | N. 10.1        |              |           |  |
| CONSULTANTS.  |                   | Mostly            | 7          | Checked        | Luc I        |           |  |
| Ä.  |                   | 1                 | Morton     | betron         | NUE          | 2         |  |
| Proposals and experience of firm with similar projects, including   |                   | mount             | 1.15       | Cr. IV         | د د          | <b>.</b>  |  |
| subconsultants.  • Include examples past projects that compare with the Town's CIP 2016-  |                   | Coro              | No         | MOUTP          |              | · '       |  |
| 2020  |                   |                   |            | luter          | pose         |           |  |
| Availability of qualified personnel.  |                   |                   | peare      | here           | 17000        |           |  |
| Provide an organization chart for the Respondent's firm and   |                   |                   | 1          | (1)            |              |           |  |
| subconsultants.  • Quality control systems and procedures,  |                   |                   | 16/arc     | Che 1          | TRANST       |           |  |
| Past performance records in support of municipalities or other  | 30 pts            |                   | Geo.       | moore -        | olenna       |           |  |
| government agencies, including the Town.  |                   |                   | her L      | Mist A         | 0.1.1        |           |  |
| List any FDOT prequalification of consultant or proposed subconsultants.  |                   |                   | V.OC       | Apri T.        | - 01         | 20        |  |
| Provide three (3) current customers/references to which the firm is   |                   |                   | o mo.      | traffic,       | 01119        |           |  |
| providing or has provided similar services, provide agency name, individual contact names, and phone numbers.   |                   |                   | 911        | 7 17           | /            |           |  |
| Provide proof of current license, registration, or certification applicable to  |                   |                   | 35         | CLAIR          | -> ->        |           |  |
| the scope of services to be provided herein.  |                   |                   | 270        | 20             | 66           |           |  |
| The firm shall provide a conflict-of-interest disclosure regarding any other  |                   |                   | P. William | 20             |              |           |  |
| work performed by the firm in the Town.   |                   |                   |            |                | 00           |           |  |
|   |                   |                   |            |                | 4 .          |           |  |
| PROPOSALS AND EXPERIENCE OF CONSULTANT'S EMPLOYEES ASSIGNED   |                   |                   |            |                | 1            | ask.      |  |
| TO THE TOWN   |                   |                   |            |                |              | OUNT      |  |
| Proposals, education, and experience of "core team" staff and team  |                   |                   | -          |                |              | Mark      |  |
| leader.   |                   |                   | 000        |                | and line     | Huds      |  |
| <ul> <li>List the employees and their titles.</li> <li>Include a one (1) page résumé for employees and project managers.</li> </ul>                     | 30 pts            |                   | 15         | ١. ٨           | [ [ ]        | C - TA    |  |
| Résumés provided with the Proposal will be counted toward the page limit.   |                   |                   |            |                |              | -Sec 1    |  |
| Experience listed for each employee assigned to the Town shall cover  |                   |                   |            | '              | 16           |           |  |
| relevant work performed within the last 15 years.   |                   |                   |            |                |              | 20        |  |
| Demonstrated environment for good "core team" communication.  |                   |                   | 3          |                |              |           |  |
|   |                   |                   | - 1        |                |              |           |  |
| ANALISITA INIDIC CEFFECTIVE COMMUNICATION - OCCUPION CONCUESTO TO   |                   |                   | SUD        |                |              |           |  |
| MAINTAINING EFFECTIVE COMMUNICATION; LOCATION CONSIDERATIONS OF RESPONDENT FIRM'S CORE TEAM AND SUB-CONSULTANTS AND PLANS                               |                   |                   | 70         |                | ا ــا        |           |  |
| FOR MAINTAINING EFFECTIVE COMMUNICATION BETWEEN THE TOWN  | 20 pts            |                   | 1.5        | 15             | 110          | 16        |  |
| AND CONSULTANT AND SUB-CONSULTANTS:   | 20 pts            |                   | 1          | - /            | ' <i>/</i> / | , ,       |  |
| The location of the Respondent's principal office and any other office  |                   |                   | 100        |                | #            |           |  |
| Approach to maintaining good communication.   |                   |                   |            |                |              |           |  |
| AVAILABILITY/SCHEDULING CAPACITY:   |                   |                   |            |                | 1985         | -         |  |
| Available resources to meet project deadline and budget requirements.   | 10 pts            |                   | and a      | 400            | l X          | 5         |  |
| Recent, current, and projected workload(s) of the firm.   |                   |                   | 2          | 5              | 0            |           |  |
| KNOWLEDGE/UNDERSTANDING OF TOWN:  |                   |                   |            |                |              |           |  |
| Understanding of Town's government process,   |                   |                   |            |                |              |           |  |
| Understanding of Town's engineering/technical capability.   |                   |                   | , en com   | <u></u>        | 11           | \$3.      |  |
| Understanding of current Town development activity and capital program.      Consider the United Toda Toda Palaciant Constitution Community Development | 10 pts            |                   |            | 8              | 8            | 0         |  |
| • Familiarity with Tyler Technologies' EnerGov Enterprise Community Development Software Suite.   |                   |                   | d'         | 0              | U            |           |  |
| Previous direct work for the Town   |                   |                   |            |                |              |           |  |
| Total Points  | 100 pts           |                   |            |                |              |           |  |
| Scoring Placement   |                   |                   |            |                |              |           |  |

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Examin the submitted qualification packages and provide scoring for each category (score cannot exceed alotted points). Identify the Scoring placement (1, 2 or 3) for each of the submitted packages based on the total score.

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ARCHITECTURE, SURVEY & MAPPING, PLANNING AND OTHER RELATED
SERVICES\Submittals

# MANNER OF SERVICE LEGEND:

|     |    | ÷ 3 |    |       |
|-----|----|-----|----|-------|
| Z . | 63 | 158 | 76 | 69    |
| 7   |    |     |    | i and |

Special Staties

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Special Staties

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| REQUEST FOR PROPOSALS RFQ # 113-2023  Evaluation Rating Sheet: Evaluators Name: Date of Evaluation:  | PROFESSIONAL DISCIPLINE: Urban Planning  EVALUATION GROUP: K-2 |         |            |             |                |
|--|--|---------|------------|-------------|----------------|
| CATEGORY DESCRIPTION   | SCORING<br>WEIGHT  | JMORTON | KESHAVARZ  | KIMLEY-HORN | REG            |
| MANNER OF SERVICE  | N/A  | 1       | 3          | 1           | 2              |
| PROPOSALS AND EXPERIENCE OF RESPONDENT'S FIRM AND SUB- CONSULTANTS.  Proposals and experience of firm with similar projects, including subconsultants.  Include examples past projects that compare with the Town's CIP 2016-2020  Availability of qualified personnel.  Provide an organization chart for the Respondent's firm and subconsultants.  Quality control systems and procedures.  Past performance records in support of municipalities or other government agencies, including the Town.  List any FDOT prequalification of consultant or proposed subconsultants.  Provide three (3) current customers/references to which the firm is providing or has provided similar services, provide agency name, individual contact names, and phone numbers.  Provide proof of current license, registration, or certification applicable to the scope of services to be provided herein.  The firm shall provide a conflict-of-interest disclosure regarding any other work performed by the firm in the Town. | 30 pts   | 200     | GHD)<br>20 | Trans prant | GH20<br><br>20 |
| PROPOSALS AND EXPERIENCE OF CONSULTANT'S EMPLOYEES ASSIGNED TO THE TOWN  • Proposals, education, and experience of "core team" staff and team leader.  • List the employees and their titles.  • Include a one (1) page résumé for employees and project managers. Résumés provided with the Proposal will be counted toward the page limit.  • Experience listed for each employee assigned to the Town shall cover relevant work performed within the last 15 years.  • Demonstrated environment for good "core team" communication.   | 30 pts   | 20      | 20         | 20          | 20             |
| MAINTAINING EFFECTIVE COMMUNICATION; LOCATION CONSIDERATIONS OF RESPONDENT FIRM'S CORE TEAM AND SUB-CONSULTANTS AND PLANS FOR MAINTAINING EFFECTIVE COMMUNICATION BETWEEN THE TOWN AND CONSULTANT AND SUB-CONSULTANTS:  The location of the Respondent's principal office and any other office Approach to maintaining good communication.   | 20 pts   | 18      | 15         | 15          | 15             |
| AVAILABILITY/SCHEDULING CAPACITY:  Available resources to meet project deadline and budget requirements.  Recent, current, and projected workload(s) of the firm.  | 10 pts   | 5       | 8          | 8           | 8              |
| KNOWLEDGE/UNDERSTANDING OF TOWN:  Understanding of Town's government process.  Understanding of Town's engineering/technical capability.  Understanding of current Town development activity and capital program.  Familiarity with Tyler Technologies' EnerGov Enterprise Community Development Software Suite.  Previous direct work for the Town  | 10 pts   | 5       | 8          | 8           | 8              |
| Total Points<br>Scoring Placement  | - 1  |         |            |             |                |

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ARCHITECTURE, ENGINEERING (VARIOUS TYPES), LANDSCAPE ARCHITECTURE, SURVEY & MAPPING, PLANNING AND OTHER RELATED SERVICES\Submittals

MANNER OF SERVICE LEGEND:

1. FIRM EMPLOYEES

2. FIRM EMPLOYEES AND SUB-CONTRACTOR

3. SUB-CONTRACTOR

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REQUEST FOR PROPOSALS

RFQ # 113-2023

PROFESSIONAL DISCIPLINE:

Civil/Road Design

Evaluation Rating Sheet: Evaluators Name: Evaluators Name: \_\_\_ Date of Evaluation: 11 14 123 EVALUATION GROUP:

A-1

| CATEGORY DESCRIPTION  | SCORING<br>WEIGHT | BAXTER &  | BETA JONES               | CGA      | CPC               | CPZ        | DDEC                                   |
|---|-------------------|---|--------------------------|----------|-------------------|------------|--|
| MANNER OF SERVICE   | N/A               | WOODMAN   | 1                        | 2        | 1                 | 3          | 2)                                     |
| PROPOSALS AND EXPERIENCE OF RESPONDENT'S FIRM AND SUB- CONSULTANTS.  Proposals and experience of firm with similar projects, including subconsultants. Include examples past projects that compare with the Town's CIP 2016- 2020  Availability of qualified personnel. Provide an organization chart for the Respondent's firm and subconsultants. Quality control systems and procedures. Past performance records in support of municipalities or other government agencies, including the Town, List any FDOT prequalification of consultant or proposed subconsultants. Provide three (3) current customers/references to which the firm is providing or has provided similar services, provide agency name, individual contact names, and phone numbers. Provide proof of current license, registration, or certification applicable to the scope of services to be provided herein. The firm shall provide a conflict-of-interest disclosure regarding any other work performed by the firm in the Town. | 30 pts            | 3                             | 33233331337              | 33330/25 | Mad wandwad o     | 3322233337 | 33033330                               |
| PROPOSALS AND EXPERIENCE OF CONSULTANT'S EMPLOYEES ASSIGNED TO THE TOWN  Proposals, education, and experience of "core team" staff and team leader. List the employees and their titles. Include a one (1) page résumé for employees and project managers. Résumés provided with the Proposal will be counted toward the page limit. Experience listed for each employee assigned to the Town shall cover relevant work performed within the last 15 years. Demonstrated environment for good "core team" communication.  | 30 pts            | . 16<br>. 6<br>. 6<br>. 6<br>. 6<br>. 6<br>. 6<br>. 6<br>. 6<br>. 6 | ° 5<br>° 6<br>° 5<br>° 5 | 66665/8  | 30                | 66666377   | 64.000/2                               |
| MAINTAINING EFFECTIVE COMMUNICATION; LOCATION CONSIDERATIONS OF RESPONDENT FIRM'S CORE TEAM AND SUB-CONSULTANTS AND PLANS FOR MAINTAINING EFFECTIVE COMMUNICATION BETWEEN THE TOWN AND CONSULTANT AND SUB-CONSULTANTS:  The location of the Respondent's principal office and any other office  Approach to maintaining good communication.   | 20 pts            | . 10<br>- 10<br>- 20  | 9 8 17                   | 99/18.   | · 10<br>• 9<br>19 | · 17       | 9 -9                                   |
| AVAILABILITY/SCHEDULING CAPACITY:  - Available resources to meet project deadline and budget requirements.  - Recent, current, and projected workload(s) of the firm.   | 10 pts            | :34   | - ¥ q                    | 1/8      | .3/4              | :4/8       | .4/8                                   |
| KNOWLEDGE/UNDERSTANDING OF TOWN:  • Understanding of Town's government process,  • Understanding of Town's engineering/technical capability.  • Understanding of current Town development activity and capital program.  • Familiarity with Tyler Technologies' EnerGov Enterprise Community Development Software Suite.  • Previous direct work for the Town   | 10 pts            | 2222  | 3                        | 3333     | 0222/9            | 2-000/7    | 02<br>02<br>03<br>03<br>04<br>04<br>04 |
| Total Points<br>Scoring Placement   | 100 pts           | 99  | 81                       | 90       | 94                | 85         | 90                                     |

### Instructions to Evaluation Team:

Examin the submitted qualification packages and provide scoring for each category (score cannot exceed alotted points). Identify the Scoring placement ( 1, 2 or 3) for each of the submitted packages based on the total score

RFP Submittal Packages can be found at:
Q:\Town Clerk\Bids\2023\113-2023 CONTINUING SERVICES -ARCHITECTURE, ENGINEERING (VARIOUS TYPES), LANDSCAPE ARCHITECTURE, SURVEY & MAPPING, PLANNING AND OTHER RELATED SERVICES\Submittals

MANNER OF SERVICE LEGEND:

FIRM EMPLOYEES
 FIRM EMPLOYEES AND SUB-CONTRACTOR

REQUEST FOR PROPOSALS RFQ # 113-2023

PROFESSIONAL DISCIPLINE:

Civil/Road Design

Evaluation Rating Sheet

Evaluators Name: \_ Date of Evaluation: EVALUATION GROUP:

A-2

| CATEGORY DESCRIPTION   | SCORING<br>WEIGHT | ENGENUITY    | KESHAVARZ  | KIMLEY-HORN                             | REG           | WRMA              |
|--|-------------------|--------------|------------|---|---------------|-------------------|
| REQUIRED FORMS   | N/A               | 1            | 1          | 2                                       | 3             | 2                 |
| PROPOSALS AND EXPERIENCE OF RESPONDENT'S FIRM AND SUB-CONSULTANTS.  Proposals and experience of firm with similar projects, including subconsultants. Include examples past projects that compare with the Town's CIP 2016-2020 Availability of qualified personnel. Provide an organization chart for the Respondent's firm and subconsultants. Quality control systems and procedures. Past performance records in support of municipalities or other government agencies, including the Town. List any FDOT prequalification of consultant or proposed subconsultants. Provide three (3) current customers/references to which the firm is providing or has provided similar services, provide agency name, individual contact names, and phone numbers. Provide proof of current license, registration, or certification applicable to the scope of services to be provided herein. The firm shall provide a conflict-of-interest disclosure regarding any other work performed by the firm in the Town. | 30 pts            | 03133232     | 3333332393 | MANAWAWAW / DO                          | MARKEN A A    | 01323232333       |
| PROPOSALS AND EXPERIENCE OF CONSULTANT'S EMPLOYEES ASSIGNED TO THE TOWN  Proposals, education, and experience of "core team" staff and team leader.  List the employees and their titles. Include a one (1) page résumé for employees and project managers. Résumés provided with the Proposal will be counted toward the page limit. Experience listed for each employee assigned to the Town shall cover relevant work performed within the last 15 years. Demonstrated environment for good "core team" communication.  | 30 pts            | 4 6 6 6 4 26 | 9666       | ٥٩٥٥٥٩٩٩٩٩٩٩٩٩٩٩٩٩٩٩٩٩٩٩٩٩٩٩٩٩٩٩٩٩٩٩٩٩٩ | 3,000.03      | 6666377           |
| MAINTAINING EFFECTIVE COMMUNICATION; LOCATION CONSIDERATIONS OF RESPONDENT FIRM'S CORE TEAM AND SUB-CONSULTANTS AND PLANS FOR MAINTAINING EFFECTIVE COMMUNICATION BETWEEN THE TOWN AND CONSULTANT AND SUB-CONSULTANTS:  The location of the Respondent's principal office and any other office Approach to maintaining good communication.   | 20 pts            | -10          | .10/20     | °10<br>20                               | 09 07 16      | · 9<br>· 7/<br>16 |
| AVAILABILITY/SCHEDULING CAPACITY:  Available resources to meet project deadline and budget requirements.  Recent, current, and projected workload(s) of the firm.  | 10 pts            | 94/48        | 05/10      | °5/10                                   | :3/6          | •3/8              |
| KNOWLEDGE/UNDERSTANDING OF TOWN:  • Understanding of Town's government process.  • Understanding of Town's engineering/technical capability.  • Understanding of current Town development activity and capital program.  • Familiarity with Tyler Technologies' EnerGov Enterprise Community Development Software Suite.  • Previous direct work for the Town  | 10 pts            | 322770       | 01         | 3/20/20/0                               | 3 3 10 10 No. | 2000c             |
| Total Points<br>Scoring Placement  | 100 pts           | 89           | 92         | 98                                      | 83            | 84                |

#### Instructions to Evaluation Team:

Examin the submitted qualification packages and provide scoring for each category (score cannot exceed alotted points). Identify the Scoring placement ( 1, 2 or 3) for each of the submitted packages based on the total score.

RFP Submittal Packages can be found at: Q:\Town Clerk\Bids\2023\113-2023 CONTINUING SERVICES -ARCHITECTURE, ENGINEERING (VARIOUS TYPES), LANDSCAPE ARCHITECTURE, SURVEY & MAPPING, PLANNING AND OTHER RELATED SERVICES\Submittals

MANNER OF SERVICE LEGEND:

1. FIRM EMPLOYEES

2. FIRM EMPLOYEES AND SUB-CONTRACTOR

| RFQ # 113-2023   |                   | PROFESSIONAL DIS | CIPLINE:   | Stormwater |     |     |      |
|--|-------------------|------------------|------------|------------|-----|-----|------|
| Evaluation Rating Sheet Tasca Tenny Date of Evaluation: 114/23   |                   | EVALUATION GROU  | JP:        | B-1        |     |     |      |
| CATEGORY DESCRIPTION   | SCORING<br>WEIGHT | BAXTER & WOODMAN | BETA JONES | CGA        | СРС | CPZ | DDEC |
| REQUIRED FORMS   | N/A               | 1                | 1          | 2          | 1   | 3   | 2    |
| PROPOSALS AND EXPERIENCE OF RESPONDENT'S FIRM AND SUB-<br>CONSULTANTS.   |                   |                  |            |            |     |     |      |
| Proposals and experience of firm with similar projects, including subconsultants. Include examples past projects that compare with the Town's CIP 2016-2020 Availability of qualified personnel. Provide an organization chart for the Respondent's firm and subconsultants. Quality control systems and procedures. Past performance records in support of municipalities or other government agencies, including the Town. List any FDOT prequalification of consultant or proposed subconsultants. Provide three (3) current customers/references to which the firm is providing or has provided similar services, provide agency name, individual contact names, and phone numbers. Provide proof of current license, registration, or certification applicable to the scope of services to be provided herein. The firm shall provide a conflict-of-interest disclosure regarding any other work performed by the firm in the Town. | 30 pts            | 28               | 27         | 25         | 29  | 25  | 26   |
| PROPOSALS AND EXPERIENCE OF CONSULTANT'S EMPLOYEES ASSIGNED TO THE TOWN  Proposals, education, and experience of "core team" staff and team leader.  List the employees and their titles.  Include a one (1) page résumé for employees and project managers. Résumés provided with the Proposal will be counted toward the page limit.  Experience listed for each employee assigned to the Town shall cover relevant work performed within the last 15 years.  Demonstrated environment for good "core team" communication.   | 30 pts            | 30               | 25         | 29         | 30  | 27  | 29   |
| MAINTAINING EFFECTIVE COMMUNICATION; LOCATION CONSIDERATIONS OF RESPONDENT FIRM'S CORE TEAM AND SUB-CONSULTANTS AND PLANS FOR MAINTAINING EFFECTIVE COMMUNICATION BETWEEN THE TOWN AND CONSULTANT AND SUB-CONSULTANTS:  * The location of the Respondent's principal office and any other office  * Approach to maintaining good communication.  | 20 pts            | 20               | 17         | 18         | 19  | 17  | 18   |
| AVAILABILITY/SCHEDULING CAPACITY:  • Available resources to meet project deadline and budget requirements.  • Recent, current, and projected workload(s) of the firm.  | 10 pts            | 9                | 9          | 8          | 7   | 18  | 8    |
| KNOWLEDGE/UNDERSTANDING OF TOWN:   |                   |                  |            |            |     |     |      |
| Understanding of Town's government process.     Understanding of Town's engineering/technical capability.     Understanding of current Town development activity and capital program.     Familiarity with Tyler Technologies' EnerGov Enterprise Community Development Software Suite.     Previous direct work for the Town  | 10 pts            | jo               | 3          | 10         | 9   | 7   | 9    |
| Total Points   | 100 pts           | 97               | 21         | 90         | 94  | 84  | 90   |

REQUEST FOR PROPOSALS

Examin the submitted qualification packages and provide scoring for each category (score cannot exceed alotted points). Identify the Scoring placement (1, 2 or 3) for each of the submitted packages based on the total score

Scoring Placement

RFP Submittal Packages can be found at:
Q:\Town Clerk\Bids\2023\113-2023 CONTINUING SERVICES -ARCHITECTURE, ENGINEERING (VARIOUS TYPES), LANDSCAPE ARCHITECTURE, SURVEY & MAPPING, PLANNING AND OTHER RELATED SERVICES\Submittals

MANNER OF SERVICE LEGEND:

1 FIRM EMPLOYEES

2 FIRM EMPLOYEES AND SUB-CONTRACTOR

| REQUEST FOR PROPOSALS  |                          |            |
|--|--------------------------|------------|
| RFQ # 113-2023   | PROFESSIONAL DISCIPLINE: | Stormwater |
| Evaluation Rating Sheet: Evaluators Name:  Date of Evaluation:  114123 | EVALUATION GROUP:        | В-2        |

| CATEGORY DESCRIPTION   | SCORING<br>WEIGHT | ENGENUITY | KESHAVARZ | KIMLEY-HORN     | REG | WRMA |
|--|-------------------|-----------|-----------|-----------------|-----|------|
| REQUIRED FORMS   | N/A               | 1         | 1         | 2               | 3   | 2.   |
| PROPOSALS AND EXPERIENCE OF RESPONDENT'S FIRM AND SUB- CONSULTANTS.  Proposals and experience of firm with similar projects, including subconsultants. Include examples past projects that compare with the Town's CIP 2016- 2020 Availability of qualified personnel. Provide an organization chart for the Respondent's firm and subconsultants. Quality control systems and procedures. Past performance records in support of municipalities or other government agencies, including the Town. List any FDOT prequalification of consultant or proposed subconsultants. Provide three (3) current customers/references to which the firm is providing or has provided similar services, provide agency name, individual contact names, and phone numbers. Provide proof of current license, registration, or certification applicable to the scope of services to be provided herein. The firm shall provide a conflict-of-interest disclosure regarding any other work performed by the firm in the Town. | 30 pts            | 26        | 29        | 26              | 27  | 27   |
| PROPOSALS AND EXPERIENCE OF CONSULTANT'S EMPLOYEES ASSIGNED TO THE TOWN  • Proposals, education, and experience of "core team" staff and team leader. • List the employees and their titles. • Include a one (1) page résumé for employees and project managers. Résumés provided with the Proposal will be counted toward the page limit. • Experience listed for each employee assigned to the Town shall cover relevant work performed within the last 15 years. • Demonstrated environment for good "core team" communication.   | 30 pts            | 26        | 28        | <b>30</b><br>28 | 24  | 27   |
| MAINTAINING EFFECTIVE COMMUNICATION; LOCATION CONSIDERATIONS OF RESPONDENT FIRM'S CORE TEAM AND SUB-CONSULTANTS AND PLANS FOR MAINTAINING EFFECTIVE COMMUNICATION BETWEEN THE TOWN AND CONSULTANT AND SUB-CONSULTANTS:  The location of the Respondent's principal office and any other office  Approach to maintaining good communication.  | 20 pts            | 19        | 20        | 20              | 16  | 18   |
| AVAILABILITY/SCHEDULING CAPACITY:  * Available resources to meet project deadline and budget requirements.  * Recent, current, and projected workload(s) of the firm.  | 10 pts            | 8         | 10        | 9               | 6   | 8    |
| KNOWLEDGE/UNDERSTANDING OF TOWN:  Understanding of Town's government process.  Understanding of Town's engineering/technical capability.  Understanding of current Town development activity and capital program.  Familiarity with Tyler Technologies' EnerGov Enterprise Community Development Software Suite.  Previous direct work for the Town  | 10 pts            | 10        | 5         | 10              | 10  | 8    |
| Total Points<br>Scoring Placement  | 100 pts           | 89        | 92        | 43              | 23  | 88   |

Examin the submitted qualification packages and provide scoring for each category (score cannot exceed alotted points). Identify the Scoring placement ( 1, 2 or 3) for each of the submitted packages based on the total score.

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MANNER OF SERVICE LEGEND: 1 FIRM EMPLOYEES

2 FIRM EMPLOYEES AND SUB-CONTRACTOR

| EValuators Name: JASAN Cemey   | PROFESSIONAL DISCIPLINE:<br>EVALUATION GROUP: |          |     | Transportation (Traffic Engineering) C-1 |     |      |  |
|--|---|----------|-----|--|-----|------|--|
| Date of Evaluation:  | SCORING                                       | BAXTER & |     |  |     |      |  |
| CATEGORY DESCRIPTION   | WEIGHT  | WOODMAN  | CGA | CPC                                      | CPZ | DDEC |  |
| REQUIRED FORMS   | N/A   | I I      | 2   | 1  | 3   | 2    |  |
| PROPOSALS AND EXPERIENCE OF RESPONDENT'S FIRM AND SUB- CONSULTANTS.  • Proposals and experience of firm with similar projects, including subconsultants, • Include examples past projects that compare with the Town's CIP 2016- 2020 • Availability of qualified personnel. • Provide an organization chart for the Respondent's firm and subconsultants; • Quality control systems and procedures. • Past performance records in support of municipalities or other government agencies, including the Town, • List any FDOT prequalification of consultant or proposed subconsultants, • Provide three (3) current customers/references to which the firm is providing or has provided similar services, provide agency name, individual contact names, and phone numbers. • Provide proof of current license, registration, or certification applicable to the scope of services to be provided herein. • The firm shall provide a conflict-of-interest disclosure regarding any other work performed by the firm in the Town. | 30 pts  | 28       | 25  | 29                                       | 26  | 26   |  |
| PROPOSALS AND EXPERIENCE OF CONSULTANT'S EMPLOYEES ASSIGNED TO THE TOWN  • Proposals, education, and experience of "core team" staff and team leader. • List the employees and their titles. • Include a one (1) page résumé for employees and project managers. Résumés provided with the Proposal will be counted toward the page limit. • Experience listed for each employee assigned to the Town shall cover relevant work performed within the last 15 years. • Demonstrated environment for good "core team" communication.   | 30 pts  | 30       | 29  | 30                                       | 27  | 29   |  |
| MAINTAINING EFFECTIVE COMMUNICATION; LOCATION CONSIDERATIONS OF RESPONDENT FIRM'S CORE TEAM AND SUB-CONSULTANTS AND PLANS FOR MAINTAINING EFFECTIVE COMMUNICATION BETWEEN THE TOWN AND CONSULTANT AND SUB-CONSULTANTS:  • The location of the Respondent's principal office and any other office • Approach to maintaining good communication.   | 20 pts  | 20       | 18  | 19                                       | 17  | 18   |  |
| AVAILABILITY/SCHEDULING CAPACITY:  • Available resources to meet project deadline and budget requirements.  • Recent, current, and projected workload(s) of the firm.  | 10 pts  | 9        | 8   | 7  | 8   | 8    |  |
| KNOWLEDGE/UNDERSTANDING OF TOWN:  Understanding of Town's government process.  Understanding of Town's engineering/technical capability.  Understanding of current Town development activity and capital program.  Familiarity with Tyler Technologies' EnerGov Enterprise Community Development Software Suite.  Previous direct work for the Town  | 10 pts  | 10       | 10  | 9  | 7   | 9    |  |
| Total Points   | 100 pts                                       | 97       | 91) | 94                                       | XS  | 40   |  |

REQUEST FOR PROPOSALS

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Scoring Placement

RFP Submittal Packages can be found at:
Q:\Town Clerk\Bids\2023\113-2023 CONTINUING SERVICES ARCHITECTURE, ENGINEERING (VARIOUS TYPES), LANDSCAPE
ARCHITECTURE, SURVEY & MAPPING, PLANNING AND OTHER RELATED
SERVICES\Submittals

MANNER OF SERVICE LEGEND:

1. FIRM EMPLOYEES

2 FIRM EMPLOYEES AND SUB-CONTRACTOR

| REQUEST FOR PROPOSALS   |                          |                                      |
|---|--------------------------|--------------------------------------|
| RFQ # 113-2023  | PROFESSIONAL DISCIPLINE; | Transportation (Traffic Engineering) |
| Evaluation Rating Shoet Evaluators Name: Jacon Tenney Date of Evaluation: | EVALUATION GROUP:        | C-2                                  |

| CATEGORY DESCRIPTION   | SCORING<br>WEIGHT | ENGENUITY | KESHAVARZ | KIMLEY-HORN | O'ROURKE            | REG |
|--|-------------------|-----------|-----------|-------------|---------------------|-----|
| REQUIRED FORMS   | N/A               | 2         | 3         | 2           | 2                   | 3   |
| PROPOSALS AND EXPERIENCE OF RESPONDENT'S FIRM AND SUB- CONSULTANTS.  Proposals and experience of firm with similar projects, including subconsultants. Include examples past projects that compare with the Town's CIP 2016- 2020 Availability of qualified personnel. Provide an organization chart for the Respondent's firm and subconsultants. Quality control systems and procedures. Past performance records in support of municipalities or other government agencies, including the Town. List any FDOT prequalification of consultant or proposed subconsultants. Provide three (3) current customers/references to which the firm is providing or has provided similar services, provide agency name, individual contact names, and phone numbers. Provide proof of current license, registration, or certification applicable to the scope of services to be provided herein. The firm shall provide a conflict-of-interest disclosure regarding any other work performed by the firm in the Town. | 30 pts            | 26        | 29        | 26          | 333333332           | 27  |
| PROPOSALS AND EXPERIENCE OF CONSULTANT'S EMPLOYEES ASSIGNED TO THE TOWN  Proposals, education, and experience of "core team" staff and team leader.  List the employees and their titles. Include a one (1) page résumé for employees and project managers.  Résumés provided with the Proposal will be counted toward the page limit. Experience listed for each employee assigned to the Town shall cover relevant work performed within the last 15 years.  Demonstrated environment for good "core team" communication.  | 30 pts            | 26        | 28        | 28          | 66667               | 24  |
| MAINTAINING EFFECTIVE COMMUNICATION; LOCATION CONSIDERATIONS OF RESPONDENT FIRM'S CORE TEAM AND SUB-CONSULTANTS AND PLANS FOR MAINTAINING EFFECTIVE COMMUNICATION BETWEEN THE TOWN AND CONSULTANT AND SUB-CONSULTANTS:  The location of the Respondent's principal office and any other office  Approach to maintaining good communication.  | 20 pts            | 19        | 20        | 20          | · 10<br>· 10<br>/20 | 16  |
| AVAILABILITY/SCHEDULING CAPACITY:  • Available resources to meet project deadline and budget requirements.  • Recent, current, and projected workload(s) of the firm.  | 10 pts            | 8         | 10        | 19          | 65/9                | 6   |
| KNOWLEDGE/UNDERSTANDING OF TOWN:  • Understanding of Town's government process.  • Understanding of Town's engineering/technical capability.  • Understanding of current Town development activity and capital program.  • Familiarity with Tyler Technologies' EnerGov Enterprise Community Development Software Suite.  • Previous direct work for the Town  | 10 pts            | 10        | 5         | 10          | 28728<br>10         | 10  |
| Total Points<br>Scoring Placement  | 100 pts           | 81        | 92        | 93          | 96                  | 83  |

Examin the submitted qualification packages and provide scoring for each category (score cannot exceed alotted points). Identify the Scoring placement (1, 2 or 3) for each of the submitted packages based on the total score.

RFP Submittal Packages can be found at:
Q:\Town Clerk\Bids\2023\113-2023 CONTINUING SERVICES ARCHITECTURE, ENGINEERING (VARIOUS TYPES), LANDSCAPE
ARCHITECTURE, SURVEY & MAPPING, PLANNING AND OTHER RELATED
SERVICES\Submittals

MANNER OF SERVICE LEGEND:

1. FIRM EMPLOYEES

2 FIRM EMPLOYEES AND SUB-CONTRACTOR

REQUEST FOR PROPOSALS

RFQ # 113-2023

PROFESSIONAL DISCIPLINE:

Engineering & Planning

Evaluation Rating Sheet:

Evaluators Name: \_\_\_\_\_
Date of Evaluation: \_\_\_

EVALUATION GROUP:

D-1

| CATEGORY DESCRIPTION  | SCORING<br>WEIGHT | BAXTER & WOODMAN | CGA       | СРС | CPZ | DDEC |
|---|-------------------|------------------|-----------|-----|-----|------|
| REQUIRED FORMS  | N/A               | 1                | 2         | 1   | 3   | 2    |
| PROPOSALS AND EXPERIENCE OF RESPONDENT'S FIRM AND SUB-CONSULTANTS.  Proposals and experience of firm with similar projects, including subconsultants.  Include examples past projects that compare with the Town's CIP 2016-2020  Availability of qualified personnel.  Provide an organization chart for the Respondent's firm and subconsultants.  Quality control systems and procedures.  Past performance records in support of municipalities or other government agencies, including the Town.  List any FDOT prequalification of consultant or proposed subconsultants.  Provide three (3) current customers/references to which the firm is providing or has provided similar services, provide agency name, individual contact names, and phone numbers.  Provide proof of current license, registration, or certification applicable to the scope of services to be provided herein.  The firm shall provide a conflict-of-interest disclosure regarding any other work performed by the firm in the Town. | 30 pts            | 28               | <i>a5</i> | 29  | 26  | 26   |
| PROPOSALS AND EXPERIENCE OF CONSULTANT'S EMPLOYEES ASSIGNED TO THE TOWN  Proposals, education, and experience of "core team" staff and team leader. List the employees and their titles. Include a one (1) page résumé for employees and project managers. Résumés provided with the Proposal will be counted toward the page limit. Experience listed for each employee assigned to the Town shall cover relevant work performed within the last 15 years.  Demonstrated environment for good "core team" communication.   | 30 pts            | 30               | 29        | 30  | 27  | 29   |
| MAINTAINING EFFECTIVE COMMUNICATION; LOCATION CONSIDERATIONS OF RESPONDENT FIRM'S CORE TEAM AND SUB-CONSULTANTS AND PLANS FOR MAINTAINING EFFECTIVE COMMUNICATION BETWEEN THE TOWN AND CONSULTANT AND SUB-CONSULTANTS:  The location of the Respondent's principal office and any other office  Approach to maintaining good communication.   | 20 pts            | 20               | 18        | 19  | 17  | 18   |
| AVAILABILITY/SCHEDULING CAPACITY:  Available resources to meet project deadline and budget requirements.  Recent, current, and projected workload(s) of the firm.   | 10 pts            | 9                | 8         | 7   | 8   | 8    |
| KNOWLEDGE/UNDERSTANDING OF TOWN:  • Understanding of Town's government process.  • Understanding of Town's engineering/technical capability.  • Understanding of current Town development activity and capital program.  • Familiarity with Tyler Technologies' EnerGov Enterprise Community Development Software Suite.  • Previous direct work for the Town   | 10 pts            | 10               | 10        | 9   | 7   | 9    |
| Total Points<br>Scoring Placement   | 100 pts           | 97               | 90        | 94  | 85  | 90   |

## Instructions to Evaluation Team:

Examin the submitted qualification packages and provide scoring for each category (score cannot exceed alotted points). Identify the Scoring placement (1, 2 or 3) for each of the submitted packages based on the total score.

RFP Submittal Packages can be found at:

MANNER OF SERVICE LEGEND:

1, FIRM EMPLOYEES

2, FIRM EMPLOYEES AND SUB-CONTRACTOR

3, SUB-CONTRACTOR

Q:\Town Clerk\Bids\2023\113-2023 CONTINUING SERVICES - ARCHITECTURE, ENGINEERING (VARIOUS TYPES), LANDSCAPE ARCHITECTURE, SURVEY & MAPPING, PLANNING AND OTHER RELATED SERVICES\Submittals

| REQUEST FOR PROPOSALS                       |                          |                        |  |
|---|--------------------------|------------------------|--|
| RFQ # 113-2023                              | PROFESSIONAL DISCIPLINE: | Engineering & Planning |  |
| Evaluation Rating Sheet<br>Evaluators Name: | EVALUATION GROUP:        | D-2                    |  |

| CATEGORY DESCRIPTION  | SCORING<br>WEIGHT | ENGENUITY | FTC        | KESHAVARZ | KIMLEY-HORN | REG |
|---|-------------------|-----------|------------|-----------|-------------|-----|
| REQUIRED FORMS  | N/A               | 2         | 1          | 2         | 2           | 3   |
| PROPOSALS AND EXPERIENCE OF RESPONDENT'S FIRM AND SUB-CONSULTANTS.  Proposals and experience of firm with similar projects, including subconsultants.  Include examples past projects that compare with the Town's CIP 2016-2020  Availability of qualified personnel.  Provide an organization chart for the Respondent's firm and subconsultants.  Quality control systems and procedures.  Past performance records in support of municipalities or other government agencies, including the Town.  List any FDOT prequalification of consultant or proposed subconsultants.  Provide three (3) current customers/references to which the firm is providing or has provided similar services, provide agency name, individual contact names, and phone numbers.  Provide proof of current license, registration, or certification applicable to the scope of services to be provided herein.  The firm shall provide a conflict-of-interest disclosure regarding any other work performed by the firm in the Town. | 30 pts            | 26        | 3333330332 | 29        | 27          | 27  |
| PROPOSALS AND EXPERIENCE OF CONSULTANT'S EMPLOYEES ASSIGNED TO THE TOWN  Proposals, education, and experience of "core team" staff and team leader. List the employees and their titles. Include a one (1) page résumé for employees and project managers. Résumés provided with the Proposal will be counted toward the page limit. Experience listed for each employee assigned to the Town shall cover relevant work performed within the last 15 years. Demonstrated environment for good "core team" communication.  | 30 pts            | 26        | 266672     | 28        | 28          | 24  |
| MAINTAINING EFFECTIVE COMMUNICATION; LOCATION CONSIDERATIONS OF RESPONDENT FIRM'S CORE TEAM AND SUB-CONSULTANTS AND PLANS FOR MAINTAINING EFFECTIVE COMMUNICATION BETWEEN THE TOWN AND CONSULTANT AND SUB-CONSULTANTS:  The location of the Respondent's principal office and any other office Approach to maintaining good communication.  | 20 pts            | 19        | · 10       | 20        | Jo          | 16  |
| AVAILABILITY/SCHEDULING CAPACITY:  • Available resources to meet project deadline and budget requirements.  • Recent, current, and projected workload(s) of the firm.   | 10 pts            | 8         | .4/8       | 10        | 9           | 6   |
| **WOWLEDGE/UNDERSTANDING OF TOWN:      **Understanding of Town's government process.      **Understanding of Town's engineering/technical capability.      **Understanding of current Town development activity and capital program.      **Familiarity with Tyler Technologies' EnerGov Enterprise Community Development Software Suite.      **Previous direct work for the Town  | 10 pts            | 10        | :2/5       | 5         | 10          | 10  |
| Total Points<br>Scoring Placement   | 100 pts           | 89        | 76         | 92        | 94          | 83  |

Examin the submitted qualification packages and provide scoring for each category (score cannot exceed alotted points). Identify the Scoring placement (1, 2 or 3) for each of the submitted packages based on the total score.

RFP Submittal Packages can be found at:

MANNER OF SERVICE LEGEND:

1 FIRM EMPLOYEES

2. FIRM EMPLOYEES AND SUB-CONTRACTOR

| REQUEST FOR PROPOSALS<br>RFQ # 113-2023  |                   | PROFESSIONAL DISC | IPLINE: | Architectural |
|--|-------------------|-------------------|---------|---------------|
| Evaluation Rating Sheet: Evaluators Name: Date of Evaluation:  |                   | EVALUATION GROU   |         | E-1           |
| CATEGORY DESCRIPTION   | SCORING<br>WEIGHT | CPZ               | DDEC    | ENGENUITY     |
| REQUIRED FORMS   | N/A               | -1                | 3       | 3             |
| PROPOSALS AND EXPERIENCE OF RESPONDENT'S FIRM AND SUB- CONSULTANTS.  Proposals and experience of firm with similar projects, including subconsultants. Include examples past projects that compare with the Town's CIP 2016- 2020 Availability of qualified personnel. Provide an organization chart for the Respondent's firm and subconsultants. Quality control systems and procedures. Past performance records in support of municipalities or other government agencies, including the Town. List any FDOT prequalification of consultant or proposed subconsultants. Provide three (3) current customers/references to which the firm is providing or has provided similar services, provide agency name, individual contact names, and phone numbers. Provide proof of current license, registration, or certification applicable to the scope of services to be provided herein. The firm shall provide a conflict-of-interest disclosure regarding any other work performed by the firm in the Town. | 30 pts            | 27                | 26      | 26            |
| PROPOSALS AND EXPERIENCE OF CONSULTANT'S EMPLOYEES ASSIGNED TO THE TOWN  • Proposals, education, and experience of "core team" staff and team leader.  • List the employees and their titles.  • Include a one (1) page résumé for employees and project managers.  Résumés provided with the Proposal will be counted toward the page limit.  • Experience listed for each employee assigned to the Town shall cover relevant work performed within the last 15 years.  • Demonstrated environment for good "core team" communication.  | 30 pts            | 27                | 29      | 26            |
| MAINTAINING EFFECTIVE COMMUNICATION; LOCATION CONSIDERATIONS OF RESPONDENT FIRM'S CORE TEAM AND SUB-CONSULTANTS AND PLANS FOR MAINTAINING EFFECTIVE COMMUNICATION BETWEEN THE TOWN AND CONSULTANT AND SUB-CONSULTANTS:  * The location of the Respondent's principal office and any other office  * Approach to maintaining good communication.  | 20 pts            | 17                | 18      | 19            |
| AVAILABILITY/SCHEDULING CAPACITY:  Available resources to meet project deadline and budget requirements.  Accept current and projected workload(s) of the firm.  | 10 pts            | 8                 | 8       | 8             |

10 pts

100 pts

**Total Points** 

**Scoring Placement** 

#### Instructions to Evaluation Team:

Previous direct work for the Town

Software Suite.

Examin the submitted qualification packages and provide scoring for each category (score cannot exceed alotted points). Identify the Scoring placement (  ${\bf 1}, {\bf 2} \ {\rm or} \ {\bf 3})$  for each of the submitted packages based on the total score.

Understanding of current Town development activity and capital program.

Familiarity with Tyler Technologies' EnerGov Enterprise Community Development

 Recent, current, and projected workload(s) of the firm. KNOWLEDGE/UNDERSTANDING OF TOWN: Understanding of Town's government process.
 Understanding of Town's engineering/technical capability.

RFP Submittal Packages can be found at:

MANNER OF SERVICE LEGEND: 1. FIRM EMPLOYEES 2. FIRM EMPLOYEES AND SUB-CONT 3. SUB-CONTRACTOR

| REQUEST FOR PROPOSALS   |         |                  |     |                       |                       |
|---|---------|------------------|-----|-----------------------|-----------------------|
| RFQ # 113-2023  |         | PROFESSIONAL DIS |     | Architectural         |                       |
| Evaluation Rating Sheet Jasan Tenney  Evaluators Name: Jasan Tenney   |         | EVALUATION GROU  | JP: | E-2                   |                       |
| Date of Evaluation:   |         |                  |     |                       |                       |
|   | SCORING |                  |     |                       | T                     |
| CATEGORY DESCRIPTION  | WEIGHT  | KIMLEY-HORN      | REG | SONG                  | WEST                  |
| REQUIRED FORMS  | N/A     | 3                | . 1 | 1                     | 1                     |
| PROPOSALS AND EXPERIENCE OF RESPONDENT'S FIRM AND SUB-<br>CONSULTANTS.  • Proposals and experience of firm with similar projects, including   |         |                  |     | • 3                   | 03                    |
| subconsultants.  Include examples past projects that compare with the Town's CIP 2016-2020  Availability of qualified personnel.  | II      |                  |     | • 3                   | 233                   |
| Provide an organization chart for the Respondent's firm and subconsultants. Quality control systems and procedures.   | 30 pts  | 25               | 27  | .3                    | e 3                   |
| Past performance records in support of municipalities or other government agencies, including the Town. List any FDOT prequalification of consultant or proposed subconsultants. Provide three (3) current customers/references to which the firm is providing or has provided similar services, provide agency name, individual  | 30 pc   | d'               |     | -3                    | •3<br>•3              |
| contact names, and phone numbers.  Provide proof of current license, registration, or certification applicable to the scope of services to be provided herein.  The firm shall provide a conflict-of-interest disclosure regarding any other work performed by the firm in the Town.  |         |                  |     | 03                    | 25                    |
| PROPOSALS AND EXPERIENCE OF CONSULTANT'S EMPLOYEES ASSIGNED TO THE TOWN   |         |                  |     | e 3                   | 64                    |
| Proposals, education, and experience of "core team" staff and team leader.  List the employees and their titles.  Include a one (1) page résumé for employees and project managers. Résumés provided with the Proposal will be counted toward the page limit.  Experience listed for each employee assigned to the Town shall cover relevant work performed within the last 15 years.  Demonstrated environment for good "core team" communication. | 30 pts  | 26               | 24  | · 6<br>· 6<br>· 4 /25 | ·4<br>·6<br>·3<br>/23 |
| MAINTAINING EFFECTIVE COMMUNICATION; LOCATION CONSIDERATIONS OF RESPONDENT FIRM'S CORE TEAM AND SUB-CONSULTANTS AND PLANS FOR MAINTAINING EFFECTIVE COMMUNICATION BETWEEN THE TOWN AND CONSULTANT AND SUB-CONSULTANTS:  The location of the Respondent's principal office and any other office Approach to maintaining good communication.  | 20 pts  | 219              | 18  | · 10<br>· 8<br>/18    | 010                   |
| AVAILABILITY/SCHEDULING CAPACITY:  Available resources to meet project deadline and budget requirements.  Recent, current, and projected workload(s) of the firm.   | 10 pts  | 9                | 8   | :10/10                | °4/8                  |
| KNOWLEDGE/UNDERSTANDING OF TOWN:  • Understanding of Town's government process.  • Understanding of Town's engineering/technical capability.  • Understanding of current Town development activity and capital program.  • Familiarity with Tyler Technologies' EnerGov Enterprise Community Development Software Suite.  • Previous direct work for the Town   | 10 pts  | 10               | 10  | 8/8:0                 | ٠ ۵ گرگان<br>ا        |
| Total Points  | 100 pts | 91               | XŦ  | 88                    | 83                    |

Examin the submitted qualification packages and provide scoring for each category (score cannot exceed alotted points). Identify the Scoring placement (1, 2 or 3) for each of the submitted packages based on the total score.

Scoring Placement

RFP Submittal Packages can be found at:
Q:\Town Clerk\Bids\2023\113-2023 CONTINUING SERVICES ARCHITECTURE, ENGINEERING (VARIOUS TYPES), LANDSCAPE
ARCHITECTURE, SURVEY & MAPPING, PLANNING AND OTHER RELATED
SERVICES\Submittals

# MANNER OF SERVICE LEGEND:

1 FIRM EMPLOYEES

2. FIRM EMPLOYEES AND SUB-CONTRACTOR

| RFQ # 113-2023   |                   | PROFESSIONAL DIS      | CIPLINE: | Electrical, SCADA, and GIS |           |  |
|--|-------------------|-----------------------|----------|----------------------------|-----------|--|
| Evaluation Rating Sheet  |                   | EVALUATION GROUP:     |          | F-1                        |           |  |
| Evaluators Name:   |                   |                       |          |                            |           |  |
| CATEGORY DESCRIPTION   | SCORING<br>WEIGHT | BAXTER & WOODMAN      | CPZ      | DDEC                       | ENGENUITY |  |
| REQUIRED FORMS   | N/A               | 2                     | 3        | 3                          | 3         |  |
| PROPOSALS AND EXPERIENCE OF RESPONDENT'S FIRM AND SUB-CONSULTANTS.  Proposals and experience of firm with similar projects, including subconsultants. Include examples past projects that compare with the Town's CIP 2016-2020 Availability of qualified personnel. Provide an organization chart for the Respondent's firm and subconsultants. Quality control systems and procedures. Past performance records in support of municipalities or other government agencies, including the Town. List any FDOT prequalification of consultant or proposed subconsultants. Provide three (3) current customers/references to which the firm is providing or has provided similar services, provide agency name, individual contact names, and phone numbers. Provide proof of current license, registration, or certification applicable to the scope of services to be provided herein. The firm shall provide a conflict-of-interest disclosure regarding any other work performed by the firm in the Town. | 30 pts            | 3 3 3 2 1 3 3 3 3 3 7 | 26       | 26                         | 26        |  |
| PROPOSALS AND EXPERIENCE OF CONSULTANT'S EMPLOYEES ASSIGNED TO THE TOWN  Proposals, education, and experience of "core team" staff and team leader. List the employees and their titles. Include a one (1) page résumé for employees and project managers. Résumés provided with the Proposal will be counted toward the page limit. Experience listed for each employee assigned to the Town shall cover relevant work performed within the last 15 years. Demonstrated environment for good "core team" communication.   | 30 pts            | 30                    | 27       | 29                         | 26        |  |
| MAINTAINING EFFECTIVE COMMUNICATION; LOCATION CONSIDERATIONS OF RESPONDENT FIRM'S CORE TEAM AND SUB-CONSULTANTS AND PLANS FOR MAINTAINING EFFECTIVE COMMUNICATION BETWEEN THE TOWN AND CONSULTANT AND SUB-CONSULTANTS:  The location of the Respondent's principal office and any other office Approach to maintaining good communication.   | 20 pts            | <b>ე</b> 0            | 17       | 18                         | 19        |  |
| AVAILABILITY/SCHEDULING CAPACITY:  • Available resources to meet project deadline and budget requirements.  • Recent, current, and projected workload(s) of the firm.  | 10 pts            | io                    | 8        | 8                          | 8         |  |
| KNOWLEDGE/UNDERSTANDING OF TOWN:  Understanding of Town's government process.  Understanding of Town's engineering/technical capability.  Understanding of current Town development activity and capital program.  Familiarity with Tyler Technologies' EnerGov Enterprise Community Development Software Suite.   | 10 pts            | 10                    | 7        | 9                          | 10        |  |

REQUEST FOR PROPOSALS

Examin the submitted qualification packages and provide scoring for each category (score cannot exceed alotted points). Identify the Scoring placement (1, 2 or 3) for each of the submitted packages based on the total score.

RFP Submittal Packages can be found at:
Q:\Town Clerk\Bids\2023\113-2023 CONTINUING SERVICES ARCHITECTURE, ENGINEERING (VARIOUS TYPES), LANDSCAPE
ARCHITECTURE, SURVEY & MAPPING, PLANNING AND OTHER RELATED
SERVICES\Submittals

# MANNER OF SERVICE LEGEND:

1. FIRM EMPLOYEES

Total Points

Scoring Placement

100 pts

2. FIRM EMPLOYEES AND SUB-CONTRACTOR

| REQUEST FOR PROPOSALS  RFQ # 113-2023  Evaluation Rating Sheet  Evaluators Name: Tagon Tenney   |               | PROFESSIONAL DISCIPLINE: Electrical, SCADA  EVALUATION GROUP: F-2 |           |             | nd GIS |
|---|---------------|---|-----------|-------------|--------|
| Date of Evaluation:  CATEGORY DESCRIPTION   | SCORING       | FTC   | KESHAVARZ | KIMLEY-HORN | REG    |
| REQUIRED FORMS  | WEIGHT<br>N/A |   | 2         | 3           | 3      |
| PROPOSALS AND EXPERIENCE OF RESPONDENT'S FIRM AND SUB- CONSULTANTS.  Proposals and experience of firm with similar projects, including subconsultants.  Include examples past projects that compare with the Town's CIP 2016- 2020  Availability of qualified personnel.  Provide an organization chart for the Respondent's firm and subconsultants.  Quality control systems and procedures.  Past performance records in support of municipalities or other government agencies, including the Town.  List any FDOT prequalification of consultant or proposed subconsultants.  Provide three (3) current customers/references to which the firm is providing or has provided similar services, provide agency name, individual contact names, and phone numbers.  Provide proof of current license, registration, or certification applicable to the scope of services to be provided herein.  The firm shall provide a conflict-of-interest disclosure regarding any other work performed by the firm in the Town. | 30 pts        | 26  | 29        | 25          | 27     |
| PROPOSALS AND EXPERIENCE OF CONSULTANT'S EMPLOYEES ASSIGNED TO THE TOWN  • Proposals, education, and experience of "core team" staff and team leader.  • List the employees and their titles.  • Include a one (1) page résumé for employees and project managers.  Résumes provided with the Proposal will be counted toward the page limit.  • Experience listed for each employee assigned to the Town shall cover relevant work performed within the last 15 years.  • Demonstrated environment for good "core team" communication.   | 30 pts        | 22  | 28        | 28          | 24     |
| MAINTAINING EFFECTIVE COMMUNICATION; LOCATION CONSIDERATIONS OF RESPONDENT FIRM'S CORE TEAM AND SUB-CONSULTANTS AND PLANS FOR MAINTAINING EFFECTIVE COMMUNICATION BETWEEN THE TOWN AND CONSULTANT AND SUB-CONSULTANTS:  The location of the Respondent's principal office and any other office Approach to maintaining good communication.  | 20 pts        | 15  | 20        | 19          | 16     |
| AVAILABILITY/SCHEDULING CAPACITY:  • Available resources to meet project deadline and budget requirements.  • Recent, current, and projected workload(s) of the firm.   | 10 pts        | 8   | 10        | 9           | 6      |
| WINDOWLEDGE/UNDERSTANDING OF TOWN:  Understanding of Town's government process.  Understanding of Town's engineering/technical capability.  Understanding of current Town development activity and capital program.  Familiarity with Tyler Technologies' EnerGov Enterprise Community Development  | 10 pts        | 5   | 5         | 10          | 10     |

Previous direct work for the Town

Examin the submitted qualification packages and provide scoring for each category (score cannot exceed alotted points). Identify the Scoring placement (1, 2 or 3) for each of the submitted packages based on the total score.

RFP Submittal Packages can be found at:

CYTOWN Clerk\Bids\2023\113-2023 CONTINUING SERVICES ARCHITECTURE, ENGINEERING (VARIOUS TYPES), LANDSCAPE
ARCHITECTURE, SURVEY & MAPPING, PLANNING AND OTHER RELATED
SERVICES\Submittals

#### MANNER OF SERVICE LEGEND:

1. FIRM EMPLOYEE

100 pts

Total Points Scoring Placement

2 FIRM EMPLOYEES AND SUB-CONTRACTOR

| REQUEST FOR PROPOSALS RFQ # 113-2023   |                   | PROFESSIONAL DIS  | CIPLINE: | Environmental Plar  | ning      |             |     |  |  |
|--|-------------------|-------------------|----------|---------------------|-----------|-------------|-----|--|--|
| Evaluation Rating Sheet Jason Temey Evaluators Name:   |                   | EVALUATION GROUP: |          | EVALUATION GROUP: G |           |             |     |  |  |
| CATEGORY DESCRIPTION   | SCORING<br>WEIGHT | CPZ               | DDEC     | ENGENUITY           | KESHAVARZ | KIMLEY-HORN | REG |  |  |
| MANNER OF SERVICE  | N/A               | 3                 | 3        | 1                   | 3         | 2           | 3   |  |  |
| PROPOSALS AND EXPERIENCE OF RESPONDENT'S FIRM AND SUB- CONSULTANTS.  Proposals and experience of firm with similar projects, including subconsultants. Include examples past projects that compare with the Town's CIP 2016- 2020 Availability of qualified personnel. Provide an organization chart for the Respondent's firm and subconsultants. Quality control systems and procedures. Past performance records in support of municipalities or other government agencies, including the Town. List any FDOT prequalification of consultant or proposed subconsultants. Provide three (3) current customers/references to which the firm is providing or has provided similar services, provide agency name, individual contact names, and phone numbers. Provide proof of current license, registration, or certification applicable to the scope of services to be provided herein. The firm shall provide a conflict-of-interest disclosure regarding any other work performed by the firm in the Town. | 30 pts            | 26                | 26       | 26                  | 26        | 28          | 27  |  |  |
| PROPOSALS AND EXPERIENCE OF CONSULTANT'S EMPLOYEES ASSIGNED TO THE TOWN  • Proposals, education, and experience of "core team" staff and team leader,  • List the employees and their titles.  • Include a one (1) page résumé for employees and project managers. Résumés provided with the Proposal will be counted toward the page limit.  • Experience listed for each employee assigned to the Town shall cover relevant work performed within the last 15 years.  • Demonstrated environment for good "core team" communication.   | 30 pts            | 27                | 29       | 26                  | 26        | 30          | 24  |  |  |
| MAINTAINING EFFECTIVE COMMUNICATION; LOCATION CONSIDERATIONS OF RESPONDENT FIRM'S CORE TEAM AND SUB-CONSULTANTS AND PLANS FOR MAINTAINING EFFECTIVE COMMUNICATION BETWEEN THE TOWN AND CONSULTANT AND SUB-CONSULTANTS:   | 20 pts            | 17                | 18       | 19                  | 17        | 20          | 16  |  |  |

Previous direct work for the Town

oftware Suite

Examin the submitted qualification packages and provide scoring for each category (score cannot exceed alotted points). Identify the Scoring placement (1, 2 or 3) for each of the submitted packages based on the total score.

The location of the Respondent's principal office and any other office

Available resources to meet project deadline and budget requirements.

Familiarity with Tyler Technologies' EnerGov Enterprise Community Development

AND CONSULTANT AND SUB-CONSULTANTS:

AVAILABILITY/SCHEDULING CAPACITY:

Approach to maintaining good communication.

 Recent, current, and projected workload(s) of the firm. KNOWLEDGE/UNDERSTANDING OF TOWN:

 Understanding of Town's engineering/technical capability. Understanding of current Town development activity and capital program.

Understanding of Town's government process.

RFP Submittal Packages can be found at: Q:\Town Clerk\Bids\2023\113-2023 CONTINUING SERVICES -

ARCHITECTURE, ENGINEERING (VARIOUS TYPES), LANDSCAPE ARCHITECTURE, SURVEY & MAPPING, PLANNING AND OTHER RELATED SERVICES\Submittals

MANNER OF SERVICE LEGEND:

1 FIRM EMPLOYEES

10 pts

10 pts

100 pts

Total Points

Scoring Placement

2. FIRM EMPLOYEES AND SUB-CONTRACTOR

8

8

5

10

10

6

10

8

10

| REQUEST FOR PROPOSALS                    |                          |  |
|--|--------------------------|--|
| RFQ # 113-2023                           | PROFESSIONAL DISCIPLINE: | Landscape Architecture and Irrigation Design |
| Evaluation Rating Sheet Evaluators Name: | EVALUATION GROUP:        | H-1  |

| CATEGORY DESCRIPTION   | SCORING<br>WEIGHT | CGA | COTLEUR &<br>HEARING                                     | СРС | CPZ | DDEC |
|--|-------------------|-----|--|-----|-----|------|
| MANNER OF SERVICE  | N/A               | 2   | 1  | 3   | 3   | 3    |
| PROPOSALS AND EXPERIENCE OF RESPONDENT'S FIRM AND SUB- CONSULTANTS.  Proposals and experience of firm with similar projects, including subconsultants. Include examples past projects that compare with the Town's CIP 2016- 2020 Availability of qualified personnel. Provide an organization chart for the Respondent's firm and subconsultants. Quality control systems and procedures. Past performance records in support of municipalities or other government agencies, including the Town. List any FOOT prequalification of consultant or proposed subconsultants. Provide three (3) current customers/references to which the firm is providing or has provided similar services, provide agency name, individual contact names, and phone numbers. Provide proof of current license, registration, or certification applicable to the scope of services to be provided herein. The firm shall provide a conflict-of-interest disclosure regarding any other work performed by the firm in the Town. | 30 pts            | 25  | 2 2 2 2 0 colos a de 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 | 29  | 26  | 26   |
| PROPOSALS AND EXPERIENCE OF CONSULTANT'S EMPLOYEES ASSIGNED TO THE TOWN  • Proposals, education, and experience of "core team" staff and team leader. • List the employees and their titles. • Include a one (1) page résumé for employees and project managers. Résumés provided with the Proposal will be counted toward the page limit. • Experience listed for each employee assigned to the Town shall cover relevant work performed within the last 15 years. • Demonstrated environment for good "core team" communication.   | 30 pts            | 29  | 33.600   | 30  | 27  | 29   |
| MAINTAINING EFFECTIVE COMMUNICATION; LOCATION CONSIDERATIONS OF RESPONDENT FIRM'S CORE TEAM AND SUB-CONSULTANTS AND PLANS FOR MAINTAINING EFFECTIVE COMMUNICATION BETWEEN THE TOWN AND CONSULTANT AND SUB-CONSULTANTS:  The location of the Respondent's principal office and any other office Approach to maintaining good communication.   | 20 pts            | 18  | 0000   | 19  | 17  | 18   |
| AVAILABILITY/SCHEDULING CAPACITY:  • Available resources to meet project deadline and budget requirements,  • Recent, current, and projected workload(s) of the firm.  | 10 pts            | 8   | .2/4   | 7   | 8   | 8    |
| KNOWLEDGE/UNDERSTANDING OF TOWN:  • Understanding of Town's government process,  • Understanding of Town's engineering/technical capability,  • Understanding of current Town development activity and capital program,  • Familiarity with Tyler Technologies' EnerGov Enterprise Community Development Software Suite,  • Previous direct work for the Town  | 10 pts            | 10  | 00000  | 9   | 7   | 9    |
| Total Points<br>Scoring Placement  | 100 pts           | 90  | 54   | 94  | 85  | 90   |

Examin the submitted qualification packages and provide scoring for each category (score cannot exceed alotted points) Identify the Scoring placement (  ${\bf 1}$ ,  ${\bf 2}$  or  ${\bf 3}$ ) for each of the submitted packages based on the total score.

RFP Submittal Packages can be found at: Q:\Town Clerk\Bids\2023\113-2023 CONTINUING SERVICES -ARCHITECTURE, ENGINEERING (VARIOUS TYPES), LANDSCAPE ARCHITECTURE, SURVEY & MAPPING, PLANNING AND OTHER RELATED SERVICES\Submittals

MANNER OF SERVICE LEGEND: 1. FIRM EMPLOYEES

2. FIRM EMPLOYEES AND SUB-CONTRACTOR

| REQUEST FOR PROPOSALS                                    |                   |                  |          |                     |                       |       |
|--|-------------------|------------------|----------|---------------------|-----------------------|-------|
| RFQ # 113-2023   |                   | PROFESSIONAL DIS | CIPLINE: | Landscape Architect | ure and Irrigation De | esign |
| Evaluation Rating Sheet: 500 Tenney  Date of Evaluation: | EVALUATION GROUP: |                  | H-2      |                     |                       |       |
| CATEGORY DESCRIPTION                                     | SCORING<br>WEIGHT | ENGENUITY        | JMORTON  | KESHAVARZ           | KIMLEY-HORN           | REG   |

| CATEGORY DESCRIPTION   | SCORING<br>WEIGHT | ENGENUITY | JMORTON | KESHAVARZ | KIMLEY-HORN | REG     |
|--|-------------------|-----------|---------|-----------|-------------|---------|
| MANNER OF SERVICE  | N/A               | 3         | 1       | 3         | 1           | 3       |
| PROPOSALS AND EXPERIENCE OF RESPONDENT'S FIRM AND SUB- CONSULTANTS.  Proposals and experience of firm with similar projects, including subconsultants. Include examples past projects that compare with the Town's CIP 2016- 2020 Availability of qualified personnel. Provide an organization chart for the Respondent's firm and subconsultants. Quality control systems and procedures. Past performance records in support of municipalities or other government agencies, including the Town. List any FDOT prequalification of consultant or proposed subconsultants. Provide three (3) current customers/references to which the firm is providing or has provided similar services, provide agency name, individual contact names, and phone numbers. Provide proof of current license, registration, or certification applicable to the scope of services to be provided herein. The firm shall provide a conflict-of-interest disclosure regarding any other work performed by the firm in the Town. | 30 pts            | 26        | 77      | 26        | 28          | 27      |
| PROPOSALS AND EXPERIENCE OF CONSULTANT'S EMPLOYEES ASSIGNED TO THE TOWN  Proposals, education, and experience of "core team" staff and team leader.  List the employees and their titles. Include a one (1) page résumé for employees and project managers.  Résumés provided with the Proposal will be counted toward the page limit. Experience listed for each employee assigned to the Town shall cover relevant work performed within the last 15 years.  Demonstrated environment for good "core team" communication.  | 30 pts            | 26        | 30      | 26        | 30          | ЭY      |
| MAINTAINING EFFECTIVE COMMUNICATION; LOCATION CONSIDERATIONS OF RESPONDENT FIRM'S CORE TEAM AND SUB-CONSULTANTS AND PLANS FOR MAINTAINING EFFECTIVE COMMUNICATION BETWEEN THE TOWN AND CONSULTANT AND SUB-CONSULTANTS:  The location of the Respondent's principal office and any other office  Approach to maintaining good communication.  | 20 pts            | 19        | 17      | 17        | Jo          | 16      |
| AVAILABILITY/SCHEDULING CAPACITY:  • Available resources to meet project deadline and budget requirements.  • Recent, current, and projected workload(s) of the firm.  | 10 pts            | 8         | 8       | 8         | 10          | 6       |
| KNOWLEDGE/UNDERSTANDING OF TOWN:  Understanding of Town's government process.  Understanding of Town's engineering/technical capability.  Understanding of current Town development activity and capital program.  Familiarity with Tyler Technologies' EnerGov Enterprise Community Development Software Suite.  Previous direct work for the Town  | 10 pts            | (0        | 5       | 5         | 10          | 10      |
| Total Points<br>Scoring Placement  | 100 pts           | 89        | 97      | 82        | 98          | 83<br>4 |

Examin the submitted qualification packages and provide scoring for each category (score cannot exceed alotted points). Identify the Scoring placement ( 1, 2 or 3) for each of the submitted packages based on the total score...

RFP Submittal Packages can be found at:
Q:\Town Clerk\Bids\2023\113-2023 CONTINUING SERVICES ARCHITECTURE, ENGINEERING (VARIOUS TYPES), LANDSCAPE
ARCHITECTURE, SURVEY & MAPPING, PLANNING AND OTHER RELATED
SERVICES\Submittals

MANNER OF SERVICE LEGEND:

1 FIRM EMPLOYEES

2 FIRM EMPLOYEES AND SUB-CONTRACTOR

| REQUEST FOR PROPOSALS  |                          |                            |
|--|--------------------------|----------------------------|
| RFQ # 113-2023   | PROFESSIONAL DISCIPLINE: | Land Surveying and Mapping |
| Evaluation Rating Sheet: Evaluators Name: TASON Tennay Date of Evaluation: 11/4/23 | EVALUATION GROUP:        | I-1                        |

| CATEGORY DESCRIPTION   | SCORING<br>WEIGHT | BAXTER & WOODMAN | CGA | СРС | CPZ | DDEC    |
|--|-------------------|------------------|-----|-----|-----|---------|
| MANNER OF SERVICE  | N/A               | 3                | 11  | -1  | 3   | 3       |
| PROPOSALS AND EXPERIENCE OF RESPONDENT'S FIRM AND SUB-CONSULTANTS.  Proposals and experience of firm with similar projects, including subconsultants. Include examples past projects that compare with the Town's CIP 2016-2020 Availability of qualified personnel. Provide an organization chart for the Respondent's firm and subconsultants. Quality control systems and procedures. Past performance records in support of municipalities or other government agencies, including the Town. List any FDOT prequalification of consultant or proposed subconsultants. Provide three (3) current customers/references to which the firm is providing or has provided similar services, provide agency name, individual contact names, and phone numbers. Provide proof of current license, registration, or certification applicable to the scope of services to be provided herein. The firm shall provide a conflict-of-interest disclosure regarding any other work performed by the firm in the Town. | 30 pts            | 2 24             | 25  | 29  | 26  | 26      |
| PROPOSALS AND EXPERIENCE OF CONSULTANT'S EMPLOYEES ASSIGNED TO THE TOWN  Proposals, education, and experience of "core team" staff and team leader. List the employees and their titles. Include a one (1) page résumé for employees and project managers. Résumés provided with the Proposal will be counted toward the page limit. Experience listed for each employee assigned to the Town shall cover relevant work performed within the last 15 years. Demonstrated environment for good "core team" communication.   | 30 pts            | 28               | 29  | 30  | 27  | 29      |
| MAINTAINING EFFECTIVE COMMUNICATION; LOCATION CONSIDERATIONS OF RESPONDENT FIRM'S CORE TEAM AND SUB-CONSULTANTS AND PLANS FOR MAINTAINING EFFECTIVE COMMUNICATION BETWEEN THE TOWN AND CONSULTANT AND SUB-CONSULTANTS:  The location of the Respondent's principal office and any other office  Approach to maintaining good communication.  | 20 pts            | 20               | 18  | 19  | 17  | 18      |
| AVAILABILITY/SCHEDULING CAPACITY:  Available resources to meet project deadline and budget requirements.  Recent, current, and projected workload(s) of the firm.  | 10 pts            | 9                | 8   | 7   | 8   | 8       |
| KNOWLEDGE/UNDERSTANDING OF TOWN:  Understanding of Town's government process.  Understanding of Town's engineering/technical capability.  Understanding of current Town development activity and capital program.  Familiarity with Tyler Technologies' EnerGov Enterprise Community Development Software Suite.  Previous direct work for the Town  | 10 pts            | 10               | 10  | 9   | 7   | 9       |
| Total Points<br>Scoring Placement  | 100 pts           | 91               | 90  | 94, | 85  | 90<br>3 |

Examin the submitted qualification packages and provide scoring for each category (score cannot exceed alotted points). Identify the Scoring placement (1, 2 or 3) for each of the submitted packages based on the total score.

RFP Submittal Packages can be found at:
Q:\Town Clerk\Bids\2023\113-2023 CONTINUING SERVICES ARCHITECTURE, ENGINEERING (VARIOUS TYPES), LANDSCAPE
ARCHITECTURE, SURVEY & MAPPING, PLANNING AND OTHER RELATED
SERVICES\Submittals

MANNER OF SERVICE LEGEND:

1. FIRM EMPLOYEES

2. FIRM EMPLOYEES AND SUB-CONTRACTOR

| REQUEST FOR PROPOSALS  |         |                       |           |                            |     |  |
|--|---------|-----------------------|-----------|----------------------------|-----|--|
| RFQ # 113-2023   |         | PROFESSIONAL DIS      | CIPLINE:  | Land Surveying and Mapping |     |  |
| Evaluation Rating Sheet  |         | EVALUATION GROUP: 1-2 |           |                            |     |  |
| Evaluators Name: Joseph Tenney   |         |                       |           |                            |     |  |
| Date of Evaluation:  |         |                       |           |                            |     |  |
|  | SCORING |                       |           |                            |     |  |
| CATEGORY DESCRIPTION   | WEIGHT  | ENGENUITY             | KESHAVARZ | KIMLEY-HORN                | REG |  |
| MANNER OF SERVICE  | N/A     | 1                     | 2         | 3                          | 3   |  |
| PROPOSALS AND EXPERIENCE OF RESPONDENT'S FIRM AND SUB-<br>CONSULTANTS.   |         |                       |           |                            |     |  |
| Proposals and experience of firm with similar projects, including subconsultants. Include examples past projects that compare with the Town's CIP 2016-2020 Availability of qualified personnel. Provide an organization chart for the Respondent's firm and subconsultants. Quality control systems and procedures. Past performance records in support of municipalities or other government agencies, including the Town. List any FDOT prequalification of consultant or proposed subconsultants. Provide three (3) current customers/references to which the firm is providing or has provided similar services, provide agency name, individual contact names, and phone numbers. Provide proof of current license, registration, or certification applicable to the scope of services to be provided herein. The firm shall provide a conflict-of-interest disclosure regarding any other work performed by the firm in the Town. | 30 pts  | 26                    | 29        | 25                         | 27  |  |
| PROPOSALS AND EXPERIENCE OF CONSULTANT'S EMPLOYEES ASSIGNED TO THE TOWN  • Proposals, education, and experience of "core team" staff and team leader. • List the employees and their titles. • Include a one (1) page résumé for employees and project managers. Résumés provided with the Proposal will be counted toward the page limit. • Experience listed for each employee assigned to the Town shall cover relevant work performed within the last 15 years. • Demonstrated environment for good "core team" communication.   | 30 pts  | 26                    | 28        | 26                         | 24  |  |
| MAINTAINING EFFECTIVE COMMUNICATION; LOCATION CONSIDERATIONS OF RESPONDENT FIRM'S CORE TEAM AND SUB-CONSULTANTS AND PLANS FOR MAINTAINING EFFECTIVE COMMUNICATION BETWEEN THE TOWN AND CONSULTANT AND SUB-CONSULTANTS:  The location of the Respondent's principal office and any other office Approach to maintaining good communication.   | 20 pts  | 19                    | 20        | 18                         | 16  |  |
| AVAILABILITY/SCHEDULING CAPACITY:  |         |                       |           | a                          |     |  |
| Available resources to meet project deadline and budget requirements.     Recent, current, and projected workload(s) of the firm.  | 10 pts  | 8                     | 10        | 9                          | 6   |  |
| KNOWLEDGE/UNDERSTANDING OF TOWN:   |         |                       |           |                            |     |  |
| Understanding of Town's government process. Understanding of Town's engineering/technical capability. Understanding of Current Town development activity and capital program. Familiarity with Tyler Technologies' EnerGov Enterprise Community Development Software Suite. Previous direct work for the Town  | 10 pts  | 10                    | 5         | 10                         | 10  |  |
|  | 400     | -29                   | an        | 22                         | 22  |  |
| Total Points   | 100 pts | 0                     | 100       | UU                         | 00  |  |

Examin the submitted qualification packages and provide scoring for each category (score cannot exceed alotted points). Identify the Scoring placement (1, 2 or 3) for each of the submitted packages based on the total score.

Scoring Placement

RFP Submittal Packages can be found at:
Q:\Town Clerk\Bids\2023\113-2023 CONTINUING SERVICES ARCHITECTURE, ENGINEERING (VARIOUS TYPES), LANDSCAPE
ARCHITECTURE, SURVEY & MAPPING, PLANNING AND OTHER RELATED
SERVICES\Submittals

# MANNER OF SERVICE LEGEND:

1 FIRM EMPLOYEES

2 FIRM EMPLOYEES AND SUB-CONTRACTOR

| REQUEST FOR PROPOSALS<br>RFQ # 113-2023  |                   |     |      | Mechanical Enginee | al Engineering |             |     |  |
|--|-------------------|-----|------|--------------------|----------------|-------------|-----|--|
| Evaluation Rating Sheet: Javan Tenney Evaluators Name:   |                   |     |      | J                  |                |             |     |  |
| CATEGORY DESCRIPTION   | SCORING<br>WEIGHT | CPZ | DDEC | ENGENUITY          | KESHAVARZ      | KIMLEY-HORN | REG |  |
| MANNER OF SERVICE  | N/A               | 3   | 3    | 3                  | 3              | 2           | 3   |  |
| PROPOSALS AND EXPERIENCE OF RESPONDENT'S FIRM AND SUB-<br>CONSULTANTS.   |                   |     |      |                    |                |             |     |  |
| Proposals and experience of firm with similar projects, including subconsultants. Include examples past projects that compare with the Town's CIP 2016-2020 Availability of qualified personnel. Provide an organization chart for the Respondent's firm and subconsultants. Quality control systems and procedures. Past performance records in support of municipalities or other government agencies, including the Town. List any FDOT prequalification of consultant or proposed subconsultants. Provide three (3) current customers/references to which the firm is providing or has provided similar services, provide agency name, individual contact names, and phone numbers. Provide proof of current license, registration, or certification applicable to the scope of services to be provided herein. The firm shall provide a conflict-of-interest disclosure regarding any other work performed by the firm in the Town. | 30 pts            | 26  | 26   | 76                 | 26             | 28          | 27  |  |
| PROPOSALS AND EXPERIENCE OF CONSULTANT'S EMPLOYEES ASSIGNED TO THE TOWN  • Proposals, education, and experience of "core team" staff and team leader. • List the employees and their titles. • Include a one (1) page résumé for employees and project managers. Résumés provided with the Proposal will be counted toward the page limit. • Experience listed for each employee assigned to the Town shall cover relevant work performed within the last 15 years. • Demonstrated environment for good "core team" communication.   | 30 pts            | 27  | 29   | 26                 | 26             | 25          | 24  |  |
| MAINTAINING EFFECTIVE COMMUNICATION; LOCATION CONSIDERATIONS OF RESPONDENT FIRM'S CORE TEAM AND SUB-CONSULTANTS AND PLANS FOR MAINTAINING EFFECTIVE COMMUNICATION BETWEEN THE TOWN AND CONSULTANT AND SUB-CONSULTANTS:  The location of the Respondent's principal office and any other office  Approach to maintaining good communication.  | 20 pts            | 17  | 18   | 19                 | 17             | 20          | 16  |  |
| AVAILABILITY/SCHEDULING CAPACITY:  Available resources to meet project deadline and budget requirements.  Recent, current, and projected workload(s) of the firm.  | 10 pts            | 8   | 8    | 8                  | 8              | 9           | 6   |  |
| KNOWLEDGE/UNDERSTANDING OF TOWN:  Understanding of Town's government process.  Understanding of Town's engineering/technical capability.  Understanding of current Town development activity and capital program.  Familiarity with Tyler Technologies' EnerGov Enterprise Community Development Software Suite.   | 10 pts            | 7   | 9    | 10                 | 5              | [0          | 10  |  |
| Previous direct work for the Town  |                   |     |      | DI 3 <u>00</u> 0   |                |             |     |  |

Examin the submitted qualification packages and provide scoring for each category (score cannot exceed alotted points), Identify the Scoring placement (1, 2 or 3) for each of the submitted packages based on the total score.

Total Points

Scoring Placement

100 pts

MANNER OF SERVICE LEGENS

3. SUB-CONTRACTOR

FIRM EMPLOYEES
 FIRM EMPLOYEES AND SUB-CONTRACTOR

RFP Submittal Packages can be found at:
Q:\Town Clerk\Bids\2023\113-2023 CONTINUING SERVICES ARCHITECTURE, ENGINEERING (VARIOUS TYPES), LANDSCAPE
ARCHITECTURE, SURVEY & MAPPING, PLANNING AND OTHER RELATED
SERVICES\Submittals

| REQUEST FOR PROPOSALS RFQ # 113-2023  Evaluation Rating Sheet: A Scu Tenney  Evaluators Name:  Date of Evaluation:   | PROFESSIONAL DISCIPLINE: EVALUATION GROUP: |     |     | Urban Planning<br>K-1 |      |           |
|--|--|-----|-----|-----------------------|------|-----------|
| CATEGORY DESCRIPTION   | SCORING<br>WEIGHT                          | CGA | СРС | CPZ                   | DDEC | ENGENUITY |
| MANNER OF SERVICE  | N/A  | 1   | 3   | 3                     | 2    | 3         |
| PROPOSALS AND EXPERIENCE OF RESPONDENT'S FIRM AND SUB-CONSULTANTS.  Proposals and experience of firm with similar projects, including subconsultants. Include examples past projects that compare with the Town's CIP 2016-2020 Availability of qualified personnel. Provide an organization chart for the Respondent's firm and subconsultants. Quality control systems and procedures. Past performance records in support of municipalities or other government agencies, including the Town. List any FDOT prequalification of consultant or proposed subconsultants. Provide three (3) current customers/references to which the firm is providing or has provided similar services, provide agency name, individual contact names, and phone numbers. Provide proof of current license, registration, or certification applicable to the scope of services to be provided herein. The firm shall provide a conflict-of-interest disclosure regarding any other work performed by the firm in the Town. | 30 pts                                     | 25  | 29  | 26                    | 26   | 26        |
| PROPOSALS AND EXPERIENCE OF CONSULTANT'S EMPLOYEES ASSIGNED TO THE TOWN  • Proposals, education, and experience of "core team" staff and team leader. • List the employees and their titles. • Include a one (1) page résumé for employees and project managers. Résumés provided with the Proposal will be counted toward the page limit. • Experience listed for each employee assigned to the Town shall cover relevant work performed within the last 15 years. • Demonstrated environment for good "core team" communication.   | 30 pts                                     | 29  | 30  | 27                    | 29   | 26        |
| MAINTAINING EFFECTIVE COMMUNICATION; LOCATION CONSIDERATIONS OF RESPONDENT FIRM'S CORE TEAM AND SUB-CONSULTANTS AND PLANS FOR MAINTAINING EFFECTIVE COMMUNICATION BETWEEN THE TOWN AND CONSULTANT AND SUB-CONSULTANTS:  The location of the Respondent's principal office and any other office  Approach to maintaining good communication.  | 20 pts                                     | 18  | 19  | 17                    | 18   | 19        |
| AVAILABILITY/SCHEDULING CAPACITY:  A Vailable resources to meet project deadline and budget requirements.  Recent, current, and projected workload(s) of the firm.   | 10 pts                                     | 8   | 7   | 8                     | 8    | 8         |
| KNOWLEDGE/UNDERSTANDING OF TOWN:  • Understanding of Town's government process.  • Understanding of Town's engineering/technical capability.  • Understanding of current Town development activity and capital program.  • Familiarity with Tyler Technologies' EnerGov Enterprise Community Development Software Suite.  • Previous direct work for the Town  | 10 pts                                     | 10  | 9   | 7                     | 9    | 10        |

Examin the submitted qualification packages and provide scoring for each category (score cannot exceed alotted points). Identify the Scoring placement (1, 2 or 3) for each of the submitted packages based on the total score.

REP Submittal Packages can be found at:

Q:\Town Clerk\Bids\2023\113-2023 CONTINUING SERVICES ARCHITECTURE, ENGINEERING (VARIOUS TYPES), LANDSCAPE
ARCHITECTURE, SURVEY & MAPPING, PLANNING AND OTHER RELATED
SERVICES\Submittals

MANNER OF SERVICE LEGEND:

1 FIRM EMPLOYEES

**Total Points** 

Scoring Placement

100 pts

2 FIRM EMPLOYEES AND SUB-CONTRACTOR

| REQUEST FOR PROPOSALS RFQ # 113-2023 Evaluation Rating Sheet ASON Templey Date of Evaluation:  | :<br>:            | PROFESSIONAL DIS |           | Urban Planning<br>K-2 |     |
|--|-------------------|------------------|-----------|-----------------------|-----|
| CATEGORY DESCRIPTION   | SCORING<br>WEIGHT | JMORTON          | KESHAVARZ | KIMLEY-HORN           | REG |
| MANNER OF SERVICE  | N/A               |                  | 3         | 1                     | 2   |
| PROPOSALS AND EXPERIENCE OF RESPONDENT'S FIRM AND SUB- CONSULTANTS.  Proposals and experience of firm with similar projects, including subconsultants. Include examples past projects that compare with the Town's CIP 2016- 2020 Availability of qualified personnel. Provide an organization chart for the Respondent's firm and subconsultants. Quality control systems and procedures. Past performance records in support of municipalities or other government agencies, including the Town. List any FDOT prequalification of consultant or proposed subconsultants. Provide three (3) current customers/references to which the firm is providing or has provided similar services, provide agency name, individual contact names, and phone numbers. Provide proof of current license, registration, or certification applicable to the scope of services to be provided herein. The firm shall provide a conflict-of-interest disclosure regarding any other work performed by the firm in the Town. | 30 pts            | 33330333         | 26        | 28                    | 27  |
| PROPOSALS AND EXPERIENCE OF CONSULTANT'S EMPLOYEES ASSIGNED TO THE TOWN  Proposals, education, and experience of "core team" staff and team leader.  List the employees and their titles. Include a one (1) page résumé for employees and project managers. Résumés provided with the Proposal will be counted toward the page limit. Experience listed for each employee assigned to the Town shall cover relevant work performed within the last 15 years.  Demonstrated environment for good "core team" communication.   | 30 pts            | 6 6 /30          | 26        | 30                    | 24  |
| MAINTAINING EFFECTIVE COMMUNICATION; LOCATION CONSIDERATIONS OF RESPONDENT FIRM'S CORE TEAM AND SUB-CONSULTANTS AND PLANS FOR MAINTAINING EFFECTIVE COMMUNICATION BETWEEN THE TOWN AND CONSULTANT AND SUB-CONSULTANTS:   | 20 pts            | · 10             | 17        | 20                    | 18  |

| Available resources to meet project deadline and budget requirements.     Recent, current, and projected workload(s) of the firm.   | 10 pts | .5/10                 | 8  | 10 | 8  |
|---|--------|-----------------------|----|----|----|
| KNOWLEDGE/UNDERSTANDING OF TOWN:  • Understanding of Town's government process.  • Understanding of Town's engineering/technical capability.  • Understanding of current Town development activity and capital program.  • Familiarity with Tyler Technologies' EnerGov Enterprise Community Development Software Suite.  • Previous direct work for the Town | 10 pts | ·2<br>·2<br>·2<br>/10 | 5  | 10 | 10 |
| Total Points<br>Scoring Placement   |        | 97                    | 82 | 98 | 87 |

AVAILABILITY/SCHEDULING CAPACITY:

Examin the submitted qualification packages and provide scoring for each category (score cannot exceed alotted points), Identify the Scoring placement (1, 2 or 3) for each of the submitted packages based on the total score.

