

**TOWN OF LAKE PARK  
LAKE PARK COMMUNITY REDEVELOPMENT AGENCY (CRA)  
REQUEST FOR PROPOSAL (RFP) 116-2023  
DOWNTOWN DISTRICT HOLIDAY DISPLAY  
PURPOSE**

The Town of Lake Park Community Redevelopment Agency (CRA) is seeking qualified, experienced, and licensed firms to provide Tree Lighting and Holiday décor for the CRA downtown district. All proposals must include, installation, maintenance, dismantling, transportation, and storage services.

Project Location: Park Avenue's 700, 800, and 900 blocks.

Required Install-by Date: No later than November 22nd of each year of the contract's term.

Required Remove-by Date: No earlier than January 6th of each year of the contract's term.

The contract period is for a term of four (4) years and renewable annually for up to two (2) additional one (1) year extensions, for a total maximum contract term of five (6) years.

Request for Proposal documents is available beginning Monday, August 21, 2023, at 10:00 AM EDT at [www.demandstar.com](http://www.demandstar.com).

Responses for this project shall be submitted and received digitally at [www.demandstar.com](http://www.demandstar.com) before 2:00 P.M. Local Time, on Thursday, September 21, 2023.

No Pre-Proposal Meeting is scheduled. Bidders are highly encouraged to visit the project site prior to responding to this RFP to ensure all project costs are included in the proposal. Please contact Public Works at (561) 881-3345 or [publicworks@lakeparkflorida.gov](mailto:publicworks@lakeparkflorida.gov) to schedule a project site visit.

All Proposers are advised to closely examine the Solicitation package and to become familiar with the scope of services in this solicitation. Any questions regarding the completeness or substance of the Solicitation package or specifications must be submitted to the Town of Lake Park Town Clerk's Office at [townclerk@lakeparkflorida.gov](mailto:townclerk@lakeparkflorida.gov) by September 11, 2023, at 2:30 PM EDT.

The Town of Lake Park reserves the right to accept or reject any or all Proposals, in whole or in part, with or without cause, to waive any irregularities and/or technicalities, and to award the equipment purchase on such coverage and terms it deems will best serve the interests of the Town. All proposed prices shall be guaranteed firm for a minimum of 90 calendar days after submission of the Proposal.

The Town of Lake Park is exempt from Federal and State Taxes for tangible personal property taxes. All proposers are advised that the Town has not authorized the use of the Town seal by individuals or entities responding to Town invitations to bid or requests for proposals and that any such use by unauthorized persons or entities constitutes a second-degree misdemeanor pursuant to Section 165.043, Florida Statutes. All proposers are further advised that the Town will not supply or sell materials to proposers in connection with the submission or preparation of proposals, or any other matter, including but not limited to envelopes, labels, or tape.

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**TOWN OF LAKE PARK, FLORIDA**  
Vivian Mendez, Town Clerk  
Lake Park Town Hall  
535 Park Avenue  
Lake Park, Florida 33403  
Published on: