

NOTICE TO BIDDERS

NOTICE IS HEREBY GIVEN that the Town of Lake Park, Florida will be accepting bids for:

TOWN HALL MONUMENT SIGN TOWN OF LAKE PARK, FLORIDA

Town Bid No. 102-2023

As part of its daily operation, the Town has a need to communicate important information to the public regarding public safety, public meetings, special events, seasonal greetings, etc. and many of these critical public messages are conveyed via an out-of-date changeable letter board installed in front of Town Hall.

The Town Hall Monument Sign project will provide the Town with a new state of the art monument sign structure with two LED programmable sign panels. The sign panels will provide an array of messaging formats and graphics and will be programmable either at a base station computer terminal in the Town Hall building or via remote access through a portable hand-held messaging device.

This project construction consists of providing the structural engineering design work associated with design development of a pre-fabricated monument sign structure. The monument sign design shall be based on the architectural design monument plans as developed by REG Architects.

The sign shall be constructed of with concrete structural base (foundation) and structural gauge metal framing, with plywood sheathing, lath & stucco finish for the body of the sign. (the use of CMU masonry is also acceptable). PVC or pre-coated stucco architectural moldings can be used to achieve the architectural look provided in the REG sign design.

The new monument sign shall be located in the Town Hall front lawn area at 535 Park Avenue Lake Park, Florida 33403.

Project Documents

Bid documents will be available through www.demandstar.com beginning: **Monday, February 06, 2023, at 10:00 a.m. EST, at www.demandstar.com**

Bid Response

Bid responses are to be submitted and received digitally via www.demandstar.com **until 2:00 p.m. EST, on Thursday, March 09, 2023**

Bids are to be submitted on the bid forms included in the Bid Documents package.

Pre-Bid Meeting

Pre-Bid Meeting: There is no Pre-Bid Meeting Scheduled for this project.

**BID SUBMITTAL REQUIREMENTS
TOWN HALL MONUMENT SIGN
TOWN OF LAKE PARK, FLORIDA**

Town Bid No. 102-2023

Bid responses are to be submitted and received digitally via www.demandstar.com **until 2:00 p.m. EST, on Thursday, March 09, 2023**

All bid prices shall be guaranteed firm for a minimum of sixty (60) calendar days after the submission of the bid. No bidder may withdraw his bid within sixty (60) calendar days after the bid opening date.

Bid security in the form of a Bid Bond acceptable to the Town or Cashier's Check made payable to the "Town of Lake Park" in an amount equal to five percent (5%) of the bid, will be required. Guaranty Bonds in the form of Performance Bond and a Payment Bond, in an amount equal to 100% of the contract will be required **only if the bidders cost exceeds \$100,000.00**. The Surety Company shall have at least the minimum ratings of A-, Class VI or higher, as described in the Instructions to Bidders.

Bids will be opened (via Demandstar web portal) and read aloud in the Town of Lake Park Commission Chambers at 2:05 p.m. EST, on Thursday, March 09, 2023.

Award of bid will be made at future meeting of the Town Commission.

All bidders/proposers are advised that the Town has not authorized the use of the Town seal by individuals or entities responding to Town invitations to bid or requests for proposals, and that any such use by unauthorized persons or entities constitutes a second-degree misdemeanor pursuant to Section 165.043, Florida Statutes.

All bidders/proposers are advised that the Town will not supply or sell materials to bidders/proposers in connection with submission or preparation of bids, or any other matter, including but not limited to envelopes, labels, or tape.

Bidders/proposers shall demonstrate successful performance of projects of a similar magnitude, scope, value and trade as this project.

The Town Commission of the Town of Lake Park reserves the right to reject any and all bids, to waive any informality in a bid and to make awards in the best interests of the Town.

Vivian Mendez, MMC

Town Clerk

Town of Lake Park, FLORIDA

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