

**TOWN OF LAKE PARK  
REQUEST FOR PROPOSAL  
PROFESSIONAL CONSTRUCTION INSPECTION SERVICES  
RFP No. 106-2014**

The Town of Lake Park is soliciting proposals from qualified PROFESSIONAL CONSTRUCTION INSPECTION FIRMS for services associated with the Lake Park Harbor Marina seawall remediation project. The selected firm must have a strong background in geotechnical analysis, along with the capability to monitor and report on contractor activities during soil remediation by chemical injection, soil backfill and compaction, concrete and asphalt placement, and concrete coring.

The project has a 120 day completion deadline and is broken into six phases with four specific inspection tasks to be completed in each phase. It is estimated that the quality control inspector will be required to spend, on average, approximately 26 hours per week on site for the duration of the project. The hours will be determined by the general contractor's schedule. The daily field reports generated by the inspector shall be reviewed and certified by a professional engineer.

Sealed bids will be received by the Town Clerk until **11:00 A.M. on Wednesday, October 8, 2014** at which time the bids will be publicly opened and read aloud in the Town Hall Commission Chambers. Responses received after that time will be returned unopened.

Submit one (1) unbound, marked original and two (2) bound copies with one (1) CD or flash drive of the submitted bid.

All Bids should be submitted in a sealed manila envelope and be delivered or mailed to:

Town of Lake Park  
Attn: Town Clerk  
535 Park Avenue  
Lake Park, Florida 33403

**Envelope must be identified as RFP No. 106-2014, PROFESSIONAL CONSTRUCTION INSPECTION SERVICES**

Bid Documents will be available Wednesday, September 17, 2014. Bid documents may be obtained at the address above, or by calling the Office of the Town Clerk, 561.881.3311, 8:30 a.m. - 5:00 p.m., Monday thru Friday. There will be no charge for each bid set (only one set per company). Bid documents will not be issued after the mandatory pre-bid conference on September 30, 2014.

A **mandatory** pre-bid conference will be held at **11:00 A.M. on Tuesday, September 30, 2014** in the Town Hall Commission Chambers, 535 Park Avenue, Lake Park, FL 33403. Questions regarding this solicitation must be received in writing via fax (561.881.3349) or email to [dhunt@lakeparkflorida.gov](mailto:dhunt@lakeparkflorida.gov). No questions received after October 2, 2014 at 3:00 P.M. will be addressed via addendum.

The Town reserves the right to accept or reject any and all bids (in whole or in part) with or without cause, to waive any technicalities, irregularities or formalities, or to accept the bid(s) which in its judgment will be in the best interest of and most advantageous to the Town.

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Vivian Mendez, CMC, Town Clerk

Town of Lake Park, Florida

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