



AGENDA

Community Redevelopment Agency
Wednesday, September 7, 2022, 6:30 P.M.
Commission Chamber, Town Hall
535 Park Avenue, Lake Park, 33403

Michael O'Rourke	—	Chair
Kimberly Glas-Castro	—	Vice-Chair
John Linden	—	Agency Member
Roger Michaud	—	Agency Member
Mary Beth Taylor	—	Agency Member
Henry K. Stark	—	Agency Member

John O. D'Agostino	—	Executive Director
Thomas J. Baird, Esq.	—	Agency Attorney
Vivian Mendez, MMC	—	Agency Clerk

PLEASE TAKE NOTICE AND BE ADVISED, that if any interested person desires to appeal any decision of the Town Commission, with respect to any matter considered at this meeting, such interested person will need a record of the proceedings, and for such purpose, may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. *Persons with disabilities requiring accommodations in order to participate in the meeting should contact the Town Clerk's office by calling 881-3311 at least 48 hours in advance to request accommodations.*

A. **CALL TO ORDER/ ROLL CALL:**

B. **PLEDGE OF ALLEGIANCE:**

C. **SPECIAL PRESENTATION/REPORT:**

None

D. **PUBLIC COMMENT**

This time is provided for addressing items that do not appear on the Agenda. Please complete a comment card and provide it to the Agency Clerk so speakers may be announced. Please remember comments are limited to a TOTAL of three minutes.

E. **CONSENT AGENDA:**

1. August 3, 2022 Special Call Community Redevelopment Agency Meeting Minutes.

Tab 1

F. **NEW BUSINESS:**

2. Discussion of the Fiscal Year 2022/2023 Budget and Approval of the Resolution 52-09-22 to Adopt the Community Redevelopment Agency Budget.

Tab 2

3. Resolution 53-09-22 Palm Beach Sheriff's Office Service Contract for the Lake Park Community Redevelopment Agency for Community Policing Services. Tab 3

4. Resolution 54-09-22 Authorizing and Directing the Executive Director to Renew Property and Casualty Insurance Coverage from the Florida Municipal Insurance Trust for the Community Redevelopment Agency for Fiscal Year 2023. Tab 4

G. EXECUTIVE DIRECTOR REPORT:

H. AGENCY MEMBER COMMENTS

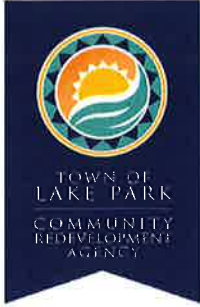
I. REQUEST FOR FUTURE AGENDA ITEMS:

J. ADJOURNMENT

The next scheduled Community Redevelopment Agency Meeting will be conducted on December 2, 2022.

Consent Agenda

TAB 1



Community Redevelopment Agency

Agenda Request Form

Meeting Date: September 7, 2022

Agenda Item No.

Agenda Title: August 3, 2022 Community Redevelopment Agency Board Meeting Minutes.

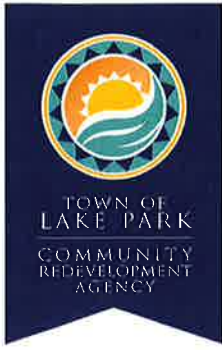
- | | | | |
|--------------------------|------------------------------|-------------------------------------|--------------------------|
| <input type="checkbox"/> | SPECIAL PRESENTATION/REPORT | <input checked="" type="checkbox"/> | CONSENT AGENDA |
| <input type="checkbox"/> | OLD BUSINESS | <input type="checkbox"/> | NEW BUSINESS: Resolution |
| <input type="checkbox"/> | DISCUSSION FOR FUTURE ACTION | <input type="checkbox"/> | OTHER: General Business |

Approved by Executive Director:  Date: 8-31-22

Shaquita Edwards, Deputy Clerk
Name, Title

Originating Department: Agency Clerk	Costs: \$ 0.00 Funding Source: Acct. # [] Finance _____	Attachments: -Minutes -Exhibits "A-B"
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Recommended Motion: I move to approve the August 3, 2022 Community Redevelopment Agency Board Meeting Minutes.



Minutes
Town of Lake Park, Florida
Community Redevelopment
Agency Board Meeting
Wednesday, August 3, 2022 6:45 p.m.
Town Commission Chamber, 535 Park Avenue

The Community Redevelopment Agency Board met for a regular meeting on Wednesday, August 3, 2022 at 6:30 p.m. Present were Chair Michael O'Rourke, Vice-Chair Kimberly Glas-Castro, Board Members John Linden, Roger Michaud, Henry Stark and Mary Beth Taylor. Executive Director John D'Agostino, Agency Attorney Thomas Baird, and Agency Clerk Vivian Mendez.