The location of the Respondent's principal office and any other office
 Approach to maintaining good communication.

RFP Submittal Packages can be found at:
Q:\Town Clerk\Bids\2023\113-2023 CONTINUING SERVICES ARCHITECTURE, ENGINEERING (VARIOUS TYPES), LANDSCAPE

ARCHITECTURE, SURVEY & MAPPING, PLANNING AND OTHER RELATED SERVICES\Submittals

MANNER OF SERVICE LEGEND:

1 FIRM EMPLOYEES

2 FIRM EMPLOYEES AND SUB-CONTRACTOR

REQUEST FOR PROPOSALS PROFESSIONAL DISCIPLINE: Urban Planning RFO # 113-2023 Evaluation Rating Sheet: EVALUATION GROUP: Evaluators Name: Date of Evaluation: 5 5 ENGENUITY CATEGORY DESCRIPTION CGA CPC CPZ DDEC WEIGHT N/A 3 3 3 MANNER OF SERVICE PROPOSALS AND EXPERIENCE OF RESPONDENT'S FIRM AND SUB-CONSULTANTS. Proposals and experience of firm with similar projects, including subconsultants Include examples past projects that compare with the Town's CIP 2016-2020 Availability of qualified personnel. Provide an organization chart for the Respondent's firm and subconsultants 20 15 20 20 25 Quality control systems and procedures. 30 pts Past performance records in support of municipalities or other government agencies, including the Town. List any FDOT prequalification of consultant or proposed subconsultants. Provide three (3) current customers/references to which the firm is providing or has provided similar services, provide agency name, individual contact names, and phone numbers. Provide proof of current license, registration, or certification applicable to the scope of services to be provided herein. The firm shall provide a conflict-of-interest disclosure regarding any other work performed by the firm in the Town. PROPOSALS AND EXPERIENCE OF CONSULTANT'S EMPLOYEES ASSIGNED TO THE TOWN Proposals, education, and experience of "core team" staff and team 15 eader. **2**5 List the employees and their titles. 30 pts Include a one (1) page résumé for employees and project managers Résumés provided with the Proposal will be counted toward the page limit. Experience listed for each employee assigned to the Town shall cover elevant work performed within the last 15 years. Demonstrated environment for good "core team" communication. MAINTAINING EFFECTIVE COMMUNICATION: LOCATION CONSIDERATIONS OF RESPONDENT FIRM'S CORE TEAM AND SUB-CONSULTANTS AND PLANS 14 ょく FOR MAINTAINING EFFECTIVE COMMUNICATION BETWEEN THE TOWN 20 pts 10 AND CONSULTANT AND SUB-CONSULTANTS: The location of the Respondent's principal office and any other office Approach to maintaining good communication. AVAILABILITY/SCHEDULING CAPACITY: 10 10 10 10 pts ≺ Available resources to meet project deadline and budget requirements Recent, current, and projected workload(s) of the firm. KNOWLEDGE/UNDERSTANDING OF TOWN: Understanding of Town's government process. Understanding of Town's engineering/technical capability. Understanding of current Town development activity and capital program. 10 pts 10 Familiarity with Tyler Technologies' EnerGov Enterprise Community Development oftware Suite. Previous direct work for the Town 70 **Total Points** 100 pts Scoring Placement

#### Instructions to Evaluation Team:

Examin the submitted qualification packages and provide scoring for each category (score cannot exceed alotted points). Identify the Scoring placement (1, 2 or 3) for each of the submitted packages based on the total score.

RFP Submittal Packages can be found at:

Q:\Town Clerk\Bids\2023\113-2023 CONTINUING SERVICES -ARCHITECTURE, ENGINEERING (VARIOUS TYPES), LANDSCAPE ARCHITECTURE, SURVEY & MAPPING, PLANNING AND OTHER RELATED SERVICES\Submittals MANNER OF SERVICE LEGEND:

1 FIRM EMPLOYEES

2. FIRM EMPLOYEES AND SUB-CONTRACTOR

| REQUEST FOR PROPOSALS   |                          |                |
|---|--------------------------|----------------|
| RFQ # 113-2023  | PROFESSIONAL DISCIPLINE: | Urban Planning |
| Evaluation Rating Sheet: Evaluators Name: Date of Evaluation:    11 | EVALUATION GROUP:        | K-2            |

| CATEGORY DESCRIPTION   | SCORING       | JMORTON  | KESHAVARZ | KIMLEY-HORN | REG |
|--|---------------|----------|-----------|-------------|-----|
| MANNER OF SERVICE  | WEIGHT<br>N/A | JUIORTON | 3         | A A         | 2   |
|  | N/A           | - All -  | 3         |             | - 2 |
| PROPOSALS AND EXPERIENCE OF RESPONDENT'S FIRM AND SUB- CONSULTANTS.  Proposals and experience of firm with similar projects, including subconsultants.  Include examples past projects that compare with the Town's CIP 2016-2020  Availability of qualified personnel.  Provide an organization chart for the Respondent's firm and subconsultants.  Quality control systems and procedures.  Past performance records in support of municipalities or other government agencies, including the Town.  List any FDOT prequalification of consultant or proposed subconsultants.  Provide three (3) current customers/references to which the firm is providing or has provided similar services, provide agency name, individual contact names, and phone numbers.  Provide proof of current license, registration, or certification applicable to the scope of services to be provided herein.  The firm shall provide a conflict-of-interest disclosure regarding any other work performed by the firm in the Town. | 30 pts        | 24       | 25        | 20          | 15  |
| PROPOSALS AND EXPERIENCE OF CONSULTANT'S EMPLOYEES ASSIGNED TO THE TOWN  Proposals, education, and experience of "core team" staff and team leader. List the employees and their titles. Include a one (1) page résumé for employees and project managers. Résumés provided with the Proposal will be counted toward the page limit. Experience listed for each employee assigned to the Town shall cover relevant work performed within the last 15 years. Demonstrated environment for good "core team" communication.   | 30 pts        | · 6      | b         | 2           | 15  |
| MAINTAINING EFFECTIVE COMMUNICATION; LOCATION CONSIDERATIONS OF RESPONDENT FIRM'S CORE TEAM AND SUB-CONSULTANTS AND PLANS FOR MAINTAINING EFFECTIVE COMMUNICATION BETWEEN THE TOWN AND CONSULTANT AND SUB-CONSULTANTS:  The location of the Respondent's principal office and any other office Approach to maintaining good communication.   | 20 pts        | ນ້       | ζ.        | 10 *        | 10  |
| AVAILABILITY/SCHEDULING CAPACITY:  • Available resources to meet project deadline and budget requirements.  • Recent, current, and projected workload(s) of the firm.  | 10 pts        | 10       | 4         | 4           | 4   |
| KNOWLEDGE/UNDERSTANDING OF TOWN:  Understanding of Town's government process.  Understanding of Town's engineering/technical capability.  Understanding of current Town development activity and capital program.  Familiarity with Tyler Technologies' EnerGov Enterprise Community Development Software Suite.  Previous direct work for the Town  | 10 pts        | 10       | 4         | 4           | 4   |
| Total Points<br>Scoring Placement  | 100 pts       | 999      | 65        | 60          | 50  |

Examin the submitted qualification packages and provide scoring for each category (score cannot exceed alotted points), Identify the Scoring placement (1, 2 or 3) for each of the submitted packages based on the total score.

RFP Submittal Packages can be found at:

Q:\Town Clerk\Bids\2023\113-2023 CONTINUING SERVICES -ARCHITECTURE, ENGINEERING (VARIOUS TYPES), LANDSCAPE ARCHITECTURE, SURVEY & MAPPING, PLANNING AND OTHER RELATED SERVICES\Submittals

MANNER OF SERVICE LEGEND:
1. FIRM EMPLOYEES
2. FIRM EMPLOYEES AND SUB-CONTRACTOR

| 14   |  |      |      |           |           |             |     |  |
|--|--|------|------|-----------|-----------|-------------|-----|--|
| REQUEST FOR PROPOSALS  RFQ # 113-2023  Evaluation Rating Sheet: Evaluators Name:  UND WILLE  LI 8 2023   | PROFESSIONAL DISCIPLINE:  Mechanical Engineering  EVALUATION GROUP:  J |      |      |           |           |             |     |  |
| CATEGORY DESCRIPTION   | SCORING<br>WEIGHT  | CPZ  | DDEC | ENGENUITY | KESHAVARZ | KIMLEY-HORN | REG |  |
| MANNER OF SERVICE  | N/A  | 3    | 3    | 3         | 3         | 2           | 3   |  |
| PROPOSALS AND EXPERIENCE OF RESPONDENT'S FIRM AND SUB- CONSULTANTS.  Proposals and experience of firm with similar projects, including subconsultants. Include examples past projects that compare with the Town's CIP 2016- 2020 Availability of qualified personnel. Provide an organization chart for the Respondent's firm and subconsultants. Quality control systems and procedures. Past performance records in support of municipalities or other government agencies, including the Town. List any FDDT prequalification of consultant or proposed subconsultants. Provide three (3) current customers/references to which the firm is providing or has provided similar services, provide agency name, individual contact names, and phone numbers. Provide proof of current license, registration, or certification applicable to the scope of services to be provided herein. The firm shall provide a conflict-of-interest disclosure regarding any other work performed by the firm in the Town. | 30 pts   | 25   | 20   | 25        | น์        | 24 -        | 26  |  |
| PROPOSALS AND EXPERIENCE OF CONSULTANT'S EMPLOYEES ASSIGNED TO THE TOWN  Proposals, education, and experience of "core team" staff and team leader.  List the employees and their titles. Include a one (1) page résumé for employees and project managers. Résumés provided with the Proposal will be counted toward the page limit. Experience listed for each employee assigned to the Town shall cover relevant work performed within the last 15 years. Demonstrated environment for good "core team" communication.  | 30 pts   | ıs ´ | ıs´  | 26        | ĸ'        | 25          | 20  |  |
| MAINTAINING EFFECTIVE COMMUNICATION; LOCATION CONSIDERATIONS OF RESPONDENT FIRM'S CORE TEAM AND SUB-CONSULTANTS AND PLANS FOR MAINTAINING EFFECTIVE COMMUNICATION BETWEEN THE TOWN AND CONSULTANT AND SUB-CONSULTANTS:  * The location of the Respondent's principal office and any other office * Approach to maintaining good communication.   | 20 pts   | 15"  | الخ  | 10        | 19        | 15-         | 10  |  |
| AVAILABILITY/SCHEDULING CARACITY   | r  |      | ľ    |           |           |             |     |  |

Previous direct work for the Town

oftware Suite.

Examin the submitted qualification packages and provide scoring for each category (score cannot exceed alotted points). Identify the Scoring placement (1, 2 or 3) for each of the submitted packages based on the total score.

Available resources to meet project deadline and budget requirements.

Understanding of current Town development activity and capital program.
 Familiarity with Tyler Technologies' EnerGov Enterprise Community Development

Recent, current, and projected workload(s) of the firm.

KNOWLEDGE/UNDERSTANDING OF TOWN:

Understanding of Town's government process.

Understanding of Town's engineering/technical capability.

RFP Submittal Packages can be found at:

Q:\Town Clerk\Bids\2023\113-2023 CONTINUING SERVICES -ARCHITECTURE, ENGINEERING (VARIOUS TYPES), LANDSCAPE ARCHITECTURE, SURVEY & MAPPING, PLANNING AND OTHER RELATED SERVICES\Submittals MANNER OF SERVICE LEGEND:

1. FIRM EMPLOYEES

10 pts

10 pts

100 pts

**Total Points** 

**Scoring Placement** 

2. FIRM EMPLOYEES AND SUB-CONTRACTOR

60

5-

10

10

#### REQUEST FOR PROPOSALS

RFQ # 113-2023

PROFESSIONAL DISCIPLINE:

Land Surveying and Mapping

Evaluation Rating Sheet:

Evaluators Name: \_\_\_\_ Date of Evaluation: \_\_\_ 11.8. 2023

EVALUATION GROUP:

1-1

| CATEGORY DESCRIPTION  | SCORING<br>WEIGHT | BAXTER & WOODMAN | CGA | CPC | CPZ  | DDEC |
|---|-------------------|------------------|-----|-----|------|------|
| MANNER OF SERVICE   | N/A               | 3                | 1   | 1   | 3    | 3    |
| PROPOSALS AND EXPERIENCE OF RESPONDENT'S FIRM AND SUB- CONSULTANTS.  Proposals and experience of firm with similar projects, including subconsultants. Include examples past projects that compare with the Town's CIP 2016-2020 Availability of qualified personnel. Provide an organization chart for the Respondent's firm and subconsultants: Quality control systems and procedures. Past performance records in support of municipalities or other government agencies, including the Town. List any FDOT prequalification of consultant or proposed subconsultants. Provide three (3) current customers/references to which the firm is providing or has provided similar services, provide agency name, individual contact names, and phone numbers. Provide proof of current license, registration, or certification applicable to the scope of services to be provided herein. The firm shall provide a conflict-of-interest disclosure regarding any other work performed by the firm in the Town. | 30 pts            | No te            | 25  | r   | rate | No   |
| PROPOSALS AND EXPERIENCE OF CONSULTANT'S EMPLOYEES ASSIGNED TO THE TOWN  Proposals, education, and experience of "core team" staff and team leader. List the employees and their titles. Include a one (1) page résumé for employees and project managers. Résumés provided with the Proposal will be counted toward the page limit. Experience listed for each employee assigned to the Town shall cover relevant work performed within the last 15 years. Demonstrated environment for good "core team" communication.  | 30 pts            |                  | 24  | 25  |      |      |
| MAINTAINING EFFECTIVE COMMUNICATION; LOCATION CONSIDERATIONS OF RESPONDENT FIRM'S CORE TEAM AND SUB-CONSULTANTS AND PLANS FOR MAINTAINING EFFECTIVE COMMUNICATION BETWEEN THE TOWN AND CONSULTANT AND SUB-CONSULTANTS:  • The location of the Respondent's principal office and any other office • Approach to maintaining good communication.  | 20 pts            |                  | v   | v   |      |      |
| AVAILABILITY/SCHEDULING CAPACITY:  • Available resources to meet project deadline and budget requirements  • Recent, current, and projected workload(s) of the firm.  | 10 pts            |                  | 4   | 4   |      |      |
| KNOWLEDGE/UNDERSTANDING OF TOWN:  Understanding of Town's government process.  Understanding of Town's engineering/technical capability.  Understanding of current Town development activity and capital program.  Familiarity with Tyler Technologies' EnerGov Enterprise Community Development Software Suite.  Previous direct work for the Town   | 10 pts            |                  | 10  | 4   |      |      |
| Total Points<br>Scoring Placement   | 100 pts           |                  | (3) | 80  |      |      |

## Instructions to Evaluation Team:

Examin the submitted qualification packages and provide scoring for each category (score cannot exceed alotted points). Identify the Scoring placement (1, 2 or 3) for each of the submitted packages based on the total score.

# RFP Submittal Packages can be found at:

Q:\Town Clerk\Bids\2023\113-2023 CONTINUING SERVICES -ARCHITECTURE, ENGINEERING (VARIOUS TYPES), LANDSCAPE ARCHITECTURE, SURVEY & MAPPING, PLANNING AND OTHER RELATED SERVICES\Submittals MANNER OF SERVICE LEGEND:

1: FIRM EMPLOYEES

2. FIRM EMPLOYEES AND SUB-CONTRACTOR

| REQUEST FOR PROPOSALS  RFQ # 113-2023  Evaluation Rating Sheet:  Evaluators Name: John Wille  Date of Evaluation: II & 2023  CATEGORY DESCRIPTION   | SCORING       | PROFESSIONAL DIS |     | Land Surveying and I-2  KIMLEY-HORN | Mapping<br>REG |
|---|---------------|------------------|-----|-------------------------------------|----------------|
|   | WEIGHT        |                  | 2   | 3                                   | 3              |
| PROPOSALS AND EXPERIENCE OF RESPONDENT'S FIRM AND SUB- CONSULTANTS.  Proposals and experience of firm with similar projects, including subconsultants.  Include examples past projects that compare with the Town's CIP 2016- 2020  Availability of qualified personnel.  Provide an organization chart for the Respondent's firm and subconsultants.  Quality control systems and procedures.  Past performance records in support of municipalities or other government agencies, including the Town.  List any FDOT prequalification of consultant or proposed subconsultants.  Provide three (3) current customers/references to which the firm is providing or has provided similar services, provide agency name, individual contact names, and phone numbers.  Provide proof of current license, registration, or certification applicable to the scope of services to be provided herein.  The firm shall provide a conflict-of-interest disclosure regarding any other work performed by the firm in the Town. | N/A<br>30 pts | 24               | 3,0 | 3                                   | NO PARTE       |
| PROPOSALS AND EXPERIENCE OF CONSULTANT'S EMPLOYEES ASSIGNED TO THE TOWN  Proposals, education, and experience of "core team" staff and team leader.  List the employees and their titles. Include a one (1) page résumé for employees and project managers. Résumés provided with the Proposal will be counted toward the page limit. Experience listed for each employee assigned to the Town shall cover relevant work performed within the last 15 years.  Demonstrated environment for good "core team" communication.  | 30 pts        | 24               | 2   |                                     |                |
| MAINTAINING EFFECTIVE COMMUNICATION; LOCATION CONSIDERATIONS OF RESPONDENT FIRM'S CORE TEAM AND SUB-CONSULTANTS AND PLANS FOR MAINTAINING EFFECTIVE COMMUNICATION BETWEEN THE TOWN AND CONSULTANT AND SUB-CONSULTANTS:  The location of the Respondent's principal office and any other office Approach to maintaining good communication.  | 20 pts        | 28               | v v |                                     |                |
| AVAILABILITY/SCHEDULING CAPACITY:  • Available resources to meet project deadline and budget requirements.  • Recent, current, and projected workload(s) of the firm.   | 10 pts        | 5                | 5   |                                     |                |
| KNOWLEDGE/UNDERSTANDING OF TOWN:  Understanding of Town's government process.  Understanding of Town's engineering/technical capability.  Understanding of current Town development activity and capital program.  Emiliarity with Tyler Technologies' Energoy Entergrise Community Development.  | 10 pts        | 10               | 6   |                                     |                |

Previous direct work for the Town

oftware Suite.

Examin the submitted qualification packages and provide scoring for each category (score cannot exceed alotted points). Identify the Scoring placement ( 1, 2 or 3) for each of the submitted packages based on the total score.

