



Public Works
Department

630 Old Dixie Highway
Lake Park, FL 33403
Phone: (561) 881-3345
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www.lakeparkflorida.gov

*Example of
Letter sent to
7 consultants*

October 12, 2015

Mr. Tom McCarthy, P.E.
McLeod, McCarthy & Associates, PA.
1655 Palm Beach Lakes Blvd. Suite 712
West Palm Beach, FL 33401

RE: Town of Lake Park
Engineering Consulting Services for Storm Sewer Outfall Replacement
541 Northlake Boulevard
North Palm Beach, Florida

Thank you for responding to the Town of Lake Park RFQ 103-2015 for Professional Consultant Services.

The Town of Lake Park is seeking an engineering consulting firm to design and specify the replacement of a new storm sewer outfall pipe at the rear of the Firestone Auto Care business located at 541 Northlake Boulevard, North Palm Beach, Florida. The original pipe was a 36" CMP which has now deteriorated. A temporary 20" pipe has been installed at a higher elevation and without a complete South Florida Water Management District (District) permit. Documents exist that show the originally permitted installation and the transfer of the pipe from the Village of North Palm Beach (Village) to the Town of Lake Park.

The Firestone Auto Care business performed site improvements in 2013 to restore the District's canal bank at the rear of their property. At that time the temporary 20" pipe was installed. It is our understanding that the District and the Village have not signed off on the improvements. Firestone has retained a landscape architect to prepare a site plan that will resolve the runoff issues with the District and the Village. The Town has an obligation to replace the deteriorated storm drainage structure and outfall pipe that provides the originally designed drainage capacity.

Attached is information that will help you to decide if you are interested in submitting an engineering services qualification response for consideration on this project.

In addition to the design of the pipe and structure replacement, the selected consultant will be asked to perform an analysis of the storm water contribution from owners of residential and commercial within the drainage basin including the FDOT and perhaps the Village of North Palm Beach.

The Town is interested in accepting qualifications from Engineering Consulting firms that responded to the Town's RFQ 103-2015 for Professional Consultant Services. Seven firms responded that appear to be qualified to perform the needed services. These seven firms are being advised of this opportunity.

Interested firms are requested to submit a letter of interest and a brief summary of their past experience with a project of this nature. The Town is interested to negotiate a contract with the firm that is most qualified to design this project and perform construction phase services. The Town will bid the construction project.

The engineering firm's submittal should identify past projects where pipe replacement in deep excavations in confined areas and within the water table were designed and successfully constructed. The submittal should indicate a successful relationship with the SFWMD, the FDOT, and FDEP.

The selected firm will be asked to complete the forms that are attached, provide the indicated insurance and sign a contract similar to that enclosed.

The submittal should be mailed or hand delivered to:

Vivian Mendez, CMC, Town Clerk
Town of Lake Park
535 Park Avenue
Lake Park, Fl. 33403
Tel. 881-3311

THE DEADLINE FOR SUBITTAL IS FRIDAY, OCTOBER 30, 2015, 11:00 a.m.

Thank you for responding to the Town of Lake Park RFQ 103-2015 "B"

Sincerely


Richard Pittman
Project Manager

Attachments: