

TOWN OF LAKE PARK

LEGAL NOTICE

NOTICE IS HEREBY GIVEN that the Town of Lake Park, Florida will be accepting sealed proposals for:

**EXTERNAL AUDITING SERVICES
REQUEST FOR PROPOSALS
Town Bid No. 101-2013**

The Town is soliciting Proposals from qualified and experienced independent Certified Public Accountants and/or firms licensed to practice in the State of Florida for the purpose of providing an annual examination of the financial statements and records of the Town. The audit shall be conducted for the purpose of forming an opinion of the general-purpose financial statements taken as a whole and to determine whether operations were conducted in accordance with legal and regulatory requirements.

Sealed proposals for **EXTERNAL AUDITING SERVICES** will be received in six (6) bound copies until 2:00 P.M. Eastern Time on August 16, 2013, at the Town of Lake Park Town Hall, located at 535 Park Avenue, Lake Park, FL 33403. Bids received after this time will be returned unopened.

Request for Proposal Documents

This Request for Proposals (RFP) is available upon written request to the Town Clerk's Office, 535 Park Avenue, Lake Park, Florida 33403-2603. The facsimile number is (561) 881-3314. If you have any questions regarding this bid, please call the Town Clerk's Office at (561) 881-3311.

All Proposals shall be submitted in a sealed envelope with the Proposer's name, RFP name, number, and opening date, clearly stated on the outside of the envelope.

RFP's will be opened and read aloud in the Town of Lake Park Commission Chamber at 2:00 p.m. on August 16, 2013. Award of RFP will be made at a Town Commission Meeting.

Any proposals received after the time and date specified above will not be considered and shall be returned to the Proposer unopened.

The deadline by which any additional information/clarification must be requested is 1:00 P.M. Eastern Time August 9, 2013. Such requests must be submitted in writing to the Town Clerk's Office, Town of Lake Park as specified in the section of this RFP entitled "General Conditions and Instructions". In the event that any portion of the RFP is modified based upon the additional information/clarifications asked for, the Town shall issue a formal written amendment to the original RFP.

Vivian Mendez, Town Clerk, CMC
Town of Lake Park, Florida

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