



**PUBLIC NOTICE**  
**TOWN OF LAKE PARK**  
**Community Redevelopment Agency**  
**Mandatory Pre-Bid Conference Minutes**  
**117-2023**  
**Downtown District Electrical Upgrades**  
**Friday September 8, 2023, 2:30 pm**  
**Mirror Ballroom, Town Hall**  
**535 Park Avenue, Lake Park, Florida**

The Mandatory Pre-Bid Conference was conducted on Friday September 8, 2023 at 2:51pm. Present were Operations Manager Dwayne Bell and Town Clerk Vivian Mendez.

Operations Manager Bell briefly described the details and scope of the project.

One of the attendees asked how about the number of time clocks that would be included and if there would be one time clock that would control everything. Operations Manager Bell explained that the design specs would be left up to the contractors to submit to the Town for approval. The attendee asked about the length of time the units would need to run. Operations Manager Bell stated that they would most likely run 12 hours on, 12 hours off.

Another attendee asked about walking the location and Operations Manager Bell invited all attendees to either walk the location on their own or have a staff member accompany them. He advised that the solicitation documents show where everything is within the location and if they are needing to get into the main panel to contact Public Works to have someone come out and open it up.

**ADJOURNMENT:**

The Mandatory Pre-Bid Conference adjourned at 3pm

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Town Clerk Vivian Mendez

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Deputy Town Clerk Laura Weidgans



Project # 117-2023

PROJECT: DOWNTOWN DISTRICT ELECTRICAL UPGRADES

DATE/TIME:

September 8, 2023, at 2:30 P.M

### Mandatory Pre-Bid Conference Sign-in Sheet

	CONTACT NAME & COMPANY	ADDRESS	PHONE	FAX	EMAIL ADDRESS
1	SSM Electric	2433-SE MARIPOSA AVE	772-3073568		
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