RFP Submittal Packages can be found at:
Q:\Town Clerk\Bids\2023\113-2023 CONTINUING SERVICES ARCHITECTURE, ENGINEERING (VARIOUS TYPES), LANDSCAPE
ARCHITECTURE, SURVEY & MAPPING, PLANNING AND OTHER RELATED SERVICES\Submittals

MANNER OF SERVICE LEGEND:

**Total Points** 

Scoring Placement

100 pts

FIRM EMPLOYEES
 FIRM EMPLOYEES AND SUB-CONTRACTOR

## REQUEST FOR PROPOSALS Landscape Architecture and Irrigation Design RFQ # 113-2023 PROFESSIONAL DISCIPLINE: **EVALUATION GROUP:** Evaluation Rating Sheet: Evaluators Name: \_\_\_\_\_ONO WILLE Date of Evaluation: DDEC CPC CPZ CATEGORY DESCRIPTION CGA WEIGHT HEARING MANNER OF SERVICE

| MANNER OF SERVICE   | N/A     | 2    | 1     | 3 | 3   | 3 |
|---|---------|------|-------|---|-----|---|
| PROPOSALS AND EXPERIENCE OF RESPONDENT'S FIRM AND SUB-CONSULTANTS.  Proposals and experience of firm with similar projects, including subconsultants.  Include examples past projects that compare with the Town's CIP 2016-2020  Availability of qualified personnel.  Provide an organization chart for the Respondent's firm and subconsultants.  Quality control systems and procedures.  Past performance records in support of municipalities or other government agencies, Including the Town.  List any FDOT prequalification of consultant or proposed subconsultants.  Provide three (3) current customers/references to which the firm is providing or has provided similar services, provide agency name, individual contact names, and phone numbers.  Provide proof of current license, registration, or certification applicable to the scope of services to be provided herein.  The firm shall provide a conflict-of-interest disclosure regarding any other work performed by the firm in the Town. | 30 pts  | k    | 2     |   | ≥   |   |
| PROPOSALS AND EXPERIENCE OF CONSULTANT'S EMPLOYEES ASSIGNED TO THE TOWN  • Proposals, education, and experience of "core team" staff and team leader.  • List the employees and their titles.  • Include a one (1) page résumé for employees and project managers. Résumés provided with the Proposal will be counted toward the page limit.  • Experience listed for each employee assigned to the Town shall cover relevant work performed within the last 15 years.  • Demonstrated environment for good "core team" communication.  | 30 pts  | 26   | x     |   |     |   |
| MAINTAINING EFFECTIVE COMMUNICATION; LOCATION CONSIDERATIONS OF RESPONDENT FIRM'S CORE TEAM AND SUB-CONSULTANTS AND PLANS FOR MAINTAINING EFFECTIVE COMMUNICATION BETWEEN THE TOWN AND CONSULTANT AND SUB-CONSULTANTS:  • The location of the Respondent's principal office and any other office • Approach to maintaining good communication.  | 20 pts  | ĸ    | 14    |   |     |   |
| AVAILABILITY/SCHEDULING CAPACITY:  • Available resources to meet project deadline and budget requirements.  • Recent, current, and projected workload(s) of the firm.   | 10 pts  | N.   | 10    |   |     |   |
| KNOWLEDGE/UNDERSTANDING OF TOWN:  Understanding of Town's government process,  Understanding of Town's engineering/technical capability.  Understanding of current Town development activity and capital program.  Familiarity with Tyler Technologies' EnerGov Enterprise Community Development Software Suite.  Previous direct work for the Town   | 10 pts  | 10   | 10    |   | is. |   |
| Total Points<br>Scoring Placement   | 100 pts | (32) | ( 20) |   |     |   |

#### Instructions to Evaluation Team:

Examin the submitted qualification packages and provide scoring for each category (score cannot exceed alotted points), Identify the Scoring placement (1, 2 or 3) for each of the submitted packages based on the total score.

RFP Submittal Packages can be found at:

Q:\Town Clerk\Bids\2023\113-2023 CONTINUING SERVICES -ARCHITECTURE, ENGINEERING (VARIOUS TYPES), LANDSCAPE ARCHITECTURE, SURVEY & MAPPING, PLANNING AND OTHER RELATED SERVICES\Submittals MANNER OF SERVICE LEGEND:

1. FIRM EMPLOYEES

2. FIRM EMPLOYEES AND SUB-CONTRACTOR

#### REQUEST FOR PROPOSALS

RFQ # 113-2023

PROFESSIONAL DISCIPLINE:

Landscape Architecture and Irrigation Design

Evaluation Rating Sheet: Evaluators Name: \_\_\_\_

Date of Evaluation: \_

EVALUATION GROUP:

| CATEGORY DESCRIPTION  | SCORING<br>WEIGHT | ENGENUITY | JMORTON | KESHAVARZ | KIMLEY-HORN | REG      |
|---|-------------------|-----------|---------|-----------|-------------|----------|
| MANNER OF SERVICE   | N/A               | 3         | 1       | 3         | 1           | 3        |
| PROPOSALS AND EXPERIENCE OF RESPONDENT'S FIRM AND SUB- CONSULTANTS.  Proposals and experience of firm with similar projects, including subconsultants.  Include examples past projects that compare with the Town's CIP 2016- 2020  Availability of qualified personnel.  Provide an organization chart for the Respondent's firm and subconsultants.  Quality control systems and procedures.  Past performance records in support of municipalities or other government agencies, including the Town.  List any FDOT prequalification of consultant or proposed subconsultants.  Provide three (3) current customers/references to which the firm is providing or has provided similar services, provide agency name, individual contact names, and phone numbers.  Provide proof of current license, registration, or certification applicable to the scope of services to be provided herein.  The firm shall provide a conflict-of-interest disclosure regarding any other work performed by the firm in the Town. | 30 pts            | Note      | *       | No re     | <b>₽</b> S  | 20 Parks |
| PROPOSALS AND EXPERIENCE OF CONSULTANT'S EMPLOYEES ASSIGNED TO THE TOWN  Proposals, education, and experience of "core team" staff and team leader.  List the employees and their titles. Include a one (1) page résumé for employees and project managers. Résumés provided with the Proposal will be counted toward the page limit. Experience listed for each employee assigned to the Town shall cover relevant work performed within the last 15 years. Demonstrated environment for good "core team" communication.   | 30 pts            |           | ¥       |           | ૧૬          |          |
| MAINTAINING EFFECTIVE COMMUNICATION; LOCATION CONSIDERATIONS OF RESPONDENT FIRM'S CORE TEAM AND SUB-CONSULTANTS AND PLANS FOR MAINTAINING EFFECTIVE COMMUNICATION BETWEEN THE TOWN AND CONSULTANT AND SUB-CONSULTANTS:  • The location of the Respondent's principal office and any other office • Approach to maintaining good communication.  | 20 pts            |           | 15      |           | s           |          |
| AVAILABILITY/SCHEDULING CAPACITY:  • Available resources to meet project deadline and budget requirements.  • Recent, current, and projected workload(s) of the firm.   | 10 pts            |           | a       |           | 10          |          |
| KNOWLEDGE/UNDERSTANDING OF TOWN:  • Understanding of Town's government process.  • Understanding of Town's engineering/technical capability.  • Understanding of current Town development activity and capital program.  • Familiarity with Tyler Technologies' EnerGov Enterprise Community Development Software Suite.  • Previous direct work for the Town   | 10 pts            |           | d       |           | 10          |          |
| Total Points<br>Scoring Placement   | 100 pts           |           | (85)    |           | (3)         |          |

#### Instructions to Evaluation Team:

Examin the submitted qualification packages and provide scoring for each category (score cannot exceed alotted points). Identify the Scoring placement (1, 2 or 3) for each of the submitted packages based on the total score,

RFP Submittal Packages can be found at:
Q:\Town Clerk\Bids\2023\113-2023 CONTINUING SERVICES -ARCHITECTURE, ENGINEERING (VARIOUS TYPES), LANDSCAPE ARCHITECTURE, SURVEY & MAPPING, PLANNING AND OTHER RELATED SERVICES\Submittals

MANNER OF SERVICE LEGEND:

1. FIRM EMPLOYEES

2 FIRM EMPLOYEES AND SUB-CONTRACTOR

REQUEST FOR PROPOSALS

RFQ # 113-2023

PROFESSIONAL DISCIPLINE:

**Environmental Planning** 

Evaluation Rating Sheet:
Evaluators Name: \_\_\_\_\_
Date of Evaluation: \_\_\_\_

11. 8. 2023

EVALUATION GROUP:

G

| CATEGORY DESCRIPTION   | SCORING<br>WEIGHT | CPZ | DDEC  | ENGENUITY | KESHAVARZ | KIMLEY-HORN | REG |
|--|-------------------|-----|-------|-----------|-----------|-------------|-----|
| MANNER OF SERVICE  | N/A               | 3   | 3     | 1         | 3         | 2           | 3   |
| PROPOSALS AND EXPERIENCE OF RESPONDENT'S FIRM AND SUB- CONSULTANTS.  Proposals and experience of firm with similar projects, including subconsultants. Include examples past projects that compare with the Town's CIP 2016- 2020 Availability of qualified personnel. Provide an organization chart for the Respondent's firm and subconsultants. Quality control systems and procedures. Past performance records in support of municipalities or other government agencies, including the Town. List any FDOT prequalification of consultant or proposed subconsultants. Provide three (3) current customers/references to which the firm is providing or has provided similar services, provide agency name, individual contact names, and phone numbers. Provide proof of current license, registration, or certification applicable to the scope of services to be provided herein. The firm shall provide a conflict-of-interest disclosure regarding any other work performed by the firm in the Town. | 30 pts            | No. | که می | 1         | 26        | 28          | 110 |
| PROPOSALS AND EXPERIENCE OF CONSULTANT'S EMPLOYEES ASSIGNED TO THE TOWN  • Proposals, education, and experience of "core team" staff and team leader.  • List the employees and their titles.  • Include a one (1) page résumé for employees and project managers. Résumés provided with the Proposal will be counted toward the page limit.  • Experience listed for each employee assigned to the Town shall cover relevant work performed within the last 15 years.  • Demonstrated environment for good "core team" communication.   | 30 pts            |     |       | rk        | 26        | 24          |     |
| MAINTAINING EFFECTIVE COMMUNICATION; LOCATION CONSIDERATIONS OF RESPONDENT FIRM'S CORE TEAM AND SUB-CONSULTANTS AND PLANS FOR MAINTAINING EFFECTIVE COMMUNICATION BETWEEN THE TOWN AND CONSULTANT AND SUB-CONSULTANTS:  • The location of the Respondent's principal office and any other office • Approach to maintaining good communication.   | 20 pts            |     |       | 14        | 10'       | ช           |     |
| AVAILABILITY/SCHEDULING CAPACITY:  Available resources to meet project deadline and budget requirements.  Recent, current, and projected workload(s) of the firm.  | 10 pts            |     |       | 10        | 10        | 15          |     |
| KNOWLEDGE/UNDERSTANDING OF TOWN:  • Understanding of Town's government process.  • Understanding of Town's engineering/technical capability.  • Understanding of current Town development activity and capital program.  • Familiarity with Tyler Technologies' EnerGov Enterprise Community Development Software Suite.  • Previous direct work for the Town  | 10 pts            |     |       | 10        | 10        | 10          |     |
| Total Points<br>Scoring Placement  | 100 pts           |     |       | (85)      | (70)      | (93)        |     |

### Instructions to Evaluation Team:

SERVICES\Submittals

Examin the submitted qualification packages and provide scoring for each category (score cannot exceed alotted points). Identify the Scoring placement (1, 2 or 3) for each of the submitted packages based on the total score.

RFP Submittal Packages can be found at:
Q:\Town Clerk\Bids\2023\113-2023 CONTINUING SERVICES ARCHITECTURE, ENGINEERING (VARIOUS TYPES), LANDSCAPE
ARCHITECTURE, SURVEY & MAPPING, PLANNING AND OTHER RELATED

3. SUB-CONTRACTOR

MANNER OF SERVICE LEGEND:

FIRM EMPLOYEES
 FIRM EMPLOYEES AND SUB-CONTRACTOR

| REQUEST FOR PROPOSALS  |                   |                  |           |                            |           |  |
|--|-------------------|------------------|-----------|----------------------------|-----------|--|
| RFQ # 113-2023   |                   | PROFESSIONAL DIS | SCIPLINE: | Electrical, SCADA, and GIS |           |  |
| Evaluation Rating Sheet:   |                   | EVALUATION GRO   | UP:       | F-1                        |           |  |
| Evaluators Name: JOHN Wille  |                   |                  |           |                            |           |  |
| Date of Evaluation: 11 · 3 · 2023  |                   |                  |           |                            |           |  |
|  |                   |                  |           |                            |           |  |
| CATEGORY DESCRIPTION   | SCORING<br>WEIGHT | BAXTER & WOODMAN | CPZ       | DDEC                       | ENGENUITY |  |
| REQUIRED FORMS   | N/A               | 2                | 3         | 3                          | 3         |  |
| PROPOSALS AND EXPERIENCE OF RESPONDENT'S FIRM AND SUB-<br>CONSULTANTS.   |                   |                  |           |                            |           |  |
| Proposals and experience of firm with similar projects, including subconsultants. Include examples past projects that compare with the Town's CIP 2016-2020 Availability of qualified personnel. Provide an organization chart for the Respondent's firm and subconsultants. Quality control systems and procedures. Past performance records in support of municipalities or other government agencies, including the Town. List any FOOT prequalification of consultant or proposed subconsultants. Provide three (3) current customers/references to which the firm is providing or has provided similar services, provide agency name, individual contact names, and phone numbers. Provide proof of current license, registration, or certification applicable to the scope of services to be provided herein. The firm shall provide a conflict-of-interest disclosure regarding any other work performed by the firm in the Town. | 30 pts            | 24               | 42        | 25                         | 25        |  |
| PROPOSALS AND EXPERIENCE OF CONSULTANT'S EMPLOYEES ASSIGNED TO THE TOWN  Proposals, education, and experience of "core team" staff and team leader. List the employees and their titles. Include a one (1) page résumé for employees and project managers. Résumés provided with the Proposal will be counted toward the page limit. Experience listed for each employee assigned to the Town shall cover relevant work performed within the last 15 years. Demonstrated environment for good "core team" communication.   | 30 pts            | 1/4              |           | 25                         | 25        |  |
| MAINTAINING EFFECTIVE COMMUNICATION; LOCATION CONSIDERATIONS OF RESPONDENT FIRM'S CORE TEAM AND SUB-CONSULTANTS AND PLANS FOR MAINTAINING EFFECTIVE COMMUNICATION BETWEEN THE TOWN AND CONSULTANT AND SUB-CONSULTANTS:  The location of the Respondent's principal office and any other office Approach to maintaining good communication.   | 20 pts            | 15               |           | 11                         | 12        |  |
| AVAILABILITY/SCHEDULING CAPACITY:  |                   |                  |           |                            |           |  |
| Available resources to meet project deadline and budget requirements.     Recent, current, and projected workload(s) of the firm.  | 10 pts            | 1                |           | 1                          | 7         |  |
| KNOWLEDGE/UNDERSTANDING OF TOWN:   |                   |                  |           |                            |           |  |
| Understanding of Town's government process. Understanding of Town's engineering/technical capability. Understanding of current Town development activity and capital program. Familiarity with Tyler Technologies' EnerGov Enterprise Community Development Software Suite. Previous direct work for the Town  | 10 pts            | 7                |           | 1                          | 7         |  |
| 7.15.1   | 100               | 1911             |           | 75                         | 71        |  |
| Total Points   | 100 pts           |                  |           | 7 2                        | 100       |  |

Examin the submitted qualification packages and provide scoring for each category (score cannot exceed alotted points). Identify the Scoring placement (1, 2 or 3) for each of the submitted packages based on the total score.

Scoring Placement

RFP Submittal Packages can be found at:

Q:\Town Clerk\Bids\2023\113-2023 CONTINUING SERVICES -ARCHITECTURE, ENGINEERING (VARIOUS TYPES), LANDSCAPE ARCHITECTURE, SURVEY & MAPPING, PLANNING AND OTHER RELATED SERVICES\Submittals

# MANNER OF SERVICE LEGEND:

1. FIRM EMPLOYEES

2. FIRM EMPLOYEES AND SUB-CONTRACTOR

| REQUEST FOR PROPOSALS<br>RFQ # 113-2023   |                   | PROFESSIONAL DI       | SCIPLINE: | Electrical, SCADA, a | nd GIS |  |  |  |
|---|-------------------|-----------------------|-----------|----------------------|--------|--|--|--|
| Evaluation Rating Sheet: Evaluators Name: |                   | EVALUATION GROUP: F-2 |           |                      |        |  |  |  |
| CATEGORY DESCRIPTION                      | SCORING<br>WEIGHT | FTC                   | KESHAVARZ | KIMLEY-HORN          | REG    |  |  |  |
| REQUIRED FORMS                            | N/A               | 1                     | 2         | 3                    | 3      |  |  |  |

| CATEGORY DESCRIPTION  | SCORING<br>WEIGHT | FTC | KESHAVARZ | KIMLEY-HORN | REG          |
|---|-------------------|-----|-----------|-------------|--------------|
| REQUIRED FORMS  | N/A               | 1   | 2         | 3           | 3            |
| PROPOSALS AND EXPERIENCE OF RESPONDENT'S FIRM AND SUB-CONSULTANTS.  Proposals and experience of firm with similar projects, including subconsultants. Include examples past projects that compare with the Town's CIP 2016-2020  Availability of qualified personnel. Provide an organization chart for the Respondent's firm and subconsultants. Quality control systems and procedures. Past performance records in support of municipalities or other government agencies, including the Town. List any FDOT prequalification of consultant or proposed subconsultants. Provide three (3) current customers/references to which the firm is providing or has provided similar services, provide agency name, individual contact names, and phone numbers. Provide proof of current license, registration, or certification applicable to the scope of services to be provided herein. The firm shall provide a conflict-of-interest disclosure regarding any other work performed by the firm in the Town. | 30 pts            | 27  | Vo        | 24          | No           |
| PROPOSALS AND EXPERIENCE OF CONSULTANT'S EMPLOYEES ASSIGNED TO THE TOWN  • Proposals, education, and experience of "core team" staff and team leader.  • List the employees and their titles.  • Include a one (1) page résumé for employees and project managers. Résumés provided with the Proposal will be counted toward the page limit.  • Experience listed for each employee assigned to the Town shall cover relevant work performed within the last 15 years.  • Demonstrated environment for good "core team" communication.  | 30 pts            | 24  | 23        | z           |              |
| MAINTAINING EFFECTIVE COMMUNICATION; LOCATION CONSIDERATIONS OF RESPONDENT FIRM'S CORE TEAM AND SUB-CONSULTANTS AND PLANS FOR MAINTAINING EFFECTIVE COMMUNICATION BETWEEN THE TOWN AND CONSULTANT AND SUB-CONSULTANTS:  The location of the Respondent's principal office and any other office Approach to maintaining good communication.  | 20 pts            | 16  | K         | 15          |              |
| AVAILABILITY/SCHEDULING CAPACITY:  Available resources to meet project deadline and budget requirements.  Recent, current, and projected workload(s) of the firm.   | 10 pts            | ಶಿ  | 3         | 1           |              |
| KNOWLEDGE/UNDERSTANDING OF TOWN:  Understanding of Town's government process.  Understanding of Town's engineering/technical capability,  Understanding of current Town development activity and capital program.  Familiarity with Tyler Technologies' EnerGov Enterprise Community Development Software Suite.  Previous direct work for the Town   | 10 pts            | %   | 00 (      | 1           | <b>SE</b> II |
| Total Points<br>Scoring Placement   | 100 pts           | (8) | (80)      | 10          |              |

Examin the submitted qualification packages and provide scoring for each category (score cannot exceed alotted points). Identify the Scoring placement (1, 2 or 3) for each of the submitted packages based on the total score.

RFP Submittal Packages can be found at:
Q:\Town Clerk\Bids\2023\113-2023 CONTINUING SERVICES -

ARCHITECTURE, ENGINEERING (VARIOUS TYPES), LANDSCAPE ARCHITECTURE, SURVEY & MAPPING, PLANNING AND OTHER RELATED

SERVICES\Submittals

MANNER OF SERVICE LEGEND:

1. FIRM EMPLOYEES

2. FIRM EMPLOYEES AND SUB-CONTRACTOR

# REQUEST FOR PROPOSALS RFQ # 113-2023

Evaluation Rating Sheet:

Evaluators Name: 11.8.2023 Date of Evaluation:

PROFESSIONAL DISCIPLINE: EVALUATION GROUP:



| CATEGORY DESCRIPTION   | SCORING<br>WEIGHT | KIMLEY-HORN | REG | SONG  | WEST |
|--|-------------------|-------------|-----|-------|------|
| REQUIRED FORMS   | N/A               | 3           | 1   | 1 1 1 | 1    |
| PROPOSALS AND EXPERIENCE OF RESPONDENT'S FIRM AND SUB- CONSULTANTS.  Proposals and experience of firm with similar projects, including subconsultants.  Include examples past projects that compare with the Town's CIP 2016-2020  Availability of qualified personnel.  Provide an organization chart for the Respondent's firm and subconsultants.  Quality control systems and procedures.  Past performance records in support of municipalities or other government agencies, including the Town.  List any FDOT prequalification of consultant or proposed subconsultants.  Provide three (3) current customers/references to which the firm is providing or has provided similar services, provide agency name, individual contact names, and phone numbers.  Provide proof of current license, registration, or certification applicable to the scope of services to be provided herein.  The firm shall provide a conflict-of-interest disclosure regarding any other work performed by the firm in the Town. | 30 pts            | 2           | 28  | 24    | 20   |
| PROPOSALS AND EXPERIENCE OF CONSULTANT'S EMPLOYEES ASSIGNED TO THE TOWN  Proposals, education, and experience of "core team" staff and team leader.  List the employees and their titles. Include a one (1) page résumé for employees and project managers. Résumés provided with the Proposal will be counted toward the page limit. Experience listed for each employee assigned to the Town shall cover relevant work performed within the last 15 years. Demonstrated environment for good "core team" communication.  | 30 pts            | 4           | स्र | か     | 20   |
| MAINTAINING EFFECTIVE COMMUNICATION; LOCATION CONSIDERATIONS OF RESPONDENT FIRM'S CORE TEAM AND SUB-CONSULTANTS AND PLANS FOR MAINTAINING EFFECTIVE COMMUNICATION BETWEEN THE TOWN AND CONSULTANT AND SUB-CONSULTANTS:  The location of the Respondent's principal office and any other office Approach to maintaining good communication.   | 20 pts            | K           | 16  | ,4    | 10   |
| AVAILABILITY/SCHEDULING CAPACITY:  • Available resources to meet project deadline and budget requirements.  • Recent, current, and projected workload(s) of the firm.  | 10 pts            | 16          | 10  | 1,4   | 4    |
| KNOWLEDGE/UNDERSTANDING OF TOWN:  • Understanding of Town's government process.  • Understanding of Town's engineering/technical capability.  • Understanding of current Town development activity and capital program.  • Familiarity with Tyler Technologies' EnerGov Enterprise Community Development Software Suite.  • Previous direct work for the Town  | 10 pts            | 10          | 10  | \o'   | 6    |
| Total Points<br>Scoring Placement  |                   | (35)        | 791 | 90    | 60   |

# Instructions to Evaluation Team:

Examin the submitted qualification packages and provide scoring for each category (score cannot exceed alotted points). Identify the Scoring placement (1, 2 or 3) for each of the submitted packages based on the total score.

RFP Submittal Packages can be found at:

Q:\Town Clerk\Bids\2023\113-2023 CONTINUING SERVICES -ARCHITECTURE, ENGINEERING (VARIOUS TYPES), LANDSCAPE ARCHITECTURE, SURVEY & MAPPING, PLANNING AND OTHER RELATED SERVICES\Submittals

MANNER OF SERVICE LEGEND:

1. FIRM EMPLOYEES

2. FIRM EMPLOYEES AND SUB-CONTRACTOR

RFQ # 113-2023

PROFESSIONAL DISCIPLINE:

Architectural

Evaluation Rating Sheet:

Evaluators Name:

-1M

EVALUATION GROUP:

| CATEGORY DESCRIPTION   | SCORING<br>WEIGHT | CPZ | DDEC | ENGENUITY |
|--|-------------------|-----|------|-----------|
| REQUIRED FORMS   | N/A               | 4.  | 3    | 3         |
| PROPOSALS AND EXPERIENCE OF RESPONDENT'S FIRM AND SUB- CONSULTANTS.  Proposals and experience of firm with similar projects, including subconsultants. Include examples past projects that compare with the Town's CIP 2016- 2020 Availability of qualified personnel. Provide an organization chart for the Respondent's firm and subconsultants. Quality control systems and procedures. Past performance records in support of municipalities or other government agencies, including the Town. List any FDOT prequalification of consultant or proposed subconsultants. Provide three (3) current customers/references to which the firm is providing or has provided similar services, provide agency name, individual contact names, and phone numbers. Provide proof of current license, registration, or certification applicable to the scope of services to be provided herein. The firm shall provide a conflict-of-interest disclosure regarding any other work performed by the firm in the Town. | 30 pts            | 15  | \$   | 16        |
| PROPOSALS AND EXPERIENCE OF CONSULTANT'S EMPLOYEES ASSIGNED TO THE TOWN  Proposals, education, and experience of "core team" staff and team leader. List the employees and their titles. Include a one (1) page resume for employees and project managers, teamers provided with the Proposal will be counted toward the page limit. Experience listed for each employee assigned to the Town shall cover elevant work performed within the last 15 years. Demonstrated environment for good "core team" communication.  | 30 pts            | 蛤   | 20   | 20        |
| MAINTAINING EFFECTIVE COMMUNICATION; LOCATION CONSIDERATIONS OF RESPONDENT FIRM'S CORE TEAM AND SUB-CONSULTANTS AND PLANS FOR MAINTAINING EFFECTIVE COMMUNICATION BETWEEN THE TOWN AND CONSULTANT AND SUB-CONSULTANTS:  The location of the Respondent's principal office and any other office Approach to maintaining good communication.   | 20 pts            | 15  | 15   | 15        |
| AVAILABILITY/SCHEDULING CAPACITY: Available resources to meet project deadline and budget requirements. Recent, current, and projected workload(s) of the firm.  | 10 pts            | 10  | 4    | 101       |
| Understanding of Town's government process. Understanding of Town's government process. Understanding of Town's engineering/technical capability. Understanding of current Town development activity and capital program. Familiarity with Tyler Technologies' EnerGov Enterprise Community Development oftware Suite. Previous direct work for the Town   | 10 pts            | 10  | 4    | 10        |
|  |                   |     |      |           |

# Instructions to Evaluation Team:

Examin the submitted qualification packages and provide scoring for each category (score cannot exceed alotted points). Identify the Scoring placement (1, 2 or 3) for each of the submitted packages based on the total score.

RFP Submittal Packages can be found at:

Q:\Town Clerk\Bids\2023\113-2023 CONTINUING SERVICES - ARCHITECTURE, ENGINEERING (VARIOUS TYPES), LANDSCAPE ARCHITECTURE, SURVEY & MAPPING, PLANNING AND OTHER RELATED SERVICES\Submittals

MANNER OF SERVICE LEGEND:

1 FIRM EMPLOYEES

2 FIRM EMPLOYEES AND SUB-CONT

## REQUEST FOR PROPOSALS RFQ # 113-2023

PROFESSIONAL DISCIPLINE:

Engineering & Planning

Evaluation Rating Sheet:

11/2

EVALUATION GROUP:

| Evaluators Name:    | -JOHN W. 116 |
|---------------------|--------------|
| Date of Evaluation: | 11.8.2023    |
| 01                  |              |

| CATEGORY DESCRIPTION   | SCORING<br>WEIGHT | BAXTER & WOODMAN | CGA | СРС | CPZ | DDEC |
|--|-------------------|------------------|-----|-----|-----|------|
| REQUIRED FORMS   | N/A               | 1                | 2   | í.  | 3   | 2    |
| PROPOSALS AND EXPERIENCE OF RESPONDENT'S FIRM AND SUB- CONSULTANTS.  Proposals and experience of firm with similar projects, including subconsultants. Include examples past projects that compare with the Town's CIP 2016- 2020 Availability of qualified personnel. Provide an organization chart for the Respondent's firm and subconsultants. Quality control systems and procedures. Past performance records in support of municipalities or other government agencies, including the Town. List any FDOT prequalification of consultant or proposed subconsultants. Provide three (3) current customers/references to which the firm is providing or has provided similar services, provide agency name, individual contact names, and phone numbers. Provide proof of current license, registration, or certification applicable to the scope of services to be provided herein. The firm shall provide a conflict-of-interest disclosure regarding any other work performed by the firm in the Town. | 30 pts            | 21               | 27  | 23  | 20/ | 24   |
| PROPOSALS AND EXPERIENCE OF CONSULTANT'S EMPLOYEES ASSIGNED TO THE TOWN  • Proposals, education, and experience of "core team" staff and team leader. • List the employees and their titles. • Include a one (1) page résumé for employees and project managers. Résumés provided with the Proposal will be counted toward the page limit. • Experience listed for each employee assigned to the Town shall cover relevant work performed within the last 15 years. • Demonstrated environment for good "core team" communication.   | 30 pts            | 21               | 27  | 23  |     | 2<   |
| MAINTAINING EFFECTIVE COMMUNICATION; LOCATION CONSIDERATIONS OF RESPONDENT FIRM'S CORE TEAM AND SUB-CONSULTANTS AND PLANS FOR MAINTAINING EFFECTIVE COMMUNICATION BETWEEN THE TOWN AND CONSULTANT AND SUB-CONSULTANTS:  • The location of the Respondent's principal office and any other office • Approach to maintaining good communication.   | 20 pts            | 20               | 13  | 10  |     | ıs   |
| AVAILABILITY/SCHEDULING CAPACITY:  • Available resources to meet project deadline and budget requirements.  • Recent, current, and projected workload(s) of the firm.  | 10 pts            | 19               | (0) | (S  |     | (3   |
| KNOWLEDGE/UNDERSTANDING OF TOWN:  • Understanding of Town's government process.  • Understanding of Town's engineering/technical capability.  • Understanding of current Town development activity and capital program.  • Familiarity with Tyler Technologies' EnerGov Enterprise Community Development Software Suite.  • Previous direct work for the Town  | 10 pts            | 10               | 10  | (5) |     | (3   |
| Total Points<br>Scoring Placement  | 100 pts           | 96               | 8/  | 34  |     | 95   |

#### Instructions to Evaluation Team:

Examin the submitted qualification packages and provide scoring for each category (score cannot exceed alotted points). Identify the Scoring placement (1, 2 or 3) for each of the submitted packages based on the total score.

RFP Submittal Packages can be found at:

MANNER OF SERVICE LEGEND: 1. FIRM EMPLOYEES

2. FIRM EMPLOYEES AND SUB-CONTRACTOR

RFQ # 113-2023

PROFESSIONAL DISCIPLINE:

Engineering & Planning

Evaluation Rating Sheet:

 EVALUATION GROUP:

D-2

| CATEGORY DESCRIPTION   | SCORING<br>WEIGHT | ENGENUITY   | FTC | KESHAVARZ        | KIMLEY-HORN | REG         |
|--|-------------------|-------------|-----|------------------|-------------|-------------|
| REQUIRED FORMS   | N/A               | 2           | 1   | 2                | 2           | 3           |
| PROPOSALS AND EXPERIENCE OF RESPONDENT'S FIRM AND SUB- CONSULTANTS.  Proposals and experience of firm with similar projects, including subconsultants. Include examples past projects that compare with the Town's CIP 2016- 2020 Availability of qualified personnel. Provide an organization chart for the Respondent's firm and subconsultants, Quality control systems and procedures. Past performance records in support of municipalities or other government agencies, including the Town. List any FDOT prequalification of consultant or proposed subconsultants. Provide three (3) current customers/references to which the firm is providing or has provided similar services, provide agency name, individual contact names, and phone numbers. Provide proof of current license, registration, or certification applicable to the scope of services to be provided herein. The firm shall provide a conflict-of-interest disclosure regarding any other work performed by the firm in the Town. | 30 pts            | <b>2°</b> 7 | 25  | 27               | 2<          | <b>1</b> 0° |
| PROPOSALS AND EXPERIENCE OF CONSULTANT'S EMPLOYEES ASSIGNED TO THE TOWN  Proposals, education, and experience of "core team" staff and team leader. List the employees and their titles. Include a one (1) page résumé for employees and project managers. Essumés provided with the Proposal will be counted toward the page limit. Experience listed for each employee assigned to the Town shall cover relevant work performed within the last 15 years. Demonstrated environment for good "core team" communication.   | 30 pts            | 2°0         | 25  | 27               | 24          |             |
| MAINTAINING EFFECTIVE COMMUNICATION; LOCATION CONSIDERATIONS OF RESPONDENT FIRM'S CORE TEAM AND SUB-CONSULTANTS AND PLANS FOR MAINTAINING EFFECTIVE COMMUNICATION BETWEEN THE TOWN AND CONSULTANT AND SUB-CONSULTANTS:  The location of the Respondent's principal office and any other office Approach to maintaining good communication.   | 20 pts            | 20          | 14  | l <sup>s</sup> o | w           |             |
| AVAILABILITY/SCHEDULING CAPACITY:  Available resources to meet project deadline and budget requirements.  Recent, current, and projected workload(s) of the firm.  | 10 pts            | 10          | 8   | (s               | 19          |             |
| KNOWLEDGE/UNDERSTANDING OF TOWN:  • Understanding of Town's government process.  • Understanding of Town's engineering/technical capability.  • Understanding of current Town development activity and capital program.  • Familiarity with Tyler Technologies' EnerGov Enterprise Community Development Software Suite.  • Previous direct work for the Town  | 10 pts            | 10          | 8   | 73               | ره          |             |
| Total Points   | 100 pts           | 196         | 200 | 92               | 790         |             |

#### Instructions to Evaluation Team:

Examin the submitted qualification packages and provide scoring for each category (score cannot exceed alotted points). Identify the Scoring placement (1, 2 or 3) for each of the submitted packages based on the total score.

MAPPING, PLANNING AND OTHER RELATED SERVICES\Submittals

RFP Submittal Packages can be found at:

Q:\Town Clerk\Bids\2023\113-2023 CONTINUING SERVICES - ARCHITECTURE, ENGINEERING (VARIOUS TYPES), LANDSCAPE ARCHITECTURE, SURVEY &

Scoring Placement

MANNER OF SERVICE LEGEND:

1 FIRM EMPLOYEES

2. FIRM EMPLOYEES AND SUB-CONTRACTOR

RFQ # 113-2023

PROFESSIONAL DISCIPLINE:

Transportation (Traffic Engineering)

Evaluation Rating Sheet: Evaluators Name:

Date of Evaluation:

et. \_\_\_\_

o willo

EVALUATION GROUP:

C-1

| CATEGORY DESCRIPTION   | SCORING<br>WEIGHT | BAXTER & WOODMAN | CGA | СРС | CPZ | DDEC |
|--|-------------------|------------------|-----|-----|-----|------|
| REQUIRED FORMS   | N/A               | 4                | 2   | 1   | 3   | 2    |
| PROPOSALS AND EXPERIENCE OF RESPONDENT'S FIRM AND SUB- CONSULTANTS.  Proposals and experience of firm with similar projects, including subconsultants.  Include examples past projects that compare with the Town's CIP 2016-2020  Availability of qualified personnel.  Provide an organization chart for the Respondent's firm and subconsultants.  Quality control systems and procedures.  Past performance records in support of municipalities or other government agencies, including the Town.  List any FDOT prequalification of consultant or proposed subconsultants.  Provide three (3) current customers/references to which the firm is providing or has provided similar services, provide agency name, individual contact names, and phone numbers.  Provide proof of current license, registration, or certification applicable to the scope of services to be provided herein.  The firm shall provide a conflict-of-interest disclosure regarding any other work performed by the firm in the Town. | 30 pts            | 25               | 25  | 25  | 000 | 27   |
| PROPOSALS AND EXPERIENCE OF CONSULTANT'S EMPLOYEES ASSIGNED TO THE TOWN  Proposals, education, and experience of "core team" staff and team leader. List the employees and their titles. Include a one (1) page résumé for employees and project managers. Résumés provided with the Proposal will be counted toward the page limit. Experience listed for each employee assigned to the Town shall cover relevant work performed within the last 15 years. Demonstrated environment for good "core team" communication.   | 30 pts            | 25               | ર્સ | 25  |     | 26   |
| MAINTAINING EFFECTIVE COMMUNICATION; LOCATION CONSIDERATIONS OF RESPONDENT FIRM'S CORE TEAM AND SUB-CONSULTANTS AND PLANS FOR MAINTAINING EFFECTIVE COMMUNICATION BETWEEN THE TOWN AND CONSULTANT AND SUB-CONSULTANTS:  • The location of the Respondent's principal office and any other office • Approach to maintaining good communication.   | 20 pts            | 10               | 10  | lo  |     | 12   |
| AVAILABILITY/SCHEDULING CAPACITY:  • Available resources to meet project deadline and budget requirements.  • Recent, current, and projected workload(s) of the firm.  | 10 pts            | (0               | 10  | (5) |     | 10   |
| KNOWLEDGE/UNDERSTANDING OF TOWN:  Understanding of Town's government process.  Understanding of Town's engineering/technical capability.  Understanding of current Town development activity and capital program.  Familiarity with Tyler Technologies' EnerGov Enterprise Community Development Software Suite.  Previous direct work for the Town  | 10 pts            | 10               | 10  | 10  |     | 10   |
| Total Points<br>Scoring Placement  | 100 pts           | 80               | 30  | 90  |     | 7 83 |

#### Instructions to Evaluation Team:

Examin the submitted qualification packages and provide scoring for each category (score cannot exceed alotted points). Identify the Scoring placement (1, 2 or 3) for each of the submitted packages based on the total score.

# RFP Submittal Packages can be found at:

Q:\Town Clerk\Bids\2023\113-2023 CONTINUING SERVICES -ARCHITECTURE, ENGINEERING (VARIOUS TYPES), LANDSCAPE ARCHITECTURE, SURVEY & MAPPING, PLANNING AND OTHER RELATED SERVICES\Submittals MANNER OF SERVICE LEGEND:

1. FIRM EMPLOYEES

2. FIRM EMPLOYEES AND SUB-CONTRACTOR

RFQ # 113-2023

PROFESSIONAL DISCIPLINE:

Transportation (Traffic Engineering)

Evaluation Rating Sheet:

who wille

**EVALUATION GROUP:** 

C-2

Evaluators Name: \_\_ Date of Evaluation: .

| CATEGORY DESCRIPTION   | SCORING<br>WEIGHT | ENGENUITY | KESHAVARZ | KIMLEY-HORN | O'ROURKE | REG |
|--|-------------------|-----------|-----------|-------------|----------|-----|
| REQUIRED FORMS   | N/A               | 2         | 3         | 2           | 2        | 3   |
| PROPOSALS AND EXPERIENCE OF RESPONDENT'S FIRM AND SUB- CONSULTANTS.  Proposals and experience of firm with similar projects, including subconsultants. Include examples past projects that compare with the Town's CIP 2016- 2020 Availability of qualified personnel. Provide an organization chart for the Respondent's firm and subconsultants. Quality control systems and procedures. Past performance records in support of municipalities or other government agencies, including the Town. List any FDOT prequalification of consultant or proposed subconsultants. Provide three (3) current customers/references to which the firm is providing or has provided similar services, provide agency name, individual contact names, and phone numbers. Provide proof of current license, registration, or certification applicable to the scope of services to be provided herein. The firm shall provide a conflict-of-interest disclosure regarding any other work performed by the firm in the Town. | 30 pts            | 25        | 25        | 25          | 2%       | 170 |
| PROPOSALS AND EXPERIENCE OF CONSULTANT'S EMPLOYEES ASSIGNED TO THE TOWN  Proposals, education, and experience of "core team" staff and team leader, List the employees and their titles. Include a one (1) page résumé for employees and project managers, Résumés provided with the Proposal will be counted toward the page limit. Experience listed for each employee assigned to the Town shall cover relevant work performed within the last 15 years. Demonstrated environment for good "core team" communication.   | 30 pts            | 25        | 25        | 25          | 2%       |     |
| MAINTAINING EFFECTIVE COMMUNICATION; LOCATION CONSIDERATIONS OF RESPONDENT FIRM'S CORE TEAM AND SUB-CONSULTANTS AND PLANS FOR MAINTAINING EFFECTIVE COMMUNICATION BETWEEN THE TOWN AND CONSULTANT AND SUB-CONSULTANTS:  * The location of the Respondent's principal office and any other office  * Approach to maintaining good communication.  | 20 pts            | 10        | 0         | 0           | 12       |     |
| AVAILABILITY/SCHEDULING CAPACITY:  • Available resources to meet project deadline and budget requirements.  • Recent, current, and projected workload(s) of the firm.  | 10 pts            | 10        | 10        | 10          | 10       |     |
| KNOWLEDGE/UNDERSTANDING OF TOWN:  Understanding of Town's government process.  Understanding of Town's engineering/technical capability.  Understanding of current Town development activity and capital program.  Familiarity with Tyler Technologies' EnerGov Enterprise Community Development Software Suite.  Previous direct work for the Town  | 10 pts            | 10        | 13        | 10          | 10       |     |
| Total Points<br>Scoring Placement  | 100 pts           | 20        | 20        | 30          | 85       |     |

#### Instructions to Evaluation Team:

Examin the submitted qualification packages and provide scoring for each category (score cannot exceed alotted points), Identify the Scoring placement (1, 2 or 3) for each of the submitted packages based on the total score.

RFP Submittal Packages can be found at:

Q:\Town Clerk\Bids\2023\113-2023 CONTINUING SERVICES -ARCHITECTURE, ENGINEERING (VARIOUS TYPES), LANDSCAPE ARCHITECTURE, SURVEY & MAPPING, PLANNING AND OTHER RELATED SERVICES\Submittals MANNER OF SERVICE LEGEND:

1. FIRM EMPLOYEES

2. FIRM EMPLOYEES AND SUB-CONTRACTOR

| RFQ # 113-2023   |                   | PROFESSIONAL DIS | CIPLINE:   | Stormwater     |       |     |      |
|--|-------------------|------------------|------------|----------------|-------|-----|------|
| Evaluation Rating Sheet:   |                   | EVALUATION GROU  | JP:        | B-1            |       |     |      |
| Evaluators Name: John Wille Date of Evaluation: 11. 8. 2023  |                   |                  |            |                |       |     |      |
| pate of Lyaluation.  |                   |                  |            |                |       |     |      |
| CATEGORY DESCRIPTION   | SCORING<br>WEIGHT | BAXTER &         | BETA JONES | CGA            | СРС   | CPZ | DDEC |
| REQUIRED FORMS   | N/A               | WOODMAN<br>1     | 1          | 2              | 1     | 3   | 2    |
| PROPOSALS AND EXPERIENCE OF RESPONDENT'S FIRM AND SUB-<br>CONSULTANTS.   |                   |                  |            |                |       |     |      |
| Proposals and experience of firm with similar projects, including subconsultants. Include examples past projects that compare with the Town's CIP 2016-2020 Availability of qualified personnel. Provide an organization chart for the Respondent's firm and subconsultants. Quality control systems and procedures. Past performance records in support of municipalities or other government agencies, including the Town. List any FDOT prequalification of consultant or proposed subconsultants. Provide three (3) current customers/references to which the firm is providing or has provided similar services, provide agency name, individual contact names, and phone numbers. Provide proof of current license, registration, or certification applicable to the scope of services to be provided herein. The firm shall provide a conflict-of-interest disclosure regarding any other work performed by the firm in the Town. | 30 pts            | 27               | 12         | 22             | 25    | 20  |      |
| PROPOSALS AND EXPERIENCE OF CONSULTANT'S EMPLOYEES ASSIGNED TO THE TOWN  • Proposals, education, and experience of "core team" staff and team leader. • List the employees and their titles. • Include a one (1) page résumé for employees and project managers. Résumés provided with the Proposal will be counted toward the page limit, • Experience listed for each employee assigned to the Town shall cover relevant work performed within the last 15 years. • Demonstrated environment for good "core team" communication.   | 30 pts            | 25               | 20         | v              | 25    |     |      |
| MAINTAINING EFFECTIVE COMMUNICATION; LOCATION CONSIDERATIONS OF RESPONDENT FIRM'S CORE TEAM AND SUB-CONSULTANTS AND PLANS FOR MAINTAINING EFFECTIVE COMMUNICATION BETWEEN THE TOWN AND CONSULTANT AND SUB-CONSULTANTS:  • The location of the Respondent's principal office and any other office • Approach to maintaining good communication.   | 20 pts            | ング               | 10         | 12             | 190   |     |      |
| AVAILABILITY/SCHEDULING CAPACITY:  • Available resources to meet project deadline and budget requirements.  • Recent, current, and projected workload(s) of the firm.  | 10 pts            | 10               | 3          | <b>့</b>       | 10    |     |      |
| KNOWLEDGE/UNDERSTANDING OF TOWN:  Understanding of Town's government process.  Understanding of Town's engineering/technical capability.  Understanding of current Town development activity and capital program.  Familiarity with Tyler Technologies' EnerGov Enterprise Community Development Software Suite.  Previous direct work for the Town  | 10 pts            | 10               | 9 7        | <sub>6</sub> O | 10    |     |      |
| Total Points   | 100 pts           | 1900             | 950        | 10             | (0,0) |     | Q    |
| Scoring Placement  |                   | 1 6              | 0          | 4              | 13/   |     |      |

#### Instructions to Evaluation Team:

REQUEST FOR PROPOSALS

Examin the submitted qualification packages and provide scoring for each category (score cannot exceed alotted points), Identify the Scoring placement (1, 2 or 3) for each of the submitted packages based on the total score.

RFP Submittal Packages can be found at:

Q:\Town Clerk\Bids\2023\113-2023 CONTINUING SERVICES -ARCHITECTURE, ENGINEERING (VARIOUS TYPES), LANDSCAPE ARCHITECTURE, SURVEY & MAPPING, PLANNING AND OTHER RELATED SERVICES\Submittals MANNER OF SERVICE LEGEND:

1. FIRM EMPLOYEES

2. FIRM EMPLOYEES AND SUB-CONTRACTOR

| RFQ#: | 13-2023 |
|-------|---------|
|-------|---------|

PROFESSIONAL DISCIPLINE:

Stormwater

Evaluation Rating Sheet: Evaluators Name:

Date of Evaluation: \_

HILL WHOL

EVALUATION GROUP:

B-2

| CATEGORY DESCRIPTION  | SCORING<br>WEIGHT | ENGENUITY | KESHAVARZ | KIMLEY-HORN | REG | WRMA       |
|---|-------------------|-----------|-----------|-------------|-----|------------|
| REQUIRED FORMS  | N/A               | 1         | 1         | 2           | 3   | 2          |
| PROPOSALS AND EXPERIENCE OF RESPONDENT'S FIRM AND SUB- CONSULTANTS.  Proposals and experience of firm with similar projects, including ' subconsultants.  Include examples past projects that compare with the Town's CIP 2016- 2020  Availability of qualified personnel.  Provide an organization chart for the Respondent's firm and subconsultants.  Quality control systems and procedures.  Past performance records in support of municipalities or other government agencies, including the Town.  List any FDOT prequalification of consultant or proposed subconsultants.  Provide three (3) current customers/references to which the firm is providing or has provided similar services, provide agency name, individual contact names, and phone numbers.  Provide proof of current license, registration, or certification applicable to the scope of services to be provided herein.  The firm shall provide a conflict-of-interest disclosure regarding any other work performed by the firm in the Town. | 30 pts            | 24        | 25        | ど           | No. | ν⁄ο        |
| PROPOSALS AND EXPERIENCE OF CONSULTANT'S EMPLOYEES ASSIGNED TO THE TOWN  • Proposals, education, and experience of "core team" staff and team leader.  • List the employees and their titles.  • Include a one (1) page résumé for employees and project managers.  Résumés provided with the Proposal will be counted toward the page limit.  • Experience listed for each employee assigned to the Town shall cover relevant work performed within the last 15 years.  • Demonstrated environment for good "core team" communication.   | 30 pts            | 24        | 4         | 4           |     | 20         |
| MAINTAINING EFFECTIVE COMMUNICATION; LOCATION CONSIDERATIONS OF RESPONDENT FIRM'S CORE TEAM AND SUB-CONSULTANTS AND PLANS FOR MAINTAINING EFFECTIVE COMMUNICATION BETWEEN THE TOWN AND CONSULTANT AND SUB-CONSULTANTS:  The location of the Respondent's principal office and any other office  Approach to maintaining good communication.   | 20 pts            | 12        | 15        | 13          |     | <b>ኒ</b> º |
| AVAILABILITY/SCHEDULING CAPACITY:  • Available resources to meet project deadline and budget requirements,  • Recent, current, and projected workload(s) of the firm.   | 10 pts            | 10        | 10        | 10          |     | 10         |
| KNOWLEDGE/UNDERSTANDING OF TOWN:  • Understanding of Town's government process.  • Understanding of Town's engineering/technical capability.  • Understanding of current Town development activity and capital program.  • Familiarity with Tyler Technologies' EnerGov Enterprise Community Development Software Suite.  • Previous direct work for the Town   | 10 pts            | 10        | 10        | 10'         |     | 10         |
| Total Points<br>Scoring Placement   | 100 pts           | 90        | 25        | 5.7         |     | (12)       |

#### Instructions to Evaluation Team:

Examin the submitted qualification packages and provide scoring for each category (score cannot exceed alotted points). Identify the Scoring placement (1, 2 or 3) for each of the submitted packages based on the total score.

RFP Submittal Packages can be found at:
Q:\Town Clerk\Bids\2023\113-2023 CONTINUING SERVICES ARCHITECTURE, ENGINEERING (VARIOUS TYPES), LANDSCAPE
ARCHITECTURE, SURVEY & MAPPING, PLANNING AND OTHER RELATED
SERVICES\Submittals

MANNER OF SERVICE LEGEND:

1, FIRM EMPLOYEE

2. FIRM EMPLOYEES AND SUB-CONTRACTOR

RFQ # 113-2023

PROFESSIONAL DISCIPLINE:

Civil/Road Design

Evaluation Rating Sheet: Evaluators Name:

- HOND WILLE

EVALUATION GROUP:

A-1

| CATEGORY DESCRIPTION   | SCORING<br>WEIGHT | BAXTER & WOODMAN | BETA JONES | CGA | CPC | CPZ | DDEC |
|--|-------------------|------------------|------------|-----|-----|-----|------|
| MANNER OF SERVICE  | N/A               | 4                | 115        | 2   | 4   | 3   | 2    |
| PROPOSALS AND EXPERIENCE OF RESPONDENT'S FIRM AND SUB-<br>CONSULTANTS.   |                   |                  |            |     |     |     |      |
| Proposals and experience of firm with similar projects, including subconsultants. Include examples past projects that compare with the Town's CIP 2016-2020 Availability of qualified personnel. Provide an organization chart for the Respondent's firm and subconsultants. Quality control systems and procedures. Past performance records in support of municipalities or other government agencies, including the Town. List any FDOT prequalification of consultant or proposed subconsultants. Provide three (3) current customers/references to which the firm is providing or has provided similar services, provide agency name, individual contact names, and phone numbers. Provide proof of current license, registration, or certification applicable to the scope of services to be provided herein. The firm shall provide a conflict-of-interest disclosure regarding any other work performed by the firm in the Town. | 30 pts            | 21               | r ·        | 21  | 22  | Mo  | び    |
| PROPOSALS AND EXPERIENCE OF CONSULTANT'S EMPLOYEES ASSIGNED TO THE TOWN  Proposals, education, and experience of "core team" staff and team leader.  List the employees and their titles. Include a one (1) page résumé for employees and project managers. Résumés provided with the Proposal will be counted toward the page limit. Experience listed for each employee assigned to the Town shall cover relevant work performed within the last 15 years. Demonstrated environment for good "core team" communication.  | 30 pts            | 21               | 22         | 27  | 22  |     | び    |
| MAINTAINING EFFECTIVE COMMUNICATION; LOCATION CONSIDERATIONS OF RESPONDENT FIRM'S CORE TEAM AND SUB-CONSULTANTS AND PLANS FOR MAINTAINING EFFECTIVE COMMUNICATION BETWEEN THE TOWN AND CONSULTANT AND SUB-CONSULTANTS:  * The location of the Respondent's principal office and any other office Approach to maintaining good communication.   | 20 pts            | 20               | , l        | 13  | 16  | ×   | ıs   |
| AVAILABILITY/SCHEDULING CAPACITY:  * Available resources to meet project deadline and budget requirements.  * Recent, current, and projected workload(s) of the firm.  | 10 pts            | 10               | 10         | 10  | 10  |     | 10   |
| KNOWLEDGE/UNDERSTANDING OF TOWN:  Understanding of Town's government process  Understanding of Town's engineering/technical capability.  Understanding of current Town development activity and capital program.  Familiarity with Tyler Technologies' EnerGov Enterprise Community Development Software Suite.  Previous direct work for the Town   | 10 pts            | 10               | 16         | 10  | 10  |     | 10   |

### Instructions to Evaluation Team:

Examin the submitted qualification packages and provide scoring for each category (score cannot exceed alotted points). Identify the Scoring placement (1, 2 or 3) for each of the submitted packages based on the total score.

RFP Submittal Packages can be found at:

Q:\Town Clerk\Bids\2023\113-2023 CONTINUING SERVICES -ARCHITECTURE, ENGINEERING (VARIOUS TYPES), LANDSCAPE ARCHITECTURE, SURVEY & MAPPING, PLANNING AND OTHER RELATED SERVICES\Submittals MANNER OF SERVICE LEGEND:

1. FIRM EMPLOYEES

**Total Points** 

**Scoring Placement** 

100 pts

2. FIRM EMPLOYEES AND SUB-CONTRACTOR

RFQ # 113-2023

PROFESSIONAL DISCIPLINE:

Civil/Road Design

Evaluation Rating Sheet: Evaluators Name:

Date of Evaluation:

-lossy wille

**EVALUATION GROUP:** 

A-2

| CATEGORY DESCRIPTION   | SCORING<br>WEIGHT | ENGENUITY   | KESHAVARZ | KIMLEY-HORN | REG | WRMA |
|--|-------------------|-------------|-----------|-------------|-----|------|
| REQUIRED FORMS   | N/A               | 1           | 1         | 2           | 3   | 2    |
| PROPOSALS AND EXPERIENCE OF RESPONDENT'S FIRM AND SUB- CONSULTANTS.  Proposals and experience of firm with similar projects, including subconsultants. Include examples past projects that compare with the Town's CIP 2016-2020  Availability of qualified personnel. Provide an organization chart for the Respondent's firm and subconsultants. Quality control systems and procedures. Past performance records in support of municipalities or other government agencies, including the Town. List any FDOT prequalification of consultant or proposed subconsultants. Provide three (3) current customers/references to which the firm is providing or has provided similar services, provide agency name, individual contact names, and phone numbers. Provide proof of current license, registration, or certification applicable to the scope of services to be provided herein. The firm shall provide a conflict-of-interest disclosure regarding any other work performed by the firm in the Town. | 30 pts            | <b>1°</b> 0 | 21        | 25          | 20  | 29   |
| PROPOSALS AND EXPERIENCE OF CONSULTANT'S EMPLOYEES ASSIGNED TO THE TOWN  • Proposals, education, and experience of "core team" staff and team leader.  • List the employees and their titles.  • Include a one (1) page résumé for employees and project managers. Résumés provided with the Proposal will be counted toward the page limit.  • Experience listed for each employee assigned to the Town shall cover relevant work performed within the last 15 years.  • Demonstrated environment for good "core team" communication.   | 30 pts            | 2°0         | 27        | 24          |     | び    |
| MAINTAINING EFFECTIVE COMMUNICATION; LOCATION CONSIDERATIONS OF RESPONDENT FIRM'S CORE TEAM AND SUB-CONSULTANTS AND PLANS FOR MAINTAINING EFFECTIVE COMMUNICATION BETWEEN THE TOWN AND CONSULTANT AND SUB-CONSULTANTS:  The location of the Respondent's principal office and any other office Approach to maintaining good communication.   | 20 pts            | 20          | 1,00      | พ์          |     | 15   |
| AVAILABILITY/SCHEDULING CAPACITY:  • Available resources to meet project deadline and budget requirements.  • Recent, current, and projected workload(s) of the firm.  | 10 pts            | 10          | 10        | 10          |     | 5    |
| KNOWLEDGE/UNDERSTANDING OF TOWN:  • Understanding of Town's government process.  • Understanding of Town's engineering/technical capability.  • Understanding of current Town development activity and capital program.  • Familiarity with Tyler Technologies' EnerGov Enterprise Community Development Software Suite.  • Previous direct work for the Town  | 10 pts            | 10          | 10        | 10          |     | 18   |
| Total Points<br>Scoring Placement  | 100 pts           | (96)        | (2)       | (3)         |     | 70   |

## Instructions to Evaluation Team:

Examin the submitted qualification packages and provide scoring for each category (score cannot exceed alotted points). Identify the Scoring placement (1, 2 or 3) for each of the submitted packages based on the total score.

RFP Submittal Packages can be found at:
Q:\Town Clerk\Bids\2023\113-2023 CONTINUING SERVICES ARCHITECTURE, ENGINEERING (VARIOUS TYPES), LANDSCAPE
ARCHITECTURE, SURVEY & MAPPING, PLANNING AND OTHER RELATED
SERVICES\Submittals

MANNER OF SERVICE LEGEND:

1 FIRM EMPLOYEES

2. FIRM EMPLOYEES AND SUB-CONTRACTOR

| Master | <b>Evaluatio</b> | n Sheet: |
|--------|------------------|----------|
|--------|------------------|----------|

Evaluators Name: John Wille

Date of Evaluation:

| Group | Discipline  | Top Ranked Firm | Score | Second Top Ranked Firm | Score | Third Top Ranked Firm | Score |
|-------|---|-----------------|-------|------------------------|-------|-----------------------|-------|
| Α     | Civil Engineering and<br>Roadway Design               | Enguily         | 96    | Kentonan.              | 92    | Kunler                | 20    |
| В     | Stormwater Engineering                                | Bow 8           | 96    | WRMA                   | 92    | CPZ 0                 | 138   |
| С     | Transportation (Traffic Engineering)                  | 01 Ranche       | 88    | DOEC                   | 85    |                       |       |
| D     | Engineering and planning                              | Exemple         | 96    | Bestonas               | 92    | 1 humle               | 90    |
| E     | Architectural, preferably with experience in historic | REES            | 91    | az °                   | 85    | 1 houles              | 85    |
| F     | Electrical, Supervisory Control and Data Acquisition  | FTZ.            | 85    | BAW                    | 81    | Kerbanan              | 80    |
| G     | Environmental Planning and Studies                    | themle          | 93    | Exemple                | 85    | Westoner              | 70    |
| н     | Landscape Architectural and<br>Irrigation Design      | Smoton          | 85    | contempora             | 85    | CGA                   | 80    |
| E     | Land Surveying and Mapping                            | Kerhanan        | 85    | Exemple                | 85    | CGA                   | 80    |
| J     | Mechanical Engineering                                | Thinle          | 85    | Examb                  | 65    | CPZ                   | 65    |
| к     | Urban Planning  | 5 mortin        | 90    | CGA S                  | 80    | CPZ                   | 75    |

Request for Proposals (RFP) 113-2023

Master Evaluation Sheet:

Sant

**Evaluators Name:** 

John Tenney

Date of Evaluation:

| Group | Discipline  | Top Ranked Firm | Score | Second Top Ranked Firm | Score | Third Top Ranked Firm | Score |
|-------|---|-----------------|-------|------------------------|-------|-----------------------|-------|
| Α     | Civil Engineering and<br>Roadway Design               | thinly 13am     | 98    | Born                   | 97    | GZ.                   | 94    |
| В     | Stormwater Engineering                                | B+W             | 97    | 92                     | 94    | Themly                | 93    |
| c     | Transportation (Traffic Engineering)                  | Bow             | 97    | O1 Nample              | 96    | 42                    | 94    |
| D     | Engineering and planning                              | Btw             | 97    | 1 homes                | 94    | CPZ                   | 94    |
| E     | Architectural, preferably with experience in historic | Hamle           | 91    | DOEC                   | 90    | Engenite              | 80    |
| F     | Electrical, Supervisory Control and Data Acquisition  | Btw.            | 97    | Reshonor               | 92    | 1 hamle               | 91    |
| G     | Environmental Planning and Studies                    | thinly          | 98    | DIEL                   | 90    | Exemily               | 20    |
| н     | Landscape Architectural and<br>Irrigation Design      | Thinte          | 98    | Tmeten                 | 97    | CPZ S                 | 94    |
| 1     | Land Surveying and Mapping                            | UZ              | 94    | (Lashanes              | 92    | BAW                   | 91    |
| j     | Mechanical Engineering                                | Thomas          | 93    | DOEC                   | 90    | Evenny                | 80    |
| к     | Urban Planning  | ihmle           | 98    | Smorton                | 97    | CPZ                   | 94    |

Request for Proposals (RFP) 113-2023

| Master | Eva | luation | Sheet: |
|--------|-----|---------|--------|
|--------|-----|---------|--------|

Evaluators Name: Karen Golonka

Date of Evaluation:

| Group | Discipline  | Top Ranked Firm | Score | Second Top Ranked Firm | Score | Third Top Ranked Firm | Score |
|-------|---|-----------------|-------|------------------------|-------|-----------------------|-------|
| Α     | Civil Engineering and<br>Roadway Design               | Engenity.       | 92    | Thomaly Hom            | 84    | B+W                   | 83    |
| В     | Stormwater Engineering                                | Evenul          | 92    | BAW"                   | 89    | WRMA                  | 87    |
| С     | Transportation (Traffic Engineering)                  | Exemily         | 89    | 01 Ranchel             | 87    | DAE                   | 87    |
| D     | Engineering and planning                              | Evennty         | 90    | Annels                 | 24    | Bow                   | 81    |
| E     | Architectural, preferably with experience in historic | NEG             | 92    | Evennty                | 91    | west                  | 81    |
| F     | Electrical, Supervisory Control and Data Acquisition  | Evenuli         | 92    | Kertonas               | 84    | BAW                   | 83    |
| G     | Environmental Planning and Studies                    | 1 Lesboran      | 84    | Event                  | 83    | REG.                  | 22    |
| н     | Landscape Architectural and Irrigation Design         | conter.         | 90    | 3 meters               | 86    | Thoule on             | 9     |
| ï     | Land Surveying and Mapping                            | Evenul          | 92    | Btw.                   | 83    | CGA                   | 80    |
| J     | Mechanical Engineering                                | 1hmly           | 84    | Englande               | 83    | Besteras.             | 81    |
| К     | Urban Planning  | CGA S           | 80    | Chamle                 | 79    | DDEC                  | 76    |

Request for Proposals (RFP) 113-2023

| Master Evaluation Sheet: | Master | Evalua | tion | Sheet: |
|--------------------------|--------|--------|------|--------|
|--------------------------|--------|--------|------|--------|

**Evaluators Name:** 

Jeff Duvall

Date of Evaluation:

| Group | Discipline  | Top Ranked Firm | Score | Second Top Ranked Firm | Score | Third Top Ranked Firm | Score |
|-------|---|-----------------|-------|------------------------|-------|-----------------------|-------|
| A     | Civil Engineering and<br>Roadway Design               | B+ Woodman      | 100   | Engmute                | 90    | 1 homey Hom           | 90    |
| В     | Stormwater Engineering                                | WRMA            | 90    | Btws                   | 90    | Englimite             | 30    |
| С     | Transportation (Traffic Engineering)                  | Exemity         | 90    | /himley                | 90    | 01 Nous De            | 25    |
| D     | Engineering and planning                              | Btw             | 95    | Evelmely               | 90    | art.                  | 90    |
| E     | Architectural, preferably with experience in historic | CPZ             | 80    | REL                    | 80    | Went                  | 80    |
| F     | Electrical, Supervisory Control and Data Acquisition  | Btw             | 80    | PTC                    | 75    | /Leshonary            | 75    |
| G     | Environmental Planning and Studies                    | Hunly           | 90    | Engenty                | 85    | NEG                   | 7     |
| Н     | Landscape Architectural and<br>Irrigation Design      | Smition         | 95    | CETA                   | 90    | contertence           | 90    |
| 1     | Land Surveying and Mapping                            | Freenite        | 95    | CGA.                   | 90    | /hesharan             | 80    |
| J     | Mechanical Engineering                                | 1hmle           | 90    | Evenily                | 80    | CPZ 3                 | 60    |
| к     | Urban Planning  | COAD            | 90    | Imentar                | 80    | NEG                   | 80    |