



Non-Mandatory Pre-Proposal Conference Minutes

Town of Lake Park, Florida

Request for Proposal 119-2023

Lake Park Town Hall Roof Truss Framing Structural Repairs

Tuesday, September 26, 2023 at 11:00 A.M.

Commission Chamber, Town Hall, 535 Park Avenue

The non-mandatory pre-proposal conference was conducted on Tuesday, September 26, 2023 at 11:00 a.m. Present were Project Manager John Wille, Deputy Town Clerk Laura Weidgans, and Town Clerk Vivian Mendez. In attendance was Mr. Jim Rousso of LaPorta Contracting.

Project Manager Wille explained the project, the scope of work, deadline dates, which documents were necessary, the bond requirement, permits, and the required forms.

Mr. Rousso asked clarifying questions related to the project. He asked if they were allowed to work weekend. Project Manager Wille stated that they could work Saturday's, not Sundays. Mr. Rousso asked about lighting for the work site. Project Manager Wille explained the lighting needed, which was not included in the scope of work.

ADJOURNMENT:

The non-mandatory pre-proposal conference adjourned at 11:13 A.M.

Town Clerk Vivian Mendez



Project # 119-2023

PROJECT: Town Hall Roof Truss Framing Structural Repairs

DATE/TIME:

Tuesday Sept. 26, 2023 11:00am

Non-Mandatory Pre-Proposal Conference Sign-in Sheet

	CONTACT NAME & COMPANY	ADDRESS	PHONE	FAX	EMAIL ADDRESS
12	JOHN Wille Town of Lake Park	Public works	-	-	jwille@lakeparkflorida.gov
13	LAPORTA CONTRACTING Jim Russo		561-767-5321		Jim@LAPORTAContracting.com
14					
15					
16					
17					
18					
19					
20					