



Non-Mandatory Pre-Proposal Minutes

Town of Lake Park, Florida
Lake Park Town Hall Exterior Painting
Invitation to Bid 115-2023

Tuesday, September 5, 2023 2:00 P.M.
Mirror Ballroom, Town Hall, 535 Park Avenue

The Non-Mandatory Pre-Proposal meeting for Bid 115-2023 was conducted on Tuesday, September 5, 2023 at 2:00 P.M. Present at the meeting were Project Manager John Wille, Deputy Town Clerk Laura Weidgans, and Town Clerk Vivian Mendez.

Project Manager Wille explained the purpose of the meeting and scope of work. He referred to all of the documents included with the project and Addendum number 1, which was released after the project was advertised. He referred to the project allowances and permit fees.

He described the staging area to be behind Town Hall. Town Hall would remain accessible to employees and the public during the project. He asked that they use the Sherman Williams specks for the paint. He described all the areas that would need painting. He stated that the Addendum includes painting the steps around the building. He stated that the Grant allows for 120-days to complete the project. He opened the floor to questions.

A member of the audience asked if the project included wood replacement and painting. Project Manager Wille explained that the replacement of wood was part of the roofing project.

A member of the audience asked a question regarding subcontractors, which appeared on page 8 of the bid documents. He asked if the subcontractors were required to submit the same documentation as the main contractor as it related to workers compensation and liability insurance and if the Town would be scrutinizing those documents to ensure all sub-contractors were legally licensed. Project Manager Wille explained that it takes about a week to examine all of the documents before a notice of intent to award is issued and that they would be checking all of those components.

ADJOURNMENT:

The pre-bid meeting adjourned at 2:13 P.M.

Town Clerk Vivian Mendez