



Minutes

Town of Lake Park, Florida
Flagler Boulevard Median Irrigation and Sod
Mandatory Pre-Bid Meeting
June 6, 2012, 11:00 a.m.

Commission Chamber, Town Hall, 535 Park Avenue

The Flagler Boulevard Median Irrigation and Sod mandatory pre-bid meeting was conducted on June 6, 2012. Present were Project Manager Richard Pittman, Public Works Director Dave Hunt, Public Works Employees Howard Butts, Jimmy Skrandel; and Town Clerk Vivian Mendez Lemley.

Richard Pittman introduced himself and the project. He explained the purpose of the meeting and the specific requirements that would be necessary for this project, such as Davis-Bacon. He explained that the location of the project is between Ilex Drive and Palmetto Road and is equal to 3500 linear feet. He explained that the project cover the medians and two triangle areas. He stated that on page 2 of the plans it shows an area view of the location and the dimensions.

On page 2 of the information it includes an estimate and a schematic of the zone valves and the number of sprinkle heads. He pointed out that since the areas are of different sizes, so are the amounts of sprinkler heads and sod needed. He explained that the drawings include a two inch main from the east zone main to the west zone main of the pump station. He stated that the reason for the two inch main is because it may one day be required to operate the whole system. He explained that the pumps run on well water and that one of the wells has a history of declining capacity. The system has a 2 horse power duel stage pump. He explained that in the future the system would allow for another pumps to be connected to another well very close to the existing well.

He explained that the budget for the project is \$52,200, which is the total amount of the grant the Town was awarded for the project and there is no guarantee of increasing the budget. If necessary cuts can be made to stay within budget. Any excavation will expose tree roots and an existing well pump and pipes. He stated that the excavation can be collected by the Town.

Public Works Director Dave Hunt explained that the Town will be responsible for removing the old material and anything further than ten feet down would be the contractors responsibility.

CRA Project Manager Pittman repeated that the project has been overdone and asked the contractors to include any overages or possible ways to lower the cost of the project in their submittals. He reiterated the purpose of the meeting is to cover the Davis-Bacon requirements, such as the wage rates, on Palm Beach County page 34-36; classification of personnel; weekly payroll reports; wage rates must be posted at the job site; encourage

minority, small businesses, etc. He explained that the last few pages include what the contractor is required to include in their submittal.

He stated that the contractor is required to meet with the County regarding the requirements. He explained the requirement as they are listed on pages 26-40, which must be included in the submittal.

He explained that addendum may be issued to answer questions. He stated that alternates were also included in the submittal pages in case there is enough money to do some upgrades. He explain some of the specifics that were discussed on pages 26-28. For example page 28 allows the contractor to include clarifications and issues that may occur. He requested a list of sub-contractors.

He stated that there is a 90 day completion and the award of the bid will be at the July 18, 2012 Regular Commission Meeting. He explained that the pump stations will be opened for anyone that would like to visit the site.

He opened the floor to questions.

1) Would the Town accept seed and mulch versus sod.

Richard Pittman explained that no the Town prefers the sod.

2) Will an overall irrigation plan be necessary as part of the permit.

Richard Pittman explained that the permit will be included except for the electrical. The east pump will need electrical work and the electric contractor will need to submit a schematic.

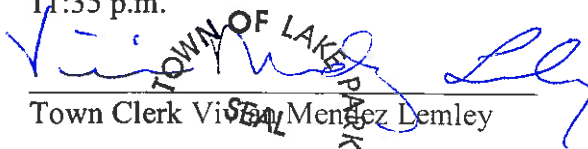
3) Has anyone checked the trees because of the amount of cutting that will be needed for the project.

Richard Pittman explained that no new trees have been considered and that it is preferred that the cutting be done around the tree.

Richard Pittman thanked everyone for attending the meeting and stated that the pumps will be unlocked for review.

ADJOURNMENT:

There being no further business to be discussed the mandatory pre-bid meeting adjourned at 11:35 p.m.


Town Clerk Vivian Mendez Lemley

FLORIDA