

TOWN OF LAKE PARK
REQUEST FOR PROPOSAL (RFP) 107-2022
Lake Park Harbor Marina Security Services

The Town of Lake Park is accepting sealed proposals from qualified proposers who can perform the work described herein.

The Town of Lake Park is seeking Proposals from licensed, bonded, and qualified firms for the provision of uniformed unarmed security services at the Lake Park Harbor Marina (Marina"). The Marina is a public facility owned and operated by the Town of Lake Park, providing wet slip dockage for 115 vessels, boat launching and parking facilities, offices, and a public fishing pier. This Request for Proposals (RFP) is for the management, supervision, labor, materials, vehicles, and equipment necessary to provide for the protection and safekeeping of the buildings, vessels, docks, and customers, residents, and citizens utilizing the property. A more detailed description of the requirements of this bid can be found further herein.

Request for Proposal documents are available beginning September 12, 2022 at 8:00 AM EDT at <https://app.urbanleap.io/form/181180573682818>.

Sealed responses will be accepted digitally via the following Submission Form: <https://app.urbanleap.io/form/181180573682818> until October 13, 2022 at 2:00 PM EDT. Proposals will be publicly opened and read aloud at October 13, 2022 at 2:00 PM EDT in the Town Hall Commission Chambers, 535 Park Avenue, Lake Park, Florida, 33403.

Proposals will not be accepted in any other format other than the specified above. Late proposals will not be accepted.

Information regarding a Pre-Proposal Meeting and Site Visit, if applicable to this solicitation, will be detailed below:

Pre-Bid Meeting: Yes

Date/Time: Tuesday, September 20, 2022 @ 10 AM

Location: Lake Park Harbor Marina

Additional Information: Review Scope/Requirements, tour property

Site Visit: Yes - at Pre-Bid Meeting

Date/Time: Same as Pre-Bid Meeting

Location: Lake Park Harbor Marina

Additional Information: See above

All Proposers are advised to closely examine the Solicitation package, and to become familiar with the scope of work and services to be performed under this solicitation. Any questions regarding the completeness or substance of the Solicitation package or scope of services must be submitted

via this form: https://app.urbanleap.io/questions_form/242625232344286 by September 29, 2022 at 5:00 PM EDT.

Proposers shall demonstrate a satisfactory record of performance for services provided which are similar in the magnitude and scope for the services sought herein and as documented by their Letters of Reference.

The Town of Lake Park reserves the right to accept or reject any or all Proposals, in whole or in part, with or without cause, to waive any irregularities and/or technicalities, and to award the resultant contract on such coverage and terms it deems will best serve the interests of the Town. All proposed prices shall be guaranteed firm for a minimum of 90 calendar days after submission of the Proposal.

The Town of Lake Park is exempt from Federal and State Taxes for tangible personal property.

All proposers are advised that the Town has not authorized the use of the Town seal by individuals or entities responding to Town invitations to bid or requests for proposals, and that any such use by unauthorized persons or entities constitutes a second-degree misdemeanor pursuant to Section 165.043, Florida Statutes. All proposers are further advised that the Town will not supply or sell materials to proposers in connection with submission of preparation of proposals, or any other matter, including but not limited to envelopes, labels, or tape.

TOWN OF LAKE PARK, FLORIDA

Office of the Town Clerk

Lake Park Town Hall

535 Park Avenue

Lake Park, Florida 33403

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