

**RESOLUTION 86-11-24**

**A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF LAKE PARK, FLORIDA, APPROVING AN ANNUAL PLAN OF SERVICE FOR THE TOWN'S LIBRARY.**

**WHEREAS**, effective July 1, 2003, the Florida Legislature amended Chapter 257 F.S. to allow municipalities to apply for funding from the State Aid to Libraries program; and

**WHEREAS**, in order to meet the eligibility requirements for application to the State Aid to Libraries Grant program, the Town Commission is required to have adopted an approved annual plan of service for the operation of its library; and

**WHEREAS**, the Commission is also required to provide the state of Florida with certain certifications.

**NOW, THEREFORE, BE IT RESOLVED BY THE COMMISSION OF THE TOWN OF LAKE PARK, FLORIDA THAT;**

Section 1. The Town of Lake Park, Florida is an eligible municipality.

Section 2. The Town of Lake Park is the single library administrative unit.

Section 3. The Commission of the Town of Lake Park is the designated governing body responsible for providing library services to the residents of the Town.

Section 4. The Commission has approved its Library Annual Plan of Service for 2024 on behalf of the Lake Park Public Library. The approved 2024 Plan is attached hereto and incorporated herein as Exhibit "A."

Section 5. The Commission of the Town of Lake Park, Florida hereby authorizes the Town Manager to transmit this resolution and the approved 2024 Library Annual Plan of Service along with the Town's application for grant funding to the appropriate state agency.

Section 6. This Resolution shall become effective immediately upon execution.

The foregoing Resolution was offered by Vice-Mayor Glas Castro who moved its adoption. The motion was seconded by Commissioner Taylor, and upon being put to a roll call vote, the vote was as follows:

	AYE	NAY
MAYOR ROGER D. MICHAUD	/	—
VICE-MAYOR KIMBERLY GLAS-CASTRO	/	—
COMMISSIONER JOHN LINDEN	/	—
COMMISSIONER MARY BETH TAYLOR	/	—
COMMISSIONER JUDITH E. THOMAS	/	—

The Town Commission thereupon declared the foregoing Resolution 86-11-23 duly passed and adopted this 1 day of November, 2023.

TOWN OF LAKE PARK, FLORIDA  
 BY: [Signature]  
 ROGER D. MICHAUD  
 MAYOR

ATTEST:

[Signature]  
 VIVIAN MENDEZ  
 TOWN CLERK



Approved as to form and legal sufficiency:

BY: [Signature]  
 THOMAS J. BAIRD  
 TOWN ATTORNEY

# Lake Park Public Library

## Annual Plan of Service

### 2024



## Activities & Events

- Continue assisting residents to meet basic needs by partnering with local community partners that provide support.
- Continue public recognition of library partners and community supporters.
- Continue to actively seek feedback through promotion of suggestion box and online surveys.
- Continue to provide programs that are informational, educational, cultural, and recreational for residents of all ages.
- Expand library's presence in community events such as the Sunset Celebration and Rust Market.
- Expand outreach activities through community partnerships.
- Expand programs and services within the library assisting residents with their business and entrepreneurial needs.
- Expand programs and services within the library assisting residents with their literacy needs.
- Provide support for Little Free Libraries within the Town by supplying books to the stewards
- Provide support for Town departments and Town projects by providing related materials and programs

## Collection Development

- Expand collection of e-books, digital audiobooks, e-magazines, and other digital media.
- Expand general collection with a wider variety of media adapting to emerging technology.
- Expand multilingual and early literacy materials.
- Research user preferences utilizing survey responses and circulation statistic reports.
- Seek out innovative collection displays that encourages user browsing of the collection.
- Subscribe to online services that provide informational, educational, cultural, and recreational content for residents of all ages.

## Educational Services

- Continue expanding children's reading and Story Time events to meet the needs of the community.
- Continue nurturing learning-centered activities within the library with additional online resources.
- Continue partnering with local schools for library and community programs.
- Continue partnerships with programs that support literacy.
- Create new learning opportunities for the public to explore new technologies.
- Create unique learning experiences for youth and adults.
- Explore ways to support local schools and students.
- Provide access to online resources that will encourage beginning computer users in the use of computers and provide a place for more advanced users to learn new techniques and find answers to their questions
- Provide resources for language learning to facilitate communication among residents.

## Facilities

- Continue redesign and refurbishment of public spaces.
- Continue to explore adding technology that provides users with more options and flexibility in their connections through the internet.
- Continue to investigate innovative solutions to accommodate the variety of transport vehicles patrons use to visit the library.
- Explore the feasibility of the expansion of facility space.
- Explore the feasibility of expansion of operation hours.
- Explore the feasibility of the addition of a maker space (area to be utilized by patrons for creative endeavors).
- Increase use of mobile circulation.

## Marketing

- Continue marketing library programs and services by utilizing new and traditional media methods.
- Continue outreach to the community through visits to community organizations, events, and schools.
- Continue utilizing effective methods to produce library publications such as calendars and brochures.
- Explore new, emerging marketing methods.
- Work with Chief Public Information Officer to provide messaging to the community.

## Staffing

- Ensure that staff receives training on all new software and hardware, as well as refresher courses on current programs.
- Increase staffing as funding becomes available in order to bring staffing to enhanced standard levels.
- Provide at least two professional development days to increase staff knowledge and continue to support independent learning of staff.

## Technology

- Acquire additional tablets for patron assistance and other tasks.
- Explore the possibility of adding maker space technology such as 3D printers and laser engraving.
- Explore the possibility of replacing the Schuyler Room audio equipment and adding video capability to the room.
- Explore ways to help users meet their needs of increasing reliance on internet access.
- Promote Aspen LiDA mobile discovery app.