Agency Clerk Mendez performed the roll call and Chair O'Rourke led the pledge of allegiance.

Special Presentation/Report:

None

Consent Agenda:

1. May 4, 2022 Special Call Community Redevelopment Agency Meeting Minutes.

Motion: Board Member Michaud moved to approve the consent agenda; Board Member Stark seconded the motion.

Vote on Motion:

Board Member	Aye	Nay	Other
Board Member John Linden	X		
Board Member Roger Michaud	X		
Board Member Henry Stark	X		
Board Member Mary Beth Taylor	X		
Vice-Chair Kimberly Glas-Castro	X		
Chair Michael O'Rourke	X		

Motion passed 6-0.

Public Comment:

None

NEW BUSINESS:

2. Resolution 41-08-22 Authorizing and Directing the Chair to Sign a Grant Agreement with Bilingual Education Services.

Executive Director D’Agostino explained that Bilingual Education Services (BES) sought a redevelopment grant from the CRA in the amount of \$51,000.00. The grant would be used toward its 6-month start-up costs associated with BES, located at 501 10th Street, Lake Park, Florida (the Property). He welcomed Ms. Marilyn Raymond, of BES to address the CRA Board. Ms. Raymond introduced herself, provided a brief summary of her career as an educator and elaborated on the services provided by BES.

Board Member Michaud questioned if the Creole language would be exclusively taught. Ms. Raymond announced that Creole and Spanish would be offered. Board Member Michaud questioned how BES would advertise their services. Ms. Raymond announced that BES had visited churches, schools, and gone door to door in the Town of Lake Park. Board Member Michaud questioned if BES could collaborate with the Town of Lake Park Library in the future. Executive Director D’Agostino answered “Yes”. Chair O’Rourke announced that the collaboration would be great but the services would need to be provided within the CRA. Vice-Chair Glas-Castro questioned how the CRA would recoup fees if BES should relocate or dissolve. Executive Director D’Agostino announced that liens could be issued. Brief discussion ensued regarding the proposed benefits of BES to the students at Lake Park Elementary. Board Member Stark commended Ms. Raymond for her service to the Town of Lake Park. He questioned if the services of BES would be available to adults. Ms. Raymond answered “Yes”. Board Member Linden questioned the term of the lease for 501 10th Street. Ms. Raymond announced that her current lease was for five years. Board Member Linden questioned if services would be available for teenagers. Ms. Raymond announced that services for teenagers would be incorporated in the future. Board Member Linden questioned when BES planned to open. Ms. Raymond announced that BES would begin the fall semester on August 15, 2022.

Motion: Board Member Michaud moved to approve Resolution 41-08-22 with the amendments of having a goal setting plan in place for achievements per year; Board Member Taylor seconded the motion.

Vote on Motion:

Board Member	Aye	Nay	Other
Board Member John Linden	X		
Board Member Roger Michaud	X		
Board Member Henry Stark	X		
Board Member Mary Beth Taylor	X		
Vice-Chair Kimberly Glas-Castro	X		
Chair Michael O’Rourke	X		

Motion passed 6-0.

3. Resolution 42-08-22 Authorizing and Directing the Chair to Sign a Grant Agreement with Brooklyn Cupcakes.

Executive Director D’Agostino explained the item. He provided a brief summary of the history of Brooklyn Cupcake, and welcomed Carmen Rodriguez to address the CRA Board. Ms. Rodriguez presented to the CRA Board, she announced that Brooklyn Cupcake sought a redevelopment grant in the amount of \$130,000.00 to be utilized for the redevelopment of the property located at 798 10th Street, Lake Park, Florida. She announced that Brooklyn Cupcake would utilize the \$130,000.00 to assist with the grease-trap costs and additional buildouts (see Exhibit “A”). Ms. Rodriguez announced that the lease at 798 10th Street is for five years with the option for two renewals. She announced that they anticipated opening in November 2022.

Motion: Board Member Stark moved to approve Resolution 42-08-22; Board Member Taylor seconded the motion.

Vote on Motion:

Board Member	Aye	Nay	Other
Board Member John Linden	X		
Board Member Roger Michaud	X		
Board Member Henry Stark	X		
Board Member Mary Beth Taylor	X		
Vice-Chair Kimberly Glas-Castro	X		
Chair Michael O’Rourke	X		

Motion passed 6-0.

4. Update on the Proposed Pocket Park as Best Use Alternatives for the Community Redevelopment Agency (CRA) Property Located at 610 7th Street and Request for Authorization for the CRA Executive Director to Accept a Proposal from J. Morton Landscape Architecture for the Preparation of Construction-Ready Plans for the Park.

Public Works Director Roberto Travieso welcomed Town of Lake Park Capital Projects Manager John Willie and Hays Henderson of J. Morton to present to the CRA Board (see Exhibit “B”).

Motion: Board Member Linden moved to dedicate the CRA Property located at 610 7th Street for a Pocket Park use and authorize the CRA Executive Director to accept a proposal from JMorton Landscape Architecture for the preparation of construction-ready plans for the park; Board Member Taylor seconded the motion.

Vote on Motion:

Board Member	Aye	Nay	Other
Board Member John Linden	X		
Board Member Roger Michaud	X		

Board Member Henry Stark	X		
Board Member Mary Beth Taylor	X		
Vice-Chair Kimberly Glas-Castro	X		
Chair Michael O'Rourke	X		

Motion passed 6-0.

Public Comment:

None

EXECUTIVE DIRECTOR REPORT:

Executive Director D'Agostino had no report.

BOARD MEMBERS COMMENTS:

Board Member Linden announced the following non-profit organizations celebrated Christmas in July, Operation Hope and Nelson Ministries.

Board Member Michaud had no comments.

Board Member Stark had no comments.

Board Member Taylor had no comments.

Vice-Chair Glas-Castro had no comments.

Chair O'Rourke had no comments.

ADJOURNMENT

There being no further business to come before the CRA Board and after a motion to adjourn by Board Member Stark and seconded by Board Member Michaud , and by unanimous vote, the meeting adjourned at 7:54 p.m.

Chair, Michael O'Rourke

Agency Clerk, Vivian Mendez

Agency Deputy Clerk, Shaquita Edwards

Town Seal

Approved on this _____ of _____, 2022

Exhibit "A"



**CRA
Agenda Request Form**

Meeting Date: August 3, 2022

Agenda Item No.

Agenda Title: A RESOLUTION OF THE COMMUNITY REDEVELOPMENT AGENCY OF THE TOWN OF LAKE PARK, FLORIDA, AUTHORIZING AND DIRECTING THE CHAIRMAN TO SIGN A GRANT AGREEMENT WITH BROOKLYN CUPCAKE; AND PROVIDING FOR AN EFFECTIVE DATE

- SPECIAL PRESENTATION/REPORT
- OLD BUSINESS
- DISCUSSION FOR FUTURE ACTION
- CONSENT AGENDA
- NEW BUSINESS: Resolution**
- OTHER: General Business

Approved by Executive Director: *Paul M. [Signature]* Date: *7/21/2022*

ACTING
Kimberly Rowley for [Signature]
Nadia Di Tommaso, Community Development Director

Originating Department: Town Manager/Community Development	Costs: \$ 130,000 & Legal Review Funding Source: CRA-Grants-Business Development / Legal #108 Acct. # 110-55-552-520-82111 <input type="checkbox"/> Finance <i>[Signature]</i>	Attachments: -Resolution <u><i>46</i></u> -08-22 -Redevelopment Grant Agreement -History
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Background and Summary

Brooklyn Cupcake (BC) is an established business in Brooklyn, New York who is seeking a redevelopment grant from the CRA in the amount of \$130,000 (the Grant) to be used for the redevelopment of its property located at 798 10th Street, Lake Park, Florida (the Property). The Property will be leased by Brooklyn Cupcake and will be their first in Florida. Brooklyn Cupcake has experienced significant delays with their design professionals, but is now working closely with Seacoast and the Town to complete their

buildout at the Property. Due to the delays, their temporary location costs increased and the material costs have increased dramatically for their permanent buildout. Consequently, Brooklyn Cupcake is requesting \$130,000 to assist with the grease trap costs and additional buildout costs. This is the minimum amount needed in order to keep them moving forward and get them open. The CRA, through the current CRA Plan, has the authority pursuant to Chapter 163, Part III, Florida Statutes, to provide financial incentives in the form of grants to small business owners proposing to re-develop properties within the Town's community redevelopment area.

Brooklyn Cupcake has provided the following out-of-pocket costs and explains they will incur additional costs beyond these expenditures (related to the ongoing operation of their business once opened):

<i>Brooklyn Cupcake Expense Items</i>			
Mobilization		\$12,000.00	
Architect		\$1,500.00	
Demolition		\$7,700.00	
Electrical		\$12,750.00	
HVAC		\$4,500.00	
New duct work coming off of mains in proposed kitchen area			
new defusers and returns			
Heat calculations			
Clean existing unit after construction to remove any dust and debris			
Flooring		\$18,000.00	
Ventilation		?	
Paint		\$7,107.50	
RFP Sheets		\$4,000.00	
Cabinets & Counters		\$5,500.00	
Alarm and Cameras		\$1,000.00	
Lighting		\$2,500.00	
Seating/Tables		\$3,700.00	
Bathroom Fixtures		\$1,500.00	
Signage		\$4,500.00	
Overhead & Profit		\$18,000.00	
			B'klyn Cupcake
			Total
			\$90,757.50

Consequently, they are requesting assistance to cover the following additional expenses related to their buildout and grease trap (which, if approved, will hopefully get them open by approximately November 2022):

Lake Park Grant Items

Sea Coast Utility			
Administrative Fee	\$1,140.00		
Connection Fee	\$8,267.00		
Survey	\$4,700.00		
Engineer	\$2,500.00		
DeeVan			
<i>SANITARY SEWER</i>	\$25,100.00		
82' - 6" SDR-26 PVC			
3 - 6" clean-out assemblies			
1 - 6"x6" cut in wye			
1 LS - Sawcut and remove existing asphalt			
825 SF - Asphalt restoration			
<i>GREASE TRAP</i>	\$12,500.00		
1 - 750 gallon grease trap with ring and covers set to grade			
* Bid assume existing pipe has enough cover to set the pipe			
Dual RPZ backflow valve & installation	\$10,000.00		
Plumbing (permits and work)	\$32,000.00		
Floor and foundation wall cut and restoration			
15' - 6" PVC			
3 compartment sink plumbing and installation			
Floor drain installation			
Camera existing drains			
2 ADA bathroom installations (toilet, hand sink)			
Framing, Boarding, Taping, & Drop Ceiling	\$33,793.00	Lake Park Total	\$130,000.00

Recommended Motion: I move to APPROVE Resolution 42-08-22.

Exhibit "B"

Conceptual Design for Lake Park Pocket Park

Department of Public Works

John Wille

Capital Projects Manager, Town of Lake Park

Hays Henderson, PLA

Project Manager



7th Street Pocket Park Original Concept



7th Street Pocket Park Alternative Concept



GAZEBO WITH
BENCH SEATING

EXISTING SIDEWALK

LANDSCAPE AREA

BENCH SEATING

ART PEDESTAL WITH 4'
DIAMETER PLANTER

TURF

ART PEDESTALS



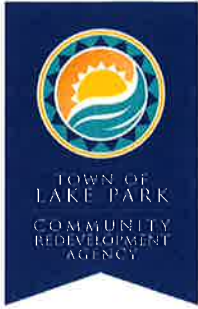
Landscape Design Services Proposal



- Landscape Design:
 - Preparation of Landscape Plan
 - Landscape Construction Observation
 - Representation of Landscape Plan
- Hardscape Design:
 - Preparation of Hardscape Plans
 - Hardscape Construction Observation
 - Representation of Hardscape Plans
- Irrigation Design:
 - Preparation of Irrigation Plan
 - Irrigation Construction Observation

New Business

TAB 2



**CRA
Agenda Request Form**

Meeting Date: September 7, 2022

Agenda Item No.

Agenda Title: DISCUSSION OF THE FISCAL YEAR 2022/2023 BUDGET AND APPROVAL OF THE RESOLUTION TO ADOPT THE CRA BUDGET.

- Consent Agenda
- Presentation
- Other
- Discussion/Possible Action
- Resolution

Approved by Executive Director: *John D'Agostino* **Date:** 9-1-22

John D'Agostino, Executive Director
Name/Title

Originating Department: Executive Director	Costs: N/A Funding Source: Acct. # <input type="checkbox"/> Finance _____	Attachments: RESOLUTION Proposed Budget
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Summary Explanation/Background:

The Community Redevelopment Agency (CRA) is a dependent special district of the Town of Lake Park and is required to adopt a budget by resolution prior to September 30th of each year. This Resolution will formally adopt the proposed budget for the CRA for Fiscal Year 2022/2023.

Recommended Motion:

I move to approve Resolution 52-09-22

RESOLUTION 52 -09-22

A RESOLUTION OF THE COMMUNITY REDEVELOPMENT AGENCY OF THE TOWN OF LAKE PARK, FLORIDA, ADOPTING THE 2022-2023 FISCAL YEAR BUDGET.

WHEREAS, the Town of Lake Park (“Town”) has previously created a Community Redevelopment Agency (CRA), pursuant to Section 163.356, *Florida Statutes*; and

WHEREAS, the Lake Park CRA has all of the statutory powers conferred upon it by Section 263.370, *Florida Statutes*; and

WHEREAS, the staff of the Lake Park CRA has prepared a budget governing operating and capital expenditures for Fiscal Year 2022-2023.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BOARD OF THE COMMUNITY REDEVELOPMENT AGENCY OF THE TOWN OF LAKE PARK, FLORIDA:

Section 1: The Fiscal Year 2022-2023 budget prepared for the Lake Park Community Redevelopment Agency is hereby approved, a copy of which is attached and incorporated herein.

Section 2. This resolution shall take effect immediately upon adoption.

**TOWN OF LAKE PARK
PROPOSED BUDGET**

COMMUNITY REDEVELOPMENT FUND

FISCAL YEAR

October 1, 2022 through September 30, 2023

Rept:124 - Itemized Budget For Year 2023 Version 2
 9-1-22 BALANCED BUDGET

G/L Account	Description	2021 Actual	2022 Budget	2022 YTD+Enc	2023 Budget	Notes
REVENUES						
110-311.115	Ad Valorem Taxes - County	476,859.00	521,178.00	517,894.00	631,382.00	
110-361.001	Transfer from General Fund	878,598.00	959,790.00	959,790.00	1,162,739.00	
110-399.999	Balance Brought Forward	0.00	154,678.00	0.00	0.00	
		-----	-----	-----	-----	
	TOTAL REVENUE	1,355,457.00	1,635,646.00	1,477,684.00	1,794,121.00	
		-----	-----	-----	-----	
EXPENDITURES						
		-----	-----	-----	-----	
	TOTAL PERSONNEL EXPENSES	0.00	0.00	0.00	0.00	
		-----	-----	-----	-----	
110-55-552-520-31000	Professional Services	47,997.61	107,019.00	129,692.48	50,000.00	
	1 Strategic Marketing				50,000.00	
110-55-552-520-31100	Professional Svc - Town Attorney	5,800.00	3,500.00	4,100.00	6,000.00	
110-55-552-520-34000	Contractual Services	97,163.05	105,640.00	171,253.20	114,870.00	
	1 Landscape Services				90,800.00	
	2 Landscape Services Contingency Tree Trimming				10,700.00	
	3 Johnson Controls				1,930.00	
	4 Decorative Displays				8,000.00	
	5 Code Enforcement				0.00	
	6 Custodial Services				3,440.00	
110-55-552-520-34010	Contract PBC Sheriff	131,175.00	133,680.00	93,600.00	138,000.00	
110-55-552-520-40000	Travel & Training	1,092.18	8,250.00	2,459.57	2,500.00	
110-55-552-520-41200	Postage & Shipping	727.26	500.00	1.16	2,500.00	

Rept:124 - Itemized Budget For Year 2023 Version 2
 9-1-22 BALANCED BUDGET

G/L Account	Description	2021 Actual	2022 Budget	2022 YTD+Enc	2023 Budget	Notes
110-55-552-520-43000	Utilities	17,639.00	13,950.00	15,360.54	15,000.00	
110-55-552-520-44100	Equipment Rentals	1,178.05	8,500.00	8,677.00	0.00	
110-55-552-520-45000	Insurance	5,568.00	12,000.00	5,783.00	6,566.00	
110-55-552-520-46000	Repair and Maintenance	1,489.30	3,000.00	5,352.07	4,000.00	
110-55-552-520-47000	Printing	0.00	100.00	0.00	1,000.00	
110-55-552-520-48005	Tree Lighting	0.00	3,000.00	3,607.63	6,700.00	
	1 Banners				1,000.00	
	2 Decorations				500.00	
	3 DJ/Sound System				800.00	
	4 Marketing				300.00	
	5 Photography/Videography				300.00	
	6 Portable Light Towers				1,000.00	
	7 Portable Restrooms				500.00	
	8 Stage				500.00	
	9 Santa Suite Rental				300.00	
	10 Tents				1,500.00	
110-55-552-520-48100	Advertising	0.00	2,500.00	151.41	2,500.00	
110-55-552-520-48101	Office Supplies	0.00	500.00	0.00	100.00	
110-55-552-520-48102	SEASONAL RENTALS	475.00	7,500.00	2,537.00	26,000.00	
	1 Rental of Menorah and Kinara				6,000.00	
	2 Rental of Holiday Tree				20,000.00	
110-55-552-520-52000	Operating Expenses	9,844.30	3,000.00	13,788.99	7,500.00	
110-55-552-520-54200	Memberships, Dues, & Subscriptions	1,134.52	1,045.00	1,045.00	1,045.00	
	1 Florida Redevelopment Association				870.00	
	2 Annual State Fees				175.00	
	TOTAL OPERATING EXPENSES	321,283.27-	413,684.00-	457,409.05-	384,281.00-	
110-55-552-520-62900	Buildings	232,891.40	0.00	0.00	0.00	
110-55-552-520-63000	Improvement Other Than Bldg	0.00	13,908.00	14,058.00	329,500.00	
	1 Start Scope for Landscape Upgrades				329,500.00	
110-55-552-520-63050	Improvements - Sidewalks	0.00	252,343.00	0.00	0.00	

Town of Lake Park
 Print Itemized Budgets

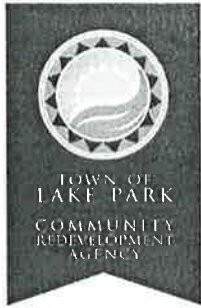
Rept:124 - Itemized Budget For Year 2023 Version 2
 9-1-22 BALANCED BUDGET

G/L Account	Description	2021 Actual	2022 Budget	2022 YTD+Enc	2023 Budget	Notes
	TOTAL CAPITAL OUTLAY	232,891.40-	266,251.00-	14,058.00-	329,500.00-	
	TOTAL DEBT SERVICE	0.00	0.00	0.00	0.00	
110-55-552-520-82111	Grant - Business Development	59,062.86	50,000.00	81,804.00	380,492.00	
	1 Oceana				200,000.00	
	2 Other				180,492.00	
110-55-552-520-82118	Grants and Incentives	22,000.00	85,000.00	0.00	0.00	
110-55-552-520-91001	Transfer to General Fund	0.00	99,270.00	99,270.00	0.00	
110-55-552-520-91010	Transfer to Gen Fund - ILA 2008	168,866.04	168,780.00	168,780.00	168,690.00	
110-55-552-520-91030	Transfer to Gen Fund - ILA 2009	16,504.67	91,321.00	54,791.88	54,793.00	
110-55-552-520-99110	Indirect Cost Allocation	429,336.96	488,455.00	539,207.52	476,365.00	
	TOTAL OTHER EXPENSES	695,770.53-	982,826.00-	943,853.40-	1,080,340.00-	
	TOTAL CAPITAL OUTLAY	0.00	0.00	0.00	0.00	

Rept:124 - Itemized Budget For Year 2023 Version 2
 9-1-22 BALANCED BUDGET

G/L Account	Description	2021 Actual	2022 Budget	2022 YTD+Enc	2023 Budget	Notes
	TOTAL DEBT SERVICE	0.00	0.00	0.00	0.00	
	TOTAL OTHER EXPENSES	0.00	0.00	0.00	0.00	
	TOTAL DEPT EXPENDITURES	1,249,945.20-	1,662,761.00-	1,415,320.45-	1,794,121.00-	
	NET INCOME	105,511.80	27,115.00-	62,363.55	0.00	

TAB 3



CRA
Agenda Request Form

Meeting Date: September 7, 2022

Agenda Item No.

Agenda Title: PBSO Service Contract for the Lake Park Community Redevelopment Agency for Community Policing Services.

- | | |
|--|--|
| <input type="checkbox"/> SPECIAL PRESENTATION/REPORT
<input type="checkbox"/> OLD BUSINESS
<input type="checkbox"/> DISCUSSION FOR FUTURE ACTION | <input type="checkbox"/> CONSENT AGENDA
<input checked="" type="checkbox"/> NEW BUSINESS:
<input type="checkbox"/> OTHER |
|--|--|

Approved by Executive Director: *J. D'Agostino* **Date:** 8-31-22

John O. D'Agostino, Executive Director

Name/Title

Originating Department:	Costs: \$ Funding Source: Acct. # <input type="checkbox"/> Finance _____	Attachments:
		<ul style="list-style-type: none"> PBSO1st Addendum Resolution <u>53-09-22</u>

Summary Explanation/Background: The CRA proposes increasing the number of hours for Community Policing Services within the CRA Boundaries of the Town. Palm Beach County Sheriff's Office District 10 will only provide police services for the CRA. Such patrols will consist of walking patrols and the use of a Golf Cart and or a patrol vehicle. The District 10 Captian will determine the method of patrolling.

Recommended Motion: Move to approve Resolution 53-09-22.

RESOLUTION 53-09-22

A RESOLUTION OF THE TOWN COMMISSION OF LAKE PARK, FLORIDA, AUTHORIZING AND DIRECTING THE CHAIR OF THE TOWN OF LAKE PARK COMMUNITY REDEVELOPMENT AUTHORITY TO EXECUTE THE 1ST AMENDMENT TO THE PBSO CONTRACT BETWEEN THE PALM BEACH COUNTY SHERIFF'S OFFICE DISTRICT 10 AND THE TOWN OF LAKE PARK COMMUNITY REDEVELOPMENT AUTHORITY TO PROVIDE COMMUNITY POLICE SERVICES TO CRA DISTRICT, AND PROVIDING FOR AN EFFECTIVE DATE.

Whereas the Town of Lake Park, Florida (hereinafter "Town") is a municipal corporation of the state of Florida with such power and authority as has been conferred upon it by the Florida Constitution and Chapter 166, Florida Statutes; and

Whereas Part I of Chapter 163, Florida Statutes, permits public agencies as defined therein to enter into Inter-local Agreements with each other to jointly exercise any power, privilege, or authority which such agencies share in common and which each might exercise separately; and

Whereas the 1st Amendment to the Sheriff's contract provides for the resources of the Palm Beach County Sheriff's Office in providing police services to the Town of Lake Park Community Redevelopment Agency, and

Whereas the 1st Amendment includes additional Community Policing Hours to the CRA District totaling 1,380 hours, and

Whereas the Town of Lake Park Community Redevelopment Authority Board of Directors has determined it is in the best interests of the CRA to enter into the contractual arrangement with Palm Beach County Sheriff's Office; and

NOW, THEREFORE, BE IT *RESOLVED*, THAT THE TOWN COMMISSION OF THE TOWN OF LAKE PARK, FLORIDA, AS FOLLOWS:

Section 1. The whereas clauses are true and correct and are incorporated herein.

Section 2. The Town Commission authorizes and directs the Mayor to execute the Interlocal Agreement between the Resource Center of Palm Beach County and the Town of Lake Park, Florida.

Section 3. This Resolution shall become effective immediately upon execution.

FIRST ADDENDUM TO THE LAW ENFORCEMENT SERVICE AGREEMENT
SHERIFF RIC L. BRADSHAW AND LAKE PARK COMMUNITY REDEVELOPMENT AGENCY

This First Addendum to the Law Enforcement Service Agreement is made by and between Lake Park Community Redevelopment Agency (hereinafter referred to as "Lake Park CRA"), a public body corporate and politic, duly created and operated pursuant to Chapter 163, Part III, Florida Statutes, located in Palm Beach County, and Ric L. Bradshaw, Sheriff of Palm Beach County, Florida (hereinafter referred to as "Sheriff"). Lake Park CRA and the Sheriff shall hereinafter be referred to as the "Parties."

WHEREAS, the Parties executed a Law Enforcement Service Agreement effective October 1, 2021, (the "Agreement"), by which the Sheriff agreed to perform law enforcement services; and

WHEREAS, the Parties wish to renew said Agreement for an additional twelve (12) months, effective October 01, 2022.

NOW, THEREFORE, in consideration of the mutual covenants herein contained the receipt and sufficiency of which are hereby acknowledged, it is agreed upon as follows:

1. In accordance with Section 5 of the Law Enforcement Service Agreement, the Parties have agreed to renew the Agreement for an additional twelve (12) month term. The term of this renewal is October 01, 2022 through September 30, 2023.
2. Section 5 regarding the per hour rate is amended and shall now read as follows:

For services provided, the Sheriff shall be compensated for each deputy at the rate of \$100.00 per hour, not to exceed 1,380 total service hours or \$138,000 in total cost, unless previously approved by the Lake Park CRA Executive Director and agreed to by the Sheriff. The Sheriff shall invoice the Lake Park CRA on a monthly basis. Payment by the Lake Park CRA shall be made within ten (10) days of the invoice date.

3. In all other respects and unless otherwise stated, the terms and conditions of the Agreement, shall continue unchanged and in full force and effect.

IN WITNESS WHEREOF, the Parties hereto have executed this Addendum to the Agreement as of the last date all signatures below are affixed.

PALM BEACH COUNTY SHERIFF'S OFFICE

**LAKE PARK COMMUNITY
REDEVELOPMENT AGENCY**

BY: _____
Ric L. Bradshaw

BY: _____
Michael O'Rourke

Title: Sheriff

Title: MAYOR

Witness: _____
Ronald Mattino, Major

Witness: _____
Vivian Mendez, Town Clerk

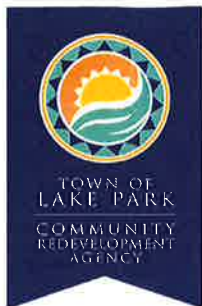
DATE: _____

DATE: _____

Approved as to legal
form and sufficiency

Town Attorney

TAB 4



**CRA
Agenda Request Form**

Meeting Date: September 7, 2022

Agenda Item No.

Agenda Title: Resolution Authorizing and Directing the Executive Director to Renew Property and Casualty Insurance Coverage from the Florida Municipal Insurance Trust for the Community Redevelopment Agency for Fiscal Year 2023

- | | |
|--|---|
| <input type="checkbox"/> Consent Agenda | <input type="checkbox"/> Discussion/Possible Action |
| <input type="checkbox"/> Presentation | <input type="checkbox"/> Resolution |
| <input checked="" type="checkbox"/> Other – New Business | |

Approved by Executive Director: *[Signature]* Date: 8-23-22

[Signature]
Name/Title ASSISTANT TOWN MGR/HUMAN RESOURCES DIR.

Originating Department: Human Resources	Costs: \$6,566 Funding Source: Acct. # 110-55-552-520-45000 <input type="checkbox"/> Finance <u><i>[Signature]</i></u>	Attachments: Resolution and Copy of the Gehring Group Fiscal Year 2022/2023 Community Redevelopment Agency Property and Casualty Insurance Evaluation (Exhibit A)
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Summary Explanation/Background:

Fiscal Year 2022 is the 11th full year for which the Community Redevelopment Agency (CRA) has had in place property and casualty liability insurance coverage. The carrier for such insurance for Fiscal Year 2022 is the Florida Municipal Insurance Trust (FMIT) and such coverage is due to expire on September 30, 2022.

At the request of staff, Gehring Group released a request for proposals to the insurance marketplace for renewal of such coverages for Fiscal Year 2023. As a result, the following carrier submitted a proposal:

- Florida Municipal Insurance Trust, which submitted a quote which represents a 13.5 percent, \$782.00, increase over the expiring coverage

Such rate is set forth on the attached Exhibit A.

Based upon staff's review of the evaluation provided by Gehring Group, it is recommended that property and casualty insurance for the CRA for Fiscal Year 2023 (commencing October 1, 2022) be renewed through the Florida Municipal Insurance Trust.

Recommended Motion: I move to adopt Resolution 54-09-22 .

RESOLUTION NO. 54-09-22

A RESOLUTION OF THE COMMUNITY REDEVELOPMENT AGENCY OF THE TOWN OF LAKE PARK AUTHORIZING AND DIRECTING THE EXECUTIVE DIRECTOR TO RENEW FOR FISCAL YEAR 2023 PROPERTY AND CASUALTY INSURANCE COVERAGE THROUGH THE FLORIDA MUNICIPAL INSURANCE TRUST; AND PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, the Town Commission of the Town of Lake Park has previously created a Community Redevelopment Agency (CRA) pursuant to Section 163.356, Florida Statutes; and

WHEREAS, the Lake Park CRA has all of the statutory powers conferred upon it by Section 163.370, Florida Statutes; and

WHEREAS, the Lake Park CRA has determined that it is in the best interest of the CRA to provide for property and casualty insurance coverage for the CRA for Fiscal Year 2023; and

WHEREAS, the Lake Park CRA has reviewed the Gehring Group 2022/2023 Property and Casualty Insurance Evaluation, a copy of which is attached hereto and incorporated herein as Exhibit “A”, for the provision of property and casualty insurance; and

WHEREAS, the Lake Park CRA has determined that it is in the best interest of the CRA to obtain property and casualty insurance coverage through the Florida Municipal Insurance Trust for Fiscal Year 2022/2023; and

WHEREAS, the Lake Park CRA has directed that adequate funds be allocated for such coverage in Fiscal Year 2023.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BOARD OF THE COMMUNITY REDEVELOPMENT AGENCY OF THE TOWN OF LAKE PARK, FLORIDA AS FOLLOWS:

Section 1. The whereas clauses are incorporated herein as true and correct and are hereby made a specific part of this Resolution.

Section 2. The Lake Park CRA hereby authorizes and directs the Executive Director to renew for Fiscal Year 2023 property and casualty insurance coverage through the Florida Municipal Insurance Trust for the Lake Park CRA as outlined in the attached **Exhibit A**.

Section 3. This Resolution shall become effective immediately upon adoption.

EXHIBIT A

Town of Lake Park - CRA
 Property & Casualty Insurance
 2022-2023 Renewal Evaluation



Coverage Type	CURRENT			RENEWAL		
	Florida Municipal Insurance Trust			Florida Municipal Insurance Trust		
	2021-2022			2022-2023		
	Deductible	Liability Limits	Premium	Deductible	Liability Limits	Premium
Property	\$2,500 AOP; 5% Named Storm	\$ 304,500	\$ 1,726	\$2,500 AOP; 5% Named Storm	\$ 304,500	\$ 1,873
Flood	\$2,500 per occ. / \$500,000 A or V	\$ 5,000,000	Included in Property	\$2,500 per occ. / \$500,000 A or V	\$ 5,000,000	Included in Property
Earth Movement	\$ 2,500	\$ 5,000,000	Included in Property	\$ 2,500	\$ 5,000,000	Included in Property
Equipment Breakdown	\$ 2,500	\$ 304,500	Included in Property	\$ 2,500	\$ 304,500	Included in Property
General Liability	\$ -	\$ 5,000,000	\$ 4,058	\$ -	\$ 5,000,000	\$ 4,287
Public Officials Liability	\$ -	\$ 5,000,000	Included in Gen. Liab.	\$ -	\$ 5,000,000	Included in Gen. Liab.
Cyber Liability	\$ -	\$ 1,000,000	Included in Gen. Liab.	\$ -	\$ 1,000,000	\$ 406
Total Annual Premium:			\$ 5,784			\$ 6,566
\$ Increase/Decrease			N/A			\$ 782
% Increase/Decrease			N/A			13.